

CITY MANAGER – Marlene D. Best
CITY ATTORNEY – Shawn D. Hagerty
CITY CLERK – Annette Fagan Ortiz

STAFF:
ASSISTANT TO THE CITY MANAGER
Kathy Valverde
COMMUNITY SERVICES DIRECTOR
Bill Maertz
DEVELOPMENT SERVICES DIRECTOR
Melanie Kush
FINANCE DIRECTOR/TREASURER
Tim McDermott
FIRE & LIFE SAFETY DIRECTOR/FIRE CHIEF
John Garlow
HUMAN RESOURCES DIRECTOR
Jessie Bishop
LAW ENFORCEMENT
Captain Daniel Brislin



CITY COUNCIL

Mayor John W. Minto
Vice Mayor Stephen Houlahan
Council Member Ronn Hall
Council Member Laura Koval
Council Member Rob McNelis

**City of Santee
Regular Meeting Agenda
Santee City Council**

**Wednesday, September 11, 2019
7:00 PM**

**Council Chambers – Building 2
10601 Magnolia Avenue, Santee, CA 92071**

Regular City Council Meeting – 7:00 p.m.

ROLL CALL: Mayor John W. Minto
Vice Mayor Stephen Houlahan
Council Members Ronn Hall, Laura Koval and Rob McNelis

FLAG SALUTE 

LEGISLATIVE INVOCATION: Pastor Phil Herrington – Pathways Community Church

RECOGNITION: 18th Anniversary – 9/11/2001

PLEDGE OF ALLEGIANCE

PROCLAMATION: [Constitution Week September 17 – 23, 2019](#)

CONSENT CALENDAR:

PLEASE NOTE: Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. The public, staff or Council Members may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk at the start of the meeting. Speakers are limited to 3 minutes.

(1) [Approval of reading by title only and waiver of reading in full of Ordinances and Resolutions on the agenda. \(City Clerk – Ortiz\)](#)

(2) [Approval of Payment of Demands as presented. \(Finance – McDermott\)](#)

- (3) Award of contract for Electrical Repairs and Related Maintenance to Global Power Group, Inc., in an amount not to exceed \$19,500.00 for the nine-month period of October 1, 2019 to June 30, 2020 and authorizing the City Manager to approve three (3) additional 12-month options to renew and one (1) 90-day extension, based on an annual contract amount of \$26,000.00 per RFP #19/20-20041. (Community Services – Maertz)
- (4) Adoption of a Resolution accepting the Public Improvements for the River Village subdivision (TM2015-02) as complete. Location: Braverman Drive west of Jeremy Street. (Development Services – Kush)
- (5) Adoption of a Resolution proclaiming an emergency, authorizing immediate repair of Corrugated Metal Pipe (CMP) for a total cost not to exceed \$80,000.00, on Santana Street, waiving the requirement for competitive bidding and authorizing the City Manager to enter into contracts to complete the necessary repair or replacement of the storm drain system. (City Manager – Best)

NEW BUSINESS:

- (6) Resolution authorizing award of an agreement for Landscape and Horticultural Management Services for Area 2 (Medians and Rights-of-Way) to Steven Smith Landscape Incorporated per RFP #19/20-40014. (Community Services – Maertz)

Recommendation:

Adopt the Resolution:

1. Authorizing award of an agreement for Landscape and Horticultural Management Services to Steven Smith Landscape Incorporated and authorizing the City Manager to execute a services agreement per RFP 19/20-40014 for an amount not to exceed \$198,939.00 for the remainder of FY 2019-20 (October 1, 2019 through June 30, 2020); and
2. Authorizing the City Manager to approve four (4) additional 12-month options to renew and one (1) 90-day extension along with the corresponding purchase orders; and
3. Authorizing the City Manager to approve change orders up to ten percent (10%) of the then-current annual contract amount; and
4. Authorizing the Director of Community Services to execute a Notice of Completion and the City Clerk to file said Notice of Completion upon satisfactory completion of work for each contract term.

- (7) **Resolution authorizing award of an agreement for Landscape and Horticultural Management Services for Area 3 (Landscape Maintenance Districts and Community Facilities District) to Steven Smith Landscape Incorporated per RFP #19/20-40015. (Community Services – Maertz)**

Recommendation:

Adopt the Resolution:

1. Authorizing award of an agreement for Landscape and Horticultural Management Services to Steven Smith Landscape Incorporated and authorizing the City Manager to execute a services agreement per RFP 19/20-40015 for an amount not to exceed \$120,578.94 for the remainder of FY 2019-20 (October 1, 2019 through June 30, 2020); and
2. Authorizing the City Manager to approve four (4) additional 12-month options to renew and one (1) 90-day extension along with the corresponding purchase orders; and
3. Authorizing the City Manager to approve change orders up to ten percent (10%) of the then-current annual contract amount; and
4. Authorizing the Director of Community Services to execute a Notice of Completion and the City Clerk to file said Notice of Completion upon satisfactory completion of work for each contract term.

- (8) **Fanita Ranch Workshop II – Transportation/Circulation. (Development Services – Kush)**

Recommendation:

Receive report and multi-media presentation.

NON-AGENDA PUBLIC COMMENT:

Each person wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.

CITY COUNCIL REPORTS:

CITY MANAGER REPORTS:

CITY ATTORNEY REPORTS:

CLOSED SESSION:

ADJOURNMENT:



Sept 05	SPARC	Civic Center Building 8A
Sept 09	Community Oriented Policing Committee	Council Chamber
Sept 11	Council Meeting	Council Chamber
Sept 18	Council Meeting	Council Chamber
Sept 19	Manufactured Home Fair Practices Commission	Council Chamber
Sept 25	Council Meeting	Council Chamber
Oct 03	SPARC	Civic Center Building 8A
Oct 09	Council Meeting	Council Chamber
Oct 14	Community Oriented Policing Committee	Council Chamber
Oct 23	Council Meeting	Council Chamber

The Santee City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.


For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City’s website at www.CityofSanteeCA.gov.

The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 12132 of the American with Disabilities Act of 1990 (42 USC § 12132). Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk’s Office at (619) 258-4100, ext. 112 at least 48 hours before the meeting, if possible.

AFFIDAVIT OF POSTING AGENDA

State of California }
County of San Diego } ss.
City of Santee }

I, Annette Ortiz, City Clerk of the City of Santee, hereby declare, under penalty of perjury, that a copy of this Agenda was posted in accordance with the Brown Act and Santee Resolution 61-2003 on September 5, 2019, at 7:00 p.m.



Signature

09/05/19

Date

City of Santee
COUNCIL AGENDA STATEMENT

Proclamation

MEETING DATE September 11, 2019

AGENDA ITEM NO.

ITEM TITLE PROCLAMATION: CONSTITUTION WEEK SEPTEMBER 17-23, 2019

DIRECTOR/DEPARTMENT John W. Minto, Mayor

SUMMARY

September 17, 2019 marks the 232nd anniversary of the drafting of the Constitution of the United States of America. The Letitia Coxe Shelby Chapter of the National Society Daughters of the American Revolution requested our participation in the observance of this special event by proclaiming "Constitution Week" in the City of Santee.

In support of the request, a proclamation has been prepared and will be mailed to the Constitution Week Chapter Chairperson.

The proclamation will be displayed at the Constitution Day luncheon along with those of other communities throughout the County.

FINANCIAL STATEMENT N/A

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION ^{MDB} Present proclamation.

ATTACHMENTS (Listed Below)

Proclamation.

City of Santee, California Proclamation

WHEREAS, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, September 17, 2019 marks the two hundred and thirty-second anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and its memorable anniversary, and the patriotic celebrations which will commemorate the occasion.

NOW, THEREFORE, I, John W. Minto, Mayor of the City of Santee, on behalf of the City Council, do hereby proclaim the week of September 17 through 23, 2019 as

“CONSTITUTION WEEK”

in the city of Santee and urge all citizens to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities that privilege involves.



IN WITNESS WHEREOF, I have hereunto set my hand this eleventh day of September, two thousand nineteen, and have caused the Official Seal of the City of Santee to be affixed.

Mayor John W. Minto

City of Santee
COUNCIL AGENDA STATEMENT

Item 1

MEETING DATE September 11, 2019

AGENDA ITEM NO.

ITEM TITLE **APPROVAL OF READING BY TITLE ONLY AND WAIVER OF READING
IN FULL OF ORDINANCES AND RESOLUTIONS ON THE AGENDA.**

DIRECTOR/DEPARTMENT Annette Ortiz, MBA, CMC, City Clerk 

SUMMARY

This item asks the City Council to waive the reading in full of all ordinances on the agenda (if any) and approve their reading by title only. The purpose of this item is to help streamline the City Council meeting process, to avoid unnecessary delay and to allow more time for substantive discussion of items on the agenda.

State law requires that all ordinances be read in full either at the time of introduction or at the time of passage, unless a motion waiving further reading is adopted by a majority of the City Council. (Gov. Code, § 36934). This means that each word in each ordinance would have to be read aloud unless such reading is waived. Such reading could substantially delay the meeting and limit the time available for discussion of substantive items. Adoption of this waiver streamlines the procedure for adopting the ordinances on tonight's agenda (if any), because it allows the City Council to approve ordinances by reading aloud only the title of the ordinance instead of reading aloud every word of the ordinance.

The procedures for adopting resolutions are not as strict as the procedures for adopting ordinances. For example, resolutions do not require two readings for passage, need not be read in full or even by title, are effective immediately unless otherwise specified, do not need to be in any particular format unless expressly required, and, with the exception of fixing tax rates or revenue amounts, do not require publication. However, like ordinances, all resolutions require a recorded majority vote of the total membership of the City Council. (Gov. Code § 36936).

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION

It is recommended that the Council waive the reading of all Ordinances and Resolutions in their entirety and read by title only.

ATTACHMENTS

None

City of Santee
COUNCIL AGENDA STATEMENT

Item 2

MEETING DATE September 11, 2019

AGENDA ITEM NO.

ITEM TITLE PAYMENT OF DEMANDS

DIRECTOR/DEPARTMENT Tim K. McDermott, Finance *tm*

SUMMARY

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

FINANCIAL STATEMENT *tm*

Adequate budgeted funds are available for the payment of demands per the attached listing.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MAB*

Approval of the payment of demands as presented.

