

CITY MANAGER – Marlene D. Best
CITY ATTORNEY – Shawn D. Hagerty
CITY CLERK – Annette Fagan Ortiz

STAFF:
ASSISTANT TO THE CITY MANAGER
Kathy Valverde
COMMUNITY SERVICES DIRECTOR
Bill Maertz
DEVELOPMENT SERVICES DIRECTOR
Melanie Kush
FINANCE DIRECTOR/TREASURER
Tim McDermott
FIRE & LIFE SAFETY DIRECTOR/FIRE CHIEF
John Garlow
HUMAN RESOURCES DIRECTOR
Erica Hardy
LAW ENFORCEMENT
Captain Christina Bavencoff



**City of Santee
Regular Meeting Agenda
Santee City Council**

CITY COUNCIL

Mayor John W. Minto
Vice Mayor Laura Koval
Council Member Ronn Hall
Council Member Stephen Houlahan
Council Member Rob McNelis

******GOVERNOR'S EXECUTIVE ORDER N-29-20****
RE CORONAVIRUS COVID-19**

THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19, THE CITY COUNCIL MEETING ON WEDNESDAY, MAY 13, 2020, WILL BE CONDUCTED VIA WEBINAR AND TELEPHONICALLY.

**TO WATCH THE MEETING VIA WEBINAR PLEASE CLICK ON THIS LINK:
<https://attendee.gotowebinar.com/register/1845276686725960205>**

**TO LISTEN TO THE CITY COUNCIL MEETING TELEPHONICALLY PLEASE CALL:
(619) 678-0714**

NOTE: A PIN NUMBER WILL BE REQUIRED, PLEASE ENTER 690-558-400#.

MEMBERS OF THE PUBLIC WHO WISH TO COMMENT ON MATTERS ON THE CITY COUNCIL AGENDA OR DURING NON-AGENDA PUBLIC COMMENT MAY SUBMIT COMMENTS TO THE CITY CLERK AT CITYCLERK@CITYOFSANTEECA.GOV ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MAY 13, 2020. PUBLIC COMMENT WILL BE LIMITED TO 300 WORDS AND YOUR COMMENTS WILL BE ENTERED INTO THE OFFICIAL COUNCIL MEETING RECORD. IN THE EVENT THAT THERE ARE TECHNICAL DIFFICULTIES, PLEASE REFER TO THE CITY'S COVID-19 WEBPAGE (<http://cityofsanteeca.gov/our-city/public-notice>) FOR UPDATES BOTH BEFORE AND DURING THE COUNCIL MEETING.

**Wednesday, May 13, 2020
6:30 PM**

**Council Chambers – Building 2
10601 Magnolia Avenue, Santee, CA 92071**

Regular City Council Meeting – 6:30 p.m.

ROLL CALL: Mayor John W. Minto
Vice Mayor Laura Koval
Council Members Ronn Hall, Stephen Houlahan and Rob McNelis

LEGISLATIVE INVOCATION: Bishop Rivers – Church of Jesus Christ of Latter-Day Saints

PLEDGE OF ALLEGIANCE**CONSENT CALENDAR:**

PLEASE NOTE: Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. The public, staff or Council Members may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk at the start of the meeting. Speakers are limited to 3 minutes.

- (1) **Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda.**
- (2) **Approval of Payment of Demands as Presented. (Finance – McDermott)**
- (3) **Second Reading and Adoption of an Ordinance Adding Chapter 11.50 to Title 11 of the Municipal Code Implementing the Requirements of AB 1236 to Streamline Processing of Permit Applications for Electric Vehicle Charging Stations. (Development Services – Kush)**
- (4) **Approval of a 90-Day Contract Extension with Bound Tree Medical, LLC for As-Needed Purchase of Medical Supplies for an Amount not to Exceed \$40,000.00. (Fire – Garlow)**

NON-AGENDA PUBLIC COMMENT (15 minutes):

Persons wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda. This first Non-Agenda Public Comment period is limited to a total of 15 minutes. Additional Non-Agenda Public Comment is received prior to Council Reports.

PUBLIC HEARING:

- (5) **Public Hearing for the Vacation of Excess Right-of-Way Along Graves Avenue (VAC 2020-01) Location: 8549 Graves Avenue. (Development Services – Kush)**

Recommendation:

1. Conduct and close the Public Hearing; and
2. Adopt the Resolution vacating excess right-of-way.

(6) Public Hearing and Resolution Amending the TransNet Local Street Improvement Program of Projects for Fiscal Years 2020/21 Through 2024/25. (Development Services – Kush)

Recommendation:

1. Conduct and close the Public Hearing; and
2. Adopt the Resolution amending the *TransNet* Local Street Improvement Program of Projects for Fiscal Years 2020/21 through 2024/25 and amend the adopted Capital Improvement Program budget for *TransNet* funded projects.

NEW BUSINESS:

(7) Notice of Funding Availability and Workshop on the Use of Coronavirus, Relief, and Economic Security (CARES) Act, Community Development Block Grant – Coronavirus (CDBG-CV) Funding. (Development Services – Kush)

Recommendation:

Receive report and provide direction on funding amounts per category to staff.

(8) “Support Our Santee” (SOS) Program to Address Fiscal Impacts from Novel Coronavirus (COVID-19). (City Manager – Best)

Recommendation:

Provide direction to staff on the following specific actions outlined in the “Support Our Santee” (SOS) Program:

1. Waiver of Business License Late Payment Penalties.
2. TOT Deferral Program.
3. Rental payment adjustments for City lessees and concessionaires.

(9) Report and Workshop on City Council Term Limits. (City Attorney – Hagerty)

Recommendation:

Receive report and provide direction.

NON-AGENDA PUBLIC COMMENT (Continued):

All public comment not presented within the first Non-Agenda Public Comment period above will be heard at this time.

CITY COUNCIL REPORTS:

CITY MANAGER REPORTS:

CITY ATTORNEY REPORTS:

CLOSED SESSION:

(10) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Government Code section 54956.9(d)(1))

Name of case: Preserve Wild Santee, Climate Action Campaign, and Center for Biological Diversity v. City of Santee et al.

Case Number: 37-2020-00007331-CU-TT-CLT

(11) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Government Code section 54956.9(d)(1))

Name of case: Santee Trolley Square 991, LLP v. City of Santee et al.

Case Number: 37-2020-00007895-CU-WM-CTL

ADJOURNMENT:



May 07	SPARC	Virtual/Telephonic
May 11	Community Oriented Policing Committee	Virtual/Telephonic
May 13	Council Meeting	Virtual/Telephonic
May 27	Council Meeting	Virtual/Telephonic
Jun 04	SPARC	Civic Center Building 8A
Jun 08	Community Oriented Policing Committee	Council Chamber
Jun 10	Council Meeting	Council Chamber
Jun 24	Council Meeting	Council Chamber

The Santee City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.


For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City’s website at www.CityofSanteeCA.gov.

The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 12132 of the American with Disabilities Act of 1990 (42 USC § 12132). Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk’s Office at (619) 258-4100, ext. 112 at least 48 hours before the meeting, if possible.

State of California }
 County of San Diego } ss.
 City of Santee }

AFFIDAVIT OF POSTING AGENDA

I, Annette Ortiz, City Clerk of the City of Santee, hereby declare, under penalty of perjury, that a copy of this Agenda was posted in accordance with the Brown Act and Santee Resolution 61-2003 on May 08, 2020, at 4:00 p.m.



 Signature

05/08/2020

 Date

City of Santee
COUNCIL AGENDA STATEMENT

Item 1

MEETING DATE May 13, 2020

AGENDA ITEM NO.

ITEM TITLE **APPROVAL OF READING BY TITLE ONLY AND WAIVER OF READING IN FULL OF ORDINANCES AND RESOLUTIONS ON THE AGENDA.**

DIRECTOR/DEPARTMENT Annette Ortiz, CMC, City Clerk 

SUMMARY

This item asks the City Council to waive the reading in full of all ordinances on the agenda (if any) and approve their reading by title only. The purpose of this item is to help streamline the City Council meeting process, to avoid unnecessary delay and to allow more time for substantive discussion of items on the agenda.

State law requires that all ordinances be read in full either at the time of introduction or at the time of passage, unless a motion waiving further reading is adopted by a majority of the City Council. (Gov. Code, § 36934). This means that each word in each ordinance would have to be read aloud unless such reading is waived. Such reading could substantially delay the meeting and limit the time available for discussion of substantive items. Adoption of this waiver streamlines the procedure for adopting the ordinances on tonight's agenda (if any), because it allows the City Council to approve ordinances by reading aloud only the title of the ordinance instead of reading aloud every word of the ordinance.

The procedures for adopting resolutions are not as strict as the procedures for adopting ordinances. For example, resolutions do not require two readings for passage, need not be read in full or even by title, are effective immediately unless otherwise specified, do not need to be in any particular format unless expressly required, and, with the exception of fixing tax rates or revenue amounts, do not require publication. However, like ordinances, all resolutions require a recorded majority vote of the total membership of the City Council. (Gov. Code § 36936).

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION

It is recommended that the Council waive the reading of all Ordinances and Resolutions in their entirety and read by title only.

ATTACHMENTS

None

City of Santee
COUNCIL AGENDA STATEMENT

Item 2

MEETING DATE May 13, 2020

AGENDA ITEM NO.

ITEM TITLE PAYMENT OF DEMANDS

DIRECTOR/DEPARTMENT

Tim K. McDermott, Finance *jm*

SUMMARY

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

FINANCIAL STATEMENT *jm*

Adequate budgeted funds are available for the payment of demands per the attached listing.

CITY ATTORNEY REVIEW

N/A Completed

RECOMMENDATION *MLB*

Approve the payment of demands as presented.

ATTACHMENTS (Listed Below)

- 1) Summary of Payments Issued
- 2) Voucher Lists

Payment of Demands
Summary of Payments Issued

<u>Date</u>	<u>Description</u>	<u>Amount</u>
04/13/2020	Accounts Payable	\$ 94,438.25
04/14/2020	Accounts Payable	115,336.15
04/16/2020	Accounts Payable	81,412.51
04/17/2020	Accounts Payable	1,396.50
04/21/2020	Accounts Payable	37,859.39
04/22/2020	Accounts Payable	360,534.50
04/22/2020	Accounts Payable	49,299.64
04/23/2020	Payroll	354,964.21
04/27/2020	Accounts Payable	95,635.78
04/28/2020	Accounts Payable	116,985.95
04/30/2020	Accounts Payable	1,491,851.23
05/01/2020	Retiree Health	<u>5,385.00</u>
	TOTAL	<u>\$2,805,099.11</u>

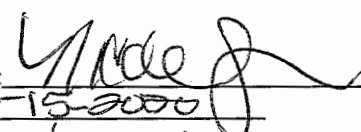
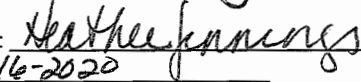
I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.



Tim K. McDermott, Director of Finance

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
83659	4/13/2020	10955 DEPARTMENT OF THE TREASURY	April 20 Retirees PPE 04/01/20		FEDERAL WITHHOLDING TAX FED WITHHOLD & MEDICARE	75.00 71,278.93
					Total :	71,353.93
83662	4/13/2020	10956 FRANCHISE TAX BOARD	PPE 04/01/20		CA STATE TAX WITHHELD	23,084.32
					Total :	23,084.32
2 Vouchers for bank code : ubgen					Bank total :	94,438.25
2 Vouchers in this report					Total vouchers :	94,438.25

Prepared by: 
Date: 4-15-2020
Approved by: 
Date: 4-16-2020

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
4203	4/14/2020	10353 PERS	04 20 3		RETIREMENT PAYMENT	115,336.15	
						Total :	115,336.15
1 Vouchers for bank code : ubgen						Bank total :	115,336.15
1 Vouchers in this report						Total vouchers :	115,336.15

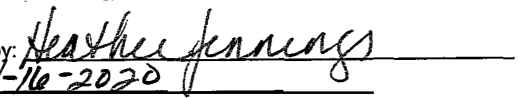
Prepared by:

Date:


4-15-2020

Approved by:

Date:


4-16-2020

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124160	4/16/2020	13425 A.M. ORTEGA CONSTRUCTION, INC.	CIP 2020-36		RETENTION RELEASE	1,071.10
						Total :
124161	4/16/2020	10968 ABABA BOLT	1112246	52560	VEHICLE REPAIR PARTS	9.09
						Total :
124162	4/16/2020	13456 AGRICULTURAL PEST CONTROL	529972	52790	PEST CONTROL SERVICES	165.00
						Total :
124163	4/16/2020	11445 AMERICAN MESSAGING	L1072898UD		FD PAGER SERVICE	168.26
						Total :
124164	4/16/2020	10021 BOUND TREE MEDICAL LLC	83552249	52673	EMS SUPPLIES	22.58
			83555360	52673	EMS SUPPLIES	9.27
			83558195	52673	EMS SUPPLIES	164.20
			83558196	52673	EMS SUPPLIES	203.72
			83558197	52673	EMS SUPPLIES	1,883.94
			83558198	52673	EMS SUPPLIES	753.18
			83568903	52673	EMS SUPPLIES	546.76
						Total :
124165	4/16/2020	13631 BROWN, TARA	2004032.001		PARK RESERVATION CANCEL	184.00
						Total :
124166	4/16/2020	10876 CANON SOLUTIONS AMERICA INC	4040129473	52669	SCANNER MAINTENANCE	87.98
			4040129474	52669	PLOTTER MAINT & USAGE	20.85
						Total :
124167	4/16/2020	13611 CGP MAINTENANCE &, CONSTRUCTION	2004014.001		FACILITY PERMIT CANCELLATION	139.00
						Total :
124168	4/16/2020	11448 CHEN RYAN ASSOCIATES INC	2020.2302	52503	ACTIVE TRANS STUDY	11,738.75
			2020.2370	52503	ACTIVE TRANS STUDY	5,606.25
						Total :
124169	4/16/2020	13648 COBB, JAMIE	2004046.001		PARK RESERVATION CANCELLATIC	80.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124169	4/16/2020	13648 13648 COBB, JAMIE	(Continued)			Total : 80.00
124170	4/16/2020	13633 CORBIN, TIA	2004031.001		PARK RESERVATION CANCEL	60.00
						Total : 60.00
124171	4/16/2020	10358 COUNTY OF SAN DIEGO	20CTOFSASN09	52579	800 MHZ ACCESS (FIRE/PS)	1,624.50
						Total : 1,624.50
124172	4/16/2020	13635 DAILEY, DAVID	2004040.001		PARK RESERVATION CANCEL	64.00
						Total : 64.00
124173	4/16/2020	11172 FEMA	04092020-FEMA		CLOMR-F FOR MAST PARK	425.00
						Total : 425.00
124174	4/16/2020	13649 GARSKE, MONICA	2004045.001		PARK RESERVATION CANCELLATIC	120.00
						Total : 120.00
124175	4/16/2020	13639 HALL, EMMA	2004039.001		PARK RESERVATION CANCEL	120.00
						Total : 120.00
124176	4/16/2020	13637 HURT, HEATHER	2004029.001		PARK RESERVATION CANCEL	60.00
						Total : 60.00
124177	4/16/2020	13641 LONERO, MARTA	2004034.001		PARK RESERVATION CANCEL	114.00
						Total : 114.00
124178	4/16/2020	13643 MARCIAL, VANESSA	2004033.001		PARK RESERVATION CANCEL	45.00
						Total : 45.00
124179	4/16/2020	13632 MARMO, JEANNIE	2004028.001		PARK RESERVATION CANCEL	90.00
						Total : 90.00
124180	4/16/2020	13634 MAXWELL, CANDICE	2004030.001		PARK RESERVATION CANCEL	75.00
						Total : 75.00
124181	4/16/2020	13616 MECKSTROTH, CLARISSA	2004019.001		PARK PERMIT RESERVATION	120.00
						Total : 120.00
124182	4/16/2020	13647 MELANIE WILLARD	Ref000063648		CORRECTED LICENSE TYPE - REF	41.00

