



**City Council**  
 Mayor John W. Minto  
 Vice Mayor Rob McNelis  
 Council Member Ronn Hall  
 Council Member Laura Koval  
 Council Member Dustin Trotter

**CITY OF SANTEE**  
 REGULAR MEETING AGENDA  
 Santee City Council

City Manager | Marlene D. Best  
 City Attorney | Shawn D. Hagerty  
 City Clerk | Annette Fagan Ortiz

**MEETING INFORMATION**

**Wednesday, June 9, 2021**  
**6:30 p.m.**  
**Council Chambers | Building 2**  
**10601 Magnolia Ave • Santee, CA 92071**

**Staff**  
 Assistant to the City Manager | Kathy Valverde  
 Community Services Director | Bill Maertz  
 Development Services Director | Melanie Kush  
 Finance Director/Treasurer | Tim McDermott  
 Fire & Life Safety Director/Fire Chief | John Garlow  
 Human Resources Director | Erica Hardy  
 Law Enforcement | Captain Christina Bavencoff

**TO WATCH LIVE:**

AT&T U-verse channel 99 (SD Market) | Cox channel 117 (SD County)  
[www.cityofsanteeca.gov](http://www.cityofsanteeca.gov)

**IN-PERSON ATTENDANCE**

Please be advised that audience seating will be limited to approximately 25 members of the public, in order to maintain the maximum 50% capacity in the Council Chambers, as required by public health orders. Seating will be provided on a first-come, first-served basis, and a minimum six-foot distance between attendees is required. Overflow seating will be available in the courtyard outside of the Council Chambers on a first-come, first-served basis, and a minimum six-foot distance between attendees is required. Live audio of the Council Meeting will be broadcast over loudspeakers in the overflow seating area. Additionally, all attendees (whether seated inside or in the courtyard) are advised to adhere to California Department of Public Health and San Diego County Public Health Officer guidance with respect to the wearing of a mask or face covering.

**LIVE PUBLIC COMMENT**

Members of the public who wish to comment on matters on the City Council agenda or during Non-Agenda Public Comment, may appear in person and submit a speaker slip, adhering to the safety protocols of wearing a mask and remaining six feet apart. Your name will be called when it is time to speak.

**NOTE:** Public Comment will be limited to 3 minutes and will continue to be accepted until the item is voted on. The timer will begin when the participant begins speaking.



The City Council also sits as the Community Development Commission Successor Agency and the Santee Public Financing Authority. Any actions taken by these agencies are separate from the actions taken by City Council. For questions regarding this agenda, please contact the City Clerk's Office at (619) 258-4100 x114

**ROLL CALL:** Mayor John W. Minto  
Vice Mayor Rob McNelis  
Council Members Ronn Hall, Laura Koval, and Dustin Trotter

**LEGISLATIVE INVOCATION:** Ian Rainey – Regeneration Church, Ocean Beach

**PLEDGE OF ALLEGIANCE**

**PROCLAMATION:** Santee Lakes 60<sup>th</sup> Anniversary

**PRESENTATION:** OES Fire Engine Announcement/Acceptance

**CONSENT CALENDAR:**

**PLEASE NOTE:** Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. The public, staff or Council Members may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk at the start of the meeting. Speakers are limited to 3 minutes.

- (1) **Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk – Ortiz)**
- (2) **Approval of Payment of Demands as Presented. (Finance – McDermott)**
- (3) **Resolutions Approving the Engineer’s Report, and Declaring the City Council’s Intention to Levy Assessments and Setting a Public Hearing for the FY 2021-22 Santee Landscape Maintenance District Annual Levy of Assessments. (Finance – McDermott)**
- (4) **Resolutions Approving the Engineer’s Report and Declaring the City Council’s Intention to Levy Assessments and Setting a Public Hearing for the FY 2021-22 Town Center Landscape Maintenance District Annual Levy of Assessments. (Finance – McDermott)**
- (5) **Resolutions Approving the Engineer’s Report and Declaring the City Council’s Intention to Levy Assessments and Setting a Public Hearing for the FY 2021-22 Santee Roadway Lighting District Annual Levy of Assessments. (Finance – McDermott)**
- (6) **Award a Professional Services Agreement for Santee City Graphic Artist Services per RFP #21/22-40021 for an Amount Not to Exceed \$29,000.00. (Community Services – Maertz)**



- (7) **Resolution Authorizing the Award of an Agreement for Custodial Services – Parks to Aztec Landscaping, Inc. dba Aztec Janitorial per RFB #21/22-20056 for an Amount Not to Exceed \$52,056.50. (Community Services – Maertz)**

**NON-AGENDA PUBLIC COMMENT (15 minutes):**

*Persons wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda. This first Non-Agenda Public Comment period is limited to a total of 15 minutes. Additional Non-Agenda Public Comment is received prior to Council Reports.*

**PUBLIC HEARING:**

- (8) **Public Hearing and Resolution Amending the TransNet Local Street Improvement Program of Projects for Fiscal Years 2020/21 through 2024/25. (Development Services – Kush)**

Recommendation:

1. Conduct and close the Public Hearing; and
2. Adopt the Resolution amending the TransNet Local Street Improvement Program of Projects for Fiscal Years 2020/21 through 2024/25.

**CONTINUED BUSINESS:**

- (9) **Continued Review and Discussion of the Proposed Capital Improvement Program for Fiscal Years 2022-2026. (Finance/City Manager – McDermott/Best)**

Recommendation:

Review and discuss the Proposed Capital Improvement Program for Fiscal Years 2022-2026 and provide direction to staff as necessary.

**NEW BUSINESS:**

- (10) **Review of the Proposed Operating Budget for Fiscal Year 2021-22. (Finance – McDermott)**

Recommendation:

Review and discuss the Proposed Operating Budget for Fiscal Years 2021-22 and provide direction to staff as necessary.



- (11) Resolution to Adopt a List of Projects Funded by Senate Bill 1, the Road Repair and Accountability Act of 2017, for Fiscal Year 2021-22. (Development Services – Kush)**

Recommendation:

Adopt the Resolution approving a list of projects funded by the Road Maintenance and Rehabilitation Account for SB1 reporting requirements.

- (12) Resolution Authorizing the Eighth Amendment to the Agreement with West Coast Arborists, Inc. for Urban Forestry Services. (Community Services – Maertz)**

Recommendation:

Adopt the Resolution authorizing the City Manager to execute the Eighth Amendment to the Contract with WCA.

**NON-AGENDA PUBLIC COMMENT (Continued):**

*All public comment not presented within the first Non-Agenda Public Comment period above will be heard at this time.*

**CITY COUNCIL REPORTS:**

**CITY MANAGER REPORTS:**

**CITY ATTORNEY REPORTS:**

**CLOSED SESSION:**

- (13) Conference with Legal Counsel – Existing Litigation**

(Gov. Code §54956.9(d)(1))

Name of case: Santee Trolley Square 991, LP v. City of Santee et al.

Case Number: San Diego Superior Court Case No. 37-2020-00007895-CU-WM-CTL

- (14) Conference with Real Property Negotiators**

(Gov. Code §54956.8)

Property: Parcel 4 of Parcel Map 18857 located in Trolley Square

City Negotiator: City Manager

Negotiating Parties: Excel Hotel Group and Santee Trolley Square 991, LP

Under Negotiation: Price and terms of payment



- (15) Conference with Real Property Negotiators**  
(Gov. Code §54956.8)  
Property: Parcel 3 of Parcel Map 20177 located north of Town Center Parkway between Cuyamaca Street and Riverview Parkway (“Theater Parcel”)  
City Negotiator: City Manager  
Negotiating Party: Eneract, LLC  
Under negotiation: Price and terms of payment
  
- (16) Conference with Legal Counsel – Anticipated Litigation**  
(Gov. Code §54956.9(d)(2))  
Significant Exposure to Litigation: One case based on correspondence with Legal Aid at Work and California Women’s Law Center regarding AB 2404 (Fair Play in Community Sports Act)

**ADJOURNMENT:**





**BOARDS, COMMISSIONS & COMMITTEES  
JUNE & JULY MEETINGS**

Jun	03	SPARC	Council Chamber
Jun	09	Council Meeting	Council Chamber
Jun	14	Community Oriented Policing Committee	Council Chamber
Jun	23	Council Meeting	Council Chamber
<del>Jul</del>	<del>01</del>	<del>SPARC <b>CANCELLED</b></del>	<del>Council Chamber</del>
Jul	12	Community Oriented Policing Committee	Council Chamber
Jul	14	Council Meeting	Council Chamber
<del>Jul</del>	<del>28</del>	<del>Council Meeting <b>CANCELLED</b></del>	<del>Council Chamber</del>

The Santee City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.

**For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City’s website at [www.CityofSanteeCA.gov](http://www.CityofSanteeCA.gov).**

*The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 12132 of the American with Disabilities Act of 1990 (42 USC § 12132). Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk’s Office at (619) 258-4100, ext. 112 at least 48 hours before the meeting, if possible.*



**MEETING DATE** June 9, 2021

**ITEM TITLE** PROCLAMATION: SANTEE LAKES 60<sup>TH</sup> ANNIVERSARY

**DIRECTOR/DEPARTMENT** John W. Minto, Mayor

**SUMMARY**

Santee Lakes Recreation Preserve operated by Padre Dam Municipal Water District is celebrating their 60<sup>th</sup> Anniversary on June 16, 2021. In 1959, under the direction of Ray Stoyer, the Santee County Water District (now the Padre Dam Municipal Water District) embarked on the unique project of recycling wastewater for irrigation and commercial purposes. At the end of the treatment process a chain of seven recycled water lakes were formed by sand and gravel mining in the dry stream bed of Sycamore Canyon and contain approximately 82 surface acres of water.

Boating and fishing were authorized in 1961 and Santee Lakes opened to the public for recreation.

The recycled water project and Santee Lakes received worldwide attention and demonstrated the concept of water reuse, gaining public acceptance of reclaimed water for recreational, agricultural, irrigation, and industrial applications.

Santee Lakes Recreation preserve is a self-sufficient award-winning recreational park and campground that welcomes over 750,000 annual visitors to enjoy RV camping, cabins, fishing, fitness, bicycling, pedal boats, trails, picnic areas, and special events in a safe and clean enjoyment.

A proclamation has been prepared in honor of the 60<sup>th</sup> anniversary of Santee Lakes Recreation Preserve of the Padre Dam Municipal Water District and will be accepted by Board President Doug Wilson and General Manager Allen Carlisle.

**FINANCIAL STATEMENT**

N/A

**CITY ATTORNEY REVIEW**  N/A •  Completed

**RECOMMENDATION** *MSB*

Present proclamation to Board President Doug Wilson and General Manager Allen Carlisle.

**ATTACHMENT**

Proclamation.





# | Proclamation

**WHEREAS**, since 1961, 21.9 billion gallons of water has been recycled at Santee's Ray Stoyer Water Reclamation Facility north of Santee Lakes, and has flown through Santee Lakes, which creates a unique recreation area; and

**WHEREAS**, in addition to the recreational benefit, the water recycling project diverts 2 million gallons of partially treated sewage from entering the Pacific Ocean every day, or 730 million gallons every year; and

**WHEREAS**, after making its way through the Lakes, approximately 50% of the water is used at the local golf course, city parks and schools; and

**WHEREAS**, the result is an increased community water supply with no burden on taxpayers or ratepayers while reducing the wastewater stream and processing costs; and

**WHEREAS**, Santee Lakes hosts over 760,000 visitors annually and the 190-acre park surrounds 7 lakes that are stocked with sport fish year-round; and

**WHEREAS**, other amenities include a campground with 300 full hook-up sites, seven lakefront and three floating rental cabins on Lake 7, seven playgrounds including a sprayground, pedal boats, five miles of walking and biking trails and more!

**NOW, THEREFORE**, I, John W. Minto, Mayor of the City of Santee, on behalf of the City Council, do hereby proclaim Thursday June 17, 2021 as

## "SANTEE LAKES 60<sup>TH</sup> ANNIVERSARY"

in the city of Santee, in honor of 60 years that Santee Lakes Recreation Preserve has been an exceptional environmental and recreational asset to the Santee and greater East County community.



IN WITNESS WHEREOF, I have hereunto set my hand this seventeenth day of June, two thousand twenty-one, and have caused the Official Seal of the City of Santee to be affixed.

  
\_\_\_\_\_  
Mayor John W. Minto



**MEETING DATE** June 9, 2021

**ITEM TITLE** PRESENTATION OF THE CALIFORNIA OFFICE OF EMERGENCY SERVICES FIRE ENGINE ASSIGNEE PROGRAM

**DIRECTOR/DEPARTMENT** John Garlow, Fire Chief 

**SUMMARY**

On January 15, 2021, the City of Santee became an Assignee of a California Office of Emergency Services (Cal OES) Type I Fire Engine. The mutually beneficial program includes Cal OES furnishing the City with a fully outfitted Fire Engine. In return, the City agrees to staff and respond to large-scale State incidents when requested by Cal OES. While assigned to a State incident, staffing is fully reimbursable in accordance with California Fire Assistance Agreement (CFAA). Additionally, the Department may use the Engine as a reserve within the city on an as-needed basis.

**FINANCIAL STATEMENT** 

Subject to CFAA reimbursement. All repairs and maintenance in excess of \$100 are the responsibility of Cal OES.

**CITY ATTORNEY REVIEW**  N/A •  Completed

**RECOMMENDATION** 

Receive presentation.

**ATTACHMENT**

None

**MEETING DATE** June 9, 2021

**ITEM TITLE** APPROVAL OF READING BY TITLE ONLY AND WAIVER OF READING IN FULL OF ORDINANCES AND RESOLUTIONS ON THE AGENDA.

**DIRECTOR/DEPARTMENT** Annette Ortiz, CMC, City Clerk

**SUMMARY**

This Item asks the City Council to waive the reading in full of all Ordinances on the Agenda (if any) and approve their reading by title only. The purpose of this Item is to help streamline the City Council meeting process, to avoid unnecessary delay and to allow more time for substantive discussion of Items on the agenda.

State law requires that all Ordinances be read in full either at the time of introduction or at the time of passage, unless a motion waiving further reading is adopted by a majority of the City Council. (Gov. Code, § 36934). This means that each word in each Ordinance would have to be read aloud unless such reading is waived. Such reading could substantially delay the meeting and limit the time available for discussion of substantive Items. Adoption of this waiver streamlines the procedure for adopting the Ordinances on tonight's Agenda (if any), because it allows the City Council to approve Ordinances by reading aloud only the title of the Ordinance instead of reading aloud every word of the Ordinance.

The procedures for adopting Resolutions are not as strict as the procedures for adopting Ordinances. For example, Resolutions do not require two readings for passage, need not be read in full or even by title, are effective immediately unless otherwise specified, do not need to be in any particular format unless expressly required, and, with the exception of fixing tax rates or revenue amounts, do not require publication. However, like Ordinances, all Resolutions require a recorded majority vote of the total membership of the City Council. (Gov. Code § 36936).

**FINANCIAL STATEMENT**

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION**

It is recommended that the Council waive the reading of all Ordinances and Resolutions in their entirety and read by title only.

**ATTACHMENT**

None



**MEETING DATE** June 9, 2021

**ITEM TITLE** PAYMENT OF DEMANDS

**DIRECTOR/DEPARTMENT** Tim K. McDermott, Finance *tm*

**SUMMARY**

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

**FINANCIAL STATEMENT** *tm*

Adequate budgeted funds are available for the payment of demands per the attached listing.

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION** *MDB*

Approve the payment of demands as presented.

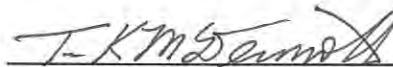
**ATTACHMENT**

- 1) Summary of Payments Issued
- 2) Voucher Lists

Payment of Demands  
Summary of Payments Issued

<u>Date</u>	<u>Description</u>	<u>Amount</u>
05/19/2021	Accounts Payable	\$ 117,521.57
05/19/2021	Accounts Payable	14,685.05
05/20/2021	Payroll	372,345.60
05/20/2021	Accounts Payable	17,254.38
05/24/2021	Accounts Payable	144,746.74
05/25/2021	Accounts Payable	119,753.87
05/27/2021	Accounts Payable	<u>1,660,114.93</u>
	TOTAL	<u>\$2,446,422.14</u>

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.



Tim K. McDermott, Director of Finance

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
127510	5/19/2021	14094 AMERICAN SOLUTIONS FOR	INV05209237	53355	BUSINESS CARDS	426.69	
						<b>Total :</b>	<b>426.69</b>
127511	5/19/2021	10412 AT&T	0000016359856		TELEPHONE	819.38	
						<b>Total :</b>	<b>819.38</b>
127512	5/19/2021	13292 BORDER TIRE	8021439	53081	TIRE SERVICE	144.23	
			8021489	53081	VEHICLE SERVICE	174.89	
						<b>Total :</b>	<b>319.12</b>
127513	5/19/2021	10021 BOUND TREE MEDICAL LLC	84034080	53230	EMS SUPPLIES	53.54	
			84035459	53230	EMS SUPPLIES	330.56	
			84040810	53230	EMS SUPPLIES	2,501.97	
			84040811	53230	EMS SUPPLIES	291.18	
						<b>Total :</b>	<b>3,177.25</b>
127514	5/19/2021	10031 CDW GOVERNMENT LLC	B922003	53346	STATION SUPPLIES	11.87	
			B981216	53346	STATION SUPPLIES	20.10	
			C044620	53346	STATION SUPPLIES	231.66	
						<b>Total :</b>	<b>263.63</b>
127515	5/19/2021	10032 CINTAS CORPORATION #694	4082665255	53084	UNIFORM/PARTS CLEANER RNTL	62.48	
						<b>Total :</b>	<b>62.48</b>
127516	5/19/2021	10050 CITY OF EL CAJON	0000015453		HFTA FEES - 4TH QUARTER	7,354.00	
						<b>Total :</b>	<b>7,354.00</b>
127517	5/19/2021	10333 COX COMMUNICATIONS	001 3110 038997401		10601 N MAGNOLIA-SANTEE TV	159.75	
			052335901		8950 COTTONWOOD AVE	188.52	
			094486701		CITY HALL GROUP BILL	3,224.79	
						<b>Total :</b>	<b>3,573.06</b>
127518	5/19/2021	10142 CSA SAN DIEGO COUNTY	700	53215	CDBG SUBRECIPIENT	988.34	
						<b>Total :</b>	<b>988.34</b>
127519	5/19/2021	11295 DOKKEN ENGINEERING	38196	52440	SANTEE LAKES STORM DRAIN	18,364.00	
			38571	52440	SANTEE LAKES STORM DRAIN	7,380.00	

Voucher List  
CITY OF SANTEE

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
127519	5/19/2021	11295 11295 DOKKEN ENGINEERING	(Continued)			<b>Total : 25,744.00</b>
127520	5/19/2021	10196 FIRE PREVENTION SERVICES INC	051421		WEED ABATEMENT	3,596.23
						<b>Total : 3,596.23</b>
127521	5/19/2021	10144 HDL COREN & CONE	SIN008422	53133	FY 20/21 PROP TAX AUDIT & INFO	4,750.00
						<b>Total : 4,750.00</b>
127522	5/19/2021	11292 LIEBERT CASSIDY WHITMORE	763		LCW SEMINAR	475.00
						<b>Total : 475.00</b>
127523	5/19/2021	10174 LN CURTIS AND SONS	INV483406	53334	SAFETY EQUIPMENT	655.12
						<b>Total : 655.12</b>
127524	5/19/2021	10079 MEDICO HEALTHCARE LINEN	20395062	53090	MEDICAL LINEN SERVICE	20.62
			20395064	53090	MEDICAL LINEN SERVICE	13.01
						<b>Total : 33.63</b>
127525	5/19/2021	13369 NATIONWIDE MEDICAL	8490	53012	EMS SUPPLIES	111.00
						<b>Total : 111.00</b>
127526	5/19/2021	10344 PADRE DAM MUNICIPAL WATER DIST	29700016		CONSTRUCTION METER	239.37
			90000366		GROUP BILL	44,010.87
						<b>Total : 44,250.24</b>
127527	5/19/2021	11888 PENSKE FORD	10346738	53092	VEHICLE REPAIR PART	193.54
						<b>Total : 193.54</b>
127528	5/19/2021	14278 PLAY-WELL TEKNOLOGIES	Ref000071184		LI Refund Cst #02395	35.00
						<b>Total : 35.00</b>
127529	5/19/2021	12062 PURETEC INDUSTRIAL WATER	1880523	53061	DEIONIZED WATER SERVICE	156.27
			1880892	53061	DEIONIZED WATER SERVICE	52.09
						<b>Total : 208.36</b>
127530	5/19/2021	10097 ROMAINE ELECTRIC CORPORATION	12-052845	53095	VEHICLE SUPPLIES	958.46
			12-052845-1	53095	SHOP SUPPLIES	99.71

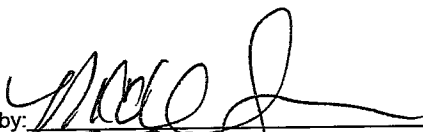

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
127530	5/19/2021	10097	10097 ROMAINE ELECTRIC CORPORATION (Continued)			<b>Total : 1,058.17</b>
127531	5/19/2021	10768	SANTEE SCHOOL DISTRICT	8936	53138 CHET HARRITT FIELD LIGHTS	348.15
						<b>Total : 348.15</b>
127532	5/19/2021	13171	SC COMMERCIAL, LLC -	1857000-IN	53077 DELIVERED FUEL	312.60
				1858853-IN	53077 DELIVERED FUEL	694.21
						<b>Total : 1,006.81</b>
127533	5/19/2021	13554	SC FUELS	0381716	53078 FLEET CARD FUELING	1,586.21
						<b>Total : 1,586.21</b>
127534	5/19/2021	10217	STAPLES ADVANTAGE	3475161110	53100 OFFICE SUPPLIES	128.14
				3475602931	53097 OFFICE SUPPLIES-FINANCE	21.55
						<b>Total : 149.69</b>
127535	5/19/2021	10250	THE EAST COUNTY	00105037	53127 INVITATION TO BID - CITYWIDE PA	847.00
				00105290	GRAPHIC ARTIST RFP ADVERTISEI	136.50
				00105340	INVITATION TO BID - CUSTODIAL - I	304.50
						<b>Total : 1,288.00</b>
127536	5/19/2021	12480	UNITED SITE SERVICES	114-11773925	53173 PORTABLE TOILET	202.77
				114-11882783	53173 PORTABLE TOILETS	202.77
						<b>Total : 405.54</b>
127537	5/19/2021	10555	UNITIS CONTRACTOR SUPPLIES	190473	53025 STREET REPAIR MATERIALS & SUF	943.20
				190690	53351 PERMA PATCH	6,196.71
				190696	53025 STREET REPAIR MATERIALS & SUF	1,169.10
						<b>Total : 8,309.01</b>
127538	5/19/2021	11305	VELOCITY TRUCK CENTERS	RA00021640:01	53028 VEHICLE REPAIR	1,171.22
						<b>Total : 1,171.22</b>
127539	5/19/2021	12470	VIVINT SOLAR	21STE-PV00238	PERMIT REFUND	162.70
						<b>Total : 162.70</b>
127540	5/19/2021	13084	W.L. BUTLER CONSTRUCTION INC	en21037s	REFUNDABLE DEPOSIT	5,000.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
127540	5/19/2021	13084	13084 W.L. BUTLER CONSTRUCTION INC	(Continued)		Total : 5,000.00
31 Vouchers for bank code : ubgen						Bank total : 117,521.57
31 Vouchers in this report						Total vouchers : 117,521.57

Prepared by:   
Date: 5-19-2021  
Approved by:   
Date: 5-19-21



Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
127541	5/19/2021	10001 US BANK	0031429		ROBERTS RULES BOOK	25.83
			006554271		SAFETY VESTS	170.85
			013519		POSTAGE	52.70
			0166332		WEARING APPAREL	189.78
			02697		CONCRETE - MAST PARK	42.45
			031261		CAR WASH SUPPLIES	206.00
			03222021		OES ENGINE	23.60
			03222021		OES ENGINE	90.28
			03262021		CPR CARD	9.50
			03577		WOOD SIDES	36.17
			04/03/2021		GENERAL SPECIAL EVENTS	45.00
			04062021		LCW SEMINAR	125.00
			04212021		TYLER CONNECT 2021 CONFEREN	-297.50
			042259		STAFF RECOGNITION	25.83
			0520		TTC SERIES 400	900.00
			0521		PROFESSIONAL DEVELOPMENT	900.00
			056349		HEADSETS	53.85
			070864		POSTAGE	26.35
			087508		OFFICE SUPPLIES	59.16
			101059		EQUIPMENT REPAIR	395.00
			1111		GAAFR RENEWAL	65.00
			112-0325831-7389050		SAFETY APPAREL	271.14
			112-3392194-5841838		OES ENGINE EQUIPMENT	71.98
			112-5803612-5581036		OES ENGINE EQUIPMENT	209.04
			112-6288448-0081864		TRAINING MATERIALS	77.77
			113-8917024-9769840		SAFETY EQUIPMENT	151.52
			114-1432073-9697000		STATION SUPPLIES	22.62
			114-3988347-5770650		SAFETY APPAREL	83.56
			1147-9379199-4561852		STATION SUPPLIES	138.94
			114-8112995-3681066		OES ENGINE SUPPLIES	218.02
			114-9440205-6628202		STATION SUPPLIES	157.29
			1208357782		ONLINE MEETING SERVICES	30.00
			1208381260		ONLINE MEETING SOFTWARE	129.35
			1208385740		ONLINE MEETNG SERVICE	129.35
			127232		SPRING HAPPENINGS	29.31
			1332926		EQUIPMENT REPAIR PARTS	20.29

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
127541	5/19/2021	10001 US BANK	(Continued)			
			2116870		FIDO FEST	29.85
			22430		FAUCET REPAIRS	110.97
			22598		DOG WASTE BAGS	90.32
			22598		PLANTS	98.59
			2463167001		ONLINE MEETING SERVICE	87.04
			25639789		FIDO FEST	64.61
			280333		PICKELBALL NET	1,695.99
			2826636		FAUCET REPAIRS	117.90
			300009017		CAPPO ANNUAL MEMBERSHIP	130.00
			3001407		GFOA TRAINING	85.00
			30852		CAR WASH SUPPLIES	83.70
			30855		SMALL TOOLS	232.69
			337271		PROMOTIONAL MATERIAL - LAPEL	195.56
			35238		MEMBERSHIP	50.00
			35239		PROF DEVELOPMENT	40.00
			35312		PROF DEVELOPMENT	280.00
			36455		MATERIALS & SUPPLIES	57.99
			37099		GRAFFITI ABATEMENT	128.34
			400853		TRAINING MATERIALS	174.35
			403 11 281 28		STATION SUPPLIES	768.72
			4570		NAMETAGS	66.57
			4741		REFUND 50% OF TYLER CONFERE	-297.50
			4933		SPRING HAPPENINGS	32.99
			5109858		FIDO FEST	64.13
			5233131		WEBINAR REGISTRATION	149.00
			5621869		OFFICE SUPPLIES	19.40
			5862622		TEEN CENTER SUPPLIES	104.81
			6051		SENIOR PROGRAM SUPPLIES	38.64
			65060		TREE CITY PLATE	7.43
			66301		MATERIALS & SUPPLIES	41.93
			69		FIRE ACADEMY	229.45
			7276		FIDO FEST	108.98
			728020		JANITORIAL SUPPLIES	787.28
			75261		FS#4 REPAIRS	237.45
			7654505		SPRING HAPPENINGS	60.00
			830		PROFESSIONAL DEVELOPMENT - <	845.00

Bank code : ubgen

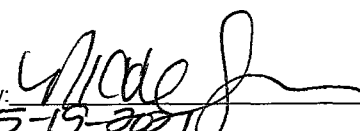
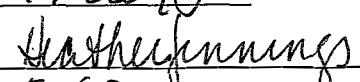
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
127541	5/19/2021	10001 US BANK	(Continued)			
			8320236		MEMBERSHIP FEE	192.87
			8463455398095421.2.2		OFFICE SUPPLIES	82.68
			857198		YARD STOCK	172.57
			869941		MATERIALS & SUPPLIES	441.94
			87767		CIP SUPPLIES	290.00
			8956268		CHAIN SAW REPAIR	19.37
			913442		FIDO FEST	432.82
			CR112-42559188423412		CR-WEARING APPAREL RETRND	-36.10
			CUIPARTSUS-00431791		EQUIPMENT REPAIR PART	9.16
			CV1046300		FIDO FEST	607.49
			E2062430		STATION SUPPLIES	78.78
			OFF-3-21192		TRAINING MATERIALS	55.81
			SO66397031		PLANNER REFILL	51.66
			V1138		OES ENGINE	21.00
			VIM52886043		SOFTWARE RENEWAL	240.00
			W209222588		MATERIALS & SUPPLIES	122.79
					<b>Total :</b>	<b>14,685.05</b>

1 Vouchers for bank code : ubgen

Bank total : 14,685.05

1 Vouchers in this report

Total vouchers : 14,685.05

Prepared by:   
 Date: 5-19-2021  
 Approved by:   
 Date: 5-19-21

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
127542	5/20/2021	12724 AMERICAN FIDELITY ASSURANCE	D312967		VOLUNTARY LIFE INS-AM FIDELITY	5,234.68
					Total :	5,234.68
127543	5/20/2021	12903 AMERICAN FIDELITY ASSURANCE CO	6002477		FLEXIBLE SPENDING ACCOUNT	2,549.10
					Total :	2,549.10
127544	5/20/2021	12722 FIDELITY SECURITY LIFE	164781416		EYEMED - VOLUNTARY VISION	921.32
					Total :	921.32
127545	5/20/2021	10508 LIFE INSURANCE COMPANY OF	May 2021		LIFE/LTD INSURANCE	2,745.11
					Total :	2,745.11
127546	5/20/2021	10784 NATIONAL UNION FIRE INSURANCE	May 2021		VOLUNTARY AD&D	79.75
					Total :	79.75
127547	5/20/2021	10335 SAN DIEGO FIREFIGHTERS FEDERAL	May 2021		LONG TERM DISABILITY-SFFA	1,504.50
					Total :	1,504.50
127548	5/20/2021	10424 SANTEE FIREFIGHTERS	PPE 05/12/21		DUES/PEC/BENEVOLENT/BC EXP	3,043.68
					Total :	3,043.68
127549	5/20/2021	12892 SELMAN & COMPANY, LLC	May 2021		ID THEFT PROTECTION	180.00
					Total :	180.00
127550	5/20/2021	10776 STATE OF CALIFORNIA	PPE 05/12/21		WITHHOLDING ORDER	308.30
					Total :	308.30
127551	5/20/2021	10001 US BANK	PPE 05/12/21		PARS RETIREMENT	687.94
					Total :	687.94

10 Vouchers for bank code : ubgen


Bank total : 17,254.38

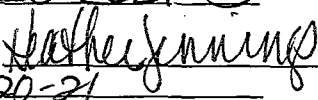
10 Vouchers in this report

Total vouchers : 17,254.38

Bank code : ubgen

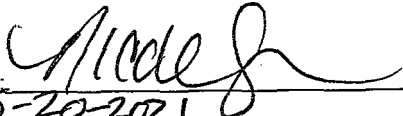
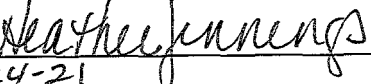
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Prepared by:   
Date: 5-20-2021

Approved by:   
Date: 5-20-21

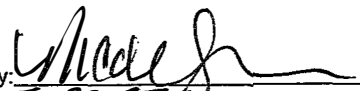
Bank code : ubgen

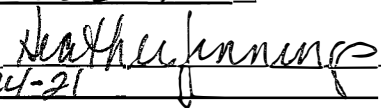
Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
53908	5/24/2021	10959 VANTAGE TRANSFER AGENT/457	PPE 05/12/21		ICMA - 457	32,821.56
					Total :	32,821.56
97653	5/24/2021	10955 DEPARTMENT OF THE TREASURY	PPE 05/12/21		FED WITHHOLD & MEDICARE	80,676.75
					Total :	80,676.75
97909	5/24/2021	10956 FRANCHISE TAX BOARD	PPE 05/12/21		CA STATE TAX WITHHELD	27,220.66
					Total :	27,220.66
539368	5/24/2021	10782 VANTAGEPOINT TRNSFR AGT/801801	PPE 05/12/21		RETIREE HSA	4,027.77
					Total :	4,027.77
4 Vouchers for bank code : ubgen						Bank total : 144,746.74
4 Vouchers in this report						Total vouchers : 144,746.74

Prepared by:   
Date: 5-20-2021  
Approved by:   
Date: 5-24-21

Bank code : ubgen

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>	
5213	5/25/2021	10353 PERS	05 21 3		RETIREMENT PAYMENT	119,753.87	
						Total :	119,753.87
1 Vouchers for bank code : ubgen						Bank total :	119,753.87
1 Vouchers in this report						Total vouchers :	119,753.87

Prepared by:   
Date: 5-20-2021

Approved by:   
Date: 5-24-21

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
127552	5/27/2021	10003 A & B SAW & LAWNMOWER SHOP	31474	53047	EQUIPMENT MAINTENANCE	210.11
			31558	53047	EQUIPMENT MAINTENANCE	57.00
			31640	53047	EQUIPMENT MAINTENANCE	155.11
			31688	53047	EQUIPMENT MAINTENANCE	28.50
					<b>Total :</b>	<b>450.72</b>
127553	5/27/2021	10510 AMAZON WEB SERVICES, INC	746095729	53268	CLOUD STORAGE	305.53
					<b>Total :</b>	<b>305.53</b>
127554	5/27/2021	12903 AMERICAN FIDELITY ASSURANCE CO	6003171		FLEXIBLE SPENDING ACCOUNT	2,549.10
					<b>Total :</b>	<b>2,549.10</b>
127555	5/27/2021	11445 AMERICAN MESSAGING	L1072898VE		FD PAGER SERVICE	165.00
					<b>Total :</b>	<b>165.00</b>
127556	5/27/2021	12951 BERRY, BONNIE F.	June 1, 2021		RETIREE HEALTH PAYMENT	91.00
					<b>Total :</b>	<b>91.00</b>
127557	5/27/2021	10020 BEST BEST & KRIEGER LLP	LEGAL SVCS APR 2021		LEGAL SVCS APR 2021	60,990.50
					<b>Total :</b>	<b>60,990.50</b>
127558	5/27/2021	11513 BOND, ELLEN	06012021-263		MEADOWBROOK HARDSHIP PROC	61.55
					<b>Total :</b>	<b>61.55</b>
127559	5/27/2021	10021 BOUND TREE MEDICAL LLC	84039058	53230	EMS SUPPLIES	588.32
			84039060	53230	EMS SUPPLIES	933.80
			84042404	53230	EMS SUPPLIES	929.19
			84044080	53230	EMS SUPPLIES	31.57
			84044081	53230	EMS SUPPLIES	57.60
			84044082	53230	EMS SUPPLIES	128.21
			84044083	53230	EMS SUPPLIES	213.33
			84047554	53230	EMS SUPPLIES	1,271.43
					<b>Total :</b>	<b>4,153.45</b>
127560	5/27/2021	10023 BUILDERS FENCE COMPANY INC	1850470	52991	FENCING MATERIALS & SUPPLIES	1,485.48
					<b>Total :</b>	<b>1,485.48</b>



Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
127561	5/27/2021	13130 BURNS, CHRIS	6921		SENIOR PROGRAM ACTIVITY	100.00
					<b>Total :</b>	<b>100.00</b>
127562	5/27/2021	10876 CANON SOLUTIONS AMERICA INC	4040321455	53113	SCANNER MAINTENANCE	96.78
			4040321456	53113	PLOTTER MAINT & USAGE	37.19
					<b>Total :</b>	<b>133.97</b>
127563	5/27/2021	10299 CARQUEST AUTO PARTS	11102-527296	53083	VEHICLE SUPPLIES	260.38
					<b>Total :</b>	<b>260.38</b>
127564	5/27/2021	11402 CARROLL, JUDI	06012021-96		MEADOWBROOK HARDSHIP PROC	61.70
					<b>Total :</b>	<b>61.70</b>
127565	5/27/2021	10031 CDW GOVERNMENT LLC	C545951	53352	COMPUTER EQUIPMENT	1,901.71
			C585377	53346	STATION SUPPLIES	915.40
					<b>Total :</b>	<b>2,817.11</b>
127566	5/27/2021	12349 CHOICE LOCKSMITHING	050321FS4	53114	LOCKSMITH SERVICES	202.57
					<b>Total :</b>	<b>202.57</b>
127567	5/27/2021	10032 CINTAS CORPORATION #694	4083318310	53084	UNIFORM/PARTS CLEANER RENTA	62.48
					<b>Total :</b>	<b>62.48</b>
127568	5/27/2021	11409 CLAYTON, SYLVIA	06012021-340		MEADOWBROOK HARDSHIP PROC	64.57
					<b>Total :</b>	<b>64.57</b>
127569	5/27/2021	10268 COOPER, JACKIE	June 1, 2021		RETIREE HEALTH PAYMENT	91.00
					<b>Total :</b>	<b>91.00</b>
127570	5/27/2021	12153 CORODATA RECORDS	RS4687893	53104	RECORD STORAGE, RETRIEVAL	447.00
					<b>Total :</b>	<b>447.00</b>
127571	5/27/2021	11862 CORODATA SHREDDING INC	DN1313338	53115	SECURE DESTRUCTION SERVICES	42.87
					<b>Total :</b>	<b>42.87</b>
127572	5/27/2021	10171 COUNTY OF SAN DIEGO AUDITOR &	04/2021 AGENCY REV		04/21 AGENCY PARK CITE REPT	160.00
			04/2021 DMV REVENUE		04/21 DMV PARK CITE REPT	143.75
			04/2021 PHOENIX REV		04/21 PHOENIX CITE REV REPT	682.75

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
127572	5/27/2021	10171	10171 COUNTY OF SAN DIEGO AUDITOR & (Continued)			Total : 986.50
127573	5/27/2021	10358	COUNTY OF SAN DIEGO	21CTOFSAN10 21CTOFSASN10	53156 53143	SHERIFF RADIOS 800 MHZ ACCESS (FIRE/PS) Total : 5,415.00
127574	5/27/2021	10486	COUNTY OF SAN DIEGO	052721		COUNTY RECORDER FEE - NOE Total : 50.00
127575	5/27/2021	10486	COUNTY OF SAN DIEGO	202100363		RECORDED DOC FEE Total : 20.00
127576	5/27/2021	10333	COX COMMUNICATIONS	063453006 064114701 066401501 112256001		9534 VIA ZAPADOR 8115 ARLETTE ST 10601 N MAGNOLIA AVE 9130 CARLTON OAKS DR Total : 392.93
127577	5/27/2021	10608	CRISIS HOUSE	575 582 583 584	53214 53302 53302 53302	CDBG SUBRECIPIENT CDBG-CV SUBRECIPIENT - EMERG CDBG-CV SUBRECIPIENT - EMERG CDBG-CV SUBRECIPIENT - EMERG Total : 15,317.53
127578	5/27/2021	10046	D MAX ENGINEERING INC	6600	53295	STORM WATER INSPECTION SERV Total : 6,670.68
127579	5/27/2021	10051	EFR ENVIRONMENTAL SERVICES INC	67140-21	53358	HAZARDOUS WASTE DISPOSAL Total : 75.00
127580	5/27/2021	12593	ELLISON WILSON ADVOCACY, LLC	20210508	53132	LEGISLATIVE ADVOCACY SERVICE Total : 1,500.00
127581	5/27/2021	10057	ESGIL CORPORATION	04/2021		SHARE OF FEES Total : 95,831.06
127582	5/27/2021	12271	FERNO WASHINGTON INC	884280	53086	EMS SUPPLIES 1,442.63

Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
127582	5/27/2021	12271 12271 FERNO WASHINGTON INC	(Continued)			<b>Total : 1,442.63</b>
127583	5/27/2021	10490 HARRIS & ASSOCIATES INC	47916 48206	53305 53305	SAFETY & ENV JUSTICE ELEMENT SAFETY & ENV JUSTICE ELEMENT	1,550.00 6,180.00 <b>Total : 7,730.00</b>
127584	5/27/2021	10256 HOME DEPOT CREDIT SERVICES	2162367 4162351	53088 53088	CR-STATION SUPPLIES RETURNED STATION SUPPLIES	-96.95 193.91 <b>Total : 96.96</b>
127585	5/27/2021	10256 HOME DEPOT CREDIT SERVICES	2162368	53088	STATION SUPPLIES	70.02 <b>Total : 70.02</b>
127586	5/27/2021	10545 KIRK'S RADIATOR & AUTO AC INC	35643	53010	VEHICLE REPAIR	128.75 <b>Total : 128.75</b>
127587	5/27/2021	13517 KUTY, ALEXANDRA STATHOULIS	429		MISS SANTEE 2021	585.49 <b>Total : 585.49</b>
127588	5/27/2021	11292 LIEBERT CASSIDY WHITMORE	484		LCW SEMINAR	75.00 <b>Total : 75.00</b>
127589	5/27/2021	10204 LIFE ASSIST INC	1095747 1095748 1095753	53011 53011 53011	EMS SUPPLIES EMS SUPPLIES EMS SUPPLIES	163.56 92.95 283.55 <b>Total : 540.06</b>
127590	5/27/2021	10079 MEDICO HEALTHCARE LINEN	20398830 20398832	53090 53090	MEDICAL LINEN SERVICE MEDICAL LINEN SERVICE	20.62 13.01 <b>Total : 33.63</b>
127591	5/27/2021	10083 MUNICIPAL EMERGENCY SERVICES	IN1571880 IN1572307	53329 53057	SAFETY APPAREL SAFETY EQUIPMENT	341.72 256.44 <b>Total : 598.16</b>
127592	5/27/2021	11061 NAVITABS BY LAWTON	1227		TABS	37.40 <b>Total : 37.40</b>

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
127593	5/27/2021	13056 PACIFIC SWEEPING	153448	53073	STREET SWEEPING SVCS	15,839.98
					<b>Total :</b>	<b>15,839.98</b>
127594	5/27/2021	10344 PADRE DAM MUNICIPAL WATER DIST	90000367		GROUP BILL	33,913.42
					<b>Total :</b>	<b>33,913.42</b>
127595	5/27/2021	11442 PATTERSON, LUANNE	06012021-225		MEADOWBROOK HARDSHIP PROC	59.52
					<b>Total :</b>	<b>59.52</b>
127596	5/27/2021	11888 PENSKE FORD	10347120	53092	VEHICLE REPAIR PART	426.23
					<b>Total :</b>	<b>426.23</b>
127597	5/27/2021	10101 PROFESSIONAL MEDICAL SUPPLY	B014565 B014566	53094 53094	OXYGEN CYLINDERS & REFILLS OXYGEN CYLINDERS & REFILLS	86.80 49.60
					<b>Total :</b>	<b>136.40</b>
127598	5/27/2021	12062 PURETEC INDUSTRIAL WATER	1877120	53060	DEIONIZED WATER SERVICE	36.47
					<b>Total :</b>	<b>36.47</b>
127599	5/27/2021	12237 RAYON, KYLE	June 1, 2021		RETIREE HEALTH PAYMENT	91.00
					<b>Total :</b>	<b>91.00</b>
127600	5/27/2021	14280 REDDICK, CODY	05172021		EMPLOYEE REIMBURSEMENT	225.00
					<b>Total :</b>	<b>225.00</b>
127601	5/27/2021	12256 ROE, DARLENE	06012021-318		MEADOWBROOK HARDSHIP PROC	62.56
					<b>Total :</b>	<b>62.56</b>
127602	5/27/2021	10606 S.D. COUNTY SHERIFF'S DEPT.	SHERIFF-MAR 2021		LAW ENFORCEMENT MARCH 2021	1,331,994.46
					<b>Total :</b>	<b>1,331,994.46</b>
127603	5/27/2021	13061 SAN DIEGO HUMANE SOCIETY &	MAY-21	53110	ANIMAL CONTROL SERVICES	36,250.00
					<b>Total :</b>	<b>36,250.00</b>
127604	5/27/2021	10768 SANTEE SCHOOL DISTRICT	8937	53137	JOINT USE FIELDS - RIO SECO	238.96
					<b>Total :</b>	<b>238.96</b>
127605	5/27/2021	13171 SC COMMERCIAL, LLC	1861720-IN	53077	DELIVERED FUEL	393.31

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
127605	5/27/2021	13171 SC COMMERCIAL, LLC	(Continued)			
			1861936-IN	53077	DELIVERED FUEL	316.42
			1863684-IN	53077	DELIVERED FUEL	524.13
					<b>Total :</b>	<b>1,233.86</b>
127606	5/27/2021	13554 SC FUELS	0385979	53078	FLEET CARD FUELING	1,594.13
					<b>Total :</b>	<b>1,594.13</b>
127607	5/27/2021	13206 SHARP BUSINESS SYSTEMS	9003284864	53139	SHARP COPIES 2021-05	932.80
					<b>Total :</b>	<b>932.80</b>
127608	5/27/2021	10585 SHARP REES-STEALY MEDICAL	355870018	53275	PREPLACEMENT PHYSICAL	56.00
			355870190	53275	PREPLACEMENT PHYSICAL	292.00
			355870191	53275	PREPLACEMENT PHYSICAL	56.00
			355871837	53275	PREPLACEMENT PHYSICAL	42.00
			355871838	53275	PREPLACEMENT PHYSICAL	56.00
					<b>Total :</b>	<b>502.00</b>
127609	5/27/2021	14038 SINGH GROUP INC	20043	53192	DEAD ANIMAL REMOVAL SERVICE	1,312.50
			20160	53192	DEAD ANIMAL REMOVAL SERVICE	1,312.50
			20250	53192	DEAD ANIMAL REMOVAL SERVICE	1,312.50
					<b>Total :</b>	<b>3,937.50</b>
127610	5/27/2021	11403 ST. JOHN, LYNNE	06012021-78		MEADOWBROOK HARDSHIP PROC	61.81
					<b>Total :</b>	<b>61.81</b>
127611	5/27/2021	10217 STAPLES ADVANTAGE	3475674419	53098	OFFICE SUPPLIES AND TONER	240.67
			3475674426	53023	OFFICE SUPPLIES	86.68
			3475815984	53124	OFFICE SUPPLIES - DDS	54.25
			3475815988	53098	OFFICE SUPPLIES	7.76
			3476195254	53100	OFFICE SUPPLIES	103.43
					<b>Total :</b>	<b>492.79</b>
127612	5/27/2021	10624 STATE OF CALIFORNIA	59103 - 2022		LICENSE RENEWAL - MEI	180.00
					<b>Total :</b>	<b>180.00</b>
127613	5/27/2021	14282 AVILES, MAYRA	Ref000071322		CORRECT LICENSE TYPE REFUND	41.00

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
127613	5/27/2021	14282 14282 AVILES, MAYRA	(Continued)			Total : 41.00
127614	5/27/2021	10316 TCB EMBROIDERY	16772	53203	PSD UNIFORM APPAREL	2,230.64
						Total : 2,230.64
127615	5/27/2021	13451 TELEFLEX FUNDING LLC	9503921097	53101	EMS SUPPLIES	8,296.53
						Total : 8,296.53
127616	5/27/2021	10515 THE SAN DIEGO UNION - TRIBUNE	017423982		NOTICE OF PUBLIC HEARING	711.90
						Total : 711.90
127617	5/27/2021	10133 UNDERGROUND SERVICE ALERT	420210697	53172	DIG ALERT SERVICES	201.40
			dsb20202308	53172	DIG ALERT SERVICES - STATE FEE	70.79
						Total : 272.19
127618	5/27/2021	12480 UNITED SITE SERVICES	114-11910888	53173	PORTABLE TOILETS	159.79
						Total : 159.79
127619	5/27/2021	10475 VERIZON WIRELESS	9879514183		CELL PHONE SERVICE	1,279.75
						Total : 1,279.75
127620	5/27/2021	10148 WESTAIR GASES & EQUIPMENT INC	11230219	53064	SHOP SUPPLIES	142.11
						Total : 142.11
127621	5/27/2021	12930 WILLIAMS, ROCHELLE M.	June 1, 2021		RETIREE HEALTH PAYMENT	91.00
						Total : 91.00
127622	5/27/2021	12641 WITTORFF, VICKY DENISE	June 1, 2021		RETIREE HEALTH PAYMENT	31.00
						Total : 31.00
127623	5/27/2021	10317 WM HEALTHCARE SOLUTIONS INC	0525437-2793-8	53030	BIOMEDICAL WASTE DISPOSAL	113.01
			0525438-2793-6	53030	BIOMEDICAL WASTE DISPOSAL	113.01
						Total : 226.02
127624	5/27/2021	10232 XEROX CORPORATION	013297366	53040	XEROX FS #4 APRIL 2021	318.10
			013297367	53041	XEROX FS #5 APRIL 2021	308.85
						Total : 626.95

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
127625	5/27/2021	10318 ZOLL MEDICAL CORPORATION	90052173	53354	EXTENDED WARRANTY	5,130.00
			90052174	53354	EXTENDED WARRANTY	534.38
					<b>Total :</b>	<b>5,664.38</b>

74 Vouchers for bank code : ubgen

Bank total : 1,660,114.93

74 Vouchers in this report

Total vouchers : 1,660,114.93


Prepared by:

Date:

  
5-27-2021

Approved by:

Date:

  
5-28-21

**MEETING DATE** June 9, 2021

**ITEM TITLE** RESOLUTIONS APPROVING THE ENGINEER'S REPORT, AND DECLARING THE CITY COUNCIL'S INTENTION TO LEVY ASSESSMENTS AND SETTING A PUBLIC HEARING FOR THE FY 2021-22 SANTEE LANDSCAPE MAINTENANCE DISTRICT ANNUAL LEVY OF ASSESSMENTS

**DIRECTOR/DEPARTMENT** Tim K. McDermott, Finance *tm*

**SUMMARY**

Santee Landscape Maintenance District ("SLMD") is a City-wide district and is comprised of 18 zones, ten of which are assessed and maintained by the City. A combination of contract maintenance and City forces maintain the zones. Maps depicting each zone and the areas of maintenance are attached.

The City Council is required to take three distinct steps in order to proceed with the annual levy of assessments. The first step was taken on April 28, 2021 when the City Council formally initiated proceedings and directed the preparation of an engineer's report, analyzing existing and proposed improvements to the District. The second step, which will be taken this evening, requires the City Council to take formal action to either approve or modify and approve the proposed engineer's report, declare its intention to provide for the annual levy of assessments and provide notice of a public hearing. Finally, on July 14, 2021 the City Council will take the final step and hold the public hearing and provide for the annual levy of assessments.

The attached Assessment Summary reflects SLMD assessments and costs for FY 2021-22. The assessment for Zone 1- El Nopal Estates reflects a 1.7% CPI increase from \$228.81 to \$232.70. All other zones will have the same assessments in FY 2021-22 as they had last fiscal year. Seven zones are at the maximum approved assessment amount allowed.

**FINANCIAL STATEMENT** *tm*

A total of \$114,605.50 would be assessed on property owners within ten existing zones of SLMD in FY 2021-22 for the cost of maintenance and administration.

**CITY ATTORNEY REVIEW**  N/A •  Completed

**RECOMMENDATION** *MSB*

Adopt two Resolutions: 1) Approving the engineer's report, and 2) Declaring intention to levy assessments and setting a public hearing for July 14, 2021.

**ATTACHMENT**

Assessment Summary and Resolutions (w/Exhibits – Assessment Diagrams)





**FY 2021-22 SANTEE LANDSCAPE MAINTENANCE DISTRICT  
ASSESSMENT SUMMARY FOR ZONES PROPOSED TO BE ASSESSED**

ZONE	ZONE NAME	NUMBER OF UNITS	FY 2021-22 MAINTENANCE & ADMINISTRATION	RESERVES 7/1/21	FY 2021-22 TOTAL ASSESSMENT	FY 2021-22 ASSESSMENT RATE/UNIT	FY 2020-21 ASSESSMENT RATE/UNIT	MAXIMUM APPROVED ASSESSMENT
1	EL NOPAL ESTATES <sup>(1)</sup>	45	\$ 9,050.00	\$ 4,200.00	\$ 10,471.50	\$ 232.70	\$ 228.81	\$ 232.70
3	COUNTRY SCENES	14	\$ 2,720.00	\$ 3,467.00	\$ 2,067.00	\$ 147.64	\$ 147.64	\$ 147.64
4	CAMELOT HEIGHTS	10	\$ 1,610.00	\$ 1,616.00	\$ 1,385.00	\$ 138.50	\$ 138.50	\$ 138.50
8	SILVER COUNTRY ESTATES	153	\$ 69,580.00	\$ 94,017.00	\$ 75,735.00	\$ 495.00	\$ 495.00	\$ 495.00
9	MATTAZARO/ TIMBERLANE	34	\$ 1,370.00	\$ 2,149.00	\$ 1,529.00	\$ 44.98	\$ 44.98	\$ 44.98
12	THE HEIGHTS	60	\$ 8,920.00	\$ 23,586.00	\$ 8,757.00	\$ 145.95	\$ 145.95	\$ 375.00
13	PROSPECT HILLS	43	\$ 4,100.00	\$ 9,117.00	\$ 3,225.00	\$ 75.00	\$ 75.00	\$ 75.00
14	MITCHELL RANCH	16	\$ 3,140.00	\$ 6,796.00	\$ 2,690.00	\$ 168.14	\$ 168.14	\$ 168.14
17	DAKOTA RANCH <sup>(2)</sup>	20	\$ 4,940.00	\$ 21,283.00	\$ 4,826.00	\$ 241.30	\$ 241.30	\$ 394.54
18	ALLOS <sup>(2)</sup>	6	\$ 5,250.00	\$ 8,997.00	\$ 3,920.00	\$ 653.34	\$ 653.34	\$ 758.70

(1) Zone 1 - Each fiscal year, beginning Fiscal Year 2020/21, the Maximum Approved Assessment may be increased by the percentage increase calculated for the period between January of the previous calendar year and January of the current calendar year in the San Diego Consumer Price Index All Items for all Urban Consumers (CPI-U), not to exceed 3.5% per fiscal year.

(2) Zone 17 and Zone 18- reflect an allowable 2% increase in the maximum approved assessment for FY 2021-22.

SLMD-Attachment 1

TABLE 1

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,  
APPROVING THE ENGINEER'S REPORT FOR THE ANNUAL  
LEVY OF ASSESSMENTS FOR FY 2021-22 FOR THE  
SANTEE LANDSCAPE MAINTENANCE DISTRICT**

**WHEREAS**, the City Council of the City of Santee, pursuant to the provisions of "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California, Article XIII D of the California Constitution and the Proposition 218 Omnibus Implementation Act (commencing with California Government Code Section 53750) (collectively the "Law"), did by previous Resolution, order the preparation of an Engineer's Report for the annual levy of assessments, consisting of plans and specifications, an estimate of the costs, a diagram of the district, and an assessment of the costs relating to what is known and designated as: **SANTEE LANDSCAPE MAINTENANCE DISTRICT** ("District"); and,

**WHEREAS**, the FY 2021-22 Assessment Engineer's Report ("Report") has been presented to this City Council as required by the Law and as previously directed by Resolution; and

**WHEREAS**, this City Council has examined and reviewed the Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and is satisfied that the assessments, on a preliminary basis, have been spread in accordance with the benefits received from the maintenance to be performed, as set forth in said Report.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Santee, California, as follows:

**SECTION 1.** That the above recitals are all true and correct.

**SECTION 2.** That the Report as presented, consisting of:

- A. plans and specifications of the maintenance of the improvements to be performed;
- B. estimates of the cost of the maintenance of the improvements to be performed, including the cost of incidental expenses in connection therewith, and including that portion of the costs and expenses representing the special benefit to be conferred by such maintenance of the improvements on the parcels within the District;
- C. a diagram of the District, which shows (i) the exterior boundaries of the District; (ii) the boundaries of zones within the District; and (iii) the lines and dimensions of each parcel of land within the District; provided, however, such diagram may refer to the county assessor's maps for a detailed description of such lines and dimensions, in which case such maps shall govern for all details concerning such lines and dimensions;

**RESOLUTION NO.**

- D. a description of the maintenance of the improvements to be performed; and
- E. the assessment of the total amount of the costs and expenses of the maintenance of the improvements upon the several divisions of land in the District in proportion to the estimated special benefits to be conferred on such subdivisions, respectively, by such maintenance;

is hereby approved as filed, attached, and on file in the Office of the City Clerk as a permanent record and is to remain open to public inspection.

**ADOPTED** by the City Council of the City of Santee, California, at a regular meeting thereof held this 9<sup>th</sup> day of June, 2021, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**JOHN W. MINTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ANNETTE ORTIZ, CMC, CITY CLERK**

Exhibit A: SLMD Engineer's Report

**FY 2021-22 ENGINEER'S REPORT  
FOR THE  
SANTEE LANDSCAPE MAINTENANCE  
DISTRICT  
CITY OF SANTEE**



**June 9, 2021**

**EXECUTIVE SUMMARY:  
SANTÉE LANDSCAPE MAINTENANCE DISTRICT  
FISCAL YEAR 2021-22**

This Engineer's Report summarizes staff's findings regarding the District, including: a description of the included facilities; a proposed budget for the Fiscal Year July 1, 2021 through June 30, 2022; a description of the parcels in the District; an explanation of the assessment methodology and assessment determination; and maps of each zone, called assessment diagrams.

The District is comprised of 18 separate zones of maintenance. For FY 2021-22 the District will have the following zones and assessments:

<b>Zone</b>	<b>Zone Name</b>	<b>Tract/Map #</b>	<b>Units</b>	<b>Total FY 2021-22 Assessment</b>	<b>Per Unit Assessment</b>
1	El Nopal Estates	88-04	45	\$10,471.50	\$232.70
3	Country Scenes	89-01	14	\$2,067.00	\$147.64
4	Camelot Heights	89-02	10	\$1,385.00	\$138.50
5	Mesa Heights	88-08	44	\$0 <sup>1</sup>	\$0 <sup>1</sup>
6	Prospect Point	89-05	9	\$0 <sup>1</sup>	\$0 <sup>1</sup>
7	Treviso	03-01	186	\$0 <sup>1</sup>	\$0 <sup>1</sup>
8	Silver Country Estates	93-02	153	\$75,735.00	\$495.00
9	Mattazaro / Timberlane	88-07 / 92-03	34	\$1,529.00	\$44.98
10	Lakes West Condos	90-02	78	\$0 <sup>1</sup>	\$0 <sup>1</sup>
11	Padre Hills	89-04	35	\$0 <sup>2</sup>	\$0 <sup>2</sup>
12	The Heights	96-01	60	\$8,757.00	\$145.95
13	Prospect Hills	96-02	43	\$3,225.00	\$75.00
14	Mitchell Ranch	92-04	16	\$2,690.00	\$168.14
15	Vista Este	00-03	33	\$0 <sup>1</sup>	\$0 <sup>1</sup>
16	Prospect Glen	01-01	48	\$0 <sup>1</sup>	\$0 <sup>1</sup>
17	Dakota Ranch	01-02	20	\$4,826.00	\$241.30
18	Allos	98-02	6	\$3,920.00	\$653.34
19	Sky Ranch	04-08	371	\$0 <sup>1</sup>	\$0 <sup>1</sup>

**Notes**

1. Maintenance responsibilities assumed by homeowners' association or property owners.
2. Assessment not approved by property owners.

Ten of these existing zones - Zones 1, 3, 4, 8, 9, 12, 13, 14, 17 and 18 – will be active, and will be assessed and their improvements maintained by City or contract forces. Zones 5, 6, 7, 10, 11, 15, 16 and 19 have been annexed to the District, but have no assessment because they are responsible for their own maintenance; if not maintained to City standards, the City will assume maintenance and levy assessments. Further details are provided in the body of this Engineer's Report.

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**ENGINEER'S REPORT  
CITY OF SANTEE LANDSCAPE MAINTENANCE DISTRICT  
ZONES 1 THROUGH 19 FOR FISCAL YEAR 2021-2022**

**INTRODUCTION**

This is the Engineer's Report for Zones 1 through 19 of the City of Santee Landscape Maintenance District ("District"). It has been prepared in accordance with the Landscaping and Lighting Act of 1972 ("72 Act"), State Streets and Highways Code 22500 et seq. This Engineer's Report summarizes the City's findings regarding the subject District, and includes:

- 1) an introduction describing the District, its zones, and relevant legislation;
- 2) a description of the facilities to be maintained by the District;
- 3) a proposed budget for the Fiscal Year July 1, 2021 through June 30, 2022;
- 4) a description of the parcels included in the District;
- 5) an explanation of the assessment methodology and assessment determination made in conformance with the '72 Act, its amendments and related legislation (see page 7); and
- 6) an assessment diagram, or map, of each active zone.

**ACTIVE ZONES** In FY 2021-22, the Santee Landscape Maintenance District will be divided into 18 separate zones of benefit. The 18 zones are comprised of both active and inactive zones. "Active" means the zones will have maintenance activities during FY 2021-22. Maintenance activities are comprised of both contract and City forces. The ten active zones are:

**Zone 1 - El Nopal Estates:** Established in FY 1989-90, this was the first subdivision in the District and was originally comprised of two zones. Zone 2 was eliminated in FY 1997-98 because its maintenance was subsumed under Zone 1 to be consistent with current assessment district laws.

**Zone 3 – Country Scenes:** This 14-unit single family subdivision located near Conejo and Mast Blvd. was annexed in FY 1992-93.

**Zone 4 – Camelot Heights:** Annexed in FY 1993-94, this subdivision's ten single-family homes located off Princess Joanne Rd. share maintenance costs.

**Zone 8 – Silver Country Estates:** 153 single-family homes make up this subdivision at the north end of Cuyamaca St. The first unit was annexed in FY 1995-96, but the improvements were not accepted so there was no assessment. Once the project was completed, property owners cast ballots regarding assessments in FY 1998-99, and the affirmative vote set an initial assessment and maximum rate.

**Zone 9 – Timberlane / Mattazaro:** Due to their physical proximity, improvements for the 25-unit single-family home development called "Timberlane" and the nine-unit "Mattazaro" single-family home project were combined into one zone. Zone 9 had no assessment in its first year because the improvements were not accepted before the start of FY 1996-97. In FY 1997-98, improvements were accepted and an affirmative majority vote was made for the initial and maximum assessment rates.



**Zone 12 - The Heights:** Annexed in FY 1998-99, this 60-unit single-family project is at the northwest end of Magnolia Ave. Maintenance was assumed by the City in FY 2002-03. The project had affirmative assessment ballot proceedings establishing initial and maximum assessment rates.

**Zone 13 - Prospect Hills:** Also annexed in FY 1998-99, the 43 single-family homes off Prospect Ave. east of Holden Rd. share in the cost of landscaping fronting the project on Prospect Ave. The zone also had affirmative assessment ballot proceedings to establish initial and maximum assessment rates.

**Zone 14 – Mitchell Ranch:** This 16-unit single-family subdivision is at the southwest corner of Magnolia Ave. and El Nopal. An affirmative assessment ballot proceeding setting initial and maximum assessment rates was undertaken prior to its FY 2000-01 annexation.

**Zone 17 – Dakota Ranch:** This 20 single-family home development located on Dakota Ranch Rd. off Princess Joann was annexed in FY 2004-05. This zone also had affirmative assessment ballot proceedings to establish initial and maximum assessment rates.

**Zone 18 – Allos:** Also annexed in FY 2004-05, the six single family homes are on Prospect Ct. adjacent to Prospect Ave. near Mesa Rd. Improvements were reduced from the originally approved plans to provide a reasonable assessment. The project had affirmative assessment ballot proceedings establishing initial and maximum assessment rates.

**INACTIVE ZONES** Eight of the 18 zones are “inactive,” i.e., there is no assessment and they are responsible for their own maintenance. These zones are:

**Zone 5 - Mesa Heights:** This zone was originally annexed in FY 1993-94. Due to rising costs, in FY 1997-98, the Mesa Heights HOA assumed maintenance responsibilities for their 44-unit single-family subdivision’s landscaped improvements.

**Zone 6 – Prospect Point:** Nine single-family homes comprise this zone located off Prospect Ave. This zone has had no assessments since FY 1996-97.

**Zone 7 – Treviso:** Formerly commercially-zoned, the 186-unit multifamily Treviso property carries out its own maintenance, so there is no assessment.

**Zone 10 – Lakes West:** The Navy-owned 78-unit condominium project is located on Mission Gorge Rd. at Simeon Dr. and Bushy Hill Dr. It is responsible for its own maintenance and has not been assessed since its FY 1996-97 annexation.

**Zone 11 – Padre Hills:** A 35 single-family home subdivision located off Prospect Ave., Padre Hills underwent an unsuccessful assessment ballot proceeding upon its FY 1997-98 annexation. Consequently, the subdivision is responsible for maintaining its landscaping and is not assessed.

**Zone 15 – Vista Este:** The 33 attached homes included in this zone are responsible for their own maintenance through a homeowners’ association, and was annexed in FY 2004-05. The subdivision is located off Fanita Dr. at Watson Pl.

**Zone 16 – Prospect Glen:** The development’s homeowners’ association takes care of the maintenance for the 48 single-family homes in this project, which was annexed in FY 2004-05. The project is located on the northwest corner of Prospect Ave. and Fanita Dr.

**Zone 19 – Sky Ranch:** The development’s homeowners’ association takes care of the maintenance for the 223 single-family and 148 multi-family homes ultimately to be in this project, which was annexed in FY 2007-08. The project is located off Graves Ave. and Sevilla St.

In FY 2021-22, the District will be comprised of the following zones with the following assessments:

<b>Zone</b>	<b>Name</b>	<b>Tract/Map #</b>	<b>Units</b>	<b>Total Annual Assessment</b>	<b>Per Unit Assessment</b>
1	El Nopal Estates	88-04	45	\$10,471.50	\$232.70
3	Country Scenes	89-01	14	\$2,067.00	\$147.64
4	Camelot Heights	89-02	10	\$1,385.00	\$138.50
5	Mesa Heights	88-08	44	\$0	\$0
6	Prospect Point	89-05	9	\$0	\$0
7	Treviso	03-01	186	\$0	\$0
8	Silver Country Estates	93-02	153	\$75,735.00	\$495.00
9	Mattazaro / Timberlane	88-07 / 92-03	34	\$1,529.00	\$44.98
10	Lakes West Condos	90-02	78	\$0	\$0
11	Padre Hills	89-04	35	\$0	\$0
12	The Heights	96-01	60	\$8,757.00	\$145.95
13	Prospect Hills	96-02	43	\$3,225.00	\$75.00
14	Mitchell Ranch	92-04	16	\$2,690.00	\$168.14
15	Vista Este	00-03	33	\$0	\$0
16	Prospect Glen	01-01	48	\$0	\$0
17	Dakota Ranch	01-02	20	\$4,826.00	\$241.30
18	Allos	98-02	6	\$3,920.00	\$653.34
19	Sky Ranch	04-08	371	\$0	\$0

**EFFECTS OF PROPOSITION 218 LEGISLATION** In November, 1996 Prop 218 - the “Right to Vote on Taxes Act” – added Article XIII D to the State Constitution. The amendment created new substantive and procedural requirements for ‘72 Act districts. Now, when a new or increased levy is proposed for a district or a zone therein the local agency must mail a notice and “ballot” to each property owner of record affected by the new or increased assessment. The ballot procedure enables property owners to approve or disapprove the proposed new or increased assessment. The vote is determined by the weighted proportional financial obligation of the ballots returned. A “majority protest” exists if ballots submitted in opposition exceed ballots in favor of the new or increased levy. If a majority protest exists for a new assessment, the local agency cannot levy

the assessment. If a majority protest exists for an increase in an existing assessment, the increase cannot be collected but, the base amount (the amount levied last fiscal year) can continue to be levied. The '72 Act enables the governing body to adjust assessment rates as it directs at the approval stage or the public hearings. Therefore, the rates shown herein are proposed but are not confirmed until approved by the City Council. Once the Engineer's Report has been approved by the City Council, the ballots tabulated (if applicable), and the public hearing(s) completed, final assessment information will be provided to the County of San Diego for inclusion on the appropriate property tax bills.

## **DESCRIPTION OF DISTRICT AND LANDSCAPED FACILITIES**

**NAME** The District is entitled "City of Santee Landscape Maintenance District."

**BOUNDARIES** The District will be divided into 18 separate zones of benefit, as described below. Dimensions of each parcel are shown on Assessor's maps located in the County of San Diego Administration Building, 1600 Pacific Highway, San Diego, CA 92101. As provided in the '72 Act, the boundaries may be adjusted in the future by annexations to this District. Zones subject to assessments in FY 2021-22 are depicted on the Assessment Diagrams attached herein as Exhibits A through J.

**Zone 1 – El Nopal Estates (TM88-04):** Assessor's Parcel Numbers (APNs) 381-221-10 through 381-221-42, inclusive, and 381-221-44, -45, -46, and -47, and 381-221-58 through -65, inclusive.

**Zone 3 – Country Scenes (TM89-01):** APNs 381-260-49 through 381-260-62, inclusive.

**Zone 4 – Camelot Heights (TM89-02):** APNs 378-420-46 through 378-420-55, inclusive.

**Zone 5 – Mesa Heights (TM88-08):** APNs 386-670-01 through 386-670-44, inclusive.

**Zone 6 – Prospect Point (TM89-05):** APNs 386-250-07, -11, -12, -13, -14, -17, -19, -22, and -24.

**Zone 7- Treviso (TM03-01):** APNs 383-061-07-01 through -28, inclusive, 383-061-08-01 through -36, inclusive, 383-061-09-01 through -32, inclusive, 383-061-10-01 through -32, inclusive, 383-061-11-01 through -30, inclusive, and 383-061-12-01 through -28, inclusive.

**Zone 8 – Silver Country Estates (TM93-02):** APNs 378-440-01 through -29, inclusive, 378-441-01 through -26, inclusive, 378-441-29 through -41, inclusive, 378-441-44 and -45, 378-450-01 through -20, inclusive, 378-450-22 through -53, inclusive, 378-450-55, and 381-710-01 through -30, inclusive.

**Zone 9 – Mattazaro/Timberlane (TM88-07/TM92-03)** is APNs 381-690-02 through -12, inclusive, 381-690-15 through -26, inclusive, 381-690-34 through -40, inclusive, 381-690-47 through -49, inclusive, and 381-690-51.

**Zone 10 – Lakes West (TM90-02):** APN 386-300-58.

**Zone 11 – Padre Hills (TM89-04):** APNs 386-270-53 through -63, inclusive, and 386-270-70 through -93, inclusive.

**Zone 12 – The Heights (TM96-01):** APNs 378-460-01 through -06, inclusive, 378-460-09 through -40, inclusive, 378-460-43 and -44, and 378-461-01 through -06, inclusive, 378-461-09 through -20, inclusive, and 378-460-021 and -22.

**Zone 13 – Prospect Hills (TM96-02):** APNs 386-680-01 through -20, inclusive.

**Zone 14 – Mitchell Ranch (TM92-04):** APNs 381-720-01 through -16, inclusive.

**Zone 15 – Vista Este (TM00-03):** APNs 386-690-01 through -33, inclusive.

**Zone 16 – Prospect Glen (TM01-01):** APNs 383-490-01 through -48, inclusive.

**Zone 17 – Dakota Ranch (TM01-02):** APNs 378-420-56 through -75, inclusive.

**Zone 18 – Allos (TM98-02):** APNs 386-280-50 through -55, inclusive.

**Zone 19 – Sky Ranch (TM04-08):** APNs 385-430-01 through -22, inclusive, 385-431-01 through -08, inclusive, and 385-432-01 through 03, inclusive.

**FACILITIES AND/OR IMPROVEMENTS TO BE MAINTAINED** Facilities or improvements include landscaping within public streets, rights-of-way and easements, their appurtenances and the costs of installing, operating and maintaining them. Improvements to be maintained generally comprise frontage landscaping and hardscaping. Maintenance includes, but is not limited to, weeding, fertilizing, trimming, cleaning, energy, water, materials, personnel/equipment costs, contract services and other items needed to deliver these services. Zones responsible for their own maintenance are not included in the following section. The following describes zones that will be assessed and/or maintained by the District in FY 2021-22:

- Zone 1** Landscaping, walks and retaining wall faces on El Nopal St. and Julio Pl.
- Zone 3** Landscaping, walks and entry monument faces on Conejo Rd and Country Scenes Ct.
- Zone 4** Landscaping and retaining wall face on Princess Joann Rd. adjacent to the subdivision.
- Zone 8** Landscaping and faces of retaining walls along Cuyamaca St., El Nopal, Woodglen Vista Dr. and Cardoza Dr. adjacent to the site.
- Zone 9** Landscaping and faces of block retaining walls along Bilteer Dr. and Theresa Ln adjacent to the subdivision.
- Zone 12** Landscaping along Magnolia Avenue and along the pedestrian trail adjacent to the site.
- Zone 13** Landscaping and faces of privacy wall along Prospect Ave. and on Holden Rd. adjacent to the subdivision.
- Zone 14** Landscaping and faces of block retaining walls on El Nopal and Magnolia Ave. adjacent to the site.
- Zone 17** Landscaping on Princess Joann Rd. and Dakota Ranch Rd. adjacent to the site and entrance to the Dakota Ranch project.

**Zone 18** Parkway and slope landscaping between Prospect Ave. and Lot #1 of Allos; ten foot wide landscaped strip along the west side of Prospect Ct..

**PROPOSED DISTRICT BUDGET**

**GENERAL** The '72 Act provides that the total cost of installation, construction, maintenance and servicing of the public landscaping and hardscaping facilities can be recovered by the District. Maintenance may include the repair and/or replacement of existing facilities. Servicing may include electrical, water, and public utility costs. Incidental expenses, including administration of the District, data processing fees, annual Engineer's Report, engineering fees, legal fees, printing, posting, mailing of notices, and all other costs associated with the maintenance of the District may also be included.

**BUDGET** Estimated FY 2021-22 expenditures are shown in Table 1. Budgets for Zones 1, 3, 4, 8, 9, 12, 13, 14, 17 and 18 are covered. There are no budgets for Zones 5, 6, 7, 10, 11, 15, 16 and 19 because the respective property owners are directly responsible for maintenance.

**BASIC DATA AND FINDINGS**

**BASIC DATA** Data has been compiled from the County Assessor's maps, Development Services Department records, and a field review by Community Services Department staff.

**FINDINGS** Individual parcels within a district receive benefits based on land use, size and location of landscaping improvements to be installed or maintained. In the Santee Landscape Maintenance District, all parcels are zoned for residential uses.

<b>Zone</b>	<b>Name</b>	<b>Tract/Map #</b>	<b>Total Assessable Parcels</b>	<b>Zoning</b>
1	El Nopal Estates	88-04	45	Residential
3	Country Scenes	89-01	14	Residential
4	Camelot Heights	89-02	10	Residential
5	Mesa Heights	88-08	44	Residential
6	Prospect Point	89-05	9	Residential
7	Treviso	03-01	186	Residential
8	Silver Country Estates	93-02	153	Residential
9	Mattazaro / Timberlane	88-07 / 92-03	34	Residential
10	Lakes West Condos	90-02	1 (78 condo parcels)	Residential
11	Padre Hills	89-04	35	Residential
12	The Heights	96-01	60	Residential
13	Prospect Hills	96-02	43	Residential
14	Mitchell Ranch	92-04	16	Residential

15	Vista Este	00-03	33	Residential
16	Prospect Glen	01-01	48	Residential
17	Dakota Ranch	01-02	20	Residential
18	Allos	98-02	6	Residential
19	Sky Ranch	04-08	371	Residential

## ASSESSMENT METHODOLOGY

**GENERAL** The '72 Act permits the establishment of assessment districts by cities for the purpose of providing and maintaining certain public improvements. The '72 Act requires that assessments be levied according to the benefit received rather than assessed value. Section 22573 states:

“The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots of parcels in proportion to the estimated benefit to be received by each such lot or parcel from the improvements.”

The '72 Act also permits the designation of zones of benefit within any individual assessment district if “by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement.” (Section 22574) Thus, the '72 Act requires the levy of a true “assessment” rather than a “special tax.” Excepted from the assessment are the areas of all public streets, avenues, lanes, roads, drives, courts, and alleys; public parks, greenbelts and parkways; and public-school property, other public property and zoned agricultural open space.

Article XIII D of the State Constitution also requires that the Engineer’s Report identify all parcels receiving a special benefit, and identify the extent of the special benefit conferred. It defines “special benefit” as: “. . . a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large. General enhancement of property value does not constitute ‘special benefit.’ ” Article XIII D then states:

“An agency which proposes to levy an assessment shall identify all parcels which will have a special benefit conferred upon them and upon which an assessment will be imposed. The proportionate special benefit derived by each identified parcel shall be determined in relationship to the entirety of . . . the maintenance and operation expenses of a public improvement. No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel. Only special benefits are assessable, and an agency shall separate the general benefits from the special benefits conferred on a parcel.”

Article XIII D requirements for assessments are similar to those of traditional assessment district law, including the '72 Act. The purpose of the above cited section is to allow assessments to be used, again, as a legitimate financing mechanism and not as a means to impose a “flat rate parcel tax.” Thus, while a benefit determination is still made, the Engineer’s Report is now required to draw a stronger relationship, or nexus, between the property, the benefit received and the subsequent assessment.

**METHODOLOGY** One of Article XIII D’s most significant changes is the “calculation requirement.” Local agencies must now determine whether or not property owners would receive a “special benefit” from services financed by the assessment. An Engineer’s Report is required to estimate the special benefit and general benefit property owners would receive. This step is needed because Article XIII D allows only the recoupment of the proportionate share of costs of the special

benefit. Individual levies must be set so that no property owner pays over the proportional share of the total cost. The Jarvis-Gann Group, in Prop 218's "Statement of Drafter's Intent," notes that:

"What constitutes a special benefit will depend on the nature of the . . . service being provided. It must be more than a mere increase in the value of the property because, arguably, the availability of any public service could provide additional value. It must be a direct and special benefit conferred on the property that exceeds the benefit conferred on the public at large or even to other similar properties."

Clearly an additional level of analysis is required; however, this additional analysis parallels the analyses presented in prior Engineer's Reports which were prepared in compliance with the '72 Act. It differs only in the determination of special vs. general benefit. This requires establishing the facts surrounding each subdivision included or proposed to be included in a district, and requires that these facts support the conferral of the special benefit.

All residential subdivisions included in the Santee Landscape Maintenance District have improvements directly associated with the exterior entrances and internal circulation elements of each particular subdivision. These improvements are features of each subdivision's overall design, are consistent with the City of Santee General Plan Development Standards and Subdivision Ordinance, and were included as a component of each project's Tentative Map approval.

No improvements included within each zone's maintenance responsibility are located outside the boundaries of each subdivision's Tentative Map, or outside the limits of the improvements that fulfill the requirements of project approval. Improvements were installed as part of subdivision construction. If each subdivision had not been built, the improvements associated with each subdivision would not have been installed nor provided later. Thus, the existence of the improvements is a direct function of the construction of each subdivision, and the special benefit of the associated improvements therefore inures to each subdivision. No general benefit is assigned because the improvements would not have been installed without the subdivision.

The approval of each subdivision's landscaping plan is part of the approval of each subdivision's Tentative Map. Thus, construction could not have proceeded without an approved Tentative Map, of which the landscaping plan is an integral part. Similarly, occupancy would not have occurred without fulfilling the conditions of development approval, which includes the installation of the improvements. Therefore, the special benefits of the improvements accrue directly to each home in each subdivision.

The method of assessment spread remains unchanged from prior fiscal years. Assessment spreads are based upon a single-family home being equal to one benefit unit. Total assessment costs are divided by the total benefit units to determine a per benefit unit cost. The portion of the District addressed by this Engineer's Report is split into zones representing different levels of benefit. Developments with no assessment determination are not described in the "Assessment Determination" section.



**ANNUAL ASSESSMENT RATE INCREASES** Per Article XIII D, the levy of maximum rates is contingent on obtaining a majority approval of property owners. The maximum assessment rate per unit for Zone 1 may be increased annually by the percentage increase in the San Diego Consumer Price Index for All Urban Consumers (CPI-U), in an amount not to exceed 3.5%. Based on an analysis of maintenance costs and the repayment of capital costs for a recent renovation, the CPI adjustment was applied and the rate per unit increased to \$232.70. The maximum assessment rates per unit in Zones 17 and 18 may be increased by up to 2% annually by City Council action. Based on an analysis of the projected maintenance costs associated with existing public improvements, the maximum cap per unit have been established as \$394.54 in Zone 17, \$758.70 in Zone 18. Please note that all proposed assessments for FY 2021-22 are at or below the approved maximum, fulfilling Article XIII D requirements.

**ASSESSMENT DETERMINATION**

**ASSESSMENT** Proposed FY 2021-22 assessments are based on the previous methodology and use data available from subdivisions' plans and Assessor's information. Maintenance costs are developed by the Community Services Department. The Finance Department believes the data to be accurate. Final assessments will be based upon these preliminary assessments and any changes made due to Council action and/or input received during the public hearings.

**ZONE 1 - EL NOPAL ESTATES**

Operations, Maintenance, Administration and Engineering, net of total available: \$10,471.50  
 Assessment Formula: [45 parcels (1 unit/parcel)]; \$10,471.50/45 Units = \$232.70 per Unit  
**Zone 1 - El Nopal Estates Single-Family Parcel Cost Per Year: \$232.70**

**ZONE 3 - COUNTRY SCENES**

Operations, Maintenance, Administration and Engineering, net of total available: \$2,067.00  
 Assessment Formula: [14 parcels (1 unit/parcel)]; \$2,067.00/14 Units= \$147.64 Per Unit  
**Zone 3 – Country Scenes Single-Family Parcel Cost Per Year: \$147.64**

**ZONE 4 - CAMELOT HEIGHTS**

Operations, Maintenance, Administration and Engineering, net of total available: \$1,385.00  
 Assessment Formula: [10 parcels (1 unit/parcel)]; \$1,385.00/10 Units = \$138.50 Per Unit  
**Zone 4 – Camelot Heights Single-Family Parcel Cost Per Year: \$138.50**

**ZONE 8 - SILVER COUNTRY ESTATES**

Operations, Maintenance, Administration and Engineering, net of total available: \$75,735.00  
 Assessment Formula: [153 parcels (1 unit/parcel)]; \$75,735.00/153 Units = \$495.00 Per Unit  
**Zone 8 – Silver Country Estates Single-Family Parcel Cost Per Year: \$495.00**

**ZONE 9 - MATTAZARO/TIMBERLANE**

Operations, Maintenance, Administration and Engineering, net of total available: \$1,529.00  
 Assessment Formula: [34 parcels (1 unit/parcel)], \$1,529.00/34 Units = \$44.98 Per Unit  
**Zone 9 – Mattazaro/Timberlane Single-Family Parcel Cost Per Year: \$44.98**

**ZONE 12 – THE HEIGHTS**

Operations, Maintenance, Administration and Engineering, net of total available: \$8,757.00

Assessment Formula: [60 parcels (1 unit/parcel)]; \$8,757.00/60 Units = \$145.95 Per Unit

**Zone 12 – The Heights Single-Family Parcel Cost Per Year: \$145.95**

**ZONE 13 – PROSPECT HILLS**

Operations, Maintenance, Administration and Engineering, net of total available: \$3,225.00

Assessment Formula: [43 parcels (1 unit/parcel)]; \$3,225.00/43 Units = \$75.00 Per Unit

**Zone 13 – Prospect Hills Single-Family Parcel Cost Per Year: \$75.00**

**ZONE 14 – MITCHELL RANCH**

Operations, Maintenance, Administration and Engineering, net of total available: \$2,690.00

Assessment Formula: [16 parcels (1 unit/parcel)]; \$2,690.00/16 Units = \$168.14 Per Unit

**Zone 14 – Mitchell Ranch Single-Family Parcel Cost Per Year: \$168.14**

**ZONE 17 – DAKOTA RANCH**

Operations, Maintenance, Administration and Engineering, net of total available: \$4,826.00

Assessment Formula: [20 parcels (1 unit/parcel)]; \$4,826.00/20 Units = \$241.30 Per Unit

**Zone 17 – Dakota Ranch Single-Family Parcel Cost Per Year: \$241.30**

**ZONE 18 – ALLOS**

Operations, Maintenance, Administration and Engineering, net of total available: \$3,920.00

Assessment Formula: [6 parcels (1 unit/parcel)]; \$3,920.00/6 Units = \$653.34 Per Unit

**Zone 18 – Allos Single-Family Parcel Cost Per Year: \$653.34**

**ASSESSMENT DIAGRAM STATEMENT**

The assessment diagrams showing the boundaries of the District and the active zones addressed by this Engineer’s Report and which will be assessed in FY 2021-22 are on file in the offices of the City Clerk and the Director of Finance. Copies of each diagram are included in this report as Exhibit A through Exhibit J (Zones 1, 3, 4, 8, 9, 12, 13, 14, 17 and 18). For exact details of parcels and dimensions, please refer to the Assessor’s maps located in the office of the San Diego County Recorder.

Submitted by:

*Scott A. Johnson*

**Scott A. Johnson, P.E.**

License No.: C53347

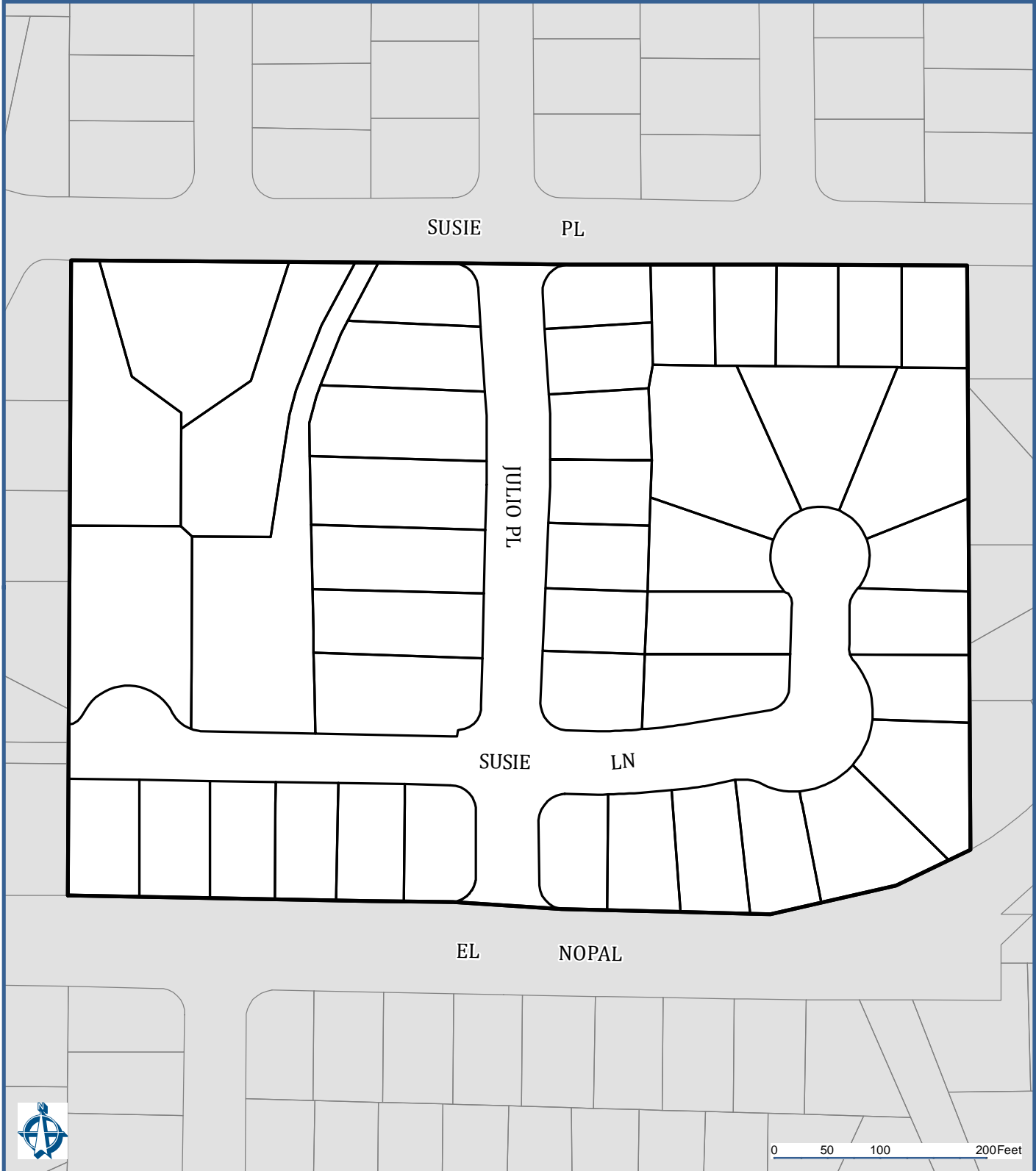
License Expiration Date: June 30, 2021

Principal Civil Engineer, City of Santee



**Santee Landscape Maintenance District Budgets**  
**Line Item Budget Detail**  
**Fiscal Year 2021-22**

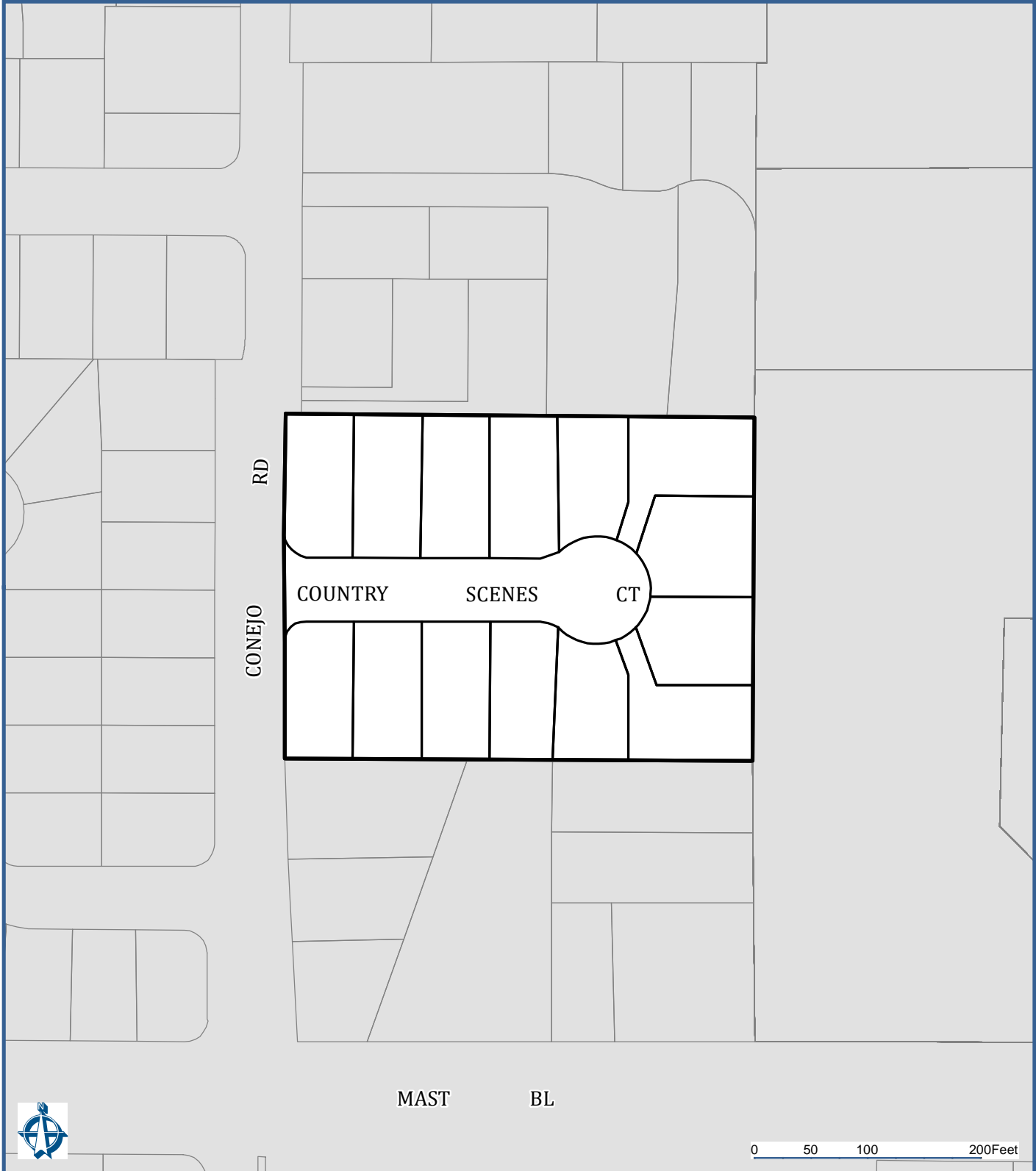
<b>Description</b>	<b>Zone 1 El Nopal Estates</b>	<b>Zone 3 Country Scenes</b>	<b>Zone 4 Camelot Heights</b>	<b>Zone 8 Silver Country</b>	<b>Zone 9 Timberlane</b>	<b>Zone 12 The Heights</b>	<b>Zone 13 Prospect Hills</b>	<b>Zone 14 Mitchell Ranch</b>	<b>Zone 17 Dakota Ranch</b>	<b>Zone 18 Allos</b>
<b>Fund Balance, beginning</b>	\$ 4,200	\$ 3,467	\$ 1,616	\$ 94,017	\$ 2,149	\$ 23,586	\$ 9,117	\$ 6,796	\$ 21,283	\$ 8,997
<b>Estimated Revenues:</b>										
Assessments	10,480	2,070	1,390	75,740	1,530	8,760	3,230	2,690	4,830	3,920
Interest	60	20	10	540	10	180	60	60	120	60
<b>Total Estimated Revenues</b>	<b>10,540</b>	<b>2,090</b>	<b>1,400</b>	<b>76,280</b>	<b>1,540</b>	<b>8,940</b>	<b>3,290</b>	<b>2,750</b>	<b>4,950</b>	<b>3,980</b>
<b>Expenditures</b>										
Administration	170	50	40	580	130	230	160	60	90	20
Advertising	40	10	10	310	10	40	10	10	20	20
Electricity & Gas - Grounds	150	190	170	1,390	-	-	-	-	150	140
Water & Sewer - Grounds	1,400	1,500	300	20,000	500	4,500	1,400	1,400	1,000	1,200
Repair/Maintenance - Grounds	4,120	910	1,090	45,800	660	3,540	2,070	1,170	2,920	3,670
Internal Service Charges	400	60	-	1,500	70	610	460	500	760	200
General Fund Repayment	2,770	-	-	-	-	-	-	-	-	-
<b>Total Budget</b>	<b>9,050</b>	<b>2,720</b>	<b>1,610</b>	<b>69,580</b>	<b>1,370</b>	<b>8,920</b>	<b>4,100</b>	<b>3,140</b>	<b>4,940</b>	<b>5,250</b>
<b>Fund Balance, ending</b>	<b>\$ 5,690</b>	<b>\$ 2,837</b>	<b>\$ 1,406</b>	<b>\$ 100,717</b>	<b>\$ 2,319</b>	<b>\$ 23,606</b>	<b>\$ 8,307</b>	<b>\$ 6,406</b>	<b>\$ 21,293</b>	<b>\$ 7,727</b>



# CITY OF SANTEE ASSESSMENT DIAGRAM

SANTEE LANDSCAPE MAINTENANCE DISTRICT  
 ZONE 1  
 (EL NOPAL ESTATES)  
 EXHIBIT A

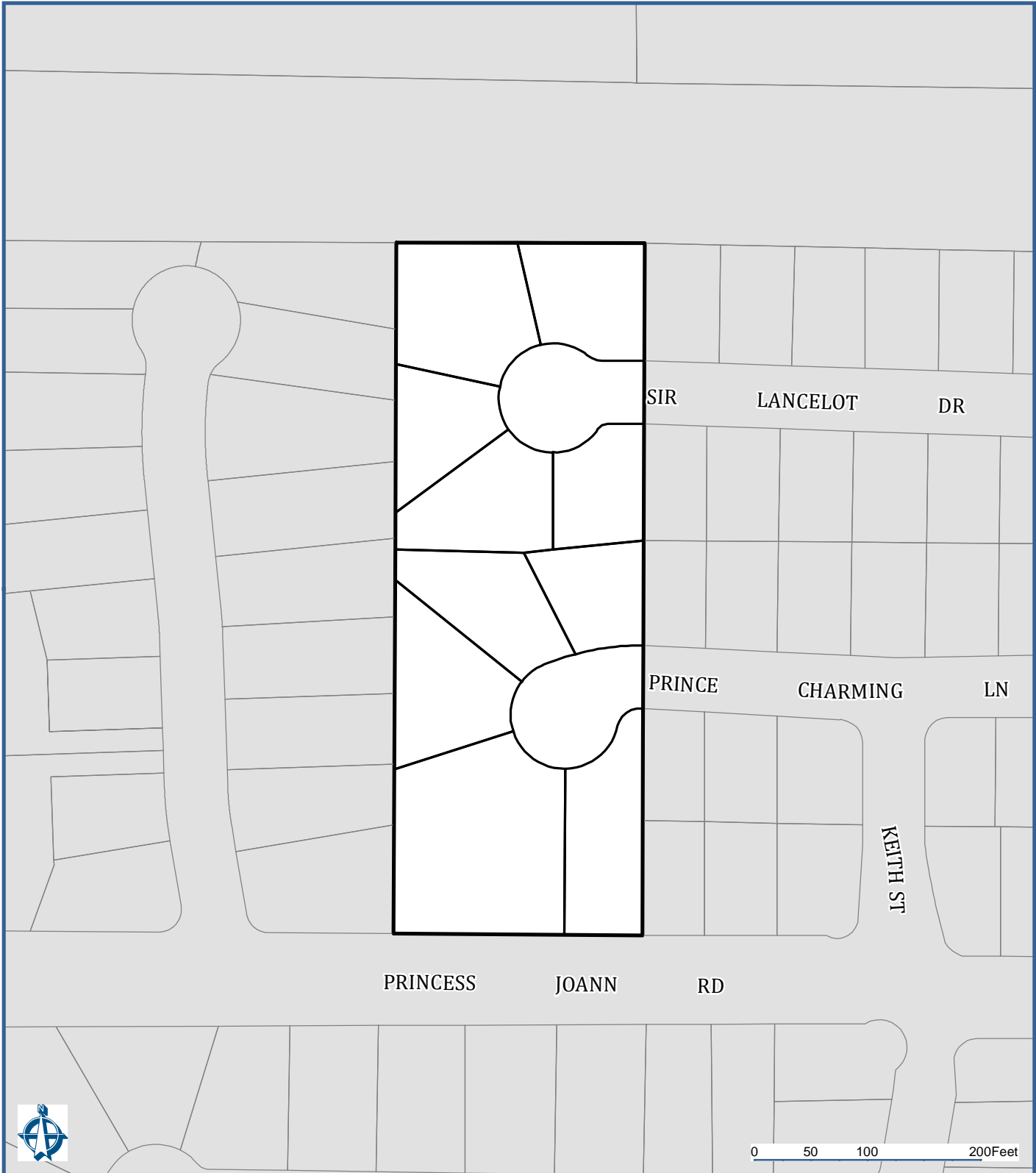




# CITY OF SANTEE ASSESSMENT DIAGRAM

SANTEE LANDSCAPE MAINTENANCE DISTRICT  
 ZONE 3  
 (COUNTRY SCENES)  
 EXHIBIT B

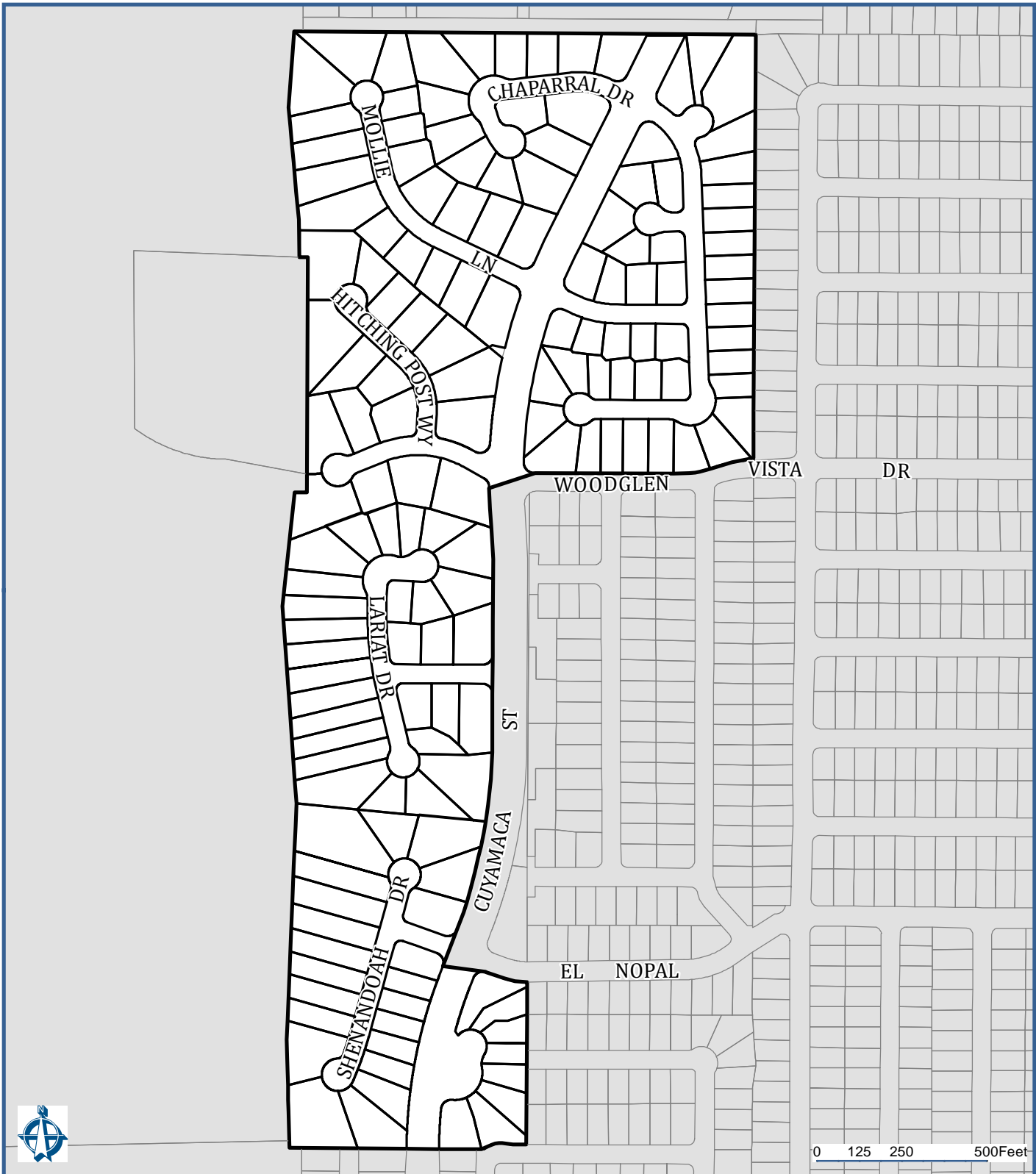




# CITY OF SANTEE ASSESSMENT DIAGRAM

**SANTEE LANDSCAPE MAINTENANCE DISTRICT**  
**ZONE 4**  
**(CAMELOT HEIGHTS)**  
**EXHIBIT C**

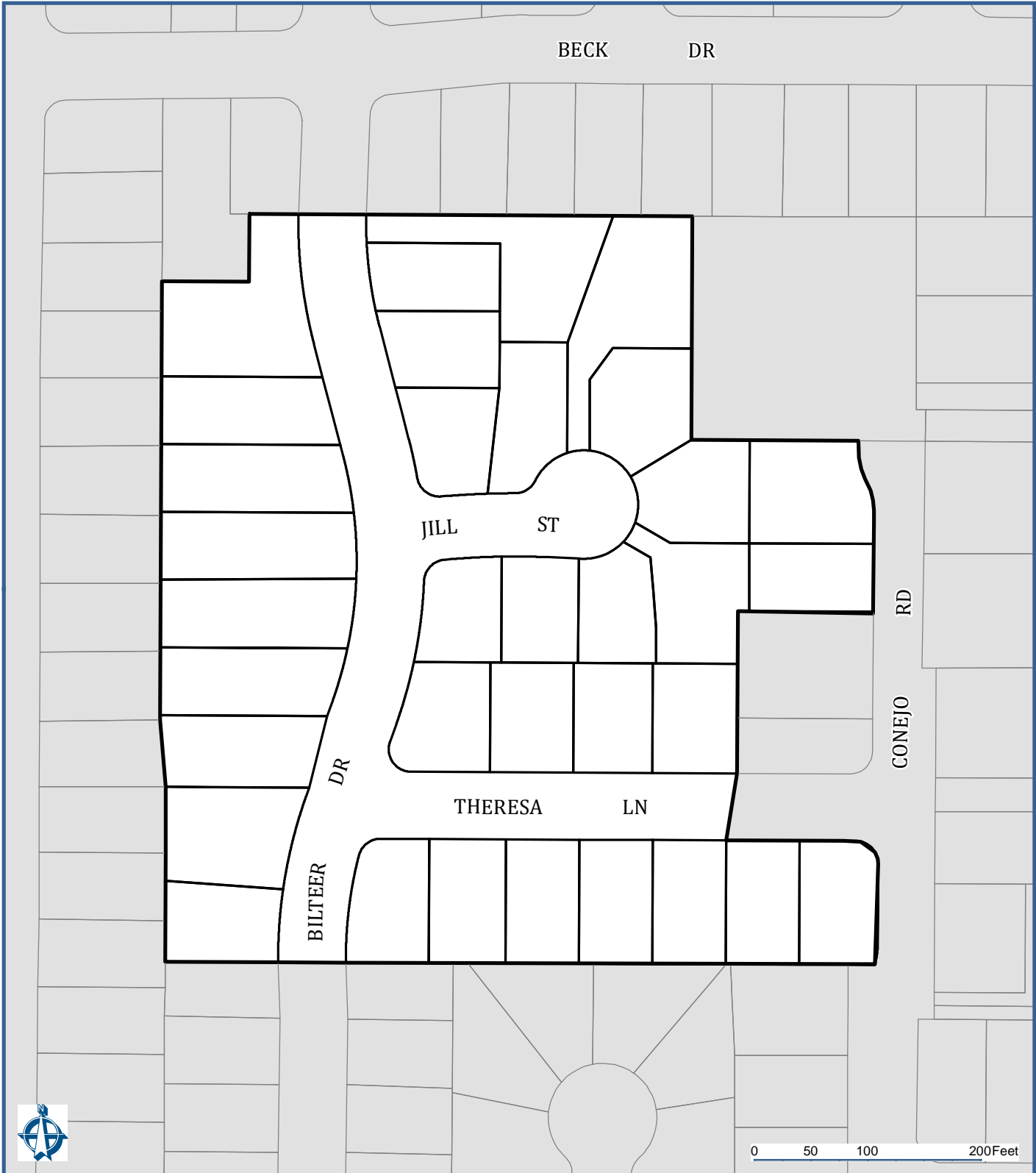




# CITY OF SANTEE ASSESSMENT DIAGRAM

SANTEE LANDSCAPE MAINTENANCE DISTRICT  
 ZONE 8  
 (SILVER COUNTRY ESTATES)  
 EXHIBIT D





# CITY OF SANTEE ASSESSMENT DIAGRAM

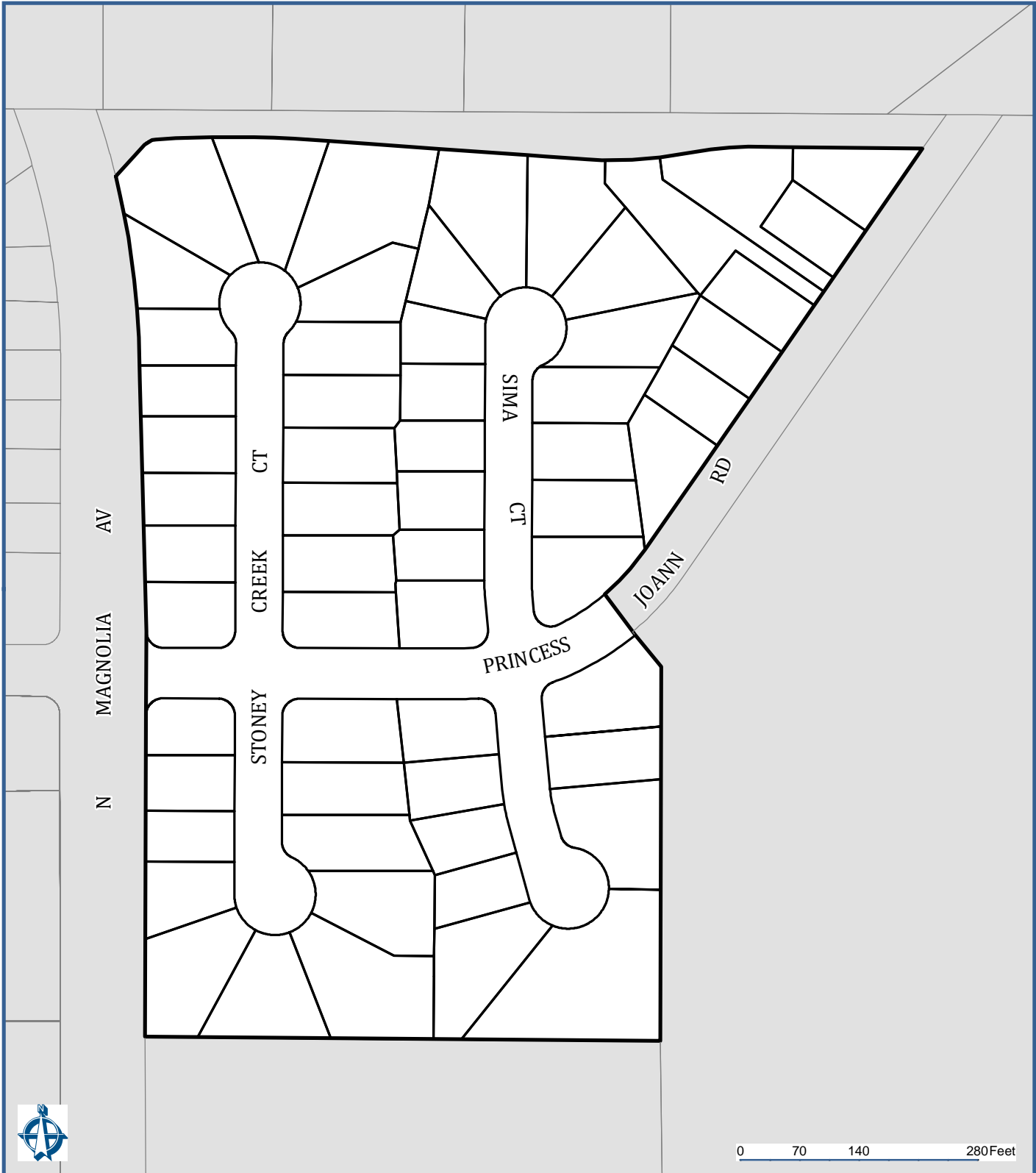
SANTEE LANDSCAPE MAINTENANCE DISTRICT  
 ZONE 9  
 (TIMBERLANE/MATTAZARO)  
 EXHIBIT E