ATTACHMENTS (Listed Below)

- 1) Summary of Payments Issued
- 2) Voucher Lists

Payment of Demands
Summary of Payments Issued

<u>Date</u>	<u>Description</u>	<u>Amount</u>
08/14/2019	Accounts Payable	\$ 3,246.00
08/19/2019	Accounts Payable	109,789.66
08/20/2019	Accounts Payable	108,916.55
08/20/2019	Accounts Payable	18,788.99
08/21/2019	Accounts Payable	420,926.06
08/21/2019	Accounts Payable	14,960.84
08/22/2019	Accounts Payable	143,615.00
08/22/2019	Accounts Payable	21,889.00
08/28/2019	Accounts Payable	41,456.81
08/29/2019	Payroll	405,549.54
08/29/2019	Accounts Payable	19,900.32
08/29/2019	Accounts Payable	1,036,352.33
09/01/2019	Retiree Health	<u>5,385.00</u>
	TOTAL	<u>\$2,350,776.10</u>

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.



Tim K. McDermott, Director of Finance

Bank code : ubgen

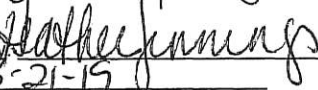
<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
635	8/14/2019	13396 CHICAGO TITLE COMPANY	00110456-004 RM1		PARCEL A BAL TO ESCROW	3,246.00
					Total :	3,246.00
					1 Vouchers for bank code : ubgen	Bank total : 3,246.00
					1 Vouchers in this report	Total vouchers : 3,246.00

Prepared by:

Date:

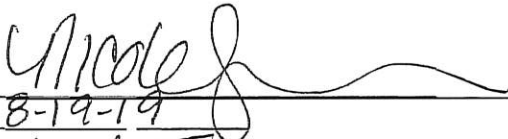
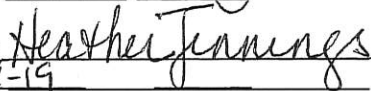
Approved by:

Date:



Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
54952	8/19/2019	10955 DEPARTMENT OF THE TREASURY	PPE 08/07/19		FED WITHHOLD & MEDICARE	81,839.25
					Total :	81,839.25
54966	8/19/2019	10956 FRANCHISE TAX BOARD	PPE 08/07/19		CA STATE TAX WITHHELD	27,950.41
					Total :	27,950.41
2 Vouchers for bank code : ubgen						Bank total : 109,789.66
2 Vouchers in this report						Total vouchers : 109,789.66

Prepared by: 
Date: 8-19-19
Approved by: 
Date: 8-19-19

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
8193	8/20/2019	10353 PERS	08 19 3		RETIREMENT PAYMENT	108,916.55

Total : 108,916.55

1 Vouchers for bank code : ubgen

Bank total : 108,916.55

1 Vouchers in this report

Total vouchers : 108,916.55

Prepared by:

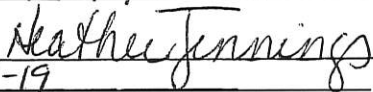
Date:

Approved by:

Date:



8-19-19



8-19-19

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122168	8/20/2019	10001 US BANK	00011664		OFFICE SUPPLIES	4.99
			0152974		UNIFORM ACCESSORIES	289.84
			019042		STORM DRAIN GRATE	538.75
			019124		DAY CAMP SUPPLIES	24.69
			02153790003041100298		EMS SUPPLIES	1,316.60
			023469		SANTEE SALUTES	60.00
			036090		SANTEE DAY CAMP JR LEADERS	80.81
			045029		MEETING SUPPLIES	19.11
			059978		LUNCH MEETING	125.08
			063787		MEETING	4.75
			07022019		ANNUAL MEMBERSHIP DUES	50.00
			07022019		ANNUAL MEMBERSHIP DUES	65.00
			07052019		MISC. CHARGE IN ERROR	14.95
			07102019		MEETING DUES	20.00
			07172019		HELMET SHIELDS	462.00
			072219		STATION SUPPLIES	67.88
			07407		FACILITIES MAINTENANCE	252.28
			083295		DAY CAMP SUPPLIES	17.76
			088954		DAY CAMP SUPPLIES	12.55
			09314		BLDG 5 REMODEL	69.97
			093760		DINNER MEETING - BRANDING	183.32
			099672		SUMMER CAMP FIELD TRIP PARKIN	17.00
			099782		FIELD TRIP ADMISSION TICKETS	2,391.00
			10044608		SANTEE BLUEGRASS FESTIVAL	32.21
			100724516		REFERENCE MANUALS	536.54
			100725300		ANNUAL MEMBERSHIP DUES	240.00
			11303808235395410		OFFICE SUPPLIES	29.37
			113-5139071-1125811		PORTABLE CHARGERS	323.16
			114025409		MSA MTG DUES	25.00
			12019		DAY CAMP SUPPLIES	10.78
			122		SANTEE SALUTES	5.39
			1224055		SANTEE SALUTES	89.00
			12763475		LUNCH FOR SANDAG MEETING	36.61
			143445		SANTEE SALUTES	80.81
			16809		GENERAL SUPPLIES	48.43
			1854		SENIOR PROGRAM SUPPLIES	8.37

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122168	8/20/2019	10001 US BANK	(Continued)			
			18922		GENERAL EVENT SUPPLIES	25.60
			19-0771		PRESSURE WASHER REPAIR	16.05
			19-0787		PRESSURE WASHER REPAIR	4.26
			19-671		SAFETY EQUIPMENT	39.24
			209		SENIOR TRIP TOUR DEPOSIT	522.50
			229850		CA ARSON INVESTIGATOR CONF	450.00
			2397		SANTEE SALUTES	25.82
			243841		STAFF UNIFORM	394.84
			2538-3264-10139		MEETING REGISTRATION	10.00
			2548		IRRIGATION SUPPLIES	204.37
			29931101		EQUIPMENT RENTAL	1,257.04
			32902		FACILITIES MAINTENANCE	97.09
			33512		IRRIGATION SUPPLIES	53.27
			337840554		BUSINESS CARDS	94.55
			3773827		IRRIGATION SUPPLIES	4.54
			3818974		IRRIGATION SUPPLIES	104.94
			3819557		IRRIGATION SUPPLIES	57.73
			4005		DAY CAMP SUPPLIES	15.00
			4022686		CHECK SCANNER WARRANTY	251.43
			403142		IRRIGATION SUPPLIES	196.34
			420557		IRRIGATION SUPPLIES	155.12
			439613		IRRIGATION SUPPLIES	32.81
			454266		IRRIGATION SUPPLIES	69.90
			464		SUMMER CAMP FIELD TRIP	449.70
			4695		MEETING SUPPLIES	80.91
			52293		TCCPE REPAIRS	502.02
			536906		STATION SUPPLIES	17.30
			557320		ANNUAL MEMBERSHIP DUES	75.00
			567471		ANNUAL MEMBERSHIP DUES	175.00
			5755		DAY CAMP SUPPLIES	76.64
			5785832		NOTARY SUPPLIES AND TRAINING	592.01
			5840		DAY CAMP SUPPLIES	60.32
			65817		REFERENCE MANUALS	64.65
			70015		SENIOR TRIP	184.00
			700490233		GROUND ANCHORS	64.79
			76057		MATERIALS & SUPPLIES	157.25

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122168	8/20/2019	10001 US BANK	(Continued)			
			908464669439631962		OFFICE SUPPLIES	178.61
			921952		MEETING SUPPLIES	9.87
			9535		BLUEGRASS FESTIVAL	2,357.77
			9825		DAY CAMP SUPPLIES	36.71
			98423847		MEETING REGISTRATION	11.94
			9966		DAY CAMP SUPPLIES	18.05
			ARV/40478987		SHOP EQUIPMENT	1,592.60
			C-23NRP68P		STAFF TRAINING	30.00
			C-23NVG26C		ACTIVE NETWORK CONFERENCE	30.00
			C2548		IRRIGATION SUPPLIES	-1.89
			SZW9500		INK CARTRIDGE	175.65
			W550188111		APPLE APP RENEWAL	99.00
			XA290041377:01		VEHICLE REPAIR PART	114.65
Total :						18,788.99

1 Vouchers for bank code : ubgen

Bank total : 18,788.99

1 Vouchers in this report

Total vouchers : 18,788.99

Prepared by: *Michelle*
 Date: 8-20-19
 Approved by: *Katherine Jennings*
 Date: 8-20-19

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122169	8/21/2019	12724 AMERICAN FIDELITY ASSURANCE	D052911		VOLUNTARY EMPLOYEE BENEFITS	4,438.28
					Total :	4,438.28
122170	8/21/2019	10006 AMERICAN PLANNING ASSOCIATION	087214-1977		MEMBERSHIP RENEWAL	759.00
					Total :	759.00
122171	8/21/2019	12083 ANIMAL PEST MANAGEMENT	568690	52722	PEST CONTROL SERVICES	627.04
			582582	52722	PEST CONTROL SERVICES	45.00
			591311	52722	PEST CONTROL SERVICES	290.00
			591312	52722	PEST CONTROL SERVICES	95.00
			591313	52722	PEST CONTROL SERVICES	75.00
			591314	52722	PEST CONTROL SERVICES	123.36
			591869	52722	PEST CONTROL SERVICES	15.00
			591870	52722	PEST CONTROL SERVICES	75.00
			591871	52722	PEST CONTROL SERVICES	246.72
					Total :	1,592.12
122172	8/21/2019	10412 AT&T	000013365750		TELEPHONE	803.20
					Total :	803.20
122173	8/21/2019	10018 BENCHMARK LANDSCAPE SVCS INC	150191	52666	A2 LANDSCAPE SERVICES	12,575.00
			152219	52656	A3 LANDSCAPE SERVICES	10,541.50
					Total :	23,116.50
122174	8/21/2019	10021 BOUND TREE MEDICAL LLC	83292405	52673	EMS SUPPLIES	30.29
			83292406	52673	EMS SUPPLIES	367.51
			83292407	52673	EMS SUPPLIES	159.03
			83294120	52673	EMS SUPPLIES	304.00
					Total :	860.83
122175	8/21/2019	11768 CALIFORNIA PARKS & RECREATION	002926		CPRS ANNUAL MEMBERSHIP	1,320.00
					Total :	1,320.00
122176	8/21/2019	11055 CALIFORNIA SIGNS AND MARKETING	21040	52723	FACILITY SIGNAGE	1,449.24
					Total :	1,449.24
122177	8/21/2019	11169 CALIFORNIA WATERS LLC	6272	52679	FOUNTAIN MAINT & REPAIRS	2,543.28