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124182	4/16/2020	13647 13647 MELANIE WILLARD	(Continued)			Total : 41.00
124183	4/16/2020	13651 MILLER, SAMANTHA	2004043.001		PARK RESERVATION CANCELLATIC	95.00 Total : 95.00
124184	4/16/2020	10507 MITEL LEASING	902506786 902506829 902506911 902506926		MONTHLY RENTAL 122670 MONTHLY RENTAL 124690 MONTHLY RENTAL 130737 MONTHLY RENTAL 131413	1,878.80 312.66 276.33 266.16 Total : 2,733.95
124185	4/16/2020	13369 NATIONWIDE MEDICAL	1056848	52658	PHARMACEUTICALS	274.98 Total : 274.98
124186	4/16/2020	13636 PARAISO, JUNE	2004041.001		PARK RESERVATION CANCEL	105.00 Total : 105.00
124187	4/16/2020	12828 RICK ENGINEERING COMPANY	18100(23)	52939	AS-NEEDED ENGINEERING SERVIC	36,628.89 Total : 36,628.89
124188	4/16/2020	13638 ROBERTSON, ERIN	2004037.001		PARK RESERVATION CANCEL	40.00 Total : 40.00
124189	4/16/2020	13455 ROTO-ROOTER	4550	52832	TEEN CENTER - SHOWER INSTALL	7,725.00 Total : 7,725.00
124190	4/16/2020	13554 SC FUELS	0228682	52889	FLEET CARD FUELING	627.65 Total : 627.65
124191	4/16/2020	13652 SENKEVICH, JEREMY	2004042.001		PARK RESERVATION CANCELLATIC	60.00 Total : 60.00
124192	4/16/2020	10217 STAPLES ADVANTAGE	3443019487	52626	OFFICE SUPPLIES	5.93 Total : 5.93
124193	4/16/2020	10534 STATE CONTROLLER'S OFFICE	FAUD-00002272	52752	FY 18/19 ANNUAL STREET REPORT	3,000.00 Total : 3,000.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124194	4/16/2020	13451 TELEFLEX FUNDING LLC	9502396365	52795	EMS SUPPLIES	1,300.95
			9502402483	52795	EMS SUPPLIES	343.73
Total :						1,644.68
124195	4/16/2020	13653 TRAN, NHU HAO	2004044.001		PARK RESERVATION CANCELLATIC	154.00
Total :						154.00
124196	4/16/2020	10978 US BANK	5685780		CDC TAB/2011 SERIES A	770.00
			5685781		CDC TAB/2011 SERIES B	770.00
Total :						1,540.00
124197	4/16/2020	13654 VICAR, KARLY	2004047.001		PARK RESERVATION CANCELLATIC	214.00
Total :						214.00
124198	4/16/2020	13640 WALKER, SHEILA	2004036.001		PARK RESERVATION CANCEL	40.00
Total :						40.00
124199	4/16/2020	13642 WALKER, TRISHA	2004038.001		PARK RESERVATION CANCEL	60.00
Total :						60.00
124200	4/16/2020	13302 WESTERN DOOR	19434	52898	DOOR REPAIRS - CITY HALL	437.00
Total :						437.00
124201	4/16/2020	13644 ZAMUDIO, LORENA	2004035.001		PARK RESERVATION CANCEL	114.00
Total :						114.00
124202	4/16/2020	13655 ZAROOUR, JEANETTE	2004048.001		PARK RESERVATION CANCELLATIC	100.00
Total :						100.00
43 Vouchers for bank code : ubgen						Bank total : 81,412.51
43 Vouchers in this report						Total vouchers : 81,412.51

Bank code : ubgen

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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Prepared by: *C. Miller*


Date: 4-16-2020

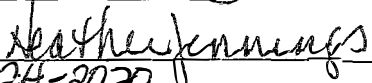
Approved by: *Keith Kennings*

Date: 4-16-2020

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
750	4/17/2020	12774 LIABILITY CLAIMS ACCOUNT	03312020		LIABILITY CLAIMS	1,396.50	
						Total :	1,396.50
1 Vouchers for bank code : ubgen						Bank total :	1,396.50
1 Vouchers in this report						Total vouchers :	1,396.50

Prepared by: 
Date: 4-22-2020

Approved by: 
Date: 4-24-2020

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124204	4/21/2020	10001 US BANK	00006632		OFFICE SUPPLIES	23.30
			001080		SPRING EGGSTRAVAGANZA	45.44
			0024		MSA EVENT REGISTRATION	50.00
			006600001397		STATION SUPPLIES	784.37
			0070773-IN		EQUIPMENT MAINTENANCE	798.00
			0071		CPRS AWARD NOMINATION	50.00
			00714		PAINT	18.40
			0073		CPRS AWARD	40.00
			018660		SPARC BREAKFAST	68.95
			0220236		NAMEPLATE	23.76
			02262020		VEHICLE EQUIPMENT	249.98
			023		BASKETBALL NETS	71.05
			023514		I.T. EQUIPMENT REPAIR	26.92
			03102020		REGISTRATION FEE	80.00
			037		GENERAL SPECIAL EVENTS	27.50
			037921		MEETING SUPPLIES	48.05
			04022020		LUNCH AND LEARN 02/27/2020	63.21
			04022020		RETURNED ITEM CREDIT	-12.49
			048552		TEEN CENTER SUPPLIES	12.95
			048810		EMS SUPPLIES	1,262.42
			049002		EMS SUPPLIES	377.75
			049426		EMS SUPPLIES	100.95
			049556		EMS SUPPLIES	888.41
			059898		SUPPLIES	5.79
			06700		STAFF RECOGNITION SUPPLIES	33.34
			079461		I.T. EQUIPMENT FOR CHAMBER UF	4,383.77
			081922		I.T. EQUIPMENT FOR CHAMBER UF	4,383.76
			085549		MEETING SUPPLIES	21.00
			09027		TEEN CENTER - SHOWER	591.49
			09454		HANDWASHING STATION	39.82
			098281		I.T. EQUIPMENT FOR CHAMBER UF	2,630.26
			100813		VEHICLE SUPPLIES	101.18
			1011		SENIOR PROGRAM SUPPLIES	-12.99
			10137		MEETING SUPPLIES	13.24
			10248		MEETING SUPPLIES	15.22
			109726		TRANING MANUAL	87.00

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124204	4/21/2020	10001 US BANK	(Continued)			
			1105		WEARING APPARELACCESSORIES	43.07
			111-0176991-6840255		EOC EQUIPMENT	963.60
			111-3337579-45834		TRAFFIC SUPPLIES	191.60
			111-4310898-3206614		VEHICLE SUPPLIES	18.10
			111-7125185-8696234		VEHICLE EQUIPMENT	752.10
			112-0834302-9016238		EMS SUPPLIES	1,575.20
			112-0976876-1135428		OFFICE SUPPLIES	49.32
			112-2565328-2369822		VEHICLE SUPPLIES	415.47
			112-3447972-1395428		EQUIPMENT REPAIR PART	26.43
			1127391002		CONFERENCING SOFTWARE	88.85
			113-9358372-8997856		EMS SUPPLIES	131.30
			1207912881		WEBINAR SERVICE	129.35
			12211118		CA FIRE PREV INSTITUTE CONF	451.00
			12440		CNC MACHINE	269.38
			12586		CNC SOFTWARE	188.57
			12698		SHOP TOOLS	238.10
			13019		BIG ROCK PARK - FOUNTAIN	134.82
			14129489		STAFF RETREAT MEETING	177.38
			151		OFFICE SUPPLIES	46.92
			165859641		FUEL	34.01
			1660		TRAFFIC FORMS	80.81
			1897 93 31		STATION SUPPLIES	48.10
			2000010569		SECURITY CERTIFICATE	707.40
			200007622-REFUND		REFUND OF CSMFO MEETING	-60.00
			200009992		SECURITY CERTIFICATE	99.00
			200837909		CITY PROMO	118.00
			21		MEETING SUPPLIES	13.00
			21820		TEEN CENTER SUPPLIES	76.40
			22522		PAPA MEMBERSHIP	50.00
			226509		UNIFORMS	79.65
			22703		PAPA SEMINAR	80.00
			23219		FLEET SHOP EQUIPMENT	128.89
			25938		STAFF RETREAT MEETING	10.99
			26235		TEEN CENTER - BATHROOM	113.18
			282		HAZARDOUS CLEAN UP	1,500.00
			28395		TEEN CENTER -SHOWER	1,022.52

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124204	4/21/2020	10001 US BANK	(Continued)			
			28482		PUBLIC EDUCATION SUPPLIES	479.28
			3047453		PHONE CASE	16.15
			3252078-872105		BRUSH RIG SUPPLIES	188.51
			328047997		SECURITY CERTIFICATE REFUND	-99.00
			32858		SHOP STOCK	53.47
			32IN078702		VEHICLE EQUIPMENT	112.98
			3315		MEETING SUPPLIES	3.44
			3352239		SMALL TOOLS	55.35
			33633		HAND SANITIZER STATIONS	43.82
			3834		SENIOR PROGRAM SUPPLIES	16.83
			4003246		STAFF RETREAT MEETING	33.98
			4061		SENIOR PROGRAM SUPPLIES	12.99
			41612		TEEN CENTER - BATHROOM	6.44
			43790		CITY HALL MAINTENANCE	126.09
			4379440		CHAMBER UPGRADE EQUIPMENT	85.96
			44462		OFFICE SUPPLIES	13.91
			457556915-001		PRINTING CHARGE	51.55
			465572374		TRAFFIC SIGNAL MAINTENANCE	9.46
			465572394		TRAFFIC LAPTOP	748.55
			47005958		VEHICLE EQUIPMENT	486.99
			5017		SANTEE BLUEGRASS FESTIVAAL	99.00
			53682		PARKING SDSU JOB FAIR	9.00
			546		SANITIZING SUPPLIES	74.09
			549395		VEHICLE SUPPLIES	365.63
			5578290		FIDO FEST	25.00
			59085		SENIOR EVENT SUPPLIES	24.00
			6482346		REGISTRATION	20.00
			64970		TCCP REPAIRS	84.85
			70876		MATERIALS & SUPPLIES	79.13
			711		REGISTRATION REFUND	-38.00
			72537		STAFF RETREAT MEETING	9.35
			76105		TCCPE REPAIR	10.99
			76691		COVID-19 SUPPLIES	197.05
			8074625		OFFICE SUPPLIES	56.55
			82406		SMALL TOOLS	135.62
			82630		PAINT - CURBS	76.80

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124204	4/21/2020	10001 US BANK	(Continued)			
			83686		EQUIPMENT REPAIR PARTS	191.51
			83697		EQUIPMENT REPAIR PARTS	257.94
			84430226		SMALL TOOLS	1,722.92
			855021470		SPRING EGGSTRAVAGANZA	461.56
			85580		SIGNAGE HARDWARE	43.13
			9064743		FUEL	40.07
			908-1-7305		OFFICE SUPPLIES	7.53
			908199308948662022		OFFICE SUPPLIES	11.96
			908423558730322022		PRINTING CHARGE	52.37
			908441466114762022		OFFICE SUPPLIES	38.61
			908444289645022022		OFFICE SUPPLIES	24.11
			908450469645022022		PRINTING CHARGES	26.42
			9180083809		HAND SANITIZER SUPPLIES	186.71
			9180123803		SUPPLIES - MAST PARK	290.19
			918019597		HAND SANITIZER SUPPLIES	589.69
			94731		STAFF RETREAT MEETING	24.96
			E1939254		STATION SUPPLIES	292.17
			ID39KGXH10		SKATE DETERRENTS	270.08
			M1035502		VEHICLE MAINTENANCE	180.00
			M7N8X9G74NW		REGISTRATION FEE	150.00
			N-00332361		CIP SUPPLIES	204.72
			QNL4DA		HWY 52 LOBBYING TRIP	25.00
			QNL4DA-1		HWY 52 LOBBYING TRIP	25.00
			QNL4DA-2		HWY 52 LOBBYING TRIP	25.00
			QNL4DA-3		HWY 52 LOBBYING TRIP	25.00
			QNL4DA-4		HWY 52 LOBBYING TRIP	645.98
			QNL4DA-5		HW 52 LOBBYING TRIP	645.98
			XDV4099		EOC COMPUTER MONITORS	340.66
					Total :	37,859.39

1 Vouchers for bank code : ubgen

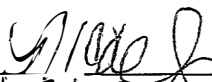
Bank total : 37,859.39

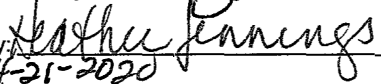
1 Vouchers in this report

Total vouchers : 37,859.39

Bank code : ubgen

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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Prepared by: 
Date: 4-21-2020

Approved by: 
Date: 4-21-2020

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124205	4/22/2020	13198 3-D ENTERPRISES, INC	15 15R	52409	MAST PARK IMPROVEMENTS RETENTION	39,740.00 -1,987.00 Total : 37,753.00
124206	4/22/2020	10003 A & B SAW & LAWNMOWER SHOP	30153 30173	52559 52928	FIREFIGHTING EQUIPMENT FIREFIGHTING EQUIPMENT	1,293.95 1,245.76 Total : 2,539.71
124207	4/22/2020	12740 ALPHA CARD SYSTEMS	INV6397244		ALPHA ID CARDS	149.64 Total : 149.64
124208	4/22/2020	13668 ASHLEY MARTINEZ	Ref000063806		CORRECTED LICENSE TYPE - REF	41.00 Total : 41.00
124209	4/22/2020	10020 BEST BEST & KRIEGER LLP	LEGAL SVCS MAR 2020		LEGAL SVCS MAR 2020	113,366.21 Total : 113,366.21
124210	4/22/2020	11513 BOND, ELLEN	05012020-263		MEADOWBROOK HARDSHIP PROC	58.05 Total : 58.05
124211	4/22/2020	10021 BOUND TREE MEDICAL LLC	83560940 83565884 83568904 83571778	52673 52673 52673 52673	EMS SUPPLIES EMS SUPPLIES EMS SUPPLIES EMS SUPPLIES	56.22 22,310.26 105.06 59.12 Total : 22,530.66
124212	4/22/2020	10098 BURNER, RONALD	033120-1	52731	ATHLETIC FIELD COORDINATION	2,083.34 Total : 2,083.34
124213	4/22/2020	11402 CARROLL, JUDI	05012020-96		MEADOWBROOK HARDSHIP PROC	58.19 Total : 58.19
124214	4/22/2020	10032 CINTAS CORPORATION #694	4041221766 4041345763 4041828488 4042436143 4043037611	52944 52944 52944 52944 52944	RENTAL SERVICES RENTAL SERVICES RENTAL SERVICES RENTAL SERVICES RENTAL SERVICES	64.65 40.58 64.65 64.65 79.66

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124214	4/22/2020	10032 CINTAS CORPORATION #694	(Continued)			
			4043691798	52944	RENTAL SERVICES	65.81
			4043825849	52944	RENTAL SERVICES	41.32
			4044323442	52944	RENTAL SERVICES	65.81
			4044964297	52944	RENTAL SERVICES	65.81
			4045633297	52944	RENTAL SERVICES	81.10
			4046256297	52944	RENTAL SERVICES	65.81
			4046387964	52944	RENTAL SERVICES	37.59
			4046867544	52944	RENTAL SERVICES	65.81
			4047459588	52944	RENTAL SERVICES	65.81
			4048028025	52944	RENTAL SERVICES	78.87
					Total :	947.93
124215	4/22/2020	12022 CITY CLERK'S ASSOCIATION	5914		CCAC MEMBERSHIP	85.00
					Total :	85.00
124216	4/22/2020	11409 CLAYTON, SYLVIA	05012020-340		MEADOWBROOK HARDSHIP PROC	60.90
					Total :	60.90
124217	4/22/2020	10035 COMPETITIVE METALS INC	363735	52690	METAL SUPPLIES & SERVICES	228.90
			363871	52690	METAL SUPPLIES & SERVICES	150.80
			364058	52690	METAL SUPPLIES & SERVICES	4.85
					Total :	384.55
124218	4/22/2020	13645 COPY CORRAL	49870	52936	EOC COVID-19	862.00
					Total :	862.00
124219	4/22/2020	12153 CORODATA RECORDS	RS4580328	52742	DOCUMENT RETRIEVAL & STORAG	584.81
					Total :	584.81
124220	4/22/2020	11862 CORODATA SHREDDING INC	DN1263887	52743	SECURE DESTRUCTION SERVICES	15.00
					Total :	15.00
124221	4/22/2020	10171 COUNTY OF SAN DIEGO AUDITOR &	03/2020 AGENCY REV		03/20 AGENCY PARK CITE REPT	146.25
			03/2020 DMV REVENUE		03/20 DMV PARK CITE REPT	502.75
			03/2020 PHOENIX REV		03/20 PHOENIX CITE REV REPT	792.25
					Total :	1,441.25

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124222	4/22/2020	10358 COUNTY OF SAN DIEGO	20CTOFSAN09	52744	RCS COMMUNICATION CHARGES	4,503.00
					Total :	4,503.00
124223	4/22/2020	10333 COX COMMUNICATIONS	094486701 094604602		CITY HALL GROUP BILL CITY HALL GROUP BILL	2,761.73 -1,033.61
					Total :	1,728.12
124224	4/22/2020	10333 COX COMMUNICATIONS	052335901		8950 COTTONWOOD AVE	174.01
					Total :	174.01
124225	4/22/2020	10608 CRISIS HOUSE	478	52841	CDBG SUBRECIPIENT	594.33
					Total :	594.33
124226	4/22/2020	10046 D MAX ENGINEERING INC	5520	52745	WATER QUALITY MONITORNIG - M/	9,374.86
					Total :	9,374.86
124227	4/22/2020	13129 DAVID TURCH AND ASSOCIATES	04052020	52657	HIGHWAY 52 COALITION SUPPORT	10,000.00
					Total :	10,000.00
124228	4/22/2020	13659 DAVIS, BARBARA	2004053.001		PARK RESERVATION CANCELLATIC	60.00
					Total :	60.00
124229	4/22/2020	11295 DOKKEN ENGINEERING	36600	52440	CUYAMACA RIGHT TURN POCKET	4,617.50
					Total :	4,617.50
124230	4/22/2020	13646 EAST COUNTY CRUISERS	2004040.001		PARK EVENT CANCELLATION	910.50
					Total :	910.50
124231	4/22/2020	10057 ESGIL CORPORATION	03/2020		SHARE OF FEES	34,084.05
					Total :	34,084.05
124232	4/22/2020	12964 ESO SOLUTIONS INC.	ESO-31753	52937	ANNUAL SOFTWARE FEE	4,542.30
					Total :	4,542.30
124233	4/22/2020	10251 FEDERAL EXPRESS	6-982-04135		SHIPPING CHARGES	34.77
					Total :	34.77
124234	4/22/2020	10009 FIRE ETC	140831	52591	SMALL TOOLS	50.95