0 50 100 200Feet



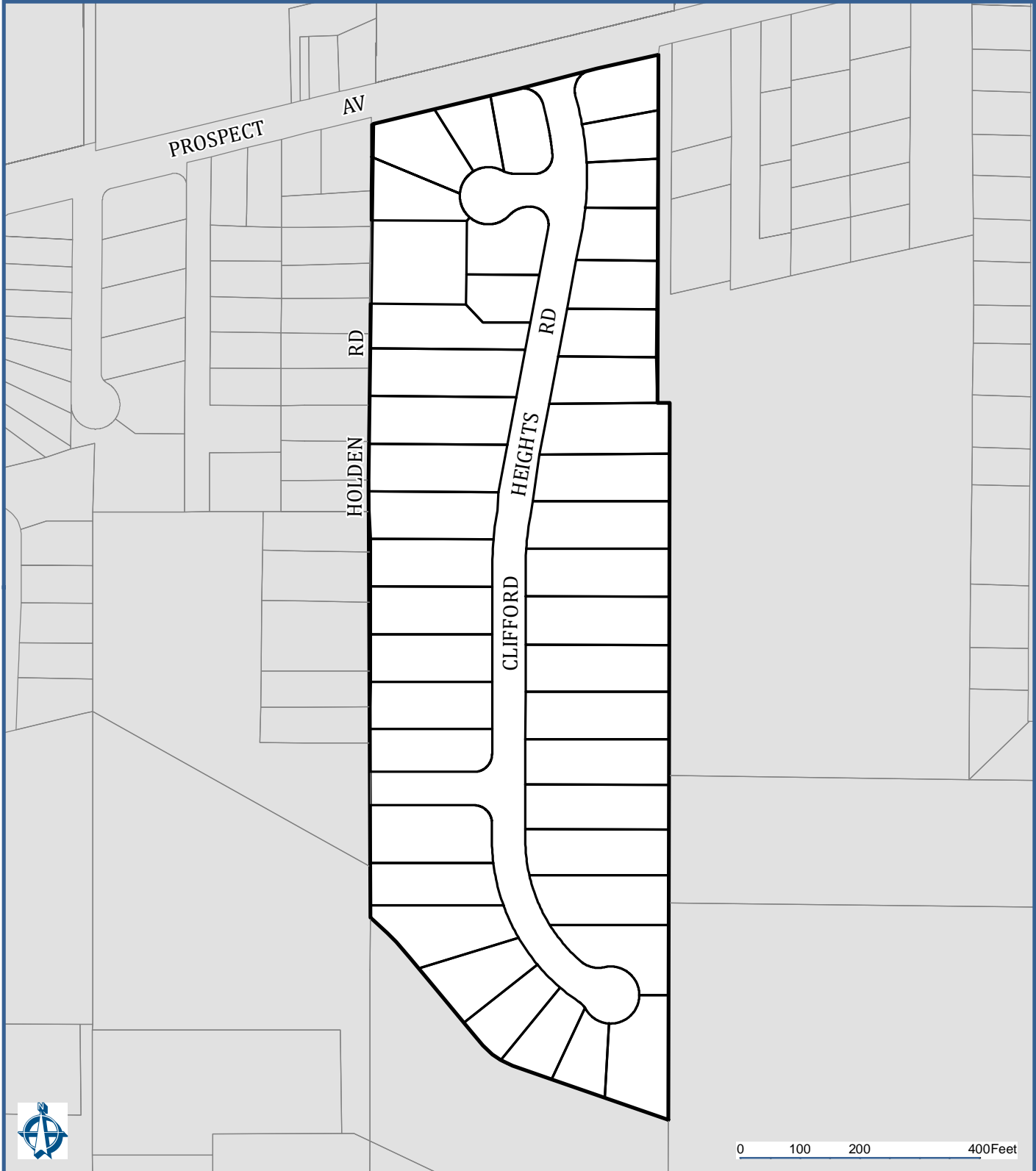




# CITY OF SANTEE ASSESSMENT DIAGRAM

SANTEE LANDSCAPE MAINTENANCE DISTRICT  
 ZONE 12  
 (THE HEIGHTS)  
 EXHIBIT F





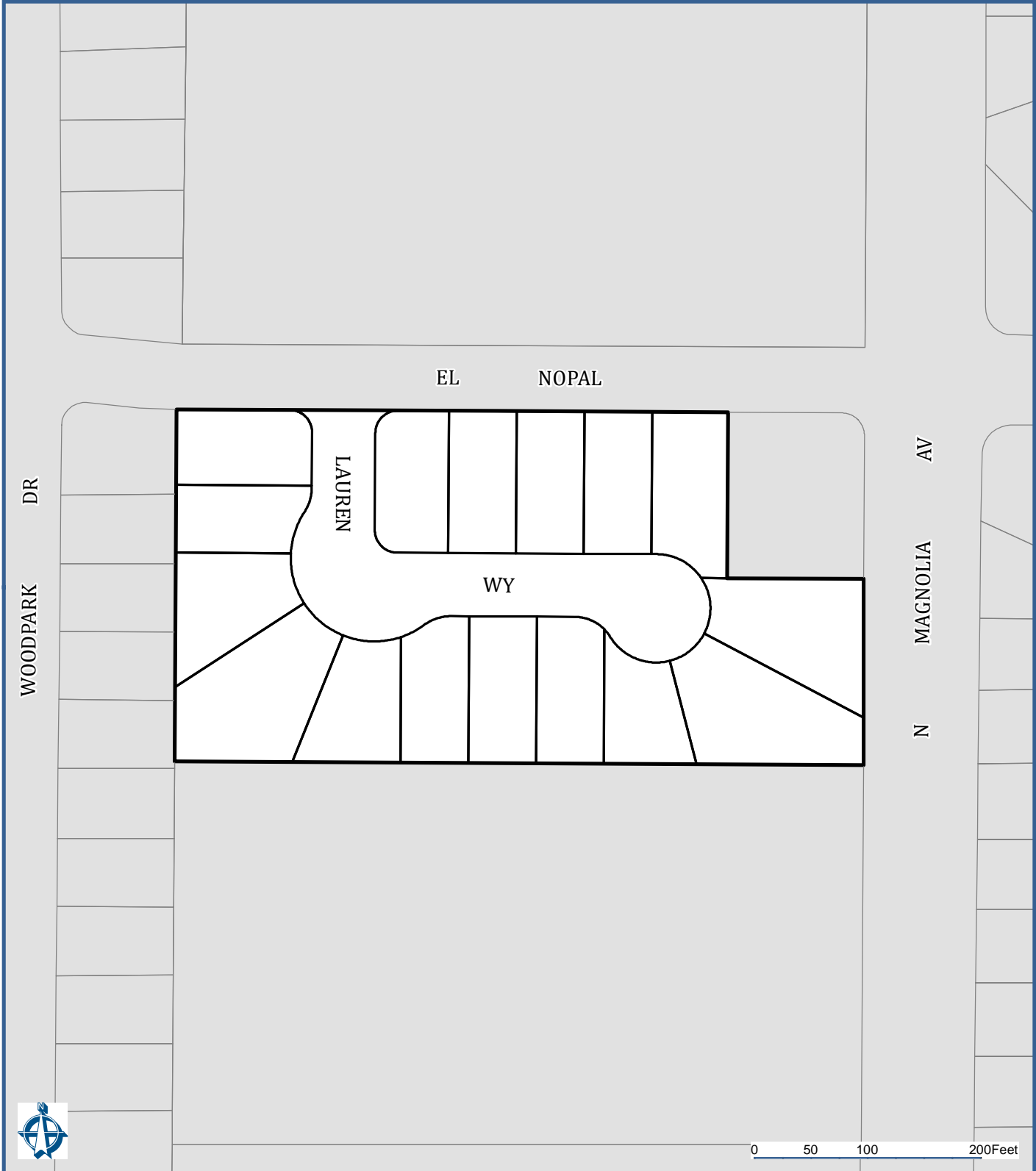
# CITY OF SANTEE ASSESSMENT DIAGRAM

SANTEE LANDSCAPE MAINTENANCE DISTRICT

ZONE 13  
(PROSPECT HILLS)

EXHIBIT G

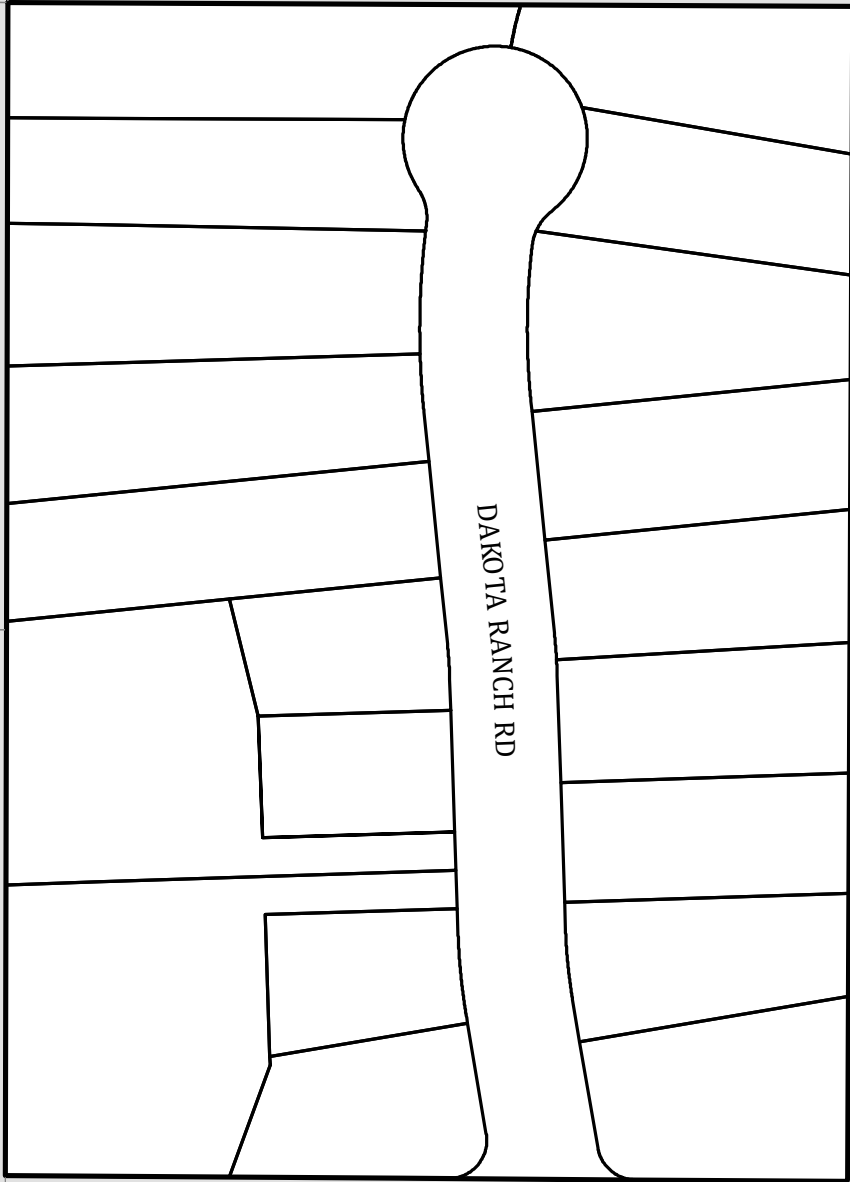




# CITY OF SANTEE ASSESSMENT DIAGRAM

SANTEE LANDSCAPE MAINTENANCE DISTRICT  
 ZONE 14  
 (MITCHELL RANCH)  
 EXHIBIT H





PRINCESS JOANN RD

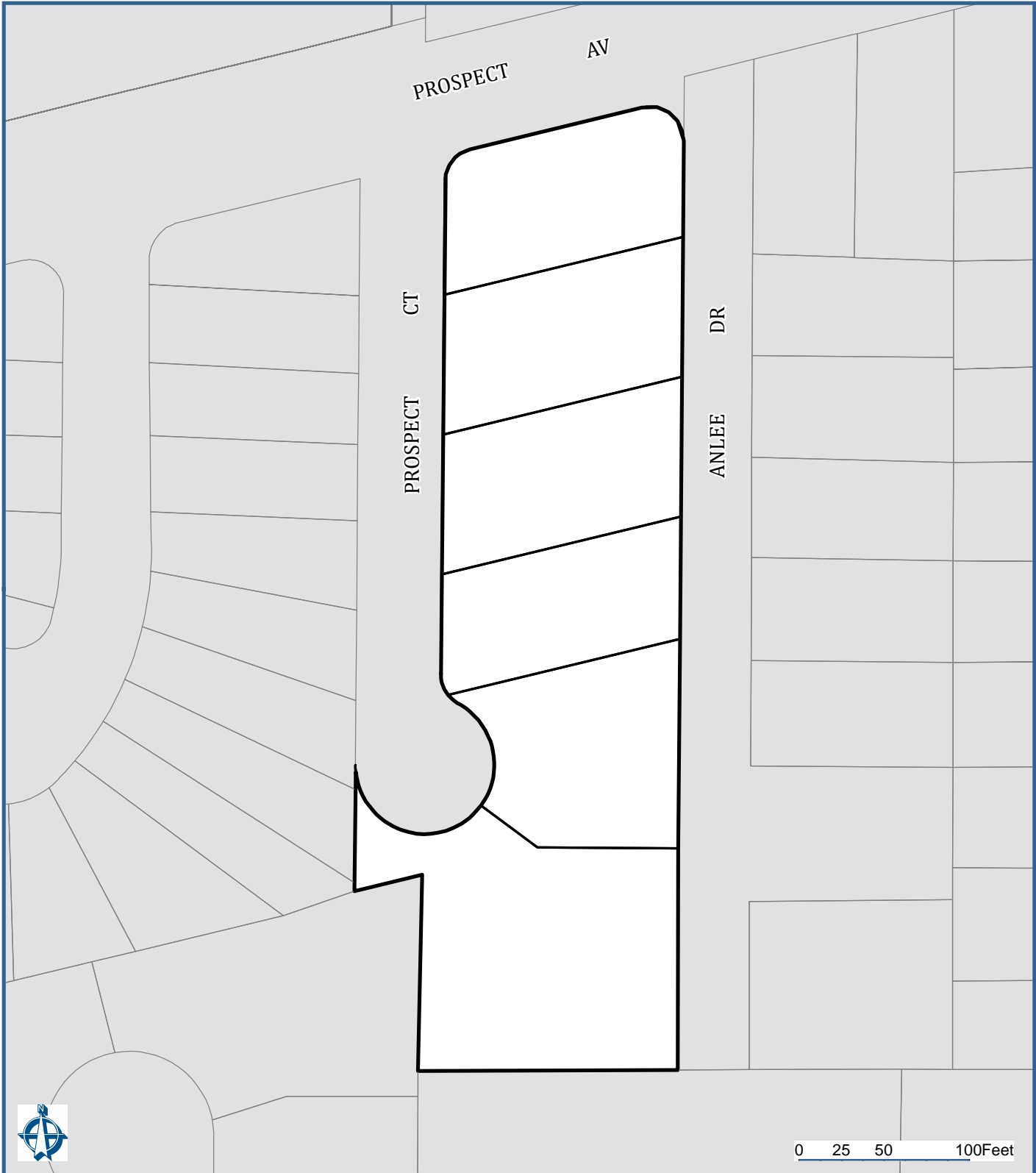


0 25 50 100Feet

# CITY OF SANTEE ASSESSMENT DIAGRAM

SANTEE LANDSCAPE MAINTENANCE DISTRICT  
ZONE 17  
(DAKOTA RANCH)  
EXHIBIT I





# CITY OF SANTEE ASSESSMENT DIAGRAM

SANTEE LANDSCAPE MAINTENANCE DISTRICT

ZONE 18  
(ALLOS)  
EXHIBIT J



**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE,  
CALIFORNIA, DECLARING ITS INTENTION TO PROVIDE FOR AN  
ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR  
MAINTENANCE IN AN EXISTING DISTRICT,  
AND SETTING THE TIME AND PLACE FOR A  
PUBLIC HEARING THEREON FOR THE  
FY 2021-22 SANTEE LANDSCAPE MAINTENANCE DISTRICT**

**WHEREAS**, the City Council of the City of Santee, California has previously formed a street lighting and landscaping district pursuant to the terms and provisions of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California, Article XIII of the California Constitution , and the Proposition 218 Omnibus Implementation Act (commencing with California Government Code Section 53750) (collectively the "Law"), in what is known and designated as **SANTEE LANDSCAPE MAINTENANCE DISTRICT** ("District"); and,

**WHEREAS**, at this time, the facilities or improvements, as set forth in the Engineer's Report ("Report"), include landscaping within public streets, rights-of-ways and easements within various residential areas in the City; and

**WHEREAS**, at this time, this City Council desires to take proceedings to provide for the annual levy of assessments for the next ensuing fiscal year, to provide for the expenses necessary for continued maintenance of improvements within said District; and

**WHEREAS**, at this time there has been presented and approved by this City Council, a Report as required by law, and this City Council desires to move forth with the proceedings for said annual levy.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Santee, California, as follows:

**SECTION 1.** That the above recitals are all true and correct.

**SECTION 2.** The Report regarding the annual levy for said District, which Report is for maintenance for Fiscal Year 2021-22 that has been previously approved is directed to be filed in the Office of the City Clerk for public review. Reference is hereby made to the Report for a full and detailed description of the improvements, the boundaries of the District and any zones therein, and the proposed assessment.

**SECTION 3.** That the public interest and convenience requires, and it is the intention of this City Council to order, the annual assessment levy for the District as set forth and described in said Report, and further it is determined to be in the best public interest and convenience to levy and collect annual assessments to pay the costs and expenses of said maintenance of improvements as estimated in said Report.

## RESOLUTION NO.

**SECTION 4.** The assessments levied and collected shall be for the maintenance of certain improvements, as set forth in the Report, referenced and so incorporated herein.

**SECTION 5.** The assessment for Zone 1- El Nopal Estates will increase from \$228.81 to \$232.70. Nine zones will have the same assessments in FY 2021-22 as in the prior year.

**SECTION 6.** There are no new improvements or any substantial changes to existing improvements.

**SECTION 7.** The County Auditor shall enter on the Assessment Roll the amount of the assessments, and shall collect said assessments at the same time and in the same manner as County taxes are collected. After collection, the net amount of the assessments, after the deduction of any compensation due to the County for collection, shall be paid to the Treasurer of the City of Santee for purposes of paying for the costs and expenses of said District.

**SECTION 8.** That all monies collected shall be deposited in a special fund known as: **"SPECIAL FUND - SANTEE LANDSCAPE MAINTENANCE DISTRICT."** Payment shall be made out of said fund only for the purpose provided for in this Resolution, and in order to expedite the making of this maintenance or improvement, the City Council may transfer into said special fund, from any available source, such funds as it may deem necessary to expedite the proceedings. Any funds shall be repaid out of the proceeds of the assessments provided for in this Resolution.

**SECTION 9.** Said maintenance work is, in the opinion of this City Council, of direct benefit to the properties within the boundaries of the District, and this City Council makes the costs and expenses of said maintenance chargeable upon a District, of which District this City Council hereby declares to be the District benefited by said improvements and their maintenance thereof, and to be further assessed to pay the costs and expenses thereof. Said District shall include each and every parcel of land within the boundaries of said District, as said District is shown within said Report, as approved by this City Council and on file in the Office of the City Clerk, and so designated by the name of the District.

**SECTION 10.** Any public properties, as defined in the Law, which are included within the boundaries of the District, shall be subject to any assessment to be made under these proceedings to cover any of the costs and expenses of said maintenance work.

**SECTION 11.** Notice is hereby given that a public hearing on this item will be held before the **SANTEE CITY COUNCIL** at 6:30 p.m., Wednesday on July 14, 2021, regarding the annual levy of assessments, the extent of the maintenance, and any other matters contained within this resolution. In an effort to protect public health and prevent the spread of COVID19, attendees must comply with state and local public health orders in effect on the date of the hearing. Instructions for participating in the hearing will be posted by the City Clerk on the City's website at <https://www.cityofsanteeca.gov>. Any persons who wish to object to the proceedings for the annual levy should file a

**RESOLUTION NO.**

written protest with the City Clerk prior to the time set and scheduled for said public hearing.

**SECTION 12.** That the Finance Department is directed to publish a copy of this Resolution in a newspaper of general circulation within said City, said publication shall be not less than ten (10) days before the date set for said Public Hearing.

**SECTION 13.** This Resolution shall take effect immediately upon its adoption.

**ADOPTED** by the City Council of the City of Santee, California, at a regular meeting thereof held this 9<sup>th</sup> day of June, 2021, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**JOHN W. MINTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ANNETE ORTIZ, CMC, CITY CLERK**



**MEETING DATE** June 9, 2021

**ITEM TITLE** RESOLUTIONS APPROVING THE ENGINEER'S REPORT AND DECLARING THE CITY COUNCIL'S INTENTION TO LEVY ASSESSMENTS AND SETTING A PUBLIC HEARING FOR THE FY 2021-22 TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT ANNUAL LEVY OF ASSESSMENTS

**DIRECTOR/DEPARTMENT** Tim K. McDermott, Finance 

**SUMMARY**

Town Center Landscape Maintenance District ("TCLMD") was originally formed in 1987. It now comprises eight distinct zones, four of which are assessed: "Zone A – "Town Center Parkway," Zone B – "The Lakes," Zone C – "San Remo," and Zone D – the mixed use project known as "Mission Creek." Contractors provide landscape and lighting maintenance services to these four assessed zones. Maps depicting each zone and the areas of maintenance are attached.

The City Council is required to take three distinct steps in order to proceed with the annual levy of assessments. The first step was taken on April 28, 2021 when the City Council formally initiated the proceedings and directed the preparation of an engineer's report, analyzing existing and proposed improvements to the District. The second step, which will be taken this evening, requires the City Council to take formal action to either approve or modify and approve the proposed engineer's report, declare its intention to provide for the annual levy of assessments and provide notice of a public hearing. Finally, on July 14, 2021 the City Council will take the final step and hold the public hearing and provide for the annual levy of assessments.

The attached Assessment Summary reflects TCLMD assessments, costs and available balances for FY 2021-22. There will be no change in the assessment for Zones A, B, C and D, as they are at the maximum assessment.

**FINANCIAL STATEMENT** 

A total of \$321,773 is proposed to be assessed on property owners within Zones A through D of the TCLMD in FY 2021-22 for the cost of maintenance and administration.

**CITY ATTORNEY REVIEW**  N/A •  Completed

**RECOMMENDATION** 

Adopt two Resolutions: 1) Approving the engineer's report, and 2) Declaring intention to levy assessments and setting a public hearing for July 14, 2021.

**ATTACHMENT**

Assessment Summary and Resolutions (w/Engineer's Report and Assessment Diagrams)



**ASSESSMENT SUMMARY FOR  
TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT**

**FY 2021-22 ASSESSMENTS VS. FY 2020-21 ASSESSMENTS  
AND APPROVED MAXIMUM ASSESSMENT**

Zone	Title	Benefit Unit Used	FY 2021-22 Maintenance & Administration	Reserves 7/1/2021	FY 20-21 Levy Per Benefit Unit	FY 21-22 Levy Per Benefit Unit	FY 21-22 Total Levy	Maximum Total Levy
A	Town Center Parkway	Acre	\$152,790.00	\$196,569.00	\$1,627.00/ \$2,973.00 (1)	<b>\$1,627.00/ \$2,973.00 (1)</b>	<b>\$141,816.82</b>	\$141,816.82
B	The Lakes	SFH (2)	\$11,750.00	\$30,941.00	\$84.48	<b>\$84.48</b>	<b>\$7,518.72</b>	\$7,518.72
C	San Remo	SFH (2)	\$8,860.00	\$32,156.00	\$218.22	<b>\$218.22</b>	<b>\$7,855.92</b>	\$7,855.92
D	Mission Creek - Commercial	Acre	N/A	N/A	\$5,481.35	<b>\$5,481.35</b>	<b>\$46,749.08</b>	\$46,749.08
	Mission Creek - Residential	SFH (2)	N/A	N/A	\$286.00	<b>\$286.00</b>	<b>\$117,832.00</b>	\$117,832.00
	Mission Creek - All Uses	N/A	\$161,410.00	\$121,597.00	N/A	<b>N/A</b>	<b>\$164,581.08</b>	\$164,581.08

Notes:

- (1) Based on a 1987 agreement with the RDA and The Price Company, the Costco parcel is levied a lower overall assessment. All other parcels are charged the second-shown rate.
- (2) "SFH" means Single Family Home.

**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,  
APPROVING THE ENGINEER'S REPORT FOR THE ANNUAL LEVY OF  
ASSESSMENTS FOR FY 2021-22 FOR THE  
TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT**

**WHEREAS**, the City Council of the City of Santee, pursuant to the provisions of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California, Article XIII D of the California Constitution and the Proposition 218 Omnibus Implementation Act (commencing with California Government Code Section 53750) (collectively the "Law"), did by previous Resolution, order the preparation of an Engineer's Report for the annual levy of assessments, consisting of plans and specifications, an estimate of the costs, a diagram of the district, and an assessment of the costs relating to what is known and designated as: **TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT** ("District"); and,

**WHEREAS**, the FY 2021-22 Assessment Engineer's Report ("Report") has been presented to this City Council as required by the Law and as previously directed by Resolution; and

**WHEREAS**, this City Council has examined and reviewed the Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and is satisfied that the assessments, on a preliminary basis, have been spread in accordance with the benefits received from the maintenance to be performed, as set forth in said Report.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Santee, California, as follows:

**SECTION 1.** That the above recitals are all true and correct.

**SECTION 2.** That the Report as presented, consisting of:

- A. plans and specifications of the maintenance of the improvements to be performed;
- B. estimates of the cost of the maintenance of the improvements to be performed, including the cost of incidental expenses in connection therewith, and including that portion of the costs and expenses representing the special benefit to be conferred by such maintenance of the improvements on the parcels within the District;

**RESOLUTION NO.**

- C. diagram of the District, which shows (i) the exterior boundaries of the District; (ii) the boundaries and zones within the District; and (iii) the lines and dimensions of each parcel of land within the District; provided, however, such diagram may refer to the county assessor's maps for a detailed description of such lines and dimensions, in which case such maps shall govern for all details concerning such lines and dimensions;
- D. a description of the maintenance of the improvements to be performed; and
- E. the assessment of the total amount of the cost and expenses of the maintenance of the improvements upon the several divisions of land in the District in proportion to the estimated special benefits to be conferred on such subdivisions, respectively, by such maintenance;

is hereby approved as filed, attached and on file in the Office of the City Clerk as a permanent record and is to remain open to public inspection.

**ADOPTED** by the City Council of the City of Santee, California, at a regular meeting thereof held this 9<sup>th</sup> day of June, 2021, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

**JOHN W. MINTO, MAYOR**

**ATTEST:**

**ANNETTE ORTIZ, CMC, CITY CLERK**

Exhibit A: Engineer's Report

# CITY OF SANTEE

Santee Town Center Landscape Maintenance District



FISCAL YEAR 2021-22

PRELIMINARY ENGINEER'S REPORT



SPICER CONSULTING  
GROUP



Landsat  
2021  
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AGENCY: CITY OF SANTEE  
PROJECT: SANTEE TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT  
TO: CITY COUNCIL  
CITY OF SANTEE  
STATE OF CALIFORNIA

#### REPORT PURSUANT TO "LANDSCAPING AND LIGHTING ACT OF 1972"

Pursuant to direction from the City Council, submitted herewith is the Engineer's Report (the "Report"), consisting of the following parts, pursuant to the provisions of Division 15, Part 2 of the Streets and Highways Code of the State of California, being the "Landscape and Lighting Act of 1972," as amended, commencing with Section 22500, and which is in accordance with Resolution No. 023-2021 adopted by the City of Santee, City Council, San Diego County, California ordering preparation of the Engineer's Report for Santee Town Center Landscape Maintenance District (the "District"). This Report is applicable for the ensuing 12-month period, being the Fiscal Year commencing July 1, 2021, to June 30, 2022. Please note that Spicer Consulting Group, LLC provides engineering advice and related consulting engineering services.

- Section 1** **PLANS AND SPECIFICATIONS** of the improvements to be maintained and/or improved for the Fiscal Year. The plans and specifications show and describe the existing improvements, and are sufficient in showing and describing the general nature, location and extent of the improvements.
- Section 2** A **COST ESTIMATE** of the improvements to be maintained and/or improved for the mentioned Fiscal Year.
- Section 3** A **METHOD OF APPORTIONMENT OF ASSESSMENT** calculates the receipt of special benefit and the general benefit derived from the installation and maintenance and servicing of the respective improvements located throughout the District, and the methodology used to apportion the total assessment to the properties within the District.
- Section 4** **ASSESSMENT ROLLS** showing the proportionate amount of the assessment to be charged in proportion to the benefits to be received by each lot or parcel within the boundaries as shown on the below-referenced Diagram. The Assessment Rolls can be found in Appendix A.
- Section 5** The **ASSESSMENT DIAGRAMS** of the District. Said Diagrams shall show the boundaries of the District and the boundaries of any zones within the District. Reference is made to the County Assessor's Maps for a detailed description of the lines and dimensions of any lots or parcels. The lines and dimensions of each lot shall conform to those shown on the County Assessor's Maps for the Fiscal Year to which the Report applies. The Assessment Diagrams can be found in Appendix B.

## Description of the Boundaries and Improvement Services of Santee Town Center Maintenance District

Landscaping facilities or improvements are defined as landscaping within public streets and public right-of-way and easements, their appurtenances and the costs of installing, operating and maintaining them. Improvements to be performed generally consist of maintenance of median and right-of-way landscaping, including but not limited to personnel costs, electrical energy, water, materials, contracting services and other items necessary for the satisfactory delivery of these services.

### *Benefit Zone A – Town Center*

- ◆ Town Center is located north of Mission Gorge Road and west of Cuyamaca Street, and all parcels along Town Center Parkway between Mission Gorge Road and Cuyamaca Street within the incorporated territory of the City of Santee. The zone consists of 30 commercial units with 54.04 acres of land.
- ◆ The primary improvements provided within Zone A may include but are not limited to: medians within Town Center Parkway, open space and landscape easements, public alleyways within the boundaries of the District, and public walkways and pathways within the District.

### *Benefit Zone B – The Lakes*

- ◆ The Lakes is located north of Palm Glen Drive and west of Magnolia Avenue within the incorporated territory of the City of Santee. The zone consists of 89 residential units.
- ◆ The primary improvements provided within Zone B may include but are not limited to: public walkways and landscape easements, and walkways and parkway landscaping within the public right-of-way on Palm Glen Drive and Magnolia Avenue.

### *Benefit Zone C – San Remo*

- ◆ San Remo is located south of Mast Boulevard with parcels along both sides of San Remo Court and Bilter Court within the incorporated territory of the City of Santee. The zone consists of 36 residential units.
- ◆ The primary improvements provided within Zone C may include but are not limited to: public walkways and sound walls on Mast Boulevard, open space, landscape and drainage easements.

### *Benefit Zone D – Mission Creek*

- ◆ Mission Creek is located west of Cuyamaca Street and all parcels on cul-de-sacs off of Mission Creek Drive and River Park Drive west of Cuyamaca Street within the incorporated territory of the City of Santee. The zone consists of 181 single family residential units, 231 multi-family residential units, 18 commercial units, 1 vacant commercial unit, and one exempt parcel.
- ◆ The primary improvements provided within Zone D may include but are not limited to: landscape easements, public access, walkways and parkways throughout the Mission Creek development, Western bike path, entrance monuments on the corners of Cuyamaca Street and River Park Drive, San Diego River Channel improvements (i.e., Linear Park, Pedestrian Bridge, Riparian Habitat, etc.), landscape easements, public access, walkways and parkways at Commercial Unit No. 3, landscape easements, public access, walkways and parkways at Residential Units 1 and 2, landscape easements, public access, walkways and parkways at the Mission Creek Townhomes, and landscape easements, public access, walkways and parkways at the Mission Creek Cluster Homes.

### *Benefit Zone E – Trolley Square*

- ◆ Trolley Square is located north of Mission Gorge Road and south of Town Center Parkway, east of Cuyamaca Street and west of Civic Center Drive within the incorporated territory of the City of Santee. The zone consists of 12 commercial units with 44.43 acres of land.
- ◆ The primary improvements provided within Zone E may include but are not limited to: landscape, maintenance and access easements, parkway landscaping and appurtenances within the public right-of-way on the north side of Mission Gorge Road between Cuyamaca Street and Civic Center Drive, parkway landscaping and appurtenances within the public right-of-way on the west side of Civic Center Drive between Mission Gorge Road and Street B, parkway landscaping and appurtenances within the public right-of-way on the south side of Street B between Civic Center Drive and Town Center Parkway, parkway landscaping and appurtenances within the public right-of-way on the south side of Town Center Parkway between Street B and Cuyamaca Street, parkway landscaping and appurtenances within the public right-of-way on the east side of Cuyamaca Street between Town Center Parkway and Mission Gorge Road, water feature at corner of Cuyamaca Street and Mission



Gorge Road, water feature at corner of Mission Gorge Road and Civic Center Drive, and water feature at the north end of the trolley station.

#### *Benefit Zone F – Hartford Property*

- ◆ Hartford Property is located east of Cuyamaca Street and Civic Center Drive and west of Cottonwood Avenue, south of River Park Drive and northeast of Town Center Parkway, and Street B Drive within the incorporated territory of the City of Santee. The zone consists of 1 commercial unit with 7.97 acres of land.
- ◆ The primary improvements provided within Zone F may include but are not limited to: landscape, maintenance and access easements, parkway landscaping and appurtenances within the public right-of-way on the north side of Mission Gorge Road between Willow Avenue and Civic Center Drive, parkway landscaping and appurtenances within the public right-of-way on the east side of Civic Center Drive between Mission Gorge Road and Street B.

#### *Benefit Zone G – Riverwalk*

- ◆ Riverwalk is located east of Cuyamaca Street and east of Park Center Drive, south of Mast Boulevard and along the north side of Riverwalk Drive within the incorporated territory of the City of Santee. The zone consists of 218 residential units.
- ◆ The primary improvements provided within Zone G may include but are not limited to: landscaping along Riverwalk Drive and Park Center Drive adjacent to the site and the entrance to the Riverwalk project (approximately 22,259 SF).

#### *Benefit Zone H – Riverview*

- ◆ Riverview is located east of Cuyamaca Street and west of Magnolia Avenue, southeast of Riverwalk Drive and north of Mission Gorge Road within the incorporated territory of the City of Santee. The zone has 6 units of commercial/residential property with 78.30 acres of land.
- ◆ The primary improvements provided within Zone H may include but are not limited to: landscaping along the east side of Cuyamaca Street, landscaping along the north side of Town Center Parkway, landscaping along the north side of Transit Way, landscaping along the west and north sides of Riverview Parkway, and landscaping along the north side of Mission Gorge Road, landscaping along the east and south sides of Riverview Parkway, landscaping along the north side of Riverview Parkway, landscaping along the west side of Magnolia Avenue, and pedestrian easement.

The 1972 Act provides that the total cost of installation, construction, maintenance and servicing of the public landscaping and park facilities that can be recovered by the District. Maintenance can include the repair and/or replacement of existing facilities. Servicing can include electrical and associated costs from a public utility. Incidental expenses, including administration of the District, engineering fees, legal fees, printing, posting, and mailing of notices, and all other costs associated with the formation and maintenance of the District can also be included. The estimated expenditures for maintenance and the assessments to be levied for Fiscal Year 2021-22 under consideration for this report have been provided by the City and are as follows for each zone.

*Table 2-1  
Benefit Zone A – Town Center*

Description	Fiscal Year 2021-22 Estimated Through June 30, 2022
<b>Revenues</b>	
Assessments	\$141,820
Interest	\$1,140
City of Santee Contribution	\$22,920
Reserve Fund Contribution/(Collection)	(\$13,090)
<b>Total Revenues</b>	<b>\$152,790</b>
<b>Expenditures</b>	
Administration	\$2,700
Advertising	\$210
Electricity & Gas - Grounds	\$25,000
Water & Sewer - Grounds	\$34,000
Repair/Maintenance - Grounds	\$74,880
Irrigation Materials	\$1,000
Internal Service Charges	\$15,000
<b>Total Expenditures/Proposed Budget</b>	<b>\$152,790</b>

*Table 2-2  
Benefit Zone B – The Lakes*

Description	Fiscal Year 2021-22 Estimated Through June 30, 2022
<b>Revenues</b>	
Assessments	\$7,520
Interest	\$180
Reserve Fund Contribution/(Collection)	\$4,050
<b>Total Revenues</b>	<b>\$11,750</b>
<b>Expenditures</b>	
Administration	\$140
Advertising	\$10
Water & Sewer - Grounds	\$4,300
Repair/Maintenance - Grounds	\$6,700
Internal Service Charges	\$600
<b>Total Expenditures/Proposed Budget</b>	<b>\$11,750</b>

*Table 2-3  
Benefit Zone C – San Remo*

Description	Fiscal Year 2021-22 Estimated Through June 30, 2022
<b>Revenues</b>	
Assessments	\$7,860
Interest	\$180
Reserve Fund Contribution/(Collection)	\$820
<b>Total Revenues</b>	<b>\$8,860</b>
<b>Expenditures</b>	
Administration	\$150
Advertising	\$10
Water & Sewer - Grounds	\$3,000
Repair/Maintenance - Grounds	\$5,470
Internal Service Charges	\$230
<b>Total Expenditures/Proposed Budget</b>	<b>\$8,860</b>

*Table 2-4  
Benefit Zone D – Mission Creek*

Description	Fiscal Year 2021-22 Estimated Through June 30, 2022
<b>Revenues</b>	
Assessments	\$164,580
Interest	\$540
Reserve Fund Contribution/(Collection)	(\$3,710)
<b>Total Revenues</b>	<b>\$161,410</b>
<b>Expenditures</b>	
Administration	\$3,130
Advertising	\$240
Electricity & Gas - Grounds	\$30,000
Water & Sewer - Grounds	\$60,000
Repair/Maintenance - Grounds	\$43,540
Irrigation Materials	\$500
Internal Service Charges	\$24,000
<b>Total Expenditures/Proposed Budget</b>	<b>\$161,410</b>

The maximum assessment rate per acre for Zones E, F and G may be increased by 2% by City Council approval each year. The maximum assessment rate per acre for Zone H may be increased by City Council approval each year by (i) the Consumer Price Index - all Urban Consumers for the San Diego Area or (ii) two percent (2%), whichever is greater.

No assessment will be levied for Zones E through H for the Fiscal Year 2021-22 as the property owners' association has maintained the improvements to a level satisfactory to the City.

### Proposition 218 Compliance

On November 5, 1996, California voters approved Proposition 218 entitled “Right to Vote on Taxes Act” which added Article XIID to the California Constitution. While its title refers only to taxes, Proposition 218 establishes new procedural requirements for the formation and administration of assessment districts. Proposition 218 also requires that with certain specified exception, which are described below, all existing assessment districts must be ratified by the property owners within the District using the new procedures.

Some of these exceptions include:

- 1) Any assessment imposed exclusively to finance the capital cost or maintenance and operation expenses for streets.
- 2) Any assessments levied pursuant to a petition signed by the persons owning all of the parcels subject to the assessment at the time the assessment was initially imposed.

However, even if assessments are initially exempt from Proposition 218, if the assessments are increased in the future, the City will need to comply with the provisions of Proposition 218 for that portion of the increased assessment formula (e.g., CPI increase).

Proposition 218 does not define this term “streets”, however, based on the opinions of the public agency officials, attorneys, assessment engineers and Senate Bill 919, it has been determined that streets include all public improvements located within the street right-of-way. This would include median and parkway landscaping, traffic signals, safety lighting and street lighting.

Proposition 218 defines “assessment” as “any levy or charge upon real property by an agency for a special benefit conferred upon the real property.” Cal. Const., art. XIID, §2(b). A special assessment, sometimes called a “benefit assessment,” is a charge generally levied upon parcels of real property to pay for benefits the parcels receive from local improvements. Special assessments are levied according to statutory authority granted by the Legislature or, in some instances, local charters. Distinguishing among taxes, fees and assessments can be difficult and often depends on the context in which the distinction is made. For example, taxes, assessments and property-related fees all may be imposed on property. The key feature that distinguishes an assessment from a tax, fee or charge is the existence of a special benefit to real property. Without identifying a special benefit, there can be no assessment.

### Method of Apportionment

Pursuant to the Landscaping and Lighting Act of 1972 and Article XIII D of the Constitution of the State of California, all parcels that have special benefit conferred upon them as a result of the maintenance and operation of improvements shall be identified and the proportionate special benefit derived by each identified parcel shall be determined in relationship to the entire cost of the maintenance and operation of the improvements. Only parcels that receive direct special benefit are assessed, and each parcel is assessed in proportion to the estimated benefit received.

The Act also permits the designation of zones of benefit within any individual assessment district if “by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement” (S&H S22574). Thus, the 1972 Act requires the levy of a true “assessment” rather than a “special tax.” Excepted from the assessment would be the area of all public streets and right-of-way; all public parks, greenbelts and parkways.

### Special Benefit Determination

The City of Santee considers the maintenance and upkeep of parkways and adjacent slopes to be the responsibility of the adjacent development due to the added beautification of the local community which extends to the perimeter of the development.

Improvements that provide a special benefit to an isolated group of parcels of land located within the District are considered to be a localized benefit, and the costs associated with these improvements are assessed to all parcels receiving the localized benefit. Localized benefits include the construction, operation, servicing and maintenance of the improvements that only benefit the parcels located within the localized areas.

*Localized Landscaping* – Parcels that have localized landscaping such as entryway landscaping, parkway landscaping, etc. adjacent to or near their parcels directly benefit from the landscaping improvements and are assessed for the costs of the localized landscaping.

## General Benefit

The landscape improvements maintained by each zone provide no general public benefit in that the improvements were installed for the sole benefit of the properties within each benefit zone. The landscape improvements do not extend beyond the perimeter of the boundary of each of those benefit zones. It is therefore determined that all properties within each zone benefit equally from the financed improvements and the costs and expenses for the landscaping maintenance and services are apportioned on a per parcel basis.

The actual assessment and the amount of the assessment for the Fiscal Year 2021-22 apportioned to each parcel as shown on the latest equalized roll at the County Assessor's office are listed in Appendix A of this Report. The description of each lot or parcel is part of the records of the County of San Diego Assessor's Office and such records are, by reference, made part of this Report.

## Special Benefit Zones

The Santee Town Center Landscape Maintenance District has eight (8) special benefit zones.

*Zones "A Through H"* were established to accurately track and assess the costs associated with the localized landscaping improvements such as entryway landscaping and parkway landscaping, etc. for specific development sites. These improvements are only assessed to the parcels within the development sites that directly benefit from the improvements.

### ZONE A – TOWN CENTER

The method of apportionment for Zone A is based upon the percentage of square footage of landscaping, maintained in the right-of-way, adjacent to an individual property owner's property. The actual adjacent values have been calculated and percentages have been determined to be as indicated in the following figure for the District. Individual parcels within a landscape district will receive benefits based on land use, size and location of landscaping. In the case of the Santee Town Center Landscape Maintenance District, Zone A, all parcels are zoned for commercial usage. Assessor Parcel 381-041-18 is designated as a public street and is exempt from assessment.

### ZONE B – THE LAKES

The method of apportionment for Zone B is based upon the finding that each residential unit within the zone shares an equal benefit from landscaped areas to be maintained. The assessment for each unit will be determined by dividing the total assessment costs by the total number of units in Zone B. Individual parcels within a landscape district will receive benefits based on land use, size and location of landscaping. In the case of the Santee Town Center Landscape Maintenance District, Zone B, all parcels are zoned for residential usage. All parcels share an equal benefit in landscape areas that are adjacent to Palm Glen Drive and Magnolia Avenue.

### ZONE C – SAN REMO

The method of apportionment for Zone C is based upon the finding that each residential unit within the zone shares an equal benefit from landscaped areas to be maintained. The assessment for each unit will be determined by dividing the total assessment costs by the total number of units in Zone C. Individual parcels within a landscape district will receive benefits based on land use, size and location of landscaping. In the case of the Santee Town Center Landscape Maintenance District, Zone C, all parcels are zoned for residential usage. All parcels share an equal benefit in landscaped areas and are accessible from Mast Boulevard.

### ZONE D – MISSION CREEK

The methodology to be used to apportion the assessments to those parcels in Zone D, Mission Creek, will be based upon the special benefit received. Based upon a review of the proposed land uses for Tentative Map No. 87-01 (November 8, 1989) and Revised Illustrative Site Plan C (September 22, 1989), provided by City staff, it is recommended that the single-family parcel be used as the basic unit of calculation for the assessments. Single family residential parcels account for approximately 60% of the proposed residential development within the project. Individual parcels within a landscape district will receive benefits based on land use, size and location of landscaping. In the case of the Santee Town Center Landscape Maintenance District, Zone D, the property has been designated for single family residential, multi-family residential and commercial usage. All parcels will be assessed a fair and equitable portion of the landscape improvements benefiting the properties.

The following methodology has been developed to calculate the EDUs to be assigned to each lot or parcel within the Zone based on land use and parcel size:

*Single Family Residential* - The single family parcel was selected as the basic unit of calculation for the assessments, and is defined as one Equivalent Dwelling Unit (EDU). A methodology has been developed to calculate the EDUs for other residential land uses and for commercial/industrial parcels as described below based on land use and parcel size.

*Multi-Family Residential* - The EDUs for land zones for multi-family uses would be assessed 1 EDU per dwelling unit, e.g., a parcel with 100 condominium units would be assigned 100 EDUs.

*Vacant Residential* - The EDUs for parcels defined as residential but having no dwelling unit on them are calculated based on 1.8 EDUs per acre or any portion thereof, with a minimum of 0.20 EDU. This allocation was developed by dividing the average residential lot size in this project of 4,700 sq.ft. into 43,560 sq.ft. (1 acre) and then assigning twenty (20) percent of the calculated EDUs to the parcel (twenty percent estimates the ratio of land value to land value plus improvement).

*Commercial* - The EDUs for land zoned for commercial uses would be assigned at the rate of nine (9) EDUs per acre. This allocation has been developed by dividing the average residential lot size in this project of 4,700 sq.ft. into 43,560 sq.ft. (1 acre).

*Vacant Commercial* - Parcels defined as vacant commercial parcels would be assigned EDUs at the allocated rate of 20% of the Commercial rate, which have structures or improvements on them.

The assessment per equivalent dwelling unit (cost per EDU) will be determined by dividing the total assessment to be levied by the total number of EDUs. The assessment for each parcel would be calculated by multiplying the parcel's number of EDUs by the cost per EDU.

#### ZONE D – BENEFIT ZONES

In order to determine charges or rates based on the benefit(s) received by each lot or parcel, it is recommended that two subzones be established within Zone D, Mission Creek. Based on review of the proposed improvements and facilities to be maintained and operated by Zone D, a Residential Subzone (including single family and multi-family residential parcels) and a Commercial Subzone should be established.

The Zone-wide improvements include the San Diego River Channel improvements, consisting of the Linear Park, Pedestrian Bridge and Riparian Habitat. The San Diego River Channel improvements provide a special benefit to all parcels in the zone since the improvements border the entire project and were required by the conditions of development for the entire project. Therefore, the maintenance costs for these improvements are spread to all parcels in the zone.

The improvements at Commercial Unit No. 3, consisting of the maintenance of monuments on Cuyamaca Street and River Park Drive, landscape easements, public access, walkways and parkways provide a special benefit to the parcels in the Commercial Subzone since the improvements front the Commercial Subzone and were required by the conditions of development for the project.

The parcels in the Residential Subzone receive a special benefit from the maintenance of the western bike path and the improvements for Residential Units 1 and 2, the Mission Creek Townhomes and the Cluster Homes, which consist of entrance monuments, landscape easements, public access, walkways and parkways, since the improvements front the Residential Subzone and were required by the conditions of development for the project.

#### ZONE E – TROLLEY SQUARE

The methodology to be used to apportion the assessments to those parcels in Zone E, Trolley Square, will be based upon the special benefit received. The following methodology has been developed to calculate the benefit to be assigned to each lot or parcel within the Zone based on land use and parcel size. Individual parcels within a landscape district will receive benefits based on land use, size and location of landscaping improvements to be installed, operated or maintained. In the case of the Santee Town Center Landscape Maintenance District, Zone E, all parcels are zoned for commercial usage. There are no public properties in Zone E that benefit from the improvements.

*Commercial* - The benefit for land zoned for commercial uses would be assigned on a per acre basis, where one acre of commercial land equals one adjusted acre of commercial land.

*Vacant Commercial* - Parcels defined as vacant commercial parcels would be assigned benefit at the allocated rate of 20% of the Commercial rate, which have structures or improvements on them. Therefore, one acre of vacant commercial land equals 0.20 adjusted acre of vacant commercial land.

The assessment per parcel will be determined by dividing the total assessment to be levied by the sum of the adjusted acreage. The assessment for each parcel would be calculated by multiplying the parcel's adjusted acreage by the cost per adjusted acre.

#### ZONE F – HARTFORD PROPERTY

The methodology to be used to apportion the assessments to those parcels in Zone F, Hartford Property, will be based upon the special benefit received. The following methodology has been developed to calculate the benefit to be assigned to each lot or parcel within the Zone based on land use and parcel size.

*Commercial* - The benefit for land used for developed commercial/public uses would be assigned on a per acre basis.

*Vacant Commercial* - Parcels defined as vacant commercial parcels would be assigned benefit at the allocated rate of 20% of the Commercial rate, which have structures or improvements on them, i.e. developed.

The assessment per parcel will be determined by dividing the total assessment to be levied by the sum of the acreage. The assessment for each parcel would be calculated by multiplying the parcel's acreage by the cost per acre.

#### ZONE G – RIVERWALK

The method of apportionment for Zone G is based upon the finding that each residential unit within the zone shares an equal benefit from landscaped areas to be maintained. The assessment for each unit will be determined by dividing the total assessment costs by the total number of units in Zone G.

#### ZONE H – RIVERVIEW

The methodology to be used to apportion the assessments to those parcels in Zone H (Riverview) will be based upon the special benefit received. The following methodology has been developed to calculate the benefit to be assigned to each lot or parcel within the Zone based on land use and parcel size.

*Residential* - The benefit for land used for developed residential uses would be assigned on a per acre basis and then converted to per unit cost based on the number of residential units.

*Commercial* - The benefit for land used for developed commercial/public uses would be assigned on a per acre basis.

*Vacant Commercial* - Parcels defined as vacant commercial parcels would be assigned benefit at the allocated rate of 20% of the Commercial rate, which have structures or improvements on them, i.e. developed.

The assessment per parcel will be determined by dividing the total assessment to be levied by the sum of the acreage. The assessment for each parcel would be calculated by multiplying the parcel's acreage by the cost per acre.

#### Annual Assessment Rate Increases

Based on an analysis of the projected operations and maintenance costs associated with existing and future public improvements within Zone A – Town Center, a maximum assessment of \$2,973 per acre has been established for the 71.1% portion and \$1,627 per acre for the Costco portion. Zones B and C were not established with a CPI escalator and cannot increase without a majority approval Proposition 218 Ballot process. Based on an analysis of the projected operations and maintenance costs associated with existing and future public improvements within Zone D – Mission Creek, a maximum cap of \$286 per EDU has been established for the Residential Subzone and \$5,480 per acre for the Commercial Subzone.

The maximum assessment rate per acre for Zones E, F and G may be increased by 2% by City Council approval each year. The maximum assessment rate per acre for Zone H may be increased by City Council approval each year by (i) the Consumer Price Index - all Urban Consumers for the San Diego Area or (ii) two percent (2%), whichever is greater. Annually, the City Council will determine the operations and maintenance budgeting needs for each zone and determine the annual assessment. The annual assessment amount will not exceed these maximum rates unless a balloting process in compliance with Proposition 218 is completed. Based on an analysis of the projected operations and maintenance costs associated with the public improvements within Zone E (Trolley Square), the maximum assessment rate for FY 2021-22 will be \$5,623.85 per adjusted acre. Based on an analysis of the projected operations and maintenance costs associated with the public improvements within Zone F (Hartford Property), the maximum assessment rate for FY 2021-22 will be \$3,999.82 per acre. Based on an analysis of the projected operations and maintenance costs associated with the public improvements within Zone G (Riverwalk), the maximum assessment rate for FY 2021-22 will be \$157.59

per EDU. Based on an analysis of the projected operations and maintenance costs associated with existing and future public improvements within Zone H (Riverview), the maximum assessment rate for FY 2021-22 will be \$9,382.01 per acre for Commercial property and \$505.45 per unit for Residential property.

### Annual Assessment Rate Increases

#### Zone A – Town Center

Cost x Percentage of Square Footage / Parcel	
Costco Portion	\$1,627 per Acre
Remaining Portion	\$2,973 per Acre
<b>Proposed Levy Amount</b>	<b>\$141,817</b>

#### Zone B – The Lakes

Calculated Fiscal Year 2021-22 Assessment per Parcel	\$84.48
Total Assessable Parcels	89
<b>Proposed Levy Amount</b>	<b>\$7,519</b>

#### Zone C – San Remo

Calculated Fiscal Year 2021-22 Assessment per Parcel	\$218.22
Total Assessable Parcels	36
<b>Proposed Levy Amount</b>	<b>\$7,856</b>

#### Zone D – Mission Creek

Improvements which benefit the entire zone include the San Diego River improvements, and have been allocated to all parcels.

**Total Assessment Cost/Total No. of EDUs**

\$80,743/488.76 EDUs = \$165.20/EDU

The Improvements for Commercial Unit No. 3 benefit the parcels in the Commercial Subzone, and have been spread to all parcels.

**Total Assessment Cost/Total No. of EDUs**

\$34,069/76.76 EDUs = \$443.84/EDU

The total assessment rate for parcels in the Commercial Subzone will be \$609.04 per EDU (including the improvements for Commercial Unit No. 3 and the improvements that benefit the entire zone).

The improvements for the Western Bike Path, Residential Units 1 and 2, the Townhouses and the Cluster Homes benefit the parcels in the Residential Subzone and have been spread to all parcels in the subzone.

**Total Assessment Cost/Total No. of EDUs**

\$49,770/412 EDUs = \$120.80/EDU

The total assessment rate for parcels in the Residential Subzone will be \$286.00 per EDU (including the improvements for the Western Bike Path, Residential Units 1 and 2, the Townhomes, the Cluster Homes and the improvements that benefit the entire zone).

#### Zone E – Trolley Square

The maximum assessment rate for FY 2021-22 will be increased by 2% to \$5,623.85/adjusted acre. No assessment will be levied for the Fiscal Year 2021-22 as the property owners' association has maintained the improvements to a level satisfactory to the City. Individual parcels within a landscape district will receive benefits based on land use, size and location of landscaping improvements to be installed, operated or maintained. In the case of the Santee Town Center Landscape Maintenance District, Zone E, all parcels are zoned for commercial usage. There are no public properties in Zone E that benefit from the improvements.



### Zone F – Hartford Property

The maximum assessment rate for FY 2021-22 will be increased by 2% to \$3,999.82/acre. No assessment will be levied for the Fiscal Year 2021-22 as the property owners' association has maintained the improvements to a level satisfactory to the City. Individual parcels within a landscape district will receive benefits based on land use, size and location of landscaping improvements to be installed, operated or maintained. In the case of the Santee Town Center Landscape Maintenance District, Zone F, all parcels, with the exception of one, are zoned for commercial usage. There is one (1) public property in Zone F that benefits from the improvements.

### Zone G - Riverwalk

The maximum assessment rate for FY 2021-22 will be increased by 2% to \$157.59 per EDU. No assessment will be levied for the Fiscal Year 2021-22 as the property owners' association has maintained the improvements to a level satisfactory to the City. Individual parcels within a landscape district will receive benefits based on land use, size and location of landscaping improvements to be installed, operated or maintained. In the case of Zone G of the Santee Town Center Landscape Maintenance District, all parcels are zoned for residential usage for the current year. We have investigated the properties in Zone G and have determined that there are no public properties that benefit from the improvements. There are public streets, public rights-of-way, and easements within Zone G, but they do not benefit from the improvements.

### Zone H – Riverview

The maximum assessment rate for FY 2021-22 will be increased by 2% (which represents the greater of the increase in the Consumer Price Index - all Urban Consumers for the San Diego Area or 2%) to \$9,382.01 per acre for Commercial property and \$505.45 per unit for Residential property. No assessment will be levied for the Fiscal Year 2021-22 as the management association has maintained the improvements to a level satisfactory to the City. Individual parcels within a landscape district will receive benefits based on land use, size and location of landscaping improvements to be installed, operated or maintained. In the case of the Santee Town Center Landscape Maintenance District, Zone H, all assessable parcels are zoned for commercial usage. We have investigated the properties in Zone H and have determined that there are currently five (5) public properties that benefit from the improvements.

**Whereas**, on April 28, 2021, a Resolution of the City Council of the City of Santee, California, Initiating Proceedings and Ordering the Preparation of an Engineer's Report for the FY 2021-22 Town Center Landscape Maintenance District Annual Levy of Assessments was ordered;

**Whereas**, the Resolution Initiating Proceedings for the Annual Levy of Assessments and Ordering the Preparation of an Engineer's Report directed Spicer Consulting Group, LLC., to prepare and file a report presenting plans and specifications describing the general nature, location and extent of the improvements to be maintained, an estimate of the costs of the maintenance, operations and servicing of the improvements for the Santee Town Center Landscape Maintenance District for the referenced fiscal year, a diagram for the District showing the area and properties to be assessed, and an assessment of the estimated costs of the maintenance, operations and servicing the improvements, assessing the net amount upon all assessable lots and-or parcels within the District in proportion to the special benefit received;

**Whereas**, on June 9, 2021, the City Council of the City of Santee, State of California, under the Landscaping and Lighting Act of 1972, plans to adopt its Resolution of Intention for the Annual Levy of Assessments declaring its intention to levy assessments for the Santee Town Center Landscape Maintenance District and provide notice of the public hearing;

**Now Therefore**, the following assessment is made to cover the portion of the estimated costs of maintenance, operation and servicing of said improvements to be paid by the assessable real property within the District in proportion to the special benefit received.

## Summary of Assessments

Table 3-1  
Summary of Assessments

Description	Budgeted for FY 2021-22 <sup>1</sup>
<b>Zone A - Town Center</b>	
Total Assessment for FY 2021-22	\$141,820
Interest	\$1,140
City of Santee Contribution	\$22,920
Reserve Fund Contribution/(Collection)	(\$13,090)
<b>Total Expenditures/Proposed Budget</b>	<b>\$152,790</b>
<b>Zone B - The Lakes</b>	
Total Assessment for FY 2021-22	\$7,520
Interest	\$180
Reserve Fund Contribution/(Collection)	\$4,050
<b>Total Expenditures/Proposed Budget</b>	<b>\$11,750</b>
<b>Zone C - San Remo</b>	
Total Assessment for FY 2021-22	\$7,860
Interest	\$180
Reserve Fund Contribution/(Collection)	\$820
<b>Total Expenditures/Proposed Budget</b>	<b>\$8,860</b>
<b>Zone D - Mission Creek</b>	
Total Assessment for FY 2021-22	\$164,580
Interest	\$540
Reserve Fund Contribution/(Collection)	(\$3,710)
<b>Total Expenditures/Proposed Budget</b>	<b>\$161,410</b>
<b>Total Proposed Budget for Fiscal Year 2021-22</b>	<b>\$334,810</b>

<sup>1</sup> No Assessment for Zones E – H will be levied for Fiscal Year 2021-22 as the property owners' association is maintaining the improvements to a satisfactory level in the City but may be levied in future years.

Landscaping facilities or improvements are defined as landscaping within public streets and public rights-of-way and easements, their appurtenances and the costs of installing, operating and maintaining them.

Improvements to be performed generally consist of maintenance of median and right-of-way landscaping, including but not limited to personnel costs, electrical energy, water, materials, contracting services and other items necessary for the satisfactory delivery of these services.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2021.




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FRANCISCO MARTINEZ JR  
 PROFESSIONAL CIVIL ENGINEER NO. 84640  
 ENGINEER OF WORK  
 CITY OF SANTEE  
 STATE OF CALIFORNIA

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram thereto attached, was filed with me on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, by adoption of Resolution No. \_\_\_\_-2021 by City Council.

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CITY CLERK  
 CITY OF SANTEE  
 STATE OF CALIFORNIA

I HEREBY CERTIFY that the enclosed Engineer's Report, together with the Assessment Roll and Assessment Diagram thereto attached, was approved and confirmed by the City Council of the City of Santee, California on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

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CITY CLERK  
 CITY OF SANTEE  
 STATE OF CALIFORNIA

The actual assessment and the amount of the assessment for the Fiscal Year 2021-22 apportioned to each parcel as shown on the latest equalized roll at the County Assessor's office are listed in Appendix A of this Report. The description of each lot or parcel is part of the records of the County of San Diego Assessor's Office and such records are, by reference, made part of this Report.

Assessment Diagrams for the Santee Town Center Landscape Maintenance District, Zones A – H have been submitted to the City of Santee in the format required under the provision of the Act. The lines and dimensions shown on maps of the County of San Diego Assessor's Office for the current year are incorporated by reference in Appendix B herein and made part of this Report.

# APPENDIX A

## Assessment Rolls



SPICER CONSULTING  
G R O U P



# Assessment Roll

60-9114 - TCLMD - Zone A

Fiscal Year 2021-22



APN	Levy	APN	Levy	APN	Levy
3810410100	\$2,051.36	3810411500	\$7,016.28	3810413000	\$1,902.72
3810410200	\$3,329.76	3810411900	\$22,778.00	3810413100	\$2,556.78
3810410300	\$2,824.34	3810412000	\$1,010.82	3810413200	\$5,321.66
3810410400	\$2,854.08	3810412300	\$19,740.72	3810413300	\$4,221.66
3810410500	\$2,170.28	3810412400	\$6,005.46	3810413400	\$743.24
3810410700	\$624.32	3810412500	\$1,724.34	3810413500	\$1,843.26
3810410900	\$1,010.82	3810412600	\$921.62	3810413600	\$2,051.36
3810411200	\$1,486.50	3810412700	\$3,508.14	3810413700	\$4,102.74
3810411300	\$1,159.46	3810412800	\$6,183.84	3810413800	\$1,278.38
3810411400	\$25,924.56	3810412900	\$1,783.80	3810413900	\$3,686.52
<b>Totals</b>		<b>Parcels 30</b>	<b>Levy \$141,816.82</b>		

# Assessment Roll

60-9115 - TCLMD - Zone B

Fiscal Year 2021-22



APN	Levy	APN	Levy	APN	Levy
3810321301	\$84.48	3810321331	\$84.48	3810321361	\$84.48
3810321302	\$84.48	3810321332	\$84.48	3810321362	\$84.48
3810321303	\$84.48	3810321333	\$84.48	3810321363	\$84.48
3810321304	\$84.48	3810321334	\$84.48	3810321364	\$84.48
3810321305	\$84.48	3810321335	\$84.48	3810321365	\$84.48
3810321306	\$84.48	3810321336	\$84.48	3810321366	\$84.48
3810321307	\$84.48	3810321337	\$84.48	3810321367	\$84.48
3810321308	\$84.48	3810321338	\$84.48	3810321368	\$84.48
3810321309	\$84.48	3810321339	\$84.48	3810321369	\$84.48
3810321310	\$84.48	3810321340	\$84.48	3810321370	\$84.48
3810321311	\$84.48	3810321341	\$84.48	3810321371	\$84.48
3810321312	\$84.48	3810321342	\$84.48	3810321372	\$84.48
3810321313	\$84.48	3810321343	\$84.48	3810321373	\$84.48
3810321314	\$84.48	3810321344	\$84.48	3810321374	\$84.48
3810321315	\$84.48	3810321345	\$84.48	3810321375	\$84.48
3810321316	\$84.48	3810321346	\$84.48	3810321376	\$84.48
3810321317	\$84.48	3810321347	\$84.48	3810321377	\$84.48
3810321318	\$84.48	3810321348	\$84.48	3810321378	\$84.48
3810321319	\$84.48	3810321349	\$84.48	3810321379	\$84.48
3810321320	\$84.48	3810321350	\$84.48	3810321380	\$84.48
3810321321	\$84.48	3810321351	\$84.48	3810321381	\$84.48
3810321322	\$84.48	3810321352	\$84.48	3810321382	\$84.48
3810321323	\$84.48	3810321353	\$84.48	3810321383	\$84.48
3810321324	\$84.48	3810321354	\$84.48	3810321384	\$84.48
3810321325	\$84.48	3810321355	\$84.48	3810321385	\$84.48
3810321326	\$84.48	3810321356	\$84.48	3810321386	\$84.48
3810321327	\$84.48	3810321357	\$84.48	3810321387	\$84.48
3810321328	\$84.48	3810321358	\$84.48	3810321388	\$84.48
3810321329	\$84.48	3810321359	\$84.48	3810321389	\$84.48
3810321330	\$84.48	3810321360	\$84.48		
<b>Totals</b>		<b>Parcels 89</b>	<b>Levy \$7,518.72</b>		

# Assessment Roll

60-9122 - TCLMD - Zone C

Fiscal Year 2021-22



APN	Levy	APN	Levy	APN	Levy
3813110400	\$218.22	3813111800	\$218.22	3813113000	\$218.22
3813110600	\$218.22	3813111900	\$218.22	3813113100	\$218.22
3813110800	\$218.22	3813112000	\$218.22	3813113200	\$218.22
3813110900	\$218.22	3813112100	\$218.22	3813113300	\$218.22
3813111000	\$218.22	3813112200	\$218.22	3813113400	\$218.22
3813111100	\$218.22	3813112300	\$218.22	3813113500	\$218.22
3813111200	\$218.22	3813112400	\$218.22	3813113600	\$218.22
3813111300	\$218.22	3813112500	\$218.22	3813113800	\$218.22
3813111400	\$218.22	3813112600	\$218.22	3813114000	\$218.22
3813111500	\$218.22	3813112700	\$218.22	3813114200	\$218.22
3813111600	\$218.22	3813112800	\$218.22	3813114400	\$218.22
3813111700	\$218.22	3813112900	\$218.22	3813114600	\$218.22
<b>Totals</b>		<b>Parcels 36</b>	<b>Levy \$7,855.92</b>		

# Assessment Roll

60-9123 - TCLMD - Zone D

Fiscal Year 2021-22



APN	Levy	APN	Levy	APN	Levy
3816811301	\$286.00	3816811344	\$286.00	3816811387	\$286.00
3816811302	\$286.00	3816811345	\$286.00	3816811388	\$286.00
3816811303	\$286.00	3816811346	\$286.00	3816811389	\$286.00
3816811304	\$286.00	3816811347	\$286.00	3816811390	\$286.00
3816811305	\$286.00	3816811348	\$286.00	3816811701	\$286.00
3816811306	\$286.00	3816811349	\$286.00	3816811702	\$286.00
3816811307	\$286.00	3816811350	\$286.00	3816811703	\$286.00
3816811308	\$286.00	3816811351	\$286.00	3816811704	\$286.00
3816811309	\$286.00	3816811352	\$286.00	3816811705	\$286.00
3816811310	\$286.00	3816811353	\$286.00	3816811706	\$286.00
3816811311	\$286.00	3816811354	\$286.00	3816811707	\$286.00
3816811312	\$286.00	3816811355	\$286.00	3816811708	\$286.00
3816811313	\$286.00	3816811356	\$286.00	3816811709	\$286.00
3816811314	\$286.00	3816811357	\$286.00	3816811710	\$286.00
3816811315	\$286.00	3816811358	\$286.00	3816811711	\$286.00
3816811316	\$286.00	3816811359	\$286.00	3816811712	\$286.00
3816811317	\$286.00	3816811360	\$286.00	3816811713	\$286.00
3816811318	\$286.00	3816811361	\$286.00	3816811714	\$286.00
3816811319	\$286.00	3816811362	\$286.00	3816811715	\$286.00
3816811320	\$286.00	3816811363	\$286.00	3816811716	\$286.00
3816811321	\$286.00	3816811364	\$286.00	3816811717	\$286.00
3816811322	\$286.00	3816811365	\$286.00	3816811718	\$286.00
3816811323	\$286.00	3816811366	\$286.00	3816811719	\$286.00
3816811324	\$286.00	3816811367	\$286.00	3816811720	\$286.00
3816811325	\$286.00	3816811368	\$286.00	3816811721	\$286.00
3816811326	\$286.00	3816811369	\$286.00	3816811722	\$286.00
3816811327	\$286.00	3816811370	\$286.00	3816811723	\$286.00
3816811328	\$286.00	3816811371	\$286.00	3816811724	\$286.00
3816811329	\$286.00	3816811372	\$286.00	3816811725	\$286.00
3816811330	\$286.00	3816811373	\$286.00	3816811726	\$286.00
3816811331	\$286.00	3816811374	\$286.00	3816811727	\$286.00
3816811332	\$286.00	3816811375	\$286.00	3816811728	\$286.00
3816811333	\$286.00	3816811376	\$286.00	3816811729	\$286.00
3816811334	\$286.00	3816811377	\$286.00	3816811730	\$286.00
3816811335	\$286.00	3816811378	\$286.00	3816811731	\$286.00
3816811336	\$286.00	3816811379	\$286.00	3816811732	\$286.00
3816811337	\$286.00	3816811380	\$286.00	3816811733	\$286.00
3816811338	\$286.00	3816811381	\$286.00	3816811734	\$286.00
3816811339	\$286.00	3816811382	\$286.00	3816811735	\$286.00
3816811340	\$286.00	3816811383	\$286.00	3816811736	\$286.00
3816811341	\$286.00	3816811384	\$286.00	3816811737	\$286.00
3816811342	\$286.00	3816811385	\$286.00	3816811738	\$286.00
3816811343	\$286.00	3816811386	\$286.00	3816811739	\$286.00
3816811740	\$286.00	3816811928	\$286.00	3816812018	\$286.00
3816811741	\$286.00	3816811929	\$286.00	3816812019	\$286.00
3816811742	\$286.00	3816811930	\$286.00	3816812020	\$286.00
3816811743	\$286.00	3816811931	\$286.00	3816812021	\$286.00
3816811744	\$286.00	3816811932	\$286.00	3816812022	\$286.00

# Assessment Roll

60-9123 - TCLMD - Zone D

Fiscal Year 2021-22



APN	Levy	APN	Levy	APN	Levy
3816811745	\$286.00	3816811933	\$286.00	3816812023	\$286.00
3816811746	\$286.00	3816811934	\$286.00	3816812024	\$286.00
3816811747	\$286.00	3816811935	\$286.00	3816812025	\$286.00
3816811748	\$286.00	3816811936	\$286.00	3816812026	\$286.00
3816811749	\$286.00	3816811937	\$286.00	3816812027	\$286.00
3816811750	\$286.00	3816811938	\$286.00	3816812028	\$286.00
3816811751	\$286.00	3816811939	\$286.00	3816812029	\$286.00
3816811752	\$286.00	3816811940	\$286.00	3816812030	\$286.00
3816811753	\$286.00	3816811941	\$286.00	3816812031	\$286.00
3816811754	\$286.00	3816811942	\$286.00	3816812032	\$286.00
3816811755	\$286.00	3816811943	\$286.00	3816812033	\$286.00
3816811901	\$286.00	3816811944	\$286.00	3816822100	\$30,688.00
3816811902	\$286.00	3816811945	\$286.00	3816822201	\$573.16
3816811903	\$286.00	3816811946	\$286.00	3816822202	\$573.16
3816811904	\$286.00	3816811947	\$286.00	3816822203	\$573.16
3816811905	\$286.00	3816811948	\$286.00	3816822204	\$573.16
3816811906	\$286.00	3816811949	\$286.00	3816822205	\$573.16
3816811907	\$286.00	3816811950	\$286.00	3816822206	\$573.16
3816811908	\$286.00	3816811951	\$286.00	3816822207	\$573.16
3816811909	\$286.00	3816811952	\$286.00	3816822208	\$573.16
3816811910	\$286.00	3816811953	\$286.00	3816822209	\$573.16
3816811911	\$286.00	3816812001	\$286.00	3816822210	\$573.16
3816811912	\$286.00	3816812002	\$286.00	3816822211	\$573.16
3816811913	\$286.00	3816812003	\$286.00	3816822212	\$573.16
3816811914	\$286.00	3816812004	\$286.00	3816822213	\$573.16
3816811915	\$286.00	3816812005	\$286.00	3816822214	\$573.16
3816811916	\$286.00	3816812006	\$286.00	3816822215	\$573.16
3816811917	\$286.00	3816812007	\$286.00	3816822300	\$4,383.98
3816811918	\$286.00	3816812008	\$286.00	3816822400	\$394.52
3816811919	\$286.00	3816812009	\$286.00	3816822500	\$2,685.18
3816811920	\$286.00	3816812010	\$286.00	3817000100	\$286.00
3816811921	\$286.00	3816812011	\$286.00	3817000200	\$286.00
3816811922	\$286.00	3816812012	\$286.00	3817000300	\$286.00
3816811923	\$286.00	3816812013	\$286.00	3817000400	\$286.00
3816811924	\$286.00	3816812014	\$286.00	3817000500	\$286.00
3816811925	\$286.00	3816812015	\$286.00	3817000600	\$286.00
3816811926	\$286.00	3816812016	\$286.00	3817000700	\$286.00
3816811927	\$286.00	3816812017	\$286.00	3817000800	\$286.00
3817000900	\$286.00	3817010500	\$286.00	3817014800	\$286.00
3817001000	\$286.00	3817010600	\$286.00	3817014900	\$286.00
3817001100	\$286.00	3817010700	\$286.00	3817015000	\$286.00
3817001200	\$286.00	3817010800	\$286.00	3817015100	\$286.00
3817001300	\$286.00	3817010900	\$286.00	3817015200	\$286.00
3817001400	\$286.00	3817011000	\$286.00	3817015300	\$286.00
3817001500	\$286.00	3817011100	\$286.00	3817015400	\$286.00
3817001600	\$286.00	3817011200	\$286.00	3817015500	\$286.00

# Assessment Roll

60-9123 - TCLMD - Zone D

Fiscal Year 2021-22



APN	Levy	APN	Levy	APN	Levy
3817001700	\$286.00	3817011300	\$286.00	3817015600	\$286.00
3817001800	\$286.00	3817011400	\$286.00	3817015700	\$286.00
3817001900	\$286.00	3817011500	\$286.00	3817015800	\$286.00
3817002000	\$286.00	3817011600	\$286.00	3817015900	\$286.00
3817002100	\$286.00	3817011700	\$286.00	3817020100	\$286.00
3817002200	\$286.00	3817011800	\$286.00	3817020200	\$286.00
3817002300	\$286.00	3817011900	\$286.00	3817020300	\$286.00
3817002400	\$286.00	3817012000	\$286.00	3817020400	\$286.00
3817002500	\$286.00	3817012100	\$286.00	3817020500	\$286.00
3817002600	\$286.00	3817012200	\$286.00	3817020600	\$286.00
3817002700	\$286.00	3817012300	\$286.00	3817020700	\$286.00
3817002800	\$286.00	3817012400	\$286.00	3817020800	\$286.00
3817002900	\$286.00	3817012500	\$286.00	3817020900	\$286.00
3817003000	\$286.00	3817012600	\$286.00	3817021000	\$286.00
3817003100	\$286.00	3817012700	\$286.00	3817021100	\$286.00
3817003200	\$286.00	3817012800	\$286.00	3817021200	\$286.00
3817003300	\$286.00	3817012900	\$286.00	3817021300	\$286.00
3817003400	\$286.00	3817013000	\$286.00	3817021400	\$286.00
3817003500	\$286.00	3817013100	\$286.00	3817021500	\$286.00
3817003600	\$286.00	3817013200	\$286.00	3817021600	\$286.00
3817003700	\$286.00	3817013300	\$286.00	3817021700	\$286.00
3817003800	\$286.00	3817013400	\$286.00	3817021800	\$286.00
3817003900	\$286.00	3817013500	\$286.00	3817021900	\$286.00
3817004000	\$286.00	3817013600	\$286.00	3817022000	\$286.00
3817004100	\$286.00	3817013700	\$286.00	3817022100	\$286.00
3817004200	\$286.00	3817013800	\$286.00	3817022200	\$286.00
3817004300	\$286.00	3817013900	\$286.00	3817022300	\$286.00
3817004400	\$286.00	3817014000	\$286.00	3817022400	\$286.00
3817004500	\$286.00	3817014100	\$286.00	3817022500	\$286.00
3817004600	\$286.00	3817014200	\$286.00	3817022600	\$286.00
3817004700	\$286.00	3817014300	\$286.00	3817022700	\$286.00
3817010100	\$286.00	3817014400	\$286.00	3817022800	\$286.00
3817010200	\$286.00	3817014500	\$286.00	3817022900	\$286.00
3817010300	\$286.00	3817014600	\$286.00	3817023000	\$286.00
3817010400	\$286.00	3817014700	\$286.00	3817023100	\$286.00
3817023200	\$286.00	3817024700	\$286.00	3817026200	\$286.00
3817023300	\$286.00	3817024800	\$286.00	3817026300	\$286.00
3817023400	\$286.00	3817024900	\$286.00	3817026400	\$286.00
3817023500	\$286.00	3817025000	\$286.00	3817026500	\$286.00
3817023600	\$286.00	3817025100	\$286.00	3817026600	\$286.00
3817023700	\$286.00	3817025200	\$286.00	3817026700	\$286.00
3817023800	\$286.00	3817025300	\$286.00	3817027300	\$286.00
3817023900	\$286.00	3817025400	\$286.00	3817027400	\$286.00
3817024000	\$286.00	3817025500	\$286.00	3817027500	\$286.00
3817024100	\$286.00	3817025600	\$286.00	3817027600	\$286.00
3817024200	\$286.00	3817025700	\$286.00	3817027700	\$286.00

# Assessment Roll

60-9123 - TCLMD - Zone D

Fiscal Year 2021-22



APN	Levy	APN	Levy	APN	Levy
3817024300	\$286.00	3817025800	\$286.00	3817027800	\$286.00
3817024400	\$286.00	3817025900	\$286.00	3817027900	\$286.00
3817024500	\$286.00	3817026000	\$286.00	3817028000	\$286.00
3817024600	\$286.00	3817026100	\$286.00		
<b>Totals</b>		<b>Parcels 431</b>	<b>Levy \$164,581.08</b>		

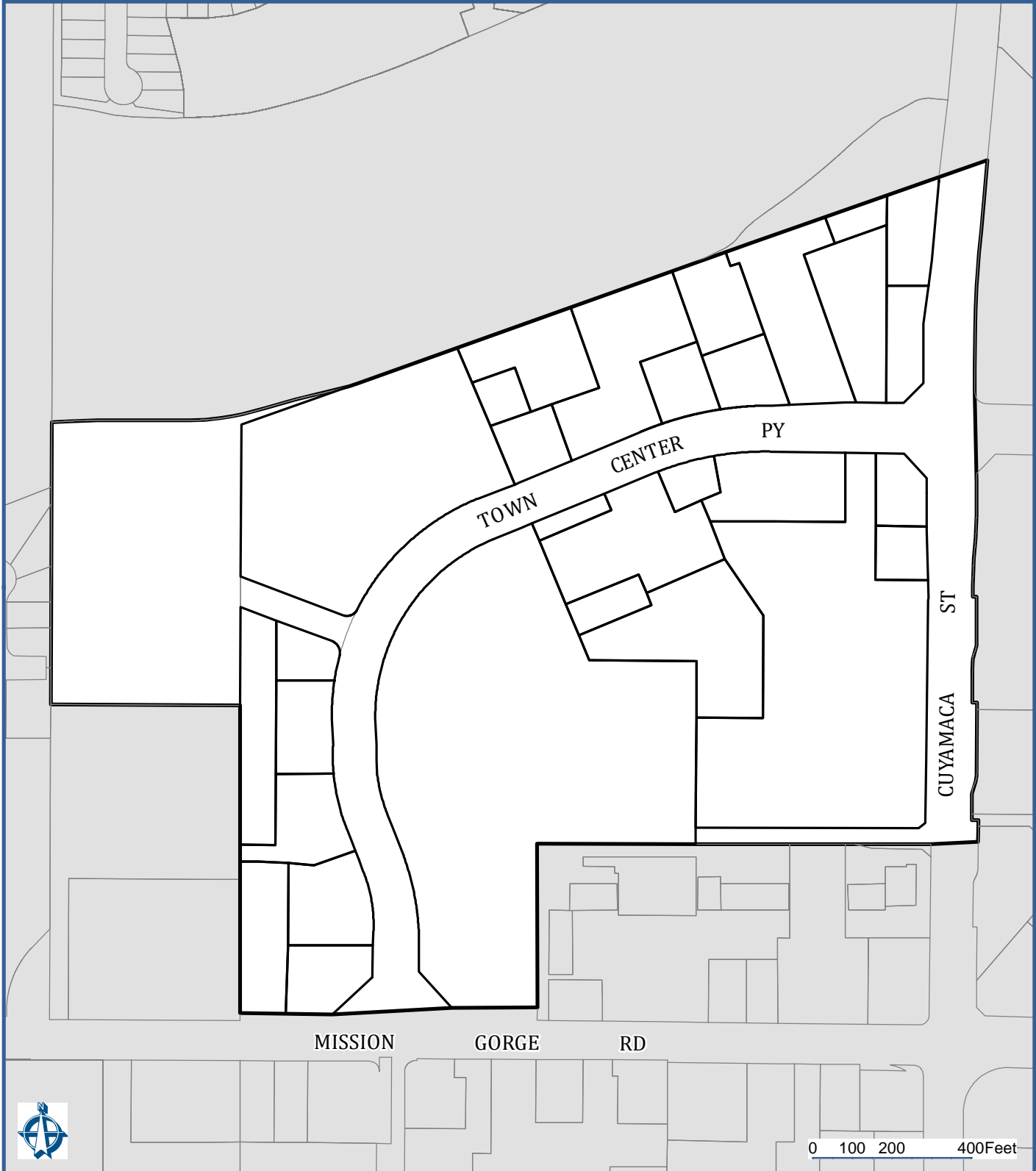
# APPENDIX B

## Assessment Diagrams



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G R O U P

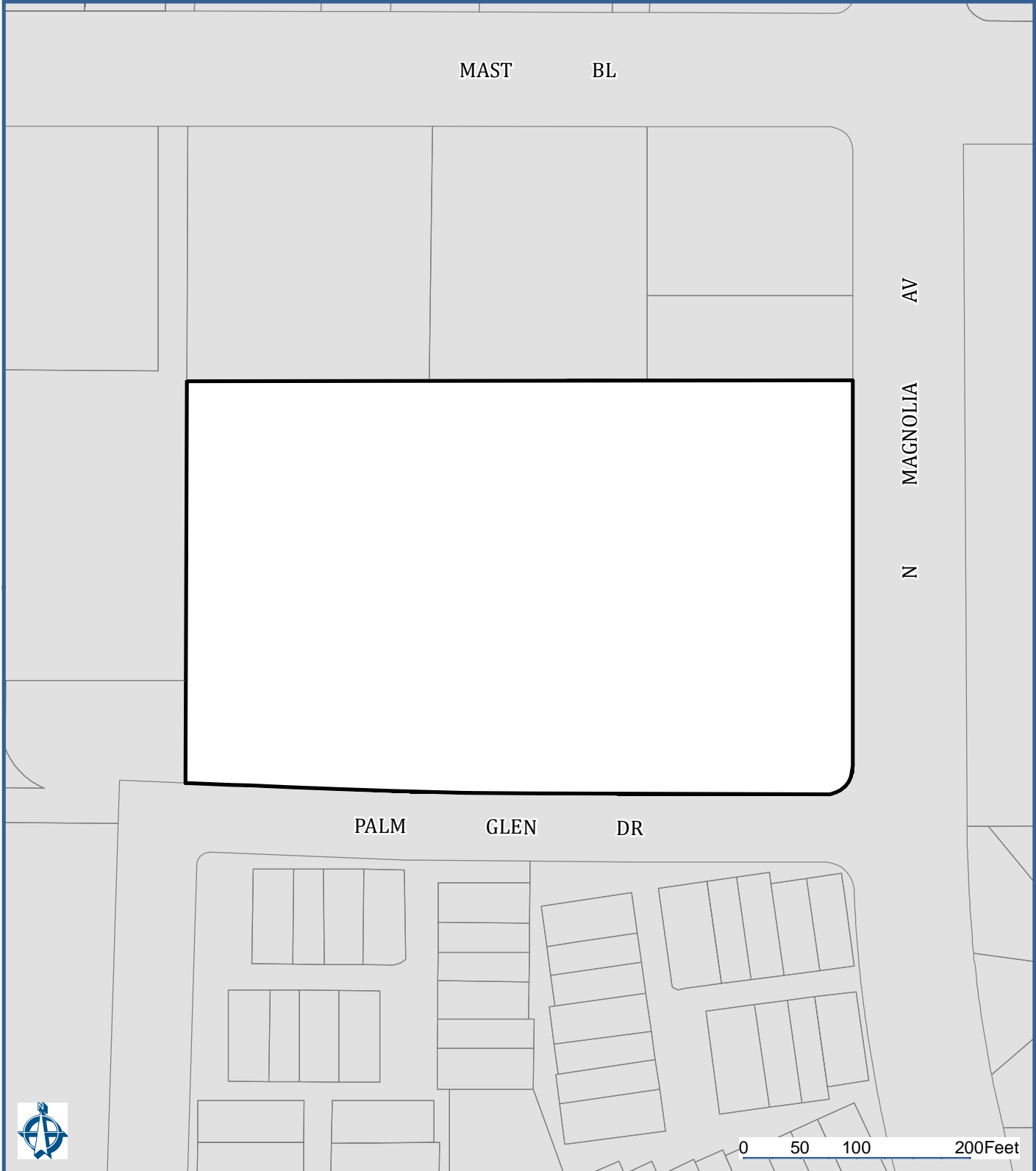




# CITY OF SANTEE ASSESSMENT DIAGRAM

TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT  
ZONE A  
(TOWN CENTER)

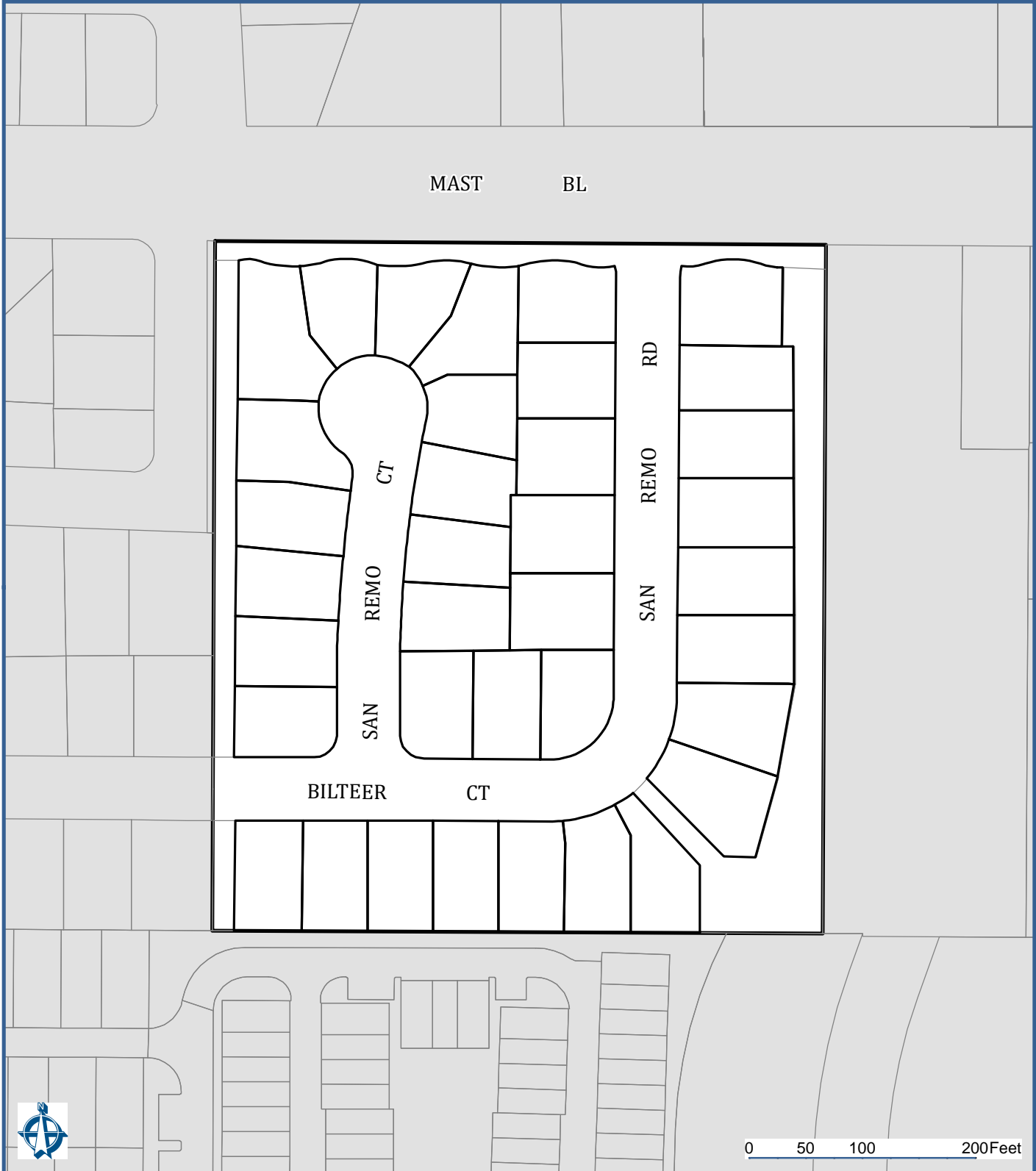




# CITY OF SANTEE ASSESSMENT DIAGRAM

TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT  
ZONE B  
(THE LAKES)

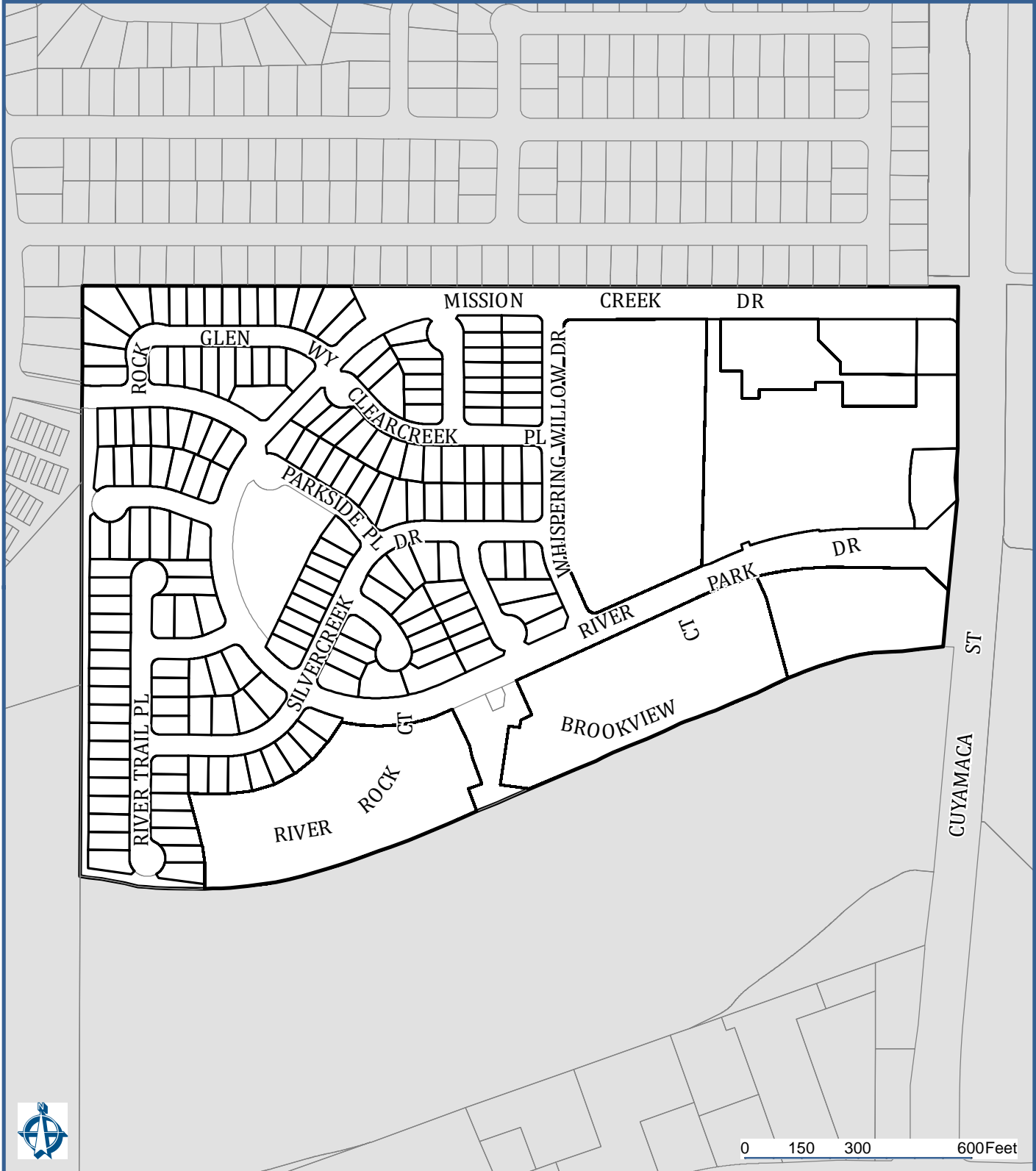




# CITY OF SANTEE ASSESSMENT DIAGRAM

TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT  
ZONE C  
(SAN REMO)

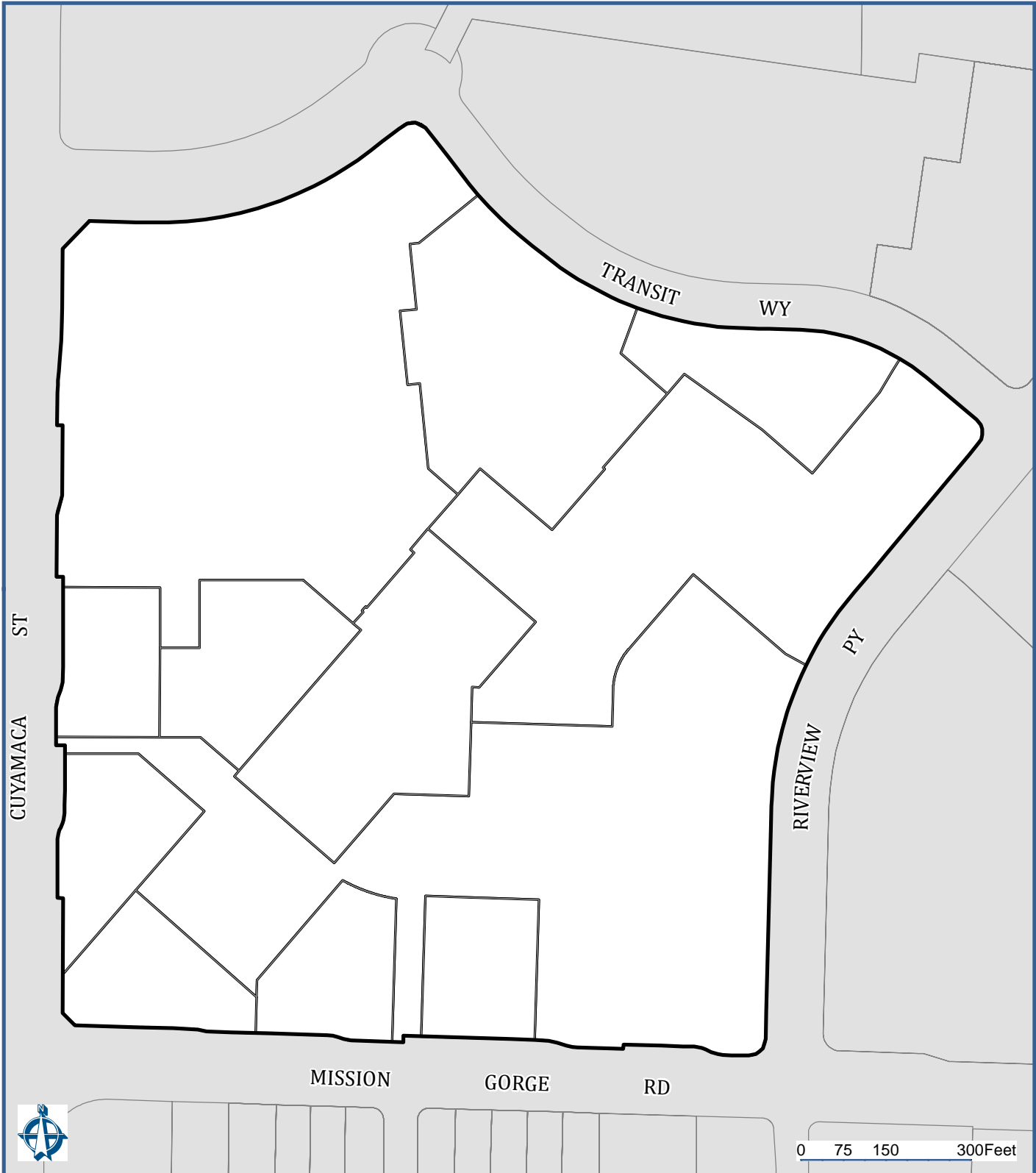




## CITY OF SANTEE ASSESSMENT DIAGRAM

TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT  
ZONE D  
(MISSION CREEK)

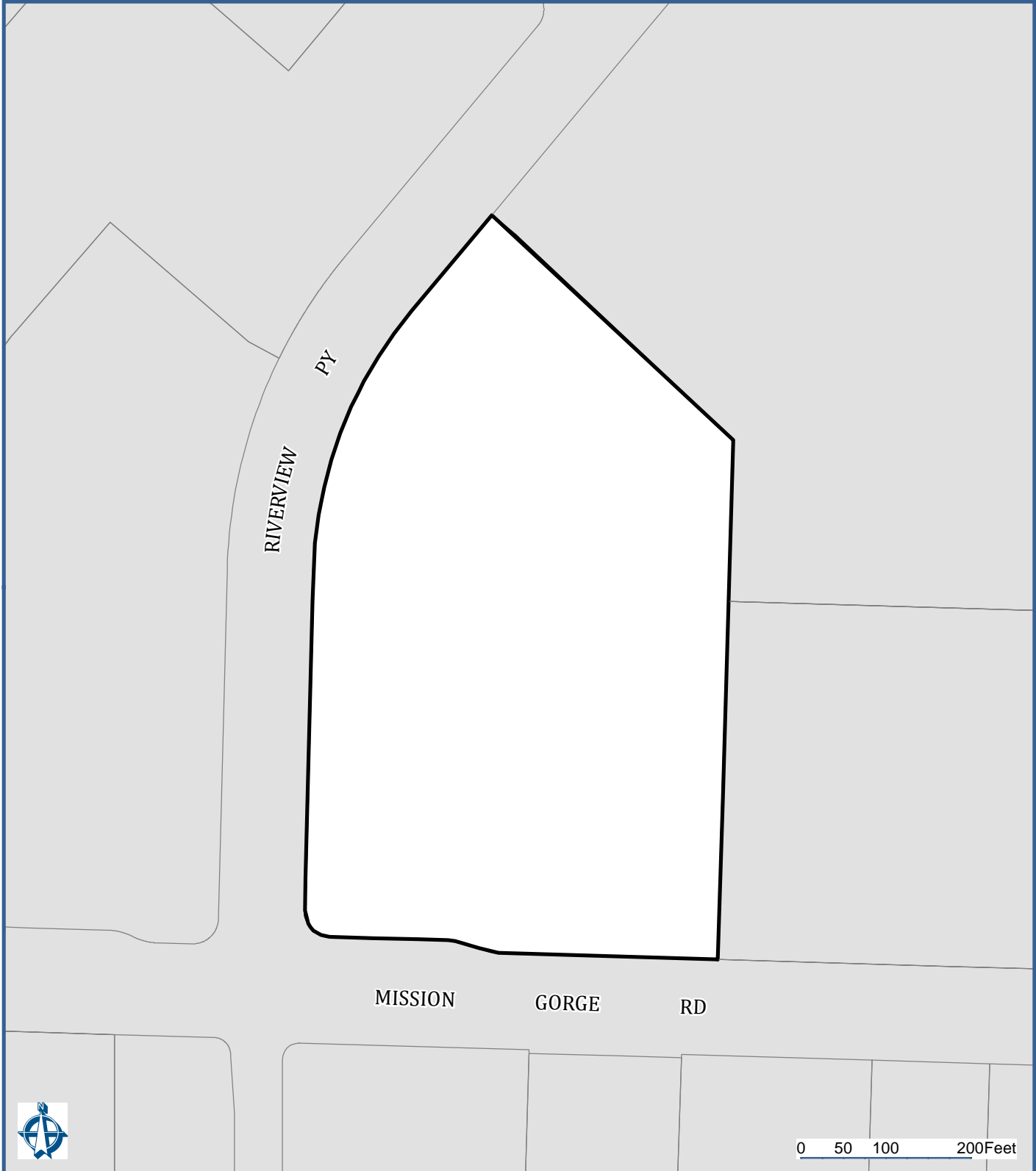




# CITY OF SANTEE ASSESSMENT DIAGRAM

TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT  
ZONE E  
(TROLLEY SQUARE)

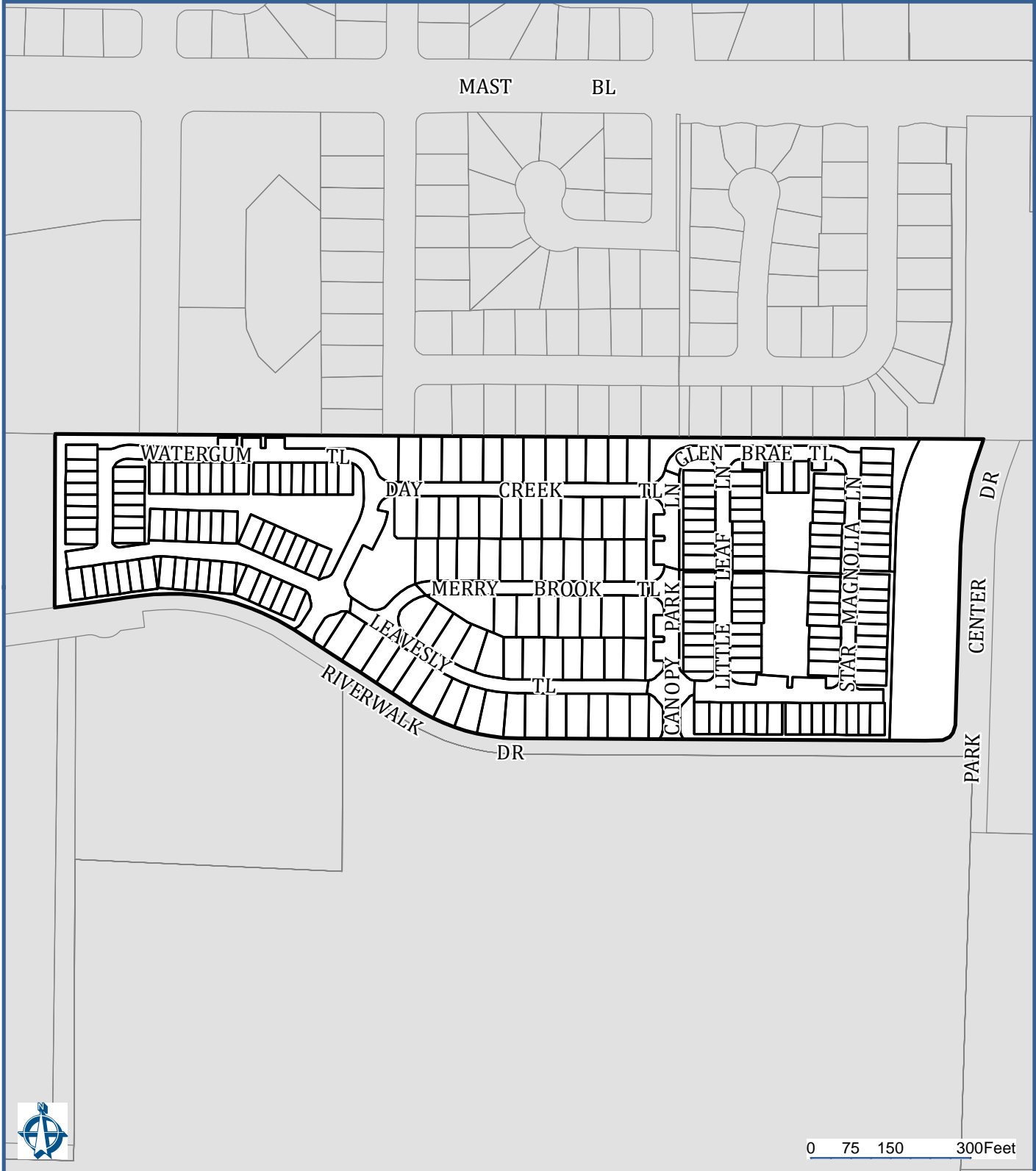




# CITY OF SANTEE ASSESSMENT DIAGRAM

TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT  
ZONE F  
(HARTFORD PROPERTY)

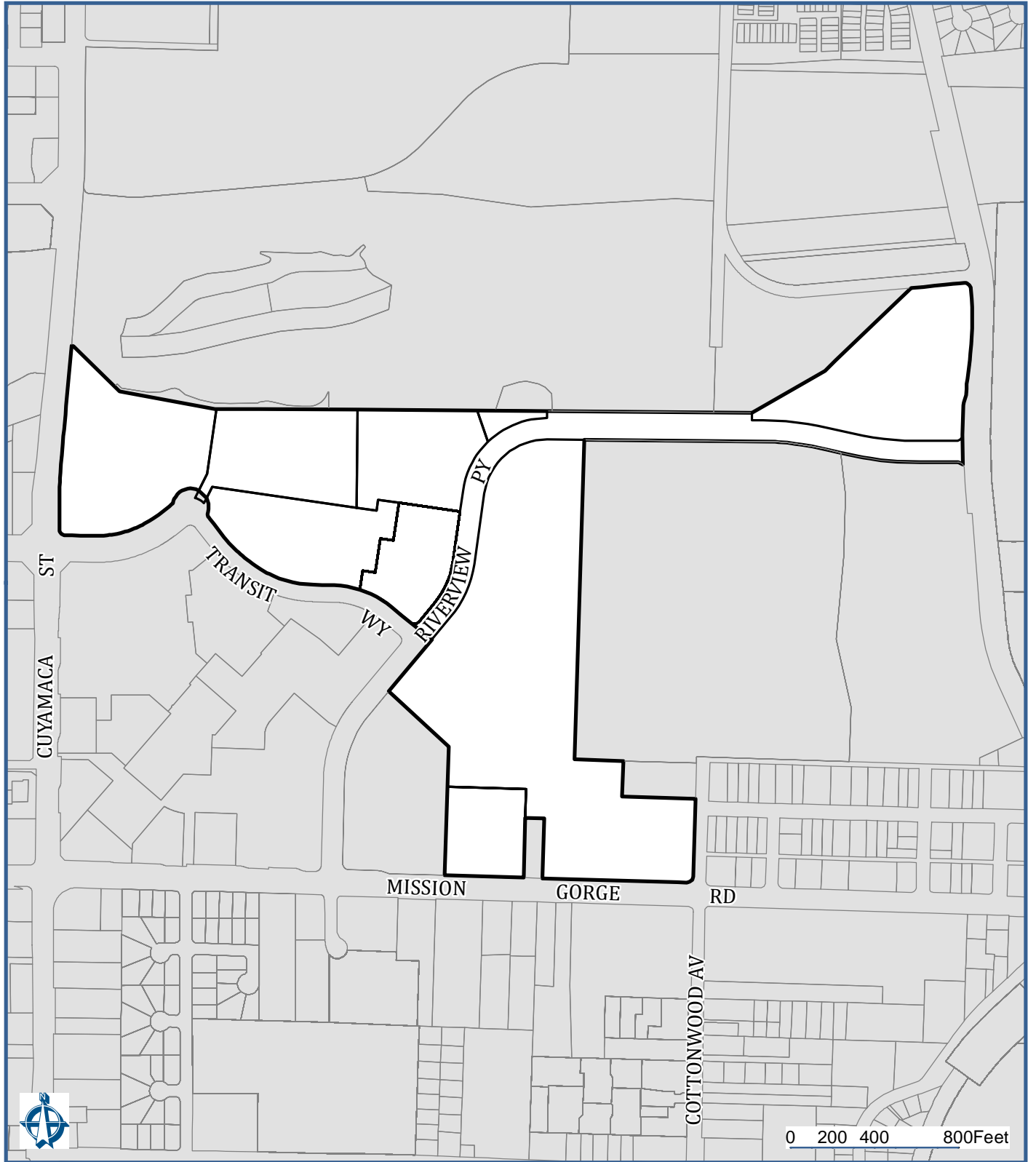




# CITY OF SANTEE ASSESSMENT DIAGRAM

TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT  
ZONE G  
(RIVERWALK)





# CITY OF SANTEE ASSESSMENT DIAGRAM

TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT  
ZONE H  
(RIVERVIEW)



0 200 400 800Feet







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**RESOLUTION NO.**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE  
DECLARING ITS INTENTION TO PROVIDE FOR AN ANNUAL LEVY AND  
COLLECTION OF ASSESSMENTS, AND SETTING A TIME AND PLACE FOR A  
PUBLIC HEARING THEREON FOR THE FY 2021-22  
TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT**

**WHEREAS**, the City Council of the City of Santee, California has previously formed a street lighting and landscaping district pursuant to the terms and provisions of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California, Article XIII of the California Constitution, and the Proposition 218 Omnibus Implementation Act (commencing with California Government Code Section 53750) (collectively the "Law"), in what is known and designated as **TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT** ("District"); and

**WHEREAS**, at this time, landscaping facilities or improvements, as set forth in the Engineer's Report ("Report"), include landscaping within public streets and public rights-of-ways and easements including medians and right-of-way landscaping within the Town Center area of the City; and

**WHEREAS**, at this time, this City Council desires to take proceedings to provide for the annual levy of assessments for Fiscal Year 2021-22 to provide for the costs and expenses necessary for the continued maintenance of improvements within said District; and

**WHEREAS**, at this time there has been presented and approved by this City Council, a Report as required by law, and this City Council desires to move forth with the proceedings for said annual levy.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Santee, California, as follows:

**SECTION 1.** The above recitals are all true and correct.

**SECTION 2.** The Report regarding the annual levy for said District, which Report is for maintenance for Fiscal Year 2021-22 that has been previously approved is directed to be filed in the Office of the City Clerk. Reference is hereby made to the Report for a full and detailed description of the improvements, the boundaries of the District and any zones therein, and the proposed assessment.

