

CITY MANAGER – Marlene D. Best  
CITY ATTORNEY – Shawn D. Hagerty  
CITY CLERK – Annette Fagan Ortiz

STAFF:  
ASSISTANT TO THE CITY MANAGER  
Kathy Valverde  
COMMUNITY SERVICES DIRECTOR  
Bill Maertz  
DEVELOPMENT SERVICES DIRECTOR  
Melanie Kush  
FINANCE DIRECTOR/TREASURER  
Tim McDermott  
ACTING FIRE CHIEF  
John Garlow  
HUMAN RESOURCES DIRECTOR  
Jessie Bishop  
LAW ENFORCEMENT  
Captain Daniel Brislin



CITY COUNCIL

Mayor John W. Minto  
Vice Mayor Stephen Houlahan  
Council Member Ronn Hall  
Council Member Laura Koval  
Council Member Rob McNelis

**City of Santee  
Regular Meeting Agenda  
Santee City Council  
CDC Successor Agency**

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**Wednesday, January 9, 2019  
7:00 PM**

**Council Chambers – Building 2  
10601 Magnolia Avenue, Santee, CA 92071**

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**Regular City Council Meeting – 7:00 p.m.**

**ROLL CALL:** Mayor John W. Minto  
Vice Mayor Stephen Houlahan  
Council Members Ronn Hall, Laura Koval and Rob McNelis

**LEGISLATIVE INVOCATION:** Phil Herrington – Pathways Community Church

**PLEDGE OF ALLEGIANCE:**

**PROCLAMATIONS:** Retirement of Fire Chief Richard Smith, Management Assistant Terrance Rodgers and Lead Maintenance Worker Dennis Mettler

**CONSENT CALENDAR:**

Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. Council Members, staff or public may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk at the start of the meeting. Speakers are limited to 3 minutes.

- (1) Approval of reading by title only and waiver of reading in full of Ordinances and Resolutions on the agenda. (City Clerk – Ortiz)**
- (2) Approval of Meeting Minutes of the Santee City Council for the December 12, 2018 Regular Meeting. (City Clerk – Ortiz)**
- (3) Approval of Payment of Demands as presented. (Finance – McDermott)**

- (4) Adoption of a Resolution accepting the Walker Preserve Restoration and Monitoring Design/Build Project (CIP 2018-45) as Complete. (Community Services – Maertz)
- (5) Adoption of a Resolution restricting parking of vehicles over seven feet in height between the hours of 12:00 a.m. and 6:00 a.m. on Prospect Avenue, Railroad Avenue, and Kenney Street. (Development Services – Kush)

**NEW BUSINESS:**

- (6) Resolution authorizing a Second Amendment to a Professional Services Agreement with LSA Associates, Inc., for technical consultant services to complete a “Sustainable Santee Action Plan” (Climate Action Plan) and Environmental Impact Report (EIR) and appropriating funds. (Development Services – Kush)

Recommendation:

Adopt the resolution authorizing the City Manager to execute a Second Amendment of a Professional Services Agreement with LSA Associates, Inc., in an amount not to exceed \$24,960.00 and appropriating funds from the General Fund reserve.

- (7) Resolution authorizing the City Manager to execute amendments to the Professional Services Agreement with ICF Jones & Stokes, Inc., for services associated with preparation of the City’s Subarea Plan that are developer or grant funded. (Development Services – Kush)

Recommendation:

Adopt the Resolution authorizing the City Manager to execute amendments to the Professional Services Agreement with ICF Jones & Stokes, Inc., for additional work on the Subarea Plan which is fully funded by developers or grants.

**CDC SUCCESSOR AGENCY:**

- (8) Resolution of the Community Development Commission Successor Agency Approving the Recognized Obligation Payment Schedule (ROPS) for the period from July 1, 2019 to June 30, 2020. (Finance – McDermott)

Recommendation:

Adopt the Resolution of the Community Development Commission Successor Agency

**NON-AGENDA PUBLIC COMMENT:**

*Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take*

*action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

**CITY COUNCIL REPORTS:**

- (9) Adopt the Council Meeting Calendar for 2019 and consider the cancellation of a Regular City Council meeting in the summer months of July or August, 2019. (City Manager - Best)**

Recommendation:

1. Identify preferred date for summer meeting cancellation; and
2. Direct the City Clerk to post notices of meeting cancellation.

- (10) Approval of Appointments of Council Members to Council Committees. (Council – Mayor Minto)**

Recommendation:

Council action on recommended appointments as presented by the Mayor at the Council meeting.

**CITY MANAGER REPORTS:**

**CITY ATTORNEY REPORTS:**

- (11) Community Choice Aggregation Presentation (City Attorney – Hagerty)**

Recommendation:

1. Receive presentation; and
2. Provide direction, if any, regarding Community Choice Aggregation.

**CLOSED SESSION:**

- (12) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
(Gov. Code section 54956.9(d)(2))  
Significant exposure to litigation: One case associated with the General Plan Initiative
  
- (13) CONFERENCE WITH LABOR NEGOTIATORS**  
Government Code Section 54957.6  
City Designated Representative: City Manager  
Employee Organization: Santee Firefighters Association

**ADJOURNMENT:**



Jan	03	SPARC	Civic Center Building 7
Jan	09	City Council Meeting	Council Chamber
Jan	14	Community Oriented Policing Committee	Council Chamber
Jan	23	City Council Meeting	Council Chamber
Feb	07	SPARC	Civic Center Building 7
Feb	11	Community Oriented Policing Committee	Council Chamber
Feb	13	City Council Meeting	Council Chamber
Feb	27	City Council Meeting	Council Chamber

The Santee City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.

**For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City’s website at [www.CityofSanteeCA.gov](http://www.CityofSanteeCA.gov).**

***The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 12132 of the American with Disabilities Act of 1990 (42 USC § 12132). Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk’s Office at (619) 258-4100, ext. 112 at least 48 hours before the meeting, if possible.***

**AFFIDAVIT OF POSTING AGENDA**

State of California     } County of San Diego   } ss. City of Santee           }	
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I, Annette Ortiz, City Clerk of the City of Santee, hereby declare, under penalty of perjury, that a copy of this Agenda was posted in accordance with the Brown Act and Santee Resolution 61-2003 on January 4, 2019, at 4:00 p.m.

_____ Signature	01/04/19 Date
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City of Santee  
**COUNCIL AGENDA STATEMENT**

PROC

**MEETING DATE**     January 9, 2019

**AGENDA ITEM NO.**

**ITEM TITLE**     PROCLAMATION: RETIREMENT OF FIRE CHIEF RICH SMITH

**DIRECTOR/DEPARTMENT**     John W. Minto, Mayor

**SUMMARY**

Fire Chief Rich Smith officially retired from the City of Santee on December 12, 2018, after 28 years of loyal and dedicated service.

The attached proclamation has been prepared in honor of Rich's accomplishments and service to the City of Santee.

**CITY ATTORNEY REVIEW**      N/A      Completed

**FINANCIAL STATEMENT**     N/A

**RECOMMENDATION** *MSB*

Present proclamation.

**ATTACHMENTS (Listed Below)**

Proclamation.



# City of Santee, California

## Proclamation

**WHEREAS**, Fire Chief Richard Smith served the community of Santee for over 28 years, beginning on January 31, 1991, when he was hired as a Firefighter Apprentice with the Santee Fire Department; and

**WHEREAS**, Chief Smith promoted through the ranks from Firefighter Apprentice to Firefighter 1<sup>st</sup> Class, Fire Engineer, Fire Captain, Fire Division Chief and, ultimately, Fire Chief, the highest ranking position in the Fire Department; and

**WHEREAS**, Chief Smith held the position of Fire Chief for three years before officially retiring from the City of Santee on December 12, 2018; and

**WHEREAS**, under Chief Smith's leadership, the Santee Fire Department has made tremendous progress in many areas, such as providing behavioral health services for all personnel and ensuring the Personal Protective Equipment replacement schedule remains a priority; and

**WHEREAS**, throughout his career, Chief Smith served on many committees, including more than 20 years on the apparatus committee, and many years as a Training Captain. During his tenure, he developed a reputation for demonstrating and expecting high standards of training and physical fitness; and

**WHEREAS**, Richard will be remembered as an exceptional leader, as well as a dedicated husband and father of two daughters. He inspired confidence and respect through honesty, compassion, loyalty, and countless hours serving the Santee community. He will be greatly missed by all those who were privileged to know and work with him.

**NOW, THEREFORE**, I, John Minto, Mayor of the City of Santee, on behalf of the City Council, do hereby proclaim that **RICHARD SMITH** has been an exceptional member of the City of Santee organization and community, and that he receive due recognition and commendation for superior dedication in the performance of his duties and appreciation for his exemplary career of public safety service, wishing him the very best in all his future endeavors.

IN WITNESS WHEREOF, I have hereunto set my hand this ninth day of January, two-thousand nineteen, and have caused the Official Seal of the City of Santee to be affixed.



\_\_\_\_\_  
Mayor John W. Minto

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

PROC

**MEETING DATE**      January 9, 2019

**AGENDA ITEM NO.**

**ITEM TITLE**      PROCLAMATION: RETIREMENT OF MANAGEMENT ASSISTANT  
TERRY RODGERS

**DIRECTOR/DEPARTMENT**      John W. Minto, Mayor

**SUMMARY**

Management Assistant Terry Rodgers officially retired from the City of Santee on December 26, 2018, after over 8 years of loyal and dedicated service.

The attached proclamation has been prepared in honor of Terry's accomplishments and service to the City of Santee.

**CITY ATTORNEY REVIEW**       N/A       Completed

**FINANCIAL STATEMENT**      N/A

**RECOMMENDATION** *MSB*

Present proclamation.

**ATTACHMENTS (Listed Below)**

Proclamation.



# City of Santee, California

## Proclamation

**WHEREAS**, Terry joined the City of Santee as a part-time employee, bringing his extensive experience as widely respected journalist with the San Diego Union Tribune, to improve the City's communications with residents and businesses; and

**WHEREAS**, immediately upon his arrival, Terry demonstrated additional and valuable skills, and was promoted to a full-time position; and

**WHEREAS**, as the principal grant writer for the Community Services Department, Terry was highly successful in securing outside funding for signature City projects such as the award winning Walker Preserve restoration, Ken Collier Park construction and most recently, the Mast Park Improvement project. In total Terry brought more than \$5 million in grant funds for Santee improvements; and

**WHEREAS**, Terry managed the City's social media presence, increasing interaction with the community, raising awareness of City services and responding to public comments and inquiries; and

**WHEREAS**, Terry was instrumental in implementing the recent update of the City's website, greatly improving its functionality and giving it a uniform and professional appearance; and

**WHEREAS**, Terry's talents as a photographer effectively communicated the City's image as a family-friendly community blessed with abundant natural, recreational, cultural and commercial assets; and

**WHEREAS**, Terry raised the bar for communication of Santee's amenities and services – and helped to expand those amenities with his successful grant writing.

**NOW THEREFORE, I**, John W. Minto, Mayor of the City of Santee, on behalf of the City Council, do hereby proclaim that **TERRY RODGERS** has been an invaluable employee of the City of Santee, and that he receive due recognition and commendation for superior dedication in the performance of his duties, and appreciation for his exemplary career of public service, wishing him the very best of luck in the next chapter of his life.

IN WITNESS WHEREOF, I have hereunto set my hand this ninth day of January, two-thousand nineteen, and have caused the Official Seal of the City of Santee to be affixed

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Mayor John W. Minto





City of Santee  
**COUNCIL AGENDA STATEMENT**

PROC

**MEETING DATE** January 9, 2019

**AGENDA ITEM NO.**

**ITEM TITLE** PROCLAMATION: RETIREMENT OF LEAD MAINTENANCE WORKER  
DENNIS METTLER

**DIRECTOR/DEPARTMENT** John W. Minto, Mayor

**SUMMARY**

Lead Maintenance Worker Dennis Mettler officially retired from the City of Santee on December 26, 2018 after almost 25 years of loyal and dedicated service.

The attached proclamation has been prepared in honor of Dennis' accomplishments and service to the City of Santee.

**CITY ATTORNEY REVIEW**  N/A  Completed

**FINANCIAL STATEMENT** N/A

**RECOMMENDATION** *MSB*

Present proclamation.

**ATTACHMENTS (Listed Below)**

Proclamation.

# City of Santee, California

## Proclamation

**WHEREAS**, Dennis Mettler began his career with the City of Santee on April 11, 1994 as Engineering Technician / Field Coordinator; and

**WHEREAS**, Dennis became the Lead Maintenance Worker on October 23, 2006, and held the title through his official retirement date on December 26, 2018 with almost 25 years of distinguished service; and

**WHEREAS**, during his 24  $\frac{3}{4}$  years of service, Dennis did his best to respond to all maintenance issues and keep numerous firemen, city employees, Council Members and Mayors all happy; and

**WHEREAS**, Dennis has brightened many days by changing out lightbulbs throughout the city and has more knowledge of City Facilities, Plumbing, Electrical, HVAC and Janitorial contracts than anyone ever has; and

**WHEREAS**, Dennis visited Fire Station #4 8000 times, Fire Station #5 3000 times and City Hall over 100,000 times in search of stale coffee ; and

**WHEREAS**, throughout his career Dennis has personified the City's Core values of respect, integrity, accountability, professionalism, and excellence; and

**WHEREAS**, City staff and the City Council will greatly miss Dennis as both a respected colleague and valued friend and wish him the very best in retirement.

**NOW THEREFORE**, I, John W. Minto, Mayor of the City of Santee, on behalf of the City Council, do hereby proclaim that

### **DENNIS METTLER**

has been an invaluable employee of the City of Santee, and that he is deserving of recognition and commendation for superior dedication in the performance of his duties, and appreciation for his exemplary career of public service, wishing him the very best of luck in the next chapter of his life.

IN WITNESS WHEREOF, I have hereunto set my hand this ninth day of January, two thousand nineteen, and have caused the Official Seal of the City of Santee to be affixed.



\_\_\_\_\_  
Mayor John W. Minto

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

1

**MEETING DATE**      January 9, 2019

**AGENDA ITEM NO.**

**ITEM TITLE**      **APPROVAL OF READING BY TITLE ONLY AND WAIVER OF READING  
IN FULL OF ORDINANCES AND RESOLUTIONS ON THE AGENDA.**

**DIRECTOR/DEPARTMENT**      Annette Ortiz, CMC, City Clerk 

**SUMMARY**

This item allows the City Council to approve Ordinances and Resolutions on the Consent Calendar without reading the item in full. Upon approval of this item, all Resolutions included in the motion shall be approved. Resolutions removed from the Consent Calendar and considered under separate action may also be approved without reading of the full text.

**FINANCIAL STATEMENT**

N/A

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION**

It is recommended that the Council waive the reading of all Ordinances and Resolutions in their entirety and read by title only.

**ATTACHMENTS**

None

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

2

**MEETING DATE**     January 9, 2019

**AGENDA ITEM NO.**

**ITEM TITLE**     **APPROVAL OF MEETING MINUTES OF THE SANTEE CITY COUNCIL  
FOR THE DECEMBER 12, 2018, REGULAR MEETING.**

**DIRECTOR/DEPARTMENT**     Annette Ortiz, MBA, CMC, City Clerk 

**SUMMARY**

Submitted for your consideration and approval are the minutes of the above meeting.

**FINANCIAL STATEMENT**     N/A

**CITY ATTORNEY REVIEW**      N/A      Completed

**RECOMMENDATION**

Approve Minutes as presented.

**ATTACHMENT**

December 12, 2018 Regular Meeting Minutes



**Minutes  
Santee City Council  
Council Chamber – Building 2  
10601 Magnolia Avenue  
Santee, California  
December 12, 2018**

**DRAFT**

This Regular Meeting of the Santee City Council was called to order by Mayor John W. Minto at 7:02 p.m.

**ROLL CALL:** Present: Mayor John W. Minto, Vice Mayor Rob McNelis and Council Members Ronn Hall and Stephen Houlahan – 4.

Officers present: City Manager Marlene Best, City Attorney Shawn Hagerty and City Clerk Annette Ortiz.

The **INVOCATION** was given by Pastor Todd Tolson of Riverview Community Church and the **PLEDGE OF ALLEGIANCE** was led by Senator Brian Jones.

**CONSENT CALENDAR:**

The City Clerk provided a revised Resolution for Item 7 and also announced that speaker slips were submitted for Items 3 and 6.

- (1) **Approval of reading by title only and waiver of reading in full of Ordinances and Resolutions on the agenda.**
- (2) **Approval of Meeting Minutes of the Santee City Council for the November 14, 2018 Regular Meeting. (City Clerk – Ortiz)**
- (3) **Item pulled for discussion.**
- (4) **Approval of the expenditure of \$74,491.01 for November 2018 Legal Services and related costs. (Finance – McDermott)**
- (5) **Adoption of a Resolution amending the Salary Schedule for Hourly, General and Management Employees to reflect an increase in the California Minimum Wage Rates. (Human Resources – Bishop) (Reso 131-2018)**
- (6) **Item pulled for discussion.**

**ACTION:** Vice Mayor McNelis moved approval of the remainder of the Consent Calendar.

Council Member Houlahan seconded the motion which carried by the following vote:  
Ayes: Mayor Minto, Vice Mayor McNelis and Council Members Hall and Houlahan – 4.

Items Pulled from Consent Calendar:

**(3) Approval of Payment of Demands as presented. (Finance – McDermott)**

Public Speaker: Evlyn Andrade-Heymsfield

The Director of Finance/Treasurer and the Director of Development Services responded to the speakers questions.

**ACTION:** Vice Mayor McNelis moved approval of Item 3.

Council Member Hall seconded the motion which carried by the following vote: Ayes: Mayor Minto, Vice Mayor McNelis and Council Members Hall and Houlahan – 4.

**(6) Rejection of a claim against the City by Lisa Bianco per Government Code Section 913. (Risk Management – Bishop)**

Public Speaker: Lisa Bianco

Mayor Minto and the City Attorney responded to questions from the speaker.

**ACTION:** Vice Mayor McNelis moved approval of Item 6.

Council Member Houlahan seconded the motion which carried by the following vote: Ayes: Mayor Minto, Vice Mayor McNelis and Council Member Houlahan – 3. Noes – Hall – 1.

**NON-AGENDA PUBLIC COMMENT:**

- (A) Evlyn Andrade-Heymsfield – Stated that the Council should consider livestreaming the Council meetings.

**CITY COUNCIL REPORTS:**

Council Member Houlahan reported on his recent attendance at a Santee School District Board Meeting.

**CITY MANAGER REPORTS:**

The City Manager discussed the display in the Council Chambers decorated by the Finance Department.

**CITY ATTORNEY REPORTS:** None

## **OATH OF OFFICE/CELEBRATION OF SERVICE CEREMONY**

**(7) Declaration of Election Results for the November 6, 2018, General Municipal Election. (Revised Resolution) (Reso 132-2018)**

The City Clerk presented the staff report and announced the November 6, 2018, election results. The General Municipal Election was held for the purpose of electing a Santee City Council Member for Districts 1, 2 and 3. In District 1, 11,994 ballot cards were cast; in District 2, 11,002 ballot cards were cast; and in District 3, 11,757 ballot cards were cast.

The votes were as follows:

District 1 – Rob McNelis received 3,107 votes for a four year term  
District 2 – Ronn Hall received 3,316 votes for a four year term  
District 3 – Laura Koval received 3,099 votes for a two year term

**ACTION:** Council Member Houlahan moved approval of staff recommendation.

Vice Mayor McNelis seconded the motion which carried by the following vote: Ayes: Mayor Minto, Vice Mayor McNelis and Council Members Hall and Houlahan – 4.

**(8) Administration of Oath of Office, Installation of three Council Members, Presentation of Certificates of Election.**

The City Clerk asked Vice Mayor McNelis and his wife to join her in the front of the room. Dustin Trotter administered the Oath of Office to Vice Mayor McNelis. The City Clerk presented Vice Mayor McNelis with the Certificate of Election, the Oath of Office Certificate, and an engraved Cross pen. Vice Mayor McNelis made brief comments before taking his seat on the dais.

The City Clerk asked Council Member Hall to join her in the front of the room. Pastor Phil Herrington administered the Oath of Office to Council Member Hall. The City Clerk presented Council Member Hall with the Certificate of Election, the Oath of Office Certificate, and an engraved Cross pen. Council Member Hall made brief comments before taking his seat on the dais.

The City Clerk asked Council Member-Elect Koval to join her in the front of the room. Samantha Ryan administered the Oath of Office to Council Member-Elect Koval. The City Clerk presented Council Member Koval with the Certificate of Election, the Oath of Office Certificate, and an engraved Cross pen. Council Member Koval made brief comments before taking her seat on the dais.

**ROLL CALL:** Mayor John W. Minto  
Council Members Ronn Hall, Stephen Houlahan, Laura Koval and Rob McNelis.

**(9) Selection of Mayor Pro Tempore (Vice Mayor).**

**ACTION:** Council Member Koval moved to select Council Member Houlahan as Vice Mayor.

Council Member Hall seconded the motion which carried by the following vote: Ayes: Mayor Minto, Vice Mayor Houlahan and Council Members Hall, Koval and McNelis – 5.

Mayor Minto presented plaques to Council Members Hall and McNelis and thanked them for their previous years of service as Vice Mayor.

**(10) Celebration in Honor of Council Member Brian Jones**

Mayor Minto thanked former Council Member Brian Jones for his service and presented him with a proclamation and award. Senator Jones thanked Council and spoke briefly about accomplishments during his tenure.

**(11) Presentations and Certificates**

Mayor Minto thanked Senator Joel Anderson for his service to the Senate and presented him with a Certificate of Appreciation.

Mayor Minto thanked Assemblyman Randy Voepel for his attendance and presented him with a Certificate of Appreciation.

Assemblyman Voepel presented the incoming Council Members with certificates of commendation and congratulated them on their appointment.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 8:17 p.m.

Date Approved:

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Annette Ortiz, MBA, CMC, City Clerk



City of Santee  
**COUNCIL AGENDA STATEMENT**

3

**MEETING DATE** January 9, 2019

**AGENDA ITEM NO.**

**ITEM TITLE** PAYMENT OF DEMANDS

**DIRECTOR/DEPARTMENT** Tim K. McDermott, Finance *tm*

**SUMMARY**

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

**FINANCIAL STATEMENT** *tm*

Adequate budgeted funds are available for the payment of demands per the attached listing.

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION** *MSB*

Approval of the payment of demands as presented.

**ATTACHMENTS (Listed Below)**

- 1) Summary of Payments Issued
- 2) Voucher Lists

Payment of Demands  
Summary of Payments Issued

<u>Date</u>	<u>Description</u>	<u>Amount</u>
12/05/2018	Accounts Payable	\$ 93,197.13
12/06/2018	Payroll	352,871.78
12/06/2018	Accounts Payable	243,261.04
12/06/2018	Accounts Payable	7,289.93
12/10/2018	Accounts Payable	98,146.67
12/11/2018	Accounts Payable	34,656.02
12/11/2018	Accounts Payable	104,265.52
12/12/2018	Accounts Payable	245,836.48
12/19/2018	Accounts Payable	71,416.79
12/20/2018	Payroll	359,393.40
12/20/2018	Accounts Payable	19,362.72
12/20/2018	Accounts Payable	2,492,105.21
12/21/2018	Accounts Payable	99,899.76
12/27/2018	Accounts Payable	<u>104,331.28</u>
	TOTAL	<u><u>\$ 4,326,033.73</u></u>

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.

  
\_\_\_\_\_  
Tim K. McDermott, Director of Finance

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120086	12/5/2018	10010 ALLIANT INSURANCE SERVICES INC	958510		HOLIDAY LIGHTING	1,924.00
					Total :	1,924.00
120087	12/5/2018	12083 ANIMAL PEST MANAGEMENT	581530	52297	PEST CONTROL SERVICES	75.00
					Total :	75.00
120088	12/5/2018	10021 BOUND TREE MEDICAL LLC	83034048	52163	EMS SUPPLIES	1,320.07
			83034049	52163	EMS SUPPLIES	220.14
			83034051	52163	EMS SUPPLIES	334.92
			83034052	52163	EMS SUPPLIES	32.27
			83034053	52163	EMS SUPPLIES	158.05
					Total :	2,065.45
120089	12/5/2018	13130 BURNS, CHRIS	1214		SENIOR HOLIDAY LUNCHEON	100.00
					Total :	100.00
120090	12/5/2018	11399 CABLE, PIPE, & LEAK DETECTION	10694-20947	52422	LEAK DETECTION	380.00
					Total :	380.00
120091	12/5/2018	10299 CARQUEST AUTO PARTS	11102-472630	52280	VEHICLE REPAIR PARTS	198.02
					Total :	198.02
120092	12/5/2018	10032 CINTAS CORPORATION #694	4012257011	52207	UNIFORM/PARTS CLEANER RNTL	57.18
					Total :	57.18
120093	12/5/2018	10486 COUNTY OF SAN DIEGO	201800911		MAP COPIES	2.00
					Total :	2.00
120094	12/5/2018	10839 COUNTY OF SAN DIEGO	DEH2007-HUPFP-208335	52418	HAZMAT RENEWAL FEE	859.00
					Total :	859.00
120095	12/5/2018	10333 COX COMMUNICATIONS	112256001		9130 CARLTON OAKS DR	88.06
					Total :	88.06
120096	12/5/2018	10608 CRISIS HOUSE	347	52368	CDBG SUBRECIPIENT	478.79
					Total :	478.79

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120097	12/5/2018	10142 CSA SAN DIEGO COUNTY	528	52369	CDBG SUBRECIPIENT	1,485.57
					Total :	1,485.57
120098	12/5/2018	11063 DDL TRAFFIC INC	6083	52103	TRAFFIC SIGNAL BATTERIES	13,906.67
					Total :	13,906.67
120099	12/5/2018	12111 E POLY STAR INC	223336	52298	TRASH BAGS FOR CITY PARKS	3,838.59
					Total :	3,838.59
120100	12/5/2018	10059 FAILSAFE TESTING	10061		EQUIPMENT TESTING	1,305.60
					Total :	1,305.60
120101	12/5/2018	10251 FEDERAL EXPRESS	6-378-76608		SHIPPING CHARGES	132.93
					Total :	132.93
120102	12/5/2018	10009 FIRE ETC	122925 123202	52388 52177	FIRE EXTINGUISHER SERVICE EQUIPMENT SUPPLIES	1,189.55 93.24
					Total :	1,282.79
120103	12/5/2018	12760 FOCUS PSYCHOLOGICAL	SANTEE2018-10	52281	COUNSELING SERVICES	600.00
					Total :	600.00
120104	12/5/2018	10065 GLOBAL POWER GROUP INC	58518	52147	ELECTRICAL REPAIRS & MAINT	435.08
					Total :	435.08
120105	12/5/2018	10144 HDL COREN & CONE	0026008-IN	52317	PROP TAX SVCS OCT-DEC 2018	4,625.00
					Total :	4,625.00
120106	12/5/2018	10301 HORSMAN AUTOMOTIVE	417530 417533	52181 52181	VEHICLE SMOG INSPECTION VEHICLE SMOG INSPECTION	44.95 44.95
					Total :	89.90
120107	12/5/2018	11807 IMPERIAL SPRINKLER SUPPLY	3530513-00	52380	IRRIGATION SUPPLIES	3,682.15
					Total :	3,682.15
120108	12/5/2018	11233 JIMMIE JOHNSON'S KEARNY MESA	161294	52183	VEHICLE REPAIR	817.40
					Total :	817.40



Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120109	12/5/2018	12948 KTU&A	30640	52070	SITE & ECONOMIC ANALYSIS	2,437.50
					Total :	2,437.50
120110	12/5/2018	12718 LSA ASSOCIATES INC	162681	51879	SUSTAINABILITY PROJECT	5,225.00
					Total :	5,225.00
120111	12/5/2018	10079 MEDICO PROFESSIONAL	2285497	52188	MEDICAL LINEN SERVICE	20.02
			2285498	52188	MEDICAL LINEN SERVICE	8.16
			2289263	52188	MEDICAL LINEN SERVICE	20.02
			2289264	52188	MEDICAL LINEN SERVICE	8.16
					Total :	56.36
120112	12/5/2018	13200 ROBERT JONES	Ref000053175		CORRECT LICENSE TYPE - REFUN	39.00
					Total :	39.00
120113	12/5/2018	10097 ROMAINE ELECTRIC CORPORATION	12-044404	52139	VEHICLE SUPPLIES	868.78
					Total :	868.78
120114	12/5/2018	10407 SAN DIEGO GAS & ELECTRIC	4394 020 550 9		LMD	6,094.70
					Total :	6,094.70
120115	12/5/2018	13171 SC COMMERCIAL, LLC	0599125-IN	52420	DELIVERED FUEL	1,071.51
			0602505-IN	52420	DELIVERED FUEL	339.12
			CL00059	52412	FLEET CARD FUELING	1,820.33
			CL00193	52412	FLEET CARD FUELING	1,585.99
					Total :	4,816.95
120116	12/5/2018	10314 SOUTH COAST EMERGENCY VEHICLE	491825	52150	VEHICLE REPAIR PART	18.80
					Total :	18.80
120117	12/5/2018	10217 STAPLES ADVANTAGE	3395814159	52273	OFFICE SUPPLIES	116.80
			3395887762	52251	OFFICE SUPPLIES	203.24
			3396211208	52251	OFFICE SUPPLIES	16.15
			3396445941	52251	OFFICE SUPPLIES	-34.68
					Total :	301.51
120118	12/5/2018	10121 SUPERIOR READY MIX LP	3813	52345	ASPHALT MATERIALS & SUPPLIES	508.58
			4145	52345	ASPHALT MATERIALS & SUPPLIES	467.81