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124234	4/22/2020	10009 10009 FIRE ETC	(Continued)			Total : 50.95
124235	4/22/2020	12760 FOCUS PSYCHOLOGICAL	SANTEE2020-3	52710	COUNSELING SERVICES	750.00
						Total : 750.00
124236	4/22/2020	11881 GOODEN, CHRIS	68559		CREW BOOTS	200.00
						Total : 200.00
124237	4/22/2020	10256 HOME DEPOT CREDIT SERVICES	1150070	52597	MEDIC UNIT SUPPLIES	75.40
			150077	52597	MEDIC UNIT SUPPLIES	419.34
			6150091	52597	STATION SUPPLIES	11.83
			7150103	52597	STATION SUPPLIES	52.80
			8160105	52597	STATION SUPPLIES	41.77
			H0673-184120	52597	VEHICLE SUPPLIES	24.55
						Total : 625.69
124238	4/22/2020	11724 ICF JONES & STOKES INC	0146236	50991	MSCP SUBAREA PLAN	11,187.83
						Total : 11,187.83
124239	4/22/2020	13606 IDIBRI CONSULTING, LP	448424	52941	CHAMBER TECHNOLOGY UPGRAD	5,000.00
						Total : 5,000.00
124240	4/22/2020	13660 JABBAR, LAYTH	2004052.001		PARK RESERVATION CANCELLATIC	76.00
						Total : 76.00
124241	4/22/2020	13661 JASSO, FERNANDO	2004058.001		PARK RESERVATION CANCEL	100.00
						Total : 100.00
124242	4/22/2020	13658 JESUS CHRIST OF LATTER DAY	2004051.001		PARK RESERVATION CANCELLATIC	84.00
						Total : 84.00
124243	4/22/2020	13345 KING, ERIC	72317		CREW BOOTS	129.89
						Total : 129.89
124244	4/22/2020	11009 KNN PUBLIC FINANCE	2235		CDCSA CONT DISCLOSURE FILING	500.00
						Total : 500.00
124245	4/22/2020	13363 LESAR DEVELOPMENT CONSULTANTS	ST-10	52725	2020-24 CONSOLIDATED PLAN	1,610.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
124245	4/22/2020	13363	13363 LESAR DEVELOPMENT CONSULTAN (Continued)			Total : 1,610.00	
124246	4/22/2020	13155	LIFETIME DOG TRAINING, LLC	1005	INSTRUCTOR PAYMENT	1,655.59	
						Total : 1,655.59	
124247	4/22/2020	13650	LINDENSHMIDT, MICHAEL	2004049.001	PARK RESERVATION CANCELLATIC	30.00	
						Total : 30.00	
124248	4/22/2020	10174	LN CURTIS AND SONS	INV374197	52885	EQUIPMENT REPAIR PARTS	22.99
						Total : 22.99	
124249	4/22/2020	13346	MAXEY, NICK	96990	CREW BOOTS	200.00	
						Total : 200.00	
124250	4/22/2020	10538	MEALS ON WHEELS	03-20	52831	CDBG SUBRECIPIENT	1,250.00
						Total : 1,250.00	
124251	4/22/2020	10079	MEDICO PROFESSIONAL	20200621	52763	MEDICAL LINEN SERVICE	20.02
				20200623	52763	MEDICAL LINEN SERVICE	8.16
						Total : 28.18	
124252	4/22/2020	12451	MOBILE GRAPHICS & DESIGN	20041	52607	SPRING EGGSTRAVAGANZA	450.00
						Total : 450.00	
124253	4/22/2020	13369	NATIONWIDE MEDICAL	I056849	52658	EMS SUPPLIES	146.71
						Total : 146.71	
124254	4/22/2020	13662	NAVARRO, LESLIE	2004056.001		PARK RESERVATION CANCELLATIC	80.00
						Total : 80.00	
124255	4/22/2020	10344	PADRE DAM MUNICIPAL WATER DIST	29700016		CONSTRUCTION METER	227.56
				90000366		GROUP BILL	13,386.85
						Total : 13,614.41	
124256	4/22/2020	11442	PATTERSON, LUANNE	05012020-225		MEADOWBROOK HARDSHIP PROG	56.14
						Total : 56.14	
124257	4/22/2020	10101	PROFESSIONAL MEDICAL SUPPLY	B009811	52617	OXYGEN CYLINDERS & REFILLS	69.75

Bank code : ubgen

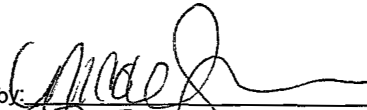
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124257	4/22/2020	10101 PROFESSIONAL MEDICAL SUPPLY	(Continued)			
			B009813	52617	OXYGEN CYLINDERS & REFILLS	74.10
			B009814	52617	OXYGEN CYLINDERS & REFILLS	217.26
			B009815	52617	OXYGEN CYLINERS & REFILLS	77.50
			B009816	52920	EMS SUPPLIES	2,395.57
					Total :	2,834.18
124258	4/22/2020	12062 PURETEC INDUSTRIAL WATER	1789034	52661	DEIONIZED WATER SERVICE	99.22
			1791448	52661	DEIONIZED WATER SERVICE	52.09
			1791449	52661	DEIONIZED WATER SERVICE	34.73
			1791450	52727	DEIONIZED WATER SERVICE	34.73
					Total :	220.77
124259	4/22/2020	10095 RASA	5369	52677	MAP CHECK	460.00
			5376	52677	MAP CHECK	435.00
					Total :	895.00
124260	4/22/2020	12256 ROE, DARLENE	05012020-318		MEADOWBROOK HARDSHIP PROC	59.01
					Total :	59.01
124261	4/22/2020	13061 SAN DIEGO HUMANE SOCIETY &	APR-20	52750	ANIMAL CONTROL SERVICES	35,400.33
					Total :	35,400.33
124262	4/22/2020	10677 SANTEE CHAMBER OF COMMERCE	1954	52921	SANTEE CHAMBER OF COMMERCE	4,495.00
					Total :	4,495.00
124263	4/22/2020	10768 SANTEE SCHOOL DISTRICT	8560	52623	CHET HARRITT FIELD LIGHTS	1,577.70
					Total :	1,577.70
124264	4/22/2020	12347 SANTEE SCHOOL DISTRICT	2004059.001		PARK EVENT CANCELLATION	485.00
					Total :	485.00
124265	4/22/2020	13171 SC COMMERCIAL, LLC	0772679-IN	52644	DELIVERED FUEL	229.29
					Total :	229.29
124266	4/22/2020	13554 SC FUELS	0223189	52889	FLEET CARD FUELING	673.75
			0227499	52889	FLEET CARD FUELING	261.72

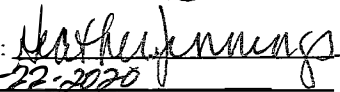
Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124266	4/22/2020	13554 13554 SC FUELS	(Continued)			Total : 935.47
124267	4/22/2020	10110 SECTRAN SECURITY INC	20040426	52729	ARMORED CAR TRANSPORT SVC	129.16
						Total : 129.16
124268	4/22/2020	13206 SHARP BUSINESS SYSTEMS	9002645277 9002708907	52713 52713	SHARP MAINT/COPIES MAR 2020 COPIES APR & OVGS/JAN-MAR 202	932.80 1,098.98
						Total : 2,031.78
124269	4/22/2020	10585 SHARP REES-STEALY MEDICAL	342384832 342399875 342413595	52868 52868	MEDICAL SERVICES NEW HIRE PHYSICAL MEDICAL SERVICES	118.00 425.00 118.00
						Total : 661.00
124270	4/22/2020	13663 SKULMUTCH, JON	2004054.001		PARK RESERVATION CANCELLATIC	114.00
						Total : 114.00
124271	4/22/2020	13162 SOCIAL PPE	2345 2346	52668 52668	TURNOUT MAINTENANCE TURNOUT MAINTENANCE	1,179.00 1,183.50
						Total : 2,362.50
124272	4/22/2020	10213 SOUTH BAY FOUNDRY INC	199279	52803	MEMORIAL BENCH	1,628.64
						Total : 1,628.64
124273	4/22/2020	11403 ST. JOHN, LYNNE	05012020-78		MEADOWBROOK HARDSHIP PROC	58.30
						Total : 58.30
124274	4/22/2020	10217 STAPLES ADVANTAGE	3443418892	52672	OFFICE SUPPLIES	64.14
						Total : 64.14
124275	4/22/2020	13557 SUPERION, LLC	273984	52905	PERMITTING SYSTEM - CENTRAL S	10,450.00
						Total : 10,450.00
124276	4/22/2020	13664 SWEETMAN, MICHELLE	2004057.001		PARK RESERVATION CANCELLATIC	85.00
						Total : 85.00
124277	4/22/2020	10250 THE EAST COUNTY	00095274 00095350	52851 52629	AS-NEEDED PUBLICATIONS NOTICE OF PUBLIC HEARING	339.50 231.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124277	4/22/2020	10250 THE EAST COUNTY	(Continued) 00095376		NOTICE OF PUBLIC HEARING	161.00
					Total :	731.50
124278	4/22/2020	10642 USPS-POC	03092020		POSTAGE REIMBURSEMENT	1,417.90
					Total :	1,417.90
124279	4/22/2020	10537 WETMORES	63108864	52638	VEHICLE REPAIR PARTS	34.74
					Total :	34.74
124280	4/22/2020	10317 WM HEALTHCARE SOLUTIONS INC	0479693-2793-2 0479694-2793	52639 52639	BIOMEDICAL WASTE DISPOSAL BIOMEDICAL WASTE DISPOSAL	205.38 105.55
					Total :	310.93
124281	4/22/2020	10232 XEROX CORPORATION	099679344 099950944 99679343 99679345 99950943 99950945	52754 52754 52753 52755 52753 52755	XEROX FS#4 FEB 2020 XEROX FS#4 MAR 2020 XEROX PSD FEB 2020 XEROX FS#5 FEB 2020 XEROX PSD MAR 2020 XEROX FS#5 MAR 2020	318.10 318.10 318.10 308.85 318.10 308.85
					Total :	1,890.10
77 Vouchers for bank code : ubgen						Bank total : 360,534.50
77 Vouchers in this report						Total vouchers : 360,534.50

Prepared by: 
Date: 4-22-2020

Approved by: 
Date: 4-22-2020

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124282	4/22/2020	12724 AMERICAN FIDELITY ASSURANCE	D148643		VOLUNTARY LIFE INS-AM FIDELITY	5,490.78
					Total :	5,490.78
124283	4/22/2020	12903 AMERICAN FIDELITY ASSURANCE CO	2067613		FLEXIBLE SPENDING ACCOUNT	2,894.22
					Total :	2,894.22
124284	4/22/2020	12903 AMERICAN FIDELITY ASSURANCE CO	2067837		FLEXIBLE SPENDING ACCOUNT	204.16
					Total :	204.16
124285	4/22/2020	12722 FIDELITY SECURITY LIFE	164279765		EYEMED - VOLUNTARY VISION	847.84
					Total :	847.84
124286	4/22/2020	10508 LIFE INSURANCE COMPANY OF	April 2020		LTD/LIFE INSURANCE	2,801.13
					Total :	2,801.13
124287	4/22/2020	10784 NATIONAL UNION FIRE INSURANCE	April 2020		VOLUNTARY AD&D	91.80
					Total :	91.80
124288	4/22/2020	10335 SAN DIEGO FIREFIGHTERS FEDERAL	April 2020		LONG TERM DISABILITY-SFFA	1,475.00
					Total :	1,475.00
124289	4/22/2020	10424 SANTEE FIREFIGHTERS	PPE 04/15/20		DUES/PEC/BENEVOLENT/BC EXP	2,973.81
					Total :	2,973.81
124290	4/22/2020	12892 SELMAN & COMPANY	April 2020		ID THEFT PROTECTION	210.00
					Total :	210.00
124291	4/22/2020	10776 STATE OF CALIFORNIA	PPE 04/15/20		WITHHOLDING ORDER	308.30
					Total :	308.30
124292	4/22/2020	10001 US BANK	PPE 04/15/20		PARS RETIREMENT	540.40
					Total :	540.40
124293	4/22/2020	10959 VANTAGE TRANSFER AGENT/457	PPE 04/15/20		ICMA - 457	27,314.41
					Total :	27,314.41
124294	4/22/2020	10782 VANTAGEPOINT TRNSFR AGT/801801	PPE 04/15/20		RETIREE HSA	4,147.79

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124294	4/22/2020	10782	10782 VANTAGEPOINT TRNSFR AGT/80180		(Continued)	Total : 4,147.79
13 Vouchers for bank code : ubgen						Bank total : 49,299.64
13 Vouchers in this report						Total vouchers : 49,299.64

Prepared by: Nicole J

Date: 4-22-2020

Approved by: Katherine Jennings

Date: 4-22-2022

Bank code : ubgen


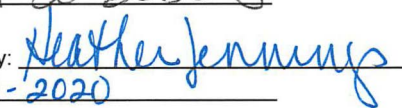
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
13694	4/27/2020	10955 DEPARTMENT OF THE TREASURY	PPE 04/15/20		FEDERAL WITHHOLDING TAX	72,078.05
					Total :	72,078.05
13695	4/27/2020	10956 FRANCHISE TAX BOARD	PPE 04/15/20		CA STATE TAX WITHHELD	23,557.73
					Total :	23,557.73
2 Vouchers for bank code : ubgen						Bank total : 95,635.78
2 Vouchers in this report						Total vouchers : 95,635.78

Prepared by: 
Date: 4-30-2020

Approved by: 
Date: 5-1-2020

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
4204	4/28/2020	10353 PERS	04 20 4		RETIREMENT PAYMENT	116,985.95	
						Total :	116,985.95
1 Vouchers for bank code : ubgen						Bank total :	116,985.95
1 Vouchers in this report						Total vouchers :	116,985.95

Prepared by: 
Date: 4-30-2020
Approved by: 
Date: 5-1-2020

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124295	4/30/2020	13456 AGRICULTURAL PEST CONTROL	532746	52790	PEST CONTROL SERVICES	595.00
Total :						595.00
124296	4/30/2020	13657 ARANDA, NORMA	2004055.001		PARK RESERVATION CANCELLATIC	240.00
Total :						240.00
124297	4/30/2020	12951 BERRY, BONNIE F.	May 1, 2020		RETIREE HEALTH PAYMENT	91.00
Total :						91.00
124298	4/30/2020	10478 CALIFORNIA DEPARTMENT OF	JAN-MARCH 2020		USE TAX JAN - MARCH 2020	300.00
Total :						300.00
124299	4/30/2020	11169 CALIFORNIA WATERS LLC	7793	52679	FOUNTAIN MAINT & REPAIRS	2,609.41
Total :						2,609.41
124300	4/30/2020	10031 CDW GOVERNMENT LLC	XLM4994	52932	COMM EQUIPMENT	28.11
			XLM4996	52933	COMM EQUIPMENT	28.59
			XLP3821	52933	COMM EQUIPMENT	1,134.30
			XLP3897	52932	COMM EQUIPMENT	1,123.11
Total :						2,314.11
124301	4/30/2020	12328 CINTAS CORP. #2	5015816200	52799	FIRST- AID KIT SERVICE	32.98
			5016093326	52799	FIRST- AID KIT SERVICE	61.73
			5016093327	52799	FIRST- AID KIT SERVICE	9.34
			5016311554	52799	FIRST- AID KIT SERVICE	115.80
			5016730228	52799	FIRST- AID KIT SERVICE	130.47
Total :						350.32
124302	4/30/2020	12022 CITY CLERK'S ASSOCIATION	6116		MEMBERSHIP DUES	35.00
Total :						35.00
124303	4/30/2020	10268 COOPER, JACKIE	May 1, 2020		RETIREE HEALTH PAYMENT	91.00
Total :						91.00
124304	4/30/2020	10333 COX COMMUNICATIONS	063453006		9534 VIA ZAPADOR	89.91
			064114701		8115 ARLETTE ST	193.16
			066401501		10601 N MAGNOLIA AVE	35.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124304	4/30/2020	10333 COX COMMUNICATIONS	(Continued) 112256001		9130 CARLTON OAKS DR	89.06
					Total :	407.13
124305	4/30/2020	13751 CUNNINGHAM, SERITA	20STE-00172		PERMIT REFUND	126.84
					Total :	126.84
124306	4/30/2020	10043 D & D SERVICES INC	119550	52652	DEAD ANIMAL REMOVAL SERVICE	1,482.89
					Total :	1,482.89
124307	4/30/2020	12356 DAVIS FARR LLP	7363	52536	FY 2018-19 AUDIT SERVICES	605.00
					Total :	605.00
124308	4/30/2020	11295 DOKKEN ENGINEERING	36557	52440	SANTEE LAKES STORM DRAIN	36,377.00
					Total :	36,377.00
124309	4/30/2020	12111 E POLY STAR INC	223951	52815	TRASH CAN LINERS	3,932.88
					Total :	3,932.88
124310	4/30/2020	11119 FERGUSON ENTERPRISES INC	8702883	52692	PLUMBING SUPPLIES	7.93
					Total :	7.93
124311	4/30/2020	10009 FIRE ETC	140758	52591	EQUIPMENT MAINTENANCE	223.04
					Total :	223.04
124312	4/30/2020	10063 G.E. BROWN SERVICES INC	025941 025942 26051 26052	52849 52849 52849 52849	ICE MACHINE REPAIRS ICE MACHINE REPAIRS ICE MACHINE REPAIRS ICE MACHINE REPAIRS	818.25 375.00 335.00 335.00
					Total :	1,863.25
124313	4/30/2020	13598 GARZA INDUSTRIES, INC	1886932 1886967	52930 52930	HAND SANITIZER SANITATION & CUSTODIAL SUPPLI	1,499.63 332.17
					Total :	1,831.80
124314	4/30/2020	12638 GEORGE HILLS COMPANY, INC.	INV1017678	52747	LIABILITY CLAIMS ADMINISTRATIO	1,488.18
					Total :	1,488.18

