

**Click on
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support
material for
that item.**

**City of Santee
Regular Meeting Agenda**

**Santee City Council
CDC Successor Agency
Santee Public Financing Authority**

**Council Chamber – Building 2
10601 Magnolia Avenue
Santee, CA 92071**

**June 25, 2014
7:00 PM**

ROLL CALL: Mayor Randy Voepel
Vice Mayor Rob McNelis
Council Members Jack Dale, John W. Minto, and John Ryan

LEGISLATIVE INVOCATION \ PLEDGE OF ALLEGIANCE:

PROCLAMATION: July is Parks and Recreation Month and July 9, 2014 is “Go Play! Get Fit!” day; and Presentation of fund raising proceeds to the City Council by the Santee Park and Recreation Committee (SPARC)

ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA:

1. CONSENT CALENDAR:

Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. Council Members, staff or public may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk before the meeting is called to order. Speakers are limited to 3 minutes.

- (A) Approval of reading by title only and waiver of reading in full of Ordinances on agenda.**
- (B) Approval of Payment of Demands as presented.**
- (C) Adoption of three (3) Resolutions initiating proceedings and ordering the preparation of an Engineer’s Report, approving the Engineer’s Report, and declaring the City Council’s intention to levy assessments and setting a Public Hearing for the FY 2014-15 Santee Landscape Maintenance District annual levy of assessments.**

- (D) Approval of the expenditure of \$55,231.32 for May 2014 Legal Services and related costs including special counsel rates.
- (E) Adoption of four (4) Resolutions calling for a November 4, 2014 General Municipal Election.
- (F) Approval of the open market purchase of Vactor Jet Rodder parts and equipment from Haaker Equipment Company in an amount not to exceed \$11,424.

2. PUBLIC HEARINGS:

- (A) Public Hearing for a report and account of Unpaid Weed Abatement Invoices and establishment of special assessments.

Recommendation:

1. Open and close the Public Hearing; and
2. Approve the cost report and account of unpaid weed abatement invoices (Exhibit A); and
3. Adopt the Resolution.

3. ORDINANCES (First Reading): None

4. CITY COUNCIL ITEMS AND REPORTS:

- (A) Appointment of Council Member to serve on the Abandoned Vehicle Abatement Service Authority.

Recommendation:

Confirm recommendation to be presented at the meeting.

5. CONTINUED BUSINESS:

- (A) Santee Sheriff Station Traffic Report

Recommendation:

Receive report.

6. NEW BUSINESS:

- (A) Request for authorization to consider an application for a General Plan and Zoning Base District Map Amendment to change a remnant R2 Low-Medium Density Residential land use designation and establish the GC General Commercial Zone over the entire 2.35 acre undeveloped property located at 8838 – 8852 Magnolia Avenue. (Applicant: Cameron Brothers Construction Company, LP)**

Recommendation:

Provide direction as to whether staff should proceed with processing an application requesting a General Plan Amendment and change to the Zoning Base District map.

- (B) Resolution awarding the construction contract for the Bus Shelter Project (CIP 2011-30) to ND Electrical Construction, Incorporated, authorizing the execution of the construction contract and change orders, and appropriating funds.**

Recommendation:

Adopt the Resolution:

1. Authorizing the appropriation of an additional \$15,000 in Transportation Development Act funds; and
2. Consenting to the withdrawal of the bid from Alvand Construction, Incorporated and awarding the construction contract to ND Electrical Construction, Incorporated in the amount of \$128,376 for the Base Bid; and
3. Authorizing the City Manager to execute the construction contract for the base bid; and
4. Authorizing the Director of Development Services to execute change orders up to a total of \$12,837.

- (C) Adopt Resolution authorizing the purchase of FY 2014-15 as-needed EMS medical supplies from Bound Tree Medical, LLC per City of El Cajon contract.**

Recommendation:

Adopt the Resolution:

1. Authorizing the purchase of as-needed EMS supplies for an amount not to exceed \$70,000 for FY 2014-15 from Bound Tree Medical, LLC per City of El Cajon Contract #005-12; and
2. Authorizing the City Manager to approve future purchase orders pursuant to subsequent contract renewals; and
3. Authorizing the City Manager to approve change orders up to 10% of the authorized purchase order amount.

(D) Adopt findings in support of an open market purchase and authorize purchase of pharmaceutical supplies from Stat Pharmaceuticals.

Recommendation:

1. Find and determine that special circumstances exist and that it is in the best interest of the City to purchase these pharmaceutical commodities from Stat Pharmaceuticals in FY 2014-15; and
2. Authorize the purchase of pharmaceutical supplies in FY 2014-15 from Stat Pharmaceuticals in an amount not to exceed \$20,000 and authorize the City Manager to approve additional purchases in an amount not to exceed \$2,000.

(E) Approval of Regional Communications System expenditures for FY 2014-15.

Recommendation:

Approve Regional Communications System (RCS) FY 2014-15 expenditures totaling \$73,404.

(F) Resolution awarding the construction contract for the Woodside Avenue Street Improvements (CIP 2014-07) and Town Center Parkway Street Improvements (CIP 2014-08) Project, and authorizing the transfer of Traffic Mitigation development impact fees.

Recommendation:

Adopt the Resolution awarding the construction contract to SRM Contracting and Paving for a total amount of \$1,468,760.00; authorizing the Director of Development Services to approve change orders in an amount not to exceed \$146,876.00; and authorizing the transfer of Traffic Mitigation Fees in the amount of \$913,800.00 from the Prospect Avenue Corridor Enhancements Project to the Town Center Parkway Improvements Project.

7. COMMUNICATION FROM THE PUBLIC:

Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.

8. CITY MANAGER REPORTS:

9. **CDC SUCCESSOR AGENCY:**
(Note: Minutes appear as Item 1B)

10. **SANTEE PUBLIC FINANCING AUTHORITY:**
(Note: Minutes appear as Item 1B)

11. **CITY ATTORNEY REPORTS:**

12. **CLOSED SESSION:**
 - (A) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
(Government Code section 54957)
Title: Acting City Manager

13. **ADJOURNMENT:**



| | | | | |
|-----------------|---------------|---|----------------------|------------------------------|
| July | 03 | Santee Park & Recreation Committee | CANCELLED | Bldg. 6 Conf. Rm. |
| Jul | 09 | City Council Meeting | | Council Chamber |
| July | 10 | Santee Park & Recreation Committee | | Bldg. 6 Conf. Rm. |
| Jul | 14 | Community Oriented Policing Committee | | Council Chamber |
| Jul | 23 | City Council Meeting | | Council Chamber |

The Santee City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.

For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City’s website at www.CityofSanteeCa.gov.

The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk’s Office at (619) 258-4100, ext. 112 at least 48 hours before the meeting, if possible.

| | |
|--|--------------------------------------|
| State of California } County of San Diego } ss. City of Santee } | <h3>AFFIDAVIT OF POSTING AGENDA</h3> |
| I, <u>Patsy Bell, CMC, City Clerk</u> of the City of Santee, hereby declare, under penalty of perjury, that a copy of this Agenda was posted in accordance with Resolution 61-2003 on <u>June 20, 2014</u> at <u>4:30 p.m.</u> | |
| _____ Signature | _____ Date |

City of Santee
COUNCIL AGENDA STATEMENT

PROC

MEETING DATE

June 25, 2014

AGENDA ITEM NO.

ITEM TITLE

PROCLAIMING JULY IS PARKS AND RECREATION MONTH AND JULY 9, 2014 AS GO PLAY! GET FIT! DAY, PRESENTATION OF FUND RAISING PROCEEDS TO THE CITY COUNCIL BY THE SANTEE PARK AND RECREATION COMMITTEE

DIRECTOR/DEPARTMENT

Randy Voepel, Mayor

SUMMARY

July is nationally recognized as Parks and Recreation Month and is the time to celebrate the variety of opportunities offered by the Community Services Department that can be enjoyed by youth, adults, seniors, and families.

The City of Santee day camp program will participate in a county-wide "Go Play! Get Fit! Day" on July 9, 2014, which emphasizes the importance of healthy eating and physical activity.

Citizens of Santee are reminded that parks and recreation enrich the lives of residents and visitors, as well as adds value to the community's homes and neighborhoods, as we celebrate July as Parks and Recreation Month and July 9, 2014 as "Go Play! Get Fit! Day."

Ken Fox, Chair of the Santee Park and Recreation Committee (SPARC), will accept the proclamation and will present a check to the City Council in the amount of \$ **40,805.94** which reflects the Committee's fund raising activities from July 2013 through June 2014, including proceeds from the annual Santee Bluegrass Festival held each year in September.

SPARC's fund raising proceeds help provide recreation program scholarships and programs for youth and seniors. This year, SPARC has recommended continuing financial support for the Santee Teen Center for \$10,000, offset bus transportation for seniors to attend the Palm Springs Follies in the amount of \$1,782, and commission a mural artist to paint the large utility boxes at Town Center Community Park east for \$1,450. SPARC has been fundraising on behalf of the City's recreation programs since FY95-96. The Committee's total contribution is now \$213,338.

FINANCIAL STATEMENT

Fund raising proceeds are deposited into the Recreation Activity Donation account.

CITY ATTORNEY REVIEW

N/A

Completed

RECOMMENDATION

Approve the proclamation and accept the proceeds from SPARC.

ATTACHMENTS (Listed Below)

Proclamation

City of Santee, California

Proclamation

WHEREAS, Parks and Recreation makes lives and communities better by offering places, spaces and programs that foster human development, the arts, and lifelong learning for toddlers to seniors and provides positive alternatives for youth during non-school hours that reduce crime and mischief; and

WHEREAS, Parks and Recreation strengthens community image and sense of place, increases cultural unity, facilitates social connections and community problem solving, strengthens safety and security, adds value to homes and neighborhoods and contributes to the economic prosperity of our City; and

WHEREAS, Parks and Recreation preserve and protect our natural resources, provides low cost, close-to-home access to outdoor spaces and programs to play and exercise making it easy to stay active, reducing health care costs; and

WHEREAS, the Santee Recreation Division summer day camp program participated in the county-wide "Go Play! Get Fit!" day on July 9, 2014 to educate children on the importance of living a healthful lifestyle that includes physical activity;

NOW, THEREFORE, I, Randy Voepel, Mayor of the City of Santee on behalf of the City Council, do hereby set aside July 2014 as

PARKS AND RECREATION MONTH

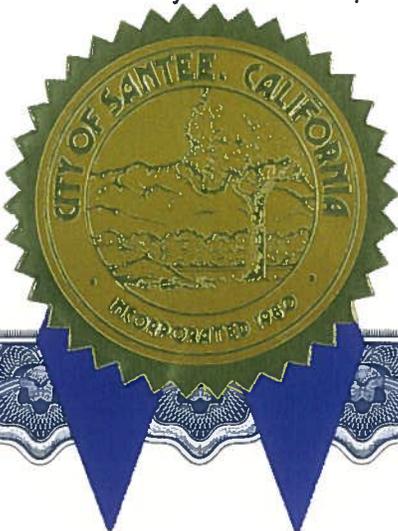
and hereby proclaim July 9, 2014 as

GO PLAY! GET FIT! DAY

in the City of Santee and urge residents to enjoy and recognize the many community benefits derived from the services, facilities, and programs provided by the Community Services Department that offers something of value to everyone.

IN WITNESS WHEREOF, I have hereunto set my hand this twenty-fifth day of June, two thousand fourteen, and have caused the Official Seal of the City of Santee to be affixed.

Mayor Randy Voepel



City of Santee
COUNCIL AGENDA STATEMENT

1B

MEETING DATE June 25, 2014

AGENDA ITEM NO.

ITEM TITLE PAYMENT OF DEMANDS

DIRECTOR/DEPARTMENT Tim K. McDermott/Finance *TM*

SUMMARY

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

FINANCIAL STATEMENT *TM*

Adequate budgeted funds are available for the payment of demands per the attached listing.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *TM*

Approval of the payment of demands as presented.

ATTACHMENTS (Listed Below)

- 1) Payment of Demands-Summary of Checks Issued
- 2) Disbursement Journal

Payment of Demands
Summary of Payments Issued

| <u>Date</u> | <u>Description</u> | <u>Amount</u> |
|-------------|--------------------|------------------------|
| 06/03/14 | Accounts Payable | \$ 83,223.35 |
| 06/04/14 | Accounts Payable | 49,421.11 |
| 06/11/14 | Accounts Payable | 299,540.03 |
| 06/12/14 | Payroll | 307,831.74 |
| 06/12/14 | Accounts Payable | 339,386.46 |
| 06/13/14 | Accounts Payable | 298,275.34 |
| 06/13/14 | Accounts Payable | <u>28,228.18</u> |
| | TOTAL | <u>\$ 1,405,906.21</u> |

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.



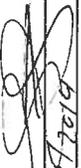
Tim K. McDermott, Director of Finance

Voucher List
CITY OF SANTEE

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|-----------|-------------------------------|---------|------|-------------------------|------------------|
| 376 | 5/29/2014 | 10482 TRISTAR RISK MANAGEMENT | 93795 | | PRE-FUND REQUEST | 56,366.00 |
| | | | | | Total : | 56,366.00 |
| 377 | 6/3/2014 | 10482 TRISTAR RISK MANAGEMENT | 93841 | | WORKERS' COMPENSATION | 26,857.35 |
| | | | | | Total : | 26,857.35 |
| | | | | | Bank total : | 83,223.35 |
| | | | | | Total vouchers : | 83,223.35 |

2 Vouchers for bank code : ubgen

2 Vouchers in this report

Prepared by: 
 Date: 06/04/2014
 Approved by: 
 Date: 6-4-14

vchlist

06/04/2014 2:55:39PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|----------|-------------------------------------|---------------------|-------|----------------------------|------------------|
| 105691 | 6/4/2014 | 10018 BENCHMARK LANDSCAPE SVCS INC | 110488 | 50537 | LANDSCAPE SERVICES | 144.00 |
| | | | | | Total : | 144.00 |
| 105692 | 6/4/2014 | 10021 BOUND TREE MEDICAL LLC | 81419108 | 50586 | EMS SUPPLIES | 922.08 |
| | | | 81419109 | 50586 | EMS SUPPLIES | 592.17 |
| | | | 81419110 | 50586 | EMS SUPPLIES | 52.21 |
| | | | 81419111 | 50586 | EMS SUPPLIES | 381.84 |
| | | | 81420621 | 50586 | EMS SUPPLIES | 133.22 |
| | | | 81420622 | 50586 | EMS SUPPLIES | 13.22 |
| | | | 81423157 | 50586 | EMS SUPPLIES | 275.12 |
| | | | 81424473 | 50586 | EMS SUPPLIES | 356.01 |
| | | | | | Total : | 2,725.87 |
| 105693 | 6/4/2014 | 10031 CDW GOVERNMENT LLC | LS80922 | 50676 | REPLACEMENT LAPTOPS | 2,878.60 |
| | | | | | Total : | 2,878.60 |
| 105694 | 6/4/2014 | 10032 CINTAS CORPORATION #694 | 694703071 | 50410 | UNIFORM/PARTS CLEANER RNTL | 59.43 |
| | | | | | Total : | 59.43 |
| 105695 | 6/4/2014 | 10171 COUNTY OF SAN DIEGO AUDITOR & | 04/2014 AGENCY REV | | 04/14 AGENCY PARK CITE RPT | 130.00 |
| | | | 04/2014 DMV REVENUE | | 04/14 DMV PARK CITE REPT | 386.00 |
| | | | 04/2014 PHOENIX REV | | 04/14 PHOENIX CITE REV RPT | 481.00 |
| | | | | | Total : | 997.00 |
| 105696 | 6/4/2014 | 10040 COUNTYWIDE MECHANICAL SYSTEMS | 14061962 | | PLUMBING REPAIR | 444.82 |
| | | | | | Total : | 444.82 |
| 105697 | 6/4/2014 | 10333 COX COMMUNICATIONS | 112256001 | | 9130 CARLTON OAKS DR | 161.99 |
| | | | | | Total : | 161.99 |
| 105698 | 6/4/2014 | 10124 DEPENDABLE PLUMBING | 675699 | 50535 | BACKFLOW TESTING | 60.00 |
| | | | | | Total : | 60.00 |
| 105699 | 6/4/2014 | 10057 ESGIL CORPORATION | 05/19/14-05/23/14 | | SHARE OF FEES | 16,703.82 |
| | | | | | Total : | 16,703.82 |
| 105700 | 6/4/2014 | 10580 FASTENAL COMPANY | CAS166748 | 50481 | NUTS AND BOLTS | 75.64 |

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|----------|----------------------------------|--------------------|----------------|--|------------------|
| 105700 | 6/4/2014 | 10580 FASTENAL COMPANY | | | | |
| 105701 | 6/4/2014 | 10009 FIRE ETC | 60947 | | EQUIPMENT REPAIR PART | 75.64 |
| | | | | | Total : | 594.00 |
| 105702 | 6/4/2014 | 10332 FRAZEE INDUSTRIES INC | 0920-8 0946-3 | 50482 50482 | PAINT FOR GRAFFITI & VANDALISM PAINT SUPPLIES FOR PARKS | 497.66 202.93 |
| | | | | | Total : | 700.59 |
| 105703 | 6/4/2014 | 10540 HCFA | HC00000054 | | HCFA QUARTERLY BILLING | 3,879.53 |
| | | | | | Total : | 3,879.53 |
| 105704 | 6/4/2014 | 10198 HYDRO SCAPE PRODUCTS | 8106709-00 | 50429 | IRRIGATION MATERIALS | 538.99 |
| | | | | | Total : | 538.99 |
| 105705 | 6/4/2014 | 10077 JOHN DEERE LANDSCAPES INC/ | 68013467 | 50552 | IRRIGATION MATERIALS | 440.56 |
| | | | | | Total : | 440.56 |
| 105706 | 6/4/2014 | 10151 KONICA MINOLTA BUSINESS | 228664396 | 50444 | COPIER MAINTENANCE | 120.89 |
| | | | | | Total : | 120.89 |
| 105707 | 6/4/2014 | 10635 KRUMWEIDE, LOREN | 61457 | | EMPLOYEE REIMBURSEMENT | 345.60 |
| | | | | | Total : | 345.60 |
| 105708 | 6/4/2014 | 10796 LAKESIDE LAND COMPANY INC | 275389 | 50509 | YARD SUPPLIES | 448.42 |
| | | | | | Total : | 448.42 |
| 105709 | 6/4/2014 | 11292 LIEBERT CASSIDY WHITMORE | 05282014 | | WEBINAR REGISTRATION | 55.00 |
| | | | | | Total : | 55.00 |
| 105710 | 6/4/2014 | 10508 LIFE INSURANCE COMPANY OF | May 2014 | | LIFE INSURANCE | 2,606.76 |
| | | | | | Total : | 2,606.76 |
| 105711 | 6/4/2014 | 10174 LN CURTIS AND SONS | 1307050-01 | 50669 | FIRE EQUIPMENT | 223.56 |
| | | | | | Total : | 223.56 |
| 105712 | 6/4/2014 | 10079 MEDICO PROFESSIONAL | 1429068 1429069 | 50419 50419 | MEDICAL LINEN SERVICE MEDICAL LINEN SERVICE | 24.30 26.29 |

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|----------|----------------------------------|--------------|-------|-----------------------------|-----------------|
| 105721 | 6/4/2014 | 10027 STATE OF CALIFORNIA | 032260 | | FINGERPRINTING COSTS | 224.00 |
| | | | | | Total : | 224.00 |
| 105722 | 6/4/2014 | 10572 SUNBELT RENTALS INC | 45543209-001 | | WATER TRAILER WITH PUMP | 138.53 |
| | | | | | Total : | 138.53 |
| 105723 | 6/4/2014 | 10121 SUPERIOR READY MIX LP | 632888 | 50478 | ASPHALT | 295.49 |
| | | | | | Total : | 295.49 |
| 105724 | 6/4/2014 | 10158 THE SOCO GROUP INC | CL09257 | 50588 | FLEET CARD FUELING | 1,510.65 |
| | | | | | Total : | 1,510.65 |
| 105725 | 6/4/2014 | 10131 TRI-CITY LOCKSMITH | 30959 | 50545 | LOCKSMITH SERVICES | 147.00 |
| | | | | | Total : | 147.00 |
| 105726 | 6/4/2014 | 10257 TYLER TECHNOLOGIES INC | 045-106033 | 24171 | CREDIT MEMO | -921.07 |
| | | | 045-106034 | 24171 | CREDIT MEMO | -1,920.00 |
| | | | 045-107993 | 24171 | INTEGRATED FIN MGMT SUPPORT | 6,707.39 |
| | | | 045-109209 | 24171 | INTEGRATED FIN MGMT SUPPORT | 750.00 |
| | | | | | Total : | 4,616.32 |
| 105727 | 6/4/2014 | 10642 USPS-HASLER | 05282014 | | POSTAGE REIMBURSEMENT | 721.29 |
| | | | | | Total : | 721.29 |
| 105728 | 6/4/2014 | 10475 VERIZON WIRELESS | 9725017040 | | CELL PHONE SERVICE | 908.93 |
| | | | | | Total : | 908.93 |
| 105729 | 6/4/2014 | 11586 VIEJAS FIRE DEPARTMENT | VJS2014-6 | | AGENCY REIMBURSEMENT | 62.38 |
| | | | | | Total : | 62.38 |
| 105730 | 6/4/2014 | 10136 WEST COAST ARBORISTS INC | 96576 | 50540 | TREE MAINTENANCE SERVICES | 405.00 |
| | | | | | Total : | 405.00 |
| 105731 | 6/4/2014 | 10331 HDS WHITE CAP CONST SUPPLY | 10001704883 | 50511 | ASSORTED YARD SUPPLIES | 1,060.68 |
| | | | 10001714231 | 50511 | SUNDIAL MATERIALS | 146.01 |
| | | | 10001718167 | 50511 | WET LOOK GLAZE 'N SEAL | 272.49 |
| | | | | | Total : | 1,479.18 |

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|--|----------|-------------------------|-----------|-------|----------------------|------------------|
| 105732 | 6/4/2014 | 10232 XEROX CORPORATION | 073354591 | 50414 | COPY CHARGES & LEASE | 288.25 |
| Total : | | | | | | 288.25 |
| 42 Vouchers for bank code : ubgen | | | | | | 49,421.11 |
| 42 Vouchers in this report | | | | | | 49,421.11 |

Prepared by: _____
Date: 06/04/2014

Approved by: [Signature]
Date: 6-4-14

Voucher List
CITY OF SANTEE

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|-----------|----------------------------------|----------------|-------|-----------------------------|------------------|
| 105733 | 6/11/2014 | 10003 A & B SAW & LAWNMOWER SHOP | 22595 | 50425 | CHAIN SAW & BLADES | 569.11 |
| | | | 22602 | 50425 | YARD SUPPLIES | 429.41 |
| | | | | | Total : | 998.52 |
| 105734 | 6/11/2014 | 10014 ASAP ENGRAVERS | 34832 | 50365 | NAME BADGES | 30.97 |
| | | | | | Total : | 30.97 |
| 105735 | 6/11/2014 | 10017 BAY CITY ELECTRIC WORKS | W125764 | 50592 | STATIONARY GENERATOR SERVIC | 881.79 |
| | | | W125937 | 50592 | STATIONARY GENERATOR SERVIC | 845.25 |
| | | | W125938 | 50592 | STATIONARY GENERATOR SERVIC | 915.17 |
| | | | | | Total : | 2,642.21 |
| 105736 | 6/11/2014 | 10021 BOUND TREE MEDICAL LLC | 81425845 | 50586 | EMS SUPPLIES | 375.66 |
| | | | 81425846 | 50586 | EMS SUPPLIES | 379.88 |
| | | | 81425847 | 50586 | EMS SUPPLIES | 1,221.02 |
| | | | 81427346 | 50586 | EMS SUPPLIES | 174.52 |
| | | | 81428711 | 50586 | EMS SUPPLIES | 165.22 |
| | | | 81430013 | 50586 | EMS SUPPLIES | 77.80 |
| | | | 81431249 | 50586 | EMS SUPPLIES | 522.70 |
| | | | | | Total : | 2,916.80 |
| 105737 | 6/11/2014 | 10023 BUILDERS FENCE COMPANY INC | 1493437 | 50435 | FENCING SUPPLIES | 434.19 |
| | | | | | Total : | 434.19 |
| 105738 | 6/11/2014 | 10327 CARLIN, TAMMIE | 012 | | INSTRUCTOR PAYMENT | 1,890.00 |
| | | | | | Total : | 1,890.00 |
| 105739 | 6/11/2014 | 10032 CINTAS CORPORATION #694 | 694705557 | 50410 | UNIFORM/PARTS CLEANER RNTL | 59.43 |
| | | | | | Total : | 59.43 |
| 105740 | 6/11/2014 | 10711 COUNTY OF SAN DIEGO | 2014-WQIP-0004 | | WATER QUALITY IMPROV PLAN | 37,641.00 |
| | | | | | Total : | 37,641.00 |
| 105741 | 6/11/2014 | 11069 COUNTY OF SAN DIEGO | TRA: 16059 | | 08565 PASEO DRIVE | 158.46 |
| | | | TRA: 16081 | | 10618 PROSPECT AVE | 158.46 |
| | | | | | Total : | 316.92 |