Bank code : ubgen


Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120118	12/5/2018	10121 10121 SUPERIOR READY MIX LP	(Continued)			Total : 976.39
120119	12/5/2018	10250 THE EAST COUNTY	73097		PUBLIC NOTICE	423.50
						Total : 423.50
120120	12/5/2018	10133 UNDERGROUND SERVICE ALERT	1020180680	52274	DIG ALERT SERVICES	166.75
						Total : 166.75
120121	12/5/2018	10692 UNITED PARCEL SERVICE	000006150X458		SHIPPING CHARGES	42.49
						Total : 42.49
120122	12/5/2018	10537 WETMORES	63085634	52204	VEHICLE REPAIR PART	5.39
						Total : 5.39
120123	12/5/2018	10331 HDS WHITE CAP CONST SUPPLY	10009659945	52336	TOOLS & SUPPLIES	77.14
						Total : 77.14
120124	12/5/2018	11753 WONDRIES FLEET GROUP	422540214	52116	NEW 2018 FORD F-150 4X2 EXTRA	32,262.64
						Total : 32,262.64
120125	12/5/2018	10232 XEROX CORPORATION	095034758	52279	COPY CHARGES & LEASE	243.90
						Total : 243.90
120126	12/5/2018	10318 ZOLL MEDICAL CORPORATION	2775535	52205	EMS SUPPLIES	383.86
			2776114	52205	EMS SUPPLIES	327.29
						Total : 711.15

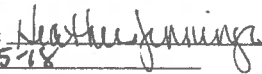
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Bank total : 93,197.13

41 Vouchers in this report

Total vouchers : 93,197.13

Prepared by:   
Date: 12-5-18

Approved by:   
Date: 12-5-18

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
120127	12/6/2018	12903 AMERICAN FIDELITY ASSURANCE CO	2024603		FLEXIBLE SPENDING ACCOUNT	3,064.58	
					<b>Total :</b>	<b>3,064.58</b>	
120128	12/6/2018	10208 ANTHEM BLUE CROSS	December 2018		EMPLOYEE ASSISTANCE PROGRA	275.28	
					<b>Total :</b>	<b>275.28</b>	
120129	12/6/2018	10334 CHLIC	2392356		HEALTH/DENTAL INSURANCE	203,083.83	
					<b>Total :</b>	<b>203,083.83</b>	
120130	12/6/2018	10844 FRANCHISE TAX BOARD	PPE 11/28/18		WITHHOLDING ORDER	872.75	
					<b>Total :</b>	<b>872.75</b>	
120131	12/6/2018	10785 RELIANCE STANDARD LIFE	December 2018		VOLUNTARY LIFE INSURANCE	572.96	
					<b>Total :</b>	<b>572.96</b>	
120132	12/6/2018	10424 SANTEE FIREFIGHTERS	PPE 11/28/18		DUES/PEC/BENEVOLENT/BC EXP	2,678.61	
					<b>Total :</b>	<b>2,678.61</b>	
120133	12/6/2018	10776 STATE OF CALIFORNIA	PPE 11/28/18		WITHHOLDING ORDER	308.30	
					<b>Total :</b>	<b>308.30</b>	
120134	12/6/2018	10001 US BANK	PPE 11/28/18		PARS RETIREMENT	534.06	
					<b>Total :</b>	<b>534.06</b>	
120135	12/6/2018	10959 VANTAGE TRANSFER AGENT/457	PPE 11/28/18		ICMA - 457	28,013.95	
					<b>Total :</b>	<b>28,013.95</b>	
120136	12/6/2018	10782 VANTAGEPOINT TRNSFR AGT/801801	PPE 11/28/18		RETIREE HEALTH SAVINGS ACCOL	3,856.72	
					<b>Total :</b>	<b>3,856.72</b>	
10 Vouchers for bank code : ubgen						<b>Bank total :</b>	<b>243,261.04</b>
10 Vouchers in this report						<b>Total vouchers :</b>	<b>243,261.04</b>


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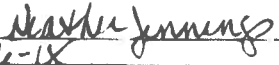
Voucher List  
CITY OF SANTEE

Page: 6

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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Prepared by:   
Date: 12-6-18

Approved by:   
Date: 12-6-18

Page: 6


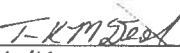
Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
714387	12/6/2018	12774 LIABILITY CLAIMS ACCOUNT	10/1 - 11/30/18		LIABILITY CLAIMS	7,289.93	
						Total :	7,289.93
1 Vouchers for bank code : ubgen						Bank total :	7,289.93
1 Vouchers in this report						Total vouchers :	7,289.93

Prepared by:   
Date: 12-13-18  
Approved by:   
Date: 12/13/18

Bank code : ubgen


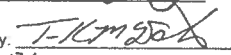
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
54001	12/10/2018	10955 DEPARTMENT OF THE TREASURY	December Retirees PPE 11/28/18		FEDERAL WITHHOLDING TAX FED WITHHOLD & MEDICARE	75.00 73,078.35
					Total :	73,153.35
99997	12/10/2018	10956 FRANCHISE TAX BOARD	PPE 11/28/18		CA STATE TAX WITHHELD	24,993.32
					Total :	24,993.32
2 Vouchers for bank code : ubgen						Bank total : 98,146.67
2 Vouchers in this report						Total vouchers : 98,146.67

Prepared by:   
Date: 12-10-18  
Approved by:   
Date: 12-10-18





Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
504	12/11/2018	10482 TRISTAR RISK MANAGEMENT	105725		WORKERS' COMPENSATION	34,656.02	
						Total :	34,656.02
1 Vouchers for bank code : ubgen						Bank total :	34,656.02
1 Vouchers in this report						Total vouchers :	34,656.02

Prepared by:   
Date: 12-12-18  
Approved by:   
Date: 12/12/18

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
11184	12/11/2018	10353 PERS	11 18 4		RETIREMENT PAYMENT	104,265.52	
						Total :	104,265.52
1 Vouchers for bank code : ubgen						Bank total :	104,265.52
1 Vouchers in this report						Total vouchers :	104,265.52

Prepared by:   
Date: 12-11-18  
Approved by:   
Date: 12/11/18

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120137	12/12/2018	11885 ARROW INTERNATIONAL	9500680623	52132	EMS SUPPLIES	2,139.29
					<b>Total :</b>	<b>2,139.29</b>
120138	12/12/2018	10020 BEST BEST & KRIEGER LLP	LEGAL SVCS NOV 2018		LEGAL SERVICES NOV 2018	74,491.01
					<b>Total :</b>	<b>74,491.01</b>
120139	12/12/2018	10021 BOUND TREE MEDICAL LLC	83034050	52163	EMS SUPPLIES	414.32
			83040419	52163	EMS SUPPLIES	543.53
			83040420	52163	EMS SUPPLIES	29.66
			83040422	52163	EMS SUPPLIES	370.74
			83040423	52163	EMS SUPPLIES	23.80
			83040424	52163	EMS SUPPLIES	67.55
					<b>Total :</b>	<b>1,449.60</b>
120140	12/12/2018	10024 BUSINESS PRINTING COMPANY INC	142062	52384	PARKING VIOLATION FORMS	2,218.37
					<b>Total :</b>	<b>2,218.37</b>
120141	12/12/2018	10876 CANON SOLUTIONS AMERICA INC	989107845	52240	PLOTTER MAINT & USAGE	32.36
					<b>Total :</b>	<b>32.36</b>
120142	12/12/2018	10299 CARQUEST AUTO PARTS	11102-472982	52280	VEHICLE REPAIR PARTS	39.02
					<b>Total :</b>	<b>39.02</b>
120143	12/12/2018	10031 CDW GOVERNMENT LLC	PDL9277	52405	PRINTER REPAIR	291.91
					<b>Total :</b>	<b>291.91</b>
120144	12/12/2018	10032 CINTAS CORPORATION #694	4012576702	52207	UNIFORM/PARTS CLEANER RNTL	57.18
					<b>Total :</b>	<b>57.18</b>
120145	12/12/2018	10333 COX COMMUNICATIONS	038997401		10601 N MAGNOLIA AVE	103.90
					<b>Total :</b>	<b>103.90</b>
120146	12/12/2018	10046 D MAX ENGINEERING INC	4541	52107	WATER QUALITY MONITORING	4,976.38
					<b>Total :</b>	<b>4,976.38</b>
120147	12/12/2018	12159 DOWNTOWN FORD SALES	308937	52108	2018 FORD ESCAPE SE 4X4	25,581.10

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120147	12/12/2018	12159 DOWNTOWN FORD SALES	(Continued) 308937 CREDIT		2018 FORD ESCAPE SE 4X4	-500.00
					<b>Total :</b>	<b>25,081.10</b>
120148	12/12/2018	10251 FEDERAL EXPRESS	6-384-69435		SHIPPING CHARGES	23.89
					<b>Total :</b>	<b>23.89</b>
120149	12/12/2018	10066 GLOBALSTAR USA LLC	1000000009873997		SATELLITE PHONE SERVICE	90.00
					<b>Total :</b>	<b>90.00</b>
120150	12/12/2018	10256 HOME DEPOT CREDIT SERVICES	4150819	52180	STATION SUPPLIES	11.07
					<b>Total :</b>	<b>11.07</b>
120151	12/12/2018	11986 MARION B BORG ENVIRONMENTAL	SANTEE01-84 SECT. 6 GRANT - 41	51024 51024	FANITARCH CONSULTING SVCS PROF SVCS-SUBAREA PLAN COOF	3,819.90 1,249.50
					<b>Total :</b>	<b>5,069.40</b>
120152	12/12/2018	10079 MEDICO PROFESSIONAL	2293003 2293004	52188 52188	MEDICAL LINEN SERVICE MEDICAL LINEN SERVICE	20.02 8.16
					<b>Total :</b>	<b>28.18</b>
120153	12/12/2018	10507 MITEL LEASING	901657536 901657596 901657736 9901657719		MONTHLY RENTAL 122670 MONTHLY RENTAL 124690 MONTHLY RENTAL 131413 MONTHLY RENTAL 130737	1,878.80 312.66 266.16 276.33
					<b>Total :</b>	<b>2,733.95</b>
120154	12/12/2018	12451 MOBILE GRAPHICS & DESIGN	2018112	52234	BANNER INSTALL & REMOVAL	225.00
					<b>Total :</b>	<b>225.00</b>
120155	12/12/2018	10085 NATIONAL SAFETY COMPLIANCE INC	74252		RANDOM DRUG TESTING	124.16
					<b>Total :</b>	<b>124.16</b>
120156	12/12/2018	10344 PADRE DAM MUNICIPAL WATER DIST	29701296 90000366		TEMPORARY METER GROUP BILL	216.05 35,218.82
					<b>Total :</b>	<b>35,434.87</b>
120157	12/12/2018	11888 PENSKE FORD	10221739	52149	VEHICLE REPAIR PART	136.43

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120157	12/12/2018	11888 PENSKE FORD			(Continued)	Total : 136.43
120158	12/12/2018	10241 JAN SHERAR	120318		PETTY CASH REIMBURSEMENT	133.55
					Total :	133.55
120159	12/12/2018	10095 RASA	5226	52302	MAP CHECK	460.00
			5227	52302	MAP CHECK	580.00
			5228	52302	MAP CHECK	435.00
					Total :	1,475.00
120160	12/12/2018	13153 ROTO-ROOTER PLUMBING &	SD252438	52367	PLUMBING REPAIRS	310.00
			SD252841	52367	PLUMBING REPAIRS	280.00
					Total :	590.00
120161	12/12/2018	13208 SALAMEH, ROY	CD18024S		REFUNDABLE DEPOSIT	419.30
					Total :	419.30
120162	12/12/2018	13171 SC COMMERCIAL, LLC	0596630-IN	52420	DELIVERED FUEL	781.69
			0603915-IN	52420	DELIVERED FUEL	739.28
			0605593-IN	52420	DELIVERED FUEL	856.52
			CL02297	52412	FLEET CARD FUELING	1,516.98
					Total :	3,894.47
120163	12/12/2018	13032 SCARBOROUGH STRATEGIC	11/16/18	52224	MSCP SUBAREA PLAN CONSULT	1,110.00
					Total :	1,110.00
120164	12/12/2018	10314 SOUTH COAST EMERGENCY VEHICLE	490350	52150	VEHICLE REPAIR PARTS	429.95
			491947	52415	VEHICLE REPAIR PART	2,876.15
				52415		
					Total :	3,306.10
120165	12/12/2018	10217 STAPLES ADVANTAGE	3396559836	52141	OFFICE SUPPLIES	67.44
			3396891789	52226	OFFICE SUPPLIES	23.59
			3396959473	52226	OFFICE SUPPLIES	272.13
					Total :	363.16
120166	12/12/2018	10119 STEVEN SMITH LANDSCAPE INC	39992	52198	A1 LANDSCAPE SERVICES	1,740.14
			40027	52198	A1 LANDSCAPE SERVICES	105.00

Bank code : ubgen


Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
120166	12/12/2018	10119 STEVEN SMITH LANDSCAPE INC	(Continued) 40028	52198	A1 LANDSCAPE SERVICES	1,200.00	
					<b>Total :</b>	<b>3,045.14</b>	
120167	12/12/2018	12946 TIRE CENTERS WEST, LLC	8720192570	52348	TIRES	1,894.08	
					<b>Total :</b>	<b>1,894.08</b>	
120168	12/12/2018	10550 UNIFORMS PLUS INC	48719	52151	CLASS B UNIFORMS	326.16	
					<b>Total :</b>	<b>326.16</b>	
120169	12/12/2018	12480 UNITED SITE SERVICES	114-7663393	52199	PORTABLE TOILETS	470.73	
					<b>Total :</b>	<b>470.73</b>	
120170	12/12/2018	10642 USPS-HASLER	12052018		POSTAGE REIMBURSEMENT	1,968.54	
					<b>Total :</b>	<b>1,968.54</b>	
120171	12/12/2018	10136 WEST COAST ARBORISTS INC	142385 142386 142387	52257 52257 52257	URBAN FORESTRY SVCS URBAN FORESTRY SVCS URBAN FORESTRY SVCS	82.00 2,450.00 1,600.00	
					<b>Total :</b>	<b>4,132.00</b>	
120172	12/12/2018	10232 XEROX CORPORATION	095158966 95158965	52145 52211	COPY CHARGES COPY CHARGES & LEASE	69.85 228.44	
					<b>Total :</b>	<b>298.29</b>	
120173	12/12/2018	10318 ZOLL MEDICAL CORPORATION	2777515 2778253	52337 52205	MONITOR/DEFIBRILLATORS EMS SUPPLIES	66,986.45 666.44	
					<b>Total :</b>	<b>67,652.89</b>	
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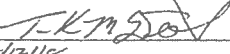


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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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Prepared by:   
Date: 12/12/18


Approved by:   
Date: 12/12/18

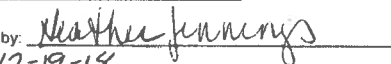
Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120174	12/19/2018	12724 AMERICAN FIDELITY ASSURANCE	B836591		VOLUNTARY LIFE INS-AM FIDELITY	3,914.76
					<b>Total :</b>	<b>3,914.76</b>
120175	12/19/2018	12903 AMERICAN FIDELITY ASSURANCE CO	2026673		FLEXIBLE SPENDING ACCOUNT	3,064.58
					<b>Total :</b>	<b>3,064.58</b>
120176	12/19/2018	12722 FIDELITY SECURITY LIFE	163716229		EYEMED - VOLUNTARY VISION	730.00
					<b>Total :</b>	<b>730.00</b>
120177	12/19/2018	10844 FRANCHISE TAX BOARD	PPE 12/12/18		WITHHOLDING ORDER	878.87
					<b>Total :</b>	<b>878.87</b>
120178	12/19/2018	10508 LIFE INSURANCE COMPANY OF	December 2018		LIFE/LTD INSURANCE	2,744.94
					<b>Total :</b>	<b>2,744.94</b>
120179	12/19/2018	10784 NATIONAL UNION FIRE INSURANCE	December 2018		VOLUNTARY AD&D	93.00
					<b>Total :</b>	<b>93.00</b>
120180	12/19/2018	10335 SAN DIEGO FIREFIGHTERS FEDERAL	December 2018		LONG TERM DISABILITY-SFFA	1,151.50
					<b>Total :</b>	<b>1,151.50</b>
120181	12/19/2018	10424 SANTEE FIREFIGHTERS	PPE 12/12/18		DUES/PEC/BENEVOLENT/BC EXP	2,675.79
					<b>Total :</b>	<b>2,675.79</b>
120182	12/19/2018	12892 SELMAN & COMPANY	December 2018		ID THEFT PROTECTION	110.00
					<b>Total :</b>	<b>110.00</b>
120183	12/19/2018	10776 STATE OF CALIFORNIA	PPE 12/12/18		WITHHOLDING ORDER	308.30
					<b>Total :</b>	<b>308.30</b>
120184	12/19/2018	10001 US BANK	PPE 12/12/18		PARS RETIREMENT	926.64
					<b>Total :</b>	<b>926.64</b>
120185	12/19/2018	10959 VANTAGE TRANSFER AGENT/457	PPE 12/12/18		ICMA - 457	50,919.02
					<b>Total :</b>	<b>50,919.02</b>
120186	12/19/2018	10782 VANTAGEPOINT TRNSFR AGT/801801	PPE 12/12/18		RETIREE HEALTH SAVINGS ACCOL	3,899.39

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120186	12/19/2018	10782	10782 VANTAGEPOINT TRNSFR AGT/80180		(Continued)	Total : 3,899.39
13 Vouchers for bank code : ubgen						Bank total : 71,416.79
13 Vouchers in this report						Total vouchers : 71,416.79

Prepared by:   
Date: 12-19-18

Approved by:   
Date: 12-19-18

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Voucher List  
CITY OF SANTEE

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Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120188	12/20/2018	10001 US BANK	004429		HOLIDAY LIGHTING CELEBRATION	25.29
			0132		SPARC LUNCH	59.63
			022365		MEETING SUPPLIES	11.18
			025735		SPRING EGGSTRAVAGANZA	1,142.64
			044		CITY HALL DANCE SUPPLIES	49.94
			05036		OFFICE SUPPLIES	19.31
			052723		SENIOR TRIP ADMISSION	350.00
			068565		MEETING SUPPLIES	14.90
			07359		REPAIR - BIG ROCK PARK	1.62
			074769		TEEN CENTER SUPPLIES	38.76
			0822666		HOLIDAY LIGHTING CELEBRATION	71.78
			0884		TEEN CENTER SUPPLIES	31.55
			09297		GAS CANS - SHOP USE	92.62
			10019		3RD GRADE POSTER CONTEST	18.00
			100900		PARMA MEMBERSHIP	150.00
			10132018		STATN 5 OPN HOUSE PROMO AD	20.00
			1019		LEAGUE OF CA CITIES	575.00
			102418		OFFICE SUPPLIES	62.48
			10242018		OPEN ENROLLMENT/ BOARD	17.03
			10262018		CPR CARDS - FIRE PERSONNEL	304.00
			102918		OFFICE SUPPLIES	10.74
			105		LEAGUE OF CA CITIES	575.00
			11091859626		SMALL TOOLS	67.88
			111418		PROMOTIONAL EXAM	35.03
			11185833888734639		HOLIDAY LIGHTING	77.17
			112-2469137-35874		PLANNING SUPPLIES	31.75
			11245906841369029		HOLIDAY LIGHTING	27.54
			112-5213754-68714		ENGINEERING SUPPLIES	24.95
			112-6168303-72778		OFFICE SUPPLIES	54.39
			113-1979871-5317026		SMALL TOOLS	8.99
			113-6568339-8632214		SMALL TOOLS	130.78
			113-7186469-6525009		EQUIPMENT SUPPLIES	91.53
			114		LEAGUE OF CA CITIES	575.00
			11450710252		EQUIPMENT SUPPLIES	48.45
			1146		LEAGUE OF CA CITIES	650.00
			114-6445584-0518648		3RD GRADE POSTER CONTEST	12.08

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Voucher List  
CITY OF SANTEE

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120188	12/20/2018	10001 US BANK	(Continued)			
			1188-3982		SANTEE CELEBRATES SDBW	10.00
			11942251		SKILLPATH EXCEL CLASS	152.15
			12032018		FIRE STATION 5 OPEN HOUSE	-60.00
			12062018		MEDICAL SERVICES	20.00
			1218557		EQUIPMENT SUPPLIES	242.00
			1240		LEAGUE OF CA CITIES	650.00
			1256		LEAGUE OF CA CITIES	575.00
			13955022567		HIGHWAY 52 COALITION	85.83
			1423199538873		ANNUAL AWARDS CEREMONY	13.38
			143331562052-2424		STATION SUPPLIES	56.02
			1604748		HOLIDAY LIGHTING	139.78
			1610		LEAGUE OF CA CITIES	364.98
			162759		POSTER AWARDS CEREMONY	445.00
			1679430		LIGHTING SUPPLIES	52.02
			1895443		MAST PARK REDEVELOPMENT	46.62
			1897 1 14 6764		PROMOTIONAL EXAM	22.47
			190992		MEETING REGISTRATION	25.00
			19347		SHOP SUPPLIES	36.04
			19925		GRAFFITI ABATEMENT	49.85
			19933		MATERIALS & SUPPLIES	64.52
			201730		EQUIPMENT RENTAL	386.82
			201869		EQUIPMENT RENTALS	172.40
			216460		STORM DRAIN RISER	153.55
			2247755010013		OFFICE SUPPLIES	111.95
			22810750-001		BUSINESS CARDS - A. ORTIZ	23.20
			23419946		2019 WINTER BROCHURE	412.67
			243100		PICKLEBALL SUPPLIES	399.92
			24821		PLUMBING SUPPLIES	15.06
			28189		FACILITY DANCE EQUIPMENT	1,111.99
			2909517		SUPPLIES - SIDEWALK REPAIRS	42.05
			2968-243611		SKID STEER CLAMPS	3.22
			30765		SMALL TOOLS	75.36
			30945		HOLIDAY LIGHTING	79.35
			3304		PUBLIC EDUCATION	20.00
			338422		CPR CLASS SUPPLIES	215.39
			3403		HOLIDAY LIGHTING CELEBRATION	50.00



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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120188	12/20/2018	10001 US BANK	(Continued)			
			35442		SMALL TOOLS	234.86
			3872		3RD GRADE POSTER CONTEST	110.00
			40015465		TEEN CENTER SUPPLIES	50.02
			40311236251		POSTER AWARDS CEREMONY	75.96
			40362485		STATION SUPPLIES	671.27
			4038319151		POSTER AWARDS CEREMONY	60.50
			40443256030		3RD GRADE POSTER CONTEST	163.59
			41668		SHOP SUPPLIES	154.33
			41820		HOLIDAY LIGHTING	107.71
			43573		CATCH BASIN CLEANING	73.62
			4F3D1A20121025FB		PROMOTIONAL EXAM	27.39
			5324		CITY HALL DANCE SUPPLIES	25.88
			57949		HOLIDAY LIGHTING	387.53
			604068		VEHICLE REPAIR	103.30
			62766718		AED FOR TEEN CENTER	1,615.18
			62839		BLINDS - CITY HALL	157.32
			653		ANNUAL AWARDS CEREMONY	28.35
			6755		TEEN CENTER SUPPLIES	19.34
			6800224		LIGHTING SUPPLIES	20.97
			692826989		HOLIDAY LIGHTING CELEBRATION	292.19
			73552		SIGN REPLACEMENT SUPPLIES	68.90
			75322		CPRS CONVENTION REGISTRATIO	495.00
			8000800		SMALL TOOLS	672.32
			83023903		AED CABINET FOR TEEN CENTER	106.68
			83901		ASPHALT REPAIRS	39.63
			89538		SMALL TOOLS	61.35
			8962		SENIOR PROGRAM SUPPLIES	5.74
			8UZZNJJP2		SANTEE CLEBRATES SDBW	25.54
			908-2-1745-935875		OFFICE SUPPLIES	59.48
			908-4-2305-758392-18		OFFICE SUPPLIES	34.04
			9090540		TCCP REPAIR SUPPLIES	103.39
			9153064		LIGHTING SUPPLIES	8.69
			92177		FIRE STATION #4 REPAIRS	22.02
			9329		SENIOR PROGRAM SUPPLIES	21.77
			9330		INSTRUCTIONAL CLASS SUPPLIES	31.86
			9397		TRANSPORTATION-SENIOR TRIP	937.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120188	12/20/2018	10001 US BANK	(Continued)			
			95824		CITY HALL REPAIRS	47.88
			95832		BATTERIES - STOCK	45.16
			D-12NOV		CPRS TRAINING DISTRICT 12	135.00
			E895874814319		GENERAL EVENTS	50.00
			M791547		VEHICLE MAINTENANCE	60.00
			M791552		VEHICLE MAINTENANCE	60.00
			MAC181121-2229-19312		GRAPHICS SOFTWARE	69.00
			R135627		CR - CORE DEPOSIT RETRND	-646.50
			S186445		EQUIPMENT LABELS	113.98
			V8U9PD-A		CPRS CONFERENCE	204.96
			V8U9PD-B		CPRS CONFERENCE	204.96
			V8U9PD-C		CPRS CONFERENCE	204.96
Total :						19,362.72

1 Vouchers for bank code : ubgen

Bank total : 19,362.72

1 Vouchers in this report

Total vouchers : 19,362.72

Prepared by:   
 Date: 12-20-18  
 Approved by:   
 Date: 12-20-18

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120189	12/20/2018	13198 3-D ENTERPRISES, INC	1 1R	52409	MAST PARK IMPROVEMENTS RETENTION	120,000.00 -6,000.00 <b>Total : 114,000.00</b>
120190	12/20/2018	13046 A & D FIRE SPRINKLERS, INC	SDS1220306-1	52421	BACKFLOW REPAIRS	455.00 <b>Total : 455.00</b>
120191	12/20/2018	10128 AAIR PURIFICATION SYSTEMS	16112	52256	PLYMOVENT PARTS AND/OR REPA	128.71 <b>Total : 128.71</b>
120192	12/20/2018	11445 AMERICAN MESSAGING	L1072898SL		FD PAGER SERVICE	177.56 <b>Total : 177.56</b>
120193	12/20/2018	10006 AMERICAN PLANNING ASSOCIATION	008020-18107		MEMBERSHIP RENEWAL	603.00 <b>Total : 603.00</b>
120194	12/20/2018	12083 ANIMAL PEST MANAGEMENT	568682 582574	52297 52297	PEST CONTROL SERVICES PEST CONTROL SERVICES	627.04 45.00 <b>Total : 672.04</b>
120195	12/20/2018	11729 ASHWILL, KAREN	11292018		GOV'T TAX SEMINAR	19.21 <b>Total : 19.21</b>
120196	12/20/2018	10412 AT&T	000004807075		TELEPHONE	793.29 <b>Total : 793.29</b>
120197	12/20/2018	10018 BENCHMARK LANDSCAPE SVCS INC	146530 146531 146537 146538 146539 146542 146543 146544 146545 146546 146547	52212 52212 52212 52212 52212 52295 52295 52295 52295 52295 52295	A2 LANDSCAPE SERVICES A 2 LANDSCAPE SERVICES A 2 LANDSCAPE SERVICES A2 LANDSCAPE SERVICES A2 LANDSCAPE SERVICES A3 LANDSCAPE SERVICES A3 LANDSCAPE SERVICES A3 LANDSCAPE SERVICES A3 LANDSCAPE SERVICES A3 LANDSCAPE SERVICES A3 LANDSCAPE SERVICES	684.00 228.00 684.00 456.00 684.00 1,710.00 456.00 342.00 972.00 456.00 912.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120197	12/20/2018	10018 BENCHMARK LANDSCAPE SVCS INC	(Continued)			
			146548	52295	A3 LANDSCAPE SERVICES	1,187.17
			146680	52212	A2 LANDSCAPE SERVICES	12,575.00
			147122	52295	A3 LANDSCAPE SERVICES	2,870.33
			147123	52295	A3 LANDSCAPE SERVICES	735.50
			147125	52295	A3 LANDSCAPE SERVICES	456.00
			147126	52295	A3 LANDSCAPE SERVICES	1,035.85
			147133	52212	A2 LANDSCAPE SERVICES	1,432.82
			147134	52212	A2 LANDSCAPE SERVICES	1,368.00
			147135	52212	A2 LANDSCAPE SERVICES	684.00
			147136	52295	A3 LANDSCAPE SERVICES	1,302.07
			147137	52295	A3 LANDSCAPE SERVICES	1,476.70
			147138	52295	A3 LANDSCAPE SERVICES	1,026.00
			147139	52295	A3 LANDSCAPE SERVICES	525.69
			147140	52212	A2 LANDSCAPE SERVICES	1,586.50
			147141	52212	A 2 LANDSCAPE SERVICES	376.27
			147142	52212	A 2 LANDSCAPE SERVICES	346.55
			147143	52212	A2 LANDSCAPE SERVICES	749.35
			147144	52295	A3 LANDSCAPE SERVICES	539.75
			147147	52212	A2 LANDSCAPE SERVICES	365.94
			147149	52212	A 2 LANDSCAPE SERVICES	294.26
			147151	52212	A2 LANDSCAPE SERVICES	6,500.00
			147152	52212	A2 LANDSCAPE SERVICES	4,375.00
					<b>Total :</b>	<b>49,392.75</b>
120198	12/20/2018	10021 BOUND TREE MEDICAL LLC	83040421	52163	EMS SUPPLIES	195.88
			83044361	52163	EMS SUPPLIES	50.00
			83047266	52163	EMS SUPPLIES	805.59
			83051013	52163	EMS SUPPLIES	912.71
			83051014	52163	EMS SUPPLIES	241.36
			83051015	52163	EMS SUPPLIES	963.23
			83051016	52163	EMS SUPPLIES	237.36
			CR-12072018	52163	CR-EMS SUPPLIES	-48.00
					<b>Total :</b>	<b>3,358.13</b>
120199	12/20/2018	11169 CALIFORNIA WATERS LLC	4834	52206	FOUNTAIN MAINT & REPAIRS	2,543.28

