

CITY MANAGER – Marlene D. Best  
CITY ATTORNEY – Shawn D. Hagerty  
CITY CLERK – Annette Fagan Ortiz

STAFF:  
ASSISTANT TO THE CITY MANAGER  
Kathy Valverde  
COMMUNITY SERVICES DIRECTOR  
Bill Maertz  
DEVELOPMENT SERVICES DIRECTOR  
Melanie Kush  
FINANCE DIRECTOR/TREASURER  
Tim McDermott  
FIRE & LIFE SAFETY DIRECTOR/FIRE CHIEF  
John Garlow  
HUMAN RESOURCES DIRECTOR  
Erica Hardy  
LAW ENFORCEMENT  
Captain Christina Bavencoff



**City of Santee  
Regular Meeting Agenda  
Santee City Council**

CITY COUNCIL

Mayor John W. Minto  
Vice Mayor Laura Koval  
Council Member Ronn Hall  
Council Member Stephen Houlahan  
Council Member Rob McNelis

**\*\*\*\*GOVERNOR'S EXECUTIVE ORDER N-29-20\*\*\*\*  
\*\*RE CORONAVIRUS COVID-19\*\***

**This meeting will be conducted pursuant to the provisions of the Governor's Executive Order which suspends certain requirements of the Ralph M. Brown Act.**

**In an effort to protect public health and prevent the spread of COVID-19, the City Council meeting on Wednesday, November 18, 2020, will be conducted via webinar and telephonically.**

**To watch the meeting via webinar please click on this link:  
<https://attendee.gotowebinar.com/register/918233357612953100>**

**To listen to the City Council meeting telephonically please call:  
(619) 678-0714**

**NOTE: A pin number will be required, please enter 690-558-400#.**

**LIVE PUBLIC COMMENT:**

**Members of the public who wish to comment on matters on the City Council agenda or during Non-Agenda Public Comment may register for the webinar with the link above and email the City Clerk at [CITYCLERK@CITYOFSANTEECA.GOV](mailto:CITYCLERK@CITYOFSANTEECA.GOV) with the name that you registered with and the item(s) you wish to speak on. The City Clerk will call the name when it is time to speak.**

**\*\*Public Comment will be limited to 3 minutes and will continue to be accepted until the item is voted on. The timer will begin when the participant begins speaking.**

**Please review the  
COVID-19 webpage (<http://Cityofsanteeca.Gov/Our-City/Public-Notice>)  
for updates both before and during the Council meeting.**

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**Wednesday, November 18, 2020  
6:30 PM**

**Council Chambers – Building 2  
10601 Magnolia Avenue, Santee, CA 92071**

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**Regular City Council Meeting – 6:30 p.m.**

**ROLL CALL:** Mayor John W. Minto  
Vice Mayor Laura Koval  
Council Members Ronn Hall, Stephen Houlahan and Rob McNelis

**LEGISLATIVE INVOCATION:** Marshall Masser – Lakeside Christian Church

**PLEDGE OF ALLEGIANCE**

**CONSENT CALENDAR:**

**PLEASE NOTE: Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. The public, staff or Council Members may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk at the start of the meeting. Speakers are limited to 3 minutes.**

- (1) Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk – Ortiz)
- (2) Approval of Meeting Minutes of the Santee City Council for the October 28, 2020, Regular Meeting. (City Clerk – Ortiz)
- (3) Approval of Payment of Demands as Presented. (Finance – McDermott)
- (4) Approval of the Expenditure of \$107,840.00 for October 2020 Legal Services and Reimbursable Costs. (Finance – McDermott)
- (5) Adoption of a Resolution Approving and Adopting an Amended Conflict of Interest Code Pursuant to the Political Reform Act of 1974. (City Clerk – Ortiz)
- (6) Adoption of a Resolution Amending the Salary Schedule for Hourly, General and Management Employees to Reflect an Increase in the California Minimum Wage Rates. (Human Resources – Hardy)
- (7) Claim Against the City by Jane Crowe. (Human Resources – Hardy)
- (8) Rejection of Bids for Sky Ranch Park Irrigation Pump Station (RFB 20/21-20050). (Community Services – Maertz)
- (9) Adoption of a Resolution Authorizing the Installation of a School Loading Zone on Ellsworth Lane for PRIDE Academy. (Development Services – Kush)

**NON-AGENDA PUBLIC COMMENT (15 minutes):**

*Persons wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda. This first Non-Agenda Public Comment period is limited to a total of 15 minutes. Additional Non-Agenda Public Comment is received prior to Council Reports.*

**PUBLIC HEARING:**

- (10) Resolution Amending the Program Year (PY) 2019 Annual Action Plan and the Program Year 2020 Annual Action Plan. (Development Services – Kush)**

Recommendation:

1. Conduct and close the Public Hearing; and
2. Approve the Second Amendment to the PY 2019 Annual Action Plan; and First Amendment to the PY 2020 Annual Action Plan; and
3. Authorize the City Manager to submit the Amended PY 2019 and PY 2020 Annual Actions Plan to HUD.

- (11) Continued Public Hearing Considering a Disposition and Development Agreement (DDA) Between the City of Santee and Excel Acquisitions, LLC, for Development of Real Property Known as Parcel 4 of Parcel Map 18857 Located in Trolley Square. (City Manager – Best)**

Recommendation:

Open the Public Hearing and continue it to January 13, 2021.

**CONTINUED BUSINESS:**

- (12) Resolution Continuing the Fire Risk Emergency in Mast Park West and Expanding the Emergency to Mast Park East, Authorizing the Construction of a Second Firebreak Along the South Property Boundary of Mast Park East Abutting the Residential and Commercial Structures on Willowgrove Avenue (East of Carlton Hills Boulevard), Waiving the Requirement for Competitive Bidding, Appropriating Funds, and Authorizing the City Manager to Enter into Contracts to Construct a Second Firebreak. (City Manager – Best)**

Recommendation:

Adopt the Resolution: (1) continuing the existing fire risk emergency and expanding it to include Mast Park East; (2) approving the construction of a second firebreak in Mast Park East to safeguard life, health, or property and waiving the requirement for competitive bidding, and appropriating funds; and (3) authorizing the City Manager to enter into contracts for the emergency work and to take other actions as necessary for a total cost not to exceed \$205,000.00.

**NEW BUSINESS:**

- (13) Appropriation for November 3, 2020 Election Costs and for Signature Verification of the Referendum Against City Council Resolution No. 094-2020 (Fanita Ranch General Plan Amendment). (City Clerk/Finance – Ortiz/McDermott)**

Recommendation:

Appropriate \$190,000.00 from the General Fund reserve balance for November 3, 2020 General Election costs and for signature verification of the referendum petition submitted against City Council Resolution No. 094-2020 (Fanita Ranch General Plan Amendment).

- (14) Authorize an Agreement for Professional Services Between the City of Santee and Fireworks and Stage FX America. (Community Services – Maertz)**

Recommendation:

Authorize the City Manager to execute a Professional Services Agreement with Fireworks and Stage FX America to perform a fireworks aerial display on December 1, 2020, for an amount not to exceed \$30,000.00.

**NON-AGENDA PUBLIC COMMENT (Continued):**

*All public comment not presented within the first Non-Agenda Public Comment period above will be heard at this time.*

**CITY COUNCIL REPORTS:**

**CITY MANAGER REPORTS:**

**CITY ATTORNEY REPORTS:**

**CLOSED SESSION:**

- (15) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
(Government Code Section 54956.9(d)(4))  
Initiation of litigation (one case): Richard Brooks, 8845 Carmir Drive

**ADJOURNMENT:**

**BOARDS, COMMISSIONS & COMMITTEES  
NOVEMBER & DECEMBER  
MEETINGS**

Nov 05	SPARC	Virtual/Telephonic
Nov 09	Community Oriented Policing Committee	Virtual/Telephonic
<del>Nov 11</del>	<del>Council Meeting <b>CANCELLED</b></del>	<del>Virtual/Telephonic</del>
Nov 18	Council Meeting	Virtual/Telephonic
<del>Dec 03</del>	<del>SPARC <b>CANCELLED</b></del>	<del>Virtual/Telephonic</del>
Dec 09	Council Meeting	Virtual/Telephonic
Dec 14	Community Oriented Policing Committee	Virtual/Telephonic

The Santee City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.

**For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City’s website at [www.CityofSanteeCA.gov](http://www.CityofSanteeCA.gov).**

*The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 12132 of the American with Disabilities Act of 1990 (42 USC § 12132). Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk’s Office at (619) 258-4100, ext. 112 at least 48 hours before the meeting, if possible.*

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

**Item 1**

**MEETING DATE**      November 18, 2020

**AGENDA ITEM NO.**

**ITEM TITLE**      **APPROVAL OF READING BY TITLE ONLY AND WAIVER OF READING  
IN FULL OF ORDINANCES AND RESOLUTIONS ON THE AGENDA.**

**DIRECTOR/DEPARTMENT**      Annette Ortiz, CMC, City Clerk

**SUMMARY**

This Item asks the City Council to waive the reading in full of all Ordinances on the Agenda (if any) and approve their reading by title only. The purpose of this Item is to help streamline the City Council meeting process, to avoid unnecessary delay and to allow more time for substantive discussion of Items on the Agenda.

State law requires that all Ordinances be read in full either at the time of introduction or at the time of passage, unless a motion waiving further reading is adopted by a majority of the City Council. (Gov. Code, § 36934). This means that each word in each Ordinance would have to be read aloud unless such reading is waived. Such reading could substantially delay the meeting and limit the time available for discussion of substantive Items. Adoption of this waiver streamlines the procedure for adopting the Ordinances on tonight's Agenda (if any), because it allows the City Council to approve Ordinances by reading aloud only the title of the Ordinance instead of reading aloud every word of the Ordinance.

The procedures for adopting Resolutions are not as strict as the procedures for adopting Ordinances. For example, Resolutions do not require two readings for passage, need not be read in full or even by title, are effective immediately unless otherwise specified, do not need to be in any particular format unless expressly required, and, with the exception of fixing tax rates or revenue amounts, do not require publication. However, like Ordinances, all Resolutions require a recorded majority vote of the total membership of the City Council. (Gov. Code § 36936).

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION**

It is recommended that the Council waive the reading of all Ordinances and Resolutions in their entirety and read by title only.

**ATTACHMENTS**

None

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

**Item 2**

**MEETING DATE**    November 18, 2020

**AGENDA ITEM NO.**

**ITEM TITLE**    **APPROVAL OF MEETING MINUTES OF THE SANTEE CITY COUNCIL FOR THE OCTOBER 28, 2020, REGULAR MEETING.**

**DIRECTOR/DEPARTMENT**    Annette Ortiz, CMC, City Clerk 

**SUMMARY**

Submitted for your consideration and approval are the minutes of the above meeting.

**FINANCIAL STATEMENT**    N/A

**CITY ATTORNEY REVIEW**     N/A     Completed

**RECOMMENDATION**

Approve Minutes as presented.

**ATTACHMENT**

Regular Meeting Minutes

- October 28, 2020

# DRAFT

**Minutes  
Santee City Council  
Council Chamber – Building 2  
10601 Magnolia Avenue  
Santee, California  
October 28, 2020**

This Regular Meeting of the Santee City Council was called to order by Mayor John W. Minto at 6:30 p.m.

**ROLL CALL:** Present: Mayor John W. Minto, Vice Mayor Laura Koval and Council Members, Stephen Houlahan and Rob McNelis – 4. Absent: Council Member Ronn Hall – 1.

Officers present: City Manager Marlene Best, City Attorney Shawn Hagerty, and City Clerk Annette Ortiz

**INVOCATION** was given by Pastor Jaime Pangman – Santee United Methodist Church

**PLEDGE OF ALLEGIANCE** was led by Mayor Minto

**PRESENTATION:** City of Santee's Trucks and Treats Event – Bill Maertz

The Community Services Director presented a promotional video of the Trucks and Treats Event.

**CONSENT CALENDAR:**

- (1) **Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk – Ortiz)**
- (2) **Approval of Meeting Minutes of the Santee City Council for the October 14, 2020, Regular Meeting. (City Clerk – Ortiz)**
- (3) **Approval of Payment of Demands as Presented. (Finance – McDermott)**
- (4) **Approval of the Expenditure of \$143,112.72 for September 2020 Legal Services and Reimbursable Costs. (Finance – McDermott)**
- (5) **Second Reading and Adoption of an Ordinance Establishing an Automatic One-Year Extension for Active Development Approvals, Due to the Economic Impacts of the Novel Coronavirus (COVID-19). (City Clerk – Ortiz) (Ord 584)**
- (6) **Adoption of a Resolution Accepting the Bus Stop Trash Diversion**



**Project (CIP 2019-20) as Complete. (Development Services – Kush)  
(Reso 115-2020)**

- (7) **Adoption of a Resolution Accepting the Citywide Slurry Seal and Roadway Maintenance Program 2020 Project (CIP 2020-04) as Complete. (Development Services – Kush) (Reso 116-2020)**
- (8) **Adoption of a Resolution Accepting the Citywide Pavement Repair and Rehabilitation Program 2020 Project (CIP 2020-03) as Complete. (Development Services – Kush) (Reso 117-2020)**

**ACTION:** Vice Mayor Koval moved approval of the Consent Calendar.

Council Member McNelis seconded the motion, which carried by the following roll call vote: Ayes: Mayor Minto; Vice Mayor Koval; and Council Members Houlahan; and McNelis – 4. Absent: Council Member Hall – 1.

Due to technical difficulties, Council Members Houlahan and McNelis left the meeting and rejoined before voting on the Consent Calendar.

**NON-AGENDA PUBLIC COMMENT (15 minutes):**

- (A) Karen Schroeder expressed concerns with the signature gatherers on behalf of HomeFed.
- (B) Lynda Marrokal expressed concerns with the Political Action Committee, Preserve Wild Santee.
- (C) Justin Schlaefli expressed concerns with the Political Action Committee, Preserve Wild Santee.
- (D) Sharon Guerrero expressed concerns with the signature gatherers on behalf of HomeFed.
- (E) Dan Bickford expressed concerns with the signature gatherers on behalf of Preserve Wild Santee.

**CONTINUED BUSINESS:**

- (9) **Second Workshop on the Use of CARES Act Community Development Block Grant Coronavirus (CDBG-CV) Funding. (Development Services – Kush)**

The Senior Management Analyst provided a PowerPoint presentation and responded to Council questions.

**PUBLIC SPEAKERS:**

- Byran Shull, East County Homeless Task Force
- Tonya Hendrix, Santee Santas

**ACTION:** Under discussion, Council Member Houlahan moved to allocate the consensus recommendation of \$42,310.00 for Program Year 2020 CDBG Reallocation as listed below.

	<u>Allocation</u>
Cameron Family YMCA – Child Care	\$9,000.00
Boys & Girls Clubs of East County – Child Care	\$5,000.00
Santee Santas – Senior Holiday Food Program	\$9,000.00
Meals on Wheels of San Diego County – Home Delivered Meals	\$6,000.00
Elderhelp – Home Delivered Food	<u>\$13,310.00</u>
<b>Total:</b>	<b>\$42,310.00</b>

Vice Mayor Koval seconded the motion, which carried by the following roll call vote: Ayes: Mayor Minto; Vice Mayor Koval; and Council Members Houlahan; and McNelis – 4. Absent: Council Member Hall – 1.

**ACTION:** Under discussion, Council Member Houlahan moved to allocate the consensus recommendation of \$381,002.00 for Round 3 CDBG-Funded Categories as listed below.

	<u>Allocation</u>
Rental Assistance – Up to 3 Months	\$341,952.00
Program Administration (5%)	\$19,050.00
East County Homeless Task Force	\$5,000.00
Crisis House	<u>\$15,000.00</u>
<b>Total:</b>	<b>\$381,002.00</b>

Vice Mayor Koval seconded the motion, which carried by the following roll call vote: Ayes: Mayor Minto; Vice Mayor Koval; and Council Members Houlahan; and McNelis – 4. Absent: Council Member Hall – 1.

**NEW BUSINESS:**

- (10) **Resolution Accepting the Public Improvements for Weston Park (CIP 2018-47) as Complete. Location: 9050 Trailmark Way, Santee, CA 92071. (Development Services – Kush) (Reso 118-2020)**

The Director of Development Services introduced the Item and the Principal Civil Engineer provided a PowerPoint presentation and video of the new park and responded to Council questions.

**ACTION:** Council Member McNelis moved approval of staff recommendation.

Vice Mayor Koval seconded the motion, which carried by the following roll call vote: Ayes: Mayor Minto; Vice Mayor Koval; and Council Members Houlahan; and McNelis – 4. Absent: Council Member Hall – 1.

- (11) **Resolution Accepting the Award of State Grant Funds from the Department of Housing and Community Development (HCD) 2020 Local Early Action Planning Grants Program (LEAP) for Santee's Sixth Cycle Housing Element, Authorizing the Execution of a Professional Services Agreement with RECON Environmental, Inc. for Environmental Consulting Services Related to Housing Element General Plan Amendments and Zone Changes, and Appropriating Funds. (Development Services – Kush) (Reso 119-2020)**

The Director of Development Services presented the Item.

**ACTION:** Council Member McNelis moved approval of staff recommendation.

Vice Mayor Koval seconded the motion, which carried by the following roll call vote: Ayes: Mayor Minto; Vice Mayor Koval; and Council Members Houlahan; and McNelis – 4. Absent: Council Member Hall – 1.

- (12) **Housing Element Update Workshop III – Assessment of Inclusionary Housing Program as an Affordable Housing Strategy Based on Stakeholder Input. (Development Services – Kush)**

The Director of Development Services introduced the Item and the Associate Planner provided a PowerPoint presentation and responded to Council questions.

**PUBLIC SPEAKERS:**

- Karen Schroeder
- Michael McSweeney, Building Industry Association

**WITHDRAWN MOTION:** Vice Mayor Koval moved to direct staff to complete an in-lieu fee study. Council Member Houlahan seconded the motion.

Under discussion, Vice Mayor Koval withdrew the motion.

**FAILED MOTION:** Council Member Houlahan moved to direct staff to complete an in-lieu fee study.

The motion failed for lack of a second.

Under discussion, Council directed staff to bring back the Item as a workshop with industry experts and community stakeholders and the public.

**NON-AGENDA PUBLIC COMMENT: (Continued)**

None.

**CITY COUNCIL REPORTS:**

Vice Mayor Koval attended the East County Economic Development Council (ECEDC) meeting and read information regarding Proposition 15.

Council Member McNelis stated he is a part of several coalitions to reopen the City, which he will bring to Council at a later date; he urged Council to responsibly open sports fields for youth sports.

**CITY MANAGER REPORTS:**

The City Manager provided an update regarding the Council Chambers upgrade; she also encouraged everyone to try the Burgers, Bones and Brews concessionaire at Mast Park.

**CITY ATTORNEY REPORTS:**

None.

**CLOSED SESSION:**

Council Members recessed at 8:47 p.m. and convened in Closed Session at 8:49 p.m.

**(13) CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

(Government Code section 54956.9(d)(1))

Name of case: Santee Trolley Square 991, LLP v. City of Santee et al.