**SECTION 3.** The public interest and convenience requires, and it is the intention of this City Council to order, the Fiscal Year 2021-22 annual assessment levy for the District as set forth and described in the Report, and it is further determined to be in the best public interest and convenience to levy and collect Fiscal Year 2021-22 annual assessments to pay the costs and expenses of the maintenance of the improvements as estimated in said Report.

**RESOLUTION NO.**

**SECTION 4.** The assessments levied and collected shall be for the maintenance of certain improvements, as set forth in the Report, referenced and so incorporated herein.

**SECTION 5.** There will be no change in assessment amounts for Zone A, B, C and Zone D, as they are at the maximum assessment.

**SECTION 6.** There are no proposed new improvements or any substantial changes to existing improvements.

**SECTION 7.** The County Auditor shall enter on the Assessment Roll the amount of the assessments, and shall collect said assessments at the same time and in the same manner as County taxes are collected. After collection, the net amount of the assessments, after the deduction of any compensation due to the County for collection, shall be paid to the Treasurer of the City of Santee for purposes of paying for the costs and expenses of said District.

**SECTION 8.** All monies collected shall be deposited in a special fund known as: "**SPECIAL FUND – TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT.**" Payment shall be made out of said fund only for the purpose provided for in this Resolution, and in order to expedite the execution of the maintenance, the City Council may transfer into said special fund, from any available source, such funds as it may deem necessary to expedite the proceedings. Any funds shall be repaid out of the proceeds of the assessments provided for in this Resolution.

**SECTION 9.** Said maintenance work is, in the opinion of this City Council, of direct special benefit to the properties within the boundaries of the District, and this City Council makes the costs and expenses of said maintenance chargeable upon a District, of which District this City Council hereby declares to be the District specially benefited by said improvements and their maintenance thereof, and to be further assessed to pay the costs and expenses thereof. Said District shall include each and every parcel of land within the boundaries of said District, as said District is shown within said Report, as approved by this City Council and on file in the Office of the City Clerk, and so designated by the name of the District.

**SECTION 10.** Any public properties, as defined in the Law, which are included within the boundaries of the District, shall be subject to any assessment to be made under these proceedings to cover any of the costs and expenses of said maintenance work.

**SECTION 11.** Notice is hereby given that a public hearing on this item will be held before the **SANTEE CITY COUNCIL** at 6:30 p.m., Wednesday on July 14, 2021, regarding the annual levy of assessments, the extent of the maintenance, and any other matters contained within this resolution. In an effort to protect public health and prevent the spread of COVID19, attendees must comply with state and local public health orders in effect on the date of the hearing. Instructions for participating in the hearing will be posted by the City Clerk on the City's website at <https://www.cityofsanteeca.gov>. Any persons who wish to object to the proceedings for the annual levy should file a written protest with the City Clerk prior to the time set and scheduled for said public hearing.

**RESOLUTION NO.**

**SECTION 12.** The Finance Department is hereby authorized and directed to publish a copy of this Resolution in a newspaper of general circulation within said City, said publication and be not less than ten (10) days before the date set for said Public Hearing.

**SECTION 13.** This Resolution shall take effect immediately upon its adoption.

**ADOPTED** by the City Council of the City of Santee, California, at a regular meeting thereof held this 9<sup>th</sup> day of June, 2021 by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

---

**JOHN W. MINTO, MAYOR**

**ATTEST:**

---

**ANNETTE ORTIZ, CMC, CITY CLERK**

**MEETING DATE** June 9, 2021

**ITEM TITLE** RESOLUTIONS APPROVING THE ENGINEER'S REPORT AND DECLARING THE CITY COUNCIL'S INTENTION TO LEVY ASSESSMENTS AND SETTING A PUBLIC HEARING FOR THE FY 2021-22 SANTEE ROADWAY LIGHTING DISTRICT ANNUAL LEVY OF ASSESSMENTS

**DIRECTOR/DEPARTMENT** Tim K. McDermott, Finance *TKM*

**SUMMARY**

The Santee Roadway Lighting District ("SRLD") has two zones, each with separate funding sources. Zone A is contiguous with the City's boundaries; i.e., all properties in the City are within Zone A. Zone B comprises numerous areas throughout the City, and contains street lights defined as primarily having special benefit.

The funding of street light energy, maintenance and administrative costs for Zone A and Zone B is obtained from two sources: a portion of the ad valorem property tax designated for street lighting purposes (Zone A), and a special benefit assessment (Zone B). It is estimated that 63 new lights will be added within the SRLD in FY 2021-22.

The City Council is required to take three distinct steps in order to proceed with the annual levy of assessments. The first step was taken on April 28, 2021 when the City Council formally initiated proceedings and directed the preparation of an engineer's report, analyzing existing and proposed improvements to the District. The second step, which will be taken this evening, requires the City Council to take formal action to approve or modify and approve the proposed engineer's report, declare its intention to provide for the annual levy of assessments and provide notice of a public hearing. Finally, on July 14, 2021 the City Council will take the final step and hold the public hearing and provide for the annual levy of assessments.

The proposed assessment in Zone B will remain \$14.06 per household/benefit unit for FY 2021-22. There will continue to be no assessment in Zone A.

**FINANCIAL STATEMENT** *TKM*

SRLD's FY 2021-22 operating budget totals \$550,980. The budget will be funded primarily by Zone A ad valorem property tax revenues of \$360,700 and Zone B assessments of \$346,150. The anticipated increase in Zone A reserves during FY 2021-22 will be used to fund a Capital Improvement reserve for future City-wide luminaire replacement and the installation of new lights.

**CITY ATTORNEY REVIEW**  N/A •  Completed

**RECOMMENDATION** *MAB*

Adopt two Resolutions: 1) Approving the engineer's report and 2) Declaring intention to levy assessments and setting a public hearing for July 14, 2021.

**ATTACHMENTS** Resolutions (w/Engineer's Report and Assessment Diagram)



**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA  
APPROVING THE ENGINEER'S REPORT FOR THE  
ANNUAL LEVY OF ASSESSMENTS FOR FISCAL YEAR 2021-22  
FOR THE SANTEE ROADWAY LIGHTING DISTRICT**

**WHEREAS**, the City Council of the City of Santee, pursuant to the provisions of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California, Article XIII D, section 4 of the California Constitution , and the Proposition 218 Omnibus Implementation Act (commencing with California Government Code Section 53750) (collectively the "Law"), did, by previous Resolution, order the preparation of an Engineer's Report for the annual levy of assessments, consisting of plans and specifications, an estimate of the cost, a diagram, and an assessment relating to what is known and designated as: **SANTEE ROADWAY LIGHTING DISTRICT** (hereinafter referred to as "District"); and

**WHEREAS**, the FY 2021-22 Assessment Engineer's Report ("Report") has been presented to this City Council as required by the Law and as previously directed by Resolution; and

**WHEREAS**, this City Council has now carefully examined and reviewed the Report as presented, and is satisfied with each and all of the items and documents as set forth therein, and is satisfied that the assessments, on a preliminary basis, have been spread in accordance with the benefits received from the maintenance to be performed, as set forth in said Report.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Santee, California, as follows:

**SECTION 1.** The above recitals are all true and correct.

**SECTION 2.** The Report as presented, consisting of:

- A. Plans and specifications of the improvements to be maintained an/or improved for the Fiscal Year;
- B. A cost estimate of the improvements to be maintained and/or improved;
- C. A method of apportionment of assessment showing the proportionate amount of the assessment to be charged in proportion to the benefits to be received by each lot or parcel within the District;

**RESOLUTION NO. \_\_\_\_\_**

- D. Assessment rolls showing the proportionate amount of the assessment to be charged in proportion to the benefits by each lot or parcel within the boundaries of the District;
- E. Diagrams of the District showing the exterior boundaries of the District and the boundaries of any zones within the District. Reference is made to the County Assessor's Maps for a detailed description of the lines and dimensions of any lots or parcels, which shall govern for all details concerning such lines and dimensions.

is hereby approved on a preliminary basis, attached to this Resolution, and on file in the Office of the City Clerk as a permanent record and to remain open to public inspection.

**ADOPTED** by the City Council of the City of Santee, California, at a regular meeting thereof held this 9<sup>th</sup> day of June, 2021, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

---

**JOHN W. MINTO, MAYOR**

**ATTEST:**

---

**ANNETTE ORTIZ, CMC, CITY CLERK**

Exhibit A: Engineer's Report

# CITY OF SANTEE

## Santee Roadway Lighting District



FISCAL YEAR 2021-22

PRELIMINARY ENGINEER'S REPORT



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Landsat  
2021  
© 2021



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2. Fiscal Year 2021-22 Cost Estimate	2
3. Method of Apportionment of Assessment	3
4. Assessment Roll	8
5. Assessment Diagram	9

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- Appendix A – Assessment Diagram
- Appendix B – Land Use Factors
- Appendix C – Capital Improvement Plan

AGENCY: CITY OF SANTEE  
PROJECT: SANTEE ROADWAY LIGHTING DISTRICT  
TO: CITY COUNCIL  
CITY OF SANTEE  
STATE OF CALIFORNIA

#### REPORT PURSUANT TO "LANDSCAPING AND LIGHTING ACT OF 1972"

Pursuant to direction from the City Council, submitted herewith is the Engineer's Report (the "Report"), consisting of the following parts, pursuant to the provisions of Division 15, Part 2 of the Streets and Highways Code of the State of California, being the "Landscape and Lighting Act of 1972," as amended, commencing with Section 22500, and which is in accordance with Resolution No. 024-2021 adopted by the City of Santee City Council, San Diego County, California ordering preparation of the Engineer's Report for Santee Roadway Lighting District (the "District"). This "Report" is applicable for the ensuing 12-month period, being the Fiscal Year commencing July 1, 2021 to June 30, 2022. Please note that Spicer Consulting Group, LLC provides engineering advice and related consulting engineering services.

- Section 1** **PLANS AND SPECIFICATIONS** of the improvements to be maintained and/or improved for the Fiscal Year. The plans and specifications show and describe the existing improvements, and are sufficient in showing and describing the general nature, location and extent of the improvements.
- Section 2** A **COST ESTIMATE** of the improvements to be maintained and/or improved for the mentioned Fiscal Year.
- Section 3** A **METHOD OF APPORTIONMENT OF ASSESSMENT** showing the proportionate amount of the assessment to be charged in proportion to the benefits to be received by each lot or parcel within the interior boundaries of the District.
- Section 4** **ASSESSMENT ROLLS** showing the proportionate amount of the assessment to be charged in proportion to the benefits to be received by each lot or parcel within the boundaries as shown on the below-referenced Diagram.
- Section 5** The **ASSESSMENT DIAGRAMS** of the District. Said Diagrams shall show the exterior boundaries of the District and the boundaries of any zones within the District. Reference is made to the County Assessor's Maps for a detailed description of the lines and dimensions of any lots or parcels. The lines and dimensions of each lot shall conform to those shown on the County Assessor's Maps for the Fiscal Year to which the Report applies. The Assessment Diagrams can be found in Appendix A.

## Description of the Boundaries and Improvement Services of Santee Town Center Maintenance District

The City of Santee (the "City") formed the Santee Roadway Lighting District (the "District") on May 24, 1982. The District is an Assessment District formed for the purpose of installing, operating, and maintaining public lighting facilities within the City. The boundaries of the District are coterminous with the boundaries of the City.

## Description of the Boundaries of Santee Roadway Lighting District

### *Benefit Zone A*

- ◆ Properties located within Zone A are located in those areas of the City in which the major roadways (e.g. arterial roads) are located. Within Zone A, there are five major roadway classifications (listed in Section 3 of this report) with street lights of both general benefit and special benefit. No assessment is proposed for Zone A for the general benefit portion of the costs of street light operation and maintenance as this benefit is financed by ad valorem taxes. The special benefit attributable from Zone A streetlights have been included with the Zone B costs and include all streetlights along streets classified by the City of Santee General Plan as prime arterial, major arterials, parkways, collectors, and industrials. A description of the Zone A streets is shown on page 4.

### *Benefit Zone B*

- ◆ Properties located within Zone B are presently served by street lights of special benefit. There is a portion of Zone B benefit attributable to Zone A streetlights. Zone B consists of all parcels that have street lighting on the block (including intersections) of the street to which the parcel has frontage. These streets include not only local streets, but also include collectors, parkways, prime arterials, major arterials, residential collectors and industrial streets. This local lighting is of benefit as it increases property protection, personal safety, visibility, traffic safety, and specifically enhances those areas fronting upon the illuminated streets. Prior to the passage of Proposition 218, citizens voted to establish the maximum assessment at \$16.00 per benefit unit.

The areas in Zones A and B that contain the existing street lighting system consists of lights owned by both San Diego Gas and Electric Company and the District. There are a total of 3,404 lights in the Santee Roadway Lighting District with 1,174 owned by San Diego Gas and Electric Company, and 2,230 owned by the City.

## Description of Improvements and Services for Santee Roadway Lighting District

The improvements include the construction, operation, maintenance and servicing of all Street Lighting within the District.

## District Financing

The City has two sources of revenue to pay for the costs associated with streetlights within the City boundaries. The streetlights of special benefit are funded through the Assessment District; the streetlights of general benefit are funded through the ad valorem property tax collected on all properties throughout the City. Prior to the passage of Proposition 13, an ad valorem tax was established designating property tax revenues for the installation, operation, and maintenance of streetlights including funding the expenses of public streetlights within the City of Santee.

The general benefit portion of the lights in Zone A is financed from ad valorem tax revenues estimated at \$360,700. The special benefit portion of lights in Zone B is financed from a benefit assessment of \$346,150. As in prior years, for Fiscal Year 2021-22 no benefit assessment will be levied for the general benefit portion of Zone A street lighting

It is recommended that the Zone B street lighting benefit assessment for a single family home be \$14.06 per year; i.e., one (1) Benefit Unit equals \$14.06 for Fiscal Year 2021-22. The benefit assessment is the same as assessed for the prior Fiscal Year and is in accordance with the original assessment methodology. A detail listing of these costs is included in Section 2 of this report.

The cost of servicing, maintaining, repairing and replacing the actual improvements as described in the Plans and Specifications are summarized as follows:

*Table 2-1  
Benefit Zone A and Zone B Budget*

Description	Zone A	Zone B <sup>1</sup>	Fiscal Year 2021-22
<b>Estimated Revenue</b>			
Property Tax Assessment	\$360,700.00	\$0.00	\$360,700.00
Assessment	\$0.00	\$346,149.76	\$346,149.76
Interest	\$8,940.00	\$3,900.00	\$12,840.00
<b>Total Estimated Revenue</b>	<b>\$369,640.00</b>	<b>\$350,049.76</b>	<b>\$719,689.76</b>
<b>Estimated Expenditures</b>			
Gas and Electricity	\$120,960.00	\$315,420.00	\$436,380.00
Repairs and Maintenance	\$50,000.00	\$30,000.00	\$80,000.00
Administration	\$3,000.00	\$6,120.00	\$9,120.00
Advertising	\$0.00	\$480.00	\$480.00
Debt Service Principal	\$0.00	\$0.00	\$0.00
Internal Service Charges	\$20,000.00	\$5,000.00	\$25,000.00
<b>Total Estimated Expenditures</b>	<b>\$193,960.00</b>	<b>\$357,020.00</b>	<b>\$550,980.00</b>
Reserve Collection/(Contribution)	\$175,680.00	(\$6,970.24)	\$168,709.76
Beginning Reserve Balance	\$1,586,535.00	\$696,173.00	\$2,282,708.00
<b>Total End of Year Reserves</b>	<b>\$1,762,215.00</b>	<b>\$689,202.76</b>	<b>\$2,451,417.76</b>
End of Year Operation Reserves <sup>2</sup>	\$96,980.00	\$178,510.00	\$275,490.00
End of Year Capital Improvement Reserve <sup>3</sup>	\$1,665,235.00	\$510,692.76	\$2,175,927.76
<b>Total End of Year Reserve Allocation</b>	<b>\$1,762,215.00</b>	<b>\$689,202.76</b>	<b>\$2,451,417.76</b>

<sup>1</sup> Zone B Costs/Benefit includes a portion of the Zone A costs attributable to special benefit derived from Zone A lights.

<sup>2</sup> The City maintains Operating Reserves for the replacement of failing street lights and as a contingency for regular maintenance and operations. Reserves are available in case of emergencies and would only be used when normal funds are depleted.

<sup>3</sup> The City additionally maintains Capital Improvements Reserves that are to be used for a future City-wide luminaire replacement program as well as for the installation and replacement of new lights. See Appendix C.

### Proposition 218 Compliance

On November 5, 1996, California voters approved Proposition 218, the so-called "Right to Vote on Taxes Act." Proposition 218 amended the California Constitution by adding Articles XIII C and XIII D ("Article XIII D"), which affect the ability of local governments to levy and collect existing and future taxes, assessments, and property-related fees and charges. Article XIII D, Section 4 established new majority ballot protest procedural requirements for levying any new or increasing any existing assessments and placed substantive limitations on the use of the revenues collected from assessments. Pursuant to Article XIII D, Section 5, however, any assessment existing on November 6, 1996 that falls within one of four exceptions is exempt from these majority ballot protest procedures. The four exceptions are as follows.

- 1) Any assessment imposed exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems, or vector control. Subsequent increases in such assessments shall be subject to the procedures and approval process set forth in Section 4.
- 2) Any assessment imposed pursuant to a petition signed by the persons owning all of the parcels subject to the assessment at the time the assessment is initially imposed. Subsequent increases in such assessments shall be subject to the procedures and approval process set forth in Section 4.
- 3) Any assessment the proceeds of which are exclusively used to repay bonded indebtedness of which the failure to pay would violate the Contract Impairment Clause of the Constitution of the United States.
- 4) Any assessment that previously received majority voter approval from the voters voting in an election on the issue of the assessment. Subsequent increases in those assessments shall be subject to the procedures and approval process set forth in Section 4.

In *Howard Jarvis Taxpayers Association v. City of Riverside*, 73 Cal. App. 4th 679, 685-86 (1999), the court of appeals concluded that streetlights fall within the definition of "streets" for purposes of Article XIII D, Section 5(a), which exempts an assessment imposed solely for "street purposes."

As previously noted, the District was formed in 1982, prior to the adoption of Proposition 218, and assessments are imposed for the purpose of operating and maintaining streetlights. Pursuant to Government Code Section 53753.5, because the assessments levied within the District fall within the first exception identified above, the assessments imposed within the District are not subject to the procedural and substantive requirements of Article XIII D, Section 4 in subsequent fiscal years unless: (1) the assessment methodology is changed to increase the assessment; or (2) the amount of the assessments are proposed to exceed an assessment formula or range of assessments adopted by the City in accordance with Article XIII D, Section 4 or Government Code Section 53753.

The City is not proposing to change the assessment methodology and the assessments are not proposed to exceed the assessment formula or range of assessment as adopted by the City prior to November 6, 1996. Based on the forgoing, the assessments to be imposed in Fiscal Year 2021-22 are not subject to Article XIII D, Section 4.

### Method of Apportionment

As previously stated the District was formed in 1982 for the purpose of installing, operating, and maintaining public lighting facilities within the City of Santee. The benefit charge formula established the amount of the estimated assessment on each lot or parcel of land in the District in proportion to the estimated benefit to be received by each such lot or parcel of land from the use of the streets and their appurtenances, such as street lights. An evaluation of the major roadways consistent with the method of apportionment of the District was conducted to determine the portion of general and special benefit conferred on real property within the City. Each lot or parcel of land in the District has been determined to have a specific land use by the City of Santee Department of Development Services. The use or benefit of a public street is best determined by the use of the land adjacent to the public street. Each type of actual land use was assigned a land use factor derived from trip generation rates, developed by the Transportation Planning Division of the City of San Diego's Planning Department. These factors are based on a compilation of trip generation studies done in San Diego and other Western U.S. locations. Please refer to Appendix B for the assigned land use factors.

Previously, the streetlights were split into Zones with streetlights being designated as either general benefit or special benefit. However, the majority of streetlights provide both general and special benefit. Therefore, based on the results of a traffic study completed in 2014 and on file with the City of Santee Department of Development Services, the percent of special benefit is estimated by taking the total measured Average Daily Traffic (ADT) volumes and comparing this amount to the estimated ADT volumes

generated from the parcels fronting the roadway. The percentage of traffic that is from the parcels fronting the roadway is defined to be the percentage of local benefit. The percentage of traffic that is not from the parcels fronting the roadway is considered to be general benefit. All properties within the District are being assessed the estimated benefit received from the public lighting facilities within the City of Santee.

In 2017, the City updated the General Plan's Mobility Element which was intended to provide a framework for the development of the City's transportation network through the year 2035 and to comply with current state laws and codes. As a result of these changes, a new traffic study was needed which affected the classification of the roadways within the City as well as the special benefit and general benefit provided by each roadway classification. The information below reflects the changes determined by the traffic study completed July 2019.

The streetlights along major roadways provide both general and special benefit. Based on the City's 2017 Mobility Element and the July 2019 traffic study, the streets below have been classified as prime arterials, collectors, major arterials, parkways, or industrial.

**Prime Arterials**

- 1. Cuyamaca Street
- 2. Mission Gorge Road
- 3. Magnolia Avenue

**Major Arterials**

- 1. Mission Gorge Road
- 2. Woodside Avenue
- 3. Mast Boulevard
- 4. Carlton Hills Boulevard
- 5. Cuyamaca Street
- 6. Magnolia Avenue
- 7. Fanta Drive

**Parkways**

- 1. Town Center Parkway
- 2. Riverview Parkway
- 3. Park Center Drive
- 4. Fanita Parkway

**Industrial**

- 1. Railroad Avenue
- 2. Buena Vista Avenue
- 3. Pathway Street
- 4. Hartley Road
- 5. Isaac Street
- 6. Abraham Way
- 7. Wheatlands Avenue
- 8. Wheatlands Court
- 9. Wheatlands Road

**Collectors**

- 1. Fanita Parkway
- 2. Carlton Oaks Drive
- 3. Halberns Boulevard
- 4. El Nopal
- 5. Mesa Road
- 6. Prospect Avenue
- 7. Olive Lane
- 8. Cottonwood Avenue
- 9. Graves Avenue
- 10. Carlton Hills Boulevard
- 11. N. Woodside Avenue
- 12. S. Woodside Avenue
- 13. Mast Boulevard

The distinction between special benefit and general benefit for each road classification, as shown in the table below, is utilized by the City to determine the cost breakdown for electricity and repairs associated with each light.

**Special and General Benefit for each Roadway Classification**

Road Classification	% Special Benefit	% General Benefit
Prime	27%	73%
Major	16%	84%
Parkway	34%	66%
Collector	37%	63%
Industrial	89%	11%

Each property subject to the District assessment is assigned a land use factor. The land use factor is multiplied by the number of dwelling units for parcels classified as residential, or the number of acres for other land use classifications. The product of this multiplication is the number of benefit units for each lot or parcel of land to be assessed. The amount per benefit unit is then multiplied by the number of benefit units for each of the lots or parcels of land to establish the benefit charge for that lot or parcel of land.

This local lighting is of benefit to abutting parcels as it provides increased property protection, personal safety, visibility, traffic safety, and specifically enhances those areas fronting upon the illuminated street, in addition to providing the appearance of a progressive and illuminated city.

The recommended assessment this year is \$14.06 per Benefit Unit for parcels in Zone B. The benefit assessment is the same as assessed for the prior Fiscal Year and is in accordance with the original assessment methodology. The latest Assessor's information related to parcel size and parcel number (available in mid-July 2021) will be used to determine the final assessment

### Land Use Factors

1. Each parcel of land in the lighting district was determined to have a specific land use by the City of Santee Department of Development Services.
2. Each type of land use was assigned a land use factor determined by trip generation rates by land use as they relate to a single family residential land use. The trip generation rates by land use were prepared by the City of San Diego Transportation, Planning Division and are a compilation of trip generation studies done in San Diego and other western U.S. locations.
3. If a land use was not included in the study, the City of Santee Department of Development Services made a determination as to its probable trip generation compared to single family residential and assigned a land use factor on that basis.
4. Single family residential land use was assigned a land use factor of 1.0, notwithstanding its size. The theory is that all single family residences, notwithstanding parcel size, generate approximately the same number of trips, and therefore, receive the same benefit from the use of the streets, and their appurtenances such as street lights.
5. Determination of the land use factors other than single family residential are based upon the average number of trips generated per acre or per dwelling unit for a specific land use divided by the average number of trips generated per acre or per dwelling unit for a single family residential dwelling.

A complete listing of these land use factors can be found in Appendix B.

**Whereas**, on April 28, 2021, a Resolution of the City Council of the City of Santee, California, Initiating Proceedings and Ordering the Preparation of an Engineer’s Report for the FY 2021-22 Santee Roadway Lighting District Annual Levy of Assessments was adopted;

**Whereas**, the Resolution Initiating Proceedings for the Annual Levy of Assessments and Ordering the Preparation of an Engineer’s Report directed Spicer Consulting Group, LLC, to prepare and file a report presenting plans and specifications describing the general nature, location and extent of the improvements to be maintained, an estimate of the costs of the maintenance, operations and servicing of the improvements for the City of Santee Roadway Lighting District for the referenced Fiscal Year, a diagram for the District showing the area and properties to be assessed, and an assessment of the estimated costs of the maintenance, operations and servicing the improvements, assessing the net amount upon all assessable lots and-or parcels within the District in proportion to the special benefit received;

**Whereas**, on June 9, 2021, the City Council of the City of Santee, State of California, under the Landscaping and Lighting Act of 1972, plans to adopt its Resolution of Intention for the Annual Levy of Assessments declaring its intention to levy assessments for the Santee Roadway Lighting District and provide notice of the public hearing;

**Now Therefore**, the following assessment is made to cover the portion of the estimated costs of maintenance, operation and servicing of said improvements to be paid by the assessable real property within the District in proportion to the special benefit received.

**Summary of Assessments by Zone**

*Table 3-1  
Summary of Assessments*

Description	Fiscal Year 2021-22
Zone A	\$0
Zone B	\$346,150
<b>Total</b>	<b>\$346,150</b>



Executed this \_\_\_\_\_ day of \_\_\_\_\_ 2021.



\_\_\_\_\_  
FRANCISCO MARTINEZ JR  
PROFESSIONAL CIVIL ENGINEER NO. 84640  
ENGINEER OF WORK  
CITY OF SANTEE  
STATE OF CALIFORNIA

I HEREBY CERTIFY that the enclosed Engineer's Report and Assessment Diagram thereto attached, was filed with me on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, by adoption of Resolution No. \_\_\_\_-2021 by City Council.

\_\_\_\_\_  
CITY CLERK  
CITY OF SANTEE  
STATE OF CALIFORNIA

I HEREBY CERTIFY that the enclosed Engineer's Report and Assessment Diagram thereto attached, was approved and confirmed by the City Council of the City of Santee, California on the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
CITY CLERK  
CITY OF SANTEE  
STATE OF CALIFORNIA

The actual assessment and the amount of the assessment for the Fiscal Year 2021-22 apportioned to each parcel as shown on the latest equalized roll at the County Assessor's office are listed under separate cover. The description of each lot or parcel is part of the records of the County of San Diego Assessor's Office and such records are, by reference, made part of this Report.

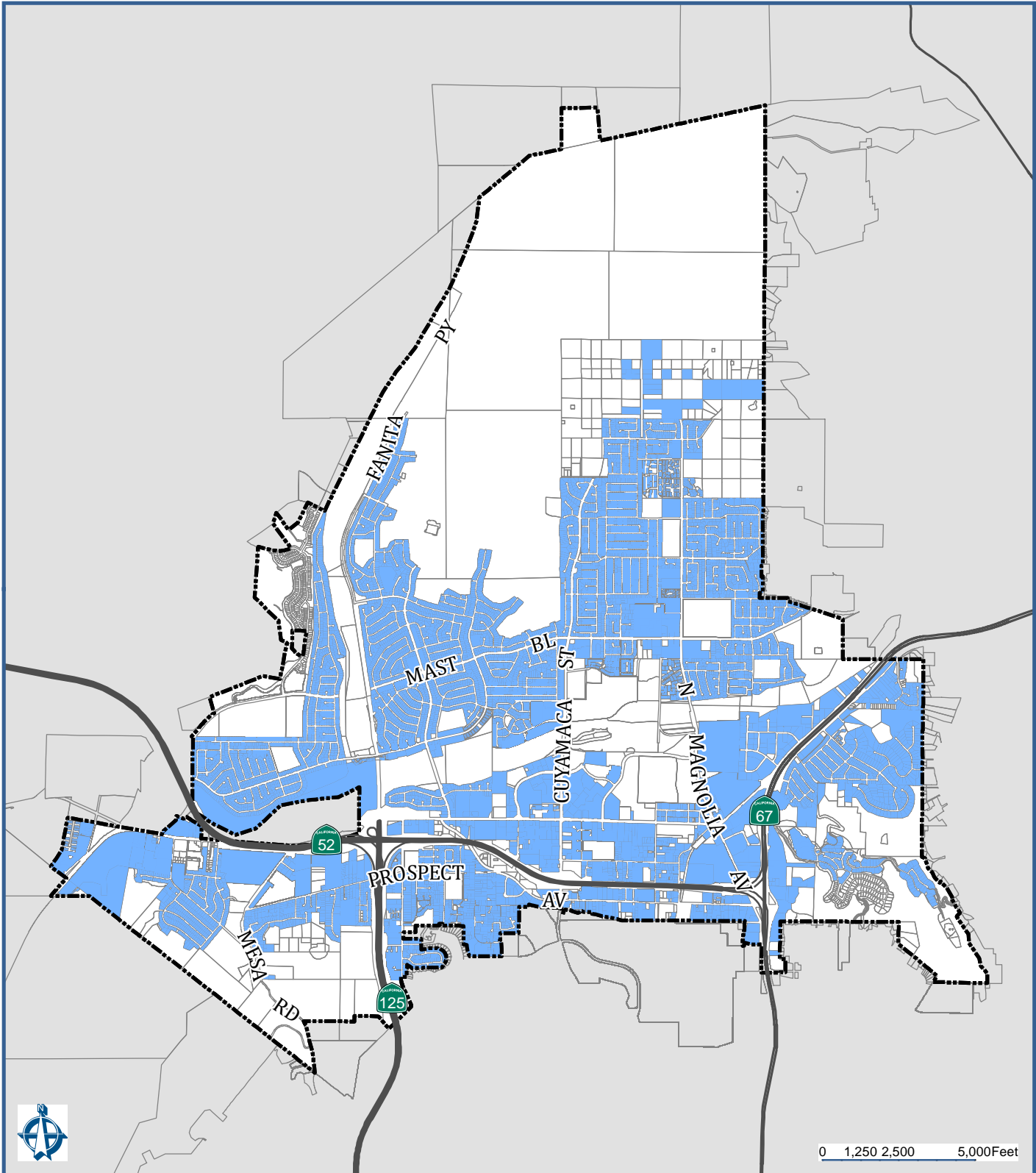
An Assessment Diagram for Santee Roadway Lighting District has been submitted to and is on file with the City Clerk in the format required under the provision of the Act.

# APPENDIX A

## Assessment Diagram





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G R O U P



# CITY OF SANTEE ASSESSMENT DIAGRAM

## SANTEE ROADWAY LIGHTING DISTRICT

 SANTEE CITY BOUNDARY (ZONE A)
  LEVIED (ZONE B)

Zone B - Includes approximately 79% of all parcels throughout the City



# APPENDIX B

## Land Use Factors



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# CITY OF SANTEE

## BENEFIT UNITS / LAND USE CODES

<u>BENEFIT</u>	<u>LAND</u>		<u>BENEFIT</u>	<u>LAND</u>	
<u>UNITS</u>	<u>USE</u>	<u>DESCRIPTION</u>	<u>UNITS</u>	<u>USE</u>	<u>DESCRIPTION</u>
	<u>CODE</u>			<u>CODE</u>	
0.0	00	Unzoned	1.0	46	Small automotive garages
0.1	07	Timeshare	2.0	47	Industrial condominiums
0.0	09	Mobilehome (Force)	2.0	49	Special/misc. industrial
0.0	10	Vacant Residential	0.0	50	Vacant irrigated
1.0	11	Single Family Residence	0.1	51	Citrus
1.0	12	Duplex or Double	0.1	52	Avocados
1.0	13	Residential 2-4 Units/2 Houses	0.2	53	Vines
1.0	14	Residential 5-15 Units	0.1	54	Miscellaneous trees
1.0	15	Residential 16-60 Units	0.1	55	Livestock
1.0	16	Residential 61 units and up	0.1	56	Poultry
1.0	17	Condominium	0.1	57	Misc. irrigated crops
1.0	18	Co-op	0.1	58	Growing houses
1.0	19	Miscellaneous residential	0.1	59	Special/misc. irrigated
0.0	20	Vacant commercial	0.1	61	Non-irrigated 1-10 Ac.
10.0	21	1-3 story misc. store buildings	0.1	62	Non-irrigated 11-40 Ac.
10.0	22	4 story & up office/store buildings	0.1	63	Non-irrigated 41-160 Ac.
14.0	23	Regional shopping center	0.1	64	Non-irrigated 161-360 Ac.
22.0	24	Community shopping center	0.1	65	Non-irrigated 361 Ac. & up
33.0	25	Neighborhood shopping center	0.0	70	Vacant Institutional
22.0	26	Hotel, motel	2.0	71	Church
33.0	27	Service station	1.0	72	Church parking/related
25.0	28	Medical, dental, animal hospital	0.1	73	Cemetery
6.0	29	Conv. Hospital, rest home	0.1	74	Mausoleum
10.0	30	Office condominiums	0.1	75	Mortuary
22.0	31	Parking lot, garage, used car lot	1.0	76	Public building (fire, school, library)
0.5	32	Trailer park (Force # spaces)	6.0	77	Hospital
22.0	33	Theater	1.0	79	Special/misc. institutional
22.0	34	Bowling alley	0.0	80	Vacant recreational
22.0	35	Restaurant	2.0	81	Meeting hall, gym
22.0	36	Car wash	0.2	82	Golf course
22.0	37	Large chain grocery/drug store	0.4	83	Marina, dock
11.0	38	Auto sales & service agency	1.0	84	Recreational camps
11.0	39	Misc. commercial, radio station, bank, et al	0.0	85	Non-tax recreational
0.0	40	Vacant industrial	0.0	86	Open space easements
1.0	41	Factory - light manufacturing	0.1	87	Agr. preserve (no contract)
3.0	42	Factory - heavy manufacturing	0.1	88	Agr. preserve (contract)
2.0	43	Warehouse - process or storage	1.0	89	Special/misc. recreational
2.0	44	Bulk Storage (tanks, etc.)	0.0	90	Vacant taxable government property
3.0	45	Extractive & Mining	1.0	91	Improved taxable government property

# APPENDIX C

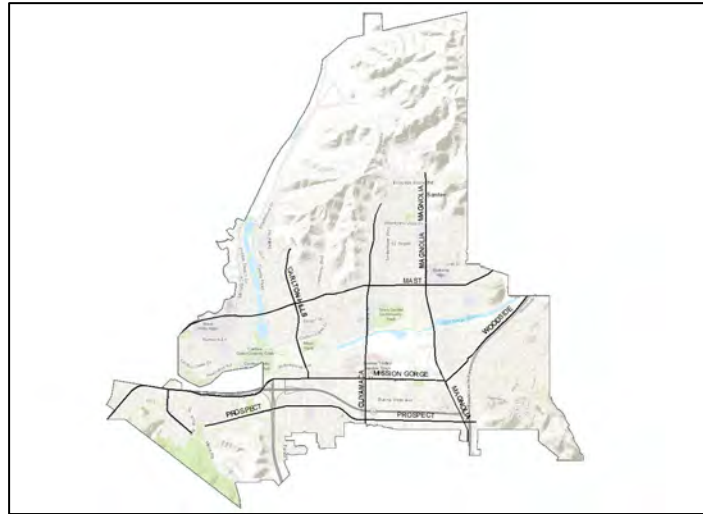
## Capital Improvement Plan



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G R O U P



# Street Light LED Upgrades CIP 2023-XX • Circulation Project



Project Location: Citywide

**Description:** Replace existing street light fixtures on arterial and residential streets, as well as walkway lights along roadways, with more energy efficient LED lighting.

**Justification:** The City-owned street lights were replaced ten years ago to energy saving induction lights, which have a service life of 10 to 15 years. However, after 10 years the light output has decreased. In addition, induction fixtures are no longer available and there are no replacement parts. The current standard of street lighting is use of light emitting diodes (LED), which are more energy efficient and produce more uniform lighting with a longer service life of 15 to 20 years. This project is consistent with the Sustainable Santee Plan.

**Operating Impact:** Cost savings of \$55,000 annually is expected due to energy savings and reduction in maintenance cost.

	Prior Year	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ 95,000	\$ -	\$ -	\$ -	\$ 95,000
Land Acquisition	-	-	-	-	-	-	-
Construction	-	-	1,232,000	-	-	-	1,232,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,327,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,327,000</b>
<b>Source of Funds:</b>							
Roadway Lighting District	\$ -	\$ -	\$ 1,327,000	\$ -	\$ -	\$ -	\$ 1,327,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,327,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,327,000</b>



SPICER CONSULTING  
GROUP

**RESOLUTION NO.**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA  
DECLARING ITS INTENTION TO PROVIDE FOR AN ANNUAL LEVY AND  
COLLECTION OF ASSESSMENTS FOR CERTAIN MAINTENANCE IN AN  
EXISTING DISTRICT, AND SETTING A TIME AND PLACE FOR A  
PUBLIC HEARING THEREON FOR THE FY 2021-22  
SANTEE ROADWAY LIGHTING DISTRICT**

**WHEREAS**, the City Council of the City of Santee, California has previously formed a street lighting and landscaping district pursuant to the terms and provisions of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California, Article XIII D of the California Constitution , and the Proposition 218 Omnibus Implementation Act (commencing with California Government Code Section 53750) (collectively the "Law"), in what is known and designated as **SANTEE ROADWAY LIGHTING DISTRICT** ("District"); and

**WHEREAS**, at this time, the District contains two zones, as set forth in the Engineer's Report ("Report"), Zone A containing all the street lights of primarily general benefit located within the City limits of Santee, and Zone B containing street lights defined as primarily having special benefit to the assessed properties located in various areas throughout the City; and

**WHEREAS**, at this time, this City Council desires to take proceedings to set the annual levy of assessments for the ensuing fiscal year, to provide for the costs and expenses necessary for the continued maintenance of improvements within said District; and

**WHEREAS**, at this time there has been presented and approved by this City Council a Report as required by law, and this City Council desires to move forth with the proceedings for said annual levy.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Santee, California, as follows:

**SECTION 1.** The above recitals are all true and correct.

**SECTION 2.** The Report regarding the annual levy for said District, which Report is for maintenance of certain improvements for Fiscal Year 2021-22 that has been previously approved is directed to be filed in the Office of the City Clerk. Reference is hereby made to the Report for a full and detailed description of the improvements, the boundaries of the District and any zones therein, and the proposed assessment.

## **RESOLUTION NO.**

**SECTION 3.** The public interest and convenience requires, and it is the intention of this City Council to order, the annual assessment levy for the District as set forth and described in the Report, and it is further determined to be in the best public interest and convenience to levy and collect annual assessments to pay the costs and expenses of the maintenance of the improvements as estimated in said Report.

**SECTION 4.** The assessments levied and collected shall be for the maintenance of certain improvements, as set forth in the Report, referenced and so incorporated herein.

**SECTION 5.** There will be no change in the assessment amount for Zone B and there will continue to be no assessment in Zone A.

**SECTION 6.** It is estimated that 63 new lights will be added within the District in Fiscal Year 2021-22.

**SECTION 7.** The County Auditor shall enter on the Assessment Roll the amount of the assessments, and shall collect said assessments at the same time and in the same manner as County taxes are collected. After collection, the net amount of the assessments, after the deduction of any compensation due to the County for collection, shall be paid to the Treasurer of the City of Santee for purposes of paying for the costs and expenses of said District.

**SECTION 8.** All monies collected shall be deposited in a special fund known as: "**SPECIAL FUND - SANTEE ROADWAY LIGHTING DISTRICT.**" Payment shall be made out of said fund only for the purpose provided for in this Resolution, and in order to expedite the execution of the maintenance, the City Council may transfer into said special fund, from any available source, such funds as it may deem necessary to expedite the proceedings. Any funds shall be repaid out of the proceeds of the assessments provided for in this Resolution.

**SECTION 9.** Said maintenance work is, in the opinion of this City Council, of direct benefit to the properties within the boundaries of the District, and this City Council makes the costs and expenses of said maintenance chargeable upon a District, of which District this City Council hereby declares to be the District benefited by said improvements and their maintenance thereof, and to be further assessed to pay the costs and expenses thereof. Said District shall include each and every parcel of land within the boundaries of said District, as said District is shown within said Report, as approved by this City Council and on file in the Office of the City Clerk, and so designated by the name of the District.

**SECTION 10.** Any public properties, as defined in the Law, which are included within the boundaries of the District, shall be subject to any assessment to be made under these proceedings to cover any of the costs and expenses of said maintenance work.

**RESOLUTION NO.**

**SECTION 11.** Notice is hereby given that a public hearing on this item will be held before the **SANTEE CITY COUNCIL** at 6:30 p.m., Wednesday on July 14, 2021, regarding the annual levy of assessments, the extent of the maintenance, and any other matters contained within this resolution. In an effort to protect public health and prevent the spread of COVID19, attendees must comply with state and local public health orders in effect on the date of the hearing. Instructions for participating in the hearing will be posted by the City Clerk on the City's website at <https://www.cityofsanteeca.gov>. Any persons who wish to object to the proceedings for the annual levy should file a written protest with the City Clerk prior to the time set and scheduled for said public hearing.

**SECTION 12.** The Finance Department is hereby authorized and directed to publish a copy of this Resolution in a newspaper of general circulation within said City, said publication and be not less than ten (10) days before the date set for said Public Hearing.

**SECTION 13.** This Resolution shall take effect immediately upon its adoption.

**ADOPTED** by the City Council of the City of Santee, California, at a regular meeting thereof held this 9<sup>th</sup> day of June, 2021 by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

---

**JOHN W. MINTO, MAYOR**

**ATTEST:**

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**ANNETTE ORTIZ, CMC, CITY CLERK**

**MEETING DATE** June 9, 2021

**ITEM TITLE** AWARD A PROFESSIONAL SERVICES AGREEMENT FOR  
SANTEE CITY GRAPHIC ARTIST SERVICES PER RFP #21/22-40021

**DIRECTOR/DEPARTMENT** Bill Maertz, Community Services 

**SUMMARY**

On April 23, 2021, the City issued a Request for Proposals (RFP #21/22-40021) for Santee City Graphic Artist services. The City solicited proposals from qualified individuals and/or organizations with experience in graphic design, specifically in performing design work for municipal government. Five proposals were received. One proposal was deemed non-responsive due to arriving after the May 17, 2021 9:00 a.m. deadline. Four proposals were deemed as responsible-responsive and were reviewed by City staff.

Based upon their experience and examples of work with public agencies, as well as their hourly fee, references, and recent work history with the City of Santee, City staff recommends awarding the contract to Pat Davis Design Group, Inc.

Staff recommends the City Council award a Professional Services Agreement for Santee City Graphic Artist services to Pat Davis Design Group, Inc. for an amount not to exceed \$29,000. The initial term of the Agreement will be from July 1, 2021 to June 30, 2022 with three (3) 12-month options to renew, at the City's discretion. Staff also requests City Council to authorize the City Manager to approve three (3) additional 12-month options to renew along with the corresponding purchase orders to authorize the City Manager to approve annual change orders up to 10% of the then-current contract amount.

**FINANCIAL STATEMENT** 

Funds for the Santee City Graphic Artist services have been included in the proposed FY 2021-22 Community Services Department operating budget.

**CITY ATTORNEY REVIEW**  N/A •  Completed

**RECOMMENDATION**

1. Award a Professional Services Agreement for Santee City Graphic Artist services to Pat Davis Design Group, Inc. for an amount not to exceed \$29,000 with the initial term of the Agreement to be from July 1, 2021 to June 30, 2022 with three (3) 12-month options to renew at the City's discretion; and
2. Authorize City Manager to execute said Agreement; and
3. Authorize the City Manager to approve three (3) additional 12-month options to renew along with the corresponding purchase orders; and
4. Authorize the City Manager to approve annual change orders up to 10% of the then-current contract amount.

**ATTACHMENT**

1. List of proposals received
2. Four (4) samples of current work

Mayor  
John W. Minto  
City Council  
Ronn Hall  
Laura Koval  
Rob McNelis  
Dustin Trotter

MAY 24, 2021  
RFP 21/22-40021

Submitted PROPOSALS  
for  
**SANTEE CITY GRAPHIC ARTIST**

Proposals received, VERIFIED

	Proposer		Rank
1.	Graphic Solutions	VERIFIED	2
2.	Mob Media, Inc.	VERIFIED	4
3.	My House of Design	Non-Responsive	
4.	Pat Davis Design Group, Inc.	VERIFIED	1
5.	We the Creative	VERIFIED	3



# RECREATION ACTIVITY GUIDE

*Spring 2021*

## SAVE THE DATE

Fido Day @ Santee Dog parks

Saturday, May 15, 2021

Visit [SanteeSpecialEvents.com](https://www.santeespecialevents.com)  
for more details



Participant safety is our top priority. Masks will be required at all times (unless exercising) and social distancing will be enforced.

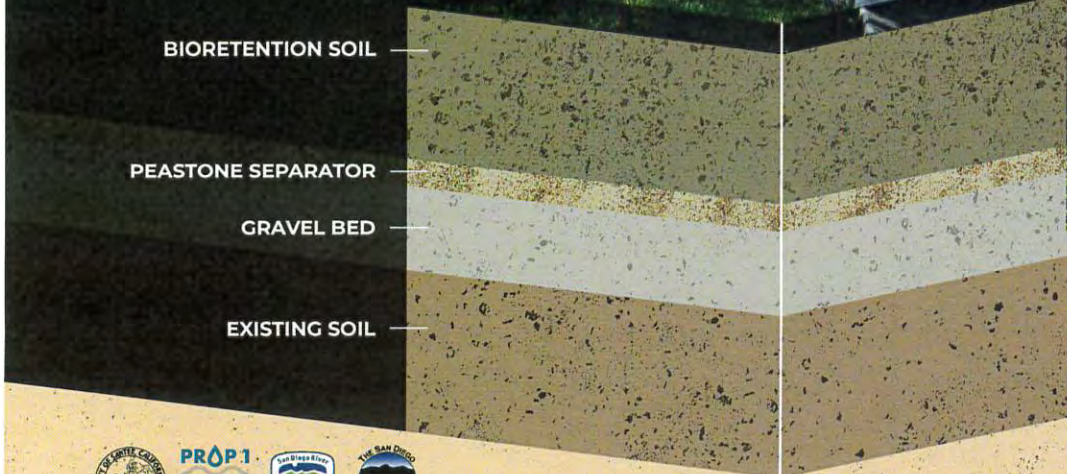
[SanteeRec.com](https://www.santeerec.com)

(619) 258-4100 ext. 222



# Bioretention Swales

## Nature's Water Filter



# NATIVE PLANTS

**California Sycamore** *Platanus Racemosa*

- Sycamores can live to be up to 600 years old
- Red-tailed hawks, woodpeckers and hummingbirds call these trees home
- An important food source for western tiger swallowtail butterfly larva



**Western Cottonwood** *Populus Fremonti*

- Stabilize stream banks and prevents soil erosion
- Their fruit is called *achene*, which looks like patchy cotton—hence the name
- These trees grow fast! They can grow anywhere from 3 – 6 feet every year



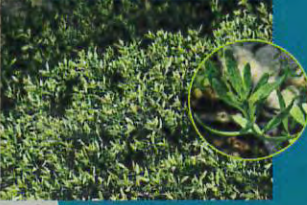
**Creeping Wild Rye** *Leymus Triticoides*

- Their stems, called *rhizomes*, run underground to keep streambanks from eroding
- The woodland skipper butterfly lives on this plant
- Historically, native people ground the seeds into *pinole*, a type of flour



**San Diego Marsh Elder** *Iva Hayesiana*

- Also known as San Diego povertyweed
- Listed as a rare species on the rare, threatened and endangered scale
- Fire resistant, withstands hot and cold temperatures and keeps streambanks strong



- Bioretention Benefits**
- Directs stormwater runoff
  - Removes pollutants
  - Improves flood control
  - Provides wildlife habitat
  - Promotes biodiversity
  - Encourages climate resiliency

- Bioretention Removes**
- Bacteria
  - Pet waste
  - Fertilizer
  - Heavy metals
  - Pesticides
  - Oil and gas





**TEEN CENTER ▶ PARKS ▶**  
**CAMPS ▶ CLASSES ▶ TRAILS**  
**SKATE PARK ▶ SENIORS 55+**



**SanteeRec.com**

**▶ (619) 258-4100 ext. 222**

# SANTEE LOCATION GUIDE



Key	Site	Facility Name		Bike Station Repair	Trails	Playground	Exercise Equipment	City Permitted Picnic Shelter	Restrooms	BBQ Grill	Dog Park or Off-Leash Hours	Basketball	Sand Volleyball	Sports Fields	Tennis	Pickleball	Skate Park	Disc Golf	City Facility Room Rental
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City Parks																			
BR	P1	Big Rock Park	8125 Arlette St.		X	X		X	X	X	X	X	X		X	X			
KCP	P2	Deputy Ken Collier Park	9206 Via De Cristina			X	X					X							
MP	P3	Mast Park <a href="http://www.MastPark.com">www.MastPark.com</a>	9125 Carlton Hills Blvd.	X	X	X	X	X	X	X	X	X						X	
MPW	P4	Mast Park West	9125 Carlton Hills Blvd.		X														
SHP	P5	Shadow Hill Park	9161 Shadow Hill Rd.		X	X		X	X	X		X			X				
SRP	P6	Sky Ranch Park	5850 Cala Lily St.			X				X									
TCCPE	P7	Town Center Community Park East	550 Park Center Dr.		X	X		X	X					X					
TCCPW	P8	Town Center Community Park West	9409 Cuyamaca St.			X		X	X	X				X					
WGV	P9	Woodglen Vista Park	10250 Woodglen Vista Dr.			X		X	X	X	X	X		X	X		X		
WHP	P10	West Hills Park	8750 Mast Blvd.			X		X	X	X			X	X					
WPT	P11	Walker Preserve Trail	9500 Magnolia Ave.	X	X														
MCT	P12	Mission Creek Trail	9220 Cuyamaca St.		X														
NT	P13	Weston Park	9050 Trailmark Way	X	X			X	X										

City Offices and Facilities																			
CH	F1	City Hall Bldg. 6, 7, 8A & 8P	10601 N. Magnolia Ave.						X										X
TC	F2	Santee Teen Center @ Big Rock Park	8115 Arlette St.		X	X						X	X		X	X			
PSOC	F3	City Operations Center	9534 Via Zapador	To report any city maintenance issues please call 619-258-4100 ext. 304															
FS4	F4	Fire Station #4	8950 Cottonwood Ave.	To contact the City Hall Fire Department for non-emergencies please call 619-258-4100 ext. 207															
FS5	F5	Fire Station #5	9130 Carlton Oaks Dr.																

Program Locations			
KS	C1	Trad Am Karate Studio	8955 Carlton Hills Blvd.
SPX	C2	Sportsplex USA	9951 Riverwalk Dr.
YMCA	C3	City of Santee Aquatics Center	10123 Riverwalk Dr.

Schools and Community Resources			
CHS	S1	Carlton Hills School	9353 Pike Rd.
COE	S2	Carlton Oaks Elementary	9353 Wethersfield Rd.
CPE	S3	Cajon Park Elementary	10300 N. Magnolia Ave.
CHE	S4	Chet F. Harritt Elementary	8120 Arlette St.
PDE	S5	Pepper Drive Elementary	1935 Marlinda Way
PAS	S6	PRIDE Academy at Prospect Avenue School	9303 Prospect Ave.
RSE	S7	Rio Seco Elementary	9545 Cuyamaca St.
SCE	S8	Sycamore Canyon Elementary	10201 Settle Rd.
HCE	S9	Hill Creek Elementary	9665 Jeremy St.
SHS	S10	Santana High School **Lighted tennis courts available to public	9915 Magnolia Ave.
WHHS	S11	West Hills High School	8756 Mast Blvd.
SBL	S12	Santee Branch Library	9225 Carlton Hills Blvd. # 17
SL	S13	Santee Lakes	9310 Fanita Pkwy.



## SAVE THE DATE

Fido Day @ Santee Dog parks  
Saturday, May 15, 2021

Visit  
[SanteeSpecialEvents.com](http://SanteeSpecialEvents.com)  
for more details

### DOG PARKS

Well behaved off leash dogs with their owners are allowed use at the following:

**Woodglen Vista Park** - Designated fenced dog park open daily dawn to dusk

**Mast Park** - Designated fenced dog park open daily dawn to dusk. Park divided by puppy, small and large dogs. For more info visit: [www.MastPark.com](http://www.MastPark.com)

**Big Rock Park** - Designated area daily dawn to 9:00 am

For more information regarding off leash rules and regulations visit:

[www.cityofsanteca.gov/our-city/city-parks-copy/dog-parks](http://www.cityofsanteca.gov/our-city/city-parks-copy/dog-parks)



# CITY OF SANTEE MAP



### Symbol Key

-  Parks & Trails
-  City Offices and Facilities
-  Program Locations
-  Schools
-  Library
-  Community Resources
-  Fire Department

**MEETING DATE** June 9, 2021

**ITEM TITLE** RESOLUTION AUTHORIZING THE AWARD OF AN AGREEMENT FOR CUSTODIAL SERVICES - PARKS TO AZTEC LANDSCAPING, INC. dba AZTEC JANITORIAL PER RFB #21/22-20056

**DIRECTOR/DEPARTMENT** Bill Maertz, Community Services *wm*

**SUMMARY** In compliance with the City's purchasing ordinance, Santee Municipal Code 3.24.100, the Finance Department administered a formal bid process for Custodial Services - Parks. On May 19, 2021, three bids were received and opened for RFB #21/22-20056. Based on the requirements for lowest responsive responsible bid, staff recommends that City Council award the contract for Custodial Services - Parks to Aztec Landscaping, Inc. dba Aztec Janitorial for an amount not to exceed \$52,056.50 for Fiscal Year 2021-22.

The term of the initial contract shall be July 1, 2021 through June 30, 2022, with three (3) subsequent 12-month options to renew, and one 90-day option to extend. Annual increases for this contract, if any, shall be at the sole discretion of the City and shall not exceed the change in the San Diego All-Urban Consumers Price Index for the preceding 12-month period with limited exceptions as provided by the contract documents. Staff also requests City Council authorization for the City Manager to approve future purchase orders per subsequent contract renewals and annual change orders up to ten percent (10%) of the then-current contract amount; and for the Director of Community Services to execute a Notice of Completion and the City Clerk to file said Notice of Completion for each term of the contract once the work for that term has been completed to the satisfaction of the Director.

**ENVIRONMENTAL REVIEW**

This action is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

**FINANCIAL STATEMENT** *m*

Funding for this contract is provided in the proposed Fiscal Year 2021-22 Community Services Department operating budget.

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION** *MAB*

Adopt the Resolution:

1. Awarding the contract for Custodial Services - Parks to Aztec Landscaping, Inc. dba Aztec Janitorial for an amount not to exceed \$52,056.50 for Fiscal Year 2021-22; and
2. Authorizing the City Manager to approve up to three (3) additional twelve (12)-month options to renew and one (1) ninety (90)-day extension along with the corresponding purchase orders; and
3. Authorizing the City Manager to approve annual change orders up to ten percent (10%) of the then-current contract amount; and
4. Authorizing the Director of Community Services to execute a Notice of Completion and the City Clerk to file said Notice of Completion upon satisfactory completion of work for each contract term.

**ATTACHMENTS** 1. Resolution 2. Bid Summary



**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE AUTHORIZING  
AWARD OF AN AGREEMENT FOR CUSTODIAL SERVICES - PARKS TO  
AZTEC LANDSCAPING, INC. dba AZTEC JANITORIAL PER RFB #20/21-20056**

**WHEREAS**, in compliance with the City's purchasing ordinance, Santee Municipal Code 3.24.100, the Finance Department administered a formal bid process for a new contract for Custodial Services - Park in April 2021; and

**WHEREAS**, on the 19<sup>th</sup> day of May 2021, three proposals were received for Custodial Services – Parks per RFB 21/22-20056; and

**WHEREAS**, based on the requirements for lowest responsive responsible bid, staff recommends awarding the contract/bid for Custodial Services - Parks to Aztec Landscaping, Inc. dba Aztec Janitorial for an amount not to exceed \$52,056.50 for Fiscal Year 2021-22; and

**WHEREAS**, staff recommends authorizing the City Manager to execute a custodial services contract with Aztec Landscaping, Inc. dba Aztec Janitorial for an amount not to exceed \$52,056.50 for Fiscal Year 2021-22; and

**WHEREAS**, staff recommends authorizing the City Manager to approve three (3) additional 12-month options to renew and one (1) 90-day extension; and

**WHEREAS**, staff recommends authorizing the City Manager to approve change orders up to ten percent (10%) of the then-current contract amount; and

**WHEREAS**, staff recommends authorizing the Director of Community Services to execute annual Notices of Completion and authorizing the City Clerk to file said notices upon satisfactory completion of work; and

**WHEREAS**, this item is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15301 (maintenance of existing structures, facilities or mechanical equipment).

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Santee, California, that it:

**SECTION 1.** Awards the contract for Custodial Services - Parks to Aztec Landscaping, Inc. dba Aztec Janitorial for an amount not to exceed \$52,056.50 for Fiscal Year 2021-22.

**SECTION 2.** Authorizes the City Manager to approve three (3) additional 12-month options to renew and one (1) 90-day extension.

**SECTION 3.** Authorizes the City Manager to execute the custodial services contract on behalf of the City and approve change orders up to ten percent (10%) of the then-current contract amount.

**RESOLUTION NO. \_\_\_\_\_**

**SECTION 4.** Authorizes the Director of Community Services to execute annual Notices of Completion and authorizing the City Clerk to file said notices upon satisfactory completion of work.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 9<sup>th</sup> day of June 2021, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

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**JOHN W. MINTO, MAYOR**

**ATTEST:**

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**ANNETTE ORTIZ, CMC, CITY CLERK**

Mayor  
John W. Minto  
City Council  
Ronn Hall  
Laura Koval  
Rob McNelis  
Dustin Trotter

May 28, 2021

**BID RESULTS**

for

**RFB #21/22-20056 CUSTODIAL SERVICES - PARKS**

Bid Opening Date: May 19, 2021 at 10:00 a.m.


**Bids received, Verified:**

1.	Aztec Landscaping, Inc. DBA AZTEC JANITORIAL	Total:	<u>\$52,056.50</u>
2.	NMA MANAGEMENT, INC	Total:	<u>\$74,635.48</u>
3.	GONZALEZ CLEANING	Total:	<u>\$79,933.53</u>



**MEETING DATE** June 9, 2021


**ITEM TITLE** PUBLIC HEARING AND RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, AMENDING THE TRANSNET LOCAL STREET IMPROVEMENT PROGRAM OF PROJECTS FOR FISCAL YEARS 2020/21 THROUGH 2024/25

**DIRECTOR/DEPARTMENT** Melanie Kush, Development Services 

**SUMMARY** The SANDAG Board of Directors approved the release of the draft FY 21/22 SANDAG Program budget on March 26, 2021. Included in the draft budget is a proposal to increase administrative expenses from 1% to 2% for SANDAG administration. Pending final approval of the budget and changes to the *TransNet* Ordinance, these changes are planned to go into effect at the beginning of FY 2022 on July 1, 2021 and will result in a slight decrease in the revenue forecast sent to the City previously. Specifically, on April 17, 2021 City Staff was notified by SANDAG that the revenue forecasts changed and the City is required to amend the Local Street Improvements (LSI) program to reflect the changed estimates. Staff has prepared an amendment to the current Regional Transportation Improvement Program (RTIP) to reflect the updated revenue forecast for *TransNet* LSI through fiscal year 2025/26 as provided by SANDAG and to align the RTIP with the proposed Capital Improvement Program (CIP). The attached Resolution requests City Council amend three (3) *TransNet* LSI projects in the program, including the Santee Rehabilitation and Major Repair Work (SNT04), Santee Slurry Seal Roadway Maintenance (SNT22), and the Regional Arterial Management System (SNT20) projects.


Under the *TransNet* Extension Ordinance each jurisdiction must hold a public hearing when amending projects or budgets using *TransNet* LSI funding that have regional significance consistent with the long-range regional transportation plan. Exhibit A -Table 1, of the Resolution reflects the funding changes through FY 2024/25. Street recommendations within Santee Rehabilitation and Major Repair Work (SNT04) and Santee Slurry Seal Roadway Maintenance (SNT22) projects remain consistent with the current Pavement Management Analysis report.

**ENVIRONMENTAL REVIEW** Compliance with the Environmental Quality Act (CEQA) would be required prior to construction authorization.

**FINANCIAL STATEMENT**  Funding reflected within this amendment will be provided through the *TransNet* LSI revenues, Road Maintenance and Rehabilitation Account (RMRA) and the General Fund. Estimated net annual *TransNet* LSI revenue after debt service over the five (5) years covered by RTIP is as follows:

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<i>TransNet</i> LSI	\$504,000	\$638,000	\$695,000	\$747,000	\$800,000

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION**   
1. Conduct and close the public hearing; and  
2. Adopt the attached resolution amending the *TransNet* Local Street Improvement Program of Projects for Fiscal Years 2020/21 through 2024/25

**ATTACHMENTS**  
Resolution with Attachment Exhibit A - Table 1



RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,  
AMENDING THE TRANSNET LOCAL STREET IMPROVEMENT PROGRAM OF  
PROJECTS FOR FISCAL YEARS 2020/21 THROUGH 2024/25**

**WHEREAS**, on November 4, 2004, the voters of San Diego County approved the San Diego Transportation Improvement Program Ordinance and Expenditure Plan (*TransNet* Extension Ordinance); and

**WHEREAS**, the *TransNet* Extension Ordinance provides that SANDAG, acting as the Regional Transportation Commission, shall approve on a biennial basis a multi-year program of projects submitted by local jurisdictions identifying those transportation projects eligible to use transportation sales tax (*TransNet*) funds; and

**WHEREAS**, the City of Santee was provided with a revised estimate of annual *TransNet* Local Street Improvement (LSI) revenues for fiscal years 2020/21 through 2025/26 by SANDAG; and

**WHEREAS**, the City of Santee approved its 2020 *TransNet* Local Street Improvement Program of Projects (POP) on May 13, 2020 and the City of Santee desires to make adjustments to its Program of Projects; and

**WHEREAS**, the City of Santee has held a noticed public hearing with an agenda item that clearly identified the proposed amendment prior to approval of the projects by its authorized legislative body in accordance with Section 5(A) of the *TransNet* Extension Ordinance and Rule 7 of SANDAG Board Policy No. 31.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Santee, California, as follows:

**Section 1.** That the City of Santee requests that SANDAG make the following changes to its 2020 POP (the "Amendment") as programmed in the 2021 RTIP:

- A. Revise the amount of projected annual *TransNet* LSI funding available for the Santee projects after bond debt service, the anticipated Road Maintenance and Rehabilitation Account (RMRA) revenue, and other Local Agency anticipated funding as depicted on the revised Exhibit A – Table 1 attached to this Resolution and incorporated herein.

**Section 2.** That pursuant to Section 2(C)(1) of the *TransNet* Extension Ordinance, the City of Santee certifies that no more than 30% of its annual revenues shall be spent on local street and road maintenance-related projects as a result of the Amendment.

**Section 3.** That pursuant to Section 4(E)(3) of the *TransNet* Extension Ordinance, the City of Santee certifies that all new or changed projects, or major reconstruction projects included in the Amendment and funded by *TransNet* revenues shall accommodate travel by pedestrians and bicyclists, and that any exception to this requirement permitted under the Ordinance and proposed was clearly noticed as part of the City of Santee's public hearing process for the Amendment.

**Section 4.** That the City of Santee does hereby certify that all applicable provisions of the *TransNet* Extension Ordinance and SANDAG Board Policy No.31 have been met.

**RESOLUTION NO. \_\_\_\_\_**

**Section 5.** That the City of Santee continues to agree to indemnify, hold harmless, and defend SANDAG, the San Diego County Regional Transportation Commission, and all officers and employees thereof against all causes of action or claims related to City of Santee's *TransNet* funded projects.

**ADOPTED** by the City Council of the City of Santee, California, at a regular meeting thereof held this 9th day of June, 2021, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**JOHN W. MINTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ANNETTE ORTIZ, CMC, CITY CLERK**

Attachment: Exhibit A - Table 1 - 2021 Regional Transportation Improvement Program Amendment No. 3

**Table 1**  
**2021 Regional Transportation Improvement Program**  
**Amendment No. 3**  
**San Diego Region (in \$000s)**

Santee, City of

MPO ID: SNT04			RTIP #:21-03								
Project Title:	Pavement Repair and Rehabilitation							<i>TransNet</i> - LSI: CR			
Project Description:	Multiple locations as recommended by Pavement Management Analysis report. - Reconstruction and rehabilitation in the form of removal and replacement of existing pavement sections 2 inches minimum, 1.5 inch minimum overlay, pedestrian ramps, sidewalk improvements, and drainage improvements as part of the rehabilitation improvements.										
Change Reason:	Revise funding between fiscal years										
Capacity Status:NCI			Exempt Category:Safety - Pavement resurfacing and/or rehabilitation								
Est Total Cost: <b>\$31,653</b>											
	TOTAL	PRIOR	20/21	21/22	22/23	23/24	24/25	FUTURE	PE	RW	CON
<i>TransNet</i> - Bond	\$9,855	\$9,856							\$343		\$9,512
<i>TransNet</i> - L	\$7,729	\$7,729									\$7,729
<i>TransNet</i> - LSI	\$3,974	\$1,143	\$492	\$191	\$482	\$518	\$555	\$593	\$421		\$3,553
<i>TransNet</i> - LSI (Cash)	\$1	\$1									\$1
<i>TransNet</i> - LSI Carry Over	\$3,211	\$3,001	\$210						\$157		\$3,054
Local Funds	\$6,883	\$2,079	\$422	\$2,300	\$521	\$521	\$521	\$521	\$15		\$6,868
<b>TOTAL</b>	<b>\$31,653</b>	<b>\$23,809</b>	<b>\$1,124</b>	<b>\$2,491</b>	<b>\$1,003</b>	<b>\$1,039</b>	<b>\$1,076</b>	<b>\$1,114</b>	<b>\$936</b>		<b>\$30,717</b>
PROJECT LAST AMENDED 21-00											
	TOTAL	PRIOR	20/21	21/22	22/23	23/24	24/25	FUTURE	PE	RW	CON
<i>TransNet</i> - Bond	\$9,855	\$9,856							\$343		\$9,512
<i>TransNet</i> - L	\$7,729	\$7,729									\$7,729
<i>TransNet</i> - LSI	\$3,343	\$1,143	\$274	\$348	\$488	\$524	\$565		\$290		\$3,053
<i>TransNet</i> - LSI (Cash)	\$1	\$1									\$1
<i>TransNet</i> - LSI Carry Over	\$3,365	\$3,001	\$364						\$157		\$3,208
Local Funds	\$4,322	\$2,079	\$556	\$422	\$422	\$422	\$422		\$15		\$4,307
<b>TOTAL</b>	<b>\$28,615</b>	<b>\$23,809</b>	<b>\$1,194</b>	<b>\$770</b>	<b>\$910</b>	<b>\$946</b>	<b>\$987</b>		<b>\$805</b>		<b>\$27,810</b>

\*\* Pending final SANDAG approval

**2021 Regional Transportation Improvement Program  
Amendment No. 3  
San Diego Region (in \$000s)**

Santee, City of

MPO ID: <b>SNT20</b>										RTIP #: <b>21-03</b>	
Project Title: Regional Arterial Management System								TransNet - LSI: CR			
Project Description: This will be implemented on all citywide traffic signals through the RAMS program - The project gives the ability to coordinate signal plan development across jurisdictional boundaries with a common time source and a common platform to build an integrated corridor management system; this will include software maintenance, hardware maintenance, and communication infrastructure through the Regional Arterial Management System (RAMS). TransNet - LSI RAMS of \$7 is programmed through FY 2022											
Change Reason: Other, Update Funding											
Capacity Status: NCI								Exempt Category: Other - Traffic signal synchronization projects			
Est Total Cost: <b>\$96</b>											
	<b>TOTAL</b>	<b>PRIOR</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>FUTURE</b>	<b>PE</b>	<b>RW</b>	<b>CON</b>
TransNet - LSI	\$96	\$52	\$7	\$7	\$7	\$7	\$7	\$7	\$96		
<b>TOTAL</b>	<b>\$96</b>	<b>\$52</b>	<b>\$7</b>	<b>\$7</b>	<b>\$7</b>	<b>\$7</b>	<b>\$7</b>	<b>\$7</b>	<b>\$96</b>		
PROJECT LAST AMENDED 21-00											
	<b>TOTAL</b>	<b>PRIOR</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>FUTURE</b>	<b>PE</b>	<b>RW</b>	<b>CON</b>
TransNet - LSI	\$89	\$52	\$7	\$7	\$7	\$7	\$7		\$89		
<b>TOTAL</b>	<b>\$89</b>	<b>\$52</b>	<b>\$7</b>	<b>\$7</b>	<b>\$7</b>	<b>\$7</b>	<b>\$7</b>		<b>\$89</b>		

MPO ID: <b>SNT22</b>										RTIP #: <b>21-03</b>	
Project Title: Pavement Roadway Maintenance								TransNet - LSI: Maint			
Project Description: Various locations as defined in Santee's Pavement Management Analysis Report - Maintenance repair in the form of crack filling, grind and patch failed areas followed by Cape seal or Slurry seal of the street.											
Change Reason: Revise funding between fiscal years											
Capacity Status: NCI								Exempt Category: Safety - Pavement resurfacing and/or rehabilitation			
Est Total Cost: <b>\$8,856</b>											
	<b>TOTAL</b>	<b>PRIOR</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>FUTURE</b>	<b>PE</b>	<b>RW</b>	<b>CON</b>
TransNet - LSI	\$2,628	\$1,339		\$369	\$206	\$222	\$238	\$254	\$208		\$2,420
TransNet - LSI Carry Over	\$1,748	\$1,434	\$108	\$206					\$78		\$1,670
Local Funds	\$4,480	\$1,310	\$422	\$665	\$521	\$521	\$521	\$521	\$9		\$4,471
<b>TOTAL</b>	<b>\$8,856</b>	<b>\$4,083</b>	<b>\$530</b>	<b>\$1,240</b>	<b>\$727</b>	<b>\$743</b>	<b>\$759</b>	<b>\$775</b>	<b>\$295</b>		<b>\$8,561</b>
PROJECT LAST AMENDED 21-00											
	<b>TOTAL</b>	<b>PRIOR</b>	<b>20/21</b>	<b>21/22</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>FUTURE</b>	<b>PE</b>	<b>RW</b>	<b>CON</b>
TransNet - LSI	\$2,282	\$1,339	\$117	\$149	\$209	\$225	\$242		\$170		\$2,112
TransNet - LSI Carry Over	\$1,590	\$1,434	\$156						\$78		\$1,512
Local Funds	\$3,776	\$1,310	\$779	\$422	\$422	\$422	\$422		\$9		\$3,767
<b>TOTAL</b>	<b>\$7,648</b>	<b>\$4,083</b>	<b>\$1,052</b>	<b>\$571</b>	<b>\$631</b>	<b>\$647</b>	<b>\$664</b>		<b>\$257</b>		<b>\$7,391</b>

\*\* Pending final SANDAG approval

**2021 Regional Transportation Improvement Program  
Amendment No. 3  
San Diego Region (in \$000s)**

**RTIP Fund Types**

<b><i>Local Funding</i></b>	
Local Funds AC	Local Funds - Advanced Construction; mechanism to advance local funds to be reimbursed at a later fiscal year with federal/state funds
<i>TransNet-L</i>	Prop. A Local Transportation Sales Tax - Local Streets & Roads
<i>TransNet-LSI</i>	Prop. A Extension Local Transportation Sales Tax - Local System Improvements
<i>TransNet-LSI Carry Over</i>	TransNet - LSI funds previously programmed but not requested/paid in year of allocation
<i>TransNet-LSI (Cash)</i>	TransNet - LSI funds which agencies have received payment, but have not spent

**MEETING DATE** June 9, 2021

**ITEM TITLE** CONTINUED REVIEW AND DISCUSSION OF THE PROPOSED CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2022-2026

**DIRECTOR/DEPARTMENT** Marlene Best, City Manager  
Tim McDermott, Director of Finance *TM*

**SUMMARY**

The Proposed Capital Improvement Program for Fiscal Years 2022-2026 (CIP) was presented to the City Council on May 26, 2021. The purpose of the CIP is to provide a multi-year planning tool for the infrastructure and other capital needs of the community, and to coordinate the scheduling and financing of projects. Emphasis has been placed on the first two years, which upon City Council action will become the adopted capital projects budget.

This evening will provide the City Council and public with another opportunity to discuss and provide input on the proposed CIP. Several minor updates have been made to the proposed CIP since the May 26, 2021 City Council meeting. These updates include a correction in the presentation of General Fund funding to be provided to the proposed CIP (page ix) and to revise the project location maps and project descriptions for the following three projects:

- Gateway Signage (page 6)
- Electric Vehicle Charging Stations (page 46)
- Sportsplex Playground Improvements (page 60)

The proposed CIP will be brought back to the City Council for adoption on June 23, 2021.

**FINANCIAL STATEMENT** *TM*

The Proposed Capital Improvement Program will establish the appropriated capital projects budget for fiscal years 2022 and 2023 once adopted and reflects \$57.3 million in funded projects in the first two fiscal years.

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION** *MSB*

Review and discuss the Proposed Capital Improvement Program for Fiscal Years 2022-2026 and provide direction to staff as necessary.

**ATTACHMENT**

1. May 26, 2021 Council Agenda Statement and Staff Report
2. Proposed Capital Improvement Program for Fiscal Years 2022-2026.





# COUNCIL AGENDA STATEMENT

## CITY OF SANTEE

**MEETING DATE** May 26, 2021

**ITEM TITLE** PRESENTATION OF THE PROPOSED CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2022-2026

**DIRECTOR/DEPARTMENT** Marlene Best, City Manager *MAB*  
Tim McDermott, Director of Finance *tm*

**SUMMARY**

The Proposed Capital Improvement Program (CIP) for Fiscal Years 2022-2026 will be presented to the City Council for initial review and discussion. The proposed CIP will be included on the June 9, 2021 City Council meeting agenda to provide an opportunity for additional discussion, and will be brought back to the City Council for adoption on June 23, 2021.

The purpose of the CIP is to provide a multi-year planning tool for the infrastructure and other capital needs of the community, and to coordinate the scheduling and financing of projects. Emphasis has been placed on the first two years, which upon City Council action will become the adopted capital projects budget. Once adopted, the CIP is continually monitored to ensure funding sources are available as projected and is revised bi-annually in response to continually evolving priorities and economic conditions.

**FINANCIAL STATEMENT** *tm*

The Proposed Capital Improvement Program will establish the appropriated capital projects budget for fiscal years 2022 and 2023 once adopted and reflects \$57.3 million in funded projects in the first two fiscal years.

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION** *MAB*

Review and discuss the Proposed Capital Improvement Program for Fiscal Years 2022-2026 and provide direction to staff as necessary.

**ATTACHMENT**

1. Staff Report
2. Proposed Capital Improvement Program for Fiscal Years 2022-2026.





**STAFF REPORT**  
**PROPOSED CAPITAL IMPROVEMENT PROGRAM**  
**FOR FISCAL YEARS 2022-2026**

**CITY COUNCIL MEETING**  
**MAY 26, 2021**

**OVERVIEW**

The Capital Improvement Program (CIP) for Fiscal Years 2022-2026 is a five-year planning tool that assists the City Council with setting priorities, identifies unfunded needs, helps staff in managing workloads, project schedules and budgets, and establishes the appropriated CIP budget for the first two fiscal years. Funding is allocated to projects based on existing funds available and anticipated revenues. Staff has identified 73 projects totaling \$267.4 million over the next five years for infrastructure and other capital needs of the community and the City. Of the \$267.4 million, \$114.4 million is funded and \$153.0 million is unfunded. The CIP reflects five project categories: Circulation, Drainage, Facilities, Parks, and Other projects.

**Circulation Projects**

Circulation projects comprise the largest portion of the CIP, \$162.2 million, or 60% of the total project costs including prior year expenditures for ongoing projects. Highlights in this category include:

- Pavement Repair and Rehabilitation / Pavement Roadway Maintenance. These projects have a total identified cost of \$25.3 million over the next five years. Allocated funding for these projects totals \$4.2 million for FY 2021-22 (which includes \$1.0 million in General Fund monies) and \$1.7 million for FY 2022-23.
- State Route 67 at Woodside Avenue Interchange is fully funded in FY 2021-22 at a total project cost of \$4.1 million.
- Highway 52 Improvements are reflected at a total cost of \$51.7 million, as the City continues to actively pursue all federal, state and regional funding opportunities.

**Drainage Projects**

Drainage projects total \$26.8 million. Highlights in this category include:

- CMP Storm Drain Replacement Program. This is an annually appropriated program with a five-year identified cost of \$10.9 million, \$1.9 million of which is funded in the first two years.
- Santee Lakes CMP Replacement is fully funded at a total project cost of \$2.6 million (construction contract was awarded on April 14, 2021).
- Master Drainage Study Update project is fully funded at a total estimated cost of \$500,000.

### **Facility Projects**

Facility projects total \$51.7 million. Highlights in this category include:

- Community Center. The Proposed CIP includes the first phase of the Community Center (Teen/Senior Center) at a total cost of \$12.9 million which is anticipated to be fully funded by FY 2022-23. Also included is the second phase of the Community Center (Event Center) at a total cost of \$13.5 million through FY 2025-26. Staff is currently working to address comments received from the City Council on May 12, 2021 and will be bringing a report forward to the City Council in the upcoming months.
- Fire Station 4 Replacement. The total estimated cost for this project is \$17.6 million. The Proposed CIP reflects funding for this project in the amount of \$100,000 to conduct a standards of coverage survey and for other initial site location/planning costs. The balance of the project is unfunded.

### **Park Projects**

Park projects total \$26.0 million. Highlights in this category include:

- Town Center Community Park West – Field 1 Improvements. This fully-funded project is estimated to cost \$860,000 and is planned for FY 2021-22. This project will reconfigure a field in order to respond to unmet demand for girls fast pitch softball facilities.

### **Other Projects**

Other projects total \$3.6 million and include information technology-related and various other projects such as the following:

- Permitting and Land Management System. This project is fully funded in FY 2021-22 at an estimated total project cost of \$600,000.
- San Diego River Corridor Plan. This project, which will remove trees and brush within the San Diego River floodway adjacent to occupied private properties has an estimated total cost of \$650,000 over FY 2021-22 and FY 2022-23. One-half of the project cost is reflected as funded with the other half currently unfunded, with the anticipation of being awarded SB 85 grant funds by the San Diego River Conservancy.
- Citywide Broadband Master Plan. This project envisions the completion of a study to determine how best to identify and address unserved or underserved areas of the community in terms of high-speed, high-capacity broadband internet connectivity. Once the study is completed, the proposed project includes \$1.0 million to install the identified priority improvements/infrastructure. The project is proposed to be funded with a portion of the federal American Rescue Plan Act monies.

### **Funding Sources**

As previously mentioned, of the \$267.4 million identified in the Capital Improvement Program, \$114.4 million in funding has been identified with existing funds and anticipated revenues over the next five fiscal years. Programed revenues come from a variety of sources. The primary sources for the CIP are:

- Development Impact Fees received from new development, which include Drainage, Park-in-Lieu, Public Facilities, Regional Transportation Congestion Improvement Program (RTCIP), Traffic Mitigation, and Traffic Signal fees. These fees together are the largest CIP revenue source.
- Developer contributions
- Gas Tax and SB1 Road Maintenance and Rehabilitation Program funds
- General Fund
- TransNet
- American Rescue Plan Act
- Various grants

A notable addition to the current CIP funding sources is the American Rescue Plan Act (ARPA). In response to the COVID-19 pandemic Congress passed the ARPA. As a result, the City has been allocated \$7.3 million to support the public health response, sustain governmental services, provide economic support to the community, and to provide for certain infrastructure that is necessary to protect public health and provide for the underserved or unserved. In the case of infrastructure, there are three broad categories that are allowable: Water (including stormwater), Sewer, and Broadband. In the near future, staff will bring forward an item to the City Council as we develop an expenditure plan for the use of our ARPA allocation. On May 10, 2021 the Interim Final Rule and initial guidance on the use of ARPA funds were released by the U.S. Department of Treasury, with additional guidance continuing to develop over the upcoming weeks and months. The Proposed CIP reflects the allocation of \$3.8 million of ARPA monies to fund what appear at this time to be eligible stormwater and broadband infrastructure projects. The proposed ARPA funded projects include:

- Broadband Infrastructure Improvements for Disaster Recovery
- Citywide Broadband Master Plan
- CMP Storm Drain Replacements
- Master Drainage Study Update
- Santee Aquatics Center Upgrades
- Storm Drain Trash Diversion

The proposed ARPA project funding allocations can be modified at any time by the City Council and no ARPA funds will be spent on these projects until the City Council has had the opportunity to adopt an overall ARPA expenditure plan.

### **NEXT STEPS**

The Proposed 2022-2026 Capital Improvement Program will be brought back to the City Council for additional discussion and public comment on June 9, 2021, and again on June 23, 2021 for adoption. Once adopted, the budget will be closely and continually monitored to ensure funding sources are available as projected.



# Proposed Capital Improvement Program

Fiscal Years 2022 - 2026



City of Santee  
California

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*City of Santee, California*  
***Proposed Capital Improvement Program***  
*Fiscal Years 2022 - 2026*

***JOHN W. MINTO***  
MAYOR

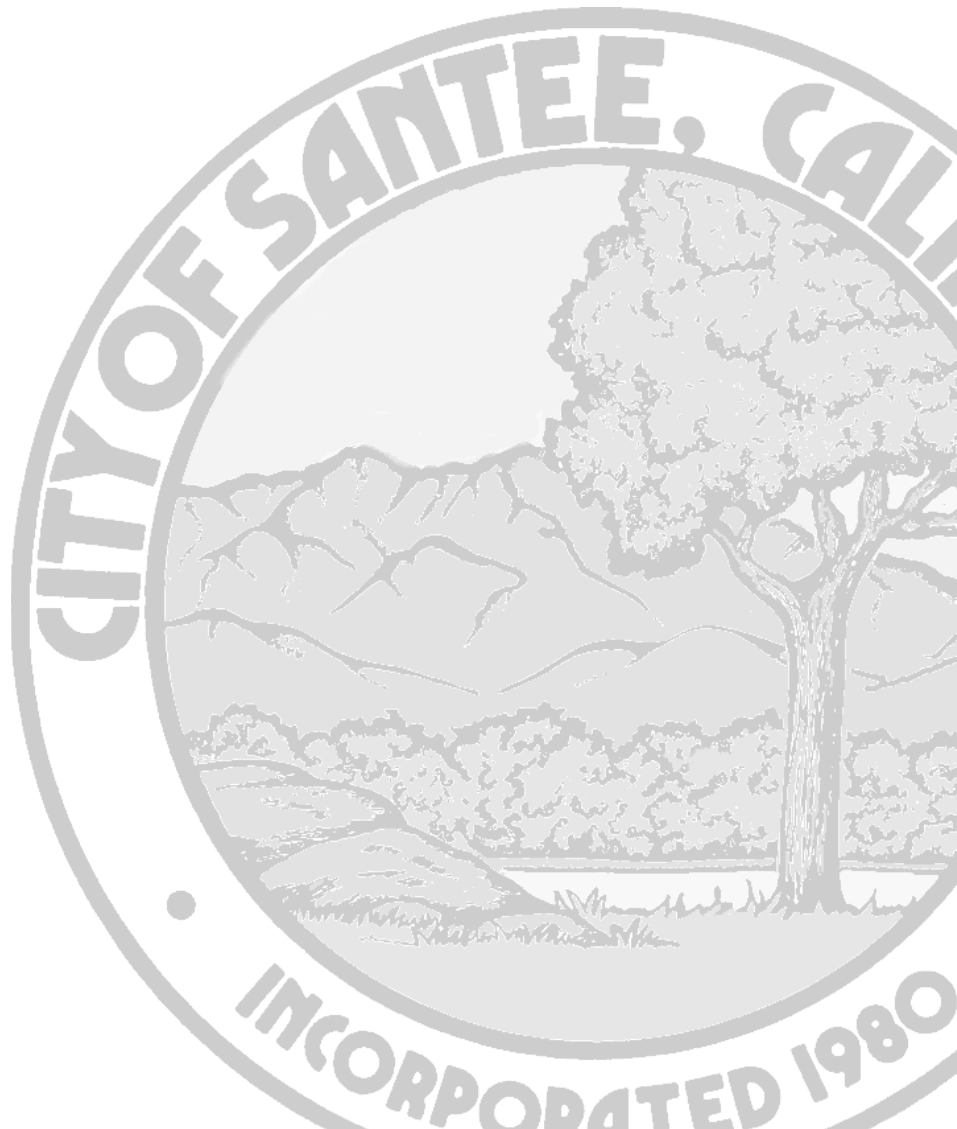
***ROB MCNELIS***  
VICE MAYOR

***LAURA KOVAL***  
COUNCIL MEMBER

***RONN HALL***  
COUNCIL MEMBER

***DUSTIN TROTTER***  
COUNCIL MEMBER

***MARLENE D. BEST***  
CITY MANAGER



City of Santee  
California

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# *FINANCIAL SUMMARIES*

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## Projects By:

- Project Type
- Revenue Source

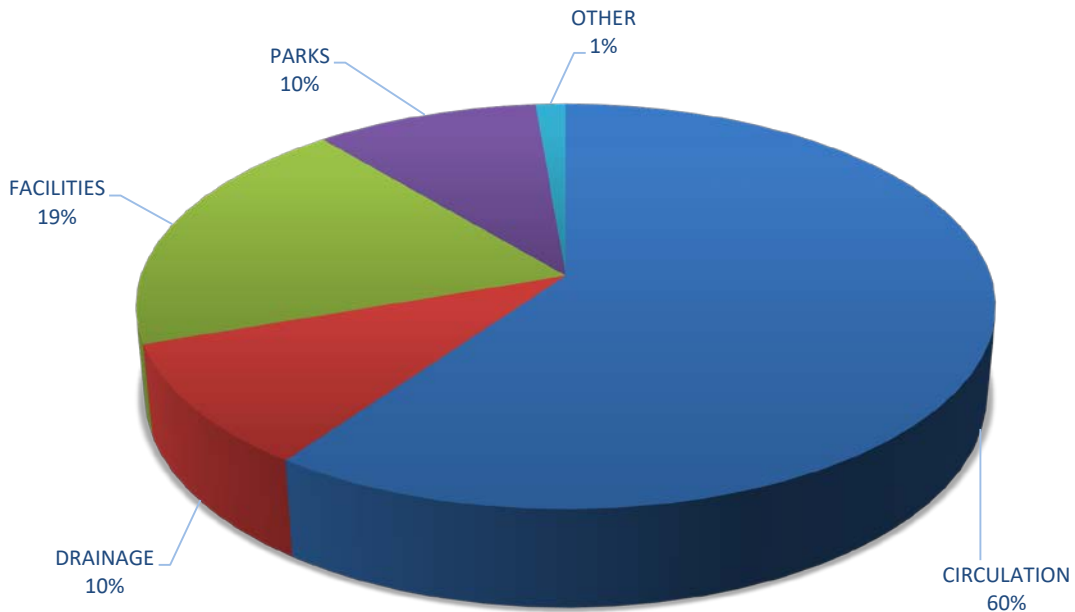
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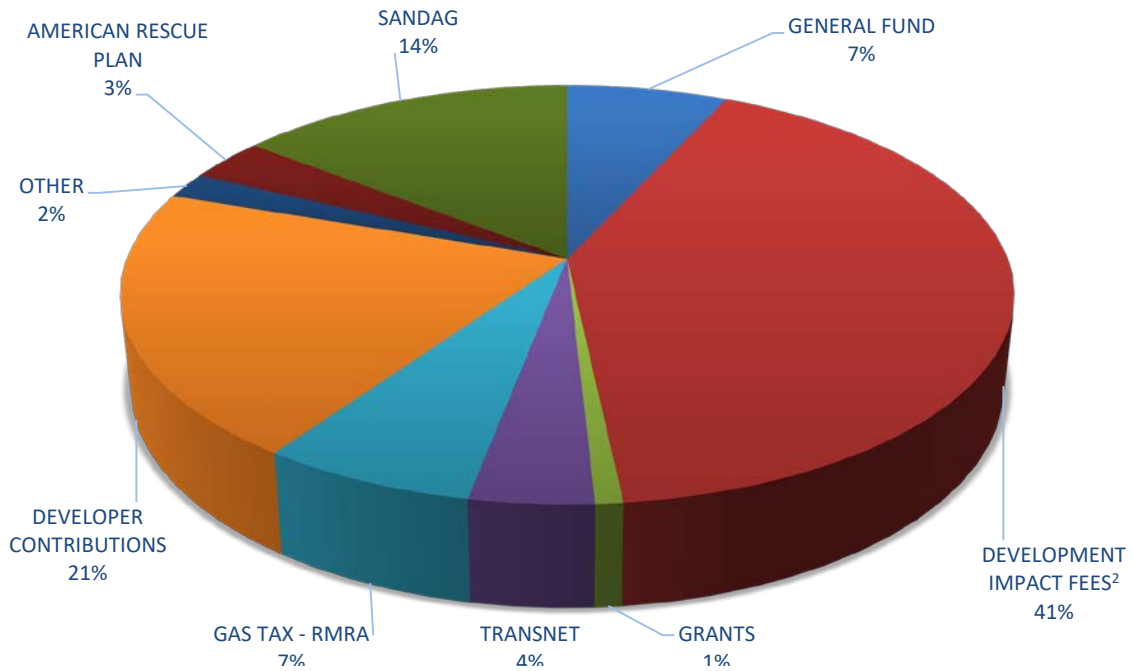


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## CAPITAL IMPROVEMENT PROGRAM BY PROJECT TYPE



## CAPITAL IMPROVEMENT PROGRAM REVENUE SOURCES<sup>1</sup>



<sup>1</sup>Unfunded portion of the Capital Improvement Program is not reflected in the "Revenue Sources" chart.

