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**City of Santee  
Regular Meeting Agenda**

**Santee City Council  
CDC Successor Agency  
Santee Public Financing Authority**

**Council Chamber – Building 2  
10601 Magnolia Avenue  
Santee, CA 92071**

**August 12, 2015  
7:00 PM**

**ROLL CALL:** Mayor Randy Voepel  
Vice Mayor John W. Minto  
Council Members Jack Dale, Ronn Hall and Rob McNelis

**LEGISLATIVE INVOCATION**

**PLEDGE OF ALLEGIANCE:**

**PROCLAMATION:** [Celebrating Santee Chamber of Commerce 60<sup>th</sup> Year Anniversary](#)

**ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA:**

**1. CONSENT CALENDAR:**

Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. Council Members, staff or public may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk before the meeting is called to order. Speakers are limited to 3 minutes.

- (A) Approval of reading by title only and waiver of reading in full of Ordinances on agenda.**
- (B) Approval of Meeting Minutes:**
  - [Santee City Council June 24, 2015 Regular Meeting, June 29, 2015 Special Meeting and July 8, 2015 Regular Meeting.](#)
  - [Public Financing Authority June 24, 2015 and July 8, 2015 Regular Meeting.](#)
  - [CDC Successor Agency June 24, 2015 and July 8, 2015 Regular Meeting.](#)
- (C) Approval of Payment of Demands as presented.**
- (D) Rejection of a Claim against the City by Crossman Landscape per Government Code Section 913.**

- (E) Adoption of a Resolution accepting the FY 2014-2015 contract work for the maintenance of traffic signals by Siemens Industry, Inc. as complete and direct the City Clerk to record a Notice of Completion.
- (F) Adoption of a Resolution accepting the FY 2014-2015 contract work for the maintenance of streetlights by CTE, Inc. as complete and direct the City Clerk to record a Notice of Completion.
- (G) Adoption of a Resolution accepting the FY 2014-2015 contract work for citywide roadway striping and marking by Payco Specialties, Inc. as complete and direct the City Clerk to record a Notice of Completion.
- (H) Approve Notice of Completions for various projects and file said Notices of Completion.
- (I) Authorization for the execution of consultant services contract with D-Max Engineering, Inc. in an amount not to exceed \$36,000 for FY 2015-2016 and authorization for the City Manager to approve up to 3 additional 12-month options to renew along with corresponding purchase orders and annual change orders up to 10% of the then-current contract amount.

**2. PUBLIC HEARINGS:**

- (A) Public Hearing to introduce an Ordinance adding Section 17.06.100 to Title 17 of the Santee Municipal Code, Chapter 17.06 "Permits" to streamline the permitting process for small residential rooftop solar energy systems.

Recommendation:

1. Conduct and close Public Hearing; and
2. Introduce the Ordinance for First Reading and set the Second Reading for August 26, 2015.

**3. ORDINANCES (Second Reading):**

- (A) An Ordinance amending Chapter 2.40 of the Santee Municipal Code pertaining to Campaign Contribution Limits.

Recommendation:

Discuss policy questions and, based on the results of those discussions, conduct a First Reading of the proposed Ordinance and set the Second Reading for August 26, 2015.

Also see Item 2(A)

4. CITY COUNCIL ITEMS AND REPORTS:

5. CONTINUED BUSINESS:

- (A) **Review of the San Diego State University Sage Project. (cont. from 7/22/15)**

Recommendation:

Provide direction to staff.

6. NEW BUSINESS:

- (A) **Adopt two Resolutions finding in support of and authorizing an open market purchase of one new 2016 Pierce Arrow XT Triple Combination Pumper, declaring vehicle V-123 as surplus property and authorizing the use of lease-purchase financing.**

Recommendation:

Adopt two Resolutions:

1. Finding that open market purchasing is in the City's best interest and authorizing such purchase of one new 2016 Pierce Arrow XT Triple Combination Pumper from Pierce Manufacturing Incorporated in the amount of \$603,055.03 ; and
2. Finding that open market purchasing for select add-ons in the amount of \$14,040.00 is in the City's best interest and authorize such purchasing; and
3. Authorizing the City Manager to approve additional expenditures for unforeseen changes in amount not to exceed \$27,838.00 (5%); and
4. Declaring vehicle V-123, a 2000 Pierce Saber Rescue, surplus property upon receipt and acceptance of the new vehicle and directing sale of the surplus vehicle at public auction or inter-agency sale; and
5. Authorizing use of lease-purchase financing with PNC Equipment Finance, LLC; and
6. Authorizing the City Manager to execute all necessary documents.

- (B) Adopt two Resolutions finding in support of and authorizing an open market purchase of one new 2016 Pierce Arrow XT Tractor Drawn Aerial, declaring vehicle V-084 as surplus property and authorizing the use of lease-purchase financing.**

Recommendation:

Adopt the Resolutions:

1. Finding that open market purchasing is in the City's best interest and authorizing such purchase of one new 2016 Pierce Arrow XT Tractor Drawn Aerial from Pierce Manufacturing Incorporated in the amount of \$1,080,907.28; and
2. Finding that open market purchasing for select add-ons in the amount of \$14,040.00 is in the City's best interest and authorize such purchasing; and
3. Authorizing the City Manager to approve additional expenditures for unforeseen changes in amount not to exceed \$29,937.00 (3%); and
4. Declaring vehicle V-084, a 1996 Simon LTI 100' Tractor Trailer Aerial, surplus property upon receipt and acceptance of the new vehicle and directing sale of the surplus vehicle at public auction or inter-agency sale; and
5. Authorizing use of lease-purchase financing with PNC Equipment Finance, LLC; and
6. Authorizing the City Manager to execute all necessary documents

- (C) Authorize the execution of a professional services agreement with Bob Murray and Associates for an executive recruitment for City Manager.**

Recommendation:

Authorize the City Manager to execute a professional services agreement with Bob Murray & Associates to conduct an executive recruitment for City Manager for an amount not to exceed \$25,000.

- (D) Resolution urging the State to provide new sustainable funding for the state and local transportation infrastructure.**

Recommendation:

Adopt the Resolution urging the Governor and Legislature to provide new sustainable funding for state and local transportation infrastructure in the Governor's Extraordinary Session.

**7. COMMUNICATION FROM THE PUBLIC:**

*Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

**8. CITY MANAGER REPORTS:**

**9. CDC SUCCESSOR AGENCY:**  
(Note: Minutes appear as Item 1B)

**10. SANTEE PUBLIC FINANCING AUTHORITY:**  
(Note: Minutes appear as Item 1B)

**11. CITY ATTORNEY REPORTS:**

**12. CLOSED SESSION:**

**(A) CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

(Gov. Code section 54956.9(d)(1))

Name of Case: Whillock Contracting, Inc. v. City of Santee, SDSC Case  
No. 37-2015-00011227

**(B) PUBLIC EMPLOYMENT**

Government Code Section 54957

Title: City Manager

**(C) CONFERENCE WITH LABOR NEGOTIATORS**

Government Code Section 54957.6

Agency Designated Representative: Acting City Manager

Employee Organization: Santee Firefighters Association

**13. ADJOURNMENT:**



Aug	06	SPARC	Conf Room Building 6
Aug	10	Community Oriented Policing Committee	Council Chamber
Aug	12	City Council Meeting	Council Chamber
Aug	26	City Council Meeting	Council Chamber
Sep	03	SPARC	Conf Room Building 6
Sep	09	City Council Meeting	Council Chamber
Sep	14	Community Oriented Policing Committee	Council Chamber
Sep	23	City Council Meeting	Council Chamber
Sep	17	Manufactured Home Fair Practices Commission	Council Chamber

The Santee City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.

**For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City’s website at [www.CityofSanteeCA.gov](http://www.CityofSanteeCA.gov).**

*The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk’s Office at (619) 258-4100, ext. 112 at least 48 hours before the meeting, if possible.*

State of California	}	<b>AFFIDAVIT OF POSTING AGENDA</b>
County of San Diego	} ss.	
City of Santee	}	

I, Patsy Bell, CMC, City Clerk of the City of Santee, hereby declare, under penalty of perjury, that a copy of this Agenda was posted in accordance with Resolution 61-2003 on August 7, 2015, at 4:30 p.m.

\_\_\_\_\_  
Signature

8/7/15  
Date

City of Santee  
**COUNCIL AGENDA STATEMENT**

PROC

**MEETING DATE** August 12, 2015

**AGENDA ITEM NO.**

**ITEM TITLE** PROCLAMATION: SANTEE CHAMBER CELEBRATES 60 YEARS

**DIRECTOR/DEPARTMENT** Randy Voepel, Mayor

**SUMMARY**

This year, the Santee Chamber of Commerce will be celebrating 60 years of helping businesses thrive. Wednesday, August 19, 2015, a reception will be held in honor of this milestone Birthday and also to welcome the Chamber's new President/CEO, Sandy Schmitt, formerly of the North San Diego Business Chamber of Commerce.

A Proclamation has been prepared to commemorate this event and Santee Chamber President/CEO Sandy Schmitt will be available for this presentation.

**CITY ATTORNEY REVIEW**  N/A  Completed

**FINANCIAL STATEMENT** N/A

**RECOMMENDATION**  Present proclamation and welcome CEO Sandy Schmitt.

**ATTACHMENTS (Listed Below)**

Proclamation.

# City of Santee, California

# Proclamation

**WHEREAS**, the Santee Chamber of Commerce was established on August 4, 1955 as a coalition of citizens and business people dedicated to the promotion and advancement of commercial, industrial, professional and civic interests; and

**WHEREAS**, operating under the guidance of a volunteer Board of Directors, the Chamber carries out numerous programs, all designed to encourage economic development, small business education, governmental policy analysis, and positive community relations; and

**WHEREAS**, in addition to promoting a strong local economy, the Chamber has served as a platform for business leadership, resources and advocacy; and

**WHEREAS**, this year marks the 60<sup>th</sup> Anniversary of the founding of the Santee Chamber of Commerce.

**NOW, THEREFORE**, I, Randy Voepel, Mayor of the City of Santee, on behalf of the City Council do hereby proclaim and commemorate the

## **SANTEE CHAMBER OF COMMERCE 60<sup>TH</sup> ANNIVERSARY**

and hereby extend appreciation and commendation for 60 years of hard work and dedication fulfilling the needs of Santee's businesses, residents, and visitors with leadership, vision and an unwavering sense of community.

IN WITNESS WHEREOF, I have hereunto set my hand this twelfth day of August, two thousand fifteen, and have caused the Official Seal of the City of Santee to be affixed.

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*Mayor Randy Voepel*

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

1B

**MEETING DATE**      August 12, 2015

**AGENDA ITEM NO.**

**ITEM TITLE**      APPROVAL OF MEETING MINUTES: SANTEE CITY COUNCIL, CDC SUCCESSOR AGENCY AND SANTEE PUBLIC FINANCING AUTHORITY REGULAR MEETINGS OF JUNE 24, 2015 AND JULY 8, 2015, AND THE SANTEE CITY COUNCIL SPECIAL MEETING OF JUNE 29, 2015.

**DIRECTOR/DEPARTMENT**      Patsy Bell, CMC, City Clerk

**SUMMARY**

Submitted for your consideration and approval are the minutes of the above meeting.

**FINANCIAL STATEMENT**

N/A

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION**

Approve Minutes as presented.

**ATTACHMENTS (Listed Below)**

June 24, June 29, and July 8, 2015 Minutes

## Minutes

**Santee City Council  
CDC Successor Agency  
Santee Public Financing Authority**

Draft

**Council Chambers  
10601 Magnolia Avenue  
Santee, California**

**June 24, 2015**

This Regular Meeting of the Santee City Council, the CDC Successor Agency, and the Santee Public Financing Authority was called to order by Mayor/Chair Randy Voepel at 7:05 p.m.

Council Members present were: Mayor/Chair Randy Voepel and Council/Authority Members Jack E. Dale and Rob McNelis. Vice Mayor/Vice Chair John W. Minto and Council/Authority Member Ronn Hall were absent.

Officers present were: Acting City Manager/Authority Secretary Pedro Orso-Delgado, City/Authority Attorney Shawn Hagerty, Finance Director/Treasurer Tim McDermott, and City Clerk Patsy Bell.

(Note: Hereinafter the titles Mayor, Vice Mayor, Council Member, City Manager, and City Attorney shall be used to indicate Mayor/Chair, Vice Mayor/Vice Chair, Council/Authority Member, City Manager/Authority Secretary, and City/Authority Attorney.)

**LEGISLATIVE INVOCATION: Pastor Todd Tolson of the Riverview Community Church**

**PLEDGE OF ALLEGIANCE: Rusty Williams**

**ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA:**

Mayor Voepel reordered Item 5(A) to be heard concurrently with Item 5(B) as the items relate to each other.

**1. CONSENT CALENDAR:**

- (A) Approval of reading by title only and waiver of reading in full of Ordinances on agenda.**

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- (B) **Approval of Meeting Minutes:**
  - **Santee City Council 05-27-15 Regular Meeting**
  - **Public Financing Authority 05-27-15 Regular Meeting**
  - **CDC Successor Agency 05-27-15 Regular Meeting**
- (C) **Approval of Payment of Demands as Presented.**
- (D) **Approval of the expenditure of \$51,639.61 for May 2015 Legal Services and related costs.**
- (E) **Adoption of a Resolution Establishing the Appropriations Limit for Fiscal Year 2015-16. (Reso 50-2015)**
- (F) **Adoption of Resolution approving the first contract extension for Urban Forestry Management Services to West Coast Arborists for Fiscal Year 2015-16 in an amount not to exceed \$132,000; authorization for the City Manager to execute the contract extension and approve change orders up to 10% of the current contract amount; and authorize the Director of Community Services to execute a Notice of Completion and direct the City Clerk to record the Notice of Completion for each term of the contract once the work for that term has been completed to the satisfaction of the Director. (Reso 51-2015)**
- (G) **Adoption of a Resolution accepting the Citywide Crack Sealing Program 2015 Project (CIP 2015-08) as complete and direct the City Clerk to record a Notice of Completion. (Reso 52-2015)**
- (H) **Adoption of a Resolution adopting an updated fee schedule to recover costs in the removal of graffiti and amending the Consolidated Fee Schedule to reflect the graffiti removal fees. (Reso 53-2015)**
- (I) **Approval of Regional Communications System expenditures totaling \$75,540 for Fiscal Year 2015-16.**
- (J) **Rejection of a Claim against the City by Dwayne Dalton per Government Code Section 913.**
- (K) **Rejection of all bids pursuant to Public Contract Code Section 20166 for Concrete Repair and/or Replacement (Bid #15/16-20016) and authorization for staff to re-bid the work.**

**ACTION:** On motion of Council Member McNelis, seconded by Council Member Dale, the Agenda and Consent Calendar were approved as amended with all voting aye, except Vice Mayor Minto and Council Member Hall who were absent.

**2. PUBLIC HEARINGS:**

- (A) Public Hearing and Second Reading and Adoption of an Ordinance amending Title 13, Chapter 13.42, of the Santee Municipal Code, titled "Storm Water Management and Discharge Control" to accommodate changes in the City's Storm Water Permit. (Cont. from 5-27-15) (Ord 530)**

The Public Hearing was opened at 7:10 p.m. Acting Director of Development Services Melanie Kush introduced the item and Principal Civil Engineer Scott Johnson presented the staff report.

**ACTION:** On motion of Council Member Dale, seconded by Mayor Voepel, the Public Hearing was closed at 7:11 p.m. and the Ordinance was adopted with all voting aye, except Vice Mayor Minto and Council Member Hall who were absent.

**3. ORDINANCES:**

See Item 2(A)

**4. CITY COUNCIL ITEMS AND REPORTS:**

Mayor Voepel introduced City of Lemon Grove Mayor and San Diego County Regional Airport Authority Member Mary Sessom, who provided a report on the Airport Development Plan and answered Council's questions.

The following items were heard concurrently.

**5. CONTINUED BUSINESS:**

- (A) Resolution approving and adopting the Two-Year Operating Budget for Fiscal Years 2015-16 and 2016-17. (Relates to 5(B)) (Reso 54-2015)**
- (B) Resolution approving the Five-Year Capital Improvement Program and adopting the Capital Improvement Program Budget for Fiscal Years 2015-16 and 2016-17. (Relates to 5(A)) (Reso 55-2015)**

Director of Finance McDermott presented the staff report utilizing a PowerPoint presentation and answered Council's questions.

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Mayor Voepel expressed interest in paying \$200,000 towards future CalPERS payments by transferring funds from the Capital Improvement Program (CIP) budget into the General Fund.

Council Member Dale provided a copy of the City's invoice for the 2014 USA Track & Field 50 km Race Walk Championships. He requested the City pay for it or absorb it in the current year budget and asked staff to look into the possibility of including funding for this event in future budgets.

**ACTION:** On motion of Mayor Voepel, seconded by Council Member Dale, the Resolution approving the Two-Year Operating Budget for Fiscal Years 2015-16 and 2016-17 and the Resolution approving the Five-Year Capital Improvement Program and CIP Budget for Fiscal Years 2015-16 and 2016-17 were both adopted with the provision that staff analyze redirecting \$200,000 from the CIP budget to go towards City's CalPERS unfunded liability and that the City absorb the 2014 USA Track & Field 50 km Race Walk Championships invoice in the FY 2014-2105 budget with all voting aye, except Vice Mayor Minto and Council Member Hall who were absent.

**6. NEW BUSINESS:**

- (A) **Resolution authorizing City Manager to Execute a Public Right of Way Improvement agreement for a New Traffic Signal on Mast Boulevard at the West Hills High School Western Driveway Entrance. Location: 8756 Mast Boulevard (Reso 56-2015)**

Principal Civil Engineer Scott Johnson presented a staff report utilizing a PowerPoint presentation and answered questions.

**ACTION:** On motion of Council Member McNelis, seconded by Mayor Voepel, the Resolution was adopted with all voting aye, except Vice Mayor Minto and Council Member Hall who were absent.

**7. COMMUNICATION FROM THE PUBLIC:**

- (A) Kelly Hopstein – requested assistance regarding a charge from her mobile home park for damages caused by tree roots. City Attorney Haggerty stated he would look into the matter and follow up with Ms. Hopstein.

**8. CITY MANAGER REPORTS:**

Acting City Manager Orso-Delgado presented a monthly report to Council.

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**9. CDC SUCCESSOR AGENCY:**

(Note: Minutes appear as Item 1B)

**10. SANTEE PUBLIC FINANCING AUTHORITY:**

(Note: Minutes appear as Item 1B)

**11. CITY ATTORNEY REPORTS:           None**

**12. CLOSED SESSION:**

Council Members recessed at 8:20 p.m. and convened in Closed Session at 8:28 p.m. with all Members present, except Vice Mayor Minto and Council Member Hall who were absent.

**(A) PERSONNEL:**

Public Employee Performance Evaluation  
(Pursuant to Government Code Section 54957)  
Title: City Manager

Council Members reconvened in Open Session at 10:12 p.m. with all Members present, except Vice Mayor Minto and Council Member Hall who were absent. Mayor Voepel stated direction was given to staff on Item 12(A).

**13. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 10:13 p.m.

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Patsy Bell, City Clerk and for  
Acting Authority Secretary Tim McDermott

## Minutes

**Santee City Council  
CDC Successor Agency  
Santee Public Financing Authority**

**Draft**

**Council Chambers  
10601 Magnolia Avenue  
Santee, California**

**July 8, 2015**

This Regular Meeting of the Santee City Council, the CDC Successor Agency, and the Santee Public Financing Authority was called to order by Mayor/Chair Randy Voepel at 7:00 p.m.

Council Members present were: Mayor/Chair Randy Voepel; Vice Mayor/Vice Chair John W. Minto; and Council/Authority Members Jack E. Dale, Ronn Hall, and Rob McNelis.

Officers present were: Acting City Manager/Authority Secretary and Finance Director/Treasurer Tim McDermott, City/Authority Attorney Shawn Hagerty, and City Clerk Patsy Bell.

(Note: Hereinafter the titles Mayor, Vice Mayor, Council Member, City Manager, and City Attorney shall be used to indicate Mayor/Chair, Vice Mayor/Vice Chair, Council/Authority Member, City Manager/Authority Secretary, and City/Authority Attorney.)

**LEGISLATIVE INVOCATION: Rabbi Rafi Andrusier, East County Chabad**

**PLEDGE OF ALLEGIANCE: Rusty Williams, Retired Marine Corps Sergeant**

**PROCLAMATION: Proclaiming July as Parks and Recreation month and July 8, 2015 as "Go Play! Get Fit! Day," and presentation of fund raising proceeds by the Santee Park and Recreation Committee.**

Vice Mayor Minto presented the proclamation to Santee Park and Recreation Committee (SPARC) Members Anita Bautista, Rusty Williams, Lisa Neely, John Morley, Alan Tuthill and Laqueta Strawn. SPARC Chair Ken Fox presented a check in the amount of \$41,395.00 to the City from SPARC's fund raising efforts.

### **ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA:**

Council Member Dale registered an abstention on Item 1(H) due to a conflict of interest. Mayor Voepel requested Item 4(C) be reordered to follow Closed Session as it relates to Item 12(D).

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**1. CONSENT CALENDAR:**

- (A) Approval of reading by title only and waiver of reading in full of Ordinances on agenda.**
- (B) Approval of Meeting Minutes:**
  - Santee City Council June 3, 2015 Adjourned Regular Meeting, June 10, 2015 Cancelled Regular Meeting and June 22, 2015 Special Meeting
  - Public Financing Authority June 3, 2015 Adjourned Regular Meeting, and June 10, 2015 Cancelled Regular Meeting
  - CDC Successor Agency June 3, 2015 Adjourned Regular Meeting and June 10, 2015 Cancelled Regular Meeting
- (C) Approval of Payment of Demands as Presented.**
- (D) Authorization for the purchase of citywide office products on an as-needed basis beginning August 1, 2015 for FY 2015-2016 from Staples Contract and Commercial Incorporated, operating as Staples Advantage, per National Joint Powers Alliance (NJPA) contract and authorization for the City Manager to approve future purchase orders in accordance with contract terms.**
- (E) Adoption of a Resolution approving the Final Map for Magnolia Townhomes (TM 2004-06). Location: 8943-8953 Magnolia Avenue. (Reso 57-2015)**
- (F) Authorization to appropriate and expend 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) funds in accordance with program requirements.**
- (G) Adoption of a Resolution accepting the citywide CMP Replacement Program (CIP 2014-20) as complete and direct the City Clerk to record a Notice of Completion. (Reso 58-2015)**
- (H) Adoption of a Resolution accepting the San Diego River Trail, Walker Preserve (CIP 2011-35) project as complete and direct the City Clerk to record a Notice of Completion. (Reso 59-2015) (Dale abstained)**

**ACTION:** On motion of Council Member McNelis, seconded by Council Member Hall, the Agenda and Consent Calendar were approved as amended with all voting aye, except Council Member Dale, who abstained on Item 1(H).

Acting Director of Development Services Melanie Kush preceded Item 2(A) with a short recognition of Acting Planning Director Kevin Mallory, who will be retiring July 15<sup>th</sup> and thanked him for his 13 years of excellent service to the City.

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**2. PUBLIC HEARINGS:**

**(A) Public Hearing for a report and account of unpaid weed abatement invoices and establishment of special assessments. (Reso 60-2015)**

The Public Hearing was opened at 7:18 p.m. Acting Director of Development Services Melanie Kush presented the staff report and answered Council's questions.

**ENTERED INTO THE RECORD:**

An amended Resolution and Exhibit A - Cost Report were provided by staff.

**PUBLIC SPEAKERS:** None

**ACTION:** On motion of Council Member McNelis, seconded by Council Member Hall, the Public Hearing was closed at 7:24 p.m., the cost report and account of unpaid weed abatement invoices (Exhibit A) was approved, and the Resolution confirming cost report (Exhibit A) and ordering abatement costs to be a special assessment on the properties referenced in the cost report (Exhibit A) was adopted with all voting aye.

**(B) Public Hearing for the FY 2015-16 Santee Landscape Maintenance District annual levy of assessments. (Reso 61-2015)**

The Public Hearing was opened at 7:25 p.m. Council Member McNelis announced an abstention due to a conflict of interest and left the dais 7:25 p.m.

**ACTION:** On motion of Vice Mayor Minto, seconded by Council Member Hall, the Public Hearing was closed at 7:26 p.m. and the Resolution was adopted with all voting aye, except McNelis who abstained.

Council Member McNelis returned to the dais at 7:26 p.m.

**(C) Public Hearing for the FY 2015-16 Town Center Landscape Maintenance District annual levy of assessments. (Reso 62-2015)**

The Public Hearing was opened at 7:26 p.m.

**ACTION:** On motion of Vice Mayor Minto, seconded by Council Member Hall, the Public Hearing was closed at 7:27 p.m. and the Resolution was adopted with all voting aye.

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**(D) Public Hearing for the FY 2015-16 Santee Roadway Lighting District annual levy of assessments. (Reso 63-2015)**

The Public Hearing was opened at 7:27 p.m.

**ACTION:** On motion of Vice Mayor Minto, seconded by Council Member Hall, the Public Hearing was closed at 7:27 p.m. and the Resolution was adopted with all voting aye.

**3. ORDINANCES (First Reading):**

**(A) An Ordinance of the City Council of the City of Santee amending Chapter 2.40 of the Santee Municipal Code pertaining to Campaign Contribution Limits.**

City Attorney Shawn Hagerty presented the staff report and answered Council's questions.

During discussion, Mayor Voepel proposed raising the contribution amount to \$1,000.00 and expanding the scope or range of contributors to also include Businesses, Corporations, LLCs, LLPs, and PACs, and to remove the "local bank" requirement. Council Member Dale was opposed to opening up the scope of contributors. During further discussion, and by Council consensus, the City Attorney was asked to further research the issues discussed and provide additional information for Council consideration.

**4. CITY COUNCIL ITEMS AND REPORTS:**

**(A) Selection of voting representative and alternate for League of California Cities annual conference.**

**ACTION:** After brief discussion, on motion by Vice Mayor Minto, seconded by Council Member McNelis, Mayor Voepel was selected to be the voting representative, Council Member Dale was selected as the alternate, and the City Clerk was directed to forward the completed form to the League of California Cities with all voting aye, except Mayor Voepel who voted no.

**(B) Change in Membership to the Santee Park and Recreation Committee (SPARC).**

City Clerk Bell presented a brief staff report. Council Member McNelis called SPARC Chair Ken Fox to the podium to answer questions.

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**ACTION:** On a motion by Council Member McNelis, seconded by Council Member Hall, the SPARC committee membership was increased to fourteen voting members with all voting aye, except Councilmember Minto voted no.

**(C) Additional compensation for Acting City Manager.**

This item was reordered to be heard after Closed Session.

**5. CONTINUED BUSINESS:** None

**6. NEW BUSINESS:**

**(A) Resolution levying charges for Fire Suppression Service ("Fire Benefit Fee") for Fiscal Year 2015-2016. (Reso 64-2015)**

Acting City Manager/Finance Director Tim McDermott presented the staff report and answered Council's questions.

**ACTION:** After discussion, on a motion by Council Member Dale, seconded by Council Member McNelis, the Resolution was adopted, with all voting aye, except Mayor Voepel who voted no and Council Member Hall who abstained.

**(B) Authorization of a Joint Use Agreement for maintenance of County of San Diego Sewer Facilities within the San Diego River Trail, Walker Preserve.**

Acting Director of Development Services Melanie Kush introduced the item and Principal Civil Engineer Carl Schmidt presented the staff report and answered Council's questions.

**ACTION:** On a motion by Council Member McNelis, seconded by Council Member Hall, the City Manager was authorized to execute the Joint Use Agreement with the County of San Diego for maintenance of County sewer facilities at the Walker Preserve, with all voting aye, except Council Member Dale who was absent.

**7. COMMUNICATION FROM THE PUBLIC:**

- (A)** Sydney Cicourel, The Puppy Mill Project, and representing Rebekah Snyder, Karen Clayton, Cheri Joseph and Ingrid Jayne, provided information regarding commercial breeding facilities and local pet stores, and requested Council consider adopting a retail pet ordinance promoting

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human treatment of animals. There were 16 additional speaker slips in support by not wishing to speak.

- (B) Rosemary Hutzley spoke in support of the City adopting an ordinance.
- (C) Kaitlyn Finney, Group Against Puppy Mills, spoke in support of the City adopting an ordinance.

**8. CITY MANAGER REPORTS: NONE**

**9. CDC SUCCESSOR AGENCY:**  
(Note: Minutes appear as Item 1B)

**10. SANTEE PUBLIC FINANCING AUTHORITY:**  
(Note: Minutes appear as Item 1B)

**11. CITY ATTORNEY REPORTS: NONE**

Council Members recessed at 8:28 p.m. and convened in Closed Session at 8:32 p.m. with all Members present.

**12. CLOSED SESSION:**

- (A) **CONFERENCE WITH LABOR NEGOTIATORS**  
Government Code Section 54957.6  
Agency Designated Representative: City Manager  
Employee Organization: Santee Firefighters Association
- (B) **PUBLIC EMPLOYMENT**  
Government Code Section 54957  
Title: City Manager
- (C) **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
Government Code Section 54957
- (D) **CONFERENCE WITH LABOR NEGOTIATORS**  
Government Code Section 54957.6  
Unrepresented Employee: Acting City Manager

Council Members reconvened in Open Session at 10:03 p.m. with all Members present. Mayor Voepel reported the following:

- Item 12(A) – Direction was given to Labor Negotiator.
- Item 12(B) – Direction was given on the City Manager recruitment and process. An Ad Hoc committee was created comprised of Vice Mayor Minto and Council Member McNelis.
- Item 12(C) – Direction was given to staff.
- Item 12(D) – The item was discussed.

This item was reordered to be heard after Closed Session.

**4. CITY COUNCIL ITEMS AND REPORTS:**

**(C) Additional compensation for Acting City Manager.**

Mayor Voepel stated that this item will be continued to a future meeting.

**13. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 10:04 p.m.

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Patsy Bell, City Clerk and for  
Acting Authority Secretary Tim McDermott

## Minutes

**Santee City Council  
Special Meeting  
Council Chambers  
10601 Magnolia Avenue  
Santee, California**

Draft

**June 29, 2015**

### **1. Call to Order**

The Special Meeting of the Santee City Council was called to order by Mayor/Chair Randy Voepel at 5:05 p.m. with all Members present.

Council Members present were: Mayor/Chair Randy Voepel, Vice Mayor/Vice Chair John W. Minto and Council/Authority Members Jack E. Dale, Ronn Hall and Rob McNelis.

Officers present were: Acting City Manager/Authority Secretary Pedro Orso-Delgado, City/Authority Attorney Shawn Hagerty and City Clerk Patsy Bell.

(Note: Hereinafter the titles Mayor, Vice Mayor, Council Member, City Manager, and City Attorney shall be used to indicate Mayor/Chair, Vice Mayor/Vice Chair, Council/Authority Member, City Manager/Authority Secretary, and City/Authority Attorney.)

### **2. Public Comment: None**

Council Members convened in Closed Session at 5:08 p.m. with all Members.

### **3. Closed Session**

#### **(A) Public Employee Performance Evaluation** (Pursuant to Government Code Section 54957) Title: City Manager

Council Members reconvened in Open Session at 7:05 p.m. with all Members present. Mayor Voepel reported that action was taken to place Acting City Manager Orso-Delgado on administrative leave with all voting aye, except Council Member Hall who voted no. Further, by unanimous vote, Finance Director McDermott was appointed as Acting City Manager.

### **4. Adjournment**

There being no further business, the meeting was adjourned at 7:50 p.m.

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Patsy Bell, City Clerk and for Acting  
Authority Secretary Tim McDermott

City of Santee  
**COUNCIL AGENDA STATEMENT**

1C

**MEETING DATE** August 12, 2015

**AGENDA ITEM NO.**

**ITEM TITLE** PAYMENT OF DEMANDS

**DIRECTOR/DEPARTMENT** Tim K. McDermott/Finance 

**SUMMARY**

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

**FINANCIAL STATEMENT** 

Adequate budgeted funds are available for the payment of demands per the attached listing.

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION** 

Approval of the payment of demands as presented.