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122177	8/21/2019	11169 11169 CALIFORNIA WATERS LLC	(Continued)			Total : 2,543.28
122178	8/21/2019	10876 CANON SOLUTIONS AMERICA INC	1400007076 4040004725	52669	COPY/PRINT SUPPLIES PLOTTER MAINT & USAGE	356.02 34.16 Total : 390.18
122179	8/21/2019	10299 CARQUEST AUTO PARTS	11102-48836 11102-488483	52574 52574	VEHICLE REPAIR PART FLEET SHOP SUPPLIES	12.76 202.60 Total : 215.36
122180	8/21/2019	10333 COX COMMUNICATIONS	038997301 052335901 094486701		CITY HALL EOC 8950 COTTONWOOD AVE CITY HALL GROUP BILL	251.75 169.47 2,914.19 Total : 3,335.41
122181	8/21/2019	10595 CUTTER'S EDGE INDUSTRIES INC	072519-1	52581	EQUIPMENT MAINTENANCE	330.35 Total : 330.35
122182	8/21/2019	10043 D & D SERVICES INC	92553	52652	DEAD ANIMAL REMOVAL	1,482.89 Total : 1,482.89
122183	8/21/2019	13360 DANBILLT	1247	52548	SIREN & LIGHTING FOR UNIT #V19	3,563.17 Total : 3,563.17
122184	8/21/2019	13403 DILIGENT CORPORATION	INV227256	52732	AGENDA MANAGEMENT SOFTWARE	11,800.00 Total : 11,800.00
122185	8/21/2019	10065 GLOBAL POWER GROUP INC	63018 63019	52682 52682	ELECTRICAL REPAIRS & MAINT ELECTRICAL REPAIRS & MAINT	462.60 917.28 Total : 1,379.88
122186	8/21/2019	10256 HOME DEPOT CREDIT SERVICES	1163916	52597	FLEET SHOP SUPPLIES	285.38 Total : 285.38
122187	8/21/2019	12703 KB HOME COASTAL INC	GRD1242S		REFUNDABLE DEPOSIT	29,504.00 Total : 29,504.00
122188	8/21/2019	10174 LN CURTIS AND SONS	INV290547	52520	WILDLAND COATS AND PANTS	3,305.77

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122188	8/21/2019	10174 LN CURTIS AND SONS	(Continued) INV294547 INV301120	52520 52520	WILDLAND COATS AND PANTS WILDLAND COATS AND PANTS	1,978.29 1,853.30 Total : 7,137.36
122189	8/21/2019	10306 MOTOROLA SOLUTIONS INC	16061040	52513	RADIO EQUIPMENT	33,130.52 Total : 33,130.52
122190	8/21/2019	10083 MUNICIPAL EMERGENCY SERVICES	IN1360422	52549	TURNOUTS	10,528.47 Total : 10,528.47
122191	8/21/2019	13414 NEW POINTE INVESTMENT 36, LLC	CD18001S GRD1266S		REFUNDABLE DEPOSIT REFUNDABLE DEPOSIT	6,746.40 92,303.00 Total : 99,049.40
122192	8/21/2019	13330 THE BURDETTE AGENCY INC	INV-4851	52528	BRANDING SERVICES	13,300.00 Total : 13,300.00
122193	8/21/2019	10308 O'REILLY AUTO PARTS	2968-290988 2968-291035	52611 52611	VEHICLE SUPPLIES VEHICLE REPAIR PART	5.34 13.35 Total : 18.69
122194	8/21/2019	13056 PACIFIC SWEEPING	150204	52664	STREET SWEEPING	15,839.98 Total : 15,839.98
122195	8/21/2019	10344 PADRE DAM MUNICIPAL WATER DIST	21105559 24206565 24206698 24218157 24218344 90000367		9170 VIA DE CRISTINA 10580 PROSPECT AVE 10541 PROSPECT AVE 10054 PROSPECT AVE 10027 PROSPECT AVE GROUP BILL	248.76 77.25 376.17 35.19 47.81 22,756.97 Total : 23,542.15
122196	8/21/2019	10161 PRIZM JANITORIAL SERVICES INC	16068 16069	52660 52659	CUSTODIAL SERVICES - OFFICES CUSTODIAL SERVICES - PARKS	3,419.67 1,680.76 Total : 5,100.43
122197	8/21/2019	12062 PURETEC INDUSTRIAL WATER	1729064	52727	DEIONIZED WATER SERVICE	34.73

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122197	8/21/2019	12062 12062 PURETEC INDUSTRIAL WATER	(Continued)			Total : 34.73
122198	8/21/2019	10095 RASA	5307	52677	MAP CHECK	315.00
						Total : 315.00
122199	8/21/2019	10097 ROMAINE ELECTRIC CORPORATION	12-046873	52654	VEHICLE REPAIR PART	68.53
						Total : 68.53
122200	8/21/2019	13153 ROTO-ROOTER PLUMBING &	SD239609	52651	PLUMBING REPAIRS	1,415.04
			SD254756	52651	PLUMBING REPAIRS	513.49
						Total : 1,928.53
122201	8/21/2019	13171 SC COMMERCIAL, LLC	0688006-IN	52728	PROPANE & FUEL	151.12
			0694995-IN	52644	DELI VERED FUEL	479.42
			0696170-IN	52644	DELIVERED FUEL	371.67
			CL23289	52643	FLEET CARD FUELING	1,733.89
			CL23788	52643	FLEET CARD FUELING	1,000.81
						Total : 3,736.91
122202	8/21/2019	13206 SHARP BUSINESS SYSTEMS	830200	52553	SHARP MFP PURCHASES (8)	104,026.16
						Total : 104,026.16
122203	8/21/2019	10585 SHARP REES-STEALY MEDICAL	334115810		PREPLACEMENT PHYSICAL	54.00
			334115811		PREPLACEMENT PHYSICAL	341.00
			334149914		PREPLACEMENT PHYSICAL	341.00
			334149915		PREPLACEMENT PHYSICAL	54.00
			334149916		PREPLACEMENT PHYSICAL	37.00
			334149917		PREPLACEMENT PHYSICAL	30.00
			334171555		PREPLACEMENT PHYSICAL	341.00
			334171556		PREPLACEMENT PHYSICAL	30.00
			334171557		PREPLACEMENT PHYSICAL	54.00
			334171558		PREPLACEMENT PHYSICAL	37.00
			334172514		PREPLACEMENT PHYSICAL	54.00
			334172515		PREPLACEMENT PHYSICAL	37.00
			334172516		PREPLACEMENT PHYSICAL	30.00
			334172517		PREPLACEMENT PHYSICAL	341.00
			334180751		MEDICAL TESTING	219.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122203	8/21/2019	10585	10585 SHARP REES-STEALY MEDICAL	(Continued)		Total : 2,000.00
122204	8/21/2019	10217	STAPLES ADVANTAGE	3420228364	52662	OFFICE SUPPLIES 120.41
				3420483856	52672	OFFICE SUPPLIES 40.91
				3420483857	52672	OFFICE SUPPLIES 193.95
						Total : 355.27
122205	8/21/2019	10119	STEVEN SMITH LANDSCAPE INC	41809	52665	A1 LANDSCAPE SERVICES 180.00
						Total : 180.00
122206	8/21/2019	10692	UNITED PARCEL SERVICE	000006150X309		SHIPPING CHARGES 14.46
						Total : 14.46
122207	8/21/2019	12480	UNITED SITE SERVICES	114-8889228	52648	CONCERTS 634.31
						Total : 634.31
122208	8/21/2019	12211	UNIVERSAL PRECAST CONCRETE	39891	52527	PRECAST CONCRETE MONUMENT 6,949.88
						Total : 6,949.88
122209	8/21/2019	10782	VANTAGEPOINT TRNSFR AGT/801801	PPE 08/07/19		RETIREMENT HSA 3,806.21
						Total : 3,806.21
122210	8/21/2019	13132	WOMEN IN LEISURE SERVICES	10119		PROFESSIONAL DEVELOPMENT 60.00
						Total : 60.00
42 Vouchers for bank code : ubgen						Bank total : 420,926.06
42 Vouchers in this report						Total vouchers : 420,926.06

Prepared by: Michele J
 Date: 8-21-19
 Approved by: Kathleen
 Date: 8-21-19


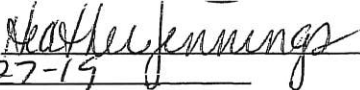
Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122211	8/21/2019	13321 ALPHA PROJECT FOR THE	0007535	52524	HOMELESS CAMP CLEAN UP - WAI	4,294.40
Total :						4,294.40
122212	8/21/2019	10171 COUNTY OF SAN DIEGO AUDITOR &	04/19 AGENCY REV		04/19 AGENCY PARK CITE REPT	407.00
			04/19 DMV REVENUE		04/19 DMV PARK CITE REPT	140.00
			04/19 PHOENIX REV		04/19 PHOENIX CITE REV REPT	1,640.00
			05/19 AGENCY REV		05/19 AGENCY PARK CITE REPT	458.50
			05/19 DMV REVENUE		05/19 DMV PARK CITE REPT	382.50
			05/19 PHOENIX REV		05/19 PHOENIX CITE REV REPT	1,390.00
			06/19 AGENCY REV		06/19 AGENCY PARK CITE REPT	293.50
			06/19 DMV REVENUE		06/19 DMV PARK CITE REPT	450.00
			06/19 PHOENIX REV		06/19 PHOENIX CITE REV REPT	1,216.00
Total :						6,377.50
122213	8/21/2019	10724 FIREMASTER	671306	52389	INERGEN SYSTEM MAINT & REPAIR	350.19
Total :						350.19
122214	8/21/2019	12828 RICK ENGINEERING COMPANY	18100(17)	51964	AS NEEDED ENGINEERING SERVICE	3,605.00
Total :						3,605.00
122215	8/21/2019	10314 SOUTH COAST EMERGENCY VEHICLE	494386	52150	VEHICLE REPAIR	333.75
Total :						333.75
5 Vouchers for bank code : ubgen						Bank total : 14,960.84
5 Vouchers in this report						Total vouchers : 14,960.84