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120199	12/20/2018	11169 11169 CALIFORNIA WATERS LLC	(Continued)			Total : 2,543.28
120200	12/20/2018	10876 CANON SOLUTIONS AMERICA INC	989116277	52240	SCANNER MAINTENANCE	79.98
						Total : 79.98
120201	12/20/2018	10299 CARQUEST AUTO PARTS	11102-473409 11102-473566 11105-473755	52280 52280 52280	VEHICLE REPAIR PARTS VEHICLE SUPPLIES VEHICLE REPAIR PART	98.48 61.56 47.74
						Total : 207.78
120202	12/20/2018	10031 CDW GOVERNMENT LLC	QFV2990 QGH7124	52405 52423	PRINTER REPAIR ANTIVIRUS SOFTWARE RENEWAL	303.87 2,412.00
						Total : 2,715.87
120203	12/20/2018	10569 CHARLENE'S DANCE N CHEER	1116		INSTRUCTOR PAYMENT	4,644.90
						Total : 4,644.90
120204	12/20/2018	10032 CINTAS CORPORATION #694	4012847033 4013150105 4013220846	52207 52207 52207	UNIFORM/PARTS CLEANER RNTL UNIFORM/PARTS CLEANER RNTL STATION SUPPLIES	75.26 57.18 52.47
						Total : 184.91
120205	12/20/2018	10033 CITY ELECTRIC SUPPLY COMPANY	STE/052645 STE/052709 STE/052770	52215 52215 52215	ELECTRICAL SUPPLIES ELECTRICAL SUPPLIES ELECTRICAL SUPPLIES	72.74 61.62 37.72
						Total : 172.08
120206	12/20/2018	12153 CORODATA RECORDS	RS4454890	52299	DOCUMENT RETRIEVAL & STORAGE	736.20
						Total : 736.20
120207	12/20/2018	11862 CORODATA SHREDDING INC	DN 1211899	52241	SECURE DESTRUCTION SERVICES	37.87
						Total : 37.87
120208	12/20/2018	10039 COUNTY MOTOR PARTS COMPANY INC	426010	52133	VEHICLE SUPPLIES	24.89
						Total : 24.89
120209	12/20/2018	10358 COUNTY OF SAN DIEGO	19CTOFSAN05 19CTOFSASNO5	52312 52168	RCS SHERIFF RADIOS & MDT 800 MHZ ACCESS (FIRE/PS)	4,503.00 1,596.00



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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120209	12/20/2018	10358	10358 COUNTY OF SAN DIEGO		(Continued)	Total : 6,099.00
120210	12/20/2018	10333	COX COMMUNICATIONS		052335901 094486701 105080401	8950 COTTONWOOD AVE 167.36 CITY HALL GROUP BILL 3,033.77 9310 FANITA PKWY 3.16 Total : 3,204.29
120211	12/20/2018	10043	D & D SERVICES INC	52277	83399	DEAD ANIMAL REMOVAL SERVICE 1,482.89 Total : 1,482.89
120212	12/20/2018	12356	DAVIS FARR LLP	52100	4892	FY 17/18 ANNUAL AUDIT - 2ND PRC 19,270.00 Total : 19,270.00
120213	12/20/2018	12655	DELL MARKETING LP	52401	10277174020	COMPUTER REPLACEMENT 528.13 Total : 528.13
120214	12/20/2018	12438	DIESEL PRINT CO, LLC	52208	1812	MAST PARK RENOVATION GB 116.37 Total : 116.37
120215	12/20/2018	10053	EL CAJON PLUMBING & HEATING	52220	312704	PLUMBING SUPPLIES 99.74 Total : 99.74
120216	12/20/2018	12593	ELLISON WILSON ADVOCACY, LLC	52221	2018-12-11	GOVERNMENT ADVOCACY 1,500.00 Total : 1,500.00
120217	12/20/2018	10057	ESGIL CORPORATION		122018	SHARE OF FEES 47,452.39 Total : 47,452.39
120218	12/20/2018	10251	FEDERAL EXPRESS		6-391-62779 6-399-15275	SHIPPING CHARGES 52.76 SHIPPING CHARGES 27.86 Total : 80.62
120219	12/20/2018	12780	FIGUEROA, NICOLE		12172018	TUITION REIMBURSEMENT 742.99 Total : 742.99
120220	12/20/2018	12760	FOCUS PSYCHOLOGICAL	52281	SANTEE2018-11	COUNSELING SERVICES 600.00 Total : 600.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120221	12/20/2018	10065 GLOBAL POWER GROUP INC	58519 58700	52147 52147	ELECTRICAL REPAIRS & MAINT ELECTRICAL REPAIRS & MAINT	250.04 378.61 <b>Total : 628.65</b>
120222	12/20/2018	10490 HARRIS & ASSOCIATES INC	39659	51326	FANITA RANCH EIR	2,097.70 <b>Total : 2,097.70</b>
120223	12/20/2018	11196 HD SUPPLY FACILITIES	2018 Q3		LOCATION AGRMNT PYMT 2018Q3	525,961.00 <b>Total : 525,961.00</b>
120224	12/20/2018	11196 HD SUPPLY FACILITIES	9168199665 9168251250	52138 52138	STATION SUPPLIES STATION SUPPLIES	191.07 64.52 <b>Total : 255.59</b>
120225	12/20/2018	10556 HECKMAN, HEATHER	12172018		TUITION REIMBURSEMENT	297.45 <b>Total : 297.45</b>
120226	12/20/2018	10600 HINDERLITER, DE LLAMAS & ASSOC	0030373-IN (A) 0030373-IN (B)	52342	SVC SALES TAX 4TH QTR 2018 AUDIT SALES TAX QTR 2 2018	1,950.00 1,131.56 <b>Total : 3,081.56</b>
120227	12/20/2018	10256 HOME DEPOT CREDIT SERVICES	1161952 4150856 7161878 8161871	52180 52180 52180 52180	STATION SUPPLIES STATION SUPPLIES WASHING MACHINE FOR STA 4 STATION SUPPLIES	76.03 15.87 880.11 4.72 <b>Total : 976.73</b>
120228	12/20/2018	10301 HORSMAN AUTOMOTIVE	417808 417834 417837 417841 417853 417854	52181 52181 52181 52181 52181 52181	VEHICLE MAINTENANCE VEHICLE SMOG INSPECTION VEHICLE SMOG INSPECTION SMOG INSPECTION SMOG INSPECTION SMOG INSPECTION	48.28 44.95 44.95 44.95 44.95 44.95 <b>Total : 273.03</b>
120229	12/20/2018	11724 ICF JONES & STOKES INC	0134397	50991	MSCP SUBAREA PLAN & EIR	17,897.50 <b>Total : 17,897.50</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120230	12/20/2018	11807 IMPERIAL SPRINKLER SUPPLY	3548955	52380	IRRIGATION SUPPLIES	-228.70
			3563487	52380	IRRIGATION SUPPLIES	550.90
			3567827	52380	IRRIGATION SUPPLIES	96.90
					<b>Total :</b>	<b>419.10</b>
120231	12/20/2018	10759 INDUSTRIAL RUBBER SUPPLY INC	75672	52182	EQUIPMENT REPAIR PARTS	48.00
					<b>Total :</b>	<b>48.00</b>
120232	12/20/2018	12703 KB HOME COASTAL INC	CD17011S		REFUNDABLE DEPOSIT	35,000.00
					<b>Total :</b>	<b>35,000.00</b>
120233	12/20/2018	11864 KIRKLAND OFFSET PRINTING	260		COURTESY NOTICES	570.00
					<b>Total :</b>	<b>570.00</b>
120234	12/20/2018	10174 LN CURTIS AND SONS	INV234149	52187	SAFETY APPAREL	437.41
					<b>Total :</b>	<b>437.41</b>
120235	12/20/2018	11986 MARION B BORG ENVIRONMENTAL	SANTEE01-85	51024	FANITA RCH CONSULTING SVCS	4,569.60
			SECT. 6 GRANT - 42	51024	PROF SVCS-SUBAREA PLAN CO-O	499.80
					<b>Total :</b>	<b>5,069.40</b>
120236	12/20/2018	10079 MEDICO PROFESSIONAL	2296738	52188	MEDICAL LINEN SERVICE	20.02
			2296739	52188	MEDICAL LINEN SERVICE	8.16
					<b>Total :</b>	<b>28.18</b>
120237	12/20/2018	11285 MGT OF AMERICA CONSULTING, LLC	34592	52399	SB90-18	2,750.00
					<b>Total :</b>	<b>2,750.00</b>
120238	12/20/2018	10533 MUNI SERVICES LLC	INV06-004434	52296	CAFR REPORT FY 17/18	1,500.00
					<b>Total :</b>	<b>1,500.00</b>
120239	12/20/2018	13056 PACIFIC SWEEPING	148811	52165	STREET SWEEPING SVCS	15,499.00
					<b>Total :</b>	<b>15,499.00</b>
120240	12/20/2018	10344 PADRE DAM MUNICIPAL WATER DIST	21105559		9170 VIA DE CRISTINA	222.44
			23000004		CARLTON HILLS BLVD	372.60
			24206565		10580 PROSPECT AVE	147.21
			24206698		10541 PROSPECT AVE	306.21

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120240	12/20/2018	10344 PADRE DAM MUNICIPAL WATER DIST	(Continued) 24218157 24218344 90000367		10054 PROSPECT AVE 10027 PROSPECT AVE GROUP BILL	213.27 200.45 17,366.53 <b>Total : 18,828.71</b>
120241	12/20/2018	11888 PENSKE FORD	10221093	52149	VEHICLE REPAIR PARTS	251.22 <b>Total : 251.22</b>
120242	12/20/2018	10161 PRIZM JANITORIAL SERVICES INC	15606 15607 15608 15610 15651 15654	52293 52192 52192 52192 52293 52293	CUSTODIAL SERVICES - OFFICES CUSTODIAL - PARKS CUSTODIAL - PARKS CUSTODIAL - PARKS CUSTODIAL SERVICES - OFFICES CUSTODIAL SERVICES - OFFICES	3,419.67 1,965.02 180.00 160.00 550.00 600.00 <b>Total : 6,874.69</b>
120243	12/20/2018	10101 PROFESSIONAL MEDICAL SUPPLY	B003411 B003412 B003413	52237 52237 52237	OXYGEN CYLINDERS & REFILLS OXYGEN CYLINDERS & REFILLS OXYGEN CYLINDERS & REFILLS	62.40 229.86 68.20 <b>Total : 360.46</b>
120244	12/20/2018	12062 PURETEC INDUSTRIAL WATER	1679921 1680350	52270 52270	DEIONIZED WATER SERVICE DEIONIZED WATER SERVICE	47.25 94.50 <b>Total : 141.75</b>
120245	12/20/2018	10095 RASA	5232	52302	MAP CHECK	605.00 <b>Total : 605.00</b>
120246	12/20/2018	12828 RICK ENGINEERING COMPANY	18100(12)	51964	AS-NEEDED ENGINEERING SVCS	4,016.75 <b>Total : 4,016.75</b>
120247	12/20/2018	10311 ROADONE	720154	52194	VEHICLE TOWING	320.00 <b>Total : 320.00</b>
120248	12/20/2018	10097 ROMAINE ELECTRIC CORPORATION	12-044593	52139	VEHICLE SUPPLIES	366.66 <b>Total : 366.66</b>

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120249	12/20/2018	13153 ROTO-ROOTER PLUMBING &	SD252634 SD252863	52367 52367	PLUMBING REPAIRS PLUMBING REPAIRS	827.55 405.00 <b>Total : 1,232.55</b>
120250	12/20/2018	10606 S.D. COUNTY SHERIFF'S DEPT.	SHERIFF OCT 2018		LAW ENFORCEMENT OCT 2018	1,199,317.72 <b>Total : 1,199,317.72</b>
120251	12/20/2018	13061 SAN DIEGO HUMANE SOCIETY &	DEC-18	52271	ANIMAL CONTROL	35,400.33 <b>Total : 35,400.33</b>
120252	12/20/2018	10212 SANTEE SCHOOL DISTRICT	2018-4	52140	TEEN CENTER TRANSPORTATION	522.21 <b>Total : 522.21</b>
120253	12/20/2018	10768 SANTEE SCHOOL DISTRICT	8142 8143	52223 52379	CHET HARRITT FIELD LIGHTS JOINT USE FIELDS - RIO SECO	1,271.40 343.65 <b>Total : 1,615.05</b>
120254	12/20/2018	13171 SC COMMERCIAL, LLC	0606199-IN 0607410-IN 0609632-IN CL02428 CL02907	52420 52420 52420 52412 52412	DELIVERED FUEL DELIVERED FUEL DELIVERED FUEL FLEET CARD FUELING FLEET CARD FUELING	329.17 230.76 689.15 1,191.39 880.35 <b>Total : 3,320.82</b>
120255	12/20/2018	13080 SEALMASTER	63152	52332	ASPHALT MATERIALS	294.16 <b>Total : 294.16</b>
120256	12/20/2018	13162 SOCAL PPE	1652	52394	TURNOUT MAINT/REPAIR	244.00 <b>Total : 244.00</b>
120257	12/20/2018	10217 STAPLES ADVANTAGE	3396559835	52226	OFFICE SUPPLIES	30.05 <b>Total : 30.05</b>
120258	12/20/2018	10119 STEVEN SMITH LANDSCAPE INC	40126	52198	A1 LANDSCAPE SERVICES	37,881.62 <b>Total : 37,881.62</b>
120259	12/20/2018	10250 THE EAST COUNTY	00073742 00074036	52252	NOTICE OF FUNDING AVAILABILITY RFB ADVERTISING	115.50 87.50

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120259	12/20/2018	10250	10250 THE EAST COUNTY		(Continued)	Total : 203.00
120260	12/20/2018	10515	THE SAN DIEGO UNION - TRIBUNE	002638081000	PUBLIC NOTICE	1,384.87
						Total : 1,384.87
120261	12/20/2018	11279	TIMBERWOLFF CONSTRUCTION INC	CD18020S	REFUNDABLE DEPOSIT	2,100.00
						Total : 2,100.00
120262	12/20/2018	10611	TRI-GROUP CONSTRUCTION & DEV	3	MISSION GORGE ROAD MEDIAN	296,518.86
				52358	RETENTION	-14,825.94
						Total : 281,692.92
120263	12/20/2018	10355	UNION BANK	REF #1126897	ANNUAL CUSTODY/HUD AGRMNT	1,750.00
						Total : 1,750.00
120264	12/20/2018	10692	UNITED PARCEL SERVICE	000006150X478	SHIPPING CHARGES	99.50
						Total : 99.50
120265	12/20/2018	12480	UNITED SITE SERVICES	114-7712760	PORTABLE TOILETS	71.40
				52199		Total : 71.40
120266	12/20/2018	10978	US BANK	5190728	CDC TAB/2016 SERIES A AND B	2,450.00
						Total : 2,450.00
120267	12/20/2018	10475	VERIZON WIRELESS	9820067103	CELL PHONE SERVICE	1,688.93
						Total : 1,688.93
120268	12/20/2018	10136	WEST COAST ARBORISTS INC	142514	URBAN FORESTRY SVCS	9,768.00
				52257		Total : 9,768.00
120269	12/20/2018	10148	WESTAIR GASES & EQUIPMENT INC	10783669	WELDING SUPPLIES	109.45
				52326		Total : 109.45
120270	12/20/2018	10331	HDS WHITE CAP CONST SUPPLY	10009764883	TOOLS & SUPPLIES	66.12
				10009792043	TOOLS & SUPPLIES	586.36
				52336		Total : 652.48
120271	12/20/2018	10317	WM HEALTHCARE SOLUTIONS INC	0424535-2793-1	BIOMEDICAL WASTE DISPOSAL	94.46

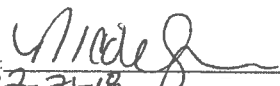
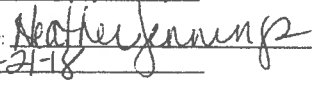
Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
120271	12/20/2018	10317 WM HEALTHCARE SOLUTIONS INC	(Continued) 0424536-2793-9	52152	BIOMEDICAL WASTE DISPOSAL	184.54
					Total :	279.00
120272	12/20/2018	10232 XEROX CORPORATION	095335030	52253	COPY CHARGES	93.35
			095335031	52233	COPY CHARGES	352.76
			095335033	52146	COPY CHARGES	103.58
			095335035	52231	COPY CHARGES & LEASE	443.28
			095335036	52232	COPY CHARGES & LEASE	334.73
			095335037	52279	COPY CHARGES & LEASE	223.85
			095335038	52350	COPY CHARGES & LEASE	318.10
			095335039	52229	COPY CHARGES & LEASE	125.83
			095335040	52230	COPY CHARGES & LEASE	379.31
					Total :	2,374.79
120273	12/20/2018	10318 ZOLL MEDICAL CORPORATION	2780636	52205	EMS SUPPLIES	521.08
			2780931	52205	EMS SUPPLIES	421.87
					Total :	942.95
85 Vouchers for bank code : ubgen						Bank total : 2,492,105.21
85 Vouchers in this report						Total vouchers : 2,492,105.21

Prepared by: *Made J*  
 Date: 12-20-18  
 Approved by: *Skash Jennings*  
 Date: 12-20-18

Bank code : ubgen


Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
93736	12/21/2018	10956 FRANCHISE TAX BOARD	PPE 12/12/18		CA STATE TAX WITHHELD	24,988.42
					Total :	24,988.42
93779	12/21/2018	10955 DEPARTMENT OF THE TREASURY	PPE 12/12/18		FED WITHHOLD & MEDICARE	74,911.34
					Total :	74,911.34
2 Vouchers for bank code : ubgen						Bank total : 99,899.76
2 Vouchers in this report						Total vouchers : 99,899.76

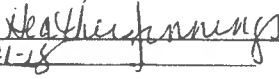
Prepared by:   
Date: 12-21-18  
Approved by:   
Date: 12-21-18



Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
12183	12/27/2018	10353 PERS	12 18 3		RETIREMENT PAYMENT	104,331.28	
						Total :	104,331.28
1 Vouchers for bank code : ubgen						Bank total :	104,331.28
1 Vouchers in this report						Total vouchers :	104,331.28

Prepared by:   
Date: 12-21-18

Approved by:   
Date: 12-21-18

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

4

**MEETING DATE**      January 9, 2019

**AGENDA ITEM NO.**

**ITEM TITLE**      **RESOLUTION ACCEPTING THE WALKER PRESERVE RESTORATION AND MONITORING DESIGN/BUILD PROJECT (CIP 2018-45) AS COMPLETE**

**DIRECTOR/DEPARTMENT**      Bill Maertz, Community Services *WM*

**SUMMARY**

This item requests City Council accept the Walker Preserve Restoration and Monitoring Design/Build Project (CIP 2018-45) as complete.

At its December 13, 2017 meeting, the City Council awarded the Design/Build Contract for the Walker Preserve Restoration and Monitoring Design/Build Project ("Contract") to Dudek in the amount of \$245,353.50. On March 17, 2018, Dudek completed work on the restoration project in accordance with the Contract and to the satisfaction of the Director of Community Services. The project is now in a three-year maintenance period and a five-year biological monitoring and reporting period.

Pursuant to Articles 1.1.22 (Final Completion) and 9.8 (Final Completion and Final Payment) of the General Conditions to the Contract, staff requests City Council accept the project as complete and direct the City Clerk to file a Notice of Completion.

**ENVIRONMENTAL REVIEW**

This item is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15061(b) (3).

**FINANCIAL STATEMENT** *fm*

This project was funded in full through a grant from the San Diego River Conservancy.

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION** *MDB*

Adopt the attached resolution accepting the Walker Preserve Restoration and Monitoring Design/Build Project (CIP 2018-45) as complete.

**ATTACHMENTS (Listed Below)**

Resolution

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SANTEE, CALIFORNIA ACCEPTING  
THE WALKER PRESERVE RESTORATION AND MONITORING  
DESIGN/BUILD PROJECT (CIP 2018-45) AS COMPLETE**

**WHEREAS**, the City Council awarded the Design/Build Contract for the Walker Preserve Restoration and Monitoring Design/Build Project ("Contract") to Dudek on December 13, 2017; and

**WHEREAS**, Dudek has completed the project in accordance with the contract specifications.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Santee, California, that the work for the construction of the Walker Preserve Restoration and Monitoring Design/Build Project, CIP 2018-45, is accepted as complete on this date and the City Clerk is directed to record a "Notice of Completion".

**ADOPTED** by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 9<sup>th</sup> day of January, 2019, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**JOHN W. MINTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ANNETTE ORTIZ, MBA, CMC, CITY CLERK**

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

5

**MEETING DATE**      January 9, 2019

**AGENDA ITEM NO.**

**ITEM TITLE**      **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA RESTRICTING PARKING OF VEHICLES OVER SEVEN FEET IN HEIGHT BETWEEN THE HOURS OF 12:00 AM AND 6:00 AM ON PROSPECT AVENUE, RAILROAD AVENUE, AND KENNEY STREET**

**DIRECTOR/DEPARTMENT**      *Saj for*  
Melanie Kush, Development Services

**SUMMARY**

This is a City-initiated request in response to a number of complaints from business owners regarding parking of large vehicles for extended periods of time on Prospect Avenue in the vicinity of Olive Lane, Railroad Avenue south of Prospect Avenue, and the east end of Kenney Street (Santee portion). In responding to complaints, the City has discovered that these are primarily vehicles from outside the City using City streets for storage and/or maintenance. Staff notified business owners with frontage on these streets of the proposed change.

Per the California Vehicle Code Section 22507, a local authority may by resolution restrict parking of vehicles in excess of a certain height during certain hours of the day.

Staff recommends installing "No Parking" Signs that restrict parking of vehicles over seven feet in height between the hours of 12:00 AM and 6:00 AM to discourage storage of large vehicles on these streets, as shown on the attached map. Enforcement would be conducted by the City's Code Enforcement staff and the Sheriff's Department.

**ENVIRONMENTAL REVIEW**

Categorically exempt from the provisions of the California Environmental Quality Act (CEQA) Section 15301 - Class 1 Exemption.

**FINANCIAL STATEMENT** *m*

Staff estimates the total cost to purchase and install the signs is \$1,300. Funding for the installation will be provided by the sign replacement budget (Gas Tax) for FY 2018-19.

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION** *MJB*

Adopt the attached Resolution restricting parking of vehicles over seven feet in height between the hours of 12:00 AM and 6:00 AM on Prospect Avenue in the vicinity of Olive Lane, Railroad Avenue south of Prospect Avenue, and the east end of Kenney Street.

**ATTACHMENTS**

Resolution

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA  
RESTRICTING PARKING OF VEHICLES OVER SEVEN FEET IN HEIGHT BETWEEN  
THE HOURS OF 12:00 AM AND 6:00 AM ON PROSPECT AVENUE, RAILROAD  
AVENUE, AND KENNEY STREET**

**WHEREAS**, Staff has received a number of complaints about long term storage of large vehicles on Prospect Avenue from 360 feet west of Olive Lane to Forester Creek Bridge, Railroad Avenue south of Prospect Avenue, and the east end of Kenney Street (Santee portion); and

**WHEREAS**, these streets are located within the City of Santee; and

**WHEREAS**, the California Vehicle Code Section 22507 allows a local agency, by ordinance or resolution, to prohibit or restrict the stopping, parking, or standing of vehicles, including, but not limited to, vehicles that are six feet or more in height on certain streets or highways, or portions thereof, during all or certain hours of the day; and

**WHEREAS**, limiting overnight parking of vehicles over seven feet in height will help reduce the storage of large vehicles on these streets with minimum impact to businesses since these businesses provide adequate on-site parking.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Santee, California, as follows:

Authorize City staff to install signs restricting parking of vehicles over seven feet in height between 12:00 AM and 6:00 AM on the following streets as shown on the maps attached hereto as Exhibit "A".

- Prospect Avenue approximately 360 feet west of Olive Lane to the Forester Creek Bridge
- Railroad Avenue south of Prospect Avenue
- Kenney Street at the east end (Santee portion)

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 9th day of January, 2019, by the following roll call vote to wit:

RESOLUTION NO. \_\_\_\_\_

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**JOHN W. MINTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ANNETTE ORTIZ, MBA, CMC, CITY CLERK**

Exhibit A – Locations of Parking Restrictions



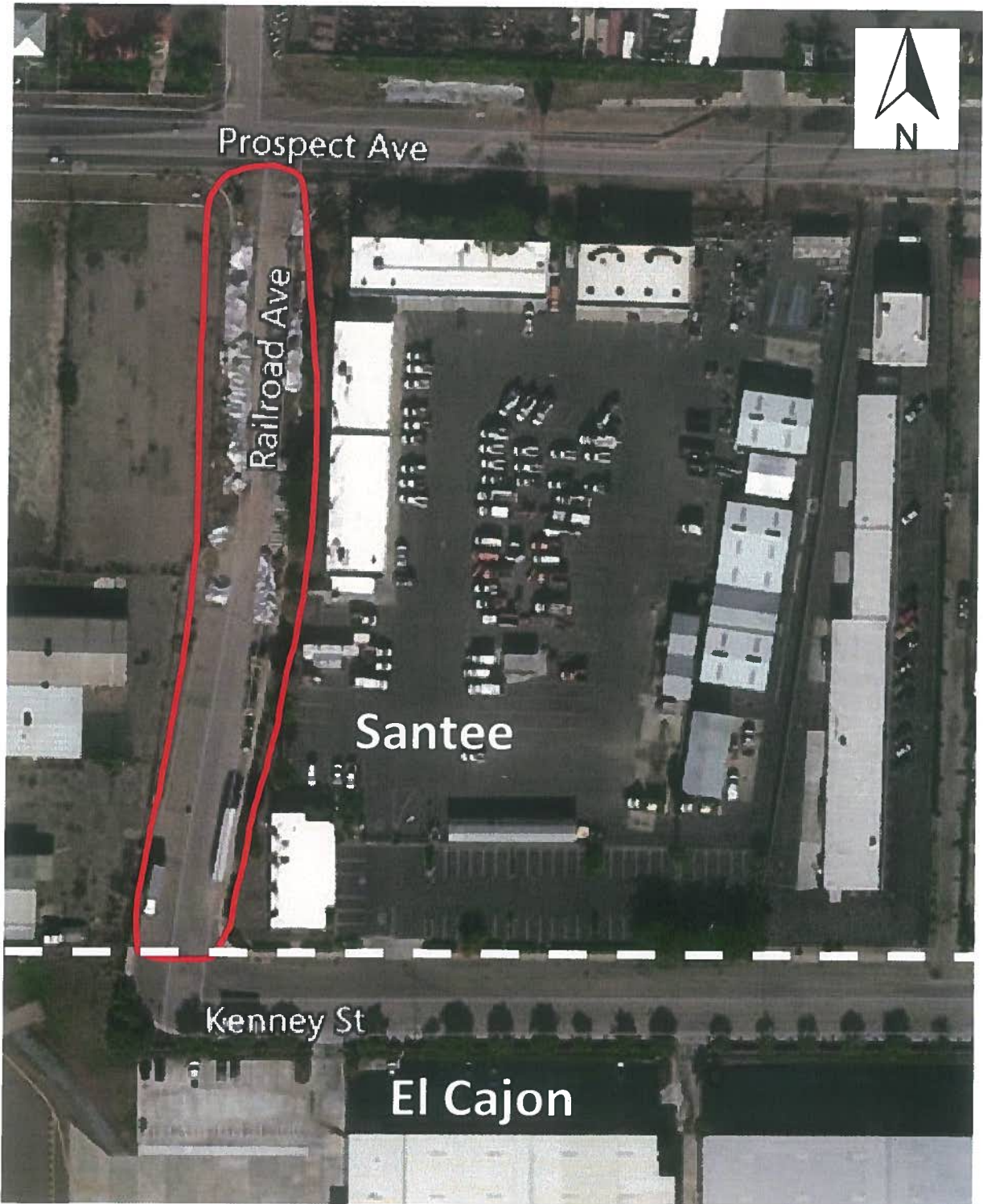
# Exhibit "A" – LOCATIONS OF PARKING RESTRICTIONS Prospect Avenue



Parking restrictions on both sides of the street from approximately 360 feet west of Olive Lane to the Forester Creek bridge.