**ATTACHMENTS (Listed Below)**

- 1) Payment of Demands-Summary of Checks Issued
- 2) Disbursement Journal

Payment of Demands  
Summary of Payments Issued

<u>Date</u>	<u>Description</u>	<u>Amount</u>
07/13/15	Accounts Payable	\$ 16,647.96
07/16/15	Accounts Payable	66,932.68
07/16/15	Accounts Payable	52,132.89
07/16/15	Accounts Payable	19,869.30
07/23/15	Payroll	322,049.86
07/23/15	Accounts Payable	400,989.86
07/23/15	Accounts Payable	1,168,560.95
07/23/15	Accounts Payable	134,979.38
07/27/15	Accounts Payable	111,931.72
07/27/15	Accounts Payable	2,770,113.24
07/30/15	Accounts Payable	1,867,696.70
07/30/15	Accounts Payable	384,810.66
07/30/15	Accounts Payable	124.80
08/03/15	Retiree Medical	<u>5,096.00</u>
	TOTAL	<u>\$ 7,321,936.00</u>

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.



Tim K. McDermott, Director of Finance

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
492	7/13/2015	10482 TRISTAR RISK MANAGEMENT	96427		WORKERS' COMPENSATION	16,647.96

Total : 16,647.96  
Bank total : 16,647.96  
Total vouchers : 16,647.96

1 Vouchers for bank code : ubgen

1 Vouchers in this report

Prepared by:   
Date: 07/17/2015  
Approved by:   
Date: 7-20-15

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109245	7/16/2015	11139 ACE UNIFORMS AND ACCESSORIES	264768	51015	FF CLASS A UNIFORM	726.72
					<b>Total :</b>	<b>726.72</b>
109246	7/16/2015	10010 ALLIANT INSURANCE SERVICES INC	04/01/15-06/30/15		2ND QTR EVENT INSURANCE	1,580.00
					<b>Total :</b>	<b>1,580.00</b>
109247	7/16/2015	11142 AMERICAN CANCER SOCIETY	2003190.001		RECREATION REFUND	1,000.00
					<b>Total :</b>	<b>1,000.00</b>
109248	7/16/2015	11493 ATKINS NORTH AMERICA INC	1816022	50635	CLIMATE ACTION PLAN	1,465.00
					<b>Total :</b>	<b>1,465.00</b>
109249	7/16/2015	10017 BAY CITY ELECTRIC WORKS	W142641 W142642 W142728 W142730 W142736 W142740	50840 50840 50840 50840 50840 50840	STATIONARY GENERATOR SERVICE STATIONARY GENERATOR SERVICE STATIONARY GENERATOR SERVICE STATIONARY GENERATOR SERVICE STATIONARY GENERATOR SERVICE STATIONARY GENERATOR SERVICE	182.02 600.52 775.13 900.37 755.27 600.52
					<b>Total :</b>	<b>3,813.83</b>
109250	7/16/2015	10021 BOUND TREE MEDICAL LLC	81832805 81832806	50724 50724	EMS SUPPLIES EMS SUPPLIES	34.63 248.84
					<b>Total :</b>	<b>283.47</b>
109251	7/16/2015	11768 CALIFORNIA PARKS & RECREATION	20944		MAINTENANCE MANAGEMENT SCHOOL	750.00
					<b>Total :</b>	<b>750.00</b>
109252	7/16/2015	10429 CALPERS	100000014564696		PERS DEDUCTION SERVICE COST	7.62
					<b>Total :</b>	<b>7.62</b>
109253	7/16/2015	11190 CDCE INC	129549	51041	COMMUNICATION EQUIPMENT	639.12
					<b>Total :</b>	<b>639.12</b>
109254	7/16/2015	10032 CINTAS CORPORATION #694	694101516	50815	UNIFORM/PARTS CLEANER RNTL	77.89
					<b>Total :</b>	<b>77.89</b>

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109255	7/16/2015	10358 COUNTY OF SAN DIEGO	15CTOFSASN12	50729	800 MHZ ACCESS (FIRE/PS)	1,192.50
					<b>Total :</b>	<b>1,192.50</b>
109256	7/16/2015	10608 CRISIS HOUSE	07092015	50906	CDBG SUBRECIPIENT	771.50
					<b>Total :</b>	<b>771.50</b>
109257	7/16/2015	10043 D & D SERVICES INC	8568	50837	ANIMAL DISPOSAL	1,235.00
					<b>Total :</b>	<b>1,235.00</b>
109258	7/16/2015	11295 DOKKEN ENGINEERING	29044	50583	WALKER PRESERVE	4,985.27
					<b>Total :</b>	<b>4,985.27</b>
109259	7/16/2015	10056 EPIC PEST CONTROL & LANDSCAPE	1EPC9313	50881	PEST CONTROL SERVICES	943.98
					<b>Total :</b>	<b>943.98</b>
109260	7/16/2015	10009 FIRE ETC	77081	50737	EQUIPMENT BATTERIES	198.26
					<b>Total :</b>	<b>198.26</b>
109261	7/16/2015	12002 GLOBAL SYN-TURF INC	020750	51030	FITNESS SUPPLIES	702.21
					<b>Total :</b>	<b>702.21</b>
109262	7/16/2015	10989 JOBS AVAILABLE INC	1514050		JOB ANNOUNCEMENT	429.00
					<b>Total :</b>	<b>429.00</b>
109263	7/16/2015	10793 MARKETING WORX INC	8255		TEEN CENTER T-SHIRTS	125.28
					<b>Total :</b>	<b>125.28</b>
109264	7/16/2015	10092 PHOENIX GROUP INFO SYSTEMS	052015031	50999	PARKING CITE MAY 2015	107.30
					<b>Total :</b>	<b>107.30</b>
109265	7/16/2015	11825 ROGUE FITNESS	1810406	51032	FITNESS EQUIPMENT	1,933.72
					<b>Total :</b>	<b>1,933.72</b>
109266	7/16/2015	10097 ROMAINE ELECTRIC CORPORATION	12-030431		VEHICLE BATTERIES	395.25
					<b>Total :</b>	<b>395.25</b>
109267	7/16/2015	10752 SAN DIEGO REGIONAL TRAINING	12594		2010 OUTLOOK INTRODUCTION	137.00

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109267	7/16/2015	10752 SAN DIEGO REGIONAL TRAINING	(Continued)			137.00
109268	7/16/2015	10212 SANTEE SCHOOL DISTRICT	2014-09	50862	TEEN CENTER TRANSPORTATION	132.00
			2014-10	50862	TEEN CENTER TRANSPORTATION	99.00
			S-133	50862	CAMP TRANSPORTATION	480.00
					<b>Total :</b>	<b>711.00</b>
109269	7/16/2015	10768 SANTEE SCHOOL DISTRICT	2003189.001		RECREATION REFUND	450.00
109270	7/16/2015	11638 SAVMART PHARMACEUTICAL	591425	50856	PHARMACEUTICALS	43.50
			591426	50856	PHARMACEUTICALS	28.10
			591427	50856	PHARMACEUTICALS	28.10
					<b>Total :</b>	<b>99.70</b>
109271	7/16/2015	11978 SDSU - AZTEC RECREATION CENTER	06202015		TEEN CHALLENGE PROGRAM	750.00
			06222015		BUILDING BRIDGES TEEN PROGRAM	315.00
					<b>Total :</b>	<b>1,065.00</b>
109272	7/16/2015	10585 SHARP REES-STEALY MEDICAL	2851310379		PRE-EMPLOYMENT PHYSICAL	412.00
			2851310754		PRE-EMPLOYMENT PHYSICAL	346.00
					<b>Total :</b>	<b>758.00</b>
109273	7/16/2015	10422 SOUTHERN CALIFORNIA SOIL AND	370328	50955	MAGNOLIA AVE MEDIAN IMPROVEMENTS	734.00
					<b>Total :</b>	<b>734.00</b>
109274	7/16/2015	10027 STATE OF CALIFORNIA	108071		BACKGROUND CHECK	128.00
109275	7/16/2015	10119 STEVEN SMITH LANDSCAPE INC	30532	50883	LANDSCAPE MAINTENANCE	128.00
					<b>Total :</b>	<b>256.00</b>
109276	7/16/2015	10126 THE LIGHTHOUSE INC	0164067	50756	COMMUNICATION EQUIPMENT	37.67
			0164068	50756	LIGHT BAR POWER SUPPLY	15.00
					<b>Total :</b>	<b>52.67</b>
109277	7/16/2015	10158 THE SOCO GROUP INC	0179648-IN	50786	DELIVERED FUEL	992.58

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109277	7/16/2015	10158 THE SOCO GROUP INC	(Continued) 0185269-IN CL44389	50786 50927	DELIVERED FUEL FLEET CARD FUELING	933.53 1,639.80 <b>3,565.91</b>
109278	7/16/2015	10325 VALLEY POWER SYSTEM INC	C16714		VEHICLE REPAIR PART	501.16 <b>501.16</b>
109279	7/16/2015	10475 VERIZON WIRELESS	9747645638		WIFI SERVICE	608.42 <b>608.42</b>
109280	7/16/2015	10331 HDS WHITE CAP CONST SUPPLY	10003659172	50706	FIELD SUPPLIES	173.63 <b>173.63</b>
109281	7/16/2015	10317 WM HEALTHCARE SOLUTIONS INC	0306489-2793-4 0306490-2793-2	50793 50793	BIOMEDICAL WASTE DISPOSAL BIOMEDICAL WASTE DISPOSAL	269.05 92.35 <b>361.40</b>
109282	7/16/2015	10232 XEROX CORPORATION	080009489 080009490 080238737 080238741 080337475 080337477 080337479	50796 50794 50742 50704 50701 50795 50957	COPY LEASE COPY CHARGES COPY CHARGES & LEASE COPY CHARGES & LEASE COPY CHARGES & LEASE COPY CHARGES COPY CHARGES & LEASE	174.53 134.14 313.15 228.40 577.94 56.52 142.20 <b>1,626.88</b>
109283	7/16/2015	10318 ZOLL MEDICAL CORPORATION	2258214	50989	EMS SUPPLIES	387.99 <b>387.99</b>
39 Vouchers for bank code : ubgen						<b>66,932.68</b>
39 Vouchers in this report						<b>66,932.68</b>

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
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Prepared by: \_\_\_\_\_  
Date: 07/16/2015

Approved by:   
Date: 7-16-15

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109284	7/16/2015	11653 CALIFORNIA FIRE CHIEFS	07012015		ANNUAL MEMBERSHIP DUES	250.00
					<b>Total :</b>	<b>250.00</b>
109285	7/16/2015	10958 CATERPILLAR FINANCIAL SERVICES	720428		LEASE PAYMENT #4 - VACTOR	16,305.91
					<b>Total :</b>	<b>16,305.91</b>
109286	7/16/2015	10050 CITY OF EL CAJON	0000013160		HFTA FEES - 1ST QUARTER	18,944.00
					<b>Total :</b>	<b>18,944.00</b>
109287	7/16/2015	11584 CLAY COLTON BAND	7605055080		SUMMER CONCERT SERIES	900.00
					<b>Total :</b>	<b>900.00</b>
109288	7/16/2015	10839 COUNTY OF SAN DIEGO	DEH2002-HUPFP-105; DEH2004-HUPFP-203		HAZ MAT PERMIT HAZ MAT PERMIT	933.00 735.00
					<b>Total :</b>	<b>1,668.00</b>
109289	7/16/2015	12049 COUNTY OF SAN DIEGO	37-0432		CONTINUING EDUCATION PROVIDER FEE	400.00
					<b>Total :</b>	<b>400.00</b>
109290	7/16/2015	10333 COX COMMUNICATIONS	063453006 066401501 105080401		9534 VIA ZAPADOR 10601 N MAGNOLIA AVE 9310 FANITA PKWY	319.56 34.55 30.22
					<b>Total :</b>	<b>384.33</b>
109291	7/16/2015	11636 ESCONDIDO GOLF CART CENTER	7756		SANTEE SALUTES	393.00
					<b>Total :</b>	<b>393.00</b>
109292	7/16/2015	10057 ESGIL CORPORATION	06/29/15-07/03/15		SHARE OF FEES	6,488.65
					<b>Total :</b>	<b>6,488.65</b>
109293	7/16/2015	10640 GOVERNMENT JOBS.COM INC, C/O NEOC	07-13778		INSIGHT ENTERPRISE USER LICENSE	3,000.00
					<b>Total :</b>	<b>3,000.00</b>
109294	7/16/2015	10228 QUESTYS SOLUTIONS	IN-37040		QUESTYS MAINTENANCE CONTRACT	2,999.00
					<b>Total :</b>	<b>2,999.00</b>

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109295	7/16/2015	12051 SAN DIEGO BURN INSTITUTE	FY2015-16		ANNUAL MEMBERSHIP DUES	50.00
109296	7/16/2015	10109 SAN DIEGO COUNTY FIRE CHIEFS'	FY 2015-16 B FY 2015-16 C FY 2015-2016 A FY 2015-2016 D FY 2015-2016 E		ANNUAL MEMBERSHIP DUES ANNUAL MEMBERSHIP DUES ANNUAL MEMBERSHIP DUES ANNUAL MEMBERSHIP DUES ANNUAL MEMBERSHIP DUES	50.00 50.00 100.00 50.00 50.00
					<b>Total :</b>	<b>50.00</b>
109297	7/16/2015	10468 SDCFCA - EMS SECTION	FY 2015-16		ANNUAL MEMBERSHIP DUES	50.00
					<b>Total :</b>	<b>50.00</b>

14 Vouchers for bank code : ubgen

14 Vouchers in this report

Bank total : 52,132.89

Total vouchers : 52,132.89

Prepared by:   
Date: 07/16/2015

Approved by:   
Date: 7-16-15

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109298	7/16/2015	10001 US BANK	0000316540		FIRE RESCUE EQUIPMENT	634.14
			0001		MEETING DUES	20.00
			00184224-00		WELDING SUPPLIES	289.76
			00184910-00		WELDING SUPPLIES	110.72
			005162688122326		COMMUNITY FACILITY SUPPLIES	13.96
			006117		BOAT REPAIR SUPPLIES	20.07
			010137		COUNCIL BUDGET WORKSHOP	50.98
			02598		M9 BARRICADE REPAIRS	65.77
			0385162687859945		TEEN CENTER SUPPLIES	216.18
			0385167002214725		COMMUNITY FACILITY SUPPLIES	26.49
			0417		SHIPPING CHARGE	10.60
			0580176		WALKER PRESERVE MATERIALS	214.23
			0585163715368910		TEEN TRIP SUPPLIES	49.36
			0585167002560980		SKATE PARK SUPPLIES	42.03
			0585167003520028		TEEN CENTER SUPPLIES	59.02
			058655		TEEN TRIP SUPPLIES	41.09
			06042015		STORM WATER DOMAIN NAME	9.95
			062015		MEETING DUES	15.00
			086443		MEETING SUPPLIES	36.93
			093032		PROMOTIONAL SUPPLIES	49.65
			10125103328		BBQ REPLACEMENT PARTS	254.88
			102-0414879-0001025		SAFETY EQUIPMENT	115.48
			102-7699368-1341049		SAFETY EQUIPMENT	134.76
			107-2775202-8714658		PROMOTIONAL SUPPLIES	71.46
			11107-275402		BATTERY REPLACEMENT	79.74
			11450423363		IPAD PROTECTIVE CASES	174.93
			11539		TRUCK CONSOLES	1,553.65
			12-029999		VEHICLE SUPPLIES	363.24
			122		CIVIC ROOM CLEANING SUPPLIES	27.42
			123		TEEN CENTER CLEANING SUPPLIES	26.64
			124		CITY HALL DANCE SUPPLIES	108.20
			126407		DAY CAMP SUPPLIES	226.14
			14014		FIRE CREW MEALS	65.90
			15063897		BACKFLOW TESTING	421.20
			15-148		ACCOUNTABILITY TAGS	25.92

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109298	7/16/2015	10001 US BANK	(Continued)			
			1590568		SPECIAL EVENTS SUPPLIES	196.67
			16668.1		SHOP SUPPLIES	210.50
			172493		RECREATION GUIDE ONLINE ACCESS	312.00
			2015229		CONCRETE FOR SIDEWALK RAMPS	68.08
			205135		KUBOTA TRACTOR SUPPLIES	117.58
			2125192		BARRICADE LIGHT BATTERIES	65.71
			223112		ICSC MEMBERSHIP DUES	100.00
			2385-8553-7671-6997		DJ SERVICES	425.00
			24428043		WIFI ACCESS POINT & LAPTOP MEMORY	124.18
			263563		CAR WASHING SUPPLIES	53.96
			28		MEETING SUPPLIES	2.24
			28281		VEHICLE REPAIR PART	883.75
			2968-412225		POLISHER	28.07
			301196934		STREET SIGNS	98.50
			358981		ANNUAL MEMBERSHIP DUES	160.00
			36726		PAPA PESTICIDE SEMINAR	160.00
			37471		GRAFFITI REMOVAL PAINT & SUPPLIES	155.07
			37541		FOUNTAIN SUPPLIES	458.71
			385162686624773		DAY CAMP SUPPLIES	153.31
			385163772942080		SPECIAL EVENTS SUPPLIES	126.17
			38681		BOAT SUPPLIES	640.68
			4021299		TRASH BAGS & GRAVEL FOR PARKS	47.64
			4068		OFFICE SUPPLIES	162.33
			4084		TEEN CENTER/SPECIAL EVENTS SUPPLIES	93.82
			43463		PAINT FOR WALKER PRESERVE POLES	129.60
			4422		PRINTING & LAMINATION	32.82
			4574171		POWER SURGE STRIPS	28.02
			4813		OFFICE SUPPLIES	22.87
			5021118		WALKER PRESERVE SUPPLIES	22.00
			505617		HABITAT CONSERVATION WORKSHOP	175.00
			51319		SANTEE SALUTES	135.73
			5162		PROMOTIONAL CEREMONY PROGRAMS	10.89
			5194		STORM WATER SUBSCRIPTION	320.00
			5590905		WALKER PRESERVE SUPPLIES	107.94
			57		SPECIAL EVENTS SUPPLIES	19.42
			5894224		TEEN CENTER PROGRAM DEPOSIT	105.00

Bank code : ubgen

Voucher Date Vendor  
109298 7/16/2015 10001 US BANK

Invoice	PO #	Description	Amount
(Continued)			
6126311		CITY HALL MAINTENANCE SUPPLIES	142.28
641212		SANDAG SR52 CORRIDOR STUDY MEETING	20.00
674506		ELECTRICAL SUPPLIES	270.00
7132175		YARD STOCK	160.19
7137804896		TRASH BAGS	1,168.13
72034734		TOOLS FOR PARKS	118.53
72195712		SPECIAL EVENTS SUPPLIES	74.32
72274		VACUUM FOR STATION 4	542.66
75310736		PAPER TOWELS & HAND SOAP	252.35
7731677		REPLACEMENT LOCKS	60.00
775233		RUBBER STAMPS	71.24
78070		DOG WASTE BAGS	1,326.78
8131948		GLOVES & SHOP SUPPLIES	280.52
8462		OFFICE SUPPLIES	41.03
8585176		SHOP SUPPLIES	32.34
86426		CONCRETE TO SECURE FITNESS EQUIPMENT	281.86
8742342		ELECTRICAL SUPPLIES	24.60
9038		VEHICLE SUPPLIES	73.95
9061		VEHICLE SUPPLIES	86.03
9738656		REPLACEMENT SWIVEL	8.61
ES54395		FITNESS EQUIPMENT	764.47
F0141		MEETING SUPPLIES	12.28
NC116594		FITNESS EQUIPMENT	1,926.00
S04747-IN		SIGNS & MATERIALS	167.40
STE/005048		CABLE TIES	112.98
W228545601019		TEEN CENTER SUPPLIES	79.84
W228545601027		INSTRUCTIONAL CLASS SUPPLIES	192.16
		<b>Total :</b>	<b>19,869.30</b>

1 Vouchers for bank code : ubgen

1 Vouchers in this report

**Bank total : 19,869.30**

**Total vouchers : 19,869.30**

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
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Prepared by:   
 Date: 7/16/2015

Approved by:   
 Date: 7-16-15

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109336	7/23/2015	10194 AMERICAN PUBLIC WORKS ASSOC	616554		MEMBERSHIP RENEWAL	204.00
					<b>Total :</b>	<b>204.00</b>
109337	7/23/2015	10297 BILL MAGEE BLUES BAND	105		CONCERT SERIES	100.00
					<b>Total :</b>	<b>100.00</b>
109338	7/23/2015	10333 COX COMMUNICATIONS	052335901 094486701		8950 COTTONWOOD AVE CITY HALL GROUP BILL	235.16 2,949.54
					<b>Total :</b>	<b>3,184.70</b>
109339	7/23/2015	10057 ESGIL CORPORATION	07/06/15-07/10/15		SHARE OF FEES	38,951.13
					<b>Total :</b>	<b>38,951.13</b>
109340	7/23/2015	10251 FEDERAL EXPRESS	5-090-61708		SHIPPING CHARGES	71.38
					<b>Total :</b>	<b>71.38</b>
109341	7/23/2015	10553 INTERNATIONAL INSTITUTE OF	10822		IIMC MEMBERSHIP FEES	195.00
					<b>Total :</b>	<b>195.00</b>
109342	7/23/2015	12047 JOHNSON, SCOTT	07022015		EMPLOYEE REIMBURSEMENT	116.00
					<b>Total :</b>	<b>116.00</b>
109343	7/23/2015	12055 JONES SIGN	15-819		REFUND OF PERMIT FEES	331.77
					<b>Total :</b>	<b>331.77</b>
109344	7/23/2015	10344 PADRE DAM MUNICIPAL WATER DIST	29701296 90000366 90000367		SANTEE AREA - FLOATER GROUP BILL GROUP BILL	171.72 38,238.60 18,535.32
					<b>Total :</b>	<b>56,945.64</b>
109345	7/23/2015	10821 RIVERA, FELIX	07142015		EMPLOYEE REIMBURSEMENT	172.78
					<b>Total :</b>	<b>172.78</b>
109346	7/23/2015	10443 SANDPIPA	SBC-1516 SLI-1516 SP-1516		BOND/CRIME PROGRAM PREMIUM LIABILITY INSURANCE RENEWAL PROPERTY INSURANCE PREMIUM	2,682.00 223,179.00 69,884.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109346	7/23/2015	10443 SANDPIPA				
				(Continued)		
109347	7/23/2015	10110 SECTRAN SECURITY INC	15070311	51177	TRANSPORT SERVICES	112.88
					<b>Total :</b>	<b>295,745.00</b>
109348	7/23/2015	10324 SICO AMERICA INC	1501960	51019	TRAINING ROOM TABLES	112.88
					<b>Total :</b>	<b>2,120.58</b>
109349	7/23/2015	10624 STATE OF CALIFORNIA	59103		CIVIL ENGINEER LICENSE RENEWAL	115.00
					<b>Total :</b>	<b>115.00</b>
109350	7/23/2015	12048 TAMARES, JEFF	07012015		EMPLOYEE REIMBURSEMENT	116.00
					<b>Total :</b>	<b>116.00</b>
109351	7/23/2015	12054 WAKEFIELD, TYLER	CD14026S CD14027S		REFUNDABLE SECURITY REFUNDABLE SECURITY	604.00
					<b>Total :</b>	<b>604.00</b>
109352	7/23/2015	11946 YANTZ, BERNARD	031615		SUMMER CONCERT SERIES	1,208.00
					<b>Total :</b>	<b>1,300.00</b>
					<b>Bank total :</b>	<b>400,989.86</b>
					<b>Total vouchers :</b>	<b>400,989.86</b>

17 Vouchers for bank code : ubgen

17 Vouchers in this report

Prepared by:   
Date: 7-23-15

Approved by:   
Date: 7-23-15

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109299	7/23/2015	10633 ALL STAR GLASS INC	1ECO86314		WINDSHIELD REPAIR	69.00
					<b>Total :</b>	<b>69.00</b>
109300	7/23/2015	10018 BENCHMARK LANDSCAPE SVCS INC	119731 119732	50915 50915	LANDSCAPE SERVICES LANDSCAPE SERVICES	20,112.00 400.00
					<b>Total :</b>	<b>20,512.00</b>
109301	7/23/2015	10020 BEST BEST & KRIEGER LLP	LEGAL SVCS JUN 201		LEGAL SERVICES JUN 2015	63,794.57
					<b>Total :</b>	<b>63,794.57</b>
109302	7/23/2015	10021 BOUND TREE MEDICAL LLC	81827317 81827318	50725 50724	PHARMACEUTICALS EMS SUPPLIES	266.23 142.29
					<b>Total :</b>	<b>408.52</b>
109303	7/23/2015	11330 CLEANSTREET	78696	50832	STREET SWEEPING	14,686.10
					<b>Total :</b>	<b>14,686.10</b>
109304	7/23/2015	10171 COUNTY OF SAN DIEGO AUDITOR &	06/2015 AGENCY REV 06/2015 PHOENIX RE 06/2015 RMV REVENL		06/15 AGENCY PARK CITE REPT 06/15 PHOENIX CITE REV REPT 06/15 DMV PARK CITE REPT	217.50 322.50 170.00
					<b>Total :</b>	<b>710.00</b>
109305	7/23/2015	10358 COUNTY OF SAN DIEGO	15CTOFSAN12		SHERIFF RADIOS	4,845.00
					<b>Total :</b>	<b>4,845.00</b>
109306	7/23/2015	10142 CSA SAN DIEGO COUNTY	314	50909	CDBG SUBRECIPIENT	1,061.05
					<b>Total :</b>	<b>1,061.05</b>
109307	7/23/2015	10200 DELGADO, PEDRO ORSO	7152015		CELL PHONE REIMBURSEMENT	112.49
					<b>Total :</b>	<b>112.49</b>
109308	7/23/2015	11295 DOKKEN ENGINEERING	29094		ENGINEERING DESIGN SVCS	18,881.20
					<b>Total :</b>	<b>18,881.20</b>
109309	7/23/2015	10065 GLOBAL POWER GROUP INC	39455 39510	50887 50887	ELECTRICAL REPAIRS ELECTRICAL REPAIRS	3,985.00 485.00

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109309	7/23/2015	10065 GLOBAL POWER GROUP INC	(Continued)			
			39511	50887	ELECTRICAL REPAIRS	420.00
			39513	50887	ELECTRICAL REPAIRS	455.00
			39514	50887	ELECTRICAL REPAIRS	690.00
			39555	50887	ELECTRICAL REPAIRS	309.26
			39556	50887	ELECTRICAL REPAIRS	1,080.00
			39557	50887	ELECTRICAL REPAIRS	142.38
					<b>Total :</b>	<b>7,566.64</b>
109310	7/23/2015	10198 HYDRO SCAPE PRODUCTS	9181854-00	50956	IRRIGATION MATERIALS	109.76
			9181854-01	50956	IRRIGATION MATERIALS	146.34
			9191419-00	50956	IRRIGATION MATERIALS	3,752.28
			9191419-01	50956	IRRIGATION MATERIALS	252.45
			9194832-00	50956	IRRIGATION MATERIALS	84.46
					<b>Total :</b>	<b>4,345.29</b>
109311	7/23/2015	10075 IRON MOUNTAIN INFO MGMT INC	200670656	50707	DATA STORAGE	177.71
109312	7/23/2015	10796 LAKESIDE LAND COMPANY INC	FC 4071		OVERDUE BALANCE FINANCE CHARGE	18.07
					<b>Total :</b>	<b>18.07</b>
109313	7/23/2015	10078 LUTHERAN SOCIAL SVCS OF SO CAL	LSS201415Q4	50968	CDBG SUBRECIPIENT REIMBURSEMENT	825.00
					<b>Total :</b>	<b>825.00</b>
109314	7/23/2015	10793 MARKETING WORX INC	8304		SPARC POLO SHIRTS	172.80
109315	7/23/2015	10451 NEOPOST USA INC	52676563	50860	POSTAGE METER RENTAL	162.00
109316	7/23/2015	12032 OFFICE CHAIRS UNLIMITED	414112	51047	DRAFTING STOOL	299.00
					<b>Total :</b>	<b>299.00</b>
109317	7/23/2015	10218 OFFICE DEPOT	771760327001 777961009001	51049	OFFICE SUPPLIES OFFICE CHAIR	37.91 285.44

Voucher List  
CITY OF SANTEE

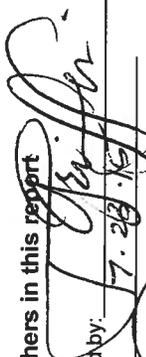
Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109317	7/23/2015	10218 OFFICE DEPOT	(Continued)			323.35
109318	7/23/2015	10308 O'REILLY AUTO PARTS	2968-413584	50752	VEHICLE PART	9.71
109319	7/23/2015	10092 PHOENIX GROUP INFO SYSTEMS	062015031	50999	PARKING CITE SVC JUN 2015	9.71
109320	7/23/2015	11589 PRAXAIR DISTRIBUTION INC	52579019 52579020	50855 50855	WELDING CALIPERS WELDING BATTERY PACK	67.60
109321	7/23/2015	10101 PROFESSIONAL MEDICAL AND	Z978586 Z978587 Z978588 Z978589	50777 50777 50777 50777	OXYGEN CYLINDERS & REFILLS OXYGEN CYLINDERS & REFILLS OXYGEN CYLINDERS & REFILLS OXYGEN CYLINDERS & REFILLS	43.20 137.97 181.17
109322	7/23/2015	10221 QUALITY CODE PUBLISHING LLC	2015-262	50699	COD SVC/MAINT & STORAGE FEE	73.60
109323	7/23/2015	10606 S.D. COUNTY SHERIFF'S DEPT.	SHERIFF MAY 2015		LAW ENFORCEMENT MAY 2015	84.00
109324	7/23/2015	10768 SANTEE SCHOOL DISTRICT	7316 7317	50893 50843	IRRIGATION/MOWING RIO SECO SHARED WATER/SEWER COST	67.50
109325	7/23/2015	10585 SHARP REES-STEALY MEDICAL	2851313055 2851314352 2851314353		DMV MEDICAL TEST DMV MEDICAL TEST DMV MEDICAL TEST	4.50
109326	7/23/2015	10217 STAPLES ADVANTAGE	3269843693	50872	OFFICE SUPPLIES	229.60
109327	7/23/2015	10478 STATE BOARD OF EQUALIZATION	APRIL - JUNE2015		SALES & USE TAX APRIL - JUNE 2015	685.00
						685.00
						1,020,088.06
						1,020,088.06
						480.16
						362.01
						842.17
						59.00
						59.00
						59.00
						177.00
						190.75
						190.75
						919.00

Bank code : ubgen		Invoice		PO #		Description		Amount
Voucher	Date	Vendor						
109327	7/23/2015	10478 STATE BOARD OF EQUALIZATION	(Continued)				Total :	919.00
109328	7/23/2015	10802 SULLIVAN & MANN LUMBER CO	38694			WOOD FENCE POSTS	Total :	675.01
109329	7/23/2015	10515 THE SAN DIEGO UNION - TRIBUNE	0000402673			NOTICE OF MIT. NEG. DEC.	Total :	662.80
109330	7/23/2015	11193 TMAN TRAFFIC SUPPLY	3277		50829	TELSPAR SIGN POSTS	Total :	1,067.58
109331	7/23/2015	10520 TRAFFIC SAFETY MATERIALS INC	4896		50830	ZINC DRIVE RIVET	Total :	307.80
109332	7/23/2015	10148 WESTAIR GASES & EQUIPMENT INC	10141076		50838	WELDING SUPPLIES	Total :	360.14
109333	7/23/2015	10331 HDS WHITE CAP CONST SUPPLY	10003614901		50844	SMALL TOOLS	Total :	196.07
109334	7/23/2015	10232 XEROX CORPORATION	080238742 080383428 080383429		50868 50796 50794	COPY CHARGES & LEASE COPY CHARGES & LEASE COPY CHARGES	Total :	315.43 178.75 14.31
109335	7/23/2015	10522 ZUMAR INDUSTRIES INC	0159505		50859	TELSPAR POLES	Total :	508.49

