

CITY MANAGER – Marlene D. Best  
CITY ATTORNEY – Shawn D. Hagerty  
CITY CLERK – Annette Fagan Ortiz

STAFF:  
ASSISTANT TO THE CITY MANAGER  
Kathy Valverde  
COMMUNITY SERVICES DIRECTOR  
Bill Maertz  
DEVELOPMENT SERVICES DIRECTOR  
Melanie Kush  
FINANCE DIRECTOR/TREASURER  
Tim McDermott  
FIRE & LIFE SAFETY DIRECTOR/FIRE CHIEF  
John Garlow  
HUMAN RESOURCES DIRECTOR  
Erica Hardy  
LAW ENFORCEMENT  
Captain Daniel Brislin



CITY COUNCIL

Mayor John W. Minto  
Vice Mayor Laura Koval  
Council Member Ronn Hall  
Council Member Stephen Houlahan  
Council Member Rob McNelis

**City of Santee  
Regular Meeting Agenda  
Santee City Council**

**\*\*REVISED MEETING INFORMATION\*\***

**\*\*\*GOVERNOR'S EXECUTIVE ORDER N-29-20\*\*\*  
\*\*RE CORONAVIRUS COVID-19\*\***

**THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDER WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.**

**IN AN EFFORT TO PROTECT PUBLIC HEALTH AND PREVENT THE SPREAD OF COVID-19, THE CITY COUNCIL MEETING ON WEDNESDAY, MARCH 25, 2020, WILL BE CONDUCTED VIA WEBINAR AND TELEPHONICALLY.**

**TO WATCH THE MEETING VIA WEBINAR PLEASE CLICK ON THIS LINK:**

**<https://attendee.gotowebinar.com/register/2241730891954594572>**

**THE WEBINAR ID IS: 348-893-651**

**TO LISTEN TO THE CITY COUNCIL MEETING TELEPHONICALLY PLEASE CALL:**

**(619) 678-0714**

**NOTE: A PIN NUMBER WILL BE REQUIRED AND POSTED TO THE COVID-19 AND AGENDA WEBPAGE BY WEDNESDAY MORNING.**

**MEMBERS OF THE PUBLIC WHO WISH TO COMMENT ON MATTERS ON THE CITY COUNCIL AGENDA OR DURING NON-AGENDA PUBLIC COMMENT MAY SUBMIT COMMENTS TO THE CITY CLERK AT [CITYCLERK@CITYOFSANTEECA.GOV](mailto:CITYCLERK@CITYOFSANTEECA.GOV) ON OR BEFORE 5:00 P.M. ON WEDNESDAY, MARCH 25, 2020. PUBLIC COMMENT WILL BE LIMITED TO 300 WORDS AND YOUR COMMENTS WILL BE ENTERED INTO THE OFFICIAL COUNCIL MEETING RECORD. IN THE EVENT THAT THERE ARE TECHNICAL DIFFICULTIES, PLEASE REFER TO THE CITY'S COVID-19 WEBPAGE (<http://cityofsanteeca.gov/our-city/public-notice>) FOR UPDATES BOTH BEFORE AND DURING THE COUNCIL MEETING.**

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**Wednesday, March 25, 2020  
6:30 PM**

**Council Chambers – Building 2  
10601 Magnolia Avenue, Santee, CA 92071**

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**Regular City Council Meeting – 6:30 p.m.**

**ROLL CALL:** Mayor John W. Minto  
Vice Mayor Laura Koval  
Council Members Ronn Hall, Stephen Houlahan and Rob McNelis

**LEGISLATIVE INVOCATION:** Kay Little – Church of Jesus Christ of Latter-Day Saints

**PLEDGE OF ALLEGIANCE**

**CONSENT CALENDAR:**

**PLEASE NOTE:** Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. The public, staff or Council Members may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk at the start of the meeting. Speakers are limited to 3 minutes.