Case Number: 37-2020-00007895-CU-WM-CTL

**(14) CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Government Code section 54956.8)

Property: Parcel 4 of Parcel Map 18857 located in Trolley Square (Library site)

City Negotiator: City Manager

Negotiating Parties: Excel Hotel Group and Vestar Kimco Santee, LP

Under Negotiation: Price and terms of payment

**(15) CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**

(Government Code Section 54956.9(d)(1))

Name of case: Preserve Wild Santee, Center for Biological Diversity, et al. v. City of Santee et al

Case Number: 37-2020-00038168-CU-WM-CTL

Council Members reconvened in Open Session at 9:16 p.m. with all members presents, except Council Member Hall who was absent. Mayor Minto reported for direction was given to staff on Items 13, 14, and 15 with Council Member Houlahan abstaining from Item 15.

**ADJOURNMENT:**

There being no further business, the meeting was adjourned at 9:17 p.m.

Date Approved:

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Annette Ortiz, CMC, City Clerk

DRAFT

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

**Item 3**

**MEETING DATE** November 18, 2020

**AGENDA ITEM NO.**

**ITEM TITLE** PAYMENT OF DEMANDS

**DIRECTOR/DEPARTMENT** Tim K. McDermott, Finance

**SUMMARY**

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

**FINANCIAL STATEMENT** *Hj for TM*

Adequate budgeted funds are available for the payment of demands per the attached listing.

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION** *MAB*

Approve the payment of demands as presented.

**ATTACHMENTS (Listed Below)**

- 1) Summary of Payments Issued
- 2) Voucher Lists

Payment of Demands  
Summary of Payments Issued

<u>Date</u>	<u>Description</u>	<u>Amount</u>
10/16/2020	Accounts Payable	\$ 150,000.00
10/16/2020	Accounts Payable	1,577.02
10/19/2020	Accounts Payable	90,000.00
10/21/2020	Accounts Payable	898,574.12
10/22/2020	Payroll	396,730.55
10/22/2020	Accounts Payable	50,994.22
10/26/2020	Accounts Payable	120,960.78
10/27/2020	Accounts Payable	124,236.42
10/28/2020	Accounts Payable	927,065.97
10/28/2020	Accounts Payable	92,062.86
11/01/2020	Retiree Health	5,385.00
11/04/2020	Accounts Payable	2,211,984.04
11/04/2020	Accounts Payable	250,955.21
11/05/2020	Payroll	384,688.30
11/06/2020	Accounts Payable	233,921.55
	TOTAL	<u>\$5,939,136.04</u>

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.


  
 for Tim K. McDermott, Director of Finance

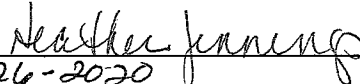
Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
847	10/16/2020	13051 CALPERS - CERBT	7933227073-001		OPEB TRUST CONTRIBUTION	150,000.00
					<b>Total :</b>	<b>150,000.00</b>
					<b>Bank total :</b>	<b>150,000.00</b>
					<b>Total vouchers :</b>	<b>150,000.00</b>

1 Vouchers for bank code : ubgen

1 Vouchers in this report

Prepared by:   
Date: 10-21-2020

Approved by:   
Date: 10-26-2020



Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
849	10/16/2020	12774 LIABILITY CLAIMS ACCOUNT	09302020		LIABILITY CLAIMS	1,577.02	
						Total :	1,577.02
1 Vouchers for bank code : ubgen						Bank total :	1,577.02
1 Vouchers in this report						Total vouchers :	1,577.02

Prepared by: [Signature]  
Date: 10-21-2020

Approved by: [Signature]  
Date: 10-21-2020

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
850	10/19/2020	14124 ENERACT, LLC	DR19001A		PARTIAL DEPOSIT REFUND	90,000.00	
						Total :	90,000.00
1 Vouchers for bank code : ubgen						Bank total :	90,000.00
1 Vouchers in this report						Total vouchers :	90,000.00

Prepared by: Made J  
Date: 10-21-2020  
Approved by: Neelha Jennings  
Date: 10-27-2020

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
125888	10/21/2020	14086 HIDALGO, ALFREDO	10720		COVID-19 FARMER'S MARKET SUP	210.00
					<b>Total :</b>	<b>210.00</b>
125889	10/21/2020	10633 ALL STAR GLASS INC	IEC010640	52983	VEHICLE REPAIR	99.00
					<b>Total :</b>	<b>99.00</b>
125890	10/21/2020	11999 AMERICAN ASPHALT SOUTH INC	1(FINAL) 1R	53169	CITYWIDE SLURRY SEAL AND ROA RETENTION	739,658.31 -36,982.92
					<b>Total :</b>	<b>702,675.39</b>
125891	10/21/2020	13599 MARULLI, MICHAEL	2003946.001		CLASS CANCELLATION	13.00
					<b>Total :</b>	<b>13.00</b>
125892	10/21/2020	14083 SAN DIEGO CHEESE INC	10920		COVID-19 FARMER'S MARKET SUP	88.00
					<b>Total :</b>	<b>88.00</b>
125893	10/21/2020	10021 BOUND TREE MEDICAL LLC	04-062020 REBATE 83780535 83780536 83790726	53076 53076 53076 53076	EMS SUPPLIES EMS SUPPLIES EMS SUPPLIES EMS SUPPLIES	-240.00 22.63 339.31 159.05
					<b>Total :</b>	<b>280.99</b>
125894	10/21/2020	10299 CARQUEST AUTO PARTS	11102-514163	53083	VEHICLE REPAIR PARTS	16.70
					<b>Total :</b>	<b>16.70</b>
125895	10/21/2020	14084 VARELA, CATHERINE	10920		COVID-19 FARMER'S MARKET SUP	121.00
					<b>Total :</b>	<b>121.00</b>
125896	10/21/2020	10031 CDW GOVERNMENT LLC	1907393 2126787	53213 53212	COMPUTER MONITORS WIRELESS EQUIPMENT	987.55 475.31
					<b>Total :</b>	<b>1,462.86</b>
125897	10/21/2020	10032 CINTAS CORPORATION #694	4062959783	53084	UNIFORM/PARTS CLEANER RNTL	87.08
					<b>Total :</b>	<b>87.08</b>
125898	10/21/2020	12153 CORODATA RECORDS	RS4629546	53104	RECORD STORAGE, RETRIEVEL	493.20

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
125898	10/21/2020	12153 12153 CORODATA RECORDS	(Continued)			Total : 493.20
125899	10/21/2020	11862 CORODATA SHREDDING INC	DN 1285545	53115	SECURE DESTRUCTION SERVICES	42.87
						Total : 42.87
125900	10/21/2020	10333 COX COMMUNICATIONS	052335901		8950 COTTONWOOD AVE	181.48
						Total : 181.48
125901	10/21/2020	10608 CRISIS HOUSE	525	53079	CDBG-CV SUBRECIPIENT - EMERG	402.07
						Total : 402.07
125902	10/21/2020	10142 CSA SAN DIEGO COUNTY	01	53116	CARES ACT EMERGENCY RESIDEN	16,552.80
			02	53116	CARES ACT EMERGENCY RESIDEN	15,411.00
						Total : 31,963.80
125903	10/21/2020	10046 D MAX ENGINEERING INC	6223	52940	STORM WATER INSPECTION SVCS	687.00
						Total : 687.00
125904	10/21/2020	11457 D'ALESIO INC	23359	52997	EQUIPMENT ID SUPPLIES	460.49
						Total : 460.49
125905	10/21/2020	14071 EDGAR, CLYDE	10720		COVID-19 FARMER'S MARKET SUP	170.00
						Total : 170.00
125906	10/21/2020	12438 DIESEL PRINT CO, LLC	2389	53131	TRUCKS & TREATS	824.29
						Total : 824.29
125907	10/21/2020	10703 CAMERON FAMILY YMCA	09302020 - DAY CAMP	52854	CDBG SUBRECIPIENT	4,578.13
						Total : 4,578.13
125908	10/21/2020	14070 HOLT, WEI TAN	10720		COVID-19 FARMER'S MARKET SUP	40.00
						Total : 40.00
125909	10/21/2020	10251 FEDERAL EXPRESS	7-138-90438		SHIPPING CHARGES	104.85
			7-145-66670		SHIPPING CHARGES	49.33
						Total : 154.18
125910	10/21/2020	11196 HD SUPPLY FACILITIES	9185227419	53072	STATION SUPPLIES	424.78

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
125910	10/21/2020	11196 11196 HD SUPPLY FACILITIES	(Continued)			<b>Total : 424.78</b>
125911	10/21/2020	10256 HOME DEPOT CREDIT SERVICES	3151323 9160380	53088 53088	STATION SUPPLIES VEHICLE SUPPLIES	168.26 181.24 <b>Total : 349.50</b>
125912	10/21/2020	13606 IDIBRI CONSULTING, LP	448906	52941	CHAMBER TECHNOLOGY UPGRAD	2,000.00 <b>Total : 2,000.00</b>
125913	10/21/2020	10545 KIRK'S RADIATOR & AUTO AC INC	34974	53010	VEHICLE REPAIR	125.00 <b>Total : 125.00</b>
125914	10/21/2020	10413 LARSON, SCOTT	04292020		PARAMEDIC LICENSE RENEWAL	200.00 <b>Total : 200.00</b>
125915	10/21/2020	10538 MEALS ON WHEELS	1-20-21	53199	CDBG SUBRECIPIENT	1,125.00 <b>Total : 1,125.00</b>
125916	10/21/2020	10079 MEDICO PROFESSIONAL	20283045 20283047	53090 53090	MEDICAL LINEN SERVICE MEDICAL LINEN SERVICE	20.62 13.01 <b>Total : 33.63</b>
125917	10/21/2020	13617 MEYER, LINDSAY	2004027.001		PARK PERMIT RESERVATION	40.00 <b>Total : 40.00</b>
125918	10/21/2020	14088 MOROCCO GOLD DATES	10920		COVID-19 FARMER'S MARKET SUP	64.00 <b>Total : 64.00</b>
125919	10/21/2020	10306 MOTOROLA SOLUTIONS INC	16121558	53191	ALL BAND PORTABLE RADIOS	16,564.07 <b>Total : 16,564.07</b>
125920	10/21/2020	10218 OFFICE DEPOT	125210493001 125217008001		BUSINESS CARDS OFFICE SUPPLIES	37.82 19.60 <b>Total : 57.42</b>
125921	10/21/2020	10308 O'REILLY AUTO PARTS	2968-367131	53013	VEHICLE REPAIR PARTS	17.33 <b>Total : 17.33</b>

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
125922	10/21/2020	13056 PACIFIC SWEEPING	152459	53073	STREET SWEEPING SVCS	15,839.98
					<b>Total :</b>	<b>15,839.98</b>
125923	10/21/2020	10344 PADRE DAM MUNICIPAL WATER DIST	90000366		GROUP BILL	64,867.16
					<b>Total :</b>	<b>64,867.16</b>
125924	10/21/2020	10161 PRIZM JANITORIAL SERVICES INC	26197	53075	CUSTODIAL SERVICES - PARKS	566.32
					<b>Total :</b>	<b>566.32</b>
125925	10/21/2020	10101 PROFESSIONAL MEDICAL SUPPLY	B011983	53094	OXYGEN CYLINDERS & REFILLS	86.80
			B011984	53094	OXYGEN CYLINDERS & REFILLS	55.80
					<b>Total :</b>	<b>142.60</b>
125926	10/21/2020	12062 PURETEC INDUSTRIAL WATER	1831218	53061	DEIONIZED WATER SERVICE	104.18
			1832019	53061	DEIONIZED WATER SERVICE	104.18
			1834153	53061	DEIONIZED WATER SERVICE	54.69
			1834154	53061	DEIONIZED WATER SERVICE	36.47
					<b>Total :</b>	<b>299.52</b>
125927	10/21/2020	14085 CERVANTES, ISRAEL	10920		COVID-19 FARMER'S MARKET SUP	144.00
					<b>Total :</b>	<b>144.00</b>
125928	10/21/2020	14087 REY RIVER FARMS	10920		COVID-19 FARMER'S MARKET SUP	180.00
					<b>Total :</b>	<b>180.00</b>
125929	10/21/2020	10097 ROMAINE ELECTRIC CORPORATION	12-050884	53095	VEHICLE SUPPLIES	787.82
			12-050886	53095	CR-VEHICLE SUPPLIES	-131.30
					<b>Total :</b>	<b>656.52</b>
125930	10/21/2020	10870 SAN DIEGO COUNTY VECTOR	SD10203		VECTOR CONTROL SERVICES	540.61
					<b>Total :</b>	<b>540.61</b>
125931	10/21/2020	13171 SC COMMERCIAL, LLC	1722244-IN	53077	DELIVERED FUEL	342.06
			1725089-IN	53077	DELIVERED FUEL	599.94
					<b>Total :</b>	<b>942.00</b>
125932	10/21/2020	13554 SC FUELS	0293959	53078	FLEET CARD FUELING	1,457.13
			0298337	53078	FLEET CARD FUELING	468.58

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
125932	10/21/2020	13554 13554 SC FUELS	(Continued)			Total : 1,925.71
125933	10/21/2020	10585 SHARP REES-STEALY MEDICAL	348833350		DMV EXAM	220.00
						Total : 220.00
125934	10/21/2020	12113 SNAGWOLF INC	2318	53222	GRAFFITI REMOVER	2,381.20
						Total : 2,381.20
125935	10/21/2020	10837 SOUTHWEST TRAFFIC SIGNAL	80607	53159	USA MARKOUTS	160.00
			80608	53159	TRAFFIC SIGNAL MAINTENANCE	3,965.00
			80609	53159	TRAFFIC SIGNAL SERVICE CALLS	4,154.13
						Total : 8,279.13
125936	10/21/2020	10217 STAPLES ADVANTAGE	3457316339	53097	OFFICE SUPPLIES-FINANCE	83.50
			3457316344	53023	OFFICE SUPPLIES	76.99
						Total : 160.49
125937	10/21/2020	10133 UNDERGROUND SERVICE ALERT	820200702	53172	DIG ALERT SERVICES	208.00
			db20194957	53172	DIG ALERT SERVICES - STATE FEE	70.85
						Total : 278.85
125938	10/21/2020	10475 VERIZON WIRELESS	572028810-00001		CELL PHONE SERVICE	1,286.67
						Total : 1,286.67
125939	10/21/2020	13036 WEBB MUNICIPAL FINANCE, LLC	20200575	52973	ASSMNT ENGR SVCS FY 20-21	22,270.00
						Total : 22,270.00
125940	10/21/2020	10136 WEST COAST ARBORISTS INC	164387	53070	URBAN FORESTRY MANAGEMENT	2,429.00
			164392	53070	URBAN FORESTRY MNGMNT SVCS	370.00
			164395	53070	URBAN FORESTRY MANAGEMENT	7,740.00
						Total : 10,539.00
125941	10/21/2020	10318 ZOLL MEDICAL CORPORATION	3146763	53149	EMS EQUIPMENT	417.45
			3147501	53149	EMS SUPPLIES	584.65
						Total : 1,002.10
54 Vouchers for bank code : ubgen						Bank total : 898,574.12

Bank code : ubgen

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
54	Vouchers in this report				Total vouchers :	898,574.12

Prepared by: 

Date: 10-21-2020

Approved by: 

Date: 10-21-2020



Voucher List  
CITY OF SANTEE

Bank code : ubgen


Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
125942	10/22/2020	12724 AMERICAN FIDELITY ASSURANCE	D224941		VOLUNTARY LIFE INS-AM FIDELITY	5,542.94
					<b>Total :</b>	<b>5,542.94</b>
125943	10/22/2020	12903 AMERICAN FIDELITY ASSURANCE CO	2083010A		FLEXIBLE SPENDING ACCOUNT	2,339.23
					<b>Total :</b>	<b>2,339.23</b>
125944	10/22/2020	12722 FIDELITY SECURITY LIFE	164501537		EYEMED - VOLUNTARY VISION	880.23
					<b>Total :</b>	<b>880.23</b>
125945	10/22/2020	10508 LIFE INSURANCE COMPANY OF	October 2020		LTD/LIFE INSURANCE	2,784.94
					<b>Total :</b>	<b>2,784.94</b>
125946	10/22/2020	10784 NATIONAL UNION FIRE INSURANCE	October 2020		VOLUNTARY AD&D	91.80
					<b>Total :</b>	<b>91.80</b>
125947	10/22/2020	10335 SAN DIEGO FIREFIGHTERS FEDERAL	October 2020		LONG TERM DISABILITY-SFFA	1,445.50
					<b>Total :</b>	<b>1,445.50</b>
125948	10/22/2020	10424 SANTEE FIREFIGHTERS	PPE 10/14/20		DUES/PEC/BENEVOLENT/BC EXP	2,984.49
					<b>Total :</b>	<b>2,984.49</b>
125949	10/22/2020	12892 SELMAN & COMPANY	October 2020		ID THEFT PROTECTION	200.00
					<b>Total :</b>	<b>200.00</b>
125950	10/22/2020	10776 STATE OF CALIFORNIA	PPE 10/14/20		WITHHOLDING ORDER	308.30
					<b>Total :</b>	<b>308.30</b>
125951	10/22/2020	10001 US BANK	PPE 10/14/20		PARS RETIREMENT	1,260.80
					<b>Total :</b>	<b>1,260.80</b>
125952	10/22/2020	10959 VANTAGE TRANSFER AGENT/457	PPE 10/14/20		ICMA - 457	28,981.41
					<b>Total :</b>	<b>28,981.41</b>
125953	10/22/2020	10782 VANTAGEPOINT TRNSFR AGT/801801	PPE 10/14/20		RETIREE HSA	4,174.58
					<b>Total :</b>	<b>4,174.58</b>
<b>12 Vouchers for bank code : ubgen</b>						<b>Bank total : 50,994.22</b>

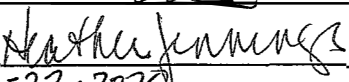
Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
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12 Vouchers in this report


Total vouchers : 50,994.22


Prepared by:   
Date: 10-22-2020

Approved by:   
Date: 10-22-2020

Bank code : ubgen


Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
13223	10/26/2020	10955 DEPARTMENT OF THE TREASURY	PPE 10/14/20		FED WITHHOLD & MEDICARE	90,153.72
					Total :	90,153.72
13236	10/26/2020	10956 FRANCHISE TAX BOARD	PPE 10/14/20		CA STATE TAX WITHHELD	30,807.06
					Total :	30,807.06
2 Vouchers for bank code : ubgen						Bank total : 120,960.78
2 Vouchers in this report						Total vouchers : 120,960.78


Prepared by:   
Date: 10-22-2020

Approved by:   
Date: 10-26-2020

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
10203	10/27/2020	10353 PERS	10 20 3		RETIREMENT PAYMENT	124,236.42
Total :						124,236.42
1 Vouchers for bank code : ubgen						Bank total : 124,236.42
1 Vouchers in this report						Total vouchers : 124,236.42