# Railroad Avenue

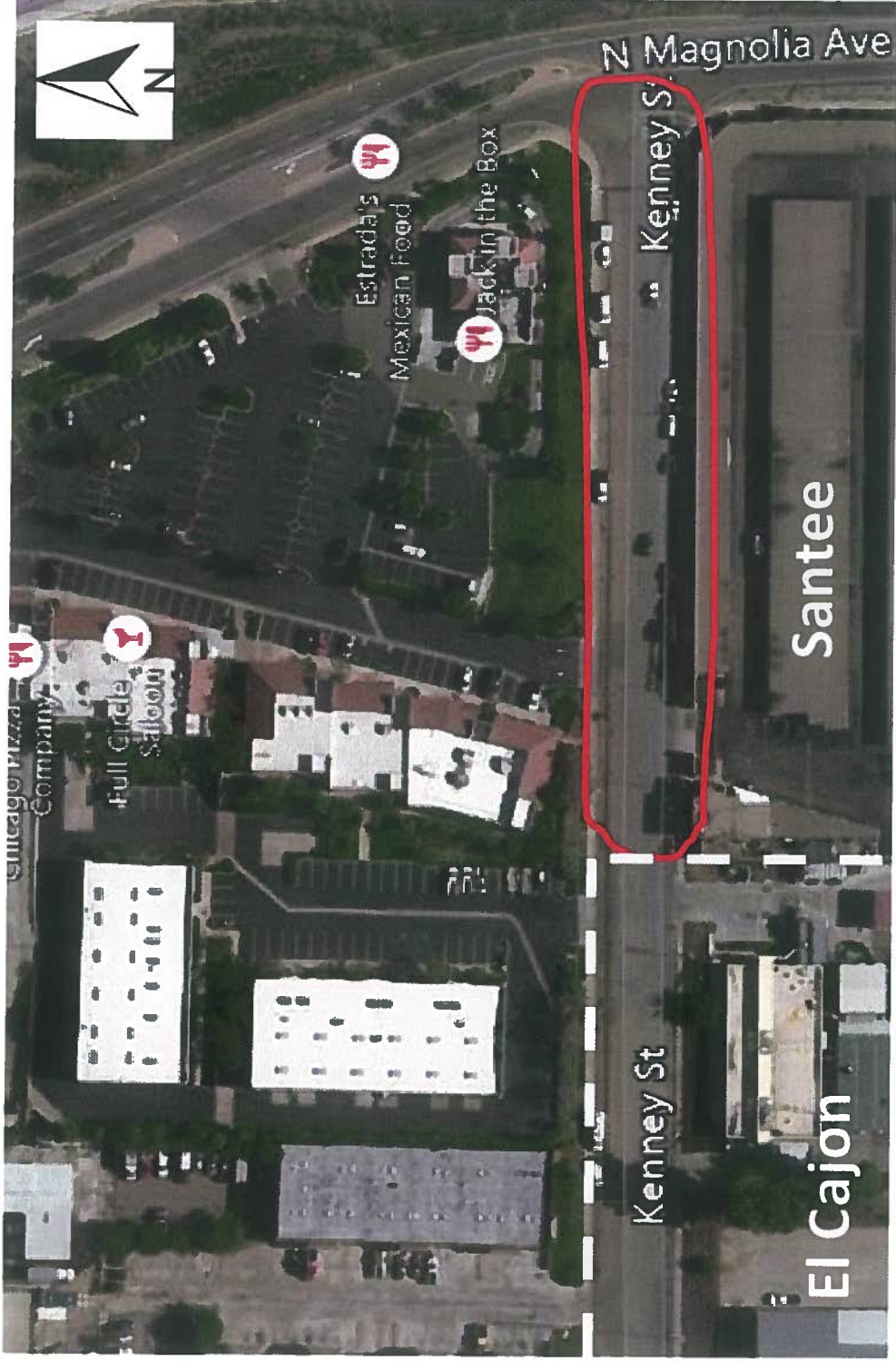


--- City boundary

Parking restrictions on both sides of the street.



# Kenney Street



Parking restrictions on both sides of the street.

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

6

**MEETING DATE**      January 9, 2019

**AGENDA ITEM NO.**

**ITEM TITLE**      **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA AUTHORIZING A SECOND AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH LSA ASSOCIATES, INC. FOR TECHNICAL CONSULTANT SERVICES TO COMPLETE A "SUSTAINABLE SANTEE ACTION PLAN" (CLIMATE ACTION PLAN) AND ENVIRONMENTAL IMPACT REPORT ("EIR") AND APPROPRIATING FUNDS**

**DIRECTOR/DEPARTMENT**      Melanie Kush, Development Services 

**SUMMARY**

Santee is preparing a "Sustainable Santee Action Plan" which is also referred to as a Climate Action Plan. Once approved and adopted by the City Council, it will be the City's plan to reduce greenhouse gas ("GHG") emissions consistent with State regulations. Specifically, by 2020, GHG emissions are to be reduced to 1990 levels. Since the original Executive Order, additional legislation, Executive Orders, and regulations have further refined California's GHG reduction targets. These targets are:

- By 2030, GHG emissions must be reduced to 40% below 1990 levels; and
- By 2050, GHG emissions must be reduced to 80% below 1990 levels

In April 2017, the City Council authorized a professional services agreement with LSA Associates to complete the Climate Action Plan ("CAP") for a cost of \$132,885. Work began in May 2017. A first amendment to the agreement was subsequently approved which extended the term of the agreement to May 31, 2019. A draft CAP is now complete and preparation for distribution of a draft EIR is underway. The plan development process entailed more public meetings and work with stakeholder groups than anticipated. There is approximately \$15,400 remaining on this contract. Additional funding is required complete this project. This second amendment to the Agreement would provide an additional \$24,960 to complete the CAP. With this amendment, the total expenditures allowed are not to exceed \$157,845.

Staff anticipates bringing the CAP forward for City Council consideration in May 2019.

*fm*  
**FINANCIAL STATEMENT**      The City originally contracted with LSA Associates for work on a climate action plan for \$132,885. Of this amount \$93,368.75 has been developer-funded and the balance (\$39,516.25) is from the General Fund. This request would require an appropriation from the General Fund reserve in the amount of \$24,960.00 to complete this project.

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION** *MAB*

Adopt the attached resolution authorizing the City Manager to execute a Second Amendment of a professional services agreement with LSA Associates, Inc. in an amount not to exceed \$24,960.00 and appropriating funds from the General Fund reserve.

**ATTACHMENTS**      Staff Report      Resolution      Second Amendment

## STAFF REPORT

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA AUTHORIZING A SECOND AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH LSA ASSOCIATES, INC. FOR TECHNICAL CONSULTANT SERVICES TO COMPLETE A "SUSTAINABLE SANTEE ACTION PLAN" (CLIMATE ACTION PLAN) AND ENVIRONMENTAL IMPACT REPORT ("EIR") AND APPROPRIATING FUNDS

CITY COUNCIL MEETING OF JANUARY 9, 2019

#### A. GREENHOUSE GASES AND CLIMATE CHANGE

Gases that trap heat in the atmosphere are called greenhouse gases ("GHG") because they transform the light of the sun into heat, similar to the glass walls of a greenhouse. Human-generated GHG emissions, particularly through the combustion of fossil fuels, are tied to the changes in the global climate.

Climate change is a term used to describe large-scale shifts in historically observed patterns in earth's climate system. Although the climate has historically responded to natural drivers, recent climate change has been linked to increasing concentrations of man-made GHGs in earth's atmosphere which have a number of physical and environmental effects. The effects associated with global climate change include sea level rise, increase in the frequency and intensity of droughts, and increased ambient temperature.

California is a leader in efforts to reduce GHG emissions beginning with Governor Schwarzenegger's Executive Order in 2005. This initial goal has been expanded and clarified in the past 13 years through a variety of Executive Orders, Senate Bills, Assembly Bills, and State regulations. The current regulations require GHG emission reductions as described in the below timeline:

- 2020 Reduce GHG emissions to 15% below 1990 levels using 2005 as the baseline as recommended in the AB 32 Scoping Plan.
- 2030 Reduce GHG emissions to 40% below 1990 (2005) levels.
- 2050 Reduce GHG emissions to 80% below 1990 (2005) levels.

Of most immediate impact to Santee is Senate Bill (SB) 97, which requires a greenhouse gas emissions analysis for projects reviewed under the California Environmental Quality Act ("CEQA").

#### B. RATIONALE FOR CLIMATE ACTION PLANS

SB 97 along with revised CEQA Guidelines now require every project to evaluate 1) whether a project's GHG emissions (directly or indirectly) may have a significant impact

on the environment; and 2) whether the project conflicts with an applicable plan, policy or regulation adopted for the purpose of reducing GHG emissions.

The revised CEQA Guidelines (§15183.5) added a provision that allows lead agencies, such as the City of Santee, to analyze and mitigate the significant effects of GHG on a programmatic level. Later project-specific environmental documents may tier off and/or incorporate by reference that existing programmatic review and rely upon the Environmental Impact Report (“EIR”) containing a programmatic review of GHG emissions. These agency-wide reviews of GHG emissions and mitigation measures may be included in a stand-alone plan, known as a climate action plan. These climate action plans generally contain the following:

- GHG Inventory
- GHG Projections out to 2020, 2030, and 2035
- Measures needed to meet the State mandated GHG emissions reductions
- A description of the impact of climate change on the City
- Adaptation measures to mitigate climate change impacts on the City
- A mechanism to monitor the plan’s progress and adjust reduction measures as necessary

Of the 18 regional cities and the County of San Diego, eleven have adopted climate action plans. Other agencies are in varying stages of developing such plans. Santee can capitalize on lessons learned from earlier climate action plans and incorporate new tools and techniques being developed to model GHG emissions.

Recently, the San Diego Association of Governments (“SANDAG”) has added a requirement for cities to have an adopted climate action plan before receiving grant funding.

With the additional requested funding, staff anticipates bringing a plan for City Council consideration by May 2019.

### **C. SANTEE’S CLIMATE ACTION PLAN**

In 2014, the City began the process of creating a climate action plan entitled “Sustainable Santee Action Plan.” Initial work was begun with a consultant, Atkins North America, to help with this project and envisioned the use of a Negative Declaration (“ND”). During this process it became clear that a climate action plan would require an Environmental Impact Report (“EIR”) for review under CEQA. Such a level of environmental analysis was not budgeted and work was stopped on the project in June 2016.

In April 2017, the City Council authorized a professional services agreement with LSA Associates, Inc. in an amount not to exceed \$132,885.00 to complete work on the Sustainable Santee Action Plan. This amount also included development of an EIR.

HomeFed has funded \$93,368.75 of this contract given that its proposed Fanita Ranch project is a substantial portion of planned future development within the City and is currently undergoing environmental review under CEQA, with the remainder funded by the General Fund. A first amendment to the agreement was subsequently approved which extended the term of the agreement to May 31, 2019.

Work on the plan was restarted in May 2017. The work completed so far includes:

- 1) Verified that inventory procedures are consistent with the latest and most current best practices
- 2) Analyzed the impact of Community Choice Aggregation/Energy as an option for achieving GHG emissions reductions
- 3) Verified all data employed in the GHG analysis, in coordination with SANDAG staff.
- 4) Revised the GHG emission projections
- 5) Revised the climate action plan based on comments received during public outreach.
- 6) Initiated the CEQA process with a Notice of Preparation
- 7) Completed a Scoping meeting required by CEQA
- 8) Completed the development of Screening Tools that may be employed by new development developers to achieve consistency with the plan
- 9) Completed a Draft Sustainable Santee Action Plan
- 10) Completed a draft of an Environmental Impact Report

There is approximately \$15,400.00 remaining on the contract. This is not sufficient funding to complete the project. Unanticipated time and effort was spent conducting public workshops and outreach to stakeholder groups. Changes in the regulatory environment also required portions of the plan to be updated with new information. An additional \$24,960.00 is requested to complete this project. This request would increase the total amount authorized under this contract to \$157,845.00.

#### **D. PATH AHEAD**

If authorized, LSA Associates, Inc. would continue to work on the CEQA process. Remaining steps include publishing the draft plan and draft EIR for public review and comment, responding to comments, and preparing the plan and EIR for a public hearing. The goal is to bring the plan forward for consideration by the City Council in May 2019.

Completion of a Santee climate action plan that complies with §15183.5 of the CEQA Guidelines will 1) provide a quantifiable path that will document the State's target for GHG emissions reductions; 2) evaluate GHG emissions in a comprehensive manner; and 3) facilitate development by simplifying the GHG emission analysis for future projects.

**E. RECOMMENDATION**

Adopt the attached resolution authorizing the City Manager to execute a Second Amendment of a professional services agreement with LSA Associates, Inc. in an amount not to exceed \$24,960.00 and appropriating funds from the General Fund reserve.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA  
AUTHORIZING A SECOND AMENDMENT TO A PROFESSIONAL SERVICES  
AGREEMENT WITH LSA ASSOCIATES, INC. FOR TECHNICAL CONSULTANT  
SERVICES TO COMPLETE A "SUSTAINABLE SANTEE ACTION PLAN" (CLIMATE  
ACTION PLAN) AND ENVIRONMENTAL IMPACT REPORT ("EIR") AND  
APPROPRIATING FUNDS**

**WHEREAS**, Senate Bill 97 initiated changes to the California Environmental Quality Act (CEQA) Guidelines that require lead agencies to analyze whether projects covered by CEQA would generate significant levels of GHG emissions either directly or indirectly; and whether the project conflicts with plans, policies, or regulations adopted for the purpose of reducing the emissions of GHG; and

**WHEREAS**, the City, as a lead agency under CEQA, may develop a climate action plan that along with an Environmental Impact Report ("EIR") that analyzes and mitigates significant GHG emissions within the agency's oversight. Such a climate action plan may be used for determining significance of GHG emissions if the plan meets the criteria of Section 15183.5 of the CEQA Guidelines; and

**WHEREAS**, the City does not currently have a plan for GHG reductions that meets the criteria of Section 15183.5 of the CEQA Guidelines; and

**WHEREAS**, the City of Santee desires to create a Sustainable Santee Action Plan or climate action plan that analyses greenhouse gas ("GHG") emissions and provides a path toward achieving State targets in GHG reductions; and

**WHEREAS**, On April 12, 2017, the City Council authorized the City Manager to enter into a professional services agreement with LSA Associates, Inc. to complete the Sustainable Santee Action Plan / climate action plan and an associated EIR for an amount not to exceed \$132,885.00; and

**WHEREAS**, on May 9, 2017 the City and LSA Associates, Inc. entered into a professional services agreement ("Agreement") to draft a Sustainable Santee Action Plan / climate action plan for an amount not to exceed \$132,885.00; and

**WHEREAS**, a First Amendment to this Agreement extended the duration of the agreement to expire on May 31, 2019; and

**WHEREAS**, additional costs were incurred in the development of the Sustainable Santee Action Plan to conduct several workshops and stakeholder outreach meetings to facilitate the plan; and

**WHEREAS**, \$117,485.93 under this Agreement has been expended to date; and

**WHEREAS**, the remaining funds are not sufficient to complete the EIR and bring

the project to completion; and

**WHEREAS**, LSA Associates, Inc. estimates that an additional \$24,960.00 is needed to complete this effort.

**WHEREAS**, the City and LSA Associates, Inc. desire to amend the Agreement to increase the total amount to be paid for services to a not to exceed amount of \$157,845.00 in order to complete the plan.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Santee City Council, authorizes the City Manager to execute a second amendment to the professional services agreement with LSA Associates, Inc. ("Agreement") in an amount not to exceed \$24,960.00 bringing the total not to exceed amount for this Agreement to \$157,845.00 and appropriates \$24,960.00 from the General Fund reserve.

**ADOPTED** by the City Council of the City of Santee, California, at a regular meeting thereof held this 9<sup>th</sup> day of January, 2019, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**JOHN W. MINTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ANNETTE ORTIZ, MBA, CMC, CITY CLERK**



**SECOND AMENDMENT  
TO PROFESSIONAL SERVICES AGREEMENT BY AND  
BETWEEN CITY OF SANTEE AND  
LSA ASSOCIATES, INC.**

This Second Amendment ("Second Amendment"), dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019, for reference purposes only, is entered into by and between the City of Santee, a California charter city ("City") and LSA Associates, Inc. ("Consultant"). City and Consultant are sometimes referred to in this Amendment individually as a "Party" and collectively as the "Parties." This Second Amendment is entered into in light of the following recited facts (each a "Recital").

**RECITALS**

A. City, under the Professional Services Agreement dated May 9, 2017 ("Agreement"), has retained the services of Consultant, an environmental consulting firm, to provide professional services relating to the Sustainable Santee Action Plan (Climate Action Plan) (the "Project").

B. On December 11, 2018, the City and the Consultant agreed to a First Amendment to the Agreement which extended the term of the agreement until May 31, 2019.

C. Consultant has expended additional time and effort updating plan due to changes in the regulatory environment and has expended additional time meeting with interested stakeholders and supporting public workshops in preparation of the plan.

D. The draft plan was completed in December 2018.

E. City and the Consultant desire to amend the aforesaid Agreement to increase the total amount to be paid for services to a not to exceed amount of \$157,845.00 in order to complete the Sustainable Santee Action Plan.

F. This Second Amendment is authorized pursuant to Section 14 of the Agreement.

NOW, THEREFORE, in consideration of the Recitals and the terms and conditions set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties set forth their mutual covenants and understandings as follows:

**TERMS**

1. COMPENSATION. Total compensation for professional services in developing the Plan are to be increased by \$24,960.00. Paragraph 2(b) of the Agreement is hereby revised to read, in its entirety, as follows:

- a. In no event shall the total amount paid for services rendered by Consultant pursuant to this Agreement exceed the sum of \$157,845.00.

2. CONTINUING EFFECT OF AGREEMENT. Except as amended by this Second Amendment, all other provisions of the Agreement, as previously amended remain in full force and effect. From and after the date of this Amendment, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement as amended by the First and Second Amendments.

IN WITNESS WHEREOF, the Parties have caused this Second Amendment to be executed and delivered by their respective representatives, thereunto duly authorized, as of the date first written above.

CITY OF SANTEE

LSA ASSOCIATES, INC.

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: Marlene D. Best

Print Name: Rob McCann

Title: City Manager

Title: Chief Executive Officer

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM:  
BEST BEST & KRIEGER LLP

By: \_\_\_\_\_

Shawn Hagerty, City Attorney

Date: \_\_\_\_\_

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

7

**MEETING DATE**     January 9, 2019

**AGENDA ITEM NO.**

**ITEM TITLE**     **ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENTS TO THE PROFESSIONAL SERVICES AGREEMENT WITH ICF JONES & STOKES, INC. FOR SERVICES ASSOCIATED WITH PREPARATION OF THE CITY'S SUBAREA PLAN THAT ARE DEVELOPER OR GRANT FUNDED**

**DIRECTOR/DEPARTMENT**     Melanie Kush, Development Services *MK*

**SUMMARY** On September 10, 2014, the City Council authorized a Professional Services Agreement with ICF Jones & Stokes, Inc., ("ICF") to prepare the City's Subarea Plan and Environmental Impact Statement/Environmental Impact Report ("Project") in an amount not to exceed \$632,764.00. Pursuant to a separate Reimbursement Agreement between the City and HomeFed Fanita Rancho LLC., ("HomeFed") all consultant costs, including staff/legal costs incurred by the City are paid by HomeFed via an advance deposit with the City on a full cost recovery basis. The Reimbursement Agreement states that the City would seek grant funding so as to participate in the cost to prepare the City-wide Subarea Plan and environmental documents.

To date, four amendments to the Professional Services Agreement ("PSA") with ICF have been processed; two revisions to the schedule and two to the scope of work, which added \$142,349.00 to the Agreement in 2017 and \$25,008.00 in 2018 for a total contract amount of \$800,121.00.

Because the City received a \$188,798.00 federal Section 6 grant in 2016 in support of the Project, and \$16,350.00 was assigned to the ICF agreement, the PSA was no longer 100% developer funded at that point in time. As such, any amendments to the PSA subsequent to the acceptance of the federal Section 6 grant require City Council authorization. City staff is recommending that the City Council affirm previously executed PSA Amendments 2 and 4 and authorize the City Manager to approve any future amendments which are paid by developers or grants.

*hm*

**FINANCIAL STATEMENT** The second and fourth amendments to the PSA have modified the total contract amount to \$800,121.00. The grant-funded portion of this amount is \$16,350.00 (2.0%). The \$783,771.00 balance is paid by advance deposits from HomeFed.

**CITY ATTORNEY REVIEW**      N/A      Completed

**RECOMMENDATION** *MKB* Adopt the Resolution authorizing the City Manager to execute amendments to the Professional Services Agreement with ICF Jones & Stokes, Inc. for additional work on the Subarea Plan which is fully funded by developers or grants.

**ATTACHMENTS**

Resolution

Professional Services Agreement with ICF dated December 12, 2014

Agreement Amendments 1 through 4

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA  
AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENTS TO THE  
PROFESSIONAL SERVICES AGREEMENT WITH ICF JONES & STOKES, INC. FOR  
SERVICES ASSOCIATED WITH PREPARATION OF THE CITY'S SUBAREA PLAN  
THAT ARE DEVELOPER OR GRANT FUNDED**

**WHEREAS**, on September 10, 2014, the City Council authorized the City Manager to execute a Reimbursement Agreement with HomeFed Rancho Fanita, LLC for funding the preparation of the City's Subarea Plan and corresponding environmental documents; and

**WHEREAS**, on September 10, 2014, the City Council also authorized the City Manager to execute a Professional Services Agreement ("Agreement") with ICF Jones & Stokes ("Consultant") for services related to the preparation of the City's Subarea Plan and corresponding environmental documents; and

**WHEREAS**, Section 3.24.170 (B) of the City of Santee Municipal Code authorizes the City Manager to approve contracts to be paid directly from deposits posted by development project applicants for professional services required in conjunction with the processing or review of development applications; and

**WHEREAS**, on August 12, 2015, the Acting City Manager executed the First Amendment to the Agreement to extend the period of performance; and

**WHEREAS**, in 2016 the City received a Cooperative Endangered Species Conservation Fund (Section 6) Grant for preparation of the Subarea Plan in the amount of \$188,798.00, of which \$16,350.00 was allocated to the Consultant, thereby adding an additional source of funding to the Professional Services Agreement; and

**WHEREAS**, on May 25, 2017, the City Manager executed the Second Amendment to the Agreement to revise the scope of work related to the preparation of the Subarea Plan by the Consultant and to increase the amount allocated to the Consultant for the additional work by \$142,349.00, for a total revised contract amount of \$775,113.00; and

**WHEREAS**, on May 25, 2018, the City Manager executed the Third Amendment to the Agreement to extend the period of performance to May 25, 2019; and

**WHEREAS**, on November 20, 2018, the City Manager executed a Fourth Amendment to the Agreement to provide for additional legal review of the Subarea Plan at an additional cost of \$25,008.00 for a total revised contract amount of \$800,121.00; and

**WHEREAS**, procedurally, the Second and Fourth Amendments required authorization by the City Council because the Section 6 Grant funds changed the Professional Services Agreement from one which is fully developer funded to one which is now both developer and grant funded; and

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, the City and Consultant may wish to execute future amendments to the Agreement that would be fully developer or grant funded.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Santee, California, as follows:

**SECTION 1:** The City Council affirms the Second and Fourth Amendments executed by the City Manager.

**SECTION 2:** The City Council authorizes the City Manager to execute future amendments to the Professional Services Agreement with ICF Jones & Stokes, Inc. provided the contract amendments are consistent with the Reimbursement Agreement and are fully developer and/or grant funded.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 9<sup>th</sup> day of January, 2019, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**JOHN W. MINTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ANNETTE ORTIZ, MBA, CMC, CITY CLERK**

**AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN THE CITY OF SANTEE  
AND**

~~ICF INTERNATIONAL~~  
**ICF Jones + Stokes, INC.**

*JM*

This Agreement for Professional Services ("Agreement") is made and entered into this 12th day of December, 2014, by and between the City of Santee ("City"), a charter city organized and operating under the laws of the State of California and ~~ICF International~~, a Delaware corporation, ("Consultant").

**ICF Jones + Stokes, Inc.**

**RECITALS**

*JM*

- A. City is a charter city and is in need of professional services for the following project: Santee MSCP Subarea Plan and Environmental Impact Statement/Environmental Impact Report ("the Project").
- B. Consultant is duly licensed and/or has the necessary qualifications to provide such services for the Project.
- C. The parties' desire by this Agreement to establish the terms for the City to retain Consultant to provide the services described herein.

**AGREEMENT**

**NOW, THEREFORE, IT IS AGREED AS FOLLOWS:**

**1. Services**

Consultant shall provide the City with the services described in the Scope of Services attached hereto as Exhibit 'A' and hereby made a part of this Agreement; provided, however, that the contents of this Agreement shall supersede any provision in Exhibit 'A' that is inconsistent herewith.

**2. Compensation**

- a. Subject to paragraphs 2(b) - (d) below, City shall pay for the services provided by Consultant in accordance with the Schedule of Charges set forth in Exhibit 'B' attached hereto and hereby made a part of this Agreement; provided, however that the contents of this Agreement shall supersede any provision in Exhibit 'B' that is inconsistent herewith.
- b. In no event shall the total amount paid for services rendered by Consultant pursuant to this Agreement exceed the sum of \$ 632,764.00.
- c. Each month Consultant shall furnish City with an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by categories, including labor, travel, materials, equipment, supplies, sub-consultant charges and miscellaneous expenses. City shall independently review each invoice submitted to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in paragraph 2(d). In the event any charges or expenses are disputed, the original invoice shall be returned by City to Consultant for correction and resubmission.
- d. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by City, City will pay Consultant within thirty (30) days of receipt of Consultant's invoice. Payment to Consultant for work performed pursuant to this

Agreement shall not be deemed to waive any defects in the work performed by Consultant.

3. **Additional Work**

Consultant shall not be compensated for any services outside of the Scope of Services, except as provided in this paragraph. If changes in the work seem merited by Consultant or the City, and informal consultations with the other party indicate that a change is warranted, a change in scope of the work shall be processed by the City in the following manner: a letter outlining the changes shall be forwarded to the City by Consultant with a statement of estimated changes in fee or time schedule. An amendment to this Agreement shall be prepared by the City and executed by both parties before performance of such services or the City will not be required to pay for the changes in the scope of work. Such amendment shall not render ineffective or invalidate unaffected portions of this Agreement.

4. **Maintenance of Records**

Books, documents, papers, accounting records, and other evidence pertaining to work done and costs incurred pursuant to this Agreement shall be maintained by Consultant and made available for inspection, audit and copying by the City at all reasonable times during the term of this Agreement and for four (4) years from the date of final payment under the Agreement.

5. **Ownership and Use of Work**

All documents and materials prepared pursuant to this Agreement shall be considered the property of City, and will be turned over to City upon demand, but in any event upon completion of the work. City reserves the right to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data or other documents and materials prepared under this Agreement without the permission of Consultant. All documents and materials shall be delivered in a reproducible form. As used herein, "documents and materials" include, but are not limited to, any original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, and computer files prepared or developed pursuant to this Agreement.

6. **Findings Confidential**

Any reports, information, data or materials given to or prepared or assembled by Consultant under this Agreement are confidential and shall not be made available to any individual or organization by Consultant without prior written approval of City.

7. **Conflict of Interest**

Consultant hereby expressly covenants that no interest presently exists, nor shall any interest, direct or indirect, be acquired during the term of this Agreement that would conflict in any manner with the performance of services pursuant to this Agreement.

8. **Term of Agreement and Time of Performance**

Consultant shall perform its services hereunder in a prompt and timely manner, and in accordance with the Activity Schedule shown in Exhibit 'C' attached hereto and made a part hereof; provided, however, that the contents of this Agreement shall supersede any provisions in Exhibit 'C' that is inconsistent herewith. Work shall commence upon receipt of a written Notice to Proceed from the City. The Notice to Proceed shall set forth the date of commencement of the work. Unless a different date is set forth in the Activity Schedule, the term of this Agreement shall be for a period of one (1) year from the date of execution of this Agreement unless terminated sooner pursuant to the provisions of this Agreement or the Work is complete. Such term may be extended upon written agreement of both City and Consultant.

9. **Delays in Performance**

Neither the City nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to,

abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage or judicial restraint.

Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

10. **Compliance with Law**

- a. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local government. If Consultant's failure to comply with applicable laws, ordinances, codes and regulations results in a claim for damage or liability to City, Consultant shall be responsible for indemnifying and holding the City harmless as provided in this Agreement.
- b. Consultant shall assist the City, as requested, in obtaining and maintaining all permits, if any, required of Consultant by Federal, State and local regulatory agencies.

11. **Standard of Care**

Consultant's services will be performed in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions.

12. **Assignment and Subconsultants**

Consultant shall not assign, delegate, sublet, or transfer this Agreement or any rights under or interest in this Agreement without the written consent of the City, which may be withheld for any reason. A consent to one assignment shall not be deemed to be consent to any subsequent assignment. Nothing contained herein shall prevent Consultant from employing independent associates and subconsultants as Consultant may deem appropriate to assist in the performance of services hereunder.

13. **Independent Consultant**

Consultant is retained as an independent Consultant and is not an agent or employee of the City. No employee or agent of Consultant shall by this Agreement become an agent or employee of the City. The work to be performed shall be in accordance with the work described in Exhibit 'A', subject to such directions and amendments from the City as herein provided. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

14. **Integration**

This Agreement represents the entire understanding of the City and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

15. **Insurance**

- a. **Commercial General Liability**
  - (i) The Consultant shall take out and maintain, during the performance of all work under this Agreement, in amounts not less than specified herein, Commercial General Liability Insurance, issued by insurance companies with an A.M. Best rating of at least "A-VII" or equivalent rating from another ratings agency.



