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**City of Santee
Regular Meeting Agenda**

**Santee City Council
CDC Successor Agency
Santee Public Financing Authority**

**Council Chamber – Building 2
10601 Magnolia Avenue
Santee, CA 92071**

**October 8, 2014
7:00 PM**

ROLL CALL: Mayor Randy Voepel
Vice Mayor Rob McNelis
Council Members Jack Dale, John W. Minto, and John Ryan

LEGISLATIVE INVOCATION \ PLEDGE OF ALLEGIANCE:

ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA:

1. CONSENT CALENDAR:

Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. Council Members, staff or public may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk before the meeting is called to order. Speakers are limited to 3 minutes.

- (A) Approval of reading by title only and waiver of reading in full of Ordinances on agenda.**
- (B) Approval of Meeting Minutes:**
 - **Santee City Council 9-10-14 and 9-24-14 Regular Meetings**
 - **CDC Successor Agency 9-10-14 and 9-24-14 Regular Meetings**
 - **Public Financing Authority 9-10-14 and 9-24-14 Regular Meetings**
- (C) Approval of Payment of Demands as presented.**
- (D) Adoption of a Resolution amending the City's Conflict of Interest Code pursuant to the Political Reform Act of 1974.**
- (E) Approval of the expenditure of \$77,470.25 for August 2014 legal services and related costs.**

- (F) Denial of a claim against the City by Virgil Barela per Government Code Section 913.
- (G) Authorization for execution of a professional services agreement in the amount of \$29,180 with Crystal & Company for the preparation of the 2015-2019 Consolidated Plan.
- (H) Adoption of a Resolution accepting the purchase and installation of equipment related to the City Hall Security Systems Project (CIP 2013-42) as complete and directing the City Clerk to file a Notice of Completion.

2. PUBLIC HEARINGS: None

3. ORDINANCES (First Reading): None

4. CITY COUNCIL ITEMS AND REPORTS:

5. CONTINUED BUSINESS:

- (A) Request for authorization to consider an application (PA 2014-9) for a General Plan Amendment to change the land use designation and zone base district from the “Park/Open Space” land use designation and the “Park/Open Space” zone to the “General Commercial” land use designation and zone over a five-acre property located at the southeast corner of Mission Gorge Road and Cottonwood Avenue. Applicant: Santee School District. (Continued from 9/10/14) (Relates to Item 5B)

Recommendation:

Provide direction as to whether staff should proceed with processing an application requesting a General Plan Amendment and change to the Zoning Base District Map, as requested by the Applicant.

- (B) Request for authorization to consider an application for a general plan amendment to change the land use designation from the “Public” to the “R-7 Medium Density Residential” land use designation and to change the “Park/Open Space” zone to the “Medium Density Residential (R-7)” zone over an undeveloped 11.39-acre property located on the north side of Prospect Avenue, West of Fanita Drive. Applicant: M. Grant Real Estate Incorporated, Case File PA 2014-08. (Continued from 9/10/14) (Relates to Item 5A)

Recommendation:

Provide direction as to whether staff should proceed with processing an application requesting a General Plan Amendment and change to the Zoning Base District Map, as requested by the Applicant.

6. NEW BUSINESS:

- (A) City Council direction for recruitment of additional microbreweries in Santee.**

Recommendation:

Provide direction to staff.

- (B) Request for authorization to prepare a Scope of Work and Request for Proposals for a State Route 52 Corridor Study.**

Recommendation:

Authorize staff to prepare a Scope of Work and Request for Proposals for a State Route 52 Corridor Study.

- (C) Fiscal Years 2013-2014 and 2014-2015 Operating Budget Update.**

Recommendation:

Receive and discuss the fiscal years 2013-2014 and 2014-2015 operating budget update.

- (D) Resolution approving personnel changes across the City organization.**

Recommendation:

Adopt the Resolution authorizing personnel changes in various departments across the City organization.

- (E) County Service Area No. 115 (CSA 115) Status Report.**

Recommendation:

Receive the report and appoint a sub-committee to continue discussion with the Lakeside Fire Protection District, the San Miguel Consolidated Fire Protection District and the County Board of Supervisors.

7. COMMUNICATION FROM THE PUBLIC:

Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.

8. CITY MANAGER REPORTS:

(A) City Council Direction for Legislative Workshop.

Recommendation:

Provide direction to staff on City Council's interest in holding a legislative workshop.

9. CDC SUCCESSOR AGENCY:

(Note: Minutes appear as Item 1B)

(A) Resolution of the Community Development Commission Successor Agency approving the Recognized Obligation Payment Schedule (ROPS) for the period from January 1, 2015 to June 30, 2015 (ROPS 14-15B).

Recommendation:

Adopt the Resolution.

10. SANTEE PUBLIC FINANCING AUTHORITY:

(Note: Minutes appear as Item 1B)

11. CITY ATTORNEY REPORTS:

12. CLOSED SESSION:

(A) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Government Code section 54956.9(d)(1))

Name of Case: City of Santee v. 10638 Prospect Ave. LLC, San Diego Superior Court Case No. 37-2013-00060008-CU-EI-CTL

(B) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(Gov. Code section 54956.9(d)(1))

Name of Case: Santee Firefighters Association v. City of Santee, Case No. LA-CE-919-M

(C) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

(Gov. Code section 54956.9(d)(2))

Significant Exposure to Litigation: One case

13. ADJOURNMENT:



Oct	08	City Council Meeting	Chamber
Oct	13	Community Oriented Policing Committee	Council Chamber
Oct	22	City Council Meeting	Council Chamber
Nov	6	Santee Park & Recreation Committee	Bldg. 6 Conf. Rm.
Nov	10	Community Oriented Policing Committee	Council Chamber
Nov	12	City Council Meeting	Council Chamber

The Santee City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.

For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City’s website at www.CityofSanteeCa.gov.

The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk’s Office at (619) 258-4100, ext. 112 at least 48 hours before the meeting, if possible.

State of California } County of San Diego } ss. City of Santee }	<h3>AFFIDAVIT OF POSTING AGENDA</h3>
I, <u>Patsy Bell, CMC, City Clerk</u> of the City of Santee, hereby declare, under penalty of perjury, that a copy of this Agenda was posted in accordance with Resolution 61-2003 on <u>October 3, 2014</u> at <u>4:30 p.m.</u>	
_____ Signature	_____ 10/3/14 Date

City of Santee
COUNCIL AGENDA STATEMENT

1B

MEETING DATE October 8, 2014

AGENDA ITEM NO.

ITEM TITLE **APPROVAL OF MEETING MINUTES: SANTEE CITY COUNCIL, CDC SUCCESSOR AGENCY AND SANTEE PUBLIC FINANCING AUTHORITY REGULAR MEETINGS OF SEPTEMBER 10, 2014 AND SEPTEMBER 24, 2014**

DIRECTOR/DEPARTMENT Patsy Bell, CMC, City Clerk

PB

SUMMARY

Submitted for your consideration and approval are the minutes of the above meetings.

FINANCIAL STATEMENT

N/A

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION

Approve Minutes as presented.

ATTACHMENTS (Listed Below)

September 10, 2014 and September 24, 2014 Minutes

Minutes

**Santee City Council
CDC Successor Agency
Santee Public Financing Authority**

Draft

**Council Chambers
10601 Magnolia Avenue
Santee, California**

September 10, 2014

This Regular Meeting of the Santee City Council, the CDC Successor Agency, and the Santee Public Financing Authority was called to order by Mayor/Chair Randy Voepel at 7:10 p.m.

Council Members present were: Mayor/Chair Randy Voepel, Vice Mayor/Vice Chair Rob McNelis, and Council/Authority Members John W. Minto and John Ryan. Council/Authority Member Jack E. Dale entered at 8:03 p.m.

Staff present were: Acting City Manager/Authority Secretary Pedro Orso-Delgado, City/Authority Attorney Shawn Hagerty, Director of Community Services Bill Maertz, Acting Director of Development Services Melanie Kush, Finance Director/Treasurer Tim McDermott, Director of Fire and Life Safety Richard Mattick, Director of Human Resources Jodene Dunphy, Assistant to the City Manager Kathy Valverde, Senior Economic Development Coordinator Pamela White, Acting City Planner Kevin Mallory, Santee Sheriff's Lieutenant George Calderon, City Clerk Patsy Bell, and Administrative Secretary Pam Coleman.

(Note: Hereinafter the titles Mayor, Vice Mayor, Council Member, City Manager, and City Attorney shall be used to indicate Mayor/Chair, Vice Mayor/Vice Chair, Council/Authority Member, City Manager/Authority Secretary, and City/Authority Attorney.)

LEGISLATIVE INVOCATION: Pastor Nicholai Ratermanis, Riverview Community Church

PLEDGE OF ALLEGIANCE: Ronn Hall

ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA:

Mayor Voepel requested that Items 5(A) and 5(B) be heard concurrently as they both relate to each other.

Draft

1. CONSENT CALENDAR:

- (A) Approval of reading by title only and waiver of reading in full of Ordinances on agenda.**
- (B) Approval of Meeting Minutes:**
 - Santee City Council 8-27-14 Regular Meeting
 - CDC Successor Agency 8-27-14 Regular Meeting
 - Public Financing Authority 8-27-14 Regular Meeting
- (C) Approval of Payment of Demands as presented.**
- (D) Authorization to waive minor bid irregularity and award the contract for HVAC maintenance and as-needed repairs per Bid 14/15-20008 to Countywide Mechanical Systems Incorporated for an amount not to exceed \$9,595.00 for October 1, 2014 through June 30, 2015; and authorization for the City Manager to approve three (3) additional 12-month options to renew along with the corresponding purchase orders and approve annual change orders up to \$2,878.50 or 30% of the then-current contract amount.**
- (E) Allowance of a claim against the City by Whillock Contracting, Inc. in the amount of \$15,121.06 and rejection as to the balance.**

ACTION: On motion of Vice Mayor McNelis, seconded by Council Member Minto, the Agenda and Consent Calendar were approved as amended with all voting aye, except Council Member Dale who was absent.

2. PUBLIC HEARINGS: None

3. ORDINANCES (First Reading): None

4. CITY COUNCIL ITEMS AND REPORTS:

(A) Community Oriented Policing Committee Annual Report. (Minto)

Council Member Minto gave an overview of the projects and accomplishments of the committee over the past year. By Council concurrence, the report was noted and filed.

The following two items were heard concurrently:

5. CONTINUED BUSINESS:

- (A) Request for authorization to consider an application (PA 2014-9) for a General Plan Amendment to change the land use designation and zone base district from the "Park/Open Space" land use designation and the "Park/Open Space" zone to the "General Commercial" land use designation and zone over a five-acre property located at the southeast corner of Mission Gorge Road and Cottonwood Avenue. Applicant: Santee School District. (Continued from 8/27/14) (Relates to Item 5B)

- (B) Request for authorization to consider an application for a general plan amendment to change the land use designation from the "Public" to the "R-7 Medium Density Residential" land use designation and to change the "Park/Open Space" zone to the "Medium Density Residential (R-7)" zone over an undeveloped 11.39-acre property located on the north side of Prospect Avenue, East of Fanita Drive. Applicant: M. Grant Real Estate Incorporated, Case File PA 2014-08. (Continued from 8/27/14) (Relates to Item 5A)

Council Member Ryan recused himself and left the dais at 7:22 p.m. Acting Director of Development Services Kush presented the staff report utilizing a PowerPoint presentation and answered Council's questions.

PUBLIC SPEAKERS:

- Michael Grant, applicant, spoke in support of his application.
- Frank Tsimboukakis spoke in support of maintaining the park land.
- Karl Christensen, Santee School District, spoke at Council's request and answered Council's questions.

ACTION: After further discussion, on motion of Mayor Voepel, seconded by Council Member Minto, Items 5(A) and 5(B) were continued to the next Regular Council meeting with all voting aye, except for Council Member Ryan who abstained and Council Member Dale who was absent.

Council Member Ryan returned to the dais and Council Member Dale entered the meeting at 8:03 p.m.

6. NEW BUSINESS:

(A) Approval of Memorandum of Understanding regarding training activities with the United States Marine Corp.

Acting City Manager Orso-Delgado presented a brief staff report and answered Council's questions.

Mayor Voepel suggested having a subcommittee of two Council Members meet with the Marine Corp for a briefing of the type of training activities that will be conducted in Santee. Council Member Minto volunteered to sit on the subcommittee.

PUBLIC SPEAKERS:

In Opposition:

- Michael Benoit
- Frank Tsimboukakis

With Council concurrence, staff was directed to set up a meeting with Mayor Voepel, Council Member Minto and the United States Marine Corp.

(B) Resolution authorizing execution of an agreement for reimbursement of costs related to the preparation of and the environmental review for the City of Santee Subarea Plan with HomeFed Fanita Rancho, LLC; subsequent execution of a related professional services agreement with ICF International for environmental consultant services; and filing of a Notice of Exemption under the California Environmental Quality Act. (Reso 66-2014)

Acting Director of Development Services Kush introduced the item, and Acting City Planner Mallory presented the staff report utilizing a PowerPoint presentation and answered Council's questions.

PUBLIC SPEAKERS:

In Support:

- Jeff O'Connor, HomeFed Corp

Neutral:

- Maggie Acerra

Council Member Dale asked about the ability to receive updates during the process so that Council could remain apprised of the progress and provide direction.

ACTION: On motion of Council Member Dale, seconded by Council Member Minto, the Resolution authorizing the City Manager to execute the Agreement for Reimbursement of Costs Related to the Preparation of and Environmental Review for the City of Santee Subarea Plan and authorizing the City Manager to execute a Professional Services Agreement with ICF International was adopted; and direction was given to staff to come back to Council with periodic update reports throughout the process with all voting aye.

(C) Authorization of additional construction change orders for the City Hall Drainage Repairs Project (CIP 2013-40).

Acting Director of Development Services Kush introduced the item, and Principal Civil Engineer Carl Schmitz presented the staff report utilizing a PowerPoint presentation and answered Council's questions.

ACTION: On motion of Council Member Dale, seconded by Council Member Minto, the Director of Development Services was authorized to approve an additional \$15,000 in contract change orders for construction improvements with all voting aye.

(D) Resolution awarding the construction contract for the San Diego River Trail, Walker Preserve (CIP 2011-35). (Reso 67-2014)

Council Member Dale left the dais at 8:53 p.m. due to a conflict of interest. Acting Director of Development Services Kush introduced the item, and Director of Community Services Maertz and Principal Civil Engineer Schmitz presented the staff report utilizing a PowerPoint presentation and answered Council's questions.

During discussion, Council requested that staff look into the possibility of creating access to the river for Kayak users.

PUBLIC SPEAKERS:

In Support:

- Kevin McKernan, San Diego River Conservancy
- Rob Hutsel, San Diego River Park Foundation

ACTION: On motion of Council Member Minto, seconded by Vice Mayor McNelis, the Resolution rejecting the bid protest submitted by Straight Line General Contracting as being without merit; awarding the construction contract to IO Environmental & Infrastructure, Inc. for a total amount of \$1,711,601.49 and authorizing the City Manager to execute the contract; and authorizing the Director of Development Services to approve change orders in an amount not to exceed \$171,160.15 was adopted with all voting aye, except Council Member Dale who abstained.

Draft

- (E) **Informational report on the status of state regulated transportation network companies.**

Acting Director of Development Services Kush introduced the item and Acting City Planner Mallory presented the staff report utilizing a PowerPoint presentation. This was an informational item only; no action was required.

7. COMMUNICATION FROM THE PUBLIC:

- (A) Linda Harris introduced herself as the new President of the Cameron's Mobile Estates HOA Board.
- (B) John Olsen, Santee Chamber of Commerce, informed Council about upcoming Chamber events.

8. CITY MANAGER REPORTS: None

9. CDC SUCCESSOR AGENCY:
(Note: Minutes appear as Item 1B)

10. SANTEE PUBLIC FINANCING AUTHORITY:
(Note: Minutes appear as Item 1B)

11. CITY ATTORNEY REPORTS: None

Council Members recessed at 9:19 p.m. and convened in Closed Session at 9:25 p.m. with all Members present.

12. CLOSED SESSION:

- (A) **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**
(Gov. Code section 54956.9(d)(1))
Name of Case: Santee Firefighters Association v. City of Santee, Case No. LA-CE-919-M
- (B) **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
(Gov. Code section 54956.9(d)(2))
Significant Exposure to Litigation: One case

Draft

Council Members reconvened in Open Session at 10:37 p.m. with all Members present. Mayor Voepel stated that there was no reportable action for Items 12(A) and 12(B).

13. ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:38 p.m.

Date Approved: _____

Patsy Bell, City Clerk and for
Acting Authority Secretary Pedro Orso-Delgado

Draft

Minutes

**Santee City Council
CDC Successor Agency
Santee Public Financing Authority**

**Council Chambers
10601 Magnolia Avenue
Santee, California**

September 24, 2014

This Regular Meeting of the Santee City Council, the CDC Successor Agency, and the Santee Public Financing Authority was cancelled on Friday, September 19, 2014.

Date Approved:

Patsy Bell, City Clerk and for
Acting Authority Secretary Pedro Orso-Delgado

City of Santee
COUNCIL AGENDA STATEMENT

1C

MEETING DATE October 8, 2014

AGENDA ITEM NO.

ITEM TITLE PAYMENT OF DEMANDS

DIRECTOR/DEPARTMENT Tim K. McDermott/Finance *TM*

SUMMARY

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

FINANCIAL STATEMENT *TM*

Adequate budgeted funds are available for the payment of demands per the attached listing.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *XOD*

Approval of the payment of demands as presented.

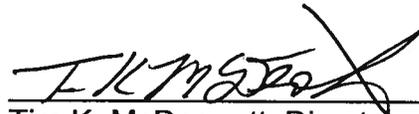
ATTACHMENTS (Listed Below)

- 1) Payment of Demands-Summary of Checks Issued
- 2) Disbursement Journal

Payment of Demands
Summary of Payments Issued

<u>Date</u>	<u>Description</u>	<u>Amount</u>
09/03/14	Accounts Payable	\$ 44,152.20
09/04/14	Payroll	310,646.76
09/04/14	Accounts Payable	176,173.87
09/08/14	Accounts Payable	94,742.75
09/10/14	Accounts Payable	258,091.32
09/11/14	Accounts Payable	18,617.23
09/17/14	Accounts Payable	15,892.56
09/17/14	Accounts Payable	1,183,853.96
09/18/14	Accounts Payable	166,629.54
09/18/14	Payroll	302,223.13
09/22/14	Accounts Payable	124,324.99
09/24/14	Accounts Payable	248,807.34
09/26/14	Accounts Payable	16,600.00
09/29/14	Accounts Payable	<u>16,961.89</u>
	TOTAL	<u>\$ 2,977,717.54</u>

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.



Tim K. McDermott, Director of Finance

Voucher List
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106550	9/3/2014	11493 ATKINS NORTH AMERICA INC	1199597	50635	CLIMATE ACTION PLAN	3,437.50
					Total :	3,437.50
106551	9/3/2014	10929 BAER, RICHARD A	1004		INSTRUCTOR PAYMENT	144.00
					Total :	144.00
106552	9/3/2014	11513 BOND, ELLEN	09012014-263		MEADOWBROOK HARDSHIP PGRM	20.41
					Total :	20.41
106553	9/3/2014	10021 BOUND TREE MEDICAL LLC	81506716	50724	EMS SUPPLIES	551.71
			81506717	50724	EMS SUPPLIES	315.72
			81507918	50725	PHARMACEUTICALS	56.49
			81507919	50725	PHARMACEUTICALS	13.90
			81510507	50724	EMS SUPPLIES	266.52
			81511617	50725	PHARMACEUTICALS	158.97
			81513060	50724	EMS SUPPLIES	543.36
			81513061	50724	EMS SUPPLIES	27.79
			81513062	50725	PHARMACEUTICALS	32.68
			81514460	50725	PHARMACEUTICALS	201.60
			81514461	50724	EMS SUPPLIES	718.06
			81517064	50724	EMS SUPPLIES	563.68
					Total :	3,450.48
106554	9/3/2014	10023 BUILDERS FENCE COMPANY INC	1505269	50764	FENCING MATERIALS	62.35
					Total :	62.35
106555	9/3/2014	10542 C2 REPROGRAPHICS	638553		WALKER PRESERVE BID DOCS	288.54
					Total :	288.54
106556	9/3/2014	10299 CARQUEST AUTO PARTS	11102-335935	50727	VEHICLE REPAIR PARTS	141.83
			11102-336058	50727	VEHICLE SUPPLIES	4.58
			11102-336091	50727	VEHICLE REPAIR PART	47.72
					Total :	194.13
106557	9/3/2014	11402 CARROLL, JUDI	09012014-96		MEADOWBROOK HARDSHIP PGRM	20.59
					Total :	20.59

Voucher List
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106558	9/3/2014	10031 CDW GOVERNMENT LLC	NJ00746	50836	SERVER POWER SUPPLY	835.92
			NJ63744	50836	SERVER POWER SUPPLY	8,638.92
			NV20132	50836	SERVER POWER SUPPLY	-621.00
					Total :	8,853.84
106559	9/3/2014	10032 CINTAS CORPORATION #694	694735374	50815	UNIFORM/PARTS CLEANER RNTL	59.43
					Total :	59.43
106560	9/3/2014	10801 CLAIMS MANAGEMENT ASSOC INC	521339		CLAIM SERVICES	355.00
					Total :	355.00
106561	9/3/2014	11409 CLAYTON, SYLVIA	09012014-340		MEADOWBROOK HARDSHIP PGRM	21.41
					Total :	21.41
106562	9/3/2014	10486 COUNTY OF SAN DIEGO	86973		TERMINATION IMPACT FEE	16.00
					Total :	16.00
106563	9/3/2014	10333 COX COMMUNICATIONS	063453006		9534 VIA ZAPADOR	293.98
			066401501		10601 N MAGNOLIA AVE	31.38
			112256001		9130 CARLTON OAKS DR	162.44
					Total :	487.80
106564	9/3/2014	10049 DREW AUTO CENTER	867124	50732	VEHICLE SUPPLIES	42.32
			C18148	50732	VEHICLE SERVICE	40.29
			C18201	50732	VEHICLE SERVICE	42.25
					Total :	124.86
106565	9/3/2014	10056 EPIC PEST CONTROL & LANDSCAPE	1EPC9086	50881	PEST CONTROL SERVICES	1,710.88
					Total :	1,710.88
106566	9/3/2014	10057 ESGIL CORPORATION	08/18/14-08/22/14		SHARE OF FEES	7,465.21
					Total :	7,465.21
106567	9/3/2014	10058 ETS PRODUCTIONS INC	11537		SANTEE BLUEGRASS FESTIVAL	2,033.00
					Total :	2,033.00
106568	9/3/2014	10251 FEDERAL EXPRESS	2-756-95129		SHIPPING CHARGES	28.38

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : ubgen						
106568	9/3/2014	10251 FEDERAL EXPRESS				
			(Continued)			
106569	9/3/2014	11433 FERNANDEZ, JANET	08282014		MILEAGE REIMBURSEMENT	92.46
					Total :	92.46
106570	9/3/2014	10009 FIRE ETC	64548	50737	SAFETY EQUIPMENT	534.60
					Total :	534.60
106571	9/3/2014	10708 FOURNIER, JESSE	08252014		EMPLOYEE REIMBURSEMENT	217.00
					Total :	217.00
106572	9/3/2014	11631 FRED PRYOR SEMINARS	1977		TRAINING MEMBERSHIPS	1,194.00
					Total :	1,194.00
106573	9/3/2014	10065 GLOBAL POWER GROUP INC	34804	50887	ELECTRICAL REPAIRS	1,180.00
					Total :	1,180.00
106574	9/3/2014	10499 HARRISON, GIVEN	7915		SANTEE BLUEGRASS FESTIVAL	500.00
					Total :	500.00
106575	9/3/2014	10256 HOME DEPOT CREDIT SERVICES	0151746 3151608	50818 50818	EQUIPMENT SUPPLIES STATION SUPPLIES	17.83 19.66
					Total :	37.49
106576	9/3/2014	10079 MEDICO PROFESSIONAL	1474266 1474267 1477666 1477667 1481033 1481034 1484459 1484460	50869 50869 50869 50869 50869 50869 50869 50869	MEDICAL LINEN SERVICE MEDICAL LINEN SERVICE	24.29 26.29 24.30 13.00 22.47 13.93 22.47 13.93
					Total :	160.68
106577	9/3/2014	10527 MOYNEUR, KYLE	08212014		EMPLOYEE REIMBURSEMENT	217.00
					Total :	217.00
106578	9/3/2014	10084 NALCO CAL-WATER LLC	56363	50807	DEIONIZED WATER SERVICE	135.00

Bank code :	ubgen			Invoice	PO #	Description/Account	Amount
Voucher	Date	Vendor					
106578	9/3/2014	10084	10084 NALCO CAL-WATER LLC	(Continued)			
106579	9/3/2014	11442	PATTERSON, LUANNE	09012014-225		MEADOWBROOK HARDSHIP PGRM	Total : 135.00 19.74
106580	9/3/2014	10446	PLAY WELL TEKNOLOGIES	DB5640		INSTRUCTOR PAYMENT	Total : 2,652.00 2,652.00
106581	9/3/2014	10095	RASA	4747	50861	MAP CHECK	230.00 230.00
106582	9/3/2014	11484	S & S TROPHIES	08222014		ENGRAVED PLAQUES	Total : 16.20 16.20
106583	9/3/2014	11706	SANADA, BRENT R	10		SANTEE BLUEGRASS FESTIVAL	400.00 400.00
106584	9/3/2014	11463	SANKS, ESTHER	09012014-66		MEADOWBROOK HARDSHIP PGRM	Total : 20.74 20.74
106585	9/3/2014	10112	SILVERADO AVIONICS INC	7724	50814	MOUNTING HARDWARE	439.43 439.43
106586	9/3/2014	10471	SPIKER, STEPHEN R	3225		SANTEE BLUEGRASS FESTIVAL	400.00 400.00
106587	9/3/2014	11403	ST. JOHN, LYNNE	09012014-78		MEADOWBROOK HARDSHIP PGRM	Total : 20.51 20.51
106588	9/3/2014	10217	STAPLES ADVANTAGE	3238991090 3239054391 3239054392 3239054393 3239313234 3239313235	50741 50700 50716 50741 50784 50784	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	4.31 68.06 4.73 119.12 44.86 52.39 293.47
106589	9/3/2014	10515	THE SAN DIEGO UNION - TRIBUNE	09092014		E-NEWSPAPER SUBSCRIPTION	24.02

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106589	9/3/2014	10515 THE SAN DIEGO UNION - TRIBUNE	(Continued)			24.02
106590	9/3/2014	10158 THE SOCO GROUP INC	0067030-IN CL17254	50786 50787	DELIVERED FUEL FLEET CARD FUELING	1,512.46 1,739.67 3,252.13
106591	9/3/2014	10479 TIRE CENTERS LLC	8720151534 8720151555 8720151586	50801 50801 50801	TIRES TIRES TIRE REPAIR	579.58 765.17 140.23 1,484.98
106592	9/3/2014	10165 TRADAM ENTERPRISES INC	0714SRP		INSTRUCTOR PAYMENT	501.00 501.00
106593	9/3/2014	10692 UNITED PARCEL SERVICE	000006150X324		SHIPPING CHARGES	12.29 12.29
106594	9/3/2014	10475 VERIZON WIRELESS	9730149169		CELL PHONE SERVICE	913.12 913.12
106595	9/3/2014	10211 VISION INTERNET PROVIDERS INC	28141	50712	WEB HOSTING	200.00 200.00
106596	9/3/2014	10232 XEROX CORPORATION	075416080 075416081 075416082	50795 50796 50794	COPY CHARGES COPY CHARGES & LEASE COPY CHARGES	28.26 179.66 22.61 230.53
47 Vouchers for bank code : ubgen						Bank total : 44,152.20
47 Vouchers in this report						Total vouchers : 44,152.20

Prepared by: 
 Date: 09/03/2014
 Approved by: 
 Date: 09-03-14

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106597	9/4/2014	10208 ANTHEM BLUE CROSS	000446361		EMPLOYEE ASSISTANCE PROGRAI	250.86
					Total :	250.86
106598	9/4/2014	10350 ASSURANT EMPLOYEE BENEFITS	September 2014		DENTAL INSURANCE	7,848.09
					Total :	7,848.09
106599	9/4/2014	10844 FRANCHISE TAX BOARD	PPE 08/27/14		WITHHOLDING ORDER	110.00
					Total :	110.00
106600	9/4/2014	10779 NATIONAL BENEFIT SERVICES LLC	PPE 08/27/14		FLEXIBLE SPENDING ACCOUNT	1,914.10
					Total :	1,914.10
106601	9/4/2014	10353 PERS	08 14 4 08 14 4A		RETIREMENT PAYMENT	120,530.88
					RETIREMENT PAYMENT	90.48
					Total :	120,621.36
106602	9/4/2014	10785 RELIANCE STANDARD LIFE	September 2014		VOLUNTARY LIFE INSURANCE	1,629.35
					Total :	1,629.35
106603	9/4/2014	10424 SANTEE FIREFIGHTERS	PPE 08/27/14		SFFA DUES/PEC/BC STATION EXP/I	4,862.49
					Total :	4,862.49
106604	9/4/2014	10776 STATE OF CALIFORNIA	PPE 08/27/14		WITHHOLDING ORDER	693.07
					Total :	693.07
106605	9/4/2014	10001 US BANK	PPE 08/27/14		PARS RETIREMENT	909.48
					Total :	909.48
106606	9/4/2014	10959 VANTAGE TRANSFER AGENT/457	PPE 08/27/14		ICMA - 457	30,037.48
					Total :	30,037.48
106607	9/4/2014	10782 VANTAGEPOINT TRNSFR AGT/801801	PPE 08/27/14		RETIREE HEALTH SAVINGS ACCOL	7,297.59
					Total :	7,297.59
					Bank total :	176,173.87
					Total vouchers :	176,173.87

11 Vouchers for bank code : ubgen

11 Vouchers in this report

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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Prepared by: 
Date: 09/04/2014
Approved by: 
Date: 9-4-14

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
84158	9/8/2014	10955 DEPARTMENT OF THE TREASURY	PPE 08/27/14		FEDERAL WITHHOLDING TAX	73,301.75
					Total :	73,301.75
84190	9/8/2014	10956 FRANCHISE TAX BOARD	PPE 08/27/14		CA STATE TAX WITHHELD	21,441.00
					Total :	21,441.00
					Bank total :	94,742.75
					Total vouchers :	94,742.75

2 Vouchers for bank code : ubgen

2 Vouchers in this report

Prepared by: 
 Date: 9/10/14
 Approved by: 
 Date: 9-10-14

vchlist

09/10/2014 4:33:30PM

Voucher List
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106608	9/10/2014	11419 ANALYTICAL CHEMISTS INC	34516-A	50717	EQUIPMENT TESTING	85.00
					Total :	85.00
106609	9/10/2014	11729 ASHWILL, KAREN	08282014		MILEAGE REIMBURSEMENT	16.52
					Total :	16.52
106610	9/10/2014	10021 BOUND TREE MEDICAL LLC	81501002	50725	PHARMACEUTICALS	14.10
					Total :	14.10
106611	9/10/2014	11169 CALIFORNIA WATERS LLC	8989	50845	FOUNTAIN MAINTENANCE	1,525.00
			9270	50845	FOUNTAIN MAINTENANCE	1,525.00
					Total :	3,050.00
106612	9/10/2014	10876 CANON SOLUTIONS AMERICA INC	988288010	50719	PLOTTER MAINT & USAGE	23.98
					Total :	23.98
106613	9/10/2014	10327 CARLIN, TAMMIE	013		INSTRUCTOR PAYMENT	1,680.00
					Total :	1,680.00
106614	9/10/2014	10031 CDW GOVERNMENT LLC	NM05650	50836	SERVER POWER SUPPLY	4,093.20
			PB62336	50836	SERVER POWER SUPPLY	-2,046.60
					Total :	2,046.60
106615	9/10/2014	10334 CHLIC	September 2014		HEALTH INSURANCE	157,465.36
					Total :	157,465.36
106616	9/10/2014	10032 CINTAS CORPORATION #694	694737876	50815	UNIFORM/PARTS CLEANER RNTL	64.38
					Total :	64.38
106617	9/10/2014	10033 CITY ELECTRIC SUPPLY COMPANY	STE/022749	50765	ELECTRICAL SUPPLIES	71.09
			STE/022844	50765	ELECTRICAL SUPPLIES	34.41
					Total :	105.50
106618	9/10/2014	10682 CONSOLIDATED ELECTRICAL	1963-647357	50684	VISIN LIGHT POLE BASE COVER	547.83
					Total :	547.83
106619	9/10/2014	10333 COX COMMUNICATIONS	038997401		10601 N MAGNOLIA AVE	102.28

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106619	9/10/2014	10333 COX COMMUNICATIONS	(Continued) 501 3110 094486701		CITY HALL GROUP BILL	2,936.83
					Total :	3,039.11
106620	9/10/2014	11090 CSE SECURITY INC	1263		SUMMER CONCERT SERIES	68.00
					Total :	68.00
106621	9/10/2014	11457 D'ALESIO INC	15804	50863	SAFETY EQUIPMENT	477.75
					Total :	477.75
106622	9/10/2014	10045 DIAMOND ENVIRONMENTAL SERVICES	0000237756	50886	PORTABLE TOILET RENTAL	118.00
					Total :	118.00
106623	9/10/2014	11738 DLOUHY, DEAN	EN14057S		REFUNDABLE SECURITY	1,500.00
					Total :	1,500.00
106624	9/10/2014	11295 DOKKEN ENGINEERING	28031		ENGINEERING DESIGN SERVICES	17,956.20
					Total :	17,956.20
106625	9/10/2014	10250 EAST COUNTY CALIFORNIAN	00027794/00027872 00027811 00027918		PUBLIC NOTICE & BID NOTICE INVITATION TO BID PUBLIC HEARING NOTICE	182.00 455.00 189.00
					Total :	826.00
106626	9/10/2014	11737 ENCORE SANTEE HOLDINGS LLC	GRD0950Sa GRD0950Sb GRD0950Sc		REFUNDABLE SECURITY REFUNDABLE SECURITY REFUNDABLE SECURITY	10,000.00 5,000.00 2,500.00
					Total :	17,500.00
106627	9/10/2014	10056 EPIC PEST CONTROL & LANDSCAPE	1EPC9086	50881	PEST CONTROL SERVICES	1,710.88
					Total :	1,710.88
106628	9/10/2014	10057 ESGIL CORPORATION	07143936 08/25/14-08/29/14		FIRE PLAN REVIEW-7/2014 SHARE OF FEES	2,196.00 9,064.39
					Total :	11,260.39
106629	9/10/2014	11196 HD SUPPLY FACILITIES	9131633976	50745	STATION SUPPLIES	305.09

Bank code : ubgen											
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount					
106629	9/10/2014	11196	11196 HD SUPPLY FACILITIES								
106630	9/10/2014	10144	HDL COREN & CONE	50850	PROPERTY TAX AUDIT	4,625.00	Total :				305.09
106631	9/10/2014	10256	HOME DEPOT CREDIT SERVICES	50818	SMALL TOOLS	21.57	Total :				4,625.00
106632	9/10/2014	10151	KONICA MINOLTA BUSINESS	50708	COPIER USAGE	125.07	Total :				21.57
106633	9/10/2014	10635	KRUMWEIDE, LOREN	082814	EMPLOYEE REIMBURSEMENT	127.12	Total :				125.07
106634	9/10/2014	11739	LAHAINA ARCHITECTS	CD13037S	REFUNDABLE SECURITY	2,266.95	Total :				127.12
106635	9/10/2014	10207	LOCKHART TRAINING	1027	INSTRUCTOR PAYMENT	136.50	Total :				127.12
106636	9/10/2014	10397	MAD SCIENCE OF SAN DIEGO	62381	INSTRUCTOR PAYMENT	847.00	Total :				136.50
106637	9/10/2014	10507	MITEL LEASING	1249155 1249829 1250129 1250170	MONTHLY RENTAL 124690 MONTHLY RENTAL 122670 MONTHLY RENTAL 130737 MONTHLY RENTAL 131413	146.90 1,757.78 89.64 97.47	Total :				847.00
106638	9/10/2014	10083	MUNICIPAL EMERGENCY SERVICES	00546317_SNV 00546337_SNV	EQUIPMENT SUPPLIES FIREFIGHTING SUPPLIES	43.81 982.81	Total :				146.90
106639	9/10/2014	11735	N.T.C DEVELOPMENT INC	N2014-039	REFUNDABLE DEPOSIT	7,760.00	Total :				1,026.62
106640	9/10/2014	10084	NALCO CAL-WATER LLC	55326	DEIONIZED WATER USAGE	75.00	Total :				7,760.00

Voucher List
CITY OF SANTEE

Bank code :	ubgen	Date		Vendor	Invoice	PO #	Description/Account	Amount
106640	9/10/2014	10084	10084	NALCO CAL-WATER LLC	(Continued)			
106641	9/10/2014	10087	10087	NORCO DELIVERY SERVICE INC	633215		COURIER SERVICE	Total : 75.00 47.73
106642	9/10/2014	10218	10218	OFFICE DEPOT	705855927001		CDC HOUSING ASSET TRANSFER	Total : 84.75 84.75
106643	9/10/2014	11522	11522	POSTMASTER EL CAJON	090314		RECREATION CLASS FLYERS	Total : 580.00 580.00
106644	9/10/2014	10983	10983	ROBERTS, LARRY	082414-A 082414-B 082414-C		EMPLOYEE REIMBURSEMENT EMPLOYEE REIMBURSEMENT EMPLOYEE REIMBURSEMENT	Total : 49.53 301.85 292.50 643.88
106645	9/10/2014	10097	10097	ROMAINE ELECTRIC CORPORATION	12-015393	50780	VEHICLE SUPPLIES	Total : 716.69 716.69
106646	9/10/2014	10584	10584	SHERWIN WILLIAMS CO	1073-3		SHOP SUPPLIES	Total : 61.17 61.17
106647	9/10/2014	11056	11056	STANDARD ELECTRONICS	20514	50757	SECURITY SYSTEM UPGRADE	Total : 3,323.26 3,323.26
106648	9/10/2014	10217	10217	STAPLES ADVANTAGE	3239469687	50784	OFFICE SUPPLIES	Total : 649.88 649.88
106649	9/10/2014	10119	10119	STEVEN SMITH LANDSCAPE INC	28300 28301 28302 28324	50883 50883 50883 50883	LANDSCAPE SERVICES LANDSCAPE SERVICES LANDSCAPE SERVICES LANDSCAPE SERVICES	Total : 3,150.00 125.00 3,300.00 225.05 6,800.05
106650	9/10/2014	10467	10467	THE EPOCH TIMES IN SAN DIEGO	SD056201408		NOTICE OF NOMINEES	Total : 117.00 117.00
106651	9/10/2014	10158	10158	THE SOCO GROUP INC	0071021-IN	50786	DELIVERED FUEL	1,231.90

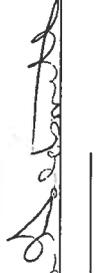
Voucher List
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106651	9/10/2014	10158 THE SOCO GROUP INC	(Continued) CL18243	50787	FLEET CARD FUELING	1,682.15
					Total :	2,914.05
106652	9/10/2014	10642 USPS-HASLER	09032014		POSTAGE REIMBURSEMENT	830.07
					Total :	830.07
106653	9/10/2014	10475 VERIZON WIRELESS	9730675603		WIFI SERVICE	912.34
					Total :	912.34
106654	9/10/2014	10136 WEST COAST ARBORISTS INC	98021	50834	TREE REMOVAL SERVICES	980.40
					Total :	980.40
106655	9/10/2014	10232 XEROX CORPORATION	075448833	50742	COPY CHARGES & LEASE	191.34
					Total :	191.34
106656	9/10/2014	10318 ZOLL MEDICAL CORPORATION	2153489	50802	EMS SUPPLIES	275.40
					Total :	275.40

49 Vouchers for bank code : ubgen

49 Vouchers in this report

Bank total : 258,091.32
Total vouchers : 258,091.32

Prepared by: 
Date: 9/10/2014
Approved by: 
Date: 9-10-14

Voucher List
CITY OF SANTEE

Bank code :	ubgen												
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount							
413	9/11/2014	10482 TRISTAR RISK MANAGEMENT	94449		WORKERS' COMPENSATION	18,617.23							
						Total :							
							Bank total :						
							Total vouchers :						

1 Vouchers for bank code : ubgen

1 Vouchers in this report

Prepared by: 
 Date: 09/16/2014

Approved by: 
 Date: 9-16-14

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher 106657 Date 9/17/2014 Vendor 10001 US BANK

Invoice	PO #	Description/Account	Amount
00000068		RECREATION STAFF TRAINING	152.76
000002		DAY CAMP SUPPLIES	35.60
000003		DAY CAMP SUPPLIES	54.68
00001		DAY CAMP SUPPLIES	15.90
00002		DAY CAMP SUPPLIES	8.02
00003051266		STATE EPA FEES	210.50
000032		COUNCIL MEETING DINNER	9.03
000187		MEAL FOR STRIKETEAM CREW	62.58
00036035		DAY CAMP SUPPLIES	38.11
00044203		TEEN CENTER SUPPLIES	7.50
0004840264		DAY CAMP FIELD TRIP	1,355.00
0004840271		DAY CAMP FIELD TRIP	1,080.00
00522835		APWA CONGRESS	4.66
01		MSA CONFERENCE	850.00
0105608		FF UNIFORM COLLAR PINS	389.74
0121491		RAGS FOR YARD AND VEHICLES	20.48
015688		MEETING	15.00
016236		TEEN CENTER SUPPLIES	45.27
024195		YARD SUPPLIES	95.64
0310		COUNCIL MEETING DINNER	1.49
034313		APWA CONGRESS	9.66
037522		MEETING SUPPLIES	177.45
040748		STAFF WORKING LUNCH	17.98
0456		MEAL FOR STRIKETEAM CREW	17.93
047578		APWA CONGRESS	22.51
0503-0		PAINT FOR MURAL	485.41
0504-8		PAINT FOR GRAFFITI REMOVAL	25.89
050647		TEEN CENTER SUPPLIES	185.30
05141233		NAMEPLATES	39.14
057112		STAFF WORKING LUNCH	19.17
059691		APWA CONGRESS	46.83
0724/14		LUNCH FOR O/B RATERS	31.29
0724/14		BREAKFAST FOR O/B RATERS	15.99
072914		OFFICE AND COUNCIL SUPPLIES	12.20
076150		OFFICE SUPPLIES	15.11
08027		MEETING	19.00

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106657	9/17/2014	10001 US BANK	(Continued)			
			081214		NEWSPAPER SUBSCRIPTION	24.02
			08-20-14		MV2 POSTERS FRAMES	37.79
			08845		STATION SUPPLIES	21.58
			090367		COUNCIL MEETING DINNER	1.56
			093797		DAY CAMP SUPPLIES	56.58
			1000588119		APWA CONGRESS	803.09
			1027739284		SAFETY GLASSES	39.11
			1027739413		SAFETY GLASSES	21.52
			1048591		CDBG WORKSHOP LUNCH	20.00
			112011223		INFIELD SOIL TCCPW	111.24
			112011227		INFIELD SOIL	111.24
			112011231		INFIELD SOIL	111.24
			1124889		YARD SUPPLIES	81.82
			12-016816		VEHICLE SUPPLIES	839.97
			12671		MV2 POSTERS	322.00
			12694.1		VEHICLE SUPPLIES	210.50
			14/140031		MEAL FOR STRIKETEAM CREW	58.32
			1407189637		PESTICIDE SEMINAR	80.00
			1412		PVC AND SOCCER NUMBERS	267.84
			1538		CITY SEAL STAMP	39.27
			1600003659		PROJECTOR LAMP	109.98
			1745282		APA CONFERENCE REGISTRATION	475.00
			1745282		ULI WORKSHOP REGISTRATION	50.00
			176972		TEEN CENTER SUPPLIES	115.39
			2014-569109-00		PAINT AND SUPPLIES	64.27
			2114745		PARK PAINT	110.86
			2275		REPLACE BROKEN GLASS	191.72
			22941449		ONLINE SURVEY SERVICE	204.00
			231698		CA PUBLIC FIN CONF REG	190.00
			2417		GLASS DOOR TINTING	145.00
			286883		STATION SUPPLIES	229.41
			28689		FUEL-STRIKETEAM DEPLOYMENT	105.73
			2937		NAME SIGN	21.60
			300566		MEAL FOR STRIKETEAM CREW	41.10
			3252877		MARIGOLDS	75.49
			369330		FUEL-STRIKETEAM DEPLOYMENT	85.00

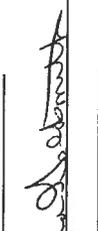
Voucher List
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106657	9/17/2014	10001 US BANK	(Continued)			
			397331		FUEL-STRIKETEAM DEPLOYMENT	50.00
			40173		PARK VEHICLE SUPPLIES	28.73
			4570974		YARD SUPPLIES	44.10
			4595084		PAINT FOR PARK	64.40
			47010		DAY CAMP FIELD TRIP	732.00
			4814		APWA CONGRESS	16.24
			5011829		WALL PAC LIGHT FIXTURE	81.00
			5071		FUEL-STRIKETEAM DEPLOYMENT	75.08
			512654		PARK SUPPLIES	44.20
			5252853		SANTEE BLUEGRASS FESTIVAL	45.31
			52753		APWA CONGRESS & EXPOSITION	60.00
			60592		MEAL FOR STRIKETEAM CREW	47.01
			6160		MEETING SUPPLIES	29.15
			6207217Y		REFERENCE MANUALS	90.90
			6727		SUMMER CONCERT SERIES	28.56
			69049577		IRRIGATION SUPPLIES	168.41
			709492		MV2 EVENT SUPPLIES	29.90
			714232		FITNESS TRAINING	299.95
			72238069		CASQA CONFERENCE	260.00
			72239063		CASQA CONFERENCE	260.00
			73255386		TEEN CENTER SUPPLIES	27.00
			742739859		CDBG WORKSHOP LUNCH	17.00
			7434497		CACEO CONFERENCE	349.00
			753780		FUEL-STRIKETEAM DEPLOYMENT	99.00
			753830		FUEL-STRIKETEAM DEPLOYMENT	10.66
			77A948		TRANSPORTATION TO CONFERENC	112.00
			8110479		LAWN RAKES	42.02
			82026402202086888316		POSTAGE	16.00
			83814B		FUEL-STRIKETEAM DEPLOYMENT	85.00
			8463		FUEL-STRIKETEAM DEPLOYMENT	97.00
			88482007		COLD MIX	90.59
			9121894		PLUMBING SUPPLIES	47.46
			938779		FUEL-STRIKETEAM DEPLOYMENT	124.00
			9654960		SANTEE BLUEGRASS FESTIVAL	55.86
			ACO784		APWA CONGRESS	2.83
			BBB3003973263		STATION SUPPLIES	401.57