- (1) Approval of reading by title only and waiver of reading in full of Ordinances and Resolutions on the Agenda. (City Clerk – Ortiz)
- (2) Approval of Meeting Minutes of the Santee City Council for the March 11, 2020, Regular Meeting. (City Clerk – Ortiz)
- (3) Approval of Payment of Demands as presented. (Finance – McDermott)
- (4) Approval of the expenditure of \$97,258.89 for February 2020 legal services and related costs. (Finance – McDermott)
- (5) Professional services agreement with Webb Municipal Finance, LLC for Fiscal Year 2020-21 assessment engineering and community facilities district administration services in the amount of \$26,200.00. (Finance – McDermott)
- (6) Adoption of a Resolution acknowledging receipt of a report made by the Fire Chief in accordance with Section 13146.4 of the California Health and Safety Code (Annual Fire Inspection Compliance Report). (Fire – Garlow)
- (7) Purchase of new structural firefighting clothing (Turnouts) from Municipal Emergency Services per National Purchasing Partners, LLC (dba NPPGov) Contract #00000168 for an amount not to exceed \$35,901.92. (Fire – Garlow)
- (8) Adoption of a Resolution accepting the City Hall Accessibility Upgrades (CIP 2018-39) project as complete. (Development Services – Kush)

- (9) **Second Reading and Adoption of an Ordinance amending Santee Municipal Code Section 1.01.050 to include the City Logo and add a penalty for unlawful use. (City Clerk – Ortiz)**
- (10) **Adoption of a Resolution approving the final map for a 40-unit residential condominium subdivision project (TM 2015-04) and authorizing the City Manager to execute the associated Subdivision Improvement Agreement. Location: Northeast corner of Buena Vista Avenue and Mission Greens Road. Applicant: Village Run Homes, LLC. (Development Services – Kush)**

**NON-AGENDA PUBLIC COMMENT (15 minutes):**

*Persons wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda. This first Non-Agenda Public Comment period is limited to a total of 15 minutes. Additional Non-Agenda Public Comment is received prior to Council Reports.*

**NEW BUSINESS:**

- (11) **Resolution awarding the construction contract for the Citywide Concrete Repair and Replacement Program 2020 (CIP 2020-07) and determining a categorical exemption pursuant to Section 15301(c) of the California Environmental Quality Act. (Development Services – Kush)**

Recommendation:

Adopt the Resolution:

1. Awarding the construction contract for the Citywide Concrete Repair and Replacement Program 2020 (CIP 2020-07) to Portillo Concrete, Inc. for a total amount of \$149,545.00, and authorizing the City Manager to execute the contract; and
2. Authorizing the Director of Development Services to approve change orders in a total amount not to exceed \$37,386.00; and
3. Approving a categorical exemption pursuant to the California Environmental Quality Act Section 15301(c).

- (12) **Approval of seven template Resolutions for emergency operations. (City Clerk – Ortiz)**

Recommendation:

Approve the template Resolutions to be utilized in the event of a local emergency.

- (13) **Resolution adopting a local succession of governance during times of disaster. (City Manager – Best)**

Recommendation:

Adopt the Resolution.

- (14) Resolution declaring the existence of a local emergency regarding Novel Coronavirus (COVID-19) and ratifying the Proclamation of the Director of Emergency Services. (City Manager – Best)

Recommendation:

Adopt Resolution Option A or Option B.

**NON-AGENDA PUBLIC COMMENT (Continued):**

*All public comment not presented within the first Non-Agenda Public Comment period above will be heard at this time.*

**CITY COUNCIL REPORTS:**

**CITY MANAGER REPORTS:**

**CITY ATTORNEY REPORTS:**

**CLOSED SESSION:**

**ADJOURNMENT:**



Mar	05	SPARC		Civic Center Building 8A
Mar	09	Community Oriented Policing Committee		Council Chamber
Mar	11	Council Meeting		Council Chamber
<del>Mar</del>	<del>19</del>	<del>SMHFPC</del>	<del>CANCELED</del>	<del>Council Chamber</del>
Mar	25	Council Meeting		Council Chamber
Apr	02	SPARC	<del>CANCELED</del>	<del>Civic Center Building 8A</del>
Apr	08	Council Meeting		Council Chamber
Apr	13	Community Oriented Policing Committee		Council Chamber
Apr	22	Council Meeting		Council Chamber

The Santee City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.

**For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City’s website at [www.CityofSanteeCA.gov](http://www.CityofSanteeCA.gov).**

*The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 12132 of the American with Disabilities Act of 1990 (42 USC § 12132). Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk’s Office at (619) 258-4100, ext. 112 at least 48 hours before the meeting, if possible.*

State of California    }

County of San Diego   } ss.

City of Santee         }

### AFFIDAVIT OF POSTING AGENDA

I, Annette Ortiz, CMC, City Clerk of the City of Santee, hereby declare, under penalty of perjury, that a copy of this Agenda was posted in accordance with the Brown Act and Santee Resolution 61-2003 on March 20, 2020, at 8:00 p.m.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

03/20/2020