<sup>2</sup>Development Impact Fees include: Drainage, Park in Lieu, Public Facilities, Regional Transportation Congestion Improvement Program (RTCIP), Traffic Mitigation, and Traffic Signal.



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## Capital Improvement Program - Summary of Projects by Project Type Fiscal Years 2022-2026

Pg. No.	Lead Dept	Project	Prior Expenditures	Proposed FY 2021-22	Proposed FY 2022-23	Projected FY 2023-24	Projected FY 2024-25	Projected FY 2025-26	Total Project Cost
<b>CIRCULATION PROJECTS</b>									
1	DDS	Bridge Restorations Citywide <sup>(2)</sup>	\$ 45,000	\$ 579,500	\$ 309,000	\$ 427,000	\$ 335,000	\$ 567,000	\$ 2,262,500
2	DDS	Concrete Repair/Replacement Program <sup>(2)</sup>	-	920,000	700,000	700,000	700,000	700,000	3,720,000
4	DDS	Cottonwood Ave Widening & Sidewalks <sup>(2)</sup>	-	-	-	200,000	5,504,800	2,914,100	8,618,900
5	DDS	Cuyamaca Right Turn Lanes at Mission Gorge	305,560	1,037,070	-	-	-	-	1,342,630
6	DDS	Gateway Signage	-	200,000	-	-	-	-	200,000
7	DDS	Graves Avenue Street Improvements	-	-	250,000	1,608,000	2,075,000	2,130,000	6,063,000
8	DDS	Highway 52 Improvements <sup>(2)</sup>	720,000	1,000,000	20,280,000	29,700,000	-	-	51,700,000
9	DDS	Magnolia Avenue Widening <sup>(2)</sup>	-	-	-	-	-	4,081,000	4,081,000
10	DDS	Mast Blvd and West Hills Pkwy Intersection	225,000	1,500,000	-	-	-	-	1,725,000
11	CSD	Median Upgrade at Mission Gorge Road West <sup>(1)</sup>	-	-	-	-	-	1,569,500	1,569,500
12	CSD	Median/Streetscape Improve Citywide <sup>(1)</sup>	-	-	-	-	100,000	1,000,000	1,100,000
13	DDS	Olive Lane Improvements <sup>(2)</sup>	-	-	-	-	612,000	1,944,000	2,556,000
14	DDS	Pavement Condition Report	-	70,000	-	-	-	-	70,000
15	DDS	Pavement Repair and Rehabilitation Citywide <sup>(2)</sup>	22,200	3,302,800	3,424,900	3,527,900	3,633,800	3,742,800	17,654,400
16	DDS	Pavement Roadway Maintenance Citywide <sup>(2)</sup>	21,500	1,403,500	1,498,900	1,512,000	1,557,400	1,604,100	7,597,400
17	DDS	Prospect Ave/Mesa Road Improvements	162,760	644,100	-	-	-	-	806,860
18	DDS	Prospect Avenue Improvements - West <sup>(2)</sup>	-	-	-	1,000,000	4,593,300	10,859,900	16,453,200
19	DDS	Regional Arterial Management System	-	7,400	7,400	7,400	7,400	7,400	37,000
20	DDS	Safe Routes to School Improvements <sup>(1)</sup>	-	-	180,000	240,000	-	-	420,000
21	DDS	Sidewalk Installation on Mission Gorge Road <sup>(1)</sup>	-	-	-	-	105,600	563,000	668,600
22	DDS	Sidewalk Program Citywide <sup>(1)</sup>	-	-	-	-	-	22,852,100	22,852,100
23	DDS	Smart Traffic Signals	-	-	-	50,000	450,000	-	500,000
24	DDS	SR-67/Woodside Ave Interchange Imp	816,900	3,308,300	-	-	-	-	4,125,200
25	DDS	Street Light Installation <sup>(1)</sup>	-	-	-	350,000	-	-	350,000
26	DDS	Street Light LED Upgrade	-	-	1,327,000	-	-	-	1,327,000
27	DDS	Traffic Signal LED Replacement	-	47,000	120,000	-	-	-	167,000
28	DDS	Transportation Impr Master Plan Implementation <sup>(2)</sup>	25,000	916,100	330,200	276,600	330,600	2,039,000	3,917,500
29	DDS	Utility Undergrounding at MG and Carlton Hills	-	328,100	-	-	-	-	328,100
<b>Subtotal Circulation Projects</b>			<b>\$ 2,343,920</b>	<b>\$ 15,263,870</b>	<b>\$ 28,427,400</b>	<b>\$ 39,598,900</b>	<b>\$ 20,004,900</b>	<b>\$ 56,573,900</b>	<b>\$ 162,212,890</b>

(1) This project is unfunded at this time. See specific project page for more detail.

(2) This project is partially unfunded at this time. See specific project page for more detail.



## Capital Improvement Program - Summary of Projects by Project Type Fiscal Years 2022-2026

Pg. No.	Lead Dept	Project	Prior Expenditures	Proposed FY 2021-22	Proposed FY 2022-23	Projected FY 2023-24	Projected FY 2024-25	Projected FY 2025-26	Total Project Cost
<b>DRAINAGE PROJECTS</b>									
31	DDS	CMP Storm Drain Replacement Program <sup>(2)</sup>	\$ -	\$ 2,052,400	\$ 2,113,500	\$ 2,178,100	\$ 2,242,600	\$ 2,308,900	\$ 10,895,500
32	DDS	Master Drainage Study Update	-	400,000	100,000	-	-	-	500,000
33	DDS	Mission Gorge Rd Drainage Improve East <sup>(1)</sup>	-	-	-	1,637,830	2,200,000	2,706,360	6,544,190
34	DDS	Mission Gorge Rd Drainage Improve West <sup>(1)</sup>	-	-	-	833,860	1,100,000	1,100,000	3,033,860
35	DDS	Santee Lakes CMP Replacement	337,199	2,312,760	-	-	-	-	2,649,959
36	DDS	SD River Bacteria Reduction - Investigative Order	18,000	118,160	43,130	34,240	20,580	20,000	254,110
37	DDS	SD River Bacteria Reduction - TMDL	-	61,000	41,000	41,000	41,000	41,000	225,000
38	DDS	Shadow Hill/Woodside Drainage Improvement <sup>(1)</sup>	-	-	-	-	610,000	1,081,400	1,691,400
39	DDS	Storm Drain Trash Diversion	54,469	283,530	169,000	169,000	169,000	169,000	1,013,999
<b>Subtotal Drainage Projects</b>			<b>\$ 409,668</b>	<b>\$ 5,227,850</b>	<b>\$ 2,466,630</b>	<b>\$ 4,894,030</b>	<b>\$ 6,383,180</b>	<b>\$ 7,426,660</b>	<b>\$ 26,808,018</b>
<b>FACILITY PROJECTS</b>									
41	IT	City Hall Fiber Optic Cable Replacement	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000
42	DDS	City Hall Improvements <sup>(2)</sup>	-	409,150	41,750	43,970	7,000	-	501,870
43	IT	City Hall Network Wiring Upgrade	-	15,000	15,000	15,000	15,000	15,000	75,000
44	CSD	Community Center - Event Center	-	-	-	1,350,000	2,958,700	9,171,300	13,480,000
45	CSD	Community Center - Teen/Senior Center	60,000	1,230,000	11,600,000	-	-	-	12,890,000
46	DDS	Electric Vehicle Charging Stations <sup>(2)</sup>	-	30,000	51,000	52,000	53,000	54,000	240,000
47	FIRE	Fire Station 4 Replacement <sup>(2)</sup>	-	100,000	1,000,000	16,500,000	-	-	17,600,000
48	FIRE	Fleet Maintenance Facility <sup>(1)</sup>	-	-	-	-	500,000	4,500,000	5,000,000
49	DDS	Lighting Upgrades Citywide <sup>(1)</sup>	-	-	-	600,000	-	-	600,000
50	DDS	Operations Center Emergency Generator	-	-	275,000	-	-	-	275,000
51	DDS	Parking Lot Resurfacing	-	115,000	50,000	50,000	50,000	50,000	315,000
53	DDS	Vactor Truck Dewatering/Decanting Station	-	377,000	283,000	-	-	-	660,000
<b>Subtotal Facility Projects</b>			<b>\$ 60,000</b>	<b>\$ 2,341,150</b>	<b>\$ 13,315,750</b>	<b>\$ 18,610,970</b>	<b>\$ 3,583,700</b>	<b>\$ 13,790,300</b>	<b>\$ 51,701,870</b>
<b>PARK PROJECTS</b>									
55	CSD	Ball Field Improvements	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 80,000
56	CSD	Big Rock Park Restroom Improvements	-	-	-	-	-	450,000	450,000
57	CSD	General Park Improvements	-	-	20,000	20,000	20,000	20,000	80,000
58	CSD	Santee Aquatics Center Upgrades	-	482,900	-	-	-	-	482,900

(1) This project is unfunded at this time. See specific project page for more detail.

(2) This project is partially unfunded at this time. See specific project page for more detail.

## Capital Improvement Program - Summary of Projects by Project Type Fiscal Years 2022-2026

Pg. No.	Lead Dept	Project	Prior Expenditures	Proposed FY 2021-22	Proposed FY 2022-23	Projected FY 2023-24	Projected FY 2024-25	Projected FY 2025-26	Total Project Cost
59	CSD	Skate Park at Town Center Community Park <sup>(1)</sup>	-	-	-	-	1,000,000	-	1,000,000
60	CSD	SportsPlex Playground Improvements <sup>(2)</sup>	-	-	-	-	-	120,000	120,000
61	CSD	TCCP - Artificial Turf Replacement	-	-	-	1,100,000	-	-	1,100,000
62	CSD	TCCP West - Field 1 Improvements (Softball Fields)	-	860,000	-	-	-	-	860,000
63	DDS	Trail Improvements SD River Walmart to Cuyamaca	19,330	85,000	-	-	-	-	104,330
64	CSD	Trails - Mast Blvd to Walker Preserve	-	-	-	-	2,500,000	-	2,500,000
65	CSD	Trails - SD River at Carlton Oaks	-	-	-	2,500,000	8,000,000	-	10,500,000
66	CSD	Trails - SD River North Side Cuyamaca to Magnolia <sup>(2)</sup>	-	400,000	3,625,000	275,000	2,500,000	-	6,800,000
67	DDS	Trails - SD River South Side Cuyamaca to Magnolia	-	-	135,000	1,665,000	-	-	1,800,000
68	CSD	Weston Park Improvements <sup>(1)</sup>	-	-	-	150,000	-	-	150,000
<b>Subtotal Park Projects</b>			<b>\$ 19,330</b>	<b>\$ 1,827,900</b>	<b>\$ 3,800,000</b>	<b>\$ 5,730,000</b>	<b>\$ 14,040,000</b>	<b>\$ 610,000</b>	<b>\$ 26,027,230</b>
<b>OTHER PROJECTS</b>									
69	IT	Broadband Infrastructure Imp for Disaster Recovery	-	-	200,000	-	-	-	200,000
70	DDS/IT	Citywide Broadband Mater Plan	\$ -	\$ 80,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,080,000
71	DDS	Clock Tower Video Display Upgrade	-	160,000	-	-	-	-	160,000
72	IT	Computer Workstation Replacement Program	-	30,000	30,000	36,000	36,000	36,000	168,000
73	IT	Council Chamber A/V Replacement Program	-	-	-	-	25,000	25,000	50,000
74	FIN/IT	Financial Management System Upgrade	-	-	-	400,000	-	-	400,000
75	IT	Network Hardware/Software Replacement Program	-	30,000	30,000	30,000	30,000	30,000	150,000
76	DDS	Permitting and Land Management System	70,000	530,000	-	-	-	-	600,000
77	CSD	San Diego River Corridor Plan <sup>(2)</sup>	-	483,000	167,000	-	-	-	650,000
78	CSD	Website Update	-	100,000	-	-	-	-	100,000
<b>Subtotal Other Projects</b>			<b>\$ 70,000</b>	<b>\$ 1,413,000</b>	<b>\$ 1,427,000</b>	<b>\$ 466,000</b>	<b>\$ 91,000</b>	<b>\$ 91,000</b>	<b>\$ 3,558,000</b>
<b>Total Capital Improvement Program Fiscal Years 2022-2026</b>				<b>\$ 26,073,770</b>	<b>\$ 49,436,780</b>	<b>\$ 69,299,900</b>	<b>\$ 44,102,780</b>	<b>\$ 78,491,860</b>	<b>\$ 267,405,090</b>
<b>FUTURE YEAR PROJECTS</b>									
3	DDS	Cottonwood Ave River Crossing <sup>(1)</sup>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,164,800
52	CSD	Santee Library <sup>(1)</sup>	-	-	-	-	-	-	20,000,000
<b>Total Future Year Projects</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,164,800</b>

(1) This project is unfunded at this time. See specific project page for more detail.

(2) This project is partially unfunded at this time. See specific project page for more detail.

**Capital Improvement Program - Summary of Projects by Revenue Source  
Fiscal Years 2022-26**

<b>REVENUE SOURCE &amp; Project Expenditures</b>		<b>Prior Expenditures</b>	<b>Available Balance</b>	<b>Proposed FY 2021-22</b>	<b>Proposed FY 2022-23</b>	<b>Projected FY 2023-24</b>	<b>Projected FY 2024-25</b>	<b>Projected FY 2025-26</b>	<b>Total 5-Year Revenue &amp; Expenditures</b>
<b>AMERICAN RESCUE PLAN ACT</b>									
<i>Prior Year Balance</i>			-	-	-	-	-	-	-
<i>Revenues</i>				1,857,030	1,469,000	454,800	-	-	3,780,830
IT	Broadband Infrastructure Imp. for Disaster Recovery	-		-	200,000	-	-	-	200,000
IT	Citywide Broadband Master Plan	-		80,000	1,000,000	-	-	-	1,080,000
DDS	CMP Storm Drain Replacement Program			771,600	-	285,800	-	-	1,057,400
DDS	Master Drainage Study Update	-		400,000	100,000	-	-	-	500,000
CSD	Santee Aquatics Center Upgrades	-		321,900	-	-	-	-	321,900
DDS	Storm Drain Trash Diversion	-		283,530	169,000	169,000	-	-	621,530
<i>Total Expenditures</i>				<u>1,857,030</u>	<u>1,469,000</u>	<u>454,800</u>	<u>-</u>	<u>-</u>	<u>3,780,830</u>
<i>Balance</i>				-	-	-	-	-	-
<b>CDBG</b>									
<i>Prior Year Balance</i>			-	-	111,760	-	147,240	294,480	
<i>Revenues</i>				199,410	193,500	193,500	193,500	193,500	973,410
DDS	Bridge Restorations Citywide	-		-	259,000	-	-	-	259,000
DDS	Concrete Repair/Replacement Program			87,650	46,260	46,260	46,260	46,260	272,690
<i>Total Expenditures</i>				<u>87,650</u>	<u>305,260</u>	<u>46,260</u>	<u>46,260</u>	<u>46,260</u>	<u>531,690</u>
<i>Balance</i>				111,760	-	147,240	294,480	441,720	441,720

**Capital Improvement Program - Summary of Projects by Revenue Source  
Fiscal Years 2022-26**

<b>REVENUE SOURCE &amp; Project Expenditures</b>		<b>Prior Expenditures</b>	<b>Available Balance</b>	<b>Proposed FY 2021-22</b>	<b>Proposed FY 2022-23</b>	<b>Projected FY 2023-24</b>	<b>Projected FY 2024-25</b>	<b>Projected FY 2025-26</b>	<b>Total 5-Year Revenue &amp; Expenditures</b>
<b>DEVELOPER CONTRIBUTIONS</b>									
<i>Prior Year Balance</i>			255,950	255,950	153,532	153,532	137,486	71,302	
<i>Revenues</i>				2,900,000	8,040,000	1,665,000	4,500,000	6,235,598	23,596,548
DDS	Cottonwood Ave Widening & Sidewalks	-		-	-	-	1,000,000	948,500	1,948,500
DDS	Cuyamaca Right Turn Lanes at Mission Gorge	137,421		90,220	-	-	-	-	90,220
DDS	Graves Avenue Street Improvements	-		-	-	-	1,000,000	500,000	1,500,000
DDS	Highway 52 Improvements	720,000		1,000,000	4,280,000	-	-	-	5,280,000
DDS	Magnolia Ave Widening			-	-	-	-	3,836,000	3,836,000
DDS	Mast Blvd and West Hills Pkwy Intersection	225,000		1,500,000	-	-	-	-	1,500,000
DDS	Olive Lane Improvements			-	-	-	-	1,022,400	1,022,400
DDS	Prospect Ave Improvements - West					16,046	-	-	16,046
DDS	Smart Traffic Signals			-	-	-	66,184	-	66,184
CSD	Trail Imp SD River Walmart to Cuyamaca	19,330		12,198	-	-	-	-	12,198
CSD	Trails--Mast Blvd to Walker Preserve	-		-	-	-	2,500,000	-	2,500,000
CSD	Trails-SD River North Side Cuyamaca to Magnolia	-		400,000	3,625,000	-	-	-	4,025,000
CSD	Trails-SD River South Side Cuyamaca to Magnolia	-		-	135,000	1,665,000	-	-	1,800,000
<i>Total Expenditures</i>				<u>3,002,418</u>	<u>8,040,000</u>	<u>1,681,046</u>	<u>4,566,184</u>	<u>6,306,900</u>	<u>23,596,548</u>
<i>Balance</i>				153,532	153,532	137,486	71,302	-	-
<b>DRAINAGE FEES</b>									
<i>Prior Year Balance</i>			2,680,370	2,680,370	100,000	100,020	100,100	100,140	
<i>Revenues</i>				423,200	441,420	661,180	818,540	2,095,210	7,119,920
DDS	CMP Storm Drain Replacement Program	-		690,810	441,400	661,100	818,500	2,023,100	4,634,910
DDS	Santee Lakes CMP Replacement	337,199		2,312,760	-	-	-	-	2,312,760
<i>Total Expenditures</i>				<u>3,003,570</u>	<u>441,400</u>	<u>661,100</u>	<u>818,500</u>	<u>2,023,100</u>	<u>6,947,670</u>
<i>Balance</i>				100,000	100,020	100,100	100,140	172,250	172,250

**Capital Improvement Program - Summary of Projects by Revenue Source  
Fiscal Years 2022-26**

<b>REVENUE SOURCE &amp; Project Expenditures</b>		<b>Prior Expenditures</b>	<b>Available Balance</b>	<b>Proposed FY 2021-22</b>	<b>Proposed FY 2022-23</b>	<b>Projected FY 2023-24</b>	<b>Projected FY 2024-25</b>	<b>Projected FY 2025-26</b>	<b>Total 5-Year Revenue &amp; Expenditures</b>
<b>GAS TAX</b>									
<i>Prior Year Balance</i>			-	-	-	70,000	70,000	70,000	
<i>Revenues</i>				47,000	190,000	70,000	70,000	70,000	447,000
DDS	Concrete Repair/Replacement Program			-	-	70,000	70,000	70,000	210,000
DDS	Traffic Signal LED Replacement	-		47,000	120,000	-	-	-	167,000
	<i>Total Expenditures</i>			47,000	120,000	70,000	70,000	70,000	377,000
	<i>Balance</i>			-	70,000	70,000	70,000	70,000	70,000
<b>GAS TAX-RMRA</b>									
<i>Prior Year Balance</i>			1,856,030	1,856,030	155,710	168,910	297,920	472,090	
<i>Revenues</i>				1,114,180	1,174,680	1,220,490	1,265,650	1,326,400	7,957,430
DDS	Bridge Restorations Citywide	45,000		579,500	50,000	50,000	50,000	50,000	779,500
DDS	Concrete Repair/Replacement Program	-		270,000	70,000	-	-	-	340,000
DDS	Pavement Repair and Rehabilitation Citywide	-		1,300,000	520,700	520,700	520,700	520,700	3,382,800
DDS	Pavement Roadway Maintenance Citywide	21,500		665,000	520,780	520,780	520,780	520,780	2,748,120
	<i>Total Expenditures</i>			2,814,500	1,161,480	1,091,480	1,091,480	1,091,480	7,250,420
	<i>Balance</i>			155,710	168,910	297,920	472,090	707,010	707,010

## Capital Improvement Program - Summary of Projects by Revenue Source Fiscal Years 2022-26

<b>REVENUE SOURCE &amp; Project Expenditures</b>		<b>Prior Expenditures</b>	<b>Available Balance</b>	<b>Proposed FY 2021-22</b>	<b>Proposed FY 2022-23</b>	<b>Projected FY 2023-24</b>	<b>Projected FY 2024-25</b>	<b>Projected FY 2025-26</b>	<b>Total 5-Year Revenue &amp; Expenditures</b>
<b>GENERAL FUND</b>									
<i>Prior Year Balance</i>			839,400	839,400	1,342,630	-	-	-	
<i>Revenues</i>				4,570,040		1,156,240	647,380	646,800	7,859,860
IT	City Hall Fiber Optic Cable Replacement	-		10,000	-	-	-	-	10,000
DDS	City Hall Improvements	-		409,150	-	-	-	-	409,150
IT	City Hall Network Wiring Upgrade	-		15,000	15,000	15,000	15,000	15,000	75,000
DDS	CMP Storm Drain Replacement Program	-		-	-	-	285,800	285,800	571,600
IT	Computer Workstation Replacement Program	-		30,000	30,000	36,000	36,000	36,000	168,000
DDS	Electric Vehicle Charging Stations	-		30,000	-	-	-	-	30,000
FIN/IT	Financial Management System Upgrade	-		-	-	400,000	-	-	400,000
FIRE	Fire Station 4 Replacement	-		100,000	-	-	-	-	100,000
DDS	Gateway Signage	-		200,000	-	-	-	-	200,000
DDS	Highway 52 Improvements	-		-	492,000	-	-	-	492,000
IT	Network Hardware/Software Replacement Program	-		30,000	30,000	30,000	30,000	30,000	150,000
DDS	Operations Center Emergency Generator	-		-	275,000	-	-	-	275,000
DDS	Parking Lot Resurfacing	-		115,000	50,000	50,000	50,000	50,000	315,000
DDS	Pavement Repair and Rehabilitation Citywide	-		1,000,000	-	-	-	-	1,000,000
DDS	Permitting and Land Management System	70,000		370,000	-	-	-	-	370,000
CSD	San Diego River Corridor Plan	-		241,500	83,500	-	-	-	325,000
DDS	SD River Bacteria Reduction - Investigative Order	18,000		118,160	43,130	34,240	20,580	20,000	236,110
DDS	SD River Bacteria Reduction - TMDL	-		61,000	41,000	41,000	41,000	41,000	225,000
DDS	Storm Drain Trash Diversion	-		-	-	-	169,000	169,000	338,000
CSD	TCCP West Field 1 Improvements (Softball Fields)	-		860,000	-	-	-	-	860,000
CSD	TCCP - Artificial Turf Replacement	-		-	-	550,000	-	-	550,000
DDS	Vactor Truck Dewatering/Decanting Station	-		377,000	283,000	-	-	-	660,000
CSD	Website Update	-		100,000	-	-	-	-	100,000
<i>Total Expenditures</i>				4,066,810	1,342,630	1,156,240	647,380	646,800	7,859,860
<i>Balance</i>				1,342,630	-	-	-	-	-

### Capital Improvement Program - Summary of Projects by Revenue Source Fiscal Years 2022-26

<b>REVENUE SOURCE &amp; Project Expenditures</b>		<b>Prior Expenditures</b>	<b>Available Balance</b>	<b>Proposed FY 2021-22</b>	<b>Proposed FY 2022-23</b>	<b>Projected FY 2023-24</b>	<b>Projected FY 2024-25</b>	<b>Projected FY 2025-26</b>	<b>Total 5-Year Revenue &amp; Expenditures</b>
<b>PARK-IN-LIEU FEES</b>									
<i>Prior Year Balance</i>			3,475,950	3,475,950	3,667,587	417	107,527	17	
<i>Revenues</i>				828,790	690,550	1,372,110	1,336,590	5,220,770	12,924,760
CSD	Ball Field Improvements	-		-	20,000	20,000	20,000	20,000	80,000
CSD	Big Rock Park Restroom Improvements	-		-	-	-	-	225,000	225,000
CSD	Community Center - Event Center	-		-	-	675,000	1,404,100	4,605,900	6,685,000
CSD	Community Center - Teen/Senior Center	-		564,351	4,317,720	-	-	-	4,882,071
CSD	General Park Improvements	-		-	20,000	20,000	20,000	20,000	80,000
CSD	SportsPlex Playground Improvements	-		-	-	-	-	15,000	15,000
CSD	TCCP - Artificial Turf Replacement	-		-	-	550,000	-	-	550,000
CSD	Trail Improvements SD River Walmart to Cuyamaca	-		72,802	-	-	-	-	72,802
<i>Total Expenditures</i>				637,153	4,357,720	1,265,000	1,444,100	4,885,900	12,589,873
<i>Balance</i>				3,667,587	417	107,527	17	334,887	334,887
<b>PEG FEES</b>									
<i>Prior Year Balance</i>			-	-	(215,000)	(125,090)	17,310	130,410	
<i>Revenues</i>				-	89,910	142,400	138,100	134,000	504,410
IT	City Hall Fiber Optic Cable Replacement	-		55,000	-	-	-	-	55,000
DDS	Clock Tower Video Display Upgrade	-		160,000	-	-	-	-	160,000
IT	Council Chamber A/V Replacement Program	-		-	-	-	25,000	25,000	50,000
<i>Total Expenditures</i>				215,000	-	-	25,000	25,000	265,000
<i>Balance</i>				(215,000)	(125,090)	17,310	130,410	239,410	239,410
<b>PROPOSITION 68 FUNDS</b>									
<i>Prior Year Balance</i>			-	-	-	-	-	-	
<i>Revenues</i>				213,649	-	-	-	-	213,649
CSD	Community Center - Teen/Senior Center	-		213,649	-	-	-	-	213,649
<i>Total Expenditures</i>				213,649	-	-	-	-	213,649
<i>Balance</i>				-	-	-	-	-	-

# Capital Improvement Program - Summary of Projects by Revenue Source

## Fiscal Years 2022-26

<b>REVENUE SOURCE &amp; Project Expenditures</b>		<b>Prior Expenditures</b>	<b>Available Balance</b>	<b>Proposed FY 2021-22</b>	<b>Proposed FY 2022-23</b>	<b>Projected FY 2023-24</b>	<b>Projected FY 2024-25</b>	<b>Projected FY 2025-26</b>	<b>Total 5-Year Revenue &amp; Expenditures</b>
<b>PUBLIC FACILITIES FEES</b>									
<i>Prior Year Balance</i>			5,475,830	5,475,830	6,501,560	1,610	454,490	(1,970)	
<i>Revenues</i>				1,477,730	782,330	1,127,880	1,098,140	4,791,280	14,753,190
CSD	Big Rock Park Restroom Improv	-		-	-	-	-	225,000	225,000
CSD	Community Center - Event Center	-		-	-	675,000	1,554,600	4,565,400	6,795,000
CSD	Community Center - Teen/Senior Center	60,000		452,000	7,282,280	-	-	-	7,734,280
CSD	Santee Aquatic Center Upgrades	-		-	-	-	-	-	-
<i>Total Expenditures</i>				452,000	7,282,280	675,000	1,554,600	4,790,400	14,754,280
<i>Balance</i>				6,501,560	1,610	454,490	(1,970)	(1,090)	(1,090)
<b>ROADWAY LIGHTING DISTRICT</b>									
<i>Prior Year Balance</i>			-	-	-	-	-	-	-
<i>Revenues</i>				-	1,327,000	-	-	-	1,327,000
DDS	Street Light LED Upgrade	-		-	1,327,000	-	-	-	1,327,000
<i>Total Expenditures</i>				-	1,327,000	-	-	-	1,327,000
<i>Balance</i>				-	-	-	-	-	-
<b>RTCIP FEE (Regional Transportation Congestion Improvement Program)</b>									
<i>Prior Year Balance</i>			2,557,560	2,557,560	200,010	203,480	529,620	601,684	
<i>Revenues</i>				467,150	226,670	466,140	455,880	2,047,260	6,220,660
DDS	Smart Traffic Signals	-		-	-	50,000	383,816	-	433,816
DDS	SR-67/Woodside Ave Interchange Improvements	816,900		2,824,700	-	-	-	-	2,824,700
DDS	Transportation Impr Master Plan Implementation	-		-	223,200	90,000	-	1,020,300	1,333,500
<i>Total Expenditures</i>				2,824,700	223,200	140,000	383,816	1,020,300	4,592,016
<i>Balance</i>				200,010	203,480	529,620	601,684	1,628,644	1,628,644
<b>SANDAG</b>									
<i>Prior Year Balance</i>			-	-	-	-	-	-	-
<i>Revenues</i>				-	6,000,000	2,500,000	8,000,000	-	16,500,000
DDS	Highway 52 Improvements				6,000,000				6,000,000
CSD	San Diego River at Carlton Oaks	-		-	-	2,500,000	8,000,000	-	10,500,000
<i>Total Expenditures</i>				-	6,000,000	2,500,000	8,000,000	-	16,500,000
<i>Balance</i>				-	-	-	-	-	-



**Capital Improvement Program - Summary of Projects by Revenue Source  
Fiscal Years 2022-26**

<b>REVENUE SOURCE &amp; Project Expenditures</b>		<b>Prior Expenditures</b>	<b>Available Balance</b>	<b>Proposed FY 2021-22</b>	<b>Proposed FY 2022-23</b>	<b>Projected FY 2023-24</b>	<b>Projected FY 2024-25</b>	<b>Projected FY 2025-26</b>	<b>Total 5-Year Revenue &amp; Expenditures</b>
<b>SANDAG Active Transportation Grant</b>									
<i>Prior Year Balance</i>			-	-	-	-	-	-	-
<i>Revenues</i>				227,891	-	-	-	-	227,891
DDS	Prospect Ave/Mesa Road Improvements	79,108		227,891	-	-	-	-	227,891
<i>Total Expenditures</i>				227,891	-	-	-	-	227,891
<i>Balance</i>				-	-	-	-	-	-
<b>SB2 Recording Fee - Affordable Housing and Jobs Act</b>									
<i>Prior Year Balance</i>			-	-	-	-	-	-	-
<i>Revenues</i>				160,000	-	-	-	-	160,000
DDS	Permitting and Land Management System	-		160,000	-	-	-	-	160,000
<i>Total Expenditures</i>				160,000	-	-	-	-	160,000
<i>Balance</i>				-	-	-	-	-	-
<b>SDG&amp;E Rule 20A</b>									
<i>Prior Year Balance</i>			-	-	-	288,048	288,048	288,048	-
<i>Revenues</i>				-	288,048	-	-	-	288,048
DDS	Utility Undergrounding at MG and Carlton Hills	-		288,048	-	-	-	-	288,048
<i>Total Expenditures</i>				288,048	-	-	-	-	288,048
<i>Balance</i>				(288,048)	288,048	288,048	288,048	288,048	-
<b>TRAFFIC MITIGATION FEES</b>									
<i>Prior Year Balance</i>			3,135,330	3,135,330	2,367,901	2,876,011	2,719,021	3,721,551	-
<i>Revenues</i>				1,079,230	758,110	1,451,010	2,077,530	5,138,360	13,639,570
DDS	Cuyamaca Right Turn Lanes at Mission Gorge	168,139		946,850	-	-	-	-	946,850
DDS	Graves Avenue Street Improvements	-		-	250,000	1,608,000	1,075,000	1,630,000	4,563,000
DDS	Prospect Ave/Mesa Road Improvements	83,652		416,209	-	-	-	-	416,209
DDS	SR-67/Woodside Ave Interchange Imp	-		483,600	-	-	-	-	483,600
<i>Total Expenditures</i>				1,846,659	250,000	1,608,000	1,075,000	1,630,000	6,409,659
<i>Balance</i>				2,367,901	2,876,011	2,719,021	3,721,551	7,229,911	7,229,911

**Capital Improvement Program - Summary of Projects by Revenue Source  
Fiscal Years 2022-26**

<b>REVENUE SOURCE &amp; Project Expenditures</b>		<b>Prior Expenditures</b>	<b>Available Balance</b>	<b>Proposed FY 2021-22</b>	<b>Proposed FY 2022-23</b>	<b>Projected FY 2023-24</b>	<b>Projected FY 2024-25</b>	<b>Projected FY 2025-26</b>	<b>Total 5-Year Revenue &amp; Expenditures</b>
<b>TRAFFIC SIGNAL FEES</b>									
<i>Prior Year Balance</i>			749,780	749,780	590	530	22,000	1,700	
<i>Revenues</i>				143,810	106,940	208,070	310,300	659,990	2,178,890
DDS	Transportation Impr Master Plan Implementation	25,000		893,000	107,000	186,600	330,600	597,400	2,114,600
<i>Total Expenditures</i>				893,000	107,000	186,600	330,600	597,400	2,114,600
<i>Balance</i>				590	530	22,000	1,700	64,290	64,290
<b>TRANSIT DEVELOPMENT ACT (TDA)</b>									
<i>Prior Year Balance</i>			-	-	-	-	-	-	-
<i>Revenues</i>				-	-	-	-	-	-
DDS	Storm Drain Trash Diversion	54,469		-	-	-	-	-	-
<i>Total Expenditures</i>				-	-	-	-	-	-
<i>Balance</i>				-	-	-	-	-	-
<b>TRANSNET / PROP A</b>									
<i>Prior Year Balance</i>			776,210	776,210	111,810	111,830	111,850	111,870	
<i>Revenues</i>				1,516,740	1,577,170	1,630,940	1,682,980	1,733,070	8,917,110
<i>Debt Service</i>				(878,740)	(882,170)	(883,940)	(882,980)	(878,070)	(4,405,900)
DDS	Pavement Condition Report	-		70,000	-	-	-	-	70,000
DDS	Pavement Repair and Rehabilitation Citywide	22,200		650,000	481,300	517,700	554,800	593,300	2,797,100
DDS	Pavement Roadway Maintenance Citywide	-		575,000	206,280	221,880	237,780	254,280	1,495,220
DDS	Regional Arterial Management System			7,400	7,400	7,400	7,400	7,400	37,000
<i>Total Expenditures</i>				1,302,400	694,980	746,980	799,980	854,980	4,399,320
<i>Balance</i>				111,810	111,830	111,850	111,870	111,890	111,890

**Capital Improvement Program - Summary of Projects by Revenue Source  
Fiscal Years 2022-26**

<b>REVENUE SOURCE &amp; Project Expenditures</b>	<b>Prior Expenditures</b>	<b>Available Balance</b>	<b>Proposed FY 2021-22</b>	<b>Proposed FY 2022-23</b>	<b>Projected FY 2023-24</b>	<b>Projected FY 2024-25</b>	<b>Projected FY 2025-26</b>	<b>Total 5-Year Revenue &amp; Expenditures</b>
<b>TRANSPORTATION INFRASTRUCTURE</b>								
<i>pre-IMPACT FEES (from County)</i>								
Prior Year Balance		38,182	38,182	15,082	15,082	15,082	15,082	
Revenues			-	-	-	-	-	38,182
DDS Transportation Impr Master Plan Implementation	-		23,100	-	-	-	-	23,100
<i>Total Expenditures</i>			23,100	-	-	-	-	23,100
<i>Balance</i>			15,082	15,082	15,082	15,082	15,082	15,082
<b>UTILITY UNDERGROUNDING</b>								
Prior Year Balance		211,000	211,000	170,948	170,948	170,948	170,948	
Revenues			-	-	-	-	-	-
DDS Utility Undergrounding at MG and Carlton Hills	-		40,052	-	-	-	-	40,052
<i>Total Expenditures</i>			40,052	-	-	-	-	40,052
<i>Balance</i>			170,948	170,948	170,948	170,948	170,948	(40,052)
<b>YMCA</b>								
Prior Year Balance		-	-	-	-	-	-	
Revenues			161,000	-	-	-	-	161,000
CSD Santee Aquatic Center Upgrades	-		161,000	-	-	-	-	161,000
<i>Total Expenditures</i>			161,000	-	-	-	-	161,000
<i>Balance</i>			-	-	-	-	-	-

**Capital Improvement Program - Summary of Projects by Revenue Source  
Fiscal Years 2022-26**

<b>REVENUE SOURCE &amp; Project Expenditures</b>		<b>Prior Expenditures</b>	<b>Available Balance</b>	<b>Proposed FY 2021-22</b>	<b>Proposed FY 2022-23</b>	<b>Projected FY 2023-24</b>	<b>Projected FY 2024-25</b>	<b>Projected FY 2025-26</b>	<b>Total 5-Year Revenue &amp; Expenditures</b>
<b><u>UNFUNDED</u></b>									
<b>UNFUNDED - HIGH PRIORITY</b>									
DDS	CMP Storm Drain Replacement Program	-		589,990	1,672,100	1,231,200	1,138,300	-	4,631,590
DDS	Concrete Repair/Replacement Program,	-		562,350	583,740	583,740	583,740	583,740	2,897,310
FIRE	Fire Station 4 Replacement	-		-	1,000,000	16,500,000	-	-	17,500,000
FIRE	Fleet Maintenance Facility	-		-	-	-	500,000	4,500,000	5,000,000
DDS	Pavement Repair and Rehab-Citywide	-		352,800	2,422,900	2,489,500	2,558,300	2,628,800	10,452,300
DDS	Pavement Roadway Maintenance Citywide	-		163,500	771,840	769,340	798,840	829,040	3,332,560
<b>Sub-Total Unfunded High Priority</b>				<b>1,668,640</b>	<b>6,450,580</b>	<b>21,573,780</b>	<b>5,579,180</b>	<b>8,541,580</b>	<b>43,813,760</b>
<b>UNFUNDED - INTERMEDIATE PRIORITY</b>									
DDS	City Hall Improvements	-		-	41,750	43,970	7,000	-	92,720
DDS	Lighting Upgrades Citywide	-		-	-	600,000	-	-	600,000
DDS	Mission Gorge Rd Drainage Improve East	-		-	-	1,637,830	2,200,000	2,706,360	6,544,190
DDS	Mission Gorge Rd Drainage Improve West	-		-	-	833,860	1,100,000	1,100,000	3,033,860
DDS	Prospect Avenue Improvements - West	-		-	-	983,954	4,593,300	10,859,900	16,437,154
DDS	Shadow Hill/Woodside Drainage Improvement	-		-	-	-	610,000	1,081,400	1,691,400
CSD	Weston Park Improvements	-		-	-	150,000	-	-	150,000
<b>Sub-Total Unfunded High Priority</b>				<b>-</b>	<b>41,750</b>	<b>4,249,614</b>	<b>8,510,300</b>	<b>15,747,660</b>	<b>28,549,324</b>
<b>UNFUNDED - LONGER TERM PRIORITY</b>									
DDS	Cottonwood Ave Widening & Sidewalks	-		-	-	200,000	4,504,800	1,965,600	6,670,400
DDS	Magnolia Ave Widening	-		-	-	-	-	245,000	245,000
CSD	Median Upgrade at Mission Gorge Road West	-		-	-	-	-	1,569,500	1,569,500
DDS	Median/Streetscape Improvements Citywide	-		-	-	-	100,000	1,000,000	1,100,000
DDS	Olive Lane Improvements	-		-	-	-	612,000	921,600	1,533,600
DDS	Transportation Impr Master Plan Implementation	-		-	-	-	-	421,300	421,300
<b>Sub-Total Unfunded Longer-Term Priority</b>				<b>-</b>	<b>-</b>	<b>200,000</b>	<b>5,216,800</b>	<b>6,123,000</b>	<b>11,539,800</b>

**Capital Improvement Program - Summary of Projects by Revenue Source  
Fiscal Years 2022-26**

<b>REVENUE SOURCE &amp; Project Expenditures</b>	<b>Prior Expenditures</b>	<b>Available Balance</b>	<b>Proposed FY 2021-22</b>	<b>Proposed FY 2022-23</b>	<b>Projected FY 2023-24</b>	<b>Projected FY 2024-25</b>	<b>Projected FY 2025-26</b>	<b>Total 5-Year Revenue &amp; Expenditures</b>
<b>UNFUNDED - SEEKING GRANT FUNDS</b>								
DDS Bridge Restorations Citywide	-	-	-	-	377,000	285,000	517,000	1,179,000
DDS Electric Vehicle Charging Stations	-	-	-	51,000	52,000	53,000	54,000	210,000
DDS Highway 52 Improvements	-	-	-	9,508,000	29,700,000	-	-	39,208,000
DDS Safe Routes to School Improvements	-	-	-	180,000	240,000	-	-	420,000
CSD San Diego River Corridor Plan	-	-	241,500	83,500	-	-	-	325,000
DDS Sidewalk Installation at Mission Gorge Road	-	-	-	-	-	105,600	563,000	668,600
DDS Sidewalk Program Citywide	-	-	-	-	-	-	22,852,100	22,852,100
CSD Skate Park at Town Center Community Park	-	-	-	-	-	1,000,000	-	1,000,000
CSD SportsPlex Playground Improvements	-	-	-	-	-	-	105,000	105,000
DDS Street Light Installation	-	-	-	-	350,000	-	-	350,000
CSD Trails-SD River North Side Cuyamaca to Magnolia	-	-	-	-	275,000	2,500,000	-	2,775,000
Sub-Total Unfunded-Seeking Grant Funds			241,500	9,822,500	30,994,000	3,943,600	24,091,100	69,092,700
Total Unfunded Projects			1,910,140	16,314,830	57,017,394	23,249,880	54,503,340	152,995,584
<b>TOTAL 5-YEAR CAPITAL IMPROVEMENT PROGRAM</b>			<b><u>\$ 26,073,770</u></b>	<b><u>\$ 49,436,780</u></b>	<b><u>\$ 69,299,900</u></b>	<b><u>\$ 44,102,780</u></b>	<b><u>\$ 78,491,860</u></b>	<b><u>\$ 267,405,090</u></b>
<b>TOTAL FUNDED PROJECTS</b> (excludes unfunded projects)			<b><u>\$ 24,163,630</u></b>	<b><u>\$ 33,121,950</u></b>	<b><u>\$ 12,282,506</u></b>	<b><u>\$ 20,852,900</u></b>	<b><u>\$ 23,988,520</u></b>	<b><u>\$ 114,409,506</u></b>
<b>FUTURE YEAR PROJECTS</b>								
DDS Cottonwood Ave River Crossing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,164,800
CSD Santee Library	-	-	-	-	-	-	-	20,000,000
Total Future Year Projects	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 45,164,800</u>

# *CIRCULATION PROJECTS*

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City of Santee  
California

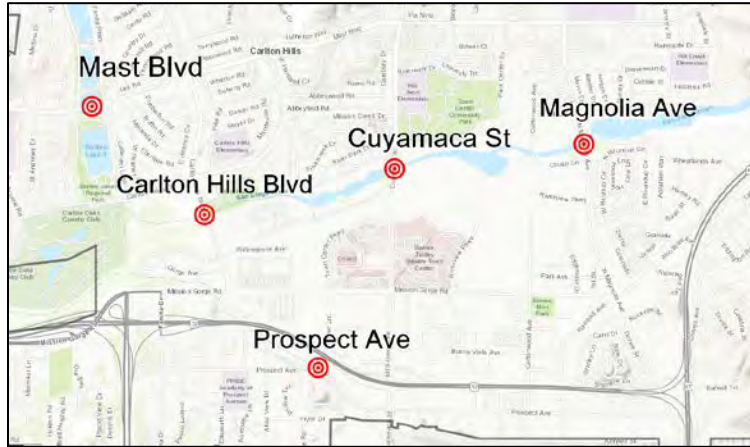
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# Bridge Restorations Citywide

## CIP 2022-XX • Circulation Project



Project Location: Citywide

**Description:** This project will provide maintenance and repairs to the bridges on Magnolia Avenue, Olive Lane, Cuyamaca Street, Prospect Avenue, Carlton Hills Boulevard Bridge, Mast Boulevard, Mission Gorge Road and Carlton Oaks Bridge in that order. This includes bridge deck patching, bridge joint seals and deck sealing.

**Justification:** Preventative maintenance will offset higher maintenance costs in the future and extend the service life of high-cost public infrastructure.

**Operating Impact:** None.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ 45,000	\$ 500	\$ 30,000	\$ 30,000	\$ 30,000	\$ 165,500	
Land Acquisition	-	-	-	-	-	-	
Construction	-	579,000	279,000	397,000	537,000	2,097,000	
<b>Total</b>	<b>\$ 45,000</b>	<b>\$ 579,500</b>	<b>\$ 309,000</b>	<b>\$ 427,000</b>	<b>\$ 567,000</b>	<b>\$ 2,262,500</b>	
<b>Source of Funds:*</b>							
Gas Tax RMRA	\$ 45,000	\$ 579,500	\$ 50,000	\$ 50,000	\$ 50,000	\$ 824,500	
CDBG	-	-	259,000	-	-	259,000	
Unfunded**	-	-	-	377,000	517,000	1,179,000	
<b>Total</b>	<b>\$ 45,000</b>	<b>\$ 579,500</b>	<b>\$ 309,000</b>	<b>\$ 427,000</b>	<b>\$ 567,000</b>	<b>\$ 2,262,500</b>	

\*Annually appropriated program. Prior expenditures on completed projects are therefore not presented.

\*\*Seeking Grant Funds



# Concrete Repair/Replacement Program

## CIP 2022-XX • Circulation Project



Project Location: Citywide

**Description:** This project will repair or replace damaged concrete curbs, gutters, sidewalks, driveways and pedestrian ramps throughout the City that are in need of repair. As part of this program, pedestrian ramps will be installed where they are missing or are not compliant with current ADA standards, pending available funding.

**Justification:** Repair to concrete facilities is essential for pedestrian access, drainage and safety.

**Operating Impact:** Replacement of damaged concrete reduces annual operating costs for temporary repairs.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ 80,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 360,000	
Land Acquisition	-	-	-	-	-	-	
Construction	-	840,000	630,000	630,000	630,000	3,360,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 920,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 3,720,000</b>	
<b>Source of Funds:*</b>							
CDBG**	\$ -	\$ 87,650	\$ 46,260	\$ 46,260	\$ 46,260	\$ 272,690	
Gas Tax	-	-	-	70,000	70,000	210,000	
Gas Tax RMRA	-	270,000	70,000	-	-	340,000	
Unfunded	-	562,350	583,740	583,740	583,740	2,897,310	
<b>Total</b>	<b>\$ -</b>	<b>\$ 920,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 3,720,000</b>	

\* Annually appropriated program. Prior expenditures are therefore not presented as they are incurred on an annual basis.

\*\*CDBG qualifying locations for ADA pedestrian ramp installations and retrofits.

# Cottonwood Avenue River Crossing Circulation Project



Project Location: Cottonwood Avenue from Rochelle Avenue  
to Riverview Parkway

- Description:** Completion of Cottonwood Avenue from Rochelle Avenue, north of the San Diego River to Riverview Parkway. This includes right-of-way, a low water crossing of the San Diego River, curb, gutter, sidewalks, and street widening and construction.
- Justification:** Completion of the final river crossing of the San Diego River consistent with the circulation element of the General Plan by providing a necessary north-south transportation and pedestrian corridor.
- Operating Impact:** Increased street and landscape maintenance costs are anticipated with this project.

	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Future Years	Total
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,050,300	\$ 2,050,300
Land Acquisition	-	-	-	-	-	6,311,700	6,311,700
Construction	-	-	-	-	-	16,802,800	16,802,800
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,164,800</b>	<b>\$ 25,164,800</b>
<b>Source of Funds:</b>							
Developer Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,947,700	\$ 15,947,700
Unfunded	-	-	-	-	-	9,217,100	9,217,100
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,164,800</b>	<b>\$ 25,164,800</b>

# Cottonwood Avenue Widening and Sidewalk Improvements Circulation Project



Project Location: Cottonwood Avenue between Mission Gorge Road  
and Prospect Avenue

**Description:** Perform widening and right of acquisition as needed, install missing sections of curb, gutter and sidewalk on Cottonwood Avenue between Mission Gorge Road and Prospect Avenue. Also provide street lighting and relocate drainage inlets.

**Justification:** This project will provide better circulation between Prospect Avenue and Mission Gorge Road for pedestrian and vehicular traffic.

**Operating Impact:** Minor lighting, street and sidewalk maintenance costs are anticipated with this project.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ 200,000	\$ 669,800	\$ -	\$ 869,800
Land Acquisition	-	-	-	-	3,835,000	-	3,835,000
Construction	-	-	-	-	1,000,000	2,914,100	3,914,100
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 5,504,800</b>	<b>\$ 2,914,100</b>	<b>\$ 8,618,900</b>
<b>Source of Funds:</b>							
Developer Contribution	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 948,500	\$ 1,948,500
Unfunded	-	-	-	200,000	4,504,800	1,965,600	6,670,400
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 5,504,800</b>	<b>\$ 2,914,100</b>	<b>\$ 8,618,900</b>

# Cuyamaca Street Right Turn Lanes at Mission Gorge Road

## CIP 2014-02 • Circulation Project



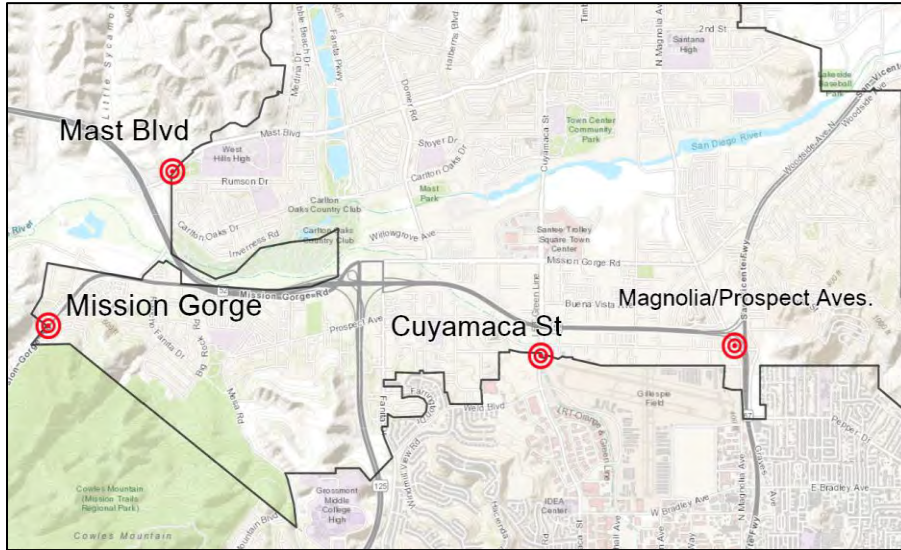
Project Location: Cuyamaca Street at Mission Gorge Road

- Description:** Acquire right-of-way and widen north-bound Cuyamaca Street to provide a dedicated right-turn lane onto Mission Gorge Road traveling east-bound.
- Justification:** The conditions of approval for the Fanita Ranch and Riverview Office Park projects require that these offsite improvements be constructed with fair share contributions from each development. Project costs in excess of the developments' fair share contributions will be paid with impact fees.
- Operating Impact:** Minimal increase in street maintenance costs.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ 275,560	\$ 30,000	\$ -	\$ -	\$ -	\$ 305,560	
Land Acquisition	30,000	190,800	-	-	-	220,800	
Construction	-	816,270	-	-	-	816,270	
<b>Total</b>	<b>\$ 305,560</b>	<b>\$ 1,037,070</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,342,630</b>	
<b>Source of Funds:</b>							
Developer Contribution	\$ 137,421	\$ 90,220	\$ -	\$ -	\$ -	\$ 227,641	
Traffic Mitigation Fees	168,139	946,850	-	-	-	1,114,989	
<b>Total</b>	<b>\$ 305,560</b>	<b>\$ 1,037,070</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,342,630</b>	

# Gateway Signage

## CIP 2022-XX • Circulation Project



Project Location: Citywide

**Description:** Design and construct four branded City gateway signs at entrances along major roadways. Installations will be completed at Cuyamaca Street, Mast Boulevard, Mission Gorge Road, and at Magnolia Avenue & Prospect Avenue near the SR-67 off-ramp. An additional gateway sign will be completed on Woodside Avenue as part of the Woodside Avenue/SR-67 roundabout project.

**Justification:** Gateway signage provides visual enhancements along roadway corridors. These aesthetic improvements will also correspond with the City's brand and will help entice business ventures and residential housing demand in the City.

**Operating Impact:** Minimal cost for lighting and periodic maintenance.

	Prior Year					
	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
Land Acquisition	-	-	-	-	-	-
Construction	-	180,000	-	-	-	180,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>Source of Funds:</b>						
General Fund	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

# Graves Avenue Street Improvements

## CIP 2023-XX • Circulation Project



Project Location: Graves Avenue from Prospect Avenue  
to Pepper Drive

**Description:** Acquire right-of-way, install missing curb, gutter, sidewalks and drainage, and widen Graves Avenue to two-lane collector standards between Prospect Avenue and Pepper Drive.

**Justification:** The Circulation Element of the General Plan shows the need to make improvements to Graves Avenue. Curb, gutter and drainage facilities will be installed to control water runoff. Sidewalks and bike lanes will be installed to improve pedestrian and cycling safety.

**Operating Impact:** Minimal increased street and sidewalk maintenance costs are anticipated with this project.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ 250,000	\$ 533,000	\$ -	\$ -	\$ 783,000
Land Acquisition	-	-	1,075,000	1,075,000	-	-	2,150,000
Construction	-	-	-	1,000,000	2,130,000	-	3,130,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 1,608,000</b>	<b>\$ 2,075,000</b>	<b>\$ 2,130,000</b>	<b>\$ 6,063,000</b>
<b>Source of Funds:</b>							
Traffic Mitigation Fees	\$ -	\$ -	\$ 250,000	\$ 1,608,000	\$ 1,075,000	\$ 1,630,000	\$ 4,563,000
Developer Contribution	-	-	-	1,000,000	500,000	-	1,500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 1,608,000</b>	<b>\$ 2,075,000</b>	<b>\$ 2,130,000</b>	<b>\$ 6,063,000</b>

# Highway 52 Improvements Between SR-125 and I-15 Circulation Project



Project Location: Highway 52 between I-15 and SR-125

**Description:** This project will improve Highway 52 between State Route 125 and Interstate 15 to alleviate congestion on the freeway and on Santee streets. The project will add a westbound lane from Mast Boulevard to Santo Road, relocate the bike lane to the south side of the freeway, add an additional lane to the westbound on-ramp at Mast Boulevard, and add an eastbound auxiliary lane from Interstate 15 to Santo Road.

**Justification:** Improving Highway 52 is one of the City’s top priorities. The City is working with regional partners to find a solution. Potential funding sources include federal and state funds, local funds, private funding, and developer contributions.

**Operating Impact:** None.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ 720,000	\$ 1,000,000	\$ 4,280,000	\$ -	\$ -	\$ 6,000,000
Land Acquisition	-	-	-	-	-	-
Construction	-	-	16,000,000	29,700,000	-	45,700,000
<b>Total</b>	<b>\$ 720,000</b>	<b>\$ 1,000,000</b>	<b>\$ 20,280,000</b>	<b>\$ 29,700,000</b>	<b>\$ -</b>	<b>\$ 51,700,000</b>

<b>Source of Funds:</b>						
Developer Contribution	\$ 720,000	\$ 1,000,000	\$ 4,280,000	\$ -	\$ -	\$ 6,000,000
SANDAG	-	-	6,000,000	-	-	6,000,000
City Funds	-	-	492,000	-	-	492,000
Unfunded*	-	-	9,508,000	29,700,000	-	39,208,000
<b>Total</b>	<b>\$ 720,000</b>	<b>\$ 1,000,000</b>	<b>\$ 20,280,000</b>	<b>\$ 29,700,000</b>	<b>\$ -</b>	<b>\$ 51,700,000</b>

\* Seeking Grant Funds

# Magnolia Avenue Widening Circulation Project



Project Location: West side of Magnolia Avenue between  
the San Diego River and Park Avenue

**Description:** The project will widen the west side of Magnolia Avenue between the San Diego River and Park Avenue installing curb, gutter, sidewalks, street lighting, landscaping, bike lanes and upgrading drainage.

**Justification:** Complete much needed accessibility and bike lane improvements for safety on the southbound side of Magnolia Avenue.

**Operating Impact:** Minimal increase in landscape, street and sidewalk maintenance costs anticipated.

<b>Expenditures</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Total</b>
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ 380,600	\$ 380,600
Land Acquisition	-	-	-	-	-	-
Construction	-	-	-	-	3,700,400	3,700,400
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,081,000</b>	<b>\$ 4,081,000</b>
<b>Source of Funds:</b>						
Developer Contribution*	\$ -	\$ -	\$ -	\$ -	\$ 3,836,000	\$ 3,836,000
Unfunded	-	-	-	-	245,000	245,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,081,000</b>	<b>\$ 4,081,000</b>

\* County of San Diego



# Mast Boulevard and West Hills Parkway Intersection Improvements Circulation Project



Project Location: Intersection of Mast Boulevard and  
West Hills Parkway at Highway 52

**Description:** Widen and improve the intersection at Mast Boulevard and West Hills Parkway to improve traffic flow onto Highway 52.

**Justification:** Due to the anticipated expansion of Sycamore Landfill at the west end of Mast Boulevard at the Highway 52 on-ramp, the intersection needs to be widened prior to reaching a certain number of tickets by the landfill to accommodate the anticipated increase in traffic. The landfill will provide funding for the widening, which will cost approximately \$1.725 million as estimated by the landfill operator. The project will be constructed by the landfill operator with approval of the City of San Diego.

**Operating Impact:** None.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ 225,000
Land Acquisition	-	-	-	-	-	-
Construction	-	1,500,000	-	-	-	1,500,000
<b>Total</b>	<b>\$ 225,000</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,725,000</b>

<b>Source of Funds:</b>						
Developer Contribution	\$ 225,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,725,000
<b>Total</b>	<b>\$ 225,000</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,725,000</b>

# Median Upgrade at Mission Gorge Road West Circulation Project



Project Location: Mission Gorge Road between Post Office  
and Cuyamaca Street

- Description:** This project will remove the water intensive and overgrown landscaping on the Mission Gorge Road median from Cuyamaca Street to the Post Office.
- Justification:** The current irrigation system is in need of repair and landscaping is not drought tolerant.
- Operating Impact:** It is anticipated that these improvements to City medians will result in minimal increases to annual maintenance costs and cost savings in water usage.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	
Land Acquisition	-	-	-	-	-	-	
Construction	-	-	-	-	1,444,500	1,444,500	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,569,500</b>	<b>\$ 1,569,500</b>	
<b>Source of Funds:</b>							
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 1,569,500	\$ 1,569,500	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,569,500</b>	<b>\$ 1,569,500</b>	

# Median/Streetscape Improvements Citywide Circulation Project



Project Location: Arterials, Majors and Main Collector Streets throughout the City

**Description:** Design and construct new landscape improvements at all City gateways and major medians in need of aesthetic and irrigation improvements.

**Justification:** Currently some entrances to the City lack a formal gateway and existing gateways are starting to show signs of wear. In addition, medians along arterials and collector streets have landscaping and irrigation systems that are not drought tolerant.

**Operating Impact:** The median improvements may result in minimal increases to annual maintenance costs. However, increased costs should be offset by savings in water usage.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
Land Acquisition	-	-	-	-	-	-
Construction	-	-	-	-	1,000,000	1,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,100,000</b>
<b>Source of Funds:</b>						
Unfunded	\$ -	\$ -	\$ -	\$ 100,000	\$ 1,000,000	\$ 1,100,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,100,000</b>

# Olive Lane Improvements Circulation Project



Project Location: Olive Lane Road between Mission Gorge Road and Via Zapador

**Description:** Acquire right of way, install missing curb, gutter and sidewalks and widen Olive Lane to an 84-foot-wide two-lane collector between Mission Gorge Road and Via Zapador.

**Justification:** Forecasted traffic volumes and the Circulation/Mobility Element of the General Plan show the need to widen Olive Lane. Curb, gutter, and pavement facilities will be installed to control water runoff and sidewalks and lighting will be installed to improve pedestrian safety.

**Operating Impact:** Minimal increase in street and sidewalk maintenance costs anticipated.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ -	\$ -	\$ 412,000	\$ -	\$ 412,000
Land Acquisition	-	-	-	200,000	355,000	555,000
Construction	-	-	-	-	1,589,000	1,589,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 612,000</b>	<b>\$ 1,944,000</b>	<b>\$ 2,556,000</b>
<b>Source of Funds:</b>						
Unfunded	\$ -	\$ -	\$ -	\$ 612,000	\$ 921,600	\$ 1,533,600
Developer Contribution	-	-	-	-	1,022,400	1,022,400
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 612,000</b>	<b>\$ 1,944,000</b>	<b>\$ 2,556,000</b>

# Pavement Condition Report

## CIP 2022-XX • Circulation Project



Project Location: Citywide

- Description:** The pavement condition report will be prepared by an assets management consultant to conduct a complete survey of all City streets and propose repair and funding strategies to maintain current and future pavement conditions.
- Justification:** The pavement condition report will provide a tool to predict future paving conditions based on current spending and pavement life expectancy. This is used by staff to recommend the most effective and efficient use of available funding when preparing repair schedules, strategies, alternatives and construction documents.
- Operating Impact:** None.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ 70,000
Land Acquisition	-	-	-	-	-	-
Construction	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 70,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000</b>
<b>Source of Funds:</b>						
TransNet	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ 70,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 70,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000</b>

# Pavement Repair and Rehabilitation Citywide

## CIPs 2021-02 & 2022-01 • Circulation Project



Project Location: Citywide

**Description:** This is an ongoing project developed through the use of the City's Pavement Condition Report. Streets are repaired and rehabilitated by using a variety of pavement methods. This project will focus on overlays and full reconstruction. Street repairs adjacent to pavement repairs are often conducted at the same time and include curbs, pedestrian ramps, cross gutters and drainage.

**Justification:** Routine maintenance and repair of the City's asphalt pavement is required to maintain an average condition classification of fair for the City's streets and prevent the need for more costly reconstructions if roadways are not maintained at this minimum projected level.

**Operating Impact:** Minimal.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ 22,200	\$ 37,800	\$ 62,000	\$ 64,000	\$ 66,000	\$ 68,000	\$ 320,000
Land Acquisition	-	-	-	-	-	-	-
Construction	-	3,265,000	3,362,900	3,463,900	3,567,800	3,674,800	17,334,400
<b>Total</b>	<b>\$ 22,200</b>	<b>\$ 3,302,800</b>	<b>\$ 3,424,900</b>	<b>\$ 3,527,900</b>	<b>\$ 3,633,800</b>	<b>\$ 3,742,800</b>	<b>\$ 17,654,400</b>

<b>Source of Funds:*</b>							
Gas Tax RMRA	\$ -	\$ 1,300,000	\$ 520,700	\$ 520,700	\$ 520,700	\$ 520,700	\$ 3,382,800
General Fund	-	1,000,000	-	-	-	-	1,000,000
TransNet	22,200	650,000	481,300	517,700	554,800	593,300	2,819,300
Unfunded	-	352,800	2,422,900	2,489,500	2,558,300	2,628,800	10,452,300
<b>Total</b>	<b>\$ 22,200</b>	<b>\$ 3,302,800</b>	<b>\$ 3,424,900</b>	<b>\$ 3,527,900</b>	<b>\$ 3,633,800</b>	<b>\$ 3,742,800</b>	<b>\$ 17,654,400</b>

\*Annually appropriated program. Prior expenditures on completed projects are therefore not presented.

# Pavement Roadway Maintenance Citywide

## CIPs 2021-03 & 2022-02 • Circulation Project



Project Location: Citywide

**Description:** This is an ongoing project developed through the use of the City's Pavement Condition Report. Streets are repaired and rehabilitated by using a variety of pavement methods. This project will focus on maintenance efforts like slurry seals cape seals. Street repairs adjacent to pavement repairs are often conducted at the same time and include curbs, pedestrian ramps, cross gutters and drainage.

**Justification:** Routine maintenance and repair of the City's asphalt pavement is required to maintain an average condition classification of fair for the City streets and prevent the need for more costly reconstructions if roadways are not maintained at this minimum projected level.

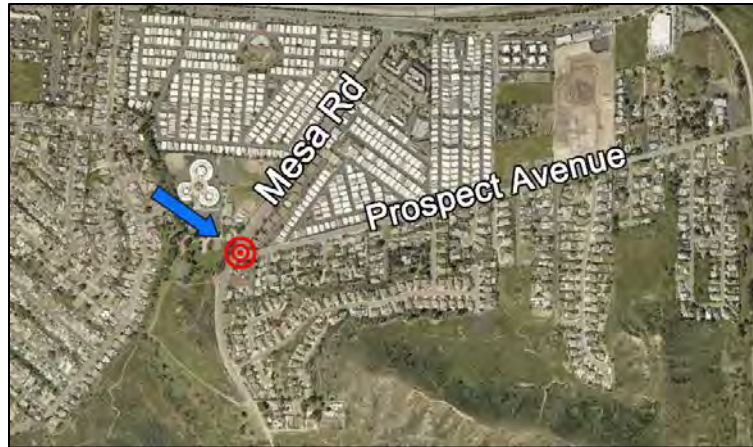
**Operating Impact:** Minimal.

	Prior Year						
	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ 21,500	\$ 8,500	\$ 31,000	\$ 32,000	\$ 33,000	\$ 34,000	\$ 160,000
Land Acquisition	-	-	-	-	-	-	-
Construction	-	1,395,000	1,467,900	1,480,000	1,524,400	1,570,100	7,437,400
<b>Total</b>	<b>\$ 21,500</b>	<b>\$ 1,403,500</b>	<b>\$ 1,498,900</b>	<b>\$ 1,512,000</b>	<b>\$ 1,557,400</b>	<b>\$ 1,604,100</b>	<b>\$ 7,597,400</b>
<b>Source of Funds:*</b>							
Gas Tax RMRA	\$ 21,500	\$ 665,000	\$ 520,780	\$ 520,780	\$ 520,780	\$ 520,780	\$ 2,769,620
TransNet	-	575,000	206,280	221,880	237,780	254,280	1,495,220
Unfunded	-	163,500	771,840	769,340	798,840	829,040	3,332,560
<b>Total</b>	<b>\$ 21,500</b>	<b>\$ 1,403,500</b>	<b>\$ 1,498,900</b>	<b>\$ 1,512,000</b>	<b>\$ 1,557,400</b>	<b>\$ 1,604,100</b>	<b>\$ 7,597,400</b>

\*Annually appropriated program. Prior expenditures on completed projects are therefore not presented.

# Prospect Avenue and Mesa Road Intersection Improvements

## CIP 2020-01 • Circulation Project



Project Location: Prospect Avenue and Mesa Road Intersection

**Description:** This project will modify the intersection by rebuilding the northeast, southeast, and southwest corners of the intersection. It will improve visibility, reduce pedestrian crossing distance, and improve safety at the school crossing.

**Justification:** The current intersection has a very long east crossing due to its unusual layout and encourages high speed turns. As a result, school age pedestrians are exposed to more traffic hazards than in a typical intersection. The size of the intersection also entices illegal parking and unsafe movement in the intersection. The modified intersection will realign the westbound approach, shorten the pedestrian crossing on the east leg, and improve overall safety.

**Operating Impact:** Minimal increase in street and sidewalk maintenance costs are anticipated.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ 162,760	\$ 17,500	\$ -	\$ -	\$ -	\$ -	\$ 180,260
Land Acquisition	-	-	-	-	-	-	-
Construction	-	626,600	-	-	-	-	626,600
<b>Total</b>	<b>\$ 162,760</b>	<b>\$ 644,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 806,860</b>

<b>Source of Funds:</b>							
Traffic Mitigation Fees	\$ 83,652	\$ 416,209	\$ -	\$ -	\$ -	\$ -	\$ 499,861
SANDAG ATGP Grant	79,108	227,891	-	-	-	-	306,999
<b>Total</b>	<b>\$ 162,760</b>	<b>\$ 644,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 806,860</b>



# Prospect Avenue Improvements – West Circulation Project



Project Location: Prospect Avenue from Fanita Drive to Mesa Road

**Description:** Acquire right-of-way, design and construct street widening, and perform drainage and sidewalk improvements on Prospect Avenue from Fanita Drive to Mesa Road. These improvements will include lighting, sidewalk, curb and gutter, pedestrian ramps, and minor drainage improvements in order to provide a walkable path, with minimal impacts to residents.

**Justification:** This project will provide improved pedestrian and driver safety by widening the road to current standards.

**Operating Impact:** Minimal increase in lighting, street and sidewalk maintenance costs are anticipated.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ 1,000,000	\$ 843,300	\$ -	\$ 1,843,300	
Land Acquisition	-	-	-	3,750,000	3,750,000	7,500,000	
Construction	-	-	-	-	7,109,900	7,109,900	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 4,593,300</b>	<b>\$ 10,859,900</b>	<b>\$ 16,453,200</b>	
<b>Source of Funds:</b>							
Developer Contribution	\$ -	\$ -	\$ 16,046	\$ -	\$ -	\$ 16,046	
Unfunded	-	-	983,954	4,593,300	10,859,900	16,437,154	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ 4,593,300</b>	<b>\$ 10,859,900</b>	<b>\$ 16,453,200</b>	



# Safe Route to School Improvements Circulation Project



Project Location: Citywide

**Description:** Implement improvements identified by the Citywide Safe Route to School Plan, such as sidewalks, curb and gutter, pedestrian ramps, crosswalks, signage and other improvements to provide a safer walkable path.

**Justification:** This project is needed to improve safety around schools throughout the City.

**Operating Impact:** None.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ 30,000	\$ 40,000	\$ -	\$ -	\$ 70,000
Land Acquisition	-	-	-	-	-	-	-
Construction	-	-	150,000	200,000	-	-	350,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 180,000</b>	<b>\$ 240,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 420,000</b>
<b>Source of Funds:</b>							
Unfunded*	\$ -	\$ -	\$ 180,000	\$ 240,000	\$ -	\$ -	\$ 420,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 180,000</b>	<b>\$ 240,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 420,000</b>

\* Seeking Grant Funds

## Sidewalk Installation on Mission Gorge Road Circulation Project



Project Location: Mission Gorge Road from Carlton Hills  
Boulevard to Fanita Drive

**Description:** This project will install sidewalk and minimal landscaping along the north side of Mission Gorge Road from Carlton Hills Boulevard to Fanita Drive. It will upgrade pedestrian improvements and landscaping groundcover to enhance the gateway from SR-125 to the heart of Santee’s Town Center.

**Justification:** A pedestrian accessible sidewalk and enhanced landscaping is needed for this highly visible section of Mission Gorge Road.

**Operating Impact:** Minimal increased costs for additional landscaping maintenance anticipated with this project is estimated at \$2,000 per year.

	Prior Year					
Expenditures:	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
Planning/Design	\$ -	\$ -	\$ -	\$ 105,600	\$ -	\$ 105,600
Land Acquisition	-	-	-	-	-	-
Construction	-	-	-	-	563,000	563,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 105,600</b>	<b>\$ 563,000</b>	<b>\$ 668,600</b>
<b>Source of Funds:</b>						
Unfunded*	\$ -	\$ -	\$ -	\$ 105,600	\$ 563,000	\$ 668,600
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 105,600</b>	<b>\$ 563,000</b>	<b>\$ 668,600</b>

\* Seeking Grant Funds

# Sidewalk Program Citywide Circulation Project



Project Location: Citywide

**Description:** Install missing segments of sidewalks and driveways on City streets consistent with the Active Santee Plan. This includes the relocation of minor utilities and minor private improvement removals.

**Justification:** Provide missing sidewalks in locations to improve pedestrian and disabled access.

**Operating Impact:** Minimal cost to maintain improvements in the future.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ 2,007,300	\$ 2,007,300	
Land Acquisition	-	-	-	-	-	-	
Construction	-	-	-	-	20,844,800	20,844,800	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,852,100</b>	<b>\$ 22,852,100</b>	
<b>Source of Funds:</b>							
Unfunded*	\$ -	\$ -	\$ -	\$ -	\$ 22,852,100	\$ 22,852,100	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,852,100</b>	<b>\$ 22,852,100</b>	

\* Seeking Grant Funds

# Smart Traffic Signals Circulation Project



Project Location: Citywide

**Description:** This project will install smart traffic signals on major arterials.

**Justification:** Smart (adaptive) traffic signals have the capability to adjust signal timing based on traffic demand and the potential to improve traffic flow. Staff will identify locations and seek funding for improvement.

**Operating Impact:** Minor increase in maintenance cost.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ -	\$ 50,000	\$ 30,000	\$ -	\$ 80,000
Land Acquisition	-	-	-	-	-	-
Construction	-	-	-	420,000	-	420,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>
<b>Source of Funds:</b>						
Developer Contribution	\$ -	\$ -	\$ -	\$ 66,184	\$ -	\$ 66,184
RTCIP Fees	-	-	50,000	383,816	-	433,816
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>

# State Route 67/Woodside Avenue Interchange Improvements

## CIP 2015-07 • Circulation Project



Project Location: Woodside Avenue and North Woodside Avenue  
at State Route 67

**Description:** This project proposes to improve traffic circulation at the intersection of Woodside Avenue and North Woodside Avenue at State Route 67. It includes replacing the stop sign controlled intersection with medians, sidewalks, roundabout and/or other traffic signal improvements. The project will also require improvements within the Caltrans right-of-way on the State Route 67 off-ramp.

**Justification:** The project will improve traffic circulation, traffic and pedestrian safety at the intersection.

**Operating Impact:** Minimal increase in street, landscaping, and sidewalk maintenance costs are anticipated.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ 816,900	\$ -	\$ -	\$ -	\$ -	\$ 816,900	
Land Acquisition	-	-	-	-	-	-	
Construction	- 3,308,300	-	-	-	-	3,308,300	
<b>Total</b>	<b>\$ 816,900</b>	<b>\$ 3,308,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,125,200</b>	
<b>Source of Funds:</b>							
RTCIP Fee	\$ 816,900	\$ 2,824,700	\$ -	\$ -	\$ -	\$ 3,641,600	
Traffic Mitigation Fees	-	483,600	-	-	-	483,600	
<b>Total</b>	<b>\$ 816,900</b>	<b>\$ 3,308,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,125,200</b>	

# Street Light Installation Circulation Project



Project Location: Citywide

**Description:** Install street lights on residential and arterial streets where there are currently no lights.

**Justification:** Currently, there are sections of streets throughout the City where there is no street lighting. This project will install street lights, as funding permits, to improve roadway safety. With a Federal Highway Safety Improvement Program grant, street lights were recently installed on Mission Gorge Road between Fanita Drive and Carlton Hills Boulevard, and on Magnolia Avenue and Mast Boulevard near Santana High School.

**Operating Impact:** None.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ 50,000
Land Acquisition	-	-	-	-	-	-
Construction	-	-	300,000	-	-	300,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>
<b>Source of Funds:</b>						
Unfunded*	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>

\* Seeking Grant Funds



# Street Light LED Upgrades CIP 2023-XX • Circulation Project



Project Location: Citywide

**Description:** Replace existing street light fixtures on arterial and residential streets, as well as walkway lights along roadways, with more energy efficient LED lighting.

**Justification:** The City-owned street lights were replaced ten years ago to energy saving induction lights, which have a service life of 10 to 15 years. However, after 10 years the light output has decreased. In addition, induction fixtures are no longer available and there are no replacement parts. The current standard of street lighting is use of light emitting diodes (LED), which are more energy efficient and produce more uniform lighting with a longer service life of 15 to 20 years. This project is consistent with the Sustainable Santee Plan.

**Operating Impact:** Cost savings of \$55,000 annually is expected due to energy savings and reduction in maintenance cost.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ 95,000	\$ -	\$ -	\$ -	\$ 95,000
Land Acquisition	-	-	-	-	-	-	-
Construction	-	1,232,000	-	-	-	-	1,232,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,327,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,327,000</b>
<b>Source of Funds:</b>							
Roadway Lighting District	\$ -	\$ 1,327,000	\$ -	\$ -	\$ -	\$ -	\$ 1,327,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 1,327,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,327,000</b>

# Traffic Signal LED Replacement

## CIP 2022-XX • Circulation Project



Project Location: Citywide

**Description:** Replace existing traffic signal red and green LED lamps.

**Justification:** The City's red and green traffic signal LED lamps were installed in 2011. These lamps typically have a service life of 10 to 12 years. It is critical that these lamps function properly without large scale failure to ensure traffic safety, and it is most cost effective to replace them all at the same time. This project is consistent with the Sustainable Santee Plan.

**Operating Impact:** Will reduce maintenance cost in the following years.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000	
Land Acquisition	-	-	-	-	-	-	
Construction	-	35,000	120,000	-	-	155,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 47,000</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 167,000</b>	
<b>Source of Funds:</b>							
Gas Tax	\$ -	\$ 47,000	\$ 120,000	\$ -	\$ -	\$ 167,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 47,000</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 167,000</b>	

# Transportation Improvement Master Plan Implementation

## CIP 2013-54 • Circulation Project



Project Location: Citywide

**Description:** This project will provide citywide improvements to existing traffic signals, communication systems, detection cameras and other improvements pursuant to the recommendations of the City’s Transportation Improvement Master Plan. In order to upgrade existing obsolete traffic signal controllers, conform to San Diego regional standards, and improve signal operations, the project will: a) upgrade four traffic signal controllers on Magnolia Avenue including improvements identified in the Safe Routes to School Plan, b) install interconnect and communication upgrade for Magnolia Avenue; c) upgrade traffic signals on Carlton Hills Boulevard, Carlton Oaks Drive, Prospect Avenue, and Woodside Avenue; d) upgrade five traffic signal controllers and install interconnect on Mission Gorge Road west of Fanita Drive; e) upgrade traffic signals on an as-needed basis.

**Justification:** This project is needed to replace obsolete traffic signal hardware, address traffic demands within the City, and maximize the effectiveness of the City’s traffic signal system for more efficient traffic flow.

**Operating Impact:** May minimally increase maintenance of the traffic signals and communication system.

	<b>Prior Year</b>						
<b>Expenditures</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Total</b>	
<b>Expenditures:</b>							
Planning/Design	\$ 25,000	\$ 14,800	\$ 21,700	\$ 12,900	\$ 22,900	\$ 141,200	\$ 238,500
Land Acquisition	-	-	-	-	-	-	-
Construction	-	901,300	308,500	263,700	307,700	1,897,800	3,679,000
<b>Total</b>	<b>\$ 25,000</b>	<b>\$ 916,100</b>	<b>\$ 330,200</b>	<b>\$ 276,600</b>	<b>\$ 330,600</b>	<b>\$ 2,039,000</b>	<b>\$ 3,917,500</b>
<b>Source of Funds:*</b>							
Traffic Signal Fees	\$ 25,000	\$ 893,000	\$ 107,000	\$ 186,600	\$ 330,600	\$ 597,400	2,139,600
RTCIP Fee	-	-	223,200	90,000	-	1,020,300	1,333,500
Trans Impact Fee	-	23,100	-	-	-	-	23,100
Unfunded	-	-	-	-	-	421,300	421,300
<b>Total</b>	<b>\$ 25,000</b>	<b>\$ 916,100</b>	<b>\$ 330,200</b>	<b>\$ 276,600</b>	<b>\$ 330,600</b>	<b>\$ 2,039,000</b>	<b>\$ 3,917,500</b>

\*Annually appropriated program. Prior expenditures on completed projects are therefore not presented.

# Utility Undergrounding at Mission Gorge Road and Carlton Hills Boulevard Intersection

## CIP 2023-XX • Circulation Project



Project Location: Mission Gorge Road and Carlton Hills Blvd

**Description:** This project will underground the existing overhead utilities at the intersection of Mission Gorge Road and Carlton Hills Boulevard through the use of California Public Utilities Rule 20A funds. Allocations are made to the City annually for the undergrounding of certain utilities within the City’s established priority list.

**Justification:** Undergrounding of the utility lines will provide for a safer and more visibly attractive entrance into Santee’s business corridor along Mission Gorge Road and will complete the undergrounding within this area.

**Operating Impact:** None.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000	\$
Land Acquisition	-	-	-	-	-	-	-
Construction	-	288,100	-	-	-	288,100	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 328,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 328,100</b>	<b>\$</b>
<b>Source of Funds:</b>							
SDG&E Rule 20A	\$ -	\$ 288,048	\$ -	\$ -	\$ -	\$ 288,048	\$
Utility Undergrounding	-	40,052	-	-	-	40,052	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 328,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 328,100</b>	<b>\$</b>



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# *DRAINAGE PROJECTS*

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City of Santee  
California

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# CMP Storm Drain Replacement Program

## CIP 2022-XX • Drainage Project



Project Location: Citywide

**Description:** This ongoing program will assess, design and construct the repair or rehabilitation of corrugated metal pipe (CMP) storm drains throughout the City. The CMP storm drain replacement program replaces pipe facilities with service life deficiencies. CMP facilities are located throughout the City within the public right-of-way and across private property in City drainage easements. CMP will be replaced with reinforced concrete pipe (RCP), high density polyethylene pipe (HDPE) or lined with cast-in-place pipe (CIPP). Through FY 2019-20 the program has completed 177 pipe segments totaling 3.9 miles of repairs.

**Justification:** Older corrugated metal pipes are nearing the end of their useful life and need replacement or rehabilitation.

**Operating Impact:** Minimal.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ 152,000	\$ 156,500	\$ 162,000	\$ 166,000	\$ 170,000	\$ 806,500
Land Acquisition	-	-	-	-	-	-	-
Construction	-	1,900,400	1,957,000	2,016,100	2,076,600	2,138,900	10,089,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 2,052,400</b>	<b>\$ 2,113,500</b>	<b>\$ 2,178,100</b>	<b>\$ 2,242,600</b>	<b>\$ 2,308,900</b>	<b>\$ 10,895,500</b>

<b>Source of Funds:</b>							
American Rescue Plan	\$ -	\$ 771,600	\$ -	\$ 285,800	\$ -	\$ -	\$ 1,057,400
Drainage Fees	-	690,810	441,400	661,100	818,500	2,023,100	4,634,910
General Fund	-	-	-	-	285,800	285,800	571,600
Unfunded	-	589,990	1,672,100	1,231,200	1,138,300	-	4,631,590
<b>Total</b>	<b>\$ -</b>	<b>\$ 2,052,400</b>	<b>\$ 2,113,500</b>	<b>\$ 2,178,100</b>	<b>\$ 2,242,600</b>	<b>\$ 2,308,900</b>	<b>\$ 10,895,500</b>

\*Annually appropriated program. Prior expenditures on completed projects are therefore not presented.



# Master Drainage Study Update CIP 2022-XX • Drainage Project



Project Location: Citywide

**Description:** Update the City's Master Drainage study to identify deficient storm drain facilities throughout Santee.

**Justification:** The current study is now 25 years old and in need of updating to reflect changes in development and to update the anticipated flow rates. The standards developed in the County Hydrology Manual have been updated twice since the development of the Master Drainage Facility Study and are no longer compatible with current development studies. The updated report can be utilized to establish an adequate fee for new development within an anticipated fee study update.

**Operating Impact:** None.

	<b>Prior Year</b>						<b>Total</b>
<b>Expenditures</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Total</b>	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ 400,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 500,000
Land Acquisition	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>
<b>Source of Funds:</b>							
American Rescue Plan	\$ -	\$ 400,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

# Mission Gorge Road Drainage Improvements – East Drainage Project



Project Location: Mission Gorge Road from Cuyamaca Street  
to Cottonwood Avenue

- Description:** Improve drainage facilities on Mission Gorge Road, including replacement of an aging corrugated metal storm drain pipe (CMP) with a larger reinforced concrete pipe.
- Justification:** Upsizing and extending the storm drain system will improve aging CMP that is past its useful service life and alleviate drainage problems in the Cottonwood Avenue, Prospect Avenue and Buena Vista Avenue areas.
- Operating Impact:** Minimal.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ 637,830	\$ -	\$ -	\$ 637,830	
Land Acquisition	-	-	-	-	-	-	
Construction	-	-	1,000,000	2,200,000	2,706,360	5,906,360	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,637,830</b>	<b>\$ 2,200,000</b>	<b>\$ 2,706,360</b>	<b>\$ 6,544,190</b>	
<b>Source of Funds:</b>							
Unfunded	\$ -	\$ -	\$ 1,637,830	\$ 2,200,000	\$ 2,706,360	\$ 6,544,190	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,637,830</b>	<b>\$ 2,200,000</b>	<b>\$ 2,706,360</b>	<b>\$ 6,544,190</b>	

# Mission Gorge Road Drainage Improvements – West Drainage Project



Project Location: Mission Gorge Road from Forester Creek  
to the Post Office

**Description:** Improve drainage facilities on Mission Gorge Road near Carlton Hills Boulevard, including replacement of an aging corrugated metal storm drain pipe (CMP) with a larger reinforced concrete pipe.

**Justification:** Upsizing and extending the storm drain system will improve aging CMP that is past its useful service life and alleviate drainage problems on Mission Gorge Road and the surrounding areas.

**Operating Impact:** Minimal.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ 293,120	\$ -	\$ -	\$ 293,120
Land Acquisition	-	-	-	-	-	-	-
Construction	-	-	-	540,740	1,100,000	1,100,000	2,740,740
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 833,860</b>	<b>\$ 1,100,000</b>	<b>\$ 1,100,000</b>	<b>\$ 3,033,860</b>
<b>Source of Funds:</b>							
Unfunded	\$ -	\$ -	\$ -	\$ 833,860	\$ 1,100,000	\$ 1,100,000	\$ 3,033,860
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 833,860</b>	<b>\$ 1,100,000</b>	<b>\$ 1,100,000</b>	<b>\$ 3,033,860</b>

# Santee Lakes CMP Replacement CIP 2020-24 • Drainage Project



Project Location: Santee Lakes Preserve

- Description:** This project will remove dual 72-inch diameter corrugated metal pipe (CMP) storm drains, which cross the Santee Lakes Preserve between Lakes 1 and 2, with a reinforced concrete box culvert. This master drainage facility conveys drainage waters for a large land area east of Santee Lakes to the Sycamore Creek channel.
- Justification:** Older corrugated metal pipes are nearing the end of their useful life and need replacement or rehabilitation. Master drainage facilities are critical to convey drainage water to ensure proper flood control.
- Operating Impact:** Minimal.

	Prior Year					
Expenditures:	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
Planning/Design	\$ 337,199	\$ -	\$ -	\$ -	\$ -	\$ 337,199
Land Acquisition	-	-	-	-	-	-
Construction	2,312,760	-	-	-	-	2,312,760
<b>Total</b>	<b>\$ 337,199</b>	<b>\$ 2,312,760</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,649,959</b>
<b>Source of Funds:</b>						
Drainage Fees	\$ 337,199	\$ 2,312,760	\$ -	\$ -	\$ -	\$ 2,649,959
<b>Total</b>	<b>\$ 337,199</b>	<b>\$ 2,312,760</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,649,959</b>

# San Diego River Bacteria Reduction (Investigative Order) CIP 2020-21 • Drainage Project



Project Location: Citywide

**Description:** Evidence of human sourced bacteria has been detected in the San Diego River and its tributaries and in storm water runoff. This project will study and quantify various potential bacteria sources, such as onsite wastewater treatment systems (septic), sewer exfiltration, persons experiencing homelessness, recreational vehicles, and illicit discharges. This will help to reduce the risk of human illness through water contact, and comply with the State of California’s Investigative Order to study and reduce wet-weather fecal contamination loading.

**Justification:** In order to comply with the state issued Bacteria Investigative Order, the City must conduct research and investigations and subsequently implement programs that will evaluate and lessen human sourced bacteria inputs into the river.

**Operating Impact:** There will be significant costs for both phases of work: investigation and implementation, as well as long-term operation and maintenance costs.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ 18,000	\$ 118,160	\$ 43,130	\$ 34,240	\$ 580	\$ -	\$ 214,110
Land Acquisition	-	-	-	-	-	-	-
Construction	-	-	-	20,000	20,000		40,000
<b>Total</b>	<b>\$ 18,000</b>	<b>\$ 118,160</b>	<b>\$ 43,130</b>	<b>\$ 34,240</b>	<b>\$ 20,580</b>	<b>\$ 20,000</b>	<b>\$ 254,110</b>
<b>Source of Funds:</b>							
General Fund	\$ 18,000	\$ 118,160	\$ 43,130	\$ 34,240	\$ 20,580	\$ 20,000	\$ 254,110
<b>Total</b>	<b>\$ 18,000</b>	<b>\$ 118,160</b>	<b>\$ 43,130</b>	<b>\$ 34,240</b>	<b>\$ 20,580</b>	<b>\$ 20,000</b>	<b>\$ 254,110</b>

# San Diego River Bacteria Reduction (Total Maximum Daily Load Reduction) CIP 2020-22 • Drainage Project



Project Location: Citywide

**Description:** Prepare and implement a strategic plan to achieve compliance with the state issued Total Maximum Daily Load (TMDL) and associated regulatory actions for bacteria in the San Diego River and its tributaries. This plan will provide a strategy to incrementally decrease bacteria levels through the installation of structural controls throughout the City. It will also identify ways for improvements to be integrated within existing projects through retrofits, identify new improvement projects that may be needed, and provide for a fiscal analysis and funding plan.

**Justification:** In order to achieve bacteria load reduction (TMDL) and remain in compliance with the City’s Storm Water Permit, the City has implemented both educational programs and various Best Management Practices. However, the addition of more advanced storm water treatment facilities is required to ensure compliance with state regulatory requirements and the San Diego River Watershed, Water Quality Improvement Plan.

**Operating Impact:** No impact in the plan development phase. However, the implementation and long term operation and maintenance of completed projects are anticipated to range in cost from \$5,000 - \$20,000 per project, dependent upon project scope.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ 61,000	\$ -	\$ -	\$ -	\$ 61,000	
Land Acquisition	-	-	-	-	-	-	
Construction	-	41,000	41,000	41,000	41,000	164,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 61,000</b>	<b>\$ 41,000</b>	<b>\$ 41,000</b>	<b>\$ 41,000</b>	<b>\$ 225,000</b>	
<b>Source of Funds:</b>							
General Fund	\$ -	\$ 61,000	\$ 41,000	\$ 41,000	\$ 41,000	\$ 225,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 61,000</b>	<b>\$ 41,000</b>	<b>\$ 41,000</b>	<b>\$ 41,000</b>	<b>\$ 225,000</b>	

# Shadow Hill Road / Woodside Avenue Drainage Improvements Drainage Project



Project Location: Shadow Hill Road at Woodside Avenue

**Description:** Improve drainage facilities on Shadow Hill Road at the intersection of Woodside Avenue, including the addition of new inlets and replacement of an aging and undersized corrugated metal storm drain pipe (CMP) with a larger reinforced concrete box culvert.

**Justification:** Upsizing and extending the storm drain system will improve aging CMP that is past its useful service life and alleviate drainage problems on Woodside Avenue and the surrounding areas.

**Operating Impact:** Minimal increase for pipe cleaning.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ -	\$ 110,000
Land Acquisition	-	-	-	-	-	-	-
Construction	-	-	-	-	500,000	1,081,400	1,581,400
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 610,000</b>	<b>\$ 1,081,400</b>	<b>\$ 1,691,400</b>
<b>Source of Funds:</b>							
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ 610,000	\$ 1,081,400	\$ 1,691,400
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 610,000</b>	<b>\$ 1,081,400</b>	<b>\$ 1,691,400</b>

# Storm Drain Trash Diversion

## CIP 2015-23 • Drainage Project



Project Location: Storm Drains Citywide

**Description:** Prepare a “Trash Amendment Compliance Plan” to address the State’s actions to address a Total Maximum Daily Load (TMDL) for trash within the City’s waterways, with subsequent funding in future years for the cost of plan implementation. Implementation will require infrastructure improvements such as retrofitting storm drain inlets with trash interceptor devices, as determined by the plan to be installed/constructed over a ten-year period.

**Justification:** The State has adopted a Statewide Trash Amendment which is incorporated into all regional stormwater permits. The Trash Amendment requires full trash capture (numeric effluent limit of 0% in all waterways). Existing development is required to achieve full compliance within a ten-year time frame

**Operating Impact:** The street sweeping, trash capture cleaning, and long-term operation and maintenance of facilities, monitoring and compliance documentation are estimated at \$75,000 annually.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ 24,639	\$ 20,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 100,639
Land Acquisition	-	-	-	-	-	-	-
Construction	29,830	263,530	155,000	155,000	155,000	155,000	913,360
<b>Total</b>	<b>\$ 54,469</b>	<b>\$ 283,530</b>	<b>\$ 169,000</b>	<b>\$ 169,000</b>	<b>\$ 169,000</b>	<b>\$ 169,000</b>	<b>\$ 1,013,999</b>

<b>Source of Funds:</b>							
American Rescue Plan	\$ -	\$ 283,530	\$ 169,000	\$ 169,000	\$ -	\$ -	\$ 621,530
General Fund	-	-	-	-	169,000	169,000	338,000
Transit Development Act	54,469	-	-	-	-	-	54,469
<b>Total</b>	<b>\$ 54,469</b>	<b>\$ 283,530</b>	<b>\$ 169,000</b>	<b>\$ 169,000</b>	<b>\$ 169,000</b>	<b>\$ 169,000</b>	<b>\$ 1,013,999</b>





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# *FACILITY PROJECTS*

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# City Hall Fiber Optic Cable Replacement

## CIP 2022-XX • Facility Project



Project Location: Santee City Hall

**Description:** This project will upgrade and replace outdated fiber optic cable at Santee City Hall with new cable to provide needed broadband distribution for the City’s new SanteeTV channel, which will livestream City Council meetings, other public meetings, and broadcast City and community information. This project will also increase data/information transfer rates (broadband speeds) for all other City services, including essential Fire and Traffic operations, as well as general day-to-day operations.

**Justification:** The current fiber optic cable is almost 20 years old, is at capacity, and nearing the end of its useful life. Maintaining the City’s I.T. infrastructure is critical in order to continue to provide essential quality services, and will also provide for future growth/expansion in the City’s data and communication needs.

**Operating Impact:** None.

	<b>Prior Year</b>					
<b>Expenditures</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Total</b>
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000
Land Acquisition	-	-	-	-	-	-
Construction	-	60,000	-	-	-	60,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 65,000</b>
<b>Source of Funds:</b>						
PEG Fees	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000
General Fund	-	10,000	-	-	-	10,000
	<b>\$ -</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 65,000</b>

# City Hall Improvements CIP 2022-XX • Facility Project



Project Location: Santee City Hall

**Description:** This project will provide needed repairs and upgrades to City Hall. Improvements planned in FY 2021-22 include:

- Trash enclosure upgrades and modifications
- Repaint City Hall Buildings
- Replacement of Building 6 roof

Improvements planned for future years include:

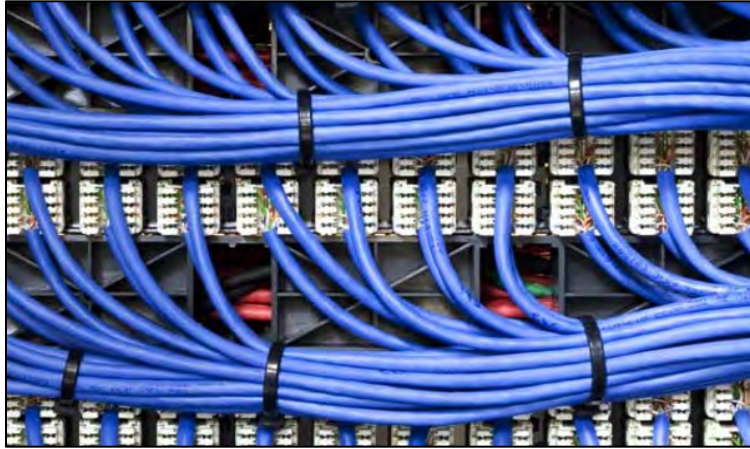
- Interior modifications to Building 4 to improve noise and disruption impacts on staff
- Access for a public restroom in Building 2
- Replacement of toilets with low-flow fixtures

**Justification:** These projects will provide improved public access to meet accessibility requirements, needed maintenance and building repairs, and functional improvements to work spaces.

**Operating Impact:** None.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-
Construction	409,150	41,750	43,970	7,000	-	501,870
<b>Total</b>	<b>\$ -</b>	<b>\$ 409,150</b>	<b>\$ 41,750</b>	<b>\$ 43,970</b>	<b>\$ 7,000</b>	<b>\$ -</b>
<b>Source of Funds:</b>						
General Fund	\$ 409,150	\$ -	\$ -	\$ -	\$ -	409,150
Unfunded	-	-	41,750	43,970	7,000	92,720
<b>Total</b>	<b>\$ -</b>	<b>\$ 409,150</b>	<b>\$ 41,750</b>	<b>\$ 43,970</b>	<b>\$ 7,000</b>	<b>\$ -</b>

## City Hall Network Wiring Upgrade CIP 2022-XX • Facility Project



Project Location: City Hall

**Description:** Upgrade the current Cat3 and Cat5 cabling within the buildings at City Hall with Cat6 Ethernet cable to improve speed and reliability of our network infrastructure, and keep up-to-date with technological advances. The target is to complete the rewiring of one or two buildings each year.

**Justification:** When Santee City Hall moved to the current location in 1994, the standard Ethernet cabling was Cat3, which has a speed of 10 Mbps. A small portion of the wiring has since been updated to Cat5. Currently all of the network devices are capable of speeds of 1,000 Mbps; however due to constraints in the cabling we are not able to achieve optimal performance on all of the network workstations and phone devices. As technology advances, so do the requirements for greater bandwidth/speed.

**Operating Impact:** None.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Land Acquisition	-	-	-	-	-	-	
Construction	-	15,000	15,000	15,000	15,000	75,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 75,000</b>	
<b>Source of Funds:</b>							
General Fund	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 75,000</b>	

# Community Center - Event Center Facility Project



Project Location: Town Center Community Park

- Description:** Design and construct a 13,600 square-foot event center adjacent to Phase I of the Community Center. This project will also provide additional multi-purpose space.
- Justification:** This building will provide opportunities for large community banquets and gatherings for all age groups.
- Operating Impact:** The development of this new facility will result in an estimated operational impact of \$131,000 per year depending on the level of development and the programming capabilities. A large portion of the anticipated operating cost may be offset by usage fees depending on the types of programming that can be accommodated. Private and non-profit partnerships are options to reduce operating costs.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ 1,350,000	\$ -	\$ -	\$ 1,350,000
Land Acquisition	-	-	-	-	-	-	-
Construction	-	-	-	2,958,700	9,171,300	12,130,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,350,000</b>	<b>\$ 2,958,700</b>	<b>\$ 9,171,300</b>	<b>\$ 13,480,000</b>
<b>Source of Funds:</b>							
Park In-Lieu Fees	\$ -	\$ -	\$ -	\$ 675,000	\$ 1,404,100	\$ 4,605,900	\$ 6,685,000
Public Facilities Fees	-	-	-	675,000	1,554,600	4,565,400	6,795,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,350,000</b>	<b>\$ 2,958,700</b>	<b>\$ 9,171,300</b>	<b>\$ 13,480,000</b>

## Community Center – Teen/Senior Center CIP 2018-31 • Facility Project



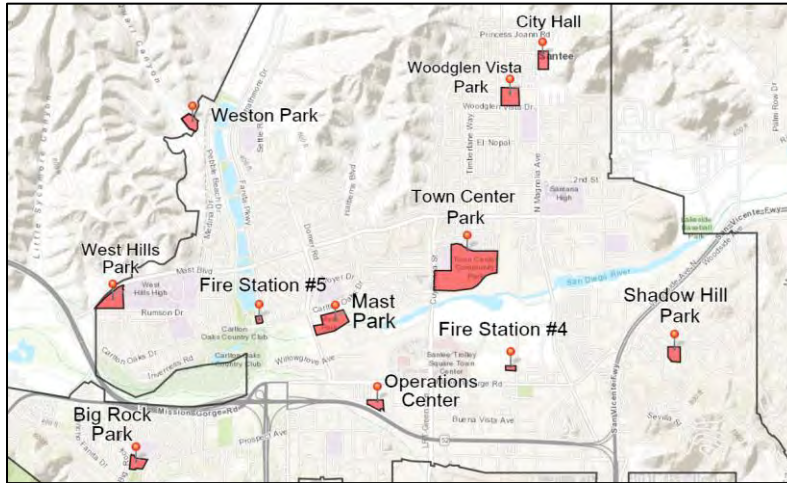
Project Location: Town Center Community Park

- Description:** Construct a community center with dedicated spaces for teens and seniors, multipurpose rooms and administrative offices (Phase 1). Additional flex space with leasing potential may be included contingent on Phase 1 construction cost. Perform environmental analysis of potential future phases (Event Center and Gymnasium).
- Justification:** The need for a community center has been identified in various strategic planning documents. In 2017, the City Council established construction of a community center with facilities for teens and seniors as a Tier 1 priority.
- Operating Impact:** The development of this new facility will result in an estimated operational impact of \$250,000 per year depending on the level of development and the programming capabilities. A large portion of the anticipated operating cost may be offset by usage fees depending on the types of programming that can be accommodated.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ 60,000	\$ 1,230,000	\$ -	\$ -	\$ -	\$ 1,290,000
Land Acquisition	-	-	-	-	-	-
Construction	-	11,600,000	-	-	-	11,600,000
<b>Total</b>	<b>\$ 60,000</b>	<b>\$ 1,230,000</b>	<b>\$ 11,600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,890,000</b>
<b>Source of Funds:</b>						
Public Facilities Fees	\$ 60,000	\$ 452,000	\$ 7,282,280	\$ -	\$ -	\$ 7,794,280
Park-in-Lieu Fees	-	564,351	4,317,720	-	-	4,882,071
Prop 68 Funds	-	213,649	-	-	-	213,649
<b>Total</b>	<b>\$ 60,000</b>	<b>\$ 1,230,000</b>	<b>\$ 11,600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,890,000</b>



# Electric Vehicle Charging Stations Facility Project



Project Location: City Facilities and Parks

**Description:** Purchase and installation of electric vehicle charging stations at various City facilities. The first installation was completed as part of the Mast Park Improvements project in Fiscal Year 2019-20. The second installation is planned for Santee City Hall in Fiscal Year 2021-22. Anticipated installation of additional charging stations is planned each year thereafter at other City facilities.