Voucher List
CITY OF SANTEE

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|-----------|-------------------------------------|-------------------|-------|-----------------------------|------------------|
| 105742 | 6/11/2014 | 10040 COUNTYWIDE MECHANICAL SYSTEMS | 14062131 | 50559 | HVAC REPAIRS | 346.68 |
| | | | | | Total : | 346.68 |
| 105743 | 6/11/2014 | 10333 COX COMMUNICATIONS | 038997401 | | 10601 N MAGNOLIA AVE | 102.31 |
| | | | | | Total : | 102.31 |
| 105744 | 6/11/2014 | 11168 CTE INC CLARK TELECOM AND | 00001913 | 50515 | DIG ALERT MARKOUTS | 562.50 |
| | | | 00001914 | 50515 | STREET LIGHT REPAIRS | 475.80 |
| | | | 00001915 | 50515 | STREET LIGHT VANDALISM | 1,555.92 |
| | | | | | Total : | 2,594.22 |
| 105745 | 6/11/2014 | 10449 DAY WIRELESS SYSTEMS | 555459-02 | | WALKIE TALKIES SANTREE FEST | 77.76 |
| | | | | | Total : | 77.76 |
| 105746 | 6/11/2014 | 11211 DUFF, HELMA GLORIA | 384-190-32 | | PROSPECT AVENUE | 882.00 |
| | | | | | Total : | 882.00 |
| 105747 | 6/11/2014 | 10703 EAST COUNTY FAMILY YMCA | 04082014 | 50630 | CDBG SUBRECIPIENT REIMB | 1,000.00 |
| | | | | | Total : | 1,000.00 |
| 105748 | 6/11/2014 | 11451 EC NAMEPLATE | 13309 | | FIRE RSVPS PLAQUES | 160.44 |
| | | | | | Total : | 160.44 |
| 105749 | 6/11/2014 | 10057 ESGIL CORPORATION | 05/26/14-05/30/14 | | SHARE OF FEES | 13,421.51 |
| | | | | | Total : | 13,421.51 |
| 105750 | 6/11/2014 | 10058 ETS PRODUCTIONS INC | 11534 | | SUMMER CONCERT SERIES | 1,720.00 |
| | | | | | Total : | 1,720.00 |
| 105751 | 6/11/2014 | 10580 FASTENAL COMPANY | CAS166802 | 50481 | YARD SUPPLIES | 32.89 |
| | | | | | Total : | 32.89 |
| 105752 | 6/11/2014 | 10009 FIRE ETC | 61412 | 50648 | WILDLAND GEAR | 1,456.56 |
| | | | | | Total : | 1,456.56 |
| 105753 | 6/11/2014 | 10196 FIRE PREVENTION SERVICES INC | 06092014 | | WEED ABATEMENT | 1,044.83 |
| | | | | | Total : | 1,044.83 |

| Bank code : | ubgen | | | Invoice | PO # | Description/Account | Amount |
|-------------|-----------|--------------------------------------|--|----------------------------------|-------------------------|--|---------------------------|
| Voucher | Date | Vendor | | | | | |
| 105754 | 6/11/2014 | 11602 FULL CIRCLE TOURS | | 17 | | LAKE ARROWHEAD SENIOR TRIP | 312.00 |
| | | | | | | Total : | 312.00 |
| 105755 | 6/11/2014 | 10066 GLOBALSTAR USA LLC | | 1000000005594837 | | SATELLITE PHONE SERVICE | 43.41 |
| | | | | | | Total : | 43.41 |
| 105756 | 6/11/2014 | 11137 HIGHWAYMAN PRODUCTIONS | | 5152014 | | SUMMER CONCERT SERIES | 1,500.00 |
| | | | | | | Total : | 1,500.00 |
| 105757 | 6/11/2014 | 10600 HINDERLITER, DE LLAMAS & ASSOC | | 0022457-IN(1) 0022457-IN(2) | 50501 | SVC-SALES TAX 4TH QTR 2013 AUDIT-SALES TAX QTR 4 2013 | 1,200.00 719.52 |
| | | | | | | Total : | 1,919.52 |
| 105758 | 6/11/2014 | 10256 HOME DEPOT CREDIT SERVICES | | 2153473 9153234 | 50411 50411 | EQUIPMENT REPAIR PART SMALL TOOLS | 9.16 48.28 |
| | | | | | | Total : | 57.44 |
| 105759 | 6/11/2014 | 10246 HUDSON SAFETY T LITE RENTALS | | 00023203 | 50442 | REFLECTIVE NUMBERS | 21.80 |
| | | | | | | Total : | 21.80 |
| 105760 | 6/11/2014 | 10077 JOHN DEERE LANDSCAPES INC/ | | 68125184 68141831 68142269 | 50522 50552 50552 | HERBICIDES IRRIGATION MATERIALS IRRIGATION MATERIALS | 726.76 131.66 20.14 |
| | | | | | | Total : | 878.56 |
| 105761 | 6/11/2014 | 10151 KONICA MINOLTA BUSINESS | | 9000602060 9000615246 | 50476 50444 | COPIES 4/3-5/2, 2014 COPIER MAINTENANCE | 39.25 94.55 |
| | | | | | | Total : | 133.80 |
| 105762 | 6/11/2014 | 10997 LAKESIDE FIRE PREVENTION | | 2014-041459 | | SUPPLY REIMBURSEMENT | 642.20 |
| | | | | | | Total : | 642.20 |
| 105763 | 6/11/2014 | 10430 LEAGUE OF CALIFORNIA CITIES | | 100887 | | ROADS & STREET ANALYSIS | 400.00 |
| | | | | | | Total : | 400.00 |
| 105764 | 6/11/2014 | 10174 LN CURTIS AND SONS | | 1307050-02 1307050-03 | 50669 50669 | FIRE EQUIPMENT FIRE EQUIPMENT | 416.29 2,780.95 |

Voucher List
CITY OF SANTEE

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|-------------------|-----------|--------------------------------------|--------------|-------|-----------------------------|------------------|
| Bank code : ubgen | | | | | | |
| 105764 | 6/11/2014 | 10174 LN CURTIS AND SONS | (Continued) | | | |
| 105765 | 6/11/2014 | 10079 MEDICO PROFESSIONAL | 1432463 | 50419 | MEDICAL LINEN SERVICE | 24.30 |
| | | | 1432464 | 50419 | MEDICAL LINEN SERVICE | 26.29 |
| | | | | | Total : | 50.59 |
| 105766 | 6/11/2014 | 10410 MILLER, DAVID JOSEPH | 05162014 | 50622 | DJ SERVICES | 200.00 |
| | | | | | Total : | 200.00 |
| 105767 | 6/11/2014 | 10507 MITEL LEASING | 1227026 | | MONTHLY RENTAL 124690 | 146.90 |
| | | | 1227734 | | MONTHLY RENTAL 122670 | 1,757.78 |
| | | | 1228058 | | MONTHLY RENTAL 130737 | 89.64 |
| | | | 1228100 | | MONTHLY RENTAL 131413 | 97.47 |
| | | | | | Total : | 2,091.79 |
| 105768 | 6/11/2014 | 10218 OFFICE DEPOT | 2223 | 50386 | PRINTING CHARGES | 3.35 |
| | | | 707977567001 | | BUS SHELTER PROJ BID DOCS | 109.92 |
| | | | 712216666001 | 50386 | PRINTING CHARGES | 21.60 |
| | | | | | Total : | 134.87 |
| 105769 | 6/11/2014 | 10442 PAYCO SPECIALTIES | 1227-04-2014 | 50691 | ROADWAY STRIPING & MARKING | 75,509.90 |
| | | | | | Total : | 75,509.90 |
| 105770 | 6/11/2014 | 10092 PHOENIX GROUP INFO SYSTEMS | 042014031 | 50641 | PARKING CITE SVC APRIL 2014 | 169.70 |
| | | | | | Total : | 169.70 |
| 105771 | 6/11/2014 | 10258 Q STAR TECHNOLOGY | SI-00020516 | 50668 | CAMERA SYSTEM | 37,236.60 |
| | | | | | Total : | 37,236.60 |
| 105772 | 6/11/2014 | 11594 SAN DIEGO METROPOLITAN TRANSIT | 38419074 | | PROSPECT AVENUE | 43,072.00 |
| | | | | | Total : | 43,072.00 |
| 105773 | 6/11/2014 | 10768 SANTEE SCHOOL DISTRICT | 7015 | | IRRIGATION/MOWING RIO SECO | 348.01 |
| | | | | | Total : | 348.01 |
| 105774 | 6/11/2014 | 10110 SECTRAN SECURITY INC | 14060318 | 50459 | TRANSPORT SERVICES | 105.00 |
| | | | | | Total : | 105.00 |

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|-----------------------------------|-----------|-------------------------------------|-------------------------------------|-------------------------|--|--------------------------|
| 105785 | 6/11/2014 | 11621 VAPC INC | | | | 500.00 |
| 105786 | 6/11/2014 | 10475 VERIZON WIRELESS | 9725542811 | | WIFI SERVICE | 638.42 |
| 105787 | 6/11/2014 | 11155 VICTOR CONCRETE | 315 317 | 50408 50408 | CONCRETE SIDEWALK REPLACEM TCCPE CONCRETE REPLACEMENT | 23,931.00 5,550.00 |
| 105788 | 6/11/2014 | 11040 WALKSANDIEGO | 166-14 | 50314 | SAFE ROUTES TO SCHOOL PLAN | 11,771.19 |
| 105789 | 6/11/2014 | 10148 WESTAIR GASES & EQUIPMENT INC | 505458 | 50402 | EQUIPMENT TESTING | 248.18 |
| 105790 | 6/11/2014 | 10232 XEROX CORPORATION | 074013285 074013286 074013287 | 50407 50405 50406 | COPY CHARGES COPY CHARGES & LEASE COPY CHARGES | 18.37 192.37 24.33 |
| 58 Vouchers for bank code : ubgen | | | | | | 235.07 |
| 58 Vouchers in this report | | | | | | Bank total : 299,540.03 |
| Total vouchers : | | | | | | 299,540.03 |

Prepared by: 
 Date: 06/11/2014
 Approved by: 
 Date: 06-11-14

vchlist

06/12/2014 3:27:28PM

Voucher List
CITY OF SANTEE

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount | |
|---------|--------------------------------|--------------------------------------|--------------|------|--------------------------------|-------------------------|-------------------|
| 105791 | 6/12/2014 | 10350 ASSURANT EMPLOYEE BENEFITS | June 2014 | | DENTAL INSURANCE | 7,996.43 | |
| | | | | | Total : | 7,996.43 | |
| 105792 | 6/12/2014 | 10334 CHLIC | June 2014 | | HEALTH INSURANCE | 147,108.70 | |
| | | | | | Total : | 147,108.70 | |
| 105793 | 6/12/2014 | 10844 FRANCHISE TAX BOARD | PPE 06/04/14 | | WITHHOLDING ORDER | 110.00 | |
| | | | | | Total : | 110.00 | |
| 105794 | 6/12/2014 | 10779 NATIONAL BENEFIT SERVICES LLC | PPE 06/04/14 | | FLEXIBLE SPENDING ACCOUNT | 1,914.10 | |
| | | | | | Total : | 1,914.10 | |
| 105795 | 6/12/2014 | 10353 PERS | 06 14 3 | | RETIREMENT PAYMENT | 125,895.03 | |
| | | | | | Total : | 125,895.03 | |
| 105796 | 6/12/2014 | 10785 RELIANCE STANDARD LIFE | June 2014 | | VOLUNTARY LIFE INSURANCE | 1,629.35 | |
| | | | | | Total : | 1,629.35 | |
| 105797 | 6/12/2014 | 10424 SANTEE FIREFIGHTERS | PPE 06/04/14 | | SFFA DUES/PEC/BC STATION EXP/I | 4,986.75 | |
| | | | | | Total : | 4,986.75 | |
| 105798 | 6/12/2014 | 10776 STATE OF CALIFORNIA | PPE 06/04/14 | | WITHHOLDING ORDER | 640.91 | |
| | | | | | Total : | 640.91 | |
| 105799 | 6/12/2014 | 10001 US BANK | PPE 06/04/14 | | PARS RETIREMENT | 519.90 | |
| | | | | | Total : | 519.90 | |
| 105800 | 6/12/2014 | 10959 VANTAGE TRANSFER AGENT/457 | PPE 06/04/14 | | ICMA - 457 | 40,162.07 | |
| | | | | | Total : | 40,162.07 | |
| 105801 | 6/12/2014 | 10782 VANTAGEPOINT TRNSFR AGT/801801 | PPE 06/04/14 | | RETIREE HEALTH SAVINGS ACCOL | 8,423.22 | |
| | | | | | Total : | 8,423.22 | |
| 11 | Vouchers for bank code : ubgen | | | | | Bank total : | 339,386.46 |
| 11 | Vouchers in this report | | | | | Total vouchers : | 339,386.46 |

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Voucher List
CITY OF SANTEE

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Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|------|--------|---------|------|---------------------|--------|
|---------|------|--------|---------|------|---------------------|--------|

Prepared by: 
Date: 06/12/2014

Approved by: 
Date: 6-12-14

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|-----------|-------------------------------|----------|------|---------------------------|------------|
| 378 | 6/13/2014 | 10482 TRISTAR RISK MANAGEMENT | 93850 | | CLAIM PRE-FUND REQUEST | 209,325.34 |
| | | | | | Total : | 209,325.34 |
| 379 | 6/9/2014 | 11485 SOURCEPOINT | AR169183 | | PROSPECT AVE ENHANCEMENTS | 88,950.00 |
| | | | | | Total : | 88,950.00 |
| | | | | | Bank total : | 298,275.34 |
| | | | | | Total vouchers : | 298,275.34 |

2 Vouchers for bank code : ubgen

2 Vouchers in this report

Prepared by: 
Date: 06/12/2014

Approved by: 
Date: 6-12-14

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Voucher List
CITY OF SANTEE

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|-----------|---------------|------------|------|---------------------------|----------|
| 105802 | 6/13/2014 | 10001 US BANK | 00002919 | | TREES FOR SANTREE FEST | 1,201.75 |
| | | | 01342 | | FAST SETTING CONCRETE | 16.14 |
| | | | 021402 | | GENERAL EVENTS SUPPLIES | 18.36 |
| | | | 030 | | MEETING SUPPLIES | 8.18 |
| | | | 03132930 | | ELECTRICAL SUPPLIES | 178.18 |
| | | | 046218 | | TEEN CENTER SUPPLIES | 328.29 |
| | | | 046804 | | REGIONAL MEETING | 104.07 |
| | | | 05/01/2014 | | MUNICIPAL CLERKS' WEEK | 23.26 |
| | | | 05/02/2014 | | MUNICIPAL CLERKS' WEEK | 18.68 |
| | | | 05/03/2014 | | MUNICIAPL CLERKS' WEEK | 9.59 |
| | | | 05/05/2014 | | MUNICIPAL CLERKS' WEEK | 27.75 |
| | | | 05/07/14 | | COUNCIL MEETING SUPPLIES | 46.72 |
| | | | 05/09/14 | | COUNCIL MEETING SUPPLIES | 6.26 |
| | | | 050714 | | CUSTOMER SERVICE CLASS | 100.00 |
| | | | 05082014 | | SANTREE FEST | 202.50 |
| | | | 05152014 | | GASOLINE FOR CITY VEHICLE | 42.46 |
| | | | 054064 | | MEMBERSHIP DUES | 100.00 |
| | | | 055363 | | GENERAL EVENT SUPPLIES | 22.29 |
| | | | 057118 | | DAY CAMP SUPPLIES | 272.75 |
| | | | 05942 | | SUNDIAL REPAIR MATERIALS | 45.88 |
| | | | 06092014 | | RECEPTION REFRESHMENTS | 24.09 |
| | | | 06092014 | | RECEPTION REFRESHMENTS | 29.98 |
| | | | 06102014 | | MEETING SUPPLIES | 19.00 |
| | | | 06798 | | BREAK ROOM SUPPLIES | 8.78 |
| | | | 076207 | | BLUEGRASS FESTIVAL | 3.24 |
| | | | 082918 | | SKATEPARK SUPPLIES | 38.28 |
| | | | 082922 | | MEETING SUPPLIES | 31.00 |
| | | | 0861DD | | APWA CHAPTER MTG - TRAVEL | 112.00 |
| | | | 098297 | | GRANT APPLICATION MAILING | 65.00 |
| | | | 09963 | | PARK MAINTENANCE SUPPLIES | 134.94 |
| | | | 107403145 | | SUPPLIES | -10.26 |
| | | | 109 | | MEETING SUPPLIES | 12.95 |
| | | | 11061 | | WEARING APPAREL | 283.20 |
| | | | 111865 | | LODGEPOLES | 15.06 |
| | | | 1234 | | GENERAL EVENT SUPPLIES | 20.04 |
| | | | 1465 | | VEHICLE REPAIR PARTS | 314.01 |

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|-----------|---------------|-------------|------|----------------------------|----------|
| 105802 | 6/13/2014 | 10001 US BANK | (Continued) | | | |
| | | | 1485 | | SANTREE FEST | 496.80 |
| | | | 15010449 | | SHOP SUPPLIES | 203.66 |
| | | | 1536 | | MEETING SUPPLIES | 111.24 |
| | | | 154497 | | VEHICLE REPAIR PART | 19.07 |
| | | | 167365 | | TEEN CENTER SUPPLIES | 23.05 |
| | | | 167368 | | TEEN SPECIAL SUPPLIES | 286.63 |
| | | | 167374 | | DAY CAMP SUPPLIES | 202.00 |
| | | | 17866 | | PARK MAINTENANCE SUPPLIES | 141.77 |
| | | | 1804245 | | EMPLOYEE UNIFORM | 237.49 |
| | | | 2049-6 | | ROLLER COVERS | 59.95 |
| | | | 2167154 | | YARD SUPPLIES | 91.13 |
| | | | 2284 | | BRAILLE PLAQUE | 189.00 |
| | | | 234815 | | FUEL | 30.00 |
| | | | 26664 | | SYCAMORE TREES | 637.20 |
| | | | 2705018 | | ELECTION SUPPLIES | 281.79 |
| | | | 2725766MD22 | | FIREFIGHTERS BOOKLETS | 129.55 |
| | | | 3071410 | | FF HELMET SHIELDS | 525.00 |
| | | | 3181 | | BAGGED ASPHALT | 972.00 |
| | | | 3245A | | CARLTON OAKS FIRE FF MEALS | 1,228.50 |
| | | | 3245B | | CARLTON OAKS FIRE FF MEALS | 390.00 |
| | | | 3245C | | CARLTON OAKS FIRE FF MEALS | 780.00 |
| | | | 3245D | | CARLTON OAKS FIRE FF MEALS | 780.00 |
| | | | 3249 | | CARLTON OAKS FIRE FF MEALS | 351.00 |
| | | | 3360871 | | UNIFORM PANTS - CREDIT | -237.48 |
| | | | 3420 | | ICMA SUMMIT MEAL EXPENSE | 8.56 |
| | | | 35398 | | FIREFIGHTER UNIFORMS | 441.55 |
| | | | 35399 | | FIREFIGHTER UNIFORMS | 441.55 |
| | | | 35470 | | BUILDING SUPPLIES | 24.17 |
| | | | 35587 | | UNIFORM ALTERATIONS | 40.55 |
| | | | 35588 | | UNIFORM ALTERATIONS | 94.04 |
| | | | 35589 | | UNIFORM ALTERATIONS | 91.64 |
| | | | 35590 | | UNIFORM ALTERATIONS | 94.04 |
| | | | 362167755 | | MEMBERSHIP DUES | 1,400.00 |
| | | | 372300 | | TOP SOIL | 183.60 |
| | | | 3800 | | SPECIAL STREET NAME SIGN | 79.20 |
| | | | 401339930 | | TRAINING REGISTRATION | 199.00 |

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|-----------|---------------|---------------------|------|----------------------------|----------|
| 105802 | 6/13/2014 | 10001 US BANK | (Continued) | | | |
| | | | 401644 | | NEW APPARATUS INSPECTION | 39.98 |
| | | | 40240 | | DAY CAMP SUPPLIES | 70.16 |
| | | | 402-935-7733 | | SAN DIEGUITO RIVER PARK | 50.00 |
| | | | 40710 | | VANDALISM REPAIR SUPPLIES | 18.68 |
| | | | 4081 | | ICMA SUMMIT MEAL EXPENSE | 28.93 |
| | | | 4111 | | POSTERS FOR SPECIAL EVENTS | 64.83 |
| | | | 4114-1485-0112-6641 | | BC QUARTERS ELECTRONICS | 207.32 |
| | | | 4252 | | ICMA SUMMIT MEAL EXPENSE | 20.16 |
| | | | 43102 | | PAINT FOR VANDALISM | 98.66 |
| | | | 4621 | | MUNICIPAL CLERKS' WEEK | 10.00 |
| | | | 501965-52-1290 | | BC QUARTERS COAT RACK | 26.99 |
| | | | 504532 | | WELDING SUPPLIES | 73.14 |
| | | | 5083285 | | PRINTING OF SUMMER FLYERS | 639.55 |
| | | | 51701 | | APWA LUNCHEON | 30.00 |
| | | | 517747 | | VANDALISM REPAIR HARDWARE | 26.20 |
| | | | 51923 | | PW SUPERVISOR COURSE | 495.00 |
| | | | 52315 | | DOG WASTE BAGS | 753.84 |
| | | | 53299 | | TRAINING REGISTRATION | 750.00 |
| | | | 5399 | | OFFICE SUPPLIES | 58.26 |
| | | | 54342 | | CONFERENCE REGISTRATION | 135.00 |
| | | | 5614-3085 | | STAFF TRAINING | 80.00 |
| | | | 60978 | | SANTREE FEST | 200.00 |
| | | | 663678384 | | DAY CAMP SUPPLIES | 176.64 |
| | | | 67740 | | GENERAL EVENT SUPPLIES | -965.52 |
| | | | 6787 | | OFFICE SUPPLIES | 10.50 |
| | | | 68414 | | YARD SUPPLIES | 150.21 |
| | | | 706697584-001 | | BUSINESS CARDS/DATE STAMP | 200.47 |
| | | | 7117775645 | | TRASH BAGS | 876.10 |
| | | | 73463 | | PARK MAINTENANCE SUPPLIES | 91.51 |
| | | | 74586 | | GENERAL EVENT SUPPLIES | 49.62 |
| | | | 7757 | | SHIPPING | 58.76 |
| | | | 8034 | | APPARATUS INSPECTION LUNCH | 28.26 |
| | | | 8115552 | | DAY CAMP/TEEN CTR SUPPLIES | 324.66 |
| | | | 8189441 | | CEILING TILE FOR BF QTRS | 35.25 |
| | | | 82 | | MEETING SUPPLIES | 12.95 |
| | | | 824416 | | BAY DOOR REPAIR | 2,186.00 |

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|-----------|---------------|---------------|------|----------------------------|------------------|
| 105802 | 6/13/2014 | 10001 US BANK | (Continued) | | | |
| | | | 85269 | | PARK MAINTENANCE SUPPLIES | 19.17 |
| | | | 8852 | | MEETING SUPPLIES | 5.99 |
| | | | 902181 | | ICMA SUMMIT LODGING | 459.78 |
| | | | 910 | | SENIOR TRIP LUNCH | 135.07 |
| | | | 9442279403 | | CITY FLAGS | 599.91 |
| | | | 98841 | | VEHICLE REPAIR | 810.40 |
| | | | CC-000175 | | DAY CAMP SUPPLIES | 44.13 |
| | | | CO2670 | | VACTOR EQUIPMENT | 1,469.95 |
| | | | F-0152 | | MEETING SUPPLIES | 6.68 |
| | | | F-0172 | | MEETING SUPPLIES | 6.68 |
| | | | GP_5062094 | | SUMMERT CONCERT SERIES | 254.60 |
| | | | GP_5082176 | | SANTEE SALUTES | 73.38 |
| | | | K3BL | | ICMA SUMMIT TRANSPORTATION | 23.40 |
| | | | KQAW | | ICMA SUMMIT TRANSPORTATION | 18.60 |
| | | | MS0004335 | | EQUIPMENT REPAIR PARTS | 237.45 |
| | | | PARTS-2372 | | DRINKING FOUNTAIN SUPPLIES | 232.59 |
| | | | R2488D | | CCMA SUMMIT LODGING | 118.80 |
| | | | R2EA22-1A | | CCMA WORKSHOP LODGING | 118.80 |
| | | | R2EA22-1B | | CCMA WORKSHOP LODGING | 5.00 |
| | | | R2EA23-1 | | CCMA WORKSHOP LODGING | 118.80 |
| | | | SI-00020522 | | SECURITY CAMERA REPAIR | 354.72 |
| | | | W209074801014 | | CERTIFICATE PAPER | 35.98 |
| | | | W237499996 | | SMART PHONE GRAFFITI APP | 99.00 |
| | | | W275170990 | | GENERAL EVENT SUPPLIES | 965.52 |
| | | | | | Total : | 28,228.18 |

1 Vouchers for bank code : ubgen

Bank total : 28,228.18

1 Vouchers in this report

Total vouchers : 28,228.18

Prepared by: 
 Date: 06/13/2014
 Approved by: 
 Date: 6-13-14

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City of Santee
COUNCIL AGENDA STATEMENT [Cont. from 6/11/14]

MEETING DATE June 25, 2014

AGENDA ITEM NO.