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124315	4/30/2020	10065 GLOBAL POWER GROUP INC	67410	52791	ELECTRICAL REPAIRS & MAINT	370.08
			67411	52791	ELECTRICAL REPAIRS	2,294.58
			67657	52791	ELECTRICAL REPAIRS	1,386.00
			67658	52791	ELECTRICAL REPAIRS & MAINT	2,134.00
					Total :	6,184.66
124316	4/30/2020	12495 GROSSMONT UNION	AR010855	52806	SCHOOL RESOURCE OFFICERS	47,428.75
					Total :	47,428.75
124317	4/30/2020	13744 ALLEN, JAMIE	Ref000064088		CORRECTED LICENSE TYPE - REF	41.00
					Total :	41.00
124318	4/30/2020	10070 HAWTHORNE MACHINERY	PS020047659	52594	EQUIPMENT REPAIR PARTS	379.30
					Total :	379.30
124319	4/30/2020	10256 HOME DEPOT CREDIT SERVICES	0160177	52597	SHOP SUPPLIES	13.86
			3160217	52597	STATION SUPPLIES	248.50
			4150121	52597	SHOP SUPPLIES	9.67
			4160160	52597	SMALL TOOLS	155.10
			6160199	52597	STATION SUPPLIES	296.20
			7160193	52597	VEHICLE REPAIR PARTS	18.46
			H0673-186451	52597	MEDIC UNIT SUPPLIES	35.50
					Total :	777.29
124320	4/30/2020	10199 KEYSER MARSTON ASSOCIATES INC	0034493	52907	FISCAL ANALYSIS HILTON HOME2	1,458.12
					Total :	1,458.12
124321	4/30/2020	10997 LAKESIDE FIRE PREVENTION	154	52646	SOFTWARE SUBSCRIPTION	548.00
					Total :	548.00
124322	4/30/2020	10174 LN CURTIS AND SONS	INV377462	52794	SAFETY APPAREL	191.80
					Total :	191.80
124323	4/30/2020	10079 MEDICO PROFESSIONAL	20203407	52763	MEDICAL LINEN SERVICE	20.02
			20203409	52763	MEDICAL LINEN SERVICE	8.16
			20205988	52763	MEDICAL LINEN SERVICE	20.02
			20205990	52763	MEDICAL LINEN SERVICE	8.16

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124323	4/30/2020	10079 10079 MEDICO PROFESSIONAL	(Continued)			Total : 56.36
124324	4/30/2020	10083 MUNICIPAL EMERGENCY SERVICES	IN1444403 IN1448139	52919 52609	SAFETY APPAREL EQUIPMENT REPAIR PART	1,095.79 59.48 Total : 1,155.27
124325	4/30/2020	12695 NAKOA PERFORMANCE	04012020.#2	52877	FITNESS PROGRAM	6,600.00 Total : 6,600.00
124326	4/30/2020	13369 NATIONWIDE MEDICAL	1057005	52658	EMS SUPPLIES	474.85 Total : 474.85
124327	4/30/2020	10451 QUADIENT, INC.	57273021 57497923	52817 52817	FY 19/20 POSTAGE METER RENTAL FY 19/20 POSTAGE METER RENTAL	161.63 1.78 Total : 163.41
124328	4/30/2020	10308 O'REILLY AUTO PARTS	2968-334902	52611	VEHICLE REPAIR PARTS	158.52 Total : 158.52
124329	4/30/2020	10344 PADRE DAM MUNICIPAL WATER DIST	90000367		GROUP BILL	8,134.76 Total : 8,134.76
124330	4/30/2020	10161 PRIZM JANITORIAL SERVICES INC	25677	52660	CUSTODIAL SERVICES - OFFICES	3,419.67 Total : 3,419.67
124331	4/30/2020	10095 RASA	5375 5380	52677 52677	MAP CHECK MAP CHECK	2,055.00 290.00 Total : 2,345.00
124332	4/30/2020	12237 RAYON, KYLE	May 1, 2020		RETIREE HEALTH PAYMENT	91.00 Total : 91.00
124333	4/30/2020	12828 RICK ENGINEERING COMPANY	18100(24)	52939	AS-NEEDED ENGINEERING SERVICE	893.10 Total : 893.10
124334	4/30/2020	10606 S.D. COUNTY SHERIFF'S DEPT.	SHERIFF JAN 2020		LAW ENFORCEMENT	1,271,025.90 Total : 1,271,025.90

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124335	4/30/2020	10407 SAN DIEGO GAS & ELECTRIC	0422 970 321 8 2237 358 004 2 3422 380 562 8 7990 068 577 7		STREET LIGHTS TRAFFIC SIGNALS ROW / MEDIANS PARKS	32,062.92 4,536.54 205.17 9,987.48 Total : 46,792.11
124336	4/30/2020	13745 LUTZ, NANCY	Ref000064089		CORRECTED LICENSE TYPE	41.00 Total : 41.00
124337	4/30/2020	10702 SANTEE SANTAS FOUNDATION INC	SSDF 20-001	52857	CDBG SUBRECIPIENT	6,000.00 Total : 6,000.00
124338	4/30/2020	13171 SC COMMERCIAL, LLC	0774605-IN 0775516-IN 0776299-IN 0777082-IN 0778218-IN	52644 52644 52644 52644 52644	DELIVERED FUEL DELIVERED FUEL DELIVERED FUEL DELIVERED FUEL DELIVERED BULK FUEL	401.03 210.88 317.75 233.22 146.08 Total : 1,308.96
124339	4/30/2020	13554 SC FUELS	0053961 0233910	52889 52889	FLEET CARD FUELING FLEET CARD FUELING	539.32 707.65 Total : 1,246.97
124340	4/30/2020	13162 SOCAL PPE	2349 2350	52668 52668	TURNOUT MAINTENANCE TURNOUT MAINTENANCE	504.00 446.00 Total : 950.00
124341	4/30/2020	10314 SOUTH COAST EMERGENCY VEHICLE	498494	52647	VEHICLE REPAIR PART	194.24 Total : 194.24
124342	4/30/2020	10217 STAPLES ADVANTAGE	3442877140 3442877141 3443300585 3444267293	52626 52626 52703 52626	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES PSD OFFICE SUPPLIES	5.93 66.51 91.29 35.12 Total : 198.85
124343	4/30/2020	10027 STATE OF CALIFORNIA	142751		FINGERPRINT COST	32.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124343	4/30/2020	10027 10027 STATE OF CALIFORNIA	(Continued)			Total : 32.00
124344	4/30/2020	10119 STEVEN SMITH LANDSCAPE INC	43786 43826	52665 52665	A1 LANDSCAPE SERVICES A1 LANDSCAPE SERVICES	650.00 650.00 Total : 1,300.00
124345	4/30/2020	11193 TMAN TRAFFIC SUPPLY	10789	52704	TRAFFIC SIGNS & SUPPLIES	338.88 Total : 338.88
124346	4/30/2020	10520 TRAFFIC SAFETY MATERIALS LLC	8782 8788	52712 52712	TRAFFIC SIGNS & HARDWARE TRAFFIC SIGNS & HARDWARE	126.07 327.86 Total : 453.93
124347	4/30/2020	10611 TRI-GROUP CONSTRUCTION & DEV	04142020 04282020 CIP 2018-39		STOP PAYMENT WITHOLDING STOP PAYMENT RELEASE RETENTION RELEASE	-15,312.50 15,312.50 18,867.43 Total : 18,867.43
124348	4/30/2020	10475 VERIZON WIRELESS	572028810-00001 9852296511		CELL PHONE SERVICE WIFI SERVICE	1,279.89 760.20 Total : 2,040.09
124349	4/30/2020	10136 WEST COAST ARBORISTS INC	159015 159017	52663 52663	URBAN FORESTRY MGMNT SVCS URBAN FORESTRY MGMNT SVCS	2,700.00 840.00 Total : 3,540.00
124350	4/30/2020	10148 WESTAIR GASES & EQUIPMENT INC	11038882	52706	WELDING SUPPLIES	25.55 Total : 25.55
124351	4/30/2020	10537 WETMORES	63109984	52638	VEHICLE REPAIR PARTS	187.83 Total : 187.83
124352	4/30/2020	12930 WILLIAMS, ROCHELLE M.	May 1, 2020		RETIREE HEALTH PAYMENT	91.00 Total : 91.00
124353	4/30/2020	12641 WITTORFF, VICKY DENISE	May 1, 2020		RETIREE HEALTH PAYMENT	31.00 Total : 31.00

Bank code : ubgen


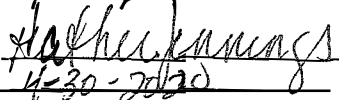
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
124354	4/30/2020	10318 ZOLL MEDICAL CORPORATION	3055718	52655	EMS SUPPLIES	1,712.85
Total :						1,712.85

60 Vouchers for bank code : ubgen

Bank total : 1,491,851.23

60 Vouchers in this report

Total vouchers : 1,491,851.23

Prepared by: 
Date: 4/30/2020
Approved by: 
Date: 4-30-2020

City of Santee
COUNCIL AGENDA STATEMENT

Item 3

MEETING DATE May 13, 2020

AGENDA ITEM NO.

ITEM TITLE SECOND READING AND ADOPTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, ADDING CHAPTER 11.50 TO TITLE 11 OF THE MUNICIPAL CODE IMPLEMENTING THE REQUIREMENTS OF AB 1236 TO STREAMLINE PROCESSING OF PERMIT APPLICATIONS FOR ELECTRIC VEHICLE CHARGING STATIONS

DIRECTOR/DEPARTMENT Annette Ortiz, City Clerk

SUMMARY

The Introduction and First Reading of the above-entitled Ordinance was approved at a Regular Council Meeting on Wednesday, April 22, 2020. The Ordinance is now presented for Second Reading by title only, and adoption.

Vote at First Reading: AYES: HALL, HOULAHAN, KOVAL, MCNELIS, MINTO
NOES: NONE
ABSENT: NONE


FINANCIAL STATEMENT None

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MSB*
Adopt Ordinance.

ATTACHMENTS
Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTEE, ADDING CHAPTER 11.50 TO TITLE 11 OF THE MUNICIPAL CODE IMPLEMENTING THE REQUIREMENTS OF AB 1236 TO STREAMLINE PROCESSING OF PERMIT APPLICATIONS FOR ELECTRIC VEHICLE CHARGING STATIONS, AND DETERMINING ORDINANCE IS NOT SUBJECT TO ENVIRONMENTAL REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

WHEREAS, the State of California and the City of Santee have consistently promoted and encouraged the use of fuel-efficient electric vehicles; and

WHEREAS, the State of California adopted Assembly Bill 1236, which requires local agencies to adopt an ordinance that creates an expedited and streamlined permitting process for electric vehicle charging systems; and

WHEREAS, creation of an expedited, streamlined permitting process for electric vehicle charging stations would facilitate convenient charging of electric vehicles and help reduce reliance on environmentally damaging fossil fuels; and

WHEREAS, pursuant to the California Environmental Quality Act (CEQA) and the State of California Guidelines for Implementation of CEQA (commencing with Section 15000 of Title 14 of the California Code of Regulations), the City is the “lead agency” for the preparation and consideration of environmental documents for this ordinance; and

WHEREAS, the City Council finds and determines that this ordinance is not subject to CEQA pursuant to Sections 15060 (c)(2) and 15060(c)(3) of the Title 14 of the California Code of Regulations because it will not result in a direct or reasonably foreseeable indirect physical change in the environment and is not a project; and

WHEREAS, on April 9, 2020, the Department of Development Services published a Notice of Public Hearing on the proposed addition of Chapter 11.50, Title 11, of the Santee Municipal Code informing the public of consideration of the ordinance first reading at the City Council meeting of April 22, 2020; and

WHEREAS, on April 22 2020, the City Council held a duly advertised public hearing on the proposed amendment to the Santee Municipal Code; and

WHEREAS, the City Council considered the staff report, all recommendations by staff and public testimony.

NOW, THEREFORE, the City Council of the City of Santee, California, does ordain as follows:

Section 1. The Santee City Council hereby finds and determines that the above recitals are true and correct and incorporated herein.

Section 2. This ordinance is not subject to CEQA because the adoption of this ordinance is not a “project” pursuant to Section 15060 (c)(2) and 15060 (c)(3) of Title 14 of the California Code of Regulations. Specifically, this ordinance only establishes a streamline process for electric vehicle charger permits and is merely authorizing administrative activities which will not result in a direct or reasonably foreseeable indirect physical change in the environment.

Section 3. Chapter 11.50 is added to the Santee Municipal Code to read in full as follows:

**ELECTRIC VEHICLE CHARGING SYSTEMS EXPEDITED, STREAMLINED
PERMITTING PROCESS**

11.50.010 Definitions

- A. “Electric vehicle charging station” or “charging station” means any level of electric vehicle supply equipment station that is designed and built in compliance with Article 625 of the California Electrical Code, as it reads on the effective date of this Chapter, and delivers electricity from a source outside an electric vehicle into a plug-in vehicle.

- B. “Specific adverse impact” means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

- C. “Electronic submittal” means the utilization of one or more of the following:
 - 1. Electronic mail
 - 2. The Internet
 - 3. Facsimile

11.50.020 Purpose

The purpose of this Chapter is to promote and encourage the use of electric vehicles by creating an expedited, streamlined permitting process for electric vehicle charging stations while promoting public health and safety and preventing specific adverse impacts in the installation and use of such charging stations.

11.50.030 Applicability

This ordinance applies to the permitting of all electric vehicle charging systems in the City of Santee. Electric vehicle charging systems legally established or permitted prior to the effective date of this ordinance are not subject to the requirements of this ordinance unless physical modifications or alterations are undertaken that materially change the size, type or components of an electric vehicle charging system in such a way as to require new permitting. Routine operation and maintenance or like-kind replacements shall not require a permit.

11.50.040 Electric Vehicle Charging System Requirements

- A. All electric vehicle charging systems shall meet the requirements of the California Electrical Code, the Society of Automotive Engineers, the National Electrical Manufacturers Association, and accredited testing laboratories such as Underwriters Laboratories, and rules of the Public Utilities Commission regarding safety and reliability.
- B. Installation of electric vehicle charging stations shall be incorporated into the load calculations of all new or existing electrical services and shall meet the requirements of the California Electrical code. Electric vehicle charging equipment shall be considered a continuous load.
- C. Anchorage of either floor-mounted or wall-mounted electric vehicle charging stations shall meet the requirements of the California Building or Residential Code as applicable per occupancy, and the provisions of the manufacturer's installation instructions. Mounting of charging stations shall not adversely affect building elements.

11.50.050 Duties of the Building Division and the Building Official

- A. All documents required for submission of an electric vehicle charging system application shall be made available on the publicly accessible City of Santee website.
- B. The City of Santee shall adopt a checklist, shown on attached **Exhibit A**, of all requirements with which electric vehicle charging systems shall comply to be eligible for expedited review.
- C. The electric vehicle charging system permit process and checklist shall substantially conform to recommendations contained in the most current version of the "Plug-In Electric Vehicle Infrastructure Permitting Checklist" contained in the "Zero-Emission Vehicles in California: Community Readiness Guidebook" adopted by the Governor's Office of Planning and Research.
- D. The Building Official shall allow the electronic submittal of the electric vehicle charging station application.

11.50.060 Permit Review Requirements

- A. Review of the permit application shall be limited to the Building Official's review of whether the application meets local, state and federal health and safety requirements. The application shall be administratively reviewed by the Building Official as a nondiscretionary permit.

ORDINANCE NO. _____

- B. The City shall not condition approval of an application on the approval of an association, as that term is defined by Civil Code Section 4080.
- C. An application for an electric vehicle charging station shall be deemed complete and the permit available for issuance, when the Building Official determines that the application satisfies all the requirements found in the checklist.
- D. If an application is deemed incomplete, a written plan check correction notice will be available to the applicant within 10 working days, detailing all deficiencies in the application and any additional information or documentation required to be eligible for expedited permit issuance shall be given to the applicant for resubmission.
- E. The Building Official, in consultation with the Director of the Department of Development Services, may require an applicant to apply for a use permit if the Building Official finds, based on substantial evidence, that the electric vehicle charging station could have a specific, adverse impact upon the public health and safety. The Building Official's decision to require a use permit may be appealed by the applicant pursuant to Chapter 13.04.070 of this Code.
- F. If a use permit is required, the application for the use permit may be denied if the Planning Commission makes written findings based upon substantial evidence in the record that the proposed installation would have a specific, adverse impact upon the public health or safety and there is no feasible method to satisfactorily mitigate or avoid the specific, adverse impact. Such findings shall include the basis for the rejection of potential feasible alternatives for preventing the specific, adverse impact. Such decisions may be appealed to the pursuant to Santee Municipal Code Sections 13.04.040 and 13.04.070.

Section 4. Severability. If any section, sentence, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unenforceable by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases thereof be declared invalid or unconstitutional.

Section 5. This Ordinance shall become effective thirty (30) days after its passage. Upon adoption of the Ordinance, the added Chapter 11.50 shall be incorporated into the Municipal Code, Title 11 of the City of Santee.

Section 6. The City Clerk is hereby directed to certify the adoption of this Ordinance, to file a Notice of Exemption, and cause the same to be published as required by law.