37 Vouchers for bank code : ubgen

37 Vouchers in this report

Prepared by:   
Date: 7-23-15

Approved by:   
Date: 7-23-15

Bank total : 1,168,560.95  
Total vouchers : 1,168,560.95

Voucher List  
CITY OF SANTEE

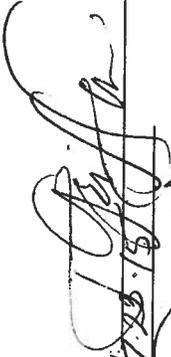
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Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109353	7/23/2015	10844 FRANCHISE TAX BOARD	PPE 07/15/15		WITHHOLDING ORDER	110.00
					<b>Total :</b>	<b>110.00</b>
109354	7/23/2015	10508 LIFE INSURANCE COMPANY OF	July 2015		LIFE INSURANCE	2,601.47
					<b>Total :</b>	<b>2,601.47</b>
109355	7/23/2015	10779 NATIONAL BENEFIT SERVICES LLC	PPE 07/15/15		FLEXIBLE SPENDING ACCOUNT	1,890.82
					<b>Total :</b>	<b>1,890.82</b>
109356	7/23/2015	10784 NATIONAL UNION FIRE INSURANCE	July 2015		VOLUNTARY AD&D	123.11
					<b>Total :</b>	<b>123.11</b>
109357	7/23/2015	10353 PERS	07 15 4		RETIREMENT PAYMENT	90,549.29
					<b>Total :</b>	<b>90,549.29</b>
109358	7/23/2015	10335 SAN DIEGO FIREFIGHTERS FEDERAL	July 2015		LONG TERM DISABILITY-SAFETY	936.00
					<b>Total :</b>	<b>936.00</b>
109359	7/23/2015	10424 SANTEE FIREFIGHTERS	PPE 07/15/15		DUES/PEC/BENEVOLENT FUND/BC EXP	2,415.87
					<b>Total :</b>	<b>2,415.87</b>
109360	7/23/2015	10776 STATE OF CALIFORNIA	PPE 07/15/15		WITHHOLDING ORDER	267.69
					<b>Total :</b>	<b>267.69</b>
109361	7/23/2015	10783 UNITED WAY OF SAN DIEGO COUNTY	July 2015		UNITED WAY	102.00
					<b>Total :</b>	<b>102.00</b>
109362	7/23/2015	10001 US BANK	PPE 07/15/15		PARS RETIREMENT	1,139.40
					<b>Total :</b>	<b>1,139.40</b>
109363	7/23/2015	10959 VANTAGE TRANSFER AGENT/457	PPE 07/15/15		ICMA - 457	31,549.21
					<b>Total :</b>	<b>31,549.21</b>
109364	7/23/2015	10782 VANTAGEPOINT TRNSFR AGT/801801	PPE 07/15/15		RETIREE HEALTH SAVINGS ACCOUNT	3,294.52
					<b>Total :</b>	<b>3,294.52</b>

Bank code : ubgen Invoice PO # Description Amount

12 Vouchers for bank code : ubgen Bank total : 134,979.38

12 Vouchers in this report Total vouchers : 134,979.38

Prepared by:   
Date: 7-23-15  
Approved by:   
Date: 7-23-15

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
493	7/16/2015	10401 US BANK TRUST	180121167365		DEBT SERVICE LRB 2005	13,539.01
						<b>Total :</b>
32582	7/27/2015	10955 DEPARTMENT OF THE TREASURY	PPE 07/15/15		FEDERAL WITHHOLDING TAX	76,720.66
						<b>Total :</b>
32598	7/27/2015	10956 FRANCHISE TAX BOARD	PPE 07/15/15		CA STATE TAX WITHHELD	21,672.05
						<b>Total :</b>
						<b>Bank total :</b>
						<b>111,931.72</b>
						<b>Total vouchers :</b>
						<b>111,931.72</b>

3 Vouchers for bank code : ubgen

3 Vouchers in this report

Prepared by: J. Griffin  
Date: 7-24-15

Approved by: [Signature]  
Date: 7-24-15

Voucher List  
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
496	7/27/2015	10401 US BANK TRUST	180121167365C		DEBT SERVICE TAB 2005	1,008,358.68
					<b>Total :</b>	<b>1,008,358.68</b>
497	7/27/2015	10401 US BANK TRUST	180121167365B		DEBT SERVICE TAB 2011A	1,333,889.30
					<b>Total :</b>	<b>1,333,889.30</b>
498	7/27/2015	10401 US BANK TRUST	180121167365A		DEBT SERVICE TAB 2011B	279,101.26
					<b>Total :</b>	<b>279,101.26</b>
499	7/27/2015	10402 BANK OF NEW YORK MELLON	060568		DEBT SERVICE CDBG 108	148,764.00
					<b>Total :</b>	<b>148,764.00</b>
<b>4 Vouchers for bank code : ubgen</b>						<b>Bank total : 2,770,113.24</b>
<b>4 Vouchers in this report</b>						<b>Total vouchers : 2,770,113.24</b>

Prepared by: J. Griffin  
 Date: 7/30/15

Approved by: J. Griffin  
 Date: 7/30/15

vchlist

07/30/2015 9:13:21AM

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109365	7/30/2015	11139 ACE UNIFORMS AND ACCESSORIES	265460		CLASS A UNIFORM	740.76
					<b>Total :</b>	<b>740.76</b>
109366	7/30/2015	11445 AMERICAN MESSAGING	L1072898PG		FD PAGER SERVICE	122.81
					<b>Total :</b>	<b>122.81</b>
109367	7/30/2015	10399 AMERICAN SOCIETY OF COMPOSERS,	500578769		MUSIC LICENSING FEE	668.00
					<b>Total :</b>	<b>668.00</b>
109368	7/30/2015	12058 BELLON, KRISTINA	2003203.001		REFUND OF RECREATION ACTIVITY FEES PAID	174.08
					<b>Total :</b>	<b>174.08</b>
109369	7/30/2015	11513 BOND, ELLEN	08012015-263		MEADOWBROOK HARDSHIP PGRM	43.64
					<b>Total :</b>	<b>43.64</b>
109370	7/30/2015	10021 BOUND TREE MEDICAL LLC	81834968-A 81834968-B 81836337 81836338	51123 51124 51124 51124	EMS SUPPLIES PHARMACEUTICALS PHARMACEUTICALS PHARMACEUTICALS	787.78 278.43 32.40 14.40
					<b>Total :</b>	<b>1,113.01</b>
109371	7/30/2015	10542 C2 IMAGING	713184		RAILROAD AVE BID DOCS	483.30
					<b>Total :</b>	<b>483.30</b>
109372	7/30/2015	10429 CALPERS	10000014565833 10000014565843		UNFUNDED LIABILITY MISC PLAN 1392 UNFUNDED LIABILITY SAFETY PLAN 1393	560,121.00 678,602.00
					<b>Total :</b>	<b>1,238,723.00</b>
109373	7/30/2015	10429 CALPERS	2015-07-23		SIDE FUND MISC PLAN 1392	449,088.00
					<b>Total :</b>	<b>449,088.00</b>
109374	7/30/2015	10876 CANON SOLUTIONS AMERICA INC	988492471	51127	SCANNER MAINTENANCE	55.13
					<b>Total :</b>	<b>55.13</b>
109375	7/30/2015	11402 CARROLL, JUDI	08012015-96		MEADOWBROOK HARDSHIP PGRM	44.02

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109375	7/30/2015	11402 CARROLL, JUDI				44.02
109376	7/30/2015	11409 CLAYTON, SYLVIA	08012015-340		MEADOWBROOK HARDSHIP PGRM	45.77
109377	7/30/2015	10333 COX COMMUNICATIONS	063453006 066401501 112256001		9534 VIA ZAPADOR 10601 N MAGNOLIA AVE 9130 CARLTON OAKS DR	328.12 34.55 164.54 527.21
109378	7/30/2015	11669 CREMEANS, ROBERTA	2003204.001		REFUND OF RECREATION ACTIVITY FEES PAID	158.25
109379	7/30/2015	11208 DION & SONS INC	S75519	51068	DIESEL EXHAUST FLUID	158.25
109380	7/30/2015	10250 EAST COUNTY CALIFORNIAN	00033891		ORD NO. 530 NOTICE & SUMMARY	233.33
109381	7/30/2015	10057 ESGIL CORPORATION	07/13/15-07/17/15		SHARE OF FEES	199.50
109382	7/30/2015	10251 FEDERAL EXPRESS	5-097-83415		SHIPPING CHARGES	12,890.13
109383	7/30/2015	11417 HOUSING AUTHORITY OF COUNTY OF	2015/16 HACSD		HOUSING ADMIN COST ALLOW	17.20
109384	7/30/2015	10675 IAFC MEMBERSHIP	113329		ANNUAL MEMBERSHIP DUES	75,000.00
109385	7/30/2015	12059 JMW CONSTRUCTION COMPANY	CD15005S		REFUNDABLE DEPOSIT	304.00
109386	7/30/2015	10151 KONICA MINOLTA BUSINESS	9001554469	51189	COPIES 6/03-7/02, 2015	304.00 1,547.00 1,547.00
					<b>Total :</b>	<b>38.28</b>
					<b>Total :</b>	<b>38.28</b>

Voucher List  
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109387	7/30/2015	11986 MARION B BORG ENVIRONMENTAL	SANTEE06	51024	FANITA RANCH CONSULTING SERVICES	7,105.00
					<b>Total :</b>	<b>7,105.00</b>
109388	7/30/2015	10793 MARKETING WORX INC	8253 8254 8256 8257 8326		STAFF SWEATSHIRTS STAFF SHIRTS XFACTOR CAMP SHIRTS DAY CAMP SHIRTS SPARC POLO	255.78 751.68 378.00 432.00 24.84
					<b>Total :</b>	<b>1,842.30</b>
109389	7/30/2015	12057 MCCLAIN, LISA	2003202.001		REFUND OF RECREATION ACTIVITY FEES PAID	174.08
					<b>Total :</b>	<b>174.08</b>
109390	7/30/2015	10079 MEDICO PROFESSIONAL	1640430 1640431		MEDICAL LINEN SERVICE MEDICAL LINEN SERVICE	25.95 13.93
					<b>Total :</b>	<b>39.88</b>
109391	7/30/2015	10410 MILLER, DAVID JOSEPH	07312015		DJ SERVICES	200.00
					<b>Total :</b>	<b>200.00</b>
109392	7/30/2015	11961 MOSCATELLO, DOMINIC	04062015		SUMMER CONCERT SERIES	700.00
					<b>Total :</b>	<b>700.00</b>
109393	7/30/2015	10084 NALCO CAL-WATER LLC	69776 69777		DEIONIZED WATER SERVICE DEIONIZED WATER SERVICE	112.50 112.50
					<b>Total :</b>	<b>225.00</b>
109394	7/30/2015	11442 PATTERSON, LUANNE	08012015-225		MEADOWBROOK HARDSHIP PGRM	42.21
					<b>Total :</b>	<b>42.21</b>
109395	7/30/2015	10602 QUALA - TEL ENTERPRISES	33274	51100	EQUIPMENT REPAIRS	457.51
					<b>Total :</b>	<b>457.51</b>
109396	7/30/2015	10097 ROMAINE ELECTRIC CORPORATION	12-030465	51103	VEHICLE SUPPLIES	212.91
					<b>Total :</b>	<b>212.91</b>
109397	7/30/2015	10407 SAN DIEGO GAS & ELECTRIC	0422 970 321 8		STREET LIGHTS	32,340.90

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109397	7/30/2015	10407 SAN DIEGO GAS & ELECTRIC	(Continued) 2237 358 004 2 3422 380 562 8 4394 020 550 9 7990 068 577 7 8509 742 169 4		TRAFFIC SIGNAL GAS TAX LMD PARKS CITY HALL GROUP BILL	5,169.96 102.28 5,563.21 17,105.15 10,218.36 <b>70,499.86</b>
109398	7/30/2015	10424 SANTEE FIREFIGHTERS	0044	50392	FIREFIGHTER APPAREL	99.50 <b>99.50</b>
109399	7/30/2015	10346 SANTEE GIRLS AMATEUR SOFTBALL	002351		SANTEE SALUTES	700.00 <b>700.00</b>
109400	7/30/2015	12056 ST GERMAIN, DEBBI	2003206.001		REFUND OF RECREATION ACTIVITY FEES PAID	158.25 <b>158.25</b>
109401	7/30/2015	11403 ST. JOHN, LYNNE	08012015-78		MEADOWBROOK HARDSHIP PGRM	43.84 <b>43.84</b>
109402	7/30/2015	11202 STARK, KRISTINA	2003205.001		REFUND OF RECREATION ACTIVITY FEES PAID	105.50 <b>105.50</b>
109403	7/30/2015	10126 THE LIGHTHOUSE INC	0165066	51147	VEHICLE REPAIR PARTS	222.91 <b>222.91</b>
109404	7/30/2015	10158 THE SOCO GROUP INC	CL45155	51148	FLEET CARD FUELING	892.98 <b>892.98</b>
109405	7/30/2015	11194 USAFACT INC	2454631-IN		USA FACT CHARGES	98.25 <b>98.25</b>
109406	7/30/2015	10475 VERIZON WIRELESS	9748788961		CELL PHONE SERVICE 7/11-8/10/15	911.64 <b>911.64</b>
109407	7/30/2015	10318 ZOLL MEDICAL CORPORATION	2261966 2262594	51156 51156	EMS SUPPLIES EMS SUPPLIES	570.46 178.20

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109407	7/30/2015	10318	ZOLL MEDICAL CORPORATION		(Continued)	748.66

43 Vouchers for bank code : ubgen

43 Vouchers in this report

Total : 748.66  
Bank total : 1,867,696.70  
Total vouchers : 1,867,696.70

Prepared by:   
Date: 7-30-15  
Approved by:   
Date: 7-30-15

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109408	7/30/2015	12052 CALIFORNIA AUTOMOBILE INS CO	07/15/2015		CLAIM SETTLEMENT	2,096.03
<b>Total :</b>						<b>2,096.03</b>
109409	7/30/2015	10682 CONSOLIDATED ELECTRICAL	1069-690025	50993	CONCRETE LIGHT POLE	1,847.88
<b>Total :</b>						<b>1,847.88</b>
109410	7/30/2015	11169 CALIFORNIA WATERS LLC	12347	50845	FOUNTAIN REPAIRS	1,645.00
<b>Total :</b>						<b>1,645.00</b>
109411	7/30/2015	10876 CANON SOLUTIONS AMERICA INC	988495640	50719	PLOTTER MAINT & USAGE	83.29
<b>Total :</b>						<b>83.29</b>
109412	7/30/2015	11448 CHEN RYAN ASSOCIATES INC	2015.137	50625	CIRCULATION ELEMENT UPDATE	3,160.00
<b>Total :</b>						<b>3,160.00</b>
109413	7/30/2015	10845 CONTROLLED ENTRY SPECIALISTS	826802	50896	ELECTRONIC GATE REPAIRS	845.00
<b>Total :</b>						<b>845.00</b>
109414	7/30/2015	10040 COUNTYWIDE MECHANICAL SYSTEMS	H15062810 H15064358	50914 50914	HVAC REPAIRS HVAC REPAIRS	84.00
<b>Total :</b>						<b>213.92</b>
109415	7/30/2015	11168 CTE INC CLARK TELECOM AND	00002462 00002463 00002464 00002465 00002481	50875 50875 50875 50875 50875	DIG ALERT MARK OUTS STREET LIGHT REPAIRS STREET LIGHT KNOCK DOWNS STREET LIGHT MAINTENANCE STREET LIGHT KNOCK DOWNS	343.32 199.37 188.15 491.66 1,423.71
<b>Total :</b>						<b>2,646.21</b>
109416	7/30/2015	10045 DIAMOND ENVIRONMENTAL SERVICES	0000417364 0000461780	50886 50886	SUMMER CONCERT SERIES PORTABLE TOILET RENTAL SVC.	233.80 17.50
<b>Total :</b>						<b>251.30</b>
109417	7/30/2015	11295 DOKKEN ENGINEERING	29108	50583	VIA DE CRISTINA PARK	18,974.48
<b>Total :</b>						<b>18,974.48</b>

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109418	7/30/2015	10057 ESGIL CORPORATION	06154299		FIRE PLAN REVIEW-06/2015	1,170.00
			06154308		FIRE INSPECTIONS -06/2015	1,245.00
					<b>Total :</b>	<b>2,415.00</b>
109419	7/30/2015	10146 EXPRESSIONS DANCE AND MOVEMENT	1SPRING2015		INSTRUCTOR PAYMENT	50.70
					<b>Total :</b>	<b>50.70</b>
109420	7/30/2015	10628 FINELINE GRAFIX	1567	50817	CUSTOM BANNERS	490.00
			1568	50817	CUSTOM BANNERS	110.00
			1569	50817	CUSTOM BANNERS	606.00
			1571	50817	CUSTOM BANNERS	110.00
			1572	50817	CUSTOM BANNERS	1,541.04
			1573	50817	CUSTOM BANNERS	766.00
					<b>Total :</b>	<b>3,623.04</b>
109421	7/30/2015	10065 GLOBAL POWER GROUP INC	39509	50887	ELECTRICAL REPAIRS	660.00
			39596	50887	ELECTRICAL REPAIRS	420.00
					<b>Total :</b>	<b>1,080.00</b>
109422	7/30/2015	11875 HALL, RONN	06292015		LEAGUE OF CA CITIES EXECUTIVE FORUM	515.98
					<b>Total :</b>	<b>515.98</b>
109423	7/30/2015	11196 HD SUPPLY FACILITIES	2015 QTR 1		CITY PAYMENT 2015 Q1	270,921.50
					<b>Total :</b>	<b>270,921.50</b>
109424	7/30/2015	11724 ICF JONES & STOKES INC	0108871	50991	MSCP SUBAREA PLAN & EIR	14,017.77
					<b>Total :</b>	<b>14,017.77</b>
109425	7/30/2015	11783 MINTO, JOHN	07022015		LEAGUE OF CA CITIES EXECUTIVE FORUM	518.32
					<b>Total :</b>	<b>518.32</b>
109426	7/30/2015	10161 PRIZM JANITORIAL SERVICES INC	9587	50866	JUNE JANITORIAL SERVICES	2,620.55
					<b>Total :</b>	<b>2,620.55</b>
109427	7/30/2015	10768 SANTEE SCHOOL DISTRICT	7305		LIGHTS @ CHET F. HARRITT FIELDS	564.15
					<b>Total :</b>	<b>564.15</b>

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109428	7/30/2015	10487 SIEMENS INDUSTRY INC	5610005514	50889	TRAFFIC SIGNAL MAINTENANCE	2,679.00
			5620005555	50889	TRAFFIC SIGNAL REPAIR	2,440.00
			5620006191	50889	TRAFFIC SIGNAL CALL OUTS	2,940.71
			5620007856	50889	TRAFFIC SIGNAL MAINTENANCE	9,037.00
				<b>Total :</b>		<b>17,096.71</b>
109429	7/30/2015	10217 STAPLES ADVANTAGE	3266656050		MISC OFFICE SUPPLIES-CSD	22.67
				<b>Total :</b>		<b>22.67</b>
109430	7/30/2015	10165 TRAD AM ENTERPRISES INC	0615SRP		INSTRUCTOR PAYMENT	873.60
				<b>Total :</b>		<b>873.60</b>
109431	7/30/2015	10133 UNDERGROUND SERVICE ALERT	620150672	50720	DIG ALERT SERVICES	160.50
				<b>Total :</b>		<b>160.50</b>
109432	7/30/2015	12031 VARIDESK LLC	I-N-6447	51048	VARIDESK PRO ITEMS	895.00
				<b>Total :</b>		<b>895.00</b>
109433	7/30/2015	11075 WHILLOCK CONTRACTING INC	1364-6 1364-6R	50960	CITYWIDE CMP REPLACEMENT RETENTION	38,629.81 -1,931.49
				<b>Total :</b>		<b>36,698.32</b>
109434	7/30/2015	11447 WHITE TIGER MARTIAL ARTS	004		INSTRUCTOR PAYMENT	526.50
				<b>Total :</b>		<b>526.50</b>
109435	7/30/2015	10232 XEROX CORPORATION	080238743 080337473	50831 50871	JUNE XEROX LEASE COPY CHARGES	235.65 127.59
				<b>Total :</b>		<b>363.24</b>
<b>28 Vouchers for bank code : ubgen</b>						<b>Bank total : 384,810.66</b>
<b>28 Vouchers in this report</b>						<b>Total vouchers : 384,810.66</b>

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description	Amount
109436	7/30/2015	11681 UNITED STATES TREASURY	PCORI 2014		PCORI ANNUAL FEE FOR 2014	124.80
Total :						124.80
Bank total :						124.80
Total vouchers :						124.80

1 Vouchers for bank code : ubgen

1 Vouchers in this report

Prepared by:   
 Date: 7-30-15

Approved by:   
 Date: 7-30-15

City of Santee  
**COUNCIL AGENDA STATEMENT**

1D

**MEETING DATE** August 12, 2015

**AGENDA ITEM NO.**

**ITEM TITLE** CLAIM AGAINST THE CITY BY CROSSMAN LANDSCAPE

**DIRECTOR/DEPARTMENT** Ashley Kite, Interim Director of Human Resources & Risk Management *AK*

**SUMMARY**

A claim was filed against the City by Crossman Landscape. The claim has been reviewed by the City's Claims Administrator prior to bringing it forward for consideration. The Claims Administrator recommends the claim be rejected as provided in Government Code Section 913.

The claim documents are on file in the Office of the City Clerk for Council reference.

**FINANCIAL STATEMENT** ✓ Sufficient funds for Claims Administration are budgeted in the Risk Management Claims Administration Account.

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION** *KW*

Reject claim as per Government Code Section 913.

**ATTACHMENTS (Listed Below)**

None.

City of Santee  
**COUNCIL AGENDA STATEMENT**

1E

**MEETING DATE**      August 12, 2015

**AGENDA ITEM NO.**

**ITEM TITLE**      RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, ACCEPTING THE FY2014-2015 CONTRACT WORK FOR THE MAINTENANCE OF TRAFFIC SIGNALS BY SIEMENS INDUSTRY, INC. AS COMPLETE

**DIRECTOR/DEPARTMENT**      Melanie Kush, Development Services 

**SUMMARY**

The City contracts with outside companies to perform maintenance of traffic signals on an annual basis. On June 11, 2014, the City Council approved a one-year contract extension with Siemens Industry, Inc. for traffic signal maintenance for FY2014-2015 in the amount of \$120,006.00 and authorized the Director of Development Services to approve change orders in an amount not to exceed \$6,894.00. The company completed all assigned work in a satisfactory manner. Attached is an overview of the work completed by the company for FY2014-2015.

This item requests Council's acceptance of the work completed in FY2014-2015 by Siemens Industry, Inc. and authorization to file a "Notice of Completion" for the contract.

**FINANCIAL STATEMENT** 

The contract was completed within the approved budget amount of \$126,900.00 for FY 2014-15. The actual contract expenditure is listed below:

Budget (Total Authorized Amount)	\$ 126,900.00
Total Contract Expenditures	<u>78,580.10</u>
Savings	<u>\$ 48,319.90</u>

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION** 

Adopt the attached Resolution accepting the FY2014-2015 contract work for maintenance of traffic signals by Siemens Industry, Inc. as complete and authorize filing a "Notice of Completion".

**ATTACHMENTS**

Resolution  
Overview of Work Completed

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,  
ACCEPTING THE FY2014-2015 CONTRACT WORK FOR THE MAINTENANCE OF  
TRAFFIC SIGNALS BY SIEMENS INDUSTRY, INC. AS COMPLETE**

**WHEREAS**, the FY2014-2015 budget included \$126,900.00 for traffic signal maintenance; and

**WHEREAS**, the City Council authorized a one-year extension for FY 2014-2015 for the contract of traffic signal maintenance with Siemens Industry, Inc. ("Contractor"), in June 2014, in the amount of \$120,006.00 and authorized the Director of Development Services to approve change orders in an amount not to exceed \$6,894.00; and

**WHEREAS**, Contractor completed work for the base contract in the amount of \$78,580.10; and

**WHEREAS**, Contractor performed assigned work in FY2014-2015 in accordance with contract plans and specifications in a satisfactory manner.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Santee, California, that the work for the maintenance of traffic signals performed by Contractor in FY2014-2015 is accepted as complete and the City Clerk is authorized to record a "Notice of Completion".

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 12<sup>th</sup> day of August 2015, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**RANDY VOEPEL, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**PATSY BELL, CMC, CITY CLERK**

**Overview of Work Completed by Siemens Industry, Inc. for  
Traffic Signal Maintenance in FY2014-2015**

- Maintained traffic signal controllers and communication equipment at 58 intersections
- Marked out traffic signal conduit and equipment for USA underground dig alerts
- Adjusted and replaced pedestrian push buttons near schools and major intersections to meet ADA standards
- Replaced a battery backup cabinet at Cuyamaca Street and Buena Vista Avenue that was hit by a vehicle
- Replaced burnt out internally illuminated sign bulbs citywide
- Replaced burnt out LED traffic signal lights (red, yellow, green)
- Replaced pedestrian signal heads
- Replaced broken pull boxes
- Tested traffic signal conflict monitors at all locations
- Responded to various traffic signal malfunction calls

City of Santee  
**COUNCIL AGENDA STATEMENT**

1F

**MEETING DATE** August 12, 2014

**AGENDA ITEM NO.**

**ITEM TITLE** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, ACCEPTING THE FY2014-2015 CONTRACT WORK FOR THE MAINTENANCE OF STREETLIGHTS BY CTE, INC. AS COMPLETE

**DIRECTOR/DEPARTMENT** Melanie Kush, Development Services 

**SUMMARY**

The City contracts with outside companies to perform maintenance of streetlights on an annual basis. On June 11, 2014, the City Council approved a one-year contract with CTE, Inc., for citywide streetlight maintenance for FY2014-2015 in the amount of \$26,736.52 and authorized the Director of Development Services to approve change orders in an amount not to exceed \$5,300.00. On February 11, 2015 the City Council authorized the Director of Development Services to approve additional change orders up to \$20,000.00 due to wire theft and knockdowns. The company completed all assigned work in a satisfactory manner. Attached is a list of major work assignments completed by the company for FY2014-2015.

This item requests Council's acceptance of the work completed in FY2014-2015 by CTE, Inc. and authorization to file a "Notice of Completion" for the contract. CTE, Inc. will continue contract services in FY2015-2016 as authorized by the City Council in May of this year.

**FINANCIAL STATEMENT** 

The contract and change orders were completed within the approved budget and authorized contract amount for FY2014-2015. The original contract amount and total actual contract cost are listed below:

Budget	<u>\$ 70,000.00</u>
Original Contract Expenditures	26,736.52
Contract Change Orders	<u>21,336.11</u>
Total Contract Expenditures	<u>\$ 48,072.63</u>
Savings	<u>\$ 21,927.37</u>

**CITY ATTORNEY REVIEW**     N/A     Completed

**RECOMMENDATION** 

Adopt the attached Resolution accepting the FY2014-2015 contract work for maintenance of streetlights by CTE, Inc. as complete and authorize filing a "Notice of Completion".

**ATTACHMENTS**

Resolution  
Overview of Work Completed

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,  
ACCEPTING THE FY2014-2015 CONTRACT WORK FOR THE  
MAINTENANCE OF STREETLIGHTS BY CTE, INC. AS COMPLETE**

**WHEREAS**, the FY2014-2015 budget included \$70,000.00 for streetlight maintenance; and

**WHEREAS**, the City Council awarded the contract for streetlight maintenance with CTE, Inc. ("Contractor"), in June 2014, for the total amount of \$26,736.52 and authorized the Director of Development Services to approve change orders in an amount not to exceed \$5,300.00; and

**WHEREAS**, the City Council authorized the Director of Development Services to approve additional change orders up to \$20,000.00 due to wire theft and streetlight pole knockdowns on February 11, 2015; and

**WHEREAS**, Contractor completed work for the base contract in the amount of \$26,736.52; and

**WHEREAS**, two change orders were paid to the Contractor in the total amount of \$21,336.11; and

**WHEREAS**, the total amount spent was \$48,072.63 for the streetlight maintenance contract with Contractor; and

**WHEREAS**, Contractor performed assigned work in FY2014-2015 in accordance with contract plans and specifications in a satisfactory manner.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Santee, California, that the work for the maintenance of streetlights performed by Contractor in FY2014-2015 is accepted as complete and the City Clerk is authorized to record a "Notice of Completion".

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 12<sup>th</sup> of August, 2015, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**RANDY VOEPEL, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**PATSY BELL, CMC, CITY CLERK**

## **Overview of Work Completed by CTE, Inc. for Streetlight Maintenance in FY2014-2015**

### **General Overview of Repairs**

- Maintained 1,586 streetlights citywide
- Responded to 23 requests for streetlights in need of repair
- Marked out streetlight conduit for USA underground dig alerts
- Replaced four knockdown streetlight poles
- Repaired and replaced streetlight wiring due to wire theft

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

1G

**MEETING DATE** August 12, 2015

**AGENDA ITEM NO.**

**ITEM TITLE** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, ACCEPTING THE FY2014-2015 CONTRACT WORK FOR CITYWIDE ROADWAY STRIPING AND MARKING BY PAYCO SPECIALTIES, INC. AS COMPLETE

**DIRECTOR/DEPARTMENT** Melanie Kush, Development Services 

**SUMMARY**

The City contracts with outside companies to perform citywide maintenance of roadway striping and marking on an annual basis. On June 11, 2014, the City Council approved a one-year contract extension with Payco Specialties, Inc., for citywide roadway striping and marking for FY2014-2015 in an amount not to exceed \$100,000.00. The company completed all assigned work in a satisfactory manner. Attached is an overview of the work completed by the company for FY2014-2015.

This item requests Council's acceptance of the work completed in FY2014-2015 by Payco Specialties, Inc. and authorization to file a "Notice of Completion" for the contract. Payco Specialties, Inc. will continue contract services in FY2015-2016 as authorized by the City Council in May of this year.

**FINANCIAL STATEMENT** 

The contract was completed within the approved budget and authorized contract amount for FY2014-2015. The authorized contract amount and total actual contract expenditures are listed below:

Budget/Authorized Contract	\$ 100,000.00
Contract Expenditures	<u>90,591.25</u>
Savings	<u>\$ 9,408.75</u>

**CITY ATTORNEY REVIEW**     N/A     Completed

**RECOMMENDATION** 

Adopt the attached Resolution accepting the FY2014-2015 contract work for citywide maintenance of roadway striping and marking by Payco Specialties, Inc. as complete and authorize filing a "Notice of Completion".

**ATTACHMENTS**

Resolution  
Overview of Work Completed

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,  
ACCEPTING THE FY2014-2015 CONTRACT WORK FOR THE CITYWIDE  
ROADWAY STRIPING AND MARKING BY PAYCO SPECIALTIES, INC. AS  
COMPLETE**

**WHEREAS**, the FY2014-2015 budget included \$100,000.00 for citywide roadway striping and markings; and

**WHEREAS**, the City Council authorized a one-year extension for the contract of citywide roadway striping and marking with Payco Specialties, Inc. ("Contractor"), in June 2014, for an amount not to exceed \$100,000.00; and

**WHEREAS**, Contractor completed all assigned work for a total amount of \$90,591.25; and

**WHEREAS**, no change orders were issued for the contract; and

**WHEREAS**, Contractor has performed assigned work in FY2014-2015 in accordance with the contract plans and specifications in a satisfactory manner.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Santee, California, that the work for the citywide roadway striping and marking by Contractor in FY2014-2015 is accepted as complete and the City Clerk is authorized to record a "Notice of Completion".

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 12<sup>th</sup> day of August, 2015, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**RANDY VOEPEL, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**PATSY BELL, CMC, CITY CLERK**

## **Overview of Work Completed by Payco Specialties, Inc. for Roadway Striping and Marking in FY2014-2015**

### **General Overview of Repairs**

- Restriped the following roadways:
  - Cuyamaca Street from Mast Boulevard to north end
  - Mission Gorge Road from West Hills Parkway to Crossway Court
  - Northcote Road from Woodside Avenue to Canyon Park Terrace
  - Palm Glen Drive from Magnolia to Rosie Lane
  - Via Rita from Mast Boulevard north 400 feet around curves in roadway
  - Olive Lane bicycle lanes from Mission Gorge Road to Prospect Avenue
  - Woodside Avenue North from SR 67 to the City limit
  
- Replaced the reflective markers on the following roadways:
  - Mission Gorge Road from Fanita Drive to Riverview Parkway
  - Mission Gorge Road from Cottonwood Avenue to First Avenue
  - Cuyamaca Street from Mission Gorge Road to Town Center Parkway
  - Northbound on Magnolia Avenue from Mission Gorge Road to Riverview Parkway
  
- Repainted crosswalks at various locations citywide.
- Installed buffered bicycle lanes on Mast Boulevard from West Hills Parkway to Fanita Parkway to reduce the width of the travel lanes and help reduce the speed of traffic.
- Installed an edge stripe on westbound Mission Gorge Road at Father Junipero Sera to better delineate the nose of the island.
- Installed a "keep clear" legend on Carlton Oaks Drive at Leticia Drive to improve access out of Leticia Drive in the morning rush hours.
- Modified the roadway striping on the south side of Mast Boulevard from Cuyamaca Street to Bilteer Drive to add a parking lane.
- Installed a double yellow stripe and parking lane lines on Mission Greens Road from Mission Gorge Road to Buena Vista Avenue.
- Modified the roadway striping on Woodside Avenue at Shadowhill Road to add a southwest bound left turn lane from Woodside Avenue to Shadowhill Road.
- Modified the roadway striping on southbound Cuyamaca Street at the SR 52 eastbound onramp to extend the solid white turn lane line to improve the visibility of the turn lane.