ITEM TITLE RESOLUTIONS INITIATING PROCEEDINGS AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT, APPROVING THE ENGINEER'S REPORT, AND DECLARING THE CITY COUNCIL'S INTENTION TO LEVY ASSESSMENTS AND SETTING A PUBLIC HEARING FOR THE FY 2014-15 SANTEE LANDSCAPE MAINTENANCE DISTRICT ANNUAL LEVY OF ASSESSMENTS

DIRECTOR/DEPARTMENT Tim K. McDermott, Director of Finance *tm*

SUMMARY Santee Landscape Maintenance District ("SLMD") is a City-wide district and is comprised of 18 zones, ten of which are assessed and maintained by the City. A combination of contract maintenance and City forces maintain the zones. Maps depicting each zone and the areas of maintenance are attached.

The City Council is required to take three distinct initial actions in order to proceed with the annual levy of an assessment. First, the City Council must formally initiate the proceedings and direct the preparation of an Engineer's Report, analyzing existing and proposed improvement to the District. Next, the City Council must take formal action to either approve or modify and approve the proposed Engineer's Report. Finally, the City Council must formally declare its intention to provide for the annual levy and collection of an assessment and provide notice of a public hearing.

The attached Assessment Summary reflects SLMD assessments and costs for FY 2014-15. Eight zones will have the same assessments in FY 2014-15 as they had last fiscal year. Two zones will have increased assessments within the authorized increase amounts. The assessment for Zone 12 (The Heights) is proposed to be increased from \$132.38 to \$139.00 per home and Zone 18 (Allos) is proposed to be increased from \$564.38 to \$592.60 per home. In Zone 12 (The Heights), the cost of maintenance exceeds proposed assessment levels.

There will be no change in the assessment amount for eight of the zones, as the assessments, with the exception of Zone 17 (Dakota Ranch), are at the maximum amount allowed. No adjustment is proposed to the assessment for Zone 17.

FINANCIAL STATEMENT *tm* A total of \$105,611 would be assessed on property owners within ten existing zones of SLMD in FY 2014-15 for the cost of maintenance and administration.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION Adopt three Resolutions: 1) Initiate proceedings and order the preparation of an engineer's report, 2) Approve the engineer's report, and 3) Declare intention to levy assessments and set a public hearing for July 23, 2014. *tm*

ATTACHMENTS (Listed Below)

- 1) Assessment Summary
- 2) Resolution Initiating Preparation of Engineer's Rept FY 2014-15 SLMD Annual Levy of Assess (Maps)
- 3) Resolution Approving Engineer's Rept Annual Levy Assess FY 2014-15 SLMD (Engineer's Report)
- 4) Resolution Declaring Intent to Provide Annual Levy and Collection of Assess, and Setting the Time & Place for a Public Hearing Thereon

**FY 2014-15 SANTEE LANDSCAPE MAINTENANCE DISTRICT
ASSESSMENT SUMMARY FOR ZONES PROPOSED TO BE ASSESSED**

| ZONE | ZONE NAME | NUMBER OF UNITS | FY 2014-15 MAINTENANCE & ADMINISTRATION | RESERVES 7/1/14 | FY 2014-15 TOTAL ASSESSMENT | FY 2014-15 ASSESSMENT RATE/UNIT | FY 2013-14 ASSESSMENT RATE/UNIT | MAXIMUM APPROVED ASSESSMENT |
|------|------------------------|-----------------|---|-----------------|-----------------------------|---------------------------------|---------------------------------|-----------------------------|
| 1 | EL NOPAL ESTATES | 45 | \$ 3,270.00 | \$ 4,113.00 | \$ 2,258.00 | \$ 50.18 | \$ 50.18 | \$ 50.18 |
| 3 | COUNTRY SCENES | 14 | \$ 3,010.00 | \$ 3,189.00 | \$ 2,067.00 | \$ 147.64 | \$ 147.64 | \$ 147.64 |
| 4 | CAMELOT HEIGHTS | 10 | \$ 1,530.00 | \$ 1,514.00 | \$ 1,385.00 | \$ 138.50 | \$ 138.50 | \$ 138.50 |
| 8 | SILVER COUNTRY ESTATES | 153 | \$ 76,150.00 | \$ 26,650.00 | \$ 75,735.00 | \$ 495.00 | \$ 495.00 | \$ 495.00 |
| 9 | MATTAZARO/TIMBERLANE | 34 | \$ 1,790.00 | \$ 1,681.00 | \$ 1,529.00 | \$ 44.98 | \$ 44.98 | \$ 44.98 |
| 12 | THE HEIGHTS | 60 | \$ 10,340.00 | \$ 12,594.00 | \$ 8,340.00 | \$ 139.00 | \$ 132.38 | \$ 375.00 |
| 13 | PROSPECT HILLS | 43 | \$ 4,910.00 | \$ 4,253.00 | \$ 3,225.00 | \$ 75.00 | \$ 75.00 | \$ 75.00 |
| 14 | MITCHELL RANCH | 16 | \$ 2,900.00 | \$ 3,645.00 | \$ 2,690.00 | \$ 168.14 | \$ 168.14 | \$ 168.14 |
| 17 | DAKOTA RANCH | 20 | \$ 7,140.00 | \$ 17,694.00 | \$ 4,826.00 | \$ 241.30 | \$ 241.30 | \$ 343.46 |
| 18 | ALLOS | 6 | \$ 3,550.00 | \$ 2,894.00 | \$ 3,556.00 | \$ 592.60 | \$ 564.38 | \$ 660.50 |

Note: Zone 17 and Zone 18 reflect an allowable 2% increase in the maximum approved assessment for FY 2014-15

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,
INITIATING PROCEEDINGS AND ORDERING THE PREPARATION OF AN
ENGINEER'S REPORT FOR THE FY 2014-15 SANTEE LANDSCAPE
MAINTENANCE DISTRICT ANNUAL LEVY OF ASSESSMENTS**

WHEREAS, the City Council of the City of Santee desires to initiate proceedings for the annual levy of assessments for a landscape district pursuant to the terms and provisions of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California, Article XIII D of the California Constitution, and the Proposition 218 Omnibus Implementation Act (commencing with California Government Code Section 53750) (collectively the "Law"), in what is known and designated as: **SANTEE LANDSCAPE MAINTENANCE DISTRICT** ("District"); and

WHEREAS, these proceedings for the annual levy of assessments shall relate to the fiscal year commencing July 1, 2014; and

WHEREAS, there has been submitted to this City Council for its consideration at this time, diagrams, copies of which are attached hereto and by this reference incorporated herein, showing the boundaries of the areas of assessment for the above referenced fiscal year, said diagrams showing and further describing in general the improvements proposed to be maintained in said District, said description being sufficient to identify the areas proposed to be assessed for said maintenance thereof; and

WHEREAS, there are no proposed new improvements or any substantial changes in existing improvements; and

WHEREAS, the Law requires a written report, consisting of: plans and specifications of the area of the improvements to be maintained; an estimate of the costs for maintaining the improvements, including incidental expenses in connection therewith; a diagram of the areas proposed to be assessed; and a parcel-by-parcel listing of the assessments of the estimated costs for maintaining the improvements in proportion to the special benefits to be conferred on such parcels.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Santee, California, **AS FOLLOWS**:

SECTION 1. That the above recitals are all true and correct.

SECTION 2. That diagrams, entitled **SANTEE LANDSCAPE MAINTENANCE DISTRICT** as submitted to this City Council, showing the boundaries of the proposed areas to be assessed and showing the improvements to be maintained, are hereby approved, and copies thereof shall be on file in the City Clerk's Office and open to public inspection. The proposed parcels and properties within said areas are those to be assessed to pay certain costs and expenses for said maintenance.

RESOLUTION NO. _____

SECTION 3. That the maintenance work within the area proposed to be assessed shall be the maintenance or servicing, or both, of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof in accordance with the Law.

SECTION 4. There are no proposed new improvements or any substantial changes to existing improvements.

SECTION 5. That the Director of Finance is hereby ordered to cause to be prepared and to file with this City Council, the Report relating to said annual assessment and levy in accordance with the Law.

SECTION 6. That upon completion, said Report shall be filed with the City Clerk, who shall then submit same to this City Council for its consideration pursuant to Sections 22623 and 22624 of said Streets and Highways Code of the State of California.

ADOPTED by the City Council of the City of Santee, California, at a regular meeting thereof held this 25th day of June, 2014, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

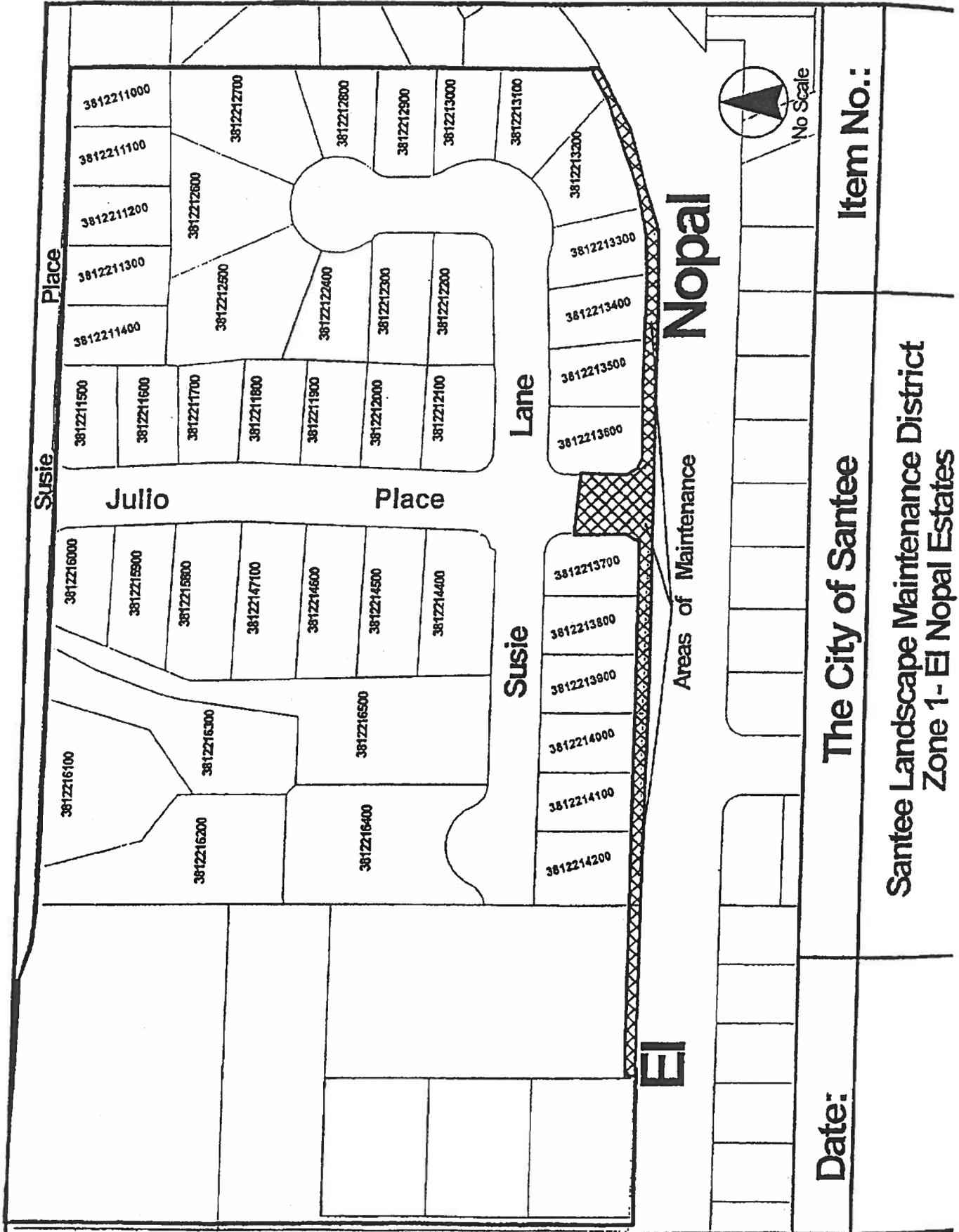
RANDY VOEPEL, MAYOR

ATTEST:

PATSY BELL, CMC, CITY CLERK

Exhibits A-J: Vicinity Map (Diagrams)

EXHIBIT A



Item No.:

The City of Santee

Santee Landscape Maintenance District
Zone 1- El Nopal Estates

Date:

EXHIBIT B

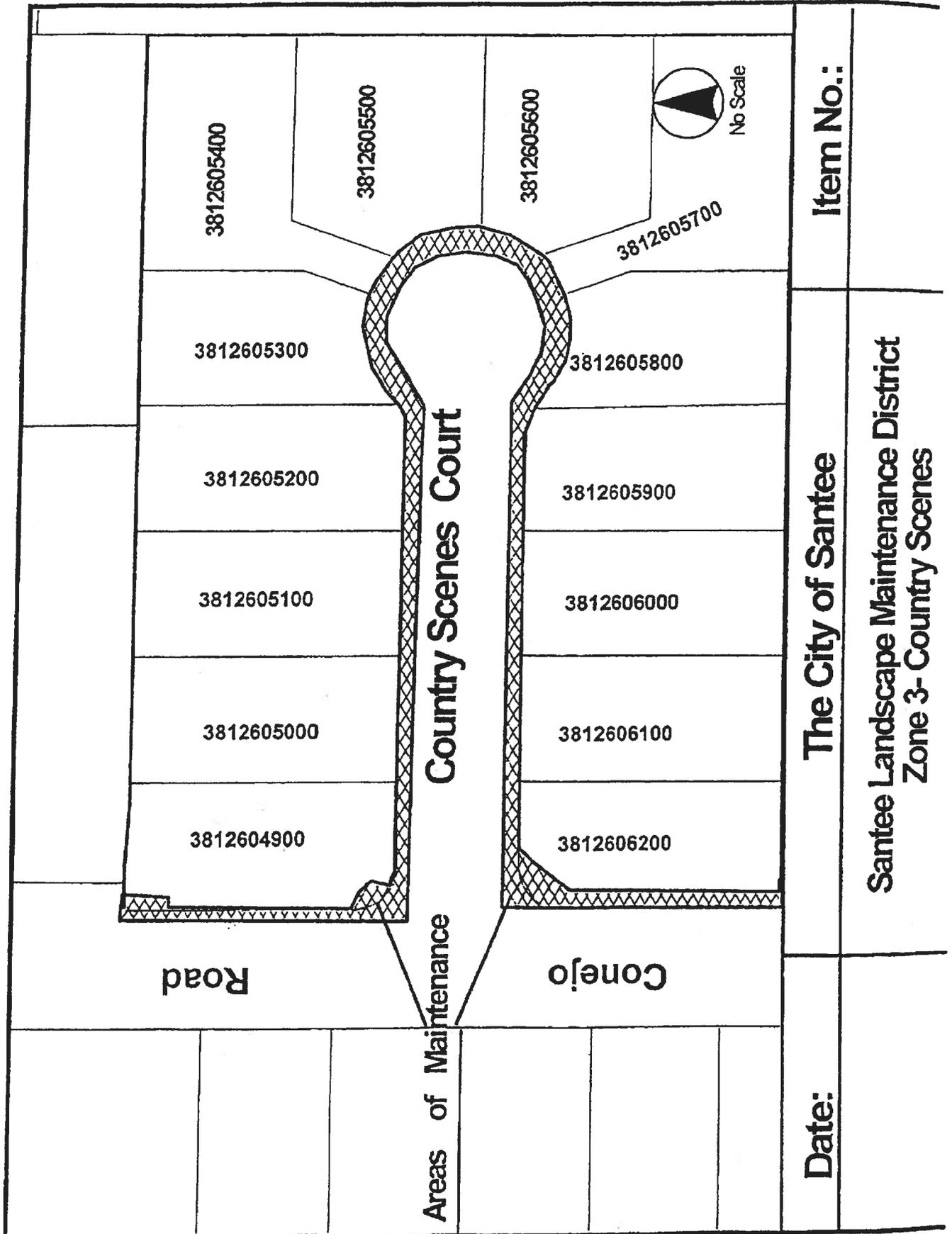
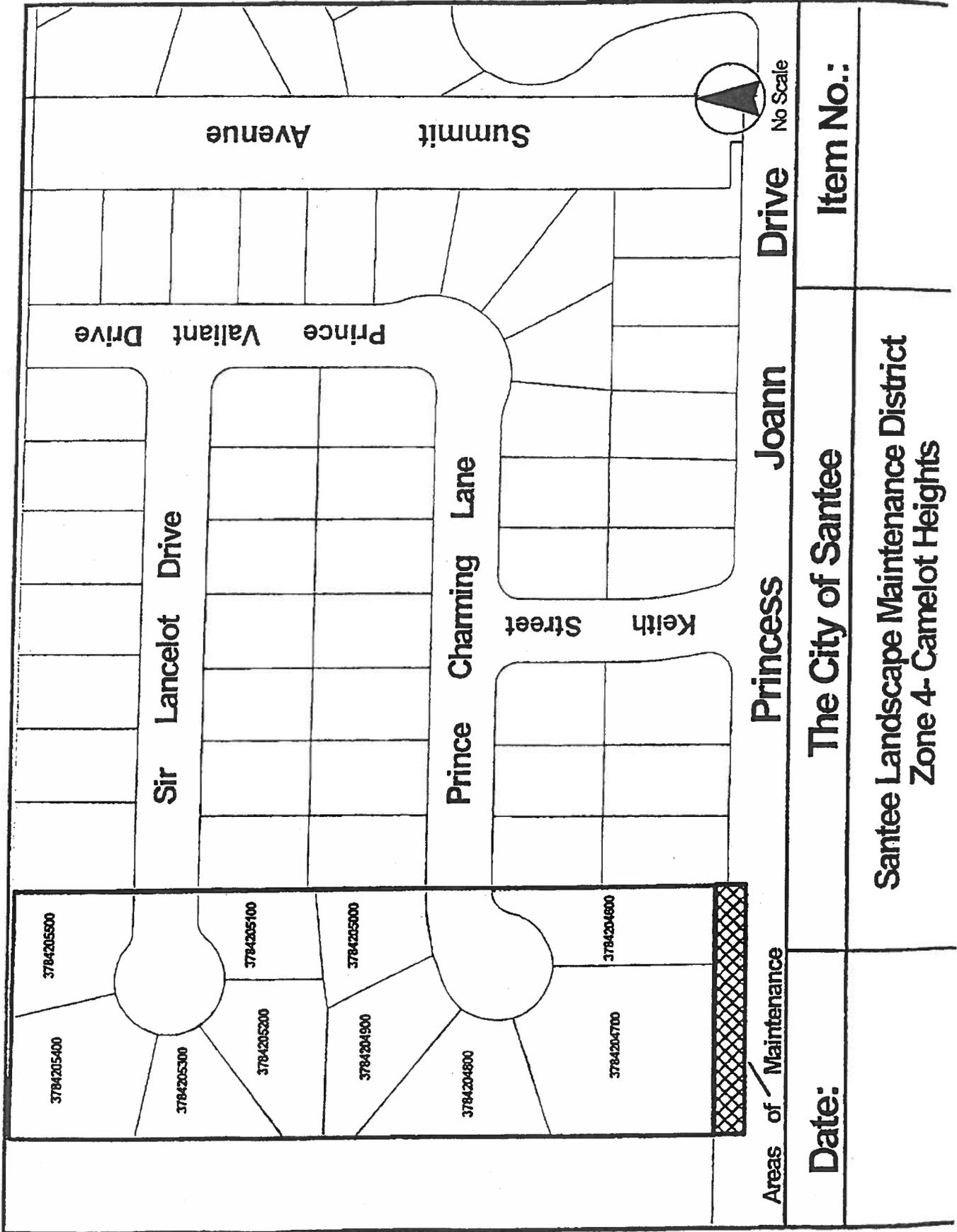


EXHIBIT C



Areas of Maintenance

Date:

The City of Santee

Santee Landscape Maintenance District
Zone 4- Camelot Heights

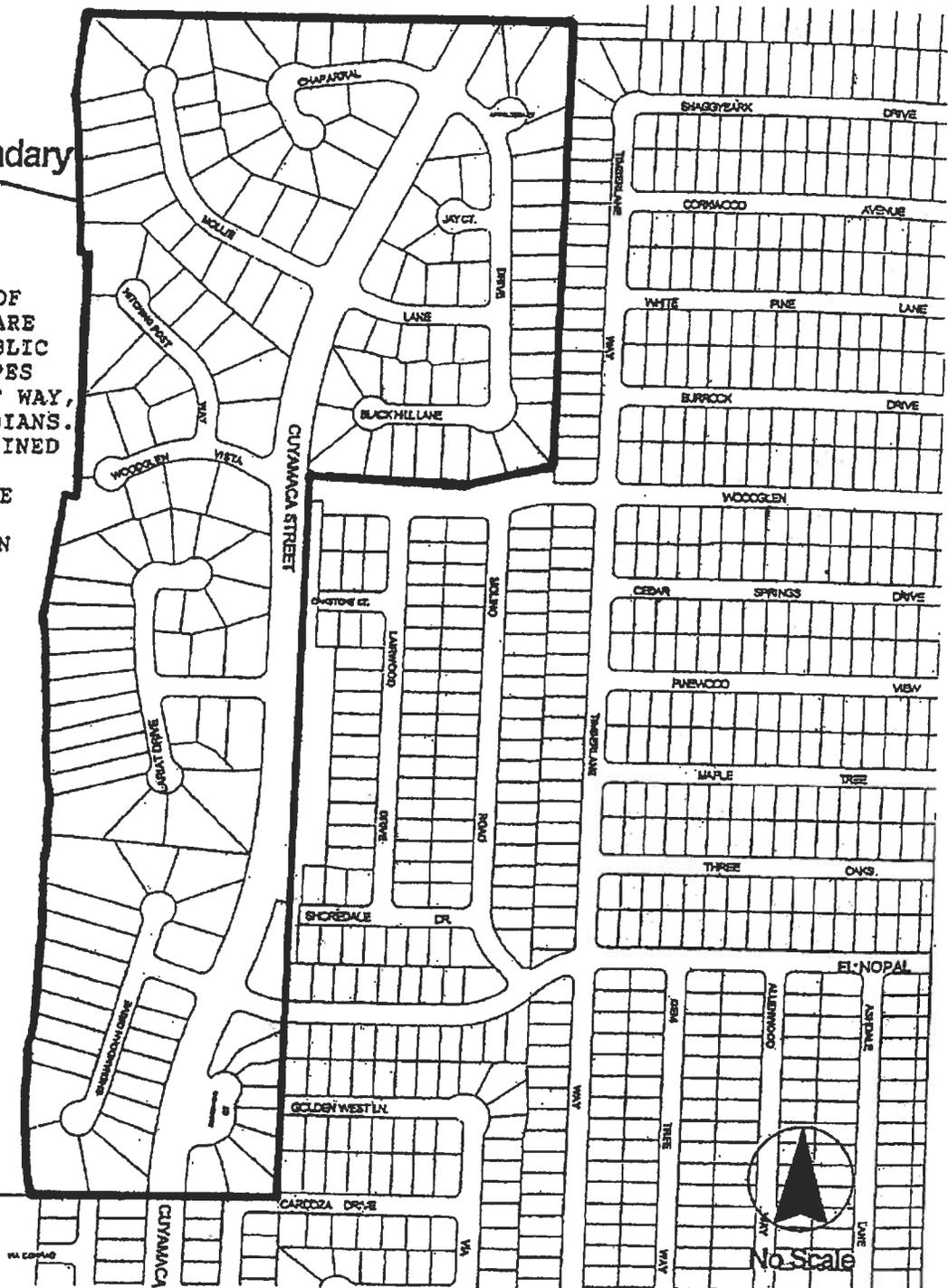
Princess Joann Drive

Item No.:

EXHIBIT D

Zone Boundary

NOTE: AREAS OF MAINTENANCE ARE GENERALLY PUBLIC INTEREST SLOPES AND RIGHTS OF WAY, EXCLUDING MEDIANS. ACTUAL MAINTAINED AREAS ARE TOO NUMEROUS TO BE CORRECTLY REPRESENTED ON THIS MAP.