- (ii) Coverage for Commercial General Liability insurance shall be at least as broad as the following:
    - (1) Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 0001)
  - (iii) Commercial General Liability Insurance must include coverage for the following:
    - (1) Bodily Injury (including death) and Property Damage
    - (2) Personal Injury/Advertising Injury
    - (3) Premises/Operations Liability
    - (4) Products/Completed Operations Liability
    - (5) Aggregate Limits that Apply per Project
    - (6) Explosion, Collapse and Underground (UCX) exclusion deleted
    - (7) Contractual Liability with respect to this Contract
    - (8) Broad Form Property Damage
    - (9) Independent Consultants Coverage
  - (iv) Commercial General Liability policy will include the City of Santee, its City Council and each member thereof, its officers, employees, and agents as Additional Insureds under the policy.
  - (v) The general liability program may utilize either deductibles or provide coverage excess of a self-insured retention, subject to written approval by the City.
- b. Automobile Liability
- (i) At all times during the performance of the work under this Agreement the Consultant shall maintain Automobile Liability Insurance for bodily injury (including death) and property damage including coverage for owned, non-owned and hired vehicles, issued by insurance companies with an A.M. Best rating of at least "A-VII" or equivalent rating from another ratings agency.
  - (ii) Coverage for automobile liability insurance shall be at least as broad as Insurance Services Office Form Number CA 0001 (ed. 6/92) covering automobile liability, Code 1 (any auto).
  - (iii) The automobile liability program may utilize deductibles, but not a self-insured retention, subject to written approval by the City.
- c. Workers' Compensation/Employer's Liability
- (i) At all times during the performance of the work under this Agreement the Consultant shall maintain workers' compensation in compliance with applicable statutory requirements and Employer's Liability Coverage in amounts indicated herein.
  - (ii) Such insurance shall include an insurer's Waiver of Subrogation in favor of the City and will be in a form and with insurance companies acceptable to the City with an A.M. Best rating of at least "A-VII" or equivalent rating from another ratings agency.

- (iii) If insurance is maintained, the workers' compensation and employer's liability program may utilize either deductibles or provide coverage excess of a self-insured retention, subject to written approval by the City.
- (iv) Before beginning work, the Consultant shall furnish to the City an insurance industry standard ACORD Certificate of Insurance that he/she has taken out for the period covered by the work under this Agreement, Worker's Compensation insurance for all persons employed directly by him/her to carry out the work contemplated under this Agreement, all in accordance with the "Workers' Compensation and Insurance Act," Division IV of the Labor Code of the State of California and any acts amendatory thereof. Consultant shall require all subconsultants to obtain and maintain, for the period covered by the work under this Agreement, worker's compensation of the same type and limits as specified in this Section.

d. Professional Liability (Errors and Omissions).

- (i) At all times during the performance of the work under this Agreement and for 36 months following the date of Project completion and acceptance by the City, the Consultant shall maintain professional liability insurance, issued by insurance companies with an A.M. Best rating of at least "A-VII" or equivalent rating from another ratings agency.

e. Minimum Policy Limits Required.

- (i) The following insurance limits are required for the Contract:

Combined Single Limit

Commercial General Liability	\$1,000,000 per occurrence/\$2,000,000 aggregate for bodily injury (including death), personal injury and property damage
Automobile Liability	\$1,000,000 per occurrence for bodily injury (including death) and property damage
Employer's Liability	\$1,000,000 per occurrence
Professional Liability	\$1,000,000 per claim and aggregate (errors and omissions)

f. Evidence Required.

- (i) Prior to execution of the Agreement, the Consultant shall file with the City evidence of insurance from an insurer or insurers certifying to the coverage of all insurance required herein. Such evidence shall include original copies of the ISO CG 2010 (or insurer's equivalent) signed by the insurer's representative, Certificate of Insurance (Current Acord Form), and Additional Insured Endorsement verifying compliance with the requirements above. All evidence of insurance shall be signed by a properly authorized officer, agent or qualified representative of the insurer and shall certify the names of the insured, any additional primary insureds, where appropriate, the type and amount of the insurance, the location and operations to which the insurance applies, and the expiration date of such insurance.

g. Policy Provisions Required.

- (i) The City shall be named as an additional insured on the Commercial General Liability policy using form 2010 1185 or equivalent. Blanket endorsements may

be accepted at City's discretion. All policies shall contain or shall be endorsed to contain a provision that advanced written notice of any cancellation, including cancellation for non-payment of premium, shall be provided to the City. Statements that the carrier "will endeavor" and "that failure to mail such notice shall impose no obligation and liability upon the company, its agents or representatives," will not be acceptable on endorsements. At the City's sole discretion, the requirement to endorse policies to provide advanced written notice of cancellation to the City may be waived upon the Contractor's agreement that it shall provide the City with copies of any notices of cancellation immediately upon receipt.

- (ii) General Liability and Automobile Liability insurance policies shall contain a provision stating that the Consultant's policies are primary insurance and that the insurance of the City or any named additional insureds shall not be called upon to contribute to any loss.

h. Qualifying Insurers.

- (i) All policies required shall be, issued by insurance companies with an A.M. Best rating of at least "A- VII" or equivalent rating from another ratings agency, which satisfy the following minimum requirements:

Insurance carriers shall be qualified to do business in California and maintain an agent for process within the State. Such insurance carrier shall have not less than an 'A-' policyholder's rating and a financial rating of not less than "Class VII" according to the latest Best Key Rating Guide. Due to market fluctuations in the Workers Compensation sector, the City reserves the right and at its sole discretion to review and accept the Consultant's proposed Workers compensation insurance.

i. Additional Insurance Provisions

- (i) The foregoing requirements as to the types and limits of insurance coverage to be maintained by Consultant, and any approval of said insurance by the City, is not intended to and shall not in any manner limit or qualify the liabilities and obligations otherwise assumed by the Consultant pursuant to this Agreement, including but not limited to, the provisions concerning indemnification.
- (ii) If at any time during the life of the Agreement, the Consultant fails to maintain in full force any insurance required by the Agreement documents the City may terminate the Agreement.
- (iii) The Consultant shall include all subconsultants as insureds under its policies or shall furnish separate certificates and endorsements for each subconsultant. All coverage for subconsultants shall be subject to all of the requirements stated herein.
- (iv) The City may require the Consultant to provide complete copies of all insurance policies in effect for the duration of the Project.
- (v) Neither the City, nor its City Council, nor any member of thereof, nor any of the directors, officers, employees, agents or volunteers shall be personally responsible for any liability arising under or by virtue of the Contract.

16. Indemnification

To the fullest extent permitted by law, Consultant agrees to indemnify, defend (with independent counsel approved by the City) and hold harmless the City and its officers,

employees and elected and appointed officials, and volunteers (each, an "Indemnified Party") from and against all liabilities (including without limitation all claims, losses, damages, penalties, fines, and judgments, associated investigation and administrative expenses, and defense costs, including but not limited to reasonable attorneys' fees, court costs and costs of alternative dispute resolution) regardless of nature or type, expressly including but not limited to those arising from bodily injury (including death) or property damage, arising out of or resulting from any error or negligent or wrongful act or omission of the Consultant, Consultant's agents, officers, employees, subconsultants, or independent consultants hired by Consultant under this Agreement. The Consultant's obligations apply regardless of whether or not a liability is caused or contributed to by the negligence (including passive negligence) or other act or omission of an Indemnified Party, except to the extent that liability is caused by the active negligence or willful misconduct of an Indemnified Party. In such case, the Consultant's indemnification obligation shall be reduced in proportion to the Indemnified Party's share of liability for its active negligence or willful misconduct, if any. The acceptance or approval of the Consultant's work by an Indemnified Party shall not relieve or reduce the Consultant's indemnification obligation. The provisions of this Section 16 shall survive completion of the work under this Agreement or the termination of this Agreement and are not limited by the provisions relating to insurance.

17. **Confidentiality**

Consultant shall keep confidential all information, in whatever form, produced, prepared, observed or received by Consultant to the extent that such information is confidential by law or otherwise required by this Agreement.

18. **Laws, Venue, and Attorneys' Fees**

This Agreement shall be interpreted in accordance with the laws of the State of California. If any action is brought to interpret or enforce any term of this Agreement, the action shall be brought in a state or federal court situated in the County of San Diego, State of California. In the event of any such litigation between the parties, the prevailing party shall be entitled to recover all reasonable costs incurred, including reasonable attorney's fees, as determined by the court.

19. **Termination or Abandonment**

- a. City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.
- b. Consultant may terminate this Agreement at any time upon thirty (30) days written notice of termination to City.
3. If either Consultant or City fails to perform any material obligation under this Agreement, then, in addition to any other remedies, City or Consultant may terminate this Agreement immediately upon written notice.
4. Upon termination of this Agreement, all property belonging to City which is in Consultant's possession shall be returned to City. Consultant shall furnish City with a final invoice for work performed by Consultant. City shall have no obligation to pay Consultant for work performed after termination of this Agreement.

20. **Organization**

Consultant shall assign Scott Fleury, PhD. as Project Manager. The Project Manager shall not be removed from the Project or reassigned without the prior written consent of the City. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement.

**21. Notice**

Any notice or instrument required to be given or delivered by this Agreement may be given or delivered by depositing the same in any United States Post Office, certified mail, return receipt requested, postage prepaid, addressed as shown below and shall be effective upon receipt thereof.

CITY:  
Name: Melanie Kush, AICP  
Title: Acting Director Development Services  
City of Santee  
10601 Magnolia Avenue  
Santee, CA 92071-1222

CONSULTANT:  
Attn: Devon Muto.  
Title: San Diego Branch Leader  
ICF International  
9775 Businesspark Avenue, Suite 200  
San Diego, California 92131

**22. Third Party Rights**

Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the City and the Consultant.

**23. Severability and Waiver**

The unenforceability, invalidity or illegality of any provision(s) of this Agreement shall not render the other provisions unenforceable, invalid or illegal. Waiver by any party of any portion of this Agreement shall not constitute a waiver of any other portion thereof.


**24. Nondiscrimination**

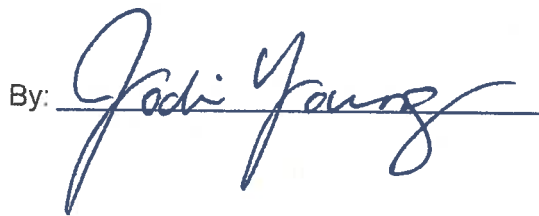
Consultant shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

CITY OF SANTEE

CONSULTANT

By:   
Pedro Orso-Delgado, Acting City Manager

By: 

APPROVED AS TO FORM:

BEST BEST & KRIEGER LLP

By: 

**EXHIBIT 'A'**  
**SCOPE OF SERVICES**



April 17, 2014

City of Santee  
10601 Magnolia Ave  
Santee, California, 92071  
Attention: Melanie Kush, Director of Planning

SUBJECT: Revised Scope of Work and Cost Estimate for the Preparation of the Santee MSCP  
Subarea Plan and EIS/EIR

Dear Ms. Kush:

ICF Jones & Stokes, Inc. (an ICF International company hereafter referred to as ICF) is pleased to submit this revised scope of work and cost estimate for the preparation of the Santee Multiple Species Conservation Program (MSCP) Subarea Plan and Environmental Impact Statement/Environmental Impact Report (EIS/EIR).

ICF is eager to continue helping the City in the development of the Santee Subarea Plan and EIS/EIR. If you have any questions about our proposed scope or need additional information, please contact our project manager, Scott Fleury, at (858) 444-3917 or [scott.fleury@icfi.com](mailto:scott.fleury@icfi.com).

Sincerely,

A handwritten signature in black ink, appearing to read "Jessica Troiano".

Jessica Troiano  
Manager - Contracts

A handwritten signature in black ink, appearing to read "Devon Muto".

Devon Muto  
San Diego Branch Leader

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# Scope of work - Preparation of Santee MSCP Subarea Plan and EIS/EIR

## Task 1: Project Management and Meetings

### Task 1.1 Project Meetings

#### Project Kick-off Meeting

A kick-off meeting will occur after contract award and will include discussion of the project goals, plan development process, areas of particular concern, project schedule, and contract issues.

**Assumptions:** To be attended by Scott Fleury, Pat Atchison, and Charlie Richmond.

#### Update/Coordination Meetings

The purpose of these meetings is to provide a forum to discuss project/technical issues and approaches to resolving issues, including project schedule, contract, and budget.

**Assumptions:** To be attended by Scott Fleury and/or Pat Atchison. It is anticipated these meeting will be held on a monthly basis.

#### Interagency Coordination/Wildlife Agency Meetings

ICF will attend up to ten (10) meetings which will be scheduled as appropriate and will include discussion of the Plan as well as probable environmental issues with affected/interested agencies.

**Assumptions:** To be attended by Scott Fleury, Pat Atchison, and/or Charlie Richmond, as appropriate.

### Task 1.2: Public Meetings

#### Community Outreach Meetings

ICF will attend up to six (6) Community Outreach meetings averaging no longer than 3 hours, exclusive of preparation and travel time and 2 specific meetings with non-government organizations.

**Assumptions:** To be attended by Scott Fleury for the Plan and/or Charlie Richmond for the EIR/EIS, as appropriate.



### Public Hearing Attendance

ICF will prepare for and attend up to two (2) City Council hearings. ICF will be prepared to answer technical questions regarding the Plan documents and technical reports. These meetings would include workshops to discuss the plan.

**Assumptions:** To be attended by Scott Fleury for the Plan and/or Charlie Richmond for the EIR/EIS, as appropriate.

### Task 1.3: Project Management

#### Project and Budget Review and Management, Invoicing, Status Reports

ICF will prepare monthly invoices and progress reports. Project management tasks will include budget review and management, staff support coordination, and general client communication.

**Assumptions:** Invoices and progress reports will be prepared monthly.

## Task 2: GIS and Biological Database Development

### Task 2.1: Update GIS Data

#### Acquire and Organize Existing Biological Resources GIS Data Including Species and Vegetation

ICF will obtain and organize the most current/best available biological resources GIS data for the project study area to be used for mapping, habitat modeling, preserve design, and coverage analysis. Pertinent GIS data (vegetation, habitat preserves, species locations, wildlife corridors) from surrounding jurisdictions and organizations will be researched and acquired. The City will supply information to assist pursuant to Section 3.5 of the RFP (Documentation to be provided).

**Assumptions:** TAIC has access to the GIS data used for the 2006 Subarea Plan. The ICF team will review this data with the City to determine what data needs to be updated or acquired. No field work will be completed by ICF to update GIS data. The City will provide any updates to the vegetation mapping and/or species occurrence information for the Fanita Ranch project area and ICF will integrate this information into the Subarea Plan GIS database.

#### *Consultant Tasks:*

- Obtain and organize biological resources GIS data for the project study area to be used for mapping, habitat modeling, preserve design, and coverage analysis.

#### *Deliverable:*

- Provide City with a set of digital maps of compiled existing GIS thematic data.



- Provide GIS data per City request at any point in time during the contract.

#### Update Other GIS Data Used as part of the 2006 Subarea Plan Draft

ICF will coordinate with the City to review and update the other GIS data (parcels, existing land use, planned land use, subunits, study area boundary).

**Assumptions:** The ICF team will update existing land use, land ownership, and other data per review with the City.

#### *Consultant Tasks*

- Review and update the project study area boundary, if needed.
- Create and map existing land use, planned land use, generalized subunits.

#### *Deliverable*

- Provide City with a GIS data as requested.

#### Update Resource Management Status on Existing Protected Lands

ICF will work with City staff to update information on the major public and quasi-public land holdings of natural lands within the project study area and areas immediately adjacent to the study areas.

**Assumptions:** The ICF team will review data from SANDAG and SanGIS parcels data with the City to update the resource management status information that was created for the 2006 Subarea Plan.

#### *Consultant Tasks*

- Work with City staff to define a standardized approach to contact public land managers and determine the current resource management status.
- If portions of public lands holdings are managed differently, input resource management status boundaries into the GIS.
- Contact public land managers by phone and request any planning documents, if needed.

#### *Deliverable*

- Provide a digital map of the resource management status ranking for the City to review.

#### Identify Contiguity with Other Habitat Conservation Plans

ICF will identify important biogeographic connections to the Santee Subarea Plan with other habitat conservation planning programs.



**Assumptions:** The ICF team will review and update as necessary, the key connections identified in the 2006 Subarea Plan. The previously planned wildlife corridor across the Santee Lakes will be reevaluated relative to a new Fanita Ranch development plan to determine if it needs to be redesigned or if it is still necessary.

*Consultant Tasks:*

- Collect information to map possible and expected linkages.
- Obtain and utilize the best available information from other conservation planning programs that are at various stages of development.
- Collect information from other jurisdictions on their current habitat conservation and monitoring programs to assist in identifying a baseline preserve area.

## Task 2.2: Update Species Models

### Review and Update Species Distribution Model

The predicted species distribution models that were used for the 2006 Subarea Plan will be evaluated relative to the species occurrence information and most current and best available knowledge of species-habitat relationships. The species distribution models will be updated as appropriate.

**Assumptions:** For each of the covered species, the ICF team will evaluate the species-predicted habitat results used in the 2006 Subarea Plan and make updates to the model as warranted. In some cases for some species, it may be preferable to implement an 'expert' model that uses a different approach than the 'matrix-modeling' approach used during the 2006 Subarea Plan and the County MSCP programs.

*Consultant Tasks:*

- Convert GIS data from raster format to polygons, if necessary
- Revise the species distribution model to incorporate update biological resources data and/or modeling factors.

*Deliverable:*

- Provide the City maps of the predicted species distribution for each individual covered species in a .PDF format.

## Task 3: Describe Covered Activities and Effects Analysis

### Task 3.1: Update and Describe Covered Activities

The Plan must identify the activities that could result in take of covered species and that will be covered by the Plan. These covered activities should include all actions that the City and other third party beneficiaries that the City wants to have covered by the Plan. Under this task, ICF will review the current covered activities list with the City and help the City identify any additional covered activities, or covered activities descriptions needing updating. We will also assist the City in determining which activities to specifically exclude from coverage so that the permit coverage for covered activities is explicit and clear.

**Assumptions:** A full and detailed description of the Fanita Ranch project will be provided by HomeFed and/or the City. City staff will provide text revisions as needed for any City-sponsored covered activities including operations and maintenance activities.

#### Consultant Tasks:

- Update covered activity text as needed.
- Incorporate new or revised GIS data for covered activities into the GIS database.

#### Deliverables

- Memo reviewing and describing proposed covered activities.

### Task 3.2: Run Build-Out Scenario Analysis

A build-out scenario analysis will be developed to estimate the amount of lands that will remain in open space outside of the Preserve Design based on environmental constraints (slope, floodplains, faults), General Plan designations, and zoning. The results of the build-out scenario will be evaluated to determine how important these areas outside of the Preserve Design will be in coverage analysis. The analysis will be based on the most current General Plan.

**Assumptions:** ICF will complete an analysis of the Preserve Map and the updated General Plan to determine consistency throughout the planning documents. Specifically, ICF will work with the City to determine if the build-out of the City will generate enough mitigation to completely implement the conservation required in the Subarea Plan.

#### Consultant Tasks:

- Run the build-out scenario analyses against the first draft of the Preserve Design only.



- Discuss with the City the costs/benefits of including the build-out scenario analysis as part of coverage analysis if it is determined that areas outside of the Preserve Design contribute significantly to the coverage analysis.
- Analyses will be based on the current General Plan.

Deliverable:

- Provide a summary report with a digital map and acreage tabulations documenting the build-out scenario analysis.

### Task 3.3: Prepare Effects Analysis

All NCCPs and HCPs are required to quantify the level of take authorization requested for each covered species. The current covered species list will be evaluated to determine if additional species are warranted for coverage, or if any species should be dropped from the list. ICF will quantify effects of covered activities in terms of acres of habitat impacted. We will also quantify impacts on critical habitat to aid USFWS internal Section 7 consultation. ICF will assess and identify the likely effects of covered activities on covered species and their habitats.

**Assumptions:** ICF will describe and quantify of take for covered species. The description of take will be consistent with habitat goals and objectives identified for covered species and with the conservation measures.

Consultant Tasks

- Overlay GIS layer of covered activities and summarize effects in terms of acres of habitat.
- Prepare text and tables for effects analysis in Plan.

Deliverables:

- Memo outlining review and recommendation for final covered species list.
- Draft impact analysis
- Final text outlining anticipated levels of take for each covered species and habitat

## Task 4: Conservation Strategy and Coverage Analysis

### Task 4.1: Conduct Gap Analysis

#### Overlay the Most Current Biological Data with Resource Management Status

The ICF team will complete a GIS overlay of the resource management status with biological resources data to generate an initial calculation of the habitat areas already protected in the City.

**Assumptions:** The GAP analysis will be conducted with the final proposed vegetation GIS data layer and final species model results. Therefore, all updates to the vegetation data and species models must be complete before conducting the GAP analysis.

*Consultant Tasks:*

- Overlay the vegetation and species model data with the resource management status to analyze the distribution of biological resource and their current level of protection.
- Identify areas where increased protection is required to adequately conserve important biological resources (e.g., Gaps).

#### Prepare Gap Analysis Map and Summary

ICF will prepare a map and summary of the Gap analysis results for the wildlife agencies review and input.

**Assumptions:** The ICF team will overlay the biological resources data (vegetation, predicted species distributions, species occurrences) to complete a Gap analysis, which will determine which species and natural communities are well protected and which require additional protection (Gaps) within the City.

*Consultant Tasks:*

- Prepare a map that shows areas currently protected and broad areas indicating important or possible linkages. Linkages will be drawn between core areas within the study area and to surrounding areas based on the analysis of surrounding conservation planning programs and resource management status.

*Deliverable:*

- Provide a digital map with results of Gap analysis.

#### Task 4.2: Develop Draft Preserve Design

The draft of the Preserve Design will be based on the existing Subarea Plan Preserve Design, but will be updated to include the new Fanita Ranch preserve hardline footprint and any additional existing protected areas identified in the Resource Management Status update.

##### Develop Criteria to Define Preserve Design

ICF will develop preserve design criteria for the Preserve Design (Preserve Design) which may include wildlife corridors, linkages, and buffer areas. The design criteria will be based on precedents set in MCSP and MHCP, on the scientific literature, and on input from the City and wildlife agency biologists.

**Assumptions:** Note: Preserve Design is a term used by the County for their MSCPs. It is equivalent to the Santee Subarea Plan Preserve Map. ICF will summarize the preserve design criteria used for the 2006 Subarea Plan and review this with the City and wildlife agencies, and revise as needed.

*Consultant Tasks:*

- The preserve design criteria should take into account the specialized requirements of the species this plan is seeking coverage for including:
  1. The level of parcelization (ownership fragmentation)
  2. Minimum widths of wildlife corridors
  3. Linkages
  4. Buffer areas
- Circulate the preserve design criteria for review by the wildlife agencies and selected independent science advisors for peer review.

Perform Connectivity Analysis

ICF will develop a connectivity analysis step in the process that will be a separate set of information to be used in the preserve design and evaluation. The connectivity analysis will identify habitat linkages at a regional scale.

**Assumptions:** ICF will review and revisit the key linkages highlighted during the 2006 Subarea Plan and recent work completed through the SANDAG EMP working group and USGS research. The key linkages in the Santee MSCP plan area will be updated as warranted.

*Consultant Tasks:*

- Identify linkages (including riparian corridors, ridgelines, stepping store corridors and any other bands of connected and contiguous habitat).

Create Draft Preserve Design Map

ICF will complete a preliminary mapping of the Preserve Design using the results of the generalized habitat models, predicted species distributions and preserve design criteria. As appropriate, portions of the study area will be broken out as separate segments with hard line or soft line boundaries drawn.

**Assumptions:** ICF will revisit the criteria used to develop the Subarea Plan Preserve Map with the City staff to determine if changes are warranted. The ICF team will update the Preserve Map with an update of the Fanita Ranch future development bubbles and recent development changes (e.g. Rattlesnake Mountain).



*Consultant Tasks:*

- Update Preserve Map to reflect updates of the Fanita Ranch development and other changes to preserve areas.

*Deliverable:*

- Provide a first draft of the Preserve Design map for use in the coverage analysis with all identified hardline areas.

### Define Coverage Analysis Approach for Draft Preserve Design

The coverage analysis will assume application of the Biological Mitigation Ordinance specifically created for the Santee Subarea Plan to achieve conservation of areas of the Preserve Design not already protected by current ownership or development constraints. A systematic science-based coverage analysis will be conducted for each species that will determine the expected level of conservation in the Santee Subarea Plan area.

**Assumptions:** ICF will revisit the coverage analysis calculations and methods used for the 2006 Subarea Plan and review these steps with the wildlife agencies and City. Modifications of the coverage analysis will be developed, if needed, in coordination with the City and wildlife agencies.

*Consultant Tasks:*

- Prepare a technical memo outlining the coverage analysis approach for review and approval by the City and wildlife agencies.

*Deliverable:*

- Technical memo of coverage analysis approach.

### Prepare Coverage Analysis Text and Tables

The draft of the Preserve Design will be overlaid with vegetation, species distributions and habitats to generate tabular data for the coverage analysis.

**Assumptions:** ICF will update the coverage analysis tables using the updated Preserve Map and will update the conservation analysis text in the Subarea Plan.

*Consultant Tasks:*

- Develop an automated process to generate the coverage analysis calculations quickly and efficiently since the Preserve Design may be revised several times.
- Prepare a summary table that shows on a species-by-species basis the percent of habitat conserved and the number of documented occurrences conserved.
- Results of the coverage analysis of the first draft of the Preserve Design will be reviewed with the City and wildlife agencies.

*Deliverable*

- Provide a digital map of the first draft of the Preserve Design and text and tables of the coverage analysis.

**Revise Preserve Design to Meet Coverage Goals**

If the conservation analysis indicates that a species is not adequately conserved to justify coverage ICF will make recommendations regarding modification of the Preserve Design boundaries or changes to the conservation and management actions sufficient to achieve coverage.

**Assumptions:** ICF will coordinate with the City and wildlife agencies to determine if changes to the Preserve Map are warranted based on the initial coverage analysis.

*Consultant Tasks:*

- Make recommendations regarding modification of the Preserve Design (Preserve Design) boundaries or changes to the conservation and management actions sufficient to achieve coverage.
- Revise Preserve Design to meet coverage goals.

*Deliverable:*

- Provide text, tables, and digital maps to accompany two (2) coverage analysis revisions to meet coverage goals.

**Revise Preserve Design per Comments (City, Wildlife Agencies)**

Drafts of the Preserve Design map and coverage analysis results will be reviewed and revised based on further input from the City and wildlife agencies as well as input from stakeholders and community outreach meetings.

**Assumptions:** ICF assumes no more than two revisions of the Preserve Map will be required per comments from the City, wildlife agencies, and other stakeholders.

*Consultant Tasks:*

- Incorporate new hardlines into the Preserve Design, the coverage analysis will be re-run.
- Update and revise the Preserve Designs based on the City, Wildlife Agency and stakeholder input.

*Deliverable.*

- Provide text, tables, and digital maps to accompany two (2) coverage analysis revisions.

## Finalize Draft Santee Subarea Plan Map for Consideration by the City Council in Order To Proceed with the Preparation of the EIS/EIR

**Assumptions:** The ICF team will prepare both an 11x17 and large-scale map for the City Council to review and confirm that the Subarea Plan should move forward.

### *Consultant Tasks:*

- Finalize the Draft Santee Subarea Plan Map. b) Provide input for public hearing staff reports.

### *Meetings:*

- Attend public hearings for the City Council consideration of the Draft Santee Subarea Plan Map.

### *Deliverable:*

- Provide fifteen (15) hard copies and one (1) digital copy of the Santee Subarea Plan Map.

## Task 5: Independent Science Advisor Process

### Technical (Peer) Review Meetings with Independent Science Advisors

ICF may be asked to attend and conduct a workshop with Independent Science Advisors (ISA) (recognized scientists) and specialists on the species and habitats being reviewed if further science advisor review is determined to be necessary. This meeting will be designed to direct and solicit peer review comments only on the focus species or habitats under review. Consultant will be asked to propose Independent Science Advisors and identify a protocol for the review process. ICF will not be responsible for compensating peer review participants.

**Assumptions:** Given the current status of the Subarea Plan, we believe that a single ISA meeting will be sufficient (e.g., ½ day workshop, ½ day fieldtrip). Because the planning agreement for the Santee MSCP was initiated prior to the 2002 amendment of the NCCP Act, the Santee MSCP Subarea Plan is "grandfathered in" and an ISA workshop is not mandatory. The focus of the ISA workshop will be only on species not addressed by the original MSCP subregional plan.

### Task 5.1: Prepare For and Conduct ISA Workshop

ICF will lead a workshop to review the biology of the focal species and habitats, and the conservation analysis and proposed conservation measures for those species. To maintain independence, the City will contact and contract with the independent science advisors to participate in the workshops and the review and preparation of reports.

**Assumptions:** The ICF team will prepare materials and lead the ISA workshop in coordination with the City.

**Consultant Tasks:**

- Prepare a series of maps to facilitate the mapping of the Preserve Design and conservation strategy.
- ICF will conduct the ISA workshop, including presentation of materials describing the biology and distribution of the focus species and habitats, presentation of the preserve design methods and conservation analysis results, and discussion to answer questions. The workshop may include a field visit if relevant and helpful.

**Deliverable**

- Provide a written memo summarizing the comments from the workshop with the Independent Science Advisors.

## Task 5.2: Review and Respond to ISA Report

### Review ISA Report and Develop Response

**Assumptions:** ICF will review the ISA report and provide input to the City.

*Consultant Tasks:*

- Review the ISA Report and references cited.
- Coordinate with the City to write a letter that summarizes the response to the ISA report.

*Deliverable:*

- Provide a letter that summarizes the Project Team's response to the ISA report.