Prepared by: Michael J
 Date: 8-21-19
 Approved by: Matthew Jennings
 Date: 8-21-19

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
643	8/22/2019	13401 PARDEE HOMES	CFD NO. 2017-1		IMPROVEMNT COST REIMB	143,615.00	
						Total :	143,615.00
1 Vouchers for bank code : ubgen						Bank total :	143,615.00
1 Vouchers in this report						Total vouchers :	143,615.00

Prepared by: 
Date: 8-27-19
Approved by: 
Date: 8-27-19

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122216	8/22/2019	10108 SAN DIEGO ASSOC OF GOVERNMENTS	AR172740		SANDAG MEMBER AGENCY ASSES	21,889.00


Total : 21,889.00

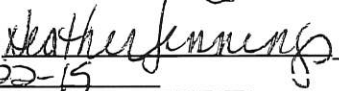
1 Vouchers for bank code : ubgen

Bank total : 21,889.00

1 Vouchers in this report

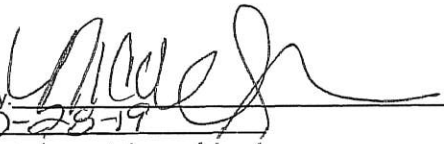
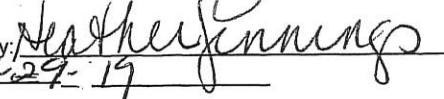
Total vouchers : 21,889.00

Prepared by: 
Date: 8-22-19

Approved by: 
Date: 8-22-19

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122217	8/28/2019	12903 AMERICAN FIDELITY ASSURANCE CO	2047069		FLEXIBLE SPENDING ACCOUNT	2,845.78
					Total :	2,845.78
122218	8/28/2019	10844 FRANCHISE TAX BOARD	PPE 08/21/19		WITHHOLDING ORDER	25.00
					Total :	25.00
122219	8/28/2019	10424 SANTEE FIREFIGHTERS	PPE 08/21/19		DUES/PEC/BENEVOLENT	2,891.00
					Total :	2,891.00
122220	8/28/2019	10776 STATE OF CALIFORNIA	PPE 08/21/19		WITHHOLDING ORDER	308.30
					Total :	308.30
122221	8/28/2019	10001 US BANK	PPE 08/21/19		PARS RETIREMENT	1,690.00
					Total :	1,690.00
122222	8/28/2019	10959 VANTAGE TRANSFER AGENT/457	PPE 08/21/19		ICMA - 457	29,671.95
					Total :	29,671.95
122223	8/28/2019	10782 VANTAGEPOINT TRNSFR AGT/801801	PPE 08/21/19		RETIREMENT HSA	4,024.78
					Total :	4,024.78
7 Vouchers for bank code : ubgen						Bank total : 41,456.81
7 Vouchers in this report						Total vouchers : 41,456.81

Prepared by: 
Date: 8-28-19
Approved by: 
Date: 8-29-19

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122224	8/29/2019	10018 BENCHMARK LANDSCAPE SVCS INC	153158	52295	A3 LANDSCAPE SERVICES	984.00
			153159	52295	A3 LANDSCAPE SERVICES	2,964.00
			153160	52295	A3 LANDSCAPE SERVICES	2,936.00
			153161	52295	A3 LANDSCAPE SERVICES	1,176.00
					Total :	8,060.00
122225	8/29/2019	10033 CITY ELECTRIC SUPPLY COMPANY	STE/055737	52215	ELECTRICAL SUPPLIES	21.62
			STE/056661	52215	ELECTRICAL SUPPLIES	276.47
					Total :	298.09
122226	8/29/2019	10979 CITY OF LA MESA	21194		LIVESCAN FINGERPRINTING	160.00
					Total :	160.00
122227	8/29/2019	10040 COUNTYWIDE MECHANICAL SYSTEMS	16907	52363	HVAC REPAIRS	1,151.35
			17041	52363	HVAC REPAIRS	128.08
			17042	52363	HVAC MAINT	717.70
					Total :	1,997.13
122228	8/29/2019	11017 DIVISION OF THE STATE	AB1379 APR-JUN 2019		AB1379 APR-JUN 2019	185.20
			AB1379 JAN-MAR 2019		AB1379 JAN-MAR 2019	375.20
			SB1186 APR-JUN 2019		SB1186 APR-JUN 2019	0.60
			SB1186 JAN-MAR 2019		SP1186 JAN-MAR 2019	1.50
					Total :	562.50
122229	8/29/2019	10065 GLOBAL POWER GROUP INC	63221	52147	ELECTRICAL REPAIRS & MAINT	820.59
			63298	52147	ELECTRICAL REPAIRS	832.68
					Total :	1,653.27
122230	8/29/2019	13420 GONZALEZ, KENNETH	23805		OVERPMT - PARKING CITE	23.00
					Total :	23.00
122231	8/29/2019	13419 HARRIS, JEROME	22779		OVERPMT - PARKING CITE	8.00
					Total :	8.00
122232	8/29/2019	13417 MAJOR, CIEL	1007005.003		COURTESY REFUND	10.42
					Total :	10.42

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122233	8/29/2019	11029 MISSION JANITORIAL SUPPLIES	33119-99	52243	JANITORIAL SUPPLIES	3.16
			43019-99	52243	JANITORIAL SUPPLIES	3.16
			53119-99	52243	JANITORIAL SUPPLIES	3.16
			63019-99	52243	JANITORIAL SUPPLIES	18.43
					Total :	27.91
122234	8/29/2019	12225 MR STEEL	0008815-IN	52497	ELECTRICAL BOX SECURITY LIDS	2,500.00
					Total :	2,500.00
122235	8/29/2019	10119 STEVEN SMITH LANDSCAPE INC	41959	52198	A1 LANDSCAPE SERVICES	4,600.00
					Total :	4,600.00
12 Vouchers for bank code : ubgen						Bank total : 19,900.32
12 Vouchers in this report						Total vouchers : 19,900.32

Prepared by: Made J
Date: 8-29-19

Approved by: Heather Jennings
Date: 8-29-19

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122236	8/29/2019	10168 ALBERT A WEBB ASSOCIATES	193161	52485	ROADWAY LIGHTING DIST STUDY	220.50
					Total :	220.50
122237	8/29/2019	11445 AMERICAN MESSAGING	L1072898TH		FD PAGER SERVICE	168.86
					Total :	168.86
122238	8/29/2019	10190 AUDIO ASSOCIATES OF SAN DIEGO	12173		AUDIO EQUIPMENT REPAIR	311.00
					Total :	311.00
122239	8/29/2019	13400 BEE BEST BEE REMOVAL INC	20171		BEE REMOVAL	499.00
					Total :	499.00
122240	8/29/2019	12951 BERRY, BONNIE F.	September 1, 2019		RETIREE HEALTH PAYMENT	91.00
					Total :	91.00
122241	8/29/2019	10020 BEST BEST & KRIEGER LLP	LEGAL SVCS JULY 2019		LEGAL SVCS JULY 2019	83,576.26
					Total :	83,576.26
122242	8/29/2019	11513 BOND, ELLEN	09012019-263		MEADOWBROOK HARDSHIP PROG	50.99
					Total :	50.99
122243	8/29/2019	10021 BOUND TREE MEDICAL LLC	83284375	52673	EMS SUPPLIES	7.72
			83287790	52673	EMS SUPPLIES	49.56
			83289286	52673	EMS SUPPLIES	94.04
			83297426	52673	EMS SUPPLIES	125.52
			83300546	52673	EMS SUPPLIES	277.39
			83300547	52673	EMS SUPPLIES	19.53
			83303782	52673	EMS SUPPLIES	956.97
					Total :	1,530.73
122244	8/29/2019	10098 BURNER, RONALD	073119-1	52731	ATHLETIC FIELD COORDINATION	2,083.34
					Total :	2,083.34
122245	8/29/2019	11356 CALIFORNIA STATE FIRE TRAINING	08122019		FIRE MECHANIC III CERT	65.00
					Total :	65.00
122246	8/29/2019	10876 CANON SOLUTIONS AMERICA INC	4040007457	52669	PLOTTER MAINT & USAGE	79.98