Prepared by:   
Date: 10-22-2020

Approved by:   
Date: 10-26-2020

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
125954	10/28/2020	14058 ALBERT E. KLITZKE DDS INC.	202012		SANTEE BUSINESS ASSISTANCE P	1,000.00
					<b>Total :</b>	<b>1,000.00</b>
125955	10/28/2020	10127 AL'S SPORT SHOP	202014		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
125956	10/28/2020	11445 AMERICAN MESSAGING	L1072898UJ		FD PAGER SERVICE	164.24
					<b>Total :</b>	<b>164.24</b>
125957	10/28/2020	14098 ART WITH LARISSE	202001		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
125958	10/28/2020	14113 BAKLAVA KING	202046		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
125959	10/28/2020	10020 BEST BEST & KRIEGER LLP	LEGAL SVCS SEPT 2020		LEGAL SVCS SEPT 2020	143,112.72
					<b>Total :</b>	<b>143,112.72</b>
125960	10/28/2020	14108 BNS BREWING & DISTILLING CO	202032		SANTEE BUSINESS ASSISTANCE P	9,260.00
					<b>Total :</b>	<b>9,260.00</b>
125961	10/28/2020	11513 BOND, ELLEN	11012020-263		MEADOWBROOK HARDSHIP PROG	58.05
					<b>Total :</b>	<b>58.05</b>
125962	10/28/2020	14121 BOWLS N BREWS	202048		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
125963	10/28/2020	10478 CALIFORNIA DEPARTMENT OF	JUL-SEPT 2020		USE TAX JULY - SEPT 2020	310.00
					<b>Total :</b>	<b>310.00</b>
125964	10/28/2020	10299 CARQUEST AUTO PARTS	11102-513386	53083	VEHICLE REPAIR PART	23.91
			11102-513393	53083	EQUIPMENT REPAIR PARTS	55.40
			11102-513473	53083	VEHICLE REPAIR PART	15.95
			11102-513664	53083	VEHICLE REPAIR PARTS	208.02
			11102-513799	53083	VEHICLE REPAIR PARTS	313.04
					<b>Total :</b>	<b>616.32</b>

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
125965	10/28/2020	11402 CARROLL, JUDI	11012020-96		MEADOWBROOK HARDSHIP PROG	58.19
					<b>Total :</b>	<b>58.19</b>
125966	10/28/2020	10031 CDW GOVERNMENT LLC	2318252	53212	WIRELESS EQUIPMENT	954.73
					<b>Total :</b>	<b>954.73</b>
125967	10/28/2020	14115 CES'T LA VIE SALON	202052		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
125968	10/28/2020	13870 CHAMPION GYMNASTICS &	202002		SANTEE BUSINESS ASSISTANCE P	1,000.00
					<b>Total :</b>	<b>1,000.00</b>
125969	10/28/2020	10032 CINTAS CORPORATION #694	4063606808 4063760953	53084 53084	UNIFORM/PARTS CLEANER RNTL UNIFORM/PARTS CLEANER RNTL	67.97 43.85
					<b>Total :</b>	<b>111.82</b>
125970	10/28/2020	11409 CLAYTON, SYLVIA	11012020-340		MEADOWBROOK HARDSHIP PROG	60.90
					<b>Total :</b>	<b>60.90</b>
125971	10/28/2020	14105 CONCEPTIONS CHILDREN'S RESALE	202028		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
125972	10/28/2020	10358 COUNTY OF SAN DIEGO	21CTOFSAN03	53156	SHERIFF RADIOS	4,503.00
					<b>Total :</b>	<b>4,503.00</b>
125973	10/28/2020	10486 COUNTY OF SAN DIEGO	10/26/20		COUNTY RECORDER FEE	50.00
					<b>Total :</b>	<b>50.00</b>
125974	10/28/2020	10333 COX COMMUNICATIONS	063453006 064114701 066401501		9534 VIA ZAPADOR 8115 ARLETTE ST 10601 N MAGNOLIA AVE	92.27 193.36 8.56
					<b>Total :</b>	<b>294.19</b>
125975	10/28/2020	11168 CTE INC CLARK TELECOM AND	2530 2541	53157 53157	DIG ALERT MARK-OUTS STREET LIGHT REPAIRS	472.72 6,078.18
					<b>Total :</b>	<b>6,550.90</b>
125976	10/28/2020	13360 DANBILLT	1705	53195	VEHICLE EQUIPMENT	3,256.33

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
125976	10/28/2020	13360 13360 DANBILLT	(Continued)			<b>Total : 3,256.33</b>
125977	10/28/2020	11295 DOKKEN ENGINEERING	37525	52440	SANTEE LAKES STORM DRAIN	13,870.00
						<b>Total : 13,870.00</b>
125978	10/28/2020	13868 DR. MARK ROTHSTEIN-	202011		SANTEE BUSINESS ASSISTANCE P	6,669.00
						<b>Total : 6,669.00</b>
125979	10/28/2020	13442 EBBIN MOSER + SKAGGS LLP	4836	52777	MSCP SUBAREA PLAN	15,027.50
						<b>Total : 15,027.50</b>
125980	10/28/2020	12593 ELLISON WILSON ADVOCACY, LLC	2020-10-10	53132	LEGISLATIVE ADVOCACY SERVICE	1,500.00
						<b>Total : 1,500.00</b>
125981	10/28/2020	14110 EMPOWER FITNESS TRAINING LLC	202036		SANTEE BUSINESS ASSISTANCE P	7,030.60
						<b>Total : 7,030.60</b>
125982	10/28/2020	13518 EMSTA, INC	202010		SANTEE BUSINESS ASSISTANCE P	10,000.00
						<b>Total : 10,000.00</b>
125983	10/28/2020	13448 ENSENADA'S MEXICAN FOOD, LLC	202043		SANTEE BUSINESS ASSISTANCE P	10,000.00
						<b>Total : 10,000.00</b>
125984	10/28/2020	10057 ESGIL CORPORATION	09/2020		SHARE OF FEES	72,482.67
						<b>Total : 72,482.67</b>
125985	10/28/2020	10146 EXPRESSIONS DANCE AND	202005		SANTEE BUSINESS ASSISTANCE P	1,000.00
						<b>Total : 1,000.00</b>
125986	10/28/2020	10251 FEDERAL EXPRESS	7-152-96360		SHIPPING CHARGES	35.11
						<b>Total : 35.11</b>
125987	10/28/2020	10009 FIRE ETC	147464	53052	SAFETY APPAREL	263.99
			147546	53052	SAFETY APPAREL	263.99
						<b>Total : 527.98</b>
125988	10/28/2020	12760 FOCUS PSYCHOLOGICAL	SANTEE2020-9	53032	COUNSELING SERVICES	750.00
						<b>Total : 750.00</b>

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
125989	10/28/2020	14102 FOREVER BARBER	202017		SANTEE BUSINESS ASSISTANCE P	7,800.00
					<b>Total :</b>	<b>7,800.00</b>
125990	10/28/2020	13869 FOREVER HAIR & NAILS INC	202044		SANTEE BUSINESS ASSISTANCE P	1,055.00
					<b>Total :</b>	<b>1,055.00</b>
125991	10/28/2020	14112 FULL CIRCLE SALOON	202041		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
125992	10/28/2020	12638 GEORGE HILLS COMPANY, INC.	INV1018708	53118	LIABILITY CLAIMS ADMINISTRATIO	1,514.96
					<b>Total :</b>	<b>1,514.96</b>
125993	10/28/2020	14109 GIGGLES & SMILES CHILD CARE	202035		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
125994	10/28/2020	14114 GLITZ & GLAM BEAUTY PARLOR	202049		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
125995	10/28/2020	14063 GOLD COAST FLOOD, RESTORATIONS	202023		SANTEE BUSINESS ASSISTANCE P	8,114.00
					<b>Total :</b>	<b>8,114.00</b>
125996	10/28/2020	14064 GROUNDSWELL BREWING	202027		SANTEE BUSINESS ASSISTANCE P	1,000.00
					<b>Total :</b>	<b>1,000.00</b>
125997	10/28/2020	14107 GROUP 4 CLIPS	202031		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
125998	10/28/2020	14049 HAIR BY MICHELLE NEAL-FRY	202022		SANTEE BUSINESS ASSISTANCE P	3,359.63
					<b>Total :</b>	<b>3,359.63</b>
125999	10/28/2020	14056 HAIR IT IS ETC	202018		SANTEE BUSINESS ASSISTANCE P	8,186.00
					<b>Total :</b>	<b>8,186.00</b>
126000	10/28/2020	14111 HAPPINESS NAILS	202038		SANTEE BUSINESS ASSISTANCE P	9,358.46
					<b>Total :</b>	<b>9,358.46</b>
126001	10/28/2020	13848 HMS CONSTRUCTION, INC.	1 1R	53237	SCHOOL AREA STREETLIGHT PRO RETENTION	143,886.60 -7,194.33



Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
126001	10/28/2020	13848 13848 HMS CONSTRUCTION, INC.	(Continued)		<b>Total :</b>	<b>136,692.27</b>
126002	10/28/2020	12850 HONEY DONUTS	202033		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
126003	10/28/2020	14118 HOT RODZ & BETTIES HAIR GARAGE	202037		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
126004	10/28/2020	14104 HOT YOGA SANTEE	202026		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
126005	10/28/2020	14106 INAILS & SPA	202029		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
126006	10/28/2020	14103 INFINITY BRAZILIAN JIU JITSU	202025		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
126007	10/28/2020	10819 JANETS CAFE & DELI	202019		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
126008	10/28/2020	13247 JOHNSON, DOUGLAS	09152020		RETIREE HEALTH INSURANCE	864.60
					<b>Total :</b>	<b>864.60</b>
126009	10/28/2020	13390 LA VIE NAILS & SPA	202047		SANTEE BUSINESS ASSISTANCE P	9,807.24
					<b>Total :</b>	<b>9,807.24</b>
126010	10/28/2020	10997 LAKESIDE FIRE PREVENTION	168	53134	SOFTWARE SUBSCRIPTION	548.00
					<b>Total :</b>	<b>548.00</b>
126011	10/28/2020	13851 LAWSON PRODUCTS, INC	9307926815	53106	SHOP SUPPLIES	254.84
					<b>Total :</b>	<b>254.84</b>
126012	10/28/2020	10230 LOUNSBERY FERGUSON ALTONA &	304-04850-00001		ELECTION COUNSEL ATTORNEY FI	3,928.00
					<b>Total :</b>	<b>3,928.00</b>
126013	10/28/2020	14101 MATHNASIUM SANTEE	202013		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
126014	10/28/2020	10079 MEDICO PROFESSIONAL	20286811	53090	MEDICAL LINEN SERVICE	20.62

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
126014	10/28/2020	10079 MEDICO PROFESSIONAL	(Continued) 20286813	53090	MEDICAL LINEN SERVICE	13.01
					<b>Total :</b>	<b>33.63</b>
126015	10/28/2020	14100 MIMI'S NAILS	202009		SANTEE BUSINESS ASSISTANCE P	1,000.00
					<b>Total :</b>	<b>1,000.00</b>
126016	10/28/2020	13871 OFF BROADWAY LIVE, INC.	202034		SANTEE BUSINESS ASSISTANCE P	1,000.00
					<b>Total :</b>	<b>1,000.00</b>
126017	10/28/2020	14047 PACIFIC ISLANDER BEER CO, LLC	202008		SANTEE BUSINESS ASSISTANCE P	1,957.00
					<b>Total :</b>	<b>1,957.00</b>
126018	10/28/2020	10344 PADRE DAM MUNICIPAL WATER DIST	90000367		GROUP BILL	46,907.53
					<b>Total :</b>	<b>46,907.53</b>
126019	10/28/2020	11442 PATTERSON, LUANNE	11012020-225		MEADOWBROOK HARDSHIP PROC	56.14
					<b>Total :</b>	<b>56.14</b>
126020	10/28/2020	14120 PAW SERVICE CENTER	202046		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
126021	10/28/2020	13872 POLISH NAILS SPA & HAIR	202015		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
126022	10/28/2020	14116 RANCH HOUSE RESTAURANT	202055		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
126023	10/28/2020	14122 RAY NY GIANT PIZZA DELI	202054		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
126024	10/28/2020	14125 ROBINSON LANE SANTEE LLC	10202020		OVERPMT BUILDING FEES	100.00
					<b>Total :</b>	<b>100.00</b>
126025	10/28/2020	12256 ROE, DARLENE	11012020-318		MEADOWBROOK HARDSHIP PROC	59.01
					<b>Total :</b>	<b>59.01</b>
126026	10/28/2020	11756 ROMERO, TONY	10202020		CASTLE COMPLEX FIRE	1,471.07

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
126026	10/28/2020	11756 11756 ROMERO, TONY	(Continued)			<b>Total : 1,471.07</b>
126027	10/28/2020	14048 S & N SERVICES, INC	202007		SANTEE BUSINESS ASSISTANCE P	1,000.00
						<b>Total : 1,000.00</b>
126028	10/28/2020	13043 SALON THRIVE	202030		SANTEE BUSINESS ASSISTANCE P	1,000.00
						<b>Total : 1,000.00</b>
126029	10/28/2020	14057 SAL'S BARBER SHOP	202006		SANTEE BUSINESS ASSISTANCE P	10,000.00
						<b>Total : 10,000.00</b>
126030	10/28/2020	10407 SAN DIEGO GAS & ELECTRIC	0422 970 321 8 2237 358 004 2 3422 380 562 8 4394 020 550 9 7990 068 577 7 8509 742 169 4		STREET LIGHTS TRAFFIC SIGNALS ROW / MEDIANS LMD PARKS CITY HALL GROUP BILL	31,395.83 4,766.09 221.35 1,723.20 19,394.72 11,461.24
						<b>Total : 68,962.43</b>
126031	10/28/2020	13061 SAN DIEGO HUMANE SOCIETY &	OCT-20	53110	ANIMAL CONTROL SERVICES	36,250.00
						<b>Total : 36,250.00</b>
126032	10/28/2020	14099 SANTEE ACUPUNCTURE	202003		SANTEE BUSINESS ASSISTANCE P	6,865.00
						<b>Total : 6,865.00</b>
126033	10/28/2020	13171 SC COMMERCIAL, LLC	1727974-IN 1730021-IN	53077 53077	DELIVERED FUEL DELIVERED FUEL	424.86 521.17
						<b>Total : 946.03</b>
126034	10/28/2020	13554 SC FUELS	0299845	53078	FLEET CARD FUELING	817.29
						<b>Total : 817.29</b>
126035	10/28/2020	13206 SHARP BUSINESS SYSTEMS	9002979011	53139	SHARP MAINT/COPIES JUL-SEP 20	932.80
						<b>Total : 932.80</b>
126036	10/28/2020	11260 SPORTSPLEX USA - SANTEE	202050		SANTEE BUSINESS ASSISTANCE P	1,000.00
						<b>Total : 1,000.00</b>

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
126037	10/28/2020	11403 ST. JOHN, LYNNE	11012020-78		MEADOWBROOK HARDSHIP PROG	58.30
					<b>Total :</b>	<b>58.30</b>
126038	10/28/2020	10217 STAPLES ADVANTAGE	3458025639	53098	OFFICE SUPPLIES	305.05
			3458025640	53097	OFFICE SUPPLIES-FINANCE	228.16
					<b>Total :</b>	<b>533.21</b>
126039	10/28/2020	11625 STAUMP MUSIC SCHOOL	202021		SANTEE BUSINESS ASSISTANCE P	1,000.00
					<b>Total :</b>	<b>1,000.00</b>
126040	10/28/2020	14046 STEVIE THE SALON	202024		SANTEE BUSINESS ASSISTANCE P	1,000.00
					<b>Total :</b>	<b>1,000.00</b>
126041	10/28/2020	12477 STREAMLINE AUTOMATION	00001557	53244	ANNUAL PORTAL LICENSE & CLOU	3,286.00
					<b>Total :</b>	<b>3,286.00</b>
126042	10/28/2020	10925 THE CENTRE FOR ORGANIZATION	TCFOE3313	53240	SUPERVISORS ACADEMY	2,325.00
					<b>Total :</b>	<b>2,325.00</b>
126043	10/28/2020	13413 THE CHICKEN SHOP	202042		SANTEE BUSINESS ASSISTANCE P	9,577.76
					<b>Total :</b>	<b>9,577.76</b>
126044	10/28/2020	10250 THE EAST COUNTY	00099942		NOTICE OF INTENT - HILLSIDE ME/	287.00
					<b>Total :</b>	<b>287.00</b>
126045	10/28/2020	12799 THE WRAPSHACK	202004		SANTEE BUSINESS ASSISTANCE P	10,000.00
					<b>Total :</b>	<b>10,000.00</b>
126046	10/28/2020	14119 THREE GOOD THINGS LLC	202039		SANTEE BUSINESS ASSISTANCE P	1,000.00
					<b>Total :</b>	<b>1,000.00</b>
126047	10/28/2020	10133 UNDERGROUND SERVICE ALERT	920200697	53172	DIG ALERT SERVICES	143.65
			dsb20195590	53172	DIG ALERT SERVICES - STATE FEE	70.85
					<b>Total :</b>	<b>214.50</b>
126048	10/28/2020	13910 VELASCO, DEAN	202016		SANTEE BUSINESS ASSISTANCE P	956.49
					<b>Total :</b>	<b>956.49</b>

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
126049	10/28/2020	10475 VERIZON WIRELESS	9864660838		WIFI SERVICE	988.26
<b>Total :</b>						<b>988.26</b>
126050	10/28/2020	10317 WM HEALTHCARE SOLUTIONS INC	0500385-2793-8	53030	BIOMEDICAL WASTE DISPOSAL	104.29
			0500386-2793-6	53030	BIOMEDICAL WASTE DISPOSAL	104.33
<b>Total :</b>						<b>208.62</b>
126051	10/28/2020	10232 XEROX CORPORATION	011279730	53040	XEROX FS #4 AUGUST 2020	318.10
			011279731	53041	XEROX FS #5 AUGUST 2020	308.85
			011533506	53040	XEROX FS #4 SEPTEMBER 2020	318.10
			011533507	53041	XEROX FS #5 SEPTEMBER 2020	308.85
<b>Total :</b>						<b>1,253.90</b>
126052	10/28/2020	10318 ZOLL MEDICAL CORPORATION	3153563	53149	EMS SUPPLIES	1,212.18
			3154267	53149	EMS SUPPLIES	69.57
<b>Total :</b>						<b>1,281.75</b>
<b>99 Vouchers for bank code : ubgen</b>						<b>Bank total : 927,065.97</b>
<b>99 Vouchers in this report</b>						<b>Total vouchers : 927,065.97</b>

Prepared by: *[Signature]*

Date: 10-28-2020

Approved by: *[Signature]*

Date: 10-28-2020

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
855	10/28/2020	10482 TRISTAR RISK MANAGEMENT	111149		PRE-FUND CLAIM	92,062.86

Total : 92,062.86

1 Vouchers for bank code : ubgen

Bank total : 92,062.86

1 Vouchers in this report

Total vouchers : 92,062.86

Prepared by: 

Date: 11/4/2020

Approved by: 

Date: 11/5/20

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
126053	11/4/2020	13425 A.M. ORTEGA CONSTRUCTION, INC.	1 (FINAL) 1 (FINAL)R	53168	CITYWIDE PAVEMENT REPAIR RETENTION	304,556.17 -15,227.81 <b>Total : 289,328.36</b>
126054	11/4/2020	14127 ADAMS ELECTRICAL CONTRACTORS	RSRP-022		BUSINESS ASSISTANCE GRANT	901.00 <b>Total : 901.00</b>
126055	11/4/2020	14086 HIDALGO, ALFREDO	102920		FARMERS MARKET	210.00 <b>Total : 210.00</b>
126056	11/4/2020	14098 ART WITH LARISSE	RSRP-023		BUSINESS ASSISTANCE GRANT	3,523.00 <b>Total : 3,523.00</b>
126057	11/4/2020	10412 AT&T	301053963		MAST PARK	80.25 <b>Total : 80.25</b>
126058	11/4/2020	14083 SAN DIEGO CHEESE INC	102920		FARMERS MARKET	120.00 <b>Total : 120.00</b>
126059	11/4/2020	10924 BATTISTI, JEREMY	10272020		EMPLOYEE REIMBURSEMENT	172.35 <b>Total : 172.35</b>
126060	11/4/2020	12951 BERRY, BONNIE F.	November 1, 2020		RETIREE HEALTH PAYMENT	91.00 <b>Total : 91.00</b>
126061	11/4/2020	14123 BETH RILEY	Ref000067540		CORRECTED LICENSE TYPE	41.00 <b>Total : 41.00</b>
126062	11/4/2020	14108 BNS BREWING & DISTILLING CO	RSRP-024		BUSINESS ASSISTANCE GRANT	6,539.00 <b>Total : 6,539.00</b>
126063	11/4/2020	10021 BOUND TREE MEDICAL LLC	83778692	53076	EMS SUPPLIES	2,936.87 <b>Total : 2,936.87</b>
126064	11/4/2020	14035 BRENNAN, VICTORIA	1322		SANTEE BLUEGRASS FESTIVAL	47.00 <b>Total : 47.00</b>