**Justification:** To provide electric vehicle charging capabilities to meet the needs of the community and to meet Santee Sustainability Plan goals of reducing climate impacts and greenhouse gas emissions.

**Operating Impact:** May potentially be operated by private industry with minimal anticipated costs to manage billing and monitoring activities.

	Prior Year	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ 5,000	\$ 15,300	\$ 15,600	\$ 15,900	\$ 16,200	\$ 68,000
Land Acquisition	-	-	-	-	-	-	-
Construction	-	25,000	35,700	36,400	37,100	37,800	172,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 51,000</b>	<b>\$ 52,000</b>	<b>\$ 53,000</b>	<b>\$ 54,000</b>	<b>\$ 240,000</b>
<b>Source of Funds:</b>							
General Fund	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Unfunded *	-	-	51,000	52,000	53,000	54,000	210,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 51,000</b>	<b>\$ 52,000</b>	<b>\$ 53,000</b>	<b>\$ 54,000</b>	<b>\$ 240,000</b>

\* Seeking Grant Funds (a State CALeVIP program grant was submitted in late 2020 for installation of charging stations at City Hall, Big Rock Park and Weston Park; approval is pending).

# Fire Station 4 Replacement CIP 2022-XX • Facility Project



Current Location: Fire Station 4 at 8950 Cottonwood Avenue  
Proposed Project Location: To be determined

**Description:** Design and construction of a new fire station to replace or relocate Fire Station 4.

**Justification:** Fire Station 4 was built in 1971 and now has structural and environmental issues that need to be addressed. Extensive maintenance/remodeling of the current facility has deemed it necessary to replace or relocate the station. Initially, the City of Santee, County of San Diego, and Heartland Communications were in discussions to potentially partner on a conceptual plan to build a joint Public Safety Center. That plan has been deemed unfeasible due to timing and competing County interests. 2021-22 cost estimates include Planning/Design of relocation or rebuilding on current site and a Standards of Cover Survey to develop a long-term Master Plan.

**Operating Impact:** Operating costs associated with the new facility will be offset by the reduction of costs required to maintain and/or upgrade the existing facility.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ 100,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,100,000
Land Acquisition	-	-	1,000,000	-	-	-	1,000,000
Construction	-	-	15,500,000	-	-	-	15,500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 1,000,000</b>	<b>\$ 16,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,600,000</b>
<b>Source of Funds:</b>							
General Fund	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Unfunded	-	-	1,000,000	16,500,000	-	-	17,500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 1,000,000</b>	<b>\$ 16,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,600,000</b>

# Fleet Maintenance Facility Facility Project



Project Location: Unknown

**Description:** Relocate and rebuild the current 4,000 square-foot fleet maintenance facility, currently located at Fire Station 4.

**Justification:** With the planned replacement of Fire Station 4, it will be necessary to replace the City's fleet maintenance facility. The current facility is an aging metal building in need of repairs and improvements. The replacement and consolidation of fleet maintenance was originally part of the design concept for the City's Public Services Operations Center located on Via Zappador. The previous plan to relocate the fleet maintenance facility was included in the development of a Public Safety Center. As the Safety Center project is no longer feasible it will be the intent to incorporate a new fleet maintenance facility with the Fire Station 4 replacement.

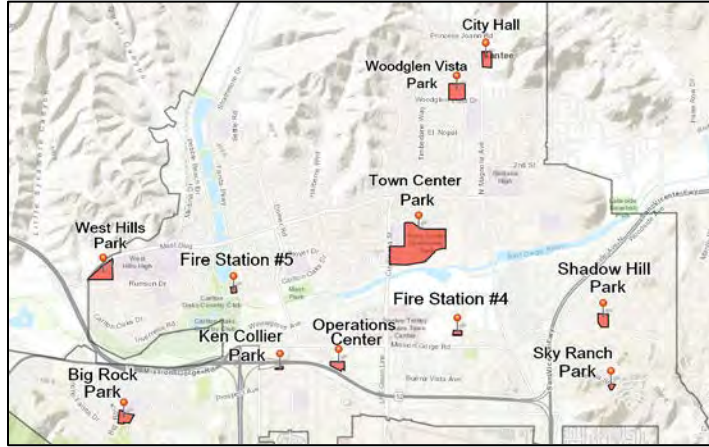
**Operating Impact:** Operating costs associated with the new facility will be offset by the reduction of costs required to maintain and/or upgrade the existing facility.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
Land Acquisition	-	-	-	-	-	-
Construction	-	-	-	-	4,500,000	4,500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 4,500,000</b>	<b>\$ 5,000,000</b>

**Source of Funds:**

Unfunded	\$ -	\$ -	\$ -	\$ 500,000	\$ 4,500,000	\$ 5,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 4,500,000</b>	<b>\$ 5,000,000</b>

# Lighting Upgrades Citywide Facility Project



Project Location: City Facilities and Parks

**Description:** Upgrade the City's outdoor lighting to more energy efficient lighting technologies and lighting controls at 12 locations, including City Hall, the Operations Center, Fire Stations, City parks and parking lots. Up to 300 fixtures are planned to be upgraded, resulting in energy savings of approximately 160,000 kWh per year and annual cost savings of \$30,000.

**Justification:** Replacement of lights will reduce the City's energy use, reduce greenhouse gas emissions, achieve cost savings for taxpayers through energy efficiency and conservation, and maintain long-term benefits for the environment and our future by becoming more sustainable. With a subsequent reduction in energy use, the City will realize annual cost savings. Payback on the project is expected within 10 years.

**Operating Impact:** Energy savings will be realized with more efficient lighting.

	Prior Year					
	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-
Land Acquisition	-	-	-	-	-	-
Construction	-	-	600,000	-	-	600,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>
<b>Source of Funds:</b>						
Unfunded	\$ -	\$ -	\$ 600,000	\$ -	\$ -	600,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>

# Operations Center Emergency Generator CIP 2023-XX • Facility Project



Project Location: City Operations Center

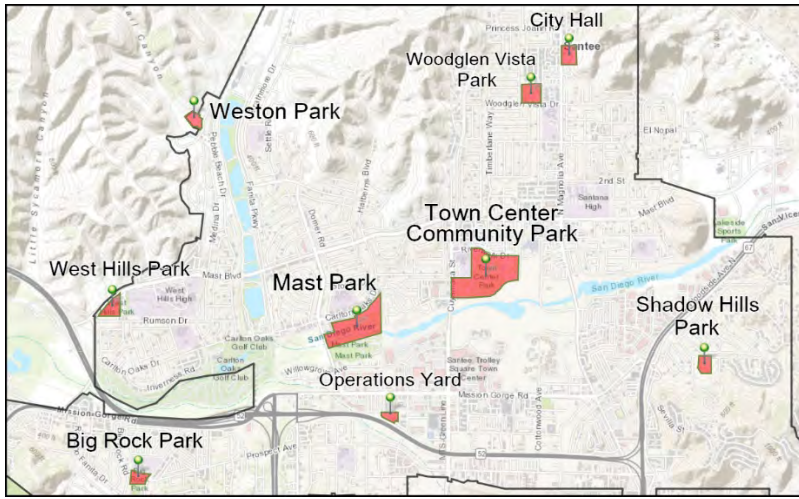
**Description:** Construct a backup emergency generator for electrical power, which will also include reserve diesel fuel storage for City operations and Fire Department equipment. The Operations Center was pre-plumbed during its original construction for a backup emergency generator however was not installed due to available budget.

**Justification:** Backup electrical power is needed at this location for City staff to provide services during emergencies. The generator fueling system will also serve as a backup diesel fueling station for Fire Station 4 equipment, which currently has no fueling station. With the generator, this facility would also serve as the City's backup Emergency Operations Center (EOC) and disaster recovery site for the network data.

**Operating Impact:** Annual operating costs of \$3,500 are needed for generator maintenance and diesel fuel usage for weekly test runs.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ -	\$ 22,000	\$ -	\$ -	\$ 22,000
Land Acquisition	-	-	-	-	-	-
Construction	-	-	253,000	-	-	253,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 275,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 275,000</b>
<b>Source of Funds:</b>						
General Fund	\$ -	\$ -	\$ 275,000	\$ -	\$ -	\$ 275,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 275,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 275,000</b>

# Parking Lot Resurfacing CIP 2022-XX • Facility Project



Project Location: City Hall, Operations Center,  
Shadow Hill Park, and West Hills Park

**Description:** Perform patching, crack sealing, seal coating and re-stripping of City parking lots. Parking lots to be resurfaced in FY 2021-22 will include; City Hall, Operations Center, Shadow Hill Park, and West Hills Park are to be maintained. All other parking lots have been maintained previously. Parking lot resurfacing will be completed within a 7 year program starting in FY 2022-23.

**Justification:** Improvements are needed to extend the life of City parking lots.

**Operating Impact:** Routine maintenance and upkeep of parking lots is included in the operating budget.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Land Acquisition	-	-	-	-	-	-	
Construction	-	115,000	50,000	50,000	50,000	315,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 115,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 315,000</b>	

<b>Source of Funds:</b>							
General Fund	\$ -	\$ 115,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 315,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 115,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 315,000</b>	

\*Annually appropriated program. Prior expenditures are therefore not presented as they are incurred on an annual basis.

# Santee Library Facility Project



Project Location: Town Center Corridor

- Description:** This project is anticipated to build a new, updated 15,000 square foot Library facility to replace the undersized space currently rented by the County.
- Justification:** To meet the needs of the community and to provide for an estimated 18,000 monthly visitors, the current Library needs to be improved, increased in size, and the programs and services need to be expanded.
- Operating Impact:** Operating expenses are anticipated to be paid for by the County of San Diego.

	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Future Years	Total
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000
Land Acquisition	-	-	-	-	-	2,000,000	2,000,000
Construction	-	-	-	-	-	17,000,000	17,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000,000</b>	<b>\$ 20,000,000</b>
<b>Source of Funds:</b>							
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000,000	\$ 20,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000,000</b>	<b>\$ 20,000,000</b>

# Vactor Truck Dewatering/Decanting Station

## CIP 2022-XX • Facility Project



Project Location: City Operations Center

**Description:** Construct a Vactor Truck dumping and de-watering station at the City Operations Center to separate solid waste, dirty stormwater water, and sediment from storm water maintenance activities and direct soiled water to the sanitary sewer system. Dry solid waste is transported to the landfill. The station will also allow for City vehicle and equipment washing that utilize the same storm water treatment system to reduce long term operational costs.

**Justification:** This facility is needed to ensure that cleaning water and removed waters from the storm water system during cleaning and maintenance operations does not contaminate the stormwater collection system or percolate into ground water in compliance with State and Federal regulations.

**Operating Impact:** Minor costs for annual replacement of water treatment filters and pump equipment, as well as annual maintenance and lighting costs.

	Prior Year					
	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ 94,000	\$ -	\$ -	\$ -	\$ 94,000
Construction	-	283,000	283,000	-	-	566,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 377,000</b>	<b>\$ 283,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 660,000</b>
<b>Source of Funds:</b>						
General Fund	\$ -	\$ 377,000	\$ 283,000	\$ -	\$ -	\$ 660,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 377,000</b>	<b>\$ 283,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 660,000</b>





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# *PARKS PROJECTS*

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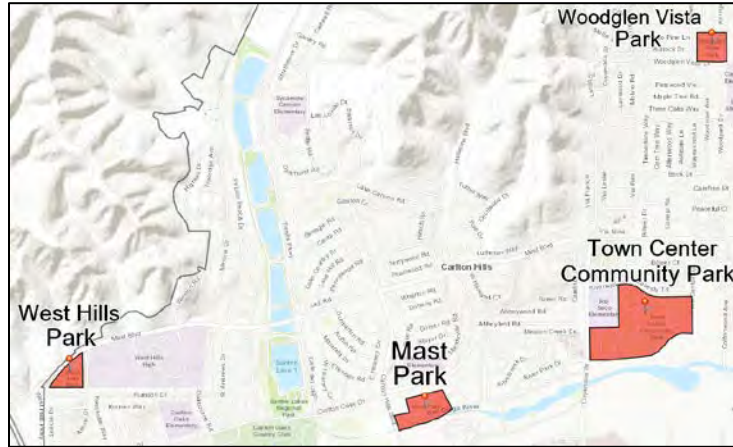
**City of Santee  
California**

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# Ball Field Improvements CIP 2023-XX • Park Project



Project Location: Various Athletic Fields at City Parks and School Sites

- Description:** Annual improvements to City ball fields, including infield, outfield, turf, sports lighting and other general site improvements. The project will also construct or improve irrigation systems, expand turf and replace fencing, as needed.
- Justification:** This project will standardize athletic fields throughout the City to provide all Santee youth similar playing experiences.
- Operating Impact:** The school districts, in partnership with the City, will maintain the improvements proposed at school sites. The City will perform annual field turf improvement work as needed.

	Prior Year							
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2023-24	FY 2025-26	Total		
<b>Expenditures:</b>								
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	20,000	20,000	20,000	20,000	80,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 80,000</b>	
<b>Source of Funds:</b>								
Park-in-Lieu Fees	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 80,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 80,000</b>	

\*Annually appropriated program. Prior expenditures on completed projects are therefore not presented.

# Big Rock Park Restroom Improvements Park Project



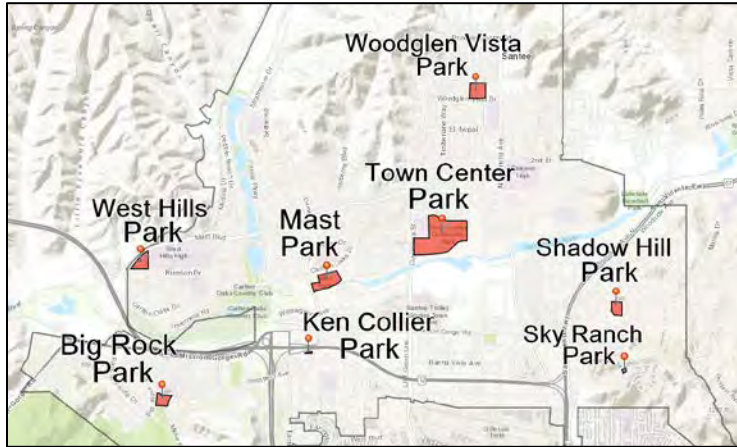
Project Location: Big Rock Park

- Description:** Construct new restrooms, including gender neutral facilities to improve safety, convenience and ADA accessibility.
- Justification:** The current restrooms at Big Rock Park are out of date and detract from the experience of Big Rock Park.
- Operating Impact:** None.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2023-24	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	
Land Acquisition	-	-	-	-	-	-	
Construction	-	-	-	-	405,000	405,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 450,000</b>	<b>\$ 450,000</b>	
<b>Source of Funds:</b>							
Public Facilities Fees	\$ -	\$ -	\$ -	\$ -	\$ 225,000	\$ 225,000	
Park-in-Lieu Fees	-	-	-	-	225,000	225,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 450,000</b>	<b>\$ 450,000</b>	

# General Park Improvements

## CIP 2023-XX • Park Project



Project Location: City Parks

**Description:** Annual improvements and systematic replacement of existing park facilities and amenities such as park benches, picnic tables, drinking fountains, signage, sports fields and security cameras.

**Justification:** As part of the recommendations from the Park and Recreation Master Plan Update, this project will standardize park amenities and upgrade current standards as life expectancy of amenities is realized. As the park system ages, this will allow for a mechanism by which to plan for the replacement of park infrastructure and amenities.

**Operating Impact:** These improvements will result in a reduction in actual maintenance costs to those amenities that are aged and/or highly used.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2023-24	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Land Acquisition	-	-	-	-	-	-	
Construction	-	20,000	20,000	20,000	20,000	80,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 80,000</b>	
<b>Source of Funds:</b>							
Park-in-Lieu Fees	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 80,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 80,000</b>	

\*Annually appropriated program; therefore prior expenditures are not presented as they are incurred on an annual basis.

# Santee Aquatics Center Upgrades

## CIP 2022-XX • Park Project



Project Location: Santee Aquatic Center/Cameron Family YMCA

**Description:** Perform upgrades to competition and activity pools including: replacement of water filters, circulation pumps, and water heater; remove rust and repaint stairs on water slide; and replaster pools.

**Justification:** Failure or age of equipment requires upgrade of various systems to ensure reliable access and safety.

**Operating Impact:** There is no operating impact as the YMCA operates the facility through an existing Partnership Agreement.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	
Land Acquisition	-	-	-	-	-	-	
Construction	-	472,900	-	-	-	472,900	
<b>Total</b>	<b>\$ -</b>	<b>\$ 482,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 482,900</b>	
<b>Source of Funds:</b>							
YMCA	\$ -	\$ 161,000	\$ -	\$ -	\$ -	\$ 161,000	
American Rescue Plan Act	-	321,900	-	-	-	321,900	
<b>Total</b>	<b>\$ -</b>	<b>\$ 482,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 482,900</b>	

# Skate Park at Town Center Community Park Park Project



Project Location: Town Center Community Park

- Description:** Construction of a new wheeled park (skateboards, bikes, wheelchairs and scooters) within the Santee Town Center Community Park.
- Justification:** Demand for access to the City's existing skate/wheeled park is high. Construction of a skate park in a visually prominent location would promote safety at this popular facility for youth.
- Operating Impact:** Annual operation and maintenance costs are estimated at \$10,000 (if unlighted).

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
Land Acquisition	-	-	-	-	-	-
Construction	-	-	-	900,000	-	900,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
<b>Source of Funds:</b>						
Unfunded*	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>

\* Seeking grant funds



# SportsPlex Playground Improvements Park Project



Project Location: SportsPlex at Town Center Community Park

**Description:** Construct and improve the playground area at SportsPlex USA in Santee with climbing structures for both children and adults to provide more active use opportunities.

**Justification:** There is a need for a secure and engaging playground within the sports complex facility for children and adults not participating in organized games. There is an existing space immediately north of the concession building that would accommodate a playground with climbing structures. With the 15th anniversary of the opening of SportsPlex USA approaching, installation of a playground would add a needed amenity and celebrate the success of this community hub.

**Operating Impact:** No operating impact to the City as the sports complex is maintained by the concessioner, SportsPlex USA.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000
Land Acquisition	-	-	-	-	-	-
Construction	-	-	-	-	100,000	100,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>
<b>Source of Funds:</b>						
Park-in-Lieu Fees	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000
Unfunded*	-	-	-	-	105,000	105,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>

\* Seeking Grant Funds

# Town Center Community Park – Artificial Turf Replacement Park Project



Project Location: Town Center Community Park

**Description:** Replace the artificial turf on two sports fields at Town Center Community Park and add striping for Lacrosse play.

**Justification:** The existing artificial turf will have reached its expected useful life.

**Operating Impact:** None.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Land Acquisition	-	-	-	-	-	-	
Construction	-	-	1,100,000	-	-	1,100,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>	
<b>Source of Funds:</b>							
Park-in-Lieu Fees	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ 550,000	
General Fund	-	-	550,000	-	-	550,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,100,000</b>	

# Town Center Community Park West – Field 1 Improvements

## CIP 2022-XX • Park Project



Project Location: Town Center Community Park West  
(east of Cuyamaca Street and north of River Park Drive)

- Description:** Modify Field 1 at Town Center Community Park West using a combination of existing and temporary outfield fencing in order to provide a 14U 200-foot field and a 10U 175-foot field, consistent with USA Softball (formerly Amateur Softball Association) field design guidelines. Lighting modifications will also be made.
- Justification:** Field 1 is currently configured for boys baseball use but is underutilized. The modifications described will respond to unmet demand for girls fast pitch softball facilities.
- Operating Impact:** No increase in annual maintenance cost is anticipated with this modification.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ 96,000	\$ -	\$ -	\$ -	\$ 96,000
Land Acquisition	-	-	-	-	-	-
Construction	-	764,000	-	-	-	764,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 860,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 860,000</b>
<b>Source of Funds:</b>						
General Fund	\$ -	\$ 860,000	\$ -	\$ -	\$ -	\$ 860,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 860,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 860,000</b>

# Trail Improvements San Diego River Walmart to Cuyamaca Street CIP 2020-42 • Park Project



Project Location: South Side of the San Diego River  
(Walmart to Cuyamaca Street)

- Description:** This project will remove existing abandoned concrete bollard light poles that are no longer in operation, repair damaged concrete sidewalks along the San Diego River Trail, and install security cameras. The trail currently has metal pole overhead lighting that replaced the vandalized poles and will not impact trail lighting.
- Justification:** Completion of the project will reduce long term maintenance costs and trip hazards and improve safety.
- Operating Impact:** Minimal cost to monitor security camera operations.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ 10,120	\$ 3,500	\$ -	\$ -	\$ -	\$ 13,620	
Land Acquisition	-	-	-	-	-	-	
Construction	9,210	81,500	-	-	-	90,710	
<b>Total</b>	<b>\$ 19,330</b>	<b>\$ 85,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 104,330</b>	
<b>Source of Funds:</b>							
Developer Contribution	\$ 19,330	\$ 12,198	\$ -	\$ -	\$ -	\$ 31,528	
Park in Lieu Fees	-	72,802	-	-	-	72,802	
<b>Total</b>	<b>\$ 19,330</b>	<b>\$ 85,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 104,330</b>	

## Trails – Mast Boulevard in Lakeside to Walker Preserve Park Project

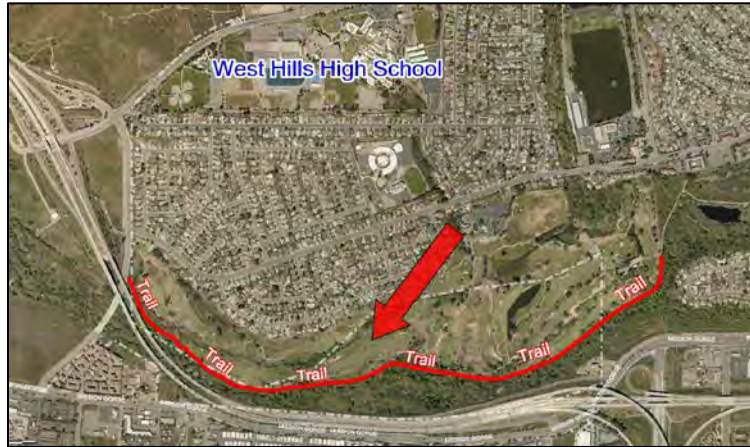


Project Location: Walker Preserve to Mast Boulevard in Lakeside

- Description:** Construct a 14-foot wide bike and pedestrian trail from Mast Boulevard in Lakeside to the Walker Preserve Trail along the base of the east side of Tank Hill.
- Justification:** This project will complete a loop route around Tank Hill.
- Operating Impact:** The cost to maintain this trail is anticipated to be less than \$5,000 per year.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Land Acquisition	-	-	-	-	-	-	
Construction	-	-	-	2,500,000	-	2,500,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>	
<b>Source of Funds:</b>							
Developer Contribution	\$ -	\$ -	\$ -	\$ 2,500,000	\$ -	\$ 2,500,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>	

## Trails – San Diego River at Carlton Oaks Park Project



Project Location: North side of the San Diego River at the west end of Santee, from Mast Park West to West Hills Parkway

- Description:** This project will design and construct approximately 1.4 miles of pedestrian/bike trail along the San Diego River adjacent to the Carlton Oaks Golf Course, connecting the Mast Park West trail to West Hills Parkway. Amenities will include park benches and interpretive signs. Timing is dependent on proposed development of Carlton Oaks Country Club.
- Justification:** The San Diego River Park Master Plan describes a contiguous east/west trail along the San Diego River. This project will provide public access to an important portion of the river corridor between Santee and the City of San Diego.
- Operating Impact:** Ongoing maintenance of the trail is anticipated to be \$32,000 per year. Cost to be shared by the City of Santee and City of San Diego.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 2,500,000
Land Acquisition	-	-	-	-	-	-
Construction	-	-	-	8,000,000	-	8,000,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>	<b>\$ 8,000,000</b>	<b>\$ -</b>	<b>\$ 10,500,000</b>
<b>Source of Funds:</b>						
SANDAG*	\$ -	\$ -	\$ 2,500,000	\$ 8,000,000	\$ -	\$ 10,500,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>	<b>\$ 8,000,000</b>	<b>\$ -</b>	<b>\$ 10,500,000</b>

\* This project will be funded and managed by SANDAG

# Trails – San Diego River North Side Cuyamaca Street to Magnolia Avenue CIP 2022-XX • Park Project



Project Location: North Side of the San Diego River between  
Cuyamaca Street to Magnolia Avenue

- Description:** Construct a 14-foot wide concrete trail along the north side of the San Diego River from Cuyamaca Street to Magnolia Avenue.
- Justification:** The 2020 General Plan Recreation and Trails elements encourage the continued establishment of the San Diego River corridor to develop a continuous east/west trail along the river. This project will provide public access to an important portion of the River corridor west of the Walker Preserve trail that links to Lakeside.
- Operating Impact:** Ongoing maintenance of the trail is anticipated to be \$15,000 per year.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ 400,000	\$ -	\$ 275,000	\$ -	\$ -	\$ 675,000
Land Acquisition	-	-	-	-	-	-	-
Construction	-	-	3,625,000	-	2,500,000	-	6,125,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 3,625,000</b>	<b>\$ 275,000</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ 6,800,000</b>
<b>Source of Funds:</b>							
Developer Contribution	\$ -	\$ 400,000	\$ 3,625,000	\$ -	\$ -	\$ -	\$ 4,025,000
Unfunded*	-	-	-	275,000	2,500,000	-	2,775,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ 3,625,000</b>	<b>\$ 275,000</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ 6,800,000</b>

\* Seeking Grant Funds

# Trails – San Diego River South Side Cuyamaca Street to Magnolia Avenue CIP 2023-XX • Park Project



Project Location: South Side of the San Diego River between  
Cuyamaca Street to Magnolia Avenue

**Description:** Construct a 14-foot wide concrete trail along the south side of the San Diego River from Cuyamaca Street to Magnolia Avenue. Portions of the trail have already been constructed, while the remaining trail segments are conditioned as part of the master plan development of Town Center.

**Justification:** The 2020 General Plan Recreation and Trails elements encourage the continued establishment of the San Diego River corridor to develop a continuous east/west trail along the river. This project will provide public access to an important portion of the River corridor west of the Walker Preserve trail that links to Lakeside.

**Operating Impact:** Increased maintenance costs for landscaping and irrigation are anticipated.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-246	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ 135,000	\$ -	\$ -	\$ -	\$ 135,000
Land Acquisition	-	-	-	-	-	-	-
Construction	-	-	1,665,000	-	-	-	1,665,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 135,000</b>	<b>\$ 1,665,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,800,000</b>
<b>Source of Funds:</b>							
Developer Contribution	\$ -	\$ -	\$ 135,000	\$ 1,665,000	\$ -	\$ -	\$ 1,800,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 135,000</b>	<b>\$ 1,665,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,800,000</b>



# Weston Park Improvements Park Project



Project Location: Weston Development, located at the west end of Mast Boulevard

**Description:** Construction of improvements to Weston Park at the northwest end of the Weston development, which is located at the west end of Mast Boulevard.

**Justification:** This five-acre park serves as a trail head and passive-use neighborhood park and offers a picnic shelter, 22-space parking lot, restrooms, and bike repair station. Further improvements will enhance the functionality of the park.

**Operating Impact:** Annual maintenance costs will be offset by the assessment paid by property owners within CFD 2017-2: Weston Municipal Services.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2023-24	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition	-	-	-	-	-	-	-
Construction	-	-	150,000	-	-	150,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	
<b>Source of Funds:</b>							
Unfunded	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	

# *OTHER PROJECTS*



**City of Santee  
California**

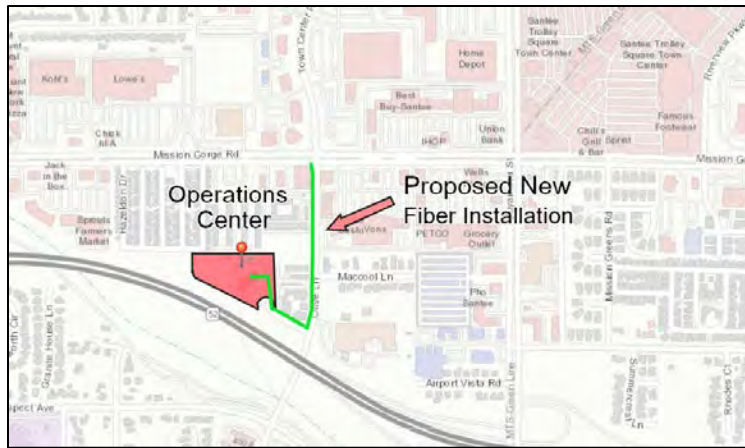
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# Broadband Infrastructure Improvements for Disaster Recovery

## CIP 2023-XX • Other Project



Project Location: City Operations Center

**Description:** The City’s Information Technology Master Plan identified the need to improve disaster preparedness and recovery efforts. While upgrades have been made to the City’s network security and back-up processes, this project will provide the infrastructure needed for the final step in the City’s disaster recovery plan, which is the implementation of a redundant, off-site location to continue operations should City Hall become unusable. Specifically, this project will provide a secure, wired, fiber optic connection from Mission Gorge Road to the City’s Public Works Operations Center with the required bandwidth needed to operate an offsite “satellite City Hall” to serve our community. This project will also provide infrastructure that could be used to serve residents and businesses in this area with a reliable, wired, high-speed broadband connection.

**Justification:** A fiber optic broadband connection is needed to deliver the reliability and speeds necessary for the City to provide services to our residents and businesses through a redundant, off-site location should City Hall become unusable during a disaster. The infrastructure could also provide broadband services to an underserved area of the City. This project is contingent on the installation of an emergency generator at the Operations Center.

**Operating Impact:** Ongoing management and maintenance of equipment and software.

	<b>Prior Year</b>						
	<b>Expenditures</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Total</b>
<b>Expenditures:</b>							
Planning/Design	\$	-	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
Land Acquisition		-	-	-	-	-	-
Construction		-	180,000	-	-	-	180,000
<b>Total</b>	<b>\$</b>	<b>-</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>Source of Funds:</b>							
American Rescue Plan Act	\$	-	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
<b>Total</b>	<b>\$</b>	<b>-</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

# Citywide Broadband Master Plan

## CIP 2022-XX • Other Project



Project Location: Citywide

**Description:** Complete a study to determine what improvements and/or new infrastructure are needed throughout the City to improve broadband capabilities that deliver reliable and adequate speeds to meet today’s modern technology needs. The plan will help identify areas that are currently unserved or underserved, and determine how to best achieve these improvements to build a high-speed, high-capacity, affordable broadband network for our community.

**Justification:** The power of a robust broadband network can impact regional economic development, education, health and public safety, government operations, cultural enrichment, and aid in numerous conveniences and efficiencies for the community. Along with the extensive use of modern day cell phones and other electronic devices, the growing demand for available, reliable, high-speed and affordable broadband coverage was made even more apparent during the COVID-19 pandemic. Improved broadband capabilities throughout the City will provide residents, businesses and visitors with a higher-quality and higher-speed of internet access and data transmission.

**Operating Impact:** None.

	Prior Year						
	Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>							
Planning/Design	\$	-	\$ 80,000	\$	-	\$	80,000
Acquisition		-	-	-	-	-	-
Construction		-	1,000,000	-	-	-	1,000,000
<b>Total</b>	<b>\$</b>	<b>-</b>	<b>\$ 80,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,080,000</b>
<b>Source of Funds:</b>							
American Rescue Plan	\$	-	\$ 80,000	\$ 1,000,000	\$	-	\$ 1,080,000
<b>Total</b>	<b>\$</b>	<b>-</b>	<b>\$ 80,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,080,000</b>

## Clock Tower Video Display Upgrade CIP 2022-XX • Other Project



Project Location: Trolley Square

**Description:** Replace and upgrade the existing outdated video display boards and control software on the City's Clock Tower.

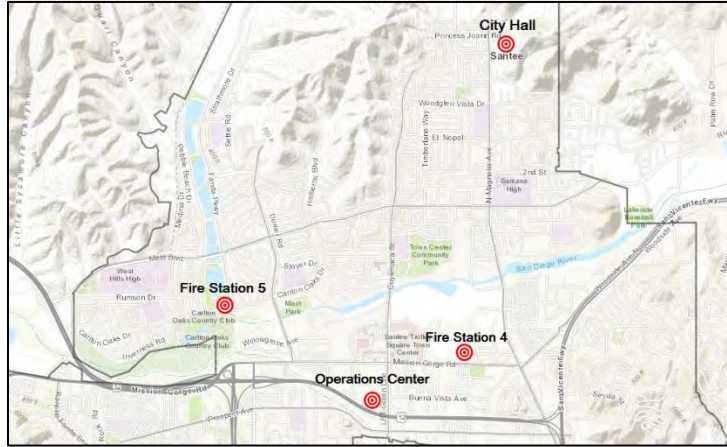
**Justification:** The Clock Tower video display boards were replaced almost ten years ago and are near the end of useful life. The current display technology is out of date with poor resolution and prone to problems. The control software is also out of date and has limited capabilities.

**Operating Impact:** Will reduce maintenance costs for older out-of-date equipment.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000
Land Acquisition	-	-	-	-	-	-
Construction	-	150,000	-	-	-	150,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 160,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 160,000</b>
<b>Source of Funds:</b>						
PEG Fees	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ 160,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 160,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 160,000</b>

# Computer Workstation Replacement Program

## CIP 2022-XX • Other Project



Project Location: City Hall, Fire Stations, Operations Center

**Description:** This project sets aside funds each year for the replacement and/or upgrade of computer workstations, software and printers with a planned replacement schedule every five years.

**Justification:** It is essential that the City's computer equipment is upgraded on a regular basis to keep up to date with technology changes and advances, to ensure the equipment is properly maintained and supported, and to ensure continuity of the City's day-to-day business activities.

**Operating Impact:** Operating costs will include annual licensing fees for software. There is also a potential for additional maintenance or repair costs if equipment fails outside of the warranty period; new equipment typically comes with a one to three-year warranty.

	<b>Prior Year</b>					
<b>Expenditures</b>	<b>FY 2021-22</b>	<b>FY 2022-23</b>	<b>FY 2023-24</b>	<b>FY 2024-25</b>	<b>FY 2025-26</b>	<b>Total</b>
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-
Replacement Fund	-	30,000	30,000	36,000	36,000	168,000
Acquisition	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>\$ 168,000</b>
<b>Source of Funds:</b>						
General Fund	\$ -	\$ 30,000	\$ 30,000	\$ 36,000	\$ 36,000	\$ 168,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>\$ 168,000</b>

\*Annually appropriated program. Prior expenditures are therefore not presented as they are incurred on an annual basis.

# Council Chamber Audio/Visual Replacement Program

## Other Project



Project Location: Council Chamber

**Description:** This project sets aside funds for the replacement and/or upgrade of the Council Chamber audio/visual system, with a planned replacement schedule every five years. This includes the audio/visual backbone, display panels, sound system, voting equipment, laptops or tablets, cameras and other live streaming equipment, and any corresponding software. This may also include the purchase of new equipment for compatibility purposes.

**Justification:** It is essential that the City's equipment is upgraded on a regular basis in order to keep up with technological changes and advancements, and to ensure the equipment is properly maintained and supported.

**Operating Impact:** Operating costs will include annual licensing fees for software and potential costs for maintenance or repairs when equipment is no longer under warranty; new equipment typically comes with a one to three-year warranty.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	-	-	-
Replacement Fund	-	-	-	25,000	25,000	50,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 50,000</b>
<b>Source of Funds:</b>						
PEG Fees	\$ -	\$ -	\$ -	25,000	25,000	50,000
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 50,000</b>



# Financial Management System Upgrade Other Project



Project Location: City Hall

**Description:** This project includes software licensing, implementation and training costs associated with the migration of the City’s current financial management system, Tyler Technologies (“Tyler”) Eden, to the Tyler Munis ERP system. The system will include financial and revenue management, business licensing, procurement, payroll and human resources functions.

**Justification:** Tyler has notified all current Eden system users that no future updates will be made to the architectural platform of the core Eden product, which over time will increase its incompatibility with other systems. Tyler is providing substantial incentives to current Eden users to migrate to the Munis system. These incentives include waived licensing fees for all modules currently utilized in Eden and discounted data conversion costs. Munis is one of the more commonly utilized financial management systems for medium-sized public agencies.

**Operating Impact:** Increased annual software maintenance costs are estimated to be \$30,000.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Licensing/Implementation	-	-	400,000	-	-	400,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>	
<b>Source of Funds:</b>							
General Fund	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ 400,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>	

# Network Hardware/Software Replacement Program

## CIP 2022-XX • Other Project



Project Location: City Hall

**Description:** This project sets aside funds each year to maintain the City’s network infrastructure with a planned replacement schedule every five years. This includes replacement and/or upgrade of network hardware and software, including all servers, storage area network (SAN) units, network switches and software licensing.

**Justification:** It is essential that the City’s network equipment is upgraded on a regular basis to keep up to date with technology changes and advances, to ensure the equipment is properly maintained and supported, and to ensure the City’s data is protected.

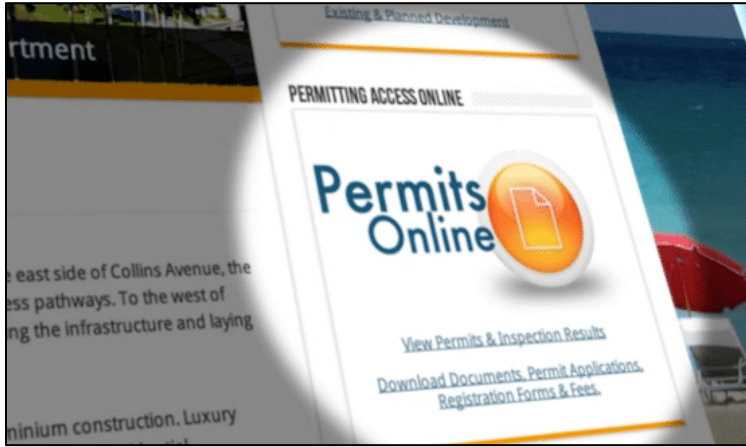
**Operating Impact:** Operating costs will include annual licensing fees for software. There is also a potential for additional maintenance or repair costs if equipment fails outside of the warranty period; new equipment typically comes with a one to three-year warranty.

	Prior Year						
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total	
<b>Expenditures:</b>							
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Replacement Fund	-	30,000	30,000	30,000	30,000	150,000	
Acquisition	-	-	-	-	-	-	
<b>Total</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 150,000</b>	
<b>Source of Funds:</b>							
General Fund	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000	
<b>Total</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 150,000</b>	

\*Annually appropriated program. Prior expenditures are therefore not presented as they are incurred on an annual basis.

# Permitting and Land Management System

## CIP 2021-50 • Other Project



Project Location: City Hall

**Description:** Implementation of a fully automated Permitting and Land Management System, which will be used to manage the City's permitting, inspection, code enforcement, planning and zoning processes.

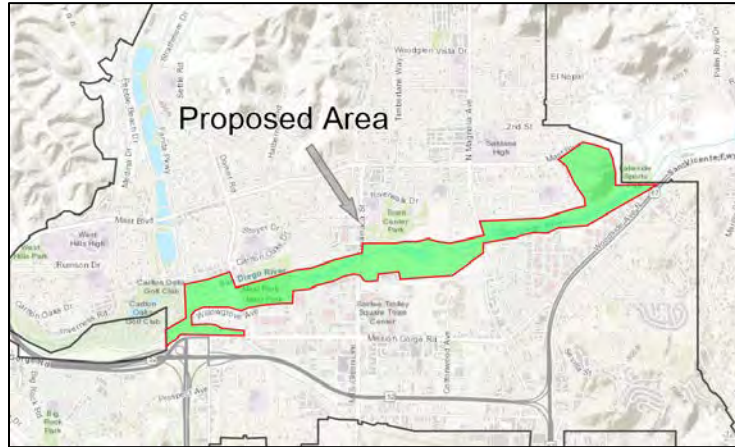
**Justification:** A fully automated Permitting and Land Management System will improve customer service. The City currently employs a low-cost electronic permitting system which lacks capabilities for geographically relating development actions related to planning, permitting, inspections, code enforcement, engineering, and storm water management. The lack of a fully automated system to manage and support business processes related to the Development Services Department has resulted in numerous redundant and inefficient processes.

**Operating Impact:** Annual maintenance/licensing fees are estimated at \$50,000 to \$80,000.

	Prior Year						
	Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>							
Planning/Design	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Licensing/Implementation	-	530,000	-	-	-	-	530,000
<b>Total</b>	<b>\$ 70,000</b>	<b>\$ 530,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>
<b>Source of Funds:</b>							
General Fund	\$ 70,000	\$ 370,000	\$ -	\$ -	\$ -	\$ -	\$ 440,000
SB2 Grant	-	160,000	-	-	-	-	160,000
<b>Total</b>	<b>\$ 70,000</b>	<b>\$ 530,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>

# San Diego River Corridor Plan

## CIP 2022-XX • Other Project



Project Location: Various City-owned properties located within the San Diego River Floodway

- Description:** This project will remove trees and brush on City-owned property within the San Diego River floodway adjacent to occupied private properties.
- Justification:** Thinning of brush and trees adjacent to occupied properties will facilitate routine brush management and minimize potential fire hazards.
- Operating Impact:** Ongoing maintenance.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
Land Acquisition	-	-	-	-	-	-
Construction	-	463,000	167,000	-	-	630,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 483,000</b>	<b>\$ 167,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 650,000</b>
<b>Source of Funds:</b>						
General Fund	\$ -	\$ 241,500	\$ 83,500	\$ -	\$ -	\$ 325,000
Unfunded*	-	241,500	83,500	-	-	325,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 483,000</b>	<b>\$ 167,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 650,000</b>

\*Seeking SB 85 grant funds through the San Diego River Conservancy

# Website Update

## CIP 2022-XX • Other Project



Project Location: City Hall

**Description:** Update City website to enhance functionality.

**Justification:** The last substantial update to the City's website was undertaken almost five years ago. In the interim, website software functionality has advanced to provide greater interactivity and media integration.

**Operating Impact:** None.

	Prior Year					
Expenditures	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Total
<b>Expenditures:</b>						
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-
Implementation	-	100,000	-	-	-	100,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>Source of Funds:</b>						
General Fund	\$ -	\$ 100,000	\$ -	\$ -	\$ -	100,000
<b>Total</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

**MEETING DATE** June 9, 2021

**ITEM TITLE** REVIEW OF THE PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2021-22

**DIRECTOR/DEPARTMENT** Marlene Best, City Manager *MSB*  
Tim McDermott, Director of Finance *TM*

**SUMMARY**

The Proposed Operating Budget for Fiscal Year 2021-22 will be presented to the City Council and public for initial review and discussion. It will be brought back to the City Council on June 23, 2021 for additional discussion, public comment and adoption.

The Proposed Operating Budget for Fiscal Year 2021-22 is on file in the City Clerk's Office and Finance Department and is posted on the City's web site for public review. The attached Staff Report provides an overview of the proposed operating budget.

*TM*  
**FINANCIAL STATEMENT**

The Proposed Operating Budget for Fiscal Year 2021-22 reflects a General Fund expenditure budget of \$50.0 million and a total operating expenditure budget of \$54.3 million for the upcoming year. The proposed General Fund budget meets both the General Fund Reserve Policy and the Balanced General Fund Budget Policy as stated in City Council Resolution No. 064-2020, while providing nearly \$4.6 million in funding for the City's Capital Improvement Program.

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION** *MSB*

Review and discuss the Proposed Operating Budget for Fiscal Years 2021-22 and provide direction to staff as necessary.

**ATTACHMENTS**

1. Staff Report
2. Proposed Operating Budget for Fiscal Year 2021-2022

**STAFF REPORT**

**PROPOSED OPERATING BUDGET  
FOR FISCAL YEAR 2021-22**

**CITY COUNCIL MEETING  
JUNE 9, 2021**

**Overview**

As a result of a history of sound fiscal responsibility, including the use of cautious revenue estimates and prudent expenditure restraint from the start of the COVID-19 pandemic, the City of Santee to date has weathered the past year much better than expected. As was reflected in the mid-year budget update to the City Council on February 24, 2021, through a combination of stronger than anticipated revenues and budgeted expenditure savings, both in the later part of last fiscal year and through the end of the current fiscal year, the City's General Fund reserve balance at the end of the current fiscal year will provide an opportunity to invest additional resources in capital project and infrastructure needs (\$4.6 million), continue to reduce unfunded liabilities (\$500,000) and provide additional cushion against future uncertainties.

The Proposed Operating Budget for Fiscal Year 2021-22 is a balanced budget that maintains and enhances service levels, utilizes conservative revenue projections, reinstates two previously frozen positions and addresses the priorities established by the City Council at the March 2021 planning workshop.

<b>General Fund Proposed Budget Summary FY 2021-22</b>	
Revenues	\$ 50,184,410
Expenditures	<u>(50,042,470)</u>
Revenues Over (Under) Expenditures	141,940
Other Financing Sources	259,000
Transfers to Other Funds	(651,800)
Transfer to Capital Improvement Program	(4,570,040)
Unfunded Liabilities Payment (OPEB Trust)	<u>(500,000)</u>
Use of Supplemental Reserves	(5,320,900)
Available Fund Balance, 7/1/21	<u>16,989,470</u>
Available Fund Balance, 6/30/22	<u><u>\$ 11,668,570</u></u>

**General Fund Revenues**

General Fund revenues for FY 2021-22 are projected to total \$50.2 million, a \$2.2 million decrease from the current fiscal year estimate. However, after adjusting for \$2.9 million in non-recurring revenues received in the current fiscal year, ongoing revenues reflect an \$779,770 or 1.6% increase from the current fiscal year. Following is a discussion of key revenues.

**Property Taxes:** Property Taxes represent 43% of General Fund revenues and are received based on property assessed valuation. Citywide assessed valuation is projected to increase by 4.2% in FY 2021-22. Property tax revenues (including real property transfer taxes) are projected to total \$21.7 million in FY 2021-22, an increase of \$769,200 from the current fiscal year. To date, property tax payment delinquencies have had a minimal effect on the City's property tax revenues (a 0.5% increase in the delinquency rate), though this is something we are continuing to monitor.

**Sales Tax:** Sales Tax represents 30% of General Fund revenues and is projected to total \$16.0 million in FY 2021-22, an increase of \$428,000 or 2.7% from the current fiscal year. While many smaller retailers have been adversely impacted by the pandemic, Santee's mix of retail, coupled with gains in County Pool allocations as a result of Assembly Bill 147 (out of state retailers and market facilitators) have led to solid gains in sales tax revenue over the past couple of years. With retail businesses getting back towards normal operations, sales tax revenue received from the General Commercial Goods category is projected to increase by 5.4% next fiscal year. However, sales tax revenue from County Pool allocations, which currently comprises 21% of Santee's overall sales tax revenue, is projected to decline by nearly 2.0% next fiscal year due to a change in the ownership structure of a major retailer's fulfillment centers.

**Franchise Fees:** Franchise Fees represent the third largest discretionary source of revenue, and are received from Waste Management, San Diego Gas & Electric (SDG&E), Cox Communications and AT&T. Franchise Fees are projected to total nearly \$3.4 million in FY 2021-22, an increase of \$142,800 or 4.4% from the current fiscal year (not including the \$1.75 million one-time contract signing fee received from Waste Management this year). Increases in revenues from SDG&E and Waste Management continue to be offset by reductions in revenues from Cox Communications and AT&T.

**County Service Area 69 (CSA 69):** Emergency medical service program reimbursements to be received from the County in FY 2021-22 will total \$3.8 million for the General Fund with an additional \$197,690 to be received in the Vehicle Replacement Fund. The General Fund amount reflects a \$161,100 increase from the current fiscal year.

**Building Fees:** The FY 2021-22 proposed budget reflects a slight decrease in building permit and plan check revenue which is projected to total \$1.2 million, a \$145,470 decrease from the current fiscal year.

**Fire Reimbursements:** As a result of the deployment of Santee Fire Department personnel and resources over the past year to combat various wildfires throughout the State, coupled with the department's support of the Operation Collaboration vaccination program, the FY 2021-22 estimate for federal and state reimbursements reflects a \$633,010 reduction from the current fiscal year amount. This revenue reduction is offset by a corresponding reduction in overtime and other related reimbursable expenditures.

**Community Services – Recreation, Facilities and Special Events Revenue:** Community Services Department revenues related to General Fund recreation activities, facilities usage (including Sportsplex) and special events is projected to total \$565,680 in FY 2021-22, a \$259,890 increase from the current fiscal year amount.



**Federal Grants (CARES Act, ARPA):** The current fiscal year revenues reflect \$1.1 million of the \$1.7 million total federal CARES Act – Coronavirus Relief Fund revenues that the City received from the State and County, all of which have been fully expended in supporting local businesses and residents impacted by the pandemic and for costs incurred by the City in its response efforts.

The City of Santee has been allocated \$7.3 million in American Rescue Plan Act (ARPA) funding to support the COVID-19 public health response, sustain governmental services, provide economic support to the community, and to fund specific types of infrastructure (water, sewer/storm water, and broadband). The first half of this funding was recently received, and the other half of this funding will be received late next fiscal year. While the Proposed Capital Improvement Program for Fiscal Years 2022-2026 reflects the tentative plan to use \$3.8 million of this funding for certain infrastructure projects, none of the ARPA revenue is included in the Proposed Operating Budget for Fiscal Year 2021-22. In the near future, staff will bring forward a proposed expenditure plan for the use of the ARPA funding for City Council input and approval.

### **General Fund Expenditures**

The proposed budget reflects General Fund operating expenditures totaling \$50.0 million in FY 2021-22, a \$1.5 million or 3.0% increase from the current fiscal year budget.

Public safety continues to represent the largest portion of the General Fund operating budget. The Law Enforcement budget totals \$16.8 million representing 34% of the total General Fund expenditures and the Fire and Life Safety budget totals \$15.6 million representing 31% of the total General Fund expenditures. Development Services Department and Community Services Department expenditures each total nearly \$5.5 million or 11% of the total General Fund expenditures.

Following is a discussion of some of the key impacts on the proposed budget.

**Law Enforcement Services Contract:** The law enforcement services contract with the San Diego County Sheriff Department will total \$16.7 million in FY 2021-22, a \$761,953 or 4.5% increase from the current fiscal year. The proposed budget funds all current 51 sworn and two non-sworn contract positions. FY 2021-22 represents the final year of the current five-year contract for law enforcement services, thus the impact of cost increases beyond the upcoming year is currently not known.

**Personnel Costs:** The proposed budget includes funding for the reinstatement of two previously frozen Recreation Coordinator positions in the Community Services Department as recreation, facilities rental and special events activities begin to return to pre-pandemic levels. In response to other identified needs, the FY 2021-22 proposed budget includes the addition of the following 3.4 full-time equivalent (FTE) positions:

- Fire Inspector
- Equipment Mechanic (fleet) – increase from 60% FTE to full-time
- Field Inspector (Development Services) to support land development, utilities, City capital projects and storm water program inspection needs
- Administrative Secretary (Human Resources & Risk Management)

The proposed budget includes a 1.5% scheduled salary increase and a 1.0% non-PERS compensable stipend for all Santee Firefighters' Association (SFFA) employees pursuant to the terms of the current Memorandum of Understanding with the SFFA. The proposed budget includes a similar 1.5% salary increase and 1.0% non-PERS compensable stipend for all General and Management employees. The proposed budget also reflects the 1.5% salary increase and the increases in the auto and technology allowances for the mayor and city council members pursuant to prior City Council action on May 12, 2021.

**CalPERS Retirement Costs:** Over the past several years CalPERS has enacted various changes in actuarial methods and assumptions in an effort to strengthen the funding status of the retirement program. Most recently the CalPERS board approved a reduction in the discount rate (the assumed rate of return on retirement plan assets) from 7.5% to 7.0%. The impact of this change is being phased-in over a seven-year period starting in FY 2018-19, and continues to impact current and future CalPERS retirement costs. In FY 2021-22 CalPERS retirement costs are projected to total \$5.5 million, a \$523,250 increase from the current fiscal year.

**Other Expenditures:** Other expenditures of note affecting the proposed budget are as follows.

**City Council:** Includes \$25,000 for Diversity, Equity and Inclusion efforts.

**City Attorney:** Includes amounts to support a variety of special projects and anticipated litigation matters, including Parcel 4 litigation, the Fanita Ranch referendum, community oriented policing matters, the Housing Element, and Measure "N" implementation.

**City Manager:** Includes \$18,000 for consulting services to support the City's review and analysis in determining whether to allow cannabis businesses to operate in Santee. Also included is \$50,000 to support the City's economic development and marketing efforts and \$23,780 to fund the operations of SanteeTV.

**City Clerk:** Includes \$40,000 in consultant costs to support the required redistricting effort. Also included is \$50,000 to partially fund the November 2022 General Election costs, including the Fanita Ranch referendum. Funding is also included for part-time, non-benefitted Office Assistant support.

**Human Resources & Risk Management:** Includes \$75,000 for consultant services to prepare a required ADA Transition Plan. Also included is an anticipated \$105,070 increase in liability and property insurance premium costs.

**Finance:** Includes \$40,000 for consultant services for a development impact fee study.

**Development Services:**

- The Engineering Division budget includes \$30,000 for consulting services to develop guidelines for implementing State Senate Bill 743 for using vehicle miles traveled (VMT) as the metric for transportation impact analysis.
- The Planning Division budget includes funding for the following consultant services: \$400,000 to update portions of the General Plan and Town Center Specific Plan to reflect the proposed expansion of the Arts and Entertainment District Overlay; \$50,870 to expand the scope of work in the existing professional services agreement with Harris & Associates to prepare the Safety/Environmental Justice Element in its entirety; \$22,360 to expand the scope of work in the existing professional services

agreement with RECON Environmental for the completion of a Programmatic Environmental Impact Report for the Housing Element update rezoning.

- The Code Compliance Division budget includes funding for a part-time non-benefitted Code Compliance Assistant to support the City's code enforcement efforts.

**Community Services:** The Public Services Division budget includes additional funding for dog park mulch (\$60,000), playground mulch (\$15,000) and sports court resurfacing at Woodglen Vista Park (\$8,500). The Public Services Division-Storm Water budget includes additional funding for the cleaning and maintenance of the storm water hydrodynamic separator located at Mast Park and for storm drain inlet trash capture device cleaning and maintenance (\$44,480 total).

**Law Enforcement:** Provides a \$39,970 increase (to \$142,400) in the City's funding support of Grossmont Union High School District for the School Resource Officers at West Hills and Santana High Schools.

**Fire:** Includes \$75,800 to replace the hydraulic rescue equipment used for vehicle rescues; \$26,380 for self-contained breathing apparatus equipment; \$27,790 to replace the dining room chairs, training room chairs and recliners at both fire stations.

**Transfers and Other Uses:** The proposed budget reflects the following transfers and other uses.

- **Transfer to Capital Improvement Program:** Proposed transfers to the Capital Projects Fund total \$4.6 million which fund a variety of capital improvement projects over the next two fiscal years, including \$1.0 million for Pavement Repair and Rehabilitation; \$860,000 for Town Center Community Park West Field 1 Improvements; \$370,000 in additional funding for the Permitting and Land Management System (total project budget of \$600,000); \$200,000 for Gateway Signage and various other projects as specified in the Proposed Capital Improvement Program for Fiscal Years 2022-2026.
- **Transfers to Other Funds:** Proposed transfers to other funds include \$399,200 to the Vehicle Replacement Fund, \$200,000 to the Workers Compensation Reserve Fund and \$52,600 to the Highway 52 Coalition Fund.
- \$500,000 is included to reduce the City's unfunded CalPERS pension liability. In 2018 the City Council authorized the establishment of a trust to prefund/pay down the City's retiree health insurance ("OPEB") unfunded liability which at the time was \$4.2 million. With the supplemental payments that have been made into this trust and the investment earnings on the funds in the trust, the City's net OPEB liability is now less than \$500,000. In consultation with the City's actuary we have determined that Santee is best served to consider the OPEB liability as fully addressed and that no additional contributions to the OPEB trust are necessary.

### **Reserve Policy**

Section 5 of City Council Resolution No. 064-2020 affirmed the City Council General Fund Reserve Policy that a minimum reserve of 20% of annual General Fund operating expenditures be maintained. The reserve policy contributes to the fiscal security of the City by providing resources that could be used to mitigate future risks such as revenue shortfalls, economic downturns, natural disasters and other catastrophic events. The reserve policy increases the credit worthiness of the City to credit rating agencies, resulting in cost savings

when the City issues debt. The reserve policy also provides a benchmark to assist in short-term and long-term financial planning. The proposed budget conforms to this reserve policy.

### **OTHER FUNDS**

The Other Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes or have been designated for a specified purpose. Following is an overview of the proposed operating budgets for the Other Funds.

#### **Risk Management and Workers' Compensation Reserve Funds**

The Risk Management and Workers' Compensation Reserve Funds are used to account for funds held in reserve for general liability and workers' compensation claims for which the City is self-insured up to the applicable self-insured retention amounts (\$150,000 and \$350,000 per claim respectively). The reserve fund balances, when combined with claims-related expenditures budgeted in the General Fund are targeted to meet the "expected" funding level based on an actuarial analysis of the estimated outstanding liability. An actuarial analysis of the City's liability and workers' compensation claims experience is performed every two years, with the next such report to be done with a valuation date of June 30, 2022.

#### **Vehicle Acquisition & Replacement Fund**

The Vehicle Acquisition & Replacement Fund is used to account for funds that are accumulated for the replacement of City vehicles. While Fire apparatus, paramedic ambulances and other heavy duty equipment will continue to be purchased, on May 12, 2021 the City Council authorized the City's participation in the Enterprise Fleet Management vehicle leasing program for the City's light duty fleet. The first two leased vehicles, as approved in the current fiscal year budget, have now been ordered. Following are the vehicles proposed for purchase or lease in FY 2021-22.

- Purchase of a new paramedic ambulance on an F-450 chassis with an estimated cost of \$254,420 to replace an existing unit. The cost of this ambulance will be reimbursed to the City through CSA-69.
- Purchase of a PB Loader 12 to 14-yard dump truck that will replace both a 2001 12-yard dump truck and a 2001 5-yard dump truck with an estimated cost of \$184,760.
- Ford Explorer Police Interceptor for the proposed new Fire Inspector position (lease).
- Ford F-250 Super Cab for the Public Services Division to replace a 1998 Ford F-250 (lease)
- Ford Ranger for the Recreation Division to replace a 1999 Ford E-350 (lease).
- 2 Ford F-150 Super Cabs for the Public Services Division to replace a 2001 Ford F-150 and a 2004 F-350.

#### **Recreation Revolving Fund**

The Recreation Revolving Fund is used to account for revenues received from recreation program/class participants and the direct costs of these programs. Included are instructional classes for all ages, sports leagues, youth camps, senior trips, teen activities and Santee Parks and Recreation Committee (SPARC) special fund-raising events (i.e. Bluegrass Festival). Revenues are estimated to total \$230,500 in FY 2021-22 with proposed expenditures of \$210,990.

### **Supplemental Law Enforcement Fund**

The Supplemental Law Enforcement Fund is used to account for revenues received annually under the State’s Citizens’ Option for Public Safety program in the estimated amount of \$100,000. These revenues are used to partially offset the cost of one Special Purpose Officer in the Community Oriented Policing Unit.

### **Highway 52 Coalition Fund**

The Highway 52 Coalition Fund is used to account for funds budgeted in support of the Coalition’s efforts to secure funding to improve Highway 52 which are used primarily for the cost of a lobbyist assisting in efforts to obtain federal funding, for support costs incurred by the City Attorney’s Office and for meetings and outreach efforts with regional, state and federal representatives. The proposed FY 2021-22 budget totals \$70,600.

### **PEG Fees Fund**

The PEG Fees Fund is used to account for Public, Educational and Government (“PEG”) fees received from cable television providers in an amount equal to 1% of their gross revenues, that may only be used by the City for capital costs related to public, educational and governmental access facilities consistent with federal and state law. PEG fees have been used for the City Council Chamber Upgrade Project, thereby providing the equipment necessary to livestream and broadcast City Council meetings on Santee’s new government access channel SanteeTV. In FY 2021-22 PEG fees collected will be used to reimburse the General Fund for eligible costs incurred in the City Council Chamber Upgrade Project, as well as to fund two other PEG fee eligible capital improvement projects. The estimated PEG fee revenue for FY 2021-22 is \$151,300.

### **CASp Certification and Training Fund**

The CASp Certification and Training Fund is used to account for a State mandated surcharge collected on every business license issued or renewed. This revenue must be used for certified disabled access specialist training and certification and to facilitate compliance with construction-related accessibility requirements.

### **Gas Tax Fund**

The Gas Tax Fund is used to account for revenues received from the State of California through the Highway Users Tax Account (HUTA) that are restricted for street and road purposes (including the public right-of-way). Gas Tax Fund revenues are projected to total \$1,410,550 in FY 2021-22, exclusive of the Gas Tax revenues received in accordance with State Senate Bill 1 (SB 1) which are separately budgeted and discussed below. Gas Tax HUTA revenues are projected to increase by 12% in FY 2021-22 from the current fiscal year. Gas Tax HUTA revenues are primarily utilized for the following purposes: traffic signal maintenance, street sweeping, street striping, minor street repairs, right-of-way and median landscape maintenance and curb/gutter/sidewalk maintenance. The proposed budget reflects the full expenditure of all Gas Tax HUTA revenues to be received in FY 2021-22 and includes the following.

- The rehabilitation of landscaping and irrigation of five median segments on Magnolia Ave. and two median segments on Cuyamaca St. from Town Center Pkwy. to River Walk Dr. at a total cost of \$76,950.
- The purchase of a traffic message board at a cost of \$20,000

- The purchase of three speed feedback signs and two flashing stop signs at a total cost of \$28,000

### **SAFE Program Fund**

The SAFE (Service Authority for Freeway Emergencies) Program Fund provides for the expenditure of Santee’s share of excess program reserve funds that were distributed to all cities and the county in accordance with Assembly Bill 1572. This funding is used to offset the cost of traffic management and traffic operations center activities.

### **Gas Tax-RMRA (SB 1) Fund**

The Gas Tax-RMRA (SB 1) Fund is used to account for revenues received from the State of California as a result of the Road Repair and Accountability Act of 2017. The allowable use of Gas Tax-RMRA funds is similar, but not identical to, that of existing Gas Tax funds. Gas Tax-RMRA Fund revenues are projected to total \$1,116,680 in FY 2021-22. Gas Tax-RMRA revenues are projected to increase by 12% from the current fiscal year amount. Gas Tax-RMRA funds will be used exclusively for certain street and road, concrete repair and bridge restoration projects as identified in the proposed Capital Improvement Program for FY 2022 through FY 2026.

### **Zone 2 Flood Control District Fund**

The Zone 2 Flood Control District Fund is used to account for property tax allocations used primarily for activities required by the Municipal Storm Water Permit issued by the San Diego Regional Water Quality Control Board. Revenues are projected to total \$430,700 in FY 2021-22, covering a portion but not all of the storm water permit and storm drain/channel maintenance activities, the balance of which is paid from the General Fund. The FY 2021-22 proposed budget includes a \$40,000 increase consulting services support for the City’s storm water program efforts

### **Community Development Block Grant (“CDBG”) Fund**

The CDBG Fund is used to account for federal CDBG revenues received annually for public service, public facility and program administrative activities that benefit low and moderate income families, aid in the prevention or elimination of blight or address an urgent community need. CDBG revenues are estimated to be \$307,980 in FY 2020-21 which will be expended on Program Year 2021 activities in accordance with prior City Council action.

### **Community Facilities Districts (“CFDs”) Funds:**

Community Facilities Districts Funds are used to account for the proceeds of property owner special tax assessments received to pay for the cost of municipal services in the following CFDs:

- CFD No. 2015-1 (Municipal Maintenance Services) – provides for storm water facility maintenance for the 10-residential unit El Nopal Estates II subdivision.
- CFD No. 2017-2 (Weston Municipal Services) – provides a funding mechanism to offset the cost impact of providing various public services as a result of the 415-residential unit Weston development.

### **Town Center Landscape Maintenance District (“TCLMD”) Funds**

The TCLMD Funds are used to account for property owner assessments received to pay for landscape maintenance and related costs within the following four zones: Town Center, The Lakes, San Remo and Mission Creek. Assessment revenues have reached the maximum allowed in each of the four zones. Staff continues to evaluate alternatives for converting landscape materials to more drought-tolerant/low water use materials where feasible. Revenues and operating transfers in from the Gas Tax Fund are estimated to total \$346,740 in FY 2021-22 with proposed expenditures of \$334,810.

### **Santee Landscape Maintenance District (“SLMD”) Funds**

The SLMD Funds are used to account for property owner assessments received to pay for landscape maintenance and related costs within the following ten zones: El Nopal, Country Scenes, Camelot Heights, Silver Country Estates, Mattazaro/Timberlane, The Heights, Prospect Hills, Mitchell Ranch, Dakota Ranch and Allos. Assessment revenues have reached the maximum allowed in seven of the ten zones, and one assessment increase reflecting a CPI adjustment is proposed in FY 2021-22. Staff continues to evaluate alternatives for converting landscape materials to more drought-tolerant/low water use materials where feasible. Revenues are estimated to total \$115,760 in FY 2021-22 with proposed expenditures of \$110,680.

### **Special Street Light Tax (Zone A) Fund**

The Special Street Light Tax Fund is used to account for property tax allocations required to be utilized to operate, maintain and replace street lights of general benefit located throughout the City, primarily arterial streets (also referred to as “Zone A” of the Santee Roadway Lighting District). Revenues are estimated to be \$369,640 in FY 2021-22 with proposed expenditures of \$193,960. Reserves are being accumulated for the future replacement of street lights which is planned for FY 2022-23.

### **Roadway Lighting District (Zone B) Fund**

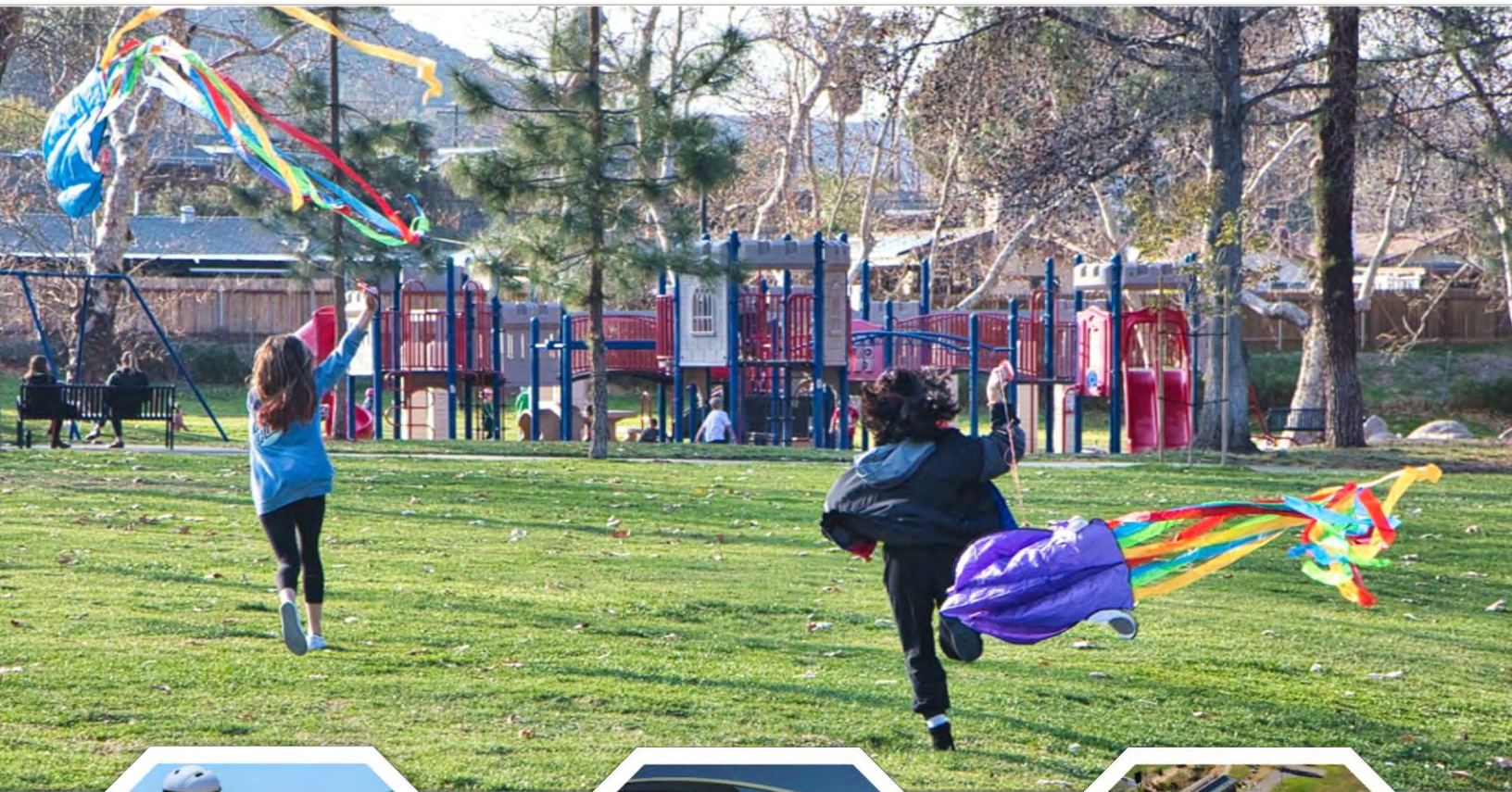
The Roadway Lighting District Fund is used to account for assessments received from benefiting property owners (currently \$14.06 per year for a single family residence) in order to operate, maintain and replace street lights of special benefit throughout the City (also referred to as “Zone B” of the Santee Roadway Lighting District). Revenues are estimated to be \$351,050 in FY 2021-22 with proposed expenditures of \$357,020.

### **Mobile Home Park Ordinance Administration Fund**

The Mobile Home Park Ordinance Administration Fund is used to account for assessment revenues collected from mobile park owners to help defray the reasonable and necessary costs incurred in the administration of the City’s mobile home rent control ordinance. Park owners are assessed \$3 per month for each space subject to the City’s rent control ordinance. Revenues are estimated to total \$40,800 in FY 2021-22 with proposed expenditures of \$48,950.

### **Next Steps**

The Proposed Operating Budget for Fiscal Year 2021-22 will be brought back to the City Council on June 23, 2021 for additional discussion, public comment and adoption. Once adopted, the budget will continue to be closely monitored.



# Proposed Operating Budget Fiscal Year 2021-22





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# CITY OF SANTEE, CALIFORNIA PROPOSED OPERATING BUDGET FISCAL YEAR 2021-22

## MAYOR

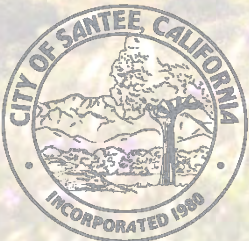
John W. Minto, Mayor

## COUNCIL MEMBERS

Rob McNelis, Vice Mayor  
Laura Koval, Council Member  
Ronn Hall, Council Member  
Dustin Trotter, Council Member

## EXECUTIVE MANAGEMENT

City Manager, Marlene D. Best  
City Attorney, Shawn Hagerty  
City Clerk, Annette Ortiz  
Director of Finance/Treasurer, Tim K. McDermott  
Assistant to the City Manager, Kathy Valverde  
Director of Community Services, Bill Maertz  
Director of Development Services, Melanie Kush  
Director of Fire & Life Safety, John Garlow  
Director of Human Resources/Risk Management, Erica Hardy  
Economic Development Manager, Pamela A. White  
Sheriff Captain, Christina Bavencoff





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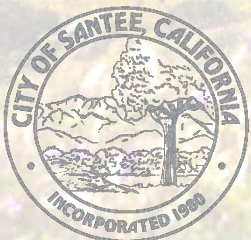
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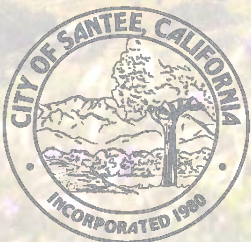
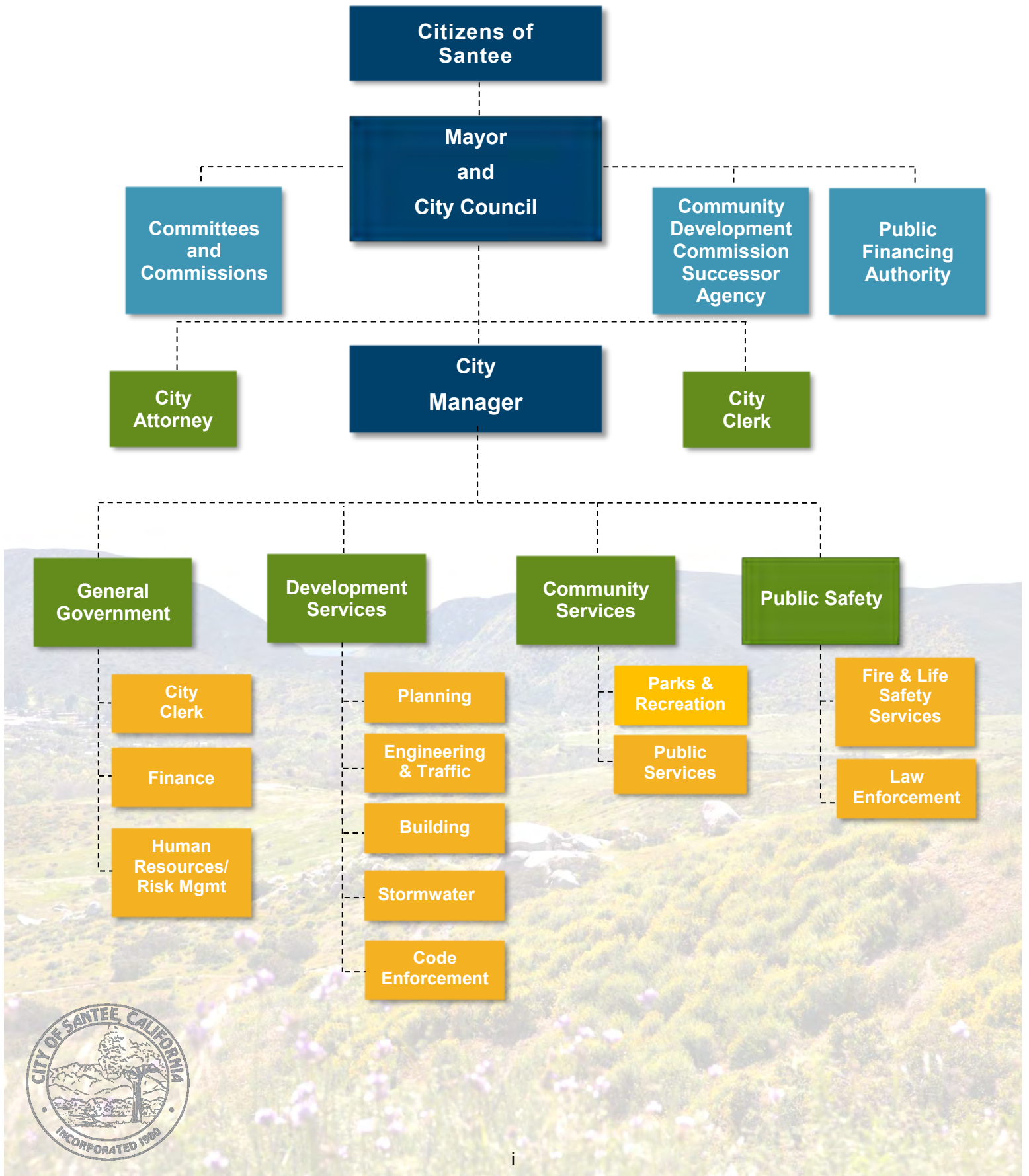
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# ORGANIZATIONAL CHART



# Community Profile

Date Incorporated	December 1, 1980
City Charter	Voter Approved November 4, 2008
Form of Government	Council - Manager
City Employment (full-time equivalent funded positions)	134.50
Population (as of 01/01/21)	56,800
Number of Registered Voters (as of 04/02/21)	37,999
Median Household Income (2019)	\$89,090
Median Housing Price (2020 Q1 – single family residential)	\$585,000
Area	16.7 square miles
Streets (miles)	122
Elevation	350 ft.





# MISSION

We honor the public trust and serve our community by providing quality services and programs to promote economic prosperity, safety, social well being and a healthy environment.

# VISION

Exceptional and dedicated people working together for a dynamic and progressive City where family, community and diversity are embraced.

# VALUES

## Accountability

Taking responsibility and ownership for actions and their results.

## Visionary

Exemplifying innovation and initiative.

## Integrity

Dedication to honest and ethical actions in public service.

## Professionalism

Demonstrating high standards of performance, service or teamwork with responsiveness, courtesy and respect.

## Commitment

Displaying dedication and loyalty to the community, organization or profession.







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# CITY OF SANTEE

## SUMMARY OF FUNDED POSITIONS

	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>General Fund</b>			
City Council	5.50	5.50	5.50
City Manager	5.00	4.50	4.50
Information Technology	2.00	2.00	2.00
City Clerk	2.50	3.00	3.00
Human Resources	3.00	3.00	4.00
Finance	8.00	8.00	8.00
Development Services	21.30	21.30	22.30
Community Services	22.28	20.98	22.50
Fire Life & Safety	60.60	60.60	62.00
<b>Total General Fund</b>	<b>130.18</b>	<b>128.88</b>	<b>133.80</b>
<b>Recreation Revolving Fund</b>	<b>0.72</b>	<b>0.02</b>	<b>0.50</b>
<b>Mobile Home Park Ord. Admin. Fund</b>	<b>0.20</b>	<b>0.20</b>	<b>0.20</b>
<b>Total Funded Positions</b>	<b>131.10</b>	<b>129.10</b>	<b>134.50</b>

**Note: does not include part-time temporary (non-benefitted) positions**





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**CITY OF SANTEE  
GENERAL FUND SUMMARY  
FY 2021-22 PROPOSED BUDGET**

	<b>FY 2020-21 Amended Budget</b>	<b>FY 2021-22 Proposed Budget</b>	<b>Increase (Decrease)</b>
Revenues	\$ 52,393,340	\$ 50,184,410	\$ (2,208,930)
Expenditures by Dept:			
City Council	470,200	476,270	6,070
City Attorney	768,120	797,920	29,800
City Manager (total):	1,021,430	1,124,640	103,210
City Manager	674,180	727,350	53,170
Economic Development	322,250	373,510	51,260
Santee TV	25,000	23,780	(1,220)
Information Technology	475,080	539,810	64,730
Animal Control	435,000	441,530	6,530
City Clerk	630,300	545,450	(84,850)
Human Resources & Risk Mgmt (total):	1,142,960	1,370,720	227,760
Human Resources	518,820	653,770	134,950
Risk Management	624,140	716,950	92,810
Finance	1,329,340	1,412,260	82,920
Development Services (total):	5,050,745	5,499,250	448,505
Engineering	2,390,080	2,594,330	204,250
Stormwater	204,840	136,130	(68,710)
Planning	1,353,625	1,739,650	386,025
Building	959,000	863,830	(95,170)
Code Compliance	143,200	165,310	22,110
Community Services (total):	5,302,070	5,465,580	163,510
Administration	458,370	516,850	58,480
Public Svcs - Maintenance	3,779,810	3,702,150	(77,660)
Stormwater	135,850	151,580	15,730
Solid Waste	37,870	39,840	1,970
Facility Operations	54,530	131,490	76,960
Recreation	610,140	646,710	36,570
Special Events	225,500	276,960	51,460
Law Enforcement	16,063,730	16,812,110	748,380
Fire and Life Safety (total):	15,065,280	15,556,930	491,650
Administration	903,970	1,107,030	203,060
Emergency Operations	10,065,290	10,349,390	284,100
Emergency Medical	3,674,050	3,651,590	(22,460)
Emergency Preparedness	28,490	29,900	1,410
Fleet Operations and Maintenance	393,480	419,020	25,540
Emergency Declaration	821,000	-	(821,000)
Total Operating Expenditures	48,575,255	50,042,470	1,467,215
Revenues Over (Under) Expenditures	3,818,085	141,940	(3,676,145)
Other Financing Sources	191,190	259,000	67,810
Other Financing Uses:			
Transfers to Other Funds	(359,600)	(651,800)	(292,200)
Transfers to Capital Improvement Program	(242,573)	(4,570,040)	(4,327,467)
Unfunded Liabilities (OPEB/CalPERS)	(150,000)	(500,000)	(350,000)
Change in Available Fund Balance	3,257,102	(5,320,900)	(8,578,002)
Available Fund Balance, Beg. of Year	13,234,362	16,989,470	3,755,108
Available Fund Balance, End of Year	\$ 16,491,464	\$ 11,668,570	\$ (4,822,894)

**CITY OF SANTEE  
GENERAL FUND  
REVENUE DETAIL  
FY 2021-22 PROPOSED BUDGET**

		FY 2020-21	FY 2021-22	Increase
Account No.	Account Name	Revised Estimates	Estimates	(Decrease)
<b>TAXES</b>				
	<b>Property Taxes</b>	<b>20,899,000</b>	<b>21,668,200</b>	<b>769,200</b>
1001.00.4001	Property Tax Secured and Unsecured	11,435,700	11,885,700	450,000
1001.00.4002	Property Tax - Redev Pass-through	492,700	507,500	14,800
1001.00.4003	Property Tax - Redev Residual Distrib	1,782,200	1,834,800	52,600
1001.00.4006	Property Tax In Lieu (of VLF)	6,849,400	7,135,100	285,700
1001.00.4005	Real Property Transfer	339,000	305,100	(33,900)
	<b>Sales and Use Taxes</b>	<b>13,994,600</b>	<b>14,422,600</b>	<b>428,000</b>
1001.00.4011	Sales and Use Taxes	15,604,000	16,032,000	428,000
1001.00.4015	Location Agreement Payment	(1,609,400)	(1,609,400)	-
	<b>Transient Occupancy Tax</b>	<b>570,700</b>	<b>581,200</b>	<b>10,500</b>
1001.00.4020	Transient Occupancy Tax	570,700	581,200	10,500
	<b>Franchise Fees</b>	<b>4,962,800</b>	<b>3,355,600</b>	<b>(1,607,200)</b>
1001.00.4030	Franchise Fees	3,212,800	3,355,600	142,800
1001.00.4030	Waste Mgmt One-Time Contract Signing Fee	1,750,000	-	(1,750,000)
	<b>SPECIAL ASSESSMENTS</b>	<b>1,108,600</b>	<b>1,110,650</b>	<b>2,050</b>
1001.03.4102	Assessments - Fire Benefit Fee	1,108,600	1,110,650	2,050
	<b>INTERGOVERNMENTAL</b>	<b>2,093,880</b>	<b>352,900</b>	<b>(1,740,980)</b>
1001.00.4202	Motor Vehicle License Fees	42,500	42,000	(500)
1001.00.4206	SB90 Claims	128,260	84,800	(43,460)
1001.00.4220	Grants - Federal	1,063,970	-	(1,063,970)
1001.03.4250	Fire Reimbursements - Federal	368,140	100,000	(268,140)
1001.03.4251	Fire Reimbursements - State	484,870	120,000	(364,870)
1001.03.4252	Fire Reimbursements - Local/Other	6,140	6,100	(40)
	<b>LICENSES AND PERMITS</b>	<b>1,473,240</b>	<b>1,357,370</b>	<b>(115,870)</b>
1001.00.4301	Business Licenses - New	41,000	40,200	(800)
1001.00.4302	Business Licenses - Renewals	53,600	55,200	1,600
1001.00.4303	Regulatory Permits	2,500	2,500	-
1001.00.4304	Business Licenses - Other	800	900	100
1001.00.4306	Home Occupation Permit - New	5,500	5,800	300
1001.00.4307	Home Occupation Permit - Renewal	13,900	14,300	400
1001.00.4310	Alarm Permits	1,400	1,400	-
1001.03.4330	Fire Department - Permits/Services	42,570	70,570	28,000
1001.04.4340	Building Fees - Eng Direct City Costs	29,100	22,800	(6,300)
1001.04.4341	Building Fees - Subject to Split	1,275,900	1,136,700	(139,200)
1001.04.4343	Building Fees - Plng Direct City Costs	6,970	7,000	30
	<b>FINES AND FORFEITURES</b>	<b>159,410</b>	<b>166,390</b>	<b>6,980</b>
1001.00.4401	Vehicle Code Fines	87,700	92,090	4,390
1001.00.4402	Other Fines and Forfeitures	15,960	16,800	840
1001.00.4410	Parking Citations	46,200	48,500	2,300
1001.04.4403	Code Compliance Administrative Citations	7,620	6,500	(1,120)
1001.04.4404	Storm Water Administrative Citations	1,930	2,500	570

**CITY OF SANTEE  
GENERAL FUND  
REVENUE DETAIL  
FY 2021-22 PROPOSED BUDGET**

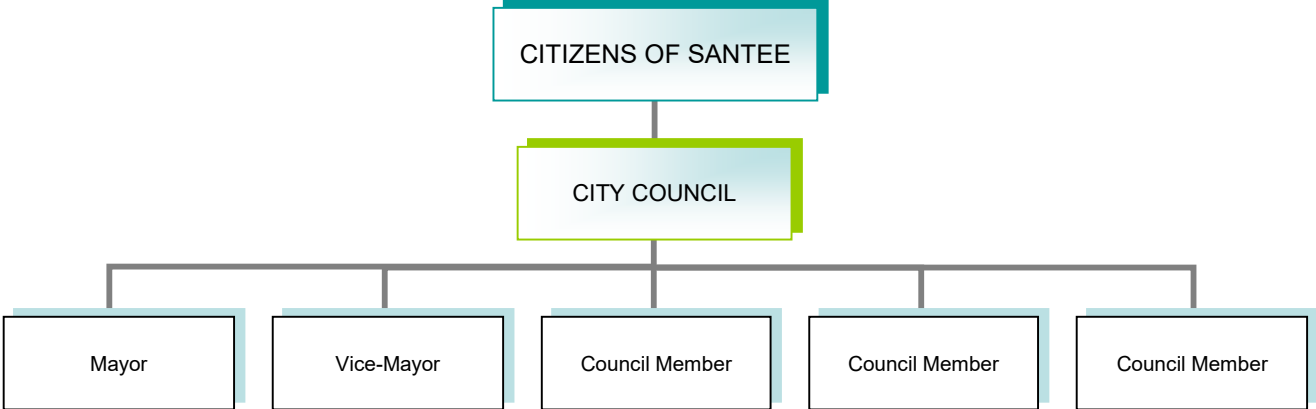
Account No.	Account Name	FY 2020-21 Revised Estimates	FY 2021-22 Estimates	Increase (Decrease)
<b>CHARGES FOR SERVICES</b>		<b>6,313,140</b>	<b>6,355,160</b>	<b>42,020</b>
1001.04.4601	Engineering - Fee Based	38,870	54,800	15,930
1001.04.4603	Engineering - Full Cost Recovery	638,000	671,700	33,700
1001.04.4611	Street Light Energizing Fee	1,600	1,000	(600)
1001.04.4612	Storm Water Inspection	17,400	20,000	2,600
1001.04.4621	Planning - Fee Based	20,050	24,000	3,950
1001.04.4623	Planning - Full Cost Recovery	261,420	206,100	(55,320)
1001.02.4632	CSD - Full Cost Recovery	500	700	200
1001.03.4633	Fire - Full Cost Recovery	1,390	200	(1,190)
1001.00.4635	Finance - Full Cost Recovery	250	2,000	1,750
1001.00.4640	Admin Tow Fees	19,000	19,000	-
1001.00.4641	Cost Recovery - Restitution	400	400	-
1001.02.4645	Cost Recovery - Subrogation	1,930	-	(1,930)
1001.03.4646	Instructional Services - FTES	20,600	19,110	(1,490)
1001.02.4650	Sports Field Lighting	40,540	53,000	12,460
1001.02.4665	Disc Golf Fees	105,080	120,000	14,920
1001.02.4668	Electric Vehicle Charging Stations	1,580	2,580	1,000
1001.02.4676	Teen Programs	4,510	5,100	590
1001.02.4680	Special Events	66,870	100,000	33,130
1001.00.4691	Candidate Statements	3,490	-	(3,490)
1001.03.4692	CSA 69	3,633,530	3,794,630	161,100
1001.00.4694	City Clerk - Misc Fees	500	500	-
1001.00.4695	City Clerk - Passport Services	65,230	40,000	(25,230)
1001.00.4699	Charges to Other Funds	144,120	139,490	(4,630)
1001.02.4699	Charges to Other Funds	464,630	235,190	(229,440)
1001.04.4699	Charges to Other Funds	761,650	845,660	84,010
<b>USE OF MONEY AND PROPERTY</b>		<b>233,010</b>	<b>395,200</b>	<b>162,190</b>
1001.00.4701	Interest Income	136,300	100,200	(36,100)
1001.04.4705	Rent/Lease/Use Income	9,500	10,000	500
1001.02.4711	City Facilities - Sportsplex	30,370	164,000	133,630
1001.02.4716	Concessions	3,180	6,000	2,820
1001.02.4722	Rental - Bldgs 7 & 8	890	5,000	4,110
1001.02.4723	Rental - Picnic Shelters	17,900	45,000	27,100
1001.02.4724	Rental - Ball Fields	34,870	65,000	30,130
<b>OTHER REVENUE</b>		<b>584,960</b>	<b>419,140</b>	<b>(165,820)</b>
1001.00.4031	Sycamore Landfill Fees	362,300	368,100	5,800
1001.00.4801	Miscellaneous Income	4,000	2,000	(2,000)
1001.01.4801	Miscellaneous Income	38,460	35,000	(3,460)
1001.03.4801	Miscellaneous Income	24,620	1,940	(22,680)
1001.04.4801	Miscellaneous Income	20,760	2,000	(18,760)
1001.03.4802	Donations	500	-	(500)
1001.02.4803	Donations - Memorial Program	2,700	1,000	(1,700)
1001.04.4805	Abandoned Property Registration	400	1,000	600
1001.00.4808	Taxable Sales	1,000	500	(500)
1001.02.4808	Taxable Sales	120	100	(20)
1001.03.4821	Sale of Real & Personal Property	-	7,500	7,500
1001.00.4832	Recovery of Prior Year Expense	9,500	-	(9,500)
1001.01.4832	Recovery of Prior Year Expense	120,600	-	(120,600)
<b>OTHER FINANCING SOURCES</b>		<b>-</b>	<b>-</b>	<b>-</b>
1001.00.8001	Operating Transfers In	-	-	-
<b>TOTAL GENERAL FUND</b>		<b>52,393,340</b>	<b>50,184,410</b>	<b>(2,208,930)</b>

**CITY OF SANTEE  
GENERAL FUND  
DETAIL OF OTHER FINANCING SOURCES AND USES  
FY 2021-22 PROPOSED BUDGET**

	<u>FY 2020-21 Amended Budget</u>	<u>FY 2021-22 Proposed Budget</u>
<b>Other Financing Sources:</b>		
Operating Transfers In	\$ 16,190	\$ -
Restricted and Assigned Fund Balances	<u>175,000</u>	<u>259,000</u>
Total Other Financing Sources	<u>\$ 191,190</u>	<u>\$ 259,000</u>
<b>Other Financing Uses:</b>		
Transfers to Other Funds		
Vehicle Replacement Fund	\$ (286,000)	\$ (399,200)
Highway 52 Fund	(73,600)	(52,600)
Worker's Compensation Reserve Fund	-	(200,000)
Transfers to Capital Improvement Program	(242,573)	(4,570,040)
Unfunded Liabilities (OPEB/CalPERS)	<u>(150,000)</u>	<u>(500,000)</u>
Total Other Financing Uses	<u>\$ (752,173)</u>	<u>\$ (5,721,840)</u>

**CITY OF SANTEE  
CITY COUNCIL**

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# CITY OF SANTEE

## CITY COUNCIL

---

### **Mission Statement**

The mission of the City of Santee is to honor the public trust and serve our community by providing quality services and programs to promote economic prosperity, safety, social well-being and a healthy environment.

### **Program Description**

As the legislative and policy-making body of the City of Santee, the City Council establishes policy; approves contracts and agreements; adopts an annual budget; enacts ordinances and resolutions essential for governing the affairs of the City; adopts measures that may be necessary for the protection of the health, safety, welfare and property of the City's residents; and represents the interests of the community at local, regional, state and federal levels.

### **FY 2020-21 Accomplishments**

- Held a workshop and established 11 priorities for the next two years, which included a focus on economic development opportunities and fiscal stability; infrastructure and road repairs; services and safety for the homeless; an automated permit system; and a new Fire Station
- Supported staff and accomplished many of the priorities set two years ago, including implementation of a new City brand and logo; established an Entertainment District; reduced the CalPERS and retiree health unfunded liabilities; made progress towards the construction of a new Community Center; made progress on an affordable housing strategy; studied Community Choice Aggregation (CCA); and improved the City's technology systems
- Approved business assistance grant programs to provide relief to local businesses and streamlined permitting processes for greater support in the face of the pandemic
- Approved eviction moratorium measures to protect residential and commercial tenants in the initial stages of the pandemic
- Continued to successfully hold online/virtual City Council meetings in order to meet all safety protocols in response to the pandemic
- Supported recommendations of the COMPOC subcommittee and approved funding to advance the City's Diversity, Equity and Inclusion initiatives
- Approved extension of Exclusive Negotiating Agreements for a future movie theater and hotel
- Approved a 10-year agreement with Waste Management for waste/recycling hauling services
- Continued support and education of the Highway 52 Coalition

### **FY 2021-22 Goals and Objectives**

- Support continued response efforts to mitigate the impacts related to COVID-19 and ensure the City's short and long-term fiscal stability
- Maintain emphasis on efficient delivery of City services for taxpayers with a high level of fiscal responsibility while balancing competing interests in challenging economic times
- Uphold the priority to protect the health, safety and welfare of Santee residents through effective public safety strategies
- Encourage regional collaboration with other agencies on issues that may impact Santee and our surrounding community
- Continue work with federal, state and local agencies in support of the Highway 52 Coalition
- Review and determine the City's direction for Community Choice Aggregation (CCA)

**CITY OF SANTEE  
CITY COUNCIL**

<b>General Government City Council 1001.00.1101</b>	<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 303,593	\$ 299,700	\$ 304,070
Operations & Maintenance	127,492	170,500	172,200
Capital Outlay	<u>2,826</u>	<u>-</u>	<u>-</u>
<b>Grand Total</b>	<b><u>\$ 433,910</u></b>	<b><u>\$ 470,200</u></b>	<b><u>\$ 476,270</u></b>

**SUMMARY OF FUNDED POSITIONS**

Mayor	1.00	1.00	1.00
Council Members	4.00	4.00	4.00
Confidential Secretary to City Manager/Council Members	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
<b>Total Positions</b>	<b><u>5.50</u></b>	<b><u>5.50</u></b>	<b><u>5.50</u></b>

**CITY OF SANTEE  
CITY COUNCIL**

<b>General Government City Council 1001.00.1101</b>		<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 42,364	\$ 43,080	\$ 44,160
Salaries & Wages - Mayor & City Council	50013	117,475	117,920	119,690
Sick Leave Buy Back	50036	485	500	-
Auto Allowance	50040	21,000	21,000	24,600
Technology Allowance	50042	140	3,360	5,400
Retirement - PERS	50050	14,814	16,240	16,250
Retirement - Unfunded Liability	50052	25,324	27,800	30,320
Retirement - Part Time	50055	-	-	790
Medicare	50060	2,631	2,700	2,810
Health Insurance	50070	60,846	61,860	55,280
Dental Insurance	50071	4,451	5,040	4,570
OPEB Health	50072	13,870	-	-
Life Insurance	50075	51	50	50
Long Term Disability	50076	142	150	150
<b>Total Personnel</b>		<b>\$ 303,593</b>	<b>\$ 299,700</b>	<b>\$ 304,070</b>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Expert/Consulting Services	51040	\$ 18,000	\$ 24,000	\$ 24,000
Subscriptions/Memberships	51104	61,223	63,100	63,000
Professional Development	51110	8,014	15,000	15,000
Diversity, Equity and Inclusion	51116	-	25,000	25,000
Printing & Duplicating	51120	311	500	500
Telephone & Fax	51121	4,732	5,000	5,100
Postage	51122	45	100	100
Materials & Supplies	51160	1,494	4,000	2,500
Recognition Program	51170	4,278	6,000	6,000
Electricity & Gas	51180	14,204	15,600	18,800
Repair/Maint - Equipmint	51211	182	200	200
Contributions	51350	10,614	2,000	2,000
Contributions - Chamber of Commerce	51351	4,395	10,000	10,000
<b>Total Operations &amp; Maintenance</b>		<b>\$ 127,492</b>	<b>\$ 170,500</b>	<b>\$ 172,200</b>
<b>CAPITAL OUTLAY COSTS</b>				
Office Equipment	60010	\$ 2,826	\$ -	\$ -
<b>Total Capital Outlay</b>		<b>\$ 2,826</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>		<b>\$ 433,910</b>	<b>\$ 470,200</b>	<b>\$ 476,270</b>

**CITY OF SANTEE  
CITY COUNCIL**

General Government City Council 1001.00.1101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Expert/Consulting Services</b>	\$ 18,000	\$ 24,000	\$ 24,000
This account provides funding for legislative advocacy services, and a biennial facilitated City Council Strategic Planning Workshop.			
<b>Subscriptions &amp; Memberships</b>	61,223	63,100	63,000
This appropriation provides for annual membership dues with the League of California Cities; San Diego Association of Governments (SANDAG) and Regional Criminal Justice Research & Clearinghouse; Local Agency Formation Commission (LAFCO); San Diego East County Economic Development Council (ECEDC); International Council of Shopping Centers (ICSC); and the Regional Task Force on the Homeless.			
<b>Professional Development</b>	8,014	15,000	15,000
This appropriation provides funding for the Mayor and City Council to attend official City business related meetings, conferences and trainings, including travel expenses.			
<b>Diversity, Equity and Inclusion</b>	-	25,000	25,000
This appropriation provides funding to support and implement the City's efforts related to Diversity, Equity and Inclusion (DEI), including community surveys, expert consulting/assistance and specialized trainings.			
<b>Printing &amp; Duplicating</b>	311	500	500
This account provides for copying and printing of specialized letterhead, envelopes and business cards.			
<b>Telephone &amp; Fax</b>	4,732	5,000	5,100
This account provides funding for telephone, cable, internet and cellular charges associated with the Mayor and City Council offices.			
<b>Postage</b>	45	100	100
This account provides funding for all mailings and official correspondence of the Mayor and City Council.			
<b>Materials &amp; Supplies</b>	1,494	4,000	2,500
This account provides for the purchase of office supplies and miscellaneous materials, including plaques and ceremonial items, expenses associated with Council appointed sub-committees, and City Council photographs when applicable.			

**CITY OF SANTEE  
CITY COUNCIL**

General Government City Council 1001.00.1101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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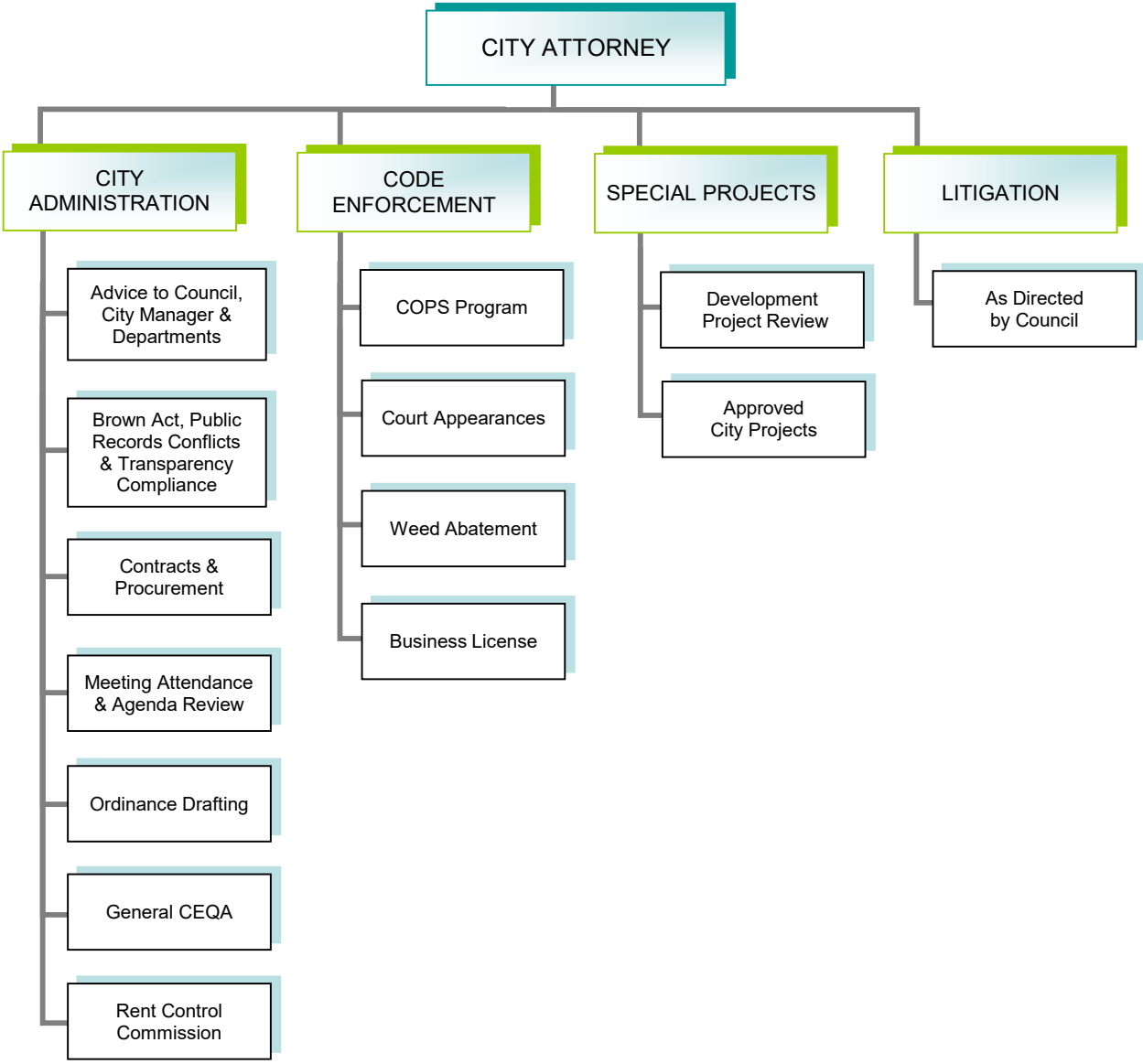
**OPERATIONS & MAINTENANCE COSTS (Continued)**

<b>Recognition Program</b>	\$ 4,278	\$ 6,000	\$ 6,000
This appropriation provides funding to support the City's Mission, Vision & Values (MV2) Employee Recognition Program, the annual City Employee's Holiday Social and an annual employee appreciation event. It also provides support for the Santee Sheriff's Department RSVP annual holiday event.			
<b>Electricity &amp; Gas</b>	14,204	15,600	18,800
This account provides for the cost of gas and electricity allocated to the Mayor and City Council offices and the Council Chamber.			
<b>Repair/Maint - Equipment</b>	182	200	200
This account provides for the City Council's portion of the annual citywide maintenance agreement for the department copy machine.			
<b>Contributions</b>	10,614	2,000	2,000
This appropriation provides support for community programs, such as the Miss Santee pageant, Santee Sunset 5K and race walk, and Veterans Memorial.			
<b>Contributions - Chamber of Commerce</b>	4,395	10,000	10,000
This appropriation allocates funding to support services provided by the Santee Chamber of Commerce.			
<b>Total Operations &amp; Maintenance</b>	\$ 127,492	\$ 170,500	\$ 172,200

**CAPITAL OUTLAY COSTS**

<b>Office Equipment</b>	\$ 2,826	\$ -	\$ -
This appropriation funded the purchase of a new Sharp copier.			
<b>Total Capital Outlay</b>	\$ 2,826	\$ -	\$ -

CITY OF SANTEE  
CITY ATTORNEY



# CITY OF SANTEE

## CITY ATTORNEY

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### **Mission Statement**

The City Attorney's office provides candid and independent legal advice to the City of Santee, through its City Council and staff, and represents the City in civil, criminal code enforcement and administrative proceedings.