City of Santee  
**COUNCIL AGENDA STATEMENT**

1H

**MEETING DATE**     August 12, 2015

**AGENDA ITEM NO.**

**ITEM TITLE**     **AUTHORIZE FILING OF NOTICES OF COMPLETION FOR VARIOUS PROJECTS**

**DIRECTOR/DEPARTMENT**     Bill Maertz, Community Services *WML*

**SUMMARY**     Per direction of the City Attorney, a Notice of Completion (NOC) should be authorized and recorded for each contract that was informally bid or formally bid and approved by the City Council. As such, staff is requesting the City Council authorize the filing of NOCs for the following contracts:

1. As Needed Concrete Repairs
2. Custodial Services – Offices
3. Custodial Services – Parks
4. Doors & Gates Servicing
5. As-Needed Electrical Repairs
6. As-Needed City Hall Emergency Generator Maintenance
7. Fountain Maintenance and As-Needed Repairs
8. HVAC Maintenance Services
9. Landscape and Horticultural Management Services for Service Area 1 (City Parks)
10. Landscape and Horticultural Management Services for Service Area 2 (Medians and R-O-W)
11. Landscape and Horticultural Management Services for Service Area 3 (Landscape Maintenance Districts)
12. City-wide Painting Services
13. Pest Control Services
14. As-Needed Plumbing Repairs
15. As-Needed Sidewalk Repairs
16. Security Alarm System Servicing
17. Street Sweeping Services
18. Synthetic Turf Servicing
19. Urban Forestry Services

**ENVIRONMENTAL REVIEW**     N/A

**FINANCIAL STATEMENT** ✓ N/A

**CITY ATTORNEY REVIEW**      N/A      Completed

**RECOMMENDATION**

1. Authorize the filing of Notices of Completion and direct the City Clerk to file said Notices of Completion
2. Authorize the Director of Community Services to execute future Notices of Completion for the above-referenced contracts and direct the City Clerk to file said Notices of Completion for each term of the contract once the work for that term has been completed to the satisfaction of the Director

**ATTACHMENTS (Listed Below)**     None

**AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN THE CITY OF SANTEE  
AND  
D-MAX Engineering Incorporated**

This Agreement for Professional Services ("Agreement") is made and entered into this 13<sup>th</sup> day of August 2015, by and between the City of Santee ("City"), a charter city organized and operating under the laws of the State of California and D-MAX Engineering, Inc. ("D-MAX"), a corporation, ("Consultant").

**RECITALS**

- A. City is a charter city and is in need of professional services for water quality monitoring services ("the Project").
- B. Consultant is duly licensed and/or has the necessary qualifications to provide such services for the Project.
- C. The parties' desire by this Agreement to establish the terms for the City to retain Consultant to provide the services described herein.

**AGREEMENT**

**NOW, THEREFORE, IT IS AGREED AS FOLLOWS:**

**1. Services**

Consultant shall provide the City with the services described in the Scope of Services attached hereto as Exhibit 'A' and hereby made a part of this Agreement; provided, however, that the contents of this Agreement shall supersede any provision in Exhibit 'A' that is inconsistent herewith.

**2. Compensation**

- a. Subject to paragraphs 2(b) - (d) below, City shall pay for the services provided by Consultant in accordance with the Schedule of Charges set forth in Exhibit 'B' attached hereto and hereby made a part of this Agreement; provided, however that the contents of this Agreement shall supersede any provision in Exhibit 'B' that is inconsistent herewith.
- b. In no event shall the total amount paid for services rendered by Consultant pursuant to this Agreement exceed the sum of \$ 36,000 for FY 2015-16.
- c. Each quarter the Consultant shall furnish City with an original invoice for all work performed and expenses incurred. The invoice shall detail charges by categories, including labor, travel, materials, equipment, supplies, sub-consultant charges and miscellaneous expenses. City shall independently review each invoice submitted to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in paragraph 2(d). In the event any charges or expenses are disputed, the original invoice shall be returned by City to Consultant for correction and resubmission.
- d. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by City, City will use its best efforts to cause Consultant to be paid within thirty (30) days of receipt of Consultant's invoice. Payment to Consultant for work performed

pursuant to this Agreement shall not be deemed to waive any defects in the work performed by Consultant.

**3. Additional Work**

Consultant shall not be compensated for any services outside of the Scope of Services, except as provided in this paragraph. If changes in the work seem merited by Consultant or the City, and informal consultations with the other party indicate that a change is warranted, a change in scope of the work shall be processed by the City in the following manner: a letter outlining the changes shall be forwarded to the City by Consultant with a statement of estimated changes in fee or time schedule. An amendment to this Agreement shall be prepared by the City and executed by both parties before performance of such services or the City will not be required to pay for the changes in the scope of work. Such amendment shall not render ineffective or invalidate unaffected portions of this Agreement.

**4. Maintenance of Records**

Books, documents, papers, accounting records, and other evidence pertaining to work done and costs incurred pursuant to this Agreement shall be maintained by Consultant and made available for inspection, audit and copying by the City at all reasonable times during the term of this Agreement and for four (4) years from the date of final payment under the Agreement.

**5. Ownership and Use of Work**

All documents and materials prepared pursuant to this Agreement shall be considered the property of City, and will be turned over to City upon demand, but in any event upon completion of the work. City reserves the right to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data or other documents and materials prepared under this Agreement without the permission of Consultant. All documents and materials shall be delivered in a reproducible form. As used herein, "documents and materials" include, but are not limited to, any original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, and computer files prepared or developed pursuant to this Agreement.

**6. Findings Confidential**

With the exception of those documents specified to be shared within the Scope of Work, any reports, information, data or materials given to or prepared or assembled by Consultant under this Agreement are confidential and shall not be made available to any individual or organization by Consultant without prior written approval of City.

**7. Conflict of Interest**

Consultant hereby expressly covenants that no interest presently exists, nor shall any interest, direct or indirect, be acquired during the term of this Agreement that would conflict in any manner with the performance of services pursuant to this Agreement.

**8. Term of Agreement and Time of Performance**

Consultant shall perform its services hereunder in a prompt and timely manner, and in accordance with the Activity Schedule described in Exhibit 'A' attached hereto and made a part hereof; provided, however, that the contents of this Agreement shall supersede any provisions in Exhibit 'A' that is inconsistent herewith. Work shall commence upon receipt of a Purchase Order and/or written Notice to Proceed issued by the City. Unless a different date is set forth in the Activity Schedule, the term of the agreement shall commence upon execution of the Agreement and shall remain in full force and effect through June 30, 2016, unless sooner terminated pursuant to the provisions of the Agreement. The City Manager or his designee is authorized to extend this Agreement for up to three (3) additional 12-month terms and approve line item adjustments to the Agreement's program budget as long as such amendments are upon the same terms and conditions as specified herein. Annual increases for extensions of this Contract, if any, shall be at the sole discretion of the City and should not exceed the San Diego All-Urban Consumers Index (CPI) for the preceding calendar year.

**9. Delays in Performance**

Neither the City nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage or judicial restraint.

Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

**10. Compliance with Law**

a. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local government. If Consultant's failure to comply with applicable laws, ordinances, codes and regulations results in a claim for damage or liability to City, Consultant shall be responsible for indemnifying and holding the City harmless as provided in this Agreement.

b. Consultant shall assist the City, as requested, in obtaining and maintaining all permits, if any, required of Consultant by Federal, State and local regulatory agencies.

**11. Standard of Care**

Consultant's services will be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions.

**12. Assignment and Subconsultants**

Consultant shall not assign, delegate, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the City, which may be withheld for any reason. A consent to one assignment shall not be deemed to be consent to any subsequent assignment. Nothing contained herein shall prevent Consultant from employing independent associates and sub consultants as Consultant may deem appropriate to assist in the performance of services hereunder.

**13. Independent Consultant**

Consultant is retained as an independent Consultant and is not an agent or employee of the City. No employee or agent of Consultant shall by this Agreement become an agent or employee of the City. The work to be performed shall be in accordance with the work described in Exhibit 'A', subject to such directions and amendments from the City as herein provided. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

**14. Integration**

This Agreement represents the entire understanding of the City and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

**15. Insurance**

**a. Commercial General Liability**

- (i) The Consultant shall take out and maintain, during the performance of all work under this Agreement, in amounts not less than specified herein, Commercial General Liability Insurance, in a form and with insurance companies acceptable to the City.
- (ii) Coverage for Commercial General Liability insurance shall be at least as broad as the following:
  - (1) Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 0001)
- (iii) Commercial General Liability Insurance must include coverage for the following:
  - (1) Bodily Injury (including death) and Property Damage
  - (2) Personal Injury/Advertising Injury
  - (3) Premises/Operations Liability
  - (4) Products/Completed Operations Liability
  - (5) Aggregate Limits that Apply per Project
  - (6) Explosion, Collapse and Underground (UCX) exclusion deleted
  - (7) Contractual Liability with respect to this Contract
  - (8) Broad Form Property Damage
  - (9) Independent Consultants Coverage
- (iv) All such policies shall name the City of Santee, its City Council and each member thereof, its officers, employees, and agents as Additional Insureds under the policy.
- (v) The general liability program may utilize either deductibles or provide coverage excess of a self-insured retention, subject to written approval by the City.

**b. Automobile Liability**

- (i) At all times during the performance of the work under this Agreement the Consultant shall maintain Automobile Liability Insurance for bodily injury (including death) and property damage including coverage for owned, non-owned and hired vehicles, in a form and with insurance companies acceptable to the City.
- (ii) Coverage for automobile liability insurance shall be at least as broad as Insurance Services Office Form Number CA 0001 (ed. 6/92) covering automobile liability, Code 1 (any auto).
- (iii) The automobile liability program may utilize deductibles, but not a self-insured retention, subject to written approval by the City.

**c. Workers' Compensation/Employer's Liability**

- (i) At all times during the performance of the work under this Agreement the Consultant shall maintain workers' compensation in compliance with applicable statutory requirements and Employer's Liability Coverage in amounts indicated herein.
- (ii) Such insurance shall include an insurer's Waiver of Subrogation in favor of the City and will be in a form and with insurance companies acceptable to the City.

- (iii) If insurance is maintained, the workers' compensation and employer's liability program may utilize either deductibles or provide coverage excess of a self-insured retention, subject to written approval by the City.
  - (iv) Before beginning work, the Consultant shall furnish to the City satisfactory proof that he/she has taken out for the period covered by the work under this Agreement, full compensation insurance for all persons employed directly by him/her to carry out the work contemplated under this Agreement, all in accordance with the "Workers' Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any acts amendatory thereof. Consultant shall require all subconsultants to obtain and maintain, for the period covered by the work under this Agreement, worker's compensation of the same type and limits as specified in this Section.
- d. Professional Liability (Errors and Omissions).
- (i) At all times during the performance of the work under this Agreement and for 36 months following the date of Project completion and acceptance by the City, the Consultant shall maintain professional liability insurance, in a form and with insurance companies acceptance to the City and in an amount indicated herein.
- e. Minimum Policy Limits Required.
- (i) The following insurance limits are required for the Contract:

Combined Single Limit

Commercial General Liability	\$2,000,000 per occurrence/\$4,000,000 aggregate for bodily injury (including death), personal injury and property damage
Automobile Liability	\$1,000,000 per occurrence for bodily injury (including death) and property damage
Employer's Liability	\$1,000,000 per occurrence
Professional Liability	\$1,000,000 per claim and aggregate (errors and omissions)

- f. Evidence Required.
- (i) Prior to execution of the Agreement, the Consultant shall file with the City evidence of insurance from an insurer or insurers certifying to the coverage of all insurance required herein. Such evidence shall include original copies of the ISO CG 2010 (or insurer's equivalent) signed by the insurer's representative, Certificate of Insurance (most recent version of Acord 25 Form or equivalent), and Additional Insured Endorsement verifying compliance with paragraph 15.c.iv above. All evidence of insurance shall be signed by a properly authorized officer, agent or qualified representative of the insurer and shall certify the names of the insured, any additional primary insureds, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, and the expiration date of such insurance.
- g. Policy Provisions Required.
- (i) The City shall be named as an additional insured on the Commercial General Liability and Automobile Liability policies using form 2010 1185 or equivalent. Blanket endorsements may be accepted at City's discretion. All policies shall contain or shall be endorsed to contain a provision that advanced written notice

of any cancellation, including cancellation for non-payment of premium, shall be provided to the City. Statements that the carrier "will endeavor" and "that failure to mail such notice shall impose no obligation and liability upon the company, its agents or representatives," will not be acceptable on endorsements. At the City's sole discretion, the requirement to endorse policies to provide advanced written notice of cancellation to the City may be waived upon the Contractor's agreement that it shall provide the City with copies of any notices of cancellation immediately upon receipt.

- (ii) General Liability and Automobile Liability insurance policies shall contain a provision stating that the Consultant's policies are primary insurance and that the insurance of the City or any named additional insureds shall not be called upon to contribute to any loss.

h. Qualifying Insurers.

- (i) All policies required shall be issued by acceptable insurance companies, as determined by the City, which satisfy the following minimum requirements:

Insurance carriers shall be qualified to do business in California and maintain an agent for process within the State. Such insurance carrier shall have not less than an 'A-' policyholder's rating and a financial rating of not less than "Class VII" according to the latest Best Key Rating Guide. Due to market fluctuations in the Workers Compensation sector, the City reserves the right and at its sole discretion to review and accept the Consultant's proposed Workers compensation insurance.

i. Additional Insurance Provisions

- (i) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the City, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.
- (ii) If at any time during the life of the Agreement, the Consultant fails to maintain in full force any insurance required by the Agreement documents the City may terminate the Agreement.
- (iii) The Consultant shall include all subconsultants as insureds under its policies or shall furnish separate certificates and endorsements for each subconsultant. All coverage for subconsultants shall be subject to all of the requirements stated herein.
- (iv) The City may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.
- (v) Neither the City, nor its City Council, nor any member of thereof, nor any of the directors, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of the Contract.

**16. Indemnification**

To the fullest extent permitted by law, Consultant agrees to indemnify, defend (with independent counsel approved by the City) and hold harmless the City and its officers, employees and elected and appointed officials, and volunteers (each, an "Indemnified Party") from and against all liabilities (including without limitation all claims, losses, damages,

penalties, fines, and judgments, associated investigation and administrative expenses, and defense costs, including but not limited to reasonable attorneys' fees, court costs and costs of alternative dispute resolution) regardless of nature or type, expressly including but not limited to those arising from bodily injury (including death) or property damage, arising out of or resulting from any error or negligent or wrongful act or omission of the Consultant, Consultant's agents, officers, employees, subconsultants, or independent consultants hired by Consultant under this Agreement. The Consultant's obligations apply regardless of whether or not a liability is caused or contributed to by the negligence (including passive negligence) or other act or omission of an Indemnified Party, except to the extent that liability is caused by the active negligence or willful misconduct of an Indemnified Party. In such case, the Consultant's indemnification obligation shall be reduced in proportion to the Indemnified Party's share of liability for its active negligence or willful misconduct, if any. The acceptance or approval of the Consultant's work by an Indemnified Party shall not relieve or reduce the Consultant's indemnification obligation. The provisions of this Section 16 shall survive completion of the work under this Agreement or the termination of this Agreement and are not limited by the provisions relating to insurance.

**17. Confidentiality**

Contractor shall keep confidential all information, in whatever form, produced, prepared, observed or received by Contractor to the extent that such information is confidential by law or otherwise required by this Agreement.

**18. Laws, Venue, and Attorneys' Fees**

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of San Diego, State of California. In the event of any such litigation between the parties, the prevailing party shall be entitled to recover all reasonable costs incurred, including reasonable attorney's fees, as determined by the court.

**19. Termination or Abandonment**

- a. City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.
- b. Consultant may terminate this Agreement at any time upon thirty (30) days written notice of termination to City.
3. If either Consultant or City fails to perform any material obligation under this Agreement, then, in addition to any other remedies, City or Consultant may terminate this Agreement immediately upon written notice.
4. Upon termination of this Agreement, all property belonging to City which is in Consultant's possession shall be returned to City. Consultant shall furnish City with a final invoice for work performed by Consultant. City shall have no obligation to pay Consultant for work performed after termination of this Agreement.

**20. Organization**

The Project Manager shall not be removed from the Project or reassigned without the prior written consent of the City. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement.

**21. Notice**

Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, return receipt requested, postage prepaid, addressed as shown below and shall be effective upon receipt thereof.

CITY:  
Ms. Cecilia Tipton  
Storm Water Program Manager  
City of Santee  
10601 Magnolia Avenue, Building #4  
Santee, CA 92071

CONSULTANT:  
Attn: Dr. Arsalan Dadkhah  
President  
D-Max Engineering Incorporated  
7220 Trade Street, Suite 119  
San Diego, CA 92121

**22. Third Party Rights**

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the City and the Consultant.

**23. Severability and Waiver**

The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the other provisions unenforceable, invalid or illegal. Waiver by any party of any portion of this Agreement shall not constitute a waiver of any other portion thereof.

**24. Nondiscrimination**

Consultant shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

CITY OF SANTEE

D-MAX ENGINEERING INCORPORATED

By: \_\_\_\_\_  
Tim Mc Dermott, Acting City Manager

By: \_\_\_\_\_  
Arsalan Dadkhah, President

APPROVED AS TO FORM:

BEST BEST & KRIEGER LLP

By: \_\_\_\_\_

**EXHIBIT 'A'**  
**SCOPE OF SERVICES AND BUDGET**

**D-MAX Engineering, Inc.**

Consultants in Water & Environmental Sciences



July 9, 2015

Ms. Cecilia Tipton  
Storm Water Program Manager  
City of Santee, Department of Development Services  
10601 Magnolia Avenue  
Santee, CA 92071

**Re: Proposal for Dry Weather MS4 Outfall Monitoring for FY 2015-2016**

Dear Ms. Tipton:

D-MAX Engineering, Inc. is pleased to submit this proposal to assist the City of Santee storm water program with monitoring tasks required by San Diego Regional Water Quality Control Board Order No. R9-2013-0001 (Municipal Permit) for the 2015-2016 fiscal year.

**SCOPE OF SERVICES**

The scope of services for each of the major groups of tasks to be completed are each described below.

**Transitional Dry Weather MS4 Outfall Monitoring & Reporting (2014-2015 Monitoring Year)**

The Municipal Permit requires Transitional MS4 Outfall Monitoring at the City's major MS4 outfalls. Each monitoring year (October 1 – September 30), the City is required to visit at least 80 percent of its major MS4 outfalls twice. The City's current inventory has 64 major outfalls. The work will include field screening at 80 percent of the 64 outfalls (52 outfalls) twice, for a total of 104 field screening site visits for the October 2014 – September 2015 monitoring year.

Field work will include flow measurement, observations, and trash assessment for each site. Data will be recorded such that relevant parameters can be reported in the regional standard format for delivery to the County. Field work must be completed by September 30, 2015 and a summary report will be prepared.

The monitoring report will include the following: introduction, monitoring sites, field observation results and analyses, and summary of follow-up investigations and recommendations. The field observation results and analyses sections will include tabular and graphical presentations of data. We will focus on flow rate results and identified sources of flow, consistent with the focus of the Municipal Permit.

The monitoring report will also include a brief description of how monitoring efforts fulfilled the City's residential inspection program (as discussed in Section 9 of the City's JRMP document).

We will also make recommendations about the relative priority of further investigations at other sites based on the collected data and known or suspected sources of flow as well as recommendations about MS4 cleaning or maintenance based on trash assessments and MS4 outfall structural condition assessments. The report will include methods, a map of sampling locations, site photos, and field datasheets as attachments. Electronic files of monitoring data in the regional format developed by the County will be provided.

Follow-up visits and upstream source investigations may be required when water (flowing or ponded) is observed at an outfall. Investigations will be conducted in accordance with the

Ms. Cecilia Tipton  
July 9, 2015  
Page 2 of 3



County of San Diego Follow Up Investigation Procedures and will focus mainly on identifying sources of flow, particularly in cases where observations (color, clarity, odor, floatables, etc.) indicate a high possibility of an illegal discharge occurring.

Any illegal discharges identified will be immediately reported to the City at the time they are discovered. Investigation results will be summarized and included in the monitoring report.

### **Non-Storm Water Persistent Flow Monitoring & Reporting (2015-2016 Monitoring Year)**

In accordance with Section D.2.b. of the Municipal Permit, the City is required to perform non-storm water persistent flow MS4 outfall discharge monitoring once the transitional dry weather outfall monitoring has been completed. The transitional phase terminates once the San Diego River Watershed Water Quality Improvement Plan (WQIP) has been approved by the RWQCB, which is expected to occur in the Fall of 2015.

If during dry weather MS4 outfall monitoring, sites are found to have persistent flow, the City will determine which persistent non-storm water discharges contain pollutant concentrations in excess of the respective non-storm water action level (NAL) at a minimum of five of these sites within its jurisdiction.

The highest priority outfalls with persistent flow will be monitored during dry weather at least semi-annually until one of the following occurs:

- The non-storm water discharges have been effectively eliminated (i.e. no flowing, pooled, or ponded water) for three consecutive dry weather monitoring events.
- The source(s) of the persistent flow has been identified as a category of non-storm water discharges that does not require an NPDES permit and does not have to be addressed as an illegal discharge because it was not identified as a source of pollutants (i.e. constituents in non-storm water discharge do not exceed NALs), and the persistent flow can be re-prioritized to a lower priority.
- The constituents in the persistent flow non-storm water discharge do not exceed NALs, and the persistent flow can be re-prioritized to a lower priority.
- The source(s) of the persistent flows has been identified as a non-storm water discharge authorized by a separate NPDES permit.

Based on the results of the Transitional Dry Weather MS4 Outfall Monitoring Program, the City has identified five highest priority outfalls with persistent flow: E5g1, R20a, RCP1, S5c, S15h.

To meet this Municipal Permit requirement, we will visit each of these outfalls to collect samples twice between October 1, 2015 and June 30, 2016. Our staff have visited these sites in the past and are familiar with their locations.

Field tests will be completed for pH, temperature, conductivity, turbidity, and dissolved oxygen using calibrated field meters. Samples will also be collected and submitted to a certified laboratory for the constituents identified in the Attachment D of the San Diego River Watershed Storm Drain Outfall Monitoring Plan of the San Diego River Watershed WQIP. All sampling and analyses will be conducted in accordance with 40 Code of Federal Regulations (CFR) Part 136.

As directed by the San Diego River Watershed Storm Drain Outfall Monitoring Plan, a field duplicate and a field blank will be submitted to the laboratory with each batch of samples delivered. We expect that all five MS4 outfalls will be visited in one day, so, in addition to one sample per outfall, we would also submit one duplicate and one field blank, for a total of seven

Ms. Cecilia Tipton  
July 9, 2015  
Page 3 of 3



samples per round. If the outfalls are partially or fully submerged, we will collect samples from the immediate upstream MS4 structure (e.g. manhole, catch basin).

Follow-up visits and upstream source investigations may be required in order to determine a source of the discharge from the outfalls. Investigations will be conducted in accordance with the County of San Diego Follow Up Investigation Procedures and will focus mainly on identifying sources of flow, particularly in cases where observations (color, clarity, odor, floatables, etc.) indicate a high possibility of an illegal discharge occurring.

Field work will be completed by June 30, 2016. Any illegal discharges identified will be immediately reported to the City at the time they are discovered. Investigation results will be summarized and included in the monitoring report.

At the completion of sampling, a summary report will be prepared summarizing how samples were collected, analytical methods, and results of the analyses. We will also include a comparison of results to the applicable NALs as provided in the Municipal Permit. A spreadsheet of data in the regionally standardized format will also be provided to the City. We will also discuss potential sources of NAL exceedances and recommendations for further investigation or potential steps towards eliminating persistent flows.

## ESTIMATED COST

Our proposed costs to complete the scope of services described above are as follows:

Service	Cost
Transitional Dry Weather MS4 Outfall Monitoring & Reporting	\$23,000
Non-Storm Water Persistent Flow Monitoring & Reporting	\$13,000
<b>Total</b>	<b>\$36,000</b>

Time and materials services will be completed in accordance with our attached fee schedule. Please feel free to contact us if you have any questions or would like to discuss this proposal in more detail. We look forward to working with you on this project.

Sincerely,  
D-Max Engineering, Inc.

A handwritten signature in black ink that reads 'Arsalan Dadkhah'.

Arsalan Dadkhah, Ph.D., P.E.  
Project Manager

**EXHIBIT 'B'**



**SCHEDULE OF FEES**

**January 1, 2015**

**LABOR**

<u>Classification</u>	<u>Hourly Rate</u>
Clerk*	\$ 50
Word Processor*	60
Drafter*	70
Technician*	70
Senior Technician*	80
Staff Scientist/Engineer I	88
Staff Scientist/Engineer II	98
Assistant Project Scientist/Engineer	110
Project Scientist/Engineer	120
Senior Scientist/Engineer	140
Principal Scientist/Engineer	160

**OTHER CHARGES**

Subcontracted services, such as sub consultants, outside testing, drilling, and surveyors, will be charged at cost plus 15%. Other project-specific costs, such as rentals, expendable or special supplies, special project insurance, permits and licenses, shipping, subsistence, tolls and parking, outside copying/printing, etc., will be charged at cost plus 15%. Mileage will be charged at the current IRS rate.

Client will be responsible for any applicable taxes in addition to the fees due for Services.

\* Overtime (in excess of 8 hours per day) and weekend hours will be charged at 1.5 times the above rates for non-exempt personnel.

Field and hourly services will be charged portal to portal from our office, with a two-hour minimum.

Appearance as expert witnesses at court trials, mediation, arbitration hearings and depositions will be charged at \$200/hour. Time spent preparing for such appearances will be charged at the above standard hourly rates.

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

11

**MEETING DATE**

August 12, 2015

**AGENDA ITEM NO.**

**ITEM TITLE**

**AUTHORIZE THE EXECUTION OF A CONSULTANT SERVICES CONTRACT WITH D-MAX ENGINEERING, INC. FOR WATER QUALITY MONITORING SERVICES**

**DIRECTOR/DEPARTMENT**

Melanie Kush, Development Services



**SUMMARY**

This item requests City Council authorize the execution of a consultant services contract with D-Max Engineering, Inc. to provide annual dry weather water quality monitoring, reporting, and follow up investigations as needed. Water quality monitoring and reporting are annual requirements of the Municipal Storm Water Permit.

Staff requested proposals from each of the local contractors that are qualified to provide these specialized services; two firms submitted proposals. Staff recommends selection of D-Max Engineering for their familiarity and involvement with the City of Santee and because their proposal provided the qualifications and services required at a competitive cost.

Staff recommends authorizing the City Manager to execute a professional services agreement with D-Max Engineering, Inc. for an amount not to exceed \$36,000 for Fiscal Year (FY) 2015-16 for water quality monitoring services. The term of the initial agreement shall be August 13, 2015 through June 30, 2016 (FY 2015-16) with three (3) subsequent 12-month options to renew. Annual increases for this contract, if any, shall be at the sole discretion of the City and shall not exceed the San Diego All-Urban Consumers Index (CPI) for the preceding calendar year. Staff also requests City Council authorization for the City Manager to approve future purchase orders per subsequent contract renewals and annual change orders up to ten percent (10%) of the then-current contract amount.

**ENVIRONMENTAL REVIEW**

This item is categorically exempt from the provisions of CEQA by Guidelines Section 15306 – Information Gathering.

**FINANCIAL STATEMENT**



Funding for these water quality monitoring services has been included in the adopted FY 2015-16 and FY 2016-17 Storm Water Program Budget.

**CITY ATTORNEY REVIEW**

N/A

Completed

**RECOMMENDATION**



1. Authorize the City Manager to execute a professional services agreement for water quality monitoring services with D-Max Engineering Inc. for an amount not to exceed \$36,000 for FY 2015-16
2. Authorize the City Manager to approve three (3) additional 12-month options to renew along with corresponding purchase orders.
3. Authorize the City Manager to approve annual change orders up to 10% of the then-current contract amount.

**ATTACHMENTS**

Agreement

City of Santee  
**COUNCIL AGENDA STATEMENT**

2A

**MEETING DATE** August 12, 2015

**AGENDA ITEM NO.**

**ITEM TITLE** A PUBLIC HEARING TO INTRODUCE AN ORDINANCE ADDING SECTION 17.06.100 TO TITLE 17 OF THE SANTEE MUNICIPAL CODE, CHAPTER 17.06 "PERMITS" TO STREAMLINE THE PERMITTING PROCESS FOR SMALL RESIDENTIAL ROOFTOP SOLAR ENERGY SYSTEMS

**DIRECTOR/DEPARTMENT** Melanie Kush, Development Services *MK*

**SUMMARY** As established in California Government Code Section 65850, it is the policy of the State of California to encourage the installation and use of solar energy systems by limiting obstacles to their use and by minimizing the permitting costs of such systems. A 2014 amendment to state law (AB-2188, Muratsuchi) requires local governments to adopt an ordinance that creates a streamlined permitting process for small rooftop solar systems on or before September 30, 2015. AB-2188 further specifies a number of provisions that must be included in local ordinances.

Applications for small residential rooftop solar installations have become the most common application received in the Department of Development Services (growing from 115 in 2012 to 563 in 2014). Applications are accepted over-the-counter, with zoning reviews performed on-site and Building and Electrical Code reviews conducted at ESGIL offices. Transmittal and return of applications to off-site reviewers results in a 10-day review and approval schedule.

In accordance with Government Code Section 65850.5(g)(1), the attached draft ordinance provides for: a checklist of all requirements with which solar systems shall comply to be eligible for expedited review; administrative (non-discretionary) approval of applications by the Building Official; and a single site inspection.

**ENVIRONMENTAL REVIEW** This Ordinance is exempt from the provisions of the California Environmental Quality Act (CEQA) under Sections 15061(b)(3) of the CEQA Guidelines and 15308 (Class 8) because its adoption will not have a significant environmental effect, and the project is an action being taken in compliance with state mandates where the process involves procedures for the protection of the environment which do not have the potential to cause significant environmental effects.

**FINANCIAL STATEMENT** *KV for MED* There is no anticipated fiscal impact as the costs would be recovered through existing building permit fees.

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATIONS** *KV*  
Conduct and close the public hearing and introduce the Ordinance for first reading.

**ATTACHMENT**  
Ordinance Eligibility Checklist

**ORDINANCE 2015 -**

**AN ORDINANCE OF THE CITY COUNCIL OF THE  
CITY OF SANTEE, CALIFORNIA ADDING SECTION 17.06.100 TO TITLE 17 OF THE  
SANTEE MUNICIPAL CODE, CHAPTER 17.06 "PERMITS" TO STREAMLINE THE  
PERMITTING PROCESS FOR SMALL RESIDENTIAL ROOFTOP SOLAR ENERGY  
SYSTEMS**

**WHEREAS**, Subdivision (g)(1) of Section 65850.5 of the California Government Code provides that, on or before September 30, 2015, every city, county, or city and county shall adopt an ordinance that creates an expedited, streamlined permitting process for small residential rooftop solar energy systems; and

**WHEREAS**, Subsection (a) of Section 65850.5 of the California Government Code provides that it is the policy of the State to promote and encourage the installation and use of solar energy systems by limiting obstacles to their use and by minimizing the permitting costs of such systems; and

**WHEREAS**, the City wishes to implement the goals and intent of California Government Code Section 65850.5 by establishing a streamlined permitting process for small residential rooftop solar energy systems.