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
126065	11/4/2020	10299 CARQUEST AUTO PARTS	11102-513916	53083	VEHICLE REPAIR PART	10.24
<b>Total :</b>						<b>10.24</b>
126066	11/4/2020	14084 VARELA, CATHERINE	102920		FARMERS MARKET	104.00
<b>Total :</b>						<b>104.00</b>
126067	11/4/2020	14115 CEST LA VIE SALON	202052		SANTEE BUSINESS ASSISTANCE	10,000.00
<b>Total :</b>						<b>10,000.00</b>
126068	11/4/2020	10223 CHRISTIAN WHEELER ENGINEERING	51135	53245	GEOTECHNICAL REVIEW	140.00
<b>Total :</b>						<b>140.00</b>
126069	11/4/2020	10032 CINTAS CORPORATION #694	4064288494	53084	UNIFORM/PARTS CLEANER RNTL	67.97
<b>Total :</b>						<b>67.97</b>
126070	11/4/2020	10050 CITY OF EL CAJON	0000014941		2ND QTR HCFA ASSESSMENT	92,415.75
<b>Total :</b>						<b>92,415.75</b>
126071	11/4/2020	10268 COOPER, JACKIE	November 1, 2020		RETIREE HEALTH PAYMENT	91.00
<b>Total :</b>						<b>91.00</b>
126072	11/4/2020	10839 COUNTY OF SAN DIEGO	DEH2002-HUPFP-105554 DEH2004-HUPFP-20384		FY 20/21 HAZMAT PERMIT-FLT FY 20/21 HAZMAT PERMIT-STA5	1,294.00 889.00
<b>Total :</b>						<b>2,183.00</b>
126073	11/4/2020	10705 COUNTY OF SAN DIEGO TREASURER	HIRT-2021-016		FY 20/21 HIRT MEMBERSHIP FEE	55,959.00
<b>Total :</b>						<b>55,959.00</b>
126074	11/4/2020	10333 COX COMMUNICATIONS	112256001		9130 CARLTON OAKS DR	91.33
<b>Total :</b>						<b>91.33</b>
126075	11/4/2020	10608 CRISIS HOUSE	524	53214	CDBG SUBRECIPIENT	472.10
<b>Total :</b>						<b>472.10</b>
126076	11/4/2020	12655 DELL MARKETING LP	10426126546	53207	LAPTOP FOR FIELD WORK	1,779.24
<b>Total :</b>						<b>1,779.24</b>
126077	11/4/2020	14071 EDGAR, CLYDE	102920		FARMERS MARKET	340.00



Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
126077	11/4/2020	14071 14071 EDGAR, CLYDE	(Continued)			<b>Total : 340.00</b>
126078	11/4/2020	11295 DOKKEN ENGINEERING	37565	52440	PROSPECT/MESA INTERSECTION	31,155.00
						<b>Total : 31,155.00</b>
126079	11/4/2020	14070 HOLT, WEI TAN	102920		FARMERS MARKET	140.00
						<b>Total : 140.00</b>
126080	11/4/2020	13518 EMSTA, INC	RSRP-025		BUSINESS ASSISTANCE GRANT	4,026.00
						<b>Total : 4,026.00</b>
126081	11/4/2020	14102 FOREVER BARBER	RSRP-026		BUSINESS ASSISTANCE GRANT	7,908.00
						<b>Total : 7,908.00</b>
126082	11/4/2020	12667 GOLDEN STATE GARAGE DOORS	RSRP-027		BUSINESS ASSISTANCE GRANT	603.00
						<b>Total : 603.00</b>
126083	11/4/2020	14051 GOLDSTAR PRODUCTS, INC	0074755-IN	53251	CLEANCIDE WIPES-EOC	6,237.50
						<b>Total : 6,237.50</b>
126084	11/4/2020	10490 HARRIS & ASSOCIATES INC	46284	51326	FANITA RANCH EIR	148,707.50
						<b>Total : 148,707.50</b>
126085	11/4/2020	11196 HD SUPPLY FACILITIES	9185837935	53072	STATION SUPPLIES	36.59
						<b>Total : 36.59</b>
126086	11/4/2020	13977 HUNDLEY, LINDSAY	888		SANTEE BLUEGRASS FESTIVAL	94.00
						<b>Total : 94.00</b>
126087	11/4/2020	11464 INSTITUTE OF TRANSPORTATION	ID 21662		ITE MEMBERSHIP	310.00
						<b>Total : 310.00</b>
126088	11/4/2020	10675 IAFC MEMBERSHIP	09012020		ANNUAL MEMBERSHIP DUES	1,024.00
						<b>Total : 1,024.00</b>
126089	11/4/2020	14093 LORDIGYAN, STEVE	2020		TRUCKS & TREATS	125.00
						<b>Total : 125.00</b>
126090	11/4/2020	14096 TORRES, NICOLAS	102920		FARMERS MARKET	349.00

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
126090	11/4/2020	14096 14096 TORRES, NICOLAS	(Continued)			Total : 349.00
126091	11/4/2020	10079 MEDICO PROFESSIONAL	20290567	53090	MEDICAL LINEN SERVICE	20.62
			20290569	53090	MEDICAL LINEN SERVICE	13.01
					Total :	33.63
126092	11/4/2020	13876 MEJIA, AMANDA L	9555		SANTEE BLUEGRASS FESTIVAL	94.00
					Total :	94.00
126093	11/4/2020	12451 MOBILE GRAPHICS & DESIGN	20101	53135	TRUCKS & TREATS	225.00
					Total :	225.00
126094	11/4/2020	14088 MOROCCO GOLD DATES	102920		FARMERS MARKET	88.00
					Total :	88.00
126095	11/4/2020	10308 O'REILLY AUTO PARTS	2968-369649	53013	VEHICLE REPAIR PART	6.31
			2968-369651	53013	VEHICLE REPAIR	15.54
					Total :	21.85
126096	11/4/2020	11888 PENSKE FORD	10318833	53092	VEHICLE REPAIR PARTS	19.36
					Total :	19.36
126097	11/4/2020	10922 PIZARRO, FRANK	10212020		AUGUST COMPLEX WEST FIRE	1,114.44
					Total :	1,114.44
126098	11/4/2020	14085 CERVANTES, ISRAEL	102920		FARMERS MARKET	180.00
					Total :	180.00
126099	11/4/2020	10095 RASA	5440	53221	MAP CHECK	315.00
					Total :	315.00
126100	11/4/2020	12237 RAYON, KYLE	November 1, 2020		RETIREE HEALTH PAYMENT	91.00
					Total :	91.00
126101	11/4/2020	14087 REY RIVER FARMS	102920		FARMERS MARKET	180.00
					Total :	180.00
126102	11/4/2020	10097 ROMAINE ELECTRIC CORPORATION	12-050929	53095	VEHICLE SUPPLIES	525.22



Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
126102	11/4/2020	10097 10097 ROMAINE ELECTRIC CORPORATION	(Continued)			<b>Total : 525.22</b>
126103	11/4/2020	10606 S.D. COUNTY SHERIFF'S DEPT.	SHERIFF- AUG 2020		LAW ENFORCEMENT AUGUST 2020	1,332,770.98
						<b>Total : 1,332,770.98</b>
126104	11/4/2020	14099 SANTEE ACUPUNCTURE	RSRP-028		BUSINESS ASSISTANCE GRANT	8,935.00
						<b>Total : 8,935.00</b>
126105	11/4/2020	10107 SANTEE MINISTERIAL COUNCIL	CVAMEND2	52846	CDBG SUBRECIPIENT - COVID	5,768.72
						<b>Total : 5,768.72</b>
126106	11/4/2020	13171 SC COMMERCIAL, LLC	1732715-IN 1734667-IN	53077 53077	DELIVERED FUEL DELIVERED FUEL	508.21 295.92
						<b>Total : 804.13</b>
126107	11/4/2020	13554 SC FUELS	0300713	53078	FLEET CARD FUELING	1,335.51
						<b>Total : 1,335.51</b>
126108	11/4/2020	13271 SHI INTERNATIONAL CORP	B12427545	53178	TABLETS FOR DDS	1,333.91
						<b>Total : 1,333.91</b>
126109	11/4/2020	10217 STAPLES ADVANTAGE	3458951039	53097	OFFICE SUPPLIES-FINANCE	48.69
						<b>Total : 48.69</b>
126110	11/4/2020	14126 SULTAN'S MEDITERRANEAN	RSRP-029		BUSINESS ASSISTANCE GRANT	8,060.00
						<b>Total : 8,060.00</b>
126111	11/4/2020	14129 SUSAN JOHNSON	07012020		RETIREE HEALTH INSURANCE	578.40
						<b>Total : 578.40</b>
126112	11/4/2020	10250 THE EAST COUNTY	00100124	53039	CLERK OFFICE PUBLICATIONS	1,389.50
						<b>Total : 1,389.50</b>
126113	11/4/2020	14097 VOICES FOR CHILDREN	1	53249	CDBG SUBRECIPIENT	1,119.07
						<b>Total : 1,119.07</b>
126114	11/4/2020	13996 WESTERN AUDIO VISUAL	1 1R	53179	CITY COUNCIL CHAMBER A/V RETENTION	186,177.09 -9,305.85

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
126114	11/4/2020	13996 13996 WESTERN AUDIO VISUAL	(Continued)			Total : 176,871.24
126115	11/4/2020	14039 WESTERN EXTRACTION	1235	53188	ANNUAL HOLMATRO TOOL	1,482.00 Total : 1,482.00
126116	11/4/2020	10331 WHITE CAP CONSTRUCTION SUPPLY	50013876912		CIP PAVING	118.34 Total : 118.34
126117	11/4/2020	12930 WILLIAMS, ROCHELLE M.	November 1, 2020		RETIREE HEALTH PAYMENT	91.00 Total : 91.00
126118	11/4/2020	12641 WITTORFF, VICKY DENISE	November 1, 2020		RETIREE HEALTH PAYMENT	31.00 Total : 31.00
66 Vouchers for bank code : ubgen						Bank total : 2,211,984.04
66 Vouchers in this report						Total vouchers : 2,211,984.04

Prepared by:   
 Date: 11/4/2020  
 Approved by:   
 Date: 11/4/20

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
126119	11/4/2020	12903 AMERICAN FIDELITY ASSURANCE CO	2083547		FLEXIBLE SPENDING ACCOUNT	2,339.23
					<b>Total :</b>	<b>2,339.23</b>
126120	11/4/2020	10334 CHLIC	2730961		HEALTH/DENTAL INSURANCE	200,503.71
					<b>Total :</b>	<b>200,503.71</b>
126121	11/4/2020	10785 RELIANCE STANDARD LIFE	November 20		VOLUNTARY LIFE INSURANCE	648.58
					<b>Total :</b>	<b>648.58</b>
126122	11/4/2020	10424 SANTEE FIREFIGHTERS	PPE 10/28/20		DUES/PEC/BENEVOLENT/BC EXP	2,925.30
					<b>Total :</b>	<b>2,925.30</b>
126123	11/4/2020	10617 STATE OF CALIFORNIA	L2014100960		UNEMPLOYMENT 07/20-09/20	8,913.50
					<b>Total :</b>	<b>8,913.50</b>
126124	11/4/2020	10776 STATE OF CALIFORNIA	PPE 10/28/20		WITHHOLDING ORDER	308.30
					<b>Total :</b>	<b>308.30</b>
126125	11/4/2020	10001 US BANK	PPE 10/28/20		PARS RETIREMENT	759.38
					<b>Total :</b>	<b>759.38</b>
126126	11/4/2020	10959 VANTAGE TRANSFER AGENT/457	PPE 10/28/20		ICMA - 457	30,431.86
					<b>Total :</b>	<b>30,431.86</b>
126127	11/4/2020	10782 VANTAGEPOINT TRNSFR AGT/801801	PPE 10/28/20		RETIREE HSA	4,125.35
					<b>Total :</b>	<b>4,125.35</b>
<b>9 Vouchers for bank code : ubgen</b>						<b>Bank total : 250,955.21</b>
<b>9 Vouchers in this report</b>						<b>Total vouchers : 250,955.21</b>

Prepared by: 


Date: 11/4/2020

Approved by: 

Date: 11/4/20

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
10204	11/10/2020	10353 PERS	10 20 4		RETIREMENT PAYMENT	121,842.57
					<b>Total :</b>	<b>121,842.57</b>
41454	11/6/2020	10955 DEPARTMENT OF THE TREASURY	November Retirees PPE 10/28/20		FEDERAL WITHHOLDING TAX	75.00
					FED WITHHOLD & MEDICARE	83,462.89
					<b>Total :</b>	<b>83,537.89</b>
41471	11/6/2020	10956 FRANCHISE TAX BOARD	PPE 10/28/20		CA STATE TAX WITHHELD	28,541.09
					<b>Total :</b>	<b>28,541.09</b>
3 Vouchers for bank code : ubgen						<b>Bank total : 233,921.55</b>
3 Vouchers in this report						<b>Total vouchers : 233,921.55</b>

Prepared by:   
Date: 11/4/2020

Approved by:   
Date: 11/5/20

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

Item 4

**MEETING DATE** November 18, 2020

**AGENDA ITEM NO.**

**ITEM TITLE** APPROVAL OF THE EXPENDITURE OF \$107,840.00 FOR OCTOBER 2020 LEGAL SERVICES AND REIMBURSABLE COSTS

**DIRECTOR/DEPARTMENT** Tim K. McDermott, Finance

AJ for TM

**SUMMARY**

Legal services invoices proposed for payment for the month of October 2020 total \$107,840.00 as follows.

1) General Retainer Services	\$ 15,595.80
2) Labor & Employment	2,581.20
3) Litigation & Claims	8,167.60
4) Special Projects - General Fund	17,228.40
5) Special Projects – Other Funds	219.70
6) Third-Party Reimbursable Projects	<u>64,047.30</u>
Total	<u>\$ 107,840.00</u>

**FINANCIAL STATEMENT**

	<u>AMOUNT</u>	<u>BALANCE</u>
General Fund:		
Adopted Budget	\$ 717,120.00	
Revised Budget	\$ 717,120.00	
Prior Expenditures	(120,695.29)	
Current Request	(43,573.00)	\$ 552,851.71
Other Funds (excluding applicant initiated items):		
Adopted Budget	\$ 1,000.00	
Revised Budget	\$ 85,000.00	
Prior Expenditures	(1,649.10)	
Current Request	(219.70)	\$ 83,131.20

**CITY ATTORNEY REVIEW**     N/A     Completed

**RECOMMENDATION** *MSB*

Approve the expenditure of \$107,840.00 for October 2020 legal services and reimbursable costs.

**ATTACHMENTS (Listed Below)**

1. Legal Services Billing Summary October 2020
2. Legal Services Billing Recap FY 2020-21

**LEGAL SERVICES BILLING SUMMARY**  
**October 2020**

Attachment 1

DESCRIPTION	CURRENT AMOUNT	INVOICE NUMBER	NOTES
Retainer <b>1001.00.1201.51020</b>	\$ 15,595.80 <u>15,595.80</u>	890328	
Labor & Employment: Labor & Employment Employee Benefits <b>1001.00.1201.51020</b>	 2,151.00 430.20 <u>2,581.20</u>	 890329 890339	
Litigation & Claims: Litigation & Claims Rovenak Nuisance Claim Affordable Housing Coalition of San Diego County Zulauf Receivership Parcel 4 Litigation <b>1001.00.1201.51020</b>	 3,322.10 119.50 891.00 87.00 3,748.00 <u>8,167.60</u>	 890330 890331 890335 890336 890342	
Special Projects (General Fund): Community Oriented Policing Theater CEQA Special Advice Water Quality General Elections Parcel 4 Hotel Karl Strauss Housing Element <b>1001.00.1201.51020</b>	 1,945.90 4,254.20 2,342.20 836.50 2,270.50 2,270.50 156.80 1,601.30 <u>15,677.90</u>	 890332 890349 890354 890337 890338 890340 890353 890341	
Special Projects - COVID-19 (General Fund) COVID-19 Emergency Response <b>1001.99.9001.51020</b>	 <u>1,550.50</u>	 890343	
Special Projects (Other Funds): Highway 52 Coalition Cuyamaca Street Right-of-Way Acquisition	 95.60 124.10 <u>219.70</u>	 890355 890344	 <b>2104.00.1901.51020</b> <b>cip71402.30.05</b>
Third-Party Reimbursable: Lantern Crest Parcel 4 Hotel Castlerock (Weston) MSCP Subarea Plan HomeFed Project HomeFed Litigation Rockvill Self Storage Redevelopment of Carlton Oaks All Right Storage	 245.60 286.80 184.20 185.50 42,457.10 10,061.30 3,783.90 5,303.90 1,539.00 <u>64,047.30</u>	 890346 890340 890347 890350 890351 890358 890352 890356 890357	 <b>cup1704a.10.05</b> <b>excelena.10.05</b> <b>spp0801a.10.05</b> <b>spp1704a.10.05</b> <b>spp1704a.10.05</b> <b>spp1704a.10.05</b> <b>mr20001a.10.05</b> <b>tm19001a.10.05</b> <b>cup1905a.10.05</b>
<b>Total</b>	 <u><u>\$ 107,840.00</u></u>		



**LEGAL SERVICES BILLING RECAP  
FY 2020-21**

Attachment 2

<u>Category</u>	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>Previously Spent Year to Date</u>	<u>Available Balance</u>	<u>Current Request</u>	
					<u>Mo/Yr</u>	<u>Amount</u>
<b>General Fund:</b>						
General / Retainer	\$ 186,120.00	\$ 186,120.00	\$ 46,776.03	\$ 139,343.97	Oct-20	\$ 15,595.80
Labor & Employment	60,000.00	60,000.00	5,329.70	54,670.30	Oct-20	2,581.20
Litigation & Claims	210,000.00	210,000.00	13,993.10	196,006.90	Oct-20	8,167.60
Special Projects	261,000.00	261,000.00	54,596.46	206,403.54	Oct-20	17,228.40
<b>Total</b>	<b>\$ 717,120.00</b>	<b>\$ 717,120.00</b>	<b>\$ 120,695.29</b>	<b>\$ 596,424.71</b>		<b>\$ 43,573.00</b>
<b>Other City Funds:</b>						
Highway 52 Coalition	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	Oct-20	\$ 95.60
MHFP Commission	5,000.00	5,000.00	23.90	4,976.10		-
Capital Projects	-	75,000.00	1,625.20	73,374.80	Oct-20	124.10
<b>Total</b>	<b>\$ 10,000.00</b>	<b>\$ 85,000.00</b>	<b>\$ 1,649.10</b>	<b>\$ 83,350.90</b>		<b>\$ 219.70</b>
<b>Third-Party Reimbursable:</b>						
<b>Total</b>			<b>\$ 339,341.10</b>		Oct-20	<b>\$ 64,047.30</b>

**Total Previously Spent to Date  
FY 2020-21**

<b>General Fund</b>	<b>\$ 120,695.29</b>
<b>Other City Funds</b>	<b>1,649.10</b>
<b>Applicant Deposits</b>	<b>339,341.10</b>
<b>Total</b>	<b>\$ 461,685.49</b>

**Total Proposed for Payment**

<b>General Fund</b>	<b>\$ 43,573.00</b>
<b>Other City Funds</b>	<b>219.70</b>
<b>Applicant Deposits</b>	<b>64,047.30</b>
<b>Total</b>	<b>\$ 107,840.00</b>


**City of Santee**  
**COUNCIL AGENDA STATEMENT**

**Item 5**

**MEETING DATE**      November 18, 2020

**AGENDA ITEM NO.**

**ITEM TITLE**      **RESOLUTION APPROVING AND ADOPTING AN AMENDED CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974**

**DIRECTOR/DEPARTMENT**      Annette Ortiz, City Clerk 

**SUMMARY**

The Political Reform Act of 1974, Government Code Section 81000 et seq. (the "Act"), requires all public agencies to adopt and maintain a Conflict of Interest Code. The Act further requires that agencies regularly review and update their Codes as necessary when directed by the code-reviewing body or when change is necessitated by changed circumstances (Sections 87306 and 87306.5). As the City's code-reviewing body, on April 22, 2020, the City Council directed staff to: (1) conduct a review of the City's Conflict of Interest Code ("Code") to determine if a change in the Code was necessary; (2) file a biennial notice regarding the results of the review no later than the required deadline, and (3) amend the City's Code pursuant to the Act, if necessary.