Date:

The City of Santee:

Item No.:

Santee Landscape Maintenance District
Zone 8- Silver Country Estates

EXHIBIT E

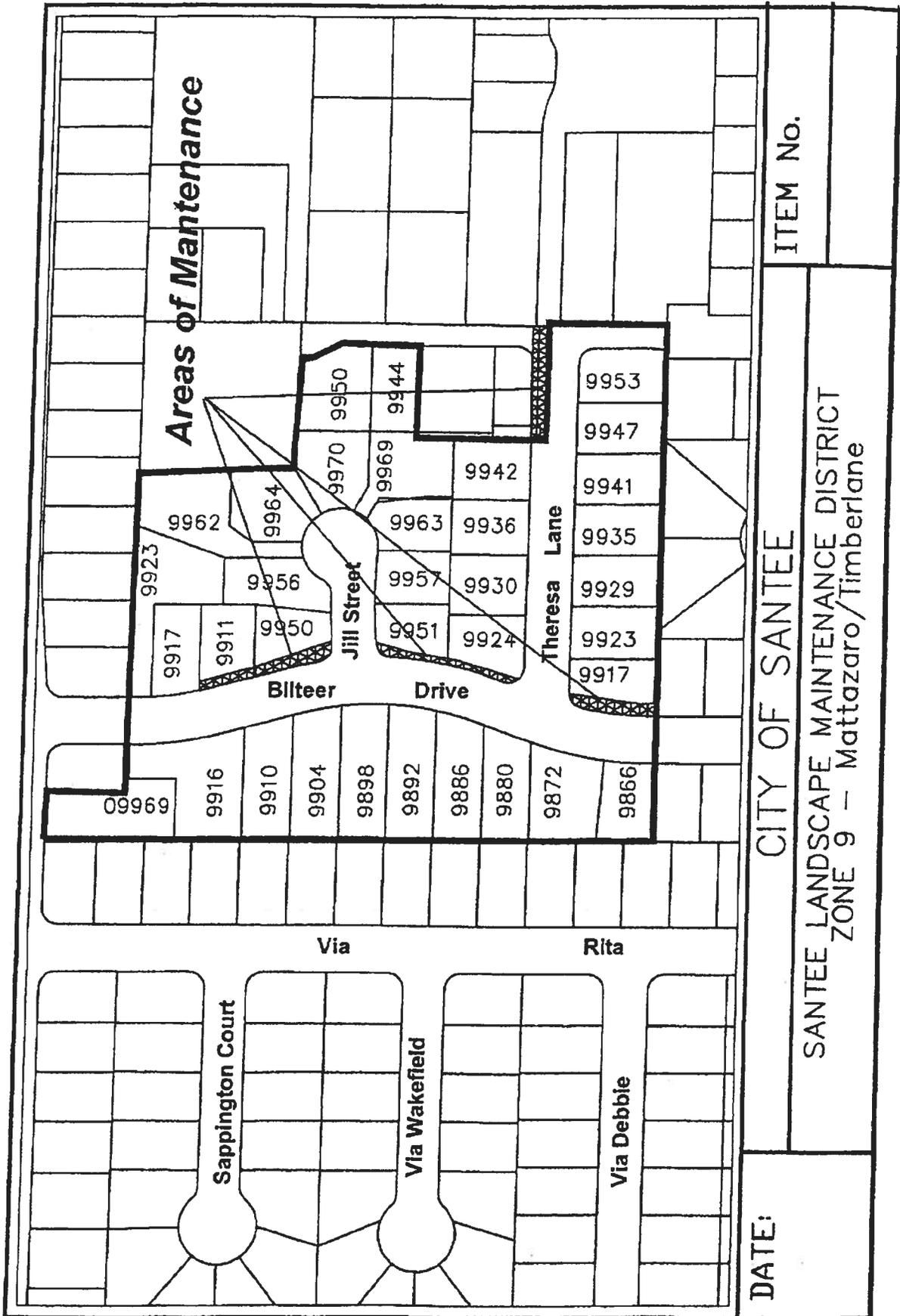
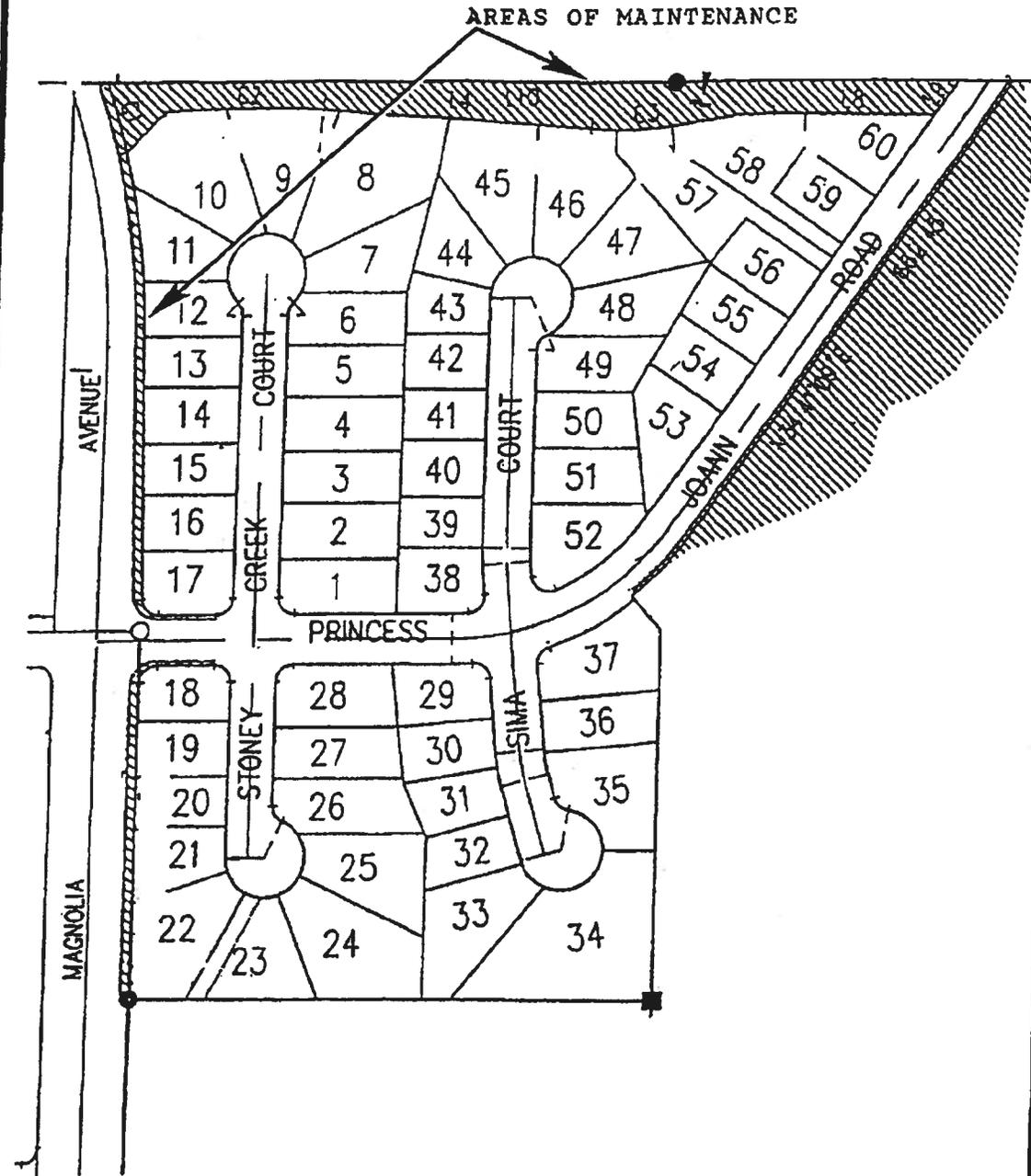


EXHIBIT F



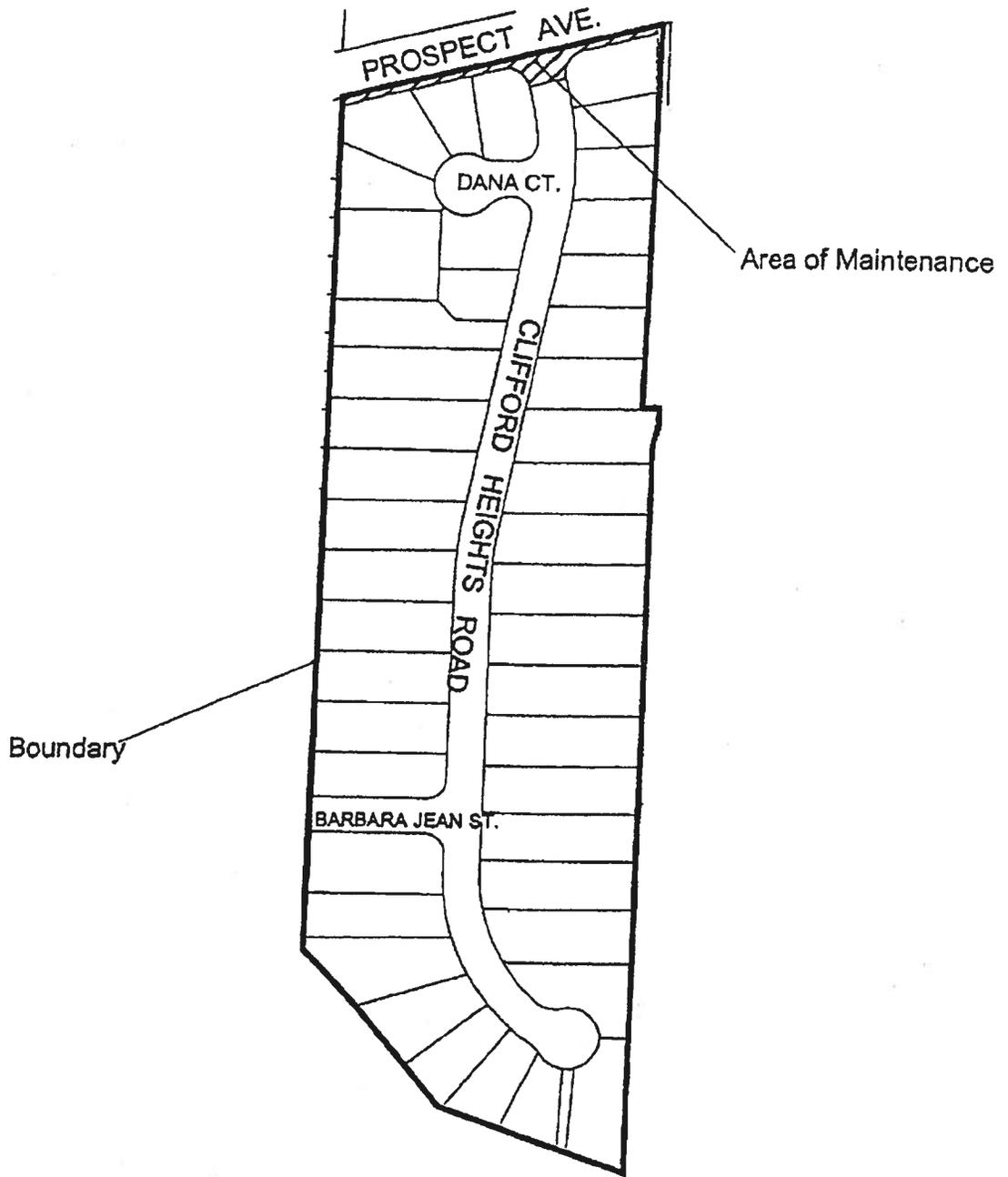
SANTEE LANDSCAPE MAINTENANCE DISTRICT

DATE:

CITY OF SANTEE
ZONE 12 - THE HEIGHTS

ITEM No.

EXHIBIT G



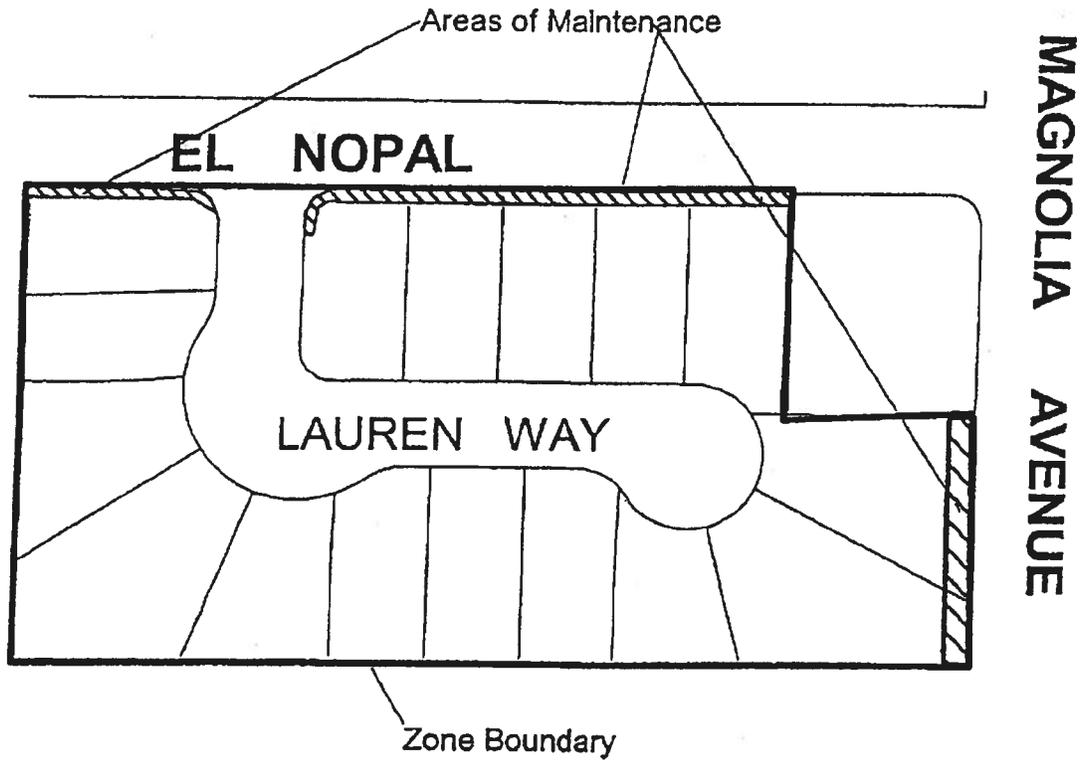
City of Santee Vicinity Map

Santee Landscape Maintenance District
Zone 13- Prospect Hills



No Scale

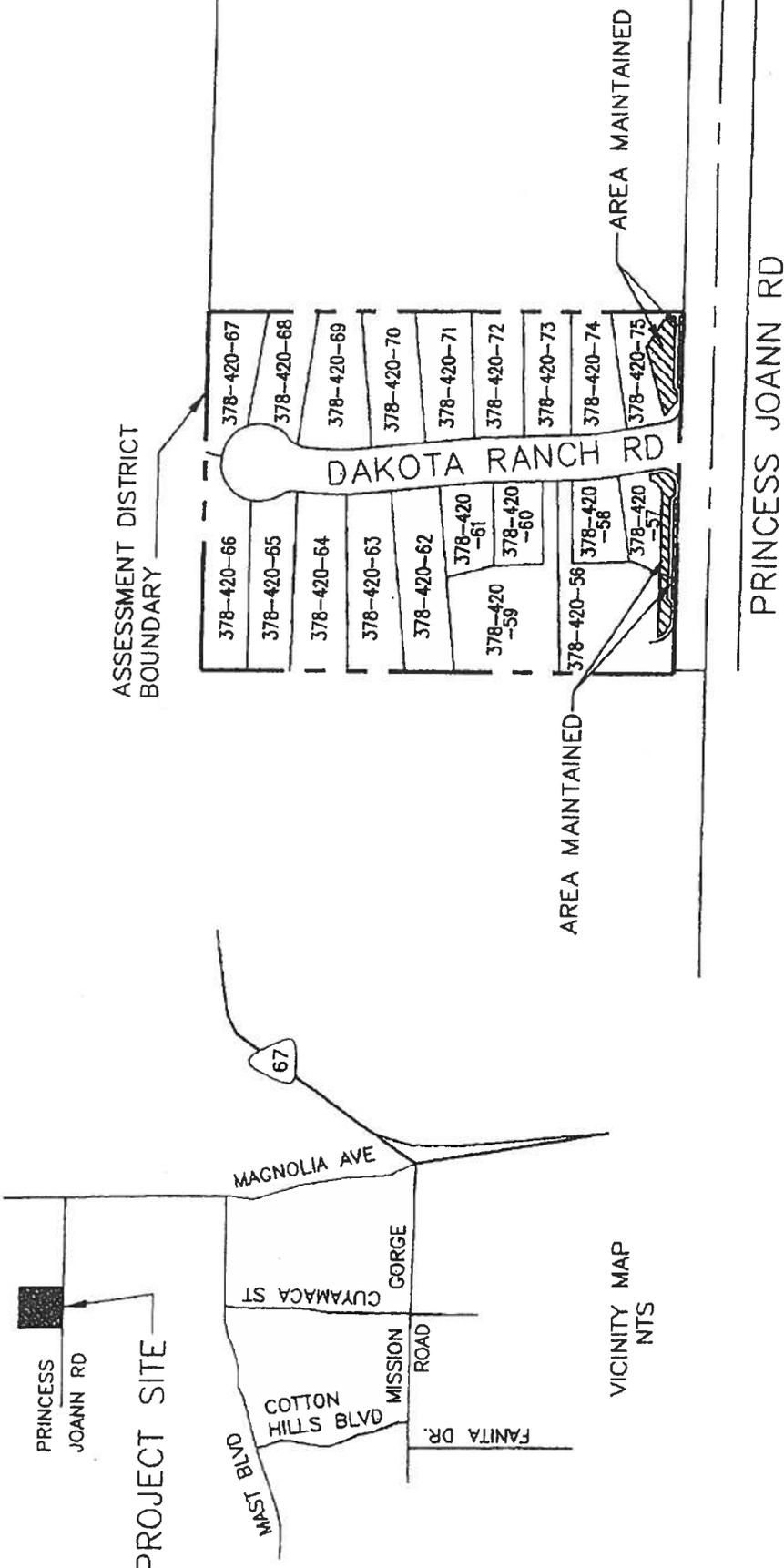
EXHIBIT H



City of Santee
Vicinity Map
Santee Landscape Maintenance District
Zone 14- Mitchel Ranch



EXHIBIT I

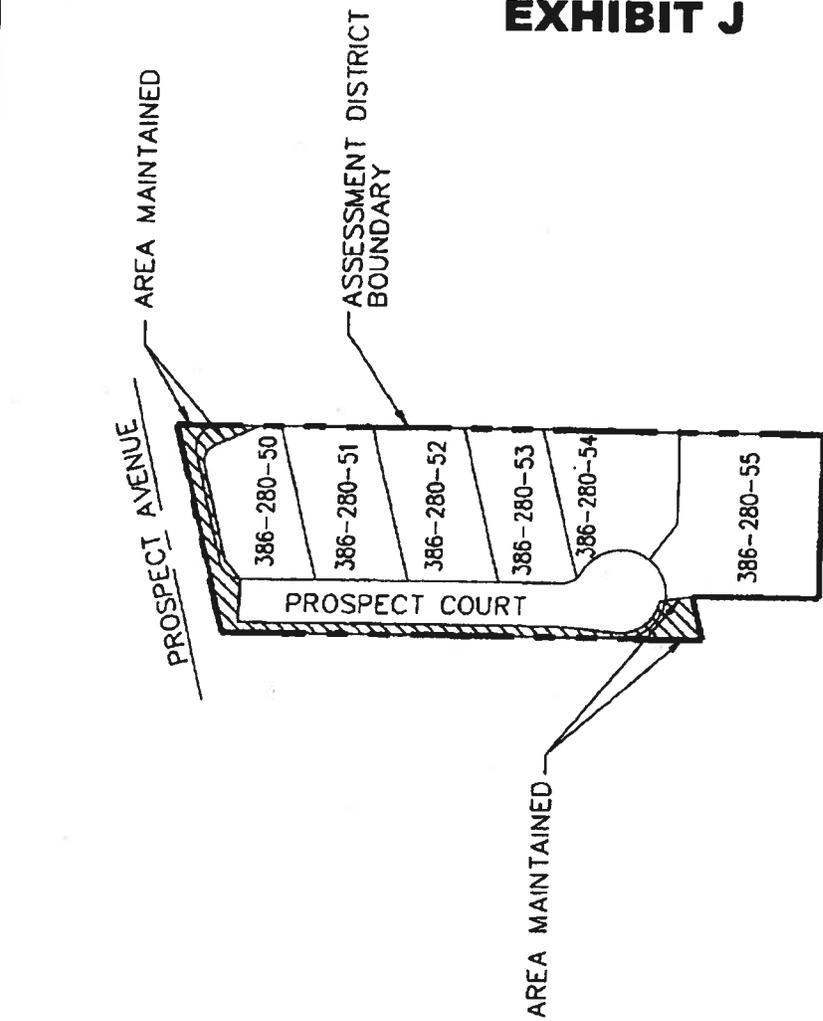


SCALE 1"=200'

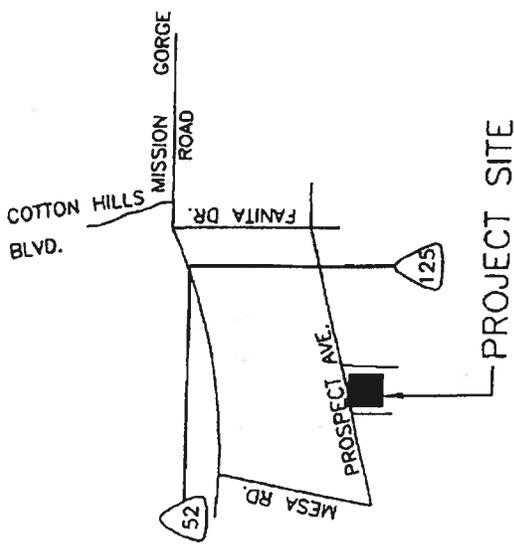
LANDSCAPE MAINTENANCE DISTRICT
ZONE 17 - DAKOTA RANCH



EXHIBIT J



SCALE 1"=150'



VICINITY MAP
NTS

LANDSCAPE MAINTENANCE DISTRICT
ZONE 18-ALLOS



RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,
APPROVING THE ENGINEER'S REPORT FOR THE ANNUAL
LEVY OF ASSESSMENTS FOR FY 2014-15 FOR THE
SANTEE LANDSCAPE MAINTENANCE DISTRICT**

WHEREAS, the City Council of the City of Santee, pursuant to the provisions of "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California, Article XIII D of the California Constitution and the Proposition 218 Omnibus Implementation Act (commencing with California Government Code Section 53750) (collectively the "Law"), did by previous Resolution, order the preparation of an Engineer's Report for the annual levy of assessments, consisting of plans and specifications, an estimate of the costs, a diagram of the district, and an assessment of the costs relating to what is known and designated as: **SANTEE LANDSCAPE MAINTENANCE DISTRICT** ("District"); and,

WHEREAS, the FY 2014-15 Assessment Engineer's Report ("Report") has been presented to this City Council as required by the Law and as previously directed by Resolution; and

WHEREAS, this City Council has examined and reviewed the Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and is satisfied that the assessments, on a preliminary basis, have been spread in accordance with the benefits received from the maintenance to be performed, as set forth in said Report.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santee, California,

SECTION 1. That the above recitals are all true and correct.

SECTION 2. That the Report as presented, consisting of:

- A. plans and specifications of the maintenance of the improvements to be performed;
- B. estimates of the cost of the maintenance of the improvements to be performed, including the cost of incidental expenses in connection therewith, and including that portion of the costs and expenses representing the special benefit to be conferred by such maintenance of the improvements on the parcels within the District;
- C. a diagram of the District, which shows (i) the exterior boundaries of the District; (ii) the boundaries of zones within the District; and (iii) the lines and dimensions of each parcel of land within the District; provided, however, such diagram may refer to the county assessor's maps for a detailed description of such lines and dimensions, in which case such maps shall govern for all details concerning such lines and dimensions;

RESOLUTION NO.

- D. a description of the maintenance of the improvements to be performed; and
- E. the assessment of the total amount of the costs and expenses of the maintenance of the improvements upon the several divisions of land in the District in proportion to the estimated special benefits to be conferred on such subdivisions, respectively, by such maintenance; is hereby approved as filed, attached, and on file in the Office of the City Clerk as a permanent record and is to remain open to public inspection.

ADOPTED by the City Council of the City of Santee, California, at a regular meeting thereof held this 25th day of June, 2014, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

RANDY VOEPEL, MAYOR

ATTEST:

PATSY BELL, CMC, CITY CLERK

Attachment: Exhibit A - Engineer's Report

**FY 2014-15 ENGINEER'S REPORT
FOR THE
SANTEE LANDSCAPE MAINTENANCE
DISTRICT**



CITY OF SANTEE

June 11, 2014

**EXECUTIVE SUMMARY:
SANTÉE LANDSCAPE MAINTENANCE DISTRICT
FISCAL YEAR 2014-15**

This Engineer's Report summarizes staff's findings regarding the District, including: a description of the included facilities; a proposed budget for the Fiscal Year July 1, 2014 through June 30, 2015; a description of the parcels in the District; an explanation of the assessment methodology and assessment determination; and maps of each zone, called assessment diagrams.

The District is comprised of 18 separate zones of maintenance. For FY 2014-15 the District will have the following zones and assessments:

| Zone | Zone Name | Tract/Map # | Units | Total FY 2014-15 Assessment | Per Unit Assessment |
|-------------|------------------------|--------------------|--------------|------------------------------------|----------------------------|
| 1 | El Nopal Estates | 88-04 | 45 | \$2,258.00 | \$50.18 |
| 3 | Country Scenes | 89-01 | 14 | \$2,067.00 | \$147.64 |
| 4 | Camelot Heights | 89-02 | 10 | \$1,385.00 | \$138.50 |
| 5 | Mesa Heights | 88-08 | 44 | \$0 ¹ | \$0 ¹ |
| 6 | Prospect Point | 89-05 | 9 | \$0 ¹ | \$0 ¹ |
| 7 | Treviso | 03-01 | 186 | \$0 ¹ | \$0 ¹ |
| 8 | Silver Country Estates | 93-02 | 153 | \$75,735.00 | \$495.00 |
| 9 | Mattazaro / Timberlane | 88-07 / 92-03 | 34 | \$1,529.00 | \$44.98 |
| 10 | Lakes West Condos | 90-02 | 78 | \$0 ¹ | \$0 ¹ |
| 11 | Padre Hills | 89-04 | 35 | \$0 ² | \$0 ² |
| 12 | The Heights | 96-01 | 60 | \$8,340.00 | \$139.00 |
| 13 | Prospect Hills | 96-02 | 43 | \$3,225.00 | \$75.00 |
| 14 | Mitchell Ranch | 92-04 | 16 | \$2,690.00 | \$168.14 |
| 15 | Vista Este | 00-03 | 33 | \$0 ¹ | \$0 ¹ |
| 16 | Prospect Glen | 01-01 | 48 | \$0 ¹ | \$0 ¹ |
| 17 | Dakota Ranch | 01-02 | 20 | \$4,826.00 | \$241.30 |
| 18 | Allos | 98-02 | 6 | \$3,556.00 | \$592.60 |
| 19 | Sky Ranch | 04-08 | 371 | \$0 ¹ | \$0 ¹ |

Notes

1. Maintenance responsibilities assumed by homeowners' association or property owners.
2. Assessment not approved by property owners.