### **Program Description**

The City Attorney is a statutory office filled by City Council appointment. The City Attorney prepares or reviews all general legal documents related to the conduct of the City's business affairs including contracts, leases, property acquisition and disposition documents. The office also oversees the preparation of all ordinances and resolutions, and related regulations. The City Attorney advises City departments regarding compliance with Federal, State and City law. The City Attorney provides legal counsel relating to the legal implementation and enforcement of the City's planning and zoning laws, including compliance with the California Environmental Quality Act. The City Attorney represents the City in all litigation, civil and criminal, code enforcement matters, unless otherwise directed by the City Council.

### **FY 2020-21 Accomplishments**

- Assisted the City in supporting individuals and businesses impacted by the pandemic
- Assisted the City in its reopening of public and private operations in Santee
- Assisted the City Clerk in the processing of two initiative measures and the 2020 election
- Assisted the City in processing the Fanita Ranch project and subsequent referendum
- Successfully resolved litigation over the Climate Action Plan
- Successfully pursued litigation related to storm water unfunded mandates
- Assisted the City on issues related to diversity, equity and inclusion
- Assisted the City in updating the Housing Element
- Assisted in the City in its continued efforts to develop the theater and to explore development of a hotel at Trolley Square, including representing the City in litigation related to the hotel
- Assisted the City in its efforts to establish a CCA for Santee
- Completed the first annual update to the Santee Municipal Code
- Continued to assist the City regarding CSA 69

### **FY 2021-22 Goals and Objectives**

- Continue to assist the City in its reopening of public and private operations in Santee in accordance with state and local health orders
- Continue to support the City's effort to assess existing impediments to equality and tolerance and assist the City in efforts to remove them
- Continue to support the City's efforts to establish a CCA for Santee
- Continue to support the City's efforts to develop the theater and to explore development of a hotel at Trolley Square, including representing the City in litigation related to the hotel
- Continue to support the City's efforts to comply with affordable housing requirements
- Continue to support the City's efforts to develop a Community Center and Public Safety Center
- Continue to assist the City in addressing issues related to CSA 69
- Assist the City in completing the final revisions to the Housing Element
- Assist the City in implementing the Fanita Ranch referendum
- Assist the City in implementing Measure N
- Assist the City in its redistricting process
- Assist the City in pursuing the City Council's stated priorities for FY 2021-22, including exploring regulatory options for cannabis businesses in the City

**CITY OF SANTEE  
CITY ATTORNEY**

General Government City Attorney 1001.00.1201	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations & Maintenance	\$ 626,201	\$ 768,120	\$ 797,920
<b>Total</b>	<u>\$ 626,201</u>	<u>\$ 768,120</u>	<u>\$ 797,920</u>

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

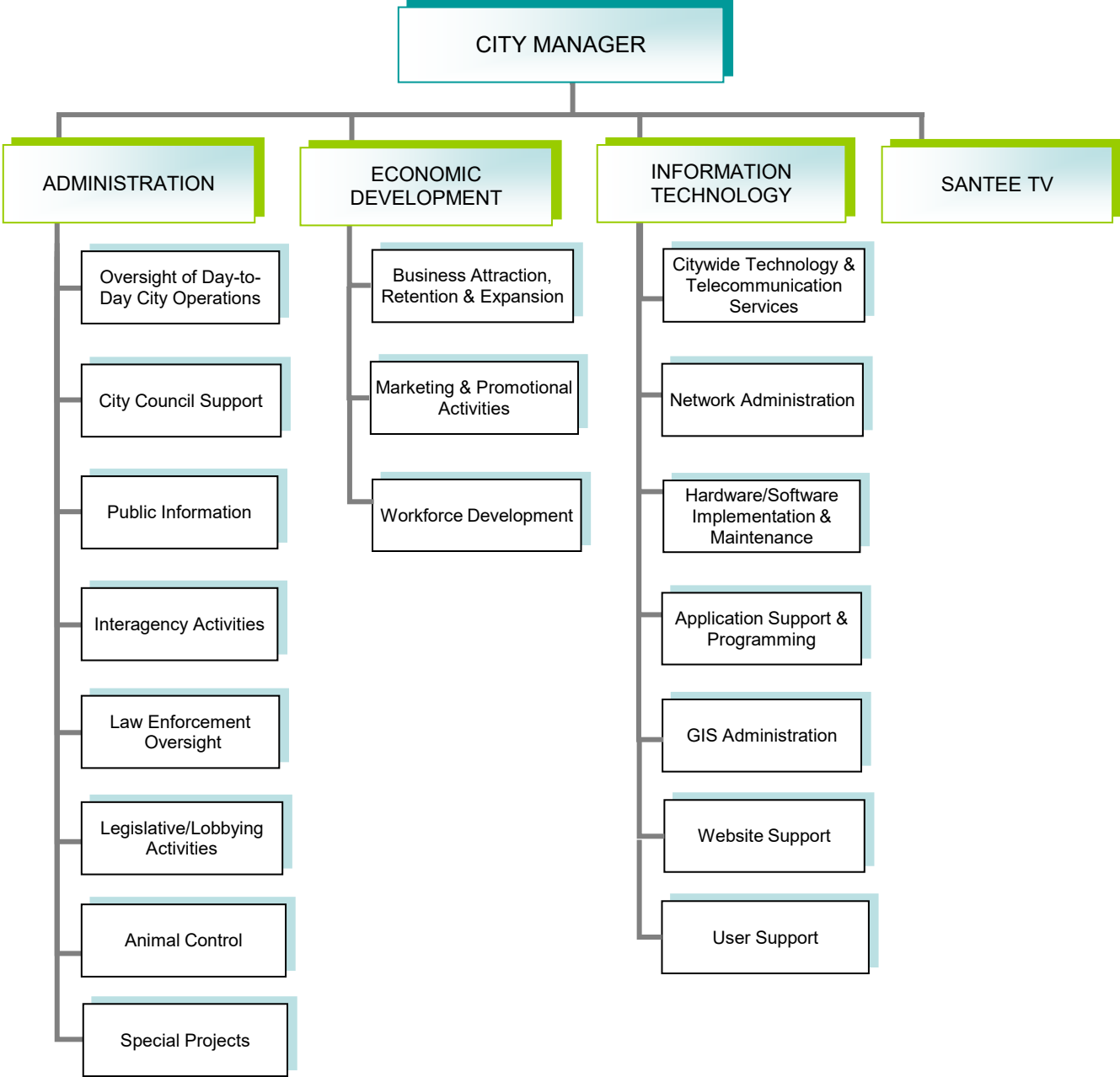
<b>Legal Services - City Attorney</b>	51020	\$ 611,167	\$ 757,120	\$ 796,920
This appropriation will fund general retainer legal services at the retainer amount of \$15,910 per month. Also included is additional funding for services related to labor and employment issues, litigation, special projects and reimbursable costs.				
<b>Legal Services - Outside Counsel</b>	51021	34	11,000	1,000
This appropriation will fund certain legal matters, typically involving multiple jurisdictions, that are handled by counsel other than the City Attorney's office.				
<b>Awards and Indemnities</b>	51310	15,000	-	-
<b>Total Operations &amp; Maintenance</b>		<u>\$ 626,201</u>	<u>\$ 768,120</u>	<u>\$ 797,920</u>





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**CITY OF SANTEE  
CITY MANAGER**



**CITY OF SANTEE  
CITY MANAGER SUMMARY**

	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>SUMMARY OF EXPENDITURES</b>			
City Manager	\$ 709,547	\$ 674,180	\$ 727,350
Economic Development	337,096	322,250	373,510
Santee TV	-	25,000	23,780
<b>Total</b>	<b>\$ 1,046,643</b>	<b>\$ 1,021,430</b>	<b>\$ 1,124,640</b>
<b>SUMMARY OF FUNDED POSITIONS</b>			
City Manager	3.00	2.50	2.50
Economic Development	2.00	2.00	2.00
<b>Total</b>	<b>5.00</b>	<b>4.50</b>	<b>4.50</b>

# CITY OF SANTEE

## CITY MANAGER

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### **Mission Statement**

The City Manager's Office provides leadership, inspiration and support to the City organization. The Office develops and recommends solutions to current and future challenges, and holds the community's interests as its top priority.

### **Program Description**

The City Manager's Office is responsible for the implementation of City Council policies and day-to-day management of the municipal operations. The City Manager advises the City Council on issues facing the City, establishes working relationships with other agencies and municipal organizations whose actions may affect the City, and oversees the City's financial condition. The Office also undertakes economic development initiatives, oversees SanteeTV operations, directs the City's information technology services, oversees law enforcement and animal control services, and provides internal programs to maintain a quality workforce.

### **FY 2020-21 Accomplishments**

- In collaboration with City departments, managed operating budgets, employee safety, and public processes; and provided guidance, business grants, food support and general information to the Santee community throughout the COVID-19 pandemic
- Assisted City Council in navigating the City's path with regards to advancing Diversity, Equity and Inclusion initiatives, in cooperation with other City departments
- Held a workshop to assist the City Council in establishing new priorities for the City over the next two years
- Extended Exclusive Negotiation Agreements with private entities to continue to support efforts to bring a new movie theater and hotel to the City's Entertainment District
- Continued to review opportunities for partnerships with other jurisdictions for the establishment of a Community Choice Aggregation (CCA) program
- Applied for federal funding to support the efforts of the Highway 52 Coalition and establish a San Diego River Corridor Plan
- Celebrated the City's 40th Birthday with a creative, socially distanced dual fireworks show and sweet treat stop for the community
- In collaboration with the City Clerk's Office, oriented a new City Council Member and implemented Measure N as approved by voters

### **FY 2021-22 Goals and Objectives**

- Continue to provide leadership, guidance and direction to City departments and staff in all matters of operation, particularly as City operations and businesses begin to reopen following the pandemic
- Ensure timely and accurate information is provided to the media and the public
- Refocus efforts to support homeless related issues and persons experiencing homelessness
- Work with staff and the private sector to construct a new theater and hotel in the Entertainment District, while also pursuing additional entertainment and hospitality venues
- Continue to pursue partnership opportunities for a Community Choice Aggregation (CCA) program that is mutually beneficial to all partners
- Begin negotiations for a new law enforcement contract with the County Sheriff's Department

**CITY OF SANTEE  
CITY MANAGER**

<b>General Government</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>City Manager 1001.05.1401</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>

**SUMMARY OF EXPENDITURES**

Personnel	\$ 681,145	\$ 642,680	\$ 676,450
Operations & Maintenance	25,576	31,500	50,900
Capital Outlay	<u>2,826</u>	<u>-</u>	<u>-</u>
<b>Grand Total</b>	<u><u>\$ 709,547</u></u>	<u><u>\$ 674,180</u></u>	<u><u>\$ 727,350</u></u>

**SUMMARY OF FUNDED POSITIONS**

City Manager	1.00	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00
Confidential Secretary to City Manager/City Council	0.50	0.50	0.50
Administrative Secretary	<u>0.50</u>	<u>-</u>	<u>-</u>
<b>Total Positions</b>	<u><u>3.00</u></u>	<u><u>2.50</u></u>	<u><u>2.50</u></u>

**CITY OF SANTEE  
CITY MANAGER**

<b>General Government</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>City Manager 1001.05.1401</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 461,309	\$ 451,090	\$ 464,720
Overtime	50025	694	-	-
Sick Leave Buy Back	50036	485	500	-
Auto Allowance	50040	11,208	11,210	11,210
Technology Allowance	50042	1,200	1,200	1,200
Retirement - PERS	50050	46,923	50,610	50,850
Retirement - Unfunded Liability	50052	74,040	77,890	86,500
Deferred Compensation	50059	20,000	10,000	20,000
Medicare	50060	7,195	6,880	7,230
Health Insurance	50070	34,636	29,530	30,860
Dental Insurance	50071	2,350	2,240	2,350
OPEB Health	50072	19,480	-	-
Life Insurance	50075	651	620	620
Long Term Disability Insurance	50076	976	910	910
<b>Total Personnel</b>		<b>\$ 681,145</b>	<b>\$ 642,680</b>	<b>\$ 676,450</b>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Expert/Consulting Services	51040	\$ 646	\$ -	\$ 18,000
Outreach & Education	51046	79	-	-
Subscriptions/Memberships	51104	8,121	8,800	8,800
Professional Development	51110	7,709	12,100	12,000
Printing & Duplicating	51120	-	100	100
Telephone & Fax	51121	3,629	3,800	3,900
Postage	51122	77	100	100
Materials & Supplies	51160	1,110	2,000	2,000
Electricity & Gas	51180	4,023	4,400	5,800
Repair/Maint - Equipment	51211	182	200	200
<b>Total Operations &amp; Maintenance</b>		<b>\$ 25,576</b>	<b>\$ 31,500</b>	<b>\$ 50,900</b>
<b>CAPITAL OUTLAY COSTS</b>				
Office Equipment	60010	\$ 2,826	\$ -	\$ -
<b>Total Capital Outlay</b>		<b>\$ 2,826</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>		<b>\$ 709,547</b>	<b>\$ 674,180</b>	<b>\$ 727,350</b>

**CITY OF SANTEE  
CITY MANAGER**

General Government City Manager 1001.05.1401	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Expert/Consulting Services</b>	\$ 646	\$ -	\$ 18,000
This appropriation provided funding for an annual Executive Management Team planning workshop in prior years. The current appropriation provides funding for a cannabis study.			
<b>Outreach &amp; Education</b>	79	-	-
In prior years, this account provided funding to improve communication to our residents, including public awareness and education regarding issues facing our City and topics of concern to our residents. Funds have been moved to the Economic Development budget for similar activities.			
<b>Subscriptions/Memberships</b>	8,121	8,800	8,800
This appropriation provides for annual membership dues for the International City/County Management Association (ICMA), California City Management Foundation (CCMF), California Park & Recreation Society (CPRS), International Council of Shopping Centers (ICSC), and CleanTECH San Diego. It also provides funds for an annual subscription to the San Diego Union Tribune.			
<b>Professional Development</b>	7,709	12,100	12,000
This appropriation provides funds for the City Manager and Assistant to the City Manager to attend annual conferences and meetings with the International City/County Management Association (ICMA), League of California Cities, City/County Management Association (CCMA), International Council of Shopping Centers (ICSC), and City-County Communications & Marketing Association (3CMA). It also provides funding for an annual Executive Management Team workshop, travel and meetings to support the Highway 52 Coalition, and other meetings, workshops and trainings for department staff.			
<b>Printing &amp; Duplicating</b>	-	100	100
This account provides for general department printing needs, including business cards and special reports.			
<b>Telephone &amp; Fax</b>	3,629	3,800	3,900
This account provides funding for telephone, cable, internet and cellular charges associated with the City Manager's Office.			
<b>Postage</b>	77	100	100
This account provides funding for all mailings and official correspondence of the City Manager's Office.			
<b>Materials &amp; Supplies</b>	1,110	2,000	2,000
This account provides for the purchase of office supplies and miscellaneous materials.			

**CITY OF SANTEE  
CITY MANAGER**

General Government City Manager 1001.05.1401	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**OPERATIONS & MAINTENANCE COSTS (Continued)**

<b>Electricity &amp; Gas</b>	\$ 4,023	\$ 4,400	\$ 5,800
This account provides for the cost of gas and electricity allocated to the City Manager's Office.			
<b>Repair/Maint - Equipment</b>	182	200	200
This appropriation provides for the City Manager's portion of the annual citywide maintenance agreement for the department copy machine.			
<b>Total Operations &amp; Maintenance</b>	<b>\$ 25,576</b>	<b>\$ 31,500</b>	<b>\$ 50,900</b>

**CAPITAL OUTLAY COSTS**

<b>Office Equipment</b>	\$ 2,826	\$ -	\$ -
This appropriation funded the purchase of a new Sharp copier.			
<b>Total Capital Outlay</b>	<b>\$ 2,826</b>	<b>\$ -</b>	<b>\$ -</b>





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## **CITY OF SANTEE**

### **CITY MANAGER – ECONOMIC DEVELOPMENT**

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#### **Program Description**

The Economic Development Division is responsible for implementing programs and activities that promote business attraction, expansion and retention to enhance the community's local economic and employment opportunities. The Division also develops promotional materials and marketing strategies to attract economic investment.

#### **FY 2020-21 Accomplishments**

- Provided outreach, support and informational resources to local businesses in response to the COVID-19 pandemic
- Implemented two business assistance programs with CARES Act funding and distributed \$552,000 in grants, which supported 80 local businesses
- Launched a shop local campaign: Shop, Eat, Enjoy in Santee
- Issued a special edition of the Santee Magazine (Do More > Due East Magazine) to highlight, market and support local businesses across all sectors, at a time during the pandemic when retail and commercial businesses were hit the hardest
- Created and installed City branded light pole banners to highlight and market the community
- Modified the City's website to provide easy to find, quick-link information to assist residents and local businesses during the pandemic
- Enhanced the Economic Development 2021 demographic information on the City website with appealing graphics and integration of the City's brand
- Immersed the City's new brand into daily operations with updated letterhead, business cards, City Council agendas, forms and templates, signs and promotional materials
- Presented City branded merchandise as giveaways and for sale to the public, including holiday ornaments, t-shirts, hats and water bottles

#### **FY 2021-22 Goals and Objectives**

- Continue implementation of the City's new brand to improve and expand outreach efforts, marketing strategies and economic development opportunities
- Continue to support the recovery and revitalization of local businesses impacted by the pandemic and expand the business visitation program
- Finalize and implement an economic development strategic plan while enhancing business support and development through the coordinated use of City communication outlets, including SanteeTV, the website, email, and social media platforms
- Further pursue targeted recruitment strategies to attract breweries, craft distilleries, wineries, restaurants and other entertainment and hospitality related industries to key areas of the City, including the Entertainment District
- Promote tourism for the City, highlighting the trail system, Entertainment District, Santee Lakes, Sportsplex USA, arts and shopping venues

**CITY OF SANTEE  
CITY MANAGER - ECONOMIC DEVELOPMENT**

<b>CITY MANAGER</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Economic Development 1001.05.1402</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>

**SUMMARY OF EXPENDITURES**

Personnel	\$ 258,779	\$ 306,200	\$ 308,460
Operations & Maintenance	75,491	16,050	65,050
Capital Outlay	2,826	-	-
<b>Grand Total</b>	<b>\$ 337,096</b>	<b>\$ 322,250</b>	<b>\$ 373,510</b>

**SUMMARY OF FUNDED POSITIONS**

Economic Development Manager	1.00	1.00	1.00
Marketing Coordinator	1.00	1.00	1.00
<b>Total Positions</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**CITY OF SANTEE**  
**CITY MANAGER - ECONOMIC DEVELOPMENT**

<b>CITY MANAGER</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Economic Development 1001.05.1402</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 172,027	\$ 205,830	\$ 211,000
Retirement - PERS	50050	20,902	27,160	27,200
Retirement - Unfunded Liability	50052	17,460	35,540	39,470
Medicare	50060	881	1,350	1,380
Health Insurance	50070	27,172	33,520	26,880
Dental Insurance	50071	1,355	1,900	1,670
OPEB Health	50072	18,240	-	-
Life Insurance	50075	170	210	170
Long Term Disability Insurance	50076	573	690	690
<b>Total Personnel</b>		<u>\$ 258,779</u>	<u>\$ 306,200</u>	<u>\$ 308,460</u>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Expert/Consulting Services	51040	\$ 68,177	\$ -	\$ -
Outreach & Education	51046	-	2,500	2,500
Subscriptions/Memberships	51104	508	1,000	1,600
Professional Development	51110	1,280	6,000	6,000
Printing & Duplicating	51120	19	200	200
Telephone & Fax	51121	614	1,400	1,300
Postage	51122	-	50	50
Promotional Activities	51131	899	2,000	50,000
City Branding	51135	2,726	-	-
Materials & Supplies	51160	74	500	500
Electricity & Gas	51180	1,011	2,200	2,700
Repair/Maint - Equipment	51211	182	200	200
<b>Total Operations &amp; Maintenance</b>		<u>\$ 75,491</u>	<u>\$ 16,050</u>	<u>\$ 65,050</u>
<b>CAPITAL OUTLAY COSTS</b>				
Office Equipment	60010	\$ 2,826	\$ -	\$ -
<b>Total Capital Outlay</b>		<u>\$ 2,826</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Grand Total</b>		<u><u>\$ 337,096</u></u>	<u><u>\$ 322,250</u></u>	<u><u>\$ 373,510</u></u>

**CITY OF SANTEE  
CITY MANAGER - ECONOMIC DEVELOPMENT**

CITY MANAGER Economic Development 1001.05.1402	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
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<b>Expert/Consulting Services</b>	\$ 68,177	\$ -	\$ -
The FY 2019-20 expenditures were attributable to work on the Citywide Branding Campaign through a professional services agreement.			
<b>Outreach &amp; Education</b>	-	2,500	2,500
This account provides funding to support the Business Visitation Program to solicit feedback from local businesses, and to promote public awareness and education regarding issues facing our City and topics of concern to residents and businesses. Funds are also used to support the City's Envision Committee efforts and keep economic development statistics updated on the City's website.			
<b>Subscriptions/Memberships</b>	508	1,000	1,600
This appropriation provides funding for annual agency and employee memberships with the International Council of Shopping Centers (ICSC) and the City-County Communications & Marketing Association (3CMA); and an annual survey monkey subscription for the City.			
<b>Professional Development</b>	1,280	6,000	6,000
This account provides funds to attend trainings, conferences and meetings that support economic development and marketing activities, including the International Council of Shopping Centers (ICSC) conference; the City-County Communications & Marketing Association (3CMA) conference; and Santee Chamber meetings.			
<b>Printing &amp; Duplicating</b>	19	200	200
This account provides for copying and printing services for promotional brochures and fliers, business cards and special reports.			
<b>Telephone &amp; Fax</b>	614	1,400	1,300
This account provides funding for telephone, cable and internet charges associated with economic development.			
<b>Postage</b>	-	50	50
This account provides funding for mailings and correspondence for economic development purposes.			
<b>Promotional Activities</b>	899	2,000	50,000
This account provides funding to promote and market the City and highlight the City's new brand and logo through various marketing activities; brochures; purchase of promotional materials and branded merchandise; community banners; graphic artist services; and other events such as a Government Day in Santee.			

**CITY OF SANTEE  
CITY MANAGER - ECONOMIC DEVELOPMENT**

CITY MANAGER Economic Development 1001.05.1402	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>City Branding</b> This appropriation provided funding to support activities related to the implementation of the City's new brand and logo, as well as events, services and materials in support of the City's 40th anniversary of incorporation in 2020.	\$ 2,726	\$ -	\$ -
<b>Materials &amp; Supplies</b> This account provides for the purchase of office supplies and miscellaneous materials.	74	500	500
<b>Electricity &amp; Gas</b> This account provides for the cost of gas and electricity allocated to the Economic Development division.	1,011	2,200	2,700
<b>Repair/Maint - Equipment</b> This appropriation provides for a portion of the annual citywide maintenance agreement for the department copy machine related to Economic Development activities.	182	200	200
<b>Total Operations &amp; Maintenance</b>	<u>\$ 75,491</u>	<u>\$ 16,050</u>	<u>\$ 65,050</u>
<b>CAPITAL OUTLAY COSTS</b>			
<b>Office Equipment</b> This appropriation funded the purchase of a new Sharp copier.	\$ 2,826	\$ -	\$ -
<b>Total Capital Outlay</b>	<u>\$ 2,826</u>	<u>\$ -</u>	<u>\$ -</u>



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## **CITY OF SANTEE**

### **CITY MANAGER – SANTEE TV**

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#### **Program Description**

SanteeTV is the City of Santee's new public, educational and governmental ("PEG") channel, which will enhance local government transparency and provide an additional communication tool to stay connected with the public through livestreaming of City Council meetings and other public meetings. It will also broadcast community information and events for Santee residents, visitors and businesses. SanteeTV will be aired and available 24 hours a day, seven days per week via the Cox Communications and AT&T networks, as well as the City's website.

#### **FY 2020-21 Accomplishments**

- Implemented the use of PEG fees to establish a revenue stream needed to implement and operate the new SanteeTV channel
- Purchased equipment and trained staff to develop and publish broadcast programming content
- Negotiated with network providers for a go-live broadcast date
- Officially launched the SanteeTV channel

#### **FY 2021-22 Goals and Objectives**

- Provide for the continuity of communication between SanteeTV and all other communication outlets, including the City's website and social media platforms
- Expand economic development opportunities by marketing City programs and opportunities on the SanteeTV channel, such as the City's Shop Local campaign and the Business Visitation program
- Research and implement creative ways to engage the community via the SanteeTV channel
- Survey the community to determine what they want to see broadcast on the channel
- Work with local partnership agencies, such as Padre Dam Municipal Water District and the Santee School District, to add additional content on the channel for the community



**CITY OF SANTEE  
CITY MANAGER - SANTEE TV**

<b>CITY MANAGER</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Santee TV 1001.05.1403</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>

**SUMMARY OF EXPENDITURES**

Personnel	\$ -	\$ 5,120	\$ 13,680
Operations & Maintenance	-	3,690	10,100
Capital Outlay	-	16,190	-
<b>Grand Total</b>	<u>\$ -</u>	<u>\$ 25,000</u>	<u>\$ 23,780</u>

**CITY OF SANTEE  
CITY MANAGER - SANTEE TV**

<b>CITY MANAGER</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Santee TV 1001.05.1403</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Part Time	50020	\$ -	\$ 4,870	\$ 13,000
Retirement - Part Time	50055	-	180	490
Medicare	50060	-	70	190
<b>Total Personnel</b>		<u>\$ -</u>	<u>\$ 5,120</u>	<u>\$ 13,680</u>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Professional Development	51110	\$ -	\$ 300	\$ 300
Printing & Duplicating	51120	-	200	200
Telephone & Fax	51121	-	1,310	3,800
Promotional Activities	51131	-	460	2,400
Materials & Supplies	51160	-	240	200
Software Maintenance & Licensing	51201	-	1,180	1,200
Minor Equipment	51361	-	-	2,000
<b>Total Operations &amp; Maintenance</b>		<u>\$ -</u>	<u>\$ 3,690</u>	<u>\$ 10,100</u>
<b>CAPITAL OUTLAY COSTS</b>				
Other Capital Outlay	60099	<u>\$ -</u>	<u>\$ 16,190</u>	<u>\$ -</u>
<b>Total Capital Outlay</b>		<u>\$ -</u>	<u>\$ 16,190</u>	<u>\$ -</u>
<b>Grand Total</b>		<u><u>\$ -</u></u>	<u><u>\$ 25,000</u></u>	<u><u>\$ 23,780</u></u>

**CITY OF SANTEE  
CITY MANAGER - SANTEE TV**

CITY MANAGER Santee TV 1001.05.1403	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Professional Development</b>	\$ -	\$ 300	\$ 300
This appropriation provides funding for staff to attend trainings to support SanteeTV, including film and video editing classes.			
<b>Printing &amp; Duplicating</b>	-	200	200
This account provides funding to print flyers for marketing of SanteeTV for community members who may not have access to the internet or social media.			
<b>Telephone &amp; Fax</b>	-	1,310	3,800
This account provides funding for high speed broadband internet service in order to broadcast SanteeTV on Cox and AT&T and to live-stream public meetings.			
<b>Promotional Activities</b>	-	460	2,400
This account provides funding to promote and market SanteeTV through print media, social media boosts and a banner over Mission Gorge Road.			
<b>Materials &amp; Supplies</b>	-	240	200
This account provides for the purchase of office supplies and miscellaneous materials.			
<b>Software Maintenance &amp; Licensing</b>	-	1,180	1,200
This account provides for the annual licensing costs of graphic software to produce SanteeTV content, including Adobe Creative Cloud and CanvaPro.			
<b>Minor Equipment</b>	-	-	2,000
This account provides funding to purchase peripheral equipment to support SanteeTV activities, such as camera bags, camera lenses, flash bulbs and batteries.			
<b>Total Operations &amp; Maintenance</b>	<u>\$ -</u>	<u>\$ 3,690</u>	<u>\$ 10,100</u>
<b>CAPITAL OUTLAY COSTS</b>			
<b>Other Capital Outlay</b>	\$ -	\$ 16,190	\$ -
This appropriation provided funds to purchase the capital equipment needed for the start-up and operation of SanteeTV, including high quality digital and video cameras, teleprompters, computer workstations, a computer tablet, lights, microphones and all other peripheral computer and video production equipment.			
<b>Total Capital Outlay</b>	<u>\$ -</u>	<u>\$ 16,190</u>	<u>\$ -</u>

# CITY OF SANTEE

## CITY MANAGER – INFORMATION TECHNOLOGY

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### **Program Description**

The Information Technology (I.T.) Division oversees all of the City's technology and telecommunications needs, including administration and security of the City's network operating systems; installation, configuration, testing and maintenance of all hardware and software; day-to-day user support and technical troubleshooting; oversight of the Geographic Information System (GIS); and application support for the City's website, financial system, Council Chamber audio/visual system, broadcasting of public meetings, SanteeTV, and the Emergency Operations Center (EOC). Support is provided to over 125 users located at four City facilities.

### **FY 2020-21 Accomplishments**

- In response to the COVID-19 pandemic, maintained the following activities to allow the City to continue to provide essential services while meeting all health regulations:
  - Operation of the City's virtual Emergency Operations Center (EOC), in collaboration with the Fire Department
  - Management of virtual online City Council meetings, and other public meetings, in coordination with the City Clerk's Office
  - Oversight of all video conferencing and teleconferencing capabilities for the City
  - Administration of secure remote computer access / telecommuting capabilities for all employees
- Assisted the Development Services Department in rescoping the Permitting and Land Management project to maximize use and interoperability of the application
- Assisted the City Clerk's Office and the Development Services Department in implementing the upgrade of the Council Chamber audio/visual system
- Provided technical support and assisted with the implementation of the City's new public, educational and governmental ("PEG") channel, known as SanteeTV, and corresponding livestream capabilities
- Implemented additional cloud-based disaster recovery backup procedures to further improve network security

### **FY 2021-22 Goals and Objectives**

- Build on lessons learned as a result of the COVID-19 pandemic to proactively improve network performance and resiliency
- Continue to update and implement advanced security measures, including network infrastructure vulnerability testing and implementation of an off-site disaster recovery location
- Assist with the implementation of the automated Permitting and Land Management system
- Continue to provide support for SanteeTV
- Provide support for the upgrade of the City's website
- Continue research on additional opportunities to utilize SharePoint to create automated workflows and improve productivity
- Build on recent conference room upgrades to improve video conferencing capabilities
- Update and further develop the City's I.T. policies to ensure the City's technology requirements are accurately addressed and documented
- Implement automated workflow and electronic signature capabilities for legal documents

**CITY OF SANTEE**  
**CITY MANAGER - INFORMATION TECHNOLOGY**

City Manager Information Technology 1001.00.1801	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 306,281	\$ 328,380	\$ 356,880
Operations & Maintenance	<u>120,513</u>	<u>146,700</u>	<u>182,930</u>
<b>Grand Total</b>	<u><u>\$ 426,794</u></u>	<u><u>\$ 475,080</u></u>	<u><u>\$ 539,810</u></u>

**SUMMARY OF FUNDED POSITIONS**

Information Technology Manager	1.00	1.00	1.00
Information Technology Analyst	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Positions</b>	<u><u>2.00</u></u>	<u><u>2.00</u></u>	<u><u>2.00</u></u>

**CITY OF SANTEE**  
**CITY MANAGER - INFORMATION TECHNOLOGY**

<b>City Manager</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Information Technology 1001.00.1801</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 216,863	\$ 226,940	\$ 237,260
Overtime	50025	-	4,700	4,500
Retirement - PERS	50050	21,393	24,600	24,940
Retirement - Unfunded Liability	50052	33,650	39,180	44,380
Medicare	50060	3,145	3,300	3,510
Health Insurance	50070	27,300	28,120	40,040
Dental Insurance	50071	581	650	1,360
OPEB Health	50072	2,480	-	-
Life Insurance	50075	204	210	210
Long Term Disability Insurance	50076	665	680	680
<b>Total Personnel</b>		<b>\$ 306,281</b>	<b>\$ 328,380</b>	<b>\$ 356,880</b>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Expert/Consulting Services	51040	\$ -	\$ 2,000	\$ 2,000
Subscriptions/Memberships	51104	130	300	200
Professional Development	51110	-	2,700	2,500
Telephone & Fax	51121	2,298	2,400	2,500
Postage	51122	7	-	-
Materials & Supplies	51160	2,110	2,000	2,000
Electricity & Gas	51180	2,011	2,200	2,600
Software Maintenance & Licensing	51201	110,757	128,600	163,630
Repair/Maint - Equipment	51211	846	5,000	4,000
Minor Equipment	51361	2,353	1,500	3,500
<b>Total Operations &amp; Maintenance</b>		<b>\$ 120,513</b>	<b>\$ 146,700</b>	<b>\$ 182,930</b>
<b>Grand Total</b>		<b>\$ 426,794</b>	<b>\$ 475,080</b>	<b>\$ 539,810</b>

**CITY OF SANTEE**  
**CITY MANAGER - INFORMATION TECHNOLOGY**

City Manager	FY 2019-20	FY 2020-21	FY 2021-22
Information Technology 1001.00.1801	Actual	Amended	Proposed

**OPERATIONS & MAINTENANCE COSTS**

<b>Expert/Consulting Services</b>	\$ -	\$ 2,000	\$ 2,000
This appropriation provides for as-needed software/hardware consulting and troubleshooting services.			
<b>Subscriptions/Memberships</b>	130	300	200
This account provides memberships for I.T. staff with the Municipal Information Systems Association of California (MISAC), Southern Chapter.			
<b>Professional Development</b>	-	2,700	2,500
This appropriation provides funds to attend professional conferences, trainings and meetings to stay abreast of developments in the rapidly evolving field of I.T. and GIS.			
<b>Telephone &amp; Fax</b>	2,298	2,400	2,500
This account provides funding for telephone, cable and internet charges associated with the I.T. Division.			
<b>Postage</b>	7	-	-
This account provides for mailing of correspondence and other documents.			
<b>Materials &amp; Supplies</b>	2,110	2,000	2,000
This account provides funding to purchase various materials and supplies to support I.T. activities, the City's plotter, and Geographic Information System (GIS) equipment.			
<b>Electricity &amp; Gas</b>	2,011	2,200	2,600
This account provides for the cost of gas and electricity allocated to the I.T. Division.			
<b>Software Maintenance &amp; Licensing</b>	110,757	128,600	163,630
This account provides for the annual licensing, maintenance and support costs for all of the City's software needs, including security, antivirus and backup software; ArcGIS, AutoCAD and Adobe applications; third party website hosting and maintenance; maintenance of the City's financial management and business licensing systems; online/virtual meeting applications; and other systems to support City Clerk, Human Resources and Development Services activities.			

**CITY OF SANTEE  
CITY MANAGER - INFORMATION TECHNOLOGY**

City Manager Information Technology 1001.00.1801	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**OPERATIONS & MAINTENANCE COSTS (Continued)**

<b>Repair/Maintenance - Equipment</b>	<b>\$ 846</b>	<b>\$ 5,000</b>	<b>\$ 4,000</b>
<p>This appropriation provides for the repair, maintenance and/or replacement of I.T. assets that are no longer under warranty or eligible for replacement under the City's replacement program. This may include computer and printer repairs, hard drives, keyboards, re-build kits, and other computer peripherals or software.</p>			
<b>Minor Equipment</b>	<b>2,353</b>	<b>1,500</b>	<b>3,500</b>
<p>FY 2019-20 funds were used to purchase tablets to allow public services, engineers, inspectors, stormwater and code compliance employees to capture data while working in the field and keep the City's GIS database updated in real time. The FY 2020-21 appropriation provides for the purchase of a laptop; and the FY 2021-22 appropriation provides funds to purchase equipment to support increased need for virtual on-camera group meetings in City conference rooms.</p>			
<b>Total Operations &amp; Maintenance</b>	<b>\$ 120,513</b>	<b>\$ 146,700</b>	<b>\$ 182,930</b>





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## **CITY OF SANTEE ANIMAL CONTROL**

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### **Mission Statement**

To provide animal control services for the City of Santee through a contractual agreement with the San Diego Humane Society in order to protect the health, safety and welfare of people and animals.

### **Program Description**

The San Diego Humane Society provides several fundamental domestic animal services for the City of Santee and its residents, including:

- Enforcement of animal laws and public protection
- Investigation of animal violations, including animal cruelty, dog bites, barking dogs and other animal noise complaints
- Shelter and care of domestic animals
- Pet adoptions
- Dog licensing
- Vaccination clinics
- Lost and found, and rehoming services
- Microchipping services
- Spay and neuter programs
- Humane euthanasia and after care services
- Pet loss support
- Animal behavior, training and education classes
- Youth and community engagement programs
- Eviction and housing support
- Assistance with veterinary care for low-income families
- Emergency response and evacuation assistance during disasters

The San Diego Humane Society also works to improve the quality of life for local wildlife and the community as a primary resource for animal rehabilitation and conservation education through their Project Wildlife program.

**CITY OF SANTEE  
ANIMAL CONTROL SERVICES**

General Government Animal Control Services 1001.00.2301	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations & Maintenance	\$ 424,804	\$ 435,000	\$ 441,530
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<b>Total</b>	<b><u>\$ 424,804</u></b>	<b><u>\$ 435,000</u></b>	<b><u>\$ 441,530</u></b>

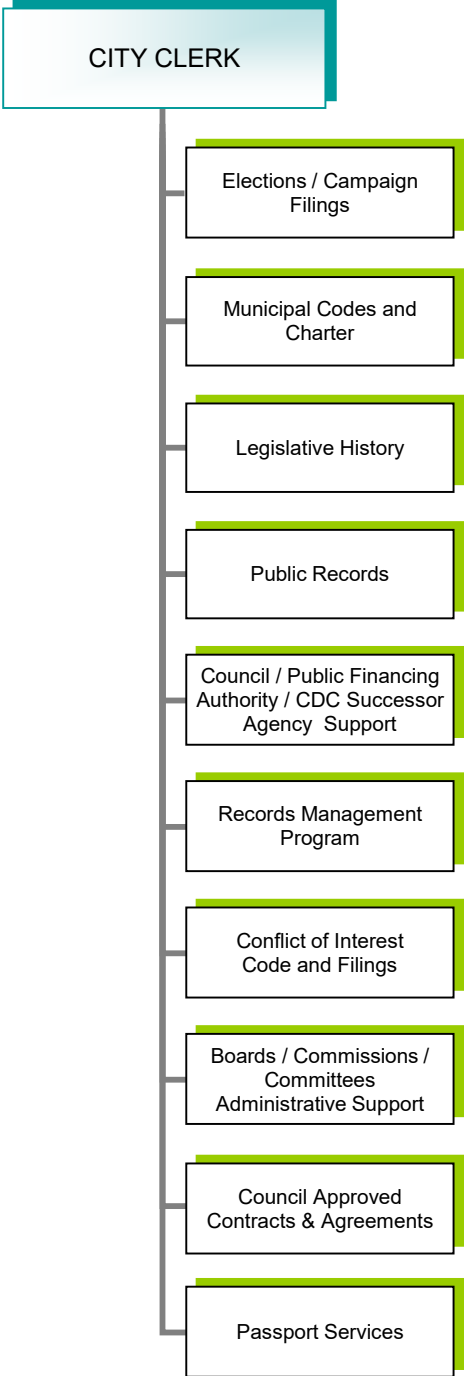
**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

<b>Contract Services - Animal Control</b>	51154	<b>\$ 424,804</b>	<b>\$ 435,000</b>	<b>\$ 441,530</b>
This account provides funds for animal control services through an agreement with the San Diego Humane Society for the shelter and care of domestic animals, and enforcement of animal laws and public protection.				
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<b>Total Operations &amp; Maintenance</b>		<b><u>\$ 424,804</u></b>	<b><u>\$ 435,000</u></b>	<b><u>\$ 441,530</u></b>

**CITY OF SANTEE  
CITY CLERK**

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# CITY OF SANTEE

## CITY CLERK

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### **Mission Statement**

The City Clerk's Office promotes community involvement and awareness, and supports City Council and staff by coordinating the legislative process, administering City elections, and managing City records with integrity, accuracy, impartiality, and professionalism.

### **Program Description**

The City Clerk is appointed by the City Council and performs duties as outlined in the Santee Municipal Code, City Charter, California Government Code and California Election Code. The City Clerk's Office is responsible for the preparation of the City Council agendas, maintaining the legislative history by accurately recording and documenting Council actions in official minutes, resolutions and ordinances; and oversees the citywide records management program. As the Election Official, the City Clerk is responsible for the administration of all general and special municipal elections, and as the Filing Officer, receives Campaign Disclosure Filings and Statements of Economic Interest in accordance with the Political Reform Act. This office also receives and responds to all subpoenas and requests for public information, maintains the Santee Municipal Code and receives and publicly opens bids for City goods and services.

### **FY 2020-21 Accomplishments**

- Passport program has served over 850 customers this fiscal year, that is an increase of 18%
  - Added passport photos to the services offered at the City
- Completed the Council Chamber Audio/Visual Upgrade project which will also enable the City to livestream City Council meetings on Santee TV. This project will be primarily funded with PEG fees that the City is now collecting
- Completed the November 2020 General Election filing two Council seats for District 3 and 4 and the Mayoral seat and administered the Oath of Office certificates
- Continued to hold virtual meetings for all Council meetings and Boards, Commissions and Committees
- Onboarded new Boards, Commission and Committee members and administered the Oaths
- Updated the City's Conflict of Interest Code to include new position classifications, delete reference to positions that have been abolished, and revised disclosure categories as needed

### **FY 2021-22 Goals and Objectives**

- Implement the Agenda Management software
- Provide support to the City Attorney's office for the Municipal Code updates
- Continue to respond to requests for public records and information within the California Public Records Act legal guidelines – research options for a public portal for ease of access to the public and transparency
- Administer provisions of the Political Reform Act; Conflict of Interest and Campaign filings
- Coordinate training and receive AB1234 Ethics Training certificates per Fair Political Practices Commission's regulations
- Update the Records Retention Schedule to ensure consistency with government codes
- Provide support for Santee TV

**CITY OF SANTEE  
CITY CLERK**

<b>General Government City Clerk 1001.00.1301</b>	<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 288,807	\$ 366,600	\$ 407,000
Operations & Maintenance	60,115	263,700	138,450
Capital Outlay	<u>45,167</u>	<u>-</u>	<u>-</u>
<b>Grand Total</b>	<b><u>\$ 394,088</u></b>	<b><u>\$ 630,300</u></b>	<b><u>\$ 545,450</u></b>

**SUMMARY OF FUNDED POSITIONS**

City Clerk	1.00	1.00	1.00
Assistant City Clerk	1.00	1.00	1.00
Administrative Secretary	<u>0.50</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Positions</b>	<b><u>2.50</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>

**CITY OF SANTEE  
CITY CLERK**

<b>General Government</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>City Clerk 1001.00.1301</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 180,464	\$ 243,480	\$ 260,090
Salaries & Wages - Part Time	50020	9,021	-	14,850
Overtime	50025	3,110	1,700	-
Auto Allowance	50040	4,200	4,200	4,200
Retirement - PERS	50050	14,375	20,920	21,770
Retirement - Unfunded Liability	50052	33,950	42,040	48,650
Retirement - Part Time	50055	338	-	560
Medicare	50060	2,856	3,610	4,220
Health Insurance	50070	34,820	46,630	48,510
Dental Insurance	50071	1,834	3,020	3,150
OPEB Health	50072	3,100	-	-
Life Insurance	50075	208	310	310
Long Term Disability Insurance	50076	529	690	690
<b>Total Personnel</b>		<b>\$ 288,807</b>	<b>\$ 366,600</b>	<b>\$ 407,000</b>
<b>OPERATION &amp; MAINTENANCE COSTS</b>				
Expert/Consulting Services	51040	\$ 17,648	\$ 4,000	\$ 44,000
Subscriptions/Memberships	51104	440	1,000	1,000
Professional Development	51110	4,186	6,000	6,000
Printing & Duplicating	51120	760	1,500	1,500
Telephone & Fax	51121	2,661	2,800	2,900
Postage	51122	2,652	4,500	4,500
Advertising	51123	7,526	6,000	6,000
Election Expense	51124	303	206,000	50,000
Rentals/Leases - Buildings	51140	6,665	9,000	9,000
Rentals/Leases - Office Equipment	51141	974	6,000	2,750
Materials & Supplies	51160	3,034	4,000	4,000
Electricity & Gas	51180	3,520	3,900	4,000
Software Maintenance & Licensing	51201	4,000	-	-
Repair/Maint - Equipment	51211	5,745	9,000	2,800
<b>Total Operation &amp; Maintenance</b>		<b>\$ 60,115</b>	<b>\$ 263,700</b>	<b>\$ 138,450</b>
<b>CAPITAL OUTLAY COSTS</b>				
Office Equipment	60010	\$ 45,167	\$ -	\$ -
<b>Total Capital Outlay</b>		<b>\$ 45,167</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>		<b>\$ 394,088</b>	<b>\$ 630,300</b>	<b>\$ 545,450</b>

**CITY OF SANTEE  
CITY CLERK**

General Government City Clerk 1001.00.1301	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**OPERATION & MAINTENANCE COSTS**

<b>Expert/Consulting Services</b>	<b>\$ 17,648</b>	<b>\$ 4,000</b>	<b>\$ 44,000</b>
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This account provides for expert and consultant services in the area of elections and operations. Included in fiscal year 2021-22 is an amount for redistricting expenses.

<b>Subscriptions/Memberships</b>	<b>440</b>	<b>1,000</b>	<b>1,000</b>
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This appropriation will provide for memberships including: International Institute of Municipal Clerks, California City Clerk's Association, San Diego County City Clerks Association, and the National Notary Association. These memberships provide current and valuable information through education, support, and communication.

<b>Professional Development</b>	<b>4,186</b>	<b>6,000</b>	<b>6,000</b>
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This account provides for attendance at selected professional association meetings, conferences and seminars. These include New Law & Election Seminar, Southern California City Clerks Association Quarterly Meetings, SD County City Clerks Meetings, SD County Deputy City Clerks Association Meetings, and CCAC's Nuts & Bolts Training. Points are earned towards the Certified and Master Municipal Clerk designations with each attendance.

<b>Printing &amp; Duplicating</b>	<b>760</b>	<b>1,500</b>	<b>1,500</b>
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Printing and binding costs incurred in the duplication of City Council/CDC Successor Agency agenda materials and documents, Boards, Commission & Committee handbooks and applications, pamphlets, claim forms, public records request forms, engraving, the full share of the central copy machine supplies used by various departments, and other informational material. Scanning and imaging of City documents is also paid from this account.

<b>Telephone &amp; Fax</b>	<b>2,661</b>	<b>2,800</b>	<b>2,900</b>
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This appropriation funds the cost of the telephone and fax machine.

<b>Postage</b>	<b>2,652</b>	<b>4,500</b>	<b>4,500</b>
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This account covers the costs of mailing City forms and correspondence, City Council agendas, legal documents, requests for information, policy and organizational materials. This account also covers the cost of the annual maintenance agreement for the postage machine and meter.



**CITY OF SANTEE  
CITY CLERK**

General Government City Clerk 1001.00.1301	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**OPERATION & MAINTENANCE COSTS (Continued)**

<b>Advertising</b>	<b>\$ 7,526</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>
This amount will provide for legal publication of certain Resolutions and Ordinances as required by law, public hearing notices, and advertisements.			
<b>Election Expense</b>	<b>303</b>	<b>206,000</b>	<b>50,000</b>
The fiscal year 2021-22 represents a portion of the estimated cost to conduct the City's November 2022 election for two Council Member seats and the Fanita Ranch referendum. Costs include an Oath of Office ceremony, Candidate Handbooks, forms, printing, the Martin & Chapman Election Handbook and supplies related to candidate filings and future election planning. This account also covers required printing, publishing, and posting of the ballot pamphlet in five languages, canvassing of votes and providing certified election results.			
<b>Rentals/Leases - Buildings</b>	<b>6,665</b>	<b>9,000</b>	<b>9,000</b>
This appropriation provides the allocation for high security, off-site city-wide storage, retrieval, and destruction of records/boxes.			
<b>Rentals/Leases - Office Equipment</b>	<b>974</b>	<b>6,000</b>	<b>2,750</b>
This account includes the postage machine lease.			
<b>Materials &amp; Supplies</b>	<b>3,034</b>	<b>4,000</b>	<b>4,000</b>
This appropriation provides for: 1) office supplies, including laser printer cartridges, stationery, copier supplies, public noticing supplies, records management materials and other miscellaneous office supplies; 2) books; and 3) materials and supplies, covering a wide variety of items needed ranging from gavels, agenda binders, special forms and plaques, meeting name signs, binders and folders, flags, record boxes, etc. This account also covers the supplies and support for City Council meetings and workshops.			
<b>Electricity &amp; Gas</b>	<b>3,520</b>	<b>3,900</b>	<b>4,000</b>
This appropriation will fund the cost of electricity and gas allocated to the City Clerk's office.			
<b>Software Maintenance &amp; Licensing</b>	<b>4,000</b>	<b>-</b>	<b>-</b>
This appropriation provided for Agenda Management software, which has been moved to Information Technology's budget.			

**CITY OF SANTEE  
CITY CLERK**

General Government City Clerk 1001.00.1301	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**OPERATION & MAINTENANCE COSTS (Continued)**

<b>Repair &amp; Maintenance - Equipment</b>	\$ 5,745	\$ 9,000	\$ 2,800
<p>This amount provides for the Department's share of the City's pooled copier maintenance agreement, repair and maintenance of the department's printers, scanner, reader/printer microfilm machine, fax and date/time stamp machine. Also included in this account is the annual fee for web posting &amp; updating of the Municipal Code (both paper and electronic versions).</p>			
<b>Total Operations and Maintenance</b>	\$ 60,115	\$ 263,700	\$ 138,450

**CAPITAL OUTLAY COSTS**

<b>Office Equipment</b>	\$ 45,167	\$ -	\$ -
<p>This appropriation funded the purchase of a new Sharp copier.</p>			
<b>Total Capital Outlay</b>	\$ 45,167	\$ -	\$ -

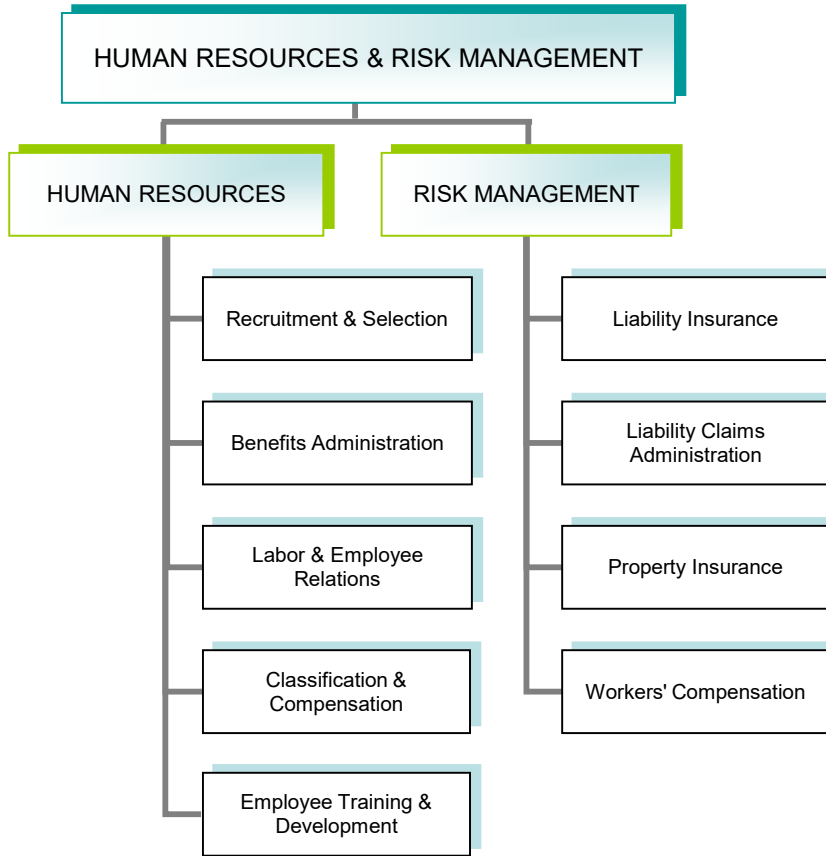


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# CITY OF SANTEE

## HUMAN RESOURCES & RISK MANAGEMENT

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**CITY OF SANTEE**  
**HUMAN RESOURCES AND RISK MANAGEMENT SUMMARY**

	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>SUMMARY OF EXPENDITURES</b>			
Human Resources	\$ 539,161	\$ 518,820	\$ 653,770
Risk Management	433,386	624,140	716,950
<b>Total</b>	<b>\$ 972,547</b>	<b>\$ 1,142,960</b>	<b>\$ 1,370,720</b>
<b>SUMMARY OF FUNDED POSITIONS</b>			
Human Resources	3.00	3.00	4.00
Risk Management	-	-	-
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>

# CITY OF SANTEE

## HUMAN RESOURCES & RISK MANAGEMENT

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### **Mission Statement**

We recruit exceptional individuals, provide professional development to employees, and foster respectful labor relations.

### **Program Description**

The Human Resources and Risk Management Department is responsible for the City's recruitment and selection process, classification and compensation plan, benefits administration, labor and employee relations, employee training and development and risk management functions including liability and property insurance, workers' compensation, general liability claims and loss control.

### **FY 2020-21 Accomplishments**

- Partnered with departments to innovate recruitment processes
- Produced and deployed an advertising video for Fire Department recruitments
- Implemented a competency-based performance management program for all City employees
- Implemented digital signatures and electronic versions of various forms
- Delivered enhanced training courses and supervisor resources
- Provided ongoing consultation to departments on policy and employee relations
- Promoted professional development through participation in regional training and supervisor resources
- Partnered with City Manager to develop and deploy Diversity, Equity & Inclusion Plan
- In response to the COVID-19 pandemic: Created policies and procedures in compliance with various Federal, State, and County Orders; Successfully negotiated the terms of a side letter with the Santee Firefighters' Association; Participated in the Emergency Operations Center Activation Team; Addressed COVID-19 exposures potentially impacting the workplace
- Continued to facilitate the City/County Risk Management Association to share best practices
- Expanded employee wellness program with an overall strategy to retain employee engagement during the pandemic ("Thrive Thursday" trainings; Flu vaccinations; EAP flyers)

### **FY 2021-22 Goals and Objectives**

- Implement operational improvements and leverage technology to innovate departmental functions.
- Expand professional development and succession planning
- Collaborate with the City Attorney's Office to complete additional compliance and policy revisions
- Support ongoing positive employee/employer relations
- Continue to support the City's Diversity, Equity and Inclusion Initiatives

**CITY OF SANTEE  
HUMAN RESOURCES**

<b>General Government Human Resources 1001.01.1601</b>	<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 472,769	\$ 457,480	\$ 564,400
Operations & Maintenance	57,916	61,340	89,370
Capital Outlay	<u>8,477</u>	<u>-</u>	<u>-</u>
<b>Grand Total</b>	<u><u>\$ 539,161</u></u>	<u><u>\$ 518,820</u></u>	<u><u>\$ 653,770</u></u>

**SUMMARY OF FUNDED POSITIONS**

Director of Human Resources	1.00	1.00	1.00
Senior Human Resources Analyst	1.00	1.00	1.00
Human Resources Technician	1.00	1.00	1.00
Administrative Secretary	<u>-</u>	<u>-</u>	<u>1.00</u>
<b>Total Positions</b>	<u><u>3.00</u></u>	<u><u>3.00</u></u>	<u><u>4.00</u></u>

**CITY OF SANTEE  
HUMAN RESOURCES**

<b>General Government Human Resources 1001.01.1601</b>	<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
<b>PERSONNEL COSTS</b>			
Salaries & Wages - Regular	50010 \$ 328,550	\$ 304,990	\$ 385,340
Salaries & Wages - Part Time	50020 19,663	20,740	4,500
Auto Allowance	50040 4,200	4,200	4,200
Retirement - PERS	50050 24,956	29,060	34,530
Retirement - Unfunded Liability	50052 52,710	52,660	68,150
Retirement - Part Time	50055 171	160	170
Medicare	50060 5,110	4,780	5,720
Health Insurance	50070 30,638	37,080	56,260
Dental Insurance	50071 1,956	2,610	3,830
OPEB Health	50072 3,720	-	-
Life Insurance	50075 281	310	420
Long Term Disability Insurance	50076 813	890	1,280
<b>Total Personnel</b>	<b>\$ 472,769</b>	<b>\$ 457,480</b>	<b>\$ 564,400</b>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
Employee Assistance Program	51013 \$ 3,399	\$ 3,510	\$ 3,650
Technical Personnel Services	51014 2,240	2,500	3,100
Tuition Reimbursement	51015 10,343	12,000	12,000
Expert/Consulting Services	51040 6,445	8,800	29,000
Citywide Training/Consulting	51103 8,898	-	10,000
Subscriptions/Memberships	51104 1,809	1,880	3,120
Professional Development	51110 2,972	4,500	7,500
Printing & Duplicating	51120 19	200	200
Telephone & Fax	51121 2,866	3,000	3,100
Postage	51122 82	100	100
Advertising	51123 1,460	4,350	2,000
Materials and Supplies	51160 1,699	4,500	4,000
Wellness Program	51169 8,940	4,000	4,000
Recognition Program	51170 1,723	2,400	2,400
Electricity & Gas	51180 4,023	4,400	4,200
Software Maintenance & Licensing	51201 -	4,000	-
Repair/Maint - Equipment	51211 883	1,200	1,000
Minor Equipment	51361 115	-	-
<b>Total Operations &amp; Maintenance</b>	<b>\$ 57,916</b>	<b>\$ 61,340</b>	<b>\$ 89,370</b>
<b>CAPITAL OUTLAY COSTS</b>			
Office Equipment	60010 \$ 8,477	\$ -	\$ -
<b>Total Capital Outlay</b>	<b>\$ 8,477</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>	<b>\$ 539,161</b>	<b>\$ 518,820</b>	<b>\$ 653,770</b>



**CITY OF SANTEE  
HUMAN RESOURCES**

General Government Human Resources 1001.01.1601	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Employee Assistance Services</b>	\$ 3,399	\$ 3,510	\$ 3,650
The Employee Assistance Program (EAP) is an employer provided resource for employees to obtain confidential, professional assistance when facing family, financial, legal or personal situations and provides onsite debriefs or counseling following major, critical incidents.			
<b>Technical Personnel Services</b>	2,240	2,500	3,100
This account funds pre-employment background and medical testing.			
<b>Tuition Reimbursement</b>	10,343	12,000	12,000
This program reimburses employees for qualifying expenses to support professional growth through continuing education.			
<b>Expert/Consulting Services</b>	6,445	8,800	29,000
This account funds the City/County Personnel Association (CCPA) Training Consortium, standardized exams for recruitment testing, legal/outside professional services to assist with human resources functions and unforeseen personnel related costs that may arise during the fiscal year. Included in fiscal year 2021-22 is an amount allocated for consultant services related to an Executive recruitment.			
<b>Citywide Training/Consulting</b>	8,898	-	10,000
organizational/professional development and attendance at professional training and conferences for all City employees.			
<b>Subscriptions &amp; Memberships</b>	1,809	1,880	3,120
This appropriation will provide for memberships in relevant Human Resources and Risk Management professional associations, as well as subscriptions to relevant publications.			
<b>Professional Development</b>	2,972	4,500	7,500
This appropriation will allow for staff attendance at workshops, conferences and trainings to remain current on various legal mandates and developments in case law, public employment and industry trends in Human Resources and Risk Management.			
<b>Printing &amp; Duplicating</b>	19	200	200
This account provides for human resources related professional printing services.			
<b>Telephone &amp; Fax</b>	2,866	3,000	3,100
This appropriation will fund the cost of telephone, fax machine, and modem line charges.			

**CITY OF SANTEE  
HUMAN RESOURCES**

General Government Human Resources 1001.01.1601	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>Postage</b> This account will cover the costs of mailing general correspondence as well as recruitments, benefits, policy, and organizational materials.	\$ 82	\$ 100	\$ 100
<b>Advertising</b> This account provides for publishing recruitment bulletins online and in professional publications.	1,460	4,350	2,000
<b>Materials &amp; Supplies</b> This appropriation provides for office supplies, expenses incurred in administering interviews, testing and assessment centers, as well as supplies and expenses for special City meetings and workshops for employees.	1,699	4,500	4,000
<b>Wellness Program</b> This appropriation is funded by the CIGNA wellness fund to cover employee wellness program expenses such as employee events, educational workshops, incentive items and other related activities.	8,940	4,000	4,000
<b>Recognition Program</b> This appropriation funds the annual employee service awards program.	1,723	2,400	2,400
<b>Electricity &amp; Gas</b> This appropriation will fund the cost of electricity and gas.	4,023	4,400	4,200
<b>Software Maintenance &amp; Licensing</b> This appropriation covers the annual fee for the on-line recruitment system. In fiscal year 2021-22, this expense has been moved to the Information Technology budget.	-	4,000	-
<b>Repair/Maint - Equipment</b> This appropriation will cover the department's share of the copier pooled maintenance agreement.	883	1,200	1,000
<b>Minor Equipment</b> This account covered the purchase of a Microsoft Surface Pro 7, partially reimbursed with Covid-19 funds.	115	-	-
<b>Total Operations &amp; Maintenance</b>	<b>\$ 57,916</b>	<b>\$ 61,340</b>	<b>\$ 89,370</b>
<b>CAPITAL OUTLAY COSTS</b>			
<b>Office Equipment</b> This appropriation funded the purchase of a new Sharp copier.	\$ 8,477	\$ -	\$ -
<b>Total Capital Outlay</b>	<b>\$ 8,477</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF SANTEE  
RISK MANAGEMENT**

General Government Risk Management 1001.01.1701	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations & Maintenance	\$ 433,386	\$ 624,140	\$ 716,950
<b>Total</b>	<b>\$ 433,386</b>	<b>\$ 624,140</b>	<b>\$ 716,950</b>

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

Claims Administration	51033	\$ 18,374	\$ 21,600	\$ 20,000
Legal Defense	51034	45,074	100,000	50,000
Expert/Consulting Services	51040	6,849	6,580	81,920
Property Insurance	51301	72,692	91,220	122,100
Public Liability Insurance	51305	263,871	318,740	392,930
Awards & Indemnities	51310	26,528	86,000	50,000
<b>Total Operations &amp; Maintenance</b>		<b>\$ 433,386</b>	<b>\$ 624,140</b>	<b>\$ 716,950</b>

**CITY OF SANTEE  
RISK MANAGEMENT**

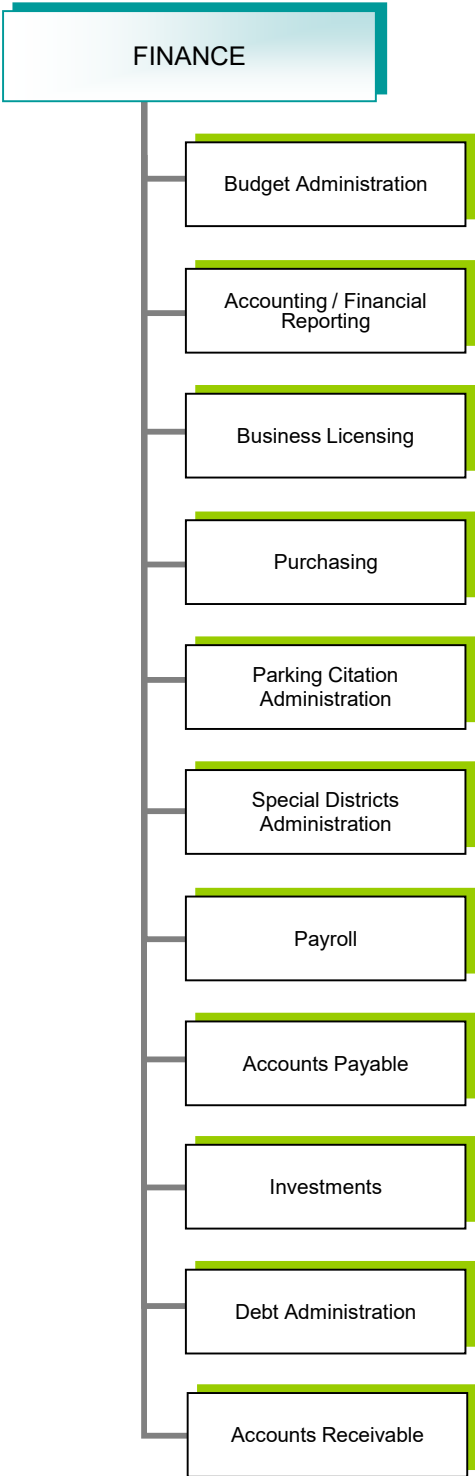
General Government Risk Management 1001.01.1701	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Claims Administration</b>	\$ 18,374	\$ 21,600	\$ 20,000
This appropriation funds the third party administrator for liability claims.			
<b>Legal Defense</b>	45,074	100,000	50,000
This appropriation represents an estimate of the legal defense costs in settling or dismissing claims against the City. Actual costs depend on the number and severity of claims filed.			
<b>Expert/Consulting Services</b>	6,849	6,580	81,920
This account funds OSHA required programs including Department of Transportation random drug testing, hearing conservation and chemical inventory. This account also funds DMV license medical testing. In addition, included in fiscal year 2021-22 is \$75,000 for a consultant to prepare an ADA Transition Plan.			
<b>Property Insurance</b>	72,692	91,220	122,100
This appropriation provides insurance coverage for City owned properties and vehicles.			
<b>Public Liability Insurance</b>	263,871	318,740	392,930
This appropriation funds the costs of municipal liability insurance for the City including brokerage, underwriting and administrative fees. A portion of this cost has been budgeted in the Emergency Medical budget of the Fire Department as it is reimbursed from CSA 69. Current liability coverage includes the reimbursement of defense costs and payment of litigated court settlements and awards beyond the City's self-insured retention (SIR). The City is a member of PRISM (formerly CSAC EIA) with an SIR of \$150,000 and excess coverage up to \$50 million.			
<b>Awards &amp; Indemnities</b>	26,528	86,000	50,000
This appropriation provides for awards and claim settlement payments which are estimated.			
<b>Total Operations &amp; Maintenance</b>	<b>\$ 433,386</b>	<b>\$ 624,140</b>	<b>\$ 716,950</b>



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CITY OF SANTEE  
FINANCE

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# CITY OF SANTEE

## FINANCE

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### **Mission Statement**

We are dedicated to safeguarding City assets while providing sound fiscal management and excellent customer service to all citizens, the business community, and City employees. We accomplish budgetary planning, the investment of public funds, purchasing, accounting and business licensing with professionalism and integrity.

### **Program Description**

The Finance Department is responsible for the collection and investment of City monies, accounting and financial reporting, budget preparation and administration, debt administration, long-range fiscal planning, purchasing, business licensing, parking citation administration, payroll, accounts payable, accounts receivable, and capital asset inventory control.

### **FY 2020-21 Accomplishments**

- Completed the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2020 in-house. We expect to receive the Government Finance Officers Association of the United States and Canada (GFOA) Certificate of Achievement for Excellence in Financial Reporting for this report.
- Provided sound fiscal planning by utilizing strong budgetary controls and a five-year financial projection to ensure the continued fiscal health of the City
- Submitted reports to San Diego County and the State of California detailing all Coronavirus Aid, Relief, and Economic Security (CARES) Act eligible expenditures. CARES Act funding received and expended by the City totaled \$1.75 million.
- Led the development of the City's FY 2021-22 Operating Budget and Capital Improvement Program for Fiscal Years 2022-2026
- Through supplemental contributions to the City's OPEB trust, the outstanding unfunded liability was reduced to less than \$500,000 from the initial amount of \$4.2 million
- Provided fiscal and managerial support to various City projects such as the procurement of a new permitting and land management system and the implementation of the Enterprise Fleet Management vehicle leasing program

### **FY 2021-22 Goals and Objectives**

- Continue to identify and implement strategies to address unfunded liabilities including CalPERS retirement costs
- Issue a Request for Proposals for consultant services and complete a Development Impact Fee study
- Develop an enhanced long-range financial planning model to better assist the City in its long-range fiscal planning efforts
- Ensure the City maximizes federal and state reimbursement opportunities of eligible costs incurred as a result of the COVID-19 pandemic
- Participate in the development of the expenditure plan and meet all required reporting requirements for the \$7.3 million in American Rescue Plan Act funds to be received as a result of the COVID-19 pandemic
- Continue to navigate and address the fiscal challenges faced by the City as a result of the economic impacts of the COVID-19 pandemic

**CITY OF SANTEE  
FINANCE**

<b>General Government Finance 1001.00.1501</b>	<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 1,111,317	\$ 1,131,270	\$ 1,176,670
Operations & Maintenance	164,401	198,070	235,590
Capital Outlay	<u>8,477</u>	<u>-</u>	<u>-</u>
<b>Grand Total</b>	<u><u>\$ 1,284,195</u></u>	<u><u>\$ 1,329,340</u></u>	<u><u>\$ 1,412,260</u></u>

**SUMMARY OF FUNDED POSITIONS**

Director of Finance/Treasurer	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00
Confidential Accountant	1.00	1.00	1.00
Confidential Payroll Specialist	1.00	1.00	1.00
Procurement Specialist	1.00	1.00	1.00
Senior Account Clerk	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00
Account Clerk	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Positions</b>	<u><u>8.00</u></u>	<u><u>8.00</u></u>	<u><u>8.00</u></u>



**CITY OF SANTEE  
FINANCE**

<b>General Government Finance 1001.00.1501</b>		<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 749,840	\$ 765,510	\$ 785,380
Salaries & Wages - Part Time	50020	10,819	16,100	14,400
Overtime	50025	15,039	12,000	12,000
Auto Allowance	50040	4,200	4,200	4,200
Retirement - PERS	50050	74,952	84,540	83,870
Retirement - Unfunded Liability	50052	116,830	132,180	154,400
Retirement - Part Time	50055	91	240	540
Medicare	50060	11,311	11,560	11,660
Health Insurance	50070	93,849	95,620	99,930
Dental Insurance	50071	5,673	6,270	7,240
OPEB Health	50072	25,690	-	-
Life Insurance	50075	816	840	840
Long Term Disability Insurance	50076	2,147	2,210	2,210
Unemployment Insurance	50081	61	-	-
<b>Total Personnel</b>		<b>\$ 1,111,317</b>	<b>\$ 1,131,270</b>	<b>\$ 1,176,670</b>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Accounting/Auditing	51010	\$ 43,940	\$ 44,650	\$ 46,300
Expert/Consulting Services	51040	60,995	70,420	112,000
Subscriptions/Memberships	51104	1,679	2,210	2,490
Professional Development	51110	6,559	10,000	9,200
Mileage Reimbursement	51112	-	100	100
Printing & Duplicating	51120	3,888	5,400	5,400
Telephone & Fax	51121	6,379	6,700	6,700
Postage	51122	5,410	5,200	5,200
Advertising	51123	-	350	350
Bank Fees	51150	22,576	36,690	29,500
Materials & Supplies	51160	2,943	4,800	6,000
Electricity & Gas	51180	8,046	9,100	10,400
Repair/Maint - Equipment	51211	1,986	2,450	1,950
<b>Total Operations &amp; Maintenance</b>		<b>\$ 164,401</b>	<b>\$ 198,070</b>	<b>\$ 235,590</b>
<b>CAPITAL OUTLAY COSTS</b>				
Office Equipment	60010	\$ 8,477	\$ -	\$ -
<b>Total Capital Outlay</b>		<b>\$ 8,477</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>		<b>\$ 1,284,195</b>	<b>\$ 1,329,340</b>	<b>\$ 1,412,260</b>

**CITY OF SANTEE  
FINANCE DEPARTMENT**

General Government Finance 1001.00.1501	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Accounting/Auditing</b>	\$ 43,940	\$ 44,650	\$ 46,300
<p>This appropriation will provide for independent financial statement audit services for the City, the Single Audit of federal awards and a franchise fee or transient occupancy tax audit. Also included is the preparation of the State Controller's Report of Financial Transactions, various demographic &amp; statistical Information required for the Annual Comprehensive Financial Report ("ACFR") and the Government Finance Officers Association ACFR award application fee.</p>			
<b>Expert/Consulting Services</b>	60,995	70,420	112,000
<p>This appropriation will provide for the following contract services: property tax revenue analysis and reporting, sales tax revenue analysis and reporting, state mandated cost reimbursement claims, parking citation collection and administration, GASB 68 (pension) actuarial reporting, GASB 75 (OPEB) actuarial valuation, accounting software updates, and special projects and general financial advisory. The fiscal year 2021-22 appropriation includes \$40,000 in one-time funding for a Development Impact Fee (DIF) Study.</p>			
<b>Subscriptions/Memberships</b>	1,679	2,210	2,490
<p>This appropriation will provide for the following memberships: Government Finance Officers Association, California Municipal Treasurers Association, California Association of Public Purchasing Officers, the California Society of Municipal Finance Officers, and subscriptions for government and payroll updates.</p>			
<b>Professional Development</b>	6,559	10,000	9,200
<p>This appropriation provides for travel and attendance at professional association meetings, conferences, and seminars related to fiscal policy, management, governmental accounting and related issues. Included are costs related to the California Society of Municipal Finance Officers annual conference, Tyler Technologies Eden users annual conference, the Government Finance Officers Association virtual conference, and the California Association of Public Purchasing Officers annual conference. Also included are the cost of miscellaneous professional association meetings, computer software application training and general professional development opportunities.</p>			
<b>Mileage Reimbursement</b>	-	100	100
<p>This appropriation will cover mileage reimbursement for use of personal vehicles while on City business.</p>			

**CITY OF SANTEE  
FINANCE DEPARTMENT**

General Government Finance 1001.00.1501	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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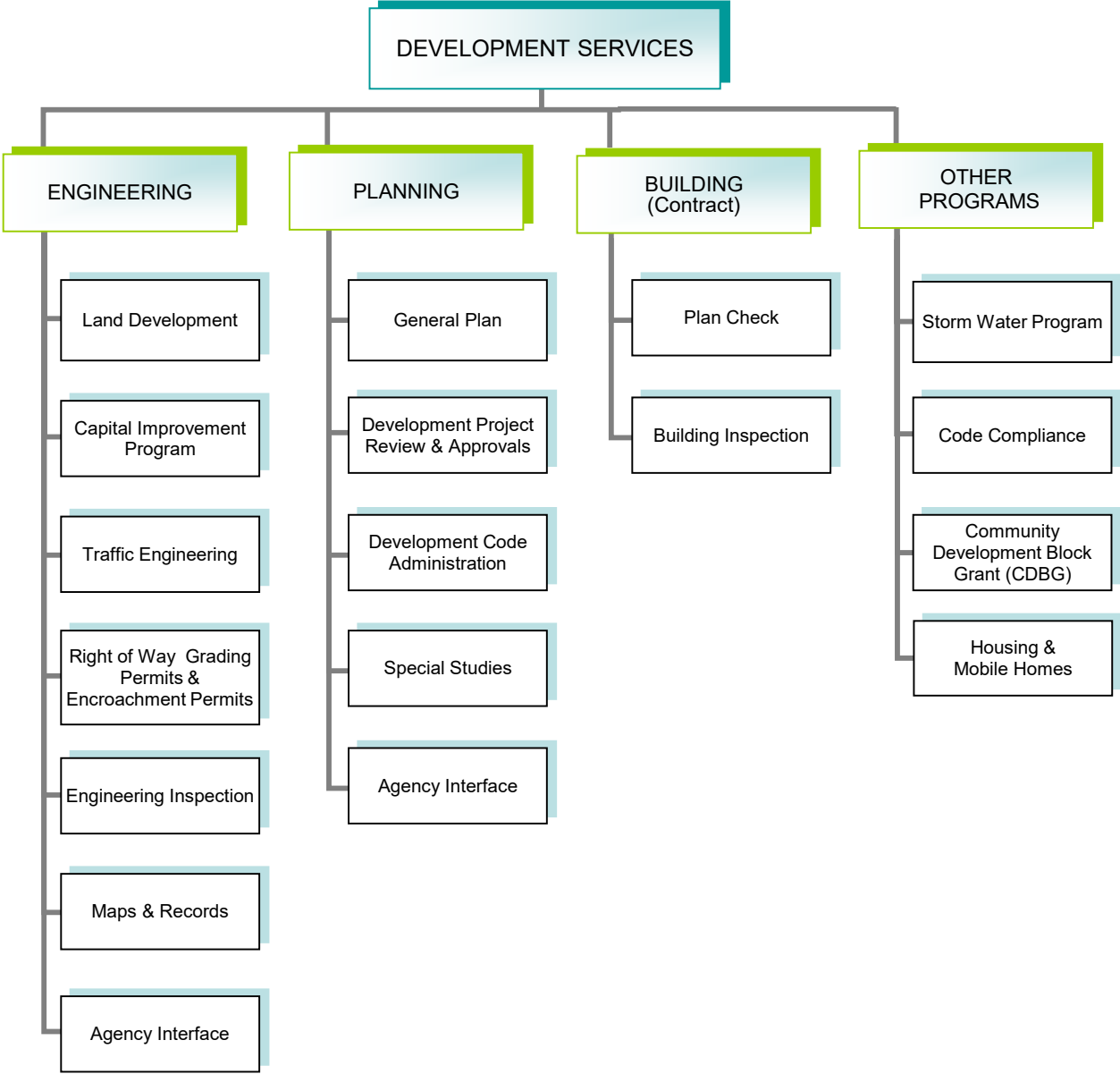
**OPERATIONS & MAINTENANCE COSTS (Continued)**

<b>Printing &amp; Duplicating</b> This appropriation will provide for printing of budget documents, the annual financial report, checks, business license forms, receipt and tax forms, general document copying and computer paper.	\$ 3,888	\$ 5,400	\$ 5,400
<b>Telephone &amp; Fax</b> This appropriation will fund the cost of telephone and fax line charges for the department.	6,379	6,700	6,700
<b>Postage</b> This appropriation will fund the cost of mailing vendor payments, business license renewals and certificates and other department correspondence.	5,410	5,200	5,200
<b>Advertising</b> This appropriation will provide for advertising of formal bids and other required public notices.	-	350	350
<b>Bank Fees</b> This appropriation will fund the fees to process credit card transactions, including online transactions, and the cost of armored car pickup of daily cash deposits.	22,576	36,690	29,500
<b>Materials &amp; Supplies</b> This appropriation provides for materials and supplies as required for operations such as letterhead, envelopes, printer toner and ink, small office equipment and furniture.	2,943	4,800	6,000
<b>Electricity &amp; Gas</b> This appropriation will fund the cost of electricity and gas allocated to the Finance Department.	8,046	9,100	10,400
<b>Repair/Maintenance - Equipment</b> This appropriation will fund small office equipment repair and maintenance, in addition to the department's share of the copier pooled maintenance agreement.	1,986	2,450	1,950
<b>Total Operations &amp; Maintenance</b>	\$ 164,401	\$ 198,070	\$ 235,590

**CAPITAL OUTLAY COSTS**

<b>Office Equipment</b> This appropriation funded the purchase of a new Sharp copier.	\$ 8,477	\$ -	\$ -
<b>Total Capital Outlay</b>	\$ 8,477	\$ -	\$ -

# CITY OF SANTEE DEVELOPMENT SERVICES



**CITY OF SANTEE  
DEVELOPMENT SERVICES SUMMARY**

	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>SUMMARY OF EXPENDITURES</b>			
Engineering	\$ 2,274,894	\$ 2,390,080	\$ 2,594,330
Storm Water	178,353	204,840	136,130
Planning	1,162,983	1,353,625	1,739,650
Building	1,124,498	959,000	863,830
Code Compliance	132,057	143,200	165,310
<b>Total</b>	<b>\$ 4,872,785</b>	<b>\$ 5,050,745</b>	<b>\$ 5,499,250</b>
<b>SUMMARY OF FUNDED POSITIONS</b>			
Engineering	12.40	12.40	13.40
Storm Water	1.00	1.00	1.00
Planning	6.40	6.40	6.40
Code Compliance	1.50	1.50	1.50
<b>Total</b>	<b>21.30</b>	<b>21.30</b>	<b>22.30</b>

# CITY OF SANTEE

## DEVELOPMENT SERVICES – ENGINEERING

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### **Mission Statement**

Guiding sustainable development through community partnership and excellence in service.

### **Program Description**

The Engineering Division has the responsibility for Capital Improvements Program (CIP) project programming and implementation, Land Development engineering activities, Traffic Engineering, utility coordination, and the preparation of special studies and reports for the City Council.

The Capital Improvement Program section is responsible for the planning, programming, bidding, award and construction of all new City parks, bridge repairs, storm drain repair, paving and concrete repairs to roads, repair of City owned infrastructure, the large-scale maintenance, renovation and construction of City owned facilities, the coordination and management of emergency facility repairs, and performing construction inspections.

The Land Development section administers the Grading, Encroachment, Subdivision and Flood Damage Prevention Ordinances; provides public information on grading and encroachment permits; prepares and reviews grading and improvement plans, and administers the Storm Water Program.

The Traffic Engineering section is responsible for responding to and investigating citizen requests on traffic issues related to signage, striping, signal operation, traffic calming and improving traffic safety. The Traffic Engineering section is also responsible for maintenance of the City's street lights, traffic signals, street signage and roadway striping, carrying out traffic-related projects, seeking grant funding, and traffic review for development projects.

The Engineering Division also provides support for projects and programs of the Community Services Department, provides information to outside agencies, administers all right-of-way encroachments, applies for and administers roadway and safety grants and has program responsibility for several other funds including Flood Control, Santee Roadway Lighting District, TransNet, Regional Transportation Congestion Improvement Program (RTCIP) and Gas Tax.

### **FY 2020-21 Accomplishments**

#### ***Capital Improvement Program (CIP)***

- Managed and completed the construction of two street paving projects totaling 102,987 square feet of pavement overlays, 1,101,240 square feet of slurry and chip sealing, 276 square feet of concrete sidewalk, five accessible pedestrian ramps, zero feet of curb and gutter with the street work totaling \$1,088,813
- Completed a report evaluating the remaining corrugated metal pipe (CMP) locations within the City to allow new priorities and funding needs to be established Also completed the emergency repair of failed CMP storm drain on Carlton Hills Blvd
- Continued the design and Caltrans right of way coordination of the SR-67 / Woodside Avenue Intersection Improvement project for a proposed round-about
- Bid, awarded and completed the construction of the City Council Chambers Upgrade Project
- Completed the design of the Cuyamaca Street Right Turn Pocket improvement project and the design of the Mesa Road at Prospect Ave Intersection improvement project
- Completed the design, bid and award of the Santee Lakes CMP Replacement Project
- Completed the construction of the Concrete Repairs Citywide Project, and the first phase of the Citywide Trash Diversion Project

**CITY OF SANTEE**  
**DEVELOPMENT SERVICES – ENGINEERING**

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**FY 2020-21 Accomplishments (cont.)**

***Land Development***

- Provided plan review and construction oversight for grading and improvements required for the Fanita Ranch entitlement, Lantern Crest Phase 3, East County Estates Subdivision, Sharp Medical Office Building, Mission Gorge Multi-Family, Robinson Lane Condominiums, Ariana Multifamily condominium, Walker Trails Subdivision, Summit Avenue Subdivision, Santee Lakes General Store Improvements, HPC Office Building, Cuyamaca Service Station, Mission Gorge Road Service Station, Tower Glass Industrial Building, Phase 2 public improvements for Vision Systems, Riverview at Town Center Multifamily condominium project, Weston public improvements, Weston Park, The Ridge II at Lantern Crest, Commercial site at Graves and Prospect Avenues, Woodspring Suites Hotel, Santee Townhomes, Rayo Wholesale, and other approved land development projects
- Completed coordination and plan review for the issuance of over 20 grading permits, 200 encroachment permits, several parcel/final maps, easements boundary adjustments, development permit applications, pre-applications and supported countless public inquiries/contacts at the community information counter, in addition to responding to storm water discharge complaints and spills

***Traffic Engineering***

- Re-stripped approximately 16,000 feet of red curbs and 19,000 feet of crosswalks on arterials and in school areas
- Maintained and repaired the 61 City owned traffic signals and related communication system, as needed
- Reviewed high collision locations in the City in order to improve safety
- Continued to process traffic requests in a timely fashion and investigated and responded to 124 traffic-related requests
- Reviewed and approved 159 traffic control plans for encroachment permits
- Started the construction for the grant-funded projects to install street lights on Mission Gorge Road from SR 125 to Carlton Hills Boulevard and on Mast Boulevard in the vicinity of Santana High School
- Continued design for the Magnolia Avenue Traffic Signal Upgrade Project
- Started construction for the grant-funded Traffic Signal Visibility Enhancement Project
- Completed the grant-funded citywide traffic safety plan
- Completed the grant-funded Active Santee Plan
- Submitted a State Active Transportation grant application to install ADA pedestrian ramps for areas surrounding four schools
- Submitted a Federal INFRA (Infrastructure for Rebuilding America) grant application in the amount of \$10.2 million for SR 52 improvements

# CITY OF SANTEE

## DEVELOPMENT SERVICES – ENGINEERING

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### **FY 2021-22 Goals and Objectives**

#### ***Capital Improvement Program (CIP)***

- Plan, coordinate, and construct the Citywide Pavement Rehabilitation Program for major reconstruction and maintenance projects and update the Pavement Management Condition Report and current condition index to establish ongoing strategies
- Bid and award the next phase of the CMP storm drain repair program based on the re-prioritized locations
- Complete construction of the Woodside Avenue and SR-67 intersection improvement project
- Complete the construction of the following projects: Mesa Road / Prospect Avenue Intersection Improvement Project, the Cuyamaca Street Right Turn Pocket Project, and the Santee Lakes CMP Replacement Project
- Complete the construction of the Concrete Repairs Citywide Project and the current phase of the Citywide Trash Diversion Project

#### ***Land Development***

- Continue occupancy inspections and improvement oversight on ongoing and upcoming development projects, including, Robinson Lane Subdivision, Village Run condominiums project, Woodspring Suites Hotel, Lantern Crest – Phase 4 and 5, Prospect Estates II, Mission Gorge Multi-Family and Weston acceptance of public improvements
- Provide plan review and/or construction oversight for grading and improvements required for the Movie Theater at RiverView, D'Lazio, Karl Strauss Brewery, Cuyamaca Service Station, Mission Gorge Road Service Station, Walker Trails Subdivision, Summit Avenue Subdivision, HPC Office Building, Tower Glass Industrial Building, Riverview at Town Center Multifamily condominium project and other approved land development projects
- Close out the Sky Ranch project, including acceptance of right-of-way
- Implement electronic permit tracking and inspection software
- Assist the public and development community by processing land development applications and requests for grading permits, building permits, and encroachments into the public right of way

#### ***Traffic Engineering***

- Continue to collaborate with Caltrans for implementing the Phase I improvements for SR-52, coordinating with developers and Caltrans on project development and related issues
- Continue to maintain the city's traffic signals, striping, signage, and street lights
- Continue to address citizen requests on traffic issues including traffic safety in a timely manner
- Continue to pursue grant funding for traffic and safety related projects including smart signals.
- Continue to review traffic control and development plans
- Continue to implement the City's Transportation Improvement Master Plan to upgrade obsolete traffic signal controllers and communications (Smart System)
- Complete the construction of the street light installation projects on Mission Gorge Road and around Santana High School
- Complete the construction of the Traffic Signal Visibility Enhancement Project
- Apply for grants in support of State Route 52 phased improvements (INFRA, BUILD)



**CITY OF SANTEE  
DEVELOPMENT SERVICES - ENGINEERING**

<b>Development Services Engineering 1001.04.4101</b>	<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 2,235,563	\$ 2,327,430	\$ 2,519,030
Operations & Maintenance	34,228	56,650	75,300
Capital Outlay	<u>5,104</u>	<u>6,000</u>	<u>-</u>
<b>Grand Total</b>	<b><u>\$ 2,274,894</u></b>	<b><u>\$ 2,390,080</u></b>	<b><u>\$ 2,594,330</u></b>

**SUMMARY OF FUNDED POSITIONS**

Director of Development Services	0.50	0.50	0.50
Principal Civil Engineer	2.00	2.00	2.00
Principal Traffic Engineer	1.00	1.00	1.00
Senior Management Analyst	0.45	0.45	0.45
Senior Civil Engineer	3.00	3.00	3.00
Senior Traffic Engineer	1.00	1.00	1.00
Associate Civil Engineer	1.00	1.00	1.00
Engineering Inspector	1.00	1.00	1.00
Assistant Engineer	1.00	1.00	1.00
Development Services Technician	0.50	0.50	0.50
Field Inspector	-	-	1.00
Administrative Secretary	<u>0.95</u>	<u>0.95</u>	<u>0.95</u>
<b>Total Positions</b>	<b><u>12.40</u></b>	<b><u>12.40</u></b>	<b><u>13.40</u></b>

**CITY OF SANTEE**  
**DEVELOPMENT SERVICES - ENGINEERING**

<b>Development Services</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Engineering 1001.04.4101</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 1,538,371	\$ 1,588,160	\$ 1,695,490
Salaries & Wages - Part Time	50020	13,842	27,720	29,700
Overtime	50025	20,502	19,200	19,200
Auto Allowance	50040	2,100	2,100	2,100
Retirement - PERS	50050	183,657	202,000	209,810
Retirement - Unfunded Liability	50052	240,380	269,870	310,960
Retirement - Part Time	50055	519	1,040	1,120
Medicare	50060	22,834	23,740	25,340
Health Insurance	50070	170,093	173,820	205,610
Dental Insurance	50071	10,225	11,290	13,680
OPEB Health	50072	23,400	-	-
Life Insurance	50075	1,239	1,280	1,380
Long Term Disability Insurance	50076	4,120	4,260	4,640
Workers Compensation Insurance	50080	2,955	-	-
Unemployment Insurance	50081	1,326	2,950	-
<b>Total Personnel</b>		<u>\$ 2,235,563</u>	<u>\$ 2,327,430</u>	<u>\$ 2,519,030</u>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Expert/Consulting Services	51040	\$ 4	\$ 11,500	\$ 32,000
Other Governmental Purposes	51101	38	-	-
Subscriptions/Memberships	51104	1,402	2,000	2,000
Professional Development	51110	450	2,500	2,000
Mileage Reimbursement	51112	13	200	100
Printing & Duplicating	51120	542	2,500	2,000
Telephone & Fax	51121	11,239	11,800	12,300
Postage	51122	393	1,000	1,000
Advertising	51123	-	500	500
Materials & Supplies	51160	2,410	4,150	3,000
Wearing Apparel	51165	548	1,000	800
Electricity & Gas	51180	14,482	15,900	16,600
Repair/Maint - Equipment	51211	2,706	3,600	3,000
<b>Total Operations &amp; Maintenance</b>		<u>\$ 34,228</u>	<u>\$ 56,650</u>	<u>\$ 75,300</u>
<b>CAPITAL OUTLAY COSTS</b>				
Office Equipment	60010	\$ 5,104	\$ -	\$ -
Other Capital Outlay	60099	-	6,000	-
<b>Total Capital Outlay</b>		<u>\$ 5,104</u>	<u>\$ 6,000</u>	<u>\$ -</u>
<b>Grand Total</b>		<u><u>\$ 2,274,894</u></u>	<u><u>\$ 2,390,080</u></u>	<u><u>\$ 2,594,330</u></u>

**CITY OF SANTEE  
DEVELOPMENT SERVICES - ENGINEERING**

Development Services Engineering 1001.04.4101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**OPERATIONS & MAINTENANCE COSTS**

<b>Expert/Consulting Services</b>	\$	4	\$ 11,500	\$ 32,000
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This appropriation provides for consultant services for projects that are not covered by developer deposits or a capital account, including legal description preparation, review for easements or right of way dedications and consultant costs to develop guidelines for implementing recent legislation (Senate Bill 743) on the use of vehicle miles traveled (VMT) as a metric for transportation impact analysis.

<b>Other Governmental Purposes</b>		38	-	-
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Reflects the write-off of uncollected developer deposit account balances.

<b>Subscriptions/Memberships</b>		1,402	2,000	2,000
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This appropriation provides for staff professional memberships, licenses, and subscriptions.

<b>Professional Development</b>		450	2,500	2,000
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This appropriation provides for continuing professional and technical training and development, utilizing training and educational courses offered by various agencies and professional organizations. Travel and subsistence expenses incurred while conducting City business, attending training seminars and meetings of professional organizations are also covered by this account.

<b>Mileage Reimbursement</b>		13	200	100
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This appropriation provides for reimbursement of the expense of using a personal vehicle in the performance of assigned duties.

<b>Printing &amp; Duplicating</b>		542	2,500	2,000
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This appropriation provides for counter handouts, notices, grant applications and other printed materials. Materials include the Development Review Manual, Storm Water Mitigation Plan and Public Works Standards. Photo documentation of development projects, and generating maps, plans and exhibits are charged to this account. Document recording fees, photocopies and blueprints for the public are paid for by this account.

<b>Telephone &amp; Fax</b>		11,239	11,800	12,300
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This appropriation provides for the cost of telephone, fax machine, cellular phones, and modem line charges.

**CITY OF SANTEE  
DEVELOPMENT SERVICES - ENGINEERING**

Development Services Engineering 1001.04.4101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**OPERATIONS & MAINTENANCE COSTS (Continued)**

<b>Postage</b>	\$ 393	\$ 1,000	\$ 1,000
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This appropriation provides for mailing correspondence, notices and other documents (i.e. plans, RFP's, legal documents, various reports). Certified mailings are also paid for by this account.

<b>Advertising</b>	-	500	500
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This appropriation provides for soliciting proposals for services, advertising for proposed ordinances and their revisions, public meetings and notices, which are not chargeable to deposits or capital accounts.

<b>Materials &amp; Supplies</b>	2,410	4,150	3,000
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This appropriation provides for various materials and supplies such as paper products, copy machine supplies, business cards, small office equipment and furniture and technical publications that are used in conducting daily business.

<b>Wearing Apparel</b>	548	1,000	800
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This appropriation provides for safety-related clothing including hard hats, rain boots, and high-visibility vests and jackets.

<b>Electricity &amp; Gas</b>	14,482	15,900	16,600
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This appropriation provides for cost of electricity and gas allocated to the Engineering Division.

<b>Repair/Maintenance - Equipment</b>	2,706	3,600	3,000
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This appropriation provides for service contracts and as-needed repairs for miscellaneous office equipment, including the Engineering Division's share of the copier pooled maintenance agreement and the large format plan copier.

<b>Total Operations &amp; Maintenance</b>	<b>\$ 34,228</b>	<b>\$ 56,650</b>	<b>\$ 75,300</b>
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**CAPITAL OUTLAY COSTS**

<b>Office Equipment</b>	\$ 5,104	\$ -	\$ -
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This appropriation funded the purchase of a new Sharp copier.

<b>Other Capital Outlay</b>	-	6,000	-
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This appropriation provides for the purchase of a large storage vault for D-size (24" x 36") maps and plans needed for additional storage capacity.

<b>Total Capital Outlay</b>	<b>\$ 5,104</b>	<b>\$ 6,000</b>	<b>\$ -</b>
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# CITY OF SANTEE

## DEVELOPMENT SERVICES – STORM WATER

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### **Mission Statement**

To implement programs that protect and enhance surface water quality within the City of Santee. Strive to keep the City in compliance with the Regional Storm Water Permit and coordinate on regional program implementation. Increase cooperation between City Departments/Divisions to achieve compliance expectations and reduce risk. Participate in Co-Permittee workgroups and advocate for improvements to policies and regulations.

### **Program Description**

The San Diego River flows through the center of our city, making it one of the city's most prominent features and a major part of our city's parks and trails system. The river and associated trails and open space are a draw for residents, businesses and outdoor enthusiasts alike. As such, the City's Storm Water Program makes it a priority to protect this valuable resource and strives to comply with all federal, state and local regulations which pertain to protecting water quality. Through the implementation of a suite of programs, the City works to prevent pollution and eliminate discharges to the storm water conveyance system and waterways to the maximum extent practicable. Program components include; development and planning review, construction site compliance, commercial and industrial business inspections, documentation of the routine maintenance of the City's storm water conveyance systems, community education and outreach, regional coordination, complaint/hotline response, water quality monitoring (sampling), and residential area program implementation.

### **FY 2020-21 Accomplishments**

- Collaborated with 21 other local jurisdictions (Co-Permittees) to develop and implement regional education, monitoring, land development programs, cost-share budgets and reporting to the State
- Provided feedback to Regional Water Quality Control Board staff regarding pending regulations and permits
- Participated in developing a regional strategy, implementation plan, correspondence, and reports addressing requirements under the Bacteria Investigative Order
- Implemented program components of the City's Jurisdictional Plans and the San Diego River Water Quality Improvement Plan
- Provided outreach and education via online methods, due to the Covid-19 pandemic
- Coordinated with the City's Engineering and Information Technology Divisions to add additional fields in the GIS platform for tracking trash capture device installation
- Worked with CIP on phase one implementation of the City's Trash Order Compliance Plan
- Facilitated multiple contracts to help manage storm water related tasks and duties
- Conducted a special monitoring study to narrow down locations where human contributions of bacteria to the storm drain system are identified within the City

## CITY OF SANTEE DEVELOPMENT SERVICES – STORM WATER

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### **FY 2021-22 Goals and Objectives**

- Continue to review, develop and implement programs which protect Santee's water ways
- Strive to ensure that the City of Santee remains in compliance with applicable water quality laws and regulations
- Continuously seek process improvements for existing efforts and infrastructure maintenance programs
- Facilitate the use of GIS map layers which will display the inventory of businesses and structural Best Management Practices (BMPs) inventory so that staff can further strategize efforts
- Seek to decrease human sourced bacteria in our storm drain system by performing additional microbial source tracking, and identifying a suite of structural controls which may be utilized to address “hot spots”
- Continue to monitor and ensure the timely implementation of the Trash Order compliance plan
- Continue to collaborate with other named parties to implement the monitoring plan in accordance with the Bacteria Investigative Order
- Regularly participate in the co-permittee workgroups and work towards collaboratively addressing common regulatory requirements

**CITY OF SANTEE  
DEVELOPMENT SERVICES - STORM WATER**

Development Services Storm Water 1001.04.4102	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Personnel	<u>\$ 178,353</u>	<u>\$ 204,840</u>	<u>\$ 136,130</u>
<b>Total</b>	<u><u>\$ 178,353</u></u>	<u><u>\$ 204,840</u></u>	<u><u>\$ 136,130</u></u>

**SUMMARY OF FUNDED POSITIONS**

Storm Water Program Manager	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Positions</b>	<u><u>1.00</u></u>	<u><u>1.00</u></u>	<u><u>1.00</u></u>



**CITY OF SANTEE**  
**DEVELOPMENT SERVICES - STORM WATER**

<b>Development Services</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Storm Water 1001.04.4102</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 93,442	\$ 95,090	\$ 88,420
Salaries & Wages - Part Time	50020	36,442	57,870	-
Overtime	50025	-	300	300
Retirement - PERS	50050	6,538	7,350	8,180
Retirement - Unfunded Liability	50052	14,690	16,420	18,840
Retirement - Part Time	50055	1,367	2,170	-
Medicare	50060	1,883	2,220	1,280
Health Insurance	50070	18,600	19,160	17,510
Dental Insurance	50071	1,130	1,310	1,110
OPEB Health	50072	1,240	-	-
Life Insurance	50075	102	110	110
Long Term Disability Insurance	50076	314	320	380
Unemployment Insurance	50081	2,605	2,520	-
<b>Total Personnel</b>		<u>\$ 178,353</u>	<u>\$ 204,840</u>	<u>\$ 136,130</u>
<b>Grand Total</b>		<u><u>\$ 178,353</u></u>	<u><u>\$ 204,840</u></u>	<u><u>\$ 136,130</u></u>

## **CITY OF SANTEE DEVELOPMENT SERVICES – PLANNING**

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### **Mission Statement**

Guiding sustainable development through community partnership and excellence in service.

### **Program Description**

The Planning Division administers planning and development of the City's residential communities, commercial and industrial centers, community parks, and open space preserves. Within this framework, the Planning Division provides long-range planning and policy analysis through the preparation, maintenance, and administration of the General Plan and Town Center Specific Plan. Implementation of the physical development process requires coordination with other local, regional, state, and federal agencies to ensure consistency with local regulations, regional policy, and state and federal laws.

The Planning Division budget focuses resources on essential short-term and long-range planning services to meet the City's strategic goals and those mandated by the State, to include the California Environmental Quality Act, accommodation of housing, measures that protect water quality, and measures that satisfy the State's greenhouse gas emission reduction goals. The Planning Division provides public information on land development requirements, coordinates environmental reviews, development reviews, building permit issuance, manages the State-mandated Construction Debris Recycling program, assigns addresses, and drafts and coordinates environmental review of City-initiated and developer-proposed projects. The Planning Division's budget is based on the continuation of essential, mandated, and City Council directed services related to planning activities.

