

Minutes

**Santee City Council
CDC Successor Agency
Santee Public Financing Authority**

**Council Chambers
10601 Magnolia Avenue
Santee, California**

February 27, 2013

This Regular Meeting of the Santee City Council, the CDC Successor Agency, and the Santee Public Financing Authority was called to order by Mayor/Chair Randy Voepel at 7:05 p.m.

Council Members present were: Mayor/Chair Randy Voepel; Vice Mayor/Vice Chair John W. Minto; and Council/Authority Members Jack E. Dale and Rob McNelis. Council/Authority Member John Ryan was absent.

Staff present were: City Manager/Authority Secretary Keith Till, City/Authority Attorney Shawn Hagerty, Deputy City Manager/Director of Development Services Pedro Orso-Delgado, Director of Community Services Bill Maertz, Finance Director/Treasurer Tim McDermott, Director of Fire and Life Safety Bob Leigh, Director of Human Resources Jodene Dunphy, Director of Planning Melanie Kush, Assistant to the City Manager Kathy Valverde, Senior Management Analyst Pamela White, Santee Sheriff's Captain Lisa Miller, City Clerk Patsy Bell, and Administrative Secretary Pam Coleman.

(Note: Hereinafter the titles Mayor, Vice Mayor, Council Member, City Manager, and City Attorney shall be used to indicate Mayor/Chair, Vice Mayor/Vice Chair, Council/Authority Member, City Manager/Authority Secretary, and City/Authority Attorney)

LEGISLATIVE INVOCATION: Pastor Gary Lawton, Calvary Chapel Santee

PLEDGE OF ALLEGIANCE: Michael Bautista, Scout Troop 148

ITEMS TO BE ADDED, DELETED OR RE-ORDERED ON AGENDA: None

1. CONSENT CALENDAR:

- (A) Approval of reading by title only and waiver of reading in full of Ordinances on agenda.**

- (B) **Approval of Meeting Minutes:**
 - **Santee City Council 2-13-13 Regular Meeting**
 - **CDC Successor Agency 2-13-13 Regular Meeting**
 - **Public Financing Authority 2-13-13 Regular Meeting**
- (C) **Approval of Payment of Demands as presented.**
- (D) **Approval of the reduction of retention for Citywide Pavement Repair and Rehabilitation Program 2011 Project, CIP 2011-01, to five percent of the total contract amount.**
- (E) **Authorization for the City Manager to execute a contract amendment in the amount of \$17,000 with Albert A. Webb Associates to provide special audit services for the Santee Roadway Lighting District and Fire Benefit Fee assessments.**

ACTION: On motion of Vice Mayor Minto, seconded by Council Member McNelis, the Agenda and Consent Calendar were approved as presented with all voting aye, except Council Member Ryan who was absent.

2. PUBLIC HEARINGS:

- (A) **Continued Public Hearing to assess and prioritize community development needs as described in the Consolidated Plan, to solicit proposals for Program Year 2013 Community Development Block Grant (CDBG) Funds, and to select programs. (Continued from 2/13/13) (Reso 15-2013)**

The Public Hearing opened at 7:09 p.m. Senior Management Analyst Tom Romstad presented the staff report.

PUBLIC SPEAKERS: None

During discussion, Council Member Dale suggested holding the remaining portion of the Public Facilities Projects (\$383) until the final allocation amount is determined. After the final allocation is determined, unallocated funding can then be distributed among the two unfunded Public Facilities projects.