Ten of these existing zones - Zones 1, 3, 4, 8, 9, 12, 13, 14, 17 and 18 – will be active, and will be assessed and their improvements maintained by City or contract forces. Zones 5, 6, 7, 10, 11, 15, 16 and 19 have been annexed to the District, but have no assessment because they are responsible for their own maintenance; if not maintained to City standards, the City will assume maintenance and levy assessments. Further details are provided in the body of this Engineer's Report.

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**ENGINEER'S REPORT
CITY OF SANTEE LANDSCAPE MAINTENANCE DISTRICT
ZONES 1 THROUGH 19 FOR FISCAL YEAR 2014-2015**

INTRODUCTION

This is the Engineer's Report for Zones 1 through 19 of the City of Santee Landscape Maintenance District ("District"). It has been prepared in accordance with the Landscaping and Lighting Act of 1972 ("72 Act"), State Streets and Highways Code 22500 et seq. This Engineer's Report summarizes the City's findings regarding the subject District, and includes:

- 1) an introduction describing the District, its zones, and relevant legislation;
- 2) a description of the facilities to be maintained by the District;
- 3) a proposed budget for the Fiscal Year July 1, 2014 through June 30, 2015;
- 4) a description of the parcels included in the District;
- 5) an explanation of the assessment methodology and assessment determination made in conformance with the '72 Act, its amendments and related legislation (see page 7); and
- 6) an assessment diagram, or map, of each active zone.

ACTIVE ZONES In FY 2014-15, the Santee Landscape Maintenance District will be divided into 18 separate zones of benefit. The 18 zones are comprised of both active and inactive zones. "Active" means the zones will have maintenance activities during FY 2014-15. Maintenance activities are comprised of both contract and City forces. The ten active zones are:

Zone 1 - El Nopal Estates: Established in FY 1989-90, this was the first subdivision in the District and was originally comprised of two zones. Zone 2 was eliminated in FY 1997-98 because its maintenance was subsumed under Zone 1 to be consistent with current assessment district laws.

Zone 3 – Country Scenes: This 14-unit single family subdivision located near Conejo and Mast Blvd. was annexed in FY 1992-93.

Zone 4 – Camelot Heights: Annexed in FY 1993-94, this subdivision's ten single-family homes located off Princess Joanne Rd. share maintenance costs.

Zone 8 – Silver Country Estates: 153 single-family homes make up this subdivision at the north end of Cuyamaca St. The first unit was annexed in FY 1995-96, but the improvements were not accepted so there was no assessment. Once the project was completed, property owners cast ballots regarding assessments in FY 1998-99, and the affirmative vote set an initial assessment and maximum rate.

Zone 9 – Timberlane / Mattazaro: Due to their physical proximity, improvements for the 25-unit single-family home development called "Timberlane" and the nine-unit "Mattazaro" single-family home project were combined into one zone. Zone 9 had no assessment in its first year because the improvements were not accepted before the start of FY 1996-97. In FY 1997-98, improvements were accepted and an affirmative majority vote was made for the initial and maximum assessment rates.

Zone 12 - The Heights: Annexed in FY 1998-99, this 60-unit single-family project is at the northwest end of Magnolia Ave. Maintenance was assumed by the City in FY 2002-03. The project had affirmative assessment ballot proceedings establishing initial and maximum assessment rates.

Zone 13 - Prospect Hills: Also annexed in FY 1998-99, the 43 single-family homes off Prospect Ave. east of Holden Rd. share in the cost of landscaping fronting the project on Prospect Ave. The zone also had affirmative assessment ballot proceedings to establish initial and maximum assessment rates.

Zone 14 – Mitchell Ranch: This 16-unit single-family subdivision is at the southwest corner of Magnolia Ave. and El Nopal. An affirmative assessment ballot proceeding setting initial and maximum assessment rates was undertaken prior to its FY 2000-01 annexation.

Zone 17 – Dakota Ranch: This 20 single-family home development located on Dakota Ranch Rd. off Princess Joann was annexed in FY 2004-05. This zone also had affirmative assessment ballot proceedings to establish initial and maximum assessment rates.

Zone 18 – Allos: Also annexed in FY 2004-05, the six single family homes are on Prospect Ct. adjacent to Prospect Ave. near Mesa Rd. Improvements were reduced from the originally approved plans to provide a reasonable assessment. The project had affirmative assessment ballot proceedings establishing initial and maximum assessment rates.

INACTIVE ZONES Eight of the 18 zones are “inactive,” i.e., there is no assessment and they are responsible for their own maintenance. These zones are:

Zone 5 - Mesa Heights: This zone was originally annexed in FY 1993-94. Due to rising costs, in FY 1997-98, the Mesa Heights HOA assumed maintenance responsibilities for their 44-unit single-family subdivision’s landscaped improvements.

Zone 6 – Prospect Point: Nine single-family homes comprise this zone located off Prospect Ave. This zone has had no assessments since FY 1996-97.

Zone 7 – Treviso: Formerly commercially-zoned, the 186-unit multifamily Treviso property carries out its own maintenance, so there is no assessment.

Zone 10 – Lakes West: The Navy-owned 78-unit condominium project is located on Mission Gorge Rd. at Simeon Dr. and Bushy Hill Dr. It is responsible for its own maintenance and has not been assessed since its FY 1996-97 annexation.

Zone 11 – Padre Hills: A 35 single-family home subdivision located off Prospect Ave., Padre Hills underwent an unsuccessful assessment ballot proceeding upon its FY 1997-98 annexation. Consequently, the subdivision is responsible for maintaining its landscaping and is not assessed.

Zone 15 – Vista Este: The 33 attached homes included in this zone are responsible for their own maintenance through a homeowners’ association, and was annexed in FY 2004-05. The subdivision is located off Fanita Dr. at Watson Pl.

Zone 16 – Prospect Glen: The development’s homeowners’ association takes care of the maintenance for the 48 single-family homes in this project, which was annexed in FY 2004-05. The project is located on the northwest corner of Prospect Ave. and Fanita Dr.

Zone 19 – Sky Ranch: The development’s homeowners’ association takes care of the maintenance for the 223 single-family and 148 multi-family homes ultimately to be in this project, which was annexed in FY 2007-08. The project is located off Graves Ave. and Sevilla St.

In FY 2014-15, the District will be comprised of the following zones with the following assessments:

| Zone | Name | Tract/Map # | Units | Total Annual Assessment | Per Unit Assessment |
|------|------------------------|---------------|-------|-------------------------|---------------------|
| 1 | El Nopal Estates | 88-04 | 45 | \$2,258.00 | \$50.18 |
| 3 | Country Scenes | 89-01 | 14 | \$2,067.00 | \$147.64 |
| 4 | Camelot Heights | 89-02 | 10 | \$1,385.00 | \$138.50 |
| 5 | Mesa Heights | 88-08 | 44 | \$0 | \$0 |
| 6 | Prospect Point | 89-05 | 9 | \$0 | \$0 |
| 7 | Treviso | 03-01 | 186 | \$0 | \$0 |
| 8 | Silver Country Estates | 93-02 | 153 | \$75,735.00 | \$495.00 |
| 9 | Mattazaro / Timberlane | 88-07 / 92-03 | 34 | \$1,529.00 | \$44.98 |
| 10 | Lakes West Condos | 90-02 | 78 | \$0 | \$0 |
| 11 | Padre Hills | 89-04 | 35 | \$0 | \$0 |
| 12 | The Heights | 96-01 | 60 | \$8,340.00 | \$139.00 |
| 13 | Prospect Hills | 96-02 | 43 | \$3,225.00 | \$75.00 |
| 14 | Mitchell Ranch | 92-04 | 16 | \$2,690.00 | \$168.14 |
| 15 | Vista Este | 00-03 | 33 | \$0 | \$0 |
| 16 | Prospect Glen | 01-01 | 48 | \$0 | \$0 |
| 17 | Dakota Ranch | 01-02 | 20 | \$4,826.00 | \$241.30 |
| 18 | Allos | 98-02 | 6 | \$3,556.00 | \$592.60 |
| 19 | Sky Ranch | 04-08 | 371 | \$0 | \$0 |

EFFECTS OF PROPOSITION 218 LEGISLATION In November, 1996 Prop 218 - the "Right to Vote on Taxes Act" – added Article XIII D to the State Constitution. The amendment created new substantive and procedural requirements for '72 Act districts. Now, when a new or increased levy is proposed for a district or a zone therein the local agency must mail a notice and "ballot" to each property owner of record affected by the new or increased assessment. The ballot procedure enables property owners to approve or disapprove the proposed new or increased assessment. The vote is determined by the weighted proportional financial obligation of the ballots returned. A "majority protest" exists if ballots submitted in opposition exceed ballots in favor of the new or increased levy. If a majority protest exists for a new assessment, the local agency cannot levy the assessment. If a majority protest exists for an increase in an existing assessment, the increase cannot be collected but, the base amount (the amount levied last fiscal year) can continue to be levied.

The '72 Act enables the governing body to adjust assessment rates as it directs at the approval stage or the public hearings. Therefore, the rates shown herein are proposed but are not confirmed until approved by the City Council. Once the Engineer's Report has been approved by the City Council, the ballots tabulated (if applicable), and the public hearing(s) completed, final assessment information will

be provided to the County of San Diego for inclusion on the appropriate property tax bills.

DESCRIPTION OF DISTRICT AND LANDSCAPED FACILITIES

NAME The District is entitled "City of Santee Landscape Maintenance District."

BOUNDARIES The District will be divided into 18 separate zones of benefit, as described below. Dimensions of each parcel are shown on Assessor's maps located in the County of San Diego Administration Building, 1600 Pacific Highway, San Diego, CA 92101. As provided in the '72 Act, the boundaries may be adjusted in the future by annexations to this District. Zones subject to assessments in FY 2013-14 are depicted on the Assessment Diagrams attached herein as Exhibits A through J.

Zone 1 – El Nopal Estates (TM88-04): Assessor's Parcel Numbers (APNs) 381-221-10 through 381-221-42, inclusive, and 381-221-44, -45, -46, and -47, and 381-221-58 through -65, inclusive.

Zone 3 – Country Scenes (TM89-01): APNs 381-260-49 through 381-260-62, inclusive.

Zone 4 – Camelot Heights (TM89-02): APNs 378-420-46 through 378-420-55, inclusive.

Zone 5 – Mesa Heights (TM88-08): APNs 386-670-01 through 386-670-44, inclusive.

Zone 6 – Prospect Point (TM89-05): APNs 386-250-07, -11, -12, -13, -14, -17, -19, -22, and -24.

Zone 7- Treviso (TM03-01): APNs 383-061-07-01 through -28, inclusive, 383-061-08-01 through -36, inclusive, 383-061-09-01 through -32, inclusive, 383-061-10-01 through -32, inclusive, 383-061-11-01 through -30, inclusive, and 383-061-12-01 through -28, inclusive.

Zone 8 – Silver Country Estates (TM93-02): APNs 378-440-01 through -29, inclusive, 378-441-01 through -26, inclusive, 378-441-29 through -41, inclusive, 378-441-44 and -45, 378-450-01 through -20, inclusive, 378-450-22 through -53, inclusive, 378-450-55, and 381-710-01 through -30, inclusive.

Zone 9 – Mattazaro/Timberlane (TM88-07/TM92-03) is APNs 381-690-02 through -12, inclusive, 381-690-15 through -26, inclusive, 381-690-34 through -40, inclusive, 381-690-47 through -49, inclusive, and 381-690-51.

Zone 10 – Lakes West (TM90-02): APN 386-300-58.

Zone 11 – Padre Hills (TM89-04): APNs 386-270-53 through -63, inclusive, and 386-270-70 through -93, inclusive.

Zone 12 – The Heights (TM96-01): APNs 378-460-01 through -06, inclusive, 378-460-09 through -40, inclusive, 378-460-43 and -44, and 378-461-01 through -06, inclusive, 378-461-09 through -20, inclusive, and 378-460-21 and -22.

Zone 13 – Prospect Hills (TM96-02): APNs 386-680-01 through -20, inclusive.

Zone 14 – Mitchell Ranch (TM92-04): APNs 381-720-01 through -16, inclusive.

Zone 15 – Vista Este (TM00-03): APNs 386-690-01 through -33, inclusive.

Zone 16 – Prospect Glen (TM01-01): APNs 383-490-01 through -48, inclusive.

Zone 17 – Dakota Ranch (TM01-02): APNs 378-420-56 through -75, inclusive.

Zone 18 – Allos (TM98-02): APNs 386-280-50 through -55, inclusive.

Zone 19 – Sky Ranch (TM04-08): APNs 385-430-01 through -22, inclusive, 385-431-01 through -08, inclusive, and 385-432-01 through 03, inclusive.

FACILITIES AND/OR IMPROVEMENTS TO BE MAINTAINED Facilities or improvements include landscaping within public streets, rights-of-way and easements, their appurtenances and the costs of installing, operating and maintaining them. Improvements to be maintained generally comprise frontage landscaping and hardscaping. Maintenance includes, but is not limited to, weeding, fertilizing, trimming, cleaning, energy, water, materials, personnel/equipment costs, contract services and other items needed to deliver these services. Zones responsible for their own maintenance are not included in the following section. The following describes zones that will be assessed and/or maintained by the District in FY 2014-15:

- Zone 1** Landscaping, walks and retaining wall faces on El Nopal St. and Julio Pl.
- Zone 3** Landscaping, walks and entry monument faces on Conejo Rd and Country Scenes Ct.
- Zone 4** Landscaping and retaining wall face on Princess Joann Rd. adjacent to the subdivision.
- Zone 8** Landscaping and faces of retaining walls along Cuyamaca St., El Nopal, Woodglen Vista Dr. and Cardoza Dr. adjacent to the site.
- Zone 9** Landscaping and faces of block retaining walls along Bilteer Dr. and Theresa Ln adjacent to the subdivision.
- Zone 12** Landscaping along Magnolia Avenue and along the pedestrian trail adjacent to the site.
- Zone 13** Landscaping and faces of privacy wall along Prospect Ave. and on Holden Rd. adjacent to the subdivision.
- Zone 14** Landscaping and faces of block retaining walls on El Nopal and Magnolia Ave. adjacent to the site.
- Zone 17** Landscaping on Princess Joann Rd. and Dakota Ranch Rd. adjacent to the site and entrance to the Dakota Ranch project.
- Zone 18** Parkway and slope landscaping between Prospect Ave. and Lot #1 of Allos; ten foot wide landscaped strip along the west side of Prospect Ct..

PROPOSED DISTRICT BUDGET

GENERAL The '72 Act provides that the total cost of installation, construction, maintenance and servicing of the public landscaping and hardscaping facilities can be recovered by the District. Maintenance may include the repair and/or replacement of existing facilities. Servicing may include electrical, water, and public utility costs. Incidental expenses, including administration of the District, data processing fees, annual Engineer's Report, engineering fees, legal fees, printing, posting, mailing of notices, and all other costs associated with the maintenance of the District may also be included.

BUDGET Estimated FY 2014-15 expenditures are shown in Table 1. Budgets for Zones 1, 3, 4, 8, 9, 12, 13, 14, 17 and 18 are covered. There are no budgets for Zones 5, 6, 7, 10, 11, 15, 16 and 19 because the respective property owners are directly responsible for maintenance.

BASIC DATA AND FINDINGS

BASIC DATA Data has been compiled from the County Assessor's maps, Development Services Department records, and a field review by Community Services Department staff.

FINDINGS Individual parcels within a district receive benefits based on land use, size and location of landscaping improvements to be installed or maintained. In the Santee Landscape Maintenance District, all parcels are zoned for residential uses.

| Zone | Name | Tract/Map # | Total Assessable Parcels | Zoning |
|-------------|------------------------|--------------------|---------------------------------|---------------|
| 1 | El Nopal Estates | 88-04 | 45 | Residential |
| 3 | Country Scenes | 89-01 | 14 | Residential |
| 4 | Camelot Heights | 89-02 | 10 | Residential |
| 5 | Mesa Heights | 88-08 | 44 | Residential |
| 6 | Prospect Point | 89-05 | 9 | Residential |
| 7 | Treviso | 03-01 | 186 | Residential |
| 8 | Silver Country Estates | 93-02 | 153 | Residential |
| 9 | Mattazaro / Timberlane | 88-07 / 92-03 | 34 | Residential |
| 10 | Lakes West Condos | 90-02 | 1 (78 condo parcels) | Residential |
| 11 | Padre Hills | 89-04 | 35 | Residential |
| 12 | The Heights | 96-01 | 60 | Residential |
| 13 | Prospect Hills | 96-02 | 43 | Residential |
| 14 | Mitchell Ranch | 92-04 | 16 | Residential |
| 15 | Vista Este | 00-03 | 33 | Residential |
| 16 | Prospect Glen | 01-01 | 48 | Residential |
| 17 | Dakota Ranch | 01-02 | 20 | Residential |
| 18 | Allos | 98-02 | 6 | Residential |
| 19 | Sky Ranch | 04-08 | 371 | Residential |

ASSESSMENT METHODOLOGY

GENERAL The '72 Act permits the establishment of assessment districts by cities for the purpose of providing and maintaining certain public improvements. The '72 Act requires that assessments be levied according to the benefit received rather than assessed value. Section 22573 states:

“The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots of parcels in proportion to the estimated benefit to be received by each such lot or parcel from the improvements.”

The '72 Act also permits the designation of zones of benefit within any individual assessment district if “by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement.” (Section 22574) Thus, the '72 Act requires the levy of a true “assessment” rather than a “special tax.” Excepted from the assessment are the areas of all public streets, avenues, lanes, roads, drives, courts, and alleys; public parks, greenbelts and parkways; and public school property, other public property and zoned agricultural open space.

Article XIII D of the State Constitution also requires that the Engineer’s Report identify all parcels receiving a special benefit, and identify the extent of the special benefit conferred. It defines “special benefit” as: “. . . a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large. General enhancement of property value does not constitute ‘special benefit.’ ” Article XIII D then states:

“An agency which proposes to levy an assessment shall identify all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed. The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of . . . the maintenance and operation expenses of a public improvement. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel. Only special benefits are assessable, and an agency shall separate the general benefits from the special benefits conferred on a parcel.”

Article XIII D requirements for assessments are similar to those of traditional assessment district law, including the '72 Act. The purpose of the above cited section is to allow assessments to be used, again, as a legitimate financing mechanism and not as a means to impose a “flat rate parcel tax.” Thus, while a benefit determination is still made, the Engineer’s Report is now required to draw a stronger relationship, or nexus, between the property, the benefit received and the subsequent assessment.

METHODOLOGY One of Article XIII D’s most significant changes is the “calculation requirement.” Local agencies must now determine whether or not property owners would receive a “special benefit” from services financed by the assessment. An Engineer’s Report is required to estimate the special benefit and general benefit property owners would receive. This step is needed because Article XIII D allows only the recoupment of the proportionate share of costs of the special benefit. Individual levies must be set so that no property owner pays over the proportional share of the total cost. The Jarvis-Gann Group, in Prop 218’s “Statement of Drafter’s Intent,” notes that:

“What constitutes a special benefit will depend on the nature of the . . . service being provided. It must be more than a mere increase in the value of the property because, arguably, the availability of any public service could provide additional value. It must be a direct and special benefit conferred on the property that exceeds the benefit conferred on the public at large or even to other similar properties.”

Clearly an additional level of analysis is required; however, this additional analysis parallels the analyses presented in prior Engineer’s Reports which were prepared in compliance with the ‘72 Act. It differs only in the determination of special vs. general benefit. This requires establishing the facts surrounding each subdivision included or proposed to be included in a district, and requires that these facts support the conferral of the special benefit.

All residential subdivisions included in the Santee Landscape Maintenance District have improvements directly associated with the exterior entrances and internal circulation elements of each particular subdivision. These improvements are features of each subdivision’s overall design, are consistent with the City of Santee General Plan Development Standards and Subdivision Ordinance, and were included as a component of each project’s Tentative Map approval.

No improvements included within each zone’s maintenance responsibility are located outside the boundaries of each subdivision’s Tentative Map, or outside the limits of the improvements that fulfill the requirements of project approval. Improvements were installed as part of subdivision construction. If each subdivision had not been built, the improvements associated with each subdivision would not have been installed nor provided later. Thus, the existence of the improvements is a direct function of the construction of each subdivision, and the special benefit of the associated improvements therefore inures to each subdivision. No general benefit is assigned because the improvements would not have been installed without the subdivision.

The approval of each subdivision’s landscaping plan is part of the approval of each subdivision’s Tentative Map. Thus, construction could not have proceeded without an approved Tentative Map, of which the landscaping plan is an integral part. Similarly, occupancy would not have occurred without fulfilling the conditions of development approval, which includes the installation of the improvements. Therefore, the special benefits of the improvements accrue directly to each home in each subdivision.

The method of assessment spread remains unchanged from prior fiscal years. Assessment spreads are based upon a single-family home being equal to one benefit unit. Total assessment costs are divided by the total benefit units to determine a per benefit unit cost. The portion of the District addressed by this Engineer’s Report is split into zones representing different levels of benefit. Developments with no assessment determination are not described in the “Assessment Determination” section.

ANNUAL ASSESSMENT RATE INCREASES Per Article XIII D, the levy of maximum rates is contingent on obtaining a majority approval of property owners. The maximum assessment rates per unit in Zones 17, 18 and 19 may be increased by up to 2% annually by City Council action. Based on an analysis of the projected maintenance costs associated with existing public improvements, the maximum cap per unit have been established as \$343.46 in Zone 17, \$660.50 in Zone 18 and \$140.40 in Zone 19. Please note that all proposed assessments for FY 2014-15 are at or below the approved maximum, fulfilling Article XIII D requirements.

ASSESSMENT DETERMINATION

ASSESSMENT Proposed FY 2014-15 assessments are based on the previous methodology and use data available from subdivisions' plans and Assessor's information. Maintenance costs are developed by the Community Services Department. The Finance Department believes the data to be accurate. Final assessments will be based upon these preliminary assessments and any changes made due to Council action and/or input received during the public hearings.

ZONE 1 - EL NOPAL ESTATES

Operations, Maintenance, Administration and Engineering, net of total available: \$2,258.00
Assessment Formula: [45 parcels (1 unit/parcel)]; $\$2,258.00/45 \text{ Units} = \50.18 per Unit
Zone 1 - El Nopal Estates Single-Family Parcel Cost Per Year: \$50.18

ZONE 3 - COUNTRY SCENES

Operations, Maintenance, Administration and Engineering, net of total available: \$2,067.00
Assessment Formula: [14 parcels (1 unit/parcel)]; $\$2,067.00/14 \text{ Units} = \147.64 Per Unit
Zone 3 - Country Scenes Single-Family Parcel Cost Per Year: \$147.64

ZONE 4 - CAMELOT HEIGHTS

Operations, Maintenance, Administration and Engineering, net of total available: \$1,385.00
Assessment Formula: [10 parcels (1 unit/parcel)]; $\$1,385.00/10 \text{ Units} = \138.50 Per Unit
Zone 4 - Camelot Heights Single-Family Parcel Cost Per Year: \$138.50

ZONE 8 - SILVER COUNTRY ESTATES

Operations, Maintenance, Administration and Engineering, net of total available: \$75,735.00
Assessment Formula: [153 parcels (1 unit/parcel)]; $\$75,735.00/153 \text{ Units} = \495.00 Per Unit
Zone 8 - Silver Country Estates Single-Family Parcel Cost Per Year: \$495.00

ZONE 9 - MATTAZARO/TIMBERLANE

Operations, Maintenance, Administration and Engineering, net of total available: \$1,529.00
Assessment Formula: [34 parcels (1 unit/parcel)]; $\$1,529.00/34 \text{ Units} = \44.98 Per Unit
Zone 9 - Mattazaro/Timberlane Single-Family Parcel Cost Per Year: \$44.98

ZONE 12 - THE HEIGHTS

Operations, Maintenance, Administration and Engineering, net of total available: \$8,340.00
Assessment Formula: [60 parcels (1 unit/parcel)]; $\$8,340.00/60 \text{ Units} = \139.00 Per Unit
Zone 12 - The Heights Single-Family Parcel Cost Per Year: \$139.00

ZONE 13 - PROSPECT HILLS

Operations, Maintenance, Administration and Engineering, net of total available: \$3,225.00
Assessment Formula: [43 parcels (1 unit/parcel)]; $\$3,225.00/43 \text{ Units} = \75.00 Per Unit
Zone 13 - Prospect Hills Single-Family Parcel Cost Per Year: \$75.00

ZONE 14 - MITCHELL RANCH

Operations, Maintenance, Administration and Engineering, net of total available: \$2,690.00
Assessment Formula: [16 parcels (1 unit/parcel)]; $\$2,690.00/16 \text{ Units} = \168.14 Per Unit
Zone 14 - Mitchell Ranch Single-Family Parcel Cost Per Year: \$168.14

ZONE 17 – DAKOTA RANCH

Operations, Maintenance, Administration and Engineering, net of total available: \$4,826.00

Assessment Formula: [20 parcels (1 unit/parcel)]; $\$4,826.00/20 \text{ Units} = \241.30 Per Unit

Zone 17 – Dakota Ranch Single-Family Parcel Cost Per Year: \$241.30

ZONE 18 – ALLOS

Operations, Maintenance, Administration and Engineering, net of total available: \$3,556.00

Assessment Formula: [6 parcels (1 unit/parcel)]; $\$3,556.00/6 \text{ Units} = \592.60 Per Unit

Zone 18 – Allos Single-Family Parcel Cost Per Year: \$592.60

ASSESSMENT DIAGRAM STATEMENT

The assessment diagrams showing the boundaries of the District and the active zones addressed by this Engineer's Report and which will be assessed in FY 2014-15 are on file in the offices of the City Clerk and the Director of Finance. Copies of each diagram are included in this report as Exhibit A through Exhibit J (Zones 1, 3, 4, 8, 9, 12, 13, 14, 17 and 18). For exact details of parcels and dimensions, please refer to the Assessor's maps located in the office of the San Diego County Recorder.

