

Minutes

Santee City Council CDC Successor Agency Santee Public Financing Authority

**Council Chambers
10601 Magnolia Avenue
Santee, California**

May 28, 2014

This Regular Meeting of the Santee City Council, the CDC Successor Agency, and the Santee Public Financing Authority was called to order by Mayor/Chair Randy Voepel at 7:07 p.m.

Council Members present were: Vice Mayor/ Vice Chair Rob McNelis and Council/Authority Members Jack E. Dale, John W. Minto, and John Ryan. Mayor/Chair Randy Voepel was absent.

Staff present were: Acting City Manager/Authority Secretary/Director of Development Services Pedro Orso-Delgado, City/Authority Attorney Shawn Hagerty, Director of Community Services Bill Maertz, Director of Fire and Life Safety Richard Mattick, Director of Human Resources Jodene Dunphy, Director of Planning Melanie Kush, Assistant to the City Manager Kathy Valverde, Senior Economic Development Coordinator Pamela White, Finance Manager Donna Goldsmith, Santee Sheriff's Captain James Bovet, City Clerk Patsy Bell, and Administrative Secretary Pam Coleman.

(Note: Hereinafter the titles Mayor, Vice Mayor, Council Member, City Manager, and City Attorney shall be used to indicate Mayor/Chair, Vice Mayor/Vice Chair, Council/Authority Member, City Manager/Authority Secretary, and City/Authority Attorney)

LEGISLATIVE INVOCATION: Pastor Gary Lawton, Calvary Chapel of Santee

PLEDGE OF ALLEGIANCE: Ronn Hall

PRESENTATION: Street Sign Presentation "Chubb Lane"

Council Member Dale presented the street sign to Martin Chubb, Gene Chubb, and Kyle Chubb.

PROCLAMATION: Cherie Meek Retirement

Vice Mayor McNelis presented the Proclamation and a bouquet of white roses to Cherie for her 28 years of service to the City.

**PROCLAMATION: June 1-8, 2014 as American Cancer Society Relay for Life
Cancer Awareness Week**

Council Member Minto presented the Proclamation to Relay for Life Volunteer Event Chair Janell Guilbeaux and John Morley.

ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA:

Council Member Dale requested that Item 1(J) be removed from the Consent Calendar and heard concurrently with Item 6(C) as they relate to each other.

1. CONSENT CALENDAR:

- (A) Approval of reading by title only and waiver of reading in full of Ordinances on agenda.
- (B) Approval of Meeting Minutes:
 - Santee City Council 4-23-14 and 5-14-14 Regular Meeting
 - CDC Successor Agency 4-23-14 and 5-14-14 Regular Meeting
 - Public Financing Authority 4-23-14 and 5-14-14 Regular Meeting
- (C) Approval of Payment of Demands as presented.
- (D) Direction to staff to conduct the biennial review of the Conflict of Interest Code and report back to Council prior to October 1, 2014.
- (E) Approval of the expenditure of \$54,901.66 for April 2014 Legal Services and related costs.
- (F) Authorization to award contract for Custodial Services - Offices to Prizm Janitorial Services Incorporated per Bid 14/15-20007 for an amount not to exceed \$33,225.77 for FY 2014-2015 and authorization for the City Manager to approve three (3) additional 12-month options to renew along with the corresponding purchase orders and annual change orders up to 10% of the then-current contract amount.
- (G) Consent to withdrawal of the bid from Merchants Building Maintenance, LLC; authorization to award contract for Custodial Services - Parks to Prizm Janitorial Services Incorporated per Bid 14/15-20006 for an amount not to exceed \$24,470.90 for FY 2014-2015; and authorization for the City Manager to approve three (3) additional 12-month options to renew along with the corresponding purchase orders and annual change orders up to 10% of the then-current contract amount.

- (H) Adoption of a Resolution accepting the Citywide Pavement Repair and Rehabilitation Program (CIP 2013-03) as complete and direction to file a Notice of Completion. (Reso 22-2014)
- (I) Adoption of a Resolution establishing the appropriations limit for FY 2014-2015. (Reso 23-2014)
- (J) Item removed from the Consent Calendar and heard concurrently with Item 6(C).
- (K) Adoption of a Resolution adopting the TransNet Local Street Improvement Program of Projects for Fiscal Years 2014-2015 through 2018-2019 amending the FY 2014-2015 budget for Transnet funded projects. (Reso 24-2014)

ACTION: On motion of Council Member Minto, seconded by Council Member Ryan, the Agenda and Consent Calendar were approved as amended with all voting aye, except Mayor Voepel who was absent.

2. PUBLIC HEARINGS:

- (A) Public Hearing to adopt a Resolution approving the Program Year 2014 Annual Action Plan and authorizing the City Manager to submit a grant application for Community Development Block Grant (CDBG) funds to the Department of Housing and Urban Development (HUD). (Reso 25-2014)

The Public Hearing was opened at 7:37 p.m. Senior Management Analyst Tom Romstad presented a brief staff report utilizing a PowerPoint Presentation.