During the review process, staff found that updates and amendments to the City's Conflict of Interest Code are necessary to include new positions required to be designated, include information on e-filing disclosure statements directly with the Fair Political Practices Commission for certain officials and clarify disclosure requirements for interests in real property. The amendments are required to be approved by the City Council as the City's code-reviewing body. A redline version of the proposed amended Code is attached.

**FINANCIAL STATEMENT**

There is no expected financial impact from this action.

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION** *MAB*

Adopt the attached Resolution approving and adopting the amended Conflict of Interest Code pursuant to the Political Reform Act of 1974.

**ATTACHMENTS**

- Resolution
- Amended Conflict of Interest Code – Legislative Version
- Amended Conflict of Interest Code – Final Version

**RESOLUTION NO. \_\_\_\_-2020**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,  
APPROVING AN AMENDED CONFLICT OF INTEREST CODE PURSUANT  
TO THE POLITICAL REFORM ACT OF 1974**

**WHEREAS**, the State of California enacted the Political Reform Act of 1974, Government Code Section 81000, et seq. (the "Act"), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the City of Santee (the "City"), and requires all public agencies to adopt and promulgate a conflict of interest code; and

**WHEREAS**, the City Council adopted a Conflict of Interest Code (the "Code") which was amended on September 26, 2018, in compliance with the Act; and

**WHEREAS**, subsequent changed circumstances within the City have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the City's Code; and

**WHEREAS**, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the City being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

**WHEREAS**, notice of the time and place of a public meeting on, and of consideration by the City Council of, the proposed amended Code was provided to each affected designated position and was publicly posted for review at the offices of the City; and

**WHEREAS**, a public meeting was held upon the proposed amended Code at a regular meeting of the City Council on November 18, 2020, at which all present were given an opportunity to be heard on the proposed amended Code.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Santee, California, as follows:

**Section 1.** The City Council does hereby approve and adopt the proposed amended Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the City Clerk and available to the public for inspection and copying;

**Section 2.** The said amended Conflict of Interest Code shall become effective at the time of its adoption and approval.

**RESOLUTION NO. \_\_\_\_-2020**

**ADOPTED** by the City Council of the City of Santee, California, at a regular meeting thereof held this 18th day of November, 2020, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**JOHN W. MINTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ANNETTE ORTIZ, CMC, CITY CLERK**

Attachment: Amended Conflict of Interest Code

**CONFLICT OF INTEREST CODE**  
**OF THE**  
**CITY OF SANTEE**

# **CONFLICT OF INTEREST CODE FOR THE**

## **CITY OF SANTEE**

**(Amended November 18, 2020)**

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. § 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730, and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **City of Santee (the "City")**.

The Mayor, Members of the City Council and Planning Commission, the City Manager, the City Attorney and the City Treasurer, may electronically file their annual statements of economic interests directly with the Fair Political Practices Commission. All other officials and designated positions required to submit a statement of economic interests shall file their statements with the **City Clerk** as the City's Filing Officer. The **City Clerk** shall retain the original statements filed by all other officials and designated positions and make all statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)

All officials and designated positions required to submit a statement of economic interests shall receive ethics training as required pursuant to Government Code section 53235 (AB 1234). The City's Filing Officer shall annually provide all filers with information on training available to meet the requirements of Section 53235, and maintain required records indicating the dates that filers satisfied the training requirements and the entity that provided the training. These records shall be retained for five years after the date of training and are public records subject to disclosure under the California Public Records Act. (Gov. Code § 53235.2.)

# APPENDIX

## CONFLICT OF INTEREST CODE

### OF THE

### CITY OF SANTEE

**(Amended November 18, 2020)**

### **PART “A-1”**

The Mayor, Members of the City Council and Planning Commission, the City Manager, the City Attorney, the City Treasurer, and all other City Officials who manage public investments as defined by 2 Cal. Code of Regs. § 18700.3(b), are NOT subject to the City’s Code but must file disclosure statements under Government Code Section 87200 et seq. [Regs. § 18730(b)(3)]

### **OFFICIALS WHO MANAGE PUBLIC INVESTMENTS**

It has been determined that the positions listed below are Other City Officials who manage public investments<sup>1</sup>. These positions are listed here for informational purposes only.

Finance Director

Financial Consultants

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<sup>1</sup> Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

**DESIGNATED POSITIONS**  
**GOVERNED BY THE CONFLICT OF INTEREST CODE**

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Assistant City Clerk	5
Assistant Engineer	2, 3, 5, 6
Assistant Planner	2, 3, 5, 6
Assistant to the City Manager	1
Associate Civil Engineer	2, 3, 5, 6
Associate Planner	2, 3, 5, 6
Associate Traffic Engineer	2, 3, 5, 6
Building Inspector	5, 6
Building Official	2, 3, 5, 6
Building Supervisor	2, 3, 5, 6
Building Technician	5, 6
City Attorney (not filing under Gov Code 87200)	1, 2
City Clerk	5
City Engineer	2, 3, 5, 6
City Planner	2, 3, 5, 6
Code Compliance Assistant	6
Code Compliance Officer	5, 6
Confidential Senior Human Resources Analyst	5
Deputy City Clerk	5



DESIGNATED POSITIONS'  
TITLE OR FUNCTION

DISCLOSURE CATEGORIES  
ASSIGNED

Deputy City Manager	1, 2
Deputy Fire Chief	5, 6
Development Services Technician	2, 3, 6
Director of Community Services	2, 3, 5, 6
Director of Development Services	1, 2
Director of Fire and Life Safety/Fire Chief	2, 3, 5, 6
Director of Human Resources & Risk Management	5
Economic Development Manager	1, 2
Engineering Inspector	2, 3, 5, 6
Equipment Mechanic	5
Finance Manager	5
Fire Battalion Chief	5
Fire Division Chief	5, 6
Fire Marshal	5
Fire Prevention Specialist	5, 6
Information Technology Analyst	5
Information Technology Manager	5
Junior Engineer	2, 3, 5, 6
Junior Planner	2, 3, 5, 6

DESIGNATED POSITIONS'  
TITLE OR FUNCTION

DISCLOSURE CATEGORIES  
ASSIGNED

Lead Equipment Mechanic	5
Management Analyst	5
Marketing Coordinator	5
Park and Landscape Supervisor	2, 3, 5
Planning Director	1, 2
Principal Civil Engineer	2, 3, 5, 6
Principal Planner	2, 3, 5, 6
Principal Traffic Engineer	2, 3, 5, 6
Procurement Specialist	4
Public Services Manager	2, 3, 5
Public Works Supervisor	5
Recreation Coordinator	5
Recreation Services Manager	5
Recreation Supervisor	5
Senior Civil Engineer	2, 3, 5, 6
Senior Management Analyst	5
Senior Planner	2, 3, 5, 6
Senior Traffic Engineer	2, 3, 5, 6
Special Events Supervisor	5
Special Projects Coordinator	2, 3, 5
Stormwater Program Manager	5, 6

DESIGNATED POSITIONS'  
TITLE OR FUNCTION

DISCLOSURE CATEGORIES  
ASSIGNED

**MEMBERS OF BOARDS,**  
**COMMITTEES AND COMMISSIONS**

Manufactured Home Fair Practices Commission 1, 2

Consultants and New Positions <sup>2</sup>

**PART "A-2"**

Board members of separate agencies governed by the City's Conflict of Interest Code:

CDC Successor Agency 1, 2

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<sup>2</sup> Individuals providing services as a consultant as defined in FPPC Reg 18700.3(a) or in a new position created since this Code was last approved that makes or participates in making decisions shall disclose pursuant to the broadest disclosure set forth in this Code subject to the following limitation:

The City Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to designate a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734). The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.(Gov. Code Sec. 81008.)

## **PART “B”**

### **DISCLOSURE CATEGORIES**

The disclosure categories listed below identify the types of economic interests that the Designated Position must disclose for each disclosure category to which he or she is assigned.<sup>3</sup> “Investment” means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the City.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, do business in or own real property within the jurisdiction of the City.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the City, including any leasehold, beneficial or ownership interest or option to acquire property.

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the City.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the City.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Position’s department, unit or division.

Category 6: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, subject to the regulatory, permit, or licensing authority of the Designated Position’s department, unit or division.

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<sup>3</sup> This Conflict of Interest Code does not require the reporting of gifts from outside this agency’s jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)

**LEGISLATIVE VERSION**  
(SHOWS CHANGES MADE)

**CONFLICT OF INTEREST CODE**  
**OF THE**  
**CITY OF SANTEE**

# CONFLICT OF INTEREST CODE FOR THE CITY OF SANTEE

(Amended ~~September 26, 2018~~ November 18, 2020)

The Political Reform Act (Gov. Code § 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. § 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This incorporation page, Regulation 18730, and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the **City of Santee (the "City")**.

The Mayor, Members of the City Council and Planning Commission, the City Manager, the City Attorney and the City Treasurer, may electronically file their annual statements of economic interests directly with the Fair Political Practices Commission. All other officials and designated positions required to submit a statement of economic interests shall file their statements with the **City Clerk** as the City's Filing Officer. ~~The City Clerk shall make and retain a copy of all statements filed by the Mayor, Members of the City Council and Planning Commission, the City Manager, the City Attorney and the City Treasurer, and forward the originals of such statements to the Fair Political Practices Commission.~~ The **City Clerk** shall retain the originals of the original statements filed by all other officials and designated positions and make all statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81008.)

All officials and designated positions required to submit a statement of economic interests shall receive ethics training as required pursuant to Government Code section 53235 (AB 1234). The City's Filing Officer shall annually provide all filers with information on training available to meet the requirements of Section 53235, and maintain required records indicating the dates that filers satisfied the training requirements and the entity that provided the training. These records shall be retained for five years after the date of training and are public records subject to disclosure under the California Public Records Act. (Gov. Code § 53235.2.)

# APPENDIX

## CONFLICT OF INTEREST CODE OF THE CITY OF SANTEE

(Amended ~~September 26, 2018~~ November 18, 2020)

### PART “A-1”

The Mayor, Members of the City Council and Planning Commission, the City Manager, the City Attorney, the City Treasurer, and all other City Officials who manage public investments as defined by 2 Cal. Code of Regs. § 18700.3(b), are NOT subject to the City’s Code but must file disclosure statements under Government Code Section 87200 et seq. [Regs. § 18730(b)(3)]

### OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

It has been determined that the positions listed below are Other City Officials who manage public investments<sup>1</sup>. These positions are listed here for informational purposes only.

Finance Director

Financial Consultants

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<sup>1</sup> Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by § 87200.

**DESIGNATED POSITIONS**  
**GOVERNED BY THE CONFLICT OF INTEREST CODE**

<u>DESIGNATED POSITIONS'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
<u>Assistant City Clerk</u>	<u>5</u>
Assistant Engineer	2, 3, 5, 6
Assistant Planner	2, 3, 5, 6
Assistant to the City Manager	1
Associate Civil Engineer	2, 3, 5, 6
Associate Planner	2, 3, 5, 6
Associate Traffic Engineer	2, 3, 5, 6
Building Inspector	5, 6
Building Official	2, 3, 5, 6
Building Supervisor	2, 3, 5, 6
Building Technician	5, 6
City Attorney (not filing under Gov Code 87200)	1, 2
City Clerk	5
City Engineer	2, 3, 5, 6
City Planner	2, 3, 5, 6
Code Compliance Assistant	6
Code Compliance Officer	5, 6
Confidential Senior Human Resources Analyst	5
Deputy City Clerk	5



DESIGNATED POSITIONS'  
TITLE OR FUNCTION

DISCLOSURE CATEGORIES  
ASSIGNED

Deputy City Manager	1, 2
Deputy Fire Chief	5, 6
Development Services Technician	2, 3, 6
Director of Community Services	2, 3, 5, 6
Director of Development Services	1, 2
Director of Fire and Life Safety/Fire Chief	2, 3, 5, 6
Director of Human Resources & Risk Management	5
Economic Development Manager	1, 2
Engineering Inspector	2, 3, 5, 6
Equipment Mechanic	5
Finance Manager	5
Fire Battalion Chief	5
Fire Division Chief	5, 6
Fire Marshal	5
Fire Prevention Specialist	5, 6
Information Technology Analyst	5
Information Technology Manager	5
Junior Engineer	2, 3, 5, 6
Junior Planner	2, 3, 5, 6

DESIGNATED POSITIONS'  
TITLE OR FUNCTION

DISCLOSURE CATEGORIES  
ASSIGNED

Lead Equipment Mechanic	5
<u>Management Analyst</u>	<u>5</u>
<u>Marketing Coordinator</u>	<u>5</u>
Park and Landscape Supervisor	2, 3, 5
Planning Director	1, 2
Principal Civil Engineer	2, 3, 5, 6
Principal Planner	2, 3, 5, 6
Principal Traffic Engineer	2, 3, 5, 6
Procurement Specialist	4
Public Services Manager	2, 3, 5
Public Works Supervisor	5
Recreation Coordinator	5
Recreation Services Manager	5
Recreation Supervisor	5
Senior Civil Engineer	2, 3, 5, 6
Senior Management Analyst	5
Senior Planner	2, 3, 5, 6
Senior Traffic Engineer	2, 3, 5, 6
Special Events Supervisor	5
Special Projects Coordinator	2, 3, 5
Stormwater Program Manager	5, 6

DESIGNATED POSITIONS'  
TITLE OR FUNCTION

DISCLOSURE CATEGORIES  
ASSIGNED

**MEMBERS OF BOARDS,**  
**COMMITTEES AND COMMISSIONS**

Manufactured Home Fair Practices Commission 1, 2

Consultants and New Positions <sup>2</sup>

**PART "A-2"**

Board members of separate agencies governed by the City's Conflict of Interest Code:

CDC Successor Agency 1, 2

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<sup>2</sup> Individuals providing services as a consultant as defined in FPPC Reg 18700.3(a) or in a new position created since this Code was last approved that makes or participates in making decisions shall disclose pursuant to the broadest disclosure set forth in this Code subject to the following limitation:

The City Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to designate a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734). The City Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.(Gov. Code Sec. 81008.)

## **PART “B”**

### **DISCLOSURE CATEGORIES**

The disclosure categories listed below identify the types of economic interests that the Designated Position must disclose for each disclosure category to which he or she is assigned.<sup>3</sup> “Investment” means financial interest in any business entity (including a consulting business or other independent contracting business) and are reportable if they are either located in or doing business in the jurisdiction, are planning to do business in the jurisdiction, or have done business during the previous two years in the jurisdiction of the City.

Category 1: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are located in, do business in or own real property within the jurisdiction of the City.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the City, including any leasehold, beneficial or ownership interest or option to acquire property.

Category 3: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the City.

Category 4: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the City.

Category 5: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, products, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Position’s department, unit or division.

Category 6: All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments, subject to the regulatory, permit, or licensing authority of the Designated Position’s department, unit or division.

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<sup>3</sup> This Conflict of Interest Code does not require the reporting of gifts from outside this agency’s jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position. (Reg. 18730.1)

City of Santee  
COUNCIL AGENDA STATEMENT

MEETING DATE November 18, 2020

AGENDA ITEM NO.

ITEM TITLE RESOLUTION AMENDING THE SALARY SCHEDULE FOR HOURLY, GENERAL AND MANAGEMENT EMPLOYEES TO REFLECT AN INCREASE IN THE CALIFORNIA MINIMUM WAGE RATES

*for #1*

DIRECTOR/DEPARTMENT Erica Hardy, Director of Human Resources

SUMMARY

California Code of Regulations, Title 2, Section 570.5 requires that, for purposes of determining a retiring employee's pension allowance, the pay rate be limited to the amount listed on a pay schedule that meets certain requirements and be approved by the governing body in accordance with the requirements of the applicable public meeting laws.

As set forth in Labor Code section 1182.12(b)(1)(E), effective January 1, 2021, the hourly minimum wage for non-exempt employees in California will increase from \$13.00 to \$14.00 per hour for employers with 26 or more employees. The proposed salary schedule reflects increases to certain part-time salary bands affected by the California minimum wage increase. Approval of this resolution will update the salary schedule effective December 24, 2020, to reflect the increase in the minimum wage rates.

FINANCIAL STATEMENT

The impact of the minimum wage increase affecting certain part-time salary bands was included in the adopted FY 2020-21 operating budget.

CITY ATTORNEY REVIEW  N/A  Completed

RECOMMENDATION *MSB*

Adopt the resolution amending the salary schedule for hourly, general and management employees.