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106657	9/17/2014	10001 US BANK	(Continued)			
			C039950661		GENERAL SUPPLIES	-546.91
			GEDH		DAY CAMP SUPPLIES	46.42
			GH04967		FUEL-STRIKETEAM DEPLOYMENT	96.62
			P22629		TRACTOR PARTS	408.82
			P23258		TRACTOR PARTS	774.62
			YAD3		DUES	15.00
					Total :	15,892.56
					Bank total :	15,892.56
					Total vouchers :	15,892.56

1 Vouchers for bank code : ubgen
1 Vouchers in this report

Prepared by: 
Date: 09/16/2014

Approved by: 
Date: 9-16-14

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106658	9/17/2014	10914 AC&D PUMP SERVICES INC	5304	50760	PUMPER TRUCK SERVICES	970.00
					Total :	970.00
106659	9/17/2014	10292 ALL STAR FIRE EQUIPMENT INC	175806	50804	VEHICLE SUPPLIES	65.50
					Total :	65.50
106660	9/17/2014	10438 ARTIC ICE CO INC	627640-S		SANTEE BLUEGRASS FESTIVAL	825.00
					Total :	825.00
106661	9/17/2014	11748 BAGLEY, AARON	090914		EMPLOYEE REIMBURSEMENT	217.00
					Total :	217.00
106662	9/17/2014	10591 BLX GROUP LLC	41612-7532/081914		TAB 2005 SERIES A	2,000.00
					Total :	2,000.00
106663	9/17/2014	10021 BOUND TREE MEDICAL LLC	81519633	50724	EMS SUPPLIES	238.61
			81519634	50724	EMS SUPPLIES	11.11
			81519635	50725	PHARMACEUTICALS	45.55
			81521028	50724	EMS SUPPLIES	475.45
					Total :	770.72
106664	9/17/2014	11399 CABLE, PIPE, & LEAK DETECTION	476563		WATER LEAK DETECTION	270.00
					Total :	270.00
106665	9/17/2014	10321 CAL COPY INC	12679		MV2 LAMINATE POSTERS	185.40
					Total :	185.40
106666	9/17/2014	10299 CARQUEST AUTO PARTS	11102-337199	50727	VEHICLE SUPPLIES	27.55
			11102-337219	50727	VEHICLE REPAIR PARTS	131.11
			11102-337220	50727	VEHICLE SUPPLIES	46.00
					Total :	204.66
106667	9/17/2014	10958 CATERPILLAR FINANCIAL SERVICES	15883202		LEASE PAYMENT #4 - BACKHOE	9,720.55
					Total :	9,720.55
106668	9/17/2014	10031 CDW GOVERNMENT LLC	NP44264	50836	SERVER POWER SUPPLY	995.00

Voucher List
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106668	9/17/2014	10031 CDW GOVERNMENT LLC	(Continued)			995.00
106669	9/17/2014	10032 CINTAS CORPORATION #694	694740382	50815	UNIFORM/PARTS CLEANER RNTL	59.43
					Total :	59.43
106670	9/17/2014	10171 COUNTY OF SAN DIEGO AUDITOR &	08/2014 AGENCY REV		08/14 AGENCY PARK CITE REPT	90.00
			08/2014 DMV REVENUE		08/14 DMV PARK CITE REPT	230.00
			08/2014 PHOENIX REV		08/14 PHOENIX CITE REPT	648.00
					Total :	968.00
106671	9/17/2014	10040 COUNTYWIDE MECHANICAL SYSTEMS	14063653	50851	PLUMBING REPAIRS	180.00
					Total :	180.00
106672	9/17/2014	10300 CTS LANGUAGE LINK	78989		NOTICE OF NOMINEES	660.00
					Total :	660.00
106673	9/17/2014	10045 DIAMOND ENVIRONMENTAL SERVICES	0000237757	50886	PORTABLE TOILET RENTAL	118.00
			0000253214	50886	PORTABLE TOILET RENTAL	118.00
			0000253215	50886	MINI PARK PROBABLE TOILET	118.00
					Total :	354.00
106674	9/17/2014	11295 DOKKEN ENGINEERING	28033	50583	WALKER PRESERVE	27,455.00
					Total :	27,455.00
106675	9/17/2014	10250 EAST COUNTY CALIFORNIAN	00028027		NOTICE OF NOMINEES	56.00
					Total :	56.00
106676	9/17/2014	10053 EL CAJON PLUMBING & HEATING	269766	50770	PLUMBING SUPPLIES	19.44
					Total :	19.44
106677	9/17/2014	10057 ESGIL CORPORATION	09/01/14-09/05/14		SHARE OF FEES	6,591.53
					Total :	6,591.53
106678	9/17/2014	10146 EXPRESSIONS DANCE AND MOVEMENT	1SUMMER2014		INSTRUCTOR PAYMENT	213.20
					Total :	213.20
106679	9/17/2014	10251 FEDERAL EXPRESS	2-771-21634		SHIPPING CHARGES	28.38

Voucher List
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106679	9/17/2014	10251 FEDERAL EXPRESS	(Continued)			28.38
106680	9/17/2014	10065 GLOBAL POWER GROUP INC	34806	50887	ELECTRICAL REPAIR	530.00
106681	9/17/2014	11740 HOIE, WILLIAM	BC14001A		REFUNDABLE DEPOSIT	894.08
106682	9/17/2014	10256 HOME DEPOT CREDIT SERVICES	7152124	50818	STATION SUPPLIES	23.47
106683	9/17/2014	10198 HYDRO SCAPE PRODUCTS	8258011-00	50819	IRRIGATION SUPPLIES	118.62
			8266927-00	50819	IRRIGATION SUPPLIES	158.25
			8266927-01	50819	IRRIGATION SUPPLIES	168.95
			8270803-00	50819	IRRIGATION SUPPLIES	743.67
			8273637-00	50819	IRRIGATION SUPPLIES	1,022.11
			8281717-00	50819	IRRIGATION SUPPLIES	187.57
					Total :	2,399.17
106684	9/17/2014	10077 JOHN DEERE LANDSCAPES LLC	69156289	50820	IRRIGATION SUPPLIES	316.93
			69198772	50820	IRRIGATION SUPPLIES	25.85
			69238081	50820	IRRIGATION MATERIALS	24.06
			69306486	50820	IRRIGATION SUPPLIES	55.75
			69410374	50820	CREDIT - IRRIGATION SUPPLIES	-224.47
			69426756	50820	IRRIGATION SUPPLIES	84.97
			69453291	50820	IRRIGATION SUPPLIES	24.65
			69453429	50820	IRRIGATION SUPPLIES	82.28
					Total :	390.02
106685	9/17/2014	11680 KOOPMAN, ASHLEY	002		INSTRUCTOR PAYMENT	420.00
					Total :	420.00
106686	9/17/2014	10155 MUSCO SPORTS LIGHTING LLC	263110	50822	BALLFIELD LIGHT SERVICE	2,656.80
					Total :	2,656.80
106687	9/17/2014	10084 NALCO CAL-WATER LLC	56701	50807	DEIONIZED WATER SERVICE	45.00
					Total :	45.00

Voucher List
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106688	9/17/2014	11665 NGUOI VIET TODAY NEWS	6822		NOTICE OF NOMINEES	30.00
					Total :	30.00
106689	9/17/2014	10087 NORCO DELIVERY SERVICE INC	634735		COURIER SERVICE	47.73
					Total :	47.73
106690	9/17/2014	10308 O'REILLY AUTO PARTS	2968-360364	50752	VEHICLE REPAIR PARTS	6.46
					Total :	6.46
106691	9/17/2014	10336 PADRE DAM MUNICIPAL WATER DIST	09112014		BUENA VISTA/ RAILROAD AVE	4,318.56
					Total :	4,318.56
106693	9/17/2014	10344 PADRE DAM MUNICIPAL WATER DIST	20122553		10118 MAGNOLIA AVE	146.28
			20123122		MAGNOLIA AVE - RW	27.10
			20123238		MAGNOLIA AVE - RW	27.10
			20124957		MAGNOLIA AVE	113.34
			20126680		10131 MAST BLVD	233.14
			20126706		SAN REMO ESTATES - RW	379.00
			20127372		CONEJO RD	67.32
			20129488		BILTEER DR	47.72
			20157657		CUYAMACA ST	850.33
			20157659		CUYAMACA ST	470.63
			20158652		NE CUYAMACA ST	1,286.55
			20158731		NW CUYAMACA ST	1,501.83
			20300090		MAGNOLIA (NORTH EL NOPAL)	27.10
			20302742		10601 MAGNOLIA AVE #1	124.58
			20302746		10605 MAGNOLIA AVE #2	166.50
			20302752		10609 MAGNOLIA AVE #3	217.66
			20302928		MAGNOLIA AVE VLLG	383.57
			20302930		MAGNOLIA (NORTH KERRIGAN)	431.41
			20303048		10629 MAGNOLIA AVE #6	233.01
			20303136		10625 MAGNOLIA AVE #7	198.12
			20303146		10613 MAGNOLIA AVE #4	289.11
			20303156		10617 MAGNOLIA AVE #5	217.45
			20303166		10621 MAGNOLIA AVE #8	189.40
			20303202		MAGNOLIA AVE 7&8	33.20
			20303628		MAGNOLIA AVE	101.54

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106693	9/17/2014	10344 PADRE DAM MUNICIPAL WATER DIST	(Continued)			
			20303846		MAGNOLIA AVE	299.85
			20316111		EL NOPAL JULIO	66.06
			20352468		EUCALYPTUS CT	47.72
			20402775		10210 WOODGLEN VISTA - RW	4,044.20
			20402857		WOODGLEN VISTA DR - RW	3,305.77
			20403145		WOODLGEN VISTA DR	149.94
			20434525		PRINCESS JOANN RD	239.08
			20903888		CUYAMACA ST FLD	5,867.39
			20903892		CUYAMACA ST	2,481.10
			20903954		S FIELDS # 1 TWN CENTER	4,723.34
			20903956		S FIELDS # 2 TWN CENTER	3,995.69
			20903958		S FIELDS # 3 TWN CENTER	4,432.28
			20904454		RIVERWALK DR	3,149.46
			20905700		550 PARK CENTER DR	421.55
			20905720		550 PARK CENTER DR	96.53
			20905730		550 PARK CENTER DR	96.53
			20906564		MAST BLVD	109.17
			20930458		MAGNOLIA AVE - RW	311.33
			20931659		MAGNOLIA AVE - RW	27.10
			20931731		MAGNOLIA AVE & S BRAVERMAN	27.10
			20960110		MISSION CREEK DR	1,179.12
			20962784		MISSION CREEK TOWNHOMES	537.71
			20964110		99 WILLOW POND RD - RW	413.74
			20965043		102 RIVER PARK DR - RW	402.96
			20971810		RIVER PARK DR	1,230.62
			20971812		RIVER PARK DR	483.81
			20972190		RIVER PARK DR	715.58
			20972390		RIVER PARK DR - RW	764.09
			20972985		RIVER PARK DR - RW	392.18
			23037089		9518 MAST BLVD	86.39
			23037565		9557 MAST BLVD	173.85
			23038028		9643 MAST BLVD	289.77
			23106288		9721 MAST BLVD	70.22
			23106864		9793 MAST BLVD	257.43
			24200549		8950 COTTONWOOD AVE	348.20
			24202225		MAGNOLIA @ MISSION GORGE	43.27

Voucher List
CITY OF SANTEE

Bank code : ubgen									
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount			
106693	9/17/2014	10344 PADRE DAM MUNICIPAL WATER DIST	(Continued) 24213058 24301350 26007501 26012480 26508965 29701296 40000097		10355 MISSION GORGE RD CALA LILY ST WOODSIDE @ NORTHCOTE 9161 SHADOW HILL RD DIAMONBACK DR SANTEE AREA - FLOATER MISSION GORGE RD - MED	91.03 1,488.72 143.40 416.88 29.78 150.85 179.28			51,597.06
106694	9/17/2014	10420 PADRE JANITORIAL SUPPLY INC	360923	50808	JANITORIAL SUPPLIES	46.44			46.44
106695	9/17/2014	10241 JAN SHERAR	09102014		PETTY CASH REIMBURSEMENT	98.02			98.02
106696	9/17/2014	10093 PLAYPOWER LT FARMINGTON INC	1400184001	50825	PLAYGROUND EQUIPMENT	2,045.41			2,045.41
106697	9/17/2014	10161 PRIZM JANITORIAL SERVICES INC	9005	50867	JANITORIAL SERVICES	120.00			120.00
106698	9/17/2014	10150 PROBUILD	04-59874	50826	TOOLS AND SUPPLIES	126.33			126.33
106699	9/17/2014	11715 PURPLE TENNIS NATION	20141		INSTRUCTOR PAYMENT	1,430.00			1,430.00
106700	9/17/2014	10606 S.D. COUNTY SHERIFF'S DEPT.	07/2014 SHERIFF		07/2014 LAW ENFORCEMENT	1,019,570.38			1,019,570.38
106701	9/17/2014	10752 SAN DIEGO REGIONAL TRAINING	12173		EMPLOYMENT CONSORTIUM FEES	1,700.00			1,700.00
106702	9/17/2014	10212 SANTEE SCHOOL DISTRICT	S-132	50862	DAY CAMP TRANSPORTATION	3,353.00			3,353.00
106703	9/17/2014	10768 SANTEE SCHOOL DISTRICT	7089	50843	SHARED WATER/SEWER COST	1,352.77			1,352.77

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106703	9/17/2014	10768 SANTEE SCHOOL DISTRICT	(Continued) 7090	50893	IRRIGATION/MOWING RIO SECO	782.27
					Total :	2,135.04
106704	9/17/2014	10110 SECTRAN SECURITY INC	14090318	50797	TRANSPORT SERVICES	116.29
					Total :	116.29
106705	9/17/2014	10585 SHARP REES-STEALY MEDICAL	2751270312 2751272205		EMPLOYEE PHYSICAL EMPLOYEE PHYSICAL	107.00 36.00
					Total :	143.00
106706	9/17/2014	11323 SIENIARECKI, MICHAEL	TUP1405S		REFUNDABLE DEPOSIT	500.00
					Total :	500.00
106707	9/17/2014	10217 STAPLES ADVANTAGE	3240148132 3240148133 3240148134	50741 50741 50741	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	349.01 3.51 132.81
					Total :	485.33
106708	9/17/2014	10027 STATE OF CALIFORNIA	053687		FINGERPRINTING COSTS	64.00
					Total :	64.00
106709	9/17/2014	10119 STEVEN SMITH LANDSCAPE INC	28405 28406 28528 28684	50883 50883 50883 50883	PARK RESERVATION CLEANUP MARIGOLD FLOWER REPLACEMENT SOIL TESTING LANDSCAPE SERVICES	37.50 250.00 80.50 32,209.00
					Total :	32,577.00
106710	9/17/2014	10515 THE SAN DIEGO UNION - TRIBUNE	3842990		NEWSPAPER SUBSCRIPTION	170.16
					Total :	170.16
106711	9/17/2014	10158 THE SOCO GROUP INC	CL18318	50787	FLEET CARD FUELING	1,391.12
					Total :	1,391.12
106712	9/17/2014	10479 TIRE CENTERS LLC	8720151944	50801	TIRES	1,444.82
					Total :	1,444.82
106713	9/17/2014	10692 UNITED PARCEL SERVICE	000006150X344		SHIPPING CHARGES	61.78

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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106715	9/18/2014	10844 FRANCHISE TAX BOARD	PPE 09/10/14		WITHHOLDING ORDER	110.00
					Total :	110.00
106716	9/18/2014	10779 NATIONAL BENEFIT SERVICES LLC	PPE 09/10/14		FLEXIBLE SPENDING ACCOUNT	1,914.10
					Total :	1,914.10
106717	9/18/2014	10784 NATIONAL UNION FIRE INSURANCE	September 2012		VOLUNTARY AD&D	131.86
					Total :	131.86
106718	9/18/2014	10353 PERS	09 14 3		RETIREMENT PAYMENT	122,583.96
					Total :	122,583.96
106719	9/18/2014	10335 SAN DIEGO FIREFIGHTERS FEDERAL	September 2014		LONG TERM DISABILITY-SAFETY	877.50
					Total :	877.50
106720	9/18/2014	10424 SANTEE FIREFIGHTERS	PPE 09/10/14		SFFA DUES/PEC/BC STATION EXP	2,162.49
					Total :	2,162.49
106721	9/18/2014	10776 STATE OF CALIFORNIA	PPE 09/10/14		WITHHOLDING ORDER	693.07
					Total :	693.07
106722	9/18/2014	10783 UNITED WAY OF SAN DIEGO COUNTY	September 2014		UNITED WAY	115.40
					Total :	115.40
106723	9/18/2014	10001 US BANK	PPE 09/10/14		PARS RETIREMENT	626.42
					Total :	626.42
106724	9/18/2014	10959 VANTAGE TRANSFER AGENT/457	PPE 09/10/14		ICMA - 457	30,256.00
					Total :	30,256.00
106725	9/18/2014	10782 VANTAGEPOINT TRNSFR AGT/801801	PPE 09/10/14		RETIREE HEALTH SAVINGS ACCOL	7,158.74
					Total :	7,158.74
11 Vouchers for bank code : ubgen						166,629.54
11 Vouchers in this report						166,629.54

Bank code :	ubgen	Vendor	Date	Invoice	PO #	Description/Account	Amount
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Prepared by: 
Date: 09/17/2014

Approved by: 
Date: 9/17/14

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
415	9/17/2014	11485 SOURCEPOINT	AR169467		TOWN CTR/ RIVERVIEW PKWY	33,247.90
					Total :	33,247.90
22315	9/22/2014	10956 FRANCHISE TAX BOARD	PPE 09/10/14		CA STATE TAX WITHHELD	20,553.33
					Total :	20,553.33
22351	9/22/2014	10955 DEPARTMENT OF THE TREASURY	PPE 09/24/14 Spec		FEDERAL WITHHOLDING TAX	555.59
					Total :	555.59
22557	9/22/2014	10956 FRANCHISE TAX BOARD	PPE 09/24/14 Spec		CA STATE TAX WITHHELD	106.40
					Total :	106.40
223500	9/22/2014	10955 DEPARTMENT OF THE TREASURY	PPE 09/10/14		FEDERAL WITHHOLDING TAX	69,861.77
					Total :	69,861.77
					Bank total :	124,324.99
					Total vouchers :	124,324.99

5 Vouchers for bank code : ubgen

5 Vouchers in this report

Prepared by: 
 Date: 09/24/2014

Approved by: 
 Date: 9-24-14

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Voucher List
CITY OF SANTEE

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106726	9/24/2014	10014 ASAP ENGRAVERS	35281	50718	NAME BADGES	39.30
					Total :	39.30
106727	9/24/2014	10412 AT&T	000005685563		TELEPHONE	1,442.86
					Total :	1,442.86
106728	9/24/2014	10189 ATTENTION GETTERS DESIGN INC	35965	50721	SHOP RULES SIGN	98.10
					Total :	98.10
106729	9/24/2014	10021 BOUND TREE MEDICAL LLC	81526180	50724	EMS SUPPLIES	605.91
			81526181	50724	EMS SUPPLIES	491.56
			81526182	50725	PHARMACEUTICALS	20.16
					Total :	1,117.63
106730	9/24/2014	10542 C2 REPROGRAPHICS	642365		PRINTING BID PACKETS	230.67
					Total :	230.67
106731	9/24/2014	11399 CABLE, PIPE, & LEAK DETECTION	475728		CITY HALL DRAINAGE REPAIR	330.00
			476454		TCCP SHADE STRUCTURE	330.00
					Total :	660.00
106732	9/24/2014	10876 CANON SOLUTIONS AMERICA INC	988300789	50719	SCANNER MAINTENANCE	50.58
					Total :	50.58
106733	9/24/2014	10032 CINTAS CORPORATION #694	694742868	50815	UNIFORM/PARTS CLEANER RNTL	59.43
					Total :	59.43
106734	9/24/2014	10033 CITY ELECTRIC SUPPLY COMPANY	STE/023116	50765	ELECTRICAL SUPPLIES	216.37
					Total :	216.37
106735	9/24/2014	11330 CLEANSTREET	75194	50832	STREET/PARKING LOT SWEEPING	14,652.20
			75540	50832	STREET/PARKING LOT SWEEPING	14,652.20
					Total :	29,304.40
106736	9/24/2014	10040 COUNTYWIDE MECHANICAL SYSTEMS	14063609	50846	HVAC FILTER CHANGE	1,965.00
					Total :	1,965.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106737	9/24/2014	10333 COX COMMUNICATIONS	052335901 063453006 066401501		8950 COTTONWOOD AVE 9534 VIA ZAPADOR 10601 N MAGNOLIA AVE	229.21 296.00 31.38
					Total :	556.59
106738	9/24/2014	10043 D & D SERVICES INC	89978	50837	ANIMAL DISPOSAL	1,235.00
106739	9/24/2014	10200 DELGADO, PEDRO ORSO	91814		CELL PHONE REIMBURSEMENT	1,235.00
					Total :	1,235.00
106740	9/24/2014	10049 DREW AUTO CENTER	C22215	50732	VEHICLE REPAIR	102.49
					Total :	102.49
106741	9/24/2014	10250 EAST COUNTY CALIFORNIAN	00028109 00028110		PUBLIC NOTICE - ANNUAL CAPER NOTICE OF INVITATION TO BID	1,043.25 66.50
					Total :	1,043.25
106742	9/24/2014	10056 EPIC PEST CONTROL & LANDSCAPE	1EPC9103	50881	PEST CONTROL SERVICES	943.98
					Total :	943.98
106743	9/24/2014	10057 ESGIL CORPORATION	08143962 08143974 09/08/14-09/12/14		FIRE PLAN REVIEW-08/2014 FIRE INSPECTIONS-08/2014 SHARE OF FEES	1,494.00 954.50 10,780.00
					Total :	13,228.50
106744	9/24/2014	10580 FASTENAL COMPANY	CAS167917	50734	EQUIPMENT REPAIR PARTS	36.55
					Total :	36.55
106745	9/24/2014	11754 FOX, KEN	262		SANTEE BLUE GRASS FESTIVAL	172.37
					Total :	172.37
106746	9/24/2014	10066 GLOBALSTAR USA LLC	1000000005855579		SATELLITE PHONE SERVICE	43.28
					Total :	43.28
106747	9/24/2014	11196 HD SUPPLY FACILITIES	9131962995	50745	STATION SUPPLIES	92.77
					Total :	92.77

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106748	9/24/2014	10256 HOME DEPOT CREDIT SERVICES	6211438	50818	CREDIT - PARTS RETURNED	-6.02
			6972408	50818	EQUIPMENT REPAIR	41.19
			6972410	50818	EQUIPMENT REPAIR PARTS	5.26
					Total :	40.43
106749	9/24/2014	10075 IRON MOUNTAIN INFO MGMT INC	200395745	50707	OFF-SITE DATA STORAGE	191.09
			KRW1452	50842	OFF-SITE STORAGE	344.61
					Total :	535.70
106750	9/24/2014	10406 LA PRENSA SAN DIEGO	24647		NOTICE OF NOMINEES	108.00
					Total :	108.00
106751	9/24/2014	10508 LIFE INSURANCE COMPANY OF	September 2014		LIFE INSURANCE	2,613.18
					Total :	2,613.18
106752	9/24/2014	10084 NALCO CAL-WATER LLC	57311	50807	DEIONIZED WATER SERVICE	90.00
					Total :	90.00
106753	9/24/2014	10620 NATIONAL RECREATION AND PARK	77868		MEMBERSHIP RENEWAL	600.00
					Total :	600.00
106754	9/24/2014	10218 OFFICE DEPOT	5072	50754	OFFICE SUPPLIES	21.59
					Total :	21.59
106755	9/24/2014	10308 O'REILLY AUTO PARTS	2968-361990	50752	VEHICLE SUPPLIES	11.86
					Total :	11.86
106757	9/24/2014	10344 PADRE DAM MUNICIPAL WATER DIST	20902014		TOWN CENTER PKY - RW	405.95
			20902021		TOWN CENTER PKY - RW	195.74
			20902023		TOWN CENTER PKW - RW	195.74
			20902032		170 TOWN CENTER PKY - RW	3,707.03
			20902134		TOWN CENTER PKY - RW	454.46
			20902136		TOWN CENTER PKY - RW	190.35
			20902205		TOWN CENTER PKY - RW	101.12
			20902461		TOWN CENTER PKY - RW	794.03
			20910090		TOWN CENTER PKY	38.14
			21000894		MISSION GORGE RD	262.82
			21002705		9534 VIA ZAPADOR	566.75

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106757	9/24/2014	10344 PADRE DAM MUNICIPAL WATER DIST	(Continued)			
			21010397		MISSION GORGE RD	138.85
			21013462		MISSION GORGE & FANITA DR	37.88
			21015591		GLEN OAKS WAY	54.05
			21502414		PROSPECT AVE/ CLIFFORD HGTS	394.84
			21503082		PROSPECT CT	89.58
			21506676		MISSION GORGE RD	1,621.10
			21509881		BIG ROCK RD	3,920.23
			22001782		MISSION GORGE RD	2,750.27
			22108500		8115 ARLETTE ST	71.45
			22108550		BIG ROCK RD	177.92
			22500472		8915 CARLTON HILLS BLVD	60.66
			23000004		CARLTON HILLS BLVD	2,624.88
			23000020		CARLTON HILLS BLVD	49.88
			23000231		9329 LAKE CANYON RD	48.66
			23000755		9413 CARLTON HILLS BLVD	149.63
			23001898		9555 CARLTON HILLS BLVD	146.90
			23003384		9457 MAST BLVD	39.10
			23036584		9496 MAST BLVD	43.27
			23048037		PENNYWOOD RD - RW	55.27
			23048315		9705 CARLTON HILLS BLVD	82.22
			23050931		9776 CARLTON HILLS BLVD	60.66
			23052603		9809 CARLTON HILLS BLVD	54.05
			23200646		9313 LAKE CANYON RD	27.10
			23201051		9231 LAKE CANYON RD	98.39
			23305937		9000 MAST BLVD NE	341.27
			23500006		CARLTON OAKS DR	63.39
			23500010		CALLE DEL LAGO - MED	490.64
			23500117		9310 FANITA PKY	66.55
			23500521		9310 CARLTON OAKS DR	822.02
			23607107		MAST BLVD EAST	589.21
			23607133		MAST BLVD WEST	422.12
			23607136		8750 MAST BLVD	499.12
			23607138		MAST BLVD	6,890.29
			24204686		PROSPECT @ MAGNOLIA - RW	87.61
			24204976		MAGNOLIA @ PROSPECT - RW	113.34
			24204987		PROSPECT @ MAGNOLIA	71.44

Voucher List
CITY OF SANTEE

Bank code :	ubgen										
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount					
106757	9/24/2014	10344 PADRE DAM MUNICIPAL WATER DIST	(Continued) 24205292 24215485 24215491 24216037		PROSPECT @ MAGNOLIA - RW PROSPECT AVE POC #4 MTR C PROSPECT AVE POC #4 MTR D PROSPECT AVE POC #4 MTR B Total :	55.27 131.06 163.40 82.55 30,598.25					
106758	9/24/2014	11539 PALM ENGINEERING CONSTRUCTION	1 1R	50670	TCCP SHADE SHELTER PROJECT RETENTION	62,409.40 -3,120.47 59,288.93					
106759	9/24/2014	10092 PHOENIX GROUP INFO SYSTEMS	072014031	50740	PARKING CITE SVC JULY 2014	86.35 86.35					
106760	9/24/2014	10903 PRESSURE WASHER.NET	14-1081		EQUIPMENT REPAIR PART	25.38 25.38					
106761	9/24/2014	10161 PRIZM JANITORIAL SERVICES INC	9008 9043 9044 9045	50867 50866 50867 50867	JANITORIAL SERVICES JANITORIAL SERVICES JANITORIAL SERVICES JANITORIAL SERVICES Total :	1,973.85 2,620.55 1,973.85 120.00 6,688.25					
106762	9/24/2014	10101 PROFESSIONAL MEDICAL AND	Z972687 Z972688 Z972689	50777 50777 50777	OXYGEN CYLINDERS & REFILLS OXYGEN CYLINDERS & REFILLS OXYGEN CYLINDERS & REFILLS Total :	46.50 69.75 13.95 130.20					
106763	9/24/2014	10407 SAN DIEGO GAS & ELECTRIC	0422 970 321 8 2237 358 004 2 3422 380 562 8 4394 020 550 9 7990 068 577 7 8509 742 169 4		STREET LIGHTS TRAFFIC SIGNAL GAS TAX LMD PARKS CITY HALL GROUP BILL Total :	31,290.11 4,904.12 109.11 6,018.29 16,937.42 11,596.84 70,855.89					
106764	9/24/2014	11318 SEALMASTER OF SOCIAL	226655	50880	BAGGED ASPHALT	234.90					

Voucher List
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106764	9/24/2014	11318 SEALMASTER OF SOCAL				234.90
106765	9/24/2014	10585 SHARP REES-STEALY MEDICAL	275	50809	DMV MEDICAL TESTS	236.00
					Total :	236.00
106766	9/24/2014	10487 SIEMENS INDUSTRY INC	5610005646 56200003568 5620002662	50889 50889 50889	TRAFFIC SIGNAL MAINTENANCE TRAFFIC SIGNAL SUPPLIES TRAFFIC SIGNAL CALL OUTS	2,679.00 25.92 1,791.44
					Total :	4,496.36
106767	9/24/2014	10314 SOUTH COAST EMERGENCY VEHICLE	472764 472815	50782 50782	VEHICLE REPAIR PART VEHICLE REPAIR	16.31 204.00
					Total :	220.31
106768	9/24/2014	10422 SOUTHERN CALIFORNIA SOIL AND	368817	50783	MISSION GORGE MEDIAN	1,302.00
					Total :	1,302.00
106769	9/24/2014	10217 STAPLES ADVANTAGE	3238937335 3238937336 3240084124 3240084127 3240592713 3240656781 3240656782A 3240656782B 3240656783 3241358700	50716 50716 50798 50798 50700 50798 50716 50716 50700	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	135.93 18.21 104.86 28.34 -7.55 108.66 61.69 162.79 72.78 7.55
					Total :	693.26
106770	9/24/2014	10776 STATE OF CALIFORNIA	PPE 09/24/14		WITHHOLDING ORDER	373.69
					Total :	373.69
106771	9/24/2014	10515 THE SAN DIEGO UNION - TRIBUNE	10052014		NEWSPAPER SUBSCRIPTION	51.79
					Total :	51.79
106772	9/24/2014	10158 THE SOCO GROUP INC	0077003-IN CL19488	50786 50787	DELIVERED FUEL FLEET CARD FUELING	1,474.15 2,240.37

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106772	9/24/2014	10158 THE SOCO GROUP INC	(Continued)			3,714.52
106773	9/24/2014	10326 WESCO INC	933573		BALLAST LIGHTS FOR PARKS	154.70
					Total :	154.70
106774	9/24/2014	10148 WESTAIR GASES & EQUIPMENT INC	532176	50791	EQUIPMENT TESTING	158.18
					Total :	158.18
106775	9/24/2014	10318 ZOLL MEDICAL CORPORATION	90013297	50876	EQUIPMENT WARRANTIES	12,415.00
					Total :	12,415.00
					Bank total :	248,807.34
					Total vouchers :	248,807.34

49 Vouchers for bank code : ubgen

49 Vouchers in this report

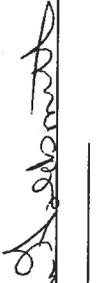
Prepared by: 
Date: 09/24/2014

Approved by: 
Date: 9-24-14

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
417	9/26/2014	11485 SOURCEPOINT	AR169503		PROSPECT AVENUE	16,600.00
Total :						16,600.00
1 Vouchers for bank code : ubgen						
1 Vouchers in this report						
Bank total :						16,600.00
Total vouchers :						16,600.00

Prepared by: 
Date: 09/29/2014

Approved by: 
Date: 9-29-14

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
106776	9/29/2014	11056 STANDARD ELECTRONICS	20674	50757	SECURITY SYSTEM UPGRADE	16,961.89
Total :						16,961.89
1 Vouchers for bank code : ubgen						16,961.89
1 Vouchers in this report						16,961.89

Prepared by: 
Date: 09/29/2014

Approved by: 
Date: 9-29-14

City of Santee
COUNCIL AGENDA STATEMENT

1D

MEETING DATE October 8, 2014

AGENDA ITEM NO.

ITEM TITLE RESOLUTION AMENDING THE CITY'S CONFLICT OF INTEREST CODE

DIRECTOR/DEPARTMENT Patsy Bell, CMC, City Clerk

PB

SUMMARY

The Political Reform Act requires public agencies to update their local Conflict of Interest Codes on a biennial basis. In keeping with that mandate, we have prepared an updated Appendix of the Code incorporating the most recent changes in the City's organizational structure.

The Appendix of the Code designates those employees, members, officers and consultants who are subject to the disclosure and disqualification requirements of the City's Code. The City's proposed amendment adds new positions which must be designated, changes titles of existing positions, removes positions that have been abolished, and includes clarifying language as provided by the Fair Political Practices Commission.

FINANCIAL STATEMENT

N/A

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION

Adopt the Resolution amending the Appendix of the Conflict of Interest Code pursuant to the Political Reform Act of 1974.

ATTACHMENTS (Listed Below)

- Resolution with attached amended Appendix
- Legislative version of Appendix
- Notice of Intention to Amend the Appendix of the Code

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,
AMENDING THE CONFLICT OF INTEREST CODE PURSUANT
TO THE POLITICAL REFORM ACT OF 1974**

WHEREAS, the State of California enacted the Political Reform Act of 1974, Government Code Section 81000, et seq. (the "Act"), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the City of Santee (the "City"), and requires all public agencies to adopt and promulgate a conflict of interest code; and

WHEREAS, the City Council adopted a Conflict of Interest Code (the "Code") which was amended on July 11, 2012, in compliance with the Act; and

WHEREAS, subsequent changed circumstances within the City have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the City's Code; and

WHEREAS, notice of the time and place of a public meeting on, and consideration by the City Council of, the proposed amended Code was provided to each affected designated position and was publicly posted for review at the offices of the City; and

WHEREAS, a public meeting was held upon the proposed amended Code at a regular meeting of the City Council on October 8, 2014, at which all present were given an opportunity to be heard on the proposed amended Code.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

Section 1. The City Council does hereby approve and adopt the proposed amended Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the City Clerk and available to the public for inspection and copying;

Section 2. The said amended Conflict of Interest Code shall become effective at the time of its adoption and approval.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 8th day of October 2014, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

RANDY VOEPEL, MAYOR

ATTEST:

PATSY BELL, CMC, CITY CLERK

Attachment: Amended Conflict of Interest Code

**CONFLICT OF INTEREST CODE
OF THE
CITY OF SANTEE**

CONFLICT OF INTEREST CODE FOR THE
CITY OF SANTEE
(Amended October 8, 2014)

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. § 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730, and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **City of Santee (the "City")**.

All officials and designated positions required to submit a statement of economic interests shall file their statements with the **City Clerk** as the City's Filing Officer. The **City Clerk** shall make and retain a copy of all statements filed by the Mayor, Members of the City Council and Planning Commission, the City Manager, the City Attorney and the City Treasurer, and forward the originals of such statements to the Fair Political Practices Commission. The **City Clerk** shall retain the originals of the statements filed by all other officials and designated positions and make all statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)

APPENDIX

CONFLICT OF INTEREST CODE

OF THE

CITY OF SANTEE

(Amended October 8, 2014)

PART "A-1"

The Mayor, Members of the City Council and Planning Commission, the City Manager, the City Attorney, the City Treasurer, and all other City Officials who manage public investments as defined by 2 Cal. Code of Regs. § 18701(b), are NOT subject to the City's Code but must file disclosure statements under Government Code Section 87200 et seq. [Regs. § 18730(b)(3)]

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

It has been determined that the positions listed below are Other City Officials who manage public investments¹. These positions are listed here for informational purposes only.

Finance Director

Financial Consultants

¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Assistant Engineer	2, 3, 5, 6
Assistant Planner	2, 3, 5, 6
Assistant to the City Manager	1
Associate Planner	2, 3, 5, 6
Building Inspector	5, 6
Building Official	2, 3, 5, 6
Building Supervisor	2, 3, 5, 6
Building Technician	5, 6
City Attorney (not filing under Gov Code 87200)	1, 2
City Clerk	5
City Engineer	2, 3, 5, 6
City Planner	2, 3, 5, 6
Code Compliance Assistant	6
Confidential Senior Human Resources Analyst	5
Deputy City Clerk	5
Deputy City Manager/Director of Development Services	1, 2
Deputy Fire Chief	5, 6
Development Services Technician	2, 3, 6

*LAW OFFICES OF
BEST BEST & KRIEGER*

Director of Community Services	2, 3, 5, 6
Director of Fire and Life Safety Services/Fire Chief	2, 3, 5, 6
Engineering Inspector	2, 3, 5, 6
Engineering Technician	2, 3, 5, 6
Finance Manager	5
Fire Battalion Chief	5
Fire Division Chief	5, 6
Fire Prevention Specialist	5, 6
Human Resources Director	5
Information Technology Manager	5
LAN Analyst	5
Park and Landscape Supervisor	2, 3, 5
Planning Director	1, 2
Principal Civil Engineer	2, 3, 5, 6
Principal Planner	2, 3, 5, 6
Principal Traffic Engineer	2, 3, 5, 6
Public Services Manager	2, 3, 5
Public Works Supervisor	5
Recreation Coordinator	5
Recreation Services Manager	5
Recreation Supervisor	5
Senior Buyer	4
Senior Civil Engineer	2, 3, 5, 6

LAW OFFICES OF
BEST BEST & KRIEGER

Senior Code Compliance Officer	5, 6
Senior Economic Development Coordinator	1, 2
Senior Management Analyst	5
Senior Planner	2, 3, 5, 6
Senior Traffic Engineer	2, 3, 5, 6
Special Events Supervisor	5
Special Projects Coordinator	2, 3, 5
Stormwater Program Manager	5, 6

**MEMBERS OF BOARDS,
COMMITTEES AND COMMISSIONS**

Manufactured Home Fair Practices Commission	1, 2
Consultants and New Positions ²	

Board members of separate agencies governed by the City's Conflict of Interest Code:

CDC Successor Agency	1, 2
Successor Agency Oversight Committee	1, 2

² Individuals providing services as a consultant as defined in FPPC Reg 18701 or in a new position created since this Code was last approved that makes or participates in making decisions shall disclose pursuant to the broadest disclosure set forth in this Code subject to the following limitation:

The District Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to designate a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734). The District Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.(Gov. Code Sec. 81008.)

PART "B"

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the Designated Position must disclose for each disclosure category to which he or she is assigned.³ Such economic interests are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the City.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, do business in or own real property within the jurisdiction of the City.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the City.

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the City.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the City.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Position's department, unit or division.

Category 6: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, subject to the regulatory, permit, or licensing authority of the Designated Position's department, unit or division.

³ This Conflict of Interest Code does not require the reporting of gifts from outside this agency's jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)

**CONFLICT OF INTEREST CODE
OF THE
CITY OF SANTEE**

CONFLICT OF INTEREST CODE FOR THE
CITY OF SANTEE

(Amended ~~July 11, 2012~~ October 8, 2014)

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. § 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730, and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **City of Santee (the "City")**.

All officials and designated positions required to submit a statement of economic interests shall file their statements with the **City Clerk** as the City's Filing Officer. The **City Clerk** shall make and retain a copy of all statements filed by the Mayor, Members of the City Council and Planning Commission, the City Manager, the City Attorney and the City Treasurer, and forward the originals of such statements to the Fair Political Practices Commission. The **City Clerk** shall retain the originals of the statements filed by all other officials and designated positions and make all statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)

APPENDIX

CONFLICT OF INTEREST CODE

OF THE

CITY OF SANTEE

(Amended ~~July 11, 2012~~ October 8, 2014)

EXHIBIT PART "A-1"

The Mayor, Members of the City Council and Planning Commission, the City Manager, the City Attorney, the City Treasurer, and all other City Officials who manage public investments as defined by 2 Cal. Code of Regs. § 18701(b), are NOT subject to the City's Code but must file disclosure statements under Government Code Section 87200 et seq. [Regs. § 18730(b)(3)]

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

It has been determined that the positions listed below are Other City Officials who manage public investments¹. These positions are listed here for informational purposes only.

Finance Director

Financial Consultants

¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

DESIGNATED POSITIONS

GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Assistant Engineer	2, 3, 5, 6
Assistant Planner	2, 3, 5, 6
Assistant to the City Manager	1
Associate <u>Senior</u> Civil Engineer	2, 3, 5, 6
Associate Planner	2, 3, 5, 6
Associate <u>Senior</u> Traffic Engineer	2, 3, 5, 6
Building Inspector	5, 6
Building Official	2, 3, 5, 6
Building Supervisor	2, 3, 5, 6
Building Technician	5, 6
<u>Senior</u> Buyer	4
City Attorney (not filing under Gov Code 87200)	1, 2
City Clerk	5
City Engineer	2, 3, 5, 6
<u>City Planner</u>	<u>2, 3, 5, 6</u>
Code Compliance Assistant	6
Deputy City Clerk	5
Deputy City Manager/Director of Development Services	1, 2

Deputy Fire Chief	5, 6
Development Services Technician	2, 3, 6
Director of Community Services	2, 3, 5, 6
Director of Fire and Life Safety Services/Fire Chief	2, 3, 5, 6
Engineering Inspector	2, 3, 5, 6
Engineering Technician	2, 3, 5, 6
Finance Manager	5
Fire Battalion Chief	5
Fire Division Chief	5, 6
Fire Prevention Specialist	5, 6
Confidential Senior Human Resources Analyst	5
Human Resources Director	5
Information Technology Manager	5
Junior Engineer	2, 3, 5, 6
Junior Planner	2, 3, 5, 6
LAN Analyst	5
Park and Landscape Supervisor	2, 3, 5
Planning Director	1, 2
Principal Civil Engineer	2, 3, 5, 6
Principal Planner	2, 3, 5, 6
Principal Traffic Engineer	2, 3, 5, 6
Public Services Manager	2, 3, 5
Public Works Supervisor	5

<u>Recreation Coordinator</u>	<u>5</u>
Recreation Program Supervisor	5
Recreation Services Manager	5
Senior Code Compliance Officer	5, 6
<u>Senior Economic Development Coordinator</u>	<u>1, 2</u>
Senior Management Analyst	5
Senior Planner	2, 3, 5, 6
Special Events Supervisor	5
Special Projects Coordinator	2, 3, 5
Stormwater Program Manager	5, 6

**MEMBERS OF BOARDS,
COMMITTEES AND COMMISSIONS**

Manufactured Home Fair Practices Commission	1, 2
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Consultants and New Positions ²

² Individuals servng providing services as a consultant as defined in FPPC Reg 18701 or in a new position must file under created since this Code was last approved that makes or participates in making decisions shall disclose pursuant to the broadest disclosure set forth in this Code subject to the following limitation:

The District Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to designate a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734). The District Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code Sec. 81008.)

EXHIBIT PART "A-2"

Board members of separate agencies governed by the City's Conflict of Interest Code:

CDC Successor Agency	1, 2
Successor Agency Oversight Committee	1, 2

EXHIBIT PART "B"

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of economic interests that the Designated Position must disclose for each disclosure category to which he or she is assigned.³ Such economic interests are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the City.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, do business in or own real property within the jurisdiction of the City.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the City.

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the City.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the City.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Position's department, unit or division.

Category 6: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, subject to the regulatory, permit, or licensing authority of the Designated Position's department, unit or division.

³ This Conflict of Interest Code does not require the reporting of gifts from outside this agency's jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)

NOTICE OF INTENTION TO AMEND THE CONFLICT OF INTEREST CODE OF THE CITY OF SANTEE

NOTICE IS HEREBY GIVEN that the City of Santee intends to amend its Conflict of Interest Code (the "Code") pursuant to Government Code Section 87306.

The Code designates those positions which are subject to the disclosure and disqualification requirements of the City's Code. The City's proposed amendment adds new positions which must be designated, changes titles of existing positions, removes positions which have been abolished, and includes clarifying language as provided by the Fair Political Practices Commission.

The proposed amended Code will be considered by the City Council on October 8, 2014, at 7:00 p.m. at Santee City Hall, 10601 Magnolia Avenue, Bldg. 2, Santee, California.

Any interested person may be present and comment at the public meeting or may submit written comments concerning the proposed amendment. Any comments or inquiries should be directed to the attention of Patsy Bell, City Clerk, City of Santee, 10601 Magnolia Avenue, Bldg. 3, Santee, California 92071; (619) 258-4100. Written comments must be submitted no later than October 8, 2014, at 5:00 p.m.

The proposed amended Code may be reviewed at, and copies obtained from, the office of the City Clerk.

City of Santee
COUNCIL AGENDA STATEMENT

1E

MEETING DATE October 8, 2014

AGENDA ITEM NO.