### Review Final Independent Science Advisors (ISA) Report and Implement Recommendations as Appropriate

ICF will meet with the City to discuss how the process in which the Santee Subarea Plan and Preserve Map is being developed can/should be adjusted based on the input included within the ISA report.

**Assumptions:** ICF will provide an analysis of possible adjustments to the project approach based on the ISA report and any recommendations. If changes warrant additional effort, ICF will provide a cost estimate for the additional scope of work.

*Consultant Tasks:*

- Review the ISA Report and references cited.

- ICF will coordinate with the City and wildlife agencies to prepare a response to the ISA.

## Task 6: Prepare Subarea Plan Document

### Prepare Santee Subarea Plan Document

The Santee Subarea Plan document will form the basis for endangered species permitting. It will be structured to comprehensively guide preserve assembly and management to maximize the chance of the conservation of target species and habitats addressed by the plan.

### Task 6.1 Update Introductory Chapters of Subarea Plan

ICF will review and update the Introduction and Overview (Chapter 1), and Description of the Santee Subarea (Chapter 2), to be consistent with changes in other chapters and with new information and data recently included in the Subarea Plan.

**Assumptions:** ICF will coordinate with the City and wildlife agencies to identify text to be updated. The City and wildlife agencies will provide one round of comments to be addressed. Once those comments are addressed, these chapters will be considered final and complete.

#### Consultant Tasks:

- Provide screencheck draft of Chapters 1 and 2.
- Provide revised draft Chapters 1 and 2 for public review.

#### Deliverable:

- City and wildlife agency review draft of Chapters 1 and 2.

### Task 6.2 Develop New Covered Projects and Effects Analysis Chapter

The Subarea Plan currently has the covered projects described within Chapter 2 (Description of the Santee Subarea). However, the covered projects should be included in a separate chapter that also includes the effects analysis. The updated information for covered projects and the new effects analysis will be revised into this new chapter.

#### Consultant Tasks:

- Integrate text and analysis from Tasks 3.1 (covered projects) and 3.3 (effects analysis) into a new chapter.

#### Deliverable:

- City and wildlife agency review draft of Covered Projects and Effects Analysis chapter.

### Task 6.3: Identify Implementation Strategy and Update Chapter

The Santee Subarea Plan will include strategies for plan implementation.

**Assumptions:** ICF will outline the current strategies for plan implementation that have been set forth within other recent NCCP/HCP documents. ICF will outline options and strategies to review with the City and wildlife agencies to facilitate decisions on an appropriate approach for the Subarea Plan.

#### Consultant Tasks:

- Prepare a review of recent NCCP/HCP implementation strategies and work with the City and wildlife agencies to developed the Santee Subarea Plan implementation strategy. Update the Implementation Chapter of the Subarea Plan.

#### Deliverable:

- Memo outlining recent NCCP/HCP implementation strategies.
- Updated Implementation chapter for review by the City and wildlife agencies.

### Task 6.4 Update Funding Chapter

The Santee Subarea Plan will include a description of the funding mechanisms to fund plan implementation, adaptive habitat management and monitoring.

**Assumptions:** ICF will outline the current strategies for funding mechanisms that have been set forth within other recent NCCP/HCP documents. ICF will outline options and strategies to review with the City and wildlife agencies to facilitate decisions on an appropriate approach for the Subarea Plan.

#### Consultant Tasks

- Prepare a review of recent NCCP/HCP funding strategies and work with the City and wildlife agencies to developed the Santee Subarea Plan funding strategy. Update the Funding Chapter of the Subarea Plan.

#### Deliverable

- Memo outlining recent NCCP/HCP funding strategies.
- Updated Funding chapter for review by the City and wildlife agencies.

### Task 6.5: Update Management and Monitoring Chapter

ICF will update the adaptive monitoring and maintenance chapter based on input from the City and wildlife agencies.

**Assumptions:** ICF will outline the current strategies for adaptive management and monitoring that have been set forth within other recent NCCP/HCP documents. ICF will outline options and strategies to review with the City and wildlife agencies to facilitate decisions on an appropriate approach for the Subarea Plan.

Consultant Tasks:

- ❑ Prepare a review of recent NCCP/HCP monitoring and adaptive management approaches and work with the City and wildlife agencies to develop the Santee Subarea Plan adaptive management and monitoring framework chapter.

Deliverable:

- ❑ Memo outlining recent NCCP/HCP adaptive management and monitoring strategies.
- ❑ Updated management and monitoring chapter for review by the City and wildlife agencies.

### Task 6.6: Prepare Draft Biological Mitigation Ordinance

A Biological Mitigation Ordinance (BMO) will be required to implement the Santee Subarea Plan. The BMO will explain the requirements for processing project development applications and describe required habitat mitigation measures.

**Assumptions:** The County of San Diego has established a BMO as a tool to implement their MSCP and preserve assembly. ICF will coordinate with the City to assist in the development of a similar implementation tool that would be appropriate for Santee.

Consultant Tasks:

- ❑ Prepare a Draft Biological Mitigation Ordinance to implement the Santee Subarea Plan. The ordinance will require review by the City Attorney and the wildlife agencies Attorneys.

Meetings:

- ❑ Attend up to two (2) meetings with the City to review draft biological mitigation ordinance and any outstanding issues.
- ❑ Attend up to two (2) meetings with the City to finalize biological mitigation ordinance revisions.

Deliverable:

- ❑ Two drafts of the BMO for review and comment.
- ❑ Final BMO document.

### Task 6.7: Prepare Draft Implementing Agreement

An Implementing Agreement is to be entered into among the City and the wildlife agencies. The purpose of this Agreement is to ensure the implementation of the Santee Subarea Plan by contractually binding each of the parties to fulfill and faithfully perform the obligations, responsibilities, and tasks assigned to it pursuant to the terms of the Santee Subarea Plan. This Agreement also provides remedies and recourse should any of the Parties fail to perform its obligations, responsibilities, and tasks as set forth in the MSCP, the Santee Subarea Plan and this Agreement.

**Assumptions:** EMS (Sean Skaggs) will take the lead to prepare an Implementing Agreement, and will work with the City and wildlife agencies to determine appropriate legal language for implementation.

#### Consultant Tasks:

- Prepare a Draft Implementing Agreement (IA) for review by City staff and City Attorney and the wildlife agencies

#### Deliverable:

- Two drafts of the Implementing Agreement for review and comment.
- Final Implementing Agreement document.

### Task 6.8: Support to USFWS for Biological Opinion and to City for Wildlife Agency Negotiations

If requested, ICF will assist the wildlife agencies in the preparation of the Biological Opinion. The detailed approach outlined in the coverage analysis includes sufficient information for the preparation of the Biological Opinion. ICF will assist the City in negotiations with the wildlife agencies of the Santee Subarea Plan and plan components (e.g., species models, list of species analyzed for coverage, etc.) and the EIS/EIR.

**Assumptions:** ICF will coordinate with the USFWS to define a format for information that is needed for Biological Opinion. ICF will re-orient the information and tables from the Subarea Plan to meet the specific format used by USFWS. ICF will provide additional technical support to the City during negotiations with the wildlife agencies, as needed.

#### Consultant Tasks:

- Prepare a draft of the Summary of Findings for each species that will be used as a template for preparation of the Biological Opinion by USFWS.
- ICF will provide technical support for the wildlife agencies negotiation process in the form of further research and analysis as requested by the City.



#### Meetings

- ICF will participate in four (4) meetings with the City and wildlife agencies to provide technical support regarding clarification and justification for species coverage under the Santee Subarea Plan.

#### Deliverable:

- Provide relevant biological data for the Biological Opinion for each species analyzed for coverage for the City and the wildlife agencies to review.

### Task 6.9: Prepare Final Draft Santee Subarea Plan for Public Review

**Assumptions:** ICF will complete a final Draft Subarea Plan and appendices ready for public review that will be the basis for the EIR/EIS analysis.

#### Consultant Tasks:

- Prepare up to three (3) iterations of the Subarea Plan until the City and wildlife agencies are satisfied with the quality and accuracy of the document.
- Prepare a Final Draft Santee Subarea Plan for approval by the City Council and distributed for public review.

#### Deliverable

- ICF will provide digital copies of the Santee Subarea Plan for the City and wildlife agencies to review and approve.

### Task 6.10: Prepare Final Santee Subarea Plan

**Assumptions:** Based on input and comments on the Public Review Draft of the Subarea Plan, ICF will complete a Final Subarea Plan and appendices.

#### Consultant Tasks:

- Prepare up to two (2) iterations of the final Subarea Plan until the City and wildlife agencies are satisfied with the quality and accuracy of the document.
- Prepare a Final Santee Subarea Plan for review and approval by city staff, wildlife agencies, and City Council.

#### Deliverable

- ICF will provide a complete digital copies (print ready PDF) of the final Santee Subarea Plan

## Task 7: Aquatic Resource Mitigation and Permitting Support

### Task 7.1: Review Aquatic Resource Mitigation and Permitting Options

ICF will look into options to integrate aquatic resource permitting requirements with the NCCP process for regional and programmatic aquatic resource planning. ICF will coordinate with the City and research other aquatic resources permitting options being pursued by other planning programs.

**Assumptions:** ICF has successfully coordinated comprehensive and programmatic aquatic resource permitting solutions on other NCCP/HCP projects (e.g., East Contra County, OCTA M2 NCCP/HCP). ICF will outline possible options and solutions that may make sense for the City and how they can be coordinated with the policies and procedures set forth under the Subarea Plan.

#### Consultant Tasks

- ICF will provide recommendations for how to coordinate aquatic resource mitigation and permitting with the NCCP process.
- ICF will discuss with the City the costs/benefits of completing such work in coordination with the preparation of the Subarea and, if requested, provide a separate scope of work and cost estimate to complete this task.
- ICF will also continue to work on designing the species conservation justifications to help streamline the Section 7 consultation component of the aquatic resources permitting process. This may include the identification of relevant best management practices for aquatic resource species following the model developed for MHCP program. This documentation can be used by the US Fish and Wildlife Service as an attachment to their Section 7 consultation materials.

## Task 8: Preparation of an Environmental Impact Statement/ Report for the Santee Subarea Plan

Upon authorization of the Draft Santee Subarea Map by the City and Wildlife Agencies, ICF will provide professional environmental services to the City for completion of environmental processing under CEQA and NEPA for the Santee Subarea Plan, which includes the final Draft Plan Map approved by the City Council, the Santee Subarea Plan document, Adaptive Management, Monitoring and Maintenance Framework Plan, Biological Mitigation Ordinance and Implementing Agreement.

ICF is expected to work closely with the City staff as well as staff from the Wildlife Agencies. ICF will furnish the necessary personnel, equipment, material, and transportation to perform the following work in an adequate, professional and timely manner

## Task 8.1: EIR/EIS Project Management/Staff Support

The Consultant will attend Update/Coordination Meetings, Interagency Coordination/Wildlife Agency Meetings, Community Outreach Meetings, and attend public hearings. All meetings are anticipated to be held at City offices/hearing rooms. This task also includes the Scoping Meeting, the purpose of which is to obtain input from the public and government agencies and other stakeholders on the content of the EIS/EIR per PRC 21083.9. This will be held approximately 15 to 30 days after the Notice of Preparation and Notice of Intent (see Task B3) are distributed.

**ICF Understanding and Approach:** ICF project management staff will attend the above-mentioned meetings and hearings to ensure consideration of issues in the EIR/EIS, respond to questions regarding the CEQA/NEPA analysis and process, and present on the EIR/EIS, as needed. To be attended by Charlie Richmond and Scott Fleury and/or Pat Atchison, as appropriate.

### *City Tasks:*

- The City will notice the Scoping Meeting to stakeholders and public

### *Meetings:*

- **Update/Coordination Meetings** - attend monthly update meetings.
- **Interagency Coordination / Wildlife Agency Meetings** - attend up to ten (10) meetings which will be scheduled as appropriate and will include discussion of the Santee Subarea Plan and probable environmental issues with affected/interested agencies
- **Community Outreach Meetings** - attend up to (six) 6 Community Outreach meetings averaging no longer than 3 hours each, exclusive of travel time.
- **Hearing Attendance** - prepare for and attend up to six (6) City decision-making body hearings averaging no longer than 6 hours each, exclusive of travel time.
- **Scoping Meeting** - Attend a scoping meeting with the City to solicit feedback from appropriate stakeholders, prepare meeting minutes or hire court reporter to transcribe meeting comments, incorporate changes to the project based on feedback from the City and other stakeholders, if necessary.

## Task 8.2: Review of Initial Study/Environmental Assessment and Identification of Data Needs

The Consultant will review the Environmental Initial Study/Environmental Analysis (ISEA) Form and other materials provided by the City and the wildlife agencies and identify areas/issues requiring more project specific data collection and analysis. It should be noted that a certain level of data collection and analysis is required for all EIS/EIRs and is expected to be included in the baseline cost agreement between the Consultant and the City. Additional data and analysis discussed in this task description is meant to represent project specific data such as biological surveys, archaeological reconnaissance, slope information, or traffic analyses etc and is not

meant to represent the collection of general data and analysis such as existing regulations and policies, determining guidelines for significance, or identifying listed species.

**ICF Understanding and Approach:** Senior CEQA/NEPA and technical specialists with ICF will review and identify all data needs and provide the City with a data needs memorandum.

*Consultant Tasks.*

- Identify any data needs/issues that will require additional information for the study area.

*Deliverable.*

- Provide the City with one (1) electronic copy of a written memorandum that identifies any additional information needed for the EIS/EIR.

**Task 8.3: Notice of Preparation & Notice of Intent**

**ICF Understanding and Approach:** ICF CEQA/NEPA specialists will prepare the Notice of Preparation (NOP) for CEQA and the Notice of Intent (NOI) for NEPA. These notices initiate the scoping period and establish the baseline date for many of the environmental analyses to be contained in the EIR/EIS. Issues and alternatives raised during the scoping period will be addressed in the EIR/EIS.

*City Tasks*

- The City will advertise the Notice of Preparation according to the City's Distribution Spreadsheet and CEQA Guidelines.
- The City will send Notice of Preparation and Notice of Intent to appropriate stakeholders and all approving or funding federal agencies according to CEQA and NEPA Guidelines. This should be coordinated with the federal lead agency, who may want to handle the NOI distribution.

*Consultant Tasks:*

- Write the Notice of Preparation according to CEQA Guidelines and Notice of Intent to NEPA Guidelines (specific to the federal lead agency). This should include, at minimum, a project description, a project map, a list of probable environmental effects of the project, and an Initial Study and Environmental Analysis Form.
- The Consultant will send a copy of the Notice of Preparation to the State Clearinghouse in the Office of Planning and Research.
- The Consultant will coordinate with the federal lead agency on the Notice of Intent; however, the federal lead agency will be responsible for sending a copy of the Notice of Intent for publication in the Federal Register.

- The Consultant will collect responses to Notice of Preparation and Notice of Intent. Transmit copies to City and identify additional issues to be evaluated as a part of the EIS/EIR based on the Responses to the Notice of Preparation and Notice of Intent.
- The Consultant will assimilate information presented and provided on the project into the EIS/EIR.

*Deliverable:*

- Provide the City with (1) one electronic version of the following:
  - a. Draft and Final version of the Notice of Preparation and Notice of Intent
  - b. A written summary of public comments on Notice of Preparation and Notice of Intent

**Task 8.4: Preparation of Administrative Draft EIS/EIR**

The Consultant will complete a draft EIS/EIR in accordance with CEQA, City CEQA Guidelines, NEPA Guidelines for Department of Interior, and relevant case law.

According to previously prepared environmental analyses for Habitat Conservation Plans, it can reasonably be expected that the following issues will require analysis in this EIS/EIR:

1. Agricultural resources
2. Biological resources
3. Cultural and Historical Resources (i.e. Indian burial sites)
4. Hydrology
5. Fire/Fuel Reduction
6. Land use/planning
7. Mineral resources
8. Population and housing
9. Public services/utilities
10. Local circulation roads
11. Climate Change
12. Socioeconomic analysis

***ICF Understanding and Approach:*** ICF EIR/EIS Project Manager, Charlie Richmond, along with technical staff in relevant environmental resource areas, including but not limited to air quality, greenhouse gases, noise, water quality and hydrology, and biological and cultural resources, will assist in the development of significance thresholds and methodologies for those subject areas without guidance from the City.

The Administrative Draft EIS/EIR will include an estimated four (4) project alternatives, including the No Project/No Action alternative as defined in the Guidelines. If the No-Action/No-Project

Alternatives are the same, one will be the No-Action and one will be the No-Project for a total of five (5) alternatives.

Following verification of the significance thresholds and methodologies to be followed and the alternatives to be analyzed, ICF environmental planners and technical specialists, including biologists, archaeologists, water quality specialists, brush management and fire specialists, wildlife and plant biologists, and climate change experts, will prepare analyses for all of the above-mentioned subject areas. We understand this is not an exhaustive list and the list will need to be finalized during the public scoping process. Because of multiple agency involvement, ICF understands up to 4 administrative drafts may be required.

#### *City Tasks*

- The City will provide existing detailed GIS maps clearly designating lands within the study area with specific categories for each alternative.
- The City will provide a description of type and extent of uses to be allowed in each category.
- The City and reviewing agencies will provide the Consultant with written feedback regarding the EIS/EIR. This may occur up to 4 times, until the City staff and wildlife agencies are satisfied with the quality and accuracy of the document. After the first review, the City and agencies will only focus their review of the additional administrative Draft EIS/EIR versions on the strikeout-underline sections only.

#### *Consultant Tasks*

- Develop the remaining project alternatives after the submittal of the first administrative draft EIS/EIR in consultation with, and final approval by, the City. These alternatives must entail some level of increase and reduction in the conservation elements to reduce or eliminate impacts identified for the proposed project.
- The Consultant will assist and advise in development of project design alternatives based on the impact analysis of the proposed project.
- Analyze the environmental impacts for the proposed project and each of the project alternatives, including the "no action" alternative.
- Incorporate changes to the EIS/EIR according to feedback from City staff and the wildlife agencies.
- Prepare and print the Draft EIS/EIR
- The Consultant will deliver a final version of the Draft EIS/EIR to the City staff.

*Meetings:*

- Attend meetings with the City and Wildlife Agency to discuss project alternatives to be addressed in the environmental documents.
- Attend meetings with the City and wildlife agencies to discuss alterations to the Draft EIS/EIR, if necessary.

*Deliverable:*

- Provide the City with one electronic version of the following:
  - a. Draft project alternatives with a memo including a written description of each of the alternatives.
  - b. Final project alternatives with a memo including a written description of each of the alternatives.
- Provide the City with ten (10) printed copies of each iteration and (1) one electronic version of the following:
  - a. Administrative Draft EIS/EIR and Technical Appendices to the City and wildlife agencies. Up to 3 iterations may be necessary until the City staff and wildlife agencies are satisfied with the quality and accuracy of the document. City or Wildlife Agency directed changes to the project description, methodologies, or significance thresholds after their approval and after the analysis has been prepared may require changes to the analysis and the EIR/EIS that would be considered out of scope.
  - b. Draft EIS/EIR, final iteration to the City and wildlife agencies.

**Task 8.5: Printing and Distribution of Draft EIS/EIR for Public Review**

***ICF Understanding and Approach:*** ICF will print and distribute the draft EIR/EIS in accordance with the criteria below.

*City Tasks:*

- US Fish & Wildlife Service will file a copy with the Environmental Protection Agency (EPA) for their review.
- The City will distribute copies of Draft EIS/EIR to libraries in areas affected by the project.
- The City will distribute to appropriate stakeholders according to CEQA and NEPA guidelines.
- The City will publish notice in newspapers regarding the availability of the Draft EIS/EIR per CEQA distribution standards.
- The City will work with the wildlife agencies to publish notice of Draft EIS/EIR in Federal Register per NEPA distribution standards.
- The City will publish Draft EIS/EIR on City's website or link to Federal Register.

*Consultant Tasks:*

- Copy the Draft EIS/EIR and bind the copies.



- The Consultant will produce notice of availability of the Draft EIS/EIR pursuant to CEQA and acceptable for publication in the *Federal Register*. The submittal to the *Federal Register* will be conducted by the federal lead agency.

*Deliverable:*

- Provide the City with the following:
  - a. Twenty-five (25) bound copies the Draft EIS/EIR.
  - b. One (1) electronic and one (1) printed version of the notice of availability of the Draft EIS/EIR in a format acceptable for publication in Federal Register per NEPA distribution standards.

**Task 8.6: Response to Comments on Draft EIS/EIR**

The Consultant will respond to public comments including determining the need for Draft EIS/EIR recirculation in accordance with Public Resources Code Sections 21091, 21092.1, 15088.5. It is assumed that there will be 150 comment letters or less for this project.

***ICF Understanding and Approach:*** ICF's CEQA/NEPA experts and technical specialists will respond to all comments that are related to the environmental analysis contained in the EIR/EIS and provide to the City and Wildlife Agencies for review. Comments related to the Plan may require assistance from additional specialists associated with the Plan's preparation or from the City and/or Wildlife Agencies. Please note that accurately predicting the level of effort required to respond to comments on a draft EIR/EIS is based on a best guess given the level of interest and degree of anticipated opposition. Generally, it is based on the number of comments received (versus the number of comment letters). Based on the above assumption from the City that no more than 150 letters are expected, ICF has estimated approximately 200 comments, understanding that some comment letters will have no comments and others can have more than 10 comments. ICF also assumes the comments will require no new analysis and sufficient responses will not require recirculation of the EIR/EIS.

*City Tasks*

- The City will conduct review of draft comment responses.
- The City will deliver copies of comment letters to Consultant.
- The City will provide Consultant with written and oral feedback on draft comment responses.
- The City will provide Consultant with written responses to select comments that the City has the knowledge and background to answer.
- The City will determine if the Draft EIS/EIR requires recirculation. (In the unlikely event that recirculation is required, an addendum to the contract would likely need to be negotiated for tasks related to recirculation.)



*Consultant Tasks:*

- Assist in determining if the Draft EIS/EIR requires recirculation.
- Revise EIS/EIR as necessary according to public comments and the City and wildlife agencies staffs' recommendations.

*Deliverable:*

- Provide the City with ten (10) printed copies and one electronic version of the Draft Final EIS/EIR. Up to three (3) iterations may be necessary until the City and wildlife agencies are satisfied with the quality and accuracy of the document.

Task 8.7: Preparation of "Draft Final" EIS/EIR

The Consultant will finalize the Draft EIS/EIR in accordance with Public Resources Code Sections 21081 (a) and 15132, NEPA, the CEQA/ NEPA Regulations, and Department of Interior regulations.

***ICF Understanding and Approach:*** ICF's CEQA/NEPA experts will prepare the Draft Final EIR/EIS based on the sections described above.

*City Tasks*

- The City will conduct "Standard Review" of the draft Final EIS/EIR for up to three (3) iterations to achieve desired quality and accuracy. After the first review, the City and agencies will only focus their review of the additional administrative Draft Final EIS/EIR versions on the strikeout-underline sections only.
- The City will provide written or oral comments on revisions required to Draft EIS/EIR.

*Consultant Tasks.*

- The Consultant will revise EIS/EIR as necessary according to public comments and the City and wildlife agencies' staffs' recommendations.
- The Consultant will prepare Draft CEQA Findings upon completion and acceptance of the "Response to Comments."

*Deliverable:*

- Provide the City with ten (10) printed copies and one electronic version of the Draft Final EIS/EIR. Up to three (3) iterations may be necessary until the City and wildlife agencies are satisfied with the quality and accuracy of the document. Subsequent comments are anticipated to be limited to the strikeout-underline portions of the document.

Task 8.8: Completion of Public Resources Code Section 15091 Findings

If the EIS/EIR identifies one or more significant environmental effects of the project, the Consultant will prepare findings in accordance with Public Resources Code Sections 21081 (a) and 15091.

**ICF Understanding and Approach:** For each significant impact, including those which may be mitigated to a level less than significant, ICF will prepare findings of fact in accordance with CEQA Guidelines 15091.

*Consultant Tasks:*

- Prepare written Findings for the EIS/EIR in accordance with Public Resources Code Sections 21081(a) and 15091 for review by City staff and City attorney.

*Deliverable:*

- Provide the City one electronic version of the following written Findings for the EIS/EIR in accordance with Public Resources Code Sections 21081(a) and 15091. We assume up to two (2) iterations.

Task 8.9: Completion of a Mitigation Monitoring and Reporting Program

If there are any required changes to the project, conditions of project approval, or other mitigation measures developed during the EIS/EIR process, the Consultant will prepare a Mitigation Monitoring and Reporting Program in accordance with Public Resources Code Sections 21081.6(a)(1), 15091. The City does not have a specific format for this program; however, at a minimum the program must include the following for each change, condition, or measure: 1) implementation phase or milestone; 2) method of implementation; 3) the party responsible for implementation; 4) the party responsible for monitoring; 5) compliance verification criteria; and 6) level of significance after implementation.

**ICF Understanding and Approach:** ICF will prepare the MMRP consistent with the criteria listed above. The MMRP will meet all obligatory requirements under CEQA.

*Consultant Tasks:*

- Prepare a Mitigation Monitoring and Reporting Program, if necessary.

*Deliverable:*

- Provide the City with one (1) electronic version of the Mitigation Monitoring or Reporting Program. Up to two (2) iterations are budgeted.

#### Task 8.10: Preparation and Distribution of Final EIS/EIR

**ICF Understanding and Approach:** ICF will prepare, print, and distribute the Final EIR/EIS in accordance with CEQA and USFWS NEPA guidelines. Tasks are identified below.

##### *City Tasks:*

- U.S. Fish and Wildlife Service will file a copy with the Environmental Protection Agency (EPA) for their review.
- The City will distribute copies of Final EIS/EIR to libraries in areas affected by the project.
- The City will distribute to appropriate stakeholders according to CEQA and NEPA guidelines.
- The City (or as directed by the federal lead agency) will publish notice in newspapers regarding the availability of the Final EIS/EIR.
- The City will work with the wildlife agencies to publish notice in *Federal Register* regarding the availability of the Final EIS/EIR.
- The City will publish Final EIS/EIR on City's website and/or link to *Federal Register*.

##### *Consultant Tasks:*

- Copy Final EIS/EIR and bind copies.
- Prepare and deliver Final EIS/EIR to the City and wildlife agencies.
- Produce notice of availability acceptable for publication in *Federal Register*.

##### *Meetings:*

- Attend public hearings as deemed necessary by the City.

##### *Deliverable:*

- Provide the City with the following:
  - a. Twenty-Five (25) Printed and Bound copies of Final EIS/EIR and Final Technical Appendices.
  - b. One (1) Electronic version of the Final EIS/EIR.
  - c. One (1) Electronic transmittal for notice of availability in a format acceptable for publication in *Federal Register*.

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# Cost Estimate - Preparation of Santee MSCP Subarea Plan and EIS/EIR

ICF has provided a 'not-to-exceed' price summarized in the table below. A more detailed, itemized budget for each individual task is attached (see Table 1). This cost estimate is inclusive of all direct and indirect costs including all out-of-pocket expenses (e.g. printing costs, travel, reproduction) and labor.

## Cost Overview

<b>Preparation of Santee MSCP Subarea Plan</b>	
Task 1: Project Management and Meetings	\$42,760
Task 2: GIS and Biological Data Development	\$23,131
Task 3: Covered Activities and Effects Analysis	\$17,960
Task 4: Conservation Strategy and Conservation Analysis	\$34,328
Task 5: Independent Science Advisor Process	\$23,646
Task 6: Prepare Santee Subarea Plan Document	\$234,908
Task 7: Aquatic Resource Permitting Support	\$30,476
Direct expenses for Preparation of Subarea Plan	\$2,165
<b>Total price for Preparation of Subarea Plan</b>	<b>\$409,374</b>
<b>Preparation of an EIS/EIR for Santee Subarea Plan</b>	
Task 8.1: Project Management / Staff Support	\$25,760
Task 8.2: Initial Study / Environmental Assessment and Identification of Data Needs	\$7,964
Task 8.3: Notice of Preparation and Notice of Intent	\$4,160
Task 8.4: Preparation of Admin Draft EIS/EIR	\$129,784
Task 8.5: Printing and Distribution of Draft EIS/EIR for Public Review	\$4,680
Task 8.6: Response to Comments on Draft EIS/EIR	\$16,220
Task 8.7: Preparation of "Draft Final" EIS/EIR	\$14,188
Task 8.8: Completion of Public Resources Code Section 15091 Findings	\$4,074
Task 8.9: Completion of a Mitigation Monitoring and Reporting Program	\$4,560
Task 8.10: Preparation and Distribution of Final EIS/EIR	\$4,080
Direct expenses for Preparation of EIS/EIR for Santee Subarea Plan	\$7,920
<b>Total price for Preparation of EIS/EIR for Santee Subarea Plan</b>	<b>\$223,390</b>
<b>PROJECT TOTAL</b>	<b>\$632,764</b>



ICF will complete this project on a time and materials, not-to-exceed basis. ICF will provide monthly invoices indicating the percent completion for the discrete task components listed in the table above. A detailed progress report will be submitted with each invoice describing the task completed and the hours charged.

This cost proposal has been prepared using the Schedule of Fees attached as Exhibit A. If additional professional services is required beyond the scope of work included as part of the not-to-exceed price listed above, ICF will complete additional work only if set forth in an addendum to the contract and will use the hourly rates listed in the Schedule of Fees.