**NOW THEREFORE**, the City Council of the City of Santee hereby ordains as follows:

**Section 1.** Section 17.06.100 is hereby added to Title 17 of the Santee Municipal Code, Chapter 17.06, to read as set forth in Exhibit A.

**Section 2.** If any section, subsection, phrase, or clause of this ordinance is for any reason held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each section, subsection, phrase or clause thereof irrespective of the fact that any one or more sections, subsections, phrases, or clauses be declared unconstitutional.

**Section 3.** The City Council finds in its independent judgment that the proposed amendment to the Municipal Code is exempt from environmental review as per Section 15308 of the California Environmental Quality Act (CEQA) Guidelines, which exempts actions taken by regulatory agencies for protection of the environment where the regulatory process provides procedures for protection of the environment. None of the exceptions in CEQA Guidelines Section 15300.2 exist. Notwithstanding the exemption as per Section 15308, the City Council further finds that there is no possibility that the activity may have a significant effect on the environment; therefore pursuant to Section 15061(b)(3) of the CEQA Guidelines the activity is exempt from the provisions of CEQA.

**Section 4.** The Director of Development Services is directed to adopt an administrative, nondiscretionary expedited review process for small residential rooftop solar energy systems, which shall include standard plan(s) and checklist(s) that substantially conform to recommendations for expedited review permitting, including the standard plans and checklist contained in the most current version of the California Solar Permitting Guidebook adopted by the Governor's Office of Planning and Research. The checklist(s) shall set forth all requirements with which small residential rooftop solar energy systems shall comply to be eligible for expedited review. The Director of Development Services is directed to publish such plan(s) and checklist(s) on the City's website.

**Section 5.** The City does not currently accommodate electronic payment of fees or charges for permit applications, and does not accept electronic signatures. For these reasons the City does not currently have the capability to accept electronic submittal of small residential rooftop solar energy system permit applications. If the City is able to accommodate electronic payment and electronic signatures in the future, electronic submittal of residential rooftop solar energy system permit applications shall be allowed.

**Section 6.** This Ordinance shall become effective thirty (30) days after its adoption.

**Section 7.** The City Clerk is directed to publish notice of this Ordinance as required by law.

**INTRODUCED AND FIRST READ** at a Regular Meeting of the City Council of the City of Santee, California, on the 12th day of August, 2015, and thereafter **ADOPTED** at Regular Meeting of said City Council held on the 26<sup>th</sup> day of August, 2015, by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED**

\_\_\_\_\_  
**RANDY VOEPEL, MAYOR**

**ATTEST**

\_\_\_\_\_  
**PATSY BELL, CMC, CITY CLERK**

Attachment: Exhibit A

**17.06.100 Small Residential Rooftop Solar Energy Systems**

A. Applicability and Purpose. This section applies to the permitting of all small residential rooftop solar energy systems in the City.

1. “Small residential rooftop solar energy system” means a solar energy system which meets all of the following:

a. Is no larger than ten (10) kilowatts alternating current nameplate rating or thirty (30) kilowatts thermal;

b. Conforms to all applicable state fire, structural, electrical, and other building codes as adopted or amended by the City, and all state and City health and safety standards;

c. Conforms to all applicable safety and performance standards established by the California Electrical Code, the Institute of Electrical and Electronics Engineers, and accredited testing laboratories such as Underwriters Laboratories and, where applicable, rules of the Public Utilities Commission regarding safety and reliability;

d. Is installed on a single or duplex family dwelling; and

e. The panel or module array does not exceed the maximum legal building height as defined by the City.

2. Small residential rooftop solar energy systems legally established or permitted prior to the effective date of the ordinance codified in this section are not subject to the requirements of this section unless physical modifications or alterations are undertaken that materially change the size, type, or components of a small rooftop energy system in such a way as to require new permitting.

3. Routine operation and maintenance or like-kind replacements shall not require a permit.

4. The purpose of this section is to create an expedited, streamlined solar permitting process that complies with the Solar Rights Act to achieve timely and cost-effective installations of small residential rooftop solar energy systems. This section encourages the use of small residential rooftop solar energy systems by removing unreasonable barriers, minimizing costs to property owners and the City, and expanding the ability of property owners to install small rooftop solar energy systems. This section allows the City to achieve these goals while protecting the public health and safety.

B. Requirements for Expedited Review. To qualify for expedited review, a small residential rooftop solar energy system must meet the following requirements:

1. A small residential rooftop solar energy system shall meet applicable health and safety standards and requirements imposed by the local, state and federal health and safety laws and regulations.
2. Solar energy systems for heating water in single family residence and solar collectors used for heating water in commercial or swimming pool applications shall be certified by an accredited listing agency as defined in the California Plumbing and Mechanical Codes.
3. A solar energy system for producing electricity shall meet all applicable safety and performance standards established by the California Electrical Code, the Institute of Electrical and Electronics Engineers, and accredited testing laboratories such as Underwriters Laboratories and, where applicable, rules of the Public Utilities Commission regarding safety and reliability.

C. Application for Expedited Review. To obtain expedited review for a small residential rooftop solar energy system, an applicant must submit the application and supporting documentation required by the City's Eligibility Checklist. The "Eligibility Checklist" is the submittal checklist adopted by the Director of Development Services of all requirements with which small residential rooftop solar energy systems shall comply to be eligible for expedited review pursuant to this section.

1. The application and supporting documentation required by the Eligibility Checklist may be submitted electronically, meaning through email, the internet, or facsimile. An electronic signature may be used in lieu of a wet signature.

D. Issuance of Permit. An application that City staff determines satisfies the Eligibility Checklist, including complete supporting documents, shall be deemed complete. After City staff deems an application complete, City staff shall review the application to determine whether the application meets local, state, and federal health and safety requirements.

1. If an application is complete and meets local, state and federal health and safety laws and regulations, the City will issue a nondiscretionary permit.
2. If an application is deemed incomplete, a written correction notice detailing all deficiencies in the application and any additional information or documentation required to be eligible for expedited permit issuance shall be sent to the applicant for resubmission.

E. Inspections. For a small residential rooftop solar energy system eligible for expedited review, only one inspection shall be required. The inspection shall be performed by the Building Division, and may include a consolidated inspection with the Fire Department. The inspection shall be done in a timely manner. If a small residential rooftop solar energy system fails inspection, a subsequent inspection is authorized;

however, the subsequent inspection need not conform to the requirements of this subsection.



## Eligibility Checklist for Expedited Roof-mounted Solar Photovoltaic Permitting For One- and Two-Family Dwellings

### GENERAL REQUIREMENTS

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- |  |                          |   |                          |   |
|--|--------------------------|---|--------------------------|---|
| A. System size is 10 kW AC CEC rating or less  | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |
| B. The solar array is roof-mounted on one- or two-family dwelling or accessory structure | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |
| C. The solar panel/module arrays will not exceed the maximum legal building height       | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |
| D. Solar system is utility interactive and without battery storage                       | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |
| E. Permit application is completed and attached  | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |

### ELECTRICAL REQUIREMENTS

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- |  |                          |   |                          |   |
|--|--------------------------|---|--------------------------|---|
| A. No more than four photovoltaic module strings are connected to each Maximum Power Point Tracking (MPPT) input where source circuit fusing is included in the inverter | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |
| 1) No more than two strings per MPPT input where source circuit fusing is not included   | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |
| 2) Fuses (if needed) are rated to the series fuse rating of the PV module  | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |
| 3) No more than one noninverter-integrated DC combiner is utilized per inverter  | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |
| B. For central inverter systems: No more than two inverters are utilized   | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |
| C. The PV system is interconnected to a single-phase AC service panel of nominal 120/220 Vac with a bus bar rating of 225 A or less                                      | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |
| D. The PV system is connected to the load side of the utility distribution equipment   | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |
| E. A Solar PV Standard Plan and supporting documentation is completed and attached   | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |

### STRUCTURAL REQUIREMENTS

---

- |   |                          |   |                          |   |
|---|--------------------------|---|--------------------------|---|
| A. A completed Structural Criteria and supporting documentation is attached (if required) | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |
|---|--------------------------|---|--------------------------|---|

### FIRE SAFETY REQUIREMENTS

---

- |  |                          |   |                          |   |
|--|--------------------------|---|--------------------------|---|
| A. Clear access pathways provided  | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |
| B. Fire classification solar system is provided  | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |
| C. All required markings and labels are provided   | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |
| D. A diagram of the roof layout of all panels, modules, clear access pathways and approximate locations of electrical disconnecting means and roof access points is completed and attached | <input type="checkbox"/> | Y | <input type="checkbox"/> | N |

**Notes:**

1. These criteria are intended for expedited solar permitting process.
2. If any items are checked NO, revise design to fit within Eligibility Checklist, otherwise permit application may go through standard process.

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

(Cont. from 7/8/15)

**MEETING DATE** August 12, 2015**AGENDA ITEM NO.**

**ITEM TITLE** AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTEE AMENDING CHAPTER 2.40 OF THE SANTEE MUNICIPAL CODE PERTAINING TO ELECTION CAMPAIGN FINANCE AND CONTROL

**DIRECTOR/DEPARTMENT** City Attorney**SUMMARY**

At its July 8, 2015 regular meeting, the Council considered amendments to Chapter 2.40 of the Santee Municipal Code, which regulates election campaign finance and control. Based on previous Council direction, the amendments addressed the following three issues: (1) whether the code should be amended to allow campaign contributions to be made to candidates from non-individual entities (currently only individuals may contribute); (2) whether the contribution limit should be raised to \$700 in accordance with the current ordinance or to some other amount; and (3) whether the requirement to maintain a campaign account at a bank in Santee should be deleted. We have advised the Council that none of these changes are legally required but that they are all within the policy discretion of the Council.

After discussion at the July 8 meeting, Council consensus was to delete the local bank requirement but to receive additional information about and have further discussion on the questions of who may contribute and how much they may contribute. In particular, Council requested information on how state law regulates multiple contributions through different legal entities that relate to or are under the control of one source. The attached staff report analyzes that question and concludes that state law, under particular circumstances, aggregates multiple contributions related to or under the control of one source. The City may adopt an aggregate contribution limit consistent with state law.

The attached ordinance is designed to provide Council with alternatives on the issues of who may give, how much, and whether contributions are aggregated. It is recommended that the Council first discuss these policy questions and then, based on that discussion, conduct a first reading of the proposed Ordinance.

**FINANCIAL STATEMENT**  None**CITY ATTORNEY REVIEW**  N/A  Completed**RECOMMENDATION** *IN for TWEED*

Discuss policy questions and, based on the results of those discussions, conduct a first reading of the proposed Ordinance.

**ATTACHMENTS** Staff Report  
Proposed Ordinance  
Chart summarizing contribution limits in San Diego cities

## STAFF REPORT

### AMENDING CHAPTER 2.40 OF THE SANTEE MUNICIPAL CODE PERTAINING TO ELECTION CAMPAIGN FINANCE AND CONTROL MEETING OF AUGUST 12, 2015

Council has requested information on how state law regulates multiple contributions through different legal entities that relate to or are under the control of one source.

State law aggregates multiple contributions related to or controlled by one source. The Political Reform Act establishes limitations on campaign contributions made by persons, including organizations, to candidates for elective state office (\$3,000), statewide office (\$5,000), and for governor (\$20,000). (Gov. Code § 85301.) For the purposes of these limits, multiple contributions made through different legal entities that relate to or are under the control of one source are aggregated in accordance with Fair Political Practices Commission ("FPPC") Regulation 18215.1 which provides as follows:

(a) Definitions. For the purposes of determining when contributions are aggregated under the provisions of this title:

(1) "Entity" means any person, other than an individual;

(2) "Majority owned" means an ownership of more than fifty percent.

(b) The contributions of an entity whose contributions are directed and controlled by any individual are aggregated with contributions made by that individual and any other entity whose contributions are directed and controlled by the same individual.

(c) If two or more entities make contributions that are directed and controlled by a majority of the same persons, the contributions of those entities are aggregated.

(d) Contributions made by entities that are majority owned by any person shall be aggregated with the contributions of the majority owner and all other entities majority owned by that person, unless those entities act independently in their decision to make contributions.

Provisions of the Political Reform Act and FPPC Regulations may be incorporated by reference into a city's municipal code but are not required to be directly incorporated. Some California cities aggregate contributions in this manner. For example, the City of San Diego has incorporated FPPC Regulation 18215 (defining "contribution") into its definition of "Contribution" as follows:

'Contribution' has the same meaning as that term is defined in California Government Code section 82015 and is subject to the inclusions and exceptions contained in title 2, section 18215 of the California Code of Regulations, except as modified by the following provisions.... (San Diego Muni. Code § 27.2903.)

Additionally, the Municipal Code of Thousand Oaks, California includes a subsection titled "aggregate limits" that incorporates the exact wording of Regulation 18215.1. (Thousand Oaks Muni. Code 1-13.03(i).)

Santee Municipal Code section 2.40.030 states that terms and phrases in Chapter 2.40 shall be defined as defined in the Political Reform Act unless otherwise specified. While not required to aggregate multiple contributions related to or controlled by one source, the City may incorporate the general aggregation rules of FPPC Regulation 18215.1 into Municipal Code Chapter 2.40 by reference.

The ordinance provided for your consideration amends Section 2.40.060 subdivision (A), which outlines limits to campaign contributions from persons other than the candidate and establishes the total amount a person may contribute with respect to a single election. The proposed revisions set a new contribution limit and incorporate the general aggregation rules of FPPC Regulation 18215.1 by reference. By incorporating these rules by reference, the City's aggregation rules will remain consistent with state law even as it is amended in the future. If entities are allowed to contribute, aggregation is recommended.

The ordinance provided for your consideration also contains two options for amending Section 2.40.070 subdivision (A), which prohibits campaign contributions from organizations.

Option 1 deletes Section 2.40.070 subdivision (A) in its entirety, removing the prohibition on contributions from organizations. If this section is deleted, all non-individual entities included in the definition of "person" would be permitted to make campaign contributions and would be subject to the contribution limit set forth in Section 2.40.060. Santee Municipal Code uses the definition of "person" found in the Political Reform Act, which defines "person" as "an individual, proprietorship, firm, partnership, joint venture, syndicate, business trust, company, corporation, limited liability company, association, committee, and any other organization or group of persons acting in concert." (Gov. Code § 82047.) If entities are allowed to contribute, this option is recommended.

Option 2 revises Section 2.40.070 subdivision (A) to allow contributions from certain non-individual entities suggested by the Mayor at the July 8, 2015 City Council meeting (political action committees, corporations, and limited liability partnerships and companies). This Option also provides a list of additional non-individual entities which the City may add to the list of permitted contributors. Because this Option allows non-individual entities to contribute, the language specifically addressing contributions made by a professional corporation that includes only one individual is removed. Any non-individual entities added to this Section would be subject to the contribution limit set forth in Section 2.40.060.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTEE,  
CALIFORNIA, AMENDING CHAPTER 2.40 OF THE SANTEE MUNICIPAL CODE  
PERTAINING TO ELECTION CAMPAIGN FINANCE AND CONTROL**

**WHEREAS**, Chapter 2.40 of the Santee Municipal Code regulates election campaign finance and control within the City of Santee; and

**WHEREAS**, Section 2.40.040 requires the City to maintain a campaign account at a bank in Santee; and

**WHEREAS**, the Santee City Council has requested that Section 2.40.040 be deleted in its entirety; and

**WHEREAS**, state law does not require the City to maintain a campaign account at a bank in Santee; and

**WHEREAS**, Section 2.40.060, subdivision (A), outlines limits to campaign contributions from persons other than the candidate and establishes that the total amount contributed per person with respect to a single election in support of or opposition to such candidate, including contributions to all committees supporting or opposing such candidate, shall not exceed six hundred-fifty dollars (\$650); and

**WHEREAS**, Section 2.40.060, subdivision (C) allows for the dollar limit for campaign contributions set forth in subdivision (A) to be adjusted by an Ordinance adopted by the Santee City Council to reflect changes in the Consumer Price Index, rounded to the nearest fifty dollars (\$50) on or after January 2 of the year 2003, and on or after January 2 of every odd-numbered year thereafter; and

**WHEREAS**, in June 2009, the Santee City Council adopted Ordinance 485 increasing the campaign contribution limit to \$650.000; and

**WHEREAS**, the 2009 through 2014 Consumer Price Index allows for an increase in campaign contributions under Section 2.40.060 (C) to seven hundred dollars (\$700); and

**WHEREAS**, the current date is after January 2 of an odd-numbered year; and

**WHEREAS**, Section 2.40.070, subdivision (A), prohibits contributions from any person other than an individual or a professional corporation that includes only one individual; and

**WHEREAS**, the Santee City Council has requested that campaign contributions from non-individual entities be permitted; and

**WHEREAS**, campaign contributions from non-individual entities are permitted under state and federal law; and

ORDINANCE NO. \_\_\_\_\_

**WHEREAS**, the aggregation of multiple contributions made through different legal entities related to or under the control of one source is permitted under state and federal law.

**NOW THEREFORE**, the City Council of the City of Santee, California, hereby ordains as follows:

**Section 1.** The City Council of the City of Santee hereby deletes Section 2.40.040 of the Santee Municipal Code in its entirety.

**Section 2.** The City Council of the City of Santee hereby amends Section 2.40.060, subdivision (A), of the Santee Municipal Code as follows:

Section 2.40.060 (A) No person other than the candidate shall make, and no campaign no campaign treasurer shall solicit or accept, any contribution which will cause the total amount contributed by such person with respect to a single election in support of or opposition to such candidate, including contributions to all committees supporting or opposing such candidate, to exceed seven hundred dollars (\$700) [or other specified amount]. For purposes of assessing the total contribution amount contributed by a person, contributions will be aggregated in accordance with Fair Political Practices Commission Regulation 18215.1, as it currently exists and may hereafter be amended.

**Section 3.**

**Option 1:**

The City Council of the City of Santee hereby deletes Section 2.40.070 subdivision (A) of the Santee Municipal Code in its entirety.

**Option 2:**

The City Council of the City of Santee hereby amends Section 2.40.070 subdivision (A) of the Santee Municipal Code as follows (additions underlined, deletions in strikethrough):

Section 2.40.070 (A) No person, other than an individual, ~~or~~ professional corporation that includes only one individual, political action committee, corporation, or limited liability partnership or company, [Council may add proprietorship, firm, partnership, joint venture, syndicate, business trust, company, association or committee, or any other organization or group of persons acting in concert] shall make a contribution to any candidate or committee; provided, however, that this section shall not apply to contributions made to a committee which is organized solely for the purpose of supporting or opposing the qualification for the ballot or adoption of one or more city measures. ~~If the contribution is made by a professional corporation that includes only one individual, that individual shall not make any contribution in that person's individual capacity which, if combined with the contributions made as a professional corporation would exceed the individual contribution limit as set forth in Section 2.40.060.~~

**Section 4.** The City Council hereby authorizes and directs the City Clerk to undertake such actions as may be reasonably necessary or convenient to the carrying out and administration of the actions authorized by this Ordinance.

**ORDINANCE NO. \_\_\_\_\_**

**Section 5.** This Ordinance shall become effective thirty (30) days after its passage.

**Section 6.** The City Clerk is directed to publish notice of this Ordinance as required by law.

**INTRODUCED AND FIRST READ** at a Regular Meeting of the City Council of the City of Santee, California, on the 12<sup>th</sup> day of August, 2015, and thereafter **ADOPTED** at a Regular Meeting of said City Council held on \_\_\_\_\_ day of \_\_\_\_\_, 2015 by the following vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED**

\_\_\_\_\_  
**RANDY VOEPEL, MAYOR**

**ATTEST**

\_\_\_\_\_  
**PATSY BELL, CMC, CITY CLERK**

## Summary of Campaign Contribution Ordinances in San Diego County

City	Who May Make Campaign Contributions?		
	Only Individuals	Individuals and Some Subset of Non-Individual Entities	Individuals and all Non-Individual Entities
Carlsbad			Contribution limit of \$100 for anonymous donations; no other contribution limits. Muni Code § 1.13.025
Chula Vista	Contributions by organizations prohibited. Muni Code § 2.52.040		
Coronado	Contributions by organizations prohibited. Muni Code § 1.84.050:		
Del Mar			Contribution limit of \$100 for all persons, including non-individual entities. Muni Code 2.16.040
Encinitas			Contribution limit of \$250 for all "contributors," no definition provided. Muni Code § 2.16.020
Escondido			Contribution limit of \$4,100 for all persons, including non-individual entities. Muni Code § 2-103(a)
La Mesa			No contribution limit, but candidates may elect a "voluntary campaign expenditure ceiling" of \$1 per resident. Muni Code § 1.05.010
Lemon Grove			Contribution limit of \$1000 for all persons, including non-individual entities. Muni Code § 9.08.030
Poway		Only individuals and political parties. Muni Code § 2.28.030(B)(1)	
San Diego		Only individuals and political parties. Muni Code § 27.2950	
Solana Beach			Contribution limit of \$100 for all persons, including non-individual entities. But, aggregate limit of \$5,000 per election in total combined monetary contributions from all non-individual entities. Muni Code § 2.24.040

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

5A

(Cont. from 7/22/15)

**MEETING DATE**      August 12, 2015

**AGENDA ITEM NO.**

**ITEM TITLE**      **REVIEW OF THE SAN DIEGO STATE UNIVERSITY SAGE PROJECT**

**DIRECTOR/DEPARTMENT**      Tim McDermott, Acting City Manager *KV for TWED*

**SUMMARY**

On July 22, 2015, as directed by Council, staff outlined proposed amendments to the Fiscal Years 2015-16 and 2016-17 Operating and Capital Improvement Program Budgets to reduce \$200,000 in General Fund support to the Capital Improvement Program and appropriate these funds to make a supplemental payment towards the City's CalPERS unfunded liability. At that time, Council directed staff to come back with a summary of the projects to be completed under the Sage Project to determine if the City should continue its partnership in the program.

On March 4, 2015, the City of Santee entered into a Memorandum of Understanding with San Diego State University (SDSU) to serve as the official community partner for the Sage Project. The Sage Project puts students and local governments together to provide students with an opportunity to engage in meaningful real-world projects while also assisting cities in completing community projects that may otherwise be delayed.

Over the past several months, staff has been working with the Sage Project Director and SDSU Professors to discuss various projects. A total of fifteen (15) projects have been discussed and vetted, with nine (9) projects currently identified to move forward under the Sage program. As presented to Council on July 22, with the reduction in General Fund support of \$105,000, SDSU has indicated they can complete the nine projects as planned. Individual Project Agreements are required to come back to Council for final approval prior to execution. A summary of each of these projects is outlined in the attached staff report.

**FINANCIAL STATEMENT** ✓

The Fiscal Year 2015-16 Adopted Capital Improvement Program Budget currently identifies ten (10) Sage projects to be funded with \$205,000 in General Fund monies, \$30,000 in Developer Contributions, \$25,000 in Public Facilities Fees, and \$30,000 in RTCIP Fees. The report presented to Council on July 22, 2015 to amend the budget would eliminate one project and reduce the General Fund support to \$100,000.

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION** *KV*

Provide direction to staff.

**ATTACHMENTS**

1. Staff Report – Summary of Proposed Projects
2. Council Agenda Item 5A from July 22, 2015

# San Diego State University Sage Project

## CITY OF SANTEE

### SUMMARY OF PROPOSED PROJECTS

August 12, 2015

#### 1. Asset Management – GIS Mapping

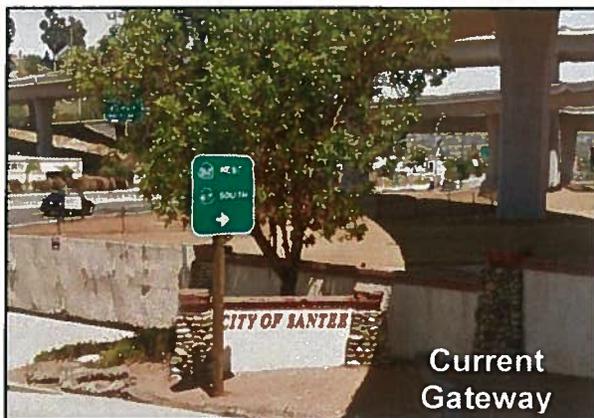
Funding Source: General Fund

Improve the management of the City's physical infrastructure by updating and expanding the current GIS asset inventory and mapping of assets. Work will mainly focus on creating an inventory of park and recreation assets, which are not currently complete or in GIS. This will include park facilities, park/playground equipment, security cameras, park signs, lighting, trees, and irrigation controllers. This project will also look at Stormwater and water quality GIS needs to accurately document and track likely sources of water pollution. The collection of asset data points with handheld GPS units, or similar methodology, will provide an expanded and more accurate baseline of the City's asset inventory for future updates, as well as provide the data needed to implement a formal, automated Asset Management System, if desired.

#### 2. City Branding & Community Gateways

Funding Source: General Fund

Identify a brand that uniquely and authentically represents the City of Santee, and resonates with all sectors of the community. Include design concepts for enhancing the appearance of entryways into the City, as well as thematic monument signage reflecting



Current Gateway

the community's character and natural features. The approved brand will integrate with City marketing and communications, and will be utilized as a template for redesign of the City's website.

The process will involve community engagement and interviews with stakeholders and community representatives. Concept designs for unique gateway features will include enhanced signage and landscaping that can serve to identify the main entryways

into Santee. Design concepts should include application and relevancy of electronic messaging.

Identifying and formalizing the City's values through a City branding campaign will promote greater awareness of local natural resources and amenities, and encourage more environmentally responsible and sustainable practices. Additionally, community gateway features enhance community identity, provide a unified thematic design reflecting the City's character, and reinforce a sense of place and quality of life for residents and visitors.

### **3. Civic Center/Public Safety Facility Feasibility Study**

Funding Source: General Fund and Public Facilities Fees

Preparation of a feasibility study and land-use analysis for a new Civic Center complex in the Town Center area, including analysis of the existing planned site for the proposed 65,000 square-foot Athletic Center; site analysis for a new Fire Station to replace Fire Station 4 on Cottonwood Avenue; as well as analysis of relocating the Santee Sheriff's Station, which is nearing the end of its useful life and may be demolished and relocated by the County in the near future. As there are benefits to having the Sheriff substation remain in the City, a feasibility



study and land-use analysis is desired to determine if a combined City/County public safety facility could be accomplished within the City limits. The potential use of City, County and private land will be taken into consideration. The study will include an analysis of a combined facility as well as locating and developing each of the four facilities independently (Athletic Center, Civic Center/City Hall, Fire Station, Sheriff Substation).

Other items to be addressed include review of demographic profiles, needs analysis and potential programming uses for the Athletic Center; review potential fire station land swap with the County of San Diego; examine ways to improve access to public services for all segments of the community; look at integration of land use and compatibility associated with proposed relocation sites; and identification of related public improvements, including way-finding signs.

### **4. Homeless Intervention Program**

Funding Source: General Fund

City staff has been working with the Sheriff's Department and the City Attorney's Office to address transient issues in Santee, and establish law enforcement strategies to reduce transient related crime and revive the feeling of safety. This project would focus on the analysis of the homeless situation from a social perspective rather than enforcement, which could provide additional tools for the City to utilize in addressing and improving the homeless situation. Work may include: review of social services currently available and identification of what is missing or how to better utilize existing resources; collaboration with the County Health and Human Services Agency and possibly other intergovernmental or non-profit organizations such as churches; review of strategies to socially integrate homeless back into the community; student observations focused on perceptions about safety, social comfort/discomfort, accessibility and assessments of recreational amenities; analysis of observations to identify patterns; and review of public perception and implementation of a public advocacy/education campaign.

## 5. Riverview Parkway Road Connection

Funding Source: Developer Contributions

Conduct a feasibility study and produce a conceptual plan with alternatives for the completion of a previously approved master-planned roadway and drainage improvement project on Riverview Parkway, with a focus on the environmentally sensitive stream crossing.

The segment extends from Magnolia Avenue westward through Town Center to its intersection with Town Center Parkway. The Las Colinas drainage channel affects the roadway design.

The feasibility and concept study would include a horizontal and vertical roadway analysis comparing prior design and right-of-way impacts anticipated with current and future development. This would also include the evaluation of current drainage systems and their conveyance under the proposed roadway. It would promote walkable access between planned housing units, transit centers, commercial shopping centers, retail centers, entertainment facilities and employment opportunities. The drainage systems would propose water quality and capacity improvement features to meet current pollutant treatment and conveyance requirements from multiple agencies while incorporating natural landscaping and traditional drainage characteristics where achievable.



## 6. San Diego River Water Quality Enhancement

Funding Source: General Fund (possible Proposition One Water Grant)

Tasks may include: Review the City's inventory of undeveloped sites for opportunities to develop and implement water quality enhancement projects; prioritize locations and determine feasibility; study potential sites and stormwater treatment methods to allow the City to participate in the alternative compliance option for City capital improvement projects and private development (alternative compliance sites would allow for off-site compliance with stormwater regulations as outlined within the region's Water Quality Permit and regional guidance documents); and identify project types that will provide water quality enhancements by addressing the increasing development footprint within the City, which would otherwise result in hydromodification impacts (increased runoff volumes, scouring of river tributaries, increased pollutant loads, impacts to aquatic biological integrity, etc.).

Identifying potential sites now, before vacant land becomes sparse, will allow the City to meet its water quality goals and allow for more orderly development. Urban runoff from new development would be treated more efficiently and effectively. It is anticipated that the final report will identify potential project locations; a methodology for site selection and prioritization; project options that would meet water quality objectives (i.e. stream bank stabilization, wetland creation/restoration, detention/retention basins, invasive species removal/habitat restoration); and a methodology for selection.

## 7. Town Center Iconic Pedestrian Bridge – Concept Design



Funding Source: Park-in-Lieu Fees

Preparation of a feasibility study and concept design for a pedestrian bridge across the San Diego River at Santee Town Center, which would connect Town Center Community Park on the north side of the river to the smart growth residential and commercial district on the south side.

A non-motorized bridge would unify the two sides and bring people into the park. The study would include siting and design analysis; review of physical constraints presented by the width of the river and the necessary bridge span; state and federal permits; effects on endangered species; wetland impacts; required environmental mitigation and costs; and estimated cost to construct. The bridge should meld engineering, art and an appreciation for the natural setting of Santee's coastal valley, in anticipation of becoming an iconic symbol of Santee's Town Center.

## 8. Traffic Roundabout

Funding Source: RTCIP Fees

Study the feasibility of and design a traffic roundabout to be located at the intersection of Woodside Avenue and the State Route 67 off-ramp in Santee. The project should produce a feasibility study that includes:

- Traffic Analysis – study if a roundabout can handle the existing and future traffic volumes, impact to traffic safety, and size of the roundabout (one lane or two lane).
- Geometric analysis – will the proposed roundabout fit with existing roadways.
- Right-of-way analysis – will the proposed roundabout fit in the existing right-of-way; prepare cost estimate if additional right-of-way is needed.
- Drainage analysis – address potential drainage issues.
- Preliminary design – the design shall include geometric designs of the proposed roundabout and cost estimates.
- Design report – the report shall document all design issues and how they are resolved.



The roundabout will allow more cars to pass through the intersection per hour than a four-way stop, and will replace the installation of a signalized intersection.

**9. Walkability Study / Citywide Sidewalk & Pedestrian Ramp Evaluation**

Funding Source: General Fund

Develop a strategy to improve Santee's walkability. The project will review and compile an inventory of sidewalks and pedestrian ramps throughout the City; identify the types and conditions of the current sidewalks/ramps; include a "gaps analysis" showing areas needing improvement; and provide a preliminary cost estimate for constructing missing sidewalks and pedestrian ramps with a prioritized plan to fill the gaps.

Work may also include: review of ADA requirements and current planning and traffic engineering initiatives/policies to improve walkability; community engagement and public outreach to solicit and develop solutions to make Santee more pedestrian accessible; public outreach to educate Santee residents about pedestrian and bike-oriented options; proposal to improve way-finding signage; and explore how a marketing and advocacy campaign could raise Santee's profile as a pedestrian-oriented community.