ORDINANCE NO. _____

INTRODUCED AND FIRST READ at a Regular Meeting of the City Council of the City of Santee, California, on the 22nd day of April, 2020, and thereafter **ADOPTED** at a Regular Meeting of said City Council held on the 13th day of May, 2020, by the following vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, CMC, CITY CLERK

Attachment: Exhibit A



Plug-In Electric Vehicle Infrastructure Permitting Checklist

	Residential	Non-Residential
Phase 1 Pre-Work Contractor	<ul style="list-style-type: none"> ✓ Understands intended use of the EVSE (i.e. personal) 	<ul style="list-style-type: none"> ✓ Obtain an address for the location ✓ Determine the ownership of the site and/or authorization to install equipment at site ✓ Understands intended use of the EVSE (i.e., fleet, employee, customer, visitor, etc.) ✓ Determine number of vehicles charging and connectors per charging station ✓ Determine source of power and authorization to use source
	<ul style="list-style-type: none"> ✓ Determine type of vehicle(s) to be charged at EVSE ✓ Evaluate mounting type options (i.e., bollard, pole-mount, wall-mount, ceiling-mount) ✓ Clarify communication requirements (i.e., Ethernet, cellular, Wi-Fi, none or other) ✓ Determine the NEMA Enclosure type ✓ Determine the physical dimensions of the space(s) ✓ Inspect the type of circuit breaker panel board intended for the installation 	
Phase 2 Pre-Work Customer	<ul style="list-style-type: none"> ✓ Identify incentives or rate structures through the utility ✓ Determine size of electrical service at the site ✓ Identify and contact applicable local permit office(s) to identify specific requirements, including local fire, environmental, construction, building, concealment and engineering requirements ✓ Identify incentives available through local, state or federal programs ✓ Contact insurance company to acquire additional insurance or separate coverage as needed ✓ Hire the contractor and verify credentials with all subcontractors; ensure electrical contractor's license for electrical work is current 	
Phase 3 On-Site Evaluation	<ul style="list-style-type: none"> ✓ Verify EVSE meets UL requirements and is listed by UL or another nationally recognized testing laboratory ✓ Verify EVSE has an appropriate NEMA rated enclosure (NEC 110.28) based on environment and customer needs, such as weatherization or greater levels of resistance to water and corrosive agents ✓ Determine the level or charger meets customer's PEV requirements (most vehicles require the maximum of a 240V/32A (40A breaker) ✓ Based on proposed EVSE location, determine if cord length will reach a vehicle's charging inlet without excessive slack and does not need to be more than 25' in length (NEC 625.17) ✓ Cord management methodologies have been considered to reduce the risk of tripping hazards and accidental damage to the connector ✓ Mounting type selection based on requirements to meet site guidelines ✓ Determine whether EVSE communication options are beneficial to customer and/or local utility 	

<p>Phase 4 On-Site Survey</p>	<ul style="list-style-type: none"> ✓ Ensure overhead doors and vehicle parking spot do not conflict with EVSE location ✓ Place EVSE in a location convenient to charging port on vehicle and typical orientation of the vehicle in garage (i.e., backed in or head-first) ✓ Ensure functionality of lighting in the garage to meet NEC code 210-70 	<ul style="list-style-type: none"> ✓ Space(s) should be visible to drivers and pedestrians ✓ Determine proximity to building entrance (could be considered an incentive for PEV use) ✓ Select spaces proximate to existing transformer or panel with sufficient electrical capacity ✓ EVSE installation should maintain a minimum parking space length to comply with local zoning requirements ✓ If available, use wider spaces to reduce the risk of cord damage and minimize the intersection of cords with walking paths ✓ Ensure sufficient lighting at proposed space(s) to reduce the risk of tripping and damage to charging station from vehicle impact or vandalism; light levels above two foot candles are recommended ✓ Address accessibility requirements (refer to the Plug-In Electric Vehicle Infrastructure and Equipment Accessibility section of the Guidebook for more information) ✓ Determine availability of space for informative signing ✓ EVSE with multiple cords should be placed to avoid crossing other parking spaces ✓ All available charging station mounting options should be considered and optimized for the space ✓ Determine if hazardous materials were located at the site <p>PARKING DECKS</p> <ul style="list-style-type: none"> ✓ Place EVSE towards the interior of a parking deck to avoid weather-related impacts on equipment <p>PARKING LOTS</p> <ul style="list-style-type: none"> ✓ Avoid existing infrastructure and landscaping to mitigate costs, potential hazards and other negative impacts <p>ON-STREET</p> <ul style="list-style-type: none"> ✓ Install on streets with high foot and vehicle traffic to mitigate vandalism ✓ Avoid existing infrastructure to mitigate costs, potential hazards and other negative impacts
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		<ul style="list-style-type: none"> ✓ Address accessibility requirements (refer to the Plug-In Electric Vehicle Infrastructure and Equipment Accessibility section of the Guidebook for more information) ✓ For pull-in spaces, EVSE should be placed in front of the space and either centered on the space if placed between two spaces (if two connectors are available); EVSE with more than two connectors should not be used in on-street applications ✓ For parallel parking locations, the charging station should be installed at the front third of the parked vehicle and based on the direction of traffic flow; EVSE with a single connector is recommended to reduce potential trip hazards
	<ul style="list-style-type: none"> ✓ Mount the connector at a height between 36" and 48" from the ground (NEC 625.29) unless otherwise indicated by the manufacturer ✓ Install wall or pole-mount stations and enclosures at a height between 36" and 48" ✓ Ensure sufficient space exists around electrical equipment for safe operation and maintenance (NEC 110.26); recommended space is 30" wide, 3' deep and 6'6" high ✓ Minimize tripping hazards and utilize cord management technologies when possible ✓ Equipment operating above 50 volts must be protected against physical damage (NEC 110.27); ensure the vehicle is out of the line of vehicle travel and use wheel stops or other protective measures ✓ EVSE must be located such that ADA routes maintain a pathway of 36" at all times 	
<p>Phase 4 Contractor Installation Preparation</p>	<ul style="list-style-type: none"> ✓ Price quote submitted to customer and approved including utility upgrades ✓ Order equipment ✓ Provide stamped engineering calculations as needed ✓ Provide site plan modification with diagrams as necessary ✓ Complete all necessary service upgrades and/or new service assessments ✓ Complete permit applications as required by local permitting department ✓ Ensure permit is approved and collected ✓ Schedule all necessary contract work (i.e., boring, concrete and/or paving restoration) and utility work (i.e., utility marking, service upgrade, new service and/or meter pull) ✓ Ensure utility marking of existing power lines, gas lines or other infrastructure is completed and utilize "call before you dig" services 	
<p>Phase 5 Installation</p>	<ul style="list-style-type: none"> ✓ Residential garages may permit the use of nonmetallic-sheathed cable in lieu of conduit 	<ul style="list-style-type: none"> ✓ Run conduit from power source to station location ✓ For EVSE greater than 60 amperes, a separate disconnect is required (NEC 625.23) and should be installed concurrently with conduit and visible from the EVSE
	<ul style="list-style-type: none"> ✓ Post permit at site in visible location ✓ Remove material to run conduit and/or wiring (i.e., drywall, insulation, pavers, concrete, pavement, earth, etc.) 	

	<ul style="list-style-type: none"> ✓ Contractors are encouraged to examine requirement for installation sites and types of wiring in Chapter 3 of the NEC ✓ Pull wiring; charging stations require a neutral line and a ground line and equipment is considered to be a continuous load ✓ Conductors should be sized to support 125% of the rated equipment load (NEC 625.21) ✓ Preparing mounting surface and install per equipment manufacturer instructions ✓ Floor-mount: typically requires a concrete foundation with J-bolts on station base; place with space to allow conductors to enter through the base ✓ Wall/pole/ceiling-mount: install brackets for mounting of the equipment ✓ Install bollard(s) and/or wheel stop(s) as needed ✓ Install informative signage to identify the EVSE and potential trip hazards ✓ Install additional electrical panels or subpanels as needed ✓ Install service upgrades, new service and/or new meter as needed; utility may also pull a meter to allow for charging station wires to be connected to a panel ✓ Make electrical connection ✓ Perform finish work to repair existing infrastructure, surfaces and landscaping
<p>Phase 6 Inspection</p>	<ul style="list-style-type: none"> ✓ An initial electrical inspection by applicable building, fire, environmental and electrical authorities should occur after conduit has been run and prior to connecting equipment and running wires; if necessary, contractor should correct any issues and schedule a second rough inspection ✓ If required, the inspector will perform a final inspection to ensure compliance with NEC and other codes adopted within the jurisdiction by inspecting wiring, connections, mounting and finish work ✓ Contractor should verify EVSE functionality
<p>Additional Resources</p>	<ul style="list-style-type: none"> ✓ National Codes and Standards ✓ American National Standards Institute (ANSI) ✓ National Fire Protection Association (NFPA) ✓ Underwriters Laboratories, Inc. (UL) ✓ International Association of Electrical Inspectors (IAEI) ✓ International Code Council (ICC) ✓ NECA-NEIS Standards ✓ NECA and NFPA Webinars ✓ Electrical Vehicle Infrastructure Training Program (EVITP) Installer Training Course/Certification

City of Santee
COUNCIL AGENDA STATEMENT

Item 4

MEETING DATE May 13, 2020

AGENDA ITEM NO.

ITEM TITLE APPROVAL OF A 90-DAY CONTRACT EXTENSION WITH BOUND TREE MEDICAL, LLC FOR AS-NEEDED PURCHASE OF MEDICAL SUPPLIES

DIRECTOR/DEPARTMENT Chief John Garlow, Fire Department *JG*

SUMMARY

The City's as-needed Medical Supply contract with Bound Tree Medical, LLC will expire on June 30, 2020. The City is currently in the third and final year of the contract. Due to the COVID-19 pandemic, staff would like to postpone the request for bids for a new as-needed Medical Supplies contract until after July 1, 2020. A 90-day extension is authorized by Section 7(b) of the current contract. Staff is requesting that the City Council approve the 90-day contract extension beginning July 1, 2020 through September 28, 2020, for an amount not to exceed \$40,000.00.

jm

FINANCIAL STATEMENT

Sufficient funds will be included in the proposed FY 2020-21 Fire Department Emergency Medical Services operating budget for the requested 90-day extension. Federal and state reimbursement will be sought for costs directly related to the COVID-19 response. All other costs will be covered through the County Service Area 69 contract.

CITY ATTORNEY REVIEW

N/A

Completed

RECOMMENDATION *MSB*

Approve a 90-day extension of the current contract for the purchase of medical supplies and pharmaceuticals as needed from Bound Tree Medical, LLC for a total amount not to exceed \$40,000 during the period of July 1, 2020, through September 28, 2020.

ATTACHMENTS

None

City of Santee
COUNCIL AGENDA STATEMENT

Item 5

MEETING DATE

May 13, 2020

AGENDA ITEM NO.

ITEM TITLE **PUBLIC HEARING FOR THE VACATION OF EXCESS RIGHT-OF-WAY
ALONG GRAVES AVENUE (VAC 2020-01) LOCATION: 8549 GRAVES AVENUE**

DIRECTOR/DEPARTMENT

Melanie Kush, Development Services



SUMMARY

Santee Senior Retirement Communities, LLC has requested that the City vacate a portion of right-of-way in Graves Avenue, adjacent to the Lantern Crest facility which is not needed for public improvements. Refer to the Vacation Exhibit for the excess right-of-way proposed for vacation, highlighted in green.

The dedication of right-of-way required for Graves Avenue was conveyed to the City of Santee by Parcel Map No. 2009-01, File No. 2011-0055825, and recorded January 28, 2011. During the final design of the frontage improvements it was determined that the relocation of the bus stop to the south would provide for better traffic movements. As a result, the required dedication of right-of-way needed was reduced. If the vacation is approved, Santee Senior Retirement Communities, LLC intends to merge the vacated portion of property with the adjoining property as part of the development, P 2007-12. This request is supported by staff as it conforms the right of way consistent with standards and places all maintenance responsibilities of the requested vacated area onto the applicant in perpetuity.

Division 9, Part 3, Chapter 3, Section 8320 of the Streets and Highways Code of the State of California provides the City Council may vacate a public street by holding a public hearing and adopting a resolution of vacation. Staff recommends vacating the excess right-of-way as indicated on Exhibit "B".

ENVIRONMENTAL REVIEW

On August 27, 2008, the City Council approved and adopted Mitigated Negative Declaration (State Clearinghouse Number (2008071057)) by Resolution No. 069-2008, which fully disclosed, evaluated and mitigated the environmental impacts of the project (P 2007-12). No further environmental review is required for the City to adopt this Resolution.

FINANCIAL STATEMENT



Fees for processing the vacation have been paid by the applicant, Santee Senior Retirement Communities, LLC.

CITY ATTORNEY REVIEW

N/A

Completed

RECOMMENDATION



1. Conduct and close the public hearing; and
2. Adopt the attached Resolution vacating excess right-of-way.

ATTACHMENTS

Vacation Exhibit
Resolution
Exhibits "A" and "B" - Legal Description and Plat

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE,
CALIFORNIA, PUBLIC HEARING FOR THE VACATION OF EXCESS
RIGHT-OF-WAY ALONG GRAVES AVENUE (VAC 2020-01)
LOCATION: 8549 GRAVES AVENUE**

WHEREAS, Graves Avenue is classified as a residential collector per the Mobility Element of the General Plan and requires 30 feet of right-of-way to the centerline of the street; and

WHEREAS, a portion of Graves Avenue has right-of-way widths greater than 30 feet and a portion of such excess right-of-way is not required for street or highway purposes; and

WHEREAS, the owner of an abutting property, Santee Senior Retirement Communities, LLC has requested a vacation of excess right-of-way abutting their site frontage; and

WHEREAS, Chapter 3, Section 8320 of the Streets and Highways Code of the State of California provides that the City Council may vacate a street, highway, or public service easement pursuant to the authority provided in that chapter by holding a public hearing to consider all evidence presented by any interested persons and thereafter adopting a resolution vacating the street, highway, or easement; and

WHEREAS, the City Council considered all recommendations by staff and public testimony at the public hearing held on May 13, 2020 at 6:30 pm at 10601 Magnolia Avenue in the Council Chambers; and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

Section 1. A portion of the public street, Graves Avenue, as described and shown on Exhibits "A" and "B" is hereby vacated. The Council directs the City Clerk to record with the San Diego County Recorder this Resolution together with Exhibits "A" and "B" attached hereto.

ADOPTED by the City Council of the City of Santee, California, at a regular meeting thereof held this 13th day of May, 2020, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, CMC, CITY CLERK

Attachments: Exhibits "A" – Legal Description
Exhibits "B" – Plat

EXHIBIT 'A'

GRAVES AVENUE RIGHT-OF-WAY VACATION

PORTIONS OF PARCEL 1 OF PARCEL MAP NO. 20858, IN THE CITY OF SANTEE, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO PARCEL MAP THEREOF, RECORDED JANUARY 28, 2011 AS FILE NO. 2011-0055825, OF OFFICIAL RECORDS, BEING A PORTION OF PARCEL 'A' OF CERTIFICATE OF COMPLIANCE BC2017-02, FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY ON FEBRUARY 5, 2018 AS FILE NO. 2018-0046327 OF OFFICIAL RECORDS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

PARCEL 'A'

BEGINNING AT THE MOST NORTHWESTERLY CORNER OF SAID PARCEL 'A', SAID CORNER ALSO BEING A POINT ON THE EASTERLY RIGHT-OF-WAY LINE OF GRAVES AVENUE DEDICATED PER DOCUMENT RECORDED ON MAY 28, 2009 AS FILE NO. 2009-0285846 OF OFFICIAL RECORDS; THENCE ALONG SAID EASTERLY RIGHT-OF-WAY LINE:

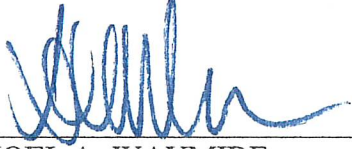
- | | | |
|------------------|-------------|---|
| 1. S 33°42'07" E | 12.01 FEET | TO THE BEGINNING OF A TANGENT 345.00 FOOT RADIUS CURVE, CONCAVE WESTERLY; THENCE CONTINUING ALONG SAID EASTERLY RIGHT-OF-WAY LINE AND SAID CURVE THROUGH A CENTRAL ANGLE OF 24°18'28": |
| 2. SOUTHERLY | 146.37 FEET | TO A POINT ON SAID EASTERLY RIGHT-OF-WAY LINE HEREINAFTER REFERRED TO AS "POINT 'A'"; A RADIAL LINE TO SAID POINT BEARS NORTH 80°36'21" EAST; THENCE LEAVING SAID EASTERLY RIGHT-OF-WAY LINE: |
| 3. N 65°15'49" W | 3.65 FEET | TO THE BEGINNING OF A TANGENT 4.00 FOOT RADIUS CURVE, CONCAVE NORTHEASTERLY; THENCE ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 51°22'27": |
| 4. NORTHWESTERLY | 3.59 FEET | THENCE TANGENT TO SAID CURVE: |
| 5. N 13°53'22" W | 23.08 FEET | TO THE BEGINNING OF A TANGENT 341.75 FOOT RADIUS CURVE, CONCAVE WESTERLY; THENCE ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 21°27'09": |
| 6. NORTHWESTERLY | 127.96 FEET | THENCE: |
| 7. N 54°39'29" E | 4.94 FEET | TO THE POINT OF BEGINNING. |

PARCEL 'A' CONTAINS 794 SQUARE FEET, MORE OR LESS.

- | | | |
|-------------------|------------|--|
| 15. S 87°21'46" E | 3.04 FEET | TO AN ANGLE POINT ON THE
EASTERLY 2018 RIGHT-OF-WAY LINE;
THENCE CONTINUING ALONG SAID
EASTERLY 2018 RIGHT-OF-WAY LINE: |
| 16. S 02°38'14" W | 58.99 FEET | TO AN ANGLE POINT ON THE
EASTERLY 2018 RIGHT-OF-WAY LINE;
THENCE CONTINUING ALONG SAID
EASTERLY 2018 RIGHT-OF-WAY LINE: |
| 17. S 31°23'45" W | 12.19 FEET | TO A POINT ON THE EASTERLY 2018
RIGHT-OF-WAY LINE; THENCE
LEAVING SAID EASTERLY 2018
RIGHT-OF-WAY LINE: |
| 18. N 00°51'57" E | 71.53 FEET | TO THE TRUE POINT OF BEGINNING. |

PARCEL 'B' CONTAINS 456 SQUARE FEET, MORE OR LESS.