ITEM TITLE APPROVAL OF THE EXPENDITURE OF \$77,470.25 FOR AUGUST 2014 LEGAL SERVICES AND RELATED COSTS

DIRECTOR/DEPARTMENT Tim K. McDermott, Finance *TM*

SUMMARY

Legal service billings proposed for payment for the month of August 2014 total \$77,470.25 as follows:

- 1) General Retainer Services - \$13,153.45
- 2) Labor & Employment - \$17,442.87
- 3) Litigation & Claims - \$3,549.00
- 4) Special Projects-General Fund (Community Oriented Policing) - \$7,469.99
- 5) Litigation & Claims-Other Funds - \$2,080.80
- 6) Mobile Home Fair Practices Commission - \$262.60
- 7) CDC Successor Agency (Riverview Public Improvements) - \$3,186.00
- 8) Bond Proceeds (Prospect Ave. Enhancements) - \$17,148.24
- 9) Applicant Initiated Projects - \$13,177.50

FINANCIAL STATEMENT *TM*

Adopted Budget	\$ 308,000.00	
Revised Budget	\$ 308,000.00	
Prior Expenditures	(45,293.80)	
Current Request	(41,615.31)	\$ 221,090.89
Other Funds (excluding applicant initiated items):		
Adopted Budget	\$ 5,000.00	
Revised Budget	\$ 41,029.88	
Prior Expenditures	(13,615.04)	
Current Request	(22,677.44)	\$ 4,737.40

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *TM*

Approve the expenditure of \$77,470.25 for August 2014 legal services and related costs

ATTACHMENT (Listed Below)

Legal Services Billing Summary

LEGAL SERVICES BILLING SUMMARY
FY 2014-15

Category	Adopted Budget	Revised Budget	Spent Year to Date	Available Balance	Mo/Yr	Current Request Amount
General Fund:						
General / Retainer	\$ 162,000.00	\$ 162,000.00	\$ 13,232.35	\$ 148,767.65	Aug-14	\$ 13,153.45
Labor & Employment	20,000.00	20,000.00	19,025.76	974.24	Aug-14	17,442.87
Litigation & Claims	50,000.00	50,000.00	3,579.48	46,420.52	Aug-14	3,549.00
Special Projects	76,000.00	76,000.00	9,456.21	66,543.79	Aug-14	7,469.99
Total	\$ 308,000.00	\$ 308,000.00	\$ 45,293.80	\$ 262,706.20		\$ 41,615.31
Other City Funds:						
Litigation & Claims	\$ -	\$ 2,080.60	-	\$ 2,080.60	Aug-14	\$ 2,080.60
MHFP Commission	5,000.00	5,000.00	-	5,000.00	Aug-14	262.60
Total	\$ 5,000.00	\$ 7,080.60	\$ -	\$ 7,080.60		\$ 2,343.20
CDC Successor Agency:						
Riverview Public Improvements	\$ -	\$ 5,963.00	\$ 2,777.00	\$ 3,186.00	Aug-14	\$ 3,186.00
Bond Proceeds:						
Prospect Avenue Project	\$ -	\$ 27,986.28	\$ 10,838.04	\$ 17,148.24	Aug-14	\$ 17,148.24

LEGAL SERVICES BILLING SUMMARY
FY 2014-15

Category	Adopted Budget	Revised Budget	Spent Year to Date	Available Balance	Current Request Amount
Applicant-initiated (paid from developer/applicant deposits)					
Lantern Crest	n/a	n/a	\$ -	n/a	\$ 79.50
Castlerock	n/a	n/a	1,150.50	n/a	295.00
El Nopal Estates II	n/a	n/a	1,263.77	n/a	141.00
Wal-Mart	n/a	n/a	1,366.50	n/a	-
Conejo	n/a	n/a		n/a	291.50
Fanita (HomeFed)	n/a	n/a	914.50	n/a	2,767.00
San Diego Christian College	n/a	n/a	-	n/a	9,603.50
Total			\$ 4,695.27		\$ 13,177.50

Total Previously Spent to Date		Total Proposed for Payment	
FY 2014-15			
General Fund	\$ 45,293.80	General Fund	\$ 41,615.31
Other City Funds	-	Other City Funds	2,343.20
CDC Successor Agency	2,777.00	CDC Successor Agency	3,186.00
Bond Proceeds	10,838.04	Bond Proceeds	17,148.24
Developer Deposits	4,695.27	Developer Deposits	13,177.50
Total	\$ 63,604.11	Total	\$ 77,470.25

City of Santee
COUNCIL AGENDA STATEMENT

1F

MEETING DATE October 8, 2014

AGENDA ITEM NO.

ITEM TITLE CLAIM AGAINST THE CITY BY BARELA, VIRGIL

DIRECTOR/DEPARTMENT Jodene Dunphy, Director of Human Resources 

SUMMARY

A claim was filed against the City by Virgil Barela. The claim has been reviewed by the City's Claims Administrator prior to bringing it forward for consideration. The Claims Administrator recommends the claim be denied as provided in Government Code Section 913.

The claim document is on file in the Office of the City Clerk for Council reference.

FINANCIAL STATEMENT  Sufficient funds for Claims Administration are budgeted in the Risk Management Claims Administration Account.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION 

Deny claim as per Government Code Section 913.

ATTACHMENTS (Listed Below)

None.

City of Santee
COUNCIL AGENDA STATEMENT

1G

MEETING DATE October 8, 2014

AGENDA ITEM NO.

ITEM TITLE **AUTHORIZE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH CRYSTAL & COMPANY FOR PREPARATION OF THE 2015 – 2019 CONSOLIDATED PLAN**

DIRECTOR/DEPARTMENT Melanie Kush, Development Services



SUMMARY

This item requests the City Council authorize the City Manager to execute a professional services agreement with Crystal & Company for the preparation of the 2015– 2019 Consolidated Plan.

In order to receive federal Community Planning and Development grant funding, including Community Development Block Grant (CDBG) funds, jurisdictions are required to prepare and adopt a Consolidated Plan documenting community needs and priorities over a three or five year planning period. The main objective of the Consolidated Plan is to develop a comprehensive strategy for the use of federal grant funding that addresses the City's housing and community development needs. The City's current Consolidated Plan will terminate on June 30, 2015.

The preparation of a multi-year Consolidated Plan is governed by complex and wide-ranging statutory requirements. These include development of a citizen participation plan, conducting community/stakeholder focus group meetings, developing a community profile and housing market analysis, performing a community development needs assessment, and identifying housing issues faced by special needs populations. In order to produce a compliant Consolidated Plan in a timely manner, it is recommended that the services of a consultant with demonstrated success in preparing HUD-approved Consolidated Plans be retained.

A Request for Proposals was published on August 20, 2014 and one proposal was received in response. Crystal & Company submitted a proposal that was determined to be complete and responsive. Crystal & Company has been preparing Consolidated Plans for municipal and other public clients for 20 years. During that time, the company has produced over 70 Consolidated Plans, Annual Action Plans and Analysis of Impediments to Fair Housing Choice.

The proposed fee of \$29,180 was found to be comparable to the amount paid by the City of Santee for the preparation of the 2010 – 2014 Consolidated Plan and the amount San Diego County cities of similar size have recently committed to the preparation of new Consolidated Plans.

ENVIRONMENTAL REVIEW Not applicable.

FINANCIAL STATEMENT ^m The cost of the proposed contract is \$29,180 which will be funded from CDBG program administration grant funds.

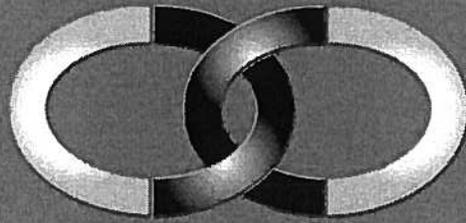
CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION 

1. Approve a professional services agreement with Crystal & Company in the amount of \$29,180 for the preparation of the Five Year Consolidated Plan for 2015-2019.
2. Authorize the City Manager to execute the agreement.

ATTACHMENTS

Proposal



CrystCo

**City of Santee FY 2015-2019 Consolidated
Plan, FY 2015/'16 Annual Action Plan**

9.03.2014

CRYSTAL & COMPANY

SCOTTSDALE, ARIZONA & OCEANSIDE, CALIFORNIA

480.998.2790

480.998.7017 (F)

rich@crystco.com

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Financial +
Real Estate
Consulting

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C 480.365.9225

W www.crystco.com
E rich@crystco.com

September 3, 2014

City of Santee
Office of the City Clerk
Attn: Melanie Kush
10601 N. Magnolia Avenue
Santee, CA 92071

Dear Melanie:

This letter constitutes a bid to prepare the City of Santee FY 2015-'19 Consolidated Plan and its FY 2015/'16 Annual Action Plan (portions). Rich Crystal, principal with Crystal & Company (www.crystco.com for web search purposes), will manage and serve as the prime for the engagement. Contact information is as follows. Note we just opened up an office (secured a part-time residence) in Oceanside, Ca so two addresses are provided.

Rich Crystal, Principal
Crystal & Company
www.crystco.com
7146 N. Via de Alegria
Scottsdale, Arizona 85258
480.998.2790
480.365.9225 (cell)
rich@crystco.com

Rich Crystal, Principal
Crystal & Company
www.crystco.com
3455 Paseo De Alicia #18
Oceanside, CA 92056
480.998.2790
480.365.9225 (cell)
rich@crystco.com

We have reviewed the conditions governing the procurement. Refer to bid clarifications for any exceptions identified. We appreciate your consideration and contact me for any information or questions on this bid proposal. Time is of the essence regarding this bid for a variety of reasons. Please contact me at 480.998.2790 for any further information you may require.

Sincerely,

A handwritten signature in black ink that reads "Rich Crystal".

Rich Crystal
Principal
Crystal & Company

Cc:
File copy

A & B. QUALIFICATIONS AND EXPERIENCE AND PROPOSED CONSULTING TEAM

Crystal & Company seeks to render consulting services to the City of Santee, California concerning the preparation of its FY 2015-'19 Consolidated Plan and its FY 2015 Annual Action Plan. Rich Crystal, principal with Crystal & Company (aka crystco.com for web search purposes), will manage and serve as the prime for the engagement. Team members will undertake the following scope tasks:

- ❖ **Rich Crystal, Crystal & Company (Oceanside, CA and Scottsdale, Arizona)** – Mr. Crystal will manage the project and prepare the project deliverables. The firm just opened an office in Oceanside, CA (secured a part-time residence). To date, the company has prepared over 70 Consolidated Plans/AAPs/AIs for states, HOME Consortia and very large to small local government entitlements in the southwest on a repeated basis. The firm also has a strong background in public development financing, affordable housing program development and economic development. Prior to entering consulting some 20 years ago, Mr. Crystal served as the Housing & Community Development Director for the State of Arizona and as a Deputy Director for Economic Development for the City of Phoenix, Arizona. Mr. Crystal recently chaired (2010-2013) the Maricopa County Housing Advisory Board that offers guidance and recommendations for Maricopa County Public Housing Authority (PHA) operations and development endeavors.
- ❖ **Steve Capobres (Scottsdale, Arizona)** – Mr. Steve Capobres may assist with meeting facilitation as/if needed. Mr. Capobres is uniquely qualified for this engagement as he served as the Assistant Director of the Arizona Department of Commerce from 1991 through 2001 where he managed all affordable housing, homeless, supportive housing, community development, community assistance and energy functions. Currently, Steve serves as the Vice President of Business Development for Catholic Charities in Phoenix, Arizona. Mr. Capobres manages the agency's affordable housing development efforts involving LIHTC, NSP, HOME, CDBG and supportive housing resources and coordinating with the agency's extensive social services functions. Mr. Capobres has done the Con Plan drill many times and knows the subject matter extremely well.
- ❖ **Rick Brammer, Principal, Applied Economics (Scottsdale, Arizona)** - Applied Economics will render specialized IT and GIS support as/if needed. Applied Economics is a leading provider of socioeconomic data and models to States, COGs, cities and counties throughout the western US and will provide information technology and technical database compilation support as needed.

The firm of Crystal & Company specializes in the housing planning discipline. Over seventy housing and community development plans/AIs have been prepared by the firm for State government, County/City HOME Consortia, local governments and Councils of Governments. Each of the plans prepared included extensive market analyses and needs assessments, detailed policy recommendations and strategies and extensive work with state and local governing/advisory bodies, citizen boards, the private housing and finance industry, non-profit organizations, homeless/supportive housing providers and regional associations of governments. The firm's strength in undertaking planning engagements is bolstered by its proven track record in land economics and public development finance as well as affordable housing program design, development and implementation.

Crystal and Company has been in business for well over twenty years. The firm holds the following expertise and prepares the following types of consulting engagements and refer to www.crystco.com for additional information:

- Real estate feasibility and market research studies
- Affordable housing studies and projects
- Fair housing studies
- Public revenue bond feasibility studies
- Public development finance consulting services
- Fiscal and economic impact assessments for major corporate real estate projects
- Municipal incorporation and rate feasibility studies

- ❑ Commercial and residential real estate brokerage and marketing services
- ❑ Financial loan packaging and underwriting services
- ❑ Preparation of economic development, redevelopment and housing finance plans and public policy analysis
- ❑ Fiscal and economic impact studies/expert testimony
- ❑ Corporate relocation services
- ❑ Cash flow generation for private development projects

Clients have included corporate real estate firms; investment banking institutions; State and municipal governments; private consulting firms; property owners; business firms; non-profit organizations; and, quasi-public development organizations. The principal of the firm, Rich Crystal, holds a Bachelor's Degree in Geography/Urban Planning and a Masters in Public Administration. Mr. Crystal is a licensed real estate broker, has taken the National Association of Securities Dealers Series 7 stock and bond securities training, and is a certified Economic Development Finance professional by the National Development Company.

Prior to entering consulting twenty years ago, Mr. Crystal served as the Community Development and Housing Director for the Arizona Governor's Office of Economic Planning and Development. While with the agency, Mr. Crystal prepared the State of Arizona Housing Plan and all accompanying housing policy and research documents, designed and administered the State of Arizona CDBG program, administered the State local planning and zoning assistance program, created and managed the State Housing Authority (Section 8 program), organized and staffed the Arizona Housing Finance Review Board concerning the review and issuance of over \$350 million in mortgage revenue bonds (MRBs), and performed a wide variety of staffing services to the Governor's Office, State Legislature, and Arizona Congressional Delegation concerning housing and public development finance issues and legislation. Mr. Crystal crafted policy and rendered staffing services to the Governor's Office on such issues as mortgage revenue bond financing enabling statutes, tax increment financing and condominium conversion legislation, to name a few.

Mr. Crystal also served as a Deputy Director with the City of Phoenix Economic Development Department where he was responsible for the leadership and management of a variety of the City's economic development programs involving business retention, expansion, recruitment and start-up, resulting in the development of over *\$800 million dollars* in industrial, commercial and residential project construction. Activities entailed management and staffing services for the City's Industrial Development Authority, Local Development Corporation and Economic Growth Corporation, managing an array of business development and redevelopment programs, as well as undertaking and executing economic research and policy analysis, project structuring and negotiation, marketing, promotion, and general developer assistance services to further the City's economic development, downtown redevelopment and growth planning objectives. Mr. Crystal structured a wide variety of incentive packages to induce retail, commercial and industrial development in municipal redevelopment areas.

Mr. Steve Capobres will assist with meeting facilitation as/if needed. Mr. Capobres served as the Assistant Director of the Arizona Department of Commerce from 1991 through 2001 where he managed all affordable housing, homeless, supportive housing, community development, community assistance and energy functions. Currently, Steve serves as the Vice President of Business Development for Catholic Charities in Phoenix, Arizona. Mr. Capobres manages the agency's affordable housing development efforts involving LIHTC, NSP, HOME, CDBG and supportive housing resources and coordinating with the agency's extensive social services functions. Mr. Capobres has chaired the Arizona Coalition To End Homelessness and sits on other non-profit boards.

Housing and community development plans (mostly Consolidated Plans and AIs) completed by Crystal & Company include the following. (Note: You may or may not be familiar with Arizona, but realize the following if not. The City of Phoenix population is 1.6 million, Maricopa HOME Consortia is 2.0 million,

Maricopa County (4 million) and the many other entitlement communities listed range in population from 80,000 to 500,000).

PLAN	CLIENT
✓ City of Phoenix FY 2015-2020 Consolidated Plan (pending)	City of Phoenix
✓ City of Mesa FY 2012/13 CAPER	City of Mesa
✓ City of Mesa FY 2011/12 Emergency Solutions Grant Strategy	City of Mesa
✓ City of Mesa FY 2012/'13 Action Plan	City of Mesa
✓ Maricopa County FY 2011-2015 AI	Maricopa County
✓ City of Mesa FY 2011/'12 Action Plan	City of Mesa
✓ City of Glendale FY 2010-2014 Consolidated Plan and FY 2010 Action Plan	City of Glendale
✓ City of Tempe FY 2010-2014 Consolidated Plan and FY 2010 Action Plan	City of Tempe
✓ City of Tempe FY 2010-'14 AI	City of Tempe
✓ Maricopa Urban County FY 2010-2014 Consolidated Plan and FY 2010 Action Plan	Maricopa County
✓ Maricopa HOME Consortium FY 2010-2014 Consolidated Plan and FY 2010 Action Plan	Maricopa Home Consortium/ Maricopa County
✓ City of Phoenix FY 2010-2014 Consolidated Plan	City of Phoenix
✓ City of Mesa FY 2010-2014 Consolidated Plan	City of Mesa
✓ City of Mesa 2010-2015 AI	
✓ City of Phoenix Downtown Housing Market & Needs Assessment, 2007	City of Phoenix Downtown Development Office
✓ City of Albuquerque Housing Needs and Neighborhood Assessment, 2007 (part of the Con Plan)	City of Albuquerque, NM
✓ Mohave County Housing Needs Assessment And Strategy, 2006	Mohave County
✓ Western Arizona Council of Governments Housing Needs Assessment and Strategy, 2005	Western Arizona Council of Governments
✓ City of Phoenix FY 2005-2010 Consolidated Housing and Community Development Plan, 2004-05	City of Phoenix
✓ City of Tucson Enterprise Community Housing Needs Assessment and Strategy, 2004	University of Arizona Drachman Institute
✓ Southeastern Arizona Supportive Housing Management Plan, 2004	Southeastern Arizona Behavioral Health System
✓ City of Scottsdale Housing Assessment and Strategy, 2003	City of Scottsdale
✓ Maricopa Association of Governments (MAG) Affordable Housing Assessment, 2001	Maricopa Assoc. of Governments
✓ Southwest Phoenix Neighborhood Revitalization Strategy and Action Zone Application, 2000	Safe Haven, Inc.
✓ Pima HOME Consortium Consolidated Plan, FY 2000-2004 (advisory)	Maricopa HOME Consortium Pima County/City of Tucson
✓ Pima Urban County Consolidated Plan, FY 2000-2004 (advisory)	Maricopa HOME Consortium Pima County
✓ Maricopa HOME Consortium Consolidated Plan, FY 2000-2004 (all parts)	Maricopa HOME Consortium Consortium Cities
✓ Maricopa Urban County Consolidated Plan, FY 2000-2004 (all parts)	Maricopa County
✓ City of Chandler Consolidated Plan, FY 2000-2004 (Section 1 & 2)	Urban County Cities Consortium Cities
✓ City of Mesa Consolidated Plan, FY 2000-2004 (Section 1 & 2)	Maricopa HOME Consortium Cities

PLAN**CLIENT**

PLAN	CLIENT
✓ City of Peoria Consolidated Plan, FY 2000-2004 (Section 1 & 2)	Maricopa HOME Consortium Cities
✓ City of Tempe Consolidated Plan, FY 2000-2004 (Section 1 & 2)	Maricopa HOME Consortium Cities
✓ Town of Gilbert Consolidated Plan, FY 2000-2004 (Section 1, 2)	Maricopa HOME Consortium Cities
✓ City of Scottsdale Consolidated Plan, FY 2000-2004 (Section 1, 2)	Maricopa HOME Consortium Cities
✓ City of Glendale Consolidated Plan, FY 2000-2004 (Section 1, 2)	Maricopa HOME Consortium Cities
✓ City of Glendale Target Area Affordable Housing Needs Assessment and Market Research Services	City of Glendale
✓ Maricopa HOME Consortium Consolidated Plan, FY 1995-1999 (all parts)	Maricopa HOME Consortium
✓ Maricopa Urban County Consolidated Plan, FY 1995-1999 (all parts)	Maricopa County Urban County Cities
✓ City of Chandler Consolidated Plan, FY 1995-99 (Section 1 & 2)	Maricopa HOME Consortium Cities
✓ City of Mesa Consolidated Plan, FY 1995-99 (Section 1 & 2)	Maricopa HOME Consortium Cities
✓ City of Peoria Consolidated Plan, FY 1995-99 (Section 1 & 2)	Maricopa HOME Consortium Cities
✓ City of Tempe Consolidated Plan, FY 1995-99 (Section 1, 2 and non-housing)	Maricopa HOME Consortium Cities
✓ City of Glendale Consolidated Plan, FY 1995-99 (Section 1, 2)	Maricopa HOME Consortium Cities
✓ City of Scottsdale Consolidated Plan, FY 1995-99 (all parts)	City of Scottsdale
✓ State of Arizona Consolidated Plan, FY 1995-99 (all parts)	Arizona Dept. of Commerce
✓ City of Tucson Consolidated Plan, FY 1995-99 (selected parts)	City of Tucson
✓ City of Tucson Economic Development Revitalization Strategy, 1995-99 City of Tucson	City of Tucson
✓ Pima County Consolidated Plan, FY 1995-99 (most parts)	Pima County
✓ Pima HOME Consortium Consolidated Plan, FY 1995-99 Pima HOME Consort.	Pima HOME Consortium
✓ State of Arizona Comprehensive Housing Affordability Strategy, (CHAS), 1992	Arizona Dept. of Commerce
✓ State of Arizona Comprehensive Housing Affordability Strategy, (CHAS), 1993	Arizona Dept. of Commerce
✓ State of Arizona Comprehensive Housing Affordability Strategy, (CHAS), 1994	Arizona Dept. of Commerce
✓ City of Yuma CHAS, 1992	City of Yuma
✓ City of Tucson Affordable Housing Strategy, 1996	City of Tucson
✓ Downtown Chandler Neighborhood Revitalization Strategy (Keyhole Neighborhood), 1997	Chandler/CSA
✓ City of Douglas Housing Plan, 1998	City of Douglas
✓ City of Douglas Action Zone and Community Reinvestment Strategy, 1997/98	City of Douglas

PLAN**CLIENT**

- | | |
|---|--|
| ✓ City of Tucson Affordable Housing
National Municp. Program Survey and Review, 1995 | City of Tucson |
| ✓ Yuma City/County Housing Plan, 1991 | Yuma County,
Cities of Yuma,Wellton, Somerton and San Luis. |

Crystal & Company's strength in undertaking planning engagements is bolstered by its proven track record in conducting: (1) residential market and economic research; (2) affordable housing program development; and, (3) homeless/supportive housing planning and program design, development and implementation; as well as economic and market research. The project list is extensive and is available upon request. Consider the following summary for your information and review.

Residential and Economic Market Research - Engagements have included the preparation of over 12 single-family mortgage revenue bond market demand feasibility studies for all empowered Industrial Development Authorities (IDAs) in Arizona that total over \$750 in debt transactions issued. Clients included IDAs and national/regional investment banking institutions. Efforts involved the projection and penetration of mortgage demand for MRB/MCC transactions that averaged about \$60 million/deal. All geographic regions covered in Arizona. Reports were subjected to independent review and scrutiny prior to bond issuance. While all planning engagements entailed extensive market research, single- and multi- family project oriented research has included such projects as: Perilla Ranch Site Valuation and Market Feasibility (250 unit s/f subdivision), Phoenix Center (120 unit LIHTC m/f transaction across from Arizona Center), Keyhole Redevelopment Assessment in Chandler (vacant land highest and best for residential/commercial acquisition/ development/demand, South Mountain Village single-family subdivision projects for the Local Initiatives Services Corporation (LISC), Mercy Housing and ACORN, statewide affordable housing projections for the Arizona Dept. of Commerce and State Legislature, townhome market feasibility and project pro-forma/cash flows for Spectre Development in Scottsdale, mixed-use residential/commercial/retail "highest and best" study at 3rd Street and Portland in downtown Phoenix, residential demand from power plant expansion ('scrubbers') in northern Arizona, etc.

In addition, the firm has prepared well over 40 fiscal and economic impact studies for private development entities throughout the Southwest on the fiscal consequences of auto malls, power retail, major planned area developments, industrial and business parks to local governmental clients. The firm has often served as an expert witness in court action in this regard. A detailed project list is available upon request.

Affordable Housing Management and Financial Consulting - Executed the following types of projects:

- ✓ Preparation of Maricopa Urban County and Maricopa HOME Consortium Comprehensive Annual Performance Evaluation Reports, 1997-2002. All such reports received timely HUD approval.
- ✓ Preparation of Management Plan for Pima County to assess the implications of its designation as a Participating Jurisdiction under HUD HOME program regulations.
- ✓ Preparation of Downtown Market Rate and Affordable Housing Demand Feasibility Study for the City of Phoenix Downtown Development Office for the major downtown redevelopment area.
- ✓ Preparation of NSP I, II and III grants for the City of Phoenix and City of Peoria, Arizona.
- ✓ Preparation of Business Plan and Project Cash Flows for 2,000 unit multi-family line-of-credit request to the national MacArthur Foundation on behalf of Community Services of Arizona, Inc.
- ✓ Retained by the Maricopa County Community Development Department concerning the underwriting of Low Income Housing Tax credit (LIHTC) projects to assess deals, size financing gaps and subsequent subsidy commitments (2002 – 2004).
- ✓ Designed the State of Arizona HOME Program for the State of Arizona Department of Commerce....ADOC.

- ✓ Designed and then re-designed the State of Arizona CDBG Program (1981, 1993). Included in this item were 'float' and '108' procedures. (for ADOH)
- ✓ Re-designed the State of Arizona Low Income Housing Tax Credit Program and mortgage underwriting standards (for ADOC)
- ✓ Formed the State of Arizona Affordable Housing Task Force (for ADOC)
- ✓ Formation of the State of Arizona Public Housing Authority (for ADOC)
- ✓ Rendered advisory services to the Arizona Department of Health Services concerning affordable housing program development and implementation, as well as prepared grant requests for homeless and supportive housing clientele that totaled \$40 million statewide, all funded by HUD.
- ✓ Preparation and training on HUD Section 236 refinancing (decoupling) for the Maricopa Industrial Development Authority.
- ✓ Preparation of market demand assessment for Phoenix Center, a proposed 150 unit multi-family project located across from the Arizona Center. Client was LISC.
- ✓ Secured FHA mortgage insurance for the St Croix Condominium project located across from Phoenix Center. Client was Zimmerman Investments, Inc.
- ✓ Preparation of redevelopment and site acquisition strategy for the Keyhole Neighborhood Area in Chandler, Arizona. Client was the City of Chandler.
- ✓ Preparation of a market assessment and Asset Disposition Strategy for Perilla Ranch Estates, a proposed affordable 250 unit single-family subdivision in Douglas, Arizona around a municipally owned golf course. Pro-formas prepared, market assessment undertaken and land valuation and disposition strategies recommended.
- ✓ Preparation of project development financing plan for DMJM Architects and Planners concerning a 100 unit mixed-income project in downtown Salt Lake City, Utah.
- ✓ Preparation of mixed-use commercial office, retail and stack condominium market and financial feasibility assessment for Orcutt Winslow Architects at 3rd Street and Portland in Phoenix, Arizona.
- ✓ Preparation of financial consulting services to Dain Rauscher, Inc in New Mexico concerning the development of affordable housing financing initiatives and program development concerning firm bid proposals to the New Mexico State Mortgage Financing Authority.

Homeless and Supportive Housing Program Engagements - Efforts involved the preparation of extensive needs assessments and gap analyses for homeless persons, SMI persons, persons with HIV, dual diagnosed individuals, substance abusers, frail elderly persons, migrant and seasonal farm-workers, physically disabled persons, persons suffering from domestic violence and other types of individuals and families needed supportive housing (shelter plus services). These needs assessment were prepared as part of state and local affordable housing plans generated, as well as from the preparation of over \$40 million in funded supportive housing grants from HUD for such clients as ComCare, ADHS, ADOC, CASS, UMOM and NOVA in Phoenix, Arizona. Grants funded included over 800 units of Shelter Plus Care rental subsidy resources, over \$5 million in supportive housing resources, and over \$4 million in Section 8 mod rehab. Services also entailed the procurement of private financing commitments, site acquisition/development advisory services and initial project administration. The firm also rendered advisory services to the Arizona Department of Health Services concerning affordable housing program development and implementation, as well as prepared grant requests for homeless and supportive housing clientele that totaled \$40 million statewide, all funded by HUD.

Refer to the Appendix for a firm brochure. Also refer to www.crystco.com for more detailed information on the firm as well as examples of products generated by the firm.

C. PROJECT WORK PLAN AND DRAFT TIMELINE

Crystal & Company will undertake the preparation of the FY 2015-'19 City of Santee Consolidated Plan and the FY 2015-'16 Action Plan. All efforts to be undertaken in the scope of work shall be in conformance with the 24CFR91.200 in addition to applicable HUD Guidelines. Plans will be prepared using the latest version of the eCon Planning suite and template.

While we will implement the detailed scope of work specifically requested in this bid response and also render advisory services on varying approaches to meet HUD CP regulations. A review of the 4/14/2013 "Desk Guide for using IDIS to Prepare the Consolidated Plan, Annual Action Plan, etc" indicates that individual PJs are required to complete eCon template forms based on the resources they secure directly from HUD (ESG, CDBG, HOME) and, in some instances, contribute information toward the Consortia Plan. On page 31 of the eCon Planning Suite deskguide, it states that participating grantees in a consortia who only receive CDBG will only see NA-50 and MA-45 templates (non-housing info) in their version of the template. Thus, unless changes are made, the limited templates Santee will see in the housing market and needs segment of IDIS are not populated with data (only the San Diego HOME Consortium). Our understanding is that each PJ may access/edit the Consortia Plan in IDIS while San Diego County may not access/edit the PJ's plan. We will render support here as requested with all concerned (Santee and San Diego County, etc) and ensure Santee meets all federal requirements in a manner desired by the city. We have communicated at length with Lorene Kellogg at San Diego County on this matter. We will execute the scope identified in this bid scope yet realize format issues need to be mitigated with the new eCon Planning Suite in IDIS up front before work commences.

Community Outreach Methods and Techniques

Public participation and data collection efforts associated with the preparation of the Consolidated Plans include the following:

- Key local organizations dealing with the affordable and supportive housing, community development and homeless issues in Santee would be identified and contacted by the consultant to solicit input.
- Attendance and facilitation of two public hearings on the subject matter of the Consolidated/Action Plan. The consultant will prepare presentation materials. The consultant team will meet with the City Council for a pre-defined number of meetings.
- All relevant information would also be gleaned that includes relevant City of Santee general and specific plans, adopted affordable housing strategy documents and relevant community redevelopment/revitalization plans.
- Both AAP/Consolidated Plan will outline the citizen participation efforts conducted.

In terms of the completion of the FY 2015 – 2019 Con Plan, note the following approach to be followed.

1.0 Finalize The Consolidated Plan Approach

1.1 Finalize Project Scope, Schedule and Informational Needs For Review And Consideration With The City of Santee As Needed. Efforts include:

- ✓ Finalize schedules, meetings to be held and informational needs of all concerned. Confer with city staff and finalize.

2.0 Prepare FY 2015-'19 City of Santee Consolidated Plan

2.1 Update Housing Market Analysis and Needs Assessment Data Pursuant To 24 CFR 91-205 and 91-210 utilizing the eCon planning template. Factoring in the note contained on page 7, efforts would include but not be limited to:

Efforts would include but not be limited to:

- ✓ Generate and/or update racial and low income concentrations (at the sub-municipal level)... using eCon mapping software in addition to the HUD fair housing geospatial tool.
- ✓ Generate affordable housing need estimates using CHAS HUD data provided.
- ✓ Assess affordable housing issues, residential permitting, rental rate and vacancy levels, and housing sales/valuation trends within Santee.
- ✓ Generate local economic conditions that may impact investment decisions, priorities, affordable housing strategies and economic development strategies. Compile and analyze local information and anticipated employment to shed light on future market conditions and issues facing service area going forward. Incorporate eCon data mapping opportunities as needed.
- ✓ Update the assisted housing inventory as/if applicable. The city PHA will need to review HUD default information in the template and revise as/if needed or simply generate all new data. The consultant will coordinate this endeavor.

Primary information shall be derived from the HUD default data drawn from the eCon Planning suite supplemented (if default data not available) with regional council of governments data and projections, census of transportation, state of the cities subsystems, the ACS, university data sources, local MLS data and private market research data sources, policymap.com, zillow.com, trulia.com, adopted municipal and county plans, a myriad of HUD sponsored data sources, current state, local and HUD assisted housing inventories NSP data, county business patterns, selected County, COG and State of California municipal socio-economic estimates and projections, etc.

Utilizing the eCon planning template and data/projections, update/project the following information:

- ✓ Current homeless facilities/services in the city.
- ✓ Current homeless needs and gaps in the city including chronic homelessness, continuum of care and discharge policy.
- ✓ Current supportive housing facilities/services in the city.
- ✓ Current supportive housing needs and gaps in the city.
- ✓ Articulate and synthesize the findings from stakeholder and neighborhood input.

Primary information shall be derived from the HUD default data drawn from the eCon Planning suite supplemented (if default data not available) with San Diego regional 'Continuum of Care' process/data (HMIS), HUD CHAS data (for supportive housing), selected ACS information, information derived from regional council of governments, applicable County, COG and California state agencies (re: supportive housing, homelessness, behavioral health and affordable housing, etc) as well as Annual CPs/CAPERs of Santee, etc.

2.2 Establish Priority Needs, Strategies And Objectives Pursuant To 24 CFR 91.215. Per the eCon planning template, efforts would include but not be limited to:

- ✓ Compile non-housing and housing goals and strategies (five year short and long objectives) that cover the city in its entirety. Generate local needs, priorities and measurable objectives for the city as a whole.
- ✓ Generate affordable housing, homeless and supportive housing strategies for the city as a whole.

- ✓ Prepare all required narrative and charts in the relevant part of the eCon Planning template.
- ✓ Prepare required HUD housing priorities and needs as indicated in the eCon regulations and instructions.
- ✓ Compile aggregate city needs and 5 & 1 year goals, objectives and strategies (for housing and non-housing activities). Ensure such information are consistent with current HUD performance measurement requirements, HUD CP regulations and past/current CAPERs and also include goals, inputs, activities, outputs and outcomes per the eCon Planning template, etc.
- ✓ Prepare the affordable housing barrier assessment for Santee.
- ✓ Prepare the institutional structure assessment for Santee.
- ✓ Prepare assisted housing component for Santee and ensure reference is made to the city's adopted PHA plan.
- ✓ Prepare the lead based paint initiatives for Santee.
- ✓ Generate the anti-poverty strategy unique to Santee.
- ✓ Prepare the affirmatively furthering fair housing strategy for the city.

Information and strategies crafted shall be derived from and consistent prior Santee Annual Action Plans, CAPERs, any surveys, Santee adopted housing strategies, Santee impediment plans, Santee PHA plan, the Community Action Agencies, State lead based paint unit, reevaluation and update of past strategies and original research by the firm. Again, primary information shall be derived from the HUD default data drawn from the eCon Planning suite supplemented with other information.

2.3 Prepare FY 2015-'16 Santee Annual Action Plan Pursuant To 24 CFR 91.220. Generate the 2015 Action Plan in the eCon planning template format excluding detailed information required on individual projects (project descriptions, funding amounts, leverage amounts, funding types, measurable objectives/performance criteria and project location, etc) that shall be generated by city staff on or before a date to be determined. Efforts would include but not be limited to:

- ✓ Update of Santee financial resources.
- ✓ Generate FY 2015-'16 Santee annual affordable housing, supportive housing, homeless and non-housing strategies/investment plan and geographic distribution based on activities programmed for FY 2015-'16.
- ✓ Articulate FY 2015-'16 CDBG and other relevant HUD allocations (geographic distribution) in the Annual Plan as well as any other, relevant resources.
- ✓ Generate "Other Actions" with respect to anti-poverty efforts, lead based paint hazard reduction, public housing resident initiatives, supportive services linkages and coordination, public housing improvements, affordable housing barrier removal and institutional structure.
- ✓ Document the public hearings and process conducted in the development of the CP.
- ✓ Generate/update CDBG (and perhaps HOME) and other relevant resource monitoring efforts from the previous action plan and any new initiatives devised.
- ✓ Update/refine MBE/WBE procedures for outreach, affirmative marketing and implementation.
- ✓ Articulate all required program reporting associated with HUD performance benchmarks and measurement per the eCon planning template and suite.
- ✓ Incorporate all additional required HUD certifications, boilerplate and narrative/tabular information required in the eCon planning template.
- ✓ Articulate and synthesize the findings from stakeholder and neighborhood input.

Information and strategies crafted shall be derived from Santee staff, Santee program allocations, city monitoring procedures, Santee financial information supplied, past City Annual Plan information, information derived from the FY 2015-'19 Santee CP and research conducted by the firm as needed.

3.0 Motivate the Approval of the FY 2015-'19 Santee CP and FY 2015 Santee Annual Action Plan By HUD. Efforts would include but not be limited to:

- ✓ The provision of liaison and support to Santee concerning HUD review, evaluation and approval of the documents during and after submission.

Per the RFP, the draft schedule to complete the engagement is summarized below. Realize this is subject to finalization with city staff.

Assumed Contract Commencement.....	9/'14
Commence Community Data Collection	9/'14
Commence Con Plan Preparation.....	9/'14
Commence Citizen Participation Efforts.....	9/'14
Internet Survey	Sept. – November, 2014
Relevant Agency Information Collection and Consultation	ongoing
Public Hearing #1: Input on Needs Assessment for Santee	10/'14
Public Hearing #2: Draft Plans	3/24/2015
Public Hearing To Formally Adopt Final Con Plan/AAP.....	April of 2015
City Submission of Final Plans To HUD via IDIS	by May 15, 2015
HUD Review and Approval.....	by June 30, 2015
Draft Plan Delivery	
Preliminary draft (part to be set).....	Jan 6, 2015
Draft FY 2015-'19 Santee Consolidated Plan	March 2,, 2015
Draft FY 2015-'16 Santee Annual Action Plan	March 2, 2015
Public Review Comments Begin	3/25/2015
(Subject to City conveyance to consultant of project descriptions, funding amounts, leverage amounts, funding types, measurable objectives/performance criteria and project location, etc that will be generated by city staff on or before Jan 10, 2015)	
Final Draft Plan To The City and Council.....	to be set
Review and Approval by Council.....	to be set
Submission to HUD	prior to May 15, 2015
Support With HUD Review & Approval	through June 30, 2015

D. PROPOSED FEE

The following budget incorporates the consulting team's bid for the project and generation of all deliverables.

**CITY OF SANTEE
CONSOLIDATED PLAN/AAP Bid 1/**

©Crystal & Company, September, 2014.

SCOPE ITEM	RESPONSIBLE PARTY	ESTIMATED HOURS	RATE	MAX. COST 1/
1.0 PROJECT ADMINISTRATION ITEMS APPLIED TO ALL DELIVERABLES				
1.1 Finalize scope, format, member planning/information collection and schedule with city staff as needed.	Crystal & Company	5.00	\$135.00	\$675.00
1.2 Execute up to two public hearings on the Con Plan/AP and one with the City Council.	Crystal & Company	36.00	\$135.00	\$4,860.00
1.3 Foster HUD approval of CP and AAP as needed.	Crystal & Company	in 1.2 above	\$135.00	\$0.00
2.0 PREPARE SANTEE CONSOLIDATED PLAN (FY '15-20)				
2.1 Prepare Housing Market Analysis and Homeless/Affordable Housing, Comm. Dev. Needs Assessment	Crystal & Company	62.00	\$135.00	\$8,370.00
2.2 Prepare 5yr priorities needs, strategies & objectives (Strategic Plan) - Housing/Homelessness/Supp. Housing/Comm Dev.	Crystal & Company	63.00	\$135.00	\$8,505.00
3.0 Prepare One Yr (FY2015/'16) Annual Plan	Crystal & Company	50.00	\$135.00	\$6,750.00
TOTAL BUDGET ESTIMATES 2/				\$29,160.00

1/ Subject to change given scope of work changes by the City of Santee and approach in meeting federal requirements.

2/ Total max. project budget estimate for all components.

E. PROJECT REFERENCES

- 1) Ms. Trish Georgeff, Human Services Director (retired), Maricopa County, Arizona (Consolidated Plans and AI – Maricopa HOME Consortia and Urban County Consolidated Plans, Annual Action Plans and AIs). Telephone (602) 717-1785, trishgeorgeff@msn.com.
- 2) Jennifer Harper (past City of Phoenix NSD Planning Administrator), Jennifer Harper cassine51@aol.com.
- 3) Renee Ayres Benavidez, Director-QM and Contracts, A New Leaf, 480-969-4024 (FY 2010-2015 Maricopa HOME Consortium Consolidated Plan and Urban County Consolidated Plan).
- 4) Mr. Jim Feltham, President, Neighborhood Housing Solutions, Inc, Jim.feltham@NHSolutions.org, (602) 740-7593 (varying projects).

SAMPLE WORK PRODUCTS

Please refer to the <http://crystco.com/new.html> to download and review recent Consolidated Plans/Action Plans prepared for the Maricopa HOME Consortium and the City of Phoenix (work product/s generated). Other work products may be also be downloaded and reviewed at <http://crystco.com/research.html> Contact us for any other digital copies of work products desired.

F. BID CLARIFICATIONS AND EXCEPTIONS

- Santee to provide any and all hard copy and computer files (all) of information requested on a continuing basis by the consultant within a timely manner.
- Santee will provide data to the Consultant within a timely manner as requested (assuming it is available).
- Issues associated with the format of the Santee Con Plan will be sorted out prior to work on the project commences. We can prepare portions of plans in different formats to meet requirements but will not prepare complete plans in varying formats.
- Remote access (with limits) to the City of Santee eCon planning template via IDIS is needed by the consultant for the duration of the engagement. We have access and currently use the eCon suite for the City of Phoenix but will need access to Santee.
- The consultant reserves the right to add additional personnel within final budget parameters subject to City of Santee pre-approval.
- Payment shall be made as costs (time and expenses) are incurred by the consultant/s, payable not later than 30 days after submission of periodic invoices.
- Crystal & Company will provide General Commercial Business Liability (which includes auto) from The Harford per the specifications. The firm does not carry E&O.
- Approval of this bid shall then be subject to the execution of a valid written contract acceptable to the City of Santee and Crystal & Company.
- The city will conduct the annual RFP process for the selection of specific CDBG activities that will ultimately comprise the Annual Action Plan. The city will convey to the consultant project descriptions, funding amounts, leverage amounts, funding types, measurable objectives/performance criteria and project location, etc for those efforts selected for inclusion within the community FY 2015/'16 Action Plan (for CDBG and HOME) at least three weeks before the initial draft plan is due from the consultant. The City of Santee will complete AP35 in IDIS.
- The consultant requires reasonable and adequate lead time for any and all meetings to be set.
- Time is of the essence regarding this bid.
- The size of this budget precludes our ability to access school enrollment and State Department of Finance data for updates to ascertain concentrations of low income and minorities.
- The City of Santee staff shall absorb the cost of facilities for any and all public meetings and solicit attendance at such hearings through appropriate advertising, as well solicit comment on all draft plans at their expense and make hard copies available to the public as appropriate at selected locations. City of Santee to provide postings in Spanish as well as translation services for handouts as/if needed. The City will formally submit the Con Plan and Annual Action Plan to HUD in IDIS.

G. APPENDIX

(Crystal & Company Brochure)

Founded in 1982, Crystal & Company offers specialized finance, development and economic research services to public and private sector clients. Our strong institutional background with state and local government, the public finance and economic development communities offers unique insights that are advantageous to development, finance, and research projects. We are committed to carrying out quality consulting services within your optimal time-frame oriented to your unique and specific needs.

SERVICES OFFERED

ECONOMIC IMPACT

The analysis of economic and fiscal implications of:

- Public or private real property development.
- Public works siting and transportation facilities.
- Public policy actions like municipal incorporation, annexation, etc.
- Zoning issues.
- Land-use related plans and proposals.
- Business relocation and expansion.
- Major community events, recreation facilities, etc.

These services have been used by clients to structure joint public and private development and financing agreements concerning tax sharing, infrastructure issues, zoning issues, and other public funding initiatives.

PUBLIC FINANCE ADVISORY

- Determination of special district and improvement district assessments.
- Structuring of community facilities districts through tax sharing, assessments or local government support.
- Municipal bond debt structuring services.
- Municipal bond sales advisory services.

Public finance services enable clients to structure financings to establish the maximum flexibility and minimize costs.

ECONOMIC AND FINANCIAL MODELING

- Cash flows for public or private development and redevelopment projects.
- Lease vs. sale analyses.
- Public works rate feasibility studies.
- Municipal and mortgage revenue bond feasibility studies.
- Municipal incorporation studies.

PUBLIC POLICY ANALYSIS AND SUPPORT

- Economic development plans and programs.
- Growth planning.
- Capital improvement financing and planning services.
- Redevelopment planning and project development.
- Community development plans and programs.
- Housing development and finance plans and programs. Consolidated Plan preparation.
- Federal Grant Preparation and Packaging.

REAL ESTATE FINANCING AND MARKETING

- Commercial and residential loan packaging.
- Assistance with US Customs.
- Industrial Development Bond support.
- Municipal bond financing assistance.
- The procurement of governmental tax incentives.
- Public grant and loan procurement and packaging.
- Liaison with the affordable housing, lending, and the economic development community.

REAL ESTATE BROKERAGE

Both commercial and residential brokerage services are available. We offer the advantage of significant experience and expertise in working with:

- Economic development agencies.
- State and local public officials.
- Public development finance opportunities.
- The provision of economic research support services.

These services have resulted in the successful marketing and closing of real estate transactions.

CREDENTIALS

EDUCATION

MASTER OF PUBLIC ADMINISTRATION

Arizona State University.

BACHELOR OF ARTS

(Urban Planning), Arizona State University.

REAL ESTATE BROKER'S LICENSE (Active)

Arizona School of Real Estate.