**EXHIBIT 'B'**  
**SCHEDULE OF CHARGES**

# Exhibit A - Fee Schedule

Effective January 1, 2014

Labor Classification	Per Hour
Project Director II	\$225
Project Director I	\$195
Technical Director	\$185
Senior Technical Analyst	\$175
Managing Consultant	\$160
Senior Consultant III	\$140
Senior Consultant II	\$120
Senior Consultant I	\$110
Associate Consultant III	\$100
Associate Consultant II	\$80
Associate Consultant I	\$70
Administrative Technician	\$85
Technician	\$65
Intern	\$60

## Other Direct Expenses

### Copy Center Services:

- Color printing (8.5" x 11"—11" x 17")	\$0.16 to \$0.32/page
- Black & White printing (8.5" x 11"—11" x 17")	\$0.08 to \$0.16/page

Automobile mileage at current IRS rate \$0.56/mile

Laptop computer (field projects only) \$10.00/day

A general and administrative charge of 10% will be applied to all other direct costs, inclusive of subcontractor charges.

Per diem is charged at \$175.00/day.

## Prompt Payment Discount

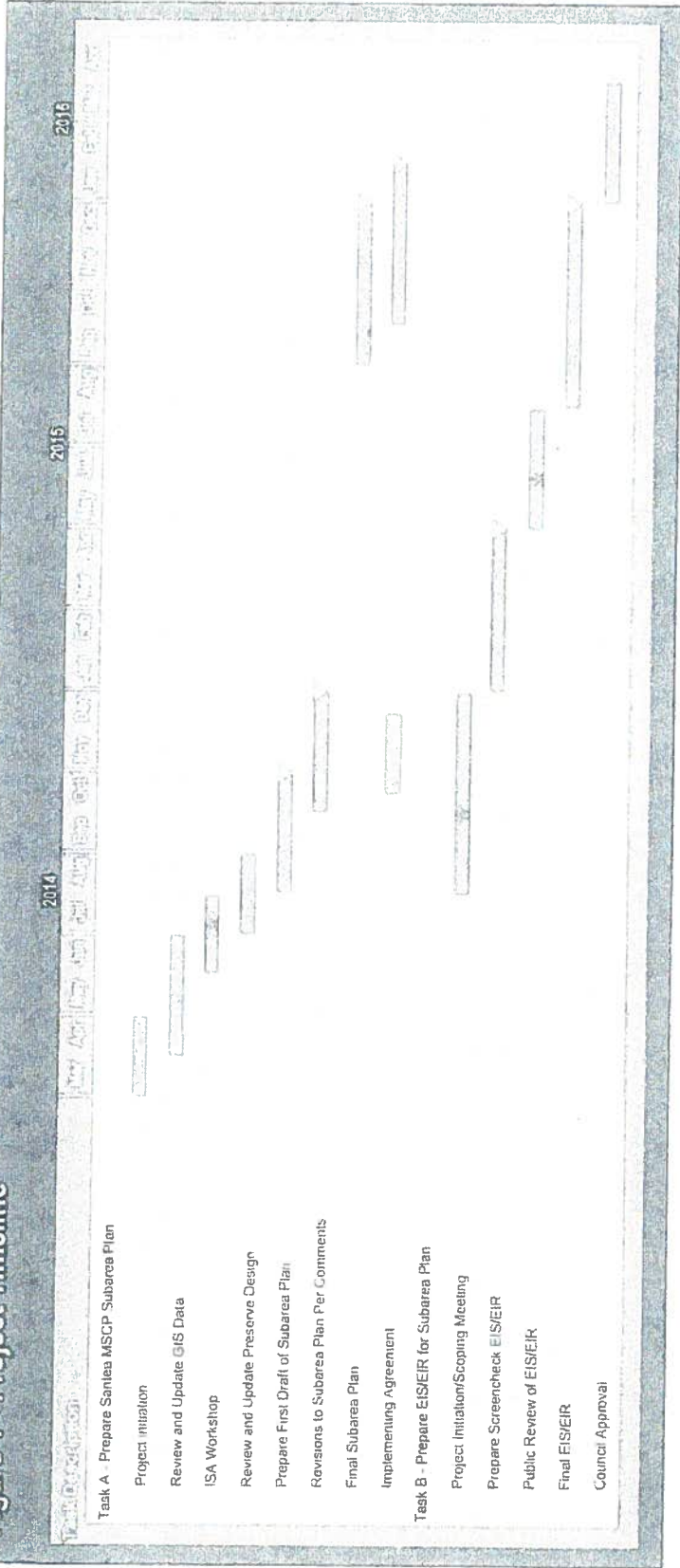
A prompt payment discount of 1% may be taken if payment is made within 10 business days of receipt of invoice.

Billing rates are subject to revision effective January 1 of each year



**EXHIBIT 'C'  
ACTIVITY SCHEDULE**

# Figure 1 - Project Timeline



★ Public and/or Stakeholder Meeting(s)  
▲ Deliverable

# CITY OF SANTEE



**MAYOR**  
Randy Voepel

**CITY COUNCIL**  
Jack E. Dale  
Ronn Hall  
Rob McNelis  
John W. Minto

## AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF SANTEE AND ICF JONES & STOKES, INC.


Pursuant to Paragraph 8 "Term of Agreement and Time of Performance" of the Professional Services Agreement for the Santee MSCP Subarea Plan and Environmental Impact Statement/Environmental Impact Report dated December 12, 2014 ("Professional Services Agreement"), this Amendment is made this 12<sup>th</sup> day of August, 2015 by mutual agreement of City and ICF Jones & Stokes, Inc.


The Amendment will extend the period of performance as outlined in the Professional Services Agreement to December 2016. The extension is necessary due to circumstances beyond the reasonable control of ICF Jones & Stokes, Inc. This Amendment shall not render ineffective or invalidate unaffected portions of the Professional Services Agreement.

In witness whereof, the parties have executed this Amendment to the Professional Services Agreement as of the date first written above.

CITY OF SANTEE

ICF JONES & STOKES, INC.

By:   
Tim McDermott  
Acting City Manager

By:   
~~Scott Fleury, PhD~~ Trina Prince  
Contract Manager Administrator

## PSA Amendment No. 2

### SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN CITY OF SANTEE AND ICF JONES & STOKES, INC.

This Second Amendment ("Amendment"), dated this 25<sup>th</sup> day of May, 2017, for reference purposes only, is entered into by and between the City of Santee, a California charter city ("City") and ICF Jones & Stokes, Inc. ("Consultant"). City and Consultant are sometimes referred to in this Amendment individually as a "Party" and collectively as the "Parties." This Second Amendment is entered into in light of the following recited facts (each a "Recital").

#### RECITALS

A. City, under the Professional Services Agreement dated December 12, 2014 ("Agreement"), has retained the services of Consultant, a technical consultant, to provide professional services relating to the Santee MSCP Subarea Plan and Environmental Impact Statement/Environmental Impact Report (the "Project").

B. On August 12, 2015, City and Consultant amended the Agreement to extend the period of performance to December 2016 due to circumstances beyond the reasonable control of ICF Jones & Stokes, Inc.

C. City and the Consultant desire to amend the aforesaid Agreement to revise the scope of professional services related to preparation of the Subarea Plan due to changed circumstances as outlined in Exhibit A and increase the amount allocated to Consultant for the additional work, project meetings and management by \$142,349.00.

D. This Second Amendment is authorized pursuant to Section 3 of the Agreement.

NOW, THEREFORE, in consideration of the Recitals and the terms and conditions set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties set forth their mutual covenants and understandings as follows:

#### TERMS


1. SCOPE OF SERVICES: The Scope of Services of the Agreement (Exhibit "A") is hereby amended and supplemented by the Scope of Services (AMENDED), attached to this Amendment as Exhibit "A" and incorporated into this Amendment by this reference.

2. COMPENSATION: Section 2.b of the Agreement is hereby amended to increase the total amount paid for services rendered by Consultant pursuant to this Agreement by \$142,349.00 from the previous amount of \$632,764.00 to \$775,113.00. The Schedule of Charges set forth in Exhibit "B" of the Agreement is hereby amended as set forth in Exhibit 'B' Schedule of Charges (AMENDED).

3. CONTINUING EFFECT OF AGREEMENT. Except as amended by this Second Amendment all other provisions of the Agreement remain in full force and effect. From and after the date of this Amendment, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement as amended by this Second Amendment.


IN WITNESS WHEREOF, the Parties have caused this Second Amendment to be executed and delivered by their respective representatives, thereunto duly authorized, as of the date first written above.

CITY OF SANTEE

By:   
Marlene D. Best  
City Manager

Date: May 25, 2017

ICF Jones & Stokes, Inc.


By: 

Print Name: Trina L. Prince

Title: Contracts Administrator

Date: May 16, 2017

APPROVED AS TO FORM:  
BEST BEST & KRIEGER LLP

By:   
Shawn Hagerty, City Attorney

Date: 6/5/17

## EXHIBIT A

### SCOPE OF WORK (AMENDED)

#### **BASIS FOR AMENDED SCOPE OF WORK**

Many of the original assumptions in the current ICF scope of work for the Santee MSCP Subarea Plan (i.e., December 12, 2014 Agreement) are no longer valid, and much of the work completed to date was not anticipated in the original scope of work or budget. The primary items that have invalidated these assumptions or were not accounted for in the scope and budget are as follows:

- The prolonged period to receive final proposed Fanita Ranch Development footprint;
- The additional support required to collect and organize other covered activities data and information;
- The additional support required to update the protected lands layer;
- The review and revisions to the covered species list;
- Additional meetings beyond those anticipated in the original scope;
- The assumption that only a handful of remaining issues in the previous draft MSCP Subarea Plan needed to be resolved because the wildlife agencies had extensively reviewed and edited the previous draft Santee MSCP Subarea Plan; and
- The need to redraft the MSCP Subarea Plan to: a) meet current standards as reflected in the newly released USFWS HCP Handbook (December 2016), b) improve the flow and readability of the document, and c) provide the additional analysis and level of detail now expected by the wildlife agencies.

This scope of work replaces the scope for the MSCP Subarea Plan in the December 12, 2014 Agreement, and identifies the tasks required to complete a Wildlife Agency Draft MSCP Subarea Plan. The scope and associated budget for the MSCP Subarea Plan EIR/EIS in the December 12, 2014 Agreement remains in effect. However, the scope and budget for the EIR/EIS will be reevaluated once the comments from the wildlife agencies have been received on the Wildlife Agency Draft MSCP Subarea Plan. Similarly, since the extent of comments on the Wildlife Agency Draft MSCP Subarea Plan cannot be anticipated at this time, the scope of services to prepare the Final MSCP Subarea Plan and Implementing Agreement will be determined after receipt of the wildlife agency comments on the Draft MSCP Subarea Plan.

#### **TASKS TO COMPLETE THE WILDLIFE AGENCY DRAFT MSCP SUBAREA PLAN**

##### **Task 1: Project Management, Coordination, Administration, Meetings**

###### *Task 1.1: Project Management and Meetings*

Project and Budget Review and Management, Invoicing, Status Reports: ICF will prepare monthly invoices and progress reports. Project management tasks will include budget review and management, staff support coordination, and general client communication. Separate invoices and progress reports will be prepared for the subarea plan, the independent science advisors report, and the EIR/EIS. ICF assumed two hours a month to prepare the invoice and progress report for a total of 24 hours over an assumed period of one year to complete a wildlife agency draft subarea plan from the time at which all final covered activity GIS footprints have been received.



Ongoing Coordination Meetings: The purpose of these meetings is to provide a forum to discuss project/technical issues and approaches to resolving issues, including project schedule, contract, and budget. The meetings will be attended by Scott Fleury and Pat Atchison. It is anticipated these meetings will be held on a monthly basis. ICF assumed a period of one year to complete a wildlife agency draft subarea plan from the time at which all final covered activity GIS footprints have been received, and therefore assume 12 two hour meetings plus travel time (3 hours total per meeting, and 36 hours total per person over a 12 month period).

Interagency Coordination/Wildlife Agency Meetings: ICF will attend up to four (4) meetings which will be scheduled as appropriate and will include discussion of the Plan as well as probable environmental issues with affected/interested agencies. The meetings will be attended by Scott Fleury and Pat Atchison. ICF assumed the meetings will be three hours long plus travel time (4 hours total per meeting, and 16 hours total per person). Note that these meetings are expected to be held in advance of the submittal of a wildlife agency draft subarea plan. Additional meetings will be needed once the wildlife agencies have begun their review and comments on the subarea plan.

## **Task 2: Santee Subarea Plan Documents Development**

### *Task 2.1: GIS Analysis, Reporting, and Biological Database Maintenance*

#### Task 2.2.1 Update GIS Data

With the exception of receiving the final Fanita Ranch development footprint, the update of GIS data is now complete (covered activities, existing protected areas). Once received, the final Fanita Ranch development footprint will be incorporated into the GIS database. No further revisions will be made to the GIS database.

#### Task 2.1.2 Update Species Models

Review and Update Species Distribution Model: The predicted species distribution models that were used for the 2006 Subarea Plan will continue to be evaluated relative to the species occurrence information and most current and best available knowledge of species-habitat relationships. The species distribution models will continue to be updated as appropriate. New models will be created for three species (Quino checkerspot butterfly, Hermes copper butterfly, and spadefoot toad).

For each of the covered species, the ICF team will continue to evaluate the species-predicted habitat results used in the 2006 Subarea Plan and make updates to the model as warranted. In some cases for some species, it may be preferable to implement an 'expert' model that uses a different approach than the 'matrix-modeling' approach used during the 2006 Subarea Plan and the County MSCP programs. In other cases it may be preferable to substitute a new model developed by other entities in San Diego (e.g., USGS) when that new model is substantially improved from the current Santee species model.

#### Consultant Tasks:

- Complete the revision of the species distribution model to incorporate update biological resources data and/or modeling factors.
- Complete the updates to models using updated vegetation data.

#### Deliverable:

- Provide maps to the City of the predicted species distribution for each individual covered species in a PDF format, and on Data Basin.

### *Task 2.2: Describe Covered Activities and Effects Analysis*

Update and Describe Covered Activities: The Plan must identify the activities that could result in take of covered species and that will be covered by the Plan. These covered activities should include all actions that the City and other third party beneficiaries that the City wants to have covered by the Plan. Under this task, ICF will review the current covered activities list with the City and determine which covered activities descriptions need updating. ICF will also assist the City in determining which activities to specifically exclude from coverage so that the permit coverage for covered activities is explicit and clear. Note that as of April 2017 the GIS database has been mostly completed (with the exception of the Fanita Ranch final footprint).

A full and detailed description of the Fanita Ranch project will be provided by HomeFed and/or the City. City staff will provide new text or text revisions for all other covered activities including operations and maintenance activities. Other than the Fanita Ranch, no additional covered activity GIS data will be added or modified.

#### Consultant Tasks:

- Update covered activity text as needed based on text provided by the City.

Prepare Effects Analysis: ICF will quantify effects of covered activities in terms of acres of habitat impacted. ICF will also quantify impacts on critical habitat to aid USFWS internal Section 7 consultation. ICF will assess and identify the likely effects of covered activities on covered species and their habitats.

The effects analysis will need to provide an in-depth analysis of the reserve design, corridor widths, and the various types of edge effects on each individual species. This type and level of analysis is substantially more effort than was assumed in the original scope that assumed a simple update to the effects analysis that was nearly complete; therefore, additional budget has been allocated to this task.

ICF will describe and quantify take for each covered species. The description of take will be evaluated against the biological goals and objectives identified for covered species and will be used to inform the conservation measures.

#### Consultant Tasks:

- Overlay GIS layer of covered activities and summarize effects in terms of acres of habitat.
- Prepare text and tables for effects analysis in Plan.
- Criteria for wildlife corridor design and function will be developed and used to evaluate the proposed preserve design and effect on potential wildlife movement.
- Criteria for edge effects will be developed and used to evaluate the proposed preserve design on habitat function and value.

#### Deliverables:

- Draft impact analysis.
- Text, tables, and figures describing anticipated levels of take for each covered species.

### *Task 2.3: Conservation Strategy and Conservation Analysis*

### Develop Draft Preserve Map

The draft of the Preserve Design will be based on the existing Subarea Plan Preserve Design, but will be updated to include the new Fanita Ranch preserve hardline footprint, other new covered activity footprints, and any additional existing protected areas.

Apply Criteria to Review and Refine Preserve Design: ICF will apply preserve design criteria for the Preserve Design, including the criteria developed for wildlife corridors and edge effects. The design criteria will be based on precedents set in MCSP and MHCP, on the scientific literature, and on input from the City and wildlife agency biologists. ICF will summarize the preserve design criteria used for the 2006 Subarea Plan and review this with the City. The wildlife corridor and edge effects criteria will be integrated with the preserve design criteria.

#### Consultant Tasks:

- The preserve design criteria should take into account the specialized requirements of the species this plan is seeking coverage for including:
  1. The level of parcelization (ownership fragmentation)
  2. Minimum widths of wildlife corridors
  3. Linkages
  4. Buffer areas
  5. Edge effects
- Present the preserve design criteria to the wildlife agencies to ensure qualitative and quantitative assumptions are consistent with wildlife agency expectations.

Perform Connectivity Analysis: ICF will develop a connectivity analysis step in the process that will be a separate set of information to be used in the preserve design and evaluation. The connectivity analysis will identify habitat linkages at a regional scale. ICF will review and revisit the key linkages highlighted during the 2006 Subarea Plan and recent work completed through the SANDAG EMP working group and USGS research. The key linkages in the Santee MSCP plan area will be updated as needed.

#### Consultant Tasks:

- Identify linkages (including riparian corridors, stepping store corridors and any other important areas providing habitat connectivity).
- Describe habitat connectivity of the Preserve Design relative to protected habitat and open space outside the City boundaries.

Create Draft Preserve Design Map: ICF will complete a preliminary mapping of the Preserve Design based on preserve design criteria and hardline preserve boundaries. As appropriate and consistent with the preserve design approach, portions of the study area will be broken out as separate segments with hardline or softline boundaries drawn.

ICF will revisit the criteria used to develop the Subarea Plan Preserve Map with the City staff to determine if modifications of the Preserve Design are warranted in order to meet the biological goals and objectives for species and/or the preserve design criteria. Changes to the preserve design may be required based on the application of the preserve design, wildlife corridor, and edge effects criteria. One round of revisions will be made if needed prior to completion of the Wildlife Agency Draft MSCP Subarea Plan document.

#### Consultant Tasks:

- Update Preserve Map to reflect updates of the Fanita Ranch development, other covered activities, and other changes to existing protected areas.
- Propose modifications to the Preserve Design as needed, including one round of revisions based on input from the City.

Deliverable:

- Provide up to two versions (based on one round of potential revisions) of the Preserve Design map for use in the conservation analysis with all identified hardline and softline areas.

Define Conservation Analysis Approach for Draft Preserve Design

A systematic science-based conservation analysis will be conducted for each species that will determine the expected level of conservation in the Santee Subarea Plan area. In the original scope it was assumed that ICF only need to revisit the conservation analysis calculations and methods used for the 2006 Subarea Plan and review these steps with the wildlife agencies and City. It is necessary to develop a completely new conservation analysis section that is consistent with an overall revision to the organization of the subarea plan and the expectations of the wildlife agencies.

Consultant Tasks:

- Prepare a technical memo outlining the conservation analysis approach for review and approval by the City, and presentation to the wildlife agencies to ensure qualitative and quantitative assumptions are consistent with wildlife agency expectations.

Deliverable:

- Technical memo of conservation analysis approach.

Prepare Conservation Analysis Text and Tables

Once the conservation analysis approach has been approved, the draft of the Preserve Design will be overlaid with vegetation, and species distributions to generate tabular data and figures for the conservation analysis. In the original scope it was assumed that a simple update to the conservation analysis tables and text would be sufficient. The whole conservation strategy chapter will need to be reorganized and rewritten.

Consultant Tasks:

- Develop an automated process to generate the conservation analysis calculations quickly and efficiently to accommodate potential revisions of the Preserve Design.
- Prepare a summary table that shows on a species-by-species basis the percent of habitat conserved and the number of documented occurrences conserved.
- Results of the conservation analysis of the first draft of the Preserve Design will be reviewed with the City.
- Prepare a new conservation strategy chapter.

Deliverable:

- Conservation strategy chapter with new preserve maps, conservation tables, and supporting text.

Revise Preserve Design to Meet Coverage Goals

If the conservation analysis indicates that a species is not adequately conserved to justify coverage ICF will make recommendations regarding modification of the Preserve Design boundaries or changes to the conservation and management actions sufficient to achieve coverage. ICF will coordinate with the City and wildlife agencies to determine if changes to the Preserve Map are warranted based on the initial conservation analysis. ICF assumed one round of preserve design changes.

Consultant Tasks:

- Make recommendations regarding modification of the Preserve Design (Preserve Design) boundaries or changes to the conservation and management actions sufficient to achieve coverage.
- Up to one round of revisions of the Preserve Design to meet coverage goals.

Deliverable:

- Provide text, tables, and digital maps to accompany one round of conservation analysis revisions to meet coverage goals.

*Task 2.4: Prepare Subarea Plan Document*

The Santee Subarea Plan document will form the basis for endangered species permitting. It will be structured to comprehensively guide preserve assembly and management to maximize the chance of the conservation of target species and habitats addressed by the plan. The current draft of the subarea plan is now 10 years old. Substantial changes have occurred to the preserve design, covered activities, protected areas, wildlife agency expectations, and guidance for preparing habitat conservation plans during this period (see new HCP Handbook December 2016). In addition, as documents are repeatedly revised by multiple authors over many years they tend to get wordy, disorganized, and inefficient. ICF proposes to substantially restructure and rewrite the entire subarea plan to be more consistent with current guidance and expectations, and to remove the redundancies and inefficiencies in the way the subarea plan is currently written and organized. This will be more effort than the simple update originally proposed three years ago; however, it will result in a substantially better product that will be more robust for public review. All existing relevant text will be retained in the document to the extent that it contributes to this overall goal of improving the organization and functionality of the subarea plan, and to minimize the potential for duplicating effort.

Task 2.4.1 Prepare Introductory Chapters of Subarea Plan

ICF will reorganize and rewrite the Introduction and Overview (Chapter 1), and Description of the Santee Subarea (Chapter 2), to be consistent with new guidance and expectations, changes in other chapters, and with new information and data to be included in the Subarea Plan. ICF will coordinate with the City to identify text to be rewritten. The City will provide one round of comments to be addressed. Once those comments are addressed, these chapters will be considered final and complete for the Wildlife Agency review draft of the subarea plan.

Deliverables

- Provide initial draft of Chapters 1 and 2.
- Provide Wildlife Agency review draft Chapters 1 and 2.

Task 2.4.2 Develop Covered Projects and Effects Analysis Chapter

The Subarea Plan currently has the covered projects described within Chapter 2 (Description of the Santee Subarea). However, ICF recommends the covered projects be included in a separate chapter that also includes the effects analysis. The updated information for covered projects and the new effects analysis will be revised into this new chapter. Text provided by the City and HomeFed for new covered activities will be included in this chapter.

Consultant Tasks:

- Integrate text and analysis from covered projects and effects analysis into a new chapter.

Deliverables:

- Provide initial draft of Chapter 3, Covered Activities and Effects Analysis.
- Provide Wildlife Agency review draft Chapter 3.

Task 2.4.3 Identify Implementation Strategy and Prepare Chapter

The Santee Subarea Plan will include strategies for plan implementation. ICF will outline the current strategies for plan implementation that have been set forth within other recent NCCP/HCP documents. ICF will outline options and strategies to review with the City to facilitate decisions on an appropriate approach for the Subarea Plan.

Consultant Tasks:

- Prepare a review of recent NCCP/HCP implementation strategies and work with the City to develop the Santee Subarea Plan implementation strategy. Update the Implementation Chapter of the Subarea Plan.

Deliverables:

- Memo outlining recent NCCP/HCP implementation strategies.
- Provide initial draft of the Implementation Strategy chapter.
- Provide Wildlife Agency review draft Implementation Strategy Chapter.

Task 2.4.4 Prepare Management and Monitoring Chapter

ICF will prepare the adaptive management and monitoring chapter based on input from the City. ICF will outline the current strategies for adaptive management and monitoring that have been set forth within other recent NCCP/HCP documents. ICF will outline options and strategies to review with the City to facilitate decisions on an appropriate approach for the Subarea Plan.

Consultant Tasks:

- Prepare a review of recent NCCP/HCP monitoring and adaptive management approaches and work with the City to develop the Santee Subarea Plan adaptive management and monitoring framework chapter.

Deliverables:

- Memo outlining recent NCCP/HCP adaptive management and monitoring strategies.
- Provide initial draft of the Management and Monitoring Chapter.
- Provide Wildlife Agency review draft Management and Monitoring Chapter.

#### Task 2.4.5 Prepare Funding Chapter

The Santee Subarea Plan will include a description of the funding mechanisms to fund plan implementation, adaptive habitat management and monitoring. ICF will outline the current strategies for funding mechanisms that have been set forth within other recent NCCP/HCP documents. ICF will outline options and strategies to review with the City and wildlife agencies to facilitate decisions on an appropriate approach for the Subarea Plan. Note that this task does not include a quantitative economic analysis. If a quantitative economic analysis should be required, an amendment would be needed to include a subconsultant with expertise on economic analyses for funding of habitat conservation plans. The specific details regarding funding of the subarea plan implementation, including funding sources and amounts will be provided by City staff.

##### Consultant Tasks:

- Prepare a review of recent NCCP/HCP funding strategies and work with the City to develop the Santee Subarea Plan funding strategy. Update the Funding Chapter of the Subarea Plan.

##### Deliverables:

- Memo outlining recent NCCP/HCP funding strategies.
- Provide initial draft of the Funding chapter.
- Provide Wildlife Agency review draft Funding Chapter.

#### *Task 2.5: Aquatic Resource Mitigation and Permitting Support*

##### Task 2.5.1 Review Aquatic Resource Mitigation and Permitting Options

ICF will summarize options to integrate aquatic resource permitting requirements with the NCCP process for regional and programmatic aquatic resource planning. ICF will coordinate with the City and research other aquatic resources permitting options being pursued by other planning programs. ICF has successfully coordinated comprehensive and programmatic aquatic resource permitting solutions on other NCCP/HCP projects (e.g., East Contra County, OCTA M2 NCCP/HCP). ICF will outline possible options and solutions that may make sense for the City and how they can be coordinated with the policies and procedures set forth under the Subarea Plan.

##### Consultant Tasks:

- ICF will provide recommendations for how to coordinate aquatic resource mitigation and permitting with the NCCP process.
- ICF will discuss with the City the costs/benefits of completing such work in coordination with the preparation of the Subarea Plan and, if requested, provide a separate scope of work and cost estimate to complete this task.

#### **Task 3: Independent Science Advisors Coordination/Workshop**

##### *Task 3.1: Independent Science Advisor Process*

##### Technical (Peer) Review Meetings with Independent Science Advisors

The ISA process is currently underway for the spadefoot toad. An initial ISA workshop was convened in December 2016, followed by a fieldtrip in February 2017. The ISA will provide a draft ISA report that will be reviewed and then a final ISA report will be completed.

Given the current status of the Subarea Plan, a single ISA meeting will be sufficient (e.g., ½ day workshop, ½ day fieldtrip). Because the planning agreement for the Santee MSCP was initiated prior to the 2002 amendment of the NCCP Act, the Santee MSCP Subarea Plan is “grandfathered in” and an ISA workshop is not mandatory. The focus of the ISA workshop will be only on species not addressed by the original MSCP subregional plan and now covered by previous ISA efforts.

#### Review and Respond to ISA Report

Review ISA Report and Develop Response: ICF will review the ISA report and provide input to the City.

#### Consultant Tasks:

- Review the draft ISA Report and provide comments.
- Coordinate with the City to write a letter that summarizes the response to the ISA report.

#### Deliverable:

- Provide a letter that summarizes the Project Team's response to the ISA report.

Review Final Independent Science Advisors (ISA) Report and Implement Recommendations as Appropriate: ICF will meet with the City to discuss how the process in which the Santee Subarea Plan and Preserve Map is being developed can/should be adjusted based on the input included within the ISA report. ICF will provide an analysis of possible adjustments to the project approach based on the ISA report and any recommendations. If changes warrant additional effort, ICF will provide a cost estimate for the additional scope of work.

#### Consultant Tasks:

- Review the ISA Report and references cited.
- ICF will coordinate with the City to prepare a response to the ISA.