Submitted by:

Scott A. Johnson, P.E.
License No.: C 53347
License expiration date: June 30, 2015
Principal Civil Engineer, City of Santee

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE,
CALIFORNIA, DECLARING ITS INTENTION TO PROVIDE FOR AN
ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR
MAINTENANCE IN AN EXISTING DISTRICT,
AND SETTING THE TIME AND PLACE FOR A
PUBLIC HEARING THEREON FOR THE
FY 2014-15 SANTEE LANDSCAPE MAINTENANCE DISTRICT**

WHEREAS, the City Council of the City of Santee, California has previously formed a street lighting and landscaping district pursuant to the terms and provisions of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California, Article XIII of the California Constitution, and the Proposition 218 Omnibus Implementation Act (commencing with California Government Code Section 53750) (collectively the "Law"), in what is known and designated as **SANTEE LANDSCAPE MAINTENANCE DISTRICT** ("District"); and,

WHEREAS, at this time, the facilities or improvements, as set forth in the Engineer's Report ("Report"), include landscaping within public streets, rights-of-ways and easements within various residential areas in the City.

WHEREAS, at this time, this City Council desires to take proceedings to provide for the annual levy of assessments for the next ensuing fiscal year, to provide for the expenses necessary for continued maintenance of improvements within said District; and

WHEREAS, at this time there has been presented and approved by this City Council, a Report as required by law, and this City Council desires to move forth with the proceedings for said annual levy; and

WHEREAS, that the Report as presented - consisting of plans and specifications, estimate of cost, diagram of the District, and assessment of the estimated cost as previously approved on a preliminary basis - is ordered to be filed in the Office of the City Clerk as a permanent record and is to remain open to public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santee, California,

SECTION 1. That the above recitals are all true and correct.

SECTION 2. The Report regarding the annual levy for said District, which Report is for maintenance for Fiscal Year 2014-15 that has been previously approved is directed to be filed in the Office of the City Clerk for public review.

SECTION 3. That the public interest and convenience requires, and it is the intention of this City Council to order, the annual assessment levy for the District as set forth and described in said Report, and further it is determined to be in the best public interest and convenience to levy and collect annual assessments to pay the costs and expenses of said maintenance of improvements as estimated in said Report.

RESOLUTION NO.

SECTION 4. The assessments levied and collected shall be for the maintenance of certain improvements, as set forth in the Report, referenced and so incorporated herein.

SECTION 5. Eight zones will have the same assessments in FY 2014-15 as in the prior year. Two zones will have increased assessments within the authorized increase amounts.

SECTION 6. There are no new improvements or any substantial changes to existing improvements.

SECTION 7. The County Auditor shall enter on the Assessment Roll the amount of the assessments, and shall collect said assessments at the same time and in the same manner as County taxes are collected. After collection, the net amount of the assessments, after the deduction of any compensation due to the County for collection, shall be paid to the Treasurer of the City of Santee for purposes of paying for the costs and expenses of said District.

SECTION 8. That all monies collected shall be deposited in a special fund known as: "**SPECIAL FUND - SANTEE LANDSCAPE MAINTENANCE DISTRICT.**" Payment shall be made out of said fund only for the purpose provided for in this Resolution, and in order to expedite the making of this maintenance or improvement, the City Council may transfer into said special fund, from any available source, such funds as it may deem necessary to expedite the proceedings. Any funds shall be repaid out of the proceeds of the assessments provided for in this Resolution.

SECTION 9. Said maintenance work is, in the opinion of this City Council, of direct benefit to the properties within the boundaries of the District, and this City Council makes the costs and expenses of said maintenance chargeable upon a District, of which District this City Council hereby declares to be the District benefited by said improvements and their maintenance thereof, and to be further assessed to pay the costs and expenses thereof. Said District shall include each and every parcel of land within the boundaries of said District, as said District is shown within said Report, as approved by this City Council and on file in the Office of the City Clerk, and so designated by the name of the District.

SECTION 10. Any public properties, as defined in the Law, which are included within the boundaries of the District, shall be subject to any assessment to be made under these proceedings to cover any of the costs and expenses of said maintenance work.

SECTION 11. Notice is hereby given that a public hearing is scheduled for 7:00 p.m. on July 23, 2014, during the regular meeting of the Santee City Council, City Hall Council Chambers, 10601 Magnolia Avenue, Santee, California, regarding the annual levy of assessments, the extent of the maintenance, and any other matters contained within this resolution. Any persons who wish to object to the proceedings for the annual levy should file a written protest with the City Clerk prior to the time set and scheduled for said public hearing.

RESOLUTION NO.

SECTION 12. That the Finance Department is directed to publish a copy of this Resolution in a newspaper of general circulation within said City, said publication shall be not less than ten (10) days before the date set for said Public Hearing.

SECTION 13. That this Resolution shall take effect immediately upon its adoption.

ADOPTED by the City Council of the City of Santee, California, at a regular meeting thereof held this 25th day of June, 2014, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

RANDY VOEPEL, MAYOR

ATTEST:

PATSY BELL, CMC, CITY CLERK

City of Santee
COUNCIL AGENDA STATEMENT

1D

MEETING DATE June 25, 2014

AGENDA ITEM NO.

ITEM TITLE APPROVAL OF THE EXPENDITURE OF \$55,231.32 FOR MAY 2014
LEGAL SERVICES AND RELATED COSTS INCLUDING SPECIAL
COUNSEL RATES

DIRECTOR/DEPARTMENT Tim K. McDermott, Director of Finance *tm*

SUMMARY

Legal service billings proposed for payment for the month of May 2014 total \$55,231.32 as follows:

- 1) General Retainer Services - \$13,208.38
- 2) Labor & Employment - \$18,864.73
- 3) Litigation & Claims - \$2,863.50
- 4) Special Projects-General Fund (Community Oriented Policing) - \$6,655.32
- 5) Litigation & Claims (Other Funds) - \$767.60
- 6) Bond Proceeds (Prospect Ave. Improvements) - \$5,995.15
- 7) Applicant Initiated Projects - \$6,876.64

Included in the "Labor & Employment" amount above is \$2,536.50 incurred in the Wallace v. City of Santee matter. The defense of the City in this matter requires a level of legal expertise that goes beyond the normal civil litigation performed under the Retainer Agreement for City Attorney Services. Accordingly, special counsel rates of \$285 for partner and \$245 for associate have been approved for this work.

FINANCIAL STATEMENT *tm*

Account Description: Legal Services

| General Fund: | <u>AMOUNT</u> | <u>BALANCE</u> |
|--|---------------|----------------|
| Adopted Budget | \$ 473,000.00 | |
| Revised Budget | \$ 354,000.00 | |
| Prior Expenditures | (286,199.83) | |
| Current Request | (41,591.93) | \$ 26,208.24 |
| Other Funds (excluding applicant initiated items): | | |
| Adopted Budget | \$ 10,000.00 | |
| Revised Budget | \$ 390,941.89 | |
| Prior Expenditures | (374,542.14) | |
| Current Request | (6,762.75) | \$ 9,637.00 |

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *[Signature]*

Approve the expenditure of \$55,231.32 for May 2014 legal services and related costs including legal services on the Wallace v. City of Santee matter at special counsel rates of \$285 per hour for partner and \$245 for associate.

ATTACHMENT (Listed Below)

Legal Services Billing Summary

LEGAL SERVICES BILLING SUMMARY
FY 2013-14

| Category | Adopted Budget | Revised Budget | Spent Year to Date | Available Balance | Mo/Yr | Current Request Amount |
|-------------------------------|----------------------|----------------------|-----------------------|----------------------|--------|---------------------------|
| General Fund: | | | | | | |
| General / Retainer | \$ 162,000.00 | \$ 162,000.00 | \$ 132,190.35 | \$ 29,809.65 | May-14 | \$ 13,208.38 |
| Labor & Employment | 10,000.00 | 25,000.00 | 27,981.25 | (2,981.25) | May-14 | 18,864.73 |
| Litigation & Claims | 50,000.00 | 50,000.00 | 32,064.36 | 17,935.64 | May-14 | 2,863.50 |
| MHFP Litigation | 175,000.00 | 41,000.00 | 28,108.96 | 12,891.04 | | |
| Special Projects | 76,000.00 | 76,000.00 | 65,854.91 | 10,145.09 | May-14 | 6,655.32 |
| Total | \$ 473,000.00 | \$ 354,000.00 | \$ 286,199.83 | \$ 67,800.17 | | \$ 41,591.93 |
| Other City Funds: | | | | | | |
| Litigation & Claims | \$ - | \$ 10,504.00 | \$ 9,736.40 | \$ 767.60 | May-14 | \$ 767.60 |
| Special Projects | - | 2,593.00 | 2,593.00 | - | | - |
| MHFP Commission | 10,000.00 | 10,000.00 | 363.00 | 9,637.00 | | - |
| Total | \$ 10,000.00 | \$ 23,097.00 | \$ 12,692.40 | \$ 10,404.60 | | \$ 767.60 |
| CDC Successor Agency: | | | | | | |
| Riverview Public Improvements | \$ - | \$ 10,868.40 | \$ 10,868.40 | \$ - | | \$ - |
| Bond Proceeds: | | | | | | |
| Prospect Avenue Project | \$ - | \$ 356,976.49 | \$ 350,981.34 | \$ 5,995.15 | May-14 | \$ 5,995.15 |

LEGAL SERVICES BILLING SUMMARY
FY 2013-14

| Category | Adopted Budget | Revised Budget | Spent Year to Date | Available Balance | Current Request Mo/Yr | Current Request Amount |
|---|----------------|----------------|---------------------|-------------------|-----------------------|------------------------|
| Applicant-initiated (paid from developer/applicant deposits) | | | | | | |
| Cheyenne Development | n/a | n/a | \$ 7,483.46 | n/a | | \$ - |
| Riverview (Ryan) | n/a | n/a | 1,942.00 | n/a | | - |
| Sky Ranch | n/a | n/a | 1,964.50 | n/a | | - |
| Castlerock | n/a | n/a | 47,881.93 | n/a | May-14 | 147.50 |
| Wal-Mart | n/a | n/a | 18,345.65 | n/a | May-14 | 819.95 |
| Fanita (HomeFed) | n/a | n/a | 13,109.50 | n/a | May-14 | 3,747.87 |
| Toyota Freeway Sign | n/a | n/a | 6,035.29 | n/a | May-14 | 2,161.32 |
| San Diego Christian College | n/a | n/a | 132.50 | n/a | | - |
| Total | | | \$ 96,894.83 | | | \$ 6,876.64 |

| Total Previously Spent to Date | |
|--------------------------------|----------------------|
| FY 2013-14 | |
| General Fund | \$ 286,199.83 |
| Other City Funds | 12,692.40 |
| CDC Successor Agency | 10,868.40 |
| Bond Proceeds | 350,981.34 |
| Developer Deposits | 96,894.83 |
| Total | \$ 757,636.80 |

| Total Proposed for Payment | |
|----------------------------|---------------------|
| General Fund | \$ 41,591.93 |
| Other City Funds | 767.60 |
| CDC Successor Agency | - |
| Bond Proceeds | 5,995.15 |
| Developer Deposits | 6,876.64 |
| Total | \$ 55,231.32 |

City of Santee
COUNCIL AGENDA STATEMENT

1E

MEETING DATE: June 25, 2014

AGENDA ITEM NO.

ITEM TITLE RESOLUTIONS CALLING FOR A NOVEMBER 4, 2014 GENERAL MUNICIPAL ELECTION

DIRECTOR/DEPARTMENT Patsy Bell, CMC, City Clerk

PB

SUMMARY The City of Santee is scheduled to conduct a General Municipal Election on November 4, 2014 for the purpose of electing three (3) Members of the City Council. The candidate Filing Period for the November election is from 8:00 a.m. on Monday, July 14, 2014 through 5:00 p.m. on Friday, August 8, 2014. If an incumbent does not file, the period is extended to Wednesday, August 13, 2014 at 5:00 p.m. for candidates other than the incumbent to file for that office.

Adoption of the attached four (4) Resolutions is required to begin the election process and consolidate with the statewide election to be held on the same date.

The Resolutions are:

1. Calling and giving notice of the November 4, 2014 election for three (3) Members of the City Council.
2. Requesting the Board of Supervisors to conduct and consolidate the General Municipal Election with the Statewide General Election and authorizing the Registrar of Voters to provide services.
3. Pertaining to a prepaid Candidate's Statement. Candidates may file a Candidate's Statement for the Voter's Pamphlet and Council determines if the statement is to be 200 or 400 words. Historically, Council has designated a 200 word statement, which is one-half of a page and a lesser cost. This Resolution continues to reflect a 200 word statement. The Registrar of Voters estimates a cost of approximately \$800 for a 200 word statement. The Federal Voting Rights Act requires voters' pamphlets be translated in other languages as specified by the Registrar of Voters (Spanish, Vietnamese, Tagalog and Chinese).
4. Regarding tie votes is **OPTIONAL** and is being provided to Council at this time for consideration. Resolution of a tie vote may be decided either by lot (e.g., tossing a coin, etc.) or by conducting a special runoff election involving only those candidates who receive an equal number of votes. If by lot, adoption of this Resolution would be appropriate. If Council should decide a Special Runoff Election be conducted, then the appropriate Resolution would be brought back at the next meeting. A Special Election would cost in excess of \$300,000.

m

FINANCIAL STATEMENT There is \$28,000 budgeted for election costs. The Registrar of Voters Office has estimated their fee to conduct the election will fall between \$18,000 and \$30,000. Final costs are not known until after the completion of the election.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION Adopt the 4 Resolutions *JW*

ATTACHMENTS Resolutions (4)

RESOLUTION NO.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE,
CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A
GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY,
NOVEMBER 4, 2014, FOR THE ELECTION OF CERTAIN OFFICERS
AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE
OF CALIFORNIA RELATING TO CHARTER CITIES**

WHEREAS, under the provisions of the laws relating to Charter Cities in the State of California, a General Municipal Election shall be held on November 4, 2014, for election of Municipal Officers.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

SECTION 1. That pursuant to the laws of the State of California relating to Charter Cities there is called and ordered to be held in the City of Santee, California on Tuesday, November 4, 2014, a General Municipal Election for the purpose of electing three (3) Members of the City Council for the full term of four years.

SECTION 2. That the Ballots to be used at the election shall be in such form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code Section 10242, except as provided in Section 14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this Resolution and shall enter it into the book of original Resolutions.

RESOLUTION NO.

SECTION 8. The City Council authorized the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 25th day of June 2014, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

RANDY VOEPEL, MAYOR

ATTEST:

PATSY BELL, CMC, CITY CLERK

RESOLUTION NO:

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE,
CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY
OF SAN DIEGO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD
IN THE CITY OF SANTEE ON TUESDAY, NOVEMBER 4, 2014, WITH THE
STATEWIDE GENERAL ELECTION TO BE HELD ON THE SAME DAY**

WHEREAS, the City Council of the City of Santee has called a General Municipal Election to be held in this City on Tuesday, November 4, 2014, for the purpose of the election of three (3) Members of the City Council; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the city precincts, polling places and election officers of the two elections be the same, and that the Registrar of Voters of the County of San Diego canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election; and

WHEREAS, Section 439.1 of the Administrative Code of the County of San Diego authorizes the Registrar of Voters of the County of San Diego to render specified services relating to the conduct of an election to any city or district which has by resolution requested the Board of Supervisors to permit the Registrar to render the services, subject to requirements set forth in that section.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

SECTION 1. That pursuant to the requirements of Section 10403 of the Elections Code, the City Council of the City of Santee does hereby request the Board of Supervisors of the County of San Diego to consent and agree to the consolidation of the General Municipal Election for the election of three (3) Members of the City Council with the Statewide General Election to be held Tuesday, November 4, 2014, in the City of Santee, and thereby authorize the Registrar of Voters to perform and render all services and proceedings necessary to conduct said election in the manner provided by Section 10418 of the Elections Code.

SECTION 2. That the Registrar of Voters is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only form of one ballot shall be used.

SECTION 3. That the County of San Diego shall be reimbursed in full by the City of Santee for the services performed by the Registrar of Voters for the said election upon presentation of a bill.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolution.

RESOLUTION NO:

SECTION 5. That the City Clerk is hereby directed to file a certified copy of this Resolution with both the San Diego County Board of Supervisor and the Registrar of Voters of County of San Diego.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 25th day of June 2014, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

RANDY VOEPEL, MAYOR

ATTEST:

PATSY BELL, CMC, CITY CLERK

RESOLUTION NO:

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE,
CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR
ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS
SUBMITTED TO THE VOTERS AT A GENERAL MUNICIPAL ELECTION
TO BE HELD ON TUESDAY, NOVEMBER 4, 2014**

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

SECTION 1. GENERAL PROVISIONS. That pursuant to Section 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at the General Municipal Election to be held in the City of Santee on November 4, 2014, may prepare a candidate's statement on an appropriate form provided by the City Clerk. Such statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. Such statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the Office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY.

- A. Pursuant to the Federal Voting Rights Act, candidate statements will be translated into all languages required by the Registrar of Voters Office of the County of San Diego. The County is required to translate candidate's statements into the following languages: Spanish, Vietnamese, Tagalog and Chinese.
- B. All translations shall be provided by professionally-certified translators.
- C. The Registrar of Voters will print and mail separate sample ballots and candidates' statements in Spanish, Vietnamese, Tagalog and Chinese to only those voters who are on the County voter file as having requested a sample ballot in a particular language. The Registrar of Voters will make the sample ballots and candidates' statements in the required languages available at all polling places, on the County's website and in the Election Official's office.

SECTION 3. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

RESOLUTION NO:

SECTION 4. PAYMENT. The City Clerk shall estimate the total cost of printing, handling, translating as specified, and mailing the candidate's statements filed pursuant to the Elections Code, including costs incurred as a result of complying with the Federal Voting Rights Act and require each candidate filing a statement to pay in advance his or her estimated pro rata share of \$800 as a condition of having his or her statement included in the voter's pamphlet.

SECTION 5. All previous Resolutions establishing Council policy on payment for candidate's statements are repealed.

SECTION 6. The City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

SECTION 8. The City Clerk is hereby directed to file a certified copy of this Resolution with the Registrar of Voters of the County of San Diego.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 25th day of June 2014, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

RANDY VOEPEL, MAYOR

ATTEST:

PATSY BELL, CMC, CITY CLERK

RESOLUTION NO.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE,
CALIFORNIA ADOPTING A PROCEDURE TO RESOLVE TIE VOTES BY LOT**

WHEREAS, pursuant to Section 15651(b) of the Elections Code of the State of California, the City Council may adopt a procedure to resolve a tie vote by lot or by conducting a special runoff election involving only those candidates who received an equal number of votes and the highest number of votes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santee as follows:

SECTION 1. Pursuant to Elections Code 15651(b) of the Elections Code of the State of California, if at any election, two or more persons receive an equal and the highest number of votes for an office to be voted upon in the City of Santee, the tie shall be resolved by lot.

SECTION 2. Upon a tie vote, the City Council shall forthwith summon the candidates who have received the tie votes, whether upon the canvass of the returns or upon a recount by a court, to appear before Council at such time and place as may be designated by Council. The Council shall at that time and place determine the tie by lot.

SECTION 3. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolution.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 25th day of June 2014, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

RANDY VOEPEL, MAYOR

ATTEST:

PATSY BELL, CMC, CITY CLERK

City of Santee
COUNCIL AGENDA STATEMENT

1F

MEETING DATE June 25, 2014

AGENDA ITEM NO.

ITEM TITLE **APPROVE THE OPEN MARKET PURCHASE OF VACTOR JET RODDER PARTS AND EQUIPMENT FROM HAAKER EQUIPMENT COMPANY**

DIRECTOR/DEPARTMENT Bill Maertz, Community Services 

SUMMARY

On January 23, 2013 the City Council approved Resolution 8-2013 which authorized the purchase of a Vactor Model 2100 Plus Series Jet Rodder truck from Haaker Equipment Company in the amount of \$334,873 to be used for cleaning debris from the City's storm drains. After the truck was delivered, staff determined that an after-market debris filter and a debris capacity alarm system were needed to protect the critical vacuum/blower components in this expensive piece of equipment and the items were purchased from Haaker Equipment Company at an additional cost of \$11,424.

Section 3.24.120 of the Santee Municipal Code allows the City's purchasing agent to purchase supplies, materials and equipment on the open market when commodities are not for a public project, must match or be compatible with other supplies, equipment or materials presently being used, the commodities will be purchased from an authorized manufacturer and the total amount does not exceed \$10,000. Because the total cost for the additional equipment purchased exceeds \$10,000 City Council approval is required.

Haaker Equipment Company is an authorized retailer for Vactor Manufacturing (Vactor) and is the lone regional vendor specializing in equipment manufactured by Vactor.

ENVIRONMENTAL REVIEW

Categorically exempt from the California Environmental Quality Act pursuant to Section 15300.1


FINANCIAL STATEMENT

Funding for the purchase is provided by the Zone 2 Flood Control District Fund.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION 

Approve the open market purchase of Vactor Jet Rodder parts and equipment from Haaker Equipment Company for an amount not to exceed \$11,424.

ATTACHMENTS (Listed Below)

None

City of Santee
COUNCIL AGENDA STATEMENT

2A

MEETING DATE June 25, 2014

AGENDA ITEM NO.

ITEM TITLE: A PUBLIC HEARING FOR A REPORT AND ACCOUNT OF UNPAID WEED ABATEMENT INVOICES AND ESTABLISHMENT OF SPECIAL ASSESSMENTS

DIRECTOR/DEPARTMENT: Melanie Kush, Development Services
Richard Mattick, Fire Department

BACKGROUND: The City of Santee conducts a citywide fire prevention program to identify properties that are overgrown with dead weeds and dry grasses. These activities are conducted by Fire Prevention Services, Inc. (FPS), a city-hired private contractor. The Santee Weed Abatement Report for fiscal year 2013-14 indicated that 377 properties were brought into compliance. Of these, 362 were owner-abated, eight (8) were abated by the City's contractor, and the remaining seven (7) were eventually cleared by the property owner after the final notice deadline, thereby only incurring administrative costs. A public hearing becomes necessary when costs are incurred in the implementation of the fire prevention program and remain unpaid by the property owner.

As such, the purpose of this public hearing is for the City Council to hear and consider any objections to the cost and account of unpaid weed abatement invoices, to declare that the abatement costs are a special assessment and to authorize the recording of a lien on the properties with unpaid administrative and abatement costs. Costs remain unpaid for abatement of thirteen (13) of the fifteen (15) residential properties (map attached).