TOTAL VACATION AREA CONTAINS 1,250 SQUARE FEET, MORE OR LESS.



 JOEL A. WAYMIRE
 L.S. 8011

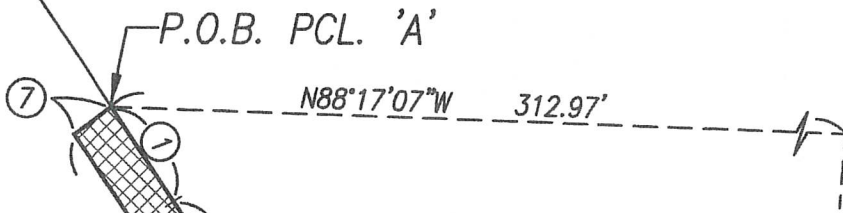
1/30/20

 DATE
 EXP. 12/31/20



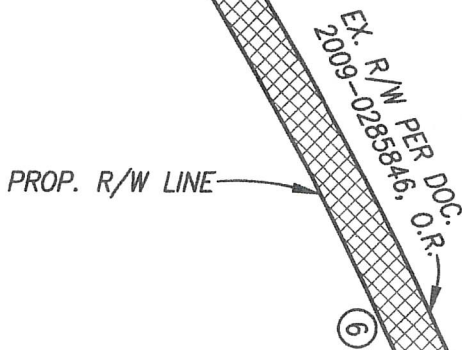
EXHIBIT 'B'

POR. LOT 9, BLK. 7, MAP 817



LEGEND

- EXISTING RIGHT-OF-WAY LINE
- PROPOSED RIGHT-OF-WAY LINE
- RIGHT-OF-WAY TO BE VACATED
- T.P.O.B. TRUE POINT OF BEGINNING
- P.O.B. POINT OF BEGINNING

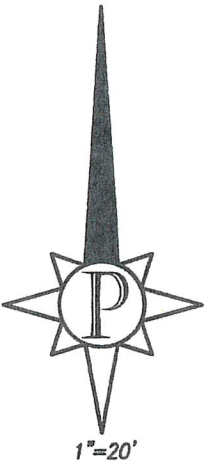


PARCEL A
PER COC REC. 2-5-18
DOC. NO. 2018-0046327, O.R.

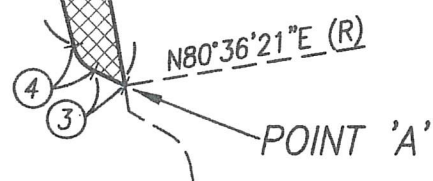
GRANES AVENUE

DATA TABLE

NO.	BEARING/Delta	RADIUS	LENGTH
1	S33°42'07\"/>		

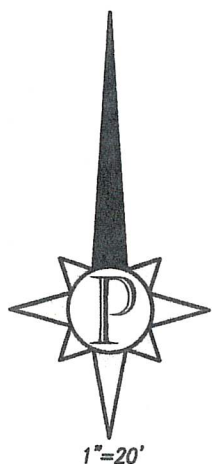


1"=20'



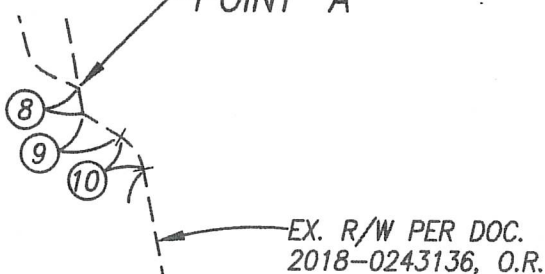
SEE SHEET 2

EXHIBIT 'B'



SEE SHEET 1

POINT 'A'



EX. R/W PER DOC.
2018-0243136, O.R.

T.P.O.B. PCL. 'B'

PARCEL A
PER COC REC. 2-5-18
DOC. NO. 2018-0046327, O.R.

PROP. R/W LINE

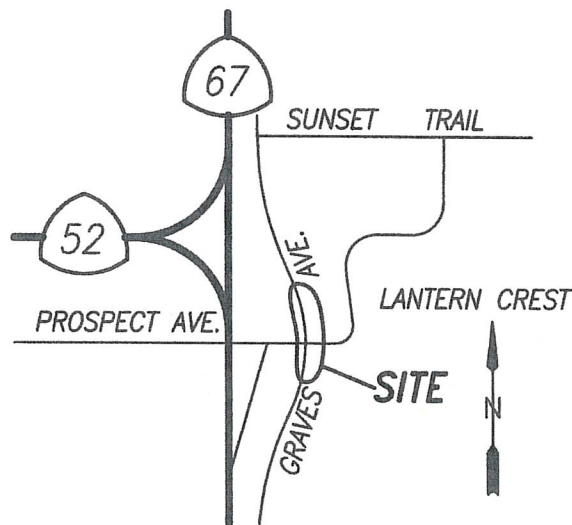
PARCEL 'B'
AREA = 456sf

GRAVES AVENUE

EX. R/W PER DOC.
2018-0243136, O.R.

DATA TABLE

NO.	BEARING/DELTA	RADIUS	LENGTH
8	00°27'05"	345.00'	2.72'
9	S59°44'12"E		4.68'
10	49°08'53"	5.00'	4.29'
11	S10°35'19"E		27.42'
12	S62°36'09"E		6.57'
13	S62°36'09"E		3.24'
14	24°45'37"	5.00'	2.16'
15	S87°21'46"E		3.04'
16	S02°38'14"W		58.99'
17	S31°23'45"W		12.19'
18	N00°51'57"E		71.53'
19	N62°36'09"W		9.81'



VICINITY MAP

NO SCALE

City of Santee
COUNCIL AGENDA STATEMENT

Item 6

MEETING DATE May 13, 2020

AGENDA ITEM NO.

ITEM TITLE PUBLIC HEARING AND RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, AMENDING THE TRANSNET LOCAL STREET IMPROVEMENT PROGRAM OF PROJECTS FOR FISCAL YEARS 2020/21 THROUGH 2024/25

DIRECTOR/DEPARTMENT Melanie Kush, Development Services 

SUMMARY

On June 13, 2018 the City Council approved the *TransNet* Local Street Improvement Program (LSI) for fiscal years 2018/19 through 2022/23 which was subsequently amended on May 22, 2019. Because revenue forecasts have changed, the City is required to amend the LSI program to reflect the changed estimates. Staff proposes amending the current Regional Transportation Improvement Program funding to include updated revenue forecasts for *TransNet* LSI through fiscal year 2024/25, as well as to align the funding for the Regional Transportation Congestion Improvement Program (RTCIP), and the SB1 gas tax that created the Road Maintenance and Rehabilitation Account (RMRA) to the adopted Capital Improvement Program (CIP). Updated and reduced RMRA revenue estimates are expected to be received from the State later this month which will require a future modification to the CIP. The resolution requests City Council amend five projects in the program, including the Santee Rehabilitation and Major Repair Work (SNT04), Santee Slurry Seal Roadway Maintenance (SNT22), Transportation Improvement Master Plan Implementation (SNT23), SR67/Woodside Avenue Interchange Improvements (SNT26), and the Regional Arterial Management System (SNT20) projects.

Under the *TransNet* Extension Ordinance each jurisdiction must hold a public hearing when amending projects using *TransNet* LSI funding that have regional significance consistent with the long-range regional transportation plan. Exhibit A -Table 1, of the resolution reflects the funding changes completed through the next five fiscal years. Street recommendations within Santee Rehabilitation and Major Repair Work (SNT04) and Santee Slurry Seal Roadway Maintenance (SNT22) projects remain consistent with the Pavement Management Analysis report for the next five fiscal years with this amendment.

ENVIRONMENTAL REVIEW

Compliance with the Environmental Quality Act (CEQA) would be required prior to construction authorization.

FINANCIAL STATEMENT 

Funding within this amendment will be provided through the *TransNet* LSI, RTCIP and RMRA revenues. Estimated available *TransNet* LSI funding for the recommended projects over next five (5) years is as follows:

	FY2019/20					
	Carry Over	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<i>TransNet</i> LSI	\$520,000	\$399,000	\$574,000	\$705,000	\$756,000	\$815,000

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION 

1. Conduct and close the public hearing; and
2. Adopt the attached resolution amending the *TransNet* Local Street Improvement Program of Projects for Fiscal Years 2020/21 through 2024/25 and amend the adopted Capital Improvement Program budget for *Transnet* funded projects.

ATTACHMENTS

Resolution with Attachment Exhibit A - Table 1

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,
AMENDING THE TRANSNET LOCAL STREET IMPROVEMENT PROGRAM OF
PROJECTS FOR FISCAL YEARS 2020/21 THROUGH 2024/25**

WHEREAS, on November 4, 2004, the voters of San Diego County approved the San Diego Transportation Improvement Program Ordinance and Expenditure Plan (*TransNet* Extension Ordinance); and

WHEREAS, the *TransNet* Extension Ordinance provides that SANDAG, acting as the Regional Transportation Commission, shall approve on a biennial basis a multi-year program of projects submitted by local jurisdictions identifying those transportation projects eligible to use transportation sales tax (*TransNet*) funds; and

WHEREAS, the City of Santee was provided with an estimate of annual *TransNet* local street improvement revenues for fiscal years 2020/21 through 2024/25; and

WHEREAS, the City of Santee approved its fiscal years 2018/19 through 2022/23 *TransNet* Local Street Improvement Program of Projects (POP) on June 13, 2018 which was subsequently amended on May 22, 2019 and the City of Santee desires to again amend its Program of Projects; and

WHEREAS, the City of Santee has held a noticed public hearing with an agenda item that clearly identified the proposed amendment prior to approval of the projects by its authorized legislative body in accordance with Section 5(A) of the *TransNet* Extension Ordinance and Rule 7 of SANDAG Board Policy No. 31.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Santee, California, as follows:

Section 1. That the City of Santee requests that SANDAG make the following changes to its 2018 POP (the "Amendment"):

- A. Revise the projects and amount of projected annual *TransNet* funding available for the Santee projects after bond debt service, the anticipated Road Maintenance and Rehabilitation Account (RMRA) revenue, and the projected Regional Transportation Congestion Improvement Program (RTCIP) anticipated funding as depicted on the revised Exhibit A – Table 1 attached to this Resolution and incorporated herein.

Section 2. That pursuant to Section 2(C)(1) of the *TransNet* Extension Ordinance, the City of Santee certifies that no more than thirty percent of its annual revenues shall be spent on local street and road maintenance-related projects.

Section 3. That pursuant to Section 4(E)(3) of the *TransNet* Extension Ordinance, the City of Santee certifies that all new or changed projects, or major reconstruction projects included in the Amendment and funded by *TransNet* revenues shall accommodate travel by pedestrians and bicyclists, and that any exception to this requirement permitted under the Ordinance and proposed was clearly noticed as part of the City of Santee's public hearing process for the Amendment.

Section 4. That pursuant to Section 8 of the *TransNet* Extension Ordinance, the City of Santee certifies that the required minimum annual level of local discretionary funds to be expended for street and road purposes will be met throughout the 5-year period consistent with the most recent Maintenance of Effort Requirements adopted by SANDAG.

RESOLUTION NO. _____

Section 5. That pursuant to Section 9A of the *TransNet* Extension Ordinance, the City of Santee certifies that it will exact \$2,583.82 effective July 1, 2020 plus all applicable annual increases, from the private sector for each newly constructed residential housing unit in that jurisdiction (unless exempted under the *TransNet* Extension Ordinance,) and shall contribute such exactions to the Regional Transportation Congestion Improvement Program (RTCIP).

Section 6. That pursuant to Section 13 of the *TransNet* Extension Ordinance, the City of Santee certifies that it has established a separate Transportation Improvement Account for *TransNet* revenues with interest earned expended only for those purposes for which the funds were allocated.

Section 7. That pursuant to Section 18 of the *TransNet* Extension Ordinance, the City of Santee certifies that each project of \$250,000 or more will be clearly designated during construction with *TransNet* project funding identification signs.

Section 8. That the City of Santee does hereby certify that all applicable provisions of the *TransNet* Extension Ordinance and SANDAG Board Policy No.31 have been met.

Section 9. That the City of Santee agrees to indemnify, hold harmless, and defend SANDAG, the San Diego County Regional Transportation Commission, and all officers and employees thereof against all causes of action or claims related to City of Santee's *TransNet* funded projects.

Section 10. That the City of Santee amends the Local Street Improvement Program and amends the adopted Capital Improvement Program budget for *Transnet* funded projects.

ADOPTED by the City Council of the City of Santee, California, at a regular meeting thereof held this 13th day of May, 2020, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, CMC, CITY CLERK

Attachment: Exhibit A - Table 1 - 2020 Regional Transportation Improvement Program Amendment No. 14

Table 1
2018 Regional Transportation Improvement Program
Amendment No. 14
San Diego Region (in \$000s)

Santee, City of

MPO ID: SNT04			RTIP #:18-14								
Project Title:	Pavement Repair and Rehabilitation							TransNet - LSI: CR			
Project Description:	Multiple locations as recommended by Pavement Management Analysis report. - Reconstruction and rehabilitation in the form of removal and replacement of existing pavement sections 2 inches minimum, 1.5 inch minimum overlay, pedestrian ramps, sidewalk improvements, and drainage improvements as part of the rehabilitation improvements.										
Change Reason:	Increase funding										
Capacity Status:	NCI Exempt Category: Safety - Pavement resurfacing and/or rehabilitation										
Est Total Cost: \$28,615											
	TOTAL	PRIOR	18/19	19/20	20/21	21/22	22/23	FUTURE	PE	RW	CON
TransNet - Bond	\$9,855	\$9,856							\$343		\$9,512
TransNet - L	\$7,729	\$7,729									\$7,729
TransNet - LSI	\$3,343	\$627	\$178	\$339	\$274	\$348	\$488	\$1,089	\$290		\$3,053
TransNet - LSI (Cash)	\$1	\$1									\$1
TransNet - LSI Carry Over	\$3,365	\$3,001			\$364				\$157		\$3,208
Local Funds	\$4,322	\$1,186	\$279	\$614	\$556	\$422	\$422	\$843	\$15		\$4,307
TOTAL	\$28,615	\$22,400	\$457	\$953	\$1,194	\$770	\$910	\$1,932	\$805		\$27,810
PROJECT LAST AMENDED 18-05											
	TOTAL	PRIOR	18/19	19/20	20/21	21/22	22/23	FUTURE	PE	RW	CON
TransNet - Bond	\$9,855	\$9,856							\$343		\$9,512
TransNet - L	\$7,729	\$7,729									\$7,729
TransNet - LSI	\$2,473	\$627	\$332	\$339	\$376	\$347	\$453		\$213		\$2,260
TransNet - LSI (Cash)	\$1	\$1									\$1
TransNet - LSI Carry Over	\$3,001	\$3,001							\$157		\$2,844
Local Funds	\$3,344	\$1,186	\$279	\$614	\$422	\$422	\$422		\$15		\$3,329
TOTAL	\$26,403	\$22,400	\$611	\$953	\$798	\$769	\$875		\$728		\$25,675

** Pending final SANDAG approval

**2018 Regional Transportation Improvement Program
Amendment No. 14
San Diego Region (in \$000s)**

Santee, City of

MPO ID: SNT20										RTIP #:18-14	
Project Title: Regional Arterial Management System										TransNet - LSI: CR	
Project Description: This will be implemented on all citywide traffic signals through the RAMS program - The project gives the ability to coordinate signal plan development across jurisdictional boundaries with a common time source and a common platform to build an integrated corridor management system; this will include software maintenance, hardware maintenance, and communication infrastructure through the Regional Arterial Management System (RAMS). TransNet - LSI RAMS of \$7 is programmed through FY 2022											
Change Reason: Increase funding											
Capacity Status:NCI Exempt Category:Other - Traffic signal synchronization projects											
Est Total Cost: \$89											
	TOTAL	PRIOR	18/19	19/20	20/21	21/22	22/23	FUTURE	PE	RW	CON
TransNet - LSI	\$89	\$37	\$7	\$7	\$7	\$7	\$7	\$15	\$89		
TOTAL	\$89	\$37	\$7	\$7	\$7	\$7	\$7	\$15	\$89		
PROJECT LAST AMENDED 18-05											
	TOTAL	PRIOR	18/19	19/20	20/21	21/22	22/23	FUTURE	PE	RW	CON
TransNet - LSI	\$74	\$37	\$7	\$7	\$7	\$7	\$7		\$74		
TOTAL	\$74	\$37	\$7	\$7	\$7	\$7	\$7		\$74		