ACTION: On motion of Council Member McNelis, seconded by Vice Mayor Minto, the Public Hearing was closed at 7:19 p.m.; staff was directed to publish a summary of the Annual Action Plan; the amended Resolution for Program Year 2013 CDBG funds was adopted; and the following allocations were approved for 2013-2014 Community Block Grant funds with all voting aye, except Council Member Ryan who was absent:

	Allocation
<u>Public Service Activities (\$36,441 cap)*</u>	
Cameron Family YMCA	\$ 1,000
Crisis House	3,000
Meals-On-Wheels	8,000
ElderHelp of San Diego	3,000
Santee Boys and Girls Club	1,441
Santee Ministerial Council (Food Bank)	20,000
Total	<u>\$ 36,441</u>
 <u>Administrative Activities (\$57,481 cap)</u>	
Program Administration	\$ 39,089
Center for Social Advocacy - El Cajon	9,500
Total	<u>\$ 48,589</u>
 <u>Public Facility Projects</u>	
City of Santee - 108 Loan Debt Service	\$ 158,466
Caring Neighbors - Minor home repairs	-
Home of Guiding Hands	-
[Hold until total allocation amount is finalized. Unallocated funding will be distributed among unfunded Public Facilities activities after final allocation is determined]	383
Total	<u>\$ 158,849</u>
Total FY 2012-13 Allocation	<u><u>\$ 243,879</u></u>

* Assuming total allocation of \$242,946 and carry-forward of \$933.

3. ORDINANCES (First Reading): None

4. CITY COUNCIL ITEMS AND REPORTS: None

5. CONTINUED BUSINESS:

(A) Fire Department staffing review and long-range operations plan.

Fire Chief Leigh presented the staff report utilizing a PowerPoint presentation and answered Council's questions.

PUBLIC SPEAKER:

- Harley Wallace, representing the Santee Firefighters Association, discussed the possible impacts of the proposed staff reductions.

Discussion continued regarding a variety of alternatives and options including, but not limited to, the proposed re-organization of the department, having an outside firm analyze the department's staffing needs, the possibility of increasing the Fire Benefit Fee, and areas of the Fire Department budget that could be reduced in order to free up money to fund the 3 positions that were eliminated. Council chose to take no action at this time and to note and file the report.

(B) Review of the Fiscal Year 2012-13 amended Operating Budget. (Reso 16-2013)

ACTION: On motion of Vice Mayor Minto, seconded by Council Member McNelis, the Resolution amending the General Fund Operating Budget for Fiscal Year 2012-13 was adopted with all voting aye, except Council Member Ryan who was absent.

6. NEW BUSINESS:

(A) Resolution authorizing the execution of an agreement with EsGil Corporation for fire plan review and inspection services.

During a brief discussion, City Manager Till and Fire Chief Leigh answered Council's questions about remaining on a month-to-month basis with EsGil rather than executing a 12-month agreement.

MOTION: Council Member McNelis moved to remain on the month-to-month rate with EsGil Corporation until further notice. Motion seconded by Vice Mayor Minto.

WITHDRAWN MOTION: After City Attorney Hagerty clarified that formal action was not needed if Council wished to continue with the way things were currently being handled, Council Member McNelis withdrew his motion and it was by Council consensus to table this item.

7. COMMUNICATION FROM THE PUBLIC:

- (A) Teresa Reilly asked Council for a \$2,000 donation to replace the carpet at Carlton Hills Lutheran Church, which houses the Senior Lunch program.

Mayor Voepel explained the CDBG process to Ms. Reilly. She was given the appropriate information so that she could apply for FY 2014-15 CDBG funds.

8. CITY MANAGER REPORTS: None

9. CDC SUCCESSOR AGENCY:

(Note: Minutes appear as Item 1B)

- (A) **Resolution of the CDC Successor Agency approving the Recognized Obligation Payment Schedule for the period from July 1, 2013 to December 31, 2013 (ROPS 13-14A). (Reso CDCSA 2-2013)**

ACTION: On motion of Council Member McNelis, seconded by Vice Mayor Minto, the Resolution was adopted with all voting aye, except Council Member Ryan who was absent.

10. SANTEE PUBLIC FINANCING AUTHORITY:

(Note: Minutes appear as Item 1B)

11. CITY ATTORNEY REPORTS: None

12. **CLOSED SESSION:** None

13. **ADJOURNMENT:**

There being no further business, the meeting was adjourned at 9:16 p.m.

Date Approved: March 13, 2013

/s/Patsy Bell

Patsy Bell, City Clerk and for
Authority Secretary Keith Till