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122246	8/29/2019	10876 CANON SOLUTIONS AMERICA INC	(Continued) 4040007458	52669	PLOTTER MAINT & USAGE	34.16
Total :						114.14
122247	8/29/2019	10299 CARQUEST AUTO PARTS	11102-488821 11102-488853 11102-488917	52574 52574 52574	VEHICLE REPAIR PART VEHICLE REPAIR PARTS VEHICLE REPAIR PARTS	42.30 467.72 125.10
Total :						635.12
122248	8/29/2019	12665 CARROLL BUSINESS SUPPLY	936580-0		OFFICE SUPPLIES	133.57
Total :						133.57
122249	8/29/2019	11402 CARROLL, JUDI	09012019-96		MEADOWBROOK HARDSHIP PROC	51.11
Total :						51.11
122250	8/29/2019	10569 CHARLENE'S DANCE N CHEER	62020		INSTRUCTOR PAYMENT	672.00
Total :						672.00
122251	8/29/2019	10050 HCFA	HCA0000286		1ST QTR MEMBER ASSESSMENT	125,545.85
Total :						125,545.85
122252	8/29/2019	11409 CLAYTON, SYLVIA	09012019-340		MEADOWBROOK HARDSHIP PROC	53.49
Total :						53.49
122253	8/29/2019	10268 COOPER, JACKIE	September 1, 2019		RETIREE HEALTH PAYMENT	91.00
Total :						91.00
122254	8/29/2019	13422 CORBISEZ, PAUL	EN19061S		REFUNDABLE DEPOSIT	1,500.00
Total :						1,500.00
122255	8/29/2019	10039 COUNTY MOTOR PARTS COMPANY INC	556411	52578	EQUIPMENT REPAIR SUPPLIES	476.28
Total :						476.28
122256	8/29/2019	10358 COUNTY OF SAN DIEGO	20CTOFSASN01	52579	800 MHZ ACCESS (FIRE/PS)	1,624.50
Total :						1,624.50
122257	8/29/2019	10040 COUNTYWIDE MECHANICAL SYSTEMS	17344 17767	52641 52641	HVAC REPAIRS HVAC REPAIRS	420.00 7,995.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
122257	8/29/2019	10040	10040 COUNTYWIDE MECHANICAL SYSTEM (Continued)			Total : 8,415.00	
122258	8/29/2019	10333	COX COMMUNICATIONS		8115 ARLETTE ST	199.94	
			064114701		10601 N MAGNOLIA AVE	34.67	
			066401501		9130 CARLTON OAKS DR	89.31	
			112256001			Total : 323.92	
122259	8/29/2019	10595	CUTTER'S EDGE INDUSTRIES INC	072919-3	52581	EQUIPMENT MAINTENANCE	111.31
						Total : 111.31	
122260	8/29/2019	12593	ELLISON WILSON ADVOCACY, LLC	2019-08-11	52650	LEGISLATIVE ADVOCACY	1,500.00
						Total : 1,500.00	
122261	8/29/2019	10057	ESGIL CORPORATION	072019		SHARE OF FEES	83,643.39
						Total : 83,643.39	
122262	8/29/2019	10058	ETS PRODUCTIONS INC	12367	52733	SANTEE SUMMER CONCERTS	8,049.60
						Total : 8,049.60	
122263	8/29/2019	10009	FIRE ETC	132593	52694	WILDLAND BOOTS	261.29
						Total : 261.29	
122264	8/29/2019	12760	FOCUS PSYCHOLOGICAL	SANTEE2019-7	52710	PSYCHOLOGICAL SERVICES	750.00
						Total : 750.00	
122265	8/29/2019	12638	GEORGE HILLS COMPANY, INC.	INV1016079		LIABILITY CLAIMS MEDICARE REPC	250.00
						Total : 250.00	
122266	8/29/2019	10065	GLOBAL POWER GROUP INC	63221B	52682	ELECTRICAL REPAIRS	185.04
						Total : 185.04	
122267	8/29/2019	10490	HARRIS & ASSOCIATES INC	41924	51326	FANITA RANCH EIR	35,374.95
						Total : 35,374.95	
122268	8/29/2019	11196	HD SUPPLY FACILITIES	9174488180	52596	STATION SUPPLIES	34.47
				9174571704	52596	STATION SUPPLIES	515.48
						Total : 549.95	

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122269	8/29/2019	13416 HERNANDEZ, SONIA	2003795.001		PARK RESERVATION CANCELLATIC	75.00
					Total :	75.00
122270	8/29/2019	10256 HOME DEPOT CREDIT SERVICES	6153243	52597	SMALL TOOLS	32.29
					Total :	32.29
122271	8/29/2019	10460 ICMA MEMBERSHIP RENEWALS	749333		MEMBERSHIP RENEWAL	1,309.64
					Total :	1,309.64
122272	8/29/2019	13335 IRON WALL SECURITY, INC	2641 2690	52600 52600	SANTEE SALUTES SANTEE SUMMER CONCERTS	810.00 90.00
					Total :	900.00
122273	8/29/2019	13363 LESAR DEVELOPMENT CONSULTANTS	ST-2	52725	2020-24 CONSOLIDATED PLAN	2,997.50
					Total :	2,997.50
122274	8/29/2019	11582 MASIMO AMERICAS INC	2376496	52683	PULSE OXIMETER	2,657.12
					Total :	2,657.12
122275	8/29/2019	10083 MUNICIPAL EMERGENCY SERVICES	IN1364420	52698	CLASS A FOAM	1,769.79
					Total :	1,769.79
122276	8/29/2019	13276 NDS	718914		DELIVERY SERVICE	30.98
					Total :	30.98
122277	8/29/2019	13424 ORDING, MARK	EN19125S		REFUNDABLE DEPOSIT	1,500.00
					Total :	1,500.00
122278	8/29/2019	11442 PATTERSON, LUANNE	09012019-225		MEADOWBROOK HARDSHIP PROC	49.31
					Total :	49.31
122279	8/29/2019	12945 PD GOLF	001		INSTRUCTOR PAYMENT	450.00
					Total :	450.00
122280	8/29/2019	10446 PLAY WELL TEKNOLOGIES	18623		INSTRUCTOR PAYMENT	2,420.00
					Total :	2,420.00
122281	8/29/2019	10161 PRIZM JANITORIAL SERVICES INC	16075	52660	CUSTODIAL SVCS - OFFICES	200.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122281	8/29/2019	10161 PRIZM JANITORIAL SERVICES INC	(Continued)			
			16082	52659	CUSTODIAL SERVICES - PARKS	450.00
			16083	52659	CUSTODIAL SERVICES - PARKS	320.00
					Total :	970.00
122282	8/29/2019	10101 PROFESSIONAL MEDICAL SUPPLY	B006846	52617	OXYGEN CYLINDERS & REFILLS	80.64
			B006847	52617	OXYGEN CYLINDERS & REFILLS	222.72
			B006848	52617	OXYGEN CYLINDERS & REFILLS	63.63
					Total :	366.99
122283	8/29/2019	12062 PURETEC INDUSTRIAL WATER	1734100	52661	DEIONIZED WATER SERVICE	113.64
					Total :	113.64
122284	8/29/2019	12237 RAYON, KYLE	September 1, 2019		RETIREE HEALTH PAYMENT	91.00
					Total :	91.00
122285	8/29/2019	12256 ROE, DARLENE	09012019-318		MEADOWBROOK HARSHIP PROG	51.83
					Total :	51.83
122286	8/29/2019	10097 ROMAINE ELECTRIC CORPORATION	12-046976	52654	VEHICLE SUPPLIES	108.23
					Total :	108.23
122287	8/29/2019	13153 ROTO-ROOTER PLUMBING &	SD239608	52651	PLUMBING REPAIRS	253.15
					Total :	253.15
122288	8/29/2019	10407 SAN DIEGO GAS & ELECTRIC	0422 970 321 8		STREET LIGHTS	32,180.09
			2237 358 004 2		TRAFFIC SIGNALS	4,683.25
			3422 380 562 8		ROW / MEDIANS	225.72
			4394 020 550 9		LMD	4,576.04
			7990 068 577 7		PARKS	15,180.43
			8509 742 169 4		CITY HALL GROUP BILL	11,056.21
					Total :	67,901.74
122289	8/29/2019	10424 SANTEE FIREFIGHTERS	0439		WEARING APPAREL	119.00
			0440		WEARING APPAREL	119.00
			0441		WEARING APPAREL	119.00
			0442		WEARING APPAREL	119.00
			0443		WEARING APPAREL	119.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122289	8/29/2019	10424 SANTEE FIREFIGHTERS	(Continued) 0444 0445 0446		WEARING APPAREL WEARING APPAREL WEARING APPAREL	119.00 119.00 119.00
Total :						952.00
122290	8/29/2019	13421 SANTEE SENIOR RETIREMENT	BC17002A		REFUNDABLE DEPOSIT	771.51
Total :						771.51
122291	8/29/2019	13171 SC COMMERCIAL, LLC	0697210-IN 0698188-IN CL24496	52644 52644 52643	DELIVERED FUEL DELIVERED FUEL FLEET CARD FUELING	495.98 666.50 1,179.76
Total :						2,342.24
122292	8/29/2019	13206 SHARP BUSINESS SYSTEMS	9002148964 9002148968	52713 52713	SHARP COPY COUNT JUL 2019 SHARP COPIES AUG 2019	932.80 932.80
Total :						1,865.60
122293	8/29/2019	11072 SHOW STOPPER WAX PRODUCTS	5599	52624	VEHICLE SUPPLIES	324.20
Total :						324.20
122294	8/29/2019	13047 SITEIMPROVE, INC	63480	52685	WEB SITE QUALITY CONTROL	4,775.00
Total :						4,775.00
122295	8/29/2019	13423 SMITH ELECTRICAL CONTRACTORS	EN19110S		REFUNDABLE DEPOSIT	1,500.00
Total :						1,500.00
122296	8/29/2019	11341 SRM CONTRACTING & PAVING	1 1A 1A-R 1R	52671 52670	CITYWIDE SLURRY SEAL AND MAI CITYWIDE PAVEMENT REPAIR AND RETENTION RETENTION	495,350.24 71,518.10 -3,575.91 -24,767.51
Total :						538,524.92
122297	8/29/2019	11403 ST. JOHN, LYNNE	090912019		MEADOWBROOK HARDSHIP PROC	51.21
Total :						51.21
122298	8/29/2019	10027 STATE OF CALIFORNIA	395574		FINGERPRINT COSTS	192.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
122298	8/29/2019	10027 10027 STATE OF CALIFORNIA	(Continued)			Total : 192.00
122299	8/29/2019	10119 STEVEN SMITH LANDSCAPE INC	41898	52665	A1 LANDSCAPE SERVICES	34,774.13
						Total : 34,774.13
122300	8/29/2019	10121 SUPERIOR READY MIX LP	64098 64661	52678 52678	ASPHALT MATERIALS ASPHALT MATERIALS	404.17 249.98
						Total : 654.15
122301	8/29/2019	10250 THE EAST COUNTY	85279 85286 85309/85312	52629 52629	HOUSING ELEMENT UPDATE RFP PUBLIC HEARING NOTICE - ADU PUBLIC NOTICE	66.50 301.00 616.00
						Total : 983.50
122302	8/29/2019	10692 UNITED PARCEL SERVICE	000006150X319		SHIPPING CHARGES	13.38
						Total : 13.38
122303	8/29/2019	10555 UNITIS CONTRACTOR SUPPLIES	163953	52705	STREET REPAIR MATERIALS	888.94
						Total : 888.94
122304	8/29/2019	10475 VERIZON WIRELESS	9835832525 9835832526		CELL PHONE SERVICE WIFI SERVICE	1,361.91 646.17
						Total : 2,008.08
122305	8/29/2019	10206 WESTERN PUMP INC	W13037	52392	STATION 5 FUEL TANK SRVC	1,369.76
						Total : 1,369.76
122306	8/29/2019	10537 WETMORES	63098692	52638	VEHICLE REPAIR PARTS	37.60
						Total : 37.60
122307	8/29/2019	12930 WILLIAMS, ROCHELLE M.	September 1, 2019		RETIREE HEALTH PAYMENT	91.00
						Total : 91.00
122308	8/29/2019	12641 WITTORFF, VICKY DENISE	September 1, 2019		RETIREE HEALTH PAYMENT	31.00
						Total : 31.00
122309	8/29/2019	10317 WM HEALTHCARE SOLUTIONS INC	0451760-2793-1 0451761-2793-9	52639 52639	BIOMEDICAL WASTE DISPOSAL BIOMEDICAL WASTE DISPOSAL	93.26 93.26