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

5A

**MEETING DATE**      July 22, 2015

**AGENDA ITEM NO.**

**ITEM TITLE**      **AMENDMENT OF THE FISCAL YEARS 2015-16 AND 2016-17  
OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGETS**

**DIRECTOR/DEPARTMENT**      Tim McDermott, Acting City Manager *TM*

**SUMMARY**

On June 24, 2015 City Council approved the Five-Year Capital Improvement Program for Fiscal Years 2015-16 through 2019-20 and adopted the Capital Improvement Program (CIP) Budget for Fiscal Years 2015-16 and 2016-17. At that time Council also directed staff to return with a proposed strategy to redirect \$200,000 in General Fund CIP funding in order to make a supplemental payment towards the City's CalPERS unfunded liability.

The adopted CIP budget allocates \$1.9 million in General Fund monies over the next two fiscal years. Staff proposes a \$105,000 reduction in the Sage Program funding, which would eliminate one Sage project and reduce funding to six other Sage projects. Also proposed are reductions in the amount of \$40,000 to the IT Network Hardware/Software Replacement project, \$25,000 to the IT Master Plan Implementation project and \$30,000 in reductions spread over four additional projects.

A list of the CIP projects funded with General Fund monies, including the proposed funding reductions and the impact of the reductions, is presented in the attached Staff Report.

**FINANCIAL STATEMENT** *KV*

The Fiscal Years 2015-16 and 2016-17 Capital Improvement Program Budget will be reduced by \$200,000. The proposed budgetary amendments will have no current net impact on the General Fund, as monies will be redirected to make a supplemental payment towards the City's CalPERS unfunded liability. However, by making this supplemental payment it is estimated that future CalPERS unfunded liability payment savings of \$508,000 will be realized over the next 30 years.

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION** *TM*

Amend the Fiscal Years 2015-16 and 2016-17 Operating and Capital Improvement Program Budgets by reducing General Fund support to the Capital Improvement Program and appropriating these funds to make a supplemental payment towards the City's CalPERS unfunded liability.

**ATTACHMENTS**

Staff Report

**STAFF REPORT**

July 22, 2015

**Proposed Capital Improvement Program Changes to Offset CalPERS Unfunded Liability  
Two-Year Budget Fiscal Years 2015-16 and 2016-17**

	<b>ADOPTED Two-Year Budget</b>	<b>Proposed AMENDED Two-Year Budget</b>	<b>Difference</b>	<b>Impact</b>
<b><i>CAPITAL IMPROVEMENT PROGRAM</i></b>				
<b><i>Projects Funded with General Fund</i></b>				
1. City Council Chamber AV Upgrade	\$ 75,000	\$ 75,000	\$ -	
2. City Hall Drainage & Foundation Repair	220,000	220,000	-	
3. City Hall HVAC Replacement	459,730	454,730	(5,000)	Minimal
4. IT Computer Workstation Replacement	166,000	166,000	-	
5. IT Master Plan Implementation	100,000	75,000	(25,000)	Specific work plan being developed. May result in reduced scope or timing delays in implementing virtualization and disaster recovery improvements
6. IT Network Hardware/Software Replacement	80,000	40,000	(40,000)	None anticipated based on revised cost estimates
7. Permitting & Land Management System	225,000	225,000	-	
8. Storm Drain Trash Diversion	240,000	230,000	(10,000)	Minimal to no anticipated impact. Project should remain achievable in the required 10-year compliance time frame
9. Telecommunications System Upgrade	50,000	45,000	(5,000)	None anticipated based on revised cost estimates
10. Website Redesign	80,000	70,000	(10,000)	None anticipated based on revised cost estimates
11. SAGE Projects	205,000	100,000	(105,000)	One project deleted; SDSU will complete other projects with reduced funding
Asset Mgmt System-GIS Mapping				
City Branding				
Civic Center/Public Safety Facility Feasibility Study				
Homeless Intervention Program				
SD River Water Quality Enhancement Analysis				
Walkability Study-Sidewalk/Ped Ramp Evaluation				
Website Redesign				
<b>Total CIP General Fund Projects</b>	<b>\$ 1,900,730</b>	<b>\$ 1,700,730</b>	<b>\$ (200,000)</b>	

City of Santee  
**COUNCIL AGENDA STATEMENT**

6A

**MEETING DATE**

August 12, 2015

**AGENDA ITEM NO.**

**ITEM TITLE**      **ADOPT RESOLUTIONS FINDING IN SUPPORT OF AND AUTHORIZING AN OPEN MARKET PURCHASE OF ONE NEW 2016 PIERCE ARROW XT TRIPLE COMBINATION PUMPER, DECLARING VEHICLE V-123 AS SURPLUS PROPERTY, AND AUTHORIZING THE USE OF LEASE-PURCHASE FINANCING**

**DIRECTOR/DEPARTMENT**      Chief Richard Mattick, Fire Department *RTM*

**SUMMARY** - This item requests City Council authorization to utilize an open market purchase process to purchase one new 2016 Pierce Arrow XT Triple Combination Pumper from Pierce Manufacturing Incorporated and select add-on items which will be purchased separately from other vendors. The new vehicle will ultimately replace Vehicle #123 (V-123), a 2000 Pierce Saber Rescue. V-123 is over 15 years old and has greater than 90,000 miles. It has required substantial engine and electrical work and has experienced significant out of service time. Additionally, the series 40 Detroit Diesel engine is no longer fully supported by repair facilities and the light tower and breathing air compressor are no longer operable and are beyond repair. V-123 has exceeded its useful life and can no longer be relied upon as a dependable emergency response vehicle. Details are contained in the attached staff report.

**FINANCIAL STATEMENT** - The total not to exceed cost of \$644,933.03 is proposed to be primarily financed through a lease-purchase agreement with PNC Equipment Finance, LLC with a seven year term. Annual lease payments in the amount of \$96,830.65 will be required under the lease-purchase agreement. Funding is included in the adopted FY 2015-16 Vehicle Replacement Fund Budget for the add-on items which will be purchased separately from other vendors. Funding is included in the adopted FY 2016-17 Vehicle Replacement Fund budget for the initial annual lease payment.

**CITY ATTORNEY REVIEW**               N/A               Completed

**FLEET MANAGER REVIEW**               N/A               Completed

**RECOMMENDATIONS** – Adopt Resolutions

1. Finding that open market purchasing is in the City's best interest and authorizing such purchase of one new 2016 Pierce Arrow XT Triple Combination Pumper from Pierce Manufacturing Incorporated in the amount of \$603,055.03 ; and
2. Finding that open market purchasing for select add-ons in the amount of \$14,040.00 is in the City's best interest and authorize such purchasing; and
3. Authorizing the City Manager to approve additional expenditures for unforeseen changes in amount not to exceed \$27,838.00 (5%); and
4. Declaring vehicle V-123, a 2000 Pierce Saber Rescue, surplus property upon receipt and acceptance of the new vehicle and directing sale of the surplus vehicle at public auction or inter-agency sale; and
5. Authorizing use of lease-purchase financing with PNC Equipment Finance, LLC; and
6. Authorizing the City Manager to execute all necessary documents.

**ATTACHMENTS (Listed Below)**

Staff Report  
Resolutions (2)

**STAFF REPORT**  
**ADOPT RESOLUTIONS FINDING IN SUPPORT OF AND AUTHORIZING AN OPEN MARKET**  
**PURCHASE OF ONE NEW 2016 PIERCE ARROW XT TRIPLE COMBINATION PUMPER,**  
**DECLARING VEHICLE V-123 AS SURPLUS PROPERTY, AND AUTHORIZING THE USE OF**  
**LEASE-PURCHASE FINANCING**

**Background**

This item requests City Council authorization to purchase one new 2016 Pierce Arrow XT Triple Combination Pumper from Pierce Manufacturing Incorporated, and select add-on items which will be purchased separately from other vendors, utilizing an open market purchase process. The new vehicle will ultimately replace Vehicle #123 (V-123), a 2000 Pierce Saber Rescue. V-123 is over 15 years old and has greater than 90,000 miles. It has required substantial engine and electrical work and has experienced significant out of service time. Additionally, the series 40 Detroit Diesel engine is no longer fully supported by repair facilities and the light tower and breathing air compressor are no longer operable and beyond repair. V-123 has exceeded its useful life and can no longer be relied upon as a dependable emergency response vehicle.

Since 1996 the Fire Department has exclusively purchased Pierce Manufacturing Incorporated ("Pierce") firefighting apparatus and currently 80% of City of Santee's firefighting fleet has been manufactured by Pierce. This provides efficiencies in addressing apparatus repairs, parts and service needs. Firefighting personnel operating the equipment and the City's Equipment Mechanics have developed familiarity with Pierce apparatus which also provides efficiency in repair and operation. Pierce has a nationwide reputation for building excellent fire apparatus and the Fire Department desires to continue to use Pierce for its fleet. The Fire Department believes the Pierce line of fire apparatus best meets the Department's needs for performance and service.

Santee Municipal Code (SMC) section 3.24.120.B.4 allows purchase of equipment, materials and supplies on the open market, without compliance with the bidding procedure, when City Council determines that due to special circumstances it would be in the City's best interest to do so. In this case, Pierce brand firefighting vehicle/apparatus must match and be compatible with existing City firefighting fleet. Pierce Manufacturing Incorporated is the manufacturer and authorized retailer for Pierce vehicles/apparatus which the City uses exclusively for its firefighting fleet.

Santee's Purchasing Ordinance requires City Council approval of all purchases exceeding \$20,000. Staff recommends utilizing open market purchasing to purchase one new 2016 Pierce Arrow XT Triple Combination Pumper from Pierce Manufacturing Incorporated and select permanent add-on items such as radios, which will be purchased separately from other vendors.

Anticipated cost amounts are as follows which include base price, build modifications, inspections, delivery, permanent add-ons, performance bond, tire fee and a 5% contingency for any unforeseen changes:

1. Base Price	\$580,883.00
2. Pre-payment Discount (100% prepay)	-24,122.00
Adjusted Base Price	556,761.00
3. CA Sales Tax @ 8%	44,540.88
4. Performance Bond	1,742.65
5. California Tire Fee	10.50
Total Pierce Manufacturing Incorporated	\$603,055.03
6. Add-ons:	14,040.00
7. 5% Contingency:	27,838.00
Total All-Inclusive Amount:	\$644,933.03

### **Financing**

Due to the substantial capital outlay required for this purchase, the current favorable interest rate environment, and the long-term nature of the asset to be acquired, staff recommends utilizing a lease-purchase agreement to finance the acquisition of this apparatus. In recent years when purchasing other Fire apparatus staff has conducted informal bid processes, and in each case PNC Equipment Finance, LLC (formerly Oshkosh Capital) has provided the lowest cost financing proposal. Staff recommends executing a lease purchase agreement with PNC Equipment Finance, LLC with a tax exempt interest rate of 3.01% and no transaction fees, financed over a seven year period. Annual payments required under the lease will be \$96,830.65.

### **Recommendation**

Staff requests authorization to utilize an open market purchase process to purchase one new 2016 Pierce Arrow XT Triple Combination Pumper from Pierce Manufacturing Incorporated and select add-on items which will be purchased separately from other vendors; authorizing the City Manager to approve additional expenditures for unforeseen changes in an amount not to exceed five percent (5%) of the adjusted base price; declaring vehicle V-123, a 2000 Pierce Saber Rescue, surplus property upon receipt and acceptance of the new vehicle and directing sale of the surplus vehicle at public auction or inter-agency sale; authorizing use of lease-purchase financing with PNC Equipment Finance, LLC and authorizing the City Manager to execute all necessary documents for a total all-inclusive purchase amount not to exceed \$644,933.03.

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE FINDING IN SUPPORT OF AND AUTHORIZING AN OPEN MARKET PURCHASE OF ONE NEW 2016 PIERCE ARROW XT TRIPLE COMBINATION PUMPER AND DECLARING VEHICLE V-123 AS SURPLUS PROPERTY**

**WHEREAS**, the City of Santee FY 2015-16 budget includes replacement of vehicle V-123, a 2000 Pierce Saber Rescue, that has over 90,000 miles and has been taken out of service numerous times for major repairs; and

**WHEREAS**, special circumstances justify use of an open market purchase under Santee Municipal Code 3.24.120.B.4 whereby the vehicle must match or be compatible with existing firefighting vehicle/apparatus, including select add-ons which will be purchased from separate vendors. Familiarity and training on Pierce vehicles/apparatus by City personnel provides for efficiency for operation and repairs; and

**WHEREAS**, Pierce Manufacturing Incorporated is the manufacturer and authorized retailer for Pierce vehicles/apparatus.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Santee, California, that the City Council hereby:

1. Finds open market purchasing for one new 2016 Pierce Arrow XT Triple Combination Pumper is in the City's best interest and authorizes said purchase from Pierce Manufacturing Incorporated in the amount of \$603,055.03; and
2. Finds open market purchasing for select add-on items is in the City's best interest and authorizes such purchasing in the amount of \$14,040.00; and
3. Authorizes the City Manager to approve additional expenditures for unforeseen changes in an amount not to exceed \$27,838.00 (5%); and
4. Declares vehicle V-123, a 2000 Pierce Saber Rescue, surplus property upon receipt and acceptance of the new vehicle and directing sale of the surplus vehicle at public auction or inter-agency sale; and
5. Authorizes the City Manager to execute all necessary documents.

**RESOLUTION NO. \_\_\_\_\_**

**ADOPTED** by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 12<sup>th</sup> day of August 2015, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**RANDY VOEPEL, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**PATSY BELL, CMC, CITY CLERK**

RESOLUTION NO. \_\_\_\_\_

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA  
AUTHORIZING THE USE OF LEASE-PURCHASE FINANCING WITH PNC EQUIPMENT  
FINANCE, LLC FOR PURCHASE OF ONE NEW 2016 PIERCE ARROW XT TRIPLE  
COMBINATION PUMPER

Municipality / Lessee: CITY OF SANTEE

Principal Amount Expected To Be Financed: \$603,055.03 ("Principal Amount")

**WHEREAS**, the City of Santee ("Lessee") is a political subdivision of the State of California (the "State") and is duly organized and existing pursuant to the constitution and laws of the State; and

**WHEREAS**, pursuant to applicable law, the governing body of the Lessee ("City Council") is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interest in property, leases and easements necessary to the functions or operations of the Lessee; and

**WHEREAS**, the City Council hereby finds and determines that the execution of one Master Lease-Purchase Agreement ("Lease") in the principal amount not exceeding the amount stated above for the purpose of acquiring the property ("Equipment") to be generally described in the Lease is appropriate and necessary to the functions and operations of the Lessee; and

**WHEREAS**, PNC Equipment Finance, LLC ("Lessor") shall act as the lessor under said Lease

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Santee, California approves the following:

**SECTION 1.** The City Manager ("Authorized Representative") acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Lease in substantially the form set forth in the document presently before the City Council, which document is available for public inspection at the office of the Lessee. The Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Lease as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Lease are hereby authorized.

**SECTION 2.** By a written instrument signed by the Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Lease on behalf of the Lessee.



**RESOLUTION NO. \_\_\_\_\_**

The undersigned Secretary/Clerk of the Lessee hereby certifies and attests that the undersigned has access to the official records of the Lessee, that the foregoing resolution was duly adopted by said City Council of the Lessee at a meeting of said Lessee and that such resolution has not been amended or altered and is in full force and effect on the date stated below:

LESSEE: CITY OF SANTEE

\_\_\_\_\_  
Signature of Secretary/Clerk of Lessee

Print Name: \_\_\_\_\_

Official Title: \_\_\_\_\_

[SEAL]

Date: \_\_\_\_\_

City of Santee  
**COUNCIL AGENDA STATEMENT**

6B

**MEETING DATE**

August 12, 2015

**AGENDA ITEM NO.**

**ITEM TITLE**      **ADOPT RESOLUTIONS FINDING IN SUPPORT OF AND AUTHORIZING AN OPEN MARKET PURCHASE OF ONE NEW 2016 PIERCE ARROW XT TRACTOR DRAWN AERIAL, DECLARING VEHICLE V-084 AS SURPLUS PROPERTY, AND AUTHORIZING THE USE OF LEASE-PURCHASE FINANCING**

**DIRECTOR/DEPARTMENT**    Chief Richard Mattick, Fire Department *RTM*

**SUMMARY** - This item requests City Council authorization to utilize an open market purchase process to purchase one new 2016 Pierce Arrow XT Tractor Drawn Aerial (tiller-truck) from Pierce Manufacturing Incorporated and select add-on items which will be purchased separately from other vendors. The new vehicle will ultimately replace Vehicle #084 (V-084), a 1996 Simon LTI 100' Tractor Trailer Aerial. V-084 is nearly 20 years old and has greater than 97,000 miles. V-084 has gradually experienced more down time with drive line, hydraulic and electrical failures. The majority of these failures have taken place in the last three years and more are expected due to the age of the fire apparatus. V-084 has exceeded its useful life and can no longer be relied upon as a dependable emergency response vehicle. Details are contained in the attached staff report. *jm*

**FINANCIAL STATEMENT** - The total not to exceed cost of \$1,124,884.28 is proposed to be primarily financed through a lease-purchase agreement with PNC Equipment Finance, LLC with a 10 year term. Annual lease payments in the amount of \$129,054.28 will be required under the lease-purchase agreement. Funding is included in the adopted FY 2015-16 Vehicle Replacement Fund budget for the add-on items which will be purchased separately from other vendors. Funding is included in the adopted FY 2016-17 Vehicle Replacement Fund budget for the initial annual lease payment.

**CITY ATTORNEY REVIEW**             N/A             Completed

**FLEET MANAGER REVIEW**             N/A             Completed

**RECOMMENDATIONS** – *jm* Adopt Resolutions

1. Finding that open market purchasing is in the City's best interest and authorizing such purchase of one new 2016 Pierce Arrow XT Tractor Drawn Aerial from Pierce Manufacturing Incorporated in the amount of \$1,080,907.28; and
2. Finding that open market purchasing for select add-ons in the amount of \$14,040.00 is in the City's best interest and authorize such purchasing; and
3. Authorizing the City Manager to approve additional expenditures for unforeseen changes in amount not to exceed \$29,937.00 (3%); and
4. Declaring vehicle V-084, a 1996 Simon LTI 100' Tractor Trailer Aerial, surplus property upon receipt and acceptance of the new vehicle and directing sale of the surplus vehicle at public auction or inter-agency sale; and
5. Authorizing use of lease-purchase financing with PNC Equipment Finance, LLC; and
6. Authorizing the City Manager to execute all necessary documents.

**ATTACHMENTS (Listed Below)**

Staff Report  
Resolutions (2)

## STAFF REPORT

### ADOPT RESOLUTIONS FINDING IN SUPPORT OF AND AUTHORIZING AN OPEN MARKET PURCHASE OF ONE NEW 2016 PIERCE ARROW XT TRACTOR DRAWN AERIAL, DECLARING VEHICLE V-084 AS SURPLUS PROPERTY, AND AUTHORIZING THE USE OF LEASE-PURCHASE FINANCING

#### Background

This item requests City Council authorization to purchase one new 2016 Pierce Arrow XT Tractor Drawn Aerial (tiller-truck) from Pierce Manufacturing Incorporated, and select add-on items which will be purchased separately from other vendors, utilizing an open market purchase process. The new vehicle will ultimately replace Vehicle #084 (V-084), a 1996 Simon LTI 100' Tractor Trailer Aerial. V-084 is nearly 20 years old and has greater than 97,000 miles. V-084 has gradually experienced more down time with drive line, hydraulic and electrical failures. The majority of these failures have taken place in the last three years and more are expected due to the age of the fire apparatus. V-084 has exceeded its useful life and can no longer be relied upon as a dependable emergency response vehicle.

Since 1996 the Fire Department has exclusively purchased Pierce Manufacturing Incorporated ("Pierce") firefighting apparatus and currently 80% of City of Santee's firefighting fleet has been manufactured by Pierce. This provides efficiencies in addressing apparatus repairs, parts and service needs. Firefighting personnel operating the equipment and the City's Equipment Mechanics have developed familiarity with Pierce apparatus which also provides efficiency in repair and operation. Pierce has a nationwide reputation for building excellent fire apparatus and the Fire Department desires to continue to use Pierce for its fleet. The Fire Department believes the Pierce line of fire apparatus best meets the Department's needs for performance and service.

Santee Municipal Code (SMC) section 3.24.120.B.4 allows purchase of equipment, materials and supplies on the open market, without compliance with the bidding procedure, when City Council determines that due to special circumstances it would be in the City's best interest to do so. In this case, Pierce brand firefighting vehicle/apparatus must match and be compatible with existing City firefighting fleet. Pierce Manufacturing Incorporated is the manufacturer and authorized retailer for Pierce vehicles/apparatus which the City uses exclusively for its firefighting fleet.

Santee's Purchasing Ordinance requires City Council approval of all purchases exceeding \$20,000. Staff recommends utilizing open market purchasing to purchase one new 2016 Pierce Arrow XT 100' Tractor Trailer Aerial Pumper from Pierce Manufacturing Incorporated and select permanent add-on items such as radios, which will be purchased separately from other vendors.

Anticipated cost amounts are as follows which include base price, build modifications, inspections, delivery, permanent add-ons, performance bond, tire fee and a 3% contingency for any unforeseen changes:

1. Base Price	\$1,054,481.00
2. Pre-payment Discount (100% prepay)	-56,583.00
Adjusted Base Price	997,898.00
3. CA Sales Tax @ 8%	79,831.84
4. Performance Bond	3,163.44
5. California Tire Fee	14.00
<u>Total Pierce Manufacturing Incorporated</u>	<u>\$1,080,907.28</u>
6. Add-ons:	14,040.00
7. 3% Contingency:	29,937.00
<u>Total All-Inclusive Amount:</u>	<u>\$1,124,884.28</u>

### **Financing**

Due to the substantial capital outlay required for this purchase, the current favorable interest rate environment, and the long-term nature of the asset to be acquired, staff recommends utilizing a lease-purchase agreement to finance the acquisition of this apparatus. In recent years when purchasing other Fire apparatus staff has conducted informal bid processes, and in each case PNC Equipment Finance, LLC (formerly Oshkosh Capital) has provided the lowest cost financing proposal. Staff recommends executing a lease purchase agreement with PNC Equipment Finance, LLC with a tax exempt interest rate of 3.36% and no transaction fees, financed over a 10 year period. Annual payments required under the lease will be \$129,054.28.

### **Recommendation**

Staff requests authorization to utilize an open market purchase process to purchase one new 2016 Pierce Arrow XT Tractor Drawn Aerial from Pierce Manufacturing Incorporated and select add-on items which will be purchased separately from other vendors; authorizing the City Manager to approve additional expenditures for unforeseen changes in an amount not to exceed three percent (3%) of the adjusted base price; declaring vehicle V-084, a 1996 Simon LTI 100' Tractor Trailer Aerial, surplus property upon receipt and acceptance of the new vehicle and directing sale of the surplus vehicle at public auction or inter-agency sale; authorizing use of lease-purchase financing with PNC Equipment Finance, LLC and authorizing the City Manager to execute all necessary documents for a total all-inclusive purchase amount not to exceed \$1,124,884.28.

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE FINDING IN SUPPORT OF AND AUTHORIZING AN OPEN MARKET PURCHASE OF ONE NEW 2016 PIERCE ARROW XT TRACTOR DRAWN AERIAL AND DECLARING VEHICLE V-084 AS SURPLUS PROPERTY**

**WHEREAS**, the City of Santee FY 2015-16 budget includes replacement of vehicle V-084, a 1999 Simon LTI 100' Tractor Trailer Aerial, that has over 97,000 miles and has been taken out of service numerous times for major repairs; and

**WHEREAS**, special circumstances justify use of an open market purchase under Santee Municipal Code 3.24.120.B.4 whereby the vehicle must match or be compatible with existing firefighting vehicle/apparatus, including select add-ons which will be purchased from separate vendors. Familiarity and training on Pierce vehicles/apparatus by City personnel provides for efficiency for operation and repairs; and

**WHEREAS**, Pierce Manufacturing Incorporated is the manufacturer and authorized retailer for Pierce vehicles/apparatus.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Santee, California, that the City Council hereby:

1. Finds open market purchasing for one new 2016 Pierce Arrow XT Tractor Drawn Aerial is in the City's best interest and authorizes said purchase from Pierce Manufacturing Incorporated in the amount of \$1,080,907.28; and
2. Finds open market purchasing for select add-on items is in the City's best interest and authorizes such purchasing in the amount of \$14,040.00; and
3. Authorizes the City Manager to approve additional expenditures for unforeseen changes in an amount not to exceed \$29,937.00 (3%); and
4. Declares vehicle V-084, a 1999 Simon LTI 100' Tractor Trailer Aerial, surplus property upon receipt and acceptance of the new vehicle and directing sale of the surplus vehicle at public auction or inter-agency sale; and
5. Authorizes the City Manager to execute all necessary documents.

**RESOLUTION NO. \_\_\_\_\_**

**ADOPTED** by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 12<sup>th</sup> day of August 2015, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**RANDY VOEPEL, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**PATSY BELL, CMC, CITY CLERK**

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION NO.  
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA  
AUTHORIZING THE USE OF LEASE-PURCHASE FINANCING WITH PNC EQUIPMENT  
FINANCE, LLC FOR PURCHASE OF ONE NEW 2016 PIERCE ARROW XT TRACTOR  
DRAWN AERIAL**

Municipality / Lessee: CITY OF SANTEE

Principal Amount Expected To Be Financed: \$1,080,907.28 ("Principal Amount")

**WHEREAS**, the City of Santee ("Lessee") is a political subdivision of the State of California (the "State") and is duly organized and existing pursuant to the constitution and laws of the State; and

**WHEREAS**, pursuant to applicable law, the governing body of the Lessee ("City Council") is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interest in property, leases and easements necessary to the functions or operations of the Lessee; and

**WHEREAS**, the City Council hereby finds and determines that the execution of one Master Lease-Purchase Agreement ("Lease") in the principal amount not exceeding the amount stated above for the purpose of acquiring the property ("Equipment") to be generally described in the Lease is appropriate and necessary to the functions and operations of the Lessee; and

**WHEREAS**, PNC Equipment Finance, LLC ("Lessor") shall act as the lessor under said Lease

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Santee, California approves the following:

**SECTION 1.** The City Manager ("Authorized Representative") acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Lease in substantially the form set forth in the document presently before the City Council, which document is available for public inspection at the office of the Lessee. The Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Lease as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Lease are hereby authorized.

**SECTION 2.** By a written instrument signed by the Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Lease on behalf of the Lessee.



**RESOLUTION NO. \_\_\_\_\_**

The undersigned Secretary/Clerk of the Lessee hereby certifies and attests that the undersigned has access to the official records of the Lessee, that the foregoing resolution was duly adopted by said City Council of the Lessee at a meeting of said Lessee and that such resolution has not been amended or altered and is in full force and effect on the date stated below:

LESSEE: CITY OF SANTEE

\_\_\_\_\_  
Signature of Secretary/Clerk of Lessee

Print Name: \_\_\_\_\_

Official Title: \_\_\_\_\_

[SEAL]

Date: \_\_\_\_\_

City of Santee  
**COUNCIL AGENDA STATEMENT**

6C

**MEETING DATE**      August 12, 2015

**AGENDA ITEM NO.**

**ITEM TITLE**            **AUTHORIZE THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH BOB MURRAY & ASSOCIATES FOR AN EXECUTIVE RECRUITMENT FOR CITY MANAGER**

**DIRECTOR/DEPARTMENT** Ashley Kite, Interim Director of Human Resources & Risk Management *AK*

**SUMMARY**

On July 13, 2015, the Human Resources & Risk Management Department issued a request for proposals (RFP) inviting qualified persons or firms to submit a proposal to conduct a full-service recruitment for the position of City Manager for the City of Santee. The RFP was posted to the City's website and nine vendors were directly notified by the City. Five proposals were received by the July 27, 2015 deadline, and all proposals were equally evaluated by City staff based on qualifications, relevant prior recruitment experience, overall approach and timeline, and proposed cost.

Based on the evaluation of the proposals, staff recommends entering into a professional services agreement with Bob Murray & Associates for an amount not to exceed \$25,000. Bob Murray & Associates has regional and national experience recruiting senior executives for a variety of local governments, including 116 California City Managers. Bob Murray & Associates has placed City Managers in the cities of Chula Vista, Coronado, La Mesa, Lemon Grove, Oceanside, Poway, and San Marcos. In their comprehensive proposal, the firm provided a detailed outline of their approach, including a timeline of 16 weeks from execution of contract to offer of employment. By drawing on past experience recruiting both traditional and non-traditional candidates for numerous organizations throughout the State of California, the services of Bob Murray & Associates will likely result in a strong and diverse candidate pool for Council to consider.

**FINANCIAL STATEMENT** *AK* An appropriation of General Fund reserves in the amount of \$25,000 will be required for this contract.

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION** *AK*

Authorize the City Manager to execute a professional services agreement with Bob Murray & Associates to conduct an executive recruitment for City Manager, for an amount not to exceed \$25,000.

**ATTACHMENTS (Listed Below)**

Bob Murray & Associates Proposal to Conduct an Executive Recruitment for City Manager.



**A PROPOSAL TO CONDUCT AN EXECUTIVE  
RECRUITMENT FOR A  
City Manager  
ON BEHALF OF THE  
City of Santee**

phone 916.784.9080  
fax 916.784.1985  
1677 Eureka Road, Suite 202, Roseville, CA 95661

July 15, 2015

Mayor Randy Voepel and Members of the City Council  
City of Santee  
10601 Magnolia Avenue  
Santee, CA 92071

Dear Mayor Voepel and Council Members:

Thank you for inviting Bob Murray & Associates to submit a proposal to conduct the City Manager recruitment for the City of Santee. The following proposal details our qualifications and describes our process of identifying, recruiting and screening outstanding candidates on your behalf. It also includes a proposed budget, timeline, guarantee, and sample recruitment brochure.

At Bob Murray & Associates, we pride ourselves on providing quality service to local governments. We have created a recruitment process that combines our ability to help you to determine the direction of the search and the types of candidates you seek with our experience recruiting outstanding candidates who are not necessarily looking for a job. Our proven expertise ensures that the candidates we present for your consideration will match the criteria you have established and will be outstanding in their field.

With respect to the City Manager recruitment, Bob Murray & Associates offers the following expertise:

- We have placed over 200 City Managers since our firm's inception in 2000. We are currently conducting City Manager recruitments on behalf of the cities of Bell, Lemon Grove, Merced, and Oceanside, CA along with Chandler, AZ. In the past three years, we have placed City Managers in the California cities of Albany, Arcadia, Arvin, Atherton, Cathedral City, Chino, Chino Hills, Concord, Dinuba, Cotati, El Monte, Fortuna, Goleta, Hemet, Lake Elsinore, Loomis, Marina, Martinez, Modesto, Monrovia, Montebello, Mountain View, Oxnard, Pico Rivera, Pittsburg, Rancho Cordova, Rancho Palos Verdes, Rancho Santa Margarita, Redondo Beach, Salinas, San Fernando, San Marcos, Santa Ana, South Gate, St. Helena, Temple City, Ventura, and Woodland, in addition to the cities of Arvada, Centennial, and Sterling, CO; Fort Lauderdale and Miami Beach, FL; Topeka, KS; Glendale, Tucson, and Phoenix, AZ; and Dallas, TX. For a complete list of our previous City Manager recruitments, please reference the enclosed client list. Our extensive contacts and knowledge of outstanding candidates will ensure you have a quality group of finalists from which to select the City of Santee's next City Manager.

- Bob Murray & Associates is familiar with San Diego County and the surrounding region. We are currently conducting the City Manager search on behalf of Lemon Grove. Our most recently completed recruitments include the Risk Manager recruitment on behalf of the California State University, San Marcos; the Financial Services Director recruitment on behalf of the City of Oceanside; the Fire Chief recruitment on behalf of the cities of Encinitas, Del Mar, and Solana Beach; the Assistant Director of Utilities search on behalf of San Diego; the Police Chief searches on behalf of the City of Coronado and San Diego State University; the City Manager search on behalf of the City of San Marcos; the General Manager recruitment on behalf of the Fallbrook Public Utility District; and the Port Attorney and the Assistant Port Attorney recruitments on behalf of the Port of San Diego. Additional experience includes conducting recruitments on behalf the cities of Carlsbad (Police Chief and Assistant City Manager); Chula Vista (City Manager, Finance Director, Fire Chief, Planning Director, Police Chief, and Executive Director/CEO of the Redevelopment Corporation); Coronado (City Manager); El Cajon (City Manager); Imperial Beach (Finance Director); La Mesa (City Manager and Police Chief); Lemon Grove (City Manager); Oceanside (City Manager, City Attorney, Fire Chief, Police Chief, City Planner, City Development Engineer, City Traffic Engineer, Development Services Director, and Human Resources Director); Poway (City Manager and Public Works Director); San Diego (Assistant Chief Operating Officer, Chief Financial Officer, Comptroller, Director of Financial Management, and Public Utilities Director); in addition to the Centre City Development Corporation (Senior Planner and Senior Project Manager); Heartland Communication Facility Authority (Director of Communications); Port of San Diego (Police Chief, Police Captains, and Senior Director of Real Estate); Rancho Santa Fe Fire Protection District (Fire Chief); San Diego Association of Governments (Executive Director); San Diego County Water Authority (Finance Director and Legal Counsel); San Diego Housing Commission (Executive Director); San Diego Regional Airport Authority (Vice President of Intergovernmental Relations and others); San Diego State University (Police Chief); and San Miguel Fire Protection District (Fire Chief). Our knowledge of the region, its issues and the County's outstanding quality of life will be an asset in presenting this opportunity to prospective candidates.