### **FY 2020-21 Accomplishments**

- Facilitated a municipal code update to Titles 9 and 13 of the Santee Municipal Code to implement the Sustainable Santee Plan and reflect updates to the California Green Building Standards Code (CalGreen Code); added a new Chapter 13.20 to implement the Specific Plan Zone District
- Processed seven land development applications, representing 2,999 residential units and 86,267 square feet of commercial/industrial development, and two new freestanding wireless facilities
- Remained open to the general public for all services throughout the COVID-19 pandemic
- Adopted an ordinance that automatically extended all development approval expirations by one year that were in effect as of October 14, 2020 to help alleviate development complications related to COVID-19
- Quickly facilitated a policy across multiple departments that allowed businesses to begin operating outdoors amid the changing landscape of State and County COVID-19 regulations
- Facilitated the entitlement process for Fanita Ranch; extended the series of workshops with ultimate approval of the project obtained on September 23, 2020
- Developed a digital dashboard available to the public for tracking Greenhouse Gas emission reductions associated with implementation of the Sustainable Santee Plan (SSP)
- Obtained a federal grant in the amount of \$888,000 to complete a habitat conservation plan in support of the regional Multiple Species Conservation Plan
- Facilitated a series of public workshops connected with the update of the Housing Element, with approval of the Element anticipated in June 2021
- Initiated work on the Safety and Environmental Justice Element

## **CITY OF SANTEE DEVELOPMENT SERVICES – PLANNING**

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### **FY 2021-22 Goals and Objectives**

- Complete the acquisition and implementation of an automated land management and permitting system
- Review building and inspection services and consider options for services
- Present for adoption the updated Safety and Environmental Justice Element
- Participate in SANDAG's technical working groups focused on environmental programs, energy conservation/sustainability, and population and housing forecasts (Series 14)
- Facilitate on-going implementation of the Sustainable Santee Plan
- Record the Restrictive Covenants for completed restoration work in Woodglen Vista Creek and Forester Creek
- Ongoing review of the Municipal Code for compliance with new State laws, the elimination of code discrepancies, and consideration of new permitted or conditionally permitted land uses
- Create objective standards for housing development projects and apply streamlined review processes to the related entitlements
- Amend the Town Center Specific Plan to enlarge the Entertainment and Arts District Overlay boundary and develop a master plan that includes standards for public outdoor spaces (plaza and pathways) and compatible mixed uses

**CITY OF SANTEE  
DEVELOPMENT SERVICES - PLANNING**

<b>Development Services Planning 1001.04.4106</b>	<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 1,086,543	\$ 1,212,920	\$ 1,213,520
Operations & Maintenance	71,336	140,705	526,130
Capital Outlay	<u>5,104</u>	<u>-</u>	<u>-</u>
<b>Grand Total</b>	<b><u>\$ 1,162,983</u></b>	<b><u>\$ 1,353,625</u></b>	<b><u>\$ 1,739,650</u></b>

**SUMMARY OF FUNDED POSITIONS**

Director of Development Services	0.50	0.50	0.50
Principal Planner	1.00	1.00	1.00
Senior Management Analyst	0.45	0.45	0.45
Senior Planner	1.00	1.00	1.00
Development Services Technician	0.50	0.50	0.50
Associate Planner	2.00	2.00	2.00
Administrative Secretary	<u>0.95</u>	<u>0.95</u>	<u>0.95</u>
<b>Total Positions</b>	<b><u>6.40</u></b>	<b><u>6.40</u></b>	<b><u>6.40</u></b>

**CITY OF SANTEE  
DEVELOPMENT SERVICES - PLANNING**

<b>Development Services Planning 1001.04.4106</b>		<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 601,350	\$ 668,020	\$ 696,460
Salaries & Wages - Part Time	50020	210,479	231,700	179,520
Overtime	50025	897	-	-
Auto Allowance	50040	2,100	2,100	2,100
Retirement - PERS	50050	69,159	89,600	86,510
Retirement - Unfunded Liability	50052	82,310	111,000	125,500
Retirement - Part Time	50055	4,606	520	1,110
Medicare	50060	11,816	13,080	12,740
Health Insurance	50070	80,156	87,120	99,990
Dental Insurance	50071	5,143	6,030	7,000
OPEB Health	50072	15,950	-	-
Life Insurance	50075	661	650	650
Long Term Disability Insurance	50076	1,916	1,940	1,940
Unemployment Insurance	50081	-	1,160	-
<b>Total Personnel</b>		<u>\$ 1,086,543</u>	<u>\$ 1,212,920</u>	<u>\$ 1,213,520</u>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Expert/Consulting Services	51040	\$ 47,264	\$ 100,305	\$ 493,230
Subscriptions/Memberships	51104	2,977	3,000	3,400
Professional Development	51110	-	2,000	2,900
Mileage Reimbursement	51112	-	100	100
Printing & Duplicating	51120	144	6,500	1,000
Telephone & Fax	51121	5,161	5,400	5,600
Postage	51122	1,216	2,200	1,000
Advertising	51123	3,954	8,500	5,500
Materials & Supplies	51160	1,726	2,500	2,300
Electricity & Gas	51180	7,442	8,200	9,600
Repair/Maintenance - Equipment	51211	1,451	2,000	1,500
<b>Total Operations &amp; Maintenance</b>		<u>\$ 71,336</u>	<u>\$ 140,705</u>	<u>\$ 526,130</u>
<b>CAPITAL OUTLAY COSTS</b>				
Office Equipment	60010	\$ 5,104	\$ -	\$ -
<b>Total Capital Outlay</b>		<u>\$ 5,104</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Grand Total</b>		<u><u>\$ 1,162,983</u></u>	<u><u>\$ 1,353,625</u></u>	<u><u>\$ 1,739,650</u></u>

**CITY OF SANTEE  
DEVELOPMENT SERVICES - PLANNING**

Development Services Planning 1001.04.4106	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**OPERATIONS & MAINTENANCE COSTS**

<b>Expert/Consulting Services</b>	\$ 47,264	\$ 100,305	\$ 493,230
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This appropriation provides for consultant services for projects that are not covered by deposits or capital projects including \$400,000 for consulting services for a proposed expansion of the Arts and Entertainment District Overlay, \$50,870 to prepare the Safety/Environmental Justice Element in its entirety, and \$22,360 to prepare a Program EIR for the Housing Element Update.

<b>Subscriptions &amp; Memberships</b>	2,977	3,000	3,400
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This appropriation provides for professional memberships and subscriptions, as follows: two memberships in the Association of Environmental Professionals (AEP) and four memberships in American Planning Association/American Institute of Certified Planners.

<b>Professional Development</b>	-	2,000	2,900
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This appropriation provides for staff's continuing professional and technical training and development, utilizing training and educational courses offered by various agencies and professional organizations. Travel and subsistence expenses incurred while conducting City business, attending training seminars and meetings of professional organizations are also covered by this account.

<b>Mileage Reimbursement</b>	-	100	100
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This appropriation provides for reimbursement of the expense of using a personal vehicle in the performance of assigned duties.

<b>Printing &amp; Duplicating</b>	144	6,500	1,000
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This appropriation provides for counter handouts, public hearing notices, grant applications and other printed materials. Materials include the Zoning Ordinance and General Plan Update/Land Use Map. Photo documentation of development projects, and generating maps, plans and exhibits are charged to this account. Document recording fees, photocopies and blueprints for the public are paid for by this account.

<b>Telephone &amp; Fax</b>	5,161	5,400	5,600
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This appropriation provides for the cost of telephone, fax machine, cellular phones, and modem line charges.

<b>Postage</b>	1,216	2,200	1,000
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This appropriation provides for mailing Division correspondence, hearing notices, EIR's and other documents (i.e. plans, RFP's, legal documents, various reports). Certified mailings are also paid for by this account.

**CITY OF SANTEE  
DEVELOPMENT SERVICES - PLANNING**

Development Services Planning 1001.04.4106	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**OPERATIONS & MAINTENANCE COSTS (Continued)**

<b>Advertising</b> This appropriation provides for soliciting proposals for services and advertising for proposed ordinances and their revisions, environmental documents, public meetings and public notices, which are not chargeable to deposit or capital accounts.	\$ 3,954	\$ 8,500	\$ 5,500
<b>Materials &amp; Supplies</b> This appropriation provides for various materials and supplies such as paper products, copy machine supplies, business cards, and technical publications.	1,726	2,500	2,300
<b>Electricity &amp; Gas</b> This appropriation provides for the cost of electricity and gas allocated to the Planning Division.	7,442	8,200	9,600
<b>Repair/Maintenance - Equipment</b> This appropriation provides for service contracts and as-needed repairs for miscellaneous office equipment, including the Planning Division's share of the copier pooled maintenance agreement and the large format plan copier.	1,451	2,000	1,500
<b>Total Operations &amp; Maintenance</b>	\$ 71,336	\$ 140,705	\$ 526,130

**CAPITAL OUTLAY COSTS**

<b>Office Equipment</b> This appropriation funded the purchase of a new Sharp copier.	\$ 5,104	\$ -	\$ -
<b>Total Capital Outlay</b>	\$ 5,104	\$ -	\$ -

## **CITY OF SANTEE**

### **DEVELOPMENT SERVICES – BUILDING**

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#### **Program Description**

The Building Division disseminates information related to construction codes and ordinances, construction materials and methods, state energy conservation requirements and disabled accessibility regulations. This Division performs technical plan review and field inspection services, and coordinates permit approvals with City departments and outside agencies (County Health Department, Padre Dam Municipal Water District, School Districts, and Air Pollution Control District). The Building Division performs plan checks, issues building permits and verifies that work is completed in accordance with the codes and state regulations. The Building Division is responsible for compliance with the Americans with Disabilities Act (ADA) and other state-related mandates governing handicapped access. The Building Division works collaboratively with the Code Compliance Division to eliminate substandard structures.

Building Division activities are accomplished through contract with a professional firm specializing in these services. Additionally, the Building Division produces weekly, monthly and annual reports that are submitted to the United States Census Bureau, the State Department of Finance, and the County Assessor.

#### **FY 2020-21 Accomplishments**

- Issued over 1,900 permits with a total value of over \$18 million for new residential structures, over \$6 million for commercial/industrial structures additions/alterations and \$16 million for residential building additions/alteration
- Conducted over 7,000 inspections including final inspections of new buildings, completed tenant improvements, and completed residential additions/alterations
- Provided an increased level of support on code compliance cases
- Began enforcement of Tier 2 California Green Code voluntary measures which were made mandatory by the Santee City Council with the adoption of the Sustainable Santee Plan

#### **FY 2021-22 Goals and Objectives**

- Enhance and implement a customer service program focusing on efficient quality services related to permit issuance and information dissemination through the city's website
- Perform plan checks and inspections that are estimated to represent \$30 million in valuation for new residential structures and \$20 million for commercial structures
- Maintain a tracking system for the performance measurements of key service areas, including response times for public record requests, public enquiries and permit review turn-around times
- Provide responses to public record requests within five working days to the City Clerk
- Continue to provide next-day field inspection service
- Conduct and document plan check reviews with an initial turn-around review within five to 15 business days and within 10 business days for subsequent reviews
- Work with other development-related divisions and the Fire Department to implement a new automated permit and workflow processing software system
- Conduct a minimum of three educational workshops on Americans with Disabilities Act accessibility requirements
- Track construction and demolition debris forms at building permit intake to facilitate reports to the State



**CITY OF SANTEE  
DEVELOPMENT SERVICES - BUILDING**

Development Services Building 1001.04.4108	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations & Maintenance (Including Contractual Services)	\$ 1,124,498	\$ 959,000	\$ 863,830
<b>Total</b>	<b>\$ 1,124,498</b>	<b>\$ 959,000</b>	<b>\$ 863,830</b>

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

Expert/Consulting Services	51040	\$ 1,112,469	\$ 947,500	\$ 852,530
Printing & Duplicating	51120	627	1,500	1,000
Telephone & Fax	51121	2,457	2,600	2,700
Postage	51122	7	100	100
Materials & Supplies	51160	370	1,900	1,500
Electricity & Gas	51180	4,023	4,400	5,200
Repair/Maintenance - Equipment	51211	688	1,000	800

<b>Total Operations &amp; Maintenance</b>	<b>\$ 1,120,640</b>	<b>\$ 959,000</b>	<b>\$ 863,830</b>
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**CAPITAL OUTLAY COSTS**

Office Equipment	60010	\$ 3,858	\$ -	\$ -
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<b>Total Capital Outlay</b>	<b>\$ 3,858</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Grand Total</b>	<b>\$ 1,124,498</b>	<b>\$ 959,000</b>	<b>\$ 863,830</b>
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**CITY OF SANTEE  
DEVELOPMENT SERVICES - BUILDING**

Development Services Building 1001.04.4108	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**OPERATIONS & MAINTENANCE (CONTRACTUAL SERVICES)**

<b>Expert/Consulting Services</b>	\$ 1,112,469	\$ 947,500	\$ 852,530
This appropriation provides for contract building plan check and inspection services.			
<b>Printing &amp; Duplicating</b>	627	1,500	1,000
This appropriation provides for printing of forms and records, including permit forms, and informational handouts.			
<b>Telephone &amp; Fax</b>	2,457	2,600	2,700
This appropriation provides for telephone, fax machine, and cellular phone services.			
<b>Postage</b>	7	100	100
This appropriation provides for the mailing of correspondence.			
<b>Materials &amp; Supplies</b>	370	1,900	1,500
This appropriation provides for various materials and supplies such as paper products, copy machine supplies, business cards, and technical publications.			
<b>Electricity &amp; Gas</b>	4,023	4,400	5,200
This appropriation provides for the cost of electricity and gas.			
<b>Repair/Maintenance - Equipment</b>	688	1,000	800
This appropriation provides for service contracts and as-needed repairs for miscellaneous office equipment. This appropriation will cover the department's share of the copier pooled maintenance agreement and the large format plan copier.			
<b>Total Operations &amp; Maintenance (Contractual Services)</b>	<b>\$ 1,120,640</b>	<b>\$ 959,000</b>	<b>\$ 863,830</b>

**CAPITAL OUTLAY COSTS**

<b>Office Equipment</b>	\$ 3,858	\$ -	\$ -
This appropriation funded the purchase of a new Sharp copier.			
<b>Total Capital Outlay</b>	<b>\$ 3,858</b>	<b>\$ -</b>	<b>\$ -</b>



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## **CITY OF SANTEE**

### **DEVELOPMENT SERVICES – CODE COMPLIANCE**

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#### **Program Description**

The Code Compliance Division works with the community to maintain a safe, healthy and attractive environment, and to preserve and improve the overall quality of life within Santee's neighborhoods. As such, this Division interfaces with the public to resolve complaints. This Division resolves zoning violations involving property maintenance and land use issues, construction-related issues involving unsafe buildings and non-permitted work, animal complaints, non-permitted signs, inoperable vehicles, junk and debris, parking enforcement, and illicit discharges into the City's municipal storm drain system. The Abandoned Property and Weed Abatement Programs are administered in this Division and to accomplish this the Code Compliance Division coordinates with other agencies such as the County Sheriff's Department, Fire Prevention Services, County Vector Control, County Health Department and Animal Services.

#### **FY 2020-21 Accomplishments**

- Involved in tracking and resolving numerous storm water violations
- Successfully reduced the number of commercial signs placed in medians
- Resolved long-standing code compliance cases through receivership and court warrants
- Responded to approximately 2,000 questions and complaints; resolved approximately 800 violations, including non-permitted work, non-permitted uses, weed abatement, abandoned vehicles, signs, noise, animals, and vacant properties involving approximately 2,200 field inspections
- Processed over 916 parking enforcement requests, issued over 625 parking citations
- Continued multi-disciplinary enforcement team meetings involving the City's enforcement officers, Storm Water Program Manager, County Sheriff's Department, and the City Attorney's Office

#### **FY 2021-22 Goals and Objectives**

- Continue implementation of the City's Code Compliance Program, Weed Abatement Program and Storm Water Program
- Continue to identify issues facing neighborhoods and communities and deploy necessary resources and volunteers to best address and resolve such matters
- Use advisory notices to encourage voluntary correction of less serious code violations that do not pose an imminent and serious hazard to life health or the environment
- Continue to collaborate with the County Sheriff's Department, local volunteer, and non-profit organizations and various County departments to aid the transient population find services and shelter
- Fully integrate case tracking and online complaint submittals including in-the-field recording of inspections and issuing notices of violations electronically, as supported by an automated permit system

**CITY OF SANTEE  
DEVELOPMENT SERVICES - CODE COMPLIANCE**

<b>Development Services Code Compliance 1001.04.2401</b>	<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 123,405	\$ 133,360	\$ 156,450
Operations & Maintenance	6,242	9,840	8,860
Capital Outlay	<u>2,411</u>	<u>-</u>	<u>-</u>
<b>Grand Total</b>	<u><u>\$ 132,057</u></u>	<u><u>\$ 143,200</u></u>	<u><u>\$ 165,310</u></u>

**SUMMARY OF FUNDED POSITIONS**

Code Compliance Officer	1.00	1.00	1.00
Code Compliance Assistant	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
<b>Total Positions</b>	<u><u>1.50</u></u>	<u><u>1.50</u></u>	<u><u>1.50</u></u>

**CITY OF SANTEE**  
**DEVELOPMENT SERVICES - CODE COMPLIANCE**

<b>Development Services</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Code Compliance 1001.04.2401</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 97,587	\$ 105,580	\$ 105,050
Salaries & Wages - Part Time	50020	-	-	22,010
Retirement - PERS	50050	6,832	7,980	7,550
Retirement - Unfunded Liability	50052	15,260	17,810	18,810
Retirement - Part Time	50055	-	-	830
Medicare	50060	1,415	1,530	1,850
OPEB Health	50072	1,860	-	-
Life Insurance	50075	145	150	110
Long Term Disability Insurance	50076	306	310	240
<b>Total Personnel</b>		<b>\$ 123,405</b>	<b>\$ 133,360</b>	<b>\$ 156,450</b>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Expert/Consulting Services	51140	\$ -	\$ 200	\$ 100
Subscriptions/Memberships	51104	-	100	200
Professional Development	51110	-	200	200
Mileage Reimbursement	51112	-	-	100
Printing & Duplicating	51120	623	1,000	1,000
Telephone & Fax	51121	1,230	1,300	1,300
Postage	51122	1,113	1,400	1,400
Advertising	51123	416	1,000	500
Materials & Supplies	51160	603	1,500	1,400
Wearing Apparel	51165	-	200	200
Electricity & Gas	51180	2,011	2,200	2,100
Repair/Maintenance - Equipment	51211	245	740	360
<b>Total Operations &amp; Maintenance</b>		<b>\$ 6,242</b>	<b>\$ 9,840</b>	<b>\$ 8,860</b>
<b>CAPITAL OUTLAY COSTS</b>				
Office Equipment	60010	\$ 2,411	\$ -	\$ -
<b>Total Capital Outlay</b>		<b>\$ 2,411</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>		<b>\$ 132,057</b>	<b>\$ 143,200</b>	<b>\$ 165,310</b>

**CITY OF SANTEE  
DEVELOPMENT SERVICES - CODE COMPLIANCE**

Development Services Code Compliance 1001.04.2401	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Expert/Consulting Services</b> This appropriation provides for preparation of title reports.	\$ -	\$ 200	\$ 100
<b>Subscriptions/Memberships</b> This appropriation provides for annual membership in the CA Association of Code Enforcement Officers and subscription to a web-based contact information locator.	-	100	200
<b>Professional Development</b> This appropriation provides for registration for professional conferences and training seminars, including the CA Association of Code Enforcement Officers annual conference.	-	200	200
<b>Mileage Reimbursement</b> This appropriation provides for reimbursement of the expense of using a personal vehicle in the performance of assigned duties.	-	-	100
<b>Printing &amp; Duplicating</b> This appropriation provides for production of Division correspondence and forms.	623	1,000	1,000
<b>Telephone &amp; Fax</b> This appropriation provides for the cost of telephone and cellular phones.	1,230	1,300	1,300
<b>Postage</b> This appropriation provides for mailing Division correspondence, including certified mail.	1,113	1,400	1,400
<b>Advertising</b> This appropriation provides for notice of nuisance abatement hearings and tax liens.	416	1,000	500
<b>Materials &amp; Supplies</b> This account provides for the purchase of reference books, boots, safety equipment such as respirators, and other supplies.	603	1,500	1,400
<b>Wearing Apparel</b> This appropriation provides for safety-related clothing including hard hats, rain boots, and high-visibility vests and jackets.	-	200	200

**CITY OF SANTEE  
DEVELOPMENT SERVICES - CODE COMPLIANCE**

Development Services Code Compliance 1001.04.2401	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**OPERATIONS & MAINTENANCE COSTS (Continued)**

<b>Electricity &amp; Gas</b>	\$ 2,011	\$ 2,200	\$ 2,100
This appropriation provides for the cost of electricity and gas allocated to the Code Enforcement Division.			
<b>Repair/Maintenance - Equipment</b>	245	740	360
This appropriation provides for service contracts and as-needed repairs for miscellaneous office equipment, including the Code Compliance Division's share of the copier pooled maintenance agreement and the large format plan copier.			
<b>Total Operations &amp; Maintenance</b>	<b>\$ 6,242</b>	<b>\$ 9,840</b>	<b>\$ 8,860</b>

**CAPITAL OUTLAY COSTS**

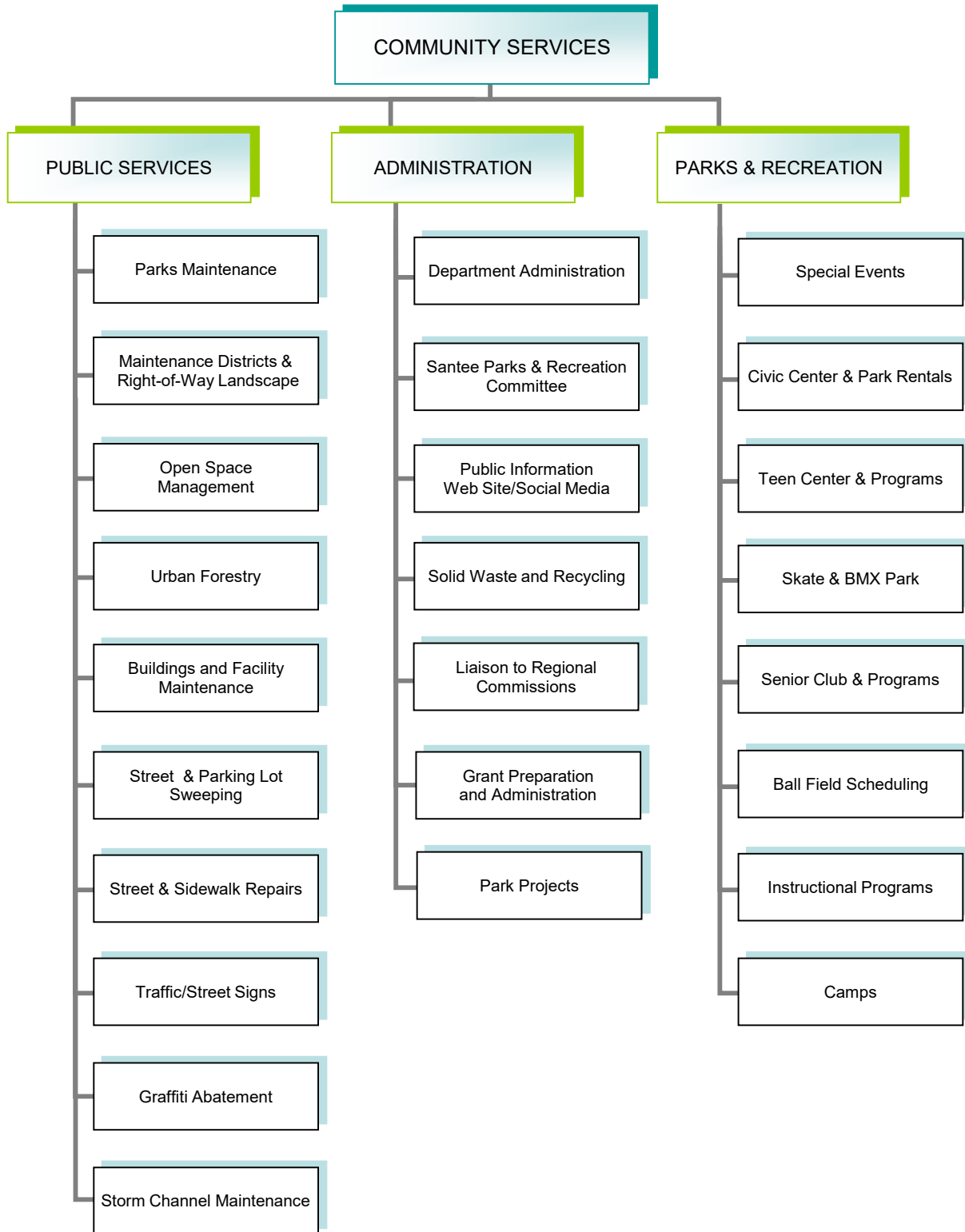
<b>Office Equipment</b>	\$ 2,411	\$ -	\$ -
This appropriation funded the purchase of a new Sharp copier.			
<b>Total Capital Outlay</b>	<b>\$ 2,411</b>	<b>\$ -</b>	<b>\$ -</b>





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# CITY OF SANTEE COMMUNITY SERVICES



**CITY OF SANTEE  
COMMUNITY SERVICES SUMMARY**

	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>SUMMARY OF EXPENDITURES</b>			
Administration	\$ 423,825	\$ 458,370	\$ 516,850
Public Services	2,971,721	3,779,810	3,702,150
Public Services - Storm Water	75,113	135,850	151,580
Solid Waste & Recycling	66,715	37,870	39,840
Facility Operations	60,445	54,530	131,490
Recreation Services	593,671	610,140	646,710
Special Events	206,641	225,500	276,960
<b>Total</b>	<b><u>\$ 4,398,131</u></b>	<b><u>\$ 5,302,070</u></b>	<b><u>\$ 5,465,580</u></b>

**SUMMARY OF FUNDED POSITIONS**

Administration	3.00	2.85	2.85
Public Services	13.75	13.90	13.90
Solid Waste & Recycling	0.25	0.25	0.25
Facility Operations	0.37	-	0.85
Recreation Services	4.06	3.98	4.00
Special Events	0.85	-	0.65
<b>Total</b>	<b><u>22.28</u></b>	<b><u>20.98</u></b>	<b><u>22.50</u></b>

# CITY OF SANTEE

## COMMUNITY SERVICES ADMINISTRATION

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### **Mission Statement**

We create community by providing exceptional programs, caring for and enriching public spaces, and facilitating rewarding life experiences.

### **Program Description**

The Community Services Department provides a wide array of services to the community via the following divisions: Public Services, Parks & Recreation, Solid Waste and Recycling, Special Events and Facility Operations. The Department initiates and collaborates on park capital improvement projects. Community Services Administration serves as the City's liaison with the community, serving as staff liaison to the Mission Trails Regional Task Force, Santee Park and Recreation Committee and the Goodan Ranch Policy Committee, and also has responsibility for web content and social media.

### **FY 2020-21 Accomplishments**

- Closed out all grants for the Mast Park redevelopment project
- In partnership with the Development Services Department, conducted a request for proposals that will result in a professional services agreement to prepare architectural design documents for Phase 1 of the Community Center project (including dedicated space for seniors and teens)
- Completed conversion of an underutilized baseball field at Woodglen Vista Park to a multi-sport field

### **FY 2021-22 Goals and Objectives**

- Facilitate the design and construction documents of the proposed Community Center project
- Complete a redesign of the City's website in collaboration with the City Manager's office
- Continue collaboration with SANDAG and community members to reach consensus on a design for the next phase of the San Diego River Trail at Carlton Oaks Golf Course
- Oversee developer conditioned construction of new segments of the San Diego River Trail in Town Center

**CITY OF SANTEE  
COMMUNITY SERVICES ADMINISTRATION**

<b>Community Services Administration 1001.02.5101</b>	<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 409,424	\$ 439,290	\$ 472,920
Operations & Maintenance	<u>14,400</u>	<u>19,080</u>	<u>43,930</u>
<b>Grand Total</b>	<u><u>\$ 423,825</u></u>	<u><u>\$ 458,370</u></u>	<u><u>\$ 516,850</u></u>

**SUMMARY OF FUNDED POSITIONS**

Director of Community Services	1.00	1.00	1.00
Management Analyst	1.00	0.85	0.85
Administrative Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Positions</b>	<u><u>3.00</u></u>	<u><u>2.85</u></u>	<u><u>2.85</u></u>

**CITY OF SANTEE  
COMMUNITY SERVICES ADMINISTRATION**

<b>Community Services Administration 1001.02.5101</b>	<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
<b>PERSONNEL COSTS</b>			
Salaries & Wages - Regular	50010 \$ 269,553	\$ 302,750	\$ 316,580
Overtime	50025 1,063	500	500
Auto Allowance	50040 4,200	4,200	4,200
Retirement - PERS	50050 31,894	36,870	37,550
Retirement - Unfunded Liability	50052 49,398	52,280	59,220
Medicare	50060 3,985	4,460	4,660
Health Insurance	50070 26,591	34,330	46,530
Dental Insurance	50071 1,321	1,840	2,620
OPEB Health	50072 19,480	-	-
Life Insurance	50075 238	300	300
Long Term Disability Insurance	50076 653	760	760
Workers' Compensation Insurance	50080 1,048	1,000	-
<b>Total Personnel</b>	<b>\$ 409,424</b>	<b>\$ 439,290</b>	<b>\$ 472,920</b>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
Expert/Consulting Services	51040 \$ 4,775	\$ 4,780	\$ 29,780
Other Governmental Purposes	51101 178	500	500
Subscriptions/Memberships	51104 1,476	1,500	1,500
Professional Development	51110 342	2,000	2,000
Printing & Duplicating	51120 100	500	500
Telephone & Fax	51121 3,067	3,200	2,900
Postage	51122 83	250	250
Santee Park and Recreation Committee (SPARC)	51130 380	1,000	1,000
Banners - Other Agencies	51134 (900)	-	-
Rentals/Leases - Office Equipment	51141 1,374	1,000	750
Materials & Supplies	51160 509	1,050	1,050
Electricity & Gas	51180 3,017	3,300	3,700
<b>Total Operations &amp; Maintenance</b>	<b>\$ 14,400</b>	<b>\$ 19,080</b>	<b>\$ 43,930</b>
<b>Grand Total</b>	<b>\$ 423,825</b>	<b>\$ 458,370</b>	<b>\$ 516,850</b>

**CITY OF SANTEE  
COMMUNITY SERVICES ADMINISTRATION**

<b>Community Services Administration 1001.02.5101</b>	<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Expert/Consulting Services</b>	\$ 4,775	\$ 4,780	\$ 29,780
This appropriation provides for ongoing website quality control and broken-link detection, and a new contract with San Diego Food System Alliance to assist with SB 1383 requirements.			
<b>Other Governmental Purposes</b>	178	500	500
This appropriation will cover costs incurred in support of various special projects and activities.			
<b>Subscriptions/Memberships</b>	1,476	1,500	1,500
This appropriation will cover this Division's membership needs such as the Agency/Director's membership in National Recreation and Park Association (NRPA) and in the California Parks and Recreation Society (CPRS); annual newspaper and the annual Apple App for registration of graffiti reporting, and the Management Analyst's membership in MMASC.			
<b>Professional Development</b>	342	2,000	2,000
trainings that enable staff to economically and effectively incorporate current strategies to better market City recreation programs, promote use of City parks, and remain current in the areas of department responsibility. This appropriation will also reimburse employees for use of their automobiles while on City business; will permit attendance at other than local conferences; and, will allow for meetings with members of local committees and commissions, associations, colleagues, department staff, and community residents/leaders.			
<b>Printing &amp; Duplicating</b>	100	500	500
This appropriation will cover routine copying, printing, and purchase of printing materials such as, Council portraits, photo reproductions, informational pieces, flyers, and publications.			
<b>Telephone &amp; Fax</b>	3,067	3,200	2,900
This appropriation will cover basic telephone charges.			
<b>Postage</b>	83	250	250
This appropriation will cover the Division's postage needs and permits as needed.			
<b>Santee Park and Recreation Committee (SPARC)</b>	380	1,000	1,000
This appropriation will fund the Santee Park & Recreation Committee's costs including printing and photocopying expenses, postage, office supplies, training, and meetings with members.			

**CITY OF SANTEE  
COMMUNITY SERVICES ADMINISTRATION**

Community Services Administration 1001.02.5101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>Banners - Other Agencies</b>	\$ (900)	\$ -	\$ -
This is a pass through account to pay banner vendor for installation of other agencies' special event banners over Mission Gorge Road or other City locations.			
<b>Rentals/Leases - Office Equipment</b>	1,374	1,000	750
This appropriation covers a Contract for 60-month lease for Xerox Copier.			
<b>Materials &amp; Supplies</b>	509	1,050	1,050
This appropriation will cover office supplies including paper, graphic supplies, and other essentials; will enable purchase or lease of slides, films, and photographic materials for staff-produced presentations and film, reproductions, and professional assistance; provides funds for purchase of resource materials that address relevant municipal issues; and will fund miscellaneous materials and supplies.			
<b>Electricity &amp; Gas</b>	3,017	3,300	3,700
This appropriation funds the Division's share of electricity and gas charges.			
<b>Total Operations &amp; Maintenance</b>	<u>\$ 14,400</u>	<u>\$ 19,080</u>	<u>\$ 43,930</u>





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## **CITY OF SANTEE**

### **COMMUNITY SERVICES – PUBLIC SERVICES**

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#### **Program Description**

The Public Services Division performs maintenance and repairs to City-owned buildings and property, parks, rights of way, the municipal storm drain system, the urban forest, City trails and landscape maintenance districts.

#### **FY 2020-21 Accomplishments**

- Coordinated with the Finance Department to revise, bid, award and renew maintenance contracts for concrete slicing, decontamination services for Covid-19 response at City facilities and the purchase of 2-yard dump truck
- Installed a shower at the Teen Center and plexiglass barriers at City Hall in response to the COVID-19 pandemic
- Continued measures necessary to enhance current service delivery methods such as inspecting sidewalks to eliminate tripping hazards, performing annual drain inlet inspections and cleaning and implementation of new safety training programs
- Performed bi-annual deep cleaning, grooming and disinfection to the two synthetic fields at Town Center Community Park East
- Started maintenance of the developer constructed Weston Park
- Proactively addressed vandalism and the abatement of graffiti
- Conducted an asset inventory of all backflows, water meters and water shut offs and entered the data into our GIS system
- Accepted Tree City USA designation for the 19th consecutive year

#### **FY 2021-22 Goals and Objectives**

- Continue to assess and evaluate service delivery methods and make adjustments necessary for the City to become a model for municipal maintenance service delivery
- Request bids for parks janitorial and stormwater trash capture cleaning
- Continue to perform street maintenance including pothole patching, skin patching and small asphalt dig outs
- Complete and implement Santee's Urban Forestry Management Plan
- Continue to plant street trees, perform general park improvements, and perform landscape median improvements
- Design and install new irrigation, plants and trees on Mission Gorge Road between Cuyamaca Street and Olive Lane
- Continue to receive designation for the City as a Tree City USA and host the Arbor Day event
- Continue to support the Recreation Division special events throughout the year
- Continue to partner with the San Diego River Park Foundation and volunteers to assist with their cleanups

**CITY OF SANTEE  
COMMUNITY SERVICES - PUBLIC SERVICES**

<b>Community Services</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Public Services (Maintenance) 1001.02.3101</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>

**SUMMARY OF EXPENDITURES**

Personnel	\$ 1,418,116	\$ 1,567,270	\$ 1,592,980
Operations & Maintenance	1,482,802	2,212,540	2,100,670
Capital Outlay	<u>70,804</u>	<u>-</u>	<u>8,500</u>
<b>Grand Total</b>	<b><u>\$ 2,971,721</u></b>	<b><u>\$ 3,779,810</u></b>	<b><u>\$ 3,702,150</u></b>

**SUMMARY OF FUNDED POSITIONS:**

Public Services Manager	1.00	1.00	1.00
Senior Management Analyst	0.75	0.90	0.90
Park & Landscape Supervisor	1.00	1.00	1.00
Public Works Supervisor	1.00	1.00	1.00
Lead Maintenance Worker	1.00	1.00	1.00
Equipment Operator	4.00	4.00	4.00
Landscape/Irrigation Maintenance Worker	2.00	2.00	2.00
Maintenance Worker	1.00	1.00	1.00
Facilities Maintenance Technician	1.00	1.00	1.00
Administrative Secretary	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Total Positions</b>	<b><u>13.75</u></b>	<b><u>13.90</u></b>	<b><u>13.90</u></b>

**CITY OF SANTEE  
COMMUNITY SERVICES - PUBLIC SERVICES**

<b>Community Services</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Public Services (Maintenance) 1001.02.3101</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 891,473	\$ 1,004,370	\$ 1,007,990
Overtime	50025	41,690	26,700	10,000
Overtime - Stand By	50026	31,884	24,000	32,000
Stand - By - Pay	50031	11,700	11,700	11,700
Retirement - PERS	50050	92,081	110,970	111,030
Retirement - Unfunded Liability	50052	145,850	169,430	188,550
Medicare	50060	14,209	15,250	15,400
Health Insurance	50070	153,109	178,050	196,690
Dental Insurance	50071	9,680	12,220	12,900
OPEB Health	50072	17,070	-	-
Life Insurance	50075	1,339	1,450	1,450
Long Term Disability	50076	2,894	3,130	3,270
Workers Compensation Insurance	50080	5,137	10,000	2,000
<b>Total Personnel</b>		<b>\$ 1,418,116</b>	<b>\$ 1,567,270</b>	<b>\$ 1,592,980</b>

Continued

**CITY OF SANTEE**  
**COMMUNITY SERVICES - PUBLIC SERVICES**

<b>Community Services</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Public Services (Maintenance) 1001.02.3101</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Medical Services	51012	\$ -	\$ 1,000	\$ 1,000
Expert/Consulting Services	51040	-	49,980	-
Subscriptions/Memberships	51104	750	1,300	1,300
Professional Development	51110	3,004	4,500	4,500
Printing & Duplicating	51120	125	200	200
Telephone & Fax	51121	13,597	16,600	13,400
Postage	51122	2	150	150
Advertising	51123	2,506	2,000	2,000
Rentals/Leases - Office Equipment	51141	3,833	3,820	2,910
Service Fees	51149	20	150	150
Materials & Supplies	51160	14,606	14,050	41,100
Wearing Apparel	51165	2,695	3,700	3,700
Small Tools	51166	1,651	2,500	2,500
Electricity & Gas	51180	18,210	20,500	21,600
Electricity & Gas - Grounds	51181	32,024	72,900	47,400
Electricity & Gas - Ball Fields	51182	72,845	88,200	88,200
Ball Field Lighting Maintenance	51183	900	10,000	10,000
Water & Sewer	51185	35,664	38,010	39,910
Water & Sewer - Grounds	51186	295,321	523,030	490,770
Signage	51190	1,910	3,000	3,000
Equipment Rental	51191	4,122	7,000	7,000
Custodial Services	51210	25,214	26,060	26,840
City Hall Maintenance	51220	61,438	83,100	83,100
Repair/Maint - Fire Station #4	51221	81,201	30,000	34,170
Repair/Maint - Fire Station #5	51222	22,170	30,000	30,020
Repair/Maint - Other	51230	18,920	6,000	30,500
Repair/Maint - Grounds	51231	709,744	875,350	1,022,430
Trail Maintenance & Security	51232	5,529	25,000	25,000
Graffiti Removal	51233	5,186	5,300	5,550
Vandalism Repairs	51234	5,336	8,000	8,000
Supplemental Maintenance	51235	2,813	210,000	5,000
Synthetic Fields	51236	14,277	15,470	15,470
Contract Svc Dead Animal Disposal	51242	4,894	5,670	5,450
Contract Svc Street Sweeping	51244	4,599	6,500	6,350
Parking Lot Materials	51251	-	1,000	1,000
Irrigation Materials	51252	17,697	20,000	20,000
Sidewalk/Curb Materials	51255	-	2,500	1,000
<b>Total Operations &amp; Maintenance</b>		<b>\$ 1,482,802</b>	<b>\$ 2,212,540</b>	<b>\$ 2,100,670</b>
<b>CAPITAL OUTLAY COSTS</b>				
Office Equipment	60010	\$ -	\$ -	\$ 8,500
Other Capital Outlay	60099	70,804	-	-
<b>Total Capital Outlay</b>		<b>\$ 70,804</b>	<b>\$ -</b>	<b>\$ 8,500</b>
<b>Grand Total</b>		<b>\$ 2,971,721</b>	<b>\$ 3,779,810</b>	<b>\$ 3,702,150</b>

**CITY OF SANTEE  
COMMUNITY SERVICES - PUBLIC SERVICES**

<b>Community Services</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Public Services (Maintenance) 1001.02.3101</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Medical Services</b>	\$ -	\$ 1,000	\$ 1,000
The account is used to pay for medical exams including random alcohol and drug tests, DMV medical exams, and respirator clearance exams.			
<b>Expert/Consulting Services</b>	-	49,980	-
The amount shown in fiscal year 2020-21 represents the Urban Forestry Management Plan. There are no services requested for fiscal year 2021-22.			
<b>Subscriptions/Memberships</b>	750	1,300	1,300
This appropriation will support the following subscriptions and memberships; Manager and Supervisor's memberships in Maintenance Superintendents Association (CPRS/NRPA); Managers, Supervisors, and Equipment Operators memberships in Traffic Control Supervisors Association; City's Tree City USA and National Arbor Day; and Parks and Landscape Supervisor PAPA & CUF Foundation membership - ISA.			
<b>Professional Development</b>	3,004	4,500	4,500
This account will support the continuing educational needs of the maintenance staff, and attendance at conferences: Manager and Parks/Landscape Supervisor (CPRS) and PAPA licensing, Manager and Parks/Landscape Supervisor (CPRS) and PAPA licensing, ISA Urban Forestry Conference - Parks/Landscape, Pesticide Applicators training/certificate renewal, and OSHA mandated fork lift certification for Maintenance Crew.			
<b>Printing &amp; Duplicating</b>	125	200	200
This appropriation covers routine printing costs.			
<b>Telephone &amp; Fax</b>	13,597	16,600	13,400
This appropriation covers long distance phone calls, modems, alarm systems, faxes, and cell phones used by maintenance staff, including the Operations Center phone rental.			
<b>Postage</b>	2	150	150
This appropriation covers the cost of postage.			
<b>Advertising</b>	2,506	2,000	2,000
This appropriation covers the cost of advertising bids.			
<b>Rentals/Leases - Office Equipment</b>	3,833	3,820	2,910
This appropriation covers the cost of leasing a copier for the Operations Center.			
<b>Service Fees</b>	20	150	150
This appropriation covers the cost of service fees incurred during the fiscal year.			

**CITY OF SANTEE  
COMMUNITY SERVICES - PUBLIC SERVICES**

Community Services Public Services (Maintenance) 1001.02.3101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>Materials &amp; Supplies</b>	\$ 14,606	\$ 14,050	\$ 41,100
This appropriation covers the costs of office supplies, janitorial supplies for City facilities and parks, dog bags for City parks, drinking water, and other miscellaneous repair materials for City parks and facilities.			
<b>Wearing Apparel</b>	2,695	3,700	3,700
This appropriation covers uniforms for the landscape maintenance crew and staff.			
<b>Small Tools</b>	1,651	2,500	2,500
This appropriation covers the purchase and replacement of small tools and supplies.			
<b>Electricity &amp; Gas</b>	18,210	20,500	21,600
This appropriation covers electricity and gas charges for the division.			
<b>Electricity &amp; Gas - Grounds</b>	32,024	72,900	47,400
This appropriation covers the cost of electricity and gas for Parks: Big Rock, Mast, Shadow Hill, Town Center Community Park, West Hills, Weston, Woodglen Vista, Sky Ranch and TCCP, including Santana Tennis Courts.			
<b>Electricity - Ball Fields</b>	72,845	88,200	88,200
Field Lighting at Town Center Park West, Town Center Park East, West Hills Park Security Lights and Chet F. Harritt field.			
<b>Ball Field Lighting Maintenance</b>	900	10,000	10,000
MuscoSports Lighting Safety Audit, inspection, and repairs of ball field lights as required.			
<b>Water &amp; Sewer</b>	35,664	38,010	39,910
This appropriation covers Interior water and sewer costs for all City administrative facilities, including the Public Services Operations Center.			
<b>Water &amp; Sewer - Grounds</b>	295,321	523,030	490,770
This appropriation covers water and sewer for Parks: Big Rock, Mast, Shadow Hill, Town Center Community Park East & West Ball fields, West Hills, Weston, Woodglen Vista, Sky Ranch & Black Horse Estates Trail, as well as Santee School District shared water and City Hall irrigation.			
<b>Signage</b>	1,910	3,000	3,000
This appropriation covers miscellaneous park and facility signage including barricades and safety cones.			

**CITY OF SANTEE  
COMMUNITY SERVICES - PUBLIC SERVICES**

Community Services Public Services (Maintenance) 1001.02.3101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>Equipment Rental</b> This appropriation covers equipment rentals for facility cleanup and maintenance programs. Examples include cement mixers, mowers, tractors, trenchers, excavator, augers, rollers, aerator, and miscellaneous construction equipment.	\$ 4,122	\$ 7,000	\$ 7,000
<b>Custodial Services</b> This appropriation covers the city-wide contracted custodial services including extra work.	25,214	26,060	26,840
<b>City Hall Maintenance</b> This appropriation covers the following maintenance costs: HVAC maintenance and repair Alarm system monitoring, maintenance, and repair Fire extinguisher maintenance Pest control services City Hall painting Carpet cleaning and carpet replacement Plumbing maintenance and repairs Electrical services Door and window maintenance and repair Fixtures repair and maintenance Stationary Generator Permit (County of SD) Signs and name plaques	61,438	83,100	83,100
<b>Repair/Maintenance - Fire Station #4</b> This appropriation covers minor repairs in Fire Station #4 such as painting, carpet replacement, sewer lateral line services, HVAC system service, and repair of rollup doors.	81,201	30,000	34,170
<b>Repair/Maintenance - Fire Station #5</b> This appropriation covers minor repairs in Fire Station #5 such as painting, carpet replacement, sewer lateral line services, HVAC system service, and repair of rollup doors.	22,170	30,000	30,020
<b>Repair/Maintenance - Other</b> This appropriation covers maintenance and repairs at the Operations Center.	18,920	6,000	30,500



**CITY OF SANTEE  
COMMUNITY SERVICES - PUBLIC SERVICES**

Community Services Public Services (Maintenance) 1001.02.3101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>Repair/Maintenance - Grounds</b>	<b>\$ 709,744</b>	<b>\$ 875,350</b>	<b>\$ 1,022,430</b>
This appropriation covers the following maintenance costs:			
Area 1 Landscape Maintenance			
Playground Resurfacing			
Ballfield Maintenance and Repairs			
Riverwalk Grill Maintenance and Repairs			
Painting			
School Fields Joint Use			
Park Restrooms Custodial			
Annual Pest Control			
Plumbing Maintenance & Repairs			
Electrical Services			
Urban Forestry Maintenance			
Playground Equipment Maintenance/Repair			
YMCA/Aquatics Maintenance			
Mast Park Vault Toilet Maintenance			
Misc. repairs including maintenance, signage replacements, benches, BBQs, fencing, portable restroom rentals, etc. Fencing and porta potty rentals for field closure maintenance.			
<b>Trail Maintenance &amp; Security</b>	<b>5,529</b>	<b>25,000</b>	<b>25,000</b>
This appropriation covers the purchase and installation and monitoring costs of security cameras on City trails as well as funding a portion of the homeless encampment clean-ups.			
<b>Graffiti Removal</b>	<b>5,186</b>	<b>5,300</b>	<b>5,550</b>
This appropriation covers the removal of graffiti.			
<b>Vandalism Repairs</b>	<b>5,336</b>	<b>8,000</b>	<b>8,000</b>
This appropriation covers the costs related to vandalism.			
<b>Supplemental Maintenance</b>	<b>2,813</b>	<b>210,000</b>	<b>5,000</b>
This appropriation covers unanticipated maintenance issues.			
<b>Synthetic Fields</b>	<b>14,277</b>	<b>15,470</b>	<b>15,470</b>
This appropriation covers annual synthetic turf maintenance.			
<b>Contract Services Dead Animal Disposal</b>	<b>4,894</b>	<b>5,670</b>	<b>5,450</b>
This appropriation covers the disposal of dead animals found within City rights-of-ways, parks, and facilities.			
<b>Contract Services Street Sweeping</b>	<b>4,599</b>	<b>6,500</b>	<b>6,350</b>
This appropriation covers monthly parking lot sweeping.			

**CITY OF SANTEE  
COMMUNITY SERVICES - PUBLIC SERVICES**

Community Services Public Services (Maintenance) 1001.02.3101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>Parking Lot Materials</b> This appropriation covers materials (asphalt, rock, sand, sealcoat, crack filler) required for the repairs and maintenance of the City's parking lots.	\$ -	\$ 1,000	\$ 1,000
<b>Irrigation Materials</b> This appropriation covers irrigation repair supplies.	17,697	20,000	20,000
<b>Sidewalk/Curb Materials</b> This appropriation covers the installation of sidewalks, bench pads, picnic table pads and any other concrete needs at City parks.	-	2,500	1,000
<b>Total Operations and Maintenance</b>	<u>\$ 1,482,782</u>	<u>\$ 2,212,390</u>	<u>\$ 2,100,670</u>
<b>CAPITAL OUTLAY COSTS</b>			
<b>Office Equipment</b> This appropriation will cover the purchase of a new Sharp Copier.	\$ -	\$ -	\$ 8,500
<b>Other Capital Outlay</b> This appropriation covers the cost of Big Rock Park sewer line reconstruction.	70,804	-	-
<b>Total Capital Outlay</b>	<u>\$ 70,804</u>	<u>\$ -</u>	<u>\$ 8,500</u>



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**CITY OF SANTEE**  
**COMMUNITY SERVICES - STORM WATER**

Community Services	FY 2019-20	FY 2020-21	FY 2021-22
Public Services - Storm Water 1001.02.3102	Actual	Amended	Proposed

**SUMMARY OF EXPENDITURES**

Operations & Maintenance	\$ 75,113	\$ 135,850	\$ 151,580
<b>Grand Total</b>	<b>\$ 75,113</b>	<b>\$ 135,850</b>	<b>\$ 151,580</b>

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

Expert/Consulting Services	51040	\$ -	\$ 3,000	\$ 3,000
Professional Development	51110	641	1,500	1,500
Telephone & Fax	51121	2,487	2,700	2,400
Materials & Supplies	51160	9,501	14,000	14,000
Wearing Apparel	51165	2,081	4,200	4,000
Small Tools	51166	1,048	2,000	2,000
Rock, Asphalt, Concrete & Sand	51168	302	2,000	2,000
Water & Sewer - Grounds	51186	8,993	10,100	10,610
Signage	51190	184	1,000	500
Equipment Rental	51191	4,680	11,500	11,500
Repair/Maint - Other	51230	43,564	81,000	52,710
Interceptor Cleaning	51237	-	-	20,480
Trash Basket Cleaning	51238	-	-	24,000
Contract Service Dead Animal Removal	51242	1,631	1,850	1,880
Planting Materials	51254	-	1,000	1,000
<b>Total Operations &amp; Maintenance</b>		<b>\$ 75,113</b>	<b>\$ 135,850</b>	<b>\$ 151,580</b>
<b>Grand Total</b>		<b>\$ 75,113</b>	<b>\$ 135,850</b>	<b>\$ 151,580</b>

**CITY OF SANTEE  
COMMUNITY SERVICES - STORM WATER**

Community Services Public Services - Storm Water 1001.02.3102	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Expert/Consulting Services</b> Mast Park Water Quality Monitoring	\$ -	\$ 3,000	\$ 3,000
<b>Professional Development</b> Storm drain maintenance training as well as legally required safety and pest control training.	641	1,500	1,500
<b>Telephone and Fax</b> Local and long distance telephone charges, modems, alarm systems, faxes, and cell phones charges.	2,487	2,700	2,400
<b>Materials &amp; Supplies</b> Miscellaneous materials and supplies required for the Storm Water Program that are not identified elsewhere in this budget. Items include sandbags, odor controlling chemicals, locks, and fencing items.	9,501	14,000	14,000
<b>Wearing Apparel</b> Uniforms and rain gear for the City's Storm Water crew, as well as disposable coveralls that meet State requirements for the Weed Abatement Program.	2,081	4,200	4,000
<b>Small Tools</b> Purchase, repair, or replace small tools on an as-needed basis to perform tasks directly related to the Storm Water Program.	1,048	2,000	2,000
<b>Rock, Asphalt, Concrete &amp; Sand</b> Materials required for the repair and maintenance of the City's flood control channels.	302	2,000	2,000
<b>Water &amp; Sewer Grounds</b> Water expenses for maintained landscaped areas along paths at Forester Creek and Woodglen Vista Creek.	8,993	10,100	10,610
<b>Signage</b> Miscellaneous signage for flood control channels.	184	1,000	500
<b>Equipment Rental</b> Rental of specialized equipment required for storm drain maintenance and flood control.	4,680	11,500	11,500

**CITY OF SANTEE  
COMMUNITY SERVICES - STORM WATER**

Community Services	FY 2019-20	FY 2020-21	FY 2021-22
Public Services - Storm Water 1001.02.3102	Actual	Amended	Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>Repair/Maintenance - Other</b>	\$ 43,564	\$ 81,000	\$ 52,710
On-going maintenance program for all major drainage channels.			
Area 1 & 2 Storm Water Landscape Maintenance			
Urban Forestry Maintenance			
Irrigation Repairs			
Materials & Supplies related to Maintenance			
<b>Interceptor Cleaning</b>	-	-	20,480
This appropriation covers the cost to perform cleaning and maintenance of the stormwater hydrodynamic separator located at Mast Park as required by the JRUMP.			
<b>Trash Basket Cleaning</b>	-	-	24,000
This appropriation covers the cost of the contract to perform storm drain trash basket cleaning and maintenance as required by the JRUMP.			
<b>Contract Service Dead Animal Removal</b>	1,631	1,850	1,880
Contracted services for disposal of dead animals found within City flood control areas.			
<b>Planting Materials</b>	-	1,000	1,000
Purchase of native plants and hydroseed mix for flood channels.			
<b>Total Operations &amp; Maintenance</b>	<u>\$ 75,113</u>	<u>\$ 132,850</u>	<u>\$ 151,580</u>



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## **CITY OF SANTEE**

### **COMMUNITY SERVICES - SOLID WASTE AND RECYCLING**

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#### **Program Description**

Ensure compliance with State waste management regulations, administer contract with franchise hauler, secure and administer State grants, provide public awareness and education on proper waste management techniques, handle resident complaints, and develop new waste diversion/recycling programs where possible.

#### **FY 2020-21 Accomplishments**

- Participated in negotiations of new franchise agreement for solid waste services in Santee, and implemented the new agreement
- Maintained annual solid waste disposal rate below the State's pounds-per-person-per day (l/p/d) target goal set for Santee at 6.5 l/p/d. Santee's 2019 reporting year disposal rate was at 6.3 l/p/d
- Continued to work with the franchise hauler to develop recycling plans for multi-family and commercial waste generators
- Secured grant funds for beverage container recycling and public education
- Focused on awareness and education of SB 1383

#### **FY 2021-22 Goals and Objectives**

- Focus on fully implementing SB 1383 which requires all generators of solid waste to recycle food waste
- Host a city-wide community clean up day with hauler to assist all residents in disposal of large unwanted items
- Increase resident & commercial education and participation in the proper disposal of organics, including food waste, used oil and other household hazardous waste materials through the use of franchise hauler, organizations and social media
- Continue solid waste disposal education, to maintain a disposal rate below the State's pounds-per-person-per day (l/p/d) target goal set for Santee at 6.5 l/p/d, through the use of the franchise hauler and social media
- Continue public education of electronic waste (E-waste), universal waste (U-waste) diversion, and sharps (needles, lancets) disposal through the use of the franchise hauler and social media
- Continue recycling plan development for multi-family and commercial waste generators
- Pursue additional grant funds



**CITY OF SANTEE**  
**COMMUNITY SERVICES - SOLID WASTE AND RECYCLING**

Community Services Solid Waste & Recycling 1001.02.3201	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 40,438	\$ 33,950	\$ 35,920
Operations & Maintenance	2,788	3,920	3,920
Special Programs	<u>23,489</u>	<u>-</u>	<u>-</u>
<b>Grand Total</b>	<u><u>\$ 66,715</u></u>	<u><u>\$ 37,870</u></u>	<u><u>\$ 39,840</u></u>

**SUMMARY OF FUNDED POSITIONS**

Senior Management Analyst	0.25	0.10	0.10
Management Analyst	<u>-</u>	<u>0.15</u>	<u>0.15</u>
<b>Total Positions</b>	<u><u>0.25</u></u>	<u><u>0.25</u></u>	<u><u>0.25</u></u>

**CITY OF SANTEE**  
**COMMUNITY SERVICES - SOLID WASTE AND RECYCLING**

<b>Community Services</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Solid Waste &amp; Recycling 1001.02.3201</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 27,118	\$ 22,470	\$ 23,620
Retirement - PERS	50050	3,308	2,970	3,050
Retirement - Unfunded Liability	50052	4,260	3,880	4,420
Medicare	50060	393	330	340
Health Insurance	50070	4,650	3,970	4,150
Dental Insurance	50071	282	230	240
OPEB Health	50072	310	-	-
Life Insurance	50075	25	30	30
Long Term Disability Insurance	50076	91	70	70
<b>Total Personnel</b>		<u>\$ 40,438</u>	<u>\$ 33,950</u>	<u>\$ 35,920</u>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Telephone & Fax	51121	\$ 229	\$ 200	\$ 200
Postage	51122	127	200	200
Household Hazardous Waste Disposal	51151	2,126	3,000	3,000
Materials & Supplies	51160	54	220	220
Electricity & Gas	51180	251	300	300
<b>Total Operations &amp; Maintenance</b>		<u>\$ 2,788</u>	<u>\$ 3,920</u>	<u>\$ 3,920</u>
<b>SPECIAL PROGRAMS</b>				
Litter Control/Recycling	var	\$ 23,489	\$ -	\$ -
<b>Total Special Programs</b>		<u>\$ 23,489</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Grand Total</b>		<u><u>\$ 66,715</u></u>	<u><u>\$ 37,870</u></u>	<u><u>\$ 39,840</u></u>

**CITY OF SANTEE**  
**COMMUNITY SERVICES - SOLID WASTE AND RECYCLING**

Community Services Solid Waste & Recycling 1001.02.3201	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Telephone &amp; Fax</b> Telephone, fax machine, and modem line charge.	\$ 229	\$ 200	\$ 200
<b>Postage</b> Mailing costs of annual Exemption Self Hauler Letters, correspondence and renewal of the Business Reply Permit.	127	200	200
<b>Household Hazardous Waste Disposal</b> Provide for Santee residents' hazardous waste disposal costs. The amount can vary from year to year based on anticipated use of the County's hazardous waste disposal facilities. Includes hazardous waste items from Public Services Operations Center.	2,126	3,000	3,000
<b>Materials &amp; Supplies</b> Office supplies.	54	220	220
<b>Electricity &amp; Gas</b> Electricity and gas charges.	251	300	300
<b>Total Operations &amp; Maintenance</b>	<u>\$ 2,788</u>	<u>\$ 3,920</u>	<u>\$ 3,920</u>
<b>SPECIAL PROGRAMS</b>			
<b>Litter Control/Recycling Grants</b> Litter Control/Recycling Grants are appropriated outside of the annual budget process as grants are awarded to the City.	\$ 23,489	\$ -	\$ -
<b>Total Special Programs</b>	<u>\$ 23,489</u>	<u>\$ -</u>	<u>\$ -</u>

## **CITY OF SANTEE**

### **COMMUNITY SERVICES – FACILITY OPERATIONS**

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#### **Program Description**

Facilities Operations of the Parks & Recreation Division of the Community Services Department coordinates the use of Civic Center buildings 7 and 8, picnic shelters, park use and ball fields. Park Patrol staff monitor City park operations after business hours and weekends and a part-time staff disc golf course monitor also oversees weekend course compliance and verify patron payments. Focus is on customer service, park safety and beautification. Staff interacts with community members to answer questions, verify permit/rule compliance and ensure proper use of park facilities/amenities.

#### **FY 2020-21 Accomplishments**

- Created and implemented online picnic shelter reservations system for parks
- Established Park Patrol staff monitor program to assist in customer service and park rule compliance
- Continual monitoring of public health order and frequent adjustment to permit/reservations allowed to various groups, rooms, fields and parks
- Solicited disc golf tee sponsorship program and created sponsorship signage
- Created and implemented online monthly disc golf pass program

#### **FY 2021-22 Goals and Objectives**

- Continue to improve maintenance and equipment replacement in Civic Center rooms to increase longevity of use
- Continue to seek user groups for field rentals and room rentals during non-prime time use hours
- Increase social media marketing of rooms, park/picnic pavilion, and field reservations
- Complete a comprehensive cost analysis of all use and rental fees
- Expand facility rental options to include 'party packages' that will increase revenue
- Continue to integrate the Park Patrol staffing and disc golf course monitor into facility operations
- Improve and strive for excellence in customer service

**CITY OF SANTEE**  
**COMMUNITY SERVICES - FACILITY OPERATIONS**

Community Services Facility Operations 1001.02.5204	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 25,574	\$ 9,980	\$ 85,290
Operations & Maintenance	<u>34,870</u>	<u>44,550</u>	<u>46,200</u>
<b>Grand Total</b>	<u><u>\$ 60,445</u></u>	<u><u>\$ 54,530</u></u>	<u><u>\$ 131,490</u></u>

**SUMMARY OF FUNDED POSITIONS**

Recreation Coordinator	<u>0.37</u>	<u>-</u>	<u>0.85</u>
<b>Total Positions</b>	<u><u>0.37</u></u>	<u><u>-</u></u>	<u><u>0.85</u></u>

**CITY OF SANTEE**  
**COMMUNITY SERVICES - FACILITY OPERATIONS**

<b>Community Services</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Facility Operations 1001.02.5204</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 11,340	\$ -	\$ 41,090
Salaries & Wages - Part Time	50020	4,262	9,420	21,850
Overtime	50025	345	-	-
Retirement - PERS	50050	1,428	140	3,810
Retirement - Unfunded Liability	50052	3,160	-	960
Retirement - Part Time	50055	135	280	820
Medicare	50060	231	140	1,470
Health Insurance	50070	3,890	-	14,010
Dental Insurance	50071	261	-	890
OPEB Health	50072	460	-	-
Life Insurance	50075	22	-	80
Long Term Disability Insurance	50076	39	-	310
<b>Total Personnel</b>		<u>\$ 25,574</u>	<u>\$ 9,980</u>	<u>\$ 85,290</u>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Printing & Duplicating	51120	\$ -	\$ 250	\$ 250
Telephone & Fax	51121	12	100	100
Bank Fees	51150	10,992	11,870	11,870
Materials & Supplies	51160	403	1,100	1,100
Electricity & Gas	51180	12,577	15,400	16,900
Custodial Services	51210	8,588	8,630	8,780
Repair/Maint - Equipment	51211	-	200	200
Repair/Maint - Blds & Structures	51215	56	1,000	1,000
Public Events Liability Insurance	51306	2,242	6,000	6,000
<b>Total Operations &amp; Maintenance</b>		<u>\$ 34,870</u>	<u>\$ 44,550</u>	<u>\$ 46,200</u>
<b>Grand Total</b>		<u><u>\$ 60,445</u></u>	<u><u>\$ 54,530</u></u>	<u><u>\$ 131,490</u></u>

**CITY OF SANTEE  
COMMUNITY SERVICES - FACILITY OPERATIONS**

Community Services Facility Operations 1001.02.5204	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Printing &amp; Duplicating</b> Program supplies - on site administration area supplies.	\$ -	\$ 250	\$ 250
<b>Telephone &amp; Fax</b> Telephone and fax charges.	12	100	100
<b>Bank Fees</b> ACTIVENet fees and bank charges.	10,992	11,870	11,870
<b>Materials &amp; Supplies</b> Admin supplies, custodial and maintenance supplies.	403	1,100	1,100
<b>Electricity &amp; Gas</b> Electricity and gas charges - Buildings 7 & 8 at City Hall.	12,577	15,400	16,900
<b>Custodial Services</b> Custodial services - Buildings 7 & 8.	8,588	8,630	8,780
<b>Repair &amp; Maintenance - Equipment</b> Building 7 & 8 equipment, appliance repairs, and maintenance.	-	200	200
<b>Repair &amp; Maintenance - Buildings &amp; Structures</b> Building 7 & 8 facility repairs and maintenance.	56	1,000	1,000
<b>Public Events Liability Insurance</b> User required insurance - user fees collected to offset charges.	2,242	6,000	6,000
<b>Total Operations &amp; Maintenance</b>	<u>\$ 34,870</u>	<u>\$ 44,550</u>	<u>\$ 46,200</u>

## **CITY OF SANTEE**

### **COMMUNITY SERVICES – RECREATION SERVICES**

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#### **Program Description**

The Parks & Recreation Division of the Community Services Department provides professional supervision and management of a variety of leisure, recreational and entertainment experiences. Programs and services offered to the community include: Instructional Programs and Camps, Special Events, Senior Programs, Teen Center, Woodglen Vista Skate Park, and permitting and use of parks, fields and facilities.

The Active Older Adults 55+ (Senior) Program hosts programs for ages 55 and over. Activities include socials, workshops, drop-in programs, and local outings.

The Santee Teen Center is an after school and summer facility for grades 6-12. It is located at Big Rock Park in the Community Services Building. Programs include daily indoor and outdoor activities, various table games, computers, and homework assistance. Transportation is provided to the center from Santee School District schools through a partnership agreement. Summer programs at the center include camps and the junior leader/volunteer program.

The Santee Skate Park allows skate board, scooter, roller blade, bicycle moto-cross (BMX), and all-wheel activities. The Skate Park is open to the public daily and the park hosts workshops, clinics and camps designed to serve all age groups.

Park, field and facility permits and rentals are coordinated through the Parks & Recreation Division. This division serves as city liaison to community organizations and other public and non-profit organizations and also supports city and community committees including the Santee Collaborative, COMPOC, SPARC and the Santee Sports Council.

Parks & Recreation Division coordinates the design, publication and marketing of the recreation brochure and guide and other promotional materials and park and trail signage.

#### **FY 2020-2021 Accomplishments**

- Modified Teen Center programming to adhere to changing health order guidelines while still providing exceptional programming to members
- Rebuilt all Santee park pages on the website to be consistent and easy to navigate. This includes highlighting links to forms/registrations to support user needs and expectations
- Hosted modified senior programming to keep seniors engaged while adhering to health order guidelines. Activities include a drive-thru Holiday Goodie Grab event, socially distanced walks and drive-thru bingo
- Completed the virtual reality promotional marketing campaign focused on Recreation in the Santee community, highlighting Senior programs, Teen Center and other activities while promoting the need for a Community Center
- Successfully implemented the online picnic shelter reservation system
- Offered a modified afterschool recreation program, free of charge, to families impacted by COVID-19
- Eliminated Skate Park supervision while increasing program opportunities to maintain a staff presence, while shifting staff time all city park supervision (Park Patrol program – see facilities)
- Assisted the City Manager's office with the purchase and distribution of staff polos to all City staff
- Coordinated with the Santee Collaborative to provide banner space for their diversity, equity and inclusion campaign



**CITY OF SANTEE**  
**COMMUNITY SERVICES – RECREATION SERVICES**

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- Partnered with the Santee Branch Library to provide story walks at Mast Park and Big Rock Park
- Supported the COMPOC Diversity, Equity and Inclusion subcommittee with virtual meetings and creation of a road map and guidelines
- Continual monitoring of public health order and frequent adjustment to park operations, closures and modifications

**FY 2021-22 Goals and Objectives**

- Provide pickleball users at Big Rock Park rollaway nets to reduce the amount of supplies that must be transported from the storage room when in use
- Continue to provide unique and engaging programming for seniors and teens that is executed with health and safety in mind
- Research new opportunities for supporting teen programming, including the expansion of the SD Nights partnership through the San Diego County Parks & Recreation Department
- Research marketing trends to ensure recreation programming information is being provided to the community through all viable outlets
- Install permanent kiosk signage with the option for changing out seasonal information
- Provide professional development opportunities to full and part-time staff to increase the knowledge and skills needed to provide exceptional and safe programming to all ages

**CITY OF SANTEE  
COMMUNITY SERVICES - RECREATION SERVICES**

Community Services Recreation Services 1001.02.5201	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 513,578	\$ 538,240	\$ 562,860
Operations & Maintenance	71,616	71,900	83,850
Capital Outlay	<u>8,477</u>	<u>-</u>	<u>-</u>
<b>Grand Total</b>	<u><u>\$ 593,671</u></u>	<u><u>\$ 610,140</u></u>	<u><u>\$ 646,710</u></u>

**SUMMARY OF FUNDED POSITIONS**

Recreation Services Manager	1.00	1.00	1.00
Special Events Supervisor	1.00	1.00	1.00
Recreation Supervisor	1.00	1.00	1.00
Recreation Coordinator	1.06	0.98	0.75
Recreation Coordinator	<u>-</u>	<u>-</u>	<u>0.25</u>
<b>Total Positions</b>	<u><u>4.06</u></u>	<u><u>3.98</u></u>	<u><u>4.00</u></u>

**CITY OF SANTEE**  
**COMMUNITY SERVICES - RECREATION SERVICES**

<b>Community Services</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Recreation Services 1001.02.5201</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 293,884	\$ 307,310	\$ 328,630
Salaries & Wages - Part Time	50020	69,826	84,980	77,510
Overtime	50025	569	-	-
Retirement - PERS	50050	29,286	30,750	31,380
Retirement - Unfunded Liability	50052	50,157	48,010	61,030
Retirement - Part Time	50055	2,202	2,730	2,910
Medicare	50060	5,270	5,700	5,890
Health Insurance	50070	46,258	41,830	48,970
Dental Insurance	50071	2,957	3,020	4,320
OPEB Health	50072	5,040	-	-
Life Insurance	50075	397	420	420
Long Term Disability Insurance	50076	927	930	1,000
Workers Compensation Insurance	50080	322	-	-
Unemployment Insurance	50081	6,483	12,560	800
<b>Total Personnel</b>		<u>\$ 513,578</u>	<u>\$ 538,240</u>	<u>\$ 562,860</u>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Medical Services	51012	\$ 154	\$ -	\$ -
Expert/Consulting Services	51040	38,725	27,830	29,000
Subscriptions/Memberships	51104	185	240	250
Professional Development	51110	1,705	2,000	1,800
Printing and Duplicating	51120	190	680	680
Telephone & Fax	51121	8,424	8,900	9,500
Postage	51122	145	200	200
Promotional Activities	51131	465	500	1,500
Banners	51133	788	1,600	2,000
Bank Fees	51150	120	250	8,000
Materials & Supplies	51160	3,025	3,000	5,000
Transportation	51172	3,217	9,000	7,000
Electricity & Gas	51180	11,460	13,400	14,700
Water and Sewer	51185	1,214	1,300	1,370
Software Maintenance & Licensing	51201	-	400	400
Repair/Maintenance - Equipment	51211	1,801	2,300	2,350
Repair/Maintenance - Bldg & Structures	51215	-	300	100
<b>Total Operations &amp; Maintenance</b>		<u>\$ 71,616</u>	<u>\$ 71,900</u>	<u>\$ 83,850</u>
<b>CAPITAL OUTLAY COSTS</b>				
Office Equipment	60010	\$ 8,477	\$ -	\$ -
<b>Total Capital Outlay</b>		<u>\$ 8,477</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Grand Total</b>		<u><u>\$ 593,671</u></u>	<u><u>\$ 610,140</u></u>	<u><u>\$ 646,710</u></u>

**CITY OF SANTEE**  
**COMMUNITY SERVICES - RECREATION SERVICES**

Community Services Recreation Services 1001.02.5201	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Medical Services</b> Medical Testing requirements for new staff.	\$ 154	\$ -	\$ -
<b>Expert/Consulting Services</b> Graphic design contract.	38,725	27,830	29,000
<b>Subscriptions/Memberships</b> Recreation Manager, Supervisor, and Coordinators; memberships in the CA Parks and Recreation Society, National Recreation and Park Association and other professional organizations. Publications and resource materials which address relevant issues in the industry.	185	240	250
<b>Professional Development</b> Staff training, required CPR and First Aid, and recreation programming seminars.	1,705	2,000	1,800
<b>Printing and Duplicating</b> Routine copying, printing, and purchase of materials and portion of Division copier contract.	190	680	680
<b>Telephone &amp; Fax</b> Telephone and fax charges.	8,424	8,900	9,500
<b>Postage</b> Mailing fees - stamps, express mail, metered postage.	145	200	200
<b>Promotional Activities</b> Program promotions and marketing.	465	500	1,500
<b>Banners</b> Installing/removing, storing, purchasing/cleaning, and repairing of banners.	788	1,600	2,000
<b>Bank Fees</b> Active Net transaction and processing fees.	120	250	8,000
<b>Materials &amp; Supplies</b> Office supplies and miscellaneous supplies.	3,025	3,000	5,000
<b>Transportation</b> Transportation services provided by the Santee School District to students in grades 6-8. Expenses offset by revenue.	3,217	9,000	7,000

**CITY OF SANTEE  
COMMUNITY SERVICES - RECREATION SERVICES**

Community Services Recreation Services 1001.02.5201	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>Electricity &amp; Gas</b> Allocated electricity and gas charges.	\$ 11,460	\$ 13,400	\$ 14,700
<b>Water and Sewer</b> Allocated water and sewer charges.	1,214	1,300	1,370
<b>Software Maintenance &amp; Licensing</b> Annual licensing fee for software used to create city wide publicity materials, signs, banners, etc.	-	400	400
<b>Repair/Maintenance - Equipment</b> Repairs and maintenance for computers, copiers, printers, typewriters, and other office equipment not covered under warranty. This appropriation also provides for the Division's share of the copier pooled maintenance agreement.	1,801	2,300	2,350
<b>Repair/Maintenance - Bldg &amp; Structures</b> Fire and security alarm services and inspections, pest control, and necessary repairs.	-	300	100
<b>Total Operations &amp; Maintenance</b>	<u>\$ 71,616</u>	<u>\$ 71,900</u>	<u>\$ 83,850</u>
<b>CAPITAL OUTLAY COSTS</b>			
<b>Office Equipment</b> This appropriation funded the purchase of a new Sharp copier.	\$ 8,477	\$ -	\$ -
<b>Total Capital Outlay</b>	<u>\$ 8,477</u>	<u>\$ -</u>	<u>\$ -</u>

## **CITY OF SANTEE**

### **COMMUNITY SERVICES – SPECIAL EVENTS**

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#### **Program Description**

The Recreation Services Division - Special Events provides events throughout the year for the Santee community. Events vary in theme and size, from small community based events to large scale regional events that attract attendees from around the county. In-house events include City functions such as grand openings, dedications, ribbon cuttings, ground breakings, and oath-of-office ceremonies.

#### **FY 2020-21 Accomplishments**

- Hosted virtual 4<sup>th</sup> of July event with dual firework displays to comply with public health orders
- Hosted a new event: Trucks & Treats, a drive-through Halloween celebration
- Celebrated Santee's 40<sup>th</sup> birthday with a dual firework display
- Hosted a new event: Festive Fridays (in place of Holiday Lighting Celebration) with Santa & character photos
- Supported the annual USA Track and Field Race Walk National Championships
- Hosted virtual Sunset 5K/50K. Participants ran/walked self-guided – giveaway provided
- Hosted two new events for spring: Spring Selfies with the Easter Bunny and the Hop-Through Bunny Stop, a drive-through event
- Created the virtual SanTree Scavenger Hunt to celebrate Earth Day & Arbor Day
- Hosted Fido Day in Santee Dog Parks with arfs & crafts and giveaways
- Brought back the Santee Summer Concerts in June 2021 as health orders allowed
- Increased social media & digital marketing outreach with virtual events and video projects
- Increased the use of the Square point of sale system to include branded Santee merchandise in our online store

#### **FY 2021-22 Goals and Objectives**

- Continue to bring back large, in-person events as the health orders allow
- Research opportunities to increase revenue for funding community events
- Continue to build partnerships with businesses in Santee
- Continue to integrate the Santee brand into events
- Continue to boost social media & digital marketing presence with video projects and themed posts
- Provide safe, secure, and family friendly events that create lasting memories and traditions
- Continue to increase our emergency protocol and plans while working with the Fire and Sheriff Department
- Continue utilizing and expand use of Square point of sale system to create easy process for participants, sponsors, and vendors

**CITY OF SANTEE  
COMMUNITY SERVICES - SPECIAL EVENTS**

Community Services Special Events 1001.02.5309	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 76,421	\$ 66,350	\$ 120,010
Operations & Maintenance	<u>130,220</u>	<u>159,150</u>	<u>156,950</u>
<b>Grand Total</b>	<u><u>\$ 206,641</u></u>	<u><u>\$ 225,500</u></u>	<u><u>\$ 276,960</u></u>

**SUMMARY OF FUNDED POSITIONS**

Recreation Coordinator	<u>0.85</u>	<u>-</u>	<u>0.65</u>
<b>Total Positions</b>	<u><u>0.85</u></u>	<u><u>-</u></u>	<u><u>0.65</u></u>

**CITY OF SANTEE**  
**COMMUNITY SERVICES - SPECIAL EVENTS**

<b>Community Services</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Special Events 1001.02.5309</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 15,503	\$ -	\$ 33,390
Salaries & Wages - Part Time	50020	35,535	54,920	60,170
Overtime	50025	182	-	-
Retirement - PERS	50050	1,203	240	3,340
Retirement - Unfunded Liability	50052	7,250	-	7,210
Retirement - Part Time	50055	1,268	1,950	2,130
Medicare	50060	743	790	1,350
Health Insurance	50070	5,216	-	11,380
Dental Insurance	50071	360	-	720
OPEB Health	50072	1,950	-	-
Life Insurance	50075	29	-	70
Long Term Disability Insurance	50076	52	-	250
Workers Compensation Insurance	50080	1,160	-	-
Unemployment Insurance	50081	5,970	8,450	-
<b>Total Personnel</b>		<u>\$ 76,421</u>	<u>\$ 66,350</u>	<u>\$ 120,010</u>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Medical Services	51012	\$ -	\$ 200	\$ -
Expert/Consulting Services	51040	-	300	300
Permits/Insurance	51041	14,835	24,000	24,000
Subscription/Memberships	51104	1,979	2,500	3,000
Professional Development	51110	2,831	3,600	3,600
Telephone & Fax	51121	614	600	700
Postage	51122	132	150	150
Promotional Activities	51131	5,139	8,400	7,000
Banners	51133	7,908	11,500	10,000
Bank Fees	51150	401	500	500
Contract Services	51155	72,997	75,000	75,000
Other Services - SD County Sheriff	51156	7,848	6,300	8,500
Materials and Supplies	51160	8,044	11,900	10,000
Recreational Supplies	51164	471	4,200	4,200
Equipment Rental	51191	7,022	10,000	10,000
<b>Total Operations &amp; Maintenance</b>		<u>\$ 130,220</u>	<u>\$ 159,150</u>	<u>\$ 156,950</u>
<b>Grand Total</b>		<u><u>\$ 206,641</u></u>	<u><u>\$ 225,500</u></u>	<u><u>\$ 276,960</u></u>



**CITY OF SANTEE  
COMMUNITY SERVICES - SPECIAL EVENTS**

Community Services Special Events 1001.02.5309	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Medical Services</b> As needed for testing requirements.	\$ -	\$ 200	\$ -
<b>Expert/Consulting Services</b> CPR and First Aid training.	-	300	300
<b>Permits/Insurance</b> Health fees/permits, ABC fees/permits, Right of Entry fees/permits and additional event insurance.	14,835	24,000	24,000
<b>Subscription/Memberships</b> ASCAP, BMI and SESAC music licensing fees.	1,979	2,500	3,000
<b>Professional Development</b> Membership and conference expenses for special event or sponsorship of specific organizations.	2,831	3,600	3,600
<b>Telephone &amp; Fax</b> Telephone and related expenses.	614	600	700
<b>Postage</b> Mailing sponsorship packages and division mail.	132	150	150
<b>Promotional Activities</b> Printing of promotional materials such as posters and flyers and the price of ads taken out in local papers and social media to advertise events.	5,139	8,400	7,000
<b>Banners</b> Includes purchasing, installing, removing, storing, cleaning, and repairing banners.	7,908	11,500	10,000
<b>Bank Fees</b> Processing fees incurred by Square and Active Net point of sale systems.	401	500	500
<b>Other Contract Services</b> Contracts such as entertainers, lights, sound, bands for events, rides, service providers, pest control services and 4th of July fireworks.	72,997	75,000	75,000
<b>Other Services - SD County Sheriff</b> Provides for Sheriff services during special events.	7,848	6,300	8,500
<b>Materials &amp; Supplies</b> Decorations, staff shirts, name tags, water, tape, cords, and other general event supplies.	8,044	11,900	10,000

**CITY OF SANTEE  
COMMUNITY SERVICES - SPECIAL EVENTS**

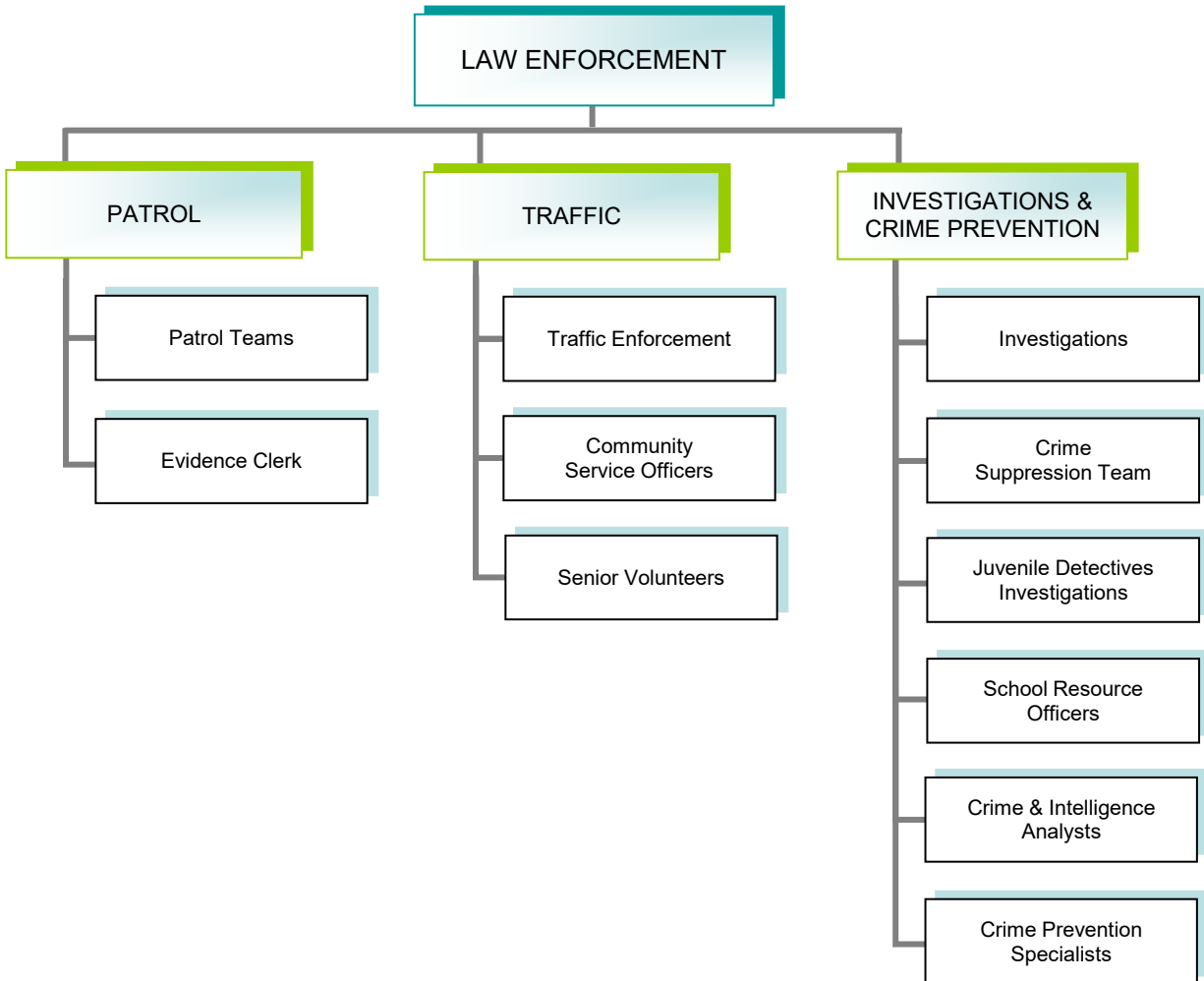
Community Services Special Events 1001.02.5309	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (continued)</b>			
<b>Recreational Supplies</b>	\$ 471	\$ 4,200	\$ 4,200
Purchase and replacement of items such as canopies, tables, and event fences.			
<b>Equipment Rental</b>	7,022	10,000	10,000
Rental of equipment such as stages, generators, canopies, tables, chairs, trucks, and portable toilets.			
<b>Total Operations &amp; Maintenance</b>	<b>\$ 130,220</b>	<b>\$ 159,150</b>	<b>\$ 156,950</b>



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# CITY OF SANTEE LAW ENFORCEMENT

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## **CITY OF SANTEE**

### **LAW ENFORCEMENT SERVICES**

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#### **Mission Statement**

In partnership with our communities, we provide the highest quality public safety services.

#### **Program Description**

Law enforcement services are provided through a contract with the San Diego County Sheriff's Department. These services include patrol, traffic, criminal investigations, narcotic/gang enforcement, crime prevention and crime analysis support.

#### **FY 2020-21 Accomplishments**

- Expanded homeless outreach efforts by creating a Homeless Outreach Program and Engagement (HOPE) team, which supports a comprehensive approach to managing issues related to homelessness by working with collaborative partners to conduct outreach events
- Increased traffic enforcement in areas with higher levels of violations and safety concerns
- Worked with the Retail Theft Collaborative, which consists of local business owners, store managers and loss prevention staff, to foster best practices and maximize communication with law enforcement in an effort to prevent and deter theft
- Increased use of social media platforms such as NextDoor and Twitter to enhance communication with the community
- Lowered the crime rate in Santee for 2020
- Worked in collaboration with the City on the impacts from the COVID-19 pandemic

#### **FY 2021-22 Goals and Objectives**

- Continue to work in collaboration with the City on the impacts from the COVID-19 pandemic
- Support homeless outreach efforts by continuing to develop the Homeless Outreach Program and Engagement (HOPE) team, maintain a comprehensive approach to managing issues related to homelessness, and work with collaborative partners to conduct outreach events
- With the assistance of an Office of Traffic Safety grant, continue to increase traffic enforcement through distracted driving details, DUI checkpoints and education to the public with teen driver awareness courses
- Continue to work with the Retail Theft Collaborative to foster best practices and maximize communication with law enforcement in an effort to prevent and deter theft
- Develop informational/educational videos on traffic safety and the HOPE program
- Conduct active shooter training and collaborate with the Retail Theft Collaborative on this topic
- Continue to have a presence on social media platforms to enhance communication with the community
- Work with Metropolitan Transit System (MTS) and the Joint Trolley Task Force to address and deter criminal activity on and around the trolley platform at Town Center Parkway/Santee Trolley Square
- Continue to focus on lowering crime rates in Santee with proactive policing strategies

**CITY OF SANTEE  
LAW ENFORCEMENT SERVICES**

Law Enforcement Services County of San Diego 1001.00.2101 & 1001.00.2102	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>SUMMARY OF EXPENDITURES</b>			
Operations & Maintenance	\$ 15,388,733	\$ 16,063,730	\$ 16,812,110
<b>Grand Total</b>	<b>\$ 15,388,733</b>	<b>\$ 16,063,730</b>	<b>\$ 16,812,110</b>

<b>EXPENDITURES</b>				
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Expert/Consulting Services	51040	\$ 47,090	\$ 50,000	\$ 50,000
Printing & Duplicating	51120	-	2,000	2,000
Telephone & Fax	51121	-	-	-
Contract Services - SD County Sheriff	51152	15,089,964	15,843,750	16,561,560
Other Contract Services	51155	189,715	102,430	142,400
Materials & Supplies	51160	-	250	250
Electricity & Gas	51180	4,658	5,200	5,400
Custodial Services	51210	3,270	3,100	4,000
Repair/Maint - Bldg & Structures	51215	-	2,000	1,500
Communication Charges	51332	54,036	55,000	45,000
<b>Total Operations &amp; Maintenance</b>		<b>\$ 15,388,733</b>	<b>\$ 16,063,730</b>	<b>\$ 16,812,110</b>
<b>Grand Total</b>		<b>\$ 15,388,733</b>	<b>\$ 16,063,730</b>	<b>\$ 16,812,110</b>

**CITY OF SANTEE  
LAW ENFORCEMENT SERVICES**

Law Enforcement Services County of San Diego 1001.00.2101 & 1001.00.2102	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**OPERATIONS & MAINTENANCE COSTS**

<b>Expert/Consulting Services</b>	\$ 47,090	\$ 50,000	\$ 50,000
This account provides law enforcement support services for the Automated Regional Justice Information System (ARJIS) and the California Identification (Cal-ID) Program.			
<b>Printing and Duplicating</b>	-	2,000	2,000
This account provides funding for the printing of courtesy notices, parking citations and towing notices for illegally parked vehicles.			
<b>Contract Services - SD County Sheriff</b>	15,089,964	15,843,750	16,561,560
This appropriation provides funding for general and specialized law enforcement, traffic and patrol services under contract with the San Diego County Sheriff's Department. The contract amount is partially funded with \$159,510 of State Supplemental Law Enforcement Services Funds in addition to the amounts reflected here. Staffing in FY 2021-22 is reflected as follows:			
<ul style="list-style-type: none"> <li>Twenty-eight (28) general law enforcement patrol</li> <li>Four (4) patrol sergeants</li> <li>Five (5) traffic investigation and enforcement deputies</li> <li>One (1) traffic sergeant</li> <li>One (1) motorcycle deputy</li> <li>Four (4) crime suppression COPPS deputies</li> <li>Seven (7) detectives</li> <li>One (1) detective sergeant</li> <li>Two (2) community service officers (CSOs)</li> </ul>			
<b>Other Contract Services - SD County Sheriff</b>	189,715	102,430	142,400
This appropriation provides funds to help support Grossmont Union High School District School Resource Officers assigned to Santana and West Hills high schools.			
<b>Materials &amp; Supplies</b>	-	250	250
This account provides funds to purchase materials and supplies for law enforcement related functions, including RSVP activities and Community Oriented Policing Committee (COMPOC) meetings.			
<b>Electricity &amp; Gas</b>	4,658	5,200	5,400
This appropriation provides funding for the cost of gas and electricity for the Community Safety Center located in Trolley Square.			

**CITY OF SANTEE  
LAW ENFORCEMENT SERVICES**

Law Enforcement Services County of San Diego 1001.00.2101 & 1001.00.2102	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>Custodial Services</b>	\$ 3,270	\$ 3,100	\$ 4,000
This appropriation provides for janitorial services at the Community Safety Center located in Trolley Square.			
<b>Repair/Maintenance - Building &amp; Structures</b>	-	2,000	1,500
This account provides for monthly alarm monitoring and inspection fees at the Community Safety Center as well as any as-needed internal facility repairs or maintenance, including plumbing and electrical repairs.			
<b>Communication Charges</b>	54,036	55,000	45,000
This appropriation provides funding for radios supported by the County of San Diego 800MHZ Regional Communication System. FY 2019-20 expenditures also included charges for mobile data terminals.			
<b>Total Operations &amp; Maintenance</b>	<u>\$ 15,388,733</u>	<u>\$ 16,063,730</u>	<u>\$ 16,812,110</u>

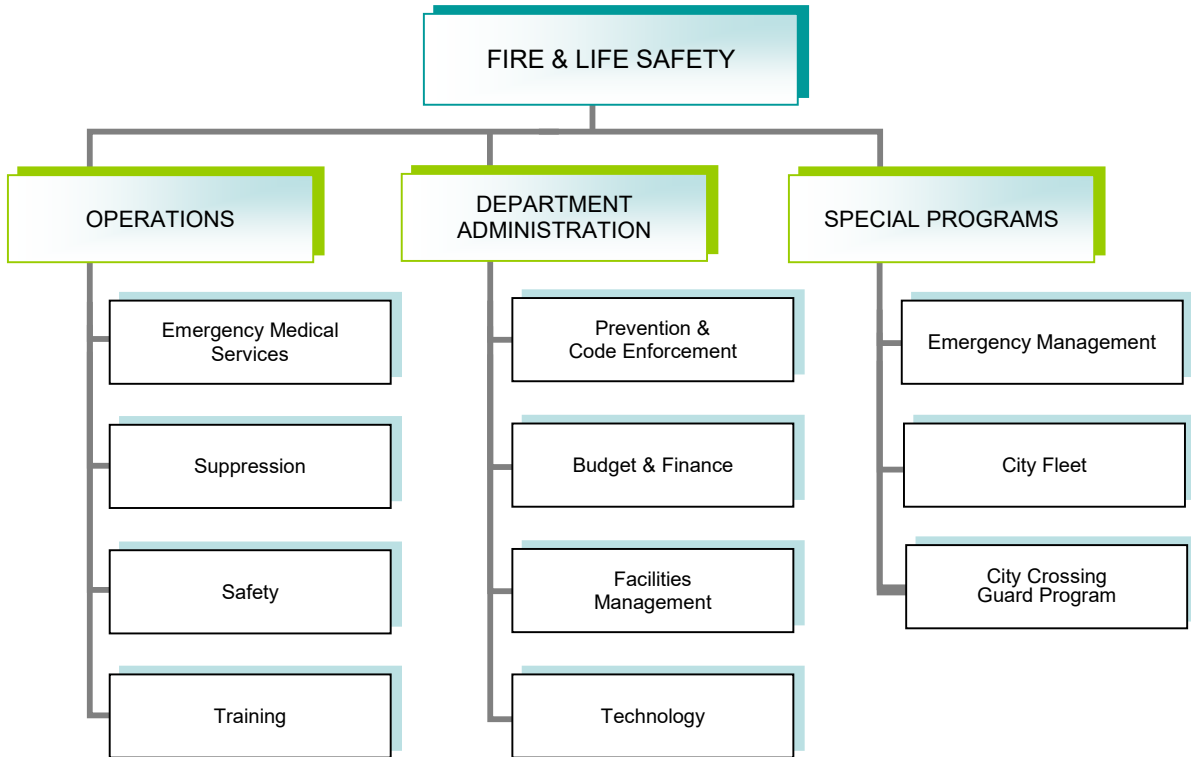




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# CITY OF SANTEE FIRE AND LIFE SAFETY

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**CITY OF SANTEE  
FIRE AND LIFE SAFETY SUMMARY**

	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>SUMMARY OF EXPENDITURES</b>			
Administration	\$ 846,386	\$ 903,970	\$ 1,107,030
Emergency Operations	9,667,790	10,065,290	10,349,390
Emergency Medical	3,286,959	3,674,050	3,651,590
Emergency Preparedness	19,668	28,490	29,900
Fleet Operations and Maintenance	<u>328,528</u>	<u>393,480</u>	<u>419,020</u>
<b>Total</b>	<u><u>\$ 14,149,331</u></u>	<u><u>\$ 15,065,280</u></u>	<u><u>\$ 15,556,930</u></u>
<b>SUMMARY OF FUNDED POSITIONS</b>			
Administration	4.05	4.05	5.05
Emergency Operations	41.30	41.30	41.30
Emergency Medical	13.95	13.95	14.15
Fleet Operations and Maintenance	<u>1.30</u>	<u>1.30</u>	<u>1.50</u>
<b>Total</b>	<u><u>60.60</u></u>	<u><u>60.60</u></u>	<u><u>62.00</u></u>

## **CITY OF SANTEE**

### **FIRE AND LIFE SAFETY – ADMINISTRATION**

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#### **Mission Statement**

We protect life and property in our community through aggressive fire suppression, public education and emergency medical services (EMS), with leadership and professionalism.

#### **Program Description**

Fire Administration is responsible for the management and administration of fire and life safety planning, emergency operations, disaster preparedness, emergency medical services, loss prevention, code enforcement, fire investigation, and hazardous materials mitigation. This department is also responsible for administering City fleet maintenance, citywide communications, and the City's Safety Program.

#### **FY 2020-21 Accomplishments**

- Instituted multiple policies and procedures in response to the COVID 19 pandemic
- Facilitated an Insurance Service Organization evaluation resulting in an ISO rating of Class 1
- Became an Assignee for a State Office of Emergency Services Type I fire engine
- Conducted entry-level Firefighter Paramedic testing and hired six new firefighters.
- Conducted promotional testing for the position of Fire Engineer and Battalion Chief
- Facilitated County COVID 19 testing and vaccination sites at City Hall
- Hired five new part-time crossing guards

#### **FY 2021-22 Goals and Objectives**

- Identify a long-term site (30-50 yrs.) for the Fire Station 4 Replacement project
- Continue to educate CSA 69 representatives
- Study the changing status and role of fire departments and EMS delivery systems to provide the most efficient and effective service to the community
- Complete a standards of coverage survey to ensure future fire stations and apparatus are appropriately positioned for current and future city growth

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - ADMINISTRATION**

Fire & Life Safety Fire Administration 1001.03.2201	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 796,460	\$ 847,090	\$ 1,030,120
Operations & Maintenance	41,449	56,880	76,910
Capital Outlay	<u>8,477</u>	<u>-</u>	<u>-</u>
<b>Grand Total</b>	<u><u>\$ 846,386</u></u>	<u><u>\$ 903,970</u></u>	<u><u>\$ 1,107,030</u></u>

**SUMMARY OF POSITIONS**

Director Fire & Life Safety Services	0.80	0.80	0.80
Deputy Fire Chief	0.75	0.75	0.75
Fire Marshal	1.00	1.00	1.00
Fire Inspector	-	-	1.00
Management Assistant	0.70	-	-
Management Analyst	-	0.70	0.70
Administrative Secretary	<u>0.80</u>	<u>0.80</u>	<u>0.80</u>
<b>Total Positions</b>	<u><u>4.05</u></u>	<u><u>4.05</u></u>	<u><u>5.05</u></u>

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - ADMINISTRATION**

<b>Fire &amp; Life Safety</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Fire Administration 1001.03.2201</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salary & Wages - Regular	50010	\$ 503,366	\$ 520,490	\$ 619,550
Salary & Wages - Part Time	50020	25,752	29,810	38,690
Overtime	50025	3,254	3,850	3,700
Retirement - PERS	50050	82,210	93,320	102,500
Retirement - Unfunded Liability	50052	109,410	127,090	162,610
Retirement - Part Time	50055	966	1,120	1,460
Medicare	50060	7,720	8,050	9,590
Health Insurance	50070	50,084	51,580	79,410
Dental Insurance	50071	3,177	3,620	5,390
OPEB Health	50072	6,210	-	-
Life Insurance	50075	413	420	530
Long Term Disability	50076	1,273	1,310	1,690
Workers Comp Insurance	50080	919	5,000	5,000
Unemployment Insurance	50081	1,706	1,430	-
<b>Total Personnel</b>		<b>\$ 796,460</b>	<b>\$ 847,090</b>	<b>\$ 1,030,120</b>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Medical Services	51012	\$ 248	\$ 500	\$ 500
Expert/Consulting Services	51040	13,797	19,280	12,810
Subscriptions/Memberships	51104	2,770	4,420	5,260
Professional Development	51110	2,504	4,600	21,720
Printing & Duplicating	51120	199	300	300
Telephone & Fax	51121	5,337	7,760	7,810
Postage	51122	394	1,100	1,000
Materials and Supplies	51160	7,108	10,730	12,000
Materials & Supplies - Crossing Guards	51161	340	300	300
Wearing Apparel	51165	3,896	2,200	5,360
Electricity & Gas	51180	4,073	4,500	5,300
Software Maintenance & Licensing	51201	-	-	3,290
Repair/Maintenance - Equipment	51211	783	1,190	1,260
<b>Total Operations &amp; Maintenance</b>		<b>\$ 41,449</b>	<b>\$ 56,880</b>	<b>\$ 76,910</b>
<b>CAPITAL OUTLAY COSTS</b>				
Office Equipment	60010	\$ 8,477	\$ -	\$ -
<b>Total Capital Outlay</b>		<b>\$ 8,477</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>		<b>\$ 846,386</b>	<b>\$ 903,970</b>	<b>\$ 1,107,030</b>

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - ADMINISTRATION**

Fire & Life Safety Fire Administration 1001.03.2201	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Medical Services</b>	\$ 248	\$ 500	\$ 500
This account provides funds for required annual respirator physicals for Fire Chief and Deputy Fire Chief.			
<b>Expert/Consulting Services</b>	13,797	19,280	12,810
This account provides funds for the Fire Benefit Fee consultant, fire inspection billing service, the Junior Firesetter Intervention Program, and miscellaneous services.			
<b>Subscriptions/Memberships</b>	2,770	4,420	5,260
This appropriation will provide for professional memberships for Chief Officers, Fire Marshal, and Fire Administration staff.			
<b>Professional Development</b>	2,504	4,600	21,720
This appropriation will allow for attendance of professional conferences, classes and various training seminars by Chief Officers, Fire Marshal, and Fire Inspector. This account also includes leadership training program for Fire personnel.			
<b>Printing &amp; Duplicating</b>	199	300	300
This account provides funds for the printing of various forms, business cards and other miscellaneous printing needs for Fire Administration.			
<b>Telephone &amp; Fax</b>	5,337	7,760	7,810
This account provides funds for the cost of telephones for Fire Administration staff.			
<b>Postage</b>	394	1,100	1,000
This account provides funds for postage and shipping charges utilized by Fire Administration.			
<b>Materials &amp; Supplies</b>	7,108	10,730	12,000
This account provides funds for the purchase of miscellaneous materials and supplies utilized by Fire Administration and Fire Prevention.			
<b>Materials &amp; Supplies - Crossing Guards</b>	340	300	300
This account provides funds for the School Crossing Guard Program for safety apparel, stop signs, and other related items.			

**CITY OF SANTEE  
FIRE AND LIFE SAFETY - ADMINISTRATION**

Fire & Life Safety Fire Administration 1001.03.2201	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>Wearing Apparel</b> This account provides for uniforms for the Fire Chief, Deputy Fire Chief, Fire Marshal, and Fire Inspector.	\$ 3,896	\$ 2,200	\$ 5,360
<b>Electricity &amp; Gas</b> This appropriation provides for Fire Administration's share of gas and electricity at City Hall.	4,073	4,500	5,300
<b>Software Maintenance &amp; Licensing</b> This account provides funds for the Fire Inspection software program.	-	-	3,290
<b>Repair/Maintenance - Equipment</b> This account provides funds for AED service agreement on defibrillators in City facilities, and as-needed repair of small office equipment. This account also provides funds for the department's share of the copier pooled maintenance agreement.	783	1,190	1,260
<b>Total Operations &amp; Maintenance</b>	<u>\$ 41,449</u>	<u>\$ 56,880</u>	<u>\$ 76,910</u>
<b>CAPITAL OUTLAY COSTS</b>			
<b>Office Equipment</b> This appropriation funded the purchase of a new Sharp copier.	\$ 8,477	\$ -	\$ -
<b>Total Capital Outlay</b>	<u>\$ 8,477</u>	<u>\$ -</u>	<u>\$ -</u>





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## **CITY OF SANTEE**

### **FIRE AND LIFE SAFETY – EMERGENCY OPERATIONS**

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#### **Program Description**

Emergency Operations is responsible for day-to-day operations including response to and mitigation of emergency incidents and service calls. Supporting emergency response activities requires the coordination of safety, training activities and the utilization of current information technology. Emergency response personnel also add value by providing public education and performing commercial occupancy fire code inspections.