ATTACHMENTS (Listed Below)

- 1. Resolution
- 2. Salary Schedule

**RESOLUTION NO. \_\_\_\_\_-2020**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE,  
CALIFORNIA, AMENDING THE SALARY SCHEDULE FOR HOURLY,  
GENERAL AND MANAGEMENT EMPLOYEES TO REFLECT AN INCREASE  
IN THE CALIFORNIA MINIMUM WAGE RATES**

**WHEREAS**, as set forth in Labor Code section 1182.12(b)(1)(E), the State of California has increased the minimum wage rates from \$13.00 to \$14.00 per hour for any employer with 26 or more employees, effective January 1, 2021; and

**WHEREAS**, California Code of Regulations, Title 2, Section 570.5 requires that, for purposes of determining a retiring employee's pension allowance, the pay rate be limited to the amount listed on a pay schedule that meets certain requirements and be approved by the governing body in accordance with the requirements of the applicable public meeting laws; and

**WHEREAS**, the Hourly, General and Management salary schedule has been amended effective December 24, 2020 to reflect the increased minimum wage rates included as Exhibit "A";

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Santee, California, does hereby find, determine and declare that the salary schedule as provided in Exhibit "A" is approved as the City's Hourly, General and Management Salary Schedule effective December 24, 2020;

**ADOPTED** by the City Council of the City of Santee, California, at a regular meeting thereof held this 18<sup>th</sup> day of November 2020, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**JOHN MINTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ANNETTE ORTIZ, CMC, CITY CLERK**

Attachment: Exhibit A – Salary Schedule effective December 24, 2020

CITY OF SANTEE  
 HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE  
 EFFECTIVE DECEMBER 24, 2020

Range	Classification		A	B	C	D	E
29	Account Clerk	Hourly	22.39	23.51	24.69	25.92	27.22
		Annual	46,578.96	48,907.97	51,353.43	53,921.31	56,617.17
35	Administrative Secretary	Hourly	25.97	27.27	28.63	30.06	31.57
		Annual	54,017.54	56,718.36	59,554.33	62,532.33	65,658.85
	Assistant City Clerk	Hourly		31.22	to	44.60	
		Annual		64,941.99	to	92,774.28	
	Assistant to the City Manager	Hourly		59.76	to	80.67	
		Annual		124,294.06	to	167,797.16	
50	Assistant Engineer	Hourly	37.61	39.49	41.47	43.54	45.72
		Annual	78,233.43	82,145.34	86,252.81	90,565.16	95,093.63
58	Associate Civil Engineer / Associate Traffic Engineer	Hourly	45.83	48.12	50.52	53.05	55.70
		Annual	95,319.71	100,086.12	105,090.71	110,345.08	115,862.58
49	Associate Planner	Hourly	36.69	38.53	40.46	42.48	44.60
		Annual	76,325.45	80,141.75	84,148.92	88,356.65	92,774.28
	City Clerk	Hourly		45.72	to	64.02	
		Annual		95,102.62	to	133,167.11	
	City Manager (Single Rate)	Hourly		111.01	to	111.01	
		Annual		230,896.75	to	230,896.75	
26	Code Compliance Assistant	Hourly	20.79	21.83	22.93	24.07	25.28
		Annual	43,253.14	45,415.87	47,686.64	50,071.08	52,574.47
44	Code Compliance Officer	Hourly	32.43	34.05	35.76	37.55	39.42
		Annual	67,460.65	70,833.49	74,375.44	78,093.94	81,998.67

CITY OF SANTEE  
 HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE  
 EFFECTIVE DECEMBER 24, 2020

Range	Classification		A	B	C	D	E
46	Confidential Accountant	Hourly	34.07	35.78	37.57	39.45	41.42
		Annual	70,875.85	74,419.64	78,140.65	82,047.55	86,150.04
46	Confidential Payroll Specialist	Hourly	34.07	35.78	37.57	39.45	41.42
		Annual	70,875.85	74,419.64	78,140.65	82,047.55	86,150.04
46	Confidential Secretary to City Manager/Council	Hourly	34.07	35.78	37.57	39.45	41.42
		Annual	70,875.85	74,419.64	78,140.65	82,047.55	86,150.04
	Crossing Guards ^ (Single Rate)	Hourly			14.00		
	Deputy Fire Chief	Hourly		60.16	to	82.31	
		Annual		125,123.46	to	171,199.17	
35	Development Services Technician	Hourly	25.97	27.27	28.63	30.06	31.57
		Annual	54,017.54	56,718.36	59,554.33	62,532.33	65,658.85
	Director of Community Services	Hourly		65.48	to	87.31	
		Annual		136,203.33	to	181,611.69	
	Director of Development Services	Hourly		64.79	to	87.35	
		Annual		134,769.56	to	181,687.40	
	Director of Finance / City Treasurer	Hourly		68.46	to	92.11	
		Annual		142,390.73	to	191,588.79	
	Director of Fire & Life Safety (Fire Chief)	Hourly		71.95	to	93.92	
		Annual		149,662.06	to	195,352.50	



CITY OF SANTEE  
 HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE  
 EFFECTIVE DECEMBER 24, 2020

Range	Classification		A	B	C	D	E
	Director of Human Resources	Hourly		63.93	to	86.31	
		Annual		132,980.94	to	179,524.48	
	Economic Development Manager	Hourly		40.26	to	54.35	
		Annual		83,741.61	to	113,051.91	
44	Engineering Inspector	Hourly	32.43	34.05	35.76	37.55	39.42
		Annual	67,460.65	70,833.49	74,375.44	78,093.94	81,998.67
39	Equipment Mechanic	Hourly	28.67	30.10	31.60	33.18	34.84
		Annual	59,625.35	62,606.74	65,737.01	69,023.92	72,474.92
35	Equipment Operator	Hourly	25.97	27.27	28.63	30.06	31.57
		Annual	54,017.54	56,718.36	59,554.33	62,532.33	65,658.85
38	Facilities Maintenance Supervisor	Hourly	27.97	29.37	30.83	32.38	33.99
		Annual	58,171.08	61,079.62	64,133.56	67,340.45	70,707.38
25	Facilities Maintenance Technician	Hourly	20.29	21.30	22.37	23.49	24.66
		Annual	42,198.09	44,307.87	46,523.53	48,849.44	51,291.79
	Finance Manager	Hourly		50.55	to	68.24	
		Annual		105,137.78	to	141,936.08	
	Fire Battalion Chief (2920 hours)	Hourly		38.33	to	51.97	
		Annual		111,935.13	to	151,744.15	

CITY OF SANTEE  
 HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE  
 EFFECTIVE DECEMBER 24, 2020

Range	Classification		A	B	C	D	E
	Fire Division Chief	Hourly		56.49	to	76.26	
		Annual		117,508.25	to	158,614.89	
44	Fire Inspector ^	Hourly	32.43	34.05	35.76	37.55	39.42
		Annual	67,460.65	70,833.49	74,375.44	78,093.94	81,998.67
	Fire Marshal	Hourly		50.55	to	68.24	
		Annual		105,137.78	to	141,936.08	
	Graduate Intern ^	Hourly		14.00	to	19.60	
38	Human Resources Technician	Hourly	27.97	29.37	30.83	32.38	33.99
		Annual	58,171.08	61,079.62	64,133.56	67,340.45	70,707.38
53	Information Technology Analyst	Hourly	40.50	42.53	44.66	46.89	49.23
		Annual	84,248.89	88,461.29	92,884.82	97,528.83	102,405.45
	Information Technology Manager	Hourly		45.95	to	62.04	
		Annual		95,579.80	to	129,032.87	
29	Landscape and Irrigation Maintenance Worker	Hourly	22.39	23.51	24.69	25.92	27.22
		Annual	46,578.96	48,907.97	51,353.43	53,921.31	56,617.17
48	Lead Equipment Mechanic	Hourly	35.80	37.59	39.47	41.44	43.52
		Annual	74,463.87	78,187.05	82,096.15	86,201.10	90,511.28

CITY OF SANTEE  
 HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE  
 EFFECTIVE DECEMBER 24, 2020

Range	Classification		A	B	C	D	E
29	Maintenance Worker	Hourly	22.39	23.51	24.69	25.92	27.22
		Annual	46,578.96	48,907.97	51,353.43	53,921.31	56,617.17
46	Management Analyst	Hourly	34.07	35.78	37.57	39.45	41.42
		Annual	70,875.85	74,419.64	78,140.65	82,047.55	86,150.04
	Marketing Coordinator	Hourly		31.22	to	44.60	
		Annual		64,941.99	to	92,774.28	
	Office Assistant ^	Hourly		14.00	to	19.60	
		Annual					
48	Parks & Landscape Supervisor	Hourly	35.80	37.59	39.47	41.44	43.52
		Annual	74,463.87	78,187.05	82,096.15	86,201.10	90,511.28
	Principal Civil Engineer	Hourly		56.79	to	76.92	
		Annual		118,130.83	to	159,999.97	
	Principal Planner	Hourly		45.01	to	60.76	
		Annual		93,615.60	to	126,383.04	
	Principal Traffic Engineer	Hourly		56.79	to	76.92	
		Annual		118,130.83	to	159,999.97	
38	Procurement Specialist	Hourly	27.97	29.37	30.83	32.38	33.99
		Annual	58,171.08	61,079.62	64,133.56	67,340.45	70,707.38
	Public Services Manager	Hourly		43.70	to	59.01	
		Annual		90,904.16	to	122,749.36	

CITY OF SANTEE  
 HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE  
 EFFECTIVE DECEMBER 24, 2020

Range	Classification		A	B	C	D	E
43	Public Works Supervisor	Hourly	31.64	33.22	34.89	36.63	38.46
		Annual	65,815.18	69,105.82	72,561.19	76,189.38	79,998.50
	Recreation Aide ^	Hourly		14.00	to	16.59	
28	Recreation Coordinator	Hourly	21.85	22.94	24.09	25.29	26.56
		Annual	45,442.95	47,715.28	50,100.97	52,605.94	55,236.38
	Recreation Leader ^	Hourly		15.00	to	18.00	
	Recreation Services Manager	Hourly		43.70	to	59.01	
		Annual		90,904.16	to	122,749.36	
	Recreation Supervisor	Hourly		31.22	to	44.60	
		Annual		64,941.99	to	92,774.28	
36	Senior Account Clerk	Hourly	26.62	27.95	29.35	30.82	32.36
		Annual	55,368.09	58,136.51	61,043.49	64,095.60	67,300.60
	Senior Civil Engineer / Senior Traffic Engineer	Hourly		49.78	to	67.70	
		Annual		103,551.37	to	140,809.94	
	Senior Human Resources Analyst	Hourly		41.24	to	55.68	
		Annual		85,784.09	to	115,809.28	
	Senior Management Analyst	Hourly		39.28	to	53.03	
		Annual		81,699.14	to	110,294.54	

CITY OF SANTEE  
 HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE  
 EFFECTIVE DECEMBER 24, 2020

Range	Classification		A	B	C	D	E
	Senior Planner	Hourly		39.14	to	52.84	
		Annual		81,404.26	to	109,898.44	
	Special Events Supervisor	Hourly		31.22	to	44.60	
		Annual		64,941.99	to	92,774.28	
	Storm Water Program Assistant^	Hourly		27.76	to	33.74	
50	Storm Water Program Manager	Hourly	37.61	39.49	41.47	43.54	45.72
		Annual	78,233.43	82,145.34	86,252.81	90,565.16	95,093.63
	Student Intern ^	Hourly		14.00	to	18.00	
	Technical Professional Expert ^	Hourly		50.00	to	160.00	

^Part-time, temporary status

City of Santee  
**COUNCIL AGENDA STATEMENT**

Item 7

**MEETING DATE** November 18, 2020

**AGENDA ITEM NO.**

**ITEM TITLE** CLAIM AGAINST THE CITY BY JANE CROWE

**DIRECTOR/DEPARTMENT** Erica Hardy, Director of Human Resources



**SUMMARY**

A claim was filed against the City by Jane Crowe. The claim has been reviewed by the City's Director of Human Resources prior to bringing it forward for consideration. The Director of Human Resources recommends the claim be rejected as provided in Government Code Section 913.

The claim documents are on file in the Office of the City Clerk for Council reference.

**FINANCIAL STATEMENT** There is no financial impact to the City by rejecting claims.

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION** *MAB*

Reject claim as per Government Code Section 913.

**ATTACHMENTS**

None

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

**Item 8**

**MEETING DATE**      November 18, 2020

**AGENDA ITEM NO.**

**ITEM TITLE**      **REJECTION OF BIDS FOR SKY RANCH PARK IRRIGATION  
PUMP STATION (RFB 20/21-20050)**

**DIRECTOR/DEPARTMENT**      Bill Maertz, Community Services

**SUMMARY**

In compliance with Santee Municipal Code 3.24.100, the Finance Department issued a request for bids (RFB) for purchase of an Irrigation Pump Station on October 16, 2020 (RFB #20/21-20045). Bids were due on November 5, 2020 and four (4) bids were received.

Per RFB #20/21-20050 Information for Bidders Section 8, the City reserves the right to reject all bids for any or no reason or not to contract for the work.

Staff recommends that the City Council reject all bids received and direct staff to re-issue the RFB.

**FINANCIAL STATEMENT**      None with this action.

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION** *MDB*

Reject all bids received for Irrigation Supplies (RFB #20/21-20050).

**ATTACHMENTS**

None

City of Santee  
**COUNCIL AGENDA STATEMENT**

Item 9

**MEETING DATE** November 18, 2020

**AGENDA ITEM NO.**

**ITEM TITLE** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, AUTHORIZING THE INSTALLATION OF A SCHOOL LOADING ZONE ON ELLSWORTH LANE FOR PRIDE ACADEMY

**DIRECTOR/DEPARTMENT** Melanie Kush, Development Services



**SUMMARY**

This item requests City Council authorize the installation of a school loading zone on Ellsworth Lane. Santee Municipal Code section 10.10.100 stipulates that the City Council designates loading zones by resolution.

The City has received a request from PRIDE Academy to install a loading zone on Ellsworth Lane at the west entrance to the school. Currently parking is allowed in that section. The absence of a passenger loading zone makes it difficult for parents to drop off their children for school from Ellsworth Lane. Staff recommends the installation of a loading zone on Ellsworth Lane as depicted on the attached location map.

**FINANCIAL STATEMENT** *AT for TM*

The cost of installing the loading zone is \$150 and is included in the Public Services Division annual budget.

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION** *MDSB*

Adopt the attached Resolution authorizing the installation of a school loading zone on Ellsworth Lane

**ATTACHMENTS**

Resolution  
Location Map



**RESOLUTION NO.**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,  
AUTHORIZING THE INSTALLATION OF A SCHOOL LOADING ZONE ON  
ELLSWORTH LANE**

**WHEREAS**, Santee Municipal Code section 10.10.100 stipulates that City Council designates loading zones by resolution, and;

**WHEREAS**, the City has received a request from PRIDE Academy to install a loading zone on Ellsworth Lane, and;

**WHEREAS**, there is an entrance to PRIDE Academy on Ellsworth Lane, and;

**WHEREAS**, there is currently no loading zone on Ellsworth Lane, and;

**WHEREAS**, staff has determined that a loading zone would facilitate school drop-off and pick-up, and;

**WHEREAS**, staff recommends that a 100-foot loading zone be installed.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Santee, California, as follows:

City staff is hereby authorized to install a school loading zone on Ellsworth Lane for PRIDE Academy, as indicated on the map attached hereto as Exhibit "A" and incorporated by this reference.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 18<sup>th</sup> day of November, 2020 by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

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**JOHN W. MINTO, MAYOR**

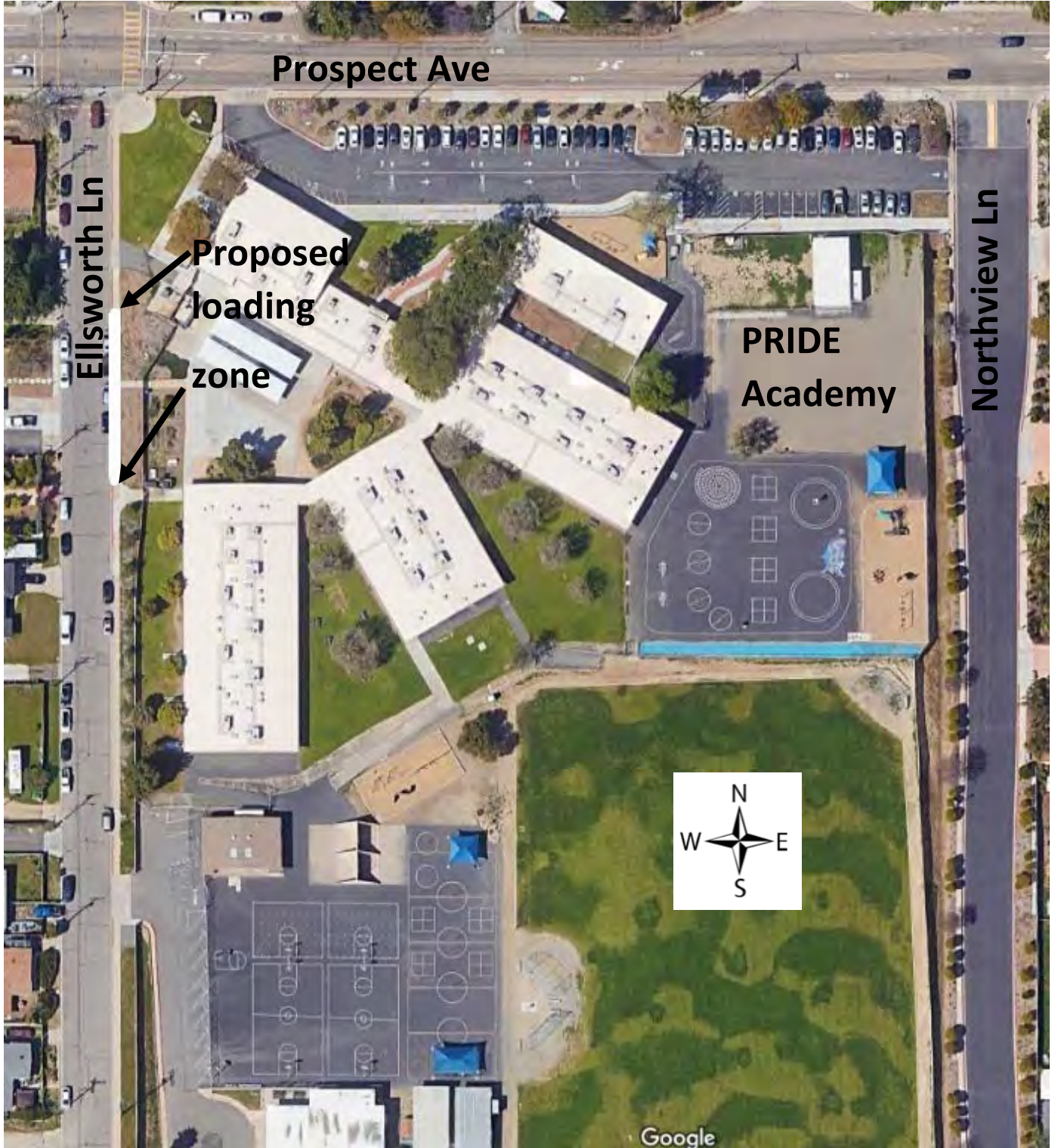
**ATTEST:**

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**ANNETTE ORTIZ, CMC, CITY CLERK**

Exhibit A – Location Map

# Exhibit A: Location Map



**City of Santee**  
**COUNCIL AGENDA STATEMENT**

Item 10

**MEETING DATE** November 18, 2020

**AGENDA ITEM NO.**

**ITEM TITLE** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA AMENDING THE PROGRAM YEAR 2019 ANNUAL ACTION PLAN AND THE PROGRAM YEAR 2020 ANNUAL ACTION PLAN

**DIRECTOR/DEPARTMENT** Melanie Kush, Development Services 

**SUMMARY** The Coronavirus Aid, Relief and Economic Security Act (CARES Act) was signed into law on March 27, 2020. The CARES Act made additional funding available from the U.S. Department of Housing and Urban Development (HUD) to prevent, prepare for, and respond to the impacts of the coronavirus. The City of Santee's "Round 3" allocation is \$381,002. Funds are intended to primarily serve low- and moderate-income residents and areas. In addition to the City's Community Development Block Grant – Coronavirus allocation (CDBG-CV), \$42,310 in Program Year 2020 CDBG Entitlement funds are available for reallocation to coronavirus response activities.