Bank code : ubgen

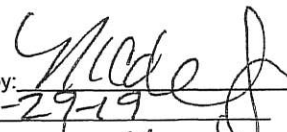
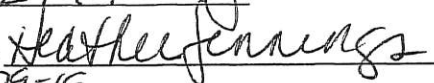
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
122309	8/29/2019	10317	10317 WM HEALTHCARE SOLUTIONS INC (Continued)			Total : 186.52	
122310	8/29/2019	10232	XEROX CORPORATION				
			097701529	52755	COPY CHARGES FS #5	318.10	
			097701530	52754	COPY CHARGES FS #4	318.10	
			097701532	52753	XEROX COPY CHARGES PSD	308.85	
			097803022		CREDIT TO REVERSE THE METER	-46.25	
			097803023		CREDIT	-207.36	
			097835741	52275	PRORATED CREDIT FOR BASE CH/	-127.88	
					Total :	563.56	
122311	8/29/2019	12510	ZERO WASTE USA	291862	52708	DOG WASTE STATIONS	495.63
						Total :	495.63

76 Vouchers for bank code : ubgen

Bank total : 1,036,352.33

76 Vouchers in this report

Total vouchers : 1,036,352.33

Prepared by: 
Date: 8-29-19
Approved by: 
Date: 8-29-19

City of Santee
COUNCIL AGENDA STATEMENT

Item 3

MEETING DATE September 11, 2019

AGENDA ITEM NO.

ITEM TITLE **AWARD OF CONTRACT FOR ELECTRICAL REPAIRS AND RELATED MAINTENANCE TO GLOBAL POWER GROUP, INC. PER RFP #19/20-20041**

DIRECTOR/DEPARTMENT Bill Maertz, Community Services *WJM*

SUMMARY The City's contract for Electrical Repairs and Related Maintenance Services expired on June 30, 2019. Services are currently being provided under a 90-day extension authorized in the contract. In compliance with the City's purchasing ordinance and Santee Municipal Code 3.24.100, the Finance Department administered a formal request for bids (RFB) process for Electrical Repairs and Related Maintenance Services per RFB 19/20-20039. On June 26, 2019 the City Council rejected all bids received as the lowest bid received was deemed non-responsive and the second lowest bid received was 112% above the prior fiscal year contract amount. On August 22, 2019, one bid was received and opened. Based on the requirements for lowest responsive responsible bid, staff recommends that City Council award the contract for Electrical Repairs and Related Maintenance Services to Global Power Group, Inc. for an amount not to exceed \$19,500 for the remainder of Fiscal Year 2019-20 (based on an annual contract amount of \$26,000).

The term of the initial contract shall be October 1, 2019 through June 30, 2020, with authorization for three (3) subsequent 12-month options to renew and one (1) 90-day extension. Annual increases for this contract, if any, shall be at the sole discretion of the City and shall not exceed the San Diego All-Urban Consumers Price Index (CPI) for the preceding calendar year. Staff also requests the City Council authorize the City Manager to approve future purchase orders per subsequent contract renewals and annual change orders up to ten percent (10%) of the then-current annual contract amount. Finally, staff requests that the City Council authorize the Director of Community Services to execute a Notice of Completion and the City Clerk to file said Notice of Completion for each term of the contract once the work for that term has been completed to the satisfaction of the Director.

ENVIRONMENTAL REVIEW This item is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

FINANCIAL STATEMENT *jm* Funding for this contract is provided by various maintenance accounts in the FY 2019-20 Community Services Department operating budget.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MAB*

1. Award the contract for Electrical Repairs and Related Maintenance Services to Global Power Group, Inc. for an amount not to exceed \$19,500 for the nine-month period of October 1, 2019 to June 30, 2020; and
2. Authorize the City Manager to approve three (3) additional 12-month options to renew and one (1) 90-day extension along with the corresponding purchase orders; and
3. Authorize the City Manager to approve annual change orders up to ten percent (10%) of the then-current contract amount; and
4. Authorize the Director of Community Services to execute a Notice of Completion and the City Clerk to file said Notice of Completion upon satisfactory completion of work for each contract term.

ATTACHMENT

Bid Results

MAYOR
John W. Minto



CITY OF SANTEE

CITY COUNCIL
Ronn Hall
Stephen Houlahan
Laura Koval
Rob McNelis

AUGUST 23, 2019
RFB #19/20-20041

Bid Results

For

ELECTRICAL REPAIRS & RELATED MAINTENANCE

Verified Bid received:

Bidder		
	12 Months	9 Months
Global Power Group, Inc.	\$26,000.00	\$19,500.00

City of Santee
COUNCIL AGENDA STATEMENT

Item 4

MEETING DATE

September 11, 2019

AGENDA ITEM NO.

ITEM TITLE

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA ACCEPTING THE PUBLIC IMPROVEMENTS FOR THE RIVER VILLAGE SUBDIVISION (TM2015-02) AS COMPLETE. LOCATION: BRAVERMAN DRIVE WEST OF JEREMY STREET

DIRECTOR/DEPARTMENT

Melanie Kush, Development Services *MK*

SUMMARY

This item requests City Council accept the public improvements constructed as part of the River Village subdivision, TM2015-02, located at Braverman Drive west of Jeremy Street.

The public improvements constructed by KB Home California, LLC include the installation of approximately 500 linear feet of reinforced concrete drainage pipe; construction of five public streets to local street standards; and new concrete sidewalk, curb and gutter, street lighting, and striping along the frontage of Braverman Drive and Jeremy Street. These improvements are completed and ready for acceptance and incorporation into the City maintained street system.

All required public improvements have been constructed in accordance with the Resolution of Approval (Resolution No. 009-2016), the accepted plans and to the satisfaction of the Director of Development Services.

ENVIRONMENTAL REVIEW

Environmental review was completed at the time of tentative map and development review approval. The Mitigated Negative Declaration was adopted on January 27, 2016, and the Notice of Determination was filed on January 29, 2016 with the County Clerk.

FINANCIAL STATEMENT *m*

Acceptance of these public improvements will result in a minor increase in City street maintenance costs. These costs will be offset by increased tax revenues.

CITY ATTORNEY REVIEW

N/A

Completed

RECOMMENDATION *MSB*

Adopt the attached Resolution accepting the public improvements as complete and directing the City Clerk to release 90 percent of the faithful performance bond and retain 10 percent for 12 months as a warranty bond, and retain the labor and material bond for six months.

ATTACHMENTS

Resolution

Vicinity Map

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,
ACCEPTING THE PUBLIC IMPROVEMENTS FOR THE RIVER VILLAGE
SUBDIVISION (TM2015-02) AS COMPLETE
LOCATION: BRAVERMAN DRIVE WEST OF JEREMY STREET**

WHEREAS, KB Home California, LLC, the developer of the River Village subdivision, entered into a subdivision improvement agreement to construct certain public improvements associated with the development; and

WHEREAS, the public improvements for the subdivision are constructed according to the subdivision improvement agreement, accepted plans, and to the satisfaction of the Director of Development Services.

NOW, THEREFORE BE IT RESOLVED that City Council of the City of Santee, California, does hereby accept the public improvements and incorporates them into the City's maintained street system.

BE IT FURTHER RESOLVED that the City Council does hereby direct the City Clerk to retain 10 percent of the faithful performance bond for 12 months as a warranty bond, and retain the labor and material bond for six months. The retained bonds shall be released upon approval of the Director of Development Services.

ADOPTED by the City Council of the City of Santee, California, at a Regular meeting thereof held this 11th day of September 2019, by the following roll call vote to wit:

AYES:

NOES:

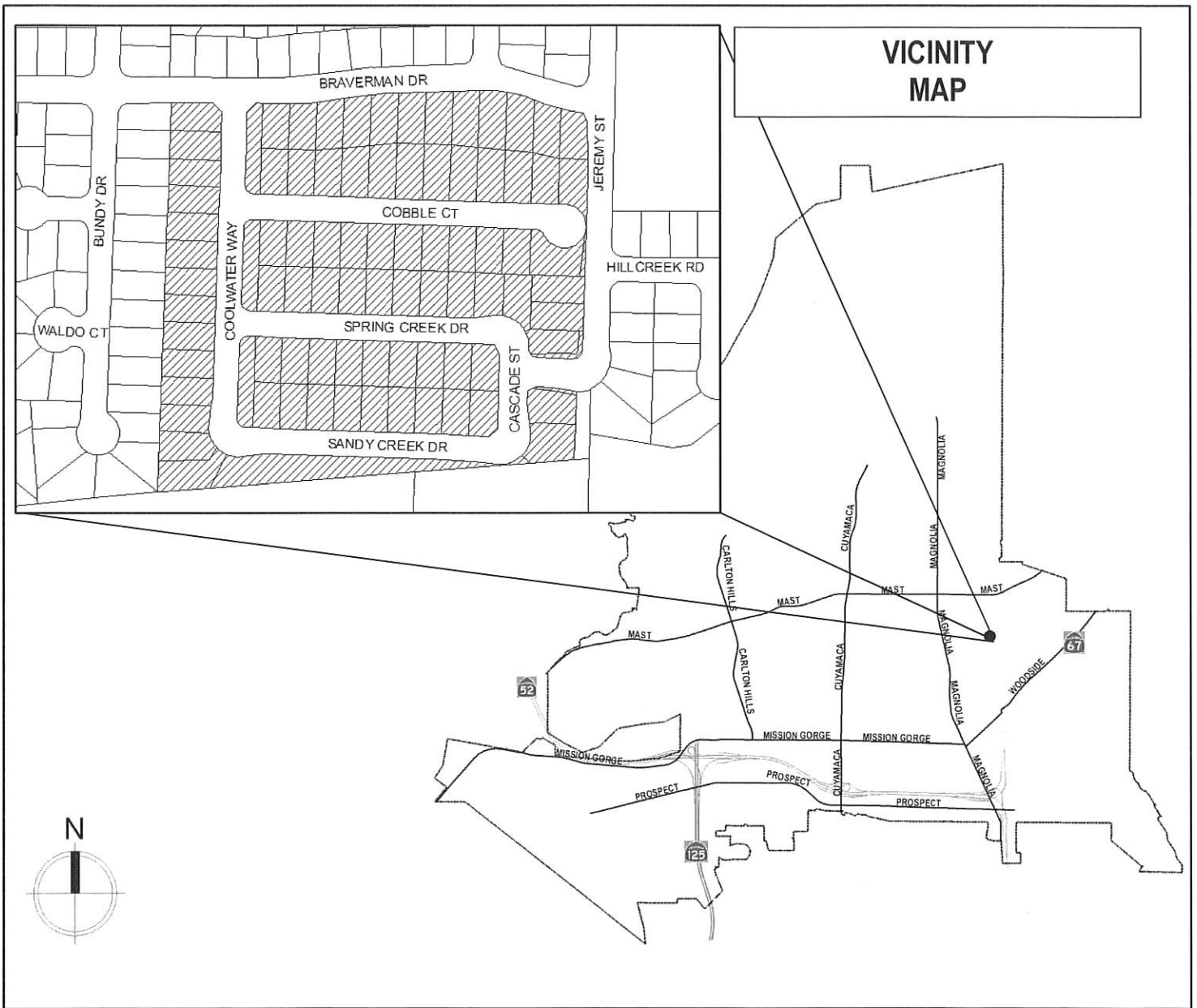
ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, MBA, CMC, CITY CLERK