SERIES 7 STOCK & BOND TRAINING

National Association of Securities Dealers

Arizona School of Securities.

ECONOMIC DEVELOPMENT FINANCE

National Development Company.

POSITIONS HELD AS A PUBLIC OFFICIAL:

- **DEPUTY DIRECTOR FOR BUSINESS DEVELOPMENT**
City of Phoenix Community and Economic Development Department
- **COMMUNITY AFFAIRS AND HOUSING DIRECTOR**
Office of the Governor
Arizona Office of Economic Planning and Development

HIGHLIGHTS

PUBLIC SECTOR PROJECT HIGHLIGHTS

Administration of:

- Phoenix Industrial Development Authority.
- Phoenix Foreign Trade Zone.
- Phoenix Local Development Corporation.
- Phoenix Business Revolving Loan Programs.
- State of Arizona Community Development Block Grant Program.
- State of Arizona Housing Development and Finance Programs.
- State of Arizona Local Government Planning and Zoning Assistance Program.
- Arizona State Housing Finance Review Board.

Financing Services for:

- Major commercial and industrial prospects.
- Phoenix Sports Complex.
- Mercado Redevelopment Project.
- Square One Redevelopment Project.
- Over \$750 million in Industrial Revenue Bonds.
- Over \$20 million in SBA-backed commercial loan origination.
- Over \$7 million in Phoenix revolving loan guarantees for redevelopment projects.

Business Recruitment & Development Services:

- Site selection, research support, financing, negotiation, and municipal liaison services for major commercial and industrial relocation and expansion prospects in and to Phoenix.

Policy Analysis and Development for:

- Redevelopment Financing Techniques.
- Regional Mall Intergovernmental Development Plan.
- Phoenix Economic Development Plan.
- Phoenix Tax-Abatement program.
- Arizona State Housing Plan.
- State of Arizona Community Development, Housing, and Development Finance Legislative measures.
- Small issue Industrial Development Bond program.

Economic Research or Impact Analysis for:

- Major Business Relocation and Expansion in and to Phoenix.
- Auto Mall development.
- Indian School & Central mixed-use project.
- Paradise Parkway siting.
- Municipal fiscal impact analyses and revenue planning.
- Tax Increment Financing Legislative Proposals.
- Municipal infrastructure financing vehicles.

CONSULTING PROJECT HIGHLIGHTS

Economic and Fiscal impact Studies:

- Major Office Developments (Camelback Esplanade, etc).
- Industrial Parks (Glen Harbor Business Park, etc).
- Regional Malls (Southeast Regional Mall, etc).
- Power Retail Developments (Costcos, etc.).
- Master Plan Developments (Pebble Creek, etc).
- Auto Malls (Tempe Auto Mall, etc).
- Road widening & extensions.
- Proposed Public Works facilities.
- Mixed-Use Commercial, Retail and Residential developments.
- Municipal Incorporation.
- Court expert witness services.

Public Finance Services for:

- Revenue Bond feasibility studies for over \$800 million in transactions.
- Municipal Rate Feasibility Studies (Infrastructure).
- Development Finance inducements for industrial parks.
- State and Municipal Affordable Housing Financing Initiatives and Programs.
- Joint Legislative Committee On Housing Redevelopment Finance, Board Member.
- Design of State and Local Community Development, Affordable Housing and Economic Development Programs.

Development and Financing Services:

- Development plans for rezonings.
- Affordable housing project development and financial packaging.
- The preparation of public grant-in-aid requests and loan packaging services for residential and commercial projects.
- Pro-forma and cash flow preparation for residential and commercial development projects.
- Import/export consulting.
- Development Liaison Services with governmental entities.
- Real Estate Brokerage Services on residential and commercial projects.
- Residential and Commercial Market Feasibility Studies.

Public Policy Analysis and Development:

- Municipal Redevelopment Plans and Strategies.
- Economic Development Finance Program Design.
- Social Service Plans and Needs Assessments.
- State and Local Affordable Housing Planning.
- Design of State and Local Affordable Housing Programs.
- Formation of State and Local Housing Authorities.
- Design of State & Local Community Development Programs.
- State and Local HUD Consolidated Plan Preparation.
- Governmental Management Consulting (in specialty areas).

C L I E N T S

Arizona Department of Real Estate
SunCor Development Company
Del Webb Corporation
The City of Glendale
Camelhead Equities, Inc.
Picerne Development, Inc.
Arizona Housing Finance Review Board
Arizona Department of Commerce
Dain Rauscher, Inc.
Boettcher & Company, Inc.
Drexel, Burnham, Lambert
The Heights Land Company, Inc.
Central Arizona Association of Governments
The City of Phoenix Industrial Development Authority
The City of Tucson Industrial Development Authority
The Maricopa County Industrial Development Authority
The Pima County Industrial Development Authority
The Symington Company
The National Council of La Raza
The Local Initiatives Services Corporation
The City of Goodyear
Maricopa County Community Development Agency
Maricopa County Social Services Department
City of Tucson
MCO Properties, Inc.
Arizona Department of Economic Security
The City of Eloy
Arizona Department of Health Services
Arizona Department of Education

San Pedro Land Company, Inc.
The Planning Center
Browning-Ferris Industries, Inc.
Danville Metal Stamping, Inc.
Specter Development, Inc.
Parsons, Brinckerhoff, Quade & Douglas, Inc.
The City of Yuma
Mohave County
Lewis & Roca, LLP
United Methodist Outreach Ministries, Inc.
Central Arizona Shelter Services, Inc.
Maricopa HOME Consortium (including the cities of
Glendale, Tempe, Chandler, Peoria, Scottsdale
Gilbert and Mesa)
Pima HOME Consortium
Schirmer Investment Company, Inc.
The Western Arizona Council Of Governments
The Mohave County Housing Authority
Treon, Strick, Lucia, & Aguirre, P.C.
Meyers & Associates, P.C.
Russo & Russo, P.C.
Zimmerman Investments
Pima County
City of Scottsdale
ComCare
US Department of Housing and Urban Development
Ross, Brown Partners, Inc.
Phoenix Revitalization Corporation
Human Action For Chandler, Inc.
City of Douglas
Robson Communities, Inc.

RICHARD CRYSTAL,
PRINCIPAL

CRYSTAL & COMPANY
7146 N. VIA DE ALEGRIA
SCOTTSDALE, ARIZONA
85258
(480) 998-2790

DEVELOPMENT
FINANCIAL
ECONOMIC
RESEARCH
CONSULTING
SERVICES



City of Santee
COUNCIL AGENDA STATEMENT

1H

MEETING DATE

October 8, 2014

AGENDA ITEM NO.

ITEM TITLE

RESOLUTION ACCEPTING THE PURCHASE AND INSTALLATION OF EQUIPMENT RELATED TO THE SECURITY SYSTEMS PROJECT (CIP 2013-42) AS COMPLETE

DIRECTOR/DEPARTMENT

Kathy Valverde, Assistant to the City Manager *KV*

SUMMARY

On May 28, 2014, the City Council authorized the execution of a Contract with Accent Electronics dba Standard Electronics to implement the Security Systems Project, including purchase, installation, maintenance, monitoring and inspection services. A portion of the contract provided for the onetime purchase and installation of equipment to replace the current City Hall security alarm system, replace the current keyless entry system on buildings 1 and 2, and install additional keyless access control panels at City Hall. A Notice of Award was issued on June 16, 2014. All work related to the purchase and installation of equipment was completed on September 26, 2014.

Staff requests City Council accept the portion of the project related to the purchase and installation of equipment as complete, and authorize filing a Notice of Completion. The maintenance, monitoring and inspection services will resume as contracted.

FINANCIAL STATEMENT *fm*

The Security Systems Project is included as part of the City Council's adopted Five-Year Capital Improvement Program (CIP 2013-42). This portion of the project (purchase and installation of equipment) was completed within budget, and was funded with Justice Assistance Grants (\$14,994), a Homeland Security Grant (\$23,125) and a General Fund contribution of \$3,116.

CITY ATTORNEY REVIEW

N/A

Completed

RECOMMENDATION *JVD*

Adopt the attached Resolution accepting the purchase and installation of equipment related to the Security Systems Project as complete and directing the City Clerk to file a Notice of Completion.

ATTACHMENTS

Resolution

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE ACCEPTING THE PURCHASE AND INSTALLATION OF EQUIPMENT RELATED TO THE SECURITY SYSTEMS PROJECT (CIP 2013-42) AS COMPLETE

WHEREAS, City Council authorized execution of a Contract with Accent Electronics dba Standard Electronics to implement the Security Systems Project, including purchase, installation, maintenance, monitoring and inspection services, on May 28, 2014 for an amount not to exceed \$50,000; and

WHEREAS, a portion of the Security Systems Contract provided for the onetime purchase and installation of equipment for the City Hall security alarm and access control systems for a contract amount of \$41,235; and

WHEREAS, a Notice of Award was issued on June 16, 2014 and all work related to the purchase and installation of equipment was completed on September 26, 2014; and

WHEREAS, the purchase and installation of equipment has been completed in accordance with the Contract, and was completed for the contract amount with no change orders.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, that the purchase and installation of equipment related to the Security Systems Project is accepted as complete on this date and the City Clerk is directed to file a Notice of Completion.

ADOPTED by the City Council of the City of Santee, California, at a regular meeting thereof held this 8th day of October 2014, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

RANDY VOEPEL, MAYOR

ATTEST:

PATSY BELL, CMC, CITY CLERK

City of Santee
COUNCIL AGENDA STATEMENT

5A
Relates to Item 5B
(Cont. from 9/10/14)

MEETING DATE October 8, 2014

AGENDA ITEM NO.

ITEM TITLE REQUEST FOR AUTHORIZATION TO CONSIDER AN APPLICATION (PA 2014-9) FOR A GENERAL PLAN AMENDMENT TO CHANGE THE LAND USE DESIGNATION AND ZONE BASE DISTRICT FROM THE "PARK/OPEN SPACE" LAND USE DESIGNATION AND THE "PARK/OPEN SPACE" ZONE TO THE "GENERAL COMMERCIAL" LAND USE DESIGNATION AND ZONE OVER A FIVE-ACRE PROPERTY LOCATED AT THE SOUTHEAST CORNER OF MISSION GORGE ROAD AND COTTONWOOD AVENUE (APPLICANT: SANTEE SCHOOL DISTRICT)

DIRECTOR/DEPARTMENT Melanie Kush, Development Services



SUMMARY

This item was presented to the City Council on September 10, 2014. The City Council directed staff to continue the item to the next available meeting date.


FINANCIAL STATEMENT The cost to process the General Plan Amendment and Amendment to the Zone Base District Map would be covered by the Applicant.

CITY ATTORNEY REVIEW N/A Completed


RECOMMENDATION Provide direction as to whether staff should proceed with processing an application requesting a General Plan Amendment and change to the Zoning Base District Map, as requested by the Applicant.

ATTACHMENTS

City Council Staff Report dated September 10, 2014

School District Letter dated September 18, 2014

Memorandum of Understanding proposed by the Santee School District dated October 1, 2014

City of Santee
COUNCIL AGENDA STATEMENT

5A

Relates to Item 5B
(Cont. from 8/27/14)

MEETING DATE September 10, 2014

AGENDA ITEM NO.

ITEM TITLE REQUEST FOR AUTHORIZATION TO CONSIDER AN APPLICATION (PA 2014-9) FOR A GENERAL PLAN AMENDMENT TO CHANGE THE LAND USE DESIGNATION AND ZONE BASE DISTRICT FROM THE "PARK/OPEN SPACE" LAND USE DESIGNATION AND THE "PARK/OPEN SPACE" ZONE TO THE "GENERAL COMMERCIAL" LAND USE DESIGNATION AND ZONE OVER A FIVE-ACRE PROPERTY LOCATED AT THE SOUTHEAST CORNER OF MISSION GORGE ROAD AND COTTONWOOD AVENUE (APPLICANT: SANTEE SCHOOL DISTRICT)

DIRECTOR/DEPARTMENT Melanie Kush, Development Services *MK*

SUMMARY During the 2003 General Plan Update process, the City Council chose not to automatically process General Plan and Zone Amendments, but rather to have requests first go to the City Council as discussion items for preliminary review of proposed amendments. Staff is requesting City Council authorization to proceed with an application submitted by the Santee School District ("District") to evaluate a request for a General Plan Amendment (GPA) and Zone Code Amendment, as described below.

The District owns 13.21 acres at the southeast corner of Mission Gorge Road and Cottonwood Avenue. Of these 13.21 acres, 8.15 acres are currently designated for general commercial development. The request is to change the "Park/Open Space" land use designation and zone (Exhibit A) that affects the remaining 5.06 acres to the "General Commercial" land use designation and zone (Exhibit B). The District wishes to sell the entire 13.21 acres to a commercial developer, and, by establishing a uniform "General Commercial" land use designation/zone prior to the bidding process, development uncertainty would be minimized. If staff receives authorization to consider the Amendments, the District would follow with formal Amendment applications. In this instance, it is likely that the Amendments would be processed by the District without a concurrent land development application. However, a conceptual site plan is attached for consideration (Exhibit C).

A decision by the City Council to authorize staff to consider an application for a General Plan Amendment and Rezone of the Zoning Base District Map does not indicate eventual approval of the requested amendment.

m
FINANCIAL STATEMENT The cost to process the General Plan Amendment and Amendment to the Zone Base District Map would be covered by the Applicant.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION Provide direction as to whether staff should proceed with processing an application requesting a General Plan Amendment and change to the Zoning Base District Map. *RKD*

ATTACHMENTS Staff Report, Aerial Vicinity Map, Existing GP/Zone District, Proposed GP/Zone District, District Application with Conceptual Site Plan, Airport Safety Zones, Ordinance 175

**STAFF REPORT
PRE-APPLICATION PA 2014-9**

REQUEST FOR AUTHORIZATION TO CONSIDER AN APPLICATION FOR A GENERAL PLAN AMENDMENT TO CHANGE THE LAND USE DESIGNATION AND ZONE BASE DISTRICT FROM THE "PARK/OPEN SPACE" LAND USE DESIGNATION AND THE "PARK/OPEN SPACE" ZONE TO THE "GENERAL COMMERCIAL" LAND USE DESIGNATION AND ZONE OVER A FIVE-ACRE PROPERTY LOCATED AT THE SOUTHEAST CORNER OF MISSION GORGE ROAD AND COTTONWOOD AVENUE (APPLICANT: SANTEE SCHOOL DISTRICT)

A. BACKGROUND

On August 7, 2014, the Santee School District (District) submitted a request to the City for consideration of a General Plan Amendment (GPA) and Zone Base District Amendment affecting approximately 5.06 acres of a larger 13.21-acre property located at the southeast corner of Mission Gorge Road and Cottonwood Avenue.

The overall 13.21-acre site is comprised of three tax assessor's parcels, 384-091-01, 384-091-13 and 384-091-14. The property occupies 1,254 linear feet along Mission Gorge Road, 362 linear feet along Cottonwood Avenue, and 130 linear feet along Railroad Avenue. There are two land use designations affecting the property: approximately 8.15 acres are designated "General Commercial" and 5.06 acres are designated "Park/Open Space" (Exhibit A).

In 2003 the Santee School site was changed from "Public" to "General Commercial," over 8.15 acres and "Park/Open Space" over 5.06 acres. The portion in the Park/Open Space zone is the subject of the amendment requests. This area is developed with the Santee Chamber of Commerce building, ball fields used by the Santee National Pioneer Little League (SNPLL) for practice games, a Community Services Department recreation building, playground and parking.

The proposed GPA and Rezone could be appropriate for the comprehensive development of the site for a commercial center, as depicted on the conceptual site plan provided by the District in its application (Exhibit C).

B. ISSUES

Topics expected to be evaluated and addressed would include consistency with the General Plan/Zone Code, traffic/circulation, land use compatibility with nearby residential and commercial uses and the Gillespie Field airport. At a minimum, the following issues would be analyzed as part of the formal application review process for a proposed GPA and amendment to the Zone Base District Map:

Land Use Compatibility

The application would be reviewed to ensure an overall design compatibility with existing (commercial and residential) and planned land uses (industrial) contemplated in

the General Plan Land Use Element. Adequate building setbacks and landscaping, building placement and on-site parking would all be considered with a formal land development application.

Gillespie Field Airport Land Use Compatibility Plan (ALUCP)

The subject site is located within the Airport Influence Area of the Gillespie Field Airport Land Use Compatibility Plan (ALUCP) adopted by the San Diego Regional Airport Authority ("Authority") in January 2010. The entire site is affected by 2 safety zones, zone 2 which is part of the airport's inner approach/departure zone, and zone 4 which is part of the airport's outer approach/departure zone (refer to Exhibit D). The City's General Plan and Zone Code amendments are subject to review by the Authority for consistency with the ALUCP pursuant to state law. A change from "Park/Open Space" to "General Commercial" over the remaining 5-acre portion of the site would be evaluated. It is anticipated that a consistency determination by the Authority would not prohibit commercial development consistent with the purpose and intent of the City's Land Use Element of the General Plan.

Termination of Existing Uses

The existing recreational uses occupy approximately 3.77 acres of the subject site, outlined in yellow (excluding the Chamber building and parking lot),



These uses would be terminated when the site is commercially developed, and the Santee Chamber of Commerce would be relocated. The building occupied by the Chamber is owned by the District. Based on information provided by the District in the application (Exhibit C), the Chamber may purchase the building for \$1.00 if and when it needs to be moved. The Chamber would be given a six-month advance notice to vacate the premises. Although the SPNLL has since moved to the ball

fields at Chet F. Harritt Elementary School, practice games are still played on the subject site. Use of the turf field for soccer has been relocated to Chet F. Harritt Elementary.

Ordinance 175 requires a public hearing and findings prior to approval of projects that will displace sports fields (Exhibit E). In 2009 the City of Santee and the District collaborated on the improvement of ball fields at the Chet F. Harritt Elementary School intended to compensate for the eventual removal of the ball fields on the 5-acre subject site. In April 2014 the District completed the final construction phase for relocating the three ball fields, snack bar, bleachers and other necessary appurtenances to the Chet

F. Harritt Elementary School. The fields are utilized primarily by two youth sports leagues, the Santee American Youth Soccer Organization (AYSO) (Region 341) and SNPLL.

Subject to City Council's concurrence, compliance with Ordinance 175, through ball field replacement, has been achieved. However, notice to the SNPLL may still be required as the ball fields continue to be used for practice; ball field removal may still be subject to a noticed public hearing and the required findings made for removal. The



Community Services recreation building and playground would be relocated upon notice. To compensate for the total loss of all recreational uses, one approach is acre-for-acre replacement of the 3.77 acres to the Renzulli Site. Another approach is to only replace the playground, the Community Services building and parking area, shown in red in the picture (one acre) by providing for a one-acre mini neighborhood park in an underserved

area of the City. An opportunity may be available on the Renzulli Site to provide this amenity.

Traffic/Circulation

The site has frontage on three streets, Mission Gorge Road, Cottonwood Avenue, and Railroad Avenue. The concept site plan included in Exhibit F indicates that commercial development of the site may utilize all three streets for vehicular access/egress. A future development application would provide information about traffic and pedestrian circulation, ingress, egress and safety to facilitate staff review of the compatibility related to surrounding development.

C. STAFF RECOMMENDATION

Provide direction as to whether staff should proceed with processing an application requesting a General Plan Amendment and change to the Zone Base District Map.

Attachment: Aerial Vicinity Map

Exhibits:

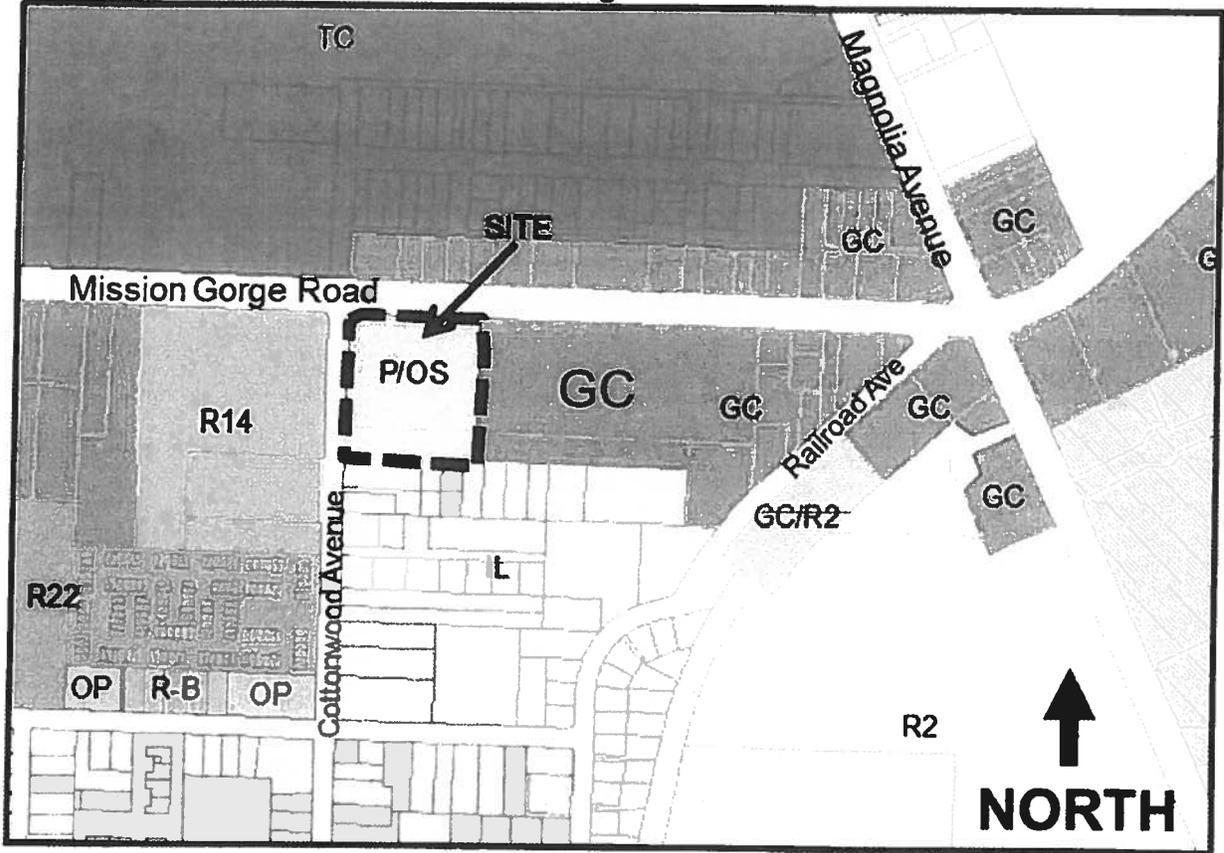
- A: Existing General Plan and Zone District
- B: Proposed General Plan and Zone District
- C: Santee School District Application with Conceptual Site Plan
- D: Gillespie Field Airport Safety Zones
- E: Ordinance 175

Aerial Vicinity (PA2014-9)



Exhibit A (PA2014-9)

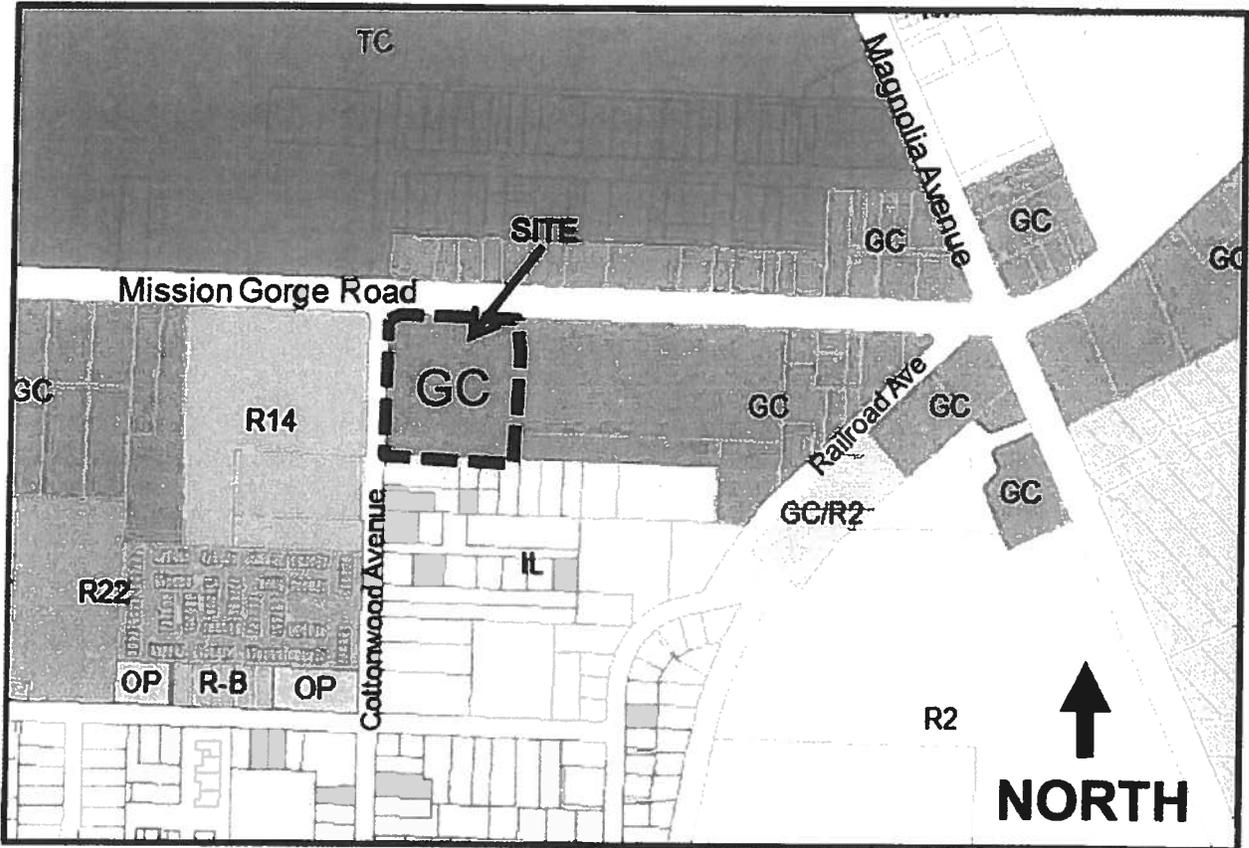
Existing General Plan Land Use Designation and Zone District



	GENERAL PLAN DESIGNATION	ZONE DISTRICT
P/OS – Park Open Space	This designation determines areas of permanent open spaces, biological resource protection, parks and/or areas precluded from major development because of land use constraints such as airport clear zones and established floodways. Recreational uses, such as golf courses with customary support facilities, are considered appropriate within these areas.	The Park/Open space district indicates areas of permanent open spaces, biological resource protection, parks and/or areas precluded from major development because of land constraints or habitat preservation. The use regulations, development standards, and criteria are intended to provide low intensity development and encourage recreational activities and the preservation and management of natural resources. Recreational uses such as golf courses with customary support facilities are considered appropriate for these areas.

Exhibit B (PA2014-9)

Applicant's Proposed General Plan Land Use Designation and Zone District



	GENERAL PLAN DESIGNATION	ZONE DISTRICT
<p>GC – General Commercial</p>	<p>This designation provides for commercial areas with a wide range of retail and service activities. Intended uses include community shopping center, department stores, restaurants, financial institutions, automotive uses and other specialized services. This designation encourages the grouping of commercial outlets into consolidated centers. Appropriate areas to be established with general commercial activities should have direct access to major roads, prime arterials or freeways.</p>	<p>This district is intended for general commercial activities and services of more intensive nature. These uses would be located primarily along major transportation routes and would include major shopping facilities, major service-oriented uses, and major financial and corporate headquarters which are designed to serve the city or the region as a whole</p>

APPLICATION FOR

ZONE AMENDMENT OR RECLASSIFICATION

FOR DEPARTMENT USE ONLY
RECEIVED
City of Santee
AUG 07 2014
Engineering Div.
Dept. of Development Services

Department of Development Services
10601 Magnolia Avenue, Santee, CA 92071-1222, (619) 258-4100



PA 2014-9

NOTICE: THIS APPLICATION IS A REQUEST FOR APPROVAL OF A LAND USE PERMIT. DO NOT BEGIN CONSTRUCTION PURSUANT TO THIS APPLICATION UNTIL YOU HAVE RECEIVED WRITTEN APPROVAL OF YOUR REQUEST FROM THE CITY AND HAVE OBTAINED ANY REQUIRED BUILDING PERMITS.

<p>1. Applicant <u>Santee School District</u></p> <p>Address <u>9625 Cuyamaca St</u> <u>Santee, CA 92071</u></p> <p>Phone <u>619-258-2321</u></p> <p>Signature <u></u></p> <p>Print Name <u>Karl Christensen</u></p>	<p>2. Property Owner <u>Santee School District</u></p> <p>Address <u>9625 Cuyamaca St</u> <u>Santee, CA 92071</u></p> <p>Phone _____</p> <p>Signature <u></u> (Authorizing Applicant to Submit Application)</p> <p>Print Name <u>Karl Christensen</u></p>
<p>3. Applicant's Representative <u>Karl Christensen</u></p> <p>Address <u>Same as above</u></p> <p>Phone <u>Same as above</u></p> <p>Signature <u></u></p> <p>Print Name <u>Karl Christensen</u></p>	<p>4. Site Address <u>10335 Mission Gorge Rd</u></p> <p>5. Assessor's Parcel No. <u>384-091-01, 13, 14</u></p> <p>6. Location: North / South / East / West side of <u>South side of Mission Gorge</u> between <u>Magnolia Ave</u> and <u>Cottonwood Rd</u></p>

FOR ZONE RECLASSIFICATION:

7. Current zoning designation: Park/Open Space and General Commercial

8. Requested zoning designation: All General Commercial

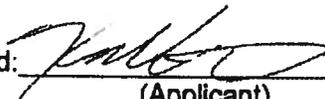
9. Why is this zone amendment or reclassification being requested : See Attached

Application for Zone Amendment or Reclassification

9. Why is this zone amendment or reclassification being requested: (continued)

[Empty response box for question 9]

I, the undersigned, under penalty of perjury, claim the information contained within this application is, to the best of my knowledge, correct.

Signed: 
(Applicant)

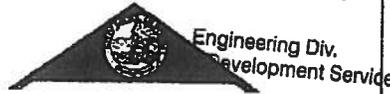
Please Print Name: KARL CHRISTENSEN

APPLICATION FOR

RECEIVED
City of Santee

GENERAL PLAN AMENDMENT

AUG 07 2014



FOR DEPARTMENT USE ONLY
RECEIVED
City of Santee
AUG 07 2014
PA 2014-9
Engineering Div.
Dept. of Development Service

Department of Development Services
10601 Magnolia Avenue, Santee, CA 92071-1222, (619) 258-4100

NOTICE: THIS APPLICATION IS A REQUEST FOR APPROVAL OF A LAND USE PERMIT. DO NOT BEGIN CONSTRUCTION PURSUANT TO THIS APPLICATION UNTIL YOU HAVE RECEIVED WRITTEN APPROVAL OF YOUR REQUEST FROM THE CITY AND HAVE OBTAINED ANY REQUIRED BUILDING PERMITS.

<p>1. Applicant <u>Santee School District</u></p> <p>Address <u>9625 Cuyamaca St</u> <u>Santee CA 92071</u></p> <p>Phone <u>619-258-2321</u></p> <p>Signature <u>[Signature]</u></p> <p>Print Name <u>Karl Christensen</u></p>	<p>2. Property Owner <u>Santee School District</u></p> <p>Address <u>9625 Cuyamaca St</u> <u>Santee CA 92071</u></p> <p>Phone <u>619-258-2321</u></p> <p>Signature <u>[Signature]</u> (Authorizing Applicant to Submit Application)</p> <p>Print Name _____</p>
<p>3. Applicant's Representative <u>Karl Christensen</u></p> <p>Address <u>Same</u></p> <p>Phone <u>619-258-2321</u></p> <p>Signature <u>[Signature]</u></p> <p>Print Name <u>Karl Christensen</u></p>	<p>4. Site Address <u>10335 Mission Gorge Rd</u></p> <p>5. Assessor's Parcel Number(s) <u>384-091-01, 13, 14</u></p> <p>6. Existing Land Use <u>Vacant/Ballfields</u></p> <p>7. Current General Plan Designation <u>Park/Open Space and General Commercial</u></p> <p>8. Requested General Plan Designation <u>All General Commercial</u></p>
<p>9. Why is this amendment being requested? <u>See attached</u></p> <p>_____</p> <p>_____</p> <p>_____</p>	

I, the undersigned, under penalty of perjury, claim the information contained within this application is, to the best of my knowledge, correct.

Signed: [Signature]
(applicant)

Please Print Name: KARL CHRISTENSEN

DETAILS OF GENERAL PLAN AMENDMENT AND REZONING APPLICATION FOR SANTEE SCHOOL SITE

Background:

The subject property is a 13.21 acre site located on the South side of Mission Gorge Road between Magnolla Ave to the East and Cottonwood Road to the West ("Site"). Up until 2003, this site functioned as the Santee Elementary School. On May 20, 2003, the school was permanently closed due to district-wide enrollment decline. Later that year, in response to escalating incidents of vandalism, the buildings on the site were demolished.

The Site is currently used for several purposes:

- Three (3) Little League Baseball fields and an adjacent parking lot on the westerly portion of the property are used by the Pioneer National Little League for practices and games
- One (1) soccer field in the center-easterly portion of the property is used by AYSO for practices and games
- One (1) portable building and play structure in the center-southerly section of the property is owned and operated by the City of Santee for the Parks & Recreation Department
- One (1) portable building and small parking lot on the north-westerly corner of the property is used by the Chamber of Commerce
- The majority of the easterly portion of the property is vacant
- From time to time, portions of the property are used by businesses under temporary Use of Facilities Agreements with the school district:
 - Up until 2014, the paved driveway area on the northern section of the property was used by the Farmers Market every Wednesday
 - The south-easterly corner of the property is currently being used by Ramona Paving for storage of materials for a nearby construction project

On December 2, 2003, the Site was declared surplus by the Santee School District Governing Board and plans were made to sell the property to a developer. On September 9, 2004, the Governing Board adopted a resolution declaring its intent to sell the property and a notification and bidding process ensued. On August 16, 2005, a developer's bid was selected. However, there were several delays in the process and ultimately a 2nd selected developer was unable to obtain necessary zoning changes to consummate the sale transaction.

Since the process to sell the Site to the highest bidder was unsuccessful, In 2007, the District shifted to a negotiated ground lease methodology. This required obtaining a waiver of certain Education Code provisions from the State Board of Education ("SBE") ("SBE Waiver") and a Request for Proposal ("RFP") process. On August 5, 2008, the Governing Board selected Haagen LLC as the developer for a negotiated ground lease. After obtaining the final SBE Waiver on March 11, 2010, the RFP process was repeated and on February 1, 2011 the Governing Board again selected Haagen LLC as the developer for a negotiated ground lease. Ultimately, this process was also unsuccessful and the SBE Waiver authorizing the District to use this methodology expired on March 31, 2014.

Reason for Rezoning and General Plan Amendment Request:

The District now desires to sell the entire 13.21 acres to a developer for commercial development through a competitive bidding process consistent with Education Code. Currently, the majority of the property is zoned General Commercial but the westerly portion is zoned Park/Open Space. If the property has a bifurcated zoning when the bid process commences, submitted bids will most likely include a reduction in price to account for the developer's risk associated with the rezoning and General Plan amendment process. In order to maximize the sale price, the District prefers to sell the property outright without inclusion of contingency clauses in the Purchase and Sale Contract for rezoning and entitlements. Therefore, the District is seeking to have the entire 13.21 acre site zoned and designated as General Commercial prior to advertising for bids.

Provisions for Current Users of the Land

- ***Pioneer National Little League:*** In April 2014, the District completed the final construction phase for relocating the three (3) ballfields, snack bar, bleachers, and other necessary appurtenances to Chet F Harritt Elementary School. This \$2.5 million project was initiated in response to the City's direction to comply with ordinances regarding displacement of recreational areas when the District was working with the City on the negotiated ground lease process. The League and other interested parties were repeatedly consulted during each phase of this relocation project and the League is fully aware that the Chet F Harritt fields are to replace the Santee School Site ballfields.
- ***Chamber of Commerce:*** The building used by the Chamber of Commerce is owned by the District and governed by a long-term Use of Facilities Agreement executed February 6, 1990. This agreement contains a clause for the Chamber to buy the building for \$1 if it must be removed from the present site. John Olson, President of the Chamber of Commerce, was notified in early 2013 that the District was working toward leasing the Site to a commercial developer. Mr. Olson indicated that the Chamber would not want the building and would relocate to another office complex in Santee when the Site was no longer available for Chamber use. He did ask, however, that the Chamber be given ample advanced notice (at least 6 months) to allow them time to find new housing. The District is committed to satisfying this request and will provide written notice, and any appropriate requested assistance, well before commencing with the competitive bidding process for sale of the Site.

Old Santee School Site - Commercial Development Schematic

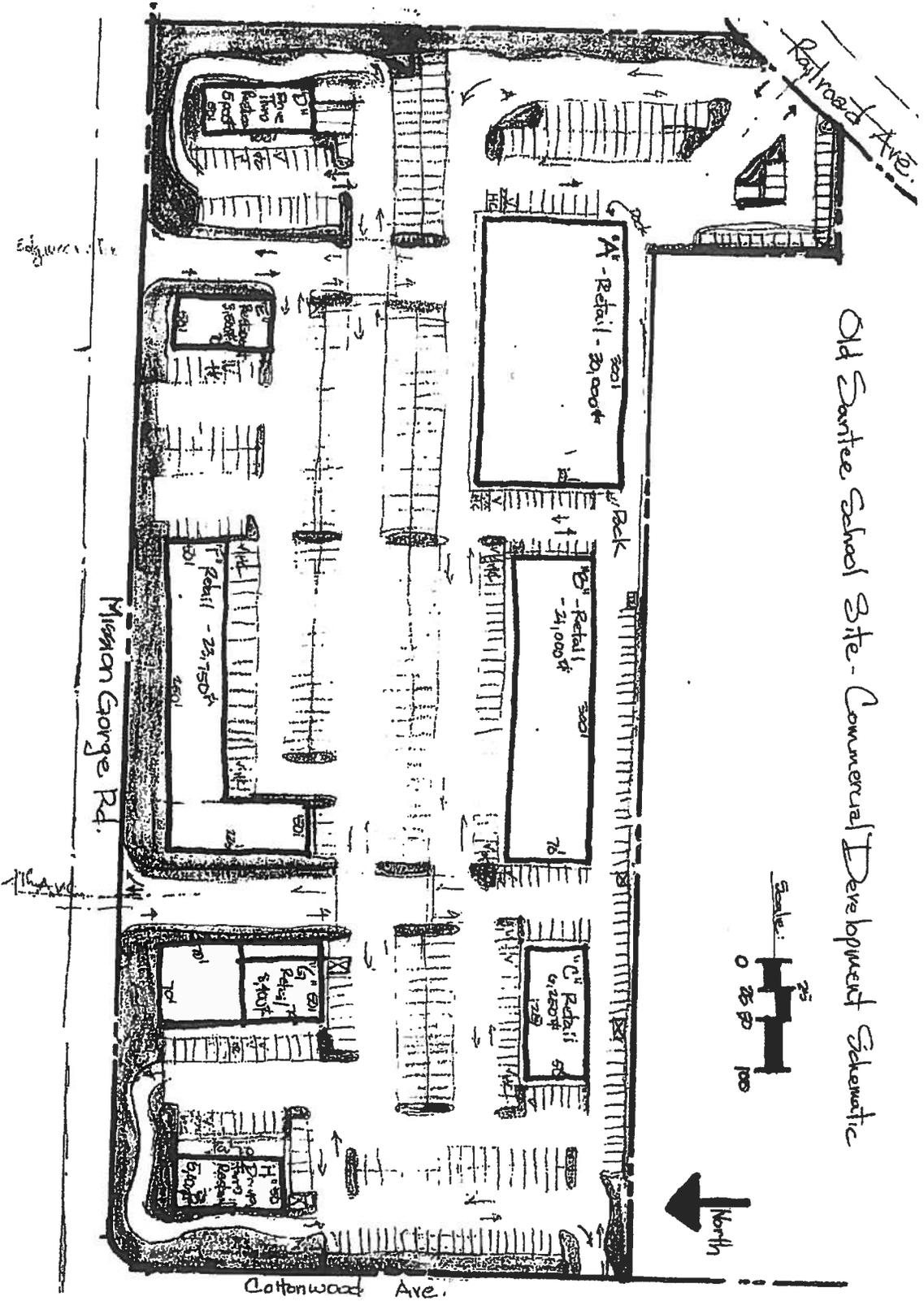
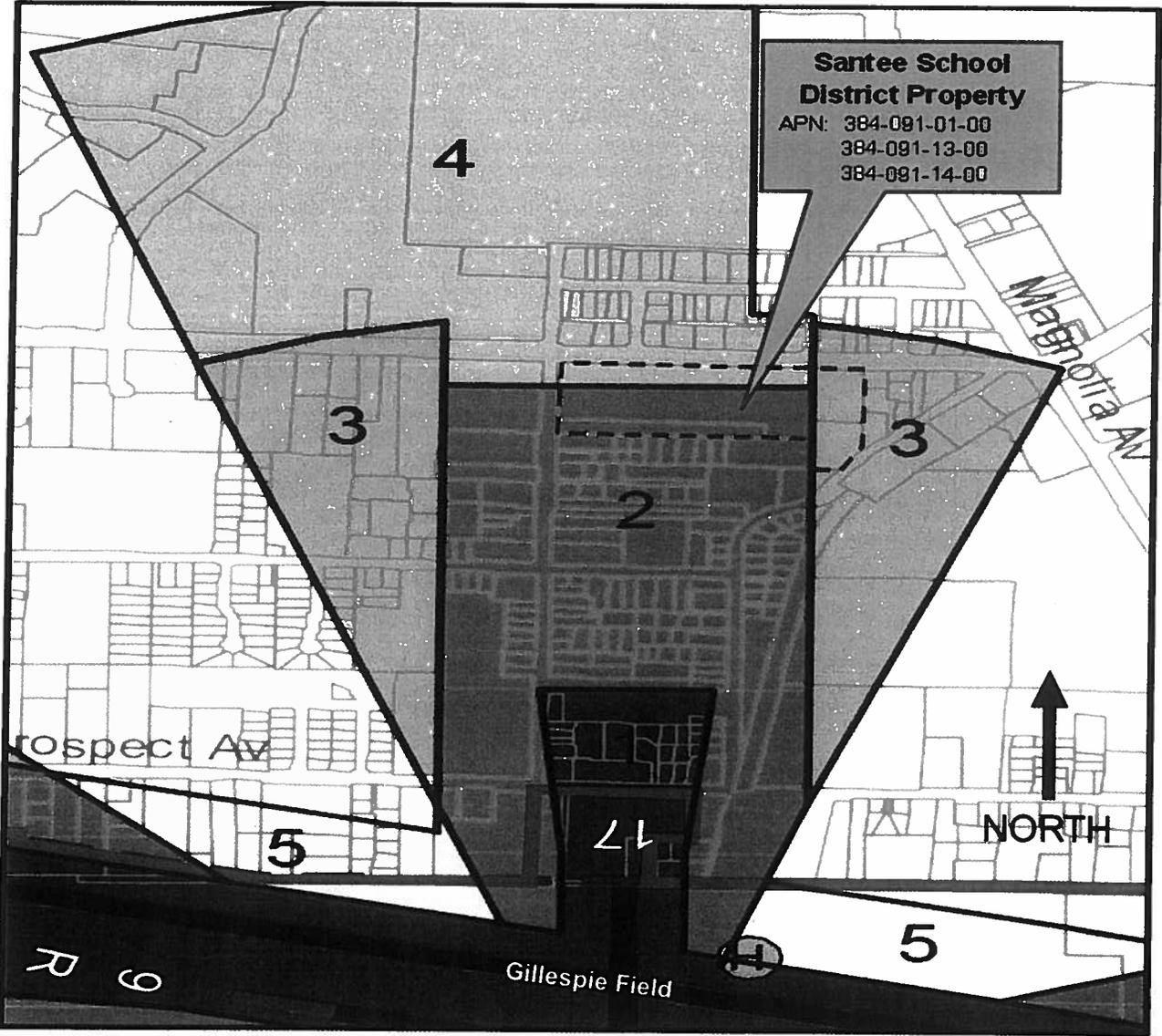


Exhibit D
Gillespie Field Safety Zones



PA 2014-9 Santee Elementary School Site

Exhibit E

Ordinance 175

ORDINANCE NO. 175

AN ORDINANCE OF THE CITY OF SANTEE, CALIFORNIA
REQUIRING A PUBLIC HEARING AND FINDINGS
PRIOR TO APPROVAL OF DEVELOPMENT PROJECTS
THAT WILL DISPLACE SPORTS FIELDS

The City Council of the City of Santee does ordain as follows;

SECTION 1: Sports Fields Defined:

"Sports Fields" as used herein shall mean and include any and all property used as of the date of this Ordinance, for baseball, softball or soccer by one or more identifiable groups. "Sports field" shall also include those structures or improvements constructed or installed to facilitate use of the property for sports activities, such as lights, buildings, or bleachers.

SECTION 2: Public Hearing Required:

Prior to approval of a development project that would result in the displacement of sports fields, the City Council of the City of Santee shall conduct a public hearing to determine arrangements for relocation of those facilities

SECTION 3: Notice of Hearing:

- (a) Notice of said hearing shall be given by mail to the property owner, the proponent of the development project, and all organizations known to the City that have within the twelve (12) months prior to the hearing used the sports facilities. Notice shall also be posted at the site of the sports facilities.
- (b) Notice of said hearing shall be mailed, posted and published in a newspaper of general circulation no less than ten (10) days prior to the hearing.

SECTION 4: Findings Required:

At the close of said hearing and prior to approval of a development project that would result in displacement of sports fields, the Council shall either

1. Find that relocation of the sports fields is feasible and direct the appropriate actions be taken to accomplish such relocation; or
2. Find that relocation of the sports facilities is not feasible.