A significant portion of our process focuses on conducting thorough and confidential background investigations of the top 2-3 candidates to ensure that nothing about them is left undiscovered. We have candid discussions with references who have insight into the candidate's experience, style and ethics; conduct a search of newspaper articles; and run credit, criminal and civil records reports. This ensures that the chosen candidate will not only be an excellent fit with the City of Santee, but also that the selected candidate will reflect positively upon your organization.

To learn first hand of the quality of our service and our recruitment successes, we invite you to contact the references listed on page 10 of the attached proposal.

Bob Murray & Associates is a woman- and minority-owned business, and our commitment to diversity is reflected in our workforce. If we are retained to conduct the City Manager recruitment on the City of Santee's behalf we do not foresee any conflicts of interest between the City and our company.

We look forward to your favorable consideration of our qualifications. Please do not hesitate to contact us at (916) 784-9080 should you have any questions.

Sincerely,

*Valerie Gaeta Phillips*

Valerie Gaeta Phillips  
President  
Bob Murray & Associates

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## **THE RECRUITMENT PROCESS**

Bob Murray & Associates' unique and client oriented approach to executive search will ensure that the City of Santee has quality candidates from which to select the new City Manager. Outlined below are the key steps in our recruitment process.

### **STEP 1 DEVELOPING THE CANDIDATE PROFILE**

Our understanding of the City of Santee's needs will be key to a successful search. We will work with the City Council to learn as much as possible about the organization's expectations for a new City Manager. We want to learn the values and culture of the organization, as well as understand the current issues, challenges and opportunities that face the City of Santee. We also want to know the City Council's expectations regarding the knowledge, skills and abilities sought in the ideal candidate and will work with the City to identify expectations regarding education and experience. Additionally, we want to discuss expectations regarding compensation and other items necessary to complete the successful appointment of the ideal candidate. The profile we develop together at this stage will drive subsequent recruitment efforts.

### **STEP 2 ADVERTISING CAMPAIGN AND RECRUITMENT BROCHURE**

After gaining an understanding of the City of Santee's needs, we will design an effective advertising campaign appropriate for the City Manager recruitment. We will focus on professional journals that are specifically suited to the City Manager search. We will also develop a professional recruitment brochure on the City Council's behalf that will discuss the community, organization, position and compensation in detail. Part of our process will include placing the City Manager advertisement in publications that specifically reach out to minority and women candidates, such as the ICMA Job Opportunity Bulletin, the National Forum for Black Public Administrators, the National Association for Hispanic Public Administrators, the Asia-Pacific Journal of Public Administration, and the American Society for Public Administration. Once completed, we will mail the profile to an extensive audience, making them aware of the exciting opportunity with the City of Santee.

### **STEP 3 RECRUITING CANDIDATES**

After cross-referencing the profile of the ideal candidate with our database and contacts in the field, we will conduct an aggressive outreach effort, including making personal calls to prospective applicants, designed to identify and recruit outstanding candidates. We recognize that the best candidate is often not looking for a new job and this is the person we actively seek to convince to become a candidate. Aggressively marketing the City Manager position to prospective candidates will be essential to the success of the search.

#### **STEP 4 SCREENING CANDIDATES**

Following the closing date for the recruitment, we will screen the resumes we have received. We will use the criteria established in our initial meetings as a basis upon which to narrow the field of candidates.

#### **STEP 5 PERSONAL INTERVIEWS**

We will conduct personal interviews with the top 10 to 12 candidates with the goal of determining which candidates have the greatest potential to succeed in your organization. During the interviews we will explore each candidate's background and experience as it relates to the City Manager position. In addition, we will discuss the candidate's motivation for applying for the position and make an assessment of his/her knowledge, skills and abilities. We will devote specific attention to establishing the likelihood of the candidate's acceptance of the position if an offer of employment is made.

#### **STEP 6 PUBLIC RECORD SEARCH**

Following the interviews, we will conduct a review of published articles for each candidate. Various sources will be consulted including Lexis-Nexis™, a newspaper/magazine search engine, Google, and local papers for the communities in which the candidates have worked. This alerts us to any further detailed inquiries we may need to make at this time.

#### **STEP 7 RECOMMENDATION**

Based on the information gathered through meetings with your organization, and personal interviews with candidates, we will recommend a limited number of candidates for your further consideration. We will prepare a written report on each candidate that focuses on the results of our interviews and public record searches. We will make specific recommendations, but the final determination of those to be considered will be up to you.

#### **STEP 8 FINAL INTERVIEWS**

Our years of experience will be invaluable as we help you develop an interview process that objectively assesses the qualifications of each candidate. We will adopt an approach that fits your needs, whether it is a traditional interview, multiple interview panel or assessment center process. We will provide you with suggested interview questions and rating forms and will be present at the interview/assessment center to facilitate the process. Our expertise lies in facilitating the discussion that can bring about a consensus regarding the final candidates.

We will work closely with your staff to coordinate and schedule interviews and candidate travel. Our goal is to ensure that each candidate has a very positive experience, as the manner in which the entire process is conducted will have an effect on the candidates' perception of your organization.

#### **STEP 9 BACKGROUND CHECKS /DETAILED REFERENCE CHECKS**

Based on final interviews we will conduct credit, criminal, civil litigation and motor vehicle record checks for the top one to three candidates. In addition, those candidates will be the subjects of detailed, confidential reference checks. In order to gain an accurate and honest appraisal of the candidates' strengths and weaknesses, we will talk candidly with people who have direct knowledge of their work and management style. We will ask candidates to forward the names of their supervisors, subordinates and peers for the past several years. Additionally, we make a point of speaking confidentially to individuals who we know have insight into a candidate's abilities, but who may not be on their preferred list of contacts. At this stage in the recruitment we will also verify candidates' degrees.

#### **STEP 10 NEGOTIATIONS**

We recognize the critical importance of successful negotiations and can serve as your representative during this process. We know what other organizations have done to put deals together with great candidates and will be available to advise you regarding current approaches to difficult issues such as housing and relocation. We will represent your interests and advise you regarding salary, benefits and employment agreements with the goal of putting together a deal that results in the appointment of your chosen candidate. Most often we can turn a very difficult aspect of the recruitment into one that is viewed positively by both you and the candidate.

#### **STEP 11 COMPLETE ADMINISTRATIVE ASSISTANCE**

Throughout the recruitment we will provide the City Council with updates on the status of the search. We will also take care of all administrative details on your behalf. Candidates will receive personal letters advising them of their status at each critical point in the recruitment. In addition, we will respond to inquiries about the status of their candidacy within twenty-four hours. Every administrative detail will receive our attention. Often, candidates judge our clients based on how well these details are handled.

## BUDGET AND TIMING

### PROFESSIONAL FEE AND EXPENSES

The consulting fee for conducting the City Manager recruitment on behalf of the City of Santee is \$17,500 plus expenses. Services provided for in the fee consist of all steps outlined in this proposal including three (3) days of meetings on site. The City of Santee will be responsible for reimbursing expenses Bob Murray & Associates incurs on your behalf. We estimate expenses for this project to be \$7,500. Reimbursable expenses include such items as the cost of recruiter travel; clerical support; brochure development; placement of ads; credit, criminal and civil background checks; education verification; and public records searches. Postage, printing, photocopying, and telephone charges are allocated costs and included in the expense estimate. We estimate the total fee for this project not to exceed \$25,000.

### TIMING

We are prepared to start work on this assignment immediately and anticipate that we will be prepared to make our recommendation regarding finalists within seventy five to ninety days from the start of the search.

<b>Task:</b>	<b>Week:</b>
Contract Start Date:	TBD
Initial Meeting(s):	1 week from contract start date
Our firm develops recruitment brochure:	2 weeks from contract start date
City approves brochure:	4 weeks from contract start date
Job advertising and candidate sourcing:	8 weeks from contract start date
Our firm reviews application packets:	9 weeks from contract start date
Our firm conducts screening process:	10 weeks from contract start date
City approves candidates:	12 weeks from contract start date
City's interview panel convenes:	13 weeks from contract start date
Reference/Background Checks:	14 weeks from contract start date
Second Interviews by City, if necessary:	15 weeks from contract start date
Offer of Employment:	16 weeks from contract start date

### GUARANTEE

We guarantee that should a recommended candidate selected for the position be terminated within the first year of employment we will conduct the search again at no cost (with the exception of expenses) to the City of Santee. We are confident in our ability to recruit outstanding candidates and do not expect the City of Santee to find it necessary to exercise this provision of our proposal.

## **PROFESSIONAL QUALIFICATIONS**

Should Bob Murray & Associates be retained to conduct the City Manager search on behalf of the City of Santee, Ms. Valerie Gaeta Phillips and Mr. Gary Phillips will be the assigned recruiters. They will be assisted by Ms. Amanda Urrutia-Sanders or Ms. Amber Smith for support services and Ms. Rosa Gomez for administrative matters.

### **VALERIE GAETA PHILLIPS, PRESIDENT**

Ms. Gaeta Phillips has over 15 years of recruiting experience, including more than a decade of recent experience in executive search for public, private, and startup companies nationwide. Ms. Gaeta Phillips has expertise in the full recruiting cycle, from process design and outreach through candidate assessment and selection. She has placed senior-level candidates in a variety of industries and fields, including Finance, Information Technology, and Engineering. Ms. Gaeta Phillips is valued for her passion for finding and retaining the most outstanding candidates for even the most difficult or untraditional assignments and for her commitment to her clients' success. Ms. Gaeta Phillips has a passion for helping people, evidenced by her fundraising and efforts to raise awareness for organizations such as Autism Speaks and the M.I.N.D. Institute.

### **GARY PHILLIPS, EXECUTIVE VICE PRESIDENT**

Mr. Phillips started his career with a New York based Fortune 100 company and quickly became a Senior Manager building and running a large customer service organization in New York and eventually in thirteen countries in Europe. He also served as a Director with a large Fortune 500 company and was responsible for developing and maintaining new and existing clients in Europe, Asia, and Australia. He then became Senior Vice President with a public enterprise software company. Some of his successes include building an organization from 2 to 250 people worldwide; acquiring 5 companies in two years; and growing a company from 800 to 1200 employees.

Mr. Phillips was part of an executive acquisition and recruiting team where he helped build a start-up enterprise software company in San Francisco. He recruited top notch talent, and built a world class organization. The company was eventually sold to a Fortune 500 software company.

Mr. Phillips has maintained customer relationships in the public sector, private sector, as well as medical, and financial institutions. He prides himself on finding key talent and offering the best customer service to his clients.

#### **AMANDA URRUTIA-SANDERS, PRINCIPAL CONSULTANT**

As a consultant with Bob Murray & Associates, Ms. Urrutia-Sanders is responsible for research, candidate recruitment and screening, as well as reference checks and background verifications. She focuses on client communication and works closely with clients to coordinate candidate outreach and ensure a successful search.

Ms. Urrutia-Sanders brings several years of industry experience as she worked for one of the nation's largest recruitment firms. Her insight into the recruitment process is a valuable asset to Bob Murray & Associates.

Ms. Urrutia-Sanders received her Bachelor's of Arts degree in Communications from the University of Wyoming.

#### **AMBER SMITH, SENIOR CONSULTANT**

As Senior Consultant with Bob Murray & Associates, Ms. Smith acts as a liaison between clients and candidates from beginning to end of each recruitment process. She is responsible for the development and distribution of position recruitment and advertising materials, client research, reference and background checks, responding to requests for proposals, and providing a broad range of support services for the recruiting team.

Ms. Smith brings over 5 years of client-oriented customer service, administrative, and management experience to Bob Murray & Associates. She is committed to working as a partner with clients and candidates in order to provide a quality service and experience.

Ms. Smith received her Bachelor of Arts degree in Business Administration from La Sierra University, Riverside, California.

#### **ROSA GOMEZ, ADMINISTRATIVE MANAGER**

Ms. Rosa Gomez is the Administrative Manager at Bob Murray & Associates. Ms. Gomez is the first point of contact at Bob Murray & Associates and has extensive administrative experience.

Ms. Gomez is known for her personal approach as she works closely with clients and candidates alike to ensure a successful search. As the first point of contact for Bob Murray & Associates Ms. Gomez's professional approach is of the highest caliber.

## **BOB MURRAY, FOUNDER**

Mr. Murray brings over 25 years experience as a recruiter. Mr. Murray is recognized as one of the nation's leading recruiters. He has conducted hundreds of searches for cities, counties, and special districts. He has been called on to conduct searches for some of the largest most complex organizations in the country and some of the smallest. Mr. Murray has conducted searches for chief executives, department heads, professional and technical positions. Mr. Murray has taken the lead on the firm's most difficult assignments with great success. His clients have retained him again and again given the quality of his work and success in finding candidates for difficult to fill positions.

Prior to creating Bob Murray & Associates, Mr. Murray directed the search practice for the largest search company serving local government in the country. Mr. Murray has worked in local government and benefits from the knowledge of having led an organization. Prior to his career in executive search he served as the City Manager for the City of Olympia, Washington. He has also served as an Assistant City Manager and held positions in law enforcement.

Mr. Murray received his Bachelor of Science Degree in Criminology from the University of California at Berkeley with graduate studies in Public Administration at California State University at Hayward.

## **REGAN WILLIAMS, SENIOR VICE PRESIDENT**

Mr. Williams brings 30 years of local government experience to Bob Murray & Associates. Most recently, he worked as a private consultant with Deloitte and Touche on various public sector assignments. Prior to that, he served as Director of Public Safety with the City of Sunnyvale, CA.

Mr. Williams was involved in the development of some of Sunnyvale's most innovative programs and has a national reputation for excellence in law enforcement. He has been responsible for numerous recruitments throughout his career. Clients find his insight and expertise in recruitment and selection a valuable asset.

Mr. Williams received his Bachelor of Science Degree in Administration of Justice from San Jose State University. He is also a graduate of the FBI National Academy.

**JOEL BRYDEN, VICE PRESIDENT**

Mr. Bryden has over 30 years of local government experience that he brings to the firm, having recently retired as the Chief of Police in Walnut Creek, CA.

Throughout his career, Mr. Bryden has been involved in public sector consulting. He has vast experience in hiring and promotional processes, as well as interviewing candidates for advancement in all aspects of local government. Mr. Bryden has a solid reputation as a leader in the public sector, and clients find his ability to find and evaluate outstanding applicants invaluable.

Mr. Bryden is a graduate of the FBI National Academy and obtained his Bachelor of Arts Degree in Communication from San Diego State University.

**FRED FREEMAN, VICE PRESIDENT**

Mr. Freeman brings over 24 years of local government experience to Bob Murray & Associates, with 11 years in the recruitment field. Mr. Freeman is a retired Chief of Police and has served as an elected official in local government. He has vetted hundreds of local governmental officials in the pre-employment process and conducted recruitments for positions in all sectors of public agency employment.

In addition to his career in the law enforcement field, Mr. Freeman served as the Mayor and the Mayor Pro-Tem for the Los Alamitos City Council. Mr. Freeman has been a member of the Public Safety Policy Committee - California League of Cities; the Orange County Fire Authority Board of Directors; and the Orange Line Development Authority as the Vice-Chair. His unique perspective and experience, as both a member of executive city staff and as an elected official, provides exceptional results for our clients.

Mr. Freeman is a graduate of the FBI National Academy and received his Teaching Credential from the University of California Los Angeles.

## REFERENCES

Clients and candidates are the best testament to our ability to conduct quality searches. Clients for whom Bob Murray & Associates has recently conducted searches are listed below.

**CLIENT:** City of Dinuba, CA  
**POSITION:** City Manager  
**REFERENCE:** Ms. Jayne Anderson, Assistant City Manager (559) 591-5900

**CLIENT:** City of Cotati, CA  
**POSITION:** City Manager  
**REFERENCE:** Mr. John DellOsso, Council Member and Former Mayor, (707) 792-4600

**CLIENT:** City of Occanside, CA  
**POSITION:** City Manager  
**REFERENCE:** Ms. Pat Nunez, Human Resources Director, (760) 435-3500

**BOB MURRAY & ASSOCIATES**  
**CLIENT LIST**

**CITY MANAGER**

Airway Heights, WA  
Albany, CA  
Albany, OR  
Antioch, CA  
Apple Valley, CA (Town Manager)  
Arcadia, CA  
Arcata, CA  
Arvada, CO  
Arvin, CA  
Barstow, CA  
Bell, CA  
Benicia, CA  
Campbell, CA  
Capitola, CA  
Carmel, CA  
Castle Rock, CO (Town Manager)  
Cathedral City, CA  
Centennial, CO  
Chandler, AZ  
Chico, CA  
Chino, CA  
Chino Hills, CA  
Chowchilla, CA (City Administrator)  
Chula Vista, CA  
Claremont, CA  
Concord, CA  
Coos Bay, OR  
Corcoran, CA  
Corona, CA  
Coronado, CA  
Corte Madera, CA (Town Manager)  
Cotati, CA  
Dallas, TX  
Dinuba, CA  
Dixon, CA  
Dublin, CA  
El Monte, CA  
Elk Grove, CA  
Escalon, CA  
Eugene, OR  
Fairfield, CA  
Fort Lauderdale, FL  
Fortuna, CA  
Fremont, CA  
Glendale, AZ  
Goleta, CA  
Grover Beach, CA  
Half Moon Bay, CA  
Hemet, CA  
Hollister, CA  
Imperial, CA  
Ione, CA  
Irwindale, CA  
Kirkland, WA  
La Mesa, CA  
La Palma, CA  
Laguna Beach, CA  
Lake Elsinore, CA  
Lakeport, CA  
Lancaster, CA  
Lathrop, CA  
Lemon Grove, CA  
Loomis, CA (Town Manager)  
Los Alamitos, CA  
Manteca, CA  
Marina, CA  
Martinez, CA  
Menifee, CA  
Menlo Park, CA  
Merced, CA  
Miami Beach, FL  
Millbrae, CA  
Mill Valley, CA  
Milwaukie, OR  
Modesto, CA  
Monrovia, CA  
Montebello, CA (City Administrator)  
Monterey Park, CA  
Mountain View, CA  
Needles, CA  
Newberg, OR  
Newcastle, WA  
Novato, CA  
Oak Creek, WI (City Administrator)  
Oakdale, CA  
Oakley, CA  
Oceanside, CA  
Ojai, CA  
Orinda, CA  
Oxnard, CA  
Pacifica, CA  
Palo Alto, CA

Pasadena, CA  
Patterson, CA  
Phoenix, AZ  
Pittsburg, CA  
Pico Rivera, CA  
Pismo Beach, CA  
Pittsburg, CA  
Poway, CA  
Rancho Cordova, CA  
Rancho Palos Verdes, CA  
Red Bluff, CA  
Redondo Beach, CA  
Rio Vista, CA  
Roseville, CA  
Salem, OR  
Salinas, CA  
San Antonio, TX  
San Carlos, CA  
San Clemente, CA  
San Fernando, CA  
San Jose, CA  
San Marcos, CA  
San Pablo, CA  
San Rafael, CA  
San Ramon, CA  
Santa Ana, CA  
Santa Paula, CA  
Santa Rosa, CA  
Shoreline, WA  
Sonoma, CA  
South Lake Tahoe, CA  
South Pasadena, CA  
Springfield, OR  
St. Helena, CA  
Stanton, CA  
Sterling, CO  
Stockton, CA  
Temple City, CA  
Thousand Oaks, CA  
Topeka, KS  
Truckee, CA (Town Manager)  
Tualatin, OR  
Tucson, AZ  
Turlock, CA  
Vallejo, CA  
Ventura, CA  
Walnut Creek, CA  
Westminster, CA  
Woodland, CA  
Yuba City, CA

**ASSISTANT/DEPUTY CITY  
MANAGER**

Alameda, CA  
Arlington, TX  
Arvada, CO  
Barstow, CA  
Beverly Hills, CA  
Brighton, CO  
Carlsbad, CA  
Dublin, CA  
Lancaster, CA  
Monterey, CA  
North Las Vegas, NV  
Orange, CA  
Pasadena, CA  
Peoria, AZ  
Petaluma, CA  
Pomona, CA  
Rancho Cordova, CA  
Reno, NV  
Rocklin, CA  
Sanger, CA  
Signal Hill, CA  
Stockton, CA  
Virginia Beach, VA  
Ventura, CA  
Woodland, CA  
Yuba City, CA

**COUNTY ADMINISTRATOR**

Alachua County, FL  
Butte County, CA  
Clackamas County, OR  
Clark County, NV  
Deschutes County, OR  
Lee County, FL  
Marion County, OR  
Pasco County, FL  
San Benito County, CA  
Tehama County, CA  
Wake County, NC  
Washington County, OR

**ADMINISTRATIVE SERVICES**

**DIRECTOR**  
Garden Grove, CA  
Lincoln, CA  
Los Alamitos, CA  
Ontario, CA  
Placer County Water Agency, CA

Pleasanton, CA  
San Carlos, CA  
Stockton, CA  
Union City, CA  
Yucca Valley, CA

**ANIMAL SERVICES DIRECTOR**

Contract Costa County, CA  
Franklin County, Ohio  
Irvine, CA  
Oakland, CA  
Rancho Cucamonga, CA  
Sacramento County, CA

**AVIATION/AIRPORT**

Big Bear Airport, CA  
Bob Hope Airport, CA  
Clark County, NV-McCarran  
International Airport  
Dallas/Fort Worth, TX  
Fresno, CA  
Los Angeles World Airports, CA  
San Francisco International  
Airport, CA  
San Jose, CA

**BUILDING**

**OFFICIALS/INSPECTION**

Arroyo Grande, CA  
Bakersfield, CA  
Centre City Development  
Corporation, CA  
El Segundo, CA  
Grants Pass, OR  
Marin County, CA  
Modesto, CA  
Palo Alto, CA  
Sacramento, CA  
San Francisco, CA  
San Luis Obispo County, CA  
Stockton, CA  
Tehama County, CA  
Yuba City, CA

**CITY CLERK**

Central Contra Costa Sanitation  
District, CA (Secretary to the  
District)  
Chino Hills, CA  
Commerce, CA

Dublin, CA  
Fremont, CA  
Hollister, CA  
Menlo Park, CA  
Monterey County, CA (Clerk to the  
Board)  
Napa, CA  
Rio Vista, CA  
Santa Clara Valley Transportation  
Authority, CA (Board Secretary)  
Sunnyvale, CA

**COMMUNITY DEVELOPMENT  
DIRECTOR**

Benicia, CA  
Beverly Hills, CA  
Capitola, CA  
Chino Hills, CA  
Concord, CA  
Cotati, CA  
Daly City, CA  
Dublin, CA  
Fremont, CA  
Fullerton, CA  
Hollister, CA (Development  
Services Director)  
Inglewood, CA  
Irvine, CA  
Lincoln, CA  
Los Banos, CA  
Maple Valley, WA  
Marin County, CA  
Modesto, CA  
Moreno Valley, CA  
Morgan Hill, CA  
Newark, CA  
Newcastle, WA  
Oakland, CA  
Oceanside, CA  
Palo Alto, CA  
Pleasanton, CA  
Redlands, CA  
Salem, OR  
San Antonio Housing Authority,  
TX  
San Carlos, CA  
Santa Cruz, CA  
Sausalito, CA  
Stockton, CA  
Sumter County, FL

Vacaville, CA  
Vallejo, CA  
Walnut Creek, CA  
Yuba City, CA  
Yucca Valley, CA

**CONVENTION AND VISITOR'S  
BUREAU DIRECTOR**

Las Vegas Convention and  
Visitors' Authority, NV  
Los Angeles, CA  
North Lake Tahoe Visitors Bureau,  
CA  
Mammoth Lakes, CA  
San Antonio, TX  
Steamboat Springs, CO

**ECONOMIC DEVELOPMENT**

Broward County, FL  
Chula Vista, CA  
Concord, CA  
Daly City, CA  
Fullerton, CA  
Milpitas, CA  
Modesto, CA  
Morgan Hill, CA  
New Orleans Redevelopment  
Authority, OR  
Oakland, CA  
Peoria, AZ  
Phoenix, AZ  
Port of Los Angeles, CA  
Port of San Diego, CA  
Redlands, CA  
Sacramento, CA  
Salinas, CA  
San Antonio Housing Authority,  
TX  
Scottsdale, AZ  
Stockton, CA  
Taft, CA  
Tracy, CA  
Upland, CA  
Vancouver, WA  
Visalia, CA

**ENGINEERING**

Bakersfield, CA  
Barstow, CA  
Bob Hope Airport, CA

Central Contra Costa Sanitary  
District, CA  
Chino Hills, CA  
Clark County, NV – McCarran  
Airport  
Corona, CA  
Damascus, OR  
Dublin San Ramon Services  
District, CA  
Elk Grove, CA  
Imperial Irrigation District, CA  
Long Beach, CA  
Los Banos, CA  
Monterey County Water Resources  
Agency, CA  
Needles, CA  
Nevada County, NV  
Nye County, NV  
Oceanside, CA  
Omnitrans, CA  
Peoria, AZ  
Pico Rivera, CA  
Pismo Beach, CA  
Pomona, CA  
Richmond, CA  
Reno, NV  
San Luis Obispo County,  
Nacimiento Project, CA  
School District of Hillsborough  
County, FL (General Manager of  
Transportation)  
Sewer Authority Mid-Coastside,  
CA  
South Pasadena, CA  
Stockton, CA  
Tiburon, CA  
Tracy, CA  
United Water Conservation  
District, CA  
Vallejo, CA  
Visalia, CA

**EXECUTIVE DIRECTOR**

Association of Monterey Bay Area  
Governments, CA  
Arizona Municipal Water Users  
Association, AZ  
Bay Area Air Quality Management  
District, CA

Broward County, FL (Port  
Everglades Chief Executive/Port  
Director)  
California Fire and Rescue Training  
Authority, CA  
California Peace Officers  
Association, CA  
California State Association of  
Counties, CA  
California School Boards  
Association, CA  
Central Contra Costa Solid Waste  
Authority, CA  
Chula Vista Redevelopment  
Agency, CA  
Cooperative Agricultural Support  
Services Authority (CASS), CA  
Early Learning Coalition of  
Broward County, Inc (CEO)  
Elk Grove-Rancho Cordova-El  
Dorado Connector JPA, CA  
El Paso Water Utilities-Public  
Service Board, TX  
(President/CEO)  
Florida Public Transportation  
Association (FPTA), FL  
Hillsborough County, FL-Head  
Start Division (Division Director)  
Home Forward, OR  
Housing Authority of the City of  
Austin, TX (President/CEO)  
Housing Authority of the City of  
Los Angeles, CA  
Housing Authority of the County  
of Butte, CA  
Housing Authority of the County  
of Santa Cruz, CA  
Hub Cities Consortium, CA  
Kings Community Action  
Organization, CA  
Mammoth Lakes Visitors Bureau,  
CA  
March Joint Powers Authority, CA  
Metro, Portland, OR  
Oregon Cascades West Council of  
Governments, OR  
Palos Verdes Library District, CA  
PATH Ventures, CA

Pima Association of Governments  
and Regional Transit Association,  
AZ  
Recreation Centers of Sun City  
West, AZ  
Sacramento Area Flood Control  
Agency, CA (Executive & Deputy)  
San Bernardino Associated  
Governments, CA  
San Diego Association of  
Governments, CA  
Children's Board of Hillsborough  
County (Executive Director)  
Louisiana Housing Corporation  
(Executive Director)  
San Francisco Estuary Institute, CA  
San Joaquin Council of  
Governments, CA  
Santa Clara Valley Water District,  
CA (CEO)  
SOS Children's Villages - Florida  
(CEO)  
South Bayside Waste Management  
Authority, CA  
Southern California Association of  
Governments (Deputy)  
Vancouver Housing Authority, WA  
(Executive & Deputy)  
West Contra Costa Integrated  
Waste Management District, CA  
West Contra Costa Transportation  
Advisory Committee, CA  
Yolo Emergency Communications  
Agency, CA

#### FINANCIAL

Alameda, CA  
Alameda County Congestion  
Management Agency, CA  
Aurora, CO  
Baldwin Park, CA  
Barstow, CA  
Boulder, CO  
Boulder City, NV  
Calaveras County Water District,  
CA  
Campbell, CA  
Chino Hills, CA  
Clark County, NV  
Corona, CA

Cotati, CA  
Damascus, OR  
D.C. Government, DC  
East Bay Municipal Utility District,  
CA  
El Dorado Hills Community  
Services District, CA  
Elk Grove, CA  
Fairfield, CA  
Grants Pass, OR  
Half Moon Bay, CA  
Hallandale Beach, FL  
Healdsburg, CA  
Hercules, CA  
Housing Authority of the City of  
Los Angeles, CA  
Imperial Beach, CA  
Imperial Irrigation District, CA  
Inglewood, CA  
Ione, CA  
Lancaster, CA  
Las Vegas Valley Water District,  
NV  
Lincoln, CA  
Los Altos, CA  
McCarran International Airport-  
Clark County, NV  
Menlo Park Fire Protection  
District, CA  
Modesto, CA  
Monterey Park, CA  
Norfolk, VA (Assistant Director)  
Oakland, CA  
Oceanside, CA  
Palmdale Water District, CA  
People Assisting the Homeless, CA  
Pinellas Suncoast Transit  
Authority, FL  
Pleasanton, CA  
Quincy, FL  
Recreation Centers of Sun City  
West, AZ  
Roseville, CA  
Sacramento County, CA  
San Bernardino International  
Airport, CA  
San Carlos, CA  
San Diego, CA  
San Francisco, CA  
San Leandro, CA

San Jose, CA  
San Mateo, CA  
Santa Monica, CA  
Sparks, NV  
Stockton, CA  
Thornton, CO  
Topeka, KS  
Union City, CA  
Washoe County, NV  
Wayne County, MI  
West Covina, CA  
West Hollywood, CA  
West Wendover, NV  
White Pine County, NV  
Yolo County, CA

**FIRE CHIEF**

Alameda, CA  
Arroyo Grande (Director of  
Building & Fire)  
Aurora, CO  
Cathedral City, CA  
Chino Valley Independent Fire  
District, CA  
Chula Vista, CA  
Contra Costa County Fire  
Protection District, CA  
Encinitas, Del Mar, and Solana  
Beach, CA  
Eugene, OR  
Fremont, CA  
Folsom, CA  
Fullerton, CA  
Garden Grove, CA  
Glendale, CO  
Hillsboro, OR  
Hollister, CA  
Lodi, CA  
Livermore – Pleasanton Fire  
District, CA  
Marina, CA  
Milpitas, CA  
Monrovia, CA  
Montebello, CA  
Mountain View, CA  
Newark, CA (Assistant & Chief)  
Oceanside, CA  
Palm Springs, CA  
Peoria, AZ  
Petaluma, CA

Piedmont, CA  
Poudre Fire Authority, CO  
Rancho Cucamonga, CA (Deputy  
& Chief)  
Rancho Santa Fe Fire Protection  
District, CA  
Roseville, CA  
Sacramento County, CA  
Salinas, CA  
San Mateo, CA  
San Miguel Fire Protection District,  
CA  
Santa Cruz, CA  
Sonoma Valley Fire & Rescue  
Authority, CA  
Spokane Valley Fire Department,  
WA (Deputy)  
Sumter County, FL  
Sunnyvale, CA (Public Safety  
Director)  
University of California, Davis  
Union City, CA (Assistant & Chief)  
Upland, CA  
Vacaville, CA  
Walla Walla, WA