FINANCIAL STATEMENT: Santee Municipal Code Chapter 8.48 and the Government Code (39580 and 39585) provide that the abatement costs, including administrative costs for enforcement are recoverable and constitute a special assessment against the parcels that are abated. After the assessments are finalized, the assessments will be submitted to the County Assessor for entry on 2014/15 tax roll upon which general City taxes are to be collected. The assessments total \$13,550.54. Payments are only issued to FPS after funds are collected through the tax roll from the affected property owners. A full accounting of the charges for each property is on file with the Development Services Department.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION:

1. Open and close public hearing
2. Approve the cost report and account of unpaid weed abatement invoices (Exhibit A).
3. Adopt Resolution

ATTACHMENTS: Resolution Site Map Exhibit "A"

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA
ESTABLISHING A SPECIAL ASSESSMENT ON CERTAIN PARCELS OF LAND
THAT WERE SUBJECT TO INVOLUNTARY WEED ABATEMENT AND/OR
ADMINISTRATIVE FEES BY THE CITY AND FOR WHICH COSTS HAVE NOT BEEN
PAID BY THE OWNER(S) OF RECORD OF SAID PARCELS**

WHEREAS, the City of Santee has taken a very aggressive stance on the abatement of dry grasses, dead shrubs, rubbish and other dry growing material and has enforced this by inclusion of Chapter 8.48 of the Santee Municipal Code, which declares such materials to be a nuisance; and

WHEREAS, the City of Santee sent a notice to abate to the owners of record of 377 properties during 2013-2014; and

WHEREAS, the City did not receive an appeal from the notice to abate from any owners of record of the 377 properties; and

WHEREAS, owners of record of 362 properties with nuisances voluntarily abated weeds; and

WHEREAS, the City of Santee addressed public nuisances in accordance with Chapter 8.48 of the Santee Municipal Code involving 15 properties of which eight did not abate in accordance with the requirements, thereby causing abatement and administrative costs; and seven property owners cleared the property some time after the final notice deadline, thereby only incurring administrative costs; and

WHEREAS, the owners of record of 13 properties who were subject to the City's abatement process failed to complete abatement of nuisances within the prescribed deadlines and regulations, and failed to remit the fees and/or costs incurred with the abatement process; and

WHEREAS, the City Council of the City of Santee conducted a legally advertised Public Hearing; and

WHEREAS, the City Council of the City of Santee has received the costs report and account of unpaid weed abatement invoices for fiscal year 2013-2014 and considered all testimony and objections offered on the matter; and

WHEREAS, Section 8.48.140 provides for a special assessment on the property to be collected with other municipal taxes which includes an administrative charge; and

WHEREAS, abatement and/or administrative fees were incurred and an invoice was mailed to the owners of record for payment of abatement services and payments have not been made.

RESOLUTION NO. _____

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Santee, California, does hereby determine that weeds, grasses, dead trees, dead shrubs and waste matter constitute a public nuisance.

BE IT FURTHER RESOLVED, that the City Council of the City of Santee does hereby determine that the costs of abatement and administrative costs for certain parcels of land, being 13 parcels as shown below, have not been paid and that same shall become a special assessment upon the respective parcels of land as they are shown upon the last available assessment roll until paid in full:

| PARCEL | ASSESSED AMOUNT |
|-------------------------|------------------------|
| 378-300-49-00 | \$ 992.12 |
| 378-391-41-00 | \$ 815.22 |
| 380-162-01-00 | \$ 905.14 |
| 380-282-08-00 | \$ 812.60 |
| 380-550-03-00 | \$1,067.94 |
| 381-371-01-00 | \$ 956.88 |
| 383-260-60-00 | \$ 844.16 |
| 383-290-30-00 | \$1,113.26 |
| 384-012-55-00 | \$ 832.18 |
| 384-221-37-00 | \$ 830.12 |
| 385-439-13-00 | \$ 812.60 |
| 386-360-79-00 | \$1,819.64 |
| 386-360-80-00 | \$1,748.68 |
| | |
| | |
| TOTAL PARCELS | 13 |
| TOTAL ASSESSMENT | \$13,550.54 |

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized to take all steps necessary to certify and record this resolution with the appropriate agency.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 25th of June 2014, by the following vote to wit:

AYES:

NOES:

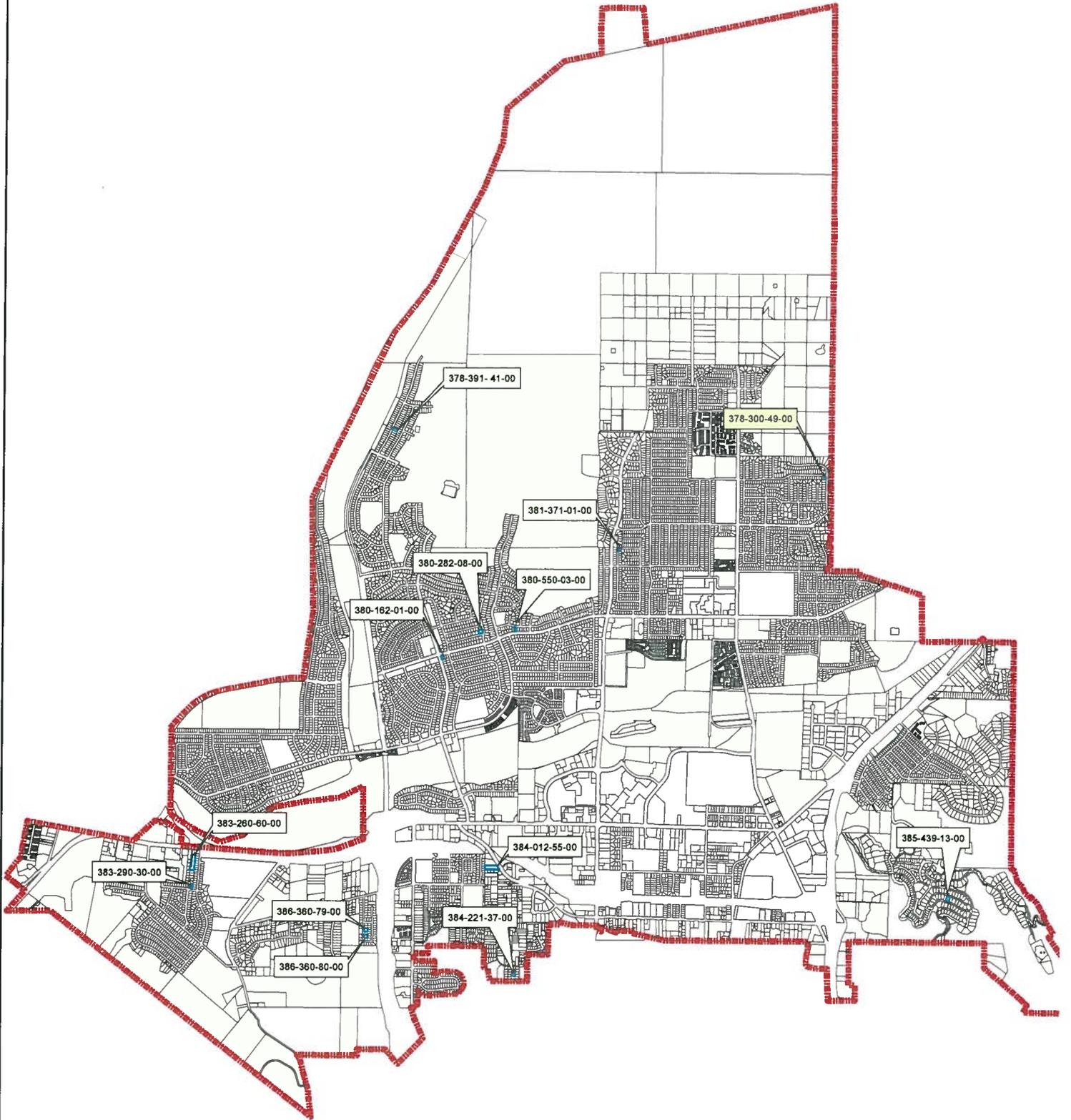
ABSENT:

APPROVED:

RANDY VOEPEL, MAYOR

ATTEST:

PATSY BELL, CMC, CITY CLERK



The City of Santee



EXHIBIT "A"
SANTEE WEED ABATEMENT PROGRAM
COST REPORT AND ACCOUNT OF UNPAID WEED ABATEMENT INVOICES
FISCAL YEAR 2013/2014

| PARCEL | ASSESSED AMOUNT |
|-------------------------|------------------------|
| 378-300-49-00 | \$ 992.12 |
| 378-391-41-00 | \$ 815.22 |
| 380-162-01-00 | \$ 905.14 |
| 380-282-08-00 | \$ 812.60 |
| 380-550-03-00 | \$1,067.94 |
| 381-371-01-00 | \$ 956.88 |
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| 385-439-13-00 | \$ 812.60 |
| 386-360-79-00 | \$1,819.64 |
| 386-360-80-00 | \$1,748.68 |
| | |
| | |
| TOTAL PARCELS | 13 |
| TOTAL ASSESSMENT | \$13,550.54 |

City of Santee
COUNCIL AGENDA STATEMENT

4A

MEETING DATE June 25, 2014

AGENDA ITEM NO.

ITEM TITLE APPOINTMENT OF COUNCIL MEMBER TO SERVE ON THE
ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY

DIRECTOR/DEPARTMENT Patsy Bell, CMC, City Clerk

PB

SUMMARY

In accordance with California Vehicle Code Section 22710, in September 1991, the Santee City Council adopted Resolution No. 170-1991 establishing the San Diego County Abandoned Vehicle Abatement Service Authority ("SDAVA") as a joint-agency body that studies matters related to the abatement, removal, and disposal of abandoned, wrecked, dismantled, or inoperative vehicles in order to protect the health and safety of citizens. Pursuant to Section 22710, a one dollar (\$1) vehicle registration fee was imposed for this use.

Council Member John Minto most recently served on this Board beginning in January 2011 until the Board went dormant in late 2012 because the program expired. SDAVA's legal counsel has suggested that the former Board Members be re-convened as soon as possible for the purpose of addressing any outstanding issues, such as approving the allocation of remaining funds for the purposes intended, finalizing unpaid claims, and wrapping up the program. Therefore, it is appropriate for the City Council to appoint a representative to the Board at this time.

m
FINANCIAL STATEMENT N/A

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION

Confirm recommendation to be presented at the meeting.

ATTACHMENTS (Listed Below)

Resolution 170-1991

RESOLUTION NO. 170-91

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF SANTEE APPROVING FORMATION OF THE
SAN DIEGO ABANDONED VEHICLE ABATEMENT
SERVICE AUTHORITY AND SERVICE PROGRAM AND PLAN

WHEREAS, Section 22710 of the California Vehicle Code provides for the establishment of a Service Authority for Abandoned Vehicle Abatement and imposition of a \$1.00 vehicle registration fee if the Board of Supervisors of the County, by a two thirds vote, and a majority of cities within the County having a majority of the incorporated population, adopt resolutions providing for the establishment of the authority and imposition of the fee; and,

WHEREAS, the City Council finds that an organized program for the abatement, removal, and disposal of abandoned, wrecked, dismantled, or inoperative vehicles is needed to protect the health and safety of citizens; and,

WHEREAS, Section 22710 of the California Vehicle Code provides for the membership of the Service Authority to be determined by a concurrence of the Board of Supervisors and a majority vote of the majority of cities within the County having a majority of the incorporated population; and,

WHEREAS, Section 22710 of the California Vehicle Code provides that a Service Program and Plan shall be implemented only with the approval of the County and a majority of the cities having a majority of the incorporated population.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santee as follows:

1. That the above recitations are true.
2. That the San Diego Abandoned Vehicle Abatement Service Authority be established in San Diego County pursuant to Section 22710 of the California Vehicle Code; and
3. That a \$1.00 vehicle registration fee be imposed in San Diego County pursuant to Section 22710 of the California Vehicle Code; and

RESOLUTION NO. 170-91

4. That the Board of Directors of the San Diego Service Authority for Freeway Emergencies shall constitute the members of the Board of Directors of the San Diego Abandoned Vehicle Abatement Service Authority, and
5. That the Service Program and Plan of the San Diego Abandoned Vehicle Abatement Service Authority be approved.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Santee, California at a regular meeting thereof held this 25th day of September, 1991, by the following vote, to wit:

AYES: DOYLE, DALE, CLARK, BARTELL, RYAN

NOES: NONE

ABSTAIN: NONE

ABSENT: NONE

APPROVED:

Jack Doyle
JACK DOYLE, MAYOR

ATTEST:

Loretta H. Roper, City Clerk
LORETTA H. ROPER, CITY CLERK

City of Santee
COUNCIL AGENDA STATEMENT

5A

MEETING DATE June 25, 2014

AGENDA ITEM NO.

ITEM TITLE SANTEE SHERIFF STATION TRAFFIC REPORT

DIRECTOR/DEPARTMENT Pedro Orso-Delgado, Acting City Manager



SUMMARY

At Council's request, a report will be presented by Santee Sheriff's Captain James Bovet. The report is on Traffic Enforcement including citation and collision statistics, personnel deployment and staffing levels.

FINANCIAL STATEMENT N/A

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION Receive report.



ATTACHMENTS (Listed Below)

None.

City of Santee
COUNCIL AGENDA STATEMENT

6A

MEETING DATE June 25, 2014

AGENDA ITEM NO.

ITEM TITLE REQUEST FOR AUTHORIZATION TO CONSIDER AN APPLICATION FOR A GENERAL PLAN AND ZONING BASE DISTRICT MAP AMENDMENT TO CHANGE A REMNANT R2 LAND USE DESIGNATION AND ESTABLISH THE GC GENERAL COMMERCIAL ZONE OVER THE ENTIRE 2.35 ACRE UNDEVELOPED PROPERTY LOCATED AT 8838 – 8852 MAGNOLIA AVENUE (APPLICANT: CAMERON BROTHERS CONSTRUCTION COMPANY, LP).

DIRECTOR/DEPARTMENT Melanie Kush, Director of Planning 

SUMMARY During the 2003 General Plan Update process, the City Council chose not to automatically process General Plan and Zone Amendments, but rather have requests first go to the Council as discussion items for preliminary review of proposed amendments.

Staff is requesting City Council authorization to proceed with an application to evaluate a request submitted by Cameron Brothers Construction Company, LP, for a General Plan Amendment (GPA) and Zoning Amendment. The 2.35-acre property is currently zoned GC General Commercial over most of the site and has a remnant portion (approx. 19,700 sq. ft.) zoned R2 Low-Medium Density Residential (Exhibits A & B).

The applicant's request is to consider removing the R2 land use designation/zone and unifying the existing GC General Commercial designation/zone over the entire site (Exhibit C). This would allow the property owner to pursue an application for commercial development of the site (14,965 square feet), as illustrated in Exhibit D. Staff would process an application for a Conditional Use Permit for a drive-through restaurant use with concurrent consideration of the General Plan and Zone Code amendments.

A decision by the Council to authorize staff to consider an application for a General Plan Amendment and Rezone of the Zoning Base District Map does not indicate eventual approval of the requested amendment or approval of a Conditional Use Permit. This proposal would be presented to City Council at a future public hearing. It is anticipated that the Council would consider the General Plan Amendment and Rezone application and a Conditional Use Permit application for a commercial development concurrently.

FINANCIAL STATEMENT  Cost of the Amendment will be covered by the applicant

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION 

Provide direction as to whether staff should proceed with processing an application requesting a General Plan Amendment and change to the Zoning Base District Map.

ATTACHMENTS

Staff Report
Exhibit A: Aerial Vicinity Map
Exhibit B: Existing GP/Zone District

Exhibit C: Proposed GP/Zone District
Exhibit D: Concept Site Plan

STAFF REPORT

REQUEST FOR AUTHORIZATION TO CONSIDER AN APPLICATION FOR A GENERAL PLAN AND ZONING BASE DISTRICT MAP AMENDMENT TO CHANGE A REMNANT R2 LAND USE DESIGNATION AND ESTABLISH THE GC GENERAL COMMERCIAL ZONE OVER THE ENTIRE 2.35 ACRE UNDEVELOPED PROPERTY LOCATED AT 8838 – 8852 MAGNOLIA AVENUE (APPLICANT: CAMERON BROTHERS CONSTRUCTION COMPANY, LP).

A. BACKGROUND

On June 4, 2014, Cameron Brothers Construction Company, LP, submitted a request to the City for consideration of a General Plan Amendment (GPA) and Zoning Amendment on a portion of a 2.35-acre property located on the 8838-8852 Magnolia Avenue (Exhibit A).

The property owned by the Cameron Brothers Company is currently designated in the General Plan and Zoning Ordinance as GC General Commercial with a “remnant” portion (approximately 19,700 square feet) zoned R2 Low-Medium Density Residential (Exhibit B & C). This R2 “remnant” zone reflects a previous mobile home park boundary that in 2005, through a Boundary Adjustment approved by the City, addressed a relocation of 3 mobile home sites to create a more useable geometry for the overall commercial site.

The proposed GPA and Rezone could be appropriate for the comprehensive development of the site for a commercial center (Exhibit D). Topics expected to be addressed would include consistency with the General Plan/Zone Code, traffic/circulation, and land use compatibility with nearby residential and commercial uses.

B. ISSUES

Uses permitted within the GC General Commercial District would be appropriate for the project site, if developed with consideration given to surrounding existing and planned uses. At a minimum, the following issues would be analyzed as part of the formal application review process for a proposed GPA and amendment to the Zoning Base District Map:

Land Use Compatibility: Given the existing R2 zone and Cameron Mobile Estates residential neighborhood nearby, the application would be reviewed to ensure an overall design compatibility. The application would provide access, setback and other site design information to facilitate staff review of the application.

Traffic/Circulation: The site fronts on Magnolia Avenue and abuts the existing Cameron Mobile Estates mobile home park. The concept site plan (Exhibit D) indicates that development of the site for commercial uses would locate primary vehicle access aligned with the Rockville Street intersection. The application would provide information

about traffic and pedestrian circulation, ingress, egress and safety to facilitate staff review of the compatibility related to surrounding development.

Gillespie Field Airport Land Use Compatibility Plan Consistency: The subject site is located within the Airport Influence Area of the Gillespie Field Airport Land Use Compatibility Plan (ALUCP) adopted by the San Diego Regional Airport Authority in January 2010. General Plan and Zoning amendments proposed by a local agency are subject to review by the San Diego Regional Airport Authority for consistency with the ALUCP. The subject GPA and Zoning Amendment to change the remnant R2 portion to a GC General Commercial zone may be subject to a determination of consistency by the Airport Authority.

C. STAFF RECOMMENDATION

Provide direction as to whether staff should proceed with processing an application requesting a General Plan Amendment and change to the Zoning Base District Map.

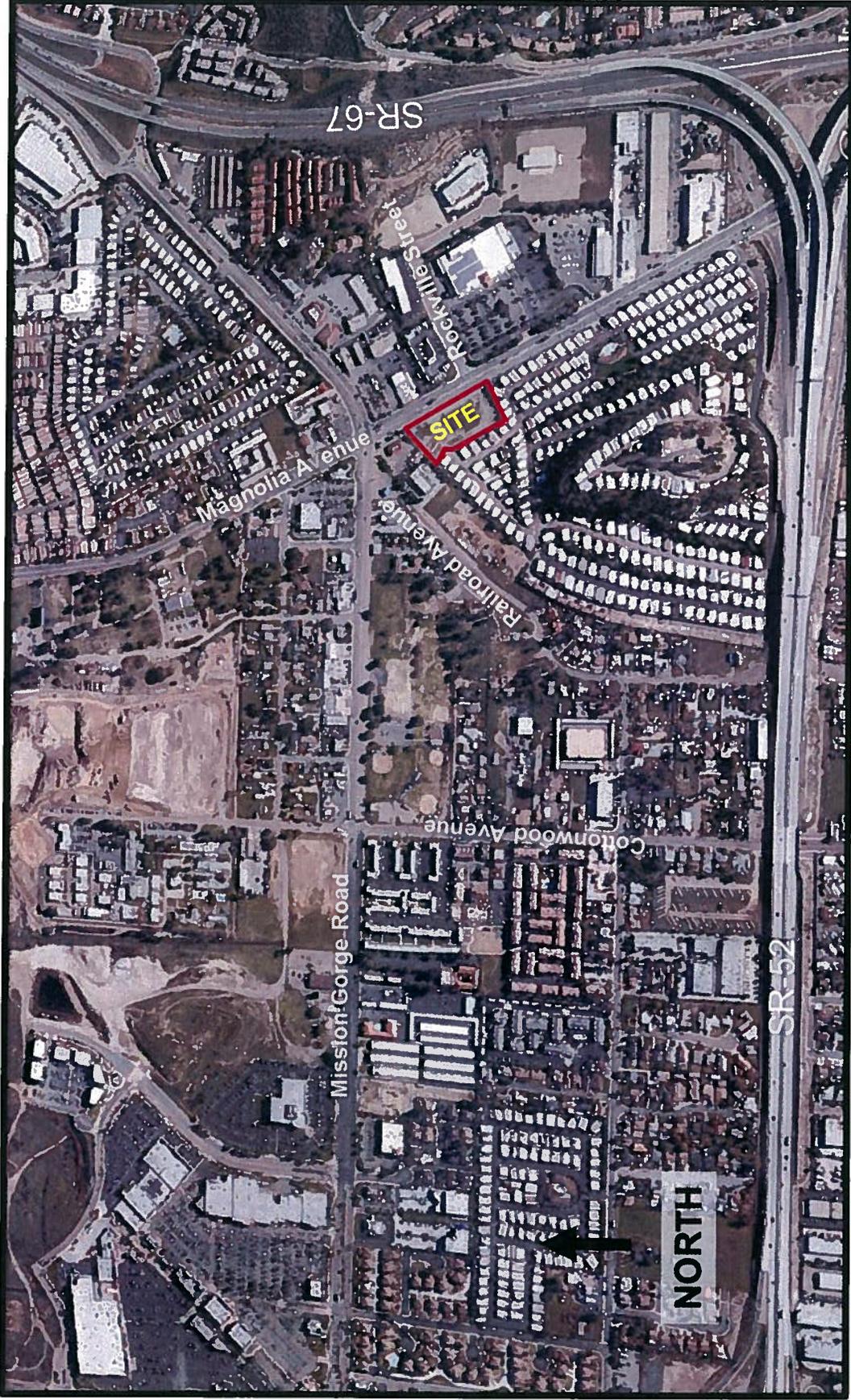


EXHIBIT A
AERIAL VICINITY MAP
8838- 8852 Magnolia Avenue
APN: 384-280-17; 2.35 acres

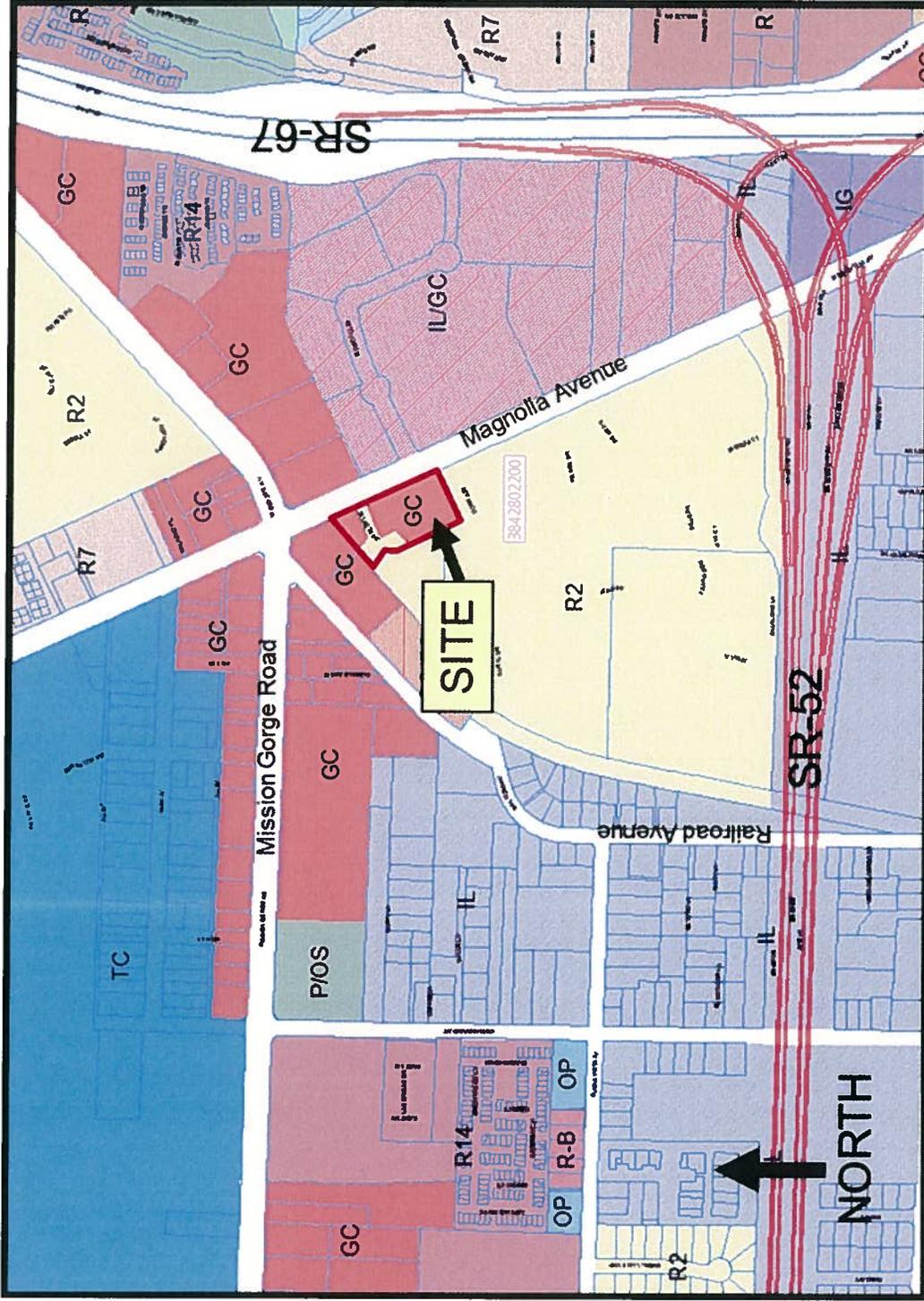


EXHIBIT B
EXISTING GENERAL PLAN AND ZONE DISTRICT
GC/R2 (General Commercial / Residential)
(Remnant R2 portion within 2.35 acre site)