SECTION 5: Criteria to Determine Feasibility:

In making its finding that relocation is feasible or infeasible, Council shall consider the following:

- (1) The geographical requirements placed on past users by their respective athletic charters.
- (2) The cost to relocate facilities should be borne by the developer, the property owner, and then, if necessary, by the City.
- (3) Improvements at relocated facilities should be equal to or better than facilities displaced.

INTRODUCED AND FIRST READ at a regular meeting of the City Council of the City of Santee, held the 8th day of October 1986 and thereafter PASSED AND APPROVED at a regular meeting of said City Council held the 22nd day of October, 1986 by the following vote to wit:

AYES: GALLARDO, SOLOMON, CLARK, BARTELL, DOYLE
 NOES: NONE
 ABSTAIN: NONE
 ABSENT: NONE

APPROVED:

Jack Doyle
 JACK DOYLE, MAYOR

APPROVED:

Loretta H. Roper
 LORETTA H. ROPER, CITY CLERK

CERTIFICATE OF CITY CLERK

I, Loretta H. Roper, City Clerk of the City of Santee, California, do hereby certify the foregoing to be a true and exact copy of Ord. 175 passed and adopted by the City Council of said City on the date thereon recited.

THIS ORDINANCE HAS BEEN PUBLISHED OR POSTED PURSUANT TO LAW

Loretta H. Roper
 City Clerk



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

September 18, 2014

The Honorable Randy Voepel
City of Santee
10601 Magnolia Avenue
Santee, California 92071

Dear Mayor Voepel:

RECEIVED

SEP 19 2014

Dept. of Development Services
City Of Santee

The purpose of this letter is to clarify questions we heard arise at the City Council meeting on September 10. In this letter the Santee School District will document events, state the District's position, and express the potential for financial harm to the District that has arisen since entering into a Purchase and Sale Agreement with M. Grant Real Estate Inc. ("Developer") for the sale of Renzulli ("Renzulli PSA") due to the Santee City Council's actions and/or inaction in regards to:

- a. Development of the Renzulli Bid Advertisement
- b. Potential sale of the Renzulli property
- c. Delays in processing the rezoning and General Plan Amendment applications for Renzulli

This letter delineates and documents the events that have transpired regarding the possible sale of two pieces of vacant Santee School District land more fully described below:

1. Old Santee School Site consisting of 13.20 acres on the corner of Mission Gorge Road and Cottonwood Road ("Santee School Site")
2. Renzulli property consisting of 11.39 acres on Prospect Ave ("Renzulli")

Documentation of Events

On June 17, 2014, the District entered into the Renzulli PSA after conducting a formal bidding process in accordance with Education Code provisions. Prior to entering into the Renzulli PSA, the District took numerous actions that culminated in conducting a formal bidding process for the sale in consultation with City staff.

CITY/DISTRICT MEETINGS AND PHONE CONVERSATIONS:

- **Joint City/District Meeting:** On May 15, 2013, a joint meeting was held with City and District elected officials. City Representatives present at that meeting were Council Members Rob McNelis and John Minto, and City Manager Keith Till. District Representatives present at that meeting were Board Members Ken Fox and Dianne El-Hajj, and Superintendent Dr. Cathy Pierce. Also in attendance was Karen Pearlman from the Union Tribune.
 - During the meeting, discussion ensued regarding both the Santee School Site and Renzulli. During the Renzulli discussion, City representatives suggested Renzulli could be developed as residential with a portion of the land dedicated to a Neighborhood Park ("Park").
 - City Manager Keith Till offered his office staff to assist the District in the development of the bid and sale of Renzulli.
 - The tone and content of the discussion led District Representatives to believe the two Council Members present supported the idea of developing part of Renzulli as residential and a portion as park.

BOARD OF EDUCATION • Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT • Cathy A. Pierce, Ed.D.

9625 Cuyamaca Street • Santee, California 92071-2674 • (619) 258-2300 • www.santeesd.net

- **City Manager and Superintendent Meetings and Phone Conversations:** This belief was corroborated for the District when Keith Till approached Dr. Cathy Pierce putting forth the idea, but this time with more definition.
 - In multiple meetings and phone conversations, Mr. Till defined the Neighborhood Park as being approximately 1/3 of the site (approximately 3.7 acres) with the remaining two-thirds being zoned as R7 (approximately 7.7 acres).
 - When asked about rezoning prior to sale and a reduction or elimination of the park, City Manager Keith Till repeatedly voiced the City's stance not to rezone Renzulli until it was sold and the rezoning would include a 3.7-acre park.
- **City Staff and District Staff Meetings:** Several meetings ensued between City and District staff to clarify parameters and define an eventual bid process that the District would conduct in order to sell the land. During at least one of these meetings, the District's Chief Business Officer, Karl Christensen, specifically asked if there was any possibility that the size of the park could be reduced since the District would receive a lower sale price for the property with this constraint. The answer was a rather emphatic "No".

POINT #1:

On multiple occasions, the City clearly indicated the existence and size of the Park was not negotiable ("Park Requirement") and Renzulli would not be rezoned until it was sold.

BID ADVERTISEMENT: The District, in consultation with City staff, commenced initiating a formal bid process.

- **Bid Documents:** The Bid required assembling data for a Bid Advertisement, drafting various documents, consulting with legal counsel, and adopting a Board Resolution.
 - On October 30, 2013, Arliss Cates, Secretary to the City Manager, forwarded a two-page document City staff had drafted that would be inserted in the Bid Advertisement ("City Specifications").
 - This document outlined what the District believed to be the City's expectations for rezoning and entitling Renzulli for development.
 - In it, the City's parameters were defined specifying a 3.77-acre park with the remaining 7.62 acres zoned as R7-Medium Density Residential.
- **City Specifications:** The City included the following statements by City staff:
 - "The City will entertain a land development application concurrent with applications for General Plan/Zone Code amendments that ***facilitate multiple-family development and park development*** on the 11.39-acre site."
 - "City staff would entertain changing the northernmost 7.62-acre portion to "R-7 Medium Density Residential" which establishes a density range of 7 to 14 dwelling units per acre. ***The remaining 3.77 acres would stay as currently designated*** in the General Plan, and as classified on the Zone District Base Map (refer to attached exhibits)."
 - "The retention of the "Public" land use designation over the southernmost 3.77 acres would facilitate development of a neighborhood park along Prospect Avenue; a park would also provide an effective land use transition between R-7 development on the site and the single-family neighborhoods which predominate on the south side of Prospect Avenue and on both sides of the subject site. Furthermore, ***the retention of 3.77 acres for park purposes advances one of the goals in the Recreation Element of the General Plan to provide parks in underserved areas of the City.***"
- **Final Bid Advertisement:** A section of the District's Bid Advertisement, all potential bidders received, included City Specifications in the exact wording provided to the District by City staff on October 30, 2013.

POINT #2:

The District advertised the Renzulli property for sale and eventually accepted a contract in accordance with the City's stated requirements of 3.77 acres of Park.

RENZULLI PRE-SALES CONTRACT EVENTS: After finalizing the Bid Advertisement and related documents, the following actions ensued leading up to execution of the Renzulli PSA:

- February 4, 2014: Resolution of Intent to Sell Renzulli adopted by the District Board of Education
- February 7, 2014 through April 22, 2014: Renzulli made available for Public Agency Interest
- April 23, 2014: Public Bid Advertisements distributed and posted
- May 20, 2014: Sealed bids opened and oral bid process conducted. There were five written bids received and four oral bidders. The Board selected M. Grant Real Estate Inc. with the highest oral bid of \$5,275,000.
- June 17, 2014: PSA executed
- June 23, 2014: Escrow opened and 180 Initial Contingency Period starts

SANTEE SCHOOL SITE: In order to generate additional funding to continue building and modernizing schools, the District then began strategizing how to sell or lease the Santee School Site, since the most recent negotiated arrangement with a selected developer had expired.

- **Conversations with City Staff:**
 - During this process, the District became aware that the Renzulli Developer was seeking to eliminate the Park Requirement and that there might be City Council support for such a change.
 - It became even more apparent to the District that its interests for maximizing land sale proceeds would be better served if the land were rezoned prior to conducting a formal bid process.
 - District Administration approached Pedro Orso-Delgado and Melanie Kush ("City Staff") about this idea and received verbal confirmation that this could be a viable option.
 - Mr. Orso-Delgado and Ms. Kush stated that they would want the Santee School Site and Renzulli zoning and General Plan Amendment applications to be considered at the same City Council meeting.
 - In consultation with City Staff, the District submitted initial applications for rezoning and General Plan Amendments for the Santee School Site on August 7, 2014.
- **Staff Reports to City Council:** On August 20, 2014, Melanie Kush sent Karl Christensen a draft of Staff Reports for both Renzulli and the Santee School Site that were to be presented to the City Council.
 - These Staff Reports included statements linking the Renzulli Park Requirement with the ballfields and recreational areas on the Santee School Site that would be displaced if the rezoning occurred.
 - This came as a surprise to the District since at no time leading up to execution of the Renzulli PSA were District staff ever made aware of this linkage. On August 21, 2014, Karl Christensen replied to Melanie Kush in an email with the following statement:
Frankly, I don't recall rationale #2 ever being discussed with the District until after Michael Grant was selected by the District and he proposed removing the park. If that rationale had been put forth in our meetings before we put out the bid, I would have noted that, in the District's opinion, this would not be a valid rationale since we had already spent \$2.5 million to relocate the Pioneer National Little League fields to Chet F. Harritt. In my opinion, including a 3.77 acre park on Renzulli as an exchange for the loss of ballfields on the Santee site would be doubling the requirement for the District to relocate/replace lost recreational areas. You may recall that, in one of our meetings before the bid was developed, I asked about reducing the size requirement for the park and was told that was not an option. If I had known that the 3.77 acres was assumed, at least partially, to include replacement for the Santee site fields, I think I would have had a better rationale for getting the size of the park reduced before we put it out for bid, thereby likely increasing the purchase price of the Renzulli property.

City Council Meeting:

- City Council action/direction on both the Renzulli and Santee School Site initial applications for rezoning and General Plan Amendment has been delayed.

- Although these items were scheduled for consideration at the August 27, 2014 City Council meeting, both items were postponed due to lack of quorum.
- The items were continued at the September 10, 2014 but no action was taken or direction given by the three remaining City Council members; after two Council members recused themselves.
- Consequently, the items have again been postponed to a subsequent City Council meeting.
- The City has chosen to not only consider both of these items at the same Council meeting but to also combine the items together for consideration as one item by linking the Park Requirement with displaced recreational areas on the Santee School Site. This has further, and needlessly, complicated the issues and delayed action/direction.

POINT #3:

At no time during any of these discussions or interactions, did City staff or City Council Members inform the District the Park Requirement on Renzulli was in any way related to displaced ballfields or recreation areas on the Santee School Site. Rather, all discussions and interactions focused only on "City requirements for parks in the Renzulli area."

Please be advised that the District believes this delay and the City's linkage of the two sites is a proximate and direct cause of financial harm to the District. This linkage potentially creates a dispute between the District and the Renzulli Developer since the Renzulli bidders were not informed of the dual site linkage prior to bidding because the District was not informed by the City. Furthermore, not only has the District already experienced a reduction in value/price for the Renzulli Park Requirement imposed by City staff, but delays may now jeopardize the ability of the District to retain joint use grant funding from the State of California allocated and apportioned to the District in June of 2012 ("State Grant").

At its September 2, 2014 meeting, the Board began discussing options for bidding an Administration/Learning Resource Center building at Pepper Drive Elementary School. The reason for this discussion stems from the fact that the District must contract for at least the amount of the aforementioned State Grant (\$1,063,026) by December 18, 2014 in order to obtain the grant. However, since the State Grant program requires a District match, in order to execute a contract the District must either have, or have reasonable assurance of, funds to match the State Grant. The District's only opportunity to have those matching funds is to finalize the Renzulli land sale. ***If the Renzulli land sale is not completed, the District has no match and cannot contract for construction, and would therefore miss the State Grant deadline resulting in a loss of \$1.1 million.***

Position and Potential Financial Harm

In view of the above, the Santee School District strongly believes that the City's actions and/or inaction in regards to development of the Renzulli Bid Advertisement, potential sale of Renzulli property, and now delays in processing the rezoning and General Plan Amendment applications for Renzulli are resulting in financial harm to the District. To reiterate, the District's position on the aforementioned issues is summarized as follows:

1. ***The District objects to the linkage of the Renzulli Park Requirement with displaced ballfields and recreation areas relating to the Santee School Site.*** This displacement has been fully satisfied with construction of the three (3) ballfields at Chet F. Harritt School costing the District nearly \$2.5 million and should therefore not be incorporated into discussions regarding Renzulli.
2. ***The District calculates it has lost \$2,609,810 for the Renzulli PSA due to the Park Requirement*** imposed on it by City staff for use in the formal bid process and now being considered for removal or reduction. This loss is calculated as follows:
 - a. Purchase Price = \$5,275,000
 - b. Price per acre available for residential development (7.62 acres) = \$692,257
 - c. Estimated price without Park Requirement (11.39 acres x \$692,257) = \$7,884,810
 - d. Difference (Loss) = \$2,609,810

3. *The District may now be in danger of losing a \$1.1 million State Grant due to City delays in taking action on the Renzulli rezoning and General Plan Amendment initial applications.*

In closing, we strongly urge the City Council and City staff to reconsider the chain of events, the conversation and direction from City Staff and City Council, the timeliness for the City's deliberation and decision-making, and the financial impact of your decisions.

As always, the District stands ready to have open and collaborative dialogue with the City Council and City staff in order to resolve these matters for the benefit of all parties involved.

Thank you for your consideration of this matter.

Sincerely,



Ken Fox, President
Board of Education

cc: Santee City Council Members
Pedro Orso-Delgado, Acting City Manager
Melanie Kush, Planning Director ✓
Santee School District Board of Education
Dr. Cathy Pierce, Superintendent

**MEMORANDUM OF UNDERSTANDING
BETWEEN
SANTEE SCHOOL DISTRICT
AND
CITY OF SANTEE**

This Memorandum of Understanding (“MOU”) is entered into this 1st day of October, 2014 (“Effective Date”), by and between Santee School District (“DISTRICT”) and the City of Santee (“CITY”) (collectively referred to as “the PARTIES”).

RECITALS

WHEREAS, DISTRICT owns 13.21 acres of land located at 10335 Mission Gorge Road (“Santee School Site”) and 11.39 acres of land located at 8632 W. Prospect Avenue (“Renzulli Site”), both located within CITY limits; and,

WHEREAS, DISTRICT desires to sell or lease both the Santee School Site and Renzulli Site in order to generate additional revenue, and;

WHEREAS, DISTRICT entered into a Purchase and Sale Agreement with M. Grant Real Estate Inc. (“Renzulli Site Developer”) on June 17, 2014 for sale of the Renzulli Site contingent upon completion of the rezoning and entitlement process (“Renzulli PSA”); and,

WHEREAS, on August 5, 2014, the Renzulli Site Developer submitted applications to CITY for rezoning and general plan amendment for the Renzulli Site pertaining to all 11.39 acres currently zoned as Park/Open Space (“Renzulli Site Applications”); and,

WHEREAS, on August 7, 2014 DISTRICT submitted initial applications to CITY for rezoning and general plan amendment for the Santee School Site pertaining to 5.06 acres currently zoned as Park/Open Space (“Santee School Site Applications”); and,

WHEREAS, a delay has occurred in the simultaneous processing of the Santee School Site Applications and Renzulli Site Applications which has created a delay in the close of escrow on the Renzulli PSA; and,

WHEREAS, further delays in the processing of the Renzulli Site Applications may result in a loss of a financial grant for the DISTRICT; and,

WHEREAS, the PARTIES desire to expedite and simplify processing of the Renzulli Site Applications,

AGREEMENT

Therefore, the PARTIES, in consideration of the promises made herein, hereby agree as follows:

1. The recitals set forth above are true and correct.
2. DISTRICT shall, immediately upon CITY Council approval of MOU, temporarily withdraw the Santee School Site Applications until either the rezoning and general plan amendment processes are completed for the Renzulli Site or the Renzulli PSA expires or terminates, whichever occurs first (“Withdrawal Period Expiration”).

3. Any time after the Withdrawal Period Expiration, DISTRICT may resubmit the Santee School Site Applications as originally submitted, or as amended to rezone Santee School Site for future development to include General Commercial and/or Residential, or a mixed use thereof ("Resubmission"). The CITY shall promptly consider and process the Resubmission at the first regularly scheduled CITY Council meeting after the Resubmission. CITY shall not require DISTRICT to submit additional forms, or participate in additional processing, unless, the Resubmission is different than the current Santee School Site Applications.

4. CITY agrees that DISTRICT has constructed sports fields at Chet F Harritt school and this action has satisfied all requirements contained in CITY Ordinance 175 [Chapter 16.56 of Santee Municipal Code: Development Projects – Displacement of Sports Fields] ("CITY Ordinance 175"); for any sports fields, recreational areas, or improvements on the Santee School Site that may be removed from service due to rezoning, sale, or lease. CITY shall not require DISTRICT to take any additional actions for displacement of any portions of the Santee School Site.

5. CITY agrees that, as of the Effective Date of this MOU, there are no unresolved or outstanding issues requiring future DISTRICT action pertaining to CITY Ordinance 175 as it relates to displacement of sports fields or recreational areas operated on DISTRICT property.

6. CITY asserts that it will collect Park in Lieu Fees from Renzulli Site Developer in accordance with Santee Municipal Code Chapter 16.04.070 at rates specified in published schedules for Residential Development Impact Fees for the applicable year ("Renzulli Park Fees"). CITY shall transfer all Renzulli Park Fees collected by CITY to DISTRICT within thirty (30) days of receipt. Renzulli Park Fees shall be deposited by DISTRICT in a separate account and be used only for constructing, improving, renovating, repairing, or maintaining sports fields operated on DISTRICT property for the benefit of children in CITY.

In consideration thereof, the PARTIES have caused this MOU to be executed by approval of their governing bodies.

AGREED:

SANTEE SCHOOL DISTRICT

By: <u>Ken Fox</u>	Date: <u>October 1, 2014</u>
Ken Fox, President	
<u>Dustin Burns</u>	Date: <u>October 1, 2014</u>
Dustin Burns, Vice President	
<u>Barbara Ryan</u>	Date: <u>October 1, 2014</u>
Barbara Ryan, Clerk	
<u>Dianne El-Hajj</u>	Date: <u>October 1, 2014</u>
Dianne El-Hajj, Member	
<u>Elana Levens-Craig</u>	Date: <u>October 1, 2014</u>
Elana Levens-Craig, Member	

CITY

By: _____
Randy Voepel, Mayor

Date: _____

Rob McNelis, Vice Mayor

Date: _____

Jack E. Dale, Council Member

Date: _____

John W. Minto, Council Member

Date: _____

John Ryan, Council Member

Date: _____

City of Santee
COUNCIL AGENDA STATEMENT

5B
Relates to Item 5A
(Cont. from 9/10/14)

MEETING DATE October 8, 2014

AGENDA ITEM NO.

ITEM TITLE REQUEST FOR AUTHORIZATION TO CONSIDER AN APPLICATION FOR A GENERAL PLAN AMENDMENT TO CHANGE THE LAND USE DESIGNATION FROM THE "PUBLIC" TO THE "R-7 MEDIUM DENSITY RESIDENTIAL" LAND USE DESIGNATION AND TO CHANGE THE "PARK/OPEN SPACE" ZONE TO THE "MEDIUM DENSITY RESIDENTIAL (R-7)" ZONE OVER AN UNDEVELOPED 11.39-ACRE PROPERTY LOCATED ON THE NORTH SIDE OF PROSPECT AVENUE, WEST OF FANITA DRIVE (APPLICANT: M. GRANT REAL ESTATE INCORPORATED, CASE FILE PA 2014-08)

DIRECTOR/DEPARTMENT Melanie Kush, Development Services 

SUMMARY

This item was presented to the City Council on September 10, 2014. The City Council directed staff to continue the item to the next available meeting date.


FINANCIAL STATEMENT The cost to process the General Plan Amendment and Amendment to the Zone Base District Map would be covered by the Applicant.

CITY ATTORNEY REVIEW N/A Completed


RECOMMENDATION Provide direction as to whether staff should proceed with processing an application requesting a General Plan Amendment and change to the Zoning Base District Map, as requested by the Applicant.

ATTACHMENT

City Council Staff Report dated September 10, 2014
Santee School District Letter dated September 18, 2014
Memorandum of Understanding Proposed by the Santee School District dated October 1, 2014

City of Santee
COUNCIL AGENDA STATEMENT

5B

Relates to Item 5A

(Cont. from 8/27/14)

MEETING DATE September 10, 2014

AGENDA ITEM NO.

ITEM TITLE REQUEST FOR AUTHORIZATION TO CONSIDER AN APPLICATION FOR A GENERAL PLAN AMENDMENT TO CHANGE THE LAND USE DESIGNATION FROM THE "PUBLIC" TO THE "R-7 MEDIUM DENSITY RESIDENTIAL" LAND USE DESIGNATION AND TO CHANGE THE "PARK/OPEN SPACE" ZONE TO THE "MEDIUM DENSITY RESIDENTIAL (R-7)" ZONE OVER AN UNDEVELOPED 11.39-ACRE PROPERTY LOCATED ON THE NORTH SIDE OF PROSPECT AVENUE, EAST OF FANITA DRIVE (APPLICANT: M. GRANT REAL ESTATE INCORPORATED, CASE FILE PA 2014-08)

DIRECTOR/DEPARTMENT Melanie Kush, Development Services 

SUMMARY During the 2003 General Plan Update process, the City Council chose not to automatically process General Plan and Zone Amendments, but rather to have requests first go to the City Council as discussion items for preliminary review of proposed amendments. Staff is requesting City Council authorization to proceed with an application submitted by M. Grant Real Estate Inc. to evaluate a request for a General Plan Amendment (GPA) and Zone Code Amendment, described herein. A Purchase and Sale Agreement between the Santee School District ("District") and M. Grant Real Estate Inc. (Applicant) establishes the Applicant's standing in the submittal of the application.

The District owns 11.39 acres of undeveloped land on Prospect Avenue, commonly known as the Renzulli Site. The land use designation is "Public" and the zone classification is "Park/Open Space." The request is to change the "Public" land use designation to "R-7 Medium Density Residential" and to change the Zone Base District Map to reflect the "Medium Density Residential (R-7)" Zone. If staff receives authorization to consider the Amendments, the Applicant would follow with a formal application concurrent with land development application. For the initiation request, a conceptual site plan provided by the Applicant is attached for consideration.

A decision by the City Council to authorize staff to consider an application for a General Plan Amendment and Rezone of the Zoning Base District Map does not indicate eventual approval of the requested amendment. It is anticipated that the City Council would consider the General Plan Amendment and Rezone application together with the land entitlement applications at a future date. 

FINANCIAL STATEMENT The cost to process the General Plan Amendment and Amendment to the Zone Base District Map would be covered by the Applicant.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION Provide direction as to whether staff should proceed with processing an application requesting a General Plan Amendment and change to the Zoning Base District Map, as requested by the Applicant. 

ATTACHMENTS Staff Report, Aerial Vicinity Map, Application/Conceptual Site Plan, Existing GP/Zone District, Proposed GP/Zone District, Santee School District letter, Ordinance 175, Parks & Recreation Master Plan Excerpt, Land Development Opportunity Bid

**STAFF REPORT
PRE-APPLICATION PA 2014-8**

REQUEST FOR AUTHORIZATION TO CONSIDER AN APPLICATION FOR A GENERAL PLAN AMENDMENT TO CHANGE THE LAND USE DESIGNATION FROM THE “PUBLIC” TO THE “R-7 MEDIUM DENSITY RESIDENTIAL” LAND USE DESIGNATION AND TO CHANGE THE “PARK/OPEN SPACE” ZONE TO THE “MEDIUM DENSITY RESIDENTIAL (R-7)” ZONE OVER AN UNDEVELOPED 11.39-ACRE PROPERTY LOCATED ON THE NORTH SIDE OF PROSPECT AVENUE, EAST OF FANITA DRIVE (APPLICANT: M. GRANT REAL ESTATE, INCORPORATED)

A. BACKGROUND

Initiation Request

On August 5, 2014, M. Grant Real Estate Incorporated (Applicant) submitted a request to the City for consideration of a General Plan Amendment (GPA) and Zone Base District Amendment affecting an undeveloped 11.39-acre property on Prospect Avenue. The application and conceptual site plan are attached (Exhibit A). The land designation is “Public” and the Zone is “Park/Open Space” (Exhibit B). The Applicant proposes to change the land use designation and Zone Base District Map to accommodate multiple-family residential development in accordance with the R-7 Medium Density Residential designation and zone (Exhibit C).

The 11.39-acre site is comprised of two tax assessor’s parcels, 383-112-05 and 383-112-28. The property occupies approximately 500 linear feet along Prospect Avenue, and extends north approximately 1,000 linear feet. This site is known as the Renzulli Site, and was used by the Santee Bobby Sox until December 2003. Refer to the District letter in Exhibit D for relocation details.

Santee School District Bid

On February 4, 2014, the Board of Education of the District adopted Resolution No. 1314-15, declaring its intention to sell the Renzulli Site as surplus property pursuant to applicable provisions of the California Education Code. Prior to issuance of the bid, the District met with city staff to discuss the merit of changing the “Public” land use designation to one which would accommodate multiple-family residential development. In lieu of applying for the necessary amendments to the General Plan land use designation and Zone Base District Map first, the District decided to move forward with the bid process, thereby transferring the Amendment process to the successful bidder.

City staff indicated that it would be *willing to entertain* a General Plan Amendment and an amendment to the Zone Base District Map to change a portion (7.62 acres) of the site to “R-7 Medium Residential” but to retain the “Public” land use designation over the remaining portion (3.77 acres) closest to Prospect Avenue. The City staff’s rationale for this approach was rooted in three factors: 1) preserving land for a neighborhood park in an underserved area of the city; 2) the 3.77 acres used for recreational purposes at Mission Gorge Road/Cottonwood Avenue could be replaced on the Renzulli Site; and 3) the City staff had previously evaluated and recommended to the City Council an R-7

Medium Residential designation on a northern portion of the site and an R-2 Low Density Residential on the southern portion of the site as part of the 2003 comprehensive update to the General Plan.

Given City staff's receptivity to the potential amendments, in April of this year the District issued a Request for Bids for the sale of the Renzulli property, establishing a minimum bid of \$3.2 Million and disclosing the requirement for the amendments to the General Plan and Zone Code. City staff assisted with the written description of the General Plan Amendment and amendment to the Zone Base District Map contained in the advertisement for bids (Exhibit G).

M. Grant Real Estate, Inc. (Applicant) was the successful bidder; the District and the Applicant have entered into a Purchase and Sale Agreement. This Agreement does not prohibit the Applicant from requesting a different Amendment request than that described in the Bid Package. This was confirmed by Karl Christensen of the District in the following message to the Applicant -

I checked with our attorney on the legalities surrounding this inquiry. As we are governed by strict regulations contained in Education Code for sale of surplus land, the District cannot negotiate a different price for sale of this land, either up or down. Therefore, the final density and number of units contemplated, as well as the ultimate zoning and entitlement obtained, is irrelevant to the sale transaction or the agreed upon price.

Past General Plan/Zone Base District Amendment Considerations

When the General Plan was comprehensively updated in August 2003, the Renzulli site was included in the land use analysis and environmental impact report for a potential change from "Public" to Low-Medium Density Residential R-2 over the southern 8.6 acres closest to Prospect Avenue and Medium Residential R-7 over the northern 3.4 acres. The 2003 Staff Report acknowledged that the site "is occupied by softball fields used by the Santee Bobby Sox, and is identified as a potential future park site in the City's Parks and Recreation Facilities Master Plan."

Final action by the City Council excluded District properties until such time as the requirements set forth in Ordinance 175 (ball field replacement) could be met. A copy of the Ordinance is provided in Exhibit E. The requirements of the Ordinance were triggered because the Renzulli property was being used by the Santee Bobby Sox at the time, and the Pioneer Little League was using the Santee Elementary School site.

Four months later, in December 2003, the Santee School District requested land use and zone changes to three properties, among which was the Renzulli Site. The amendment that would have changed the land use from "Public" to R-2 and R-7 was included and analyzed in Mitigated Negative Declaration (AEIS 03-13) and mitigation was developed by staff intended to compensate for the loss of the Renzulli fields, described as follows:

“The Renzulli site contains ball fields used by the Santee Bobby Sox which would be lost with residential development. The Santee School District has been actively marketing the site for residential use, and the loss of the ball fields will be a direct consequence of the re-designation and re-classification of the site to R-2 and R-7. As such the MND contains a mitigation measure which requires financial compensation for their loss, no less than \$420,000 and not to exceed \$450,000. The property owner must agree in writing to this mitigation prior to the effective date of the Zone Amendment.”

The District advised the City that it did not intend to proceed with the stated financial mitigation, and the amendment was withdrawn at the request of the District.

The Bobby Sox team was relocated to the Carlton Hills Elementary School in December 2003; the Renzulli Site has remained unused for over ten years. While sports fields will not be displaced today, findings in accordance with Ordinance 175 may be necessary given that the Renzulli Site was used as sports fields at the time the Ordinance was enacted in October 1986. The Ordinance includes a definition of sports fields to mean any and all property used for baseball, soft-ball, or soccer by one or more identifiable groups.

B. ISSUES

Issues expected to be evaluated and addressed would include consistency with the General Plan/Zone Code, traffic/circulation, land use compatibility with nearby residential uses and need for parkland. These are briefly described below:

General Plan Consistency and Land Use Compatibility

The application would be reviewed to ensure an overall design compatibility with the surrounding single-family residential neighborhood. A park with parking lot is appropriate, and could support the making of General Plan consistency findings. For example, the Recreation Element contains policies that encourage developers to contribute land and to develop on that land recreational facilities (Policy 1.8). Policy 2.4 further promotes the location of mini-parks in the built-up areas of Santee where recreational facilities are needed and where available land is limited. The Land Use Element also encourages planned residential developments to provide adequate open space, recreational facilities and other amenities and facilities (Policy 2.3). Similarly Policy 8.3 encourages an innovative mix of land uses when such a mix could enhance the viability of development and provide for common public services and site planning requirements.

The Recreation Element and 2010 Parks and Recreation Master Plan

The City of Santee General Plan establishes a goal of 10 acres of parkland for every 1,000 people in the City. Of these ten acres, five acres are developed public park land and the remaining five acres are comprised of other recreational facilities such as school facilities and regional parks. The General Plan also maintains a goal of

equitable distribution, locating almost every home within 1 mile of a neighborhood park and within 3 miles of a community or regional park. With an anticipated build-out population of approximately 72,000 persons, Santee's goal is to reach 360 acres of developed parkland and 360 acres of other recreational facilities. Currently within the City there are 336.6 acres of developed parkland. This includes the 43 acres added to Mast Park and the 107 acres of the Walker Preserve under development.

In December 2010, the City updated its Parks and Recreation Master Plan. Among the high priority strategies identified in the Plan is to "Acquire vacant parcels in locations where service gaps exist and where they overlap." A service area is defined as a circular area around a park or amenity whose radius encompasses the population associated with the recommended facility standard for each park classification and amenity. Equity mapping was completed by merging demographic with geographic park and facility information. With respect to the southwest quadrant of the City, Big Rock Park is the nearest community park and the Renzulli property falls just beyond its service radius. The facility standards and equity mapping identified a need for more neighborhood parks and group picnic facilities in the southwest portion of the City. Dog parks were non-existent at the time of Plan preparation. In response to the need for dog parks in the area, there is a temporary, unfenced off-leash dog park at Big Rock, available two hours in the morning Monday through Friday. This area is also underserved in the provision of neighborhood parks. The Master Plan identified the need for three picnic shelter sites in the City that could support groups of 25 people or more. An excerpt from the Master Plan is provided in Exhibit F.

Traffic/Circulation

The site is located on Prospect Avenue and access would be taken from this street. A future development application would provide information about traffic and pedestrian circulation, ingress, egress and safety to facilitate staff review of the compatibility related to surrounding development.

C. STAFF RECOMMENDATION

Provide direction as to whether staff should proceed with processing an application requesting a General Plan Amendment and change to the Zone Base District Map as requested by the Applicant.

Attachment: Aerial Vicinity Map

Exhibits:

- A: District Application with conceptual site plan
- B: Existing General Plan land use designation and zone
- C: Applicant's proposed General Plan land use designation and zone
- D: District letter dated November 18, 2003
- E: Ordinance 175
- F: Excerpt from the Parks and Recreation Master Plan (2010)
- G: Santee School District Bid

Aerial Vicinity (PA2014-8)

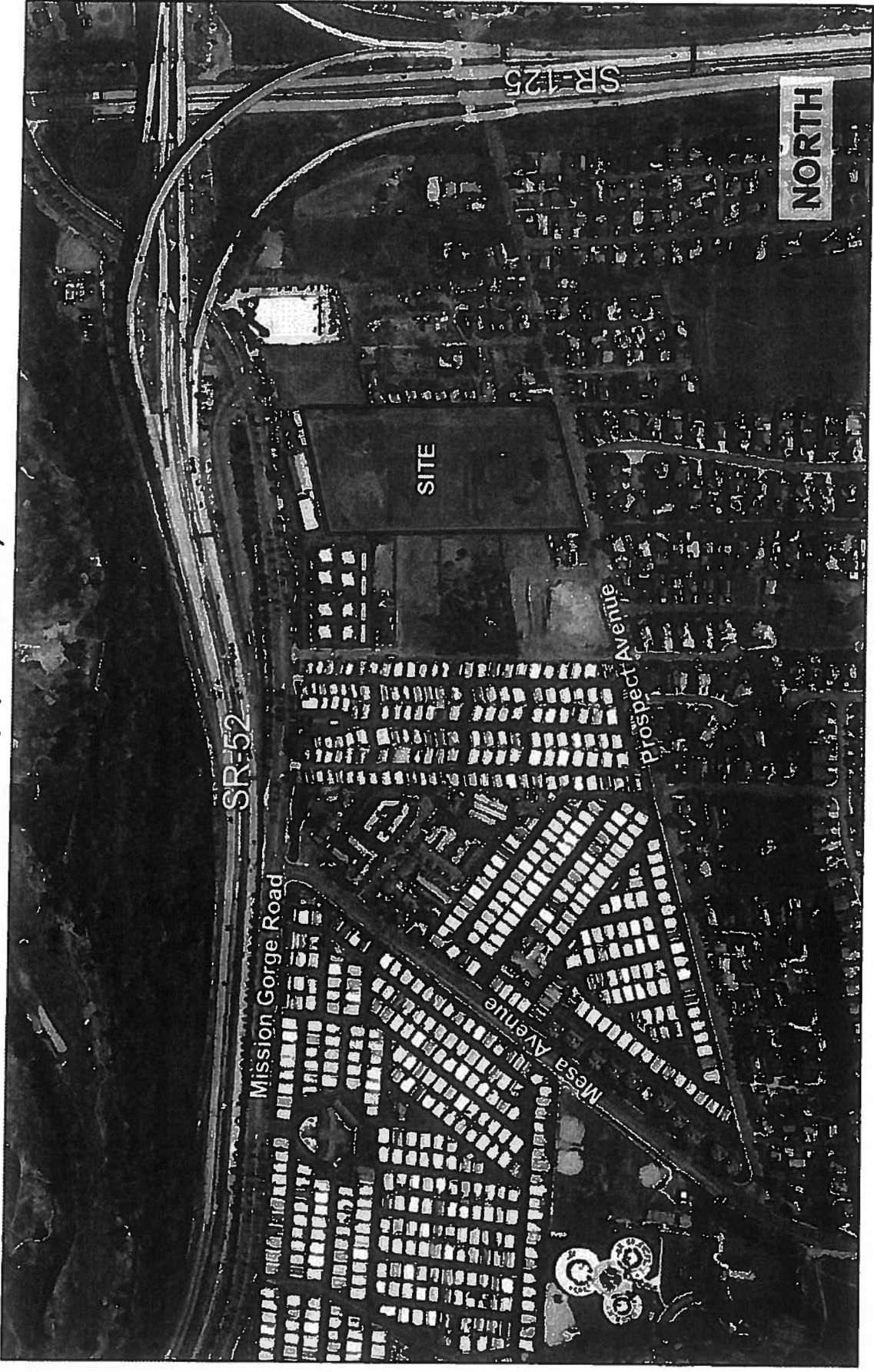


Exhibit A

Application with
Conceptual Site Plan

APPLICATION FOR

GENERAL PLAN AMENDMENT



Department of Development Services
10601 Magnolia Avenue, Santee, CA 92071-1222, (619) 258-4100

RECEIVED
FOR DEPARTMENT USE ONLY
AUG 05 2014
Engineering Div.
Dept. of Development Service
PA 2014-2

NOTICE: THIS APPLICATION IS A REQUEST FOR APPROVAL OF A LAND USE PERMIT. DO NOT BEGIN CONSTRUCTION PURSUANT TO THIS APPLICATION UNTIL YOU HAVE RECEIVED WRITTEN APPROVAL OF YOUR REQUEST FROM THE CITY AND HAVE OBTAINED ANY REQUIRED BUILDING PERMITS.

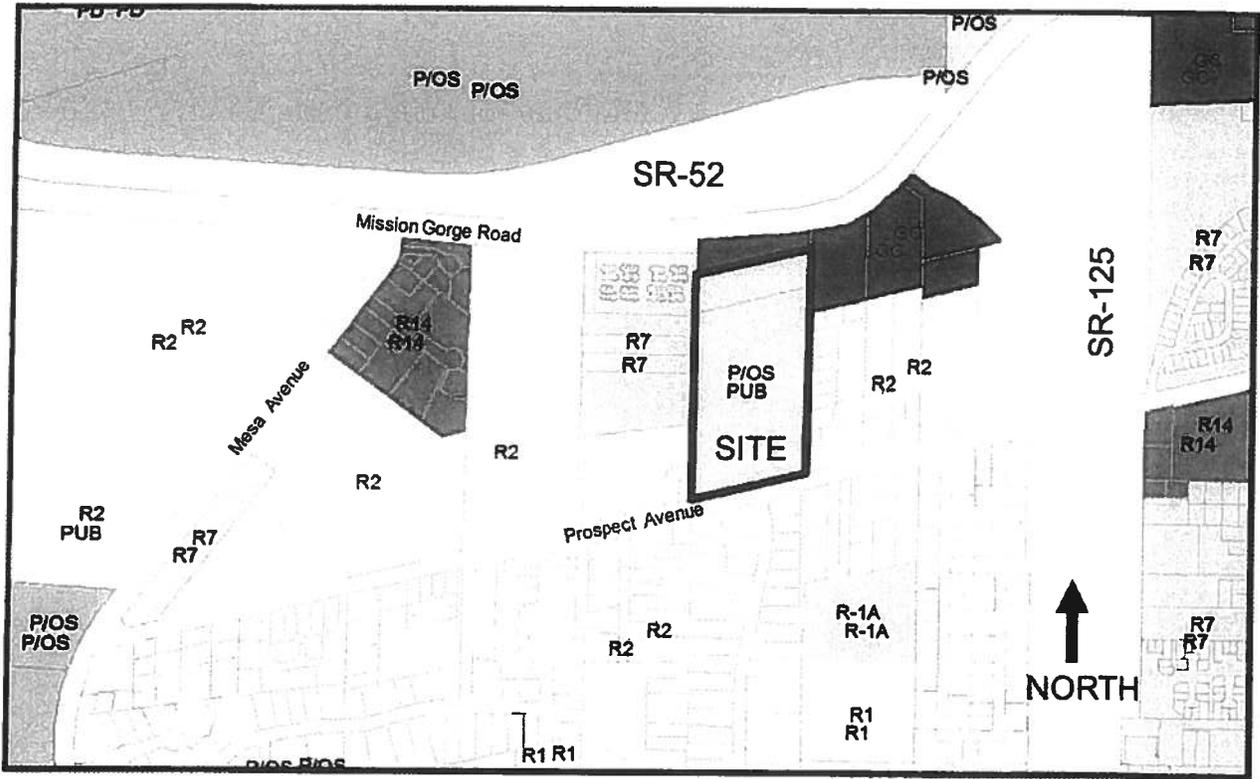
<p>1. Applicant <u>M. Grant Real Estate, Inc.</u> Address <u>110 Town Center Parkway</u> <u>Santee, CA 92071</u> Phone <u>619-444-2054</u> Signature <u><i>Michael A. Grant</i></u> Print Name <u>Michael A. Grant, Pres.</u></p>	<p>2. Property Owner <u>Santee School District</u> Address <u>9625 Cuyamaca Street</u> <u>Santee, CA 92071</u> Phone <u>619-258-2300</u> Signature <u><i>Michael A. Grant</i></u> (Authorizing Applicant to Submit Application) Print Name _____</p>
<p>3. Applicant's Representative <u>Development Contractor, Inc.</u> Address <u>110 Town Center Parkway</u> <u>Santee, CA 92071</u> Phone <u>619-444-2054</u> Signature <u><i>Michael A. Grant</i></u> Print Name <u>Michael A. Grant, Pres.</u></p>	<p>4. Site Address <u>8632 W. Prospect Ave.</u> <u>Santee, CA 92071</u> 5. Assessor's Parcel Number(s) <u>383-112-05, 28</u> 6. Existing Land Use <u>vacant lot</u> 7. Current General Plan Designation <u>Public</u> 8. Requested General Plan Designation <u>Residential Sub-division</u></p>
<p>9. Why is this amendment being requested? <u>Residential Sub-division</u></p> <p>_____</p> <p>_____</p> <p>_____</p>	

I, the undersigned, under penalty of perjury, claim the information contained within this application is, to the best of my knowledge, correct.

Signed: *Michael A. Grant*
(applicant)

Please Print Name: Michael A. Grant, President

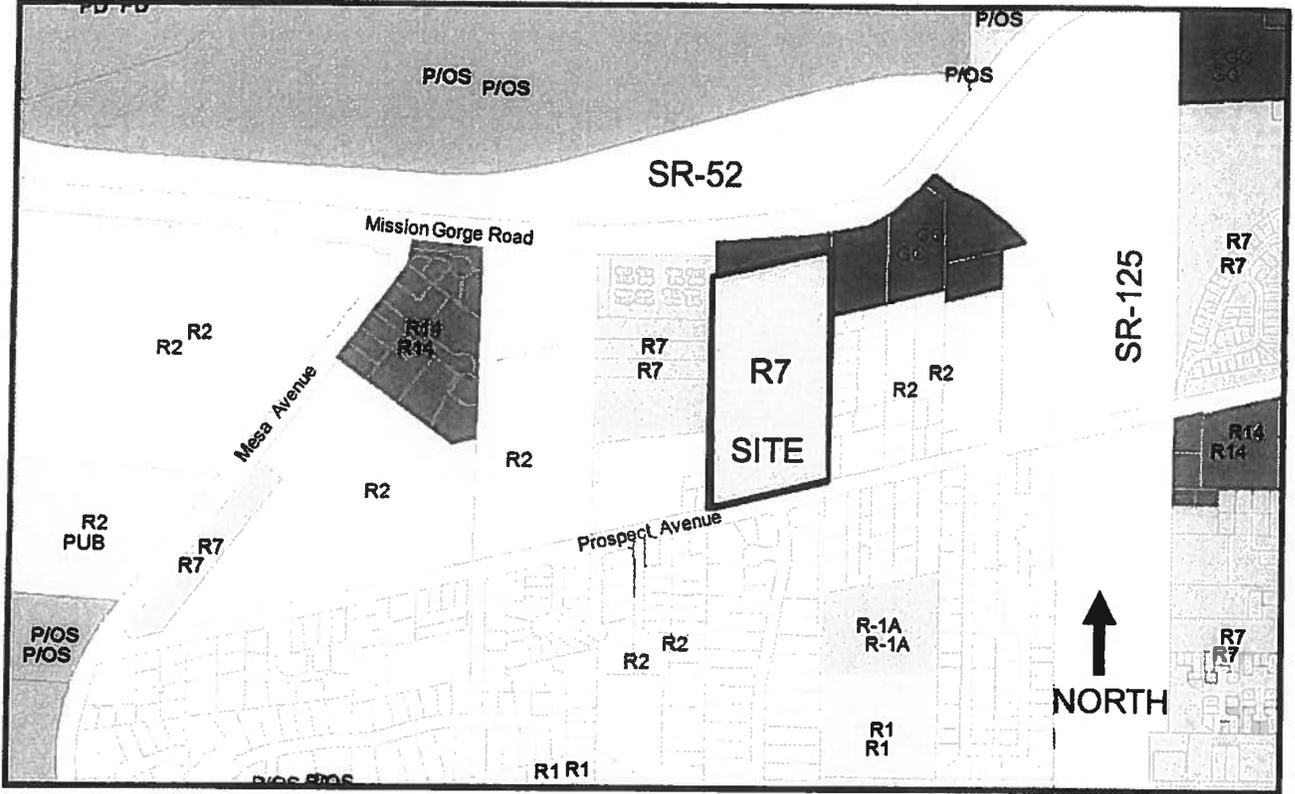
Exhibit B (PA2014-8)
Existing General Plan Land Use Designation and Zone District



	GENERAL PLAN DESIGNATION	ZONE DISTRICT
<p>PUBLIC</p> <p>P/OS – Park Open Space</p>	<p>PUBLIC - This designation determines areas of permanent open spaces, biological resource protection, parks and/or areas precluded from major development because of land use constraints such as airport clear zones and established floodways. Recreational uses, such as golf courses with customary support facilities, are considered appropriate within these areas.</p>	<p>P/OS - The Park/Open space district indicates areas of permanent open spaces, biological resource protection, parks and/or areas precluded from major development because of land constraints or habitat preservation. The use regulations, development standards, and criteria are intended to provide low intensity development and encourage recreational activities and the preservation and management of natural resources. Recreational uses such as golf courses with customary support facilities are considered appropriate for these areas.</p>

Exhibit C (PA2014-8)

Applicant's Proposed General Plan Land Use Designation and Zone District



	GENERAL PLAN DESIGNATION	ZONE DISTRICT
R7 – Medium Density Residential	This designation is intended for a wide range of residential development types including attached and detached single family units at the lower end of the density range and multiple family attached units at the higher end of the density range. Areas developed under this designation should exhibit adequate access to streets of at least collector capacity and be conveniently serviced by neighborhood commercial and recreational facilities.	(Seven to Fourteen Dwelling Units/Gross Acre). This designation is intended for a wide range of residential development types including attached and detached single-family units at the lower end of the density range and multiple family attached units at the higher end of the density range. Areas developed under this designation should exhibit adequate access to streets of at least collector capacity and be conveniently serviced by neighborhood commercial and recreational facilities

Exhibit D

**School District letter
November 18, 2003**



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

November 18, 2003

Sent Via Certified Mail
#7099 3400 0009 2240 5303

Gregor Hinkley, President
Santee Bobby Sox
PO Box 710218
Santee, CA 92072-0218

Re: Termination of Use of the Renzulli Site

Dear Mr. Hinkley:

As you know, the Santee School District has allowed the Santee Bobby Sox organization to use the Renzulli site for softball games and practices for more than a decade. This arrangement has been on a year-to-year basis. On March 14, 2003, you were sent a letter indicating that the District had determined to try and sell the Renzulli site in order to raise much-needed funds to support District fiscal priorities. In July 2003, the Santee School Board of Education members took official action to adopt a resolution declaring the Board's intention to sell the Renzulli site. The District has been working diligently with the City of Santee to change the zoning to allow residential development on the Renzulli site. While this process is not yet complete, progress is being made, and the District expects the rezoning will be accomplished by 2004.