**EXHIBIT B**

**SCHEDULE OF CHARGES AND FEE SCHEDULE  
 (AMENDED)**

Exhibit B of the Agreement is amended with the following schedule of charges and fee schedule:

**Schedule of Charges**

<b>Tasks</b>	<b>Costs</b>
<b>1. Project Management, Coordination, Administration, Meetings</b>	
<i>Task 1.1: Project Management and Meetings</i>	\$31,120
<b>2. Santee Subarea Plan Documents Development</b>	
<i>Task 2.1: GIS Analysis, Reporting, and Biological Database Maintenance</i>	
Task 2.1.1: Update GIS Data	\$5,160
Task 2.1.2: Update Species Models	\$17,360
<i>Task 2.2: Describe Covered Activities and Effects Analysis</i>	\$25,120
<i>Task 2.3: Conservation Strategy and Conservation Analysis</i>	\$86,240
<i>Task 2.4: Prepare Subarea Plan Document</i>	
Task 2.4.1: Prepare Introductory Chapters of Subarea Plan	\$18,000
Task 2.4.2: Develop Covered Projects and Effects Analysis Chapter	\$44,520
Task 2.4.3: Identify Implementation Strategy and Prepare Chapter	\$28,680
Task 2.4.4: Prepare Management and Monitoring Chapter	\$43,720
Task 2.4.5: Prepare Funding Chapter	\$20,760
<i>Task 2.5: Aquatic Resources Mitigation and Permitting Support</i>	
Task 2.5.1: Review Aquatic Resource Mitigation and Permitting Options	\$21,880
<b>3. Independent Science Advisors Coordination/Workshop</b>	
<i>Task 3.1: Independent Science Advisor Process</i>	\$12,400
<b>Other Direct Expenses</b>	\$440
<b>Total Cost to Prepare Wildlife Agency Review Draft MSCP Subarea Plan</b>	\$355,400
<b>Amount Remaining in Current MSCP Subarea Plan Budget</b>	\$213,051
<b>Net Amount Needed in for this Amendment</b>	<b>\$142,349</b>

**TOTAL SECOND AMENDMENT TO AGREEMENT ..... \$142,349.00**

**TOTAL PROFESSIONAL SERVICES AGREEMENT AMOUNT ..... \$775,113.00**

**Fee Schedule**

Labor Classification	Per Hour
Project Director II	\$250
Project Director I	\$220
Technical Director	\$200
Senior Technical Analyst	\$185
Managing Consultant	\$175
Senior Consultant III	\$150
Senior Consultant II	\$130
Senior Consultant I	\$120
Associate Consultant III	\$110
Associate Consultant II	\$85
Associate Consultant I	\$75
Technical Editor	\$95
Administrative Technician	\$90
Technician	\$75
Intern	\$65

**Other Direct Expenses**

Copy Center Services:

- Color printing (8.5" x 11"—11" x 17") \$0.16 to \$0.32/page
- Black & White printing (8.5" x 11"—11" x 17") \$0.08 to \$0.16/page

Automobile mileage at current IRS rate \$0.535/mile

Laptop computer (field projects only) \$10.00/day

A general and administrative charge of 10% will be applied to all other direct costs, inclusive of subcontractor charges.

Per diem is charged at \$185.00/day.

Billing rates are subject to revision effective January 1 of each year

**EXHIBIT C**

**ACTIVITY SCHEDULE  
(AMENDED)**

Pursuant to Paragraph 8 "Term of Agreement and Time of Performance" of the Professional Services Agreement for the Santee MSCP Subarea Plan and Environmental Impact Statement/Environmental Impact Report dated December 12, 2014 ("Professional Services Agreement"), the period of performance for preparation of the wildlife agency draft MSCP Subarea Plan shall be amended to be one year from execution of this Second Amendment to Agreement.



# CITY OF SANTEE

**MAYOR**  
John W. Minto

**CITY COUNCIL**  
Ronn Hall  
Stephen Houlahan  
Brian W. Jones  
Rob McNelis

## THIRD AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF SANTEE AND ICF JONES & STOKES, INC.

Pursuant to Paragraph 8 "Term of Agreement and Time of Performance" of the Professional Services Agreement for the Santee MSCP Subarea Plan and Environmental Impact Statement/Environmental Impact Report dated December 12, 2014 ("Professional Services Agreement") as amended August 12, 2015 and May 25, 2017, this Amendment is made this 25<sup>th</sup> day of May, 2018 by mutual agreement of City and ICF Jones & Stokes, Inc.

The Amendment will extend the period of performance as outlined in the Professional Services Agreement to May 25, 2019. The extension is necessary due to circumstances beyond the reasonable control of ICF Jones & Stokes, Inc. This Amendment shall not render ineffective or invalidate unaffected portions of the Professional Services Agreement.

In witness whereof, the parties have executed this Amendment to the Professional Services Agreement as of the date first written above.

CITY OF SANTEE

ICF JONES & STOKES, INC.

By: Marlene Best  
Marlene Best  
City Manager

By: Trina L. Prince-Fisher  
Trina L. Prince-Fisher  
Contract Administrator

APPROVED AS TO FORM:  
BEST BEST & KRIEGER LLP

By: [Signature]

## PSA Amendment No. 4

### FOURTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN CITY OF SANTEE AND ICF JONES & STOKES, INC.

This Fourth Amendment ("Amendment"), dated this 26<sup>th</sup> day of November, 2018, for reference purposes only, is entered into by and between the City of Santee, a California charter city ("City") and ICF Jones & Stokes, Inc. ("Consultant"). City and Consultant are sometimes referred to in this Amendment individually as a "Party" and collectively as the "Parties." This Fourth Amendment is entered into in light of the following recited facts (each a "Recital").

#### RECITALS

A. City, under the Professional Services Agreement dated December 12, 2014 ("Agreement"), retained the services of Consultant, a technical consultant, to provide professional services relating to the Santee MSCP Subarea Plan and Environmental Impact Statement/Environmental Impact Report (the "Project").

B. On August 12, 2015, City and Consultant amended the Agreement to extend the period of performance to December 2016 due to circumstances beyond the reasonable control of ICF Jones & Stokes, Inc.

C. On May 25, 2017, City and Consultant amended the Agreement to revise the scope of professional services related to preparation of the Subarea Plan due to changed circumstances as outlined in Exhibit A of the Second Amendment to Agreement and increase the amount allocated to Consultant for the additional work, project meetings and management by \$142,349.00.

D. On May 25, 2018, City and Consultant amended the Agreement to extend the period of performance to May 25, 2019 due to circumstances beyond the reasonable control of ICF Jones & Stokes, Inc.

E. City and the Consultant desire to amend the Agreement to amend and supplement the Scope of Services to include review by Sean Skaggs of the Wildlife Agency Review Draft of the Subarea Plan, and to increase the total amount paid for services by \$25,008.00.

F. This Fourth Amendment is authorized pursuant to Section 3 of the Agreement.

NOW, THEREFORE, in consideration of the Recitals and the terms and conditions set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties set forth their mutual covenants and understandings as follows:

#### TERMS

1. **SCOPE OF SERVICES:** The Scope of Services of the Agreement (Exhibit "A") is hereby amended and supplemented by the Scope of Services (AMENDED), attached to this Amendment as Exhibit "A" and incorporated into this Amendment by this reference.

2. **COMPENSATION:** Section 2.b of the Agreement is hereby amended to increase the total amount paid for services rendered by Consultant pursuant to this Agreement by \$25,008.00 from the previous amount of \$775,113.00 to \$800,121.00. The Schedule of Charges set forth in Exhibit "B" of the Agreement is hereby amended as set forth in Exhibit 'B' Schedule of Charges (AMENDED).

3. CONTINUING EFFECT OF AGREEMENT. Except as amended by this Fourth Amendment all other provisions of the Agreement remain in full force and effect. From and after the date of this Amendment, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement as amended by this Fourth Amendment.

IN WITNESS WHEREOF, the Parties have caused this Fourth Amendment to be executed and delivered by their respective representatives, thereunto duly authorized, as of the date first written above.

CITY OF SANTEE

ICF Jones & Stokes, Inc.

By: *Richard Samuel FOR MARLENE BEST*  
Marlene D. Best  
City Manager

By: *Trina L. Fisher*  
Print Name: Trina L. Fisher

Date: 11/20/18

Title: Contracts Administrator

Date: November 8, 2018

APPROVED AS TO FORM:  
BEST BEST & KRIEGER LLP

By: *Shawn Hagerty*  
Shawn Hagerty, City Attorney

Date: 11/15/18

**EXHIBIT A**

**SCOPE OF WORK  
(AMENDED)**

**BASIS FOR AMENDED SCOPE OF WORK**

The City and Consultant desire the services of Sean Skaggs, Attorney, Ebbin, Mosser + Skaggs, LLC (EMS), a legal expert in the preparation of habitat conservation plans and compliance with the Endangered Species Act, to review the Wildlife Agency Review Draft of the Subarea Plan.

**AMENDED SCOPE OF WORK**

- A. Sean Skaggs, Attorney, will provide review of and input to the Wildlife Agency Review Draft of the Subarea Plan. The Subarea Plan includes 10 chapters.
- B. Sean Skaggs will attend up to 2 conference calls with the project team to discuss his input.

**EXHIBIT B**

**SCHEDULE OF CHARGES AND FEE SCHEDULE  
(AMENDED)**

Exhibit B of the Agreement is amended with the schedule of charges and fee schedule shown in Table 1.

TOTAL FOURTH AMENDMENT TO AGREEMENT .....\$25,008.00

TOTAL PROFESSIONAL SERVICES AGREEMENT AMOUNT.....\$800,121.00



**EXHIBIT C**

**ACTIVITY SCHEDULE  
(AMENDED)**

Pursuant to Paragraph 8 "Term of Agreement and Time of Performance" of the Professional Services Agreement for the Santee MSCP Subarea Plan and Environmental Impact Statement/Environmental Impact Report dated December 12, 2014 ("Professional Services Agreement"), as amended, the period of performance for review of the Wildlife Agency Draft MSCP Subarea Plan shall be two months from execution of this Fourth Amendment to Agreement.

**CDC SUCCESSOR AGENCY  
AGENDA STATEMENT**

8

**MEETING DATE**     January 9, 2019

**AGENDA ITEM NO.**

**ITEM TITLE**            **RESOLUTION OF THE COMMUNITY DEVELOPMENT COMMISSION  
SUCCESSOR AGENCY APPROVING THE RECOGNIZED OBLIGATION PAYMENT  
SCHEDULE FOR THE PERIOD FROM JULY 1, 2019 TO JUNE 30, 2020 (“ROPS 19-20”)**

**DIRECTOR/DEPARTMENT**

Tim K. McDermott, Treasurer *TM*

**SUMMARY**

On December 29, 2011, the California Supreme Court issued its decision in the case of *California Redevelopment Association v. Matosantos*, which addressed the constitutionality of Assembly Bills 1x26 and 1x27 (“AB 26” and “AB 27”). In accordance with this decision, all redevelopment agencies in the state of California were dissolved effective February 1, 2012. On January 11, 2012 the City Council elected to become the Successor Agency to the Santee Community Development Commission (“CDC”). As the Successor Agency, the City has certain administrative and other responsibilities for the winding down of redevelopment activities.

One such requirement is the preparation of Recognized Obligation Payment Schedules (“ROPS”). The ROPS lists all of the “enforceable obligations” of the CDC Successor Agency, the amounts and due dates of payments required for each enforceable obligation and the source of funding for each required payment. The attached resolution adopts the ROPS covering the period from July 1, 2019 through June 30, 2020 (“ROPS 19-20”). The primary enforceable obligation reflected on ROPS 19-20 is debt service on the CDC Successor Agency Tax Allocation Refunding Bonds 2016 Series A and B.

The Countywide Redevelopment Successor Agency Oversight Board will meet on January 17, 2019 to review and approve the ROPS and administrative expense budget in order to meet the February 1, 2019 filing deadline with the County Auditor-Controller, State Controller’s Office and the State Department of Finance.

*TM*

**FINANCIAL STATEMENT**

Adoption of the attached resolution along with the January 17, 2019 approval by the Countywide Redevelopment Successor Agency Oversight Board will provide for the receipt of \$3,320,414 in redevelopment property tax trust fund (“RPTTF”) revenue in order to satisfy the enforceable obligations listed on the ROPS 19-20 for fiscal year 2019-20.

**CITY ATTORNEY REVIEW**

N/A      Completed

**RECOMMENDATION** *MSB*

Adopt the attached resolution.

**ATTACHMENTS (Listed Below)**

Resolution (with attached ROPS 19-20)

Resolution No. CDCSA \_\_\_\_\_

**A RESOLUTION OF THE CDC SUCCESSOR AGENCY OF THE CITY OF SANTEE, CALIFORNIA APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE PERIOD FROM JULY 1, 2019 TO JUNE 30, 2020 (“ROPS 19-20”)**

**WHEREAS**, pursuant to the Community Redevelopment Law (Health and Safety Code Sections 33000 et seq.), the City Council of the City of Santee (“City”) created the Community Development Commission of the City of Santee (“CDC”); and

**WHEREAS**, the CDC was responsible for implementing the Amended and Restated Redevelopment Plan for the Santee Community Redevelopment Project covering certain properties within the City (“Project Areas”); and

**WHEREAS**, as part of the 2011-12 State budget bill, the California State Legislature enacted, and the Governor signed, companion bills AB 1X26 and AB 1X27; and

**WHEREAS**, on December 29, 2011, the California Supreme Court upheld, in large part, AB 1x26 and overturned AB 1x27, which dissolved all redevelopment agencies as of February 1, 2012; and

**WHEREAS**, on January 11, 2012 the City Council elected to become the successor agency to the CDC (“CDC Successor Agency”); and

**WHEREAS**, in accordance with Health and Safety Code section 34177 (o) (1) the ROPS for the period from July 1, 2019 through June 30, 2020 (“ROPS 19-20”) must be approved by the Successor Agency and Countywide Redevelopment Successor Agency Oversight Board and submitted to the State Department of Finance, State Controller and County Auditor-Controller for review by February 1, 2019; and

**WHEREAS**, on January 17, 2019 the Countywide Redevelopment Successor Agency Oversight Board is scheduled to meet and approve ROPS 19-20.

**NOW THEREFORE BE IT RESOLVED**, by the CDC Successor Agency of the City of Santee, California as follows:

**Section 1.** Recitals. The Recitals set forth above are true and correct and incorporated herein by reference.

**Section 2.** Approval of ROPS. The Recognized Obligation Payment Schedule for the period from July 1, 2019 to June 30, 2020 (“ROPS 19-20”) is hereby approved, in substantially the form attached hereto as Exhibit A.

**Section 3.** Posting; Transmittal to Appropriate Agencies. The Director of Finance or his designee is hereby authorized and directed to provide the Recognized Obligation Payment Schedule to the Countywide Redevelopment Successor Agency Oversight Board for review and certification, to the State Department of Finance, the State Controller’s Office and the County Auditor-Controller, and post it on the City’s web site.

**Resolution No. CDCSA \_\_\_\_\_**

**Section 4.** Effective Date. This Resolution shall become effective upon its adoption.

**ADOPTED** by the CDC Successor Agency of the City of Santee, California at a Regular Meeting thereof held this 9<sup>th</sup> day of January 2019 by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED**

\_\_\_\_\_  
**JOHN W. MINTO, CHAIR**

**ATTEST**

\_\_\_\_\_  
**ANNETTE ORTIZ, MBA, CMC, SECRETARY**

Attachments: Exhibit A: Recognized Obligation Payment Schedule for the Period from July 1, 2019 to June 30, 2020 ("ROPS 19-20")

**EXHIBIT A**

**RECOGNIZED OBLIGATION PAYMENT SCHEDULE**  
For the period from July 1, 2019 to June 30, 2020 ("ROPS 19-20")

**Recognized Obligation Payment Schedule (ROPS 19-20) - Summary  
Filed for the July 1, 2019 through June 30, 2020 Period**

**Successor Agency:** Santee  
**County:** San Diego

<b>Current Period Requested Funding for Enforceable Obligations (ROPS Detail)</b>	<b>19-20A Total (July - December)</b>	<b>19-20B Total (January - June)</b>	<b>ROPS 19-20 Total</b>
<b>A Enforceable Obligations Funded as Follows (B+C+D):</b>	<b>\$ 37,431</b>	<b>\$ -</b>	<b>\$ 37,431</b>
B Bond Proceeds	-	-	-
C Reserve Balance	33,020	-	33,020
D Other Funds	4,411	-	4,411
<b>E Redevelopment Property Tax Trust Fund (RPTTF) (F+G):</b>	<b>\$ 1,641,933</b>	<b>\$ 1,678,481</b>	<b>\$ 3,320,414</b>
F RPTTF	1,623,143	1,659,691	3,282,834
G Administrative RPTTF	18,790	18,790	37,580
<b>H Current Period Enforceable Obligations (A+E):</b>	<b>\$ 1,679,364</b>	<b>\$ 1,678,481</b>	<b>\$ 3,357,845</b>

Certification of Oversight Board Chairman:  
Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

\_\_\_\_\_  
Name Title  
/s/ \_\_\_\_\_  
Signature Date

Santee Recognized Obligation Payment Schedule (ROPS 19-20) - ROPS Detail

July 1, 2019 through June 30, 2020

(Report Amounts in Whole Dollars)

A	B	C	D	E	F	G	H	I	J	K	19-20A (July - December)					19-20B (January - June)					W	
											Fund Sources					Fund Sources						
											L	M	N	O	P	Q	R	S	T	U		V
Item #	Project Name/Debt Obligation	Obligation Type	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Retired	ROPS 19-20 Total						19-20A Total					19-20B Total	
4	Bond trustee fees	Fees	1/25/2005	8/1/2041	U.S. Bank	Bond trustee fees	Santee	\$ 37,200	N	\$ 4,600	\$ 0	\$ 33,020	\$ 4,411	\$ 1,623,143	\$ 18,790	\$ 1,679,364	\$ 0	\$ 0	\$ 0	\$ 1,659,691	\$ 18,790	\$ 1,678,481
5	Arbitrage rebate analysis	Fees	5/11/2005	8/1/2041	BLX Group Inc.	Arbitrage rebate calculations	Santee	43,300	N	-				2,800		2,800				1,800		1,800
6	Continuing disclosure reporting	Fees	1/18/2012	8/1/2041	KNN Public Finance	Continuing disclosure reporting	Santee	16,500	N	750										750		750
10	Successor agency administration	Admin Costs	7/1/2018	8/30/2019	City of Santee	Administrative cost reimbursement	Santee	37,580	N	37,580					18,790	18,790					18,790	18,790
18	Tax Allocation Refunding Bonds 2016 Series A	Refunding Bonds Issued After 6/27/12	11/8/2016	8/1/2041	U.S. Bank (trustee)	Provides for the current refunding of all outstanding Tax Allocation Bonds 2005 Series A and for the advance refunding of all outstanding Tax Allocation Bonds 2011 Series A	Santee	57,743,910	N	2,329,082		33,020	4,411	830,860		868,291				1,460,791		1,460,791
19	Tax Allocation Refunding Bonds 2016 Series B	Refunding Bonds Issued After 6/27/12	11/8/2016	8/1/2020	U.S. Bank (trustee)	Provides for the advance refunding of all outstanding Tax Allocation Bonds 2011 Series B	Santee	1,182,183	N	985,833				789,483		789,483				196,350		196,350
20									N	\$ -						\$ -						\$ -
21									N	\$ -						\$ -						\$ -
22									N	\$ -						\$ -						\$ -
23									N	\$ -						\$ -						\$ -
24									N	\$ -						\$ -						\$ -
25									N	\$ -						\$ -						\$ -
26									N	\$ -						\$ -						\$ -
27									N	\$ -						\$ -						\$ -
28									N	\$ -						\$ -						\$ -
29									N	\$ -						\$ -						\$ -
30									N	\$ -						\$ -						\$ -

**Santee Recognized Obligation Payment Schedule (ROPS 19-20) - Report of Cash Balances**  
**July 1, 2016 through June 30, 2017**  
**(Report Amounts in Whole Dollars)**

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation. For tips on how to complete the Report of Cash Balances Form, see [Cash Balance Tips Sheet](#).

A	B	C	D	E	F	G	H	
		<b>Fund Sources</b>						
		<b>Bond Proceeds</b>		<b>Reserve Balance</b>	<b>Other Funds</b>	<b>RPTTF</b>		
	<b>ROPS 16-17 Cash Balances</b> <b>(07/01/16 - 06/30/17)</b>	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, Grants, Interest, etc.	Non-Admin and Admin	<b>Comments</b>	
1	<b>Beginning Available Cash Balance (Actual 07/01/16)</b> RPTTF amount should exclude "A" period distribution amount		4,153,923		375	73,600		
2	<b>Revenue/Income (Actual 06/30/17)</b> RPTTF amount should tie to the ROPS 16-17 total distribution from the County Auditor-Controller		49,947,108		4,727	5,606,884	Includes \$49,884,540 in bond proceeds from the issuance of tax allocation refunding bonds, series 2016 A & B	
3	<b>Expenditures for ROPS 16-17 Enforceable Obligations (Actual 06/30/17)</b>		53,200,293		691	4,320,853	Includes \$53,248,294 in refunding escrow deposits from the issuance of tax allocation refunding bonds, 2016 series A & B	
4	<b>Retention of Available Cash Balance (Actual 06/30/17)</b> RPTTF amount retained should only include the amounts distributed as reserve for future period(s)		900,738			1,216,782	RPTTF amount includes \$1,176,202 that was reclassified as a reserve balance for the ROPS 17-18 period and \$40,580 that was reclassified as a reserve balance for the ROPS 18-19 period	
5	<b>ROPS 16-17 RPTTF Prior Period Adjustment</b> RPTTF amount should tie to the Agency's ROPS 16-17 PPA form submitted to the CAC	<b>No entry required</b>					109,829	Reflects the ROPS 16-17 PPA total difference of \$1,286,031 less \$1,176,202 reclassified as a reserve balance for ROPS 17-18
6	<b>Ending Actual Available Cash Balance (06/30/17)</b> C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$ 0	\$ 0	\$ 0	\$ 4,411	\$ 33,020		



**City of Santee**  
**COUNCIL AGENDA STATEMENT**

9

**MEETING DATE**      January 9, 2019

**AGENDA ITEM NO.**

**ITEM TITLE**      **ADOPT THE COUNCIL MEETING CALENDAR FOR 2019 AND CONSIDER THE CANCELLATION OF A REGULAR CITY COUNCIL MEETING IN THE SUMMER MONTHS OF JULY OR AUGUST, 2019.**

**DIRECTOR/DEPARTMENT**      Annette Ortiz, CMC, City Clerk 

**SUMMARY**

Historically, the City Council has approved the cancellation of one Regular City Council meeting during the summer months each year. Council has traditionally cancelled one of its summer meetings to accommodate various scheduling issues. Staff requests Council determine which meeting(s) from the July or August calendar will be cancelled to provide adequate notice to the public.

The City Clerk will post the Council Calendar and provide advance notice of the cancelled meeting.

**FINANCIAL STATEMENT**      N/A

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION**

Identify preferred date for cancellation of a City Council meeting in the summer months and direct the City Clerk to post the Council Calendar and a Notice of Meeting Cancellation.

**ATTACHMENTS**

2019 City Council Meeting Dates

## CITY COUNCIL MEETINGS – 2019

January 9, 2019
January 23, 2019
February 13, 2019
February 27, 2019
March 13, 2019
March 27, 2019
April 10, 2019
April 24, 2019
May 8, 2019
May 22, 2019
June 12, 2019
June 26, 2019
July 10, 2019
July 24, 2019
August 14, 2019
August 28, 2019
September 11, 2019
September 25, 2019
October 9, 2019
October 23, 2019
November 13, 2019
December 11, 2019

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

10

**MEETING DATE**      January 9, 2019

**AGENDA ITEM NO.**

**ITEM TITLE**            **APPROVAL OF APPOINTMENT OF COUNCIL MEMBERS TO COUNCIL COMMITTEES.**

**DIRECTOR/DEPARTMENT**    John W. Minto – Mayor

**SUMMARY**

This item is for the appointment of Council Members to Council Committees. The qualifications and term length for each appointment vary, and are specified in the attached list. However, each of the current appointees' terms expire on January 23, 2019. Pursuant to Legislative Policy Memorandum 2018-01, no new term may be longer than four years.

Beginning this year, and moving forward, the City plans to approve appointments to Council Committees at the first meeting in January, and to approve citizen appointments to other Boards, Committees, and Commissions at the second meeting in January. For this reason, any one-year appointments to Council Committees made at tonight's meeting will be effective January 24, 2019, and will expire January 8, 2020.

**FINANCIAL STATEMENT** *jm*

N/A

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION** *MSB*

Council action on recommended appointments as presented by the Mayor at the meeting.

**ATTACHMENTS**

List of Current Appointments to Council Committees

**CITY OF SANTEE – LOCAL APPOINTMENT LIST  
BOARDS, COMMISSIONS AND COMMITTEES**  
(Revised December 2018)

**Council Committees**

<b><u>CITY COUNCIL &amp; SANTEE ELEMENTARY SCHOOL DISTRICT CONFERENCE COMMITTEE</u></b>		
<i>Qualifications: Member of the City Council or School Board; terms are annual</i>		
	Appointed	Current Term Expiration
Council Member Rob McNelis	1/24/18	1/23/19
Council Member Stephen Houlahan	1/24/18	1/23/19

<b><u>COUNTY SERVICE AREA (CSA) 69 (PARAMEDICS)</u></b>		
<i>Qualifications: City of Santee resident representative and a Member of the City Council. Term: The Mayor has term length discretion, but Resident Representatives may serve a term up to one year, with no limit on the number of terms served. Representatives must be approved by Board of Supervisors.</i>		
	Appointed	Current Term Expiration
Representative – Council Member Stephen Houlahan	02/28/18	01/23/19
Alternate – VACANT	02/28/18	01/23/19
Resident – Warren H. Savage, Jr.	01/24/18	01/23/19

<b><u>EAST COUNTY ECONOMIC DEVELOPMENT COUNCIL</u></b>		
<i>Qualifications: Member of the City Council</i>		
	Appointed	Current Term Expiration
Representative – Council Member Ronn Hall	01/24/18	01/23/19
Alternate – Vacant		

<b><u>GOODAN RANCH POLICY COMMITTEE</u></b>		
<i>Qualifications: Three elected representatives from the County of San Diego, City of Poway and City of Santee</i>		
	Appointed	Current Term Expiration
Representative – Council Member Stephen Houlahan	01/24/18	01/23/19
Alternate – Council Member Rob McNelis	01/24/18	01/23/19

<b><u>HEARTLAND COMMUNICATIONS FACILITY COMMISSION*</u></b>		
<i>Each public agency which is a party to this agreement has one seat on the Commission. The cities of El Cajon, Lemon Grove, Santee, and La Mesa, and the Alpine, Bostonia, Lakeside and San Miguel Fire Protection Districts jointly equip, maintain, operate and staff a facility, thereby providing emergency services of receiving and dispatching calls to said public agencies; term is per appointing agency</i>		
	Appointed	Current Term Expiration
Representative – VACANT	01/24/18	01/23/19
Alternate – Council Member Rob McNelis	01/24/18	01/23/19

LOCAL APPOINTMENTS LIST, REVISED DECEMBER 2018

*\*Stipend Received*

<b>HEARTLAND FIRE TRAINING FACILITY AUTHORITY COMMISSION*</b>		
<i>Qualifications: Agency member Heartland Fire Training Facility Authority; term is per appointing agency</i>		
	Appointed	Current Term Expiration
Representative – Council Member Rob McNelis	01/24/18	01/23/19
Alternate – Council Member Ronn Hall	01/24/18	01/23/19

*\*Stipend Received*

<b>LEAGUE OF CALIFORNIA CITIES*</b>		
<i>Qualifications: Member of the City Council; terms are annual.</i>		
	Appointed	Current Term Expiration
Representative – Mayor John Minto	01/24/18	01/23/19
Alternate – Council Member Ronn Hall	01/24/18	01/23/19

*\*Any Council Member may choose to attend any individual event*

<b>MISSION TRAILS REGIONAL PARK TASK FORCE</b>		
<i>Qualifications: Member of City Council; terms are annual</i>		
	Appointed	Current Term Expiration
Representative – Council Member Stephen Houlahan	01/24/18	01/23/19
Alternate – Council Member Rob McNelis	01/24/18	01/23/19

<b>SAN DIEGO ASSOCIATION OF GOVERNMENTS (SANDAG) Board of Directors*</b>		
<i>Qualifications: Member of the City Council; terms are annual</i>		
	Appointed	Current Term Expiration
Representative – Mayor John Minto	01/24/18	01/23/19
Alternate – Council Member Ronn Hall	01/24/18	01/23/19
2 <sup>nd</sup> Alternate – Council Member Rob McNelis	01/24/18	01/23/19

*\*Stipend Received*

<b>SAN DIEGO METROPOLITAN TRANSIT SYSTEM (MTS)*</b>		
<i>Qualifications: Member of the City Council; terms are annual.</i>		
	Appointed	Current Term Expiration
Representative – Council Member Ronn Hall	01/24/18	01/23/19
Alternate – VACANT	01/10/18	01/23/19

*\*Stipend Received*

<b>SAN DIEGO RIVER CONSERVANCY BOARD</b>		
<i>Qualifications: Member of the City Council; terms are annual.</i>		
	Appointed	Current Term Expiration
Representative – VACANT	11/08/17	01/23/19

**MEETING DATE**      January 9, 2019      **AGENDA ITEM NO.**

**ITEM TITLE**      **COMMUNITY CHOICE AGGREGATION PRESENTATION**

**DIRECTOR/DEPARTMENT**      Shawn Hagerty, City Attorney  
Marlene Best, City Manager

**SUMMARY**

Santee is currently preparing the Sustainable Santee Plan ("Plan"). The Plan seeks to promote the sustainable use of resources, to reduce greenhouse gas ("GHG") emissions and to prepare for potential climate-related impacts. The Plan and its associated Environmental Impact Report will be circulated for public review in early 2019 and the City Council will be asked to consider approval of the Plan after that public review process is completed.

An often raised public comment on the Plan is that Santee should pursue community choice aggregation ("CCA") as the main vehicle to implement the Plan.

The Council has previously received a general overview presentation related to CCAs, and recent workshops on the Plan have also discussed CCAs in a general way. This presentation is intended to provide the Council with a comprehensive review of CCAs and to seek any direction the Council may have regarding CCAs.

**FINANCIAL STATEMENT** <sup>*m*</sup> N/A.

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION** <sup>*MSB*</sup>

1. Receive Presentation.
2. Provide direction, if any, regarding CCAs.

**ATTACHMENTS**

None.