River Village Subdivision (TM2015-02)

City of Santee
COUNCIL AGENDA STATEMENT

Item 5

MEETING DATE September 11, 2019

AGENDA ITEM NO.

ITEM TITLE **RESOLUTION PROCLAIMING AN EMERGENCY, AUTHORIZING IMMEDIATE REPAIR OF CORRUGATED METAL PIPE (CMP) ON SANTANA STREET, WAIVING THE REQUIREMENT FOR COMPETITIVE BIDDING AND AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS TO COMPLETE THE NECESSARY REPAIR OR REPLACEMENT OF THE STORM DRAIN SYSTEM**

DIRECTOR/DEPARTMENT Marlene Best, City Manager

SUMMARY Santee Municipal Code section 2.32.060 authorizes the City Council to proclaim the existence of a local emergency upon request from the City Manager. This item requests that the City Council proclaim an emergency and authorize the emergency repair and replacement of a failed storm drain system on Santana Street. City staff estimates that the cost to repair these failed pipes is \$80,000.

On August 20, 2019, City engineers inspected the failed storm drain system located on Santana Street after reports of a sinkhole. It was discovered that CMP storm drain had failed and requires emergency repairs. This pipe system was originally scheduled for repair in the next CMP repair cycle. To protect public safety, the City has placed temporary steel plating over the failed section. The engineers have determined that the needed repair and/or replacement work qualifies as an emergency under Santee Municipal Code section 3.24.020. Given the possibility of future rain, permanent repairs are required to remedy the condition to safeguard life, health, and property.

The City Manager requests that the City Council proclaim an emergency and direct staff to use currently programmed Capital Improvement Program funds to pay for the estimated cost of repairs.

ENVIRONMENTAL REVIEW Categorically exempt from the provisions of the California Environmental Quality Act (CEQA) by CEQA Guidelines Section 15301 (b).

FINANCIAL STATEMENT *msb* Funding is provided by Gas Tax Road Maintenance Rehabilitation Account (RMRA) funds and the General Fund as necessary currently appropriated in the CMP Storm Drain Replacement Program project in the adopted Fiscal Years 2020-2024 Capital Improvement Program.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION

Adopt the Resolution: *msb*

1. Proclaiming an emergency; and
2. Approving the emergency repair of the storm drain systems to safeguard life, health, or property, a waiver of the requirement for competitive bidding; and
3. Authorizing the City Manager to enter into an agreement for the emergency work to repair the storm drain systems and to take other actions as necessary for a total cost not to exceed \$80,000.

ATTACHMENTS

Resolution Exhibit A – CMP Location Map

RESOLUTION PROCLAIMING AN EMERGENCY, AUTHORIZING IMMEDIATE REPAIR OF CORRUGATED METAL PIPE (CMP) ON SANTANA STREET, WAIVING THE REQUIREMENT FOR COMPETITIVE BIDDING AND AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS TO COMPLETE THE NECESSARY REPAIR OR REPLACEMENT OF THE STORM DRAIN SYSTEM

WHEREAS, section 2.32.060 of the Santee Municipal Code empowers the City Manager to request that the City Council proclaim a local emergency when the City is affected or likely to be affected by an actual incident or the threatened existence of conditions or incidents of extreme peril to the safety of persons and property within the City caused by conditions which may be or are beyond control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, conditions of extreme peril to the safety of persons and property have arisen within the City with the failure of a corrugated metal pipe (CMP) storm drain system located on Santana Street, as shown on Exhibit A; and

WHEREAS, the conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency; and

WHEREAS, the City Council has been requested by the City Manager to proclaim the existence of a local emergency; and

WHEREAS, the immediate repair of the CMP storm drain on Santana Street is required to safeguard public health, safety and welfare; and

WHEREAS, section 3.24.150 of the Santee Municipal Code authorizes the City Council to approve open-market purchases of supplies, materials, equipment or services in the case of an emergency that threatens public health, safety, and welfare; and

WHEREAS, funding is available in the Adopted Fiscal Years 2020-2024 Capital Improvement Program in the CMP Storm Drain Replacement Program; and

WHEREAS, this project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) as provided in CEQA Guidelines Section 15301 (b).

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

Section 1: The City Council hereby proclaims that a local emergency now exists in the City.

Section 2: That during the existence of the local emergency, the powers, functions, and duties of the City Manager, as Director of Emergency Services, shall be those prescribed by state law, ordinances, and resolutions of the City and by the City of Santee Emergency Plan.

RESOLUTION NO. _____

Section 3: The immediate repair or replacement of the corrugated metal pipe (CMP) storm drain system on Santana Street as depicted on Exhibit A is authorized.

Section 4: The requirement for competitive bidding is hereby waived in order to safeguard life, health, or property.

Section 5: The City Manager is hereby authorized to execute contracts on behalf of the City to complete the repair or replacement of the storm drain systems and to take other actions as necessary for a total cost not to exceed \$80,000. Such actions include, but are not limited to, obtaining rights of entry and signing other agreements required to perform the work and causing the investigation of related storm drain facilities to determine whether additional work may be required.

ADOPTED by the City Council of the City of Santee, California, at a Regular meeting thereof held this 11th day of September 2019, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, MBA, CMC, CITY CLERK



**CMP STORM DRAIN - SANTANA STREET
EXHIBIT A**

City of Santee
COUNCIL AGENDA STATEMENT

Item 6

MEETING DATE September 11, 2019

AGENDA ITEM NO.

ITEM TITLE **RESOLUTION AUTHORIZING AWARD OF AN AGREEMENT FOR LANDSCAPE AND HORTICULTURAL MANAGEMENT SERVICES FOR AREA 2 (MEDIANS AND RIGHTS-OF-WAY) TO STEVEN SMITH LANDSCAPE INCORPORATED PER RFP #19/20-40014**

DIRECTOR/DEPARTMENT Bill Maertz, Community Services *wm*

SUMMARY The City's contract for Landscape and Horticultural Management Services for Area 2 (Medians and Rights-of-Way) expired on June 30, 2019. Services are currently being provided under a 90-day extension authorized in the contract. In compliance with the City's purchasing ordinance and professional services selection practices, the Finance Department administered a formal request for proposal (RFP) process for Landscape and Horticultural Management Services for Area 2 per RFP 19/20-40014. On August 15, 2019, three proposals were received. After a thorough review of the proposals, staff recommends selection of Steven Smith Landscape Incorporated for award of the contract based on the firm's extensive experience and technical expertise, implementation methodology and strategic plan, staffing plan, communication plan and proposed costs.

Staff recommends authorizing the City Manager to execute a services agreement with Steven Smith Landscape, Inc. for an amount not to exceed \$198,939.00 for the remainder of Fiscal Year (FY) 2019-20 which includes base services and as-needed items and irrigation repairs. The term of the initial contract shall be October 1, 2019 through June 30, 2020 (FY 19-20) with four (4) subsequent 12-month options to renew. In FY 2020-21, the 12-month contract amount would be \$253,962.00. Annual increases for this contract, if any, shall be at the sole discretion of the City and shall not exceed the San Diego All-Urban Consumers Index (CPI) for the preceding calendar year. Staff also requests that the City Council authorize the City Manager to approve change orders up to ten percent (10%) of the then-current annual contract amount.

ENVIRONMENTAL REVIEW This item is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

FINANCIAL STATEMENT *jm* Funding for this agreement is provided by various maintenance accounts in the FY 2019-20 Community Services Department Gas Tax Fund and General Fund operating budgets.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MSB*
Adopt the Resolution:

1. Authorizing award of an agreement for Landscape and Horticultural Management Services to Steven Smith Landscape Incorporated and authorizing the City Manager to execute a services agreement per RFP 19/20-40014 for an amount not to exceed \$198,939.00 for the remainder of FY 2019-20 (October 1, 2019 through June 30, 2020); and
2. Authorizing the City Manager to approve four (4) additional 12-month options to renew and one (1) 90-day extension along with the corresponding purchase orders; and
3. Authorizing the City Manager to approve change orders up to ten percent (10%) of the then-current annual contract amount; and
4. Authorizing the Director of Community Services to execute a Notice of Completion and the City Clerk to file said Notice of Completion upon satisfactory completion of work for each contract term.