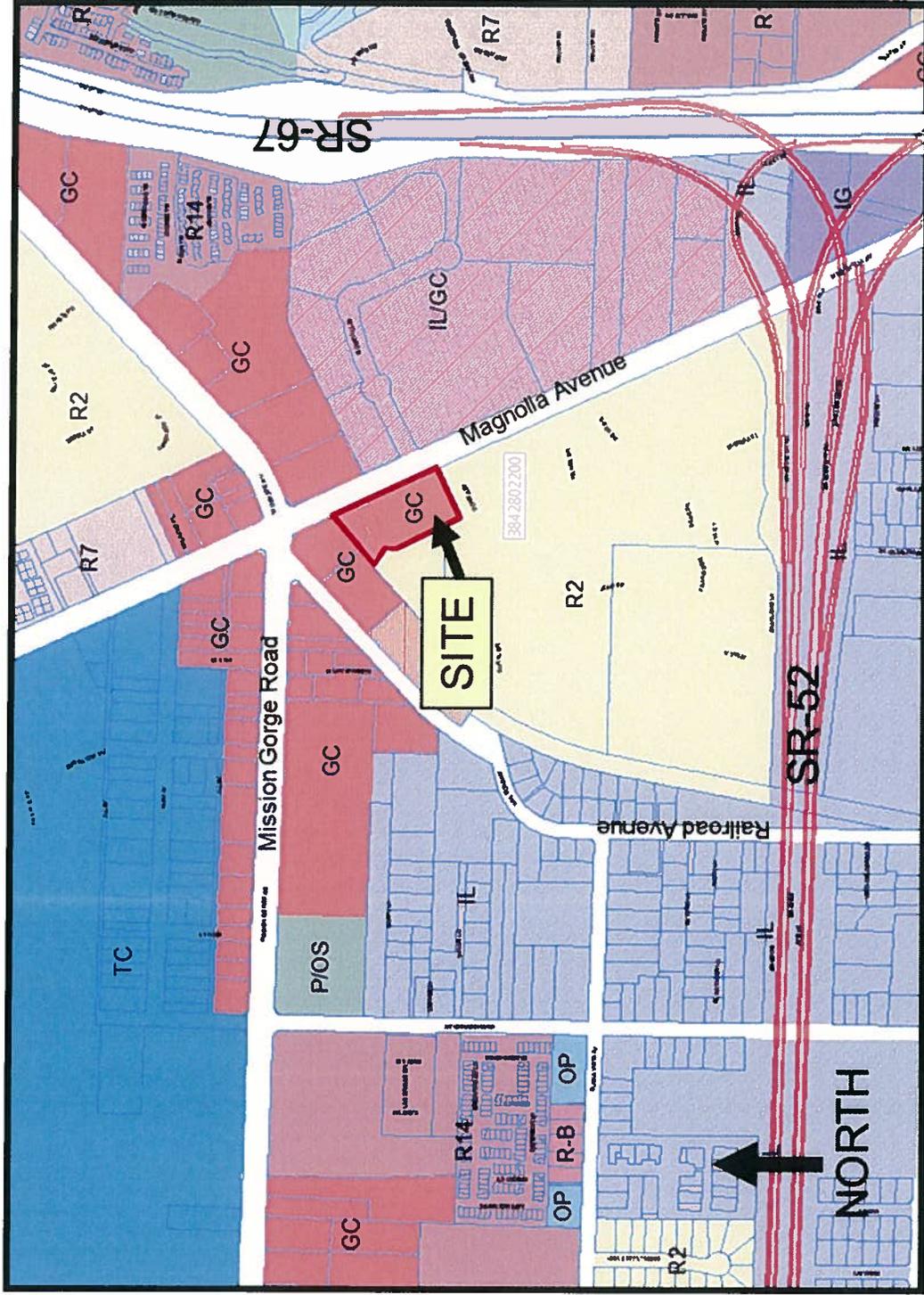


EXHIBIT C
PROPOSED GENERAL PLAN AND ZONE DISTRICT
Change remnant R2 portion to GC (General Commercial)
Showing the entire 2.35 acre site zoned GC

City of Santee
COUNCIL AGENDA STATEMENT

6B

MEETING DATE June 25, 2014

AGENDA ITEM NO.

ITEM TITLE RESOLUTION AWARDING THE CONSTRUCTION CONTRACT FOR THE BUS SHELTER PROJECT CIP 2011-30 TO ND ELECTRICAL CONSTRUCTION, INC., AUTHORIZING THE EXECUTION OF THE CONSTRUCTION CONTRACT AND CHANGE ORDERS, AND APPROPRIATING FUNDS

DIRECTOR/DEPARTMENT Pedro Orso-Delgado, Development Services *POD*

SUMMARY This item requests Council approval to award the construction contract for the Bus Shelter Project, CIP 2011-30, to ND Electrical Construction, Inc., authorize the execution of construction contract and change orders and appropriating funds.

Bus shelters in Santee are normally installed and maintained by MTS. However, the majority of bus stops in the City are without shelters. Transit infrastructure funding is available in the county for each city to add additional bus shelters or make other transit related improvements. This project will install five shelters at some of the busier locations and/or gateway locations into the City. A map of the shelter locations is attached.

On May 29, 2014, five (5) bids were received and publicly opened. Due to incorrect calculations, the apparent low bidder, Alvand Construction, Inc., submitted a request to withdraw their bid. Based on the requirements for lowest responsive and responsible bid, staff recommends consenting to the withdrawal of the bid from Alvand Construction, Inc. and awarding the contract to the next lowest responsive and responsible bidder ND Electrical Construction, Inc. for their base bid amount of \$128,376. The engineer's estimate was \$120,000. Staff also requests authorization to allow the Director of Development Services to execute change orders up to \$12,837 (10%) for unforeseen changes and additional work.

This item also requests Council to appropriate an additional \$15,000 in available Transportation Development Act funding to fully fund the \$156,610 project.

ENVIRONMENTAL REVIEW The project is categorically exempt from environmental review per section 15303(c) of the Guidelines to the California Environmental Quality Act.

FINANCIAL STATEMENT The project is included in the adopted capital improvement program budget funded through Transportation Development Act (TDA) funds in the amount of \$141,610. An additional appropriation of TDA funds in the amount of \$15,000 is requested to fully fund the project for a total amount of \$156,610.

| | |
|-------------------------------------|------------------|
| Design | \$ 8,278 |
| Construction Contract | 128,376 |
| Construction Change Orders (10%) | 12,837 |
| Construction Engineering/Management | 7,119 |
| Total Project Budget | <u>\$156,610</u> |

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *POD*
Adopt the attached Resolution.

1. Authorizing the appropriation of an additional \$15,000 in Transportation Development Act funds.
2. Consenting to the withdrawal of the bid from Alvand Construction, Inc. and awarding the construction contract to ND Electrical Construction, Inc. in the amount of \$128,376 for the Base Bid.
3. Authorizing the City Manager to execute the construction contract for the base bid.
4. Authorizing the Director of Development Services to execute change orders up to a total of \$12,837.

ATTACHMENTS Resolution Bid Summary Map of Shelter Locations

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA
AWARDING THE CONSTRUCTION CONTRACT FOR THE BUS SHELTER
PROJECT CIP 2011-30 TO ND ELECTRICAL CONSTRUCTION, INC.,
AUTHORIZING THE EXECUTION OF THE CONSTRUCTION CONTRACT AND
CHANGE ORDERS, AND APPROPRIATING FUNDS**

WHEREAS, the City Clerk, on the 29th day of May 2014, publicly opened and examined five (5) bids for the Bus Shelter Project, CIP 2011-30 ("Project"); and

WHEREAS, the apparent low bidder, Alvand Construction, Inc., requested to withdraw their bid due to a calculation error; and,

WHEREAS, staff recommends consenting to the withdrawal of the bid from Alvand Construction, Inc.; and,

WHEREAS, ND Electrical Construction, Inc., was found to be the lowest responsive and responsible bidder with their total bid amount of \$128,376 for the Base Bid; and

WHEREAS, staff recommends awarding the contract to ND Electrical Construction, Inc., for the Base Bid totaling \$128,376; and

WHEREAS, the City has received \$141,610 in Transportation Development Act (TDA) funds for the project; and

WHEREAS, staff has requested an additional \$15,000 in Transportation Development Act (TDA) funds for the project; and

WHEREAS, based on a preliminary environmental assessment, the project was determined to be exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15303 (c).

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

SECTION 1. Consent to the withdrawal of the bid from Alvand Construction, Inc.

SECTION 2. Award the contract for the Bus Shelter Project, CIP 2011-30 to the lowest responsive and responsible bidder ND Electrical Construction, Inc., in the amount of \$128,376 for the Base Bid.

SECTION 3. Appropriate an additional \$15,000 in Transportation Development Act funds for the project.

SECTION 4. Authorize the City Manager to execute the contract on behalf of the City.

RESOLUTION NO. _____

SECTION 5. Authorize the Director of Development Services to execute change orders up to a total of \$12,837 (10%) for unforeseen changes and additional work.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 25th day of June 2014, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

RANDY VOEPEL, MAYOR

ATTEST:

PATSY BELL, CMC, CITY CLERK



CITY OF SANTEE

MAYOR
Randy Voepel

CITY COUNCIL
Jack E. Dale
Rob McNelis
John W. Minto
John Ryan

**ACTING
CITY MANAGER**
Pedro Orso-Delgado

BUS SHELTER PROEJCT CIP 2011-40

Bid Opening: May 29, 2014 at 10:00 AM

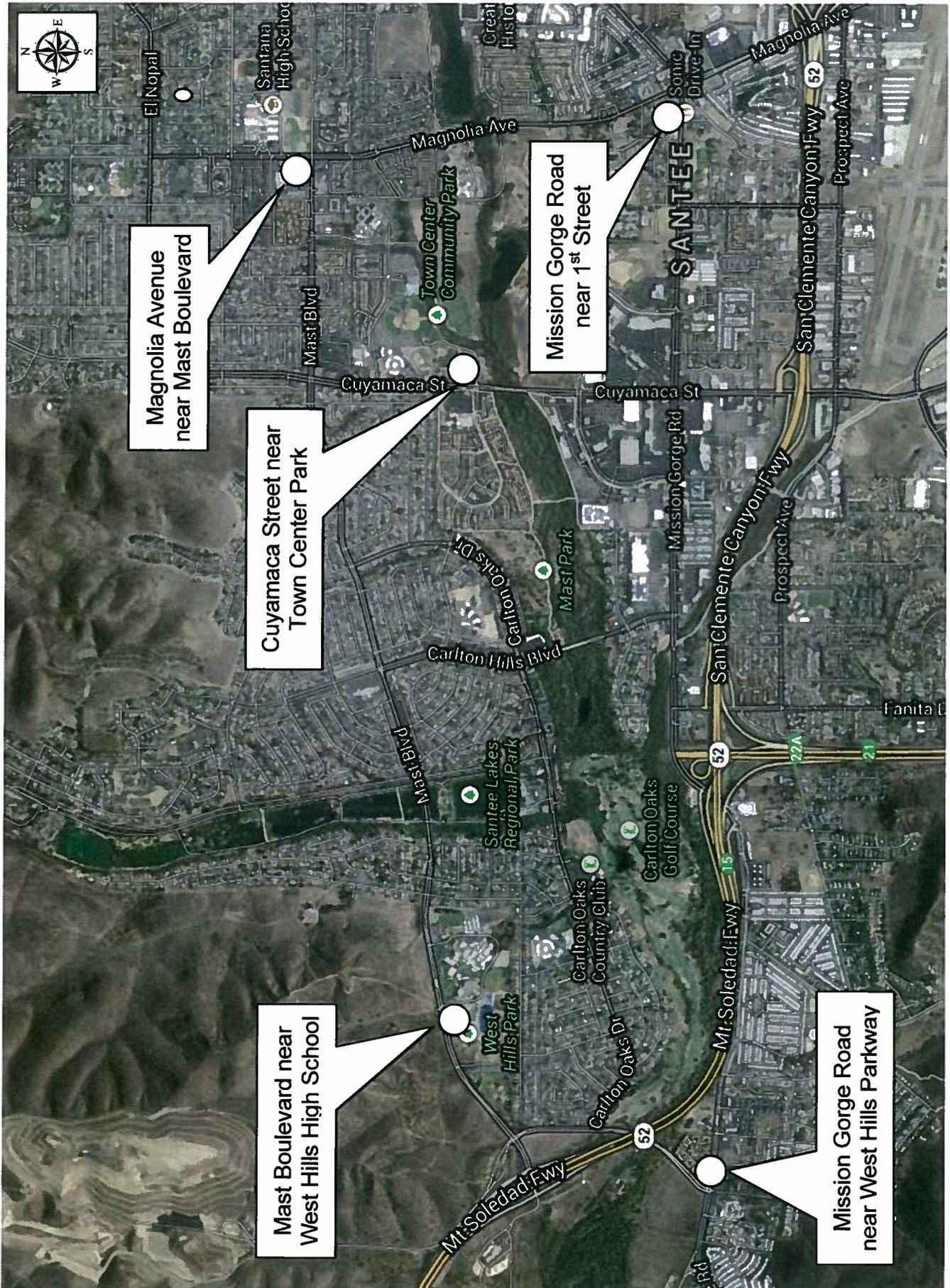
| <u>Contractor Name</u> | <u>Total Bid</u> | |
|----------------------------------|------------------|-------------|
| Alvand Construction, Inc. | \$ 116,750.00 | (Withdrawn) |
| ND Electrical Construction, Inc. | \$ 128,376.00 | |
| A. B. Hashmi, Inc. | ·\$ 136,500.00 | |
| Forduce Construction, Inc. | \$ 167,740.00 | |
| Weir Construction Corporation | \$ 181,458.00 | |

Apparent Low Bidder Information

ND Electical Construction, Inc.
2201 Winston Rd, Suite M
Anaheim, CA 92806
P: (949) 498-1799

| <u>Apparent Low Bidder Subcontractors</u> | <u>Item of Work</u> |
|---|---------------------|
| None | |

Bus Shelter Project Location Map



City of Santee
COUNCIL AGENDA STATEMENT

6C

MEETING DATE June 25, 2014

AGENDA ITEM NO.

ITEM TITLE **ADOPT RESOLUTION AUTHORIZING THE PURCHASE OF FY 2014-15 AS-NEEDED EMS MEDICAL SUPPLIES FROM BOUND TREE MEDICAL, LLC PER CITY OF EL CAJON CONTRACT**

DIRECTOR/DEPARTMENT Chief Richard Mattick, Fire Department *RM*

SUMMARY

Santee Municipal Code Section 3.24.180 allows the City to join with other public jurisdictions in cooperative purchasing plans or programs for "cooperative purchasing" or utilization of another public agencies competitive or competitively negotiated bids. Cooperative purchasing is frequently used by many municipalities in order to capitalize on competitive pricing. Bound Tree Medical, LLC currently holds Contract #005-12 with City of El Cajon for a wide variety of EMS supplies to be purchased on an as-needed basis. This contract was publicly solicited, competitively bid and awarded in October 2011 by the City of El Cajon using procedures in substantial compliance with the City's formal bidding procedures. Said contract is valid through October 31, 2014, plus two (2) additional one-year options to renew. Staff recommends utilizing City of El Cajon Contract #005-12 to purchase as-needed EMS supplies from Bound Tree Medical, LLC for an amount not to exceed \$70,000 for FY 2014-15.

ENVIRONMENTAL REVIEW

This item does not qualify as a project under CEQA Guidelines section 15378 and does not require environmental review.

m
FINANCIAL STATEMENT

Funding is available in the FY14/15 County Service Area 69 (CSA-69) materials and supplies budget. EMS medical supplies are 100% reimbursable from CSA-69.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *JTD*

1. Adopt the resolution authorizing the purchase of as-needed EMS supplies for an amount not to exceed \$70,000 for FY 2014-15 from Bound Tree Medical, LLC, City of El Cajon Contract #005-12; and
2. Adopt the resolution authorizing the City Manager to approve future purchase orders pursuant to subsequent contract renewals; and
3. Adopt the resolution authorizing City Manager to approve change orders up to 10% of the authorized purchase order amount.

ATTACHMENTS (Listed Below)

Resolution

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA
AUTHORIZING THE PURCHASE OF AS-NEEDED EMS MEDICAL SUPPLIES FROM
BOUND TREE MEDICAL, LLC PER CITY OF EL CAJON CONTRACT**

WHEREAS, the City of Santee Municipal Code Section 3.24.180 allows the City to join with other public jurisdictions in cooperative purchasing plans or programs for “cooperative purchasing” or utilization of another public agencies competitive or competitively negotiated bids; and

WHEREAS, the City of El Cajon has a current contract, #005-12, with Bound Tree Medical, LLC that the City can utilize to purchase a wide variety of EMS supplies on an as-needed basis; and

WHEREAS, City of El Cajon Contract #005-12 was publicly solicited, competitively bid and awarded in October 2011 by the City of El Cajon using procedures in substantial compliance with the City’s formal bidding procedures and is currently valid through October 31, 2014, with two (2) additional one-year options to renew.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, that the City Council hereby authorizes:

1. The purchase of as-needed EMS supplies for an amount not to exceed \$70,000 for FY 2014-15 from Bound Tree Medical, LLC per City of El Cajon Contract #005-12; and
2. The City Manager to approve future purchase orders pursuant to subsequent contract renewals; and
3. The City Manager to approve change orders up to 10% of the authorized purchase order amount.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 25th day of June 2014, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

RANDY VOEPEL, MAYOR

ATTEST:

PATSY BELL, CMC, CITY CLERK

City of Santee
COUNCIL AGENDA STATEMENT

6D

MEETING DATE June 25, 2014

AGENDA ITEM NO.

ITEM TITLE ADOPT FINDINGS IN SUPPORT OF OPEN MARKET PURCHASE AND AUTHORIZE PURCHASE OF PHARMACEUTICAL SUPPLIES FROM STAT PHARMACEUTICALS

DIRECTOR/DEPARTMENT Chief Richard Mattick, Fire Department *RTM*

SUMMARY

This item authorizes utilizing an open market purchase process to select Stat Pharmaceuticals as the vendor for pharmaceutical supplies in FY 14/15. Pursuant to Ordinance Section 3.24.120 (B)(4), the purchasing agent may make an "open market" purchase, dispensing with the requirements of bidding "when the City Council determines that due to special circumstances, it is in the City's best interest to purchase a commodity or enter into a contract without compliance with the bidding procedure."

The pharmaceutical supplies being sought are emergency medications to support emergency medical response. Stat Pharmaceutical is licensed with the Drug Enforcement Agency for all Class II Controlled Narcotics and has been the provider of medications used on Heartland's County Service Area (CSA)-69 paramedic ambulances for the last four years. Stat's Santee location allows convenient and timely receipt of medications as needed. This eliminates storage of large caches of controlled substances in City facilities.

Because of these special circumstances, staff believes it is in the best interest of the City to purchase pharmaceutical supplies from Stat Pharmaceuticals in FY 14/15. The cost of pharmaceuticals for Santee's two front-line ambulances in FY 14/15 is estimated to be \$20,000.

FINANCIAL STATEMENT *jm*

Funding is available in the FY 14/15 CSA-69 materials and supplies budgets for the costs requested. Pharmaceutical costs are 100% reimbursable from CSA-69.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *RTM*

- 1) Find and determine that special circumstances exist and that it is in the best interest of the City to purchase these pharmaceutical commodities from Stat Pharmaceuticals in FY 14/15; and
- 2) Authorize the purchase of pharmaceutical supplies in FY 14/15 from Stat Pharmaceuticals in an amount not to exceed \$20,000 and authorize the City Manager to approve additional purchases in an amount not to exceed \$2,000.

ATTACHMENTS (Listed Below) None

City of Santee
COUNCIL AGENDA STATEMENT

6F

MEETING DATE June 25, 2014

AGENDA ITEM NO.

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA AWARDING THE CONSTRUCTION CONTRACT FOR THE WOODSIDE AVENUE STREET IMPROVEMENTS (CIP 2014-07) AND TOWN CENTER PARKWAY STREET IMPROVEMENTS (CIP 2014-08) PROJECT, AND AUTHORIZING THE TRANSFER OF TRAFFIC MITIGATION DEVELOPMENT IMPACT FEES

DIRECTOR/DEPARTMENT Pedro Orso-Delgado, Development Services *POD*

SUMMARY This item requests City Council to award the construction contract for the Woodside Avenue Street Improvements (CIP 2014-07) and Town Center Parkway Street Improvements (CIP 2014-08), ("Project") and authorize the transfer of \$913,800.00 in Traffic Mitigation development impact fees to the Town Center Parkway Street Improvements Project.

This Project will resurface Town Center Parkway from Mission Gorge Road to Cuyamaca Street and Woodside Avenue from Magnolia Avenue to the SR 67 off ramp. The Town Center Parkway portion of the project is proposed to be funded with a transfer of \$913,800.00 in Traffic Mitigation Fees from the Prospect Avenue Corridor Enhancements Project. As a result of favorable construction contract prices and other cost savings realized on the Prospect Avenue Corridor Enhancements Project, \$1.2 million in Traffic Mitigation fees currently appropriated for the Prospect Avenue project is now available for other projects.

On June 17, 2014, five bids were received and opened, with a low bid of \$1,468,760.00 submitted by SRM Contracting and Paving. Upon review by staff, the bid submitted by SRM Contracting and Paving in the amount of \$1,468,760.00 has been deemed a responsive and responsible bid and was 27% lower than the Engineer's estimate of \$2,023,000.00. Staff also requests authorization for the Director of Development Services to approve change orders in an amount not to exceed \$146,876.00 for unforeseen items and additional work.

FINANCIAL STATEMENT *fm*

Funding for the Town Center Parkway portion of this project will require the transfer of \$913,800.00 of Traffic Mitigation fees from the Prospect Avenue Corridor Enhancements Project. Funding for the Woodside Avenue portion of this project will be provided by \$802,680.00 of Transnet funds currently appropriated in the adopted Capital Improvement Program budget.

| | |
|---------------------------------------|------------------------|
| Design & Bidding | \$ 25,844.00 |
| Construction Contract | 1,468,760.00 |
| Construction Change Orders | 146,876.00 |
| Construction Engineering / Management | 75,000.00 |
| Total Project Budget | <u>\$ 1,716,480.00</u> |

ENVIRONMENTAL REVIEW

The project is categorically exempt from environmental review by sections 15301(c) of the Guidelines to the California Environmental Quality Act.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *POD*

Adopt the attached Resolution awarding the construction contract to SRM Contracting and Paving for a total amount of \$1,468,760.00, authorizing the Director of Development Services to approve change orders in an amount not to exceed \$146,876.00 and authorizing the transfer of Traffic Mitigation Fees in the amount of \$913,800.00 from the Prospect Avenue Corridor Enhancements Project to the Town Center Parkway Improvements Project.

ATTACHMENTS Resolution Bid Summary

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA AWARDING THE CONSTRUCTION CONTRACT FOR THE WOODSIDE AVENUE STREET IMPROVEMENTS (CIP 2014-07) AND TOWN CENTER PARKWAY STREET IMPROVEMENTS (CIP 2014-08) PROJECT, AND AUTHORIZING THE TRANSFER OF TRAFFIC MITIGATION DEVELOPMENT IMPACT FEES

WHEREAS, the City Clerk, on the 17th day of June, 2014 publicly opened and examined sealed bids for the Woodside Avenue Street Improvements (CIP 2014-07) and Town Center Parkway Street Improvements (CIP 2014-08), ("Project"); and

WHEREAS, the lowest received bid was submitted by SRM Contracting and Paving, Inc. in the amount of \$1,468,760.00; and

WHEREAS, the bid submitted by SRM Contracting and Paving, Inc. was found to be the lowest responsive and responsible bidder with their total bid amount of \$1,468,760.00; and

WHEREAS, staff recommends awarding the construction contract to SRM Contracting and Paving, Inc. totaling \$1,468,760.00; and

WHEREAS, Transnet funding in the amount of \$802,680.00 is currently appropriated for the project; and

WHEREAS, staff requests transfer of \$913,800.00 of Traffic Mitigation Fees from the Prospect Avenue Corridor Enhancements Project; and

WHEREAS, staff requests authorization to expend \$146,876.00 for change orders for unforeseen items and additional work.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

SECTION 1: The construction contract for the Woodside Avenue Street Improvements (CIP 2014-07) and Town Center Parkway Street Improvements (CIP 2014-08) is awarded to SRM Contracting and Paving, Inc. as the lowest responsive and responsible bidder in the amount of \$1,468,760.00 and the City Manager is authorized to execute the contract on behalf of the City.

SECTION 2: The Director of Development Services is authorized to approve change orders in an amount not to exceed \$146,876.00 for unforeseen items and additional work.

SECTION 3: Transfer of Traffic Mitigation Fees from the Prospect Avenue Corridor Enhancements Project in the amount of \$913,800.00 to the Town Center Parkway Street Improvements Project (CIP 2014-08).

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 25th day of June 2014, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

RANDY VOEPEL, MAYOR

ATTEST:

PATSY BELL, CMC, CITY CLERK

BID SUMMARY
WOODSIDE AVENUE STREET IMPROVEMENTS (CIP 2014-07) & TOWN CENTER PARKWAY STREET IMPROVEMENTS (CIP 2014-08)