MPO ID: SNT22										RTIP #:18-14	
Project Title: Pavement Roadway Maintenance										TransNet - LSI: Maint	
Project Description: Various locations as defined in Santee's Pavement Management Analysis Report - Maintenance repair in the form of crack filling, grind and patch failed areas followed by Cape seal or Slurry seal of the street.											
Change Reason: Increase funding											
Capacity Status:NCI Exempt Category:Safety - Pavement resurfacing and/or rehabilitation											
Est Total Cost: \$7,647											
	TOTAL	PRIOR	18/19	19/20	20/21	21/22	22/23	FUTURE	PE	RW	CON
TransNet - LSI	\$2,282	\$1,129	\$61	\$149	\$117	\$149	\$209	\$467	\$170		\$2,112
TransNet - LSI Carry Over	\$1,590	\$1,434			\$156				\$78		\$1,512
Local Funds	\$3,776		\$279	\$1,030	\$779	\$422	\$422	\$843	\$9		\$3,767
TOTAL	\$7,648	\$2,563	\$340	\$1,179	\$1,052	\$571	\$631	\$1,310	\$257		\$7,391
PROJECT LAST AMENDED 18-05											
	TOTAL	PRIOR	18/19	19/20	20/21	21/22	22/23	FUTURE	PE	RW	CON
TransNet - LSI	\$1,964	\$1,129	\$142	\$149	\$164	\$182	\$197		\$134		\$1,830
TransNet - LSI Carry Over	\$1,434	\$1,434							\$78		\$1,356
Local Funds	\$2,575		\$279	\$1,030	\$422	\$422	\$422		\$9		\$2,566
TOTAL	\$5,973	\$2,563	\$421	\$1,179	\$586	\$604	\$619		\$221		\$5,752

** Pending final SANDAG approval

**2018 Regional Transportation Improvement Program
Amendment No. 14
San Diego Region (in \$000s)**

Santee, City of

MPO ID: SNT23		RTIP #:18-14
Project Title:	Transportation Improvement Master Plan Implementation; CIP 2013-54	RAS (M-48)
Project Description:	Magnolia Avenue, Mission Gorge Road, Cuyamaca Street, Mast Boulevard, and Town Center Parkway - citywide improvements to existing traffic signals, communication systems, surveillance cameras and other improvements pursuant to the recommendations of the City's Transportation Improvement Master Plan; includes upgrading the existing obsolete signal traffic controllers and installation of traffic signal inter-connection cabling in order to conform to the San Diego Regional Standards thereby improving signal operations	
Change Reason:	Increase funding	
Capacity Status:	NCI Exempt Category:Other - Traffic signal synchronization projects	

Est Total Cost: **\$6,200**

	TOTAL	PRIOR	18/19	19/20	20/21	21/22	22/23	FUTURE	PE	RW	CON
Local Funds	\$2,389	\$723	\$806	\$81	\$377		\$333	\$69	\$69		\$2,320
Local RTCIP	\$3,811	\$1,962		\$261		\$358	\$148	\$1,082	\$676		\$3,135
TOTAL	\$6,200	\$2,685	\$806	\$342	\$377	\$358	\$481	\$1,151	\$745		\$5,455

PROJECT LAST AMENDED 18-00

	TOTAL	PRIOR	18/19	19/20	20/21	21/22	22/23	FUTURE	PE	RW	CON
Local Funds	\$2,294	\$723	\$806	\$81	\$684				\$10		\$2,284
Local RTCIP	\$3,007	\$1,962		\$261	\$784				\$543		\$2,464
TOTAL	\$5,301	\$2,685	\$806	\$342	\$1,468				\$553		\$4,748

MPO ID: SNT26

RTIP #:18-14

Project Title:	SR-67 Improvements/Woodside Avenue Interchange Improvements	RAS (M-48)
Project Description:	Intersection at SR-67 and Woodside Ave - This project proposes to improve traffic circulation at the intersection of Woodside Avenue at State Route 67 and make a sidewalk connection to North Woodside Avenue. It includes replacing the stop sign controlled intersection with medians, sidewalks, roundabout and/or other traffic signal improvements. The project will also require improvements within the Caltrans right-of-way on the State Route 67 off-ramp.	
Change Reason:	Revise funding between fiscal years	
Capacity Status:	NCI Exempt Category:Other - Changes in vertical and horizontal alignment	

Est Total Cost: **\$4,065**

	TOTAL	PRIOR	18/19	19/20	20/21	21/22	22/23	FUTURE	PE	RW	CON
Local Funds	\$1,363				\$1,363						\$1,363
Local RTCIP	\$2,702	\$569	\$146	\$72	\$1,915				\$787		\$1,915
TOTAL	\$4,065	\$569	\$146	\$72	\$3,278				\$787		\$3,278

PROJECT LAST AMENDED 18-05

	TOTAL	PRIOR	18/19	19/20	20/21	21/22	22/23	FUTURE	PE	RW	CON
Local Funds	\$1,363			\$1,363							\$1,363
Local RTCIP	\$2,702	\$569	\$146	\$1,987					\$715		\$1,987
TOTAL	\$4,065	\$569	\$146	\$3,350					\$715		\$3,350

** Pending final SANDAG approval

**2018 Regional Transportation Improvement Program
Amendment No. 14
San Diego Region (in \$000s)**

RTIP Fund Types

<i>Local Funding</i>	
Local Funds AC	Local Funds - Advanced Construction; mechanism to advance local funds to be reimbursed at a later fiscal year with federal/state funds
RTCIP	Regional Transportation Congestion Improvement Program
<i>TransNet-L</i>	Prop. A Local Transportation Sales Tax - Local Streets & Roads
<i>TransNet-LSI</i>	Prop. A Extension Local Transportation Sales Tax - Local System Improvements
<i>TransNet-LSI Carry Over</i>	TransNet - LSI funds previously programmed but not requested/paid in year of allocation
<i>TransNet-LSI (Cash)</i>	TransNet - LSI funds which agencies have received payment, but have not spent

STAFF REPORT

NOTICE OF FUNDING AVAILABILITY AND WORKSHOP ON THE USE OF CARES ACT (CDBG-CV) FUNDING

CITY COUNCIL MEETING
MAY 13, 2020

A. CDBG CV BACKGROUND

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was signed into law by President Trump on March 27, 2020, which included additional CDBG funds to assist communities across the United States in mitigating the impacts of COVID-19. These funds were allocated based on existing grant formulas and come with new guidance intended to allow quick action to assist low-income and vulnerable citizens impacted by COVID-19.

The CARES Act provides flexibilities for CDBG grantees to make it easier to use CDBG-CV, FY 2019-20, and FY 2020-21 CDBG grants for coronavirus response. Notably, the flexibilities granted are the immediate availability of a five-day public comment period (reduced from 30 days) for amendments and new plan submissions, and removal of the 15 percent CDBG public services funding cap to *prevent, prepare for, and respond* to the coronavirus pandemic. HUD has advised grantees to amend or prepare their plans as soon as possible, thus prompting the current request to provide direction on the distribution of these funds. The City received a letter from HUD (Attachment 2) dated April 2, 2020 indicating that it will be receiving \$162,104 in CDBG-CV funding. Additionally, \$85,389 in Program Year 2019 Debt Service Reserve funds could be allocated for Coronavirus response at the City Council's discretion, bringing the total amount available to \$247,493.

B. POTENTIAL FUNDING CATEGORIES

1. Enhanced Public Services with Current Subrecipients

Current Subrecipient	PY 2019 Contract Amount	Proposed Increase	Additional\Enhances Services
Crisis House	\$5,620	\$17,000	Emergency shelter for 5 persons, supplies (PPEs)
Elderhelp of San Diego	\$3,270	\$12,000	Grocery delivery for 50 to 75 unduplicated seniors.
Meals-On-Wheels	\$4,680	\$2,000	Additional service for new Santee participants due to Coronavirus.
Santee Food Bank	\$14,050	\$15,000	Produce purchase, PPEs, operational expenses
Santee Santas Foundation	\$6,000	\$11,455	Produce\food purchase and delivery to two mobile home park food pantries
TOTAL	\$33,620	\$57,455	

The proposed increases for the City's current subrecipients as included in the table were provided by the subrecipients based on dialogue with staff on the providers' and communities' needs in responding to COVID-19.

2. Micro-Enterprise Business Assistance (Grants/Forgivable Loans)

Under this program, Santee based micro-enterprise businesses (5 employees or less) could apply for low- or no-cost CDBG funded loans to small businesses that have been impacted by the Coronavirus pandemic. The goal would be to create and retain jobs for the community by stabilizing weakened businesses, encouraging business owners to re-open or expand their business. The grants/loans would be up to \$10,000 each. If selected, this would be a new program of the City of Santee that would be administered by City staff. Proposed Allocation: \$100,000

3. Emergency Rental Assistance (Limited to 3 Months)

This program would provide financial assistance to Santee residents who are in danger of becoming homeless due to their inability to pay their monthly rent. Assistance under this program would be limited to up to three months' rent payable directly to the landlord. This program would have eligibility requirements based on income and would likely be managed by a current non-profit provider through a request for proposal process. Potential providers include CSA San Diego, HomeStart and Crisis House. Proposed allocation: \$57,618

4. Administration and Planning

Based on the significant reduction in General Fund revenues the City is experiencing and significant amount of staff time needed to administer these new programs, staff recommends that the maximum of twenty percent (\$34,420) be allocated to this program to offset the direct costs incurred by the City.

C. NEXT STEPS

Following City Council's direction, the following steps would occur to allocate these funds.

Amend 2015-2019 Consolidated Plan – If the City Council opts to pursue an Economic Development-Micro Business Enterprise (Grant\Forgivable Loan) program the 2015-19 Consolidated Plan would be amended to add an Economic Development Goal.

Amend Program Year 2019 Annual Action Plan – HUD requires the preparation of an Annual Action Plan to describe how federal funds will benefit low income households. On April 24, 2019, the City Council approved the Program Year 2019 Annual Action Plan. HUD had recently provided guidance that jurisdictions should amend their current Annual Action Plans to allocate CDBG-CV and any available CDBG funds towards activities to prevent the spread of Coronavirus. The Amendment would focus on how the CDBG-CV and redirected CDBG funds would be used.

Based on direction provided at this City Council meeting, staff will prepare and notice an amendment to the PY 2019 Annual Action Plan for approval at the May 27, 2020 City Council Public Hearing.

Amend Citizen's Participation Plan - As required by HUD regulations, the City must have and follow a detailed Citizen's Participation Plan that specifies the City's policies and procedures for engaging and encouraging citizens to participate in creating, evaluating and implementing the CDBG program.

To facilitate rapid distribution of funds in response to the to COVID-19, and as authorized by HUD waivers, staff will prepare and notice an amended Citizen and Community Participation Plan (CCPP) for approval at the next City Council meeting on May 27, 2020. Expedited procedures included in the amended CCPP include the notice and reasonable opportunity to comment of no less than five days and to host virtual public hearings in accordance with national, state and local health authorities' direction.

D. RECOMMENDATION

Consider funding options and provide direction to staff.



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

ASSISTANT SECRETARY FOR
COMMUNITY PLANNING AND DEVELOPMENT

April 2, 2020

The Honorable John Minto
Mayor of Santee
10601 N Magnolia Avenue
Santee, CA 92071-1222

Dear Mayor Minto:

I am pleased to inform you of a special allocation to your jurisdiction of Community Development Block Grant funds to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). This allocation was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this historic public health crisis.

The CARES Act made available \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds. Of this amount, the Department is immediately allocating \$2 billion based on the fiscal year 2020 CDBG formula. The remaining \$3 billion shall be allocated based on needs using best available data, in the following tranches: \$1 billion shall be allocated to States and insular areas within 45 days of enactment of the Cares Act, and \$2 billion shall be distributed to states and local governments at the discretion of the Secretary. Up to \$10 million will be set aside for technical assistance. Given the immediate needs faced by our communities, the Department has announced the first allocation of funds. Your jurisdiction's allocation is \$162,104.

The CARES Act adds additional flexibility for both the CDBG-CV grant and, in some cases, for the annual FY2020 CDBG grants in these unprecedented times. The public comment period is reduced to not less than 5 days, grantees may use virtual public hearings when necessary for public health reasons, the public services cap is suspended during the emergency, and States and local governments may reimburse costs of eligible activities incurred for pandemic response regardless of the date.

In addition, the CARES Act authorizes the Secretary to grant waivers and alternative requirements of statutes and regulations the Secretary administers in connection with the use of CDBG-CV funds and fiscal year 2019 and 2020 CDBG funds (except for requirements related to fair housing, nondiscrimination, labor standards, and the environment). Waivers and alternative requirements can be granted when necessary to expedite and facilitate the use of funds to prevent, prepare for, and respond to coronavirus.

The Department is developing a notice that will further describes the CARES Act's provisions, a Quick Guide to the CARES Act flexibilities and other provisions, and other resources to enable swift implementation of CDBG-CV grants. As these become available, they will be

posted on HUD's website and distributed to grantees. The Department will also support grantees with technical assistance.

As you develop your plan for the use of these grant funds, we encourage you to consider approaches that prioritize the unique needs of low- and moderate-income persons and the development of partnerships between all levels of government and the private for-profit and non-profit sectors. You should coordinate with state and local health authorities before undertaking any activity to support state or local pandemic response. CDBG-CV grants will be subject to oversight, reporting, and requirements that each grantee have adequate procedures to prevent the duplication of benefits. HUD will provide guidance and technical assistance on DOB and regarding prevention of fraud, waste, and abuse and documenting the impact of this program for beneficiaries.

The Office of Community Planning and Development (CPD) is looking forward to working with you to successfully meet the urgent and complex challenges faced by our communities. If you or any member of your staff has questions, please contact your local CPD Field Office Director or CPDQuestionsAnswered@hud.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "John Gibbs", written in a cursive style.

John Gibbs
Acting Assistant Secretary
for Community Planning and Development
U.S. Department of Housing and Urban Development

PY 2020 CDBG-CV RELATED ACTIVITIES (CDBG)

Maximum Amount $\$162,104 + \$85,389 = \$247,493$

Agency	Suggestion	Minto	Koval	McNelis	Houlahan	Hall	Approved
Enhanced Public Services with Current Subrecipients	57,455	-	-	-	-	-	-
Economic Development (Grants/Forgivable Loans)	100,000	-	-	-	-	-	-
Rental Assistance - Limited to Three Months.	57,618	-	-	-	-	-	-
Administration (Maximum = \$32,420)	32,420	-	-	-	-	-	-
Total	247,493	-	-	-	-	-	-

Balance to Allocate

247,493

247,493

247,493

247,493

247,493

247,493

Current Subrecipient	Program Year 2019 Contract Amount	Suggested Amount to be Increased	TOTAL	Possible Additional\Enhanced Services
Cameron Family YMCA	\$ 1,870	\$ -	\$ 1,870.00	Closed until further Notice
Crisis House	\$ 5,620	\$ 17,000.00	\$ 22,620.00	Emergency Shelter for five persons in motel/hotel, Case Management, Transportation Vouchers, PPEs, Snacks.
ElderHelp of San Diego	\$ 3,270	\$ 12,000.00	\$ 15,270.00	Grocery Delivery for 50 to 75 unduplicated seniors. 25 Grocery Deliveries weekly including produce.
Lutheran Socials Services - Caring Neighbors	\$ 3,740.00	\$ -	\$ 3,740.00	Program does not currently have a Program Manager and LLSSC is not allowing volunteer groups.
Meals-On-Wheels	\$ 4,680	\$ 2,000.00	\$ 6,680.00	Additional Services for new Santee Meals on Wheels recipients.
Santee Food Bank	\$ 14,050	\$ 15,000.00	\$ 29,050.00	Produce purchasing, PPEs, initial response costs.
Santee Santas	\$ 6,000	\$ 11,455.00	\$ 17,455.00	Grocery delivery to 25 LMI Seniors twice a month. Staple food delivery to Cameron Estates and Meadowbrook MHP monthly.
TOTAL	\$ 39,230	\$ 57,455		

City of Santee
COUNCIL AGENDA STATEMENT

Item 8

MEETING DATE May 13, 2020

AGENDA ITEM NO.

ITEM TITLE **“SUPPORT OUR SANTEE” PROGRAM TO ADDRESS FISCAL IMPACTS FROM NOVEL CORONAVIRUS (COVID-19)**

DIRECTOR/DEPARTMENT Marlene Best, City Manager

SUMMARY

In response to the economic effects of the novel coronavirus outbreak (COVID-19) on the Santee community and local businesses, the City of Santee has initiated a “Support Our Santee” (SOS) Program to mitigate economic hardships as a result of business closures, widespread unemployment, and disruption of the local economy and social services. The City has already taken proactive steps to protect the community and assist businesses and residents in accessing federal and state programs, and the further actions are proposed as part of this Program

The purpose of the “Support Our Santee” Program is to provide relief and assistance to residents and businesses experiencing hardships as a result of the economic impacts of COVID-19. The Program outlines specific goals and actions for a communitywide response to this unprecedented crisis.

Three specific actions are recommended for the Council’s consideration to provide economic relief to Santee businesses, including: 1) Waiver of Business License Late Payment Penalties; 2) TOT Deferral Program; and 3) Rental payment adjustments for City lessees and concessionaires, specifically Sportsplex USA, and Riverwalk Grill, as outlined further in the Staff Report.

ENVIRONMENTAL REVIEW

This action is not a project and is exempt from the California Environmental Quality Act (“CEQA”) as defined in Section 15378 of the CEQA Guidelines.

FINANCIAL STATEMENT *fn*

Payment deferrals will result in a delay in receipt of payments, but will have a neutral effect on total revenues. The proposed rent adjustments for Sportsplex USA and Riverwalk Grill will reduce anticipated revenues for the current fiscal year by approximately \$86,000.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MAB*

Provide direction to staff on the following specific actions outlined in the “Support Our Santee” (SOS) Program:

1. Waiver of Business License Late Payment Penalties
2. TOT Deferral Program
3. Rental payment adjustments for City lessees and concessionaires

ATTACHMENTS Staff Report

STAFF REPORT

“SUPPORT OUR SANTEE” PROGRAM TO ADDRESS FISCAL IMPACTS FROM NOVEL CORONAVIRUS (COVID-19) CITY COUNCIL MEETING MAY 13, 2020

A. BACKGROUND

On March 4, 2020, the State of California declared a state of emergency in response to the global spread of the novel coronavirus (COVID-19). This was followed by an order of the San Diego County Health Officer on March 12, 2020 establishing social distancing and visiting restrictions countywide, and banning mass gatherings. On March 16, 2020, the Governor issued a stay at home order instructing all individuals living in the State of California to stay home or at their place of residence, except as needed to maintain continuity of operations of essential critical infrastructure sectors. All businesses that did not meet the definition of essential business were considered “non-essential businesses” and were ordered to remain closed for the duration of the public health order. The San Diego Health Officer also issued health orders and emergency regulations that provided additional directives relating to social distancing guidelines and required closures or modified levels of service for many businesses. The City of Santee declared a local emergency on March 18, 2020 and a proclamation of local emergency on March 25, 2020.