At the October 14 and October 28, 2020 City Council meetings the City Council received staff presentations on "Round 3" CDBG-CV and Program Year 2020 Entitlement CDBG funding options, discussed activities to be funded and approved the following category allocations.

	<b>Approved Amount</b>
• Enhanced Coronavirus Response Public Services	\$ 57,310
• Emergency Rental Assistance - Limited to Six Months	341,952
• Administration (5% of CDBG-CV Allocation)	19,050
• East County Homeless Task Force	5,000
<b>TOTAL</b>	<b>\$ 423,312</b>

The allocations above are included in the Substantial Amendments to the Program Year (PY) 2019 and PY 2020 Annual Action Plans. Pursuant to HUD regulations and current HUD waivers for grant programs and consolidated plan requirements, staff made the Substantial Amendments available for public review for a 5-day comment period from November 13 to November 18, 2020.

**ENVIRONMENTAL REVIEW** This item is exempt from environmental review under the California Environmental Quality Act ("CEQA") by CEQA Guidelines section 15061(b)(3) because the action does not have the potential for causing a significant effect on the environment.

**FINANCIAL STATEMENT** <sup>HS for TM</sup> All CDBG-CV and CDBG allocations will be used to fund eligible projects and program costs pursuant to federal law. There is no impact to the General Fund. This action increases the total CDBG appropriation for the Program Year 2019 Annual Action Plan by \$381,002. Also, based on a HUD error in the Program Year 2020 CDBG Entitlement Allocation calculation, the City's allocation will be reduced \$42, from \$275,561 to \$275,519.

**CITY ATTORNEY REVIEW**     N/A     Completed

**RECOMMENDATIONS** *MDB*

1. Conduct and close the public hearing; and
2. Approve the Second Amendment to the PY 2019 Annual Action Plan; and First Amendment to the PY 2020 Annual Action Plan; and
3. Authorize the City Manager to submit the Amended PY 2019 and PY 2020 Annual Actions Plan to HUD.

**ATTACHMENTS**

Staff Report	Resolution	Draft PY 2019 Annual Action Plan Amendment
Draft PY 2020 Annual Action Plan Amendment		HUD Letter dated October 22, 2020

**STAFF REPORT**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA  
AMENDING THE PROGRAM YEAR 2019 ANNUAL ACTION PLAN AND THE  
PROGRAM YEAR 2020 ANNUAL ACTION PLAN**

**CITY COUNCIL MEETING  
NOVEMBER 18, 2020**

**A. CDBG-CV BACKGROUND**

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was signed into law by President Trump on March 27, 2020, which included additional CDBG funds to assist communities across the United States in mitigating the impacts of COVID-19. The CARES Act provides flexibilities for CDBG grantees to make it easier to use CDBG-CV, Program Year 2019 and Program Year 2020 CDBG grants for coronavirus response. Notably, the flexibilities granted are the availability of a five-day public comment period (reduced from 30 days) for amendments and new plan submissions, and removal of the 15 percent CDBG public services funding cap for activities that *prevent, prepare for, and respond* to the coronavirus pandemic.

The CARES Act provided that CDBG-CV funds would be distributed over three “rounds” of allocations. The City received a letter from HUD dated April 2, 2020 indicating that it would be receiving \$162,104 in “Round 1” CDBG-CV funding. The funding allocations as determined through the two City Council Workshops in May 2020 for the “Round 1” allocation, as well as, the reallocation of \$85,389 in Program Year 2019 Entitlement CDBG funds, are listed in the chart below.

<b>Category</b>	<b>Subrecipient\Grantee</b>	<b>Approved Allocation</b>	<b>Activity Description</b>	<b>Status</b>
Public Services	Boys and Girls Clubs	\$ 5,000	Child Care Services	Complete
Public Services	Cameron Family YMCA	\$ 5,000	Child Care Services	Complete
Public Services	Crisis House	\$ 15,000	CDBG-CV - Emergency Shelter	Complete
Public Services	ElderHelp of San Diego	\$ 8,000	Home Delivered Food for Seniors	Underway
Public Services	Meals-On-Wheels	\$ 2,000	Meal Delivery for Seniors	Complete
Public Services	Santee Food Bank	\$ 15,000	Operational Expenses, PPEs	Underway
Public Services	Santee Santas	\$ 10,000	Home Delivered Food for Seniors	Complete
Public Services	Emergency Rental Assistance	\$ 25,073	CDBG-CV - Rental Assistance	Underway
Program Administration	City of Santee	\$ 32,420	CDBG-CV General Program Administration	Underway
Economic Development	East County Economic Development Council	\$ 130,000	CDBG-CV & CDBG - Microenterprise Assistance Program (MAP) Grants	Underway
<b>TOTAL</b>		<b>\$ 247,493</b>		

The City did not receive any funds from the “Round 2” funding allocation as these funds were directed entirely to States and Territories.

On September 11, 2020 the United States Department of Housing and Urban Development (HUD) released all of the “Round 3” CDBG-CV funding allocations and the City of Santee will be receiving \$381,002. The total amount of the City’s CDBG-CV allocation is \$543,106 after this third and final round of funding. In addition, \$85,389 in Program Year 2019 Entitlement CDBG funds have previously been reallocated and \$42,310 in Program Year 2020 Entitlement CDBG funds have been identified as available for reallocation towards coronavirus response activities.

**B. AMENDMENT TO THE PY 2019 ANNUAL ACTION PLAN (CDBG-CV)**

The City Council considered funding options for the “Round 3” CDBG-CV funds and current Entitlement CDBG funds at the October 14 and October 28, 2020 City Council meetings. Based on City Council direction, the following categories were selected to be funded.

<b>Category</b>	<b>Suggested Amount</b>	<b>Comments</b>
Rental Assistance Up to 6 Months	\$ 341,952	Subrecipients determined by targeted outreach.
Program Administration	\$ 19,050	5% of Total Amount. City staff time and administrative costs.
East County Homeless Task Force	\$ 5,000	To support the East County HTF’s mission.
Crisis House – Emergency Homeless Shelter	\$ 15,000	Emergency Shelter for six at risk households.
<b>TOTAL</b>	<b>\$ 381,002</b>	

The programs listed in the chart above will be funded through an Amendment to the PY 2019 Annual Action Plan which is included in this Agenda Item as an attachment.

Additionally, the Microenterprise Assistance Program will also be revised as part of the PY 2019 Annual Action Plan Amendment to provide financial assistance for business stabilization due to COVID-19 related revenue shortfalls including commercial rent/lease/mortgage payments, utility payments up to four months and the purchase of equipment and supplies related to the implementation of COVID-19 safety measures. Under our current program, we are only able to provide grant funds for rent and utility payments in arrears. This revision will provide for more flexibility in providing grants to businesses that are seeking assistance but have been able to make rent, lease and utilities payments during the coronavirus pandemic.

**C. AMENDMENT TO THE PY 2020 ANNUAL ACTION PLAN (CDBG)**

A total of \$42,310 in PY 2020 CDBG funds are available to be reallocated to other programs to respond to the coronavirus pandemic. This funding comes from \$38,810 in PY 2020 Debt Service Reserve, which is no longer needed as the Section 108 Loan will be paid off in August 2021 and \$3,500 from the Lutheran Social Services – Caring Neighbors program, which was suspended based on coronavirus-related volunteer safety concerns.

Based on the availability of PY 2020 CDBG funds for re-allocation staff reached out to current subrecipients to determine their desire for additional funding to respond to the coronavirus pandemic. The requests for funding were presented to the City Council at the October 28, 2020 City Council Workshop and the City Council made the following allocations which are included in the PY 2020 Annual Action Plan Amendment. In addition to the programs funded below, the City Council directed the Crisis House funding request for emergency homeless shelter, to be funded out of the “Round 3” CDBG-CV funding allocation.

<b>Current Subrecipient</b>	<b>Requested Amount</b>	<b>Additional\Enhanced Services</b>
Cameron Family YMCA	\$ 9,000	Child Care - Includes Academic Enrichment half-day program, gymnastics, and swim lessons.
Boys & Girls Clubs of East County	\$ 5,000	Child Care - 20 Fall Camp Scholarships
ElderHelp of San Diego	\$ 13,310	Home grocery delivery for 30 to 50 seniors per month. Six months of services.
Meals-On-Wheels	\$ 6,000	Additional meal deliveries for 45 new Senior Santee Meals on Wheels recipients.
Santee Santas Foundation	\$ 9,000	Holiday Food Program specific to Seniors.
<b>TOTAL</b>	<b>\$ 42,310</b>	

The programs listed in the chart above will be funded through an Amendment to the PY 2020 Annual Action Plan which is included in this Agenda Item as an attachment.

Additionally, on November 6, 2020 the City received notification from HUD (Attachment) that there was an error in the Program Year 2020 CDBG Entitlement Allocation calculation. To correct this error, the allocation will be reduced from \$275,561 to \$275,519, which represents a \$42 reduction. Staff recommends the reduction be taken from the CDBG Program Administration budget it will reduce it from \$39,636 to \$39,594.

**D. RECOMMENDATIONS**

1. Conduct and close the public hearing; and
2. Approve the Second Amendment to the PY 2019 Annual Action Plan; and First Amendment to the PY 2020 Annual Action Plan; and
3. Authorize the City Manager to submit the Amended PY 2019 and PY 2020 Annual Action Plans to HUD.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA  
AMENDING THE PROGRAM YEAR 2019 ANNUAL ACTION PLAN AND THE PROGRAM  
YEAR 2020 ANNUAL ACTION PLAN**

**WHEREAS**, City of Santee anticipates receiving “Round 3” CARES Act Community Development Block Grant (“CDBG-CV”) entitlement grant funds from the U.S. Department of Housing and Urban Development (“HUD”) for Fiscal Year 2019-20, in the amount of \$381,002; and

**WHEREAS**, in addition to the CDBG-CV funding, \$42,310 in Program Year 2020 CDBG entitlement funds is allocated towards the City’s coronavirus pandemic response effort; and

**WHEREAS**, the City duly advertised and held a public hearing on November 18, 2020, as required by recent HUD waivers allowing shortened public review and comment periods, at which time the City considered public comments and the funding priorities identified to assist with coronavirus relief; and

**WHEREAS**, the City made the Substantial Amendments to the Program Year 2019 and Program Year 2020 Annual Action Plans available for public review for the minimum five-day period between November 13, 2020 and November 18, 2020; and

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Santee, California, as follows:

1. The City Council of the City of Santee does hereby allocate CDBG-CV Funds for Program Year 2019 as follows:

AGENCY NAME - PROJECT TITLE	PROJECT INFORMATION	AMOUNT
City of Santee - "Round 3" CDBG-CV Funding	CDGB-CV Funding Allocation	\$ 381,002
Agency Name - Project Title	IDIS Matrix Code - Activity - Regulation	Expenditure
City of Santee - Administration (5%)	21A - General Program Administration - 24 CFR 570.206	\$ 19,050
East County Homeless Task Force - Capacity Building & Coronavirus Response - Funded Under Program Administration	20 - Planning - 24 CFR 570.205(a)(6)	\$ 5,000
Crisis House - Emergency Homeless Shelter	3T - Operating Costs of Homeless program - 24 CFR 570.201(e)	\$ 15,000
TBD - Emergency Rental Assistance	5 - Public Services - 24 CFR 570.201(e)	\$ 341,952
	<b>TOTAL</b>	<b>\$ 381,002</b>

2. The City Council of the City of Santee does hereby allocate Entitlement CDBG funds for Program Year 2020 as follows:



RESOLUTION NO. \_\_\_\_\_

AGENCY NAME - PROJECT TITLE	PROJECT INFORMATION	AMOUNT
City of Santee - Program Year 2020 CDBG Funding Reallocation	24C - Debt Service Reserve - 24 CFR 570.703(k)	\$ (38,810)
City of Santee - Program Year 2020 CDBG Funding Reallocation	5A - Lutheran Social Services Caring Neighbors - Senior Services - 24 CFR 570.201(e)	\$ (3,500)
Funding Source - Agency Name - Project Title	Matrix Code - Activity - Regulation	
Cameron Family YMCA - Child Care\Day Camp	05L - Child Care Services - 24 CFR 570.201(e)	\$ 9,000
Boys & Girls Clubs of East County - Child Care\Day Camp	05L - Child Care Services - 24 CFR 570.201(e)	\$ 5,000
Santee Santas Foundation - Holiday Food Program for Seniors	05A - Senior Services - 24 CFR 570.201(e)	\$ 9,000
Meals-On-Wheels - Meal Delivery to Seniors	05A - Senior Services - 24 CFR 570.201(e)	\$ 13,310
ElderHelp of San Diego - Home Food Delivery for Seniors	05A - Senior Services - 24 CFR 570.201(e)	\$ 6,000
<b>TOTAL</b>		<b>\$ 42,310</b>

3. The City Manager is hereby authorized to execute appropriate contracts or agreements for the use of these funds with the agencies as listed on the prior page consistent with City and federal policies and guidelines.

4. In addition to these coronavirus related allocations, the Substantial Amendment to the Program Year 2020 Annual Action Plan will correct HUD's error in the Program Year 2020 Allocation by reducing the total amount allocated from \$275,561 to \$275,519, a \$42 reduction. The reduction will be taken from the CDBG Program Administration budget thereby reducing it from \$39,636 to \$39,594.

5. The City Council hereby adopts the Substantial Amendments to the Program Year 2019 and Program Year 2020 Annual Action Plans, with funding allocations and as presented, and authorizes the City Manager to submit the Annual Action Plans, as amended, to HUD, and to make any necessary or needed corrections or adjustments to allocations as allocated, or as required by HUD, and to execute all affiliated documents.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 18<sup>th</sup> day of November 2020.

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**JOHN W. MINTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ANNETTE ORTIZ, CMC, CITY CLERK**

**CITY OF SANTEE**

**DRAFT SUBSTANTIAL AMENDMENT TO THE PROGRAM YEAR 2019 ANNUAL ACTION PLAN TO ADD “ROUND 3” COMMUNITY DEVELOPMENT BLOCK GRANT–CORONAVIRUS (CDBG-CV) FUNDS**

On March 27, 2020 the United States Congress passed The Coronavirus Aid, Relief, and Economic Security Act (H.R. 748). The bill provided \$5 billion for CDBG to rapidly respond to COVID-19 and the economic and housing impacts caused by it, including the expansion of public services including meal delivery, food banks, and senior services, emergency rental assistance and assistance to microenterprises.

The City of Santee will receive \$381,002 in “Round 3” Community Development Block Grant – Coronavirus (CDBG–CV) funding to prepare, prevent and respond to the Coronavirus Pandemic. The CDBG-CV funds allocated under the CARES Act may be used for a range of eligible activities that prevent, prepare for and respond to coronavirus pandemic.

The proposed activities must meet the three National Objectives as required by CDBG regulations:

- Benefit low- and moderate-income persons.
- Aid in the prevention or elimination of slums or blight, and
- Meet an urgent need.

City staff is recommending to allocate the funds as follows:

<b>AGENCY NAME - PROJECT TITLE</b>	<b>PROJECT INFORMATION</b>	<b>AMOUNT</b>
City of Santee - "Round 3" CDBG-CV Funding	CDGB-CV Funding Allocation	\$ 381,002
<b>Agency Name - Project Title</b>	<b>IDIS Matrix Code - Activity - Regulation</b>	<b>Expenditure</b>
City of Santee - Administration (5%)	21A - General Program Administration - 24 CFR 570.206	\$ 19,050
East County Homeless Task Force - Capacity Building & Coronavirus Response - Funded Under Program Administration	20 - Planning - 24 CFR 570.205(a)(6)	\$ 5,000
Crisis House - Emergency Homeless Shelter	3T - Operating Costs of Homeless program - 24 CFR 570.201(e)	\$ 15,000
TBD - Emergency Rental Assistance	5 - Public Services - 24 CFR 570.201(e)	\$ 341,952
	<b>TOTAL</b>	<b>\$ 381,002</b>

The Microenterprise Assistance Program will also be revised under this Substantial Amendment to provide financial assistance for business stabilization due to COVID-19 related revenue shortfalls including commercial rent/lease/mortgage payments, utility payments up to four months and the purchase of equipment and supplies related to the implementation of COVID-19 safety measures. Under our current program, we are only able to provide grant funds for rent and utility payments in arrears. This revision will provide for more flexibility in providing grants to businesses that are seeking assistance but have been able to make rent, lease and utilities payments during the coronavirus pandemic.

In addition, and for the purpose of an expedited use of the CDBG-CV funding, the CARES Act eliminates the cap on the amount of funds a grantee can spend on public services, removes the requirement to hold in-person public hearings in order to comply with national and local social gathering requirements, and allows grantees to be reimbursed for COVID-19 response activities regardless of the date the costs were incurred.

### **Public Review**

Pursuant to HUD regulations, the City's Amended Community and Citizen Participation Plan and current HUD waivers for grant programs and consolidated plan requirements to prevent the spread of COVID-19, staff made the Substantial Amendment to the Program Year 2019 Annual Action Plan available for public review for a five-day comment period and virtual public hearing as required. Public comments and Council's allocation recommendations will be included in the Substantial Amendment to the PY 2019 Annual Action Plan.

**CITY OF SANTEE**

**DRAFT SUBSTANTIAL AMENDMENT TO THE PROGRAM YEAR 2020 ANNUAL ACTION PLAN TO REALLOCATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS TOWARDS CORONAVIRUS RESPONSE PUBLIC SERVICES ACTIVITIES**

On March 27, 2020 the United States Congress passed The Coronavirus Aid, Relief, and Economic Security (CARES) Act (H.R. 748). The bill provided \$5 billion for CDBG to rapidly respond to COVID-19 and the economic and housing impacts caused by it, including the expansion of public services including meal delivery, food banks, and senior services, emergency rental assistance and assistance to microenterprises. The CARES Act also eliminates the Public Services CAP (15%) for Program Year 2019 and 2020 Entitlement CDBG funds for jurisdictions that redirect CDBG funds towards coronavirus response activities.

The City of Santee has \$42,310 in Program Year (PY) 2020 Entitlement CDBG funds that will be reallocated to the City’s coronavirus pandemic response as part of this Substantial Amendment to the PY 2020 Annual Action Plan.

The proposed activities must meet the three National Objectives as required by CDBG regulations:

- Benefit low- and moderate-income persons.
- Aid in the prevention or elimination of slums or blight, and
- Meet an urgent need.

City staff is recommending to allocate the funds as follows:

AGENCY NAME - PROJECT TITLE	PROJECT INFORMATION	AMOUNT
City of Santee - Program Year 2020 CDBG Funding Reallocat	24C - Debt Service Reserve - 24 CFR 570.703(k)	\$ (38,810)
City of Santee - Program Year 2020 CDBG Funding Reallocat	5A - Lutheran Social Services Caring Neighbors - Senior Services - 24 CFR 570.201(e)	\$ (3,500)
<b>Funding Source - Agency Name - Project Title</b>	<b>Matrix Code - Activity - Regulation</b>	
Cameron Family YMCA - Child Care\Day Camp	05L - Child Care Services - 24 CFR 570.201(e)	\$ 9,000
Boys & Girls Clubs of East County - Child Care\Day Camp	05L - Child Care Services - 24 CFR 570.201(e)	\$ 5,000
Santee Santas Foundation - Holiday Food Program for Seniors	05A - Senior Services - 24 CFR 570.201(e)	\$ 9,000
Meals-On-Wheels - Meal Delivery to Seniors	05A - Senior Services - 24 CFR 570.201(e)	\$ 13,310
ElderHelp of San Diego - Home Food Delivery for Seniors	05A - Senior Services - 24 CFR 570.201(e)	\$ 6,000
	<b>TOTAL</b>	<b>\$ 42,310</b>

In addition to these coronavirus related allocations, this Substantial Amendment will correct HUD's error on the Program Year 2020 Allocation by correcting the error and reducing the total amount allocated from \$275,561 to \$275,519. The \$42 reduction be taken from the CDBG Program Administration budget thereby reducing it from \$39,636 to \$39,594.