PUBLIC SPEAKERS: None

ACTION: On motion of Council Member Minto, seconded by Council Member Dale, the Public Hearing was closed at 7:44 p.m., and the Resolution approving the Program Year 2014 Annual Action Plan and authorizing the City Manager to submit the grant application to HUD was adopted with all voting aye, except Mayor Voepel who was absent.

3. ORDINANCES (First Reading):

- (A) An Ordinance repealing Ordinance 454 which added Chapter 9.76 of the Santee Municipal Code relating to the proximity of registered sex offenders to children's facilities.**

Council Member Minto introduced the Item. City Attorney Hagerty presented the staff report.

ACTION: On motion of Council Member Minto, seconded by Council Member Ryan, the Ordinance was approved for First Reading and the Second Reading was set for June 11, 2014 with all voting aye, except Mayor Voepel who was absent.

4. CITY COUNCIL ITEMS AND REPORTS:

- (A) Possible cancellation of a Regular City Council summer meeting.**

ACTION: After a brief discussion, on motion of Vice Mayor McNelis, seconded by Council Member Dale, the August 13, 2014 Regular Council meeting was cancelled and the City Clerk was directed to post the appropriate notices with all voting aye, except Council Member Minto who voted no and Mayor Voepel who was absent.

- 5. CONTINUED BUSINESS:** None

6. NEW BUSINESS:

- (A) Resolution awarding the construction contract for the City Hall Drainage Repairs Project (CIP 2013-40). (Reso 26-2014)**

Principal Civil Engineer Carl Schmitz presented the staff report utilizing a PowerPoint Presentation. During a brief discussion, he and Acting City Manager Orso-Delgado answered Council's questions.

ACTION: On motion of Council Member Minto, seconded by Council Member Ryan, the Resolution awarding the construction contract to Alvand Construction Incorporated for a total amount of \$76,777.00 and authorizing the Director of Development Services to approve change orders in an amount not to exceed \$7,677.00 was adopted with all voting aye, except Mayor Voepel who was absent.

- (B) **Authorize the execution of a professional services agreement with BerryDunn to develop a Technology Master Plan for the City of Santee.**

Information Technology Manager Cory Christensen presented the staff report utilizing a PowerPoint Presentation and answered Council's questions.

PUBLIC SPEAKER:

- Bill Brown, BerryDunn, was available for questions.

ACTION: On motion of Council Member Ryan, seconded by Council Member Minto, the execution of a Professional Services Agreement with BerryDunn for a contract amount not to exceed \$50,000 to develop a Technology Master Plan for the City of Santee was authorized with all voting aye, except Mayor Voepel who was absent.

The following items were heard concurrently:

- 1(J) Authorization for the City Manager to apply for, appropriate and expend 2014 Edward Byrne Memorial Justice Assistance Grant (JAG) funds in accordance with program requirements.**

6. NEW BUSINESS:

- (C) **Resolution awarding a contract for the upgrade, maintenance, monitoring and inspection of the City's security systems. (Reso 27-2014)**

Assistant to the City Manager Kathy Valverde presented the staff report and answered Council's questions. She explained that JAG funds awarded from previous years will be used on the City's security systems project; however, Item 1J is for authorization to apply for the 2014 grant funds and will not be used for this project. If awarded, the funds may be used to enhance this project in the future.

ACTION: On motion of Council Member Minto, seconded by Council Member Ryan, 1) the City Manager was authorized to apply for, appropriate and expend 2014 JAG funds subject to all program requirements and 2) the Resolution awarding the contract for security systems to Accent Electronics dba Standard Electronics; authorizing the City Manager to execute a professional services contract per RFP 40002 for an amount not to exceed \$50,000; authorizing the City Manager to approve three (3) additional 12-month options to renew the contract for the ongoing maintenance, monitoring and inspection services; and authorizing the City Manager to approve annual change orders up to 10% of the then-current contract amount was adopted with all voting aye, except Mayor Voepel who was absent.

7. COMMUNICATION FROM THE PUBLIC:

- (A) John Olsen, Santee Chamber of Commerce, announced the Santee Street Fair would be on Saturday, May 31 and Sunday, June 1, 2014.

8. CITY MANAGER REPORTS: None

9. CDC SUCCESSOR AGENCY:

(Note: Minutes appear as Item 1B)

10. SANTEE PUBLIC FINANCING AUTHORITY:

(Note: Minutes appear as Item 1B)

11. CITY ATTORNEY REPORTS: None

Council Members recessed at 8:05 p.m. and convened in Closed Session at 8:10 p.m. with all Members present, except Mayor Voepel who was absent.

12. CLOSED SESSION:

**(A) CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
(Government Code section 54956.9(d)(2))
Significant exposure to litigation: 3 cases.**

**(B) PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code section 54957)
Title: Acting City Manager**

Council Members reconvened in Open Session at 9:23 p.m. with all Members present, except Mayor Voepel who was absent. City Attorney Hagerty reported that for Item 12(A), City Council provided direction to retain an independent investigator and direction was given to the City Attorney to perform certain special counsel services; and for Item 12(B), Council conducted the evaluation of the Acting City Manager and no reportable action was taken.

13. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:24 p.m.

Date Approved: June 11, 2014

/s/ Patsy Bell

Patsy Bell, City Clerk and for Acting
Authority Secretary Pedro Orso-Delgado