These public health directives were issued to address the spread of the coronavirus, but they have resulted in significant hardship to several sectors of the community, and particularly small businesses. Restaurants and other food establishments have been required to close all on-site dining, and all food service has been limited to delivery, pick-up, or drive thru. Other essential businesses have also been required to modify their operations for social distancing, and to invest in additional protections for their employees and customers. Businesses deemed non-essential, such as gyms, hair and nail salons, specialty retail and services, and various commercial and industrial businesses, have ceased operations entirely since mid-March. This month, both the State and County are implementing new guidelines for a phasing of gradual business re-openings, with modified operations, and that will present new challenges for business operations.

Business closures and limited operations have resulted in massive furlough and lay-offs. According to a recent SANDAG study, it was estimated that 400,000 have lost their jobs countywide since March 7th, and countywide unemployment in late April reached an all-time high of 26.8%. Every household in Santee has been affected in some way by this global crisis. The most vulnerable sectors of the community have been especially hard hit, such as seniors and the disabled, lower income households, and homeless individuals.

The City of Santee has initiated a “Support Our Santee” (SOS) Program to mitigate economic hardships in the Santee community as a result of business closures, widespread unemployment, and disruption of the local economy and social services. The City has already taken proactive steps to protect the community and assist businesses and residents in accessing federal and state programs, and the “Support Our Santee” Plan outlines specific goals and strategies for a communitywide response to this unprecedented crisis.

B. "SUPPORT OUR SANTEE" PROGRAM

The purpose of the "Support Our Santee" Program is to provide relief and assistance to residents and businesses experiencing hardships as a result of the economic impacts of COVID-19. The following goals and actions have been outlined for this program.

Goal 1: Provide economic relief and support to Santee businesses and residents

Specific Actions:

- On March 25, 2020, the Santee City Council declared a temporary moratorium on evictions for non-payment of rent by residential tenants impacted by the COVID-19 crisis, two days prior to the State issuing additional eviction protections. The City responded on April 8, 2020 with an urgency ordinance incorporating the State provisions, and expanding the temporary moratorium on evictions for non-payment of rent to also include commercial tenants.
- The City has provided technical assistance to businesses and referrals to the East County Small Business Development Center (SBDC) offices for specific guidance. The City's webpage has also provided direct links to federal, state and local assistance programs for both businesses and residents.
- In collaboration with the Santee Chamber of Commerce, the City has posted a list of restaurants and other essential businesses that are remaining in operation to serve local customers, while adhering to public health directives limiting and modifying their scope of operations.
- Since mid- to late March, the City has suspended parking citation fines, and Stormwater late payment fees.
- Consider the waiver of Business License late payment penalties for local businesses.
Waiver of Business License Late Payment Penalties
With the current business closures and reduced operations, about 100 Santee-based businesses and over 70 home occupation businesses have not renewed their business license for licenses that expired so far in 2020. The City has a monthly \$15.50 penalty for late payment of a business license renewal. City staff is recommending the City Council to consider formally waiving business license late payment penalties for local businesses until they are able to re-open and operate at a reasonable level.
- Consider a micro-lending program for a limited number of impacted micro-enterprise businesses, funded from the supplemental Community Development Block Grant CDBG-CV funding.

Goal 2: Establish a dialogue with the Santee business community and other critical sectors to provide feedback on steps to mitigate economic impacts

Specific Actions:

- In the absence of the ability to physically meet with businesses, Mayor Minto formed a Blue Ribbon Committee working group comprised of business representatives and community stakeholders to provide to himself and Vice Mayor Koval feedback on economic impacts and future steps to transition to reopening businesses.
- The Mayor's Blue Ribbon working group held its first meeting on April 24, 2020, and has been communicating regularly under the leadership of Vice Mayor Koval as a way to stay in touch with various businesses and their issues.

Goal 3: Provide economic relief to Santee's hospitality industry, City lessees and concessionaires

Specific Actions:

- Consider a deferral program for the payment of Transient Occupancy Tax (TOT) to provide interim relief to Santee's four hospitality/lodging operators (including Santee Lakes) as needed.

TOT Deferral Program

The Governor's "Stay at Home" order and State and County travel restrictions have caused a devastating impact on the hospitality industry. Santee's local hotels have either temporarily closed and furloughed their employees or are operating at substantially reduced occupancy rates. To address these economic impacts, City staff is recommending the City Council consider allowing Santee's four hotel/motel/lodging operators (including Santee Lakes) to defer the payment of Transient Occupancy Tax (TOT) for the quarters ended March 31 and June 30. Three of the City's four lodging operators have paid their TOT for the quarter ended March 31, and the other has requested the City consider a payment deferral. Several operators have expressed the potential need for a payment deferral for the current quarter ending June 30. As structured, the TOT Deferral program would require that all taxes due for the current fiscal year would be received by August 31, 2020 in order for penalties and interest to be waived and would thus make this revenue available to be recognized by the City in FY 2019-20. The TOT Deferral program would be structured as follows:

90-day deferral for payment of TOT collected, quarter ended March 31, 2020

Deferral request must be submitted in writing

TOT Deferral Agreement to be executed

TOT return must be filed with the City by May 15, 2020

Waiver of penalties and interest if paid in full by July 31, 2020

Penalties and interest will be assessed retroactively to April 30, 2020 if TOT is not paid in full by July 31, 2020

30-day deferral for payment of TOT collected, quarter ended June 30, 2020

Deferral request must be submitted in writing

TOT Deferral Agreement to be executed

TOT return must be filed with the City by July 31, 2020

Waiver of penalties and interest if paid in full by August 31, 2020

Penalties and interest will be assessed retroactively to July 31, 2020 if TOT is not paid in full by August 31, 2020

- Consider providing rent adjustments for key City lessees and concessionaires, specifically Sportsplex USA and the Riverwalk Grill.

Rental Payment Adjustments for City Lessees and Concessionaires

Two local businesses operate as lessees and concessionaire under contract to the City, and both have requested rent adjustments due to economic hardship. City staff is requesting consideration of the following rent adjustments for these businesses:

Sportsplex USA: Under an agreement for facility maintenance and operations, Sportsplex USA is required to pay the City fixed monthly rent and a share of facility revenues. In light of "Stay at Home" orders and the resulting suspension of operations at Sportsplex, staff recommends that the City Council consider waiving payment of fixed monthly rent and providing a credit of \$1,000 per week for ongoing maintenance performed by Sportsplex while the facility remains closed. Staff further recommends that payment of revenue-sharing amounts for the Sportsplex Program Year ended May 31, 2020 currently payable to the City by July 31, 2020 be postponed until monthly gross revenue exceeds 80% of pre-pandemic revenue or January 1, 2021, whichever shall occur first, and then repay the deferred payments over a period of twelve months.

Riverwalk Grill: The operator of the Riverwalk Grill also makes revenue-sharing payments to the City, as well as paying for utility expenses associated with the facility. Staff recommends that the City Council consider waiving utility expense payments until Riverwalk Grill has reopened.

Goal 4: Provide additional support to households experiencing extreme hardship and augment funding to social service agencies supporting vulnerable segments of the community

Specific Actions:

- Consider a Rent Assistance program for Santee residents on the brink of homelessness due to inability to pay rent and utilities. This would be funded from the supplemental CDBG-CV funding.
- Consider allocating CDBG-CV funding to provide additional funding for current CDBG subrecipients providing critical support and social services to vulnerable populations within the community experiencing extreme hardship. These social services providers would include Crisis House, Elderhelp of San Diego, Meals-On-Wheels, Santee Food Bank, and Santee Santas Foundation.

Goal 5: Assist businesses with guidance on re-opening and resuming operations, and implementing the directives outlined by State and County Health Officials

Specific Actions:

- Continue to assist businesses towards re-opening operations with guidance for specific industries, pursuant to the new directives outlined by State and County Health Officials.
- Provide technical assistance to businesses in implementing the new directives, and resuming their business operations.

C. RECOMMENDATION

Consider proposed actions and provide direction to staff.

City of Santee
COUNCIL AGENDA STATEMENT

Item 9

MEETING DATE May 13, 2020

AGENDA ITEM NO.

ITEM TITLE **REPORT AND WORKSHOP ON CITY COUNCIL TERM LIMITS**

DIRECTOR/DEPARTMENT Shawn Hagerty, City Attorney

SUMMARY

At present, the Mayor and members of the City Council are not subject to term limits. However, an initiative measure has qualified for the November 3, 2020 General Municipal Election that, if adopted, would establish a three term lifetime limit of Council service as either the Mayor or as a City Councilmember (not three terms for each office). The measure would also count any partial term served as a full term.

The City Council has requested a briefing from the City Attorney on the general law related to term limits. This briefing will allow the City Council to consider the issues involved with term limits and provide direction to the City Attorney, if so desired. This report provides the City Council with a summary of the general law related to term limits. During the workshop, it is anticipated that the City Council will provide direction regarding any additional steps the Council wishes to take related to term limits.

ENVIRONMENTAL REVIEW

This action is exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Section 15061(b)(3).

FINANCIAL STATEMENT *ms*

None at this time. If the City Council were to decide to place its own term limit measure on the ballot, the estimated cost to place such a measure on the November 3, 2020, General Election ballot is approximately \$10,000 to \$20,000. This cost is in addition to the cost of the regular City Council election.

CITY ATTORNEY REVIEW

N/A Completed

RECOMMENDATIONS *MSB*

Receive report and provide direction.

ATTACHMENTS

Staff Report

**STAFF REPORT
MAY 13, 2020**

REPORT AND WORKSHOP ON LEGAL ISSUES ASSOCIATED WITH TERM LIMITS

A. GENERAL LEGAL BACKGROUND

In California, the legal issues associated with term limits are governed by Government Code section 36502(b) and the Federal and California Constitutions, as interpreted by the courts. While Section 36502(b) and the Federal and California Constitutions impose certain constraints on term limits, the law generally provides a wide range of options for local jurisdictions to adopt term limits that best fit the needs of the community.

The California Supreme Court has found that term limits, including ones containing lifetime bans, are consistent with both the Federal and California Constitutions when they satisfy certain protections. (*Legislature v. Eu* (1991) 54 Cal.3d 492.) Such measures are consistent with constitutional requirements when they: (1) allow the voters the right to vote for any other qualified candidates; (2) allow the person subject to the term limit to run for other public office; (3) provide a sufficient period of service before term limits apply; and (4) apply prospectively only.

In 1993, a lower California Court applied these criteria to uphold a term limit contained in the City Charter of the City of Redondo Beach. (*Cawdrey v. City of Redondo Beach* (1993) 15 Cal.App.4th 1212.) The City Charter provided that a person could only serve two terms, whether consecutive or not. When a council member tried to run for a third term, he was denied by the City Clerk and a local voter sued, contending that the term limit in the City Charter violated the California and Federal Constitutions and was preempted by state law. The Court of Appeal applied the factors identified by the California Supreme Court and upheld the term limit. In addition, the Court of Appeal found that charter cities had the right to obtain such term limits, noting that “imposing term limits upon the City’s mayor and council members is a municipal affair within the authority granted to the City” by the California Constitution.

After the *Cawdrey* decision, the Legislature enacted Government Code section 36502(b) to clarify that both charter and general law cities have the authority to impose local term limit measures through voter approval. Section 36502(b) also contains the specific requirement that term limits may only apply prospectively, one of the key factors identified by the California Supreme Court as being necessary to maintain consistency with the Federal and State Constitutions. Therefore, a local term limit measure must comply with Government Code section 36502(b) and meet the other factors identified by the California Supreme Court in the *Eu* case to satisfy constitutional requirements.

Proposals to enact term limits for elected city officials, including consecutive or lifetime term limits, may be brought forward for consideration either by a citizens’ initiative petition or through City Council action, but in either case must be approved by a majority

of voters voting on the measure. (Government Code section 36502(b)). In the November 2020 election, Santee voters will have the opportunity to consider one version of a term limit measure brought forward by a citizens' initiative petition.

B. TERM LIMITS INITIATIVE MEASURE ON THE NOVEMBER BALLOT

At present, the Mayor and Councilmembers are not subject to term limits. However, a term limits initiative measure has been placed on the upcoming General Municipal Election on November 3, 2020, which would establish a three term lifetime limit of Council service as either the Mayor or as a City Councilmember (not three terms for each office). More specifically, if adopted, the measure would require that no person serve as an "Elected Official," defined to include both Mayor and Members of the City Council, for more than twelve years, or three terms, whichever is less. Further, any portion of a term, whether by election or appointment, would count as a full term.

If adopted, the measure would apply to terms starting in November of 2020, as required by Government Code section 36502(b). As noted above, both Section 36502(b) and the California Supreme Court have determined that term limits may only apply prospectively. If adopted, the measure could only be amended or repealed by another majority vote at a City election.

C. TERM LIMITS IN OTHER JURISDICTIONS IN SAN DIEGO COUNTY

Several other jurisdictions in San Diego County have term limits. The details of the term limits in other San Diego County jurisdictions vary. Some have lifetime service limits, some consecutive term limits, and some even have a combination of both lifetime and consecutive term limits. In contrast to a lifetime term limit, a consecutive term limit requires a "cooling off" period after serving a number of consecutive terms during which time a person may not serve on the Council or as Mayor. After the prescribed "cooling off" period, a person may again run and serve as a member of Council or as Mayor for another set of consecutive terms.

Both the City and County of San Diego have adopted lifetime service limits.

- City of San Diego. In November 2018, Measure K was adopted by City of San Diego voters to provide that "no person shall serve more than two four-year terms as a Council member. If for any reason a person serves a partial term as Councilmember in excess of two (2) years, that partial term shall be considered a full term for purposes of this term limit provision." (City of San Diego Charter, Article III, Section 12(c)).
- County of San Diego. Similarly, in June 2010, Measure B was approved by County voters that limits the terms of the Board of Supervisors to two four-year terms. It specifically states: "(a) No person may serve for more than two terms as Supervisor, regardless of district represented, after the

effective date of this section. (b) Any person who is elected or appointed to an unexpired term as a Supervisor after the effective date of this section and who serves more than one-half of a full term of office shall be deemed, for the purposes of this section, to have served a full term; [and] (c) Any Supervisor who resigns or is removed from office with less than one-half of a full term remaining until the expiration of the term shall be deemed, for the purpose of this section, to have served a full term.” (County of San Diego Charter, Section 401.5).

Alternatively, the City of Chula Vista provides a consecutive term limit for the members of Council and Mayor.

- City of Chula Vista. In Chula Vista, “[n]o person shall be eligible for nomination and election to the office of City Councilmember or Mayor for more than two (2) consecutive terms, and no person who has held a Council office for a period of two (2) consecutive terms or the office of Mayor for two (2) consecutive terms, may again seek nomination and election to said offices of Council or Mayor respectively until a period of one (1) year from the termination of the second term for Councilmember or Mayor has elapsed; provided, however, that any person who is appointed by the Council to fill the office of Councilmember or Mayor may not seek nomination and election to said offices of Councilmember or Mayor until a period of one year from the termination of the appointed term has elapsed. Said appointee shall be eligible to seek nomination and election for two (2) full terms thereafter. Any person elected in a special election for the balance of a regular term of Mayor and/or Councilmember for a period of two (2) years or less may seek nomination and election for two (2) full terms thereafter.” (Chula Vista City Charter, Section 300(C)).

National City limits both consecutive terms of office for certain elected city officials and provides for a lifetime term limit for all elected offices combined.

- National City. In June of 2018, voters approved an ordinance that provides: “no person shall be eligible for nomination and election to serve in the offices of members of the city council ... for more than three consecutive terms in the same elected office, and no person who has held the office of member of the city council... for three consecutive terms may again seek nomination and election to the same elected office until one election following the termination of the third term in that same elected office has elapsed.” (National City Municipal Code section 2.73.010). Further a lifetime term limit was adopted so that, “no person shall be eligible for nomination and election to serve in any elective city office ... for more than six terms in all elected offices combined.” (National City Municipal Code section 2.73.020).

D. AUTHORITY TO PROPOSE AN ALTERNATIVE MEASURE TO THE INITIATIVE

Government Code section 36502(b) provides that proposals to enact term limits may be brought forward for consideration either by a citizens' initiative petition or through City Council action. Therefore, the City Council may propose an alternative term limits measure at the November 3, 2020 Election to Santee voters . (Government Code section 36502(b); Elections Code section 9222).

If two measures are proposed at the same election that have conflicting terms, they are deemed to be "competing measures". In such a case, Elections Code section 9221 provides that should both measures pass with a majority, "the ordinance receiving the highest number of affirmative votes shall control." Therefore, for example, if the petition initiative measure were to receive 57% voter approval and the Council's alternative measure received 59% approval, the Council's alternative measure would become the operative law of the City.

The City Council will have until Friday August 7, 2020 to place such a measure on the November 3, 2020 ballot. If the City Council wishes to pursue such a measure, it is recommended that the Council provide direction on the components of such a measure and the City Attorney will prepare a draft measure for Council's consideration at an upcoming City Council meeting.