In addition, and for the purpose of an expedited use of the CDBG funding for coronavirus response activities, the CARES Act eliminates the cap on the amount of funds a grantee can spend on public services, removes the requirement to hold in-person public hearings in order to comply with national and local social gathering requirements, and allows grantees to be reimbursed for COVID-19 response activities regardless of the date the costs were incurred.

### **Public Review**

Pursuant to HUD regulations, the City's Amended Community and Citizen Participation Plan and current HUD waivers for grant programs and consolidated plan requirements to prevent the spread of COVID19, staff made the Substantial Amendment to the Program Year 2020 Annual Action Plan available for public review for a 5-day comment period and virtual public hearing, as required. Public comments and Council's allocation recommendations will be included in the Substantial Amendment to the PY 2020 Annual Action Plan.



ASSISTANT SECRETARY FOR  
COMMUNITY PLANNING AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-7000

October 22, 2020

**CORRECTED NOTICE**

The Honorable John W. Minto  
Mayor of Santee  
10601 N Magnolia Avenue  
Santee, CA 92071-1222

Dear Mayor Minto:

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2020 allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations across the country. President Trump signed Public Law 116-94 on December 20<sup>th</sup>, 2019, which includes FY 2020 funding for these programs.

Since issuing the original allocation announcement letters, HUD has discovered an error in the formula calculation for two CPD formula programs, the Community Development Block Grant (CDBG) and the HOME Investment Partnerships (HOME) programs, stemming from issues at HUD field offices in California which are currently being resolved. HUD informs you that the correction to the formula has resulted in a decrease in the allocation for your community, an amount representing 99.98% of your total CDBG grant for FY 2020. Santee's original CDBG allocation was \$275,561. Your jurisdiction's FY 2020 available allocation is now as follows:

Community Development Block Grant (CDBG)	\$275,519
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This letter highlights several important points related to these programs. We remind grantees that CPD seeks to develop viable communities by promoting integrated approaches that provide decent housing and suitable living environments while expanding economic opportunities for low- and moderate-income and special needs populations, including people living with HIV/AIDS. The primary means towards this end is the development of partnerships among all levels of government and the private sector, including both for-profit and non-profit organizations.

Based on your jurisdiction's CDBG allocation for this year, you also have \$1,097,805 in available Section 108 borrowing authority. Since Section 108 loans are federally guaranteed, this program can leverage your jurisdiction's existing CDBG funding to access low-interest, long-term financing to invest in Opportunity Zones or other target areas in your jurisdiction.

HUD continues to emphasize the importance of effective performance measurements in all of its formula grant programs. Proper reporting in the Integrated Disbursement and Information System (IDIS) is critical to ensuring grantees are complying with program requirements and

policies, providing demographic and income information about the persons that benefited from a community's activities, and allowing HUD to monitor grantees. Your ongoing attention to ensuring complete and accurate reporting of performance measurement data continues to be an invaluable resource with regard to the impact of these formula grant programs.

The Office of Community Planning and Development is looking forward to working with you to promote simple steps that will enhance the performance of these critical programs and successfully meet the challenges that our communities face. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

A handwritten signature in black ink, appearing to read "John Gibbs", written in a cursive style.

John Gibbs  
Assistant Secretary (Acting)  
for Community Planning and Development  
U.S. Department of Housing and Urban Development

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

**MEETING DATE**      November 18, 2020

**AGENDA ITEM NO.**

**ITEM TITLE**      **CONTINUED PUBLIC HEARING CONSIDERING A DISPOSITION AND DEVELOPMENT AGREEMENT (DDA) BETWEEN THE CITY OF SANTEE AND EXCEL ACQUISITIONS, LLC, FOR DEVELOPMENT OF REAL PROPERTY KNOWN AS PARCEL 4 OF PARCEL MAP 18857 LOCATED IN TROLLEY SQUARE**

**DIRECTOR/DEPARTMENT**      Marlene D. Best, City Manager

**SUMMARY**

On August 14, 2019, City Council determined that the vacant parcel of real property located in Trolley Square identified as Parcel 4 of Map 18857 ("Property") was not appropriate for a public library. On September 5, 2019, the City and Excel Acquisitions, LLC entered into an Exclusive Negotiation Agreement ("ENA") to negotiate the terms of a Disposition and Development Agreement ("DDA") for the possible future construction of a hotel on Parcel 4, subject to all applicable legal requirements, including, without limitation the California Environmental Quality Act. On December 11, 2019, in accordance with Government Code section 37420 et seq., the City Council adopted a resolution finding that the public interest and convenience require the sale of the Property and declaring its intent to sell the Property. Since entering into the ENA, City staff and Excel have been negotiating the terms of a proposed DDA.

A Public Hearing to consider the DDA with Excel was first scheduled for January 8, 2020, but has been continued by the City Council, most recently to November 18, 2020. The City and Excel need additional time to negotiate the terms of the DDA. For this reason, it is recommended that the Public Hearing be continued to January 13, 2021.

**CEQA COMPLIANCE**

The continuance of this public hearing to allow for continued negotiations and discussions between the City and Excel regarding the DDA is not a project subject to CEQA review under State CEQA Guidelines section 15378. The proposed hotel project subject to the DDA was previously analyzed under CEQA in the Supplemental Environmental Checklist for the Arts and Entertainment Overlay District adopted by the City on December 11, 2019. No approval action has been taken for the proposed hotel project, however, as negotiations between the parties are still ongoing and the City has made no legal commitment to the hotel.

**FINANCIAL STATEMENT**

If the City approves the DDA, the City would gain the purchase price of \$1.4 million, minus sale costs.

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION** *MSB*

Open the Public Hearing and continue it to January 13, 2021.

**ATTACHMENTS**

None



**City of Santee**  
**COUNCIL AGENDA STATEMENT**

Item 12

**MEETING DATE**      November 18, 2020

**AGENDA ITEM NO.**

**ITEM TITLE**

**RESOLUTION CONTINUING THE FIRE RISK EMERGENCY IN MAST PARK WEST AND EXPANDING THE EMERGENCY TO MAST PARK EAST, AUTHORIZING THE CONSTRUCTION OF A SECOND FIREBREAK ALONG THE SOUTH PROPERTY BOUNDARY OF MAST PARK EAST ABUTTING THE RESIDENTIAL AND COMMERCIAL STRUCTURES ON WILLOWGROVE AVENUE (EAST OF CARLTON HILLS BOULEVARD), WAIVING THE REQUIREMENT FOR COMPETITIVE BIDDING, APPROPRIATING FUNDS, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS TO CONSTRUCT A SECOND FIREBREAK**

**DIRECTOR/DEPARTMENT**      Marlene Best, City Manager

**SUMMARY**

In the past two months, fires have occurred in Mast Park. The accumulation of dead/dry vegetation and invasive tree growth such as palms and Arundo increase the likelihood of additional fires. On October 14, 2020, pursuant to Santee Municipal Code Section 2.32.060, the City Council proclaimed an emergency due to the risk of fire near Mast Park West and authorized the construction of a firebreak adjacent to the residences on Willowgrove Avenue that abut Mast Park West. Gov. Code § 8630 requires the Council to review the need for continuing the emergency at least once every sixty days until it is terminated. The City Manager requests that the City Council continue the existing emergency, as the fire risk in Mast Park West still exists, and the firebreak construction is only 60% complete. In addition, given the extreme fire conditions the State is currently experiencing and the possibility of future fires in the San Diego River area, including Mast Park East, the Fire Chief recommends the construction of a second firebreak in order to safeguard life, health, and property from immediate fire risk. The second firebreak would be located adjacent to the residences between 9336 and 9055 Willowgrove Avenue as well as Metro Plaza located at 9320 Willowgrove Avenue, and would be east of Carlton Hills Blvd in Mast Park East (refer to attached Exhibit A). Due to the immediate fire risk in Mast Park East, the City Manager requests that the Council expand the existing emergency proclamation to include Mast Park East, authorize the second firebreak, and appropriate additional funds in the amount of \$75,000 for a total project cost of \$205,000.

**ENVIRONMENTAL REVIEW**

The project is exempt pursuant to California Environmental Quality Act (CEQA) Guidelines section 15269(c) because the project is an action necessary to prevent or mitigate an emergency.

**FINANCIAL STATEMENT**

City staff estimates that the cost to clear roughly 30' to 50' feet from the rear property lines to be an additional \$75,000 for a total project cost of \$205,000. Funding would be provided by an appropriation from the General Fund reserve balance.

**CITY ATTORNEY REVIEW**       N/A       Completed

**RECOMMENDATION** *MSB*

Adopt the Resolution: (1) continuing the existing fire risk emergency and expanding it to include Mast Park East; (2) approving the construction of a second firebreak in Mast Park East to safeguard life, health, or property and waiving the requirement for competitive bidding, and appropriating funds; and (3) authorizing the City Manager to enter into contracts for the emergency work and to take other actions as necessary for a total cost not to exceed \$205,000.

**ATTACHMENTS**

Resolution      Exhibit A – Mast Park East Firebreak Location

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION CONTINUING THE FIRE RISK EMERGENCY IN MAST PARK WEST AND EXPANDING THE EMERGENCY TO MAST PARK EAST, AUTHORIZING THE CONSTRUCTION OF A SECOND FIREBREAK ALONG THE SOUTH PROPERTY BOUNDARY OF MAST PARK EAST ABUTTING THE RESIDENTIAL AND COMMERCIAL STRUCTURES ON WILLOWGROVE AVENUE (EAST OF CARLTON HILLS BOULEVARD), WAIVING THE REQUIREMENT FOR COMPETITIVE BIDDING, APPROPRIATING FUNDS, AND AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS TO CONSTRUCT A SECOND FIREBREAK**

**WHEREAS**, Section 2.32.060 of the Santee Municipal Code empowers the City Manager to request that the City Council proclaim a local emergency when the City is affected or likely to be affected by an actual incident or the threatened existence of conditions or incidents of extreme peril to the safety of persons and property within the City caused by conditions which may be or are beyond control of the services, personnel, equipment, and facilities of the City; and

**WHEREAS**, conditions of extreme peril to the safety of persons and property have arisen within the City with the extreme fire season experienced in the State of California and the frequency of fires in the San Diego River segment within Mast Park West and Mask Park East, as shown on Exhibit A, attached hereto; and

**WHEREAS**, on September 10, 2020 a fire in the Mast Park area presented a direct threat to lives and property located adjacent to the area to be cleared; and

**WHEREAS**, due to the direct threat to lives and property, it was necessary to utilize regional automatic aid enlisting the assistance of twenty-eight fire engines, eight chief officers, two water dropping helicopters, and one water tender; and

**WHEREAS**, the Fire Department has responded to twenty-eight calls for service in the area from January 01, 2020 through November 12, 2020 related to wildland fires, smoke checks, illegal burns, and rubbish fires: and

**WHEREAS**, on October 14, 2020, City Council proclaimed an emergency due to the immediate fire risk in Mast Park West, and authorized the construction of a firebreak along the south property boundary of Mast Park West abutting the residential structures on Willowgrove Avenue (West of Carlton Hills Boulevard), waiving the requirement for competitive bidding, appropriating \$130,000 in funds, and authorizing the City Manager to enter into a contract to construct a firebreak; and

**WHEREAS**, Government Code section 8630 requires the City Council to review the need for continuing the emergency at least once every sixty days until it is terminated; and

**WHEREAS**, the City Manager recommends that the City Council continue the existing emergency, as the fire risk in Mast Park West still exists, and the firebreak construction is only 60% complete; and

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, given the extreme fire conditions the State is currently experiencing and the possibility of future fires in the San Diego River area, conditions of extreme peril warrant and necessitate expanding the proclamation of the existence of the local emergency to include Mast Park East; and

**WHEREAS**, the Fire Chief recommends the immediate construction of a second firebreak adjacent to the residential and commercial properties on Willowgrove Avenue (East of Carlton Hills Boulevard) to safeguard public health, safety and welfare; and

**WHEREAS**, Section 3.24.140 of the Santee Municipal Code authorizes the City Council to approve services in the case of an emergency that threatens public health, safety, and welfare; and

**WHEREAS**, the estimated cost to construct a second firebreak, roughly 30' to 50' feet in width, in Mast Park East abutting the residential and commercial properties on Willowgrove Avenue, as depicted in Exhibit A, is \$75,000, for a total project cost of \$205,000; and

**WHEREAS**, funding for the project is available in the General Fund Reserve; and

**WHEREAS**, this project is exempt pursuant to California Environmental Quality Act (CEQA) Guidelines section 15269(c) because the project is an action necessary to prevent or mitigate an emergency.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Santee, California, as follows:

**Section 1:** The Recitals provided above are true and correct and are hereby incorporated into this Resolution.

**Section 2:** Pursuant to Government Code section 8630, the City Council hereby finds that due to continued immediate fire risk in the Mast Park area, it is necessary to continue the local emergency proclaimed on October 14, 2020. The City Council hereby continues and expands the local emergency to include Mast Park East.

**Section 3:** That during the existence of the local emergency, the powers, functions, and duties of the City Manager, as Director of Emergency Services, shall be those prescribed by state law, ordinances, and resolutions of the City and by the City of Santee Emergency Plan.

**Section 4:** That to safeguard life, health, and property from immediate fire risk, the immediate construction of a second firebreak in Mast Park East as depicted on Exhibit A is authorized.

**Section 5:** The requirement for competitive bidding is hereby waived in order to safeguard life, health, and property.

**Section 6:** An appropriation from the General Fund reserve balance in the amount of \$75,000 is authorized for a project total project cost not to exceed \$205,000.

**RESOLUTION NO. \_\_\_\_\_**

**Section 7:** The City Manager is hereby authorized to execute any necessary contracts on behalf of the City to complete the emergency work described herein and to take other actions as necessary for a total cost not to exceed \$75,000 for a total project cost not to exceed \$205,000. Such actions include, but are not limited to, obtaining rights of entry and signing other agreements required to perform the work.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 18th day of November 2020, by the following roll call vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**JOHN W. MINTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ANNETTE ORTIZ, CMC, CITY CLERK**

Exhibit A

Exhibit A



**Legend**

- Rear Property Line
- ≈ 35' or 50' Boundary from Rear Property Line



**City of Santee**  
**COUNCIL AGENDA STATEMENT**

Item 13

**MEETING DATE**                      November 18, 2020                      **AGENDA ITEM NO.**

**ITEM TITLE**                      **APPROPRIATION FOR NOVEMBER 3, 2020 ELECTION COSTS AND FOR SIGNATURE VERIFICATION OF THE REFERENDUM AGAINST CITY COUNCIL RESOLUTION NO. 094-2020 (FANITA RANCH GENERAL PLAN AMENDMENT)**

**DIRECTOR/DEPARTMENT**                      Annette Ortiz, CMC, City Clerk *AO*  
Tim K. McDermott, Finance

**SUMMARY**                      On October 16, 2020 the City received notification from the County Registrar of Voters of the advance deposits required to be paid for the mayoral election (\$30,000), two city council district elections (\$25,000 total) and three ballot measures (\$141,000 total) included in the November 3, 2020 General Election. Due to the COVID-19 pandemic, Governor Gavin Newsom issued an executive order mandating that ballots be mailed to all registered voters. The typical number of polling sites was reduced to 235 super polling locations in San Diego County, the early voting period was expanded and the number of mail ballot drop-off sites was increased to 126 locations throughout the County. As a result, the City's share of County election costs is substantially higher than it has ever been.

The above referenced advance deposit amounts represent estimates provided by the County Registrar of Voters. Actual costs will be identified by the County over the next several months, and the City will either be billed for an additional amount or refunded if it is determined that the actual costs were less than the advance deposit amounts.

On October 29, 2020 the City was presented with a referendum petition to overturn City Council Resolution No. 094-2020 (Fanita Ranch General Plan Amendment). The approximate 6,300 signatures submitted to the City are in the process of being verified by the County Registrar of Voters. The estimated cost to the City for the signature verification is \$20,000.

**FINANCIAL STATEMENT**

The adopted budget for fiscal years 2019-20 and 2020-21 includes a total of \$32,000 for all costs related to the November 3, 2020 General Election. An appropriation from the General Fund reserve balance in the amount of \$190,000 is required for the estimated costs identified above.

**CITY ATTORNEY REVIEW**                       N/A                       **Completed**

**RECOMMENDATION** *MSB*

Appropriate \$190,000 from the General Fund reserve balance for November 3, 2020 General Election costs and for signature verification of the referendum petition submitted against City Council Resolution No. 094-2020 (Fanita Ranch General Plan Amendment).

**ATTACHMENTS (Listed Below)**

None

**City of Santee**  
**COUNCIL AGENDA STATEMENT**

**Item 14**

**MEETING DATE**                      November 18, 2020

**AGENDA ITEM NO.**

**ITEM TITLE**    **AUTHORIZE AN AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN THE CITY OF SANTEE AND FIREWORKS & STAGE FX  
AMERICA**

**DIRECTOR/DEPARTMENT**                      Bill Maertz, Community Services

*WML*

**SUMMARY**

On December 1, 1980 the City of Santee incorporated. This year the City will celebrate its 40<sup>th</sup> birthday. On December 1, 2020 the City will have a birthday celebration, which includes a planned aerial fireworks display.

The cost of Santee's 40<sup>th</sup> Birthday Celebration aerial fireworks display will be partially funded with a \$5,000 contribution from the City's waste hauler, Waste Management, Inc. Fireworks and Stage FX America (FWA) has provided the aerial fireworks displays for the City of Santee since 1998.

In an effort to protect public health and prevent the spread of COVID-19, staff recommends that the City's birthday celebration fireworks display be conducted without public assembly. In order to provide greater visibility of the display throughout the community, staff recommends an aerial fireworks program similar in size and scope to the July 4, 2020 displays, with two (2) simultaneous locations. FWA has provided a quote for this program at a total cost of \$30,000.

Staff recommends that the City Council authorize a Professional Services Agreement with FWA to perform an aerial fireworks display on December 1, 2020 for an amount not to exceed \$30,000.

Staff also recommends the City Council authorize the City Manager to sign said Professional Services Agreement on the City's behalf.

**FINANCIAL STATEMENT**

*HJ for JM*

Funding for Santee's 40<sup>th</sup> Birthday Celebration is included in the adopted FY 2020-21 operating budget and is partially funded via a \$5,000 contribution from Waste Management, Inc.

**CITY ATTORNEY REVIEW**     N/A                       Completed

**RECOMMENDATION**

*MAB*

Authorize the City Manager to execute a Professional Services Agreement with Fireworks and Stage FX America to perform a fireworks aerial display on December 1, 2020 for an amount not to exceed \$30,000.

**ATTACHMENTS (Listed Below)**

None