**GENERAL MANAGER**

Big Bear City Community Services  
District, CA  
Calaveras County Water District,  
CA  
Central Contra Costa Sanitation  
District, CA  
Central Marin Sanitation Agency,  
CA  
Coachella Valley Mosquito Vector  
Control District, CA  
Cordova Recreation and Park  
District, CA (District  
Administrator)  
East Bay Dischargers Authority,  
CA  
Fallbrook Public Utilities District,  
CA  
Hilton, Famkopf, and Hobson  
LLC, CA  
Joshua Basin Water District, CA  
Jurupa Community Services  
District, CA

Kennewick Irrigation District, WA  
(District Manager)  
Los Angeles Convention Center,  
CA  
Monterey Peninsula Regional Park  
District, CA  
Monterey Regional Waste  
Management District, CA  
Monterey Regional Water Pollution  
Control Agency, CA (Assistant)  
Oro Loma Sanitary District, CA  
Public Agency Risk Sharing  
Authority of California, CA  
Pleasant Valley Recreation & Park  
District, CA  
Reclamation District 1000, CA  
(District Engineer)  
Ross Valley Sanitary District, CA  
Salinas Valley Solid Waste  
Authority, CA  
Sanitary District No. 5 of Marin  
County, CA  
San Lorenzo Valley Water District,  
CA  
Santa Cruz Consolidated  
Emergency Communications  
Center, CA  
Sewer Authority Mid-Coastside,  
CA  
South Placer Municipal Utility  
District, CA  
Sweetwater Springs Water District,  
CA  
Union Sanitary District, CA  
United Water Conservation  
District, CA  
Valley of the Moon Water District,  
CA  
Walnut Valley Water District, CA

**HOUSING**

City of West Hollywood, CA (Rent  
Stabilization and Housing Manager)  
Housing Authority of the City of  
Austin, TX  
Housing Authority for the City of  
Brownsville, TX  
Housing Authority for the City of  
Los Angeles, CA

Housing Authority for the County  
of Butte, CA

Housing Authority of the County  
of San Joaquin, CA

Fort Worth, TX Housing Authority

Housing Authority for the County  
of Santa Cruz, CA

Louisiana Housing Corporation  
Milpitas, CA

Oakland Housing Authority, CA

San Antonio Housing Authority,  
TX

Housing Authority the City of  
Vancouver Housing Authority, WA

#### **LEGAL COUNSEL**

Aurora, CO

Broward County, FL

Coconut Creek, FL

Cupertino, CA

Fremont, CA

Gainesville, FL

Hayward, CA

Inglewood, CA

Lathrop, CA

Lee County, FL

Merced, CA

Monterey, CA

Morgan Hill, CA

Newport Beach, CA

North Las Vegas, NV

North Port, FL

Oceanside, CA

Orange, CA

Palo Alto, CA

Port of San Diego, CA

Sacramento Area Flood Control

Agency, CA

Sacramento County, CA

Salinas, CA

San Benito County, CA

San Bernardino Associated

Governments, CA

San Mateo, CA

Santa Ana, CA

Stockton, CA

Sunnyvale, CA

Thousand Oaks, CA

Ventura, CA

Walnut Creek, CA

Yolo County, CA

#### **LIBRARY**

Corona, CA

Folsom, CA

Monterey Park, CA

Palos Verdes Library District, CA

Salinas, CA

Stockton-San Joaquin County

Public Library, CA

#### **PARKS/RECREATION/ COMMUNITY SERVICES**

Anaheim, CA

Arlington, TX

Bakersfield, CA

Commerce, CA

El Segundo, CA

Emeryville, CA

Half Moon Bay, CA

Lemoore, CA

Long Beach, CA

Lynwood, CA

Maple Valley, WA

Midpeninsula Regional Open Space

District, CA

Milpitas, CA

Monterey County, CA

Peoria, AZ

Pleasanton, CA

Pleasant Valley Recreation and

Park District, CA

Pomona, CA

Sacramento County, CA

Sacramento, CA

San Carlos, CA

San Jose, CA

Santa Clarita, CA

Stockton, CA

Ventura, CA

Whittier, CA

#### **PERSONNEL/HUMAN RESOURCES**

Alameda County, CA

Anaheim, CA

Apple Valley, CA

Arcadia, CA

Azusa, CA

Barstow, CA

Bellevue, WA  
Benicia, CA  
Colusa County, CA  
Commerce, CA  
Corona, CA  
Desert Water Agency, CA  
Fremont, CA  
Inglewood, CA  
Inland Empire Utilities Agency, CA  
Glendale, AZ  
Grants Pass, OR  
Hollister, CA  
Judicial Council of California –  
Administrative Office of the  
Courts, CA  
Las Virgenes Municipal Water  
District, CA  
Moreno Valley, CA  
Monterey Park, CA  
Napa, CA  
Newark, CA  
Norfolk, VA  
North Las Vegas, NV  
Oceanside, CA  
Ontario, CA  
Patterson, CA  
Palmdale Water District, CA  
Petaluma, CA  
Pico Rivera, CA  
Pomona, CA  
Rancho Cordova, CA  
Redlands, CA  
Rocklin, CA  
Roseville, CA  
San Antonio Housing Authority,  
TX  
San Bernardino County, CA  
San Carlos, CA  
San Francisco International Airport  
(SFO), CA  
Scottsdale, AZ  
Sedgwick County, KS  
Stockton, CA  
Tehama County, CA  
Wayne County, MI  
White Pine County, NV  
Yucca Valley, CA

**PLANNING**  
Alameda, CA

Beverly Hills, CA  
Centre City Development  
Corporation, CA  
Corona, CA  
Chula Vista, CA  
Damascus, OR  
El Segundo, CA  
Elk Grove, CA  
Healdsburg, CA  
Los Angeles, CA  
Los Banos, CA  
Madera, CA  
Milpitas, CA  
Modesto, CA  
Needles, CA  
Oceanside, CA  
Pacifica, CA  
Palo Alto, CA  
Palm Springs, CA  
Pleasanton, CA  
Reno, NV  
Riverside, CA  
Robson Homes, CA  
Roseville, CA  
Sacramento, CA  
Santa Ana, CA  
Santa Clara County, CA  
San Benito County, CA  
San Luis Obispo County, CA  
Santa Cruz, CA  
Santa Monica, CA  
Stockton, CA  
Sumter County, FL  
Tracy Unified School District, CA  
Washington County, OR

**POLICE CHIEF/SAFETY**

Arroyo Grande, CA  
Ashland, OR  
Aurora, CO  
Bay Area Rapid Transit, CA  
Bellevue, WA  
Benicia, CA  
Berkeley, CA  
California State Polytechnic  
University, Pomona, CA  
California State University, East  
Bay, CA  
California State University,  
Sacramento, CA

California State University, San Bernardino, CA  
California State University, San Francisco, CA  
California State University, San Marcos, CA  
Capitola, CA  
Carlsbad, CA  
Cathedral City, CA  
Chandler, AZ  
Chico, CA  
Concord, CA  
Corona, CA  
Coronado, CA  
Culver City, CA  
East Bay Regional Park District, CA  
East Palo Alto, CA  
El Cerrito, CA  
Eugene, OR  
Fairfield, CA  
Folsom, CA  
Fort Bragg, CA  
Fullerton, CA  
Glendale, AZ  
Glendora, CA  
Half Moon Bay, CA  
Hayward, CA  
Humboldt State University, CA  
Huntington Beach, CA  
Irvine, CA  
Irwindale, CA  
Klamath Falls, OR  
La Mesa, CA  
Lake Oswego, OR  
Littleton, CO  
Livingston, CA  
Lodi, CA  
Los Angeles, CA  
Los Angeles World Airports, CA  
Los Banos, CA  
Mammoth Lakes, CA (Interim)  
Manhattan Beach, CA  
Maywood, CA  
Menlo Park, CA  
Merced, CA  
Mesa, AZ  
Modesto, CA  
Monrovia, CA  
Montebello, CA  
Monterey, CA  
Monterey County Sheriff's Department, CA  
Morgan Hill, CA  
North Las Vegas, NV  
Novato, CA  
Oakdale, CA  
Oakland Unified School District, CA  
Orange County, CA  
Orange County, FL (Chief of Corrections)  
Palm Springs, CA  
Palo Alto, CA  
Pasadena, CA  
Pasadena City College, CA  
Peoria, AZ  
Petaluma, CA  
Piedmont, CA  
Pismo Beach, CA  
Pittsburg, CA  
Placentia, CA  
Pleasanton, CA  
Port of Long Beach, CA  
Port of San Diego, CA  
Port of Seattle, WA  
Redlands, CA  
Redondo Beach, CA  
Reno, NV  
Rio Vista, CA  
Rocklin, CA  
Roseville, CA  
Sacramento, CA  
Salinas, CA  
San Bernardino, CA  
San Diego State University, CA  
San Fernando, CA  
San Francisco, CA  
San Diego State University, CA  
San Jose State University, CA  
San Rafael, CA  
Santa Rosa Junior College, CA  
Sausalito, CA  
Seattle, WA  
Seaside, CA  
Signal Hill, CA  
South Gate, CA  
Stockton Unified School District, CA  
Sunnyvale, CA

Tehachapi, CA  
Tulsa, OK  
Turlock, CA  
University of California at Davis,  
CA  
University of California at Santa  
Barbara, CA  
University of Merced, CA (Officer)  
University of Oregon, OR  
Vacaville, CA  
Vallejo, CA  
Vancouver, WA  
Virginia Commonwealth University  
Walla Walla, WA  
Walnut Creek, CA  
West Sacramento, CA  
Whittier, CA

**POLICE COMMAND STAFF**

Atascadero, CA  
Bay Area Rapid Transit, CA  
California State University, East  
Bay, CA  
California State University,  
Sacramento, CA  
California State University, San  
Bernardino, CA  
California State University, San  
Francisco, CA  
Commerce, CA  
East Bay Regional Park District,  
CA  
East Palo Alto, CA  
Menlo Park, CA  
Monterey County, CA  
Pleasanton, CA  
Santa Rosa, CA  
Port of San Diego, CA  
University of California at Merced,  
CA  
University of Oregon, OR

**POLICE OVERSIGHT**

Bay Area Rapid Transit, CA  
San Francisco, CA  
San Jose, CA

**PUBLIC AFFAIRS/  
INTERGOVERNMENTAL  
RELATIONS DIRECTOR**

Beverly Hills, CA  
Rancho Cordova, CA  
Thornton, CO  
San Diego Regional Airport  
Authority, CA  
West Basin Municipal Water  
District, CA

**PUBLIC SAFETY  
COMMUNICATIONS**

Aurora, CO  
Clackamas County, OR  
Heartland Communications Facility  
Authority, CA  
San Francisco, CA  
San Jose, CA  
Santa Cruz Consolidated  
Emergency Communications  
Center, CA  
Scott Emergency Communications  
Center  
Consolidated Intergovernmental  
Dispatch Agency-Tallahassee, FL  
Washington County Consolidated  
Communications Agency, OR  
Yolo Emergency Communications  
Agency, CA

**PUBLIC WORKS**

Belmont, CA  
Chandler, AZ  
Clark County, NV  
Commerce, CA  
Dallas, TX  
Elk Grove, CA  
Fresno, CA  
Galt, CA  
Grants Pass, OR  
Half Moon Bay, CA  
Healdsburg, CA  
Huntington Beach, CA  
Inglewood, CA  
Lathrop, CA  
Los Banos, CA  
Mammoth Lakes, CA  
Maple Valley, WA  
Monrovia, CA

Morro Bay, CA  
Needles, CA  
Pico Rivera, CA  
Pismo Beach, CA  
Pomona, CA  
Poway, CA  
Provo, UT  
Redlands, CA  
Roseburg, OR  
Roseville, CA  
San Benito County, CA  
San Carlos, CA  
San Diego, CA  
San Jose, CA  
Santa Cruz, CA  
South Pasadena, CA  
Stockton, CA  
Sumter County, FL  
Tehama County, CA  
Tiburon, CA  
Upland, CA  
Vallejo, CA  
Woodland, CA  
Yuba City, CA

#### **PURCHASING**

Central Contra Costa Sanitary  
District, CA  
Housing Authority of the City of  
Los Angeles  
Tacoma, WA

#### **RISK MANAGEMENT**

Azusa, CA  
California State University, San  
Marcos, CA  
Central Contra Costa Sanitary  
District, CA  
Central Marin Sanitation Agency,  
CA  
Riverside Transit Agency, CA

#### **TECHNOLOGY**

Clark County, NV  
Durham, NC  
Fresno, CA  
Hayward, CA  
Hillsboro, OR  
Inland Empire Utilities Agency, CA  
Modesto, CA

Peoria, AZ  
Port of Los Angeles, CA  
San Antonio Housing Authority,  
TX  
San Francisco, CA  
State Bar of California  
Tucson, AZ  
West Hollywood, CA

#### **TRANSPORTATION**

Association of Monterey Bay Area  
Governments, CA  
Dallas, TX  
Elk Grove-Rancho Cordova-El  
Dorado County Connector Joint  
Powers Authority, CA  
Omnitrans, CA  
San Diego Association of  
Governments, CA  
San Joaquin Council of  
Governments, CA  
Santa Clarita, CA  
Washington County, OR  
West Contra Costa Transportation  
Advisory Committee, CA

#### **WASTE WATER/SANITATION/ SOLID WASTE**

Berkeley, CA  
Central Contra Costa Sanitation  
District, CA  
Central Contra Costa Solid Waste  
Authority, CA  
Central Marin Sanitation Agency,  
CA  
Dublin San Ramon Services  
District, CA  
East Bay Dischargers Authority,  
CA  
Monterey Regional Waste  
Management District, CA  
Monterey Regional Water Pollution  
Control Agency, CA  
Oro Loma Sanitary District, CA  
Redlands, CA  
Richmond, CA  
Ross Valley Sanitary District, CA  
Salinas Valley Solid Waste  
Authority, CA

Sanitary District No. 5 of Marin  
County, CA  
San Jose, CA  
Sewer Authority Mid-Coastside,  
CA  
South Bayside Waste Management  
Authority, CA  
South Placer Municipal Utility  
District, CA  
Stockton, CA  
Union Sanitary District, CA  
Vallejo, CA  
West Contra Costa Integrated  
Waste Management Authority, CA

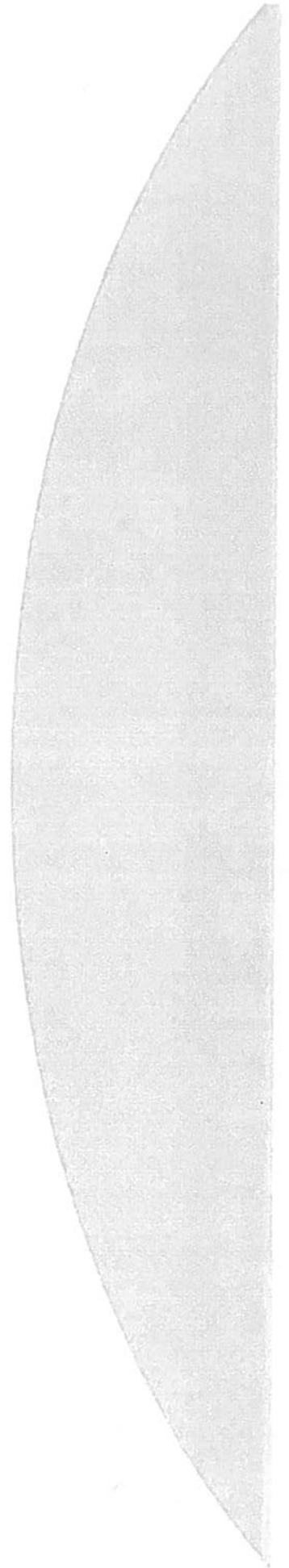
#### **WATER**

Arizona Municipal Water Users  
Association, AZ  
Aurora, CO  
Bakersfield, CA  
Calaveras County Water District,  
CA  
Joshua Basin Water District, CA  
Kennewick Irrigation District, CA  
Phoenix, AZ  
Reclamation District 1000, CA  
Redlands, CA  
Sacramento Area Flood Control  
Agency, CA  
San Diego, CA  
San Jose, CA  
San Lorenzo Valley Water District,  
CA (District Manager)  
San Luis Obispo County, CA  
Santa Clara Valley Water District,  
CA  
South Placer Municipal Utility  
District, CA  
Stockton, CA  
Sweetwater Springs Water District,  
CA  
Vallejo, CA  
Valley of the Moon Water District,  
CA  
United Water Conservation  
District, CA  
Walnut Valley Water District, CA  
Yuba City, CA

#### **OTHER**

Bay Area Air Quality Management  
District, CA (Deputy Air Pollution  
Control Officer)  
Benton County, OR (Health  
Director)  
Boise, ID (Community  
Ombudsman)  
Broward County, FL (Port  
Everglades Director of Business  
Development)  
Bureau Veritas, CA (Vice President  
– Operations)  
Central Contra Costa Sanitary  
District (Director of Collection  
System Operations and Director of  
Plant Operations)  
Cooperative Agricultural Support  
Services Authority, CA (Executive  
Officer)  
Cordova Recreation & Park  
District (District Administrator and  
Maintenance Superintendent)  
Government Services Group, Inc.  
(Municipal Services Manager)  
Houston Housing Authority  
(Director Real Estate Investments  
& Development)  
Housing Authority of the City of  
Los Angeles (Director of General  
Services)  
Imperial Irrigation District  
(Assistant Manager of Construction  
Operations and Maintenance)  
Hilton, Farnkopf, and Hobson  
LLC (Manager/Vice President)  
Las Vegas Convention and Visitors  
Authority, NV (Director of Facility  
Projects)  
Metropolitan Washington Airports  
Authority (Vice President for  
Public Safety)  
Monterey Bay Unified Air  
Pollution Control District, CA (Air  
Pollution Control Officer)  
Monterey Park, CA (Director of  
Management Services)  
Peoria, AZ (Chief Business  
Attraction Officer)

Port of Long Beach, CA (Managing  
Director)  
Port of San Diego, CA (Senior  
Director of Real Estate)  
Redlands, CA (8 Mid-Level  
Managers and Natural Resources  
Manager)  
Robson Homes (Forward Planner  
and Land Acquisition Manager)  
Sacramento, CA (Preservation  
Director)  
Sacramento, CA (Urban Design  
Manager)  
San Jose, CA (Assistant Director of  
Environmental Services and  
Environmental Services Director)  
San Manuel Band of Tribal Indians,  
CA (Tribal Manager)  
Sedgwick County, Kansas (Health  
Department Director)  
Superior Court of California,  
County of San Luis Obispo, CA  
(Assistant Court Executive Officer)  
Vallejo, CA (Water Engineering  
Manager, Water Treatment  
Superintendent, Water Distribution  
Superintendent)  
Washoe County, NV (Senior  
Services Director)  
Washoe County, NV (Social  
Services Director)



**City of Santee**  
**COUNCIL AGENDA STATEMENT**

6D

**MEETING DATE** August 12, 2015

**AGENDA ITEM NO.**

**ITEM TITLE** RESOLUTION URGING THE STATE TO PROVIDE NEW  
SUBSTAINABLE FUNDING FOR STATE AND LOCAL  
TRANSPORTATION INFRASTRUCTURE

**DIRECTOR/DEPARTMENT** Tim K. McDermott, Acting City Manager *KV for TMed*

**SUMMARY**

In June, Governor Brown called for an Extraordinary Session on Transportation and Infrastructure to address the underfunding of California's roads and highways. The Governor proposed that the Legislature consider "permanent and sustainable funding to maintain and repair the state's transportation and critical infrastructure." Unfortunately, the Governor made no mention of priorities for local streets and roads. The League of California Cities has been actively advocating on these issues, and a broad coalition of cities, counties, labor, business, public safety and transportation advocates has formed to meet the Governor's call to address California's chronic transportation infrastructure funding shortfall. The League wants to ensure that all discussions on transportation funding include provisions of maintenance and sustainability of local streets, roads, and transportation infrastructure.

On July 16, 2015, the League of California Cities' Board of Directors formally adopted a resolution urging Governor Brown and the Legislature to provide new sustainable funding for both state and local transportation infrastructure. They are also outreaching to cities statewide to request that they adopt similar resolutions supporting this critically needed funding for local streets and roads. Attached is a resolution supporting these efforts, and urging the Governor and Legislature to provide new sustainable funding for state and local transportation infrastructure in the Governor's Extraordinary Session.

**FINANCIAL STATEMENT** ✓

The attached resolution calls upon the Governor and State Legislature to make a substantial annual investment in statewide transportation infrastructure of at least \$6 billion annually, to be split equally (50/50) among the state and counties and cities. If \$6 billion were authorized, \$3 billion would be apportioned to the state, with \$1.5 billion to counties and \$1.5 billion distributed among cities. Santee's potential annual distribution from that \$1.5 billion proposed allocation is estimated at \$2,655,613, based on initial estimates provided by the League of California Cities and California State Association of Counties.

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION** *KV*

Adopt the attached resolution urging the Governor and Legislature to provide new sustainable funding for state and local transportation infrastructure in the Governor's Extraordinary Session.

**ATTACHMENTS**

1. Staff Report
2. Resolution

## STAFF REPORT

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, URGING THE STATE TO PROVIDE NEW SUSTAINABLE FUNDING FOR STATE AND LOCAL TRANSPORTATION INFRASTRUCTURE

CITY COUNCIL MEETING AUGUST 12, 2015

#### BACKGROUND

California's network of roads and highways are critical to our quality of life and economy. However, the state lacks adequate funding to fix crumbling roads, highways, bridges and transportation infrastructure. The condition of the network of roads is deteriorating:

- California's crumbling roads cost motorists nearly \$600 a year per driver for vehicle maintenance.
- California has the second highest share of roads in "poor condition" in the nation.
- 58% of state roads need rehabilitation or pavement maintenance.
- California has 6 of 10 cities with the worst road conditions in the nation.
- 55% of local bridges require rehabilitation or replacement.
- Nearly 70% of California's urban roads and highways are congested.
- Without additional funding, 1/4 of local streets and roads will be in failed condition by 2024.

The state lacks adequate funding to address these critical deficiencies:

- Local streets and roads face an estimated shortfall of \$78 billion in deferred maintenance and an annual shortfall of \$7.8 billion.
- CalTrans faces a \$59 billion backlog in deferred maintenance and an annual shortfall in the State Highway Operation and Protection Program (SHOPP) of \$5.7 billion.

Governor Edmund G. Brown, Jr. has called an Extraordinary Session on Transportation and Infrastructure to address the immense underfunding of California's roads and highways. Cities and counties own and operate more than 81% of streets and roads throughout the state and have participated in efforts to study unmet funding needs and potential solutions. The 2014 California Statewide Local Streets and Roads Needs Assessment, providing critical analysis and information on the local transportation network's condition and funding needs, predicts at current funding levels continued significant decline of local streets and roads over the next ten years, deteriorating at a more rapid pace and requiring more costly rehabilitation and rebuilding rather than more cost-effective preventative maintenance.

## **ISSUES**

On July 16, 2015, the League of California Cities' Board of Directors formally adopted a resolution urging Governor Jerry Brown and the legislature to provide new sustainable funding for state and local transportation infrastructure. The League and many cities have been actively advocating this year for a significant investment in transportation infrastructure.

A broad coalition of cities, counties, labor, business, public safety and transportation advocates has formed to meet the Governor's call to address California's chronic transportation infrastructure funding shortfall. During the 2015 special session on transportation, the coalition supports the following priorities:

- 1. Make a significant investment in transportation infrastructure.** Any package should seek to raise at least \$6 billion annually and should remain in place for at least 10 years or until an alternative method of funding our transportation system is agreed upon.
- 2. Focus on maintaining and rehabilitating the current system.** Repairing California's streets and highways involves much more than fixing potholes. It requires major road pavement overlays, fixing unsafe bridges, providing safe access for bicyclists and pedestrians, replacing storm water culverts, as well as operational improvements that necessitate the construction of auxiliary lanes to relieve traffic congestion choke points and fixing design deficiencies that have created unsafe merging and other traffic hazards. Efforts to supply funding for transit in addition to funding for roads should also focus on fixing the system first.
- 3. Equal split between state and local projects.** We support sharing revenue for roadway maintenance equally (50/50) between the state and cities and counties, given the equally-pressing funding needs of both systems, as well as the longstanding historical precedent for collecting transportation user fees through a centralized system and sharing the revenues across the entire network through direct subventions. Ensuring that funding to local governments is provided directly, without intermediaries, will accelerate project delivery and ensure maximum accountability.
- 4. Raise revenues across a broad range of options.** Research by the California Alliance for Jobs and Transportation California shows that voters strongly support increased funding for transportation improvements. They are much more open to a package that spreads potential tax or fee increases across a broad range of options, including fuel taxes, license fees, and registration fees, rather than just one source. Additionally, any package should move California toward an all-users pay structure, in which everyone who benefits from the system contributes to maintaining it – from traditional gasoline-fueled vehicles, to new hybrids or electric vehicles, to commercial vehicles.

- 5. Invest a portion of diesel tax and/or cap & trade revenue to high-priority goods movement projects.** While the focus of a transportation funding package should be on maintaining and rehabilitating the existing system, California has a critical need to upgrade the goods movement infrastructure that is essential to our economic well-being. Establishing a framework to make appropriate investments in major goods movement arteries can lay the groundwork for greater investments in the future that will also improve air quality and reduce greenhouse gas emissions.
- 6. Strong accountability requirements to protect the taxpayers' investment.** Voters and taxpayers must be assured that all transportation revenues are spent responsibly. Local governments are accustomed to employing transparent processes for selecting road maintenance projects aided by pavement management systems, as well as reporting on the expenditure of transportation funds through the State Controller's Local Streets and Roads Annual Report.
- 7. Provide consistent annual funding levels.** Under current statute, the annual gas tax adjustment by the Board of Equalization is creating extreme fluctuations in funding levels – a \$900 million drop in this budget year alone. A transportation funding package should contain legislation that will create more consistent revenue projections and allow Caltrans and transportation agencies the certainty they need for longer term planning.

## **FINANCIAL ANALYSIS**

The attached resolution calls upon the Governor and Legislature to make a substantial annual investment in statewide transportation infrastructure of at least \$6 billion annually, to be split equally (50/50) among the state and counties and cities. If \$6 billion were authorized, \$3 billion would be apportioned to the state, with \$1.5 billion to counties and \$1.5 billion distributed among cities. Santee's potential annual distribution from that \$1.5 billion proposed allocation is estimated at \$2,655,613, based on initial estimates provided by the League of California Cities and California State Association of Counties.

## **RECOMMENDATION**

Staff is recommending the City Council approve the attached resolution urging the Governor and Legislature to provide new sustainable funding for state and local transportation infrastructure in the Governor's Extraordinary Session.

## RESOLUTION NO.

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, URGING THE STATE TO PROVIDE NEW SUSTAINABLE FUNDING FOR STATE AND LOCAL TRANSPORTATION INFRASTRUCTURE

**WHEREAS**, Governor Edmund G. Brown, Jr. has called an extraordinary session to address the immense underfunding of California's transportation infrastructure; and

**WHEREAS**, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work, bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

**WHEREAS**, efforts have been undertaken by the California State Association of Counties, League of California Cities, and California's Regional Transportation Planning Agencies to study unmet funding needs for local roads and bridges, including sidewalks and other essential components; and

**WHEREAS**, the resulting *2014 California Statewide Local Streets and Roads Needs Assessment*, which provides critical analysis and information on the local transportation network's condition and funding needs, indicates that the condition of the local transportation network is deteriorating as predicted in the initial 2008 study; and

**WHEREAS**, the results show that California's local streets and roads are on a path of significant decline. On a scale of zero (failed) to 100 (excellent), the statewide average pavement condition index (PCI) is 66, placing it in the "at risk" category where pavements will begin to deteriorate much more rapidly and require rehabilitation or rebuilding rather than more cost-effective preventative maintenance if funding is not increased; and

**WHEREAS**, if funding remains at the current levels, in 10 years, 25 percent of local streets and roads in California will be in "failed" condition; and

**WHEREAS**, cities and counties need an additional \$1.7 billion just to maintain a status quo pavement condition of 66, and much more revenue to operate the system with Best Management Practices, which would reduce the total amount of funding needed for maintenance in the future; and

**WHEREAS**, models show that an additional \$3 billion annual investment in the local streets and roads system is expected to improve pavement conditions statewide from an average "at risk" condition to an average "good" condition; and

**WHEREAS**, if additional funding isn't secured now, it will cost taxpayers twice as much to fix the local system in the future, as failure to act this year will increase unmet funding needs for local transportation facilities by \$11 billion in five years and \$21 billion in ten years; and

## RESOLUTION NO.

**WHEREAS**, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

**WHEREAS**, the local street and road system is also critical for farm to market needs, interconnectivity, multimodal needs, and commerce; and

**WHEREAS**, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

**WHEREAS**, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduce vehicle emissions helping the State achieve its air quality and greenhouse gas emissions reductions goals; and

**WHEREAS**, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site runoff; and

**WHEREAS**, in addition to the local system, the state highway system needs an additional \$5.7 billion annually to address the state's deferred maintenance; and

**WHEREAS**, in order to bring the local system back into a cost-effective condition, at least \$7.3 billion annually in new money going directly to cities and counties.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Santee strongly urges the Governor and Legislature to identify a sufficient and stable funding source for local street and road and state highway maintenance and rehabilitation to ensure the safe and efficient mobility of the traveling public and the economic vitality of California.

**BE IT FURTHER RESOLVED** that the City Council of the City of Santee strongly urges the Governor and Legislature to adopt the following priorities for funding California's streets and roads:

1. **Make a significant investment in transportation infrastructure.** Any package should seek to raise at least \$6 billion annually and should remain in place for at least 10 years or until an alternative method of funding our transportation system is agreed upon.
2. **Focus on maintaining and rehabilitating the current system.** Repairing California's streets and highways involves much more than fixing potholes. It requires major road pavement overlays, fixing unsafe bridges, providing safe access for bicyclists and pedestrians, replacing storm water culverts, as well as operational improvements that necessitate the construction of auxiliary lanes to relieve traffic congestion choke points and fixing design deficiencies that have created unsafe merging and other traffic hazards. Efforts to supply

## RESOLUTION NO.

funding for transit in addition to funding for roads should also focus on fixing the system first.

3. **Equal split between state and local projects.** We support sharing revenue for roadway maintenance equally (50/50) between the state and cities and counties, given the equally-pressing funding needs of both systems, as well as the longstanding historical precedent for collecting transportation user fees through a centralized system and sharing the revenues across the entire network through direct subventions. Ensuring that funding to local governments is provided directly, without intermediaries, will accelerate project delivery and ensure maximum accountability.
4. **Raise revenues across a broad range of options.** Research by the California Alliance for Jobs and Transportation California shows that voters strongly support increased funding for transportation improvements. They are much more open to a package that spreads potential tax or fee increases across a broad range of options, including fuel taxes, license fees, and registration fees, rather than just one source. Additionally, any package should move California toward an all-users pay structure, in which everyone who benefits from the system contributes to maintaining it – from traditional gasoline-fueled vehicles, to new hybrids or electric vehicles, to commercial vehicles.
5. **Invest a portion of diesel tax and/or cap & trade revenue to high-priority goods movement projects.** While the focus of a transportation funding package should be on maintaining and rehabilitating the existing system, California has a critical need to upgrade the goods movement infrastructure that is essential to our economic well-being. Establishing a framework to make appropriate investments in major goods movement arteries can lay the groundwork for greater investments in the future that will also improve air quality and reduce greenhouse gas emissions.
6. **Strong accountability requirements to protect the taxpayers' investment.** Voters and taxpayers must be assured that all transportation revenues are spent responsibly. Local governments are accustomed to employing transparent processes for selecting road maintenance projects aided by pavement management systems, as well as reporting on the expenditure of transportation funds through the State Controller's Local Streets and Roads Annual Report.
7. **Provide consistent annual funding levels.** Under current statute, the annual gas tax adjustment by the Board of Equalization is creating extreme fluctuations in funding levels – a \$900 million drop in this budget year alone. A transportation funding package should contain legislation that will create more consistent revenue projections and allow Caltrans and transportation agencies the certainty they need for longer term planning.

**RESOLUTION NO.**

**ADOPTED** by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 12<sup>th</sup> day of August, 2015, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**RANDY VOEPEL, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**PATSY BELL, CMC, CITY CLERK**