The purpose of this letter is to officially notify Santee Bobby Sox in writing that the Renzulli site will no longer be available for your use effective with the end of your softball season in December 2003. The District offered to relocate Santee Bobby Sox to the Carlton Hills Elementary School site. You were verbally notified about this move at a meeting held at the Santee School District offices on October 22, 2003, when you met with Julie McIntosh and Dustin Burns, who represent the Board of Education, and me.

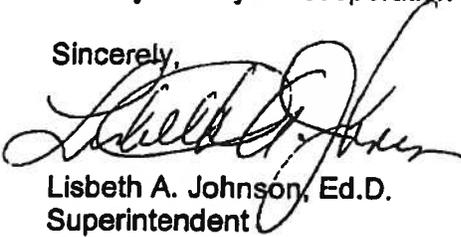
Please be assured that the District will relocate Santee Bobby Sox to the Carlton Hills school site in sufficient time to allow for the fields to be ready for the 2004 softball season. The District greatly appreciates the positive working relationship it has had and will continue to encourage with Santee Bobby Sox. District staff will be available to assist the Santee Bobby Sox representative responsible for working with you to make this transition as problem free as possible. Your meeting on Friday November 14 was scheduled to work out those details with Mr. Ted Doughty.

BOARD OF EDUCATION • Cathy Abel, Dustin Burns, Dianne El-Hajj, Julie McIntosh, Barbara Ryan
DISTRICT SUPERINTENDENT • Lisbeth A. Johnson, Ed.D.

Gregor Hinkley
Santee Bobby Sox
Page Two

If you have any questions, please feel free to contact me at (619) 258-2304. Again, thank you for your cooperation and assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisbeth A. Johnson". The signature is fluid and cursive, with a large initial "L".

Lisbeth A. Johnson, Ed.D.
Superintendent

LAJ:CJH:ea

Cc: Kathy Dockler
Santee Bobby Sox

Ron Burner
Santee Sports Council

Exhibit E

Ordinance 175

ORDINANCE NO. 175

AN ORDINANCE OF THE CITY OF SANTEE, CALIFORNIA
REQUIRING A PUBLIC HEARING AND FINDINGS
PRIOR TO APPROVAL OF DEVELOPMENT PROJECTS
THAT WILL DISPLACE SPORTS FIELDS

The City Council of the City of Santee does ordain as follows;

SECTION 1: Sports Fields Defined:

"Sports Fields" as used herein shall mean and include any and all property used as of the date of this Ordinance, for baseball, softball or soccer by one or more identifiable groups. "Sports field" shall also include those structures or improvements constructed or installed to facilitate use of the property for sports activities, such as lights, buildings, or bleachers.

SECTION 2: Public Hearing Required:

Prior to approval of a development project that would result in the displacement of sports fields, the City Council of the City of Santee shall conduct a public hearing to determine arrangements for relocation of those facilities

SECTION 3: Notice of Hearing:

- (a) Notice of said hearing shall be given by mail to the property owner, the proponent of the development project, and all organizations known to the City that have within the twelve (12) months prior to the hearing used the sports facilities. Notice shall also be posted at the site of the sports facilities.
- (b) Notice of said hearing shall be mailed, posted and published in a newspaper of general circulation no less than ten (10) days prior to the hearing.

SECTION 4: Findings Required:

At the close of said hearing and prior to approval of a development project that would result in displacement of sports fields, the Council shall either

ORDINANCE NO. 175

1. Find that relocation of the sports fields is feasible and direct the appropriate actions be taken to accomplish such relocation; or
2. Find that relocation of the sports facilities is not feasible.

SECTION 5: Criteria to Determine Feasibility:

In making its finding that relocation is feasible or infeasible, Council shall consider the following:

- (1) The geographical requirements placed on past users by their respective athletic charters.
- (2) The cost to relocate facilities should be borne by the developer, the property owner, and then, if necessary, by the City.
- (3) Improvements at relocated facilities should be equal to or better than facilities displaced.

INTRODUCED AND FIRST READ at a regular meeting of the City Council of the City of Santee, held the 8th day of October 1986 and thereafter PASSED AND APPROVED at a regular meeting of said City Council held the 22nd day of October, 1986 by the following vote to wit:

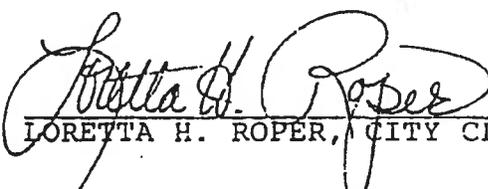
AYES: GALLARDO, SOLOMON, CLARK, BARTELL, DOYLE
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

APPROVED:



JACK DOYLE, MAYOR

APPROVED:

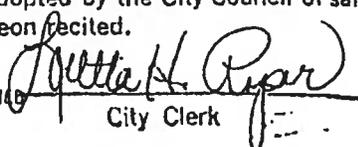


LORETTA H. ROPER, CITY CLERK

CERTIFICATE OF CITY CLERK

I, Loretta H. Roper, City Clerk of the City of Santee, California, do hereby certify the foregoing to be a true and exact copy of Ord. 175 passed and adopted by the City Council of said City on the date thereon recited.

THIS ORDINANCE HAS BEEN PUBLISHED
OR POSTED PURSUANT TO LAW



City Clerk

4.3 Facility and Program Survey Analysis

Purpose: The purpose of the Facility and Program Analysis is to provide a priority of facility and amenity needs and recreation program needs for the Santee residents based upon the survey results.

Methodology: A scoring system was used to determine the priorities for park and recreation facilities / amenities and programs. From the household survey, this scoring system considered the following:

- Unmet needs for facilities – A factor from the total number of households having unmet need.
- Importance ranking for facilities – Normalized factor, converted from the percent (%) ranking of programs to a base number.

These scores were then totaled to provide an overall score and priority ranking for the system as a whole. The results of the priority ranking were tabulated into three categories: High Priority, Medium Priority, and Low Priority.

Program Priorities:

Table 4-1 depicts the Program Priority Assessment for the City of Santee based on information obtained from the community survey. According to the combination of unmet needs and community priority, Nature Programs, City-Wide Special Events, and Adult Fitness and Wellness Programs are the three programs with the highest priority ranking.

Program	High	Medium	Low
Nature Programs			
City-Wide Special Events			
Adult Fitness and Wellness Programs			
Senior Adult Programs			
Youth Sports Programs			
Adult Sports Programs			
Birthday Parties			
Youth Fitness Programs			
Outdoor Adventure Programs			
Water Fitness			
Martial Arts Programs			
Teen Services and Programs			
Adult Art, Dance, Performing Arts			
Programs for Individuals with Disabilities			
Youth Art, Dance, Performing Arts			
Youth Learn to Swim Programs			
Pre-School Programs			
Gymnastics and Tumbling Programs			
Tennis Lessons and Leagues			
Youth Summer Camp Programs			
Before and After School Programs			
Mobile Recreation Programs			

Notes:

1 Ranking: High = 1-8; Medium = 9-16; Low = 17-22

Table 4-1 - Program Priority Needs Assessment

Facility Priorities: Table 4-2 depicts the Facility and Amenity Assessment for the City of Santee based on information obtained from the community survey. As shown in Figure XX, using the combination of unmet community needs and community priorities these three facilities amenities merited the highest priority:

- Large Picnic Areas and Shelters
- Walking and Biking Trails
- Nature Trails and Nature Parks

	Facility	High	Medium	Low
1	Large Picnic Areas and Shelters			
2	Walking and Biking Trails			
3	Nature Trails and Nature Center			
4	Small Neighborhood Parks			
5	Indoor Senior Center			
6	Recreation/Community Center			
7	Large Regional Parks			
8	Outdoor Amphitheater/Theater			
9	Indoor Swimming Pools/Leisure Pools			
10	Off-leash Dog Parks			
11	Outdoor Swimming Pools			
12	Indoor Fitness and Exercise Facilities			
13	Youth Soccer Fields			
14	Youth Baseball and Softball Fields			
15	Indoor Teen Center			
16	Gymnasium for Basketball/Volleyball			
17	Playground Equipment			
18	Outdoor Tennis Courts			
19	Adult Softball Fields			
20	Skateboarding Parks			
21	Equestrian Facilities			
22	Disc Golf			
23	Youth Football/Lacrosse/Rugby Fields			

Notes:

1. Ranking: High = 1-8; Medium = 9-16; Low=17-23

Table 4-2 – Facility / Amenity Priority Needs Assessment

Conclusions from Priority Responses:

Based upon the Facility and Program priority responses, it was determined that the high priority facilities and programs be considered for inclusion into the Park Master Plan. The medium priority facilities and programs should also be addressed and provided in the Plan where feasible. Low priority facilities and programs can be monitored to see if their need increases or could be offered by other providers.

4.4 Level of Service Standards (Facilities Standards)

The City of Santee has traditionally used park standards to estimate the demand for public park and recreational resources. These standards are used to measure strengths and weaknesses of the park system. These standards exist for the City overall, and are incorporated into the General Plan. As part of this Master Plan, standards are also addressed for specific recreational facilities and then assessed for distribution throughout the City.

Santee Park Standards

The City of Santee 2020 General Plan (2006) establishes the goal of 10 acres of park land for every 1,000 people in the City. Of these 10 acres, five acres are developed public park land and the remaining five acres are comprised of other recreational facilities, such as school facilities and regional parks. The General Plan also maintains the goal of equitable distribution, locating almost every home within one mile of a neighborhood park and within three miles of a community or regional park.

With the anticipated build-out population of approximately 72,000 persons, Santee's goal is to reach 360 acres of developed park land and 360 acres of other recreational facilities.

Park Types

The City of Santee has three types of local parks: mini-parks, neighborhood parks, and community parks.

Mini parks are parks no larger than two acres. Their service area is a population between 500 to 1,000 people. The City does not encourage mini-parks because of their small service area and limited facilities due to size. However, as the City becomes more urban and infill parcels are increasingly limited, smaller park sites may be considered to meet particular deficits and needs.

Neighborhood parks comprise the majority of the Santee park system and serve, from 2,000 to 5,000 population sizes. Neighborhood parks range in size from 2 to 20 acres. Santee has traditionally offered three types of recreational opportunities in the neighborhood park including passive recreation in un-programmed space, active sports areas, and a gathering area, such as picnic shelters or recreation centers.

Community parks serve a larger population, between 10,000 and 25,000. They range in size from 20 to 200 acres. Activities include larger sports complexes, nature areas, or facilities that may be unique to a specific park.

Regional parks serve the entire County and are typically upwards of 200 acres in size.

The City of Santee's adopted standards are not recommended to be changed as part of the Parks Master Plan. Rather the adopted standards should be maintained to determine areas of deficiencies and recommendations.

Facility Standards

Recreational facilities are intended to meet the goal of adequate recreational provisions within the parks and adequate to serve a given population. From an analysis of the current Santee facilities, expressed community needs, comparison and assessment against national trends and the demographic projections, **Table 4-3** suggests the standards and needs for the population at build-out.

Facility Type	City of Santee											
	City of Santee Current Inventory	City of Santee Under Development	Total Current City of Santee Inventory	Other Providers Inventory	Total Current Inventory	Current City of Santee Service Level	Current City of Santee/Other Providers Service Level	Priority Needs Assessment Ranking	City of Santee Standard (1989)	Recommended City of Santee Standard	Total Current City of Santee Inventory Over/Under Recommended Standard	Total Current Inventory with Other Providers Inventory Over/Under Recommended Standard
Playgrounds (ages 2-5, 6-10)	6.0	4.0	10.0	3.0	13.0	1 site/ 5,448	1 site/ 4,190	18	1 site/ 3,000	1 site/ 4,000	Need 4 sites	Need 1 site
Picnic Shelters (25+ people)	3.0	4.0	7.0	3.0	10.0	1 site/ 7,782	1 site/ 5,448	1	N/A	1 site/ 5,900	Need 4 sites	Need 1 site
Trails - Paved Surface (Miles)	7.7	4.3	12.0	5.9	17.9	0.22 miles/1,000	0.33 miles/1,000	3	N/A	0.4 miles/1,000	Need 10 miles	Need 4 miles
Trails - Non-Paved Surface (Miles)	0.7		0.7		0.7	0.01 miles/1,000	0.01 miles/1,000	2	N/A	0.05 miles/1,000	Need 2 miles	Need 2 miles
Dog Parks			0.0		0.0	1 site/ 0	1 site/ 0	9	N/A	1 site/ 50,000	Need 1 site	Need 1 site
Slate Parks (inline, Skateboard, BMX)	1.0		1.0		1.0	1 site/ 54,478	1 site/ 54,478	20	N/A	1 site/ 50,000	Meets Standard	Meets Standard
Outdoor Basketball Courts	4.0		4.0	8.0	12.0	1 court/ 13,618	1 court/ 4,540	24	1 court/ 1,000	1 court/ 6,000	Need 5 courts	Exceeds Standard
Tennis	5.0		5.0	16.0	21.0	1 court/ 10,895	1 court/ 2,594	17	1 court/ 2,000	1 court/ 9,000	Need 2 courts	Exceeds Standard
Volleyball (sand)	2.0		2.0	4.0	6.0	1 site/ 27,238	1 site/ 9,078	24	1 site/ 8,000	1 court/ 25,000	Meets Standard	Exceeds Standard
Baseball - Adult (90')	1.0		1.0			1 field/ 54,478	1 field/ 16,159	15	1 field/ 20,000	1 field/ 20,000	Need 2 fields	Meets Standard
Baseball - Youth (Game Fields)	5.0		5.0			1 field/ 10,895	1 field/ 3,632	15	1 field/ 20,000	1 field/ 15,000	Exceeds Standard	Exceeds Standard
Softball - Adult (300')		4.0	4.0	1.0	5.0	1 field/ 13,619	1 field/ 10,895	15	1 field/ 23,000	1 field/ 15,000	Meets Standard	Exceeds Standard
Softball - Youth (Game Fields)	3.0		3.0	4.0	7.0	1 field/ 18,159	1 field/ 7,782	15	1 field/ 15,000	1 field/ 15,000	Need 1 field	Exceeds Standard
Baseball/Softball - Youth (Practice Fields)			0.0	28.0	28.0	1 field/ 0	1 field/ 2,095		N/A	1 field/ 8,000	Need 7 fields	Exceeds Standard
Soccer - Regulation (115x75 yds)		2.0	2.0	3.0	5.0	1 field/ 27,238	1 field/ 10,895	13	1 field/ 6,000	1 field/ 10,000	Need 4 fields	Need 1 field
Soccer - Micro (Includes Indoor, 75x45 yds)	1.0	4.0	5.0	10.0	15.0	1 field/ 10,895	1 field/ 3,632	13	N/A	1 field/ 6,000	Need 2 fields	Exceeds Standard
Multipurpose / Overly Field (120x60 yds)	4.0		4.0	5.0	9.0	1 field/ 13,619	1 field/ 6,653	23	1 field/ 15,000	1 field/ 20,000	Exceeds Standard	Exceeds Standard
Outdoor Aquatic Center (Square Feet)	40,000.0		40,000.0	0.0	40,000.0	0.7 sf/person	0.7 sf/person	10	1 site/ 23,000	1.2 sf/person	Need 25,371 sf	Need 25,371 sf
Indoor Aquatic Center (Square Feet)				0.0		0.0 sf/person	0.0 sf/person	10	1 site/ 23,000	0.5 sf/person	Need 27,238 sf	Need 27,238 sf
Community/Recreation Center (Square Feet)	11,041.0		11,041.0	30,000.0	41,041.0	0.2 sf/person	0.8 sf/person	6	1 site/ 35,000	1.0 sf/person	Need 43,435 sf	Need 13,435 sf
Gymnasium (Square Feet)			0.0		0.0	0.0 sf/person	0.0 sf/person	11	1 site/ 23,000	0.5 sf/person	Need 27,238 sf	Need 27,238 sf

Equity of Facilities

Following an assessment of the population and the communities' expressed needs for facilities and programs, an assessment of the equity of the current facilities was conducted. Equity mapping entails mapping by classification and mapping of major amenities by facility standards as applied to population density and geographic areas. The base information for this analysis is the adjusted 2020 projected population density by census tract acquired during the demographic analysis. Using the facility standards and service areas for each park and major facility type (amenity), a series of maps by each park classification and major amenities was assessed.

Methodology:

The methodology first determines the service area of any given park or facility and then develops service rings adjusted by the population density. A service area is defined as a circular area around a park or amenity whose radius encompasses the population associated with the appropriate facility standard for each park classification and amenity. Service areas are created by applying the standard of the park or amenity to the unit of measure quantity for the park or amenity.

The final step determines an average radius by comparing the service area total forecasted population projection to that of the service rings' forecasted population projection, and where the numbers are equal represents the radius distance for the service area.

Equity Mapping Details

Neighborhood Parks: This map demonstrates where neighborhood parks are currently located, City parks planned and under development review (2007), or City parks proposed to be developed in the future. The map presents the service area of neighborhood parks by the recommended facility standard of 2 acres per 1,000 residents. Currently there are 34.5 acres in 5 neighborhood parks. There are 1.9 acres in 2 neighborhood parks currently planned and under development review, and 1 additional park with undetermined acreage. Proposed future developments are expected to have 6.98 acres in 3 neighborhood parks.

Community Parks: This map demonstrates where community parks are currently located, City parks planned and under development review or City parks proposed to be developed in the future. The map presents the service area of community parks by the recommended facility standard of 3 acres per 1,000 residents. Currently there are 81 acres in 2 community parks and 171 acres in 1 publicly operated community park. There are 38 acres in 1 community park currently planned and under development review. Proposed future developments are expected to have 80.6 acres in 2 community parks.

Playgrounds: This map demonstrates where playgrounds are currently located at both City parks and public schools, City parks planned and under development review,

publicly operated parks, or City parks proposed to be developed in the future. The map presents the service area of playgrounds by the recommended facility standard of 1 site per 4,000 residents. Currently there are 6 playgrounds located at 6 City parks, 5 playgrounds located at 1 publicly operated community park, and 24 playgrounds located at 9 public schools for a total of 35 sites. There are 4 playgrounds in 2 City parks currently planned and under development review. Proposed future park developments are expected to have 5 playgrounds in 3 parks.

Picnic Shelters: This map demonstrates where picnic shelters are currently located at both City parks and public schools, City parks planned and under development review, publicly operated parks, or City parks proposed to be developed in the future. The map presents the service area of picnic shelters by the recommended facility standard of 1 site per 5,000 residents. Currently there are 6 picnic shelters located at 5 City parks, 3 playgrounds located at 1 publicly operated community park, and 9 playgrounds located at 5 public schools for a total of 18 sites. There are 9 playgrounds in 2 City parks currently planned and under development review. Proposed future park developments are expected to have 6 picnic shelters in 2 parks.

Paved Trails: This map demonstrates where paved trails are currently located at both City parks, City parks planned and under development review, publicly operated parks, or City parks proposed to be developed in the future. Currently there are 2.72 miles of paved trails located at 6 City parks, an undetermined number of miles of paved trails located at 7 City parks, and 5.89 miles of paved trails located at 1 publicly operated community park. There are 3.4 miles of paved trails in 4 City parks currently planned and under development review. Proposed future park developments are expected to have an undetermined number of miles of paved trails in 3 parks.

Non-Paved Trails: This map demonstrates where non-paved trails are currently located at City parks, publicly operated parks, or City parks proposed to be developed in the future. Currently there are 0.13 miles of paved trails located at 1 City park, an undetermined number of miles of non-paved trails at 2 City parks, and an undetermined number of miles of non-paved trails located at 1 publicly operated community park. There are 3.4 miles of non-paved trails in 4 City parks currently planned and under development review. Proposed future park developments are expected to have 6 miles of non-paved trails in 1 City park, and an undetermined number of miles of non-paved trails in 3 parks.

Dog Parks: This map demonstrates where dog parks are proposed to be developed in future parks. The map presents the service area of dog parks by the recommended facility standard of 1 court per 50,000 residents. Proposed future park developments are expected to have 1 dog park in 1 park.

Skate Parks: This map demonstrates where skate parks are currently located at City parks. The map presents the service area of skate parks by the recommended facility standard of 1 court per 50,000 residents. There is currently 1 skate park located at 1 City park. The current level of service for City parks is 1 site per 54,476 residents.

Outdoor Basketball Courts: This map demonstrates where outdoor basketball courts are currently located at City parks, public schools, or City parks proposed to be developed in the future. The map presents the service area of outdoor basketball courts by the recommended facility standard of 1 court per 6,000 residents. There are currently 4 outdoor basketball courts located at 4 City parks and 48.5 courts located at 11 public schools for a total of 52.5 existing courts. The current level of service for City parks is 1 outdoor basketball court per 13,619 residents and 1 court per 1,038 residents for City parks and public schools. Proposed future park developments are expected to have 4 outdoor basketball courts in 2 parks.

Tennis Courts: This map demonstrates where tennis courts are currently located at City parks, public schools, or City parks proposed to be developed in the future. The map also demonstrates the service area of tennis courts by the recommended facility standard of 1 court per 8,000 residents. There are currently 5 tennis courts located at 3 City parks and 28 courts located at 2 public schools for a total of 33 existing courts. The current level of service for City parks is 1 tennis court per 10,895 residents and 1 court per 1,651 residents for City parks and public schools. Proposed future park developments are expected to have 4 tennis courts in 1 park.

Volleyball Courts: This map demonstrates where volleyball courts are currently located at both City parks and public schools, publicly operated parks, or City parks proposed to be developed in the future. The map presents the service area of volleyball courts by the recommended facility standard of 1 court per 25,000 residents. There are currently 2 volleyball courts located at 2 City parks, 4 volleyball courts located at 1 publicly operated community park, and 23 courts located at 6 public schools for a total of 29 courts. The current level of service for City parks is 1 volleyball court per 27,238 residents and 1 court per 1,878 residents for City parks, the publicly operated community park, and public schools. Proposed future park developments are expected to have an undetermined number of volleyball courts in 2 parks.

Baseball Fields - Adult (90' base path): This map demonstrates where adult baseball fields are currently located at City parks. The map presents the service area of adult baseball fields by the recommended facility standard of 1 field per 20,000 residents. There is currently 1 adult baseball field located at 1 City park. The current level of service for City parks is 1 field per 54,476 residents.

Baseball Fields – Youth (60'-80' base path): This map demonstrates where youth baseball fields are currently located at City parks or public schools. The map presents the service area of youth baseball fields by the recommended facility standard of 1 field per 8,000 residents. There are currently 5 youth baseball fields located at 2 City parks and 48 fields located at 11 public schools for a total of 53 fields. The current level of service for City parks is 1 youth baseball field per 10,895 residents and 1 field per 1,028 residents for City parks and public schools.

Softball Fields – Adult: This map demonstrates where adult softball fields are located in City parks planned and under development review. The map presents the service area of

adult softball fields by the recommended facility standard of 1 field per 15,000 residents. At this time there are 4 adult softball fields in 1 City park currently planned and under development review. The current level of service for City parks is 1 adult softball field per 13,619 residents for City parks planned and under development review.

Softball Fields – Youth: This map demonstrates where youth softball fields are currently located at City parks. The map presents the service area of youth softball fields by the recommended facility standard of 1 field per 8,000 residents. There are currently 3 youth softball fields located at 1 City park. The current level of service for City parks is 1 youth softball field per 18,159 residents.

Soccer Fields - Regulation: This map demonstrates where regulation soccer fields are currently located at public schools or City parks planned and under development review. The map presents the service area of regulation soccer fields by the recommended facility standard of 1 field per 10,000 residents. Currently there are 3 fields located at 2 public schools. There are 2 regulation soccer fields in 1 City park planned and under development review.

Soccer Fields – Micro: This map demonstrates where micro soccer fields are currently located at City parks or City parks planned and under development review. The map presents the service area of youth softball fields by the recommended facility standard of 1 field per 8,000 residents. There are currently 4 micro soccer fields located at 2 City parks. There are 4 regulation soccer fields in 1 City park planned and under development review. The current level of service for City parks is 1 micro soccer field per 6,810 residents.

Multipurpose/Overlay Fields: This map demonstrates where multipurpose/overlay fields are currently located at City parks, public schools, or City parks proposed to be developed in the future. The map presents the service area of multipurpose/overlay fields by the recommended facility standard of 1 field per 20,000 residents. There is currently 1 multipurpose/overlay field located at 1 City park and are 9 fields located at 7 public schools for a total of 10 fields. The current level of service for City parks is 1 multipurpose/overlay field per 54,476 residents and 1 field per 5,448 residents for City parks and public schools. Proposed future park developments are expected to have 3 multipurpose/overlay fields in 2 parks.

Outdoor Aquatic Centers: This map demonstrates where outdoor aquatic centers are currently located at City parks, public schools, or City parks proposed to be developed in the future. The map presents the service area of outdoor aquatic centers by the recommended facility standard of 1.5 square feet per resident. There are currently 12,421 square feet of outdoor aquatic centers located at 1 City park and 6,250 square feet of outdoor aquatic centers located at 1 public school for a total of 18,671 square feet of existing outdoor aquatic centers. The current level of service for City parks is 0.2 square feet of outdoor aquatic centers per resident and 0.3 square feet of outdoor aquatic centers per resident for City parks and public schools. Proposed future park developments are expected to have 8,000 square feet of outdoor aquatic centers per resident at 1 park.

Community/Recreation Centers: This map demonstrates where community/recreation centers are currently located at City parks, City parks planned and under development review, publicly operated parks, or City parks proposed to be developed in the future. The map presents the service area of community/recreation centers by the recommended facility standard of 1.5 square feet per resident. There are currently 11,041 square feet of community/recreation centers located at 4 City parks and 32,000 square feet of community/recreation centers located at 1 publicly operated park for a total of 43,041 square feet of existing community/recreation centers. There is 18,000 square feet of community/recreation centers in 1 City park planned and under development review. The current level of service for City parks is 0.5 square feet of community/recreation centers per resident and 1.1 square feet of community/recreation centers per resident for City parks and publicly operated parks. Proposed future park developments are expected to have 22,000 square feet of community/recreation centers per resident at 1 park.

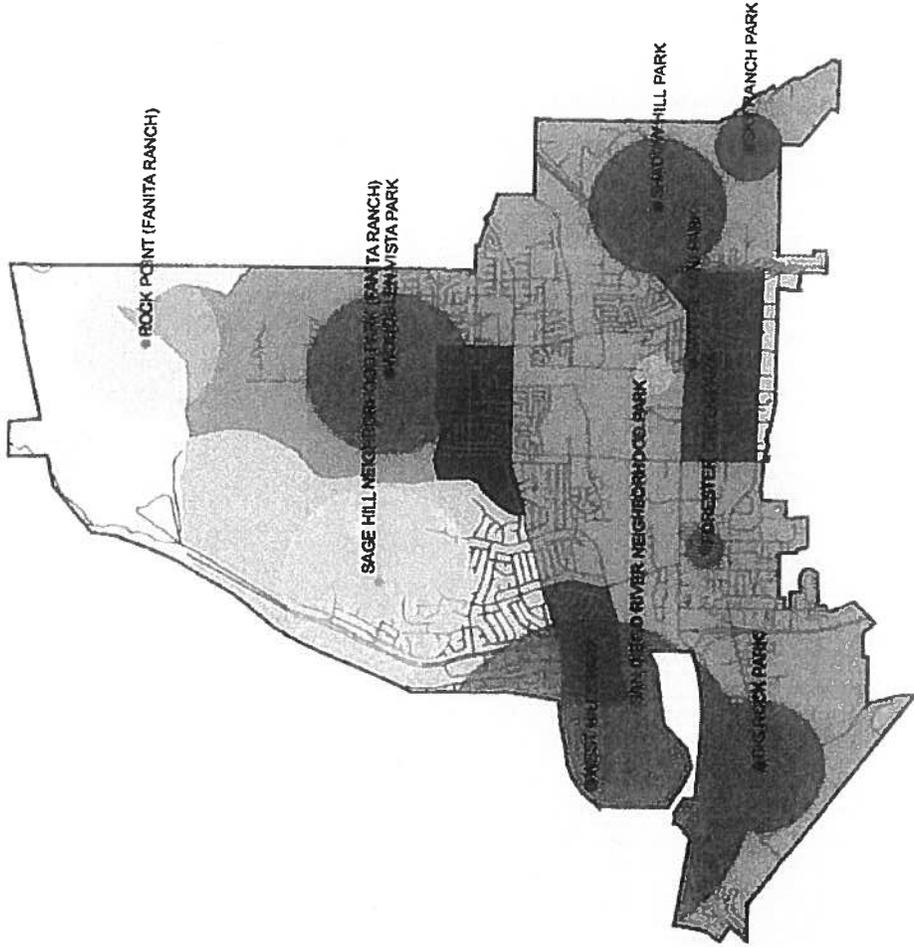


City of Santee, California

Neighborhood Parks

2020 Service Areas

Service Level of 2.0 Acres per 1,000 Residents
 2020 Projected Population of 72,000 Residents
 Based on SANDAG Projected Population Data



Legend

SERVICE AREA

- EXISTING NEIGHBORHOOD PARKS
- PLANNED NEIGHBORHOOD PARKS*
- FUTURE NEIGHBORHOOD PARKS

DENSITY

- 2.5 OR LESS PEOPLE PER ACRE
- 2.5 to 5.0 PEOPLE PER ACRE
- 5.0 to 10.0 PEOPLE PER ACRE
- 10.0 to 15.0 PEOPLE PER ACRE
- 15.0 OR MORE PEOPLE PER ACRE

PARKS & FACILITIES

- BIG ROCK NEIGHBORHOOD PARK 5 ACRES
- SANTEE MINI PARK 0.25 ACRES
- SHADOW HILL NEIGHBORHOOD PARK 5.69 ACRES
- WOODGLEN VISTA NEIGHBORHOOD PARK 9.86 ACRES
- WEST HILLS NEIGHBORHOOD PARK 13.6 ACRES
- FORESTER CREEK MINI PARK 0.6 ACRES*
- SKY RANCH PLANNED NEIGHBORHOOD PARK 1.3 ACRES*
- ROCK POINT FUTURE NEIGHBORHOOD PARK (FANITA RANCH) 3.7 ACRES
- SAGE HILL FUTURE NEIGHBORHOOD PARK (FANITA RANCH) 7.1 ACRES
- SAN DIEGO RIVER FUTURE MINI PARK 0.55 ACRES

*Planned facilities are those under development as of 2008 and are subject to change with their entitlement process.



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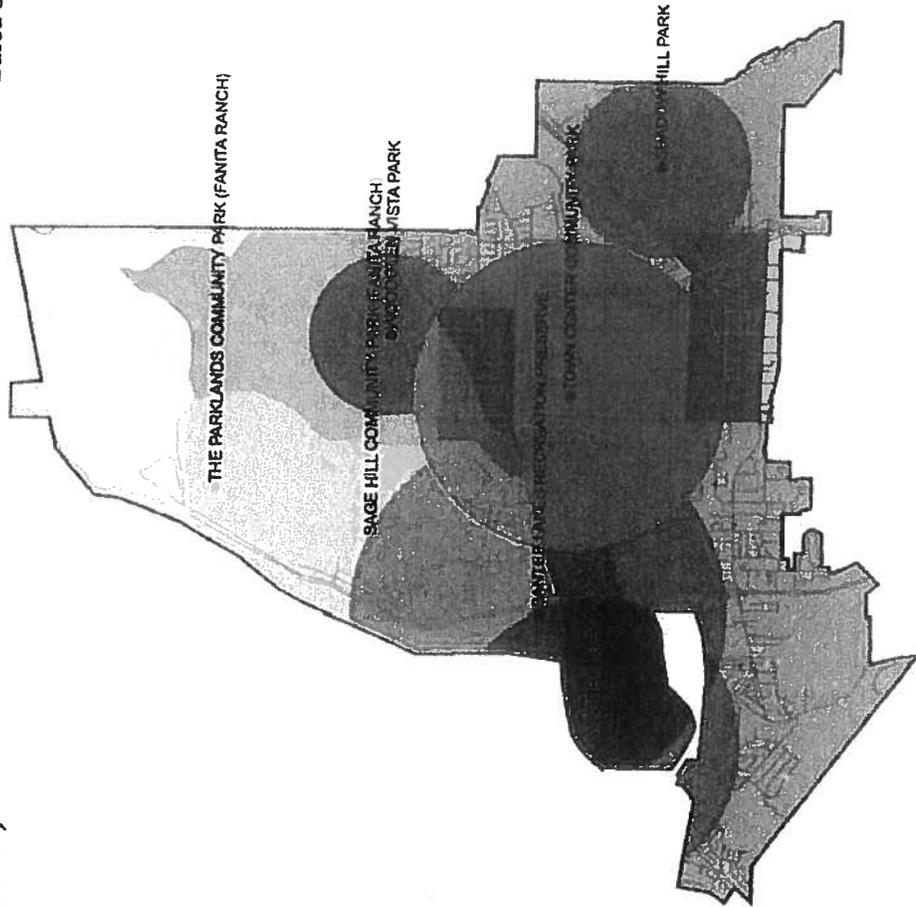


City of Santee, California

Picnic Shelters (25+ Residents)

2020 Service Areas

Service Level of 1 Site per 5,000 Residents
 2020 Projected Population of 72,000 Residents
 Based on SANDAG Projected Population Data



Legend

- SERVICE AREA**
- EXISTING PICNIC SHELTERS IN CITY PARKS
 - EXISTING PICNIC SHELTERS BY REGIONAL PROVIDERS
 - PLANNED PICNIC SHELTERS IN CITY PARKS*
 - FUTURE PICNIC SHELTERS BY REGIONAL PROVIDERS

DENSITY

- 2.5 OR LESS PEOPLE PER ACRE
- 2.5 TO 5.0 PEOPLE PER ACRE
- 5.0 TO 10.0 PEOPLE PER ACRE
- 10.0 TO 15.0 PEOPLE PER ACRE
- 15.0 OR MORE PEOPLE PER ACRE

PARKS & FACILITIES

- SHADOW HILL PARK: 1 EXISTING PICNIC SHELTER
- WEST HILLS PARK: 1 EXISTING PICNIC SHELTER
- WOODGLEN VISTA PARK: 1 EXISTING PICNIC SHELTER
- SANTEE LAKES RECREATION PRESERVE: 3 EXISTING PICNIC SHELTERS
- TOWN CENTER COMMUNITY PARK: 4 PLANNED PICNIC SHELTERS*
- SAGE HILL PARK (FANITA RANCH): 2 FUTURE PICNIC SHELTERS
- THE PARKLANDS (FANITA RANCH): 4 FUTURE PICNIC SHELTERS

*Planned facilities are those under development under an approved and approved process.



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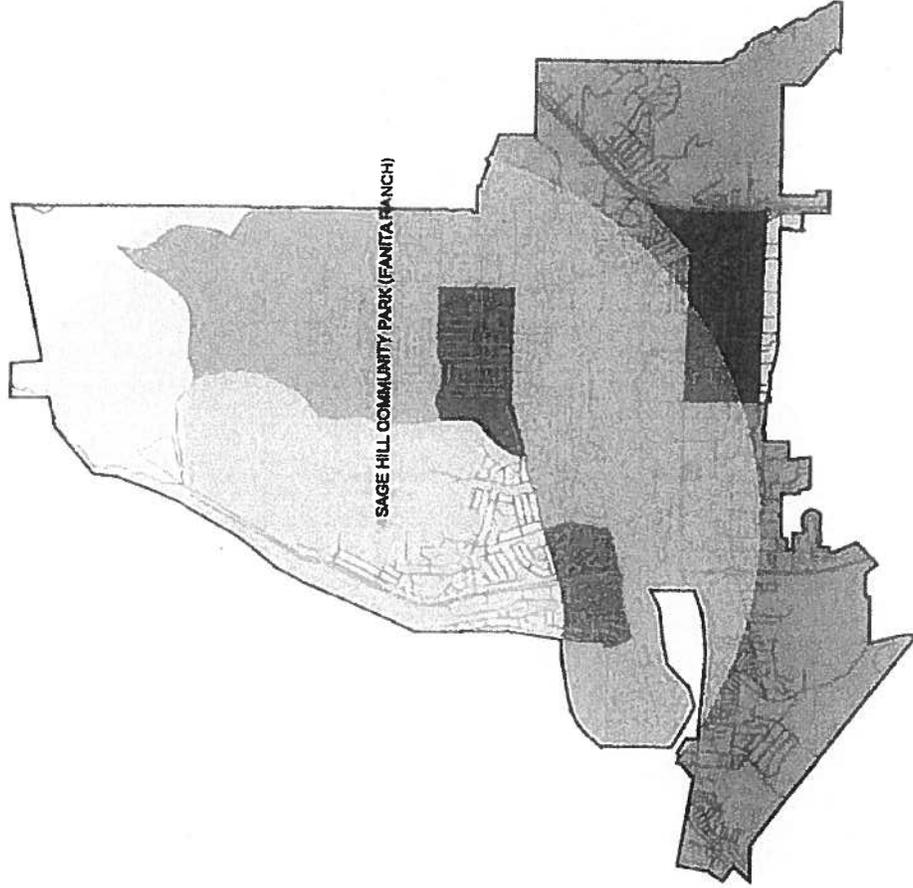


City of Santee, California

Dog Parks

2020 Service Areas

Service Level of 1 Site per 50,000 Residents
2020 Projected Population of 72,000 Residents
Based on SANDAG Projected Population Data



- Legend**
- SERVICE AREAS**
 - FUTURE DOG PARKS IN CITY PARKS
 - DENSITY**
 - 2.5 OR LESS PEOPLE PER ACRE
 - 2.5 TO 5.0 PEOPLE PER ACRE
 - 5.0 TO 10.0 PEOPLE PER ACRE
 - 10.0 TO 15.0 PEOPLE PER ACRE
 - 15.0 OR MORE PEOPLE PER ACRE
 - PARKS & FACILITIES**
 - SAGE HILL PARK (FANITA RANCH); 1 FUTURE DOG PARK



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Land Development Opportunity

The City and the Santee School District mutually contemplate multiple-family residential development on the property. The City will entertain a land development application concurrent with applications for General Plan/Zone Code amendments that facilitate multiple-family development and park development on the 11.39-acre site.

Currently the General Plan Land Use designation is "Public" and the zone classification is "Park/Open Space". City staff would entertain changing the northernmost 7.62-acre portion to "R-7 Medium Density Residential" which establishes a density range of 7 to 14 dwelling units per acre. The remaining 3.77 acres would stay as currently designated in the General Plan, and as classified on the Zone District Base Map (refer to attached exhibits).

Land Use Designation:

The "R-7 Medium Density Residential" land use designation is intended for a wide range of residential development types, including attached and detached single-family units at the lower end of the density range, and multiple-family attached units at the higher end of the density range. Areas developed under this designation should exhibit adequate access to streets of at least collector capacity and be conveniently served by neighborhood commercial and recreational facilities.

Zone District Classification:

Chapter 17.10 of the Zone Code provides the development standards in support of this General Plan land use designation. The corresponding Zone District, "Medium Density Residential (R-7)" similarly establishes a density range of 7 to 14 dwelling units per gross acre. Among the development standards is a minimum streetscape setback of 20 feet from the Prospect Avenue public right-of-way.

Rationale for Development Application Acceptance:

The site receives access from Prospect Avenue, a collector street, and is within ½-mile of neighborhood commercial services. Residential development within the R-7 density range would be compatible with existing and proposed development in the immediate and surrounding area. The number of units could range from a minimum of 53 (7 dwelling units per acre) to a maximum of 106 (14 dwelling units per acre). More typical would be a project density of 12 dwelling units per acre with a yield of 90 dwelling units.

The western "quadrant" of the City, in which this property is situated, has "built" examples of



multiple-family development to the north and west. A 24-unit condominium development on an abutting 1.96-acre property holds land development entitlements compliant with the R-7 designation/zone standards DR07-05-07/TM05-05). This project, Rancho Fanita Villas, was approved at a density of 12.24 dwelling units per acre, and is expected to be constructed in 2014-2015.

The retention of the "Public" land use designation over the southernmost 3.77 acres would facilitate development of a neighborhood park along Prospect Avenue; a park would also provide an effective land use transition between R-7 development on the site and the single-family neighborhoods which predominate on the south side of Prospect Avenue and on both sides of the subject site. Furthermore, the retention of 3.77 acres for park purposes advances one of the goals in the Recreation Element of the General Plan to provide parks in underserved areas of the City.

It is the intent of the City to promote economical and efficient use of the land and to maximize development design flexibility by:

- Incorporating the minimum 20-foot Prospect Avenue streetscape setback, (required pursuant to Section 17.10.040.D) in the park that would front on Prospect Avenue;
- Acknowledging the proximity of the park and its merit in satisfying all, or part of, the on-site recreational amenities required pursuant to Section 17.10.040.E; and
- Integrating residential and park driveway design for efficient access.





Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

September 18, 2014

The Honorable Randy Voepel
City of Santee
10601 Magnolia Avenue
Santee, California 92071

RECEIVED

SEP 19 2014

Dept. of Development Services
City Of Santee

Dear Mayor Voepel:

The purpose of this letter is to clarify questions we heard arise at the City Council meeting on September 10. In this letter the Santee School District will document events, state the District's position, and express the potential for financial harm to the District that has arisen since entering into a Purchase and Sale Agreement with M. Grant Real Estate Inc. ("Developer") for the sale of Renzulli ("Renzulli PSA") due to the Santee City Council's actions and/or inaction in regards to:

- a. Development of the Renzulli Bid Advertisement
- b. Potential sale of the Renzulli property
- c. Delays in processing the rezoning and General Plan Amendment applications for Renzulli

This letter delineates and documents the events that have transpired regarding the possible sale of two pieces of vacant Santee School District land more fully described below:

1. Old Santee School Site consisting of 13.20 acres on the corner of Mission Gorge Road and Cottonwood Road ("Santee School Site")
2. Renzulli property consisting of 11.39 acres on Prospect Ave ("Renzulli")

Documentation of Events

On June 17, 2014, the District entered into the Renzulli PSA after conducting a formal bidding process in accordance with Education Code provisions. Prior to entering into the Renzulli PSA, the District took numerous actions that culminated in conducting a formal bidding process for the sale in consultation with City staff.

CITY/DISTRICT MEETINGS AND PHONE CONVERSATIONS:

- **Joint City/District Meeting:** On May 15, 2013, a joint meeting was held with City and District elected officials. City Representatives present at that meeting were Council Members Rob McNelis and John Minto, and City Manager Keith Till. District Representatives present at that meeting were Board Members Ken Fox and Dianne El-Hajj, and Superintendent Dr. Cathy Pierce. Also in attendance was Karen Pearlman from the Union Tribune.
 - During the meeting, discussion ensued regarding both the Santee School Site and Renzulli. During the Renzulli discussion, City representatives suggested Renzulli could be developed as residential with a portion of the land dedicated to a Neighborhood Park ("Park").
 - City Manager Keith Till offered his office staff to assist the District in the development of the bid and sale of Renzulli.
 - The tone and content of the discussion led District Representatives to believe the two Council Members present supported the idea of developing part of Renzulli as residential and a portion as park.

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT · Cathy A. Pierce, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

- **City Manager and Superintendent Meetings and Phone Conversations:** This belief was corroborated for the District when Keith Till approached Dr. Cathy Pierce putting forth the idea, but this time with more definition.
 - In multiple meetings and phone conversations, Mr. Till defined the Neighborhood Park as being approximately 1/3 of the site (approximately 3.7 acres) with the remaining two-thirds being zoned as R7 (approximately 7.7 acres).
 - When asked about rezoning prior to sale and a reduction or elimination of the park, City Manager Keith Till repeatedly voiced the City's stance not to rezone Renzulli until it was sold and the rezoning would include a 3.7-acre park.
- **City Staff and District Staff Meetings:** Several meetings ensued between City and District staff to clarify parameters and define an eventual bid process that the District would conduct in order to sell the land. During at least one of these meetings, the District's Chief Business Officer, Karl Christensen, specifically asked if there was any possibility that the size of the park could be reduced since the District would receive a lower sale price for the property with this constraint. The answer was a rather emphatic "No".

POINT #1:

On multiple occasions, the City clearly indicated the existence and size of the Park was not negotiable ("Park Requirement") and Renzulli would not be rezoned until it was sold.

BID ADVERTISEMENT: The District, in consultation with City staff, commenced initiating a formal bid process.