ATTACHMENT Resolution Proposal Summary

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE
AUTHORIZING AWARD OF AN AGREEMENT FOR LANDSCAPE AND
HORTICULTURAL MANAGEMENT SERVICES FOR AREA 2 (MEDIANS AND
RIGHTS-OF-WAY) TO STEVEN SMITH LANDSCAPE INCORPORATED
PER RFP #19/20-40014**

WHEREAS, on the 15th day of August 2019, three proposals were received for Landscape and Horticultural Management Services for Area 2 (Medians and Rights-of-Way) per Request for Proposals (RFP) 19/20-40014; and

WHEREAS, staff recommends selection of Steven Smith Landscape Incorporated for award of a services agreement based on the firm's extensive experience and technical expertise, water management certification, implementation methodology and strategic plan, staffing plan, communication plan and proposed costs; and

WHEREAS, staff recommends authorizing the City Manager to execute a services agreement with Steven Smith Landscape Incorporated for an amount not to exceed \$198,939.00 for the remainder of Fiscal Year 2019-20 (October 1, 2019 through June 30, 2020); and

WHEREAS, this item is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, that it:

SECTION 1. Awards the services agreement for Landscape and Horticultural Management Services (Area 2) to Steven Smith Landscape Incorporated

SECTION 2. Authorizes the City Manager to execute a services agreement per RFP 19/20-40014 for an amount not to exceed \$198,939.00 for the remainder of FY 2019-20 (October 1, 2019 through June 30, 2020).

SECTION 3. Authorizes the City Manager to approve four (4) additional 12-month options to renew and one (1) 90-day extension along with the corresponding purchase orders.

SECTION 4. Authorizes the City Manager to approve change orders up to ten percent (10%) of the then-current annual contract amount.

SECTION 5. Authorizes the Director of Community Services to execute a Notice of Completion and the City Clerk to file said Notice of Completion upon satisfactory completion of work for each contract term.

RESOLUTION NO. _____

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 11th day of September 2019, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, MBA, CMC, CITY CLERK

MAYOR
John W. Minto

CITY COUNCIL
Ron Hall
Stephen Houlahan
Laura Koval
Rob McNelis



CITY OF SANTEE

August 16, 2019
RFB #19/20-20014

REQUESTS FOR PROPOSALS Submitted

LANDSCAPE & HORTICULTURAL MANAGEMENT SERVICES for AREA 2 – MEDIANS AND RIGHTS-OF-WAY (ROW)

Proposer	Average Rater Score	Cost Proposal
Benchmark Landscape Services, Inc.	273	\$180,567.00
NatureScape Services, Inc.	419	\$222,997.50
Steven Smith Landscape, Inc.	460	\$198,939.00

City of Santee
COUNCIL AGENDA STATEMENT

Item 7

MEETING DATE September 11, 2019

AGENDA ITEM NO.

ITEM TITLE RESOLUTION AUTHORIZING AWARD OF AN AGREEMENT FOR LANDSCAPE AND HORTICULTURAL MANAGEMENT SERVICES FOR AREA 3 (LANDSCAPE MAINTENANCE DISTRICTS AND COMMUNITY FACILITIES DISTRICT) TO STEVEN SMITH LANDSCAPE INCORPORATED PER RFP #19/20-40015

DIRECTOR/DEPARTMENT Bill Maertz, Community Services *WJM*

SUMMARY The City's contract for Landscape and Horticultural Management Services for Area 3 (Landscape Maintenance Districts (LMDs) and Community Facilities District (CFD 2015-1)) expired on June 30, 2019. Services are currently being provided under a 90-day extension authorized in the contract. In compliance with the City's purchasing ordinance and the City's professional services selection practices, the Finance Department administered a formal request for proposal (RFP) process for Landscape and Horticultural Management Services for Area 3 per RFP 19/20-40015. On August 15, 2019, three proposals were received. After a thorough review of the proposals, staff recommends selection of Steven Smith Landscape Incorporated based on the firm's extensive experience and technical expertise, implementation methodology and strategic plan, staffing plan, communication plan and proposed costs.

Staff recommends authorizing the City Manager to execute a services agreement with Steven Smith Landscape, Inc. for an amount not to exceed \$120,578.94 for the remainder of Fiscal Year (FY) 2019-20 which includes base services and as-needed items and irrigation repairs. In FY 2020-21, the 12-month contract amount would be \$154,831.92. The term of the initial contract shall be October 1, 2019 through June 30, 2020 (FY 19-20) with four (4) subsequent 12-month options to renew. Annual increases for this contract, if any, shall be at the sole discretion of the City and shall not exceed the San Diego All-Urban Consumers Index (CPI) for the preceding calendar year. Staff also requests that the City Council authorize the City Manager to approve change orders up to ten percent (10%) of the then-current annual contract amount.

ENVIRONMENTAL REVIEW This item is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

FINANCIAL STATEMENT *m* Funding for this agreement is provided by various maintenance accounts in the FY 2019-20 Community Services Department Landscape Maintenance District Funds, Community Facilities District No. 2015-1 Fund and General Fund operating budgets.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MAB*
Adopt the Resolution:

1. Authorizing award of an agreement for Landscape and Horticultural Management Services to Steven Smith Landscape Incorporated and authorizing the City Manager to execute a services agreement per RFP 19/20-40015 for an amount not to exceed \$120,578.94 for the remainder of FY 2019-20 (October 1, 2019 through June 30, 2020); and
2. Authorizing the City Manager to approve four (4) additional 12-month options to renew and one (1) 90-day extension along with the corresponding purchase orders; and
3. Authorizing the City Manager to approve change orders up to ten percent (10%) of the then-current annual contract amount; and
4. Authorizing the Director of Community Services to execute a Notice of Completion and the City Clerk to file said Notice of Completion upon satisfactory completion of work for each contract term.

ATTACHMENT Resolution Proposal Summary

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE
AUTHORIZING AWARD OF AN AGREEMENT FOR LANDSCAPE AND
HORTICULTURAL MANAGEMENT SERVICES FOR AREA 3 (LANDSCAPE
MAINTENANCE DISTRICTS AND COMMUNITY FACILITIES DISTRICT) TO
STEVEN SMITH LANDSCAPE INCORPORATED PER RFP #19/20-40015**

WHEREAS, on the 15th day of August 2019, three proposals were received for Landscape and Horticultural Management Services for Area 3 (Landscape Maintenance Districts (LMDs) and Community Facilities District (CFD 2015-1)) per Request for Proposals (RFP) 19/20-40015; and

WHEREAS, staff recommends selection of Steven Smith Landscape Incorporated for award of a services agreement based on the firm's extensive experience and technical expertise, water management certification, implementation methodology and strategic plan, staffing plan, communication plan and proposed costs; and

WHEREAS, staff recommends authorizing the City Manager to execute a services agreement with Steven Smith Landscape Incorporated for an amount not to exceed \$120,578.94 for the remainder of Fiscal Year 2019-20 (October 1, 2019 through June 30, 2020); and

WHEREAS, this item is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, that it:

SECTION 1. Awards the services agreement for Landscape and Horticultural Management Services (Area 3) to Steven Smith Landscape Incorporated

SECTION 2. Authorizes the City Manager to execute a services agreement per RFP 19/20-40015 for an amount not to exceed \$120,578.94 for the remainder of FY 2019-20 (October 1, 2019 through June 30, 2020).

SECTION 3. Authorizes the City Manager to approve four (4) additional 12-month options to renew and one (1) 90-day extension along with the corresponding purchase orders.

SECTION 4. Authorizes the City Manager to approve change orders up to ten percent (10%) of the then-current annual contract amount.

SECTION 5. Authorizes the Director of Community Services to execute a Notice of Completion and the City Clerk to file said Notice of Completion upon satisfactory completion of work for each contract term.

RESOLUTION NO. _____

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 11th day of September 2019, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, MBA, CMC, CITY CLERK

MAYOR
John W. Minto

CITY COUNCIL
Ron Hall
Stephen Houlahan
Laura Koval
Rob McNelis



CITY OF SANTEE

August 16, 2019
RFB #19/20-20015

REQUESTS FOR PROPOSALS
Submitted

LANDSCAPE & HORTICULTURAL MANAGEMENT SERVICES

for

AREA 3 – LANDSCAPE MAINTENANCE DISTRICTS (LMDs)
and COMMUNITY FACILITIES DISTRICT (CFD)

Proposer	Average Rater Score	Cost Proposal
Benchmark Landscape Services, Inc.	203	\$138,026.00
NatureScape Services, Inc.	431	\$122,578.00
Steven Smith Lanscape, Inc.	479	\$120,578.94

City of Santee
COUNCIL AGENDA STATEMENT

Item 8

MEETING DATE: September 11, 2019

AGENDA ITEM NO.

ITEM TITLE **FANITA RANCH WORKSHOP II – TRANSPORTATION/CIRCULATION NETWORK**

DIRECTOR/DEPARTMENT Melanie Kush, Development Services 

SUMMARY This is the second workshop in a series of workshops to be held in advance of the release of the Draft Environmental Impact Report for public review later this year, and before the public hearing anticipated in 2020 to consider the Environmental Impact Report and development applications filed by HomeFed Fanita Rancho LLC (“HomeFed”). The project is a mixed-use development on the 2,638-acre site commonly known as Fanita Ranch, and comprised of 2,949 residential units in a variety of product types, a working farm, commercial uses, a school site, parks and trails. The applications include a General Plan Amendment, a Specific Plan, a zone district reclassification, a Vesting Tentative Map and a Development Review Permit. The first workshop was conducted on May 8, 2019 to provide an overview of the project components.

This second workshop provides an overview of the project’s transportation and circulation network as it relates to the City’s Mobility Element, and the proposed internal street network. Fanita Parkway, Cuyamaca Street and Magnolia Avenue would be extended, as identified in the Mobility Element; the proposed location of internal land uses and “complete street” design would be optimized to create efficient and safe routes for non-motorized travel within the project site.

An analysis of the number of vehicle trips generated by the project will be a key factor in the analysis of traffic impacts above the 1,395 residential units identified in the existing General Plan. The additional 1,554 units proposed by HomeFed presents the possible accelerated improvements to State Route 52. At HomeFed’s choice, improvements to State Route 52 would be completed before the first resident moves in. Traffic analysis also results in the proposed street designs, the optimization of “level of service” for drivers at intersections and on roads, and identifies the need for road widening and traffic signal installations off-site at certain locations. A multi-media presentation to be shown by the applicant will provide more details.

ENVIRONMENTAL REVIEW

This workshop is not a project under the California Environmental Quality Act (CEQA).

FINANCIAL STATEMENT 

Staff and consultant costs associated with the development planning of Fanita Ranch are fully funded through a developer deposit account.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION 

Receive report and multi-media presentation.