- **Bid Documents:** The Bid required assembling data for a Bid Advertisement, drafting various documents, consulting with legal counsel, and adopting a Board Resolution.
 - On October 30, 2013, Arliss Cates, Secretary to the City Manager, forwarded a two-page document City staff had drafted that would be inserted in the Bid Advertisement ("City Specifications").
 - This document outlined what the District believed to be the City's expectations for rezoning and entitling Renzulli for development.
 - In it, the City's parameters were defined specifying a 3.77-acre park with the remaining 7.62 acres zoned as R7-Medium Density Residential.
- **City Specifications:** The City included the following statements by City staff:
 - "The City will entertain a land development application concurrent with applications for General Plan/Zone Code amendments that ***facilitate multiple-family development and park development*** on the 11.39-acre site."
 - "City staff would entertain changing the northernmost 7.62-acre portion to "R-7 Medium Density Residential" which establishes a density range of 7 to 14 dwelling units per acre. ***The remaining 3.77 acres would stay as currently designated*** in the General Plan, and as classified on the Zone District Base Map (refer to attached exhibits)."
 - "The retention of the "Public" land use designation over the southernmost 3.77 acres would facilitate development of a neighborhood park along Prospect Avenue; a park would also provide an effective land use transition between R-7 development on the site and the single-family neighborhoods which predominate on the south side of Prospect Avenue and on both sides of the subject site. Furthermore, ***the retention of 3.77 acres for park purposes advances one of the goals in the Recreation Element of the General Plan to provide parks in underserved areas of the City.***"
- **Final Bid Advertisement:** A section of the District's Bid Advertisement, all potential bidders received, included City Specifications in the exact wording provided to the District by City staff on October 30, 2013.

POINT #2:

The District advertised the Renzulli property for sale and eventually accepted a contract in accordance with the City's stated requirements of 3.77 acres of Park.

RENZULLI PRE-SALES CONTRACT EVENTS: After finalizing the Bid Advertisement and related documents, the following actions ensued leading up to execution of the Renzulli PSA:

- February 4, 2014: Resolution of Intent to Sell Renzulli adopted by the District Board of Education
- February 7, 2014 through April 22, 2014: Renzulli made available for Public Agency Interest
- April 23, 2014: Public Bid Advertisements distributed and posted
- May 20, 2014: Sealed bids opened and oral bid process conducted. There were five written bids received and four oral bidders. The Board selected M. Grant Real Estate Inc. with the highest oral bid of \$5,275,000.
- June 17, 2014: PSA executed
- June 23, 2014: Escrow opened and 180 Initial Contingency Period starts

SANTEE SCHOOL SITE: In order to generate additional funding to continue building and modernizing schools, the District then began strategizing how to sell or lease the Santee School Site, since the most recent negotiated arrangement with a selected developer had expired.

- **Conversations with City Staff:**
 - During this process, the District became aware that the Renzulli Developer was seeking to eliminate the Park Requirement and that there might be City Council support for such a change.
 - It became even more apparent to the District that its interests for maximizing land sale proceeds would be better served if the land were rezoned prior to conducting a formal bid process.
 - District Administration approached Pedro Orso-Delgado and Melanie Kush ("City Staff") about this idea and received verbal confirmation that this could be a viable option.
 - Mr. Orso-Delgado and Ms. Kush stated that they would want the Santee School Site and Renzulli zoning and General Plan Amendment applications to be considered at the same City Council meeting.
 - In consultation with City Staff, the District submitted initial applications for rezoning and General Plan Amendments for the Santee School Site on August 7, 2014.
- **Staff Reports to City Council:** On August 20, 2014, Melanie Kush sent Karl Christensen a draft of Staff Reports for both Renzulli and the Santee School Site that were to be presented to the City Council.
 - These Staff Reports included statements linking the Renzulli Park Requirement with the ballfields and recreational areas on the Santee School Site that would be displaced if the rezoning occurred.
 - This came as a surprise to the District since at no time leading up to execution of the Renzulli PSA were District staff ever made aware of this linkage. On August 21, 2014, Karl Christensen replied to Melanie Kush in an email with the following statement:
Frankly, I don't recall rationale #2 ever being discussed with the District until after Michael Grant was selected by the District and he proposed removing the park. If that rationale had been put forth in our meetings before we put out the bid, I would have noted that, in the District's opinion, this would not be a valid rationale since we had already spent \$2.5 million to relocate the Pioneer National Little League fields to Chet F. Harritt. In my opinion, including a 3.77 acre park on Renzulli as an exchange for the loss of ballfields on the Santee site would be doubling the requirement for the District to relocate/replace lost recreational areas. You may recall that, in one of our meetings before the bid was developed, I asked about reducing the size requirement for the park and was told that was not an option. If I had known that the 3.77 acres was assumed, at least partially, to include replacement for the Santee site fields, I think I would have had a better rationale for getting the size of the park reduced before we put it out for bid, thereby likely increasing the purchase price of the Renzulli property.

City Council Meeting:

- City Council action/direction on both the Renzulli and Santee School Site initial applications for rezoning and General Plan Amendment has been delayed.

- Although these items were scheduled for consideration at the August 27, 2014 City Council meeting, both items were postponed due to lack of quorum.
- The items were continued at the September 10, 2014 but no action was taken or direction given by the three remaining City Council members; after two Council members recused themselves.
- Consequently, the items have again been postponed to a subsequent City Council meeting.
- The City has chosen to not only consider both of these items at the same Council meeting but to also combine the items together for consideration as one item by linking the Park Requirement with displaced recreational areas on the Santee School Site. This has further, and needlessly, complicated the issues and delayed action/direction.

POINT #3:

At no time during any of these discussions or interactions, did City staff or City Council Members inform the District the Park Requirement on Renzulli was in any way related to displaced ballfields or recreation areas on the Santee School Site. Rather, all discussions and interactions focused only on "City requirements for parks in the Renzulli area."

Please be advised that the District believes this delay and the City's linkage of the two sites is a proximate and direct cause of financial harm to the District. This linkage potentially creates a dispute between the District and the Renzulli Developer since the Renzulli bidders were not informed of the dual site linkage prior to bidding because the District was not informed by the City. Furthermore, not only has the District already experienced a reduction in value/price for the Renzulli Park Requirement imposed by City staff, but delays may now jeopardize the ability of the District to retain joint use grant funding from the State of California allocated and apportioned to the District in June of 2012 ("State Grant").

At its September 2, 2014 meeting, the Board began discussing options for bidding an Administration/Learning Resource Center building at Pepper Drive Elementary School. The reason for this discussion stems from the fact that the District must contract for at least the amount of the aforementioned State Grant (\$1,063,026) by December 18, 2014 in order to obtain the grant. However, since the State Grant program requires a District match, in order to execute a contract the District must either have, or have reasonable assurance of, funds to match the State Grant. The District's only opportunity to have those matching funds is to finalize the Renzulli land sale. ***If the Renzulli land sale is not completed, the District has no match and cannot contract for construction, and would therefore miss the State Grant deadline resulting in a loss of \$1.1 million.***

Position and Potential Financial Harm

In view of the above, the Santee School District strongly believes that the City's actions and/or inaction in regards to development of the Renzulli Bid Advertisement, potential sale of Renzulli property, and now delays in processing the rezoning and General Plan Amendment applications for Renzulli are resulting in financial harm to the District. To reiterate, the District's position on the aforementioned issues is summarized as follows:

1. ***The District objects to the linkage of the Renzulli Park Requirement with displaced ballfields and recreation areas relating to the Santee School Site.*** This displacement has been fully satisfied with construction of the three (3) ballfields at Chet F. Harritt School costing the District nearly \$2.5 million and should therefore not be incorporated into discussions regarding Renzulli.
2. ***The District calculates it has lost \$2,609,810 for the Renzulli PSA due to the Park Requirement*** imposed on it by City staff for use in the formal bid process and now being considered for removal or reduction. This loss is calculated as follows:
 - a. Purchase Price = \$5,275,000
 - b. Price per acre available for residential development (7.62 acres) = \$692,257
 - c. Estimated price without Park Requirement (11.39 acres x \$692,257) = \$7,884,810
 - d. Difference (Loss) = \$2,609,810

3. ***The District may now be in danger of losing a \$1.1 million State Grant due to City delays in taking action on the Renzulli rezoning and General Plan Amendment initial applications.***

In closing, we strongly urge the City Council and City staff to reconsider the chain of events, the conversation and direction from City Staff and City Council, the timeliness for the City's deliberation and decision-making, and the financial impact of your decisions.

As always, the District stands ready to have open and collaborative dialogue with the City Council and City staff in order to resolve these matters for the benefit of all parties involved.

Thank you for your consideration of this matter.

Sincerely,



Ken Fox, President
Board of Education

cc: Santee City Council Members
Pedro Orso-Delgado, Acting City Manager
Melanie Kush, Planning Director ✓
Santee School District Board of Education
Dr. Cathy Pierce, Superintendent

**MEMORANDUM OF UNDERSTANDING
BETWEEN
SANTEE SCHOOL DISTRICT
AND
CITY OF SANTEE**

This Memorandum of Understanding (“MOU”) is entered into this 1st day of October, 2014 (“Effective Date”), by and between Santee School District (“DISTRICT”) and the City of Santee (“CITY”) (collectively referred to as “the PARTIES”).

RECITALS

WHEREAS, DISTRICT owns 13.21 acres of land located at 10335 Mission Gorge Road (“Santee School Site”) and 11.39 acres of land located at 8632 W. Prospect Avenue (“Renzulli Site”), both located within CITY limits; and,

WHEREAS, DISTRICT desires to sell or lease both the Santee School Site and Renzulli Site in order to generate additional revenue, and;

WHEREAS, DISTRICT entered into a Purchase and Sale Agreement with M. Grant Real Estate Inc. (“Renzulli Site Developer”) on June 17, 2014 for sale of the Renzulli Site contingent upon completion of the rezoning and entitlement process (“Renzulli PSA”); and,

WHEREAS, on August 5, 2014, the Renzulli Site Developer submitted applications to CITY for rezoning and general plan amendment for the Renzulli Site pertaining to all 11.39 acres currently zoned as Park/Open Space (“Renzulli Site Applications”); and,

WHEREAS, on August 7, 2014 DISTRICT submitted initial applications to CITY for rezoning and general plan amendment for the Santee School Site pertaining to 5.06 acres currently zoned as Park/Open Space (“Santee School Site Applications”); and,

WHEREAS, a delay has occurred in the simultaneous processing of the Santee School Site Applications and Renzulli Site Applications which has created a delay in the close of escrow on the Renzulli PSA; and,

WHEREAS, further delays in the processing of the Renzulli Site Applications may result in a loss of a financial grant for the DISTRICT; and,

WHEREAS, the PARTIES desire to expedite and simplify processing of the Renzulli Site Applications,

AGREEMENT

Therefore, the PARTIES, in consideration of the promises made herein, hereby agree as follows:

1. The recitals set forth above are true and correct.
2. DISTRICT shall, immediately upon CITY Council approval of MOU, temporarily withdraw the Santee School Site Applications until either the rezoning and general plan amendment processes are completed for the Renzulli Site or the Renzulli PSA expires or terminates, whichever occurs first (“Withdrawal Period Expiration”).

3. Any time after the Withdrawal Period Expiration, DISTRICT may resubmit the Santee School Site Applications as originally submitted, or as amended to rezone Santee School Site for future development to include General Commercial and/or Residential, or a mixed use thereof ("Resubmission"). The CITY shall promptly consider and process the Resubmission at the first regularly scheduled CITY Council meeting after the Resubmission. CITY shall not require DISTRICT to submit additional forms, or participate in additional processing, unless, the Resubmission is different than the current Santee School Site Applications.

4. CITY agrees that DISTRICT has constructed sports fields at Chet F Harritt school and this action has satisfied all requirements contained in CITY Ordinance 175 [Chapter 16.56 of Santee Municipal Code: Development Projects – Displacement of Sports Fields] ("CITY Ordinance 175"); for any sports fields, recreational areas, or improvements on the Santee School Site that may be removed from service due to rezoning, sale, or lease. CITY shall not require DISTRICT to take any additional actions for displacement of any portions of the Santee School Site.

5. CITY agrees that, as of the Effective Date of this MOU, there are no unresolved or outstanding issues requiring future DISTRICT action pertaining to CITY Ordinance 175 as it relates to displacement of sports fields or recreational areas operated on DISTRICT property.

6. CITY asserts that it will collect Park in Lieu Fees from Renzulli Site Developer in accordance with Santee Municipal Code Chapter 16.04.070 at rates specified in published schedules for Residential Development Impact Fees for the applicable year ("Renzulli Park Fees"). CITY shall transfer all Renzulli Park Fees collected by CITY to DISTRICT within thirty (30) days of receipt. Renzulli Park Fees shall be deposited by DISTRICT in a separate account and be used only for constructing, improving, renovating, repairing, or maintaining sports fields operated on DISTRICT property for the benefit of children in CITY.

In consideration thereof, the PARTIES have caused this MOU to be executed by approval of their governing bodies.

AGREED:

SANTEE SCHOOL DISTRICT

By: <u>Ken Fox</u>	Date: <u>October 1, 2014</u>
Ken Fox, President	
<u>Dustin Burns</u>	Date: <u>October 1, 2014</u>
Dustin Burns, Vice President	
<u>Barbara Ryan</u>	Date: <u>October 1, 2014</u>
Barbara Ryan, Clerk	
<u>Dianne El-Hajj</u>	Date: <u>October 1, 2014</u>
Dianne El-Hajj, Member	
<u>Elana Levens-Craig</u>	Date: <u>October 1, 2014</u>
Elana Levens-Craig, Member	

CITY

By: _____
Randy Voepel, Mayor

Date: _____

Rob McNelis, Vice Mayor

Date: _____

Jack E. Dale, Council Member

Date: _____

John W. Minto, Council Member

Date: _____

John Ryan, Council Member

Date: _____

City of Santee
COUNCIL AGENDA STATEMENT

6A

MEETING DATE

October 8, 2014

AGENDA ITEM NO.

ITEM TITLE

CITY COUNCIL DIRECTION FOR RECRUITMENT OF ADDITIONAL MICROBREWERIES IN SANTEE

DIRECTOR/DEPARTMENT

Pedro Orso-Delgado, Acting City Manager *POD*

SUMMARY

The microbrewery business has expanded significantly in the past few years and Santee is fortunate to have a number of microbreweries in town, which draw consumers from throughout the region. Staff would like to discuss with Council some potential economic incentives and strategies to encourage additional microbreweries to come to Santee.

FINANCIAL STATEMENT *jm*

N/A

CITY ATTORNEY REVIEW

N/A

Completed

RECOMMENDATION *POD*

Provide direction to staff.

ATTACHMENTS

None

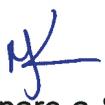
City of Santee
COUNCIL AGENDA STATEMENT

6B

MEETING DATE October 8, 2014

AGENDA ITEM NO.

ITEM TITLE **REQUEST FOR CITY COUNCIL AUTHORIZATION TO PREPARE A SCOPE OF WORK AND REQUEST FOR PROPOSALS FOR A STATE ROUTE 52 CORRIDOR STUDY**

DIRECTOR/DEPARTMENT Melanie Kush, Development Services 

SUMMARY This item requests City Council to authorize staff to prepare a Scope of Work and Request for Proposals for the preparation of a State Route 52 (SR 52) Corridor Study that would examine the corridor between State Route 67 (SR 67) and Interstate 5 (I-5). A Corridor Study would build upon a recently released draft Caltrans' Transportation Concept Report (TCR) for SR 52. The draft TCR acknowledges that the current corridor operates at a Level of Service "C" to "E" with the worst congestion between I-15 and Mast Boulevard during the evening eastbound commute. This condition is forecasted to worsen to "F" if additional improvements are not made. SANDAG's current and proposed Regional Transportation Plan proposes to widen SR 52 with two managed lanes and two general purpose lanes beginning in 2040. However, development in the City and an increase in population will add peak hour trips which will worsen the Level of Service on SR 52 and arterials in the City that connect to it.

The Corridor Study would conceptually examine all potential improvements including the feasibility of adding Managed Lanes, operational improvements such as re-striping, and other improvements that would address regional and local travel demand within the corridor earlier than 2040. The study would evaluate preliminary right-of-way needs and environmental constraints, identify and prioritize projects, develop cost estimates, and examine funding strategies such as congestion pricing and developer contributions, to fund these improvements. The study will be used as a guide for developer contributions to mitigate traffic impacts to city streets caused by future developments. Should staff receive authorization from the City Council to develop a Scope of Work and a Request for Proposals for the SR 52 Corridor Study, staff would subsequently return to the City Council with a recommendation to award a contract to the selected firm. Funding sources would be identified at that time. This process could take three to four months.

ENVIRONMENTAL REVIEW Authorization for the SR 52 Corridor Study is exempt from environmental review under Title 14 of the California Code of Regulations, sections 15061(b)(3), as the activity does not have the potential for causing a significant effect on the environment and 15306 as basic data collection, research, experimental management, and resource evaluation activities which do not result in a serious or major disturbance to an environmental resource.

FINANCIAL STATEMENT The City is seeking grant funding to fund the cost of the study. Other potential funding sources include contributions from developers through reimbursement agreements and contributions from neighboring agencies such as the County of San Diego and the City of San Diego. The cost of the study is estimated to be \$400,000 to \$500,000.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION  Authorize staff to prepare a Scope of Work and Request for Proposals for a State Route 52 Corridor Study.

ATTACHMENTS
None

City of Santee
COUNCIL AGENDA STATEMENT

6C

MEETING DATE

October 8, 2014

AGENDA ITEM NO.

ITEM TITLE

FISCAL YEARS 2013-14 AND 2014-15 OPERATING BUDGET UPDATE

DIRECTOR/DEPARTMENT

Pedro Orso-Delgado, Acting City Manager *POD*
Tim K. McDermott, Director of Finance *tm*

SUMMARY

The two-year operating budget for fiscal years 2013-14 and 2014-15 was adopted on June 26, 2013 and amended on February 26, 2014. The attached Staff Report provides a discussion of General Fund financial activity for the fiscal year ended June 30, 2014 and an update on the current fiscal year budget.

A mid-year budget update including FY 2014-15 budget amendments will be brought to the City Council for review and approval in February 2015.

FINANCIAL STATEMENT *tm*

FY 2013-14 General Fund revenues totaled \$34,498,161 and expenditures totaled \$34,426,599, resulting in a surplus of \$71,562 and a General Fund reserve balance of \$8,244,703 at June 30, 2014. For FY 2014-15 General Fund revenues are estimated to total \$35,611,920 with expenditures of \$36,080,125, resulting in a projected \$468,205 deficit and a General Fund reserve balance of \$7,776,498 at June 30, 2015.

CITY ATTORNEY REVIEW

N/A Completed

RECOMMENDATION *POD*

Receive and discuss the fiscal years 2013-14 and 2014-15 operating budget update

ATTACHMENTS (Listed Below)

1. Staff Report
2. Summary of Revenues and Expenditures FY 2013-14 Budget and Actual
3. Revenue Detail FY 2013-14
4. Summary of Revenues and Expenditures FY 2014-15 Budget
5. Revenue Detail FY 2014-15

STAFF REPORT
FISCAL YEARS 2013-14 AND 2014-15
OPERATING BUDGET UPDATE

CITY COUNCIL MEETING
October 8, 2014

Overview

Over the past year Santee has realized steady improvement in the local economy. Retail sales activity was strong with the addition of several new retailers and growth across most major industry groups. Real estate values experienced a solid recovery in 2013, though the rate of recovery has slowed in recent months. Although the City's financial picture is showing improvement, a budget deficit of \$468,205 is still projected for FY 2014-15.

Fiscal Year 2013-14

General Fund Revenues

General Fund revenues for FY 2013-14 totaled \$34.5 million, which is \$421,000 more than the budget estimate and \$574,000 or 1.7% more than the prior fiscal year. This increase is primarily attributable to growth in sales tax revenues as discussed below.

Property Taxes: Property taxes represented 39% of General Fund revenues and totaled \$13.4 million in FY 2013-14, a \$110,000 or 0.8% increase from the prior fiscal year.

Sales Tax: Sales tax revenues represented 27% of General Fund revenues and totaled \$9.2 million in FY 2013-14, a \$948,000 or 11.5% increase from the prior fiscal year. Sales tax revenues have now surpassed the peak level reached six years ago before the Great Recession. Solid growth was experienced in the Building & Construction and Restaurants major industry groups with the addition of HD Supply and several new restaurants over the past 18 months. Increases were also realized in allocations from the County pool, primarily as a result of the trend towards online shopping and with many out of state retailers which are now required to collect sales tax which is allocated through the County pool.

Franchise Fees: Franchise fees received from Waste Management, San Diego Gas & Electric (SDG&E), Cox Communications and AT&T totaled \$2.8 million in FY 2013-14. This represented a \$1.2 million decrease from the prior year, primarily the result of the \$1.25 million one-time payment and other retroactive revenues from the Waste Management franchise agreement that were received in early 2013. Franchise fees from SDG&E reflected a 5% increase from the prior year. Franchise fees from Cox Communications reflected a 3% decrease, which was mostly offset by increases in payments from AT&T.

Transient Occupancy Tax: Transient Occupancy Tax ("TOT") revenue totaled \$388,249 in FY 2013-14, an increase of \$181,000 from the prior fiscal year and reflects the first full fiscal year of the voter-approved TOT increase that took effect in January 2013. Solid increases were realized from each of the four lodging operators.

General Fund Expenditures

General Fund expenditures for FY 2013-14 totaled \$34.4 million. Law Enforcement costs totaled \$11.9 million, a \$273,000 or 2.3% increase from the prior year. Fire and Life Safety costs totaled \$10.9 million, a \$986,000 or 9.9% increase from the prior year. Combined, public safety expenditures represented 66% of the total General Fund expenditures.

Expenditures for each department were within the budgeted amount with the following exceptions.

Risk Management: Actual expenditures exceeded the budgeted amount by \$37,407 as a result of legal and claims administration costs incurred in the Maily (motorcycle) claim.

Fire and Life Safety: Actual expenditures exceeded the budgeted amount by \$451,712. Workers compensation costs were \$318,179 more than budgeted, reflecting workers compensation cost increases experienced over the past several years and the settlement of two claims. Overtime expenditures were \$481,205 more than budgeted. Factors contributing to these overtime costs include several vacant positions, personnel unable to perform required duties as a result of workers compensation or long-term disability situations, personnel actions resulting in paid administrative leaves, and increased strike team activities, all of which require backfill overtime to meet shift minimum staffing requirements. Budget savings were realized various other line items which partially offset the workers compensation and overtime expenditures.

General Fund Balance/Reserves

For FY 2013-14 revenues exceeded expenditures by \$71,562, resulting in a General Fund reserve balance of \$8,244,703 at June 30, 2014.

Fiscal Year 2014-15

General Fund Revenues

General Fund revenues are projected to total \$35.6 million in FY 2014-15, a \$914,000 increase from the previously adopted budget estimate and a \$1.1 million or 3.2% increase from the prior fiscal year. Nearly half of this increase is the result of expected growth in property tax revenues, with sales tax revenues responsible for much of the rest of this increase.

Property Taxes: Property tax revenues are projected to total \$14.4 million in FY 2014-15, a \$427,000 increase from the previously adopted budget estimate and a \$1.0 million or 7.6% increase from the prior year. The 2014-15 tax roll reflects a 5.8% increase in net assessed valuation for Santee, a reflection of the strong residential real estate value growth experienced in 2013 (the previously adopted budget estimate was based on an assumed 3.0% increase in assessed valuation). Also included is a \$366,000 increase from the prior year in the amount of the "redevelopment residual distribution" of property taxes from the Santee CDC Successor Agency.

Sales Tax: Sales tax revenues are projected to total \$9.8 million in FY 2014-15, a \$365,000 increase from the previously adopted budget estimate and a \$622,000 or 6.8% increase from the prior year. Retail sales are projected to increase by 3.4% with solid growth continuing most notably in the Building & Construction industry group and in County Pool allocations. The remaining portion of the revenue increase comes from the "Sales Tax in Lieu" or "Triple Flip" payment which includes a true-up payment for the prior fiscal year based on actual sales tax receipts and the correction of a prior year misallocation by the State.

Franchise Fees: Franchise fees are projected to total \$2.8 million in FY 2014-15, a \$42,000 increase from the previously adopted budget estimate but just a \$17,000 or 0.6% increase from the prior year. Slight increases are projected in the franchise fees paid by Waste Management and AT&T, with slight decreases projected in the franchise fees paid by Cox Communications and SDG&E.

Building Permit/Plan Check Fees: Building permit/plan check fees are projected to total \$994,700 in FY 2014-15, a \$152,000 decrease from the prior year, a reflection of fees that were received last year for both the Parc One and Lantern Crest Phase 2 projects.

Abandoned Vehicle Abatement (AVA) Program: The San Diego Abandoned Vehicle Abatement Authority Board of Directors was scheduled to meet on October 2, 2014 to take certain actions to wind-down the AVA Authority, including the authorization for paying AVA reimbursement claims that go back to the second quarter of 2012. The revised revenue projections include an estimated \$115,500 in final AVA reimbursements expected to be received this fiscal year.

General Fund Expenditures

The FY 2014-15 General Fund operating budget (as amended on February 26, 2014) reflects expenditure appropriations totaling \$35.5 million. Based on a review performed by each department and an update of personnel cost projections, potential budget adjustments have been identified resulting in an overall \$619,000 increase in anticipated expenditures, bringing the total projected General Fund expenditures for FY 2014-15 to \$36.1 million. The key adjustments by department are as follows.

City Attorney: Reflects a \$180,000 increase for labor-related work.

City Manager: Reflects a \$336,890 increase for the estimated additional cost of the Acting City Manager position, the previously budgeted City Manager position and final payment to the former City Manager.

Community Services: Reflects a net \$62,770 increase for water cost increases, synthetic turf field maintenance and as-needed repairs, and Fire Station #4 painting and museum structure removal (net of personnel cost reductions from vacant positions and from the minor department reorganization approved by the City Council on July 23, 2014).

Law Enforcement: Reflects a \$359,900 reduction in law enforcement services contract costs, the cumulative result of actual cost increases for the current and prior fiscal year being lower than originally anticipated. The actual contract cost increase for FY 2014-15 is \$356,850, a 3.0% increase from the prior year.

Fire and Life Safety: Reflects a \$240,135 increase from the previously adopted budget including a \$200,000 increase for overtime and workers compensation costs, plus increases in fire plan check and inspection services, wearing apparel and EMT supplies.

Operating Transfers Out (Vehicle Replacement Fund): Reflects an estimated \$40,000 increase in the cost of a scheduled medic unit replacement and the \$22,650 increase in the cost to purchase and equip two Fire vehicles (Command and Fire Chief emergency response vehicles).

Other Costs: Includes \$53,000 in costs incurred by the CDC Successor Agency in 2012 that were disallowed by the State Department of Finance and which must be reimbursed.

General Fund Balance/Reserves

The revised estimates reflect a General Fund deficit of \$468,205 in FY 2014-15, resulting in a projected General Fund reserve balance of \$7,776,498 at June 30, 2015.

Looking Forward

Recent improvements in general economic conditions, including strong retail sales growth and the recovery in real estate values have translated into an improved financial picture for the City of Santee. Even so, a budget deficit of \$468,205 is still projected for FY 2014-15. The rate of growth experienced in sales tax and property tax revenues over the past year is not expected to continue and has already started to slow. Key factors that will affect the budget in future years include CalPERS retirement cost increases due to changes in actuarial methods and assumptions and changes to pension risk pools as they are phased in in FY 2015-16 and beyond. Annual increases in the law enforcement services contract are expected to continue in the range of 3.0% to 4.5%. The loss of CSA 115 revenue for Fire services provided in the Pepper Drive unincorporated area is likely to occur by July 2016, and the status of CSA 69 which provides nearly \$2.6 million in annual funding for the City's paramedic program is being reviewed by the County.

**CITY OF SANTEE
GENERAL FUND
SUMMARY OF REVENUES AND EXPENDITURES
FY 2013-14 BUDGET AND ACTUAL**

ATTACHMENT 2

	<u>FY 2013-14 Final Budget</u>	<u>FY 2013-14 Actual</u>	<u>Variance</u>
Total Revenues	\$ 34,077,406	\$ 34,498,161	\$ 420,755
Expenditures by Dept:			
City Council	358,560	350,610	7,950
City Attorney	382,043	382,043	-
City Manager	688,040	682,660	5,380
Risk Management	387,620	425,027	(37,407)
Animal Control	319,960	319,965	(5)
City Clerk	282,910	238,370	44,540
Human Resources	541,838	489,077	52,761
Finance	1,119,200	1,053,663	65,537
Development Services (total)	3,982,109	3,626,256	355,853
Community Services (total)	3,735,346	3,658,960	76,386
Law Enforcement	11,929,720	11,919,305	10,415
Fire and Life Safety (total)	10,478,801	10,930,513	(451,712)
Debt Service	204,860	204,015	845
Operating Transfers Out	100,000	100,000	-
Encumbrance/Other Carryforwards (net)	-	46,135	(46,135)
Total Expenditures and Transfers Out	<u>34,511,007</u>	<u>34,426,599</u>	<u>84,408</u>
Increase (Decrease) in Reserves	(433,601)	71,562	
Fund Balance, Beg. Of Year	<u>8,173,141</u>	<u>8,173,141</u>	
Fund Balance, End Of Year	<u>\$ 7,739,540</u>	<u>\$ 8,244,703</u>	

**CITY OF SANTEE
GENERAL FUND
REVENUE DETAIL
FY 2013-14 ESTIMATES and ACTUAL**

ATTACHMENT 3

General Fund	FY 2012-13 Actual	FY 2013-14 Revised Estimates	FY 2013-14 Actual	Variance
Property Taxes	8,369,597	8,276,700	8,391,567	114,867
Property Taxes-Redev. Resid. Dist.	557,711	494,800	520,595	25,795
Property Taxes in Lieu (of VLF)	4,314,940	4,439,600	4,439,661	61
Sales and Use Tax	6,240,427	6,936,200	7,271,637	335,437
Sales Tax in Lieu ("Triple Flip")	1,987,249	2,188,700	2,188,790	90
Less: Location Agreement Payment	-	(258,300)	(285,132)	(26,832)
Transient Occupancy Tax	206,914	337,700	388,249	50,549
Franchise Fees	3,922,344	2,705,500	2,753,606	48,106
Sycamore Landfill Fees	283,677	300,000	302,777	2,777
Real Property Transfer Tax	159,920	169,400	185,883	16,483
Business Licenses	107,399	112,300	113,754	1,454
SB 1186 Surcharge	1,907	2,500	2,038	(462)
Alarm Permits	1,184	1,200	1,456	256
Planning and Engineering Fees	438,903	420,400	427,129	6,729
Fire Permit/Service Fees	52,666	61,000	67,736	6,736
Fire Reimbursements	86,772	71,000	58,879	(12,121)
Building Permits/Plan Check Fees	836,226	1,142,035	1,146,791	4,756
Vehicle/Traffic Safety Fines	96,389	90,700	97,179	6,479
Admin Tow Fees	16,682	16,600	16,307	(293)
Other Fines and Forfeitures	17,593	15,400	17,106	1,706
Parking Citations	26,795	26,200	22,793	(3,407)
Cost Recovery Restitution/Subrogation	8,325	3,200	1,087	(2,113)
Interest Income	11,438	82,800	66,755	(16,045)
Rental Income	48,182	30,100	14,645	(15,455)
City Facilities-Sportsplex	153,938	161,200	160,756	(444)
City Facilities-Civic Center	44,124	33,500	31,178	(2,322)
Teen Center/Skate Park	13,769	11,500	9,156	(2,344)
Parks, Fields & Lighting	139,430	140,000	133,779	(6,221)
Reimbursement Agreements	32,263	-	-	-
AVA Reimbursements	55,890	34,000	-	(34,000)
Motor Vehicle License Fees	29,755	24,600	24,625	25
Miscellaneous Income	305,011	50,400	46,193	(4,207)
SANDPIPA Dividend/Loss Control	138,352	113,300	122,109	8,809
SB90 Claims (Mandated Costs)	43,787	20,000	22,303	2,303
CSA 69 Paramedic Services	2,495,475	2,670,690	2,522,722	(147,968)
Fire Services - FTES	8,501	12,700	34,244	21,544
CSA 115 Fire Services	322,359	320,000	361,739	41,739
Assessments/Fire Benefit Fee	932,458	930,000	919,367	(10,633)
Charges to Other Funds	1,096,044	1,295,000	1,382,485	87,485
Grant Claim Reimbursements	210,666	174,781	76,810	(97,971)
Abandoned Property Fees	19,126	12,000	9,581	(2,419)
Special Events	68,970	68,000	89,826	21,826
Donations	825	-	-	-
Operating Transfers In	20,000	340,000	340,000	-
TOTAL GENERAL FUND	33,923,983	34,077,406	34,498,161	420,755

**CITY OF SANTEE
GENERAL FUND
SUMMARY OF REVENUES AND EXPENDITURES
FY 2014-15 BUDGET**

ATTACHMENT 4

	<u>FY 2014-15 Current Budget</u>	<u>FY 2014-15 Revised Estimate</u>	<u>Increase (Decrease)</u>
Revenues	\$ 34,697,800	\$ 35,611,920	\$ 914,120
Expenditures by Dept:			
City Council	384,750	383,990	(760)
City Attorney	308,000	488,000	180,000
City Manager	731,610	1,068,500	336,890
Risk Management	305,440	313,520	8,080
Animal Control	335,965	329,765	(6,200)
City Clerk	301,020	302,680	1,660
Human Resources	520,460	553,890	33,430
Finance	1,165,780	1,162,760	(3,020)
Development Services (total)	3,942,820	3,943,070	250
Community Services (total)	3,927,045	3,989,815	62,770
Law Enforcement	12,511,830	12,151,930	(359,900)
Fire and Life Safety (total)	10,627,230	10,867,365	240,135
Debt Service	198,960	198,960	-
Operating Transfers Out	200,000	262,650	62,650
Other	-	63,230	63,230
Total Expenditures and Transfers Out	<u>35,460,910</u>	<u>36,080,125</u>	<u>619,215</u>
Increase (Decrease) in Reserves	(763,110)	(468,205)	
Fund Balance, Beg. of Year	<u>7,993,671</u>	<u>8,244,703</u>	
Fund Balance, End of Year	<u>\$ 7,230,561</u>	<u>\$ 7,776,498</u>	

**CITY OF SANTE
GENERAL FUND
REVENUE DETAIL
FY 2014-15 REVISED ESTIMATES**

ATTACHMENT 5

General Fund	FY 2013-14 Actual	FY 2014-15 Current Estimates	FY 2014-15 Revised Estimates	Change in Estimate
Property Taxes	8,391,567	8,474,600	8,777,600	303,000
Property Taxes-Redev. Resid. Dist.	520,595	887,800	886,100	(1,700)
Property Tax in Lieu (of VLF)	4,439,661	4,572,800	4,698,300	125,500
Sales and Use Tax	7,271,637	7,345,700	7,522,200	176,500
Sales Tax in Lieu ("Triple Flip")	2,188,790	2,629,600	2,809,300	179,700
Less: Location Agreement Payment	(285,132)	(543,200)	(534,600)	8,600
Transient Occupancy Tax	388,249	350,600	397,800	47,200
Franchise Fees	2,753,606	2,728,400	2,770,700	42,300
Sycamore Landfill Fees	302,777	306,600	304,400	(2,200)
Real Property Transfer Tax	185,883	172,800	195,200	22,400
Business Licenses	113,754	116,300	115,800	(500)
SB 1186 Surcharge	2,038	2,500	2,100	(400)
Alarm Permits	1,456	1,200	1,500	300
Planning and Engineering Fees	427,129	430,600	430,600	-
Fire Permit/Service Fees	67,736	65,200	65,200	-
Fire Reimbursements	58,879	71,000	80,000	9,000
Building Permits/Plan Check Fees	1,146,791	994,700	994,700	-
Vehicle/Traffic Safety Fines	97,179	90,700	97,200	6,500
Admin Tow Fees	16,307	16,600	16,600	-
Other Fines and Forfeitures	17,106	15,400	17,100	1,700
Parking Citations	22,793	26,200	22,800	(3,400)
Cost Recovery Restitution/Subrogation	1,087	3,200	1,500	(1,700)
Interest Income	66,755	101,200	72,100	(29,100)
Rental Income	14,645	44,900	5,200	(39,700)
City Facilities-Sportsplex	160,756	168,800	164,100	(4,700)
City Facilities-Civic Center	31,178	34,200	34,200	-
Teen Center/Skate Park	9,156	11,800	11,800	-
Parks, Fields & Lighting	133,779	142,800	142,800	-
Reimbursement Agreements	-	-	-	-
AVA Reimbursements	-	-	115,500	115,500
Motor Vehicle License Fees	24,625	-	20,000	20,000
Miscellaneous Income	46,193	52,900	21,400	(31,500)
SANDPIPA Dividend/Loss Control	122,109	40,000	40,000	-
SB90 Claims (Mandated Costs)	22,303	20,000	20,000	-
CSA 69 Paramedic Services	2,522,722	2,658,700	2,604,820	(53,880)
Fire Services - FTES	34,244	12,700	15,000	2,300
CSA 115 Fire Services	361,739	320,000	329,100	9,100
Assessments/Fire Benefit Fee	919,367	930,000	922,800	(7,200)
Charges to Other Funds	1,382,485	1,309,100	1,325,000	15,900
Grant Claim Reimbursements	76,810	-	-	-
Abandoned Property Fees	9,581	12,000	8,000	(4,000)
Special Events	89,826	69,400	78,000	8,600
Donations	-	-	-	-
Operating Transfers In	340,000	10,000	10,000	-
TOTAL GENERAL FUND	34,498,161	34,697,800	35,611,920	914,120

City of Santee
COUNCIL AGENDA STATEMENT

6D

MEETING DATE October 8, 2014

AGENDA ITEM NO.

ITEM TITLE RESOLUTION APPROVING PERSONNEL CHANGES ACROSS THE CITY ORGANIZATION

DIRECTOR/DEPARTMENT

Patsy Bell, City Clerk *PB*
Jodene Dunphy, Human Resources Director *JD*
Melanie Kush, Acting Development Services Director *MK*
Bill Maertz, Community Services Director *MM*
Richard Mattick, Fire Chief *RM*

SUMMARY

The City of Santee organization currently has 116.75 full-time equivalent (FTE) positions budgeted and continues to operate with the lowest per capita staffing ratio among all San Diego County cities.

In response to a recent string of non-safety vacancies, announcements of upcoming retirements and in support of succession planning efforts, a plan has been developed to address staffing needs. The organizational staffing needs were evaluated based on urgency with a focus on improving service to the community, contributing to greater mission effectiveness, and improving utilization and management of the workforce.

The attached staff report provides more detailed information and recommendations for the proposed personnel changes.

ENVIRONMENTAL REVIEW

N/A

FINANCIAL STATEMENT

The proposed personnel changes would result in an increase in the general fund budget in an annual estimated amount of \$98,000.

CITY ATTORNEY REVIEW

N/A

Completed

RECOMMENDATION

Adopt the resolution *POD* authorizing personnel changes in various departments across the City organization.

ATTACHMENTS (Listed Below)

Staff Report

Resolution

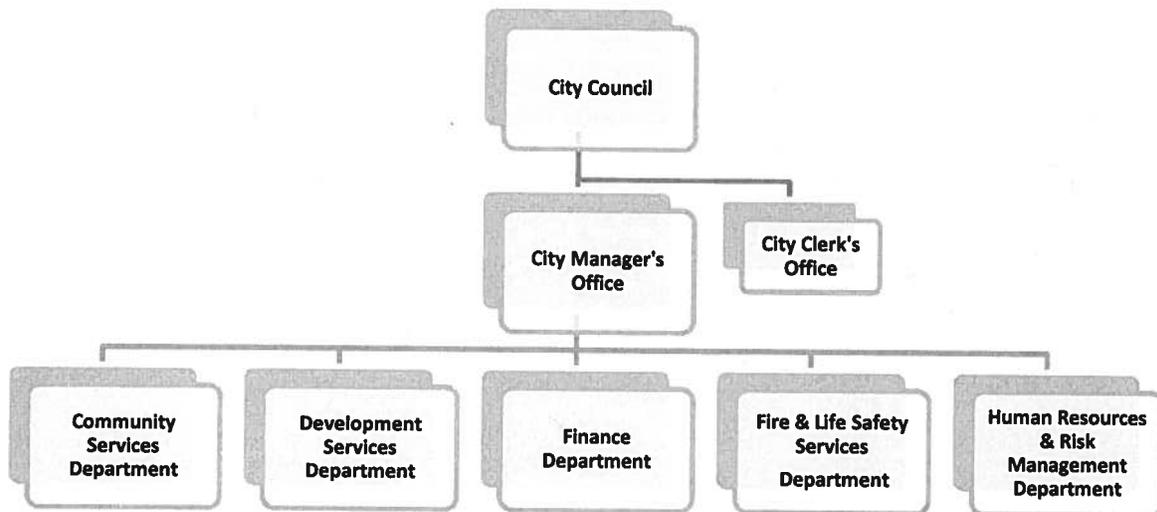
Santee Salary Schedules

**STAFF REPORT
October 8, 2014**

BACKGROUND

The City organization has seven departments which include the City Manager's Office, City Clerk's Office, Community Services, Development Services, Finance, Fire & Life Safety Services and Human Resources & Risk Management. The City Attorney and Sheriff services are provided through contracts. The City's organizational structure, by department, is depicted in the organization chart below.

**City of Santee
Organization Chart by Department**



City Clerk's Office

The City Clerk's Office is currently staffed with one full-time (1.0 FTE) City Clerk and one three-quarter time (.75 FTE) Administrative Secretary. The office receives additional clerical support from two part-time, temporary Office Aides, one who works an average of 20 hours per week and the other who works 10 hours per week. The City Clerk's Office is also fortunate to have three regular volunteers to assist with such duties as sorting mail and setting up and cleaning the City Council chambers before and after City Council meetings. In Fiscal Year 2009-10, the Deputy City Clerk position was eliminated from the budget and the Administrative Secretary position was increased from .50 FTE to .75 FTE.

Staff is recommending the following personnel change in the City Clerk's Office:

1. Approve the addition of .25 FTE to the existing .75 FTE Administrative Secretary in the City Clerk's office to make it a full-time, permanent Administrative Secretary budgeted at 1.0 FTE.

This cost of this personnel change is \$21,690 which includes the additional salary costs and related benefits.

A full-time Administrative Secretary will support the workload of the City Clerk's Office, ensure the office is consistently staffed with a knowledgeable full-time employee to provide a high level of customer service to the public, and support succession planning by allowing more time for the Administrative Secretary to attend technical trainings, workshops, and meetings related to the City Clerk profession.

Community Services Department

The Public Services Division of the Community Services Department has one (1.0 FTE) Lead Maintenance Worker who oversees the maintenance of all City facilities. In 2007, a part-time, temporary Facilities Maintenance Technician was hired to provide support to the Lead Maintenance Worker. The current primary duties of the part-time, temporary Facilities Maintenance Technician include: unlocking park entrance gates and restrooms each morning; performing miscellaneous plumbing, mechanical and electrical repairs to City facilities; providing support for set up and tear down of recreation special events, and coordinating with HVAC and plumbing contractors for major repairs while working approximately 30 hours per week.

Staff is recommending the following personnel change in the Public Services Division of the Community Services Department:

1. Convert the part-time, temporary Facilities Maintenance Technician position to a full-time, permanent budgeted position and establish the position at Range 17 with an hourly rate of \$13.90 to \$16.89 or an annual salary range of \$28,916 to \$35,148.

The net cost of converting the part-time, temporary Facilities Maintenance Technician position to a full-time, budgeted (1.0 FTE) position at Range 17 is \$25,690. Costs include the addition of medical insurance and other benefits.

After seven years of performing the job on a part-time, temporary basis, staff is proposing the position be converted to a permanent, budgeted position with additional hours equivalent to 1.0 FTE. The position would perform additional tasks and job duties which are not being handled by any one specific department or employee. Such tasks and job duties include removal of illegal and non-permitted signs from City rights-of-way around the community and fleet care (maintaining the interior and exterior of the City's fleet and ensuring cars have fuel when needed for inspections, off site meetings and site visits by employees). By converting the position to a full-time, permanent position it will allow the position to take on additional duties, support succession planning efforts within the Public Services Division and improve services to the community.

Development Services Department

The City's only code enforcement position, the Senior Code Compliance Officer, is currently vacant. Code compliance is one function of the Development Services Department that works directly with the community to maintain a safe, healthy and attractive environment, and aims to preserve and improve the overall quality of life within Santee's neighborhoods.

In FY 2012-13, the part-time, budgeted Code Compliance Assistant (.50 FTE) was eliminated when the prior Code Compliance Assistant left the organization in anticipation of the elimination of Abandoned Vehicle Abatement Program funding. Since that time, the Code Enforcement Division has consisted of one (1.0 FTE) Senior Code Compliance Officer.

Now that the Senior Code Compliance Officer position is vacant, staff has evaluated the function based on improving customer service and providing greater mission effectiveness. Staff is recommending the following personnel changes be approved by the City Council with regards to Code Enforcement:

1. Downgrade the Senior Code Compliance Officer position at Range 48 to a Code Compliance Officer at Range 44 with an hourly rate of \$27.07 to \$32.91 which is equal to \$56,324 to \$68,462 annually.
2. Reinstate / add one half-time, permanent (.50 FTE or 20 hours per week) Code Compliance Assistant at Range 26 with an hourly rate of \$17.36 to \$21.10 at an annual salary range of \$36,112 to \$43,895. This range would equal an annual part-time salary of approximately \$18,056 to \$21,947.

The downgrade of the Senior Code Compliance Officer position to a Code Compliance Officer would result in an annual savings of \$7,550. The estimated cost of reinstating a part-time, permanent Code Compliance Assistant is \$30,080. The estimated net annual cost of the two personnel changes above is \$22,530.

A Code Compliance Officer resolves complaints, and has principal responsibility in the management of neighborhood stabilization and beautification events. The addition of a part-time Code Compliance Assistant would enable the Division to: 1) respond to complaints 5 days a week by having staff coverage on Fridays; 2) document and track complaints and prepare/mail violation notices thereby allowing the Code Compliance Officer more time to perform other investigative and public outreach assignments; 3) assist with stormwater enforcement mandated under more rigorous state and federal regulations; 4) work consistently with the Public Services Division (specifically with the Facilities Maintenance Technician if approved) to monitor and remove non-permitted and illegal signs.

If a half-time Code Compliance Assistant is not approved at this time, there would be no opportunity for succession planning. The effect of facing an unfilled position places current code compliance efforts in abeyance, and forces reactive rather than proactive measures to ensure community health and safety in support of the City's mission.

Fire & Life Safety Services Department

The City's only Equipment Mechanic position, budgeted in the Fire Department, is also currently vacant. The position is responsible for servicing and performing major and minor mechanical repairs on the City's entire fleet including all automobiles, trucks, mechanical and diesel equipment, fire vehicles and firefighting apparatus. The Equipment Mechanic works at "the shop" located at Fire Station 4.

In FY 2012-13, the .50 FTE Mechanic's Assistant position was eliminated from the budget, with many minor and major repairs handled by local auto repair facilities. Since that time, the shop has been staffed by only one Equipment Mechanic.

The current vacancy has provided staff the opportunity to re-evaluate staffing levels that would improve utilization and management of the workforce and staff the shop to keep the City's fleet working and maintained in safe condition. Staff is recommending the following personnel changes in the Fire Department, Fleet Maintenance Division:

1. Reclassify the Equipment Mechanic position from Range 39 with an annual salary range of \$49,782 to \$60,150 to a Lead Equipment Mechanic at Range 48 with an annual salary range of \$62,171 to \$75,569.
2. Add one part-time, permanent Equipment Mechanic at .60 FTE or 24 hours per week at Range 39 with an hourly rate of \$23.93 to \$29.09 or a part-time annual salary of \$24,891 to \$30,075.

The estimated annual cost of reclassifying the Equipment Mechanic position to a Lead Equipment Mechanic is \$15,970. The estimated annual cost of adding an Equipment Mechanic at .60 FTE is \$47,170. These costs would be offset by a decrease of \$26,080 in funds used to pay outside repair facilities. The net estimated annual cost of the two personnel changes minus the decrease in funds to pay outside repair facilities is \$37,060.

The Lead Equipment Mechanic would fulfill the need to have a highly skilled mechanic who also possesses the ability to set priorities, perform the day to day oversight of the shop at Station 4. In addition, having the part-time, budgeted (.60 FTE) Equipment Mechanic working approximately 24 hours per week will provide the opportunity for two individuals to work together which is needed to complete certain fleet maintenance work on heavy and medium duty vehicles and provides for a more safe working environment in the shop.

The second mechanic would be available to pick up parts and deliver vehicles while the work continues at "the shop" and provide support during the annual smog testing of the City vehicles. Having two mechanics as proposed above will greatly improve the area of preventative maintenance, especially on the light duty fleet. The proposed staffing plan will provide an opportunity for staff at "the shop" to be less reactive and more proactive in fleet management and maintenance.

Human Resources & Risk Management Department

The Confidential Secretary in the Human Resources Department is retiring effective October 9, 2014. This will create a vacancy in the Human Resources Department.

In September 2011, the Confidential Secretary to the City Manager was transferred from the City Manager's Office to the Human Resources Department after a Human Resources Analyst position became vacant and was eliminated from the budget. The Confidential Secretary provided much needed high-level administrative support to both the human resources and risk management functions.

After an assessment of department needs and workload demands in the department, staff is recommending the following personnel changes:

1. Downgrade the position of Confidential Secretary to the City Manager in the Human Resources & Risk Management Department at Range 46 with an annual salary range of \$59,175 to \$71,928 to a Confidential Human Resources & Risk Management Technician at Range 38 with an annual salary of \$48,568 to \$59,035.
2. Increase the part-time salaries budget \$4,730 to allow for a part-time, temporary Office Aide to work approximately 20 hours per week.

The estimated savings from downgrading the Confidential Secretary to the City Manager in the Human Resources & Risk Management Department to a Human Resources & Risk Management Technician is \$13,700. By adding \$4,730 to the budget to pay for a part-time, temporary Office Aide, the net annual savings of the two personnel related changes above is approximately \$8,970.

The Human Resources & Risk Management Technician will perform a combination of technical, administrative and high level clerical duties for the department. This position will be the first point of contact for all basic and general human resources and risk management questions. The position will, among other duties, support the Senior Human Resources Analyst with conducting recruitments, new employee orientations, processing new employees' employment and benefits paperwork, and respond to County-wide surveys. In support of risk management, the Technician will create claim files, track claims and claim expenses, prepare agenda statements, assist in preparing insurance renewals and provide high level administrative assistance for the department.

The Office Aide will provide more basic clerical assistance such as processing invoices for payment, providing office coverage, answering phones, filing, ordering office supplies, etc.

RECOMMENDATION

Based on the assessments completed by each Department Director of the appropriate staffing levels needed to improve service to the public, support succession planning

efforts and improve the utilization and management of the workforce, the following proposed actions are being recommended for City Council approval:

1. Approve the addition of .25 FTE to the existing .75 FTE Administrative Secretary in the City Clerk's office to make it a full-time, permanent Administrative Secretary budgeted at 1.0 FTE;
2. Convert the part-time, temporary Facilities Maintenance Technician position to a full-time, permanent budgeted position and establish the position at Range 17 with an hourly rate of \$13.90 to \$16.89 which equals an annual salary range of \$28,916 to \$35,148.
3. Downgrade the Senior Code Compliance Officer position at Range 48 to a Code Compliance Officer at Range 44 with an hourly rate of \$27.07 to \$32.91 which is equal to \$56,324 to \$68,462 annually.
4. Reinstate / add one half-time, permanent (.50 FTE or 20 hours per week) Code Compliance Assistant at Range 26 with an hourly rate of \$17.36 to \$21.10. The annual salary range, if full time, would be \$36,112 to \$43,895. The part-time salary range is estimated at to be approximately \$18,056 to \$21,947.
5. Reclassify the Equipment Mechanic from Range 39 with an annual salary range of \$49,782 to \$60,150 to a Lead Equipment Mechanic at Range 48 with an annual salary range of \$62,171 to \$75,569.
6. Add one part-time, permanent Equipment Mechanic at .60 FTE or 24 hours per week at Range 39 with an hourly rate of \$23.93 to \$29.09 or an annual salary range of \$49,782 to \$60,150. At .60 FTE, it's anticipated the annual salary at this range will be between \$29,869 to \$36,090.
7. Downgrade the position of Confidential Secretary to the City Manager in the Human Resources & Risk Management Department at Range 46 with an annual salary range of \$59,175 to \$71,928 to a Confidential Human Resources & Risk Management Technician at Range 38 with an annual salary of \$48,568 to \$59,035.
8. Increase the part-time salaries account in the Human Resources & Risk Management Department by \$4,730.
9. Approve the City of Santee salary schedules for General, Miscellaneous & Management employees and City Council which reflect the changes recommended above and July 1, 2014 salary Increases approved by the City Council with the adoption of the two year budget on June 26, 2013.

The budgeted Full-Time Equivalent (FTE) positions in the City of Santee organization would increase from 116.75 FTEs to 119.10 FTEs. Should the City Council approve the recommended changes listed above the City of Santee will still operate with the lowest per capita employee to population ratio of all San Diego County cities.

FISCAL ANALYSIS BY PERSONNEL CHANGE

The net annual general fund impact of the combined changes is \$98,000. The table on the next page provides each personnel change / budget item along with the change in FTE and the net annual impact to the general fund by item.

Proposed Personnel Changes

	Department	Personnel Change / Action	Current FTE	FTE Change	Position FTE	Net Annual GF Impact
1	City Clerk	Increase FTE for Administrative Secretary	0.75	0.25	1.00	\$21,690
2	Community Services / PSD	Convert P-T, Temp Facilities Maintenance Technician	0.00	1.00	1.00	\$25,690
3	Development Services	Downgrade Senior Code Compliance Officer to Code Compliance Officer	1.00	0.00	1.00	(\$7,550)
4	Development Services	Reinstate / Add P-T Permanent Code Compliance Assistant	0.00	0.50	0.50	\$30,080
5	Fire & Life Safety Services	Reclassify Equipment Mechanic to Lead Equipment Mechanic	1.00	0.00	1.00	\$15,970
6	Fire & Life Safety Services	Add Part-Time, Permanent Equipment Mechanic	0.00	0.60	0.60	\$47,170
7	Fire & Life Safety Services	Reduce funds for utilization of outside repair facilities	N/A	N/A	N/A	(\$26,080)
8	HR & Risk Management	Downgrade Confidential Secretary to Confidential HR & Risk Technician	1.00	0.00	1.00	(\$13,700)
9	HR & Risk Management	Increase part-time salaries budget \$4,734.	N/A	N/A	N/A	\$4,730
Total				2.35		\$98,000

Staff recommends approval of the Resolution authorizing the personnel and budget changes listed above and approval of the Santee Salary Schedules.

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,
APPROVING PERSONNEL CHANGES**

WHEREAS, the City of Santee organization operates at the lowest per capita staffing ratio of all cities in San Diego county; and

WHEREAS, there have been several vacancies across the City organization in recent weeks which has allowed for the opportunity to evaluate staffing levels in several different City departments; and

WHEREAS, the City has developed a staffing plan to continue supporting succession planning efforts and address vacancies with a focus on improving service to the community, ensuring greater mission effectiveness, and improving utilization and management of the workforce; and

WHEREAS, approving the personnel changes will result in the addition of 2.35 Full-Time Equivalent (FTE) positions across the organization for a total of 119.10 FTEs and the City of Santee will continue to have the lowest per capita staffing ratio among cities in San Diego County.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Santee, California, approve the following personnel changes:

1. Approve of the addition of .25 FTE to the existing .75 FTE Administrative Secretary in the City Clerk's office to make it a full-time, permanent Administrative Secretary budgeted at 1.0 FTE.
2. Convert the part-time, temporary Facilities Maintenance Technician position to a full-time, permanent budgeted position and establish the position at Range 17 with an annual salary range of \$28,916 to \$35,148.
3. Downgrade the Senior Code Compliance Officer position at Range 48 to a Code Compliance Officer at Range 44 with an annual salary of \$56,324 to \$68,462.
4. Reinstate / add one half-time, permanent (.50 FTE or 20 hours per week) Code Compliance Assistant at Range 26 with annual salary range of \$36,112 to \$43,895.
5. Reclassify the Equipment Mechanic from Range 39 with an annual salary range of \$49,782 to \$60,150 to a Lead Equipment Mechanic at Range 48 with an annual salary range of \$62,171 to \$75,569.
6. Add one part-time, permanent Equipment Mechanic at .60 FTE or 24 hours per week at Range 39 with an annual salary range of \$49,782 to \$60,510.
7. Downgrade the position of Confidential Secretary to the City Manager in the Human Resources Department at Range 46 with an annual salary range of \$59,175 to \$71,928 to a Confidential Human Resources & Risk

Management Technician at Range 38 with an annual salary of \$48,568 to \$59,035.

8. Increase the part-time salaries account in the Human Resources & Risk Management Department by \$4,730.
9. Approve the City of Santee salary schedules for General, Miscellaneous & Management employees and City Council as presented in Exhibits A and B, including any such changes as directed by the City Council.

ADOPTED by the City Council of the City of Santee, California, at a regular meeting thereof held this 8th day of October 2014, by the following roll call vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

RANDY VOEPEL, MAYOR

ATTEST:

PATSY BELL, CITY CLERK

**CITY OF SANTEE
GENERAL AND MANAGEMENT EMPLOYEES SALARY SCHEDULE
EFFECTIVE JULY 1, 2014 - JUNE 30, 2015
REVISED OCTOBER 8, 2014**

Range	Classification	A	B	C	D	E
46	Accountant	Monthly 4,931.31 Biweekly 2,275.99 Hourly 28.4499 Annual 59,175.74	5,177.88 2,389.79 29.8724 62,134.54	5,436.77 2,509.28 31.3660 65,241.28	5,708.60 2,634.74 32.9343 68,503.24	5,994.04 2,766.48 34.5810 71,928.48
29	Account Clerk	Monthly 3,240.81 Biweekly 1,495.76 Hourly 18.6970 Annual 38,889.76	3,402.86 1,570.55 19.6319 40,834.30	3,573.01 1,649.08 20.6135 42,876.08	3,751.67 1,731.54 21.6442 45,020.04	3,939.24 1,818.11 22.7264 47,270.86
35	Administrative Secretary	Monthly 3,758.37 Biweekly 1,734.63 Hourly 21.6829 Annual 45,100.38	3,946.28 1,821.36 22.7670 47,355.36	4,143.60 1,912.43 23.9054 49,723.18	4,350.80 2,008.06 25.1007 52,209.56	4,568.33 2,108.46 26.3557 54,819.96
	Assistant to the City Manager	Monthly 7,861.79 Annual 94,341.58	7,861.79 94,341.58	to to	10,613.44 127,361.29	
58	Associate Civil & Traffic Engineer	Monthly 6,632.04 Biweekly 3,060.94 Hourly 38.2618 Annual 79,584.44	6,963.67 3,214.00 40.1750 83,564.00	7,311.87 3,374.71 42.1839 87,742.46	7,677.45 3,543.44 44.2930 92,129.44	8,061.34 3,720.62 46.5077 96,736.12
49	Associate Planner	Monthly 5,310.48 Biweekly 2,450.99 Hourly 30.6374 Annual 63,725.74	5,576.00 2,573.54 32.1693 66,912.04	5,854.81 2,702.22 33.7778 70,257.72	6,147.57 2,837.34 35.4667 73,770.84	6,454.93 2,979.20 37.2400 77,459.20

**CITY OF SANTEE
GENERAL AND MANAGEMENT EMPLOYEES SALARY SCHEDULE
EFFECTIVE JULY 1, 2014 - JUNE 30, 2015
REVISED OCTOBER 8, 2014**

<u>Range</u>	<u>Classification</u>	A	B	C	D	E
	City Clerk	Monthly Annual	6,616.93 79,403.18	to to	9,265.33 111,184.03	
	City Manager	Monthly Annual	17,514.74 210,176.93			
	City Manager - Acting	Monthly Annual	16,250.00 195,000.00			
	City Planner	Monthly Annual	7,861.79 94,341.48	to to	10,613.44 127,361.28	
26	Code Compliance Assistant	Monthly Biweekly Hourly Annual	3,009.41 1,388.96 17,362.00 36,112.96	3,317.88 1,531.33 19,141.60 39,814.58	3,483.78 1,607.90 20,098.70 41,805.40	3,657.96 1,688.29 21,103.60 43,895.54
44	Code Compliance Officer	Monthly Biweekly Hourly Annual	4,928.37 2,166.32 27,079.00 56,324.32	5,174.80 2,388.37 29,854.60 62,097.62	5,433.52 2,507.78 31,347.30 65,202.28	5,705.20 2,633.17 32,914.60 68,462.42

CITY OF SANTEE
GENERAL AND MANAGEMENT EMPLOYEES SALARY SCHEDULE
EFFECTIVE JULY 1, 2014 - JUNE 30, 2015
REVISED OCTOBER 8, 2014

<u>Range</u>	<u>Classification</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	
38	Confidential Human Resources & Risk Management Technician	Monthly	4,047.36	4,249.72	4,462.21	4,685.33	4,919.59
		Biweekly	1,868.01	1,961.41	2,059.48	2,162.46	2,270.58
		Hourly	23.3501	24.5176	25.7435	27.0307	28.3822
		Annual	48,568.26	50,996.66	53,546.48	56,223.96	59,035.08
46	Confidential Payroll Specialist	Monthly	4,931.31	5,177.88	5,436.77	5,708.60	5,994.04
		Biweekly	2,275.99	2,389.79	2,509.28	2,634.74	2,766.48
		Hourly	28.4499	29.8724	31.3660	32.9343	34.5810
46	Confidential Secretary to City Manager/Council	Monthly	4,931.31	5,177.88	5,436.77	5,708.60	5,994.04
		Biweekly	2,275.99	2,389.79	2,509.28	2,634.74	2,766.48
		Hourly	28.4499	29.8724	31.3660	32.9343	34.5810
	Confidential Senior Human Resource Analyst	Monthly	59,175.74	62,134.54	65,241.28	68,503.24	71,928.48
		Annual					
	Crossing Guards		12.5125				
	Deputy City Manager/ Director of Dev. Services						
			5,968.58	to	8,057.64		
			71,622.95	to	96,691.62		
			10,522.62	to	14,218.79		
			126,271.42	to	170,625.56		

CITY OF SANTEE
GENERAL AND MANAGEMENT EMPLOYEES SALARY SCHEDULE
EFFECTIVE JULY 1, 2014 - JUNE 30, 2015
REVISED OCTOBER 8, 2014

Range	Classification					
		A	B	C	D	E
	Deputy Fire Chief	Monthly	8,622.62	to	11,623.47	
		Annual	103,471.38	to	139,481.67	
	Development Services Aide	Hourly	9.4750	to	15.1600	
35	Development Services Technician	Monthly	3,758.37	4,143.60	4,350.80	4,568.33
		Biweekly	1,734.63	1,912.43	2,008.06	2,108.46
		Hourly	21.6829	23.9054	25.1007	26.3557
		Annual	45,100.38	49,723.18	52,209.56	54,819.96
	Director of Community Services	Monthly	9,476.59	to	12,635.95	
		Annual	113,719.04	to	151,631.43	
	Director of Development Services	Monthly	9,376.83	to	12,641.22	
		Annual	112,521.96	to	151,694.64	
	Director of Finance/Treasurer	Monthly	9,907.13	to	13,330.13	
		Annual	118,885.02	to	159,961.53	
	Director of Fire & Life Safety	Monthly	10,313.64	to	13,462.30	
		Annual	123,763.70	to	161,547.59	
	Director of Human Resources & Risk Management	Monthly	8,426.57	to	11,375.89	
		Annual	101,118.95	to	136,510.72	
44	Engineering Inspector	Monthly	4,693.69	5,174.80	5,433.52	5,705.20
		Biweekly	2,166.32	2,388.37	2,507.78	2,633.17
		Hourly	27.0790	29.8546	31.3473	32.9146
		Annual	56,324.32	62,097.62	65,202.28	68,462.42

CITY OF SANTEE
GENERAL AND MANAGEMENT EMPLOYEES SALARY SCHEDULE
EFFECTIVE JULY 1, 2014 - JUNE 30, 2015
REVISED OCTOBER 8, 2014

<u>Range</u>	<u>Classification</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
39	Equipment Mechanic					
	Monthly	4,148.54	4,355.98	4,573.77	4,802.46	5,042.57
	Biweekly	1,914.71	2,010.45	2,110.97	2,216.52	2,327.34
	Hourly	23.9339	25.1306	26.3871	27.7065	29.0918
	Annual	49,782.46	52,271.70	54,885.22	57,629.52	60,510.84
	Monthly	3,758.37	3,946.28	4,143.60	4,350.80	4,568.33
35	Equipment Operator					
	Biweekly	1,734.63	1,821.36	1,912.43	2,008.06	2,108.46
	Hourly	21.6829	22.7670	23.9054	25.1007	26.3557
	Annual	45,100.38	47,355.36	49,723.18	52,209.56	54,819.96
	Monthly	2,409.72	2,530.19	2,656.72	2,789.56	2,929.03
	Biweekly	1,112.18	1,167.78	1,226.18	1,287.49	1,351.86
17	Facilities Maintenance Technician					
	Hourly	13.9022	14.5973	15.3272	16.0936	16.8983
	Annual	28,916.68	30,362.28	31,880.68	33,474.74	35,148.36
	Finance Manager					
	Monthly	7,315.15	7,781.75	to	9,875.45	
	Fire Battalion Chief					
	Monthly	7,713.77	to	10,457.12		
	Fire Division Chief					
	Monthly	8,097.83	to	10,930.61		
	Graphic Artist					
	Hourly	19.1600	to	24.7078		
	Information Technology Manager					
	Monthly	6,650.13	to	8,977.68		
	Landscape and Irrigation Maintenance Worker					
	Monthly	3,240.81	3,402.86	3,573.01	3,751.67	3,939.24
29	Biweekly	1,495.76	1,570.55	1,649.08	1,731.54	1,818.11
	Hourly	18.6970	19.6319	20.6135	21.6442	22.7264
	Annual	38,889.76	40,834.30	42,876.08	45,020.04	47,270.86

CITY OF SANTEE
GENERAL AND MANAGEMENT EMPLOYEES SALARY SCHEDULE
EFFECTIVE JULY 1, 2014 - JUNE 30, 2015
REVISED OCTOBER 8, 2014

<u>Range</u>	<u>Classification</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
48	Lead Equipment Mechanic	5,180.96	5,440.00	5,711.98	5,997.59	6,297.48
	Monthly	2,391.21	2,510.77	2,636.30	2,768.12	2,906.53
	Biweekly	29,890.1	31,384.6	32,953.8	34,601.5	36,331.6
	Hourly	62,171.46	65,280.02	68,543.80	71,971.12	75,569.78
	Annual					
38	Lead Maintenance Worker	4,047.36	4,249.72	4,462.21	4,685.33	4,919.59
	Monthly	1,868.01	1,961.41	2,059.48	2,162.46	2,270.58
	Biweekly	23,350.1	24,517.6	25,743.5	27,030.7	28,382.2
	Hourly	48,568.26	50,996.66	53,546.48	56,223.96	59,035.08
	Annual					
51	Local Area Network Analyst	5,579.32	5,858.28	6,151.21	6,458.77	6,781.71
	Monthly	2,575.07	2,703.82	2,839.02	2,980.97	3,130.02
	Biweekly	32,188.4	33,797.8	35,487.8	37,262.1	39,125.3
	Hourly	66,951.82	70,299.32	73,814.52	77,505.22	81,380.52
	Annual					
29	Maintenance Worker	3,240.81	3,402.86	3,573.01	3,751.67	3,939.24
	Monthly	1,495.76	1,570.55	1,649.08	1,731.54	1,818.11
	Biweekly	18,697.00	19,631.9	20,613.5	21,644.2	22,726.4
	Hourly	38,889.76	40,834.30	42,876.08	45,020.04	47,270.86
	Annual					
	Maintenance Technician		12,5000	to	16,9896	
43	Management Assistant	4,579.21	4,808.16	5,048.57	5,301.01	5,566.04
	Monthly	2,113.48	2,219.15	2,330.11	2,446.62	2,568.94
	Biweekly	26,418.5	27,739.4	29,126.4	30,582.7	32,111.8
	Hourly	54,950.48	57,697.90	60,582.86	63,612.12	66,792.44
	Annual					
	Office Aide		9,4750	to	15,1600	
48	Parks & Landscape Supervisor	5,180.96	5,440.00	5,711.98	5,997.59	6,297.48
	Monthly	2,391.21	2,510.77	2,636.30	2,768.12	2,906.53
	Biweekly	29,890.1	31,384.6	32,953.8	34,601.5	36,331.6
	Hourly	62,171.46	65,280.02	68,543.80	71,971.12	75,569.78
	Annual					

CITY OF SANTEE
GENERAL AND MANAGEMENT EMPLOYEES SALARY SCHEDULE
EFFECTIVE JULY 1, 2014 - JUNE 30, 2015
REVISED OCTOBER 8, 2014

<u>Range</u>	<u>Classification</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
	Planning Director	Monthly Annual	8,647.97 103,775.72	to to	11,674.79 140,097.40	
	Principal Civil Engineer	Monthly Annual	8,219.16 98,629.92	to to	11,132.28 133,587.36	
	Principal Planner	Monthly Annual	6,513.47 78,161.64	to to	8,793.33 105,519.87	
	Principal Traffic Engineer	Monthly Annual	8,219.16 98,629.92	to to	11,132.28 133,587.36	
	Public Services Manager	Monthly Annual	6,324.82 75,897.80	to to	8,540.50 102,486.03	
43	Public Works Supervisor	Monthly Biweekly Hourly Annual	4,579.21 2,113.48 26,4185 54,950.48	5,048.16 2,330.11 29,1264 60,582.86	5,301.01 2,446.62 30,5827 63,612.12	5,566.04 2,568.94 32,1118 66,792.44
	Recreation Aide	Hourly	9,4750	to	15,1600	
28	Recreation Coordinator	Monthly Biweekly Hourly Annual	3,161.77 1,459.28 18,2410 37,941.28	3,319.88 1,532.25 19,1531 39,838.50	3,485.86 1,608.86 20,1108 41,830.36	3,660.15 1,689.30 21,1163 43,921.80
	Recreation Coordinator	Hourly	15,1925	to	21,0890	
	Recreation Leader	Hourly	10,8150	to	17,9175	

CITY OF SANTEE
GENERAL AND MANAGEMENT EMPLOYEES SALARY SCHEDULE
EFFECTIVE JULY 1, 2014 - JUNE 30, 2015
REVISED OCTOBER 8, 2014

<u>Range</u>	<u>Classification</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
	Recreation Services Manager		6,324.82 75,897.80	to to	8,540.50 102,486.03	
	Recreation Supervisor		4,518.45 54,221.44	to to	6,454.93 77,459.20	
23	Secretary	2,794.52 1,289.78 16,1223 33,534.28	2,934.25 1,354.27 16,9284 35,211.02	3,080.96 1,421.98 17,7748 36,971.48	3,235.01 1,493.08 18,6635 38,820.08	3,396.77 1,567.74 19,5967 40,761.24
36	Senior Account Clerk	3,852.33 1,778.00 22,2250 46,228.00	4,044.95 1,866.90 23,3363 48,539.40	4,247.21 1,960.25 24,5031 50,966.50	4,459.56 2,058.26 25,7283 53,514.76	4,682.56 2,161.18 27,0147 56,190.68
48	Senior Buyer	5,180.96 2,391.21 29,8901 62,171.46	5,440.00 2,510.77 31,3846 65,280.02	5,711.98 2,636.30 32,9538 68,543.80	5,997.59 2,768.12 34,6015 71,971.12	6,297.48 2,906.53 36,3316 75,569.78
	Senior Civil & Traffic Engineer		7,204.77 86,457.24	to to	9,797.10 117,565.20	
48	Senior Code Compliance Officer	5,180.96 2,391.21 29,8901 62,171.46	5,440.00 2,510.77 31,3846 65,280.02	5,711.98 2,636.30 32,9538 68,543.80	5,997.59 2,768.12 34,6015 71,971.12	6,297.48 2,906.53 36,3316 75,569.78
	Senior Economic Development Coordinator		5,684.36 68,212.34	to to	7,673.94 92,087.24	

CITY OF SANTEE
GENERAL AND MANAGEMENT EMPLOYEES SALARY SCHEDULE
EFFECTIVE JULY 1, 2014 - JUNE 30, 2015
REVISED OCTOBER 8, 2014

<u>Range</u>	<u>Classification</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
	Senior Management Analyst	Monthly	5,684.36	to	7,673.94	
		Annual	68,212.34	to	92,087.24	
48	Special Events Supervisor	Monthly	5,180.96	5,711.98	5,997.59	6,297.48
		Biweekly	2,391.21	2,636.30	2,768.12	2,906.53
		Hourly	29,890.1	31,384.6	34,601.5	36,331.6
		Annual	62,171.46	68,543.80	71,971.12	75,569.78
	Special Projects Coordinator	Hourly	31.5209	to	42.5535	
50	Storm Water Program Manager	Monthly	5,443.23	6,001.19	6,301.23	6,616.31
		Biweekly	2,512.26	2,769.78	2,908.26	3,053.68
		Hourly	31.4033	34.6222	36.3533	38.1710
		Annual	65,318.76	72,014.28	75,614.76	79,395.68
	Student Intern	Hourly	9.0000	to	14.4000	
	Student Intern (Graduate)	Hourly	10.0000	to	16.0000	

CITY OF SANTEE
MAYOR AND CITY COUNCIL MEMBERS SALARY SCHEDULE
JULY 1, 2014 - JUNE 30, 2015

<u>Range</u>	<u>Classification</u>		
	City Council Member	Monthly	1,605.94
		Annual	19,271.28
	Mayor	Monthly	1,100.57
	(Additional Compensation)	Annual	13,206.84

City of Santee
COUNCIL AGENDA STATEMENT

6E

MEETING DATE October 8, 2014

AGENDA ITEM NO.

ITEM TITLE CSA 115 STATUS REPORT

DIRECTOR/DEPARTMENT Chief Richard Mattick, Fire Department *RTM*

SUMMARY

The Fire Department, through a contract with the County of San Diego, provides emergency response to an area known as County Service Area No. 115 (CSA 115). CSA 115 is surrounded by the cities of Santee and El Cajon and is adjacent to the Lakeside and San Miguel Fire Protection Districts (FPDs). CSA 115 is located in the Pepper Drive area and abuts the City of Santee's southeastern border. The City of Santee has historically been responsible for providing fire protection services to the area by contract with CSA 115. The City's current five-year contract with the County to provide services to CSA 115 terminates on June 30, 2015.

Recently, other nearby fire agencies have grown increasingly concerned that the existing contract does not accurately reflect the financial needs and service capabilities of various first responders within CSA 115. The Lakeside and San Miguel FPDs have both expressed interest in initiating the dissolution of CSA 115, the annexation of the dissolved service areas, plus annexation of additional unserved island territory within the fire and EMS service zone of CSA 135. As a result, the San Diego County Fire Authority has indicated that the CSA 115 contract with the City of Santee will likely be extended for just one year through June 30, 2016 pending the outcome of these potential annexation scenarios.

FINANCIAL STATEMENT *jm*

The City's FY 2014-15 revenue estimate from CSA 115 is \$329,100. If CSA 115 is annexed by either of the Lakeside or San Miguel FPDs, the City of Santee would likely lose this entire annual revenue.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *RTM*

Receive the report and appoint a sub-committee to continue discussion with the Lakeside Fire Protection District, the San Miguel Consolidated Fire Protection District, and the County Board of Supervisors.

ATTACHMENTS (Listed Below)

None

City of Santee
COUNCIL AGENDA STATEMENT

8A

MEETING DATE

October 8, 2014

AGENDA ITEM NO.

ITEM TITLE

CITY COUNCIL DIRECTION FOR LEGISLATIVE WORKSHOP

DIRECTOR/DEPARTMENT

Pedro Orso-Delgado, Acting City Manager *POD*

SUMMARY

In order to define the City Council's priorities and assist staff in focusing its efforts, I am proposing a "legislative workshop" of the City Council to be held in early 2015. As a strategic planning tool, this meeting will allow Council Members, City Manager and Executive Staff the opportunity to discuss citywide priorities, establish specific short-term and long-term goals, and identify potential fiscal constraints and/or opportunities to achieve these goals.

The "legislative workshop" would serve as a planning opportunity and would be formally noticed as a special meeting of the City Council. A minimum half-day to a full-day meeting is suggested, and could be held at an off-site location or on-site at City Hall. Additionally, a professional facilitator would be helpful to lead the discussion and allow staff to actively participate.

We are requesting City Council input to continue with the planning process.

FINANCIAL STATEMENT *m*

The estimated cost for a one-day, off-site meeting with a professional facilitator is \$10,000. Funds are not currently included in the Fiscal Year 2014-15 adopted budget, and would need to be appropriated if authorized by City Council.

CITY ATTORNEY REVIEW

N/A

Completed

RECOMMENDATION *POD*

Provide direction to staff on City Council's interest in holding a legislative workshop.

ATTACHMENTS

None

**CDC SUCCESSOR AGENCY
AGENDA STATEMENT**

9A

MEETING DATE October 8, 2014

AGENDA ITEM NO.

ITEM TITLE RESOLUTION OF THE COMMUNITY DEVELOPMENT COMMISSION
SUCCESSOR AGENCY APPROVING THE RECOGNIZED OBLIGATION PAYMENT
SCHEDULE FOR THE PERIOD FROM JANUARY 1, 2015 TO JUNE 30, 2015 ("ROPS 14-
15B")

DIRECTOR/DEPARTMENT

Tim K. McDermott, Director of Finance 

SUMMARY

On December 29, 2011, the California Supreme Court issued its decision in the case of *California Redevelopment Association v. Matosantos*, which addressed the constitutionality of Assembly Bills 1x26 and 1x27 ("AB 26" and "AB 27"). The Court upheld, in large part, the constitutionality of AB 26 and overturned AB 27 in its entirety. In accordance with this decision, all redevelopment agencies in the state of California have been dissolved effective February 1, 2012. On January 11, 2012 the City Council elected to become the successor agency to the Santee Community Development Commission ("CDC"). As the Successor Agency, the City has certain administrative and other responsibilities for the winding down of redevelopment activities.

One such requirement is the preparation of the Recognized Obligation Payment Schedules ("ROPS"). The ROPS list all of the "enforceable obligations" of the CDC Successor Agency, the minimum amounts and due dates of payments required for each enforceable obligation and the source of funding for each required payment. The attached resolution adopts the ROPS covering the six month period from January 1, 2015 through June 30, 2015 ("ROPS 14-15B"). The Successor Agency Oversight Board met on September 23, 2014 to review and approve the ROPS in order to meet the October 3, 2014 filing deadline with the State Department of Finance, State Controller's Office and County Auditor-Controller.

FINANCIAL STATEMENT 

Adoption of the attached resolution along with the September 23, 2014 approval by the CDC Successor Agency Oversight Board will provide for the receipt of \$1,674,616 in property tax revenues in order to satisfy the enforceable obligations listed on the ROPS.

CITY ATTORNEY REVIEW

N/A Completed

RECOMMENDATION 

Adopt the attached resolution

ATTACHMENTS (Listed Below)

Resolution

RESOLUTION NO. CDCSA _____

**RESOLUTION OF THE CDC SUCCESSOR AGENCY OF THE CITY OF SANTEE,
CALIFORNIA APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE
FOR THE PERIOD FROM JANUARY 1, 2015 TO JUNE 30, 2015 (“ROPS 14-15B”)**

WHEREAS, pursuant to the Community Redevelopment Law (Health and Safety Code Sections 33000 et seq.), the City Council of the City of Santee (“City”) created the Community Development Commission of the City of Santee (“CDC”); and

WHEREAS, the CDC has been responsible for implementing the Amended and Restated Redevelopment Plan for the Santee Community Redevelopment Project covering certain properties within the City (“Project Areas”); and

WHEREAS, as part of the 2011-12 State budget bill, the California State Legislature enacted, and the Governor signed, companion bills AB 1X26 and AB 1X27, which eliminated every redevelopment agency unless the community that created it adopted an ordinance (“Continuation Ordinance”) agreeing to participate in an Voluntary Alternative Redevelopment Program (“Alternate Redevelopment Program”) which requires the payment of an annual “community remittance” payment; and

WHEREAS, on July 18, 2011, the League of California Cities and the California Redevelopment Association filed suit in the Supreme Court of the State of California challenging the constitutionality of and requesting a stay of enforcement of AB 1X26 and AB 1X27; and

WHEREAS, on December 29, 2011, the California Supreme Court upheld, in large part, AB 1x26 and overturned AB 1x27, including the Alternative Redevelopment Program, which dissolved all redevelopment agencies, as of February 1, 2012; and

WHEREAS, on January 11, 2012 the City Council elected to become the successor agency to the CDC (“CDC Successor Agency”); and

WHEREAS, in accordance with AB 1484 which was signed into law on June 27, 2012 the ROPS for the period from January 1, 2015 through June 30, 2015 (“ROPS 14-15B”) must be approved by the Successor Agency and Successor Agency Oversight Board and submitted to the State Department of Finance, State Controller and County Auditor-Controller for review by October 3, 2014; and

WHEREAS, due to the unscheduled cancellation of the Successor Agency's September 24, 2014 meeting ROPS 14-15B was not approved by the Successor Agency prior to the October 3, 2014 filing due date; and

WHEREAS, on September 23, 2014 The Successor Agency Oversight Board met and approved ROPS 14-15B and ROPS 14-15B has been filed with the State Department of Finance, State Controller and County Auditor-Controller.

RESOLUTION NO. CDCSA _____

NOW THEREFORE BE IT RESOLVED, by the CDC Successor Agency of the City of Santee, California as follows:

Section 1. Recitals. The Recitals set forth above are true and correct and incorporated herein by reference.

Section 2. Approval of ROPS. The Recognized Obligation Payment Schedule for the period from January 1, 2015 to June 30, 2015 ("ROPS 14-15B") is hereby approved, in substantially the form attached hereto as Exhibit A.

Section 3. Posting; Transmittal to Appropriate Agencies. The Director of Finance or his designee is hereby authorized and directed to provide the Recognized Obligation Payment Schedule to the Successor Agency Oversight Board for review and certification, to the State Department of Finance, the State Controller's Office and the County Auditor-Controller, and post it on the City's web site.

Section 4. Effective Date. This Resolution shall become effective upon its adoption.

ADOPTED by the CDC Successor Agency of the City of Santee, California, at a Regular Meeting thereof held this 8th day of October 2014, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

RANDY VOEPEL, MAYOR

ATTEST:

PATSY BELL, CMC, CITY CLERK

Attachment: Exhibit A - Recognized Obligation Payment Schedule for the Period from January 1, 2015 to June 30, 2015 ("ROPS 14-15B")

EXHIBIT A

RECOGNIZED OBLIGATION PAYMENT SCHEDULE

For the period from January 1, 2015 to June 30, 2015 ("ROPS 14-15B")

Recognized Obligation Payment Schedule (ROPS 14-15B) - Summary

Filed for the January 1, 2015 through June 30, 2015 Period

Name of Successor Agency: Santee
 Name of County: San Diego

Current Period Requested Funding for Outstanding Debt or Obligation	Six-Month Total
Enforceable Obligations Funded with Non-Redevelopment Property Tax Trust Fund (RPTTF) Funding Sources (B+C+D):	
A Bond Proceeds Funding (ROPS Detail)	\$ 800,370
B Reserve Balance Funding (ROPS Detail)	783,022
C Other Funding (ROPS Detail)	-
D Enforceable Obligations Funded with RPTTF Funding (F+G):	17,348
E Non-Administrative Costs (ROPS Detail)	1,549,616
F Administrative Costs (ROPS Detail)	125,000
G Current Period Enforceable Obligations (A+E):	\$ 2,474,986

Successor Agency Self-Reported Prior Period Adjustment to Current Period RPTTF Requested Funding	
I Enforceable Obligations funded with RPTTF (E):	1,674,616
J Less Prior Period Adjustment (Report of Prior Period Adjustments Column S)	(2)
K Adjusted Current Period RPTTF Requested Funding (I-J)	\$ 1,674,614

County Auditor Controller Reported Prior Period Adjustment to Current Period RPTTF Requested Funding	
L Enforceable Obligations funded with RPTTF (E):	1,674,616
M Less Prior Period Adjustment (Report of Prior Period Adjustments Column AA)	-
N Adjusted Current Period RPTTF Requested Funding (L-M)	1,674,616

Certification of Oversight Board Chairman:
 Pursuant to Section 34177 (m) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named agency.

Warren H. Savage Jr. Chair
 Name Title
 /s/ 9/23/2014
 Signature Date

Recognized Obligation Payment Schedule (ROPS 14-15B) - ROPS Detail
January 1, 2015 through June 30, 2015
(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K					O	P					
										L							M	N	Admin	Six-Month Total	
										Funding Source											RPTTF
										Non-Redevelopment Property Tax Trust Fund (Non-RPTTF)											
Item #	Project Name / Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	Bond Proceeds	Reserve Balance	Other Funds	Non-Admin	Admin	Six-Month Total						
1	Tax Allocation Bonds 2005 Series A	Bonds Issued On or Before 12/31/10	1/25/2005	8/1/2033	U.S. Bank (trustee)	Primarily non-housing projects and refunding	Santee	\$ 93,159,274	N	\$ 783,022	\$ -	\$ 17,348	\$ 1,549,616	\$ 125,000	\$ 2,474,986						
2	Tax Allocation Bonds 2011 Series A	Bonds Issued After 12/31/10	3/4/2011	8/1/2041	U.S. Bank (trustee)	Non-housing projects	Santee	27,745,661	N	33,022	-	17,348	352,022	-	402,392						
3	Tax Allocation Bonds 2011 Series B	Bonds Issued After 12/31/10	3/4/2011	8/1/2041	U.S. Bank (trustee)	Affordable housing project	Santee	53,174,375	N	-	-	-	838,494	-	838,494						
4	Bond trustee fees	Fees	1/25/2005	8/1/2041	U.S. Bank	Bond trustee fees (items 1-3)	Santee	11,040,438	N	-	-	-	204,150	-	204,150						
5	Arbitrage rebate analysis	Fees	5/11/2005	8/1/2041	BLX Group Inc.	Arbitrage rebate calculations (items 1-2)	Santee	102,200	N	-	-	-	4,200	-	4,200						
6	Continuing disclosure reporting	Fees	1/18/2012	8/1/2041	KNN Public Finance	Continuing disclosure reporting (items 1-3)	Santee	50,600	N	-	-	-	-	-	-						
7	Project management agreement	Improvement/Infrastructure	3/11/2011	12/31/2014	SourcePoint	Prospect Ave. and Town Center improvement projects	Santee	21,000	N	-	-	-	750	-	750						
8	Professional services agreement	Professional Services	3/9/2006	6/30/2014	Helix Environmental	Habitat monitoring Town Center Comm Park project	Santee	750,000	N	750,000	-	-	-	-	750,000						
9	Unemployment payments	Unfunded Liabilities	2/1/2011	6/30/2014	State of CA EDD	Unemployment pymts for terminated employees	Santee	-	Y	-	-	-	-	-	-						
10	Successor agency administration	Admin Costs	7/1/2014	6/30/2015	City of Santee	Administrative cost reimbursement	Santee	125,000	N	-	-	-	-	125,000	125,000						
11	Loan from City for unfunded obligation from Jul-Dec 2012 ROPS	City/County Loans After 6/27/11	7/1/2012	6/30/2013	City of Santee	Administrative expenses reported on Jul-Dec 2012 ROPS unable to pay due to required "residual balance" payment	Santee	-	N	-	-	-	-	-	-						
12	Enforceable Obligation Loan	City/County Loans After 6/27/11	2/26/2013	12/31/2013	City of Santee	Expenses reported on prior ROPS unable to pay due to required "residual balance" payment	Santee	-	N	-	-	-	-	-	-						
13	Tax Allocation Bonds 2011 Series A reserve fund deficiency	Bonds Issued After 12/31/10	3/4/2011	8/1/2041	U.S. Bank (trustee)	Required replenishment of reserve fund due to trustee over-crediting available interest on prior debt service invoices	Santee	-	Y	-	-	-	-	-	-						
14	Tax Allocation Bonds 2011 Series B reserve fund deficiency	Bonds Issued After 12/31/10	3/4/2011	8/1/2041	U.S. Bank (trustee)	Required replenishment of reserve fund due to trustee over-crediting available interest on prior debt service invoices	Santee	-	Y	-	-	-	-	-	-						
15	Unfunded obligation (2011A and 2011B debt service)	Unfunded Liabilities	3/4/2011	8/1/2041	U.S. Bank (trustee)	Other available funding sources were over-estimated for Aug. 1 2013 debt service payments resulting in insufficient RPTTF having been requested	Santee	-	Y	-	-	-	-	-	-						
16	Housing entity administrative cost allowance	Housing Entity Admin Cost	7/1/2014	6/30/2015	Housing Authority of the County of San Diego	Housing entity administrative cost allowance	Santee	150,000	N	-	-	-	150,000	-	150,000						
17									N						-						
18									N						-						
19									N						-						
20									N						-						
21									N						-						
22									N						-						
23									N						-						
24									N						-						

Recognized Obligation Payment Schedule (ROPS 14-15B) - Report of Cash Balances
(Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see https://rad.dof.ca.gov/rad-sa/pdf/Cash_Balance_Agency_Tips_Sheet.pdf.

A	B	C	D	E	F	G	H	I	
Cash Balance Information by ROPS Period		Fund Sources						Comments	
		Bond Proceeds		Reserve Balance		Other	RPTTF		
		Bonds Issued on or before 12/31/10	Bonds Issued on or after 01/01/11	Prior ROPS period balances and DDR RPTTF balances retained	Prior ROPS RPTTF distributed as reserve for future period(s)	Rent, Grants, Interest, Etc.	Non-Admin and Admin		
ROPS 13-14B Actuals (01/01/14 - 06/30/14)									
1	Beginning Available Cash Balance (Actual 01/01/14)		21,583,225			4,047	1,939,454		
2	Revenue/Income (Actual 06/30/14) RPTTF amounts should tie to the ROPS 13-14B distribution from the County Auditor-Controller during January 2014		(145,382)			46,325	3,217,910	Negative bond fund income is the result of recognized losses from the maturity of two reserve fund investments that had been purchased at premiums.	
3	Expenditures for ROPS 13-14B Enforceable Obligations (Actual 06/30/14) RPTTF amounts, H3 plus H4 should equal total reported actual expenditures in the Report of PPA, Columns L and Q		3,891,801			33,024	3,228,740		
4	Retention of Available Cash Balance (Actual 06/30/14) RPTTF amount retained should only include the amounts distributed for debt service reserve(s) approved in ROPS 13-14B		4,147,026						
5	ROPS 13-14B RPTTF Prior Period Adjustment RPTTF amount should tie to the self-reported ROPS 13-14B PPA in the Report of PPA, Column S	No entry required						2	
6	Ending Actual Available Cash Balance C to G = (1 + 2 - 3 - 4), H = (1 + 2 - 3 - 4 - 5)	-	13,399,016	-	-	17,348	1,928,622		
ROPS 14-15A Estimate (07/01/14 - 12/31/14)									
7	Beginning Available Cash Balance (Actual 07/01/14) (C, D, E, G = 4 + 6, F = H4 + F4 + F6, and H = 5 + 6)	-	17,546,042	-	-	17,348	1,928,624		
8	Revenue/Income (Estimate 12/31/14) RPTTF amounts should tie to the ROPS 14-15A distribution from the County Auditor-Controller during June 2014		20,000			33,022	2,746,161		
9	Expenditures for ROPS 14-15A Enforceable Obligations (Estimate 12/31/14)		12,638,913			33,022	4,727,123		
10	Retention of Available Cash Balance (Estimate 12/31/14) RPTTF amount retained should only include the amount distributed for debt service reserve(s) approved in ROPS 14-15A		4,175,000						
11	Ending Estimated Available Cash Balance (7 + 8 - 9 - 10)	-	752,129	-	-	17,348	(52,338)		