#### **FY 2020-21 Accomplishments**

- Deployed personnel on wildland fires throughout 2020
- Delivered several newly required State Fire Training courses in-house
- Conducted a Fire Academy for six new Firefighter Paramedics
- Provided COVID-19 testing for safety personnel
- Provided a second set of structural personal protective equipment (PPE) for all personnel
- Transitioned from heavy dual layer wildland PPE to single layer PPE for all personnel
- Instituted an annual “Bid” system allowing personnel to select their station and shift
- Completed training and deployed a new Brush Engine
- Responded to multiple large-scale wildland fires within the City boundaries

#### **FY 2021-22 Goals and Objectives**

- Develop an after action committee to review large emergency incidents
- Continue to develop the City’s Emergency Operations Center through training, table-top exercises, and full simulations
- Purchase a second set of wildland PPE for all personnel
- Continue to monitor chute times, with the goal of improving fire department overall response times

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - EMERGENCY OPERATIONS**

General Government Emergency Operations 1001.03.2202	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 8,890,451	\$ 9,305,380	\$ 9,472,520
Operations & Maintenance	697,128	733,800	732,610
Capital Outlay	<u>80,211</u>	<u>26,110</u>	<u>144,260</u>
<b>Grand Total</b>	<u><u>\$ 9,667,790</u></u>	<u><u>\$ 10,065,290</u></u>	<u><u>\$ 10,349,390</u></u>

**SUMMARY OF FUNDED POSITIONS**

Battalion Chief	2.40	2.40	2.40
Fire Captain	11.90	11.90	11.90
Fire Engineer	12.00	12.00	12.00
Firefighter Paramedic	<u>15.00</u>	<u>15.00</u>	<u>15.00</u>
<b>Total Positions</b>	<u><u>41.30</u></u>	<u><u>41.30</u></u>	<u><u>41.30</u></u>

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - EMERGENCY OPERATIONS**

<b>General Government</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Emergency Operations 1001.03.2202</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 3,983,669	\$ 4,255,370	\$ 4,398,810
Acting Pay	50011	19,531	13,000	18,000
FLSA	50012	95,775	104,590	111,630
Overtime	50025	1,061,381	755,400	803,180
Overtime - Acting Pay	50027	123,029	130,690	133,960
Overtime - Reimbursable	50028	85,380	445,760	149,600
Preceptor/Mentor Pay	50033	4,417	7,000	7,000
Longevity Certification Pay	50034	37,433	41,620	42,240
Sick Leave Buy Back	50036	3,622	3,260	4,000
Clothing Allowance	50041	20,770	25,720	24,070
2% RHSA	50045	72,077	78,070	79,790
Retirement - PERS	50050	765,604	873,370	882,070
Retirement - Unfunded Liability	50052	1,115,130	1,294,810	1,526,910
Deferred Compensation	50559	18,974	-	-
Medicare	50060	76,642	77,280	82,570
Health Insurance	50070	700,460	727,060	771,620
Dental Insurance	50071	33,722	39,610	42,820
OPEB Health	50072	318,460	-	-
Life Insurance	50075	4,010	4,320	4,320
Long Term Disability Insurance	50076	13,218	14,930	14,930
Workers Compensation Insurance	50080	335,035	413,000	375,000
Unemployment Insurance	50081	2,113	520	-
<b>Total Personnel</b>		<b>\$ 8,890,451</b>	<b>\$ 9,305,380</b>	<b>\$ 9,472,520</b>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Medical Services	51012	\$ 11,047	\$ 12,970	\$ 13,290
Expert/Consulting Services	51040	32,374	37,600	30,940
Governmental Purposes	51101	435	6,300	17,500
Professional Development	51110	322	2,840	5,780
Training & Developments - FTES	51114	12,653	15,000	15,000
Telephone & Fax	51121	11,675	12,500	13,100
Rentals/Leases - Office Equipment	51141	5,649	5,650	1,630
Materials & Supplies	51160	45,208	62,510	91,760
Wearing Apparel	51165	169,032	142,190	84,280
Electricity & Gas	51180	42,724	47,000	53,000
Water & Sewer	51185	10,371	11,160	13,850
Software Maintenance & Licensing	51201	-	-	18,200
Repair/Maintenance - Equipment	51211	12,468	22,830	20,000
Heartland Communications Facility Auth.	51330	197,286	203,320	203,320
Heartland Training Authority	51331	49,371	49,380	48,800
Communication Charges	51332	22,147	23,680	22,160
Agency Reimbursements	51335	51,934	56,370	57,500
Fitness Equipment/Education	51360	22,430	22,500	22,500
<b>Total Operations &amp; Maintenance</b>		<b>\$ 697,128</b>	<b>\$ 733,800</b>	<b>\$ 732,610</b>

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - EMERGENCY OPERATIONS**

<b>General Government</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Emergency Operations 1001.03.2202</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>CAPITAL OUTLAY COSTS</b>				
Office Equipment	60010	\$ -	\$ -	\$ 13,110
Communication Equipment	60050	79,339	18,610	12,370
Other Capital Outlay	60099	873	7,500	118,780
<b>Total Capital Outlay</b>		<u>\$ 80,211</u>	<u>\$ 26,110</u>	<u>\$ 144,260</u>
<b>Grand Total</b>		<u><u>\$ 9,667,790</u></u>	<u><u>\$ 10,065,290</u></u>	<u><u>\$ 10,349,390</u></u>

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - EMERGENCY OPERATIONS**

General Government Emergency Operations 1001.03.2202	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Medical Services</b>	\$ 11,047	\$ 12,970	\$ 13,290
This account provides for required annual respirator physicals, DMV physicals, vaccinations, first aid claims and pre-placement physicals for new firefighter/paramedics.			
<b>Expert/Consulting Services</b>	32,374	37,600	30,940
This account provides funds for various contracts and services including TIP (Trauma Intervention Program), OSHA required ladder testing, fire hose testing, paramedic recertifications, peer support program, annual County hazardous materials permits and miscellaneous contracts associated with hazardous waste disposal and other highly technical equipment.			
<b>Other Governmental Purposes</b>	435	6,300	17,500
This account provides funds for expenses associated with emergencies, including meals, fluid replacement and unforeseen materials and supplies required to mitigate emergencies.			
<b>Professional Development</b>	322	2,840	5,780
This account will fund department-wide training activities, registration fees, travel and lodging associated with attendance of professional conferences and various training seminars by personnel.			
<b>Training &amp; Development - FTEs</b>	12,653	15,000	15,000
This account provides funding for ongoing Fire Department related training activities and is associated with an Interagency Instruction Agreement between the City of Santee and Miramar College.			
<b>Telephone &amp; Fax</b>	11,675	12,500	13,100
This account provides funds for various phone charges, including emergency lines, cellular phones and T-1 lines at Fire Stations 4 and 5.			
<b>Rentals/Leases - Office Equipment</b>	5,649	5,650	1,630
This account provides funds for the leased copiers at Fire Station 4 (1 month) and Fire Station 5 (6 months) until the leases expire.			
<b>Materials &amp; Supplies</b>	45,208	62,510	91,760
This account provides funds for the purchase of miscellaneous materials and supplies including but not limited to: SCBA (self-contained breathing apparatus) replacement parts, fire station materials and supplies, fire equipment and fire hose.			

**CITY OF SANTEE  
FIRE AND LIFE SAFETY - EMERGENCY OPERATIONS**

General Government Emergency Operations 1001.03.2202	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>Wearing Apparel</b> This account provides funds for the purchase of protective clothing, safety equipment and firefighter uniforms.	\$ 169,032	\$ 142,190	\$ 84,280
<b>Electricity &amp; Gas</b> This account provides funds for the cost of electricity and gas allocated for Fire Stations 4 and 5.	42,724	47,000	53,000
<b>Water &amp; Sewer</b> This account provides funds for the cost of water and sewer allocated for Fire Stations 4 and 5.	10,371	11,160	13,850
<b>Software Maintenance &amp; Licensing</b> This account provides funds for software maintenance agreements and support services.	-	-	18,200
<b>Repair/Maintenance - Equipment</b>  This account provides funds for repair and maintenance of equipment at Fire Stations 4 and 5. This account also provides funds for radio maintenance and repair services.	12,468	22,830	20,000
<b>Heartland Communications Facility Authority</b> This account provides funds for the Heartland Communication Facility Authority operational costs and required CIP contribution. 45% of this amount is budgeted in the Emergency Medical (CSA 69) budget.	197,286	203,320	203,320
<b>Heartland Training Authority</b> This account provides funds for Heartland Training Facility operational & lease costs.	49,371	49,380	48,800
<b>Communication Charges</b> This account provides funds for the Regional Communication System radio user charges, pager service, and mobile hot spot access fees.	22,147	23,680	22,160
<b>Agency Reimbursements</b> This account provides funds for the City's participation in the County JPA for the Joint Hazardous Material Incident Response Team Program.	51,934	56,370	57,500
<b>Fitness Equipment/Education</b> This account provides funds for fitness equipment and education as dictated by the Firefighter MOU.	22,430	22,500	22,500
<b>Total Operations &amp; Maintenance</b>	<b>\$ 697,128</b>	<b>\$ 733,800</b>	<b>\$ 732,610</b>

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - EMERGENCY OPERATIONS**

General Government Emergency Operations 1001.03.2202	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>CAPITAL OUTLAY COSTS</b>			
<b>Office Equipment</b> This account provides funds for the replacement copiers for Fire Stations 4 & 5 (75%).	\$ -	\$ -	\$ 13,110
<b>Communication Equipment</b> This account provides funds for two (2) portable radios, speakers, and chargers.	79,339	18,610	12,370
<b>Other Capital Outlay</b> This account provides funds for SCBA (self-contained breathing apparatus) backpack assemblies w/cylinders, SCBA test device, SCBA mask fit tester, and replacement of hydraulic rescue tools.	873	7,500	118,780
<b>Total Capital Outlay</b>	<u>\$ 80,211</u>	<u>\$ 26,110</u>	<u>\$ 144,260</u>





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# CITY OF SANTEE

## FIRE AND LIFE SAFETY – EMERGENCY MEDICAL

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### **Program Description**

Under the direction of the Emergency Medical Services (EMS) Battalion Chief, the Emergency Medical Services Division is responsible for responding to 911 emergency calls and providing Advanced Life Support (ALS) patient care in the treatment of medical illness or traumatic injury. This budget provides funding for all ALS services including, but not limited to: ALS and Basic Life Support (BLS) training consistent with State and local laws, as well as County of San Diego policies; ambulance maintenance and repair; medical supplies; employee health, safety and wellness programs; ALS and BLS equipment maintenance and repair; community education and public relations programs; personnel costs associated with the delivery of EMS provided by the Santee Fire Department. Ambulance procurement is budgeted through the separate Vehicle Acquisition & Replacement Fund. The program is funded through reimbursement to the City General Fund from County Service Area 69 (CSA-69).

### **FY 2021-22 Accomplishments**

- Provided CSA 69 education to representatives
- Successfully lobbied for a non-district transport fee
- Implementation of biometric narcotic storage and tracking
- Conducted a 5<sup>th</sup> transport ambulance trial study
- Deployed automatic CPR boards on each front-line apparatus
- Trained and evaluated six new firefighter paramedics

### **FY 2021-22 Goal and Objectives**

- Implement a two-person response vehicle for high volume days, special events, or decreased staffing
- Implement a comprehensive Quality Assurance and Improvement program
- Move to a new EMS Continuing Education provider
- Research the feasibility of tiered dispatching
- Study alternate response plans regarding equipment and personnel allocation
- Continue to provide education and support to our CSA 69 representatives

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - EMERGENCY MEDICAL**

Fire & Life Safety Emergency Medical 1001.03.2203	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 2,659,827	\$ 2,887,940	\$ 2,800,310
Operations & Maintenance	551,850	716,860	776,710
Capital Outlay	<u>75,282</u>	<u>69,250</u>	<u>74,570</u>
<b>Grand Total</b>	<b><u>\$ 3,286,959</u></b>	<b><u>\$ 3,674,050</u></b>	<b><u>\$ 3,651,590</u></b>

**SUMMARY OF FUNDED POSITIONS**

Director of Fire & Life Safety	0.20	0.20	0.20
Deputy Fire Chief	0.25	0.25	0.25
Battalion Chief	0.60	0.60	0.60
Fire Captain	0.10	0.10	0.10
Firefighter Paramedic	12.00	12.00	12.00
Management Analyst	-	0.30	0.30
Management Assistant	0.30	-	-
Lead Equipment Mechanic	0.10	0.10	0.25
Equipment Mechanic	0.20	0.20	0.25
Administrative Secretary	<u>0.20</u>	<u>0.20</u>	<u>0.20</u>
<b>Total Positions</b>	<b><u>13.95</u></b>	<b><u>13.95</u></b>	<b><u>14.15</u></b>

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - EMERGENCY MEDICAL**

<b>Fire &amp; Life Safety</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Emergency Medical 1001.03.2203</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 1,362,217	\$ 1,375,920	\$ 1,385,200
F L S A	50012	29,553	30,640	30,070
Overtime	50025	238,199	243,990	250,090
Overtime - Acting Pay	50027	4,148	-	-
Overtime - Reimbursable	50028	-	122,700	-
Overtime - Surge	50029	37,977	-	-
Preceptor/Mentor Pay	50033	6,834	7,000	7,000
Longevity Pay	50034	2,118	4,120	4,180
Sick Leave Buy Back	50036	792	1,730	740
Clothing Allowance	50041	7,655	8,230	8,260
2% RHSA	50045	22,104	22,880	22,450
Retirement - PERS	50050	246,431	265,620	244,420
Retirement - Unfunded Liability	50052	377,846	410,820	474,790
Medicare	50060	25,088	24,250	24,470
Health Insurance	50070	208,602	219,130	198,230
Dental Insurance	50071	11,732	14,500	13,880
Life Insurance	50075	1,426	1,460	1,480
Long Term Disability Insurance	50076	4,679	4,950	5,050
Workers Compensation Insurance	50080	72,426	130,000	130,000
<b>Total Personnel</b>		<b>\$ 2,659,827</b>	<b>\$ 2,887,940</b>	<b>\$ 2,800,310</b>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Medical Services	51012	\$ 7,195	\$ 9,540	\$ 10,260
Expert/Consulting Services	51040	21,715	32,770	42,040
Outreach and Education	51046	3,104	5,000	5,000
Laundry & Cleaning	51102	1,627	2,690	2,720
Subscriptions/Memberships	51104	745	780	800
Professional Development	51110	921	10,300	10,020
Telephone & Fax	51121	7,421	7,770	8,320
Postage	51122	-	180	180
Rentals/Leases - Office Equipment	51141	1,883	1,890	550
Materials & Supplies	51160	165,928	246,990	268,780
Wearing Apparel	51165	8,791	13,360	18,280
Fuel & Oil	51171	44,808	56,580	56,580
Electricity & Gas	51180	15,800	17,450	18,700
Water & Sewer	51185	3,457	4,220	4,480
Software Maintenance & Licensing	51201	-	-	13,580
Repair/Maint - Equipment	51211	1,723	4,570	4,680
Repair/Maint - Automotive Equipment	51212	16,579	33,200	33,200
Repair/Maint - Other	51230	13,993	21,000	25,030
Property Insurance	51301	6,928	8,690	14,500
Public Liability Insurance	51305	30,504	36,940	44,800
Heartland Communications Facility Auth.	51330	161,416	166,350	166,350
Communication Charges	51332	16,402	18,590	8,480
Fitness Equipment/Education	51360	7,477	7,500	7,500
Minor Equipment	51361	13,434	10,500	11,880
<b>Total Operations &amp; Maintenance</b>		<b>\$ 551,850</b>	<b>\$ 716,860</b>	<b>\$ 776,710</b>

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - EMERGENCY MEDICAL**

<b>Fire &amp; Life Safety</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Emergency Medical 1001.03.2203</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>CAPITAL OUTLAY COSTS</b>				
Office Equipment	60010	\$ -	\$ -	\$ 4,370
Medical Equipment	60030	56,735	61,000	64,710
Communication Equipment	60050	19,046	8,250	5,490
Trade-In Credit on Equipment	60199	(500)	-	-
<b>Total Capital Outlay</b>		<b>\$ 75,282</b>	<b>\$ 69,250</b>	<b>\$ 74,570</b>
<b>Grand Total</b>		<b>\$ 3,286,959</b>	<b>\$ 3,674,050</b>	<b>\$ 3,651,590</b>

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - EMERGENCY MEDICAL**

Fire & Life Safety Emergency Medical 1001.03.2203	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Medical Services</b>	\$ 7,195	\$ 9,540	\$ 10,260
This account provides funds for required annual respirator physicals, DMV physicals, vaccinations and first aid claims.			
<b>Expert/Consulting Services</b>	21,715	32,770	42,040
This account provides funds for various fees and costs associated with ALS & BLS certification and licensing. Costs include, but are not limited to the following: 1) Fees for state associations & licensure; 2) ACLS training and QA/QI/field care audits; 3) Biohazardous waste disposal; 4) Reverse distribution of controlled substances; 5) Trauma Intervention Program (TIP); 6) EMS-related training resulting in continuing education units and service delivery enrichment; 7) Peer support services.			
<b>Outreach and Education</b>	3,104	5,000	5,000
This account provides funds for EMS-related supplies for community risk reduction through education and supplies for first aid booths at large community events.			
<b>Laundry/Cleaning Services</b>	1,627	2,690	2,720
This account provides funds for linen service for all EMS medical linen, including cleaning and replacement costs for all CSA 69 paramedic units.			
<b>Subscriptions/Memberships</b>	745	780	800
This appropriation provides for subscriptions, memberships and professional publications utilized by EMS Personnel.			
<b>Professional Development</b>	921	10,300	10,020
This account provides funds for purchase of EMS related training materials and supplies, as well as registration fees, travel expenses and meals for attendance of professional development seminars, classes and conferences related to emergency medical care.			
<b>Telephone &amp; Fax</b>	7,421	7,770	8,320
This account provides funds for various phone charges, including emergency lines, cellular phones and T-1 lines at Fire Stations 4 and 5.			
<b>Postage</b>	-	180	180
This account is for CSA 69 associated postage and shipping charges.			
<b>Rentals/Leases - Office Equipment</b>	1,883	1,890	550
This account provides funds for the leased copiers at Fire Station 4 (1 month) and Fire Station 5 (6 months) until the leases expire.			

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - EMERGENCY MEDICAL**

Fire & Life Safety Emergency Medical 1001.03.2203	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>Materials &amp; Supplies</b>	\$ 165,928	\$ 246,990	\$ 268,780
This account provides funds to purchase miscellaneous medical supplies, pharmaceuticals, office supplies and other supplies related to the paramedic program.			
<b>Wearing Apparel</b>	8,791	13,360	18,280
This account provides funds to purchase safety gear for firefighter/paramedics, including turnouts, boots and protective eye wear.			
<b>Fuel &amp; Oil</b>	44,808	56,580	56,580
This account provides funds for fuel, oil, transmission fluid and lubricants for paramedic units.			
<b>Electricity &amp; Gas</b>	15,800	17,450	18,700
This appropriation will fund the cost of electricity and gas allocated for Fire Stations 4 and 5 as associated with the EMS program.			
<b>Water &amp; Sewer</b>	3,457	4,220	4,480
This account provides funds for water and sewer allocated for Fire Stations 4 and 5 as associated with the EMS program.			
<b>Software Maintenance &amp; Licensing</b>	-	-	13,580
This account provides funds for EMS-related software maintenance agreements and support services.			
<b>Repair/Maintenance - Equipment</b>	1,723	4,570	4,680
This account provides funds for repair and maintenance of radios and other communication equipment on paramedic units.			
<b>Repair/Maintenance - Automotive Equipment</b>	16,579	33,200	33,200
This account provides funds for normal repair and maintenance of all paramedic units.			
<b>Repair/Maintenance - Other</b>	13,993	21,000	25,030
This account provides funds for miscellaneous repairs of medical equipment, including but not limited to gurneys, auto vents, automatic blood pressure cuffs, EKG monitor maintenance and mechanical CPR boards.			
<b>Property Insurance</b>	6,928	8,690	14,500
This account provides funds for the estimated cost to insure the CSA paramedic units.			
<b>Public Liability Insurance</b>	30,504	36,940	44,800
This account provides funds for the CSA 69 portion of public liability/paramedic malpractice insurance.			

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - EMERGENCY MEDICAL**

Fire & Life Safety Emergency Medical 1001.03.2203	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**OPERATIONS & MAINTENANCE COSTS (Continued)**

<p><b>Heartland Communications Facility Authority</b>            This account provides funds for the Heartland Communication Facility Authority (HCFA) operational cost and required CIP contribution. 55% of this amount is budgeted in the Emergency Operations budget, and 45% is charged to Emergency Medical.</p>	\$ 161,416	\$ 166,350	\$ 166,350
<p><b>Communication Charges</b>            This account provides funds for the Regional Communication System radio user charges, pager service, and mobile hot spot access fees.</p>	16,402	18,590	8,480
<p><b>Fitness Equipment/Education</b>            This account provides funds for fitness equipment and education as dictated by the Firefighter MOU.</p>	7,477	7,500	7,500
<p><b>Minor Equipment</b>            This account provides for equipment purchased that does not meet the fixed asset criteria, but does have a life expectancy greater than one (1) year.</p>	13,434	10,500	11,880
<b>Total Operations &amp; Maintenance</b>	\$ 551,850	\$ 716,860	\$ 776,710

**CAPITAL OUTLAY COSTS**

<p><b>Office Equipment</b>            Replacement copiers for Fire Stations 4 &amp; 5 (25%).</p>	\$ -	\$ -	\$ 4,370
<p><b>Medical Equipment</b>            This account will fund the purchase of one (1) monitor/defibrillator, one (1) mechanical CPR board and one (1) gurney.</p>	56,735	61,000	64,710
<p><b>Communication Equipment</b>            This appropriation provides funding for one (1) mobile data computer &amp; port replicator.</p>	19,046	8,250	5,490
<p><b>Trade-In Credit on Equipment</b></p>	(500)	-	-
<b>Total Capital Outlay</b>	\$ 75,282	\$ 69,250	\$ 74,570





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# CITY OF SANTEE

## FIRE AND LIFE SAFETY – EMERGENCY PREPAREDNESS

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### **Program Description**

The Emergency Preparedness Program is responsible for planning, preparing, and responding to natural disasters, man-made emergencies and war-related emergencies utilizing the National Incident Management System (NIMS). The goals of the program include prevention and mitigation training directed towards saving lives, limiting civilian and responder casualties, minimizing property damage and restoration of the City to normal operations in an efficient and expeditious manner following a large-scale emergency event. The Emergency Preparedness Program achieves community risk reduction through innovative and comprehensive public education and preparedness training. Additionally, this program includes training in the areas of documentation, damage assessment, disaster relief, cost recovery, the City's Emergency Operations Plan (EOP), the Cities Readiness Initiative (CRI) Plan, the Continuity of Operations Plan (COOP), Community Emergency Response Team (CERT) training and readiness of the City's Emergency Operations Center (EOC).

### **FY 2020-21 Accomplishments**

- Effective management and mitigation of the COVID-19 pandemic
- Continued activation of the Emergency Operations Center (EOC) in response to COVID-19
- Hosted County vaccination and testing site on multiple occasions
- Developed in-house COVID-19 testing for safety personnel
- Facilitated daily, weekly, and monthly EOC meeting virtually
- Deployed personnel in support of the Operation Collaboration COVID-19 vaccination program

### **FY 2021-22 Goals and Objectives**

- Continue COVID-19 mitigation efforts through the Emergency Operations Center
- Ensure COVID-19 safety control measures are in place for employees and visitors to City facilities
- Conduct an after-action review of EOC and City emergency response to COVID-19
- Participate in County of San Diego OES Tabletop exercises

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - EMERGENCY PREPAREDNESS**

Fire & Life Safety Emergency Preparedness 1001.03.2204	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations & Maintenance	\$ 19,668	\$ 28,490	\$ 29,900
<b>Grand Total</b>	<b>\$ 19,668</b>	<b>\$ 28,490</b>	<b>\$ 29,900</b>

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

Outreach & Education	51046	\$ 7,491	\$ 8,000	\$ 6,000
Professional Development	51110	1,340	8,330	12,420
Training & Development	51113	1,601	3,000	3,000
Telephone & Fax	51121	3,148	4,100	2,390
Materials & Supplies	51160	4,360	3,300	3,300
Communication Charges	51332	-	-	1,030
Agency Reimbursements	51335	1,727	1,760	1,760
<b>Total Operations &amp; Maintenance</b>		<b>\$ 19,668</b>	<b>\$ 28,490</b>	<b>\$ 29,900</b>

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - EMERGENCY PREPAREDNESS**

Fire & Life Safety Emergency Preparedness 1001.03.2204	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Outreach &amp; Education</b>	\$ 7,491	\$ 8,000	\$ 6,000
This account provides funding to promote community risk reduction through fire and life safety programs. Programs include, but are not limited to, burn prevention, fall prevention, drowning prevention, CPR training, senior smoke detector program, and disaster preparedness. Additionally this account supports community first aid stations, school assembly presentations, station tours and community events promoting fire and life safety.			
<b>Professional Development</b>	1,340	8,330	12,420
Funds to be used for disaster preparedness training seminars and conferences, CPR instructor certification, and Emergency Operation Center (EOC) training exercises.			
<b>Training &amp; Development</b>	1,601	3,000	3,000
This account provides funds in support of the Department's CPR/AED public education efforts. Funds will be used for program supplies, equipment and maintenance of equipment.			
<b>Telephone &amp; Fax</b>	3,148	4,100	2,390
This account provides funds for (21) EOC cell phones, (2) EOC tablets, and one (1) satellite phone.			
<b>Materials &amp; Supplies</b>	4,360	3,300	3,300
This account provides funds to purchase miscellaneous materials and supplies used in the City's Emergency Operations Center during training exercises and EOC activation.			
<b>Communication Charges</b>	-	-	1,030
This account provides funds for the Regional Communication System radio user charges.			
<b>Agency Reimbursements</b>	1,727	1,760	1,760
This account provides funds for the City's participation in the San Diego County Unified Disaster Council.			
<b>Total Operations &amp; Maintenance</b>	<u>\$ 19,668</u>	<u>\$ 28,490</u>	<u>\$ 29,900</u>



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## **CITY OF SANTEE**

### **FIRE AND LIFE SAFETY – FLEET OPERATIONS & MAINTENANCE**

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#### **Program Description**

Fire Administration is responsible for the management and administration of the City fleet. This includes the maintenance of the City fleet, purchase of fuels and oils, as well as the professional development of all fleet personnel.

#### **FY 2020-21 Accomplishments**

- Completed a paramedic ambulance box remount onto a new Ford E-450 Chassis (v200)
- Purchased a new 2-yard dump truck that will replace V-121
- Received City Council authorization to implement a vehicle leasing program with Enterprise Fleet Management and ordered the first two replacement vehicles through the program (Ford Escape and Ford F-150)
- Completed the purchase and outfitting of a brush engine
- Deployed Fleetio to replace RTA and Station Check software programs
- Placed OES Type I fire engine into service

#### **FY 2021-22 Goals and Objectives**

- Implement the Enterprise Fleet Management vehicle leasing program for the phased replacement of the City's light-duty fleet
- The vehicle acquisitions for FY 2021-22 will include the following new vehicles and equipment.
  - Purchase of a Fire paramedic ambulance on a Ford E-450 Chassis
  - Purchase of a PB Loader 12-yard dump truck that will replace both V-117, a 2001 12-yard dump truck and V-119, a 2001 5-yard dump truck
  - Ford Explorer Police Interceptor for the proposed new Fire Inspector position (lease)
  - Ford F-250 Super Cab for the Public Services Division spray truck (lease)
  - Ford Ranger for the Recreation Division (lease)
  - 2 Ford F-150 Super Cabs for the Public Services Division (lease)

**CITY OF SANTEE**  
**FIRE AND LIFE SERVICES- FLEET OPERATIONS AND MAINTENANCE**

Fire Life & Safety Fleet Operations and Maintenance 1001.03.2206	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 161,205	\$ 173,740	\$ 189,420
Operations & Maintenance	167,323	219,740	218,540
Capital Outlay	<u>-</u>	<u>-</u>	<u>11,060</u>
<b>Grand Total</b>	<b><u>\$ 328,528</u></b>	<b><u>\$ 393,480</u></b>	<b><u>\$ 419,020</u></b>

**SUMMARY OF POSITIONS**

Lead Equipment Mechanic	0.90	0.90	0.75
Equipment Mechanic	<u>0.40</u>	<u>0.40</u>	<u>0.75</u>
<b>Total Positions</b>	<b><u>1.30</u></b>	<b><u>1.30</u></b>	<b><u>1.50</u></b>

**CITY OF SANTEE**  
**FIRE AND LIFE SERVICES- FLEET OPERATIONS AND MAINTENANCE**

Fire Life & Safety Fleet Operations and Maintenance 1001.03.2206		FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 104,483	\$ 106,630	\$ 120,130
Salaries & Wages - Part Time	50020	6,666	12,060	-
Overtime	50025	-	-	250
Sick Leave Buy Back	50036	-	940	-
Retirement - PERS	50050	11,480	12,690	13,650
Retirement - Unfunded Liability	50052	16,380	18,410	22,470
Retirement - Part Time	50055	250	450	-
Medicare	50060	1,612	1,730	1,740
Health Insurance	50070	16,740	17,240	28,150
Dental Insurance	50071	1,017	1,180	1,850
OPEB Health	50072	1,990	-	-
Life Insurance	50075	140	140	160
Long Term Disability Insurance	50076	348	360	520
Workers Compensation Insurance	50080	100	1,000	500
Unemployment Insurance	50081	-	910	-
<b>Total Personnel</b>		<u>\$ 161,205</u>	<u>\$ 173,740</u>	<u>\$ 189,420</u>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Medical Services	51012	\$ 110	\$ 250	\$ 300
Expert/Consulting Services	51040	1,409	-	-
Laundry/Cleaning Services	51102	1,008	1,210	1,210
Subscriptions/Memberships	51104	-	80	60
Professional Development	51110	1,398	2,500	2,100
Telephone & Fax	51121	6	100	510
Materials and Supplies	51160	4,725	6,200	8,000
Wearing Apparel	51165	455	400	500
Fuel & Oil	51171	84,771	100,450	99,000
Software Maintenance & Licensing	51201	-	1,250	6,860
Repair/Maint - Automotive Equipment	51212	73,441	107,300	100,000
<b>Total Operations &amp; Maintenance</b>		<u>\$ 167,323</u>	<u>\$ 219,740</u>	<u>\$ 218,540</u>
<b>CAPITAL OUTLAY COSTS</b>				
Other Capital Outlay	60099	\$ -	\$ -	\$ 11,060
<b>Total Capital Outlay</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 11,060</u>
<b>Grand Total</b>		<u><u>\$ 328,528</u></u>	<u><u>\$ 393,480</u></u>	<u><u>\$ 419,020</u></u>



**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - FLEET OPERATIONS AND MAINTENANCE**

Fire Life & Safety Fleet Operations and Maintenance 1001.03.2206	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Medical Services</b> This account provides funds for DMV physicals and first aid for Lead Equipment Mechanic and Equipment Mechanic.	\$ 110	\$ 250	\$ 300
<b>Expert &amp; Consulting Services</b> This account previously provided funds for the disposal of waste oil (now included with Fuel & Oil), and software support service (now included with Software Maintenance & Licensing).	1,409	-	-
<b>Laundry/Cleaning Services</b> This account provides uniforms for the mechanics, as well as floor mats, shop towels and dust mops for the fleet maintenance shop.	1,008	1,210	1,210
<b>Subscription/ Memberships</b> This account provides funds for the annual membership dues to the Southern California Fire Mechanics Association for the Mechanics.	-	80	60
<b>Professional Development</b> This account funds training activities and related-costs associated with Mechanics' attendance of professional conferences and various training seminars.	1,398	2,500	2,100
<b>Telephone &amp; Fax</b> This account provides funding for the Mechanics' cellular phone service.	6	100	510
<b>Materials and Supplies</b> This account provides funds for the purchase of miscellaneous materials and supplies such as small tools, safety equipment and hardware for stock.	4,725	6,200	8,000
<b>Wearing Apparel</b> This account provides funds for the purchase of fleet maintenance t-shirts and boot allowance reimbursement for the mechanics.	455	400	500
<b>Fuel &amp; Oil</b> This account provides funds for all fuel, oil and lubrication used by the City fleet, with the exception of the CSA-69 paramedic units. This account also funds the City's Vehicle Fuel Tracking system, fuel pump, and fuel tank maintenance, inspections, repairs and certifications.	84,771	100,450	99,000
<b>Software Maintenance &amp; Licensing</b> This account provides funds for software support service.	-	1,250	6,860

**CITY OF SANTEE**  
**FIRE AND LIFE SAFETY - FLEET OPERATIONS AND MAINTENANCE**

Fire Life & Safety Fleet Operations and Maintenance 1001.03.2206	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**OPERATIONS & MAINTENANCE COSTS (Continued)**

<b>Repair/Maintenance - Automotive Equipment</b>	\$ 73,441	\$ 107,300	\$ 100,000
This account provides funds for contract services, outside repair services and for parts that are required to maintain vehicles and specialized equipment assigned to the City fleet.			
<b>Total Operations &amp; Maintenance Costs</b>	<b>\$ 167,323</b>	<b>\$ 219,740</b>	<b>\$ 218,540</b>

**CAPITAL OUTLAY COSTS**

<b>Other Capital Outlay</b>	\$ -	\$ -	\$ 11,060
This appropriation provides funds for the purchase of a wheel balancer.			
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,060</b>



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**CITY OF SANTEE  
OTHER USES**

<b>General Government Other Uses 1001.*.1901.</b>	<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
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**SUMMARY OF EXPENDITURES**

Operating Transfers Out	\$ 1,188,169	\$ 602,173	\$ 5,221,840
Other Governmental Purposes	500,000	150,000	500,000
	<hr/>	<hr/>	<hr/>
<b>Total</b>	<b><u>\$ 1,688,169</u></b>	<b><u>\$ 752,173</u></b>	<b><u>\$ 5,721,840</u></b>

**EXPENDITURES**

**OPERATING TRANSFERS OUT**

To Vehicle Replacement Fund	90001	\$ 344,000	\$ 286,000	\$ 399,200
To Highway 52 Coalition Fund	90001	76,956	73,600	52,600
To Worker's Compensation Fund	90001	-	-	200,000
To Capital Projects Fund	90001	767,213	242,573	4,570,040
		<hr/>	<hr/>	<hr/>

<b>Total Operating Transfers Out</b>		<b><u>\$ 1,188,169</u></b>	<b><u>\$ 602,173</u></b>	<b><u>\$ 5,221,840</u></b>
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**OTHER GOVERNMENTAL PURPOSES**

To Unfunded Liabilities (OPEB/CalPERS)	51101	\$ 500,000	\$ 150,000	\$ 500,000
		<hr/>	<hr/>	<hr/>

<b>Total Other Governmental Purposes</b>		<b><u>\$ 500,000</u></b>	<b><u>\$ 150,000</u></b>	<b><u>\$ 500,000</u></b>
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**CITY OF SANTEE  
SUMMARY OF OTHER FUNDS  
FY 2021-22 PROPOSED BUDGET**

Fund	Estimated Balances 07/01/21	Estimated Revenues	Operating Budget	Operating Transfers In (Out)	Capital Improvement Program	Estimated Balances 06/30/22
<b>OTHER FUNDS</b>						
Risk Management Reserve	\$ 267,480	1,100	\$ -	\$ -	\$ -	268,580
Workers' Comp. Reserve	823,200	4,800	-	200,000	-	1,028,000
Vehicle Acq. & Replacement	750,200	203,390	(600,670)	399,200	-	752,120
Recreation Revolving	194,680	230,500	(210,990)	-	-	214,190
Supplemental Law Enforcement	59,310	100,200	(159,510)	-	-	-
Highway 52 Coalition	-	18,000	(70,600)	52,600	-	-
PEG Fees	-	151,300	-	-	(151,300)	-
CASp Certification and Training	36,750	10,000	(13,300)	-	-	33,450
Gas Tax	-	1,410,550	(1,340,630)	(22,920)	(47,000)	-
SAFE Program	42,060	200	(10,000)	-	-	32,260
Gas Tax-RMRA (SB1)	1,856,030	1,116,680	-	-	(2,814,500)	158,210
Zone 2 Flood Control District	87,550	430,700	(516,610)	-	-	1,640
Community Dev. Block Grant	10	307,980	(220,340)	-	(87,650)	-
Community Facilities Districts:						-
CFD No. 2015-1	3,680	1,700	(2,690)	-	-	2,690
CFD No. 2017-2	34,160	129,990	(110,840)	-	-	53,310
Town Center Landscape Maint. Dist:						-
Zone A - Town Center	196,570	142,960	(152,790)	22,920	-	209,660
Zone B - The Lakes	30,940	7,700	(11,750)	-	-	26,890
Zone C - San Remo	32,160	8,040	(8,860)	-	-	31,340
Zone D - Mission Creek	121,600	165,120	(161,410)	-	-	125,310
Santee Landscape Maint. Dist:						-
Zones 1&2 - El Nopal	4,200	10,540	(9,050)	-	-	5,690
Zone 3 - Country Scenes	3,470	2,090	(2,720)	-	-	2,840
Zone 4 - Camelot Heights	1,620	1,400	(1,610)	-	-	1,410
Zone 8 - Silver Country	94,020	76,280	(69,580)	-	-	100,720
Zone 9 - Mattazaro/Timberlane	2,150	1,540	(1,370)	-	-	2,320
Zone 12 - The Heights	23,590	8,940	(8,920)	-	-	23,610
Zone 13 - Prospect Hills	9,120	3,290	(4,100)	-	-	8,310
Zone 14 - Mitchell Ranch	6,800	2,750	(3,140)	-	-	6,410
Zone 17 - Dakota Ranch	21,280	4,950	(4,940)	-	-	21,290
Zone 18 - Allos	9,000	3,980	(5,250)	-	-	7,730
Roadway Lighting District (Zone A)	1,586,540	369,640	(193,960)	-	-	1,762,220
Roadway Lighting District (Zone B)	696,170	351,050	(357,020)	-	-	690,200
Mobile Home Park Admin.	169,330	40,800	(48,950)	-	-	161,180
<b>TOTAL OTHER FUNDS</b>	<b>\$ 7,163,670</b>	<b>\$ 5,318,160</b>	<b>\$ (4,301,600)</b>	<b>\$ 651,800</b>	<b>\$ (3,100,450)</b>	<b>\$ 5,731,580</b>

**CITY OF SANTEE  
OTHER FUNDS  
REVENUE DETAIL  
FY 2021-22 PROPOSED BUDGET**

ACCT NO	1003 Risk Management Reserve	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
4701	Interest Income	5,252	1,900	1,900	1,100
4702	Unrealized Gain (Loss)	2,079	-	-	-
<b>Total Risk Management Reserve Fund</b>		<b>7,331</b>	<b>1,900</b>	<b>1,900</b>	<b>1,100</b>

ACCT NO	1004 Workers Comp Reserve	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
4701	Interest Income	15,936	5,700	5,700	4,800
4702	Unrealized Gain (Loss)	6,196	-	-	-
<b>Total Risk Management Reserve Fund</b>		<b>22,132</b>	<b>5,700</b>	<b>5,700</b>	<b>4,800</b>

ACCT NO	1005 Vehicle Replacement	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
4690	Reimbursement Agreements	229,330	230,450	230,450	197,690
4701	Interest Income	20,693	5,800	5,800	3,700
4702	Unrealized Gain (Loss)	7,004	-	-	-
4821	Sale of Property	4,649	1,600	1,600	2,000
<b>Total Vehicle Replacement Fund</b>		<b>261,676</b>	<b>237,850</b>	<b>237,850</b>	<b>203,390</b>

ACCT NO	1006 Recreation Revolving	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
4671	Instructional Classes	33,466	66,750	13,350	60,000
4672	Senior Trips	4,816	8,200	-	6,500
4674	Day Camps	49,454	56,300	5,630	55,000
4675	Contractual Camps	15,786	12,000	3,200	8,000
4677	Skate Park	1,273	1,500	2,000	3,000
4678	Rec Activity Donations	4	-	400	-
4679	Non-resident Fees	2,296	3,000	1,900	3,000
4680	Special Events	118,762	95,000	5,000	95,000
4801	Miscellaneous	11,234	-	-	-
<b>Total Recreation Revolving Fund</b>		<b>237,091</b>	<b>242,750</b>	<b>31,480</b>	<b>230,500</b>

**CITY OF SANTEE  
OTHER FUNDS  
REVENUE DETAIL  
FY 2021-22 PROPOSED BUDGET**

ACCT NO	2101 Supplemental Law Enforcement	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
4201	Allocations	155,948	100,000	156,700	100,000
4701	Interest Income	1,651	400	500	200
4702	Unrealized Gain (Loss)	671	-	-	-
Total Supplemental Law Enforce. Fund		158,270	100,400	157,200	100,200

ACCT NO	2104 Highway 52 Coalition	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
4802	Donations	125	-	9,000	18,000
Total Highway 52 Coalition Fund		125	-	9,000	18,000

ACCT NO	2105 PEG Fees	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
4032	PEG Fees	72,063	154,700	156,000	151,300
4701	Interest Income	13	-	-	-
Total PEG Fees Fund		72,076	154,700	156,000	151,300

ACCT NO	2106 CASp Certification and Training	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
4308	AB 1379 Surcharge	9,500	9,500	9,900	10,000
4701	Interest Income	-	-	-	-
Total Supplemental Law Enforce. Fund		9,500	9,500	9,900	10,000



**CITY OF SANTEE  
OTHER FUNDS  
REVENUE DETAIL  
FY 2021-22 PROPOSED BUDGET**

ACCT NO	2201 Gas Tax	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
4040	Section 2103	417,545	493,500	373,870	446,950
4041	Section 2105	300,546	309,600	301,900	328,330
4042	Section 2106	193,757	206,900	192,400	209,200
4043	Section 2107	381,036	372,500	382,850	417,570
4044	Section 2107.5	7,500	7,500	7,500	7,500
4045	Loan Repayment	65,663	-	-	-
4701	Interest Income	8,069	1,000	1,000	1,000
4702	Unrealized Gain (Loss)	1,435	-	-	-
4645	Cost Recovery - Subrogation	5,878	-	9,000	-
<b>Total Gas Tax Fund</b>		<b>1,381,429</b>	<b>1,391,000</b>	<b>1,268,520</b>	<b>1,410,550</b>

ACCT NO	2202 SAFE Program	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
4701	Interest Income	1,099	400	400	200
4702	Unrealized Gain (Loss)	351	-	-	-
<b>Total SAFE Program Fund</b>		<b>1,450</b>	<b>400</b>	<b>400</b>	<b>200</b>

ACCT NO	2203 Road Maint. Rehab Acct. Fund	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
4046	Gas Tax - Road Maint. and Rehab	1,100,166	1,003,800	994,170	1,114,180
4701	Interest Income	17,510	2,000	13,000	2,500
4702	Unrealized Gain (Loss)	10,095	-	-	-
<b>Total Road Maint. Rehab. Acct. Fund</b>		<b>1,127,771</b>	<b>1,005,800</b>	<b>1,007,170</b>	<b>1,116,680</b>

ACCT NO	2302 Zone 2 Flood Control District	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
4001	Property Taxes	396,159	413,900	412,000	430,500
4701	Interest Income	3,278	400	2,000	200
4702	Unrealized Gain (Loss)	804	-	-	-
<b>Total Zone 2 Flood Control Dist. Fund</b>		<b>400,241</b>	<b>414,300</b>	<b>414,000</b>	<b>430,700</b>

**CITY OF SANTEE  
OTHER FUNDS  
REVENUE DETAIL  
FY 2021-22 PROPOSED BUDGET**

ACCT NO	2401 CDBG	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
4220	Grants - Federal	212,815	278,750	278,750	307,980
4701	Interest Income	10	-	-	-
<b>Total CDBG Fund</b>		<b>212,825</b>	<b>278,750</b>	<b>278,750</b>	<b>307,980</b>

ACCT NO	2510 thru 2572 CFDs	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
2510.4050	Special Tax - CFD No. 2015-1	1,619	1,650	1,650	1,680
2510.4701	Interest Income	81	40	40	20
2510.4702	Unrealized Gain (Loss)	32	-	-	-
2572.4050	Special Tax - CFD No. 2017-2	91,118	121,600	125,400	129,790
2572.4701	Interest Income	777	200	200	200
2572.4702	Unrealized Gain (Loss)	157	-	-	-
<b>Total CFD Funds</b>		<b>93,784</b>	<b>123,490</b>	<b>127,290</b>	<b>131,690</b>

ACCT NO	2601 thru 2604 Town Center LMD	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
2601.4101	Assessments - Zone A	141,814	141,820	141,820	141,820
2601.4701	Interest Income - Zone A	3,024	1,900	1,900	1,140
2601.4702	Unrealized Gain (Loss)	1,492	-	-	-
2602.4101	Assessments - Zone B	7,510	7,520	7,520	7,520
2602.4701	Interest Income - Zone B	554	300	300	180
2602.4702	Unrealized Gain (Loss)	232	-	-	-
2603.4101	Assessments - Zone C	7,852	7,860	7,860	7,860
2603.4701	Interest Income - Zone C	595	300	300	180
2603.4702	Unrealized Gain (Loss)	262	-	-	-
2604.4101	Assessments - Zone D	164,411	164,580	164,580	164,580
2604.4701	Interest Income - Zone D	1,884	900	900	540
2604.4702	Unrealized Gain (Loss)	967	-	-	-
<b>Total Town Center LMD Funds</b>		<b>330,597</b>	<b>325,180</b>	<b>325,180</b>	<b>323,820</b>

**CITY OF SANTEE  
OTHER FUNDS  
REVENUE DETAIL  
FY 2021-22 PROPOSED BUDGET**

ACCT NO	2701 thru 2710 Santee LMD	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
2701.4101	Assessments - Zones 1 & 2	10,060	10,300	10,300	10,480
2701.4701	Interest Income - Zones 1 & 2	214	100	100	60
2701.4702	Unrealized Gain (Loss)	88	-	-	-
2702.4101	Assessments - Zone 3	2,066	2,070	2,070	2,070
2702.4701	Interest Income - Zone 3	78	40	40	20
2702.4702	Unrealized Gain (Loss)	29	-	-	-
2703.4101	Assessments - Zone 4	1,384	1,390	1,390	1,390
2703.4701	Interest Income - Zone 4	43	20	20	10
2703.4702	Unrealized Gain (Loss)	16	-	-	-
2704.4101	Assessments - Zone 8	75,720	75,740	75,740	75,740
2704.4701	Interest Income - Zone 8	1,641	900	900	540
2704.4702	Unrealized Gain (Loss)	757	-	-	-
2705.4101	Assessments - Zone 9	1,526	1,530	1,530	1,530
2705.4701	Interest Income - Zone 9	35	20	20	10
2705.4702	Unrealized Gain (Loss)	18	-	-	-
2706.4101	Assessments - Zone 12	8,750	8,760	8,760	8,760
2706.4701	Interest Income - Zone 12	556	300	300	180
2706.4702	Unrealized Gain (Loss)	244	-	-	-
2707.4101	Assessments - Zone 13	3,221	3,230	3,230	3,230
2707.4701	Interest Income - Zone 13	157	100	100	60
2707.4702	Unrealized Gain (Loss)	66	-	-	-
2708.4101	Assessments - Zone 14	2,605	2,690	2,690	2,690
2708.4701	Interest Income - Zone 14	196	100	100	60
2708.4702	Unrealized Gain (Loss)	80	-	-	-
2709.4101	Assessments - Zone 17	4,824	4,830	4,830	4,830
2709.4701	Interest Income - Zone 17	559	200	200	120
2709.4702	Unrealized Gain (Loss)	237	-	-	-
2710.4101	Assessments - Zone 18	3,919	3,920	3,920	3,920
2710.4701	Interest Income - Zone 18	180	100	100	60
2710.4702	Unrealized Gain (Loss)	84	-	-	-
<b>Total Santee LMD Funds</b>		<b>119,353</b>	<b>116,340</b>	<b>116,340</b>	<b>115,760</b>

ACCT NO	2801 Roadway Lighting Dist Zone A	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
4001	Property Tax	337,839	346,800	346,800	360,700
4645	Cost Recovery/Subrogation	16,132	-	12,890	-
4701	Interest Income	26,105	14,900	14,900	8,940
4702	Unrealized Gain (Loss)	11,789	-	-	-
<b>Total Street Lighting Tax Zone A Fund</b>		<b>391,865</b>	<b>361,700</b>	<b>374,590</b>	<b>369,640</b>

**CITY OF SANTEE  
OTHER FUNDS  
REVENUE DETAIL  
FY 2021-22 PROPOSED BUDGET**

ACCT NO	2802 Roadway Lighting Dist Zone B	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
4101	Assessments	341,051	346,860	346,150	347,150
4645	Cost Recovery/Subrogation	15,141	-	3,300	-
4701	Interest Income	12,188	6,500	6,500	3,900
4702	Unrealized Gain (Loss)	5,384	-	-	-
4801	Miscellaneous	26	-	120	-
<b>Total Road Lighting Dist Zone B Fund</b>		<b>373,790</b>	<b>353,360</b>	<b>356,070</b>	<b>351,050</b>

ACCT NO	2901 Mobile Home Park Admin	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Revised	FY 2021-22 Estimate
4101	Assessments	40,680	40,500	40,500	40,000
4701	Interest Income	2,598	1,000	1,000	800
4702	Unrealized Gain (Loss)	1,457	-	-	-
4801	Miscellaneous	36,613	-	-	-
<b>Total Mobile Home Park Admin Fund</b>		<b>81,348</b>	<b>41,500</b>	<b>41,500</b>	<b>40,800</b>



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## **CITY OF SANTEE**

### **FIRE AND LIFE SAFETY – VEHICLE ACQUISITION**

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#### **Program Description**

To analyze vehicle needs of the City's various departments and purchase new vehicles and equipment as approved by the City Council. Maintain replacement vehicle schedules to ensure future years' funding for the replacement of vehicles and mobile equipment.

#### **2020-21 Accomplishments**

- Completed a paramedic ambulance box remount onto a new Ford E-450 Chassis (v200)
- Purchased a new 2-yard dump truck that will replace V-121
- Received City Council authorization to implement a vehicle leasing program with Enterprise Fleet Management and ordered the first two replacement vehicles through the program (Ford Escape and Ford F-150)
- Purchased two (2) replacement vehicles that included:
  - Fire Paramedic Ambulance Box Remount onto a new Ford E-450 Chassis (v200)
  - PB Loader 2 Yard Dump Truck that will replace V-121, a 2020 2 Yard Dump Truck (v201)

#### **2021-22 Goals and Objectives**

- Continue to manage the City's pool vehicle program to maximize the utilization of current city vehicles
- Continue to examine fleet resources to identify opportunities to share vehicles within individual departments
- Research options to procure vehicles from local dealers when possible
- Implement the Enterprise Fleet Management vehicle leasing program for the phased replacement of the City's light-duty fleet thereby reducing maintenance time and costs while maintaining a modern, safe and fuel efficient fleet
- The vehicle acquisitions for FY 2021-22 will include the following new vehicles and equipment.
  - Purchase of a Fire paramedic ambulance on a Ford E-450 Chassis
  - Purchase of a PB Loader 12-yard dump truck that will replace both V-117, a 2001 12-yard dump truck and V-119, a 2001 5-yard dump truck
  - Ford Explorer Police Interceptor for the proposed new Fire Inspector position (lease)
  - Ford F-250 Super Cab for the Public Services Division spray truck (lease)
  - Ford Ranger for the Recreation Division (lease)
  - 2 Ford F-150 Super Cabs for the Public Services Division (lease)

**CITY OF SANTEE**  
**VEHICLE ACQUISITION REPLACEMENT FUND**

Fire & Life Safety Vehicle Replacement Fund 1005	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations and Maintenance	\$ 356,938	\$ 329,150	\$ 317,090
Capital Outlay	<u>588,201</u>	<u>194,660</u>	<u>283,580</u>
<b>Grand Total</b>	<u><u>\$ 945,139</u></u>	<u><u>\$ 523,810</u></u>	<u><u>\$ 600,670</u></u>

**OPERATIONS & MAINTENANCE COSTS**

<b>Community Services - Public Services</b>			
Rentals/Leases - Vehicles	51142	\$ -	\$ 16,280
Long Term Debt - Principal	80020	38,255	47,150
Interest Expense	80030	4,055	6,300
<b>Community Services - Recreation</b>			
Rentals/Leases - Vehicles	51142	-	5,480
<b>Fire and Life Safety</b>			
Rentals/Leases - Vehicles	51142	-	10,210
Long Term Debt - Principal	80020	274,273	200,650
Interest Expense	80030	40,355	25,230
<b>Development Services - Engineering</b>			
Rentals/Leases - Vehicles	51142	-	5,790
<b>Total Operations and Maintenance</b>		<u><u>\$ 356,938</u></u>	<u><u>\$ 317,090</u></u>

**CAPITAL OUTLAY COSTS**

<b>Community Services - Public Services</b>			
Automotive Equipment	60040	\$ 16,533	\$ 17,370
<b>Community Services - Recreation</b>			
Automotive Equipment	60040	-	1,400
<b>Fire and Life Safety</b>			
Automotive Equipment	60040	571,668	260,870
<b>Development Services - Engineering</b>			
Automotive Equipment	60040	-	3,940
<b>Total Capital Outlay</b>		<u><u>\$ 588,201</u></u>	<u><u>\$ 283,580</u></u>
<b>Grand Total</b>		<u><u>\$ 945,139</u></u>	<u><u>\$ 600,670</u></u>

## **CITY OF SANTEE**

### **COMMUNITY SERVICES – RECREATION REVOLVING**

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#### **Program Description**

Representing fees collected from participants, the Recreation Revolving Fund augments the City of Santee's General Fund support for municipal recreation programs, enabling the City to provide affordable, diverse and enriching recreation opportunities. Programs offered through the Recreation Revolving Fund include: instructional classes for all ages, youth camps, senior trips and programs, and special activities, BMX/skateboard and scooter classes and camps, and the Santee Parks and Recreation Committee (SPARC) special event fund raiser/Bluegrass Festival to assist with park improvements and recreation financial assistance and enhancement for seniors and youth. The Parks & Recreation Division produces a seasonal Recreation Activity brochure and guide throughout the year and distributes brochures to Santee area schools electronically and at various community locations, parks and outreach events.

#### **FY 2020-21 Accomplishments**

- Reestablished in-person classes, including performing arts and karate, using industry guidance for safe operations
- Provided virtual specialty camp options when in-person learning was restricted
- Hosted a modified summer camp for both youth and teens to provide recreational enrichment while observing health order guidelines
- Significantly expanded skate park camps, classes and workshops to provide an increased staff presence and support positive wheeled recreation in the community
- Received \$5,000 from special events fund raiser proceeds community enhancement to assist with senior and teen programming. Recommended by SPARC
- Financial assistance/Voucher incentive program (VIP) funding for qualifying youth and senior residents to participate in recreation programs increased to \$55 per season funded through the special events fund raiser proceeds recommended by SPARC
- Santee Bluegrass Festival was cancelled due to public health orders, donated ticket sales and sponsorship received still totaled almost \$5,000

#### **FY 2021-22 Goals and Objectives**

- Recruit additional contract instructors to host classes and similar programming out in the community, including city parks
- Build a robust skate park program to increase city presence and encourage positive use of the facility
- Reintroduce in-person senior activities as the health order allows
- Track social trends in recreation to provide new activities to participants
- Continue to research and implement transportation program to increase participation in senior activities as health order allows
- Partner with AARP on the Age-Friendly Communities Initiative
- Continue to apply pricing guidelines to recover direct and indirect costs
- Continue to generate Recreation Revolving special events revenue through a community fundraising event. in compliance with public health orders



**CITY OF SANTEE  
RECREATION REVOLVING FUND**

<b>Community Services Recreation Revolving Fund 1006.02.5301 - 5312</b>	<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 68,294	\$ 53,050	\$ 80,040
Operations & Maintenance	<u>111,383</u>	<u>149,050</u>	<u>130,950</u>
<b>Grand Total</b>	<u><u>\$ 179,677</u></u>	<u><u>\$ 202,100</u></u>	<u><u>\$ 210,990</u></u>

**SUMMARY OF FUNDED POSITIONS**

Recreation Coordinator	<u>0.72</u>	<u>0.02</u>	<u>0.50</u>
<b>Total Positions</b>	<u><u>0.72</u></u>	<u><u>0.02</u></u>	<u><u>0.50</u></u>

**CITY OF SANTEE  
RECREATION REVOLVING FUND**

<b>Community Services Recreation Revolving Fund 1006.02.5301 - 5312</b>		<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 28,382	\$ 1,110	\$ 27,000
Salaries & Wages - Part Time	50020	28,171	44,160	41,430
Overtime	50025	235	-	-
Retirement - PERS	50050	2,246	320	2,370
Retirement - Unfunded Liability	50052	6,140	5,250	1,650
Retirement - Part Time	50055	939	1,550	1,480
Medicare	50060	823	660	980
Health Insurance	50070	1,131	-	4,380
Dental Insurance	50071	78	-	560
Life Insurance	50075	53	-	50
Long Term Disability Insurance	50076	95	-	140
<b>Total Personnel</b>		<b>\$ 68,294</b>	<b>\$ 53,050</b>	<b>\$ 80,040</b>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Expert/Consulting Services	51040	\$ 30,730	\$ 43,380	\$ 36,180
Permits/Insurance	51041	2,501	3,000	3,000
Subscriptions/Memberships	51104	200	200	200
Professional Development	51110	193	630	630
Printing & Duplicating	51120	1,931	5,000	5,000
Telephone & Fax	51121	614	600	700
Postage	51122	132	800	800
Promotional Activities	51131	2,558	2,600	2,600
Voucher Incentive Program	51132	3,661	4,500	4,500
Banners	51133	-	1,150	2,200
Bank Fees	51150	4,027	9,000	7,500
Contract Services	51155	5,406	6,500	6,500
Other Services - SD County Sheriff	51156	2,945	3,500	3,500
Materials & Supplies	51160	20,489	30,200	21,800
Recreational Supplies	51164	1	50	50
Transportation	51172	2,645	5,700	3,500
Equipment Rental	51191	14,219	15,500	15,500
Custodial	51210	3,047	3,200	3,250
SPARC Community Enhancement	51370	6,083	13,540	13,540
Operating Transfer Out	90001	10,000	-	-
<b>Total Operations &amp; Maintenance</b>		<b>\$ 111,383</b>	<b>\$ 149,050</b>	<b>\$ 130,950</b>
<b>Grand Total</b>		<b>\$ 179,677</b>	<b>\$ 202,100</b>	<b>\$ 210,990</b>

**CITY OF SANTEE  
RECREATION REVOLVING FUND**

Community Services Recreation Revolving Fund 1006.02.5301 - 5312	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Expert/Consulting Services</b>	<b>\$ 30,730</b>	<b>\$ 43,380</b>	<b>\$ 36,180</b>
This appropriation includes funds for contractor and consultant fingerprinting, staff CPR and first aid training, as well as contract payments for programs.			
Instructional Classes [5302]	20,535	32,000	29,800
Day Camps [5305]	-	200	200
Contract Camps [5306]	10,195	11,000	6,000
Recreation Revolving Support [5311]	-	180	180
<b>Permits/Insurance</b>	<b>2,501</b>	<b>3,000</b>	<b>3,000</b>
Required permits and insurance for Events [5309].			
<b>Subscriptions/Memberships</b>	<b>200</b>	<b>200</b>	<b>200</b>
Subscriptions and professional memberships for staff Recreation Revolving Support [5311].			
<b>Professional Development</b>	<b>193</b>	<b>630</b>	<b>630</b>
Conferences, workshops, and team building activities.			
Day Camp [5305]	93	330	330
Recreation Revolving Support [5311]	100	300	300
<b>Printing &amp; Duplicating</b>			
Printing of marketing materials and supplies.			
Senior Trips [5303]	1,931 -	5,000 -	5,000
Special Events [5309]	200	200	200
Recreation Revolving Support [5311]	456	1,300	1,300
	1,274	3,500	3,500
<b>Telephone &amp; Fax</b>	<b>614</b>	<b>600</b>	<b>700</b>
Telephone and fax charges for a Recreation Coordinator and Recreation front desk administration.			
Recreation Revolving Support [5311]	614	600	700
<b>Postage</b>	<b>132</b>	<b>800 -</b>	<b>800</b>
Mail charges for marketing materials.			
Senior Trips [5303]	1	100	100
Special Events [5309]	131	500	500
Recreation Revolving Support [5311]	-	200	200
<b>Promotional Activities</b>	<b>2,558</b>	<b>2,600</b>	<b>2,600</b>
Event and program marketing and promotions.			
Special Events [5309]	548	600	600
Recreation Revolving Support [5311]	2,010	2,000	2,000

**CITY OF SANTEE  
RECREATION REVOLVING FUND**

Community Services Recreation Revolving Fund 1006.02.5301 - 5312	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>Voucher Incentive Program</b>	\$ 3,661	\$ 4,500	\$ 4,500
Financial assistance for qualifying senior and youth participants for recreation programs and classes. Provided by recreation activity donations and Bluegrass Festival proceeds.			
Special Events [5309]	3,661	4,500	4,500
<b>Banners</b>	-	1,150	2,200
Installing/removing, storing, purchasing, cleaning and repairing new and existing banners.			
Special Events [5309]	-	600	1,000
Recreation Revolving Support [5311]	-	550	1,200
<b>Bank Fees</b>	4,027	9,000	7,500
Active Net and bank charges.			
Special Events [5309]	1,888	3,000	3,000
Recreation Revolving Support [5311]	2,139	6,000	4,500
<b>Other Contract Services</b>	5,406	6,500	6,500
Entertainment, light, sound and other vendor contracts for Special Events. Special Events [5309]			
<b>Other Services - SD County Sheriff</b>	2,945	3,500	3,500
Special Events [5309]			
<b>Materials &amp; Supplies</b>	20,489	30,200	21,800
Supplies, equipment, computer upgrades and incidental furnishings for Recreation Programs.			
Instructional Classes [5302]	171	200	200
Senior Trips [5303]	2,858	6,000	1,200
Day Camps [5305]	6,653	8,800	5,800
Skate Park [5308]	-	100	100
Special Events [5309]	10,757	13,500	13,500
Recreation Revolving Support [5311]	50	1,600	1,000
<b>Recreational Supplies</b>	1	50	50
Miscellaneous supplies for Day Camps.			
Day Camps [5305]			
<b>Transportation</b>	2,645	5,700	3,500
Bus and Transportation Fees.			
Senior Trips [5303]	120	1,000	1,000
Day Camps [5305]	2,525	4,700	2,500

**CITY OF SANTEE  
RECREATION REVOLVING FUND**

Community Services Recreation Revolving Fund 1006.02.5301 - 5312	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>Equipment Rental</b> Rental Equipment - portable sanitation units, 2-way radios, and event specific equipment for Special Events [5309].	\$ 14,219	\$ 15,500	\$ 15,500
<b>Custodial Services</b> Custodial Services for the Teen Center at Big Rock Park. [5311].	3,047	3,200	3,250
<b>SPARC Community Enhancement</b> Special projects funded with proceeds from the Santee Bluegrass Festival.	6,083	13,540	13,540
<b>Operating Transfers Out</b> SPARC contribution to General Fund from proceeds of the annual Bluegrass Festival Fundraiser [5309].	10,000	-	-
<b>Total Operations &amp; Maintenance</b>	<u>\$ 108,437</u>	<u>\$ 149,050</u>	<u>\$ 130,950</u>

**CITY OF SANTEE**  
**SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND**

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**Program Description**

The Supplemental Law Enforcement Services Fund provides for the expenditure of State Citizen's Option for Public Safety ("COPS") program funding. This funding is used to offset a portion of the cost of one Special Purpose Officer in the Community Oriented Policing Unit.

**CITY OF SANTEE  
SUPPLEMENTAL LAW ENFORCEMENT SERVICES**

Supplemental Law Enforcement Services County of San Diego 2101.00.2101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
Contract Services - SD County Sheriff      51152	\$ 149,100	\$ 157,270	\$ 159,510
<b>Total</b>	<u>\$ 149,100</u>	<u>\$ 157,270</u>	<u>\$ 159,510</u>

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

<b>Contract Services - SD County Sheriff</b>	<u>\$ 149,100</u>	<u>\$ 157,270</u>	<u>\$ 159,510</u>
This appropriation provides funding for a portion of the cost of one special purpose deputy under contract with the San Diego County Sheriff's Department.			
<b>Total Operations &amp; Maintenance</b>	<u>\$ 149,100</u>	<u>\$ 157,270</u>	<u>\$ 159,510</u>

## **CITY OF SANTEE HIGHWAY 52 COALITION FUND**

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### **Program Description**

The Highway 52 Coalition is a multi-interest, economic and community minded effort focused on educating local, state and federal lawmakers and officials about funding needed to improve Highway 52 and the surrounding corridors. These improvements will reduce congestion, promote multi-modal and shared transportation opportunities, and make Highway 52 into an economic goods movement and mobility corridor that enhances the vitality of the region.

### **FY 2020-21 Accomplishments**

- Continued communication with federal lobbyists and state legislators to support the Coalition's efforts and to educate officials on funding needed to improve the State Route 52 corridor for the benefit of the entire region
- Funding of \$12 million has been allocated for Highway 52 improvements in SANDAG's Regional Transportation Improvement Program (RTIP), which includes \$6 million in funding from SANDAG and \$6 million from HomeFed

### **FY 2021-22 Goals and Objectives**

- Support Congressman Issa's request for \$6 million in the five-year surface transportation appropriations bill approval process in the federal budget
- Continue to work with federal, state and local agencies, and regional stakeholders to improve traffic flow on State Route 52 and local streets
- Continue to meet with legislators in Sacramento and Washington D.C. to educate officials on funding needed to improve the State Route 52 corridor for the benefit of the entire region
- Host additional public meetings to further develop regional support for the Coalition's efforts
- Apply for additional grant opportunities as appropriate



**CITY OF SANTEE  
HIGHWAY 52 COALITION FUND**

Non-Departmental Highway 52 Coalition	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations & Maintenance	\$ 63,692	\$ 73,600	\$ 70,600
<b>Total</b>	<u>\$ 63,692</u>	<u>\$ 73,600</u>	<u>\$ 70,600</u>

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

Legal Services - City Attorney	51020	\$ 2,074	\$ 5,000	\$ 5,000
Expert/Consulting Services	51040	60,000	60,000	60,000
Meetings and Outreach	51118	1,574	8,000	5,000
Bank Fees	51150	4	200	100
Materials and Supplies	51160	-	200	200
Software Maintenance and Licensing	51201	40	200	300
<b>Total Operations &amp; Maintenance</b>		<u>\$ 63,692</u>	<u>\$ 73,600</u>	<u>\$ 70,600</u>

**CITY OF SANTEE  
HIGHWAY 52 COALITION FUND**

Non-Departmental Highway 52 Coalition	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Legal Services - City Attorney</b>	\$ 2,074	\$ 5,000	\$ 5,000
This appropriation covers the costs incurred by the City Attorney's Office in support of the Highway 52 Coalition.			
<b>Expert/Consulting Services</b>	60,000	60,000	60,000
This appropriation provides funding for the federal lobbyist hired in support of the Highway 52 Coalition, in particular as it relates to efforts to obtain federal funding for improvements to Highway 52.			
<b>Meetings and Outreach</b>	1,574	8,000	5,000
This appropriation provides for meeting expenses with local, regional, state and federal representatives and their staff in support of the Highway 52 Coalition's efforts.			
<b>Bank Fees</b>	4	200	100
This appropriation covers credit card processing charges incurred with the receipt of donations to the Coalition.			
<b>Materials &amp; Supplies</b>	-	200	200
This appropriation provides funding for promotional materials and other supplies incurred in support of the Highway 52 Coalition.			
<b>Software Maintenance and Licensing</b>	40	200	300
This appropriation covers the cost of website domain licensing for the Highway 52 Coalition.			
<b>Total Operations &amp; Maintenance</b>	<u>\$ 63,692</u>	<u>\$ 73,600</u>	<u>\$ 70,600</u>



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# CITY OF SANTEE

## PEG FEES

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### **Program Description**

Public, Educational and Governmental (PEG) Fees are received from cable television providers, in addition to their franchise fee, an amount equal to 1% of their gross revenues to be used by the City for capital costs related to public, educational and governmental access facilities consistent with state and federal Law. These PEG fees are added to a cable subscriber's bill by the cable television providers. Section 4.08.020 of the Santee Municipal Code authorizes the City to collect the PEG Fees. PEG fees can be used for Council Chamber improvements that are directly related to PEG programming, to purchase equipment such as more a technologically advanced voting system and TV monitors and camera equipment to provide livestreaming and public access broadcasting services to increase transparency. PEG fees may also be used to make upgrades to the City's website, public wi-fi, or other technology related expense that provides residents with access to local government.

PEG Fees are initially being used for upgrades to the City Council Chamber to provide for the livestreaming and broadcasting of City Council meetings on the City's web site and to Cox Communications and AT&T subscribers. SanteeTV will be officially launched in June 2021 and will provide for PEG content that will be aired 24 hours a day, seven days per week. It will also broadcast community information and events for Santee residents, visitors and businesses.

### **FY 2020-21 Accomplishments**

- Utilizing all available PEG Fees and an advance from the General Fund, completed the City Council Chamber Upgrade Project thereby providing the equipment necessary to livestream and broadcast City Council meetings and other community information and events
- Officially launched the SanteeTV channel

### **FY 2021-22 Goals and Objectives**

- Offer important civic programming and government news and updates to the community through SanteeTV
- Utilize PEG Fees collected to repay the advance from the General Fund that was required to complete the City Council Chamber Upgrade Project
- Identify other uses of PEG Fees for communicating public, educational and governmental information to residents, visitors and businesses such as through the Trolley Square Clock Tower video display

**CITY OF SANTEE  
PEG FEES**

<b>Non Departmental PEG Fees 2105.30.4101</b>	<b>FY 2019-20 Actual</b>	<b>FY 2020-21 Amended</b>	<b>FY 2021-22 Proposed</b>
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**SUMMARY OF EXPENDITURES**

Transfer to Capital Improvement Program	<u>\$ -</u>	<u>\$ 217,800</u>	<u>\$ 151,300</u>
<b>Total</b>	<u><u>\$ -</u></u>	<u><u>\$ 217,800</u></u>	<u><u>\$ 151,300</u></u>

**OPERATIONS & MAINTENANCE COSTS**

<b>Transfer to Capital Improvement Program</b>	90001	<u>\$ -</u>	<u>\$ 217,800</u>	<u>\$ 151,300</u>
Transfer to fund the Council Chamber Audio/Visual Upgrade Project. Future projects to be funded will include City Hall Fiber Optic Cable Replacement and Clock Tower Video Display.				
<b>Total Operations &amp; Maintenance</b>		<u><u>\$ -</u></u>	<u><u>\$ 217,800</u></u>	<u><u>\$ 151,300</u></u>

**CITY OF SANTEE**  
**CASp CERTIFICATION AND TRAINING FUND**

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**Program Description**

Existing State law requires a program for voluntary certification by the State of any person who meets specified criteria as a certified access specialist (CASp). The CASp Certification and Training Fund provides for the expenditure of a State-mandated surcharge on every business license issued or renewed, to be used for certified disabled access specialist training and certification and to facilitate compliance with construction-related accessibility requirements in accordance with AB 1379.

**CITY OF SANTEE**  
**CASp TRAINING AND CERTIFICATION FUND**

Development Services CASp Certification and Training Fund 2106.04.4108	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
AB 1379 Disabled Access 51372	\$ -	\$ 13,300	\$ 13,300
<b>Total</b>	<u>\$ -</u>	<u>\$ 13,300</u>	<u>\$ 13,300</u>

**EXPENDITURES**

<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>AB 1379 Disabled Access</b>	<u>\$ -</u>	<u>\$ 13,300</u>	<u>\$ 13,300</u>
This appropriation provides funding for certified disabled access specialist training and certification and to facilitate compliance with construction-related accessibility requirements in accordance with AB 1379. This program is funded from a State mandated surcharge on every business license issued or renewed.			
<b>Total Operations &amp; Maintenance</b>	<u>\$ -</u>	<u>\$ 13,300</u>	<u>\$ 13,300</u>

## **CITY OF SANTEE GAS TAX FUND**

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### **Program Description**

Funding for maintaining the City's streets and other facilities within the public rights-of-way is derived from the Highway User's (Gas) Tax. The Development Services Department Traffic Division oversees street striping and painting, as well as the routine maintenance and emergency repairs to the City's traffic signals and intersection safety lighting. The Development Services Department CIP Division oversees the concrete repair and replacement contract. The Community Services Department Public Services Division (PSD) oversees all right-of-way landscaping maintenance, urban forestry maintenance, street sweeping, traffic sign maintenance, replacement and repair, and minor asphalt pavement maintenance and repair.

### **FY 2020-21 Accomplishments**

- Re-striped approximately 16,000 feet of red curbs and 19,000 feet of crosswalks on arterials and in school areas
- Maintained and repaired the 61 City-owned traffic signals and related communication system, as needed
- Replaced and installed traffic signs as necessary
- Repaired and replaced damaged and lifted sidewalks, performed curb and gutter repairs and performed horizontal sidewalk cutting to eliminate tripping hazards citywide
- Provided monthly street sweeping services for all public streets and intersections
- Maintained right-of-way landscaping, planted trees and replaced landscaping on medians and parkways
- Performed pothole repairs and asphalt patching citywide

### **FY 2021-22 Goals and Objectives**

- Continue to re-stripe City streets to provide clear delineation of street markings
- Continue to maintain City-owned traffic signals and related communication system
- Continue to maintain traffic signs
- Perform pothole repairs, asphalt patching and crack filling citywide
- Continue to remove and replace damaged and lifted sidewalks, perform curb and gutter repairs and perform horizontal sidewalk cutting to eliminate tripping hazards citywide
- Continue to provide monthly street sweeping services for all public streets and intersections
- Continue weed abatement program along City rights-of-way
- Continue safety meetings and training for all Public Services staff



**CITY OF SANTEE  
GAS TAX FUND SUMMARY**

	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>SUMMARY OF EXPENDITURES</b>			
Community Services	\$ 1,043,547	\$ 1,298,550	\$ 1,018,050
Development Services	<u>478,888</u>	<u>344,500</u>	<u>392,500</u>
<b>Grand Total</b>	<u><u>\$ 1,522,435</u></u>	<u><u>\$ 1,643,050</u></u>	<u><u>\$ 1,410,550</u></u>

**CITY OF SANTEE**  
**GAS TAX FUND - COMMUNITY SERVICES**

Community Services Gas Tax Fund 2201.02.3101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations & Maintenance	\$ 1,043,547	\$ 1,298,550	\$ 1,018,050
<b>Total</b>	<b>\$ 1,043,547</b>	<b>\$ 1,298,550</b>	<b>\$ 1,018,050</b>

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

Accounting/Auditing	51010	\$ 3,000	\$ 3,000	\$ 3,000
Professional Development	51110	1,132	2,100	2,100
Telephone & Fax	51121	3,756	4,000	3,800
Materials & Supplies	51160	17,777	10,000	30,000
Wearing Apparel	51165	2,525	3,500	3,500
Small Tools	51166	1,204	1,500	1,500
Electricity & Gas - Grounds	51181	2,595	2,800	2,900
Water & Sewer - Grounds	51186	151,168	168,300	176,720
Signage	51190	9,612	12,500	12,500
Equipment Rental	51191	3,209	5,000	5,470
Repair/Maint - Grounds	51231	290,754	360,250	397,410
Contract Svc Road Maintenance	51240	4,729	15,000	5,000
Contract Svc Concrete Replacement	51241	-	35,000	37,870
Contract Svc Dead Animal Removal	51242	9,787	10,800	10,860
Contract Svc Street Sweeping	51244	185,681	192,500	191,200
Irrigation Materials	51252	6,834	9,500	9,500
Asphalt Materials	51253	-	16,100	16,100
Internal Service Charges	51399	325,000	425,000	85,700
Operating Transfer Out	90001	24,783	21,700	22,920
<b>Total Operations &amp; Maintenance</b>		<b>\$ 1,043,547</b>	<b>\$ 1,298,550</b>	<b>\$ 1,018,050</b>

**CITY OF SANTEE**  
**GAS TAX FUND - COMMUNITY SERVICES**

Community Services	FY 2019-20	FY 2020-21	FY 2021-22
Gas Tax Fund 2201.02.3101	Actual	Amended	Proposed

<b>OPERATIONS &amp; MAINTENANCE COSTS</b>
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<p><b>Accounting/Auditing</b></p> <p>This amount will provide for the preparation of the annual Street Report and review of Gas Tax Fund expenditures by the State Controller's Office.</p>	\$ 3,000	\$ 3,000	\$ 3,000
<p><b>Professional Development</b></p> <p>This appropriation will cover specific street and road maintenance training as well as weed abatement, pest control, pesticide licensing, traffic control, and roadside safety training.</p>	1,132	2,100	2,100
<p><b>Telephone &amp; Fax</b></p> <p>This appropriation will cover telephones, modems, alarm systems, faxes and cell phones.</p>	3,756	4,000	3,800
<p><b>Materials &amp; Supplies</b></p> <p>This appropriation will cover the costs of miscellaneous traffic and street materials, and supplies not identified elsewhere in this budget. Items include lumber, hardware, tools, disposable coveralls, welding supplies, mark-out paints and other related supplies.</p>	17,777	10,000	30,000
<p><b>Wearing Apparel</b></p> <p>This appropriation provides a portion of the cost of uniforms, steel toed boots, as-needed safety clothing for the maintenance crew and staff representing the City.</p>	2,525	3,500	3,500
<p><b>Small Tools</b></p> <p>This appropriation will fund the purchase and replacement of small tools.</p>	1,204	1,500	1,500
<p><b>Electricity &amp; Gas - Grounds</b></p> <p>This appropriation funds the cost of electricity to irrigation controllers in rights-of-way and medians.</p>	2,595	2,800	2,900
<p><b>Water &amp; Sewer - Grounds</b></p> <p>This appropriation covers the cost of water within the City's rights-of-way and medians.</p>	151,168	168,300	176,720
<p><b>Signage</b></p> <p>This appropriation is required to cover the cost of miscellaneous traffic and street name signage.</p>	9,612	12,500	12,500

**CITY OF SANTEE**  
**GAS TAX FUND - COMMUNITY SERVICES**

Community Services	FY 2019-20	FY 2020-21	FY 2021-22
Gas Tax Fund 2201.02.3101	Actual	Amended	Proposed

<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
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<b>Equipment Rental</b>	\$ 3,209	\$ 5,000	\$ 5,470
This appropriation will provide for rental of specialized equipment required for street repairs and maintenance such as graders, gradalls, skip loaders, rollers grinders and other street related equipment.			
<b>Repair/Maintenance - Grounds</b>	290,754	360,250	397,410
This appropriation will be used to provide rights-of-way landscape maintenance including maintenance of medians, parkways, bike paths and street trees. This program also includes the street tree planting and replacement program.			
Area 2 Landscape Maintenance			
Urban Forestry Maintenance			
Annual Pest Control			
Plumbing Maintenance & Repairs			
Electrical services			
<b>Contract Service Road Maintenance</b>	4,729	15,000	5,000
This appropriation will be used to provide contractual roadway repairs such as minor asphalt patching.			
<b>Contract Service Concrete Replacement</b>	-	35,000	37,870
This appropriation will fund the City's ongoing concrete curb, gutter and sidewalk replacement program. This also includes the sidewalk cutting and grinding program.			
<b>Contract Service Dead Animal Removal</b>	9,787	10,800	10,860
The appropriation will enable utilization of contracted services for disposal of dead animals found within City rights-of-way.			
<b>Contract Service Street Sweeping</b>	185,681	192,500	191,200
This appropriation will fund the street sweeping contract for commercial and residential streets, medians and intersections. This appropriation also provides funds for additional emergency sweeping as required.			
<b>Irrigation Materials</b>	6,834	9,500	9,500
This appropriation will cover the cost of purchasing irrigation repair supplies.			
<b>Asphalt Materials</b>	-	16,100	16,100
This appropriation will cover the cost of cold patch asphalt repair supplies.			

**CITY OF SANTEE  
GAS TAX FUND - COMMUNITY SERVICES**

Community Services Gas Tax Fund 2201.02.3101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>Internal Service Charges</b>	\$ 325,000	\$ 425,000	\$ 85,700
This account is used to reimburse the General Fund. Reimbursements are for the cost of personnel and vehicle expenses used for right-of-way program work.			
<b>Operating Transfer Out</b>	24,783	21,700	22,920
Transfer to Town Center Landscape Maintenance District. For median landscape maintenance costs.			
<b>Total Operations &amp; Maintenance</b>	<u>\$ 1,043,547</u>	<u>\$ 1,298,550</u>	<u>\$ 1,018,050</u>

**CITY OF SANTEE  
GAS TAX FUND - DEVELOPMENT SERVICES**

Development Services Gas Tax Fund 2201.04.4101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations & Maintenance	\$ 478,888	\$ 332,500	\$ 364,500
Capital Outlay	-	12,000	28,000
<b>Grand Total</b>	<b>\$ 478,888</b>	<b>\$ 344,500</b>	<b>\$ 392,500</b>

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

Expert/Consulting Services	51040	\$ 2,861	\$ 3,500	\$ 3,500
Electricity & Gas	51180	57,596	61,300	67,400
Software Maintenance & Licensing	51201	1,556	1,530	1,600
Repair/Maintenance - Traffic Signals	51214	101,652	125,000	130,000
Contract Svc Street Striping/Painting	51243	75,566	80,000	90,000
Internal Service Charges	51399	21,801	25,000	25,000
Operating Transfer Out	90001	217,857	36,170	47,000

<b>Total Operations &amp; Maintenance</b>		<b>\$ 478,888</b>	<b>\$ 332,500</b>	<b>\$ 364,500</b>
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**CAPITAL OUTLAY**

Other Capital Outlay	60099	\$ -	\$ 12,000	\$ 28,000
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<b>Grand Total</b>		<b>\$ 478,888</b>	<b>\$ 344,500</b>	<b>\$ 392,500</b>
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**CITY OF SANTEE  
GAS TAX FUND - DEVELOPMENT SERVICES**

Development Services Gas Tax Fund 2201.04.4101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Expert/Consulting Services</b>	\$ 2,861	\$ 3,500	\$ 3,500
This appropriation provides funds for the execution of special traffic studies requested by Council or not funded elsewhere. Also included is \$3,000 annually for services provided by Underground Service Alert for notices of potential conflicts with City owned underground electrical facilities.			
<b>Electricity &amp; Gas</b>	57,596	61,300	67,400
This appropriation funds the cost of energy for traffic signals, flashing beacons, sign lighting and the cost of State-owned freeway off-ramp/on-ramp facilities per agreement with Caltrans.			
<b>Software Maintenance &amp; Licensing</b>	1,556	1,530	1,600
This appropriation funds the cost of software licensing for the City's Traffic Signal Optimization Program which has an annual maintenance cost and for purchase of traffic engineering materials.			
<b>Repair/Maintenance - Traffic Signals</b>	101,652	125,000	130,000
This appropriation funds contract services to provide routine and emergency maintenance and repairs to the City's traffic signals and intersection safety lighting.			
<b>Contract Service Street Striping/Painting</b>	75,566	80,000	90,000
This appropriation provides funds for the annual Street Striping Program. Funds are used to change, remove and repaint new or existing street and legends.			
<b>Internal Service Charges</b>	21,801	25,000	25,000
This appropriation will reimburse the General Fund. Reimbursements are for the cost of personnel expenses used for right-of-way program work.			
<b>Operating Transfer Out</b>	217,857	36,170	47,000
Transfer to the Capital Improvements Program in fiscal year 2020-21 to fund the Concrete Replacement Project.			
<b>Total Operations &amp; Maintenance Costs</b>	<u>\$ 478,888</u>	<u>\$ 332,500</u>	<u>\$ 364,500</u>

**CITY OF SANTEE  
GAS TAX FUND - DEVELOPMENT SERVICES**

Development Services Gas Tax Fund 2201.04.4101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>CAPITAL OUTLAY</b>			
<b>Other Capital Outlay</b> This appropriation will purchase traffic calming devices, such as speed feedback signs and pedestrian warning signs with flashing lights, to reduce chronic speeding in various parts of the City.	\$ -	\$ 12,000	\$ 28,000
<b>Total Capital Outlay</b>	<u>\$ -</u>	<u>\$ 12,000</u>	<u>\$ 28,000</u>





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## **CITY OF SANTEE SAFE PROGRAM FUND**

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### **Program Description**

The Service Authority for Freeway Emergencies (SAFE) Program Fund provides for the expenditure of Santee's share of excess program reserve funds that were distributed to all cities and the County of San Diego in accordance with Assembly Bill 1572. This funding is used to support the City's traffic management and traffic operations center activities.

On January 1, 2013, the San Diego Association of Governments (SANDAG) assumed responsibilities for SAFE. AB 1572 requires that SANDAG distribute to the 18 cities and the County all SAFE program reserves in the amount of \$9.85 million that existed on September 13, 2012, in proportion to the vehicle registration fees paid in FY 2010/11 by the residents of each city and the unincorporated areas. In accordance with AB 1572, the distributed funds shall be used by the recipient jurisdictions in compliance with the provisions of Section 2557 of the California Streets and Highway Code.

### **FY 2020-21 Accomplishments**

- Utilized a portion of available resources to continue to operate and maintain the City's traffic operations center

### **FY 2021-22 Goals and Objectives**

- Utilize a portion of available resources to continue to operate and maintain the City's traffic operations center

**CITY OF SANTEE  
SAFE PROGRAM FUND**

Development Services SAFE Program 2202.04.4101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations & Maintenance	\$ 10,239	\$ 10,000	\$ 10,000
<b>Total</b>	<u>\$ 10,239</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

Internal Service Charges	51399	\$ 10,239	\$ 10,000	\$ 10,000
<b>Total Operations &amp; Maintenance</b>		<u>\$ 10,239</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>

**CITY OF SANTEE  
SAFE PROGRAM FUND**

Development Services SAFE Program 2202.04.4101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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<b>OPERATIONS &amp; MAINTENANCE COSTS</b>
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<b>Internal Service Charges</b>	\$ 10,239	\$ 10,000	\$ 10,000
This appropriation will reimburse the General Fund for personnel costs associated with traffic management/traffic operations center activities.			

<b>Total Operations &amp; Maintenance</b>	<u>\$ 10,239</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>
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## **CITY OF SANTEE GAS TAX-RMRA (SB 1) FUND**

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### **Program Description**

The Road Repair and Accountability Act (Act) of 2017 (SB 1) represents a significant enhanced investment in California's transportation systems of over \$5 billion per year. The Act increases per gallon fuel excise taxes, diesel fuel sales taxes and vehicle registration taxes, stabilizes the problematic price-based fuel tax rates and provides for inflationary adjustments to rates in future years. The Act more than doubles local street and road funds allocated through the State Highway Users Tax Account (HUTA), allocating funds from new taxes through a new "Road Maintenance and Rehabilitation Account" (RMRA).

The use of RMRA local streets and road funds is similar, but not identical to, existing HUTA use rules. The Act contains a local agency maintenance of effort requirement that applies to funds allocated through the RMRA in order to ensure that these new road funds do not supplant existing levels of local general revenue spending on streets and roads. The Act requires the submission of a project list prior to receiving RMRA funds in a fiscal year and requires the submission of an annual report of project completion in order to continue to receive RMRA funds.

### **FY 2020-21 Accomplishments**

- Completed the Citywide Pavement Repair & Maintenance Program 2020 Projects utilizing RMRA funding combined with Transnet funding, and completed the design of the first Bridge Retrofit and Repairs Project for the Magnolia Avenue Bridge over the San Diego River.

### **FY 2021-22 Goals and Objectives**

- Effectively utilize RMRA funds to address important street and road capital projects including the following:
  - Pavement Repair and Rehabilitation program
  - Pavement Roadway Maintenance program
  - Concrete Repair and Replacement program
  - Bridge Retrofits and Repairs, Magnolia Avenue Bridge

**CITY OF SANTEE**  
**GAS TAX-RMRA (SB1) FUND - DEVELOPMENT SERVICES**

Development Services Gas Tax-RMRA (SB1) Fund 2203.04.4101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Transfers Out	\$ 726,900	\$ 1,920,860	\$ 2,814,500
<b>Grand Total</b>	<b>\$ 726,900</b>	<b>\$ 1,920,860</b>	<b>\$ 2,814,500</b>

Note: Gas Tax-RMRA funds are now being used exclusively to fund certain capital improvement project costs. Please see the separately issued Capital Improvement Program document for more information regarding the use of these funds.

**EXPENDITURES**

**TRANSFERS OUT**

Transfers Out	90001	\$ 726,900	\$ 1,920,860	\$ 2,814,500
This appropriation provides funding for certain projects the Capital Improvement Program.				
<b>Total Transfers Out</b>		<b>\$ 726,900</b>	<b>\$ 1,920,860</b>	<b>\$ 2,814,500</b>

## **CITY OF SANTEE ZONE 2 FLOOD CONTROL DISTRICT FUND**

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### **Mission Statement**

To implement programs that protect and enhance surface water quality within the City of Santee. Strive to keep the City in compliance with the Regional Storm Water Permit and coordinate on regional program implementation. Increase cooperation between City Departments/Divisions to achieve compliance expectations and reduce risk. Participate in Co-Permittee workgroups and advocate for improvements to policies and regulations.

### **Program Description**

The San Diego River flows through the center of our city, making it one of the City's most prominent features and a major part of our City's parks and trails system. The river and associated trails and open space are a draw for residents, businesses and outdoor enthusiasts alike. As such, the City's Storm Water Program makes it a priority to protect this valuable resource and strives to comply with all federal, state and local regulations which pertain to protecting water quality. Through the implementation of a suite of programs, the City works to prevent pollution and eliminate discharges to the storm water conveyance system and waterways to the maximum extent practicable. Program components include; development and planning review, construction site compliance, commercial and industrial business inspections, documentation of the routine maintenance of the City's storm water conveyance systems, community education and outreach, regional coordination, complaint/hotline response, water quality monitoring (sampling), and residential area program implementation.

### **FY 2020-21 Accomplishments**

- Collaborated with 21 other local jurisdictions (Co-Permittees) to develop and implement regional education, monitoring, land development programs, cost-share budgets and reporting to the State
- Provided feedback to Regional Water Quality Control Board staff regarding pending regulations and permits
- Participated in developing a regional strategy, implementation plan, correspondence, and reports addressing requirements under the Bacteria Investigative Order
- Implemented program components of the City's Jurisdictional Plans and the San Diego River Water Quality Improvement Plan
- Provided outreach and education via online methods, due to the Covid-19 Pandemic, and inspections.
- Coordinated with the City's Engineering and Information Technology Divisions to add additional fields in the GIS platform for tracking trash capture device installation
- Worked with CIP on phase one implementation of the City's Trash Order Compliance Plan
- Facilitated multiple contracts to help manage storm water related tasks and duties
- Conducted a special monitoring study to narrow down locations where human contributions of bacteria to the storm drain system are identified within the City



**CITY OF SANTEE**  
**ZONE 2 FLOOD CONTROL DISTRICT FUND**

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**FY 2021-22 Goals and Objectives**

- Continue to review, develop and implement programs which protect Santee's water ways
- Strive to ensure that the City of Santee remains in compliance with applicable water quality laws and regulations
- Continuously seek process improvements for existing efforts and infrastructure maintenance programs
- Facilitate the use of GIS map layers which will display the inventory of businesses and structural Best Management Practices (BMPs) inventory so that staff can further strategize efforts
- Seek to decrease human sourced bacteria in our storm drain system by performing additional microbial source tracking, and identifying a suite of structural controls which may be utilized to address "hot spots"
- Continue to monitor and ensure the timely implementation of the Trash Order compliance plan
- Continue to collaborate with other named parties to implement the monitoring plan in accordance with the Bacteria Investigative Order
- Regularly participate in the co-permittee workgroups and work towards collaboratively addressing common regulatory requirements

**CITY OF SANTEE**  
**ZONE 2 FLOOD CONTROL DISTRICT FUND SUMMARY**

	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>SUMMARY OF EXPENDITURES</b>			
Community Services	\$ 60,800	\$ 78,810	\$ 100,000
Development Services	<u>413,753</u>	<u>374,330</u>	<u>416,610</u>
<b>Grand Total</b>	<u><u>\$ 474,553</u></u>	<u><u>\$ 453,140</u></u>	<u><u>\$ 516,610</u></u>

**CITY OF SANTEE**  
**ZONE 2 FLOOD CONTROL DISTRICT FUND - COMMUNITY SERVICES**

Community Services Zone 2 Flood Control 2302.02.3102	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations & Maintenance	\$ 60,800	\$ 78,810	\$ 100,000
<b>Total</b>	<u>\$ 60,800</u>	<u>\$ 78,810</u>	<u>\$ 100,000</u>

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

Internal Service Charges	51399	\$ 60,800	\$ 78,810	\$ 100,000
<b>Total Operations &amp; Maintenance</b>		<u>\$ 60,800</u>	<u>\$ 78,810</u>	<u>\$ 100,000</u>

**CITY OF SANTEE**  
**ZONE 2 FLOOD CONTROL DISTRICT FUND - COMMUNITY SERVICES**

Community Services	FY 2019-20	FY 2020-21	FY 2021-22
Zone 2 Flood Control 2302.02.3102	Actual	Amended	Proposed

<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
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<b>Internal Service Charges</b>	\$ 60,800	\$ 78,810	\$ 100,000
This account is used to reimburse the General Fund for personnel costs incurred in Storm Water activities.			

<b>Total Operations &amp; Maintenance</b>	<u>\$ 60,800</u>	<u>\$ 78,810</u>	<u>\$ 100,000</u>
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**CITY OF SANTEE**  
**ZONE 2 FLOOD CONTROL DISTRICT FUND - DEVELOPMENT SERVICES**

Development Services Zone 2 Flood Control 2302.04.4102	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations & Maintenance	\$ 413,753	\$ 374,330	\$ 416,610
<b>Total</b>	<b>\$ 413,753</b>	<b>\$ 374,330</b>	<b>\$ 416,610</b>

Note: Development Services Department Storm Water Program personnel costs are reflected in the General Fund.

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

Expert/Consulting Services	51040	\$ 12,772	\$ 20,000	\$ 60,000
State Permit Renewal Fee	51042	21,996	22,000	23,160
Regional Coordination	51044	146,539	122,410	116,420
Water Quality Monitoring	51045	44,805	64,000	67,000
Outreach & Education	51046	35	500	500
Subscriptions/Memberships	51104	-	500	400
Professional Development	51110	338	1,500	2,000
Mileage Reimbursement	51112	-	200	100
Printing & Duplicating	51120	313	1,750	1,000
Telephone & Fax	51121	2,459	3,520	2,700
Postage	51122	561	1,400	1,000
Materials & Supplies	51160	618	1,500	1,000
Wearing Apparel	51165	-	500	500
Electricity & Gas	51180	4,023	4,400	4,400
Repair/Maint - Equipment	51211	226	300	300
Minor Equipment	51361	715	-	-
Internal Service Charges	51399	178,353	129,850	136,130
<b>Total Operations &amp; Maintenance</b>		<b>\$ 413,753</b>	<b>\$ 374,330</b>	<b>\$ 416,610</b>

**CITY OF SANTEE**  
**ZONE 2 FLOOD CONTROL DISTRICT FUND - DEVELOPMENT SERVICES**

Development Services	FY 2019-20	FY 2020-21	FY 2021-22
Zone 2 Flood Control 2302.04.4102	Actual	Amended	Proposed

<b>OPERATIONS &amp; MAINTENANCE COSTS</b>
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<p><b>Expert /Consulting Services</b></p> <p>This appropriation provides for as-needed engineering consultant services to fulfill state and federal requirements for compliance with the City's National Pollutant Discharge Elimination System (NPDES) permit including treatment control best management practices (TCBMP) inspections.</p>	\$ 12,772	\$ 20,000	\$ 60,000
<p><b>State Permit Renewal Fee</b></p> <p>This appropriation provides for the annual renewal of the City's National Pollutant Discharge Elimination System (NPDES) permit administered by the State of California.</p>	21,996	22,000	23,160
<p><b>Regional Coordination</b></p> <p>This appropriation provides for regionally shared costs for the development and implementation of water quality programs, including: Program Development and Reporting, Water Quality Improvement Planning, Water Quality Monitoring, Data Clearinghouse Services and Education and Outreach.</p>	146,539	122,410	116,420
<p><b>Water Quality Monitoring</b></p> <p>This appropriation provides for wet and dry weather waterway monitoring including: sampling, analysis and reporting on discharges from Santee's storm water conveyance system. Also included is monitoring of compliance with the San Diego River Water Quality Improvement Plan.</p>	44,805	64,000	67,000
<p><b>Outreach &amp; Education</b></p> <p>This appropriation provides for booth displays, demonstration models and incentive items.</p>	35	500	500
<p><b>Subscriptions/Memberships</b></p> <p>California Storm Water Quality Association and the Association of Environmental Professionals. Also included are subscriptions to industry BMP (best management practice) handbooks.</p>	-	500	400
<p><b>Professional Development</b></p> <p>This appropriation provides for continuing education, technical storm water management training and certification classes. Also included is funding for staff to attend the annual Storm Water Conference and travel and miscellaneous expenses associated with attending training seminars and professional association meetings.</p>	338	1,500	2,000

**CITY OF SANTEE**  
**ZONE 2 FLOOD CONTROL DISTRICT FUND - DEVELOPMENT SERVICES**

Development Services	FY 2019-20	FY 2020-21	FY 2021-22
Zone 2 Flood Control 2302.04.4102	Actual	Amended	Proposed

**OPERATIONS & MAINTENANCE COSTS (Continued)**

<b>Mileage Reimbursement</b>	\$ -	\$ 200	\$ 100
This appropriation provides for reimbursement of the expense of using a personal vehicle in the performance of assigned duties.			
<b>Printing &amp; Duplicating</b>	313	1,750	1,000
This appropriation provides for the production of day to day work (letters, reports, etc.), mail outs, and outreach materials. Also included is production of maps, plans and exhibits, and photo documentation of development projects.			
<b>Telephone and Fax</b>	2,459	3,520	2,700
This appropriation provides for the cost of telephone, fax machine, cellular phones, monthly hot spot and modem line charges.			
<b>Postage</b>	561	1,400	1,000
This appropriation provides for the cost of mailing correspondence, compliance notices and other documents.			
<b>Materials &amp;Supplies</b>	618	1,500	1,000
This appropriation provides for office and field supplies.			
<b>Wearing Apparel</b>	-	500	500
This appropriation provides for the purchase of apparel, including safety vests/jackets, work boots, hard hats and rain gear.			
<b>Electricity and Gas</b>	4,023	4,400	4,400
This appropriation provides for cost of electricity and gas allocated to the Flood Control\Storm Water Division.			
<b>Repair/Maint - Equipment</b>	226	300	300
This appropriation provides for service contracts and as-needed repairs for miscellaneous office equipment, including the Flood Control\Storm Water Division's share of photocopiers and the large format plan copier.			

**CITY OF SANTEE**  
**ZONE 2 FLOOD CONTROL DISTRICT FUND - DEVELOPMENT SERVICES**

Development Services Zone 2 Flood Control 2302.04.4102	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS (Continued)</b>			
<b>Minor Equipment</b> This appropriation provides for the purchase of two tablets to be utilized for Storm Water inspections.	\$ 715	\$ -	\$ -
<b>Internal Service Charges</b> This account is used to reimburse the General Fund for personnel costs incurred in Storm Water activities.	178,353	129,850	136,130
<b>Total Operations &amp; Maintenance</b>	<u>\$ 413,753</u>	<u>\$ 374,330</u>	<u>\$ 416,610</u>





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## **CITY OF SANTEE**

### **COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

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#### **Program Description**

The Department of Development Services serves as the liaison to the federal Department of Housing and Urban Development (HUD) managing the City's Community Development Block Grant (CDBG) program. Staff ensures that social service agencies and community projects that receive CDBG funds are managed in compliance with HUD's regulations.

#### **FY 2020-21 Accomplishments**

- Administered the allocation of CDBG monies for eligible programs and projects, and provided contract administration in support of eight program activities
- Administered the allocation of \$543,106 in CARES Act CDBG-CV monies for programs to support COVID-19 impacted persons, businesses and organizations
- Completed the Annual Action/Funding Plan and the Consolidated Annual Performance and Evaluation Report (CAPER) for submittal to HUD

#### **FY 2021-22 Goals and Objectives**

- Complete the expenditure of CARES Act CDBG-CV funds for programs to support COVID-19 impacted persons, businesses and organizations
- Administer the allocation of CDBG monies for eligible programs and projects, and provided contract administration in support of eight program activities
- Complete Annual Action/Funding Plan and the Consolidated Annual Performance and Evaluation Report (CAPER)

**CITY OF SANTEE**  
**COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

Development Services CDBG 2401.04.4201	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations & Maintenance	\$ 52,350	\$ 55,130	\$ 60,420
Special Programs	194,180	223,740	132,960
Capital Outlay	<u>-</u>	<u>-</u>	<u>114,610</u>
<b>Grand Total</b>	<u><u>\$ 246,530</u></u>	<u><u>\$ 278,870</u></u>	<u><u>\$ 307,990</u></u>

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

Accounting/Auditing	51010	\$ -	\$ 2,000	\$ 2,000
Expert/Consulting Services	51040	30,294	3,000	3,000
Professional Development	51110	59	200	200
Mileage Reimbursement	51112	-	100	100
Printing & Duplicating	51120	206.50	100	100
Postage	51122	18	100	100
Advertising	51123	1,168	900	900
Materials & Supplies	51160	-	300	300
Repair/Maintenance - Equipment	51211	-	100	100
Internal Service Charges	51399	5,105	32,830	38,120
CSA San Diego County	51401	<u>15,500</u>	<u>15,500</u>	<u>15,500</u>
<b>Total Operations &amp; Maintenance</b>		<u><u>\$ 52,350</u></u>	<u><u>\$ 55,130</u></u>	<u><u>\$ 60,420</u></u>

**SPECIAL PROGRAMS**

**Public Services**

Crisis House	52002	\$ 5,620	\$ 6,850	6,660
Cameron Family YMCA	52003	2,290	-	2,770
Elderhelp	52004	3,270	3,000	3,880
Meals on Wheels	52005	6,680	4,500	4,990
Santee Food Bank	52006	16,136	14,000	16,650
Santee Santas	52007	9,866	5,500	7,030
Voices for Children	52010	-	4,000	3,330

**Public Facilities**

Caring Neighbors	53001	1,870	3,500	-
Home of Guiding Hands	53002	-	-	-
Debt Service (Section 108 Loan)	80020	148,449	143,580	-
Debt Service Reserve	80050	-	38,810	-
Operating Transfers Out	90001	<u>-</u>	<u>-</u>	<u>87,650</u>

<b>Total Special Programs</b>		<u><u>\$ 194,180</u></u>	<u><u>\$ 223,740</u></u>	<u><u>\$ 132,960</u></u>
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**CAPITAL OUTLAY**

Other Capital Outlay	60099	<u>\$ -</u>	<u>\$ -</u>	<u>114,610</u>
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<b>Total Capital Outlay</b>		<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 114,610</u></u>
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<b>Grand Total</b>		<u><u>\$ 246,530</u></u>	<u><u>\$ 278,870</u></u>	<u><u>\$ 307,990</u></u>
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**CITY OF SANTEE  
COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

Development Services CDBG 2401.04.4201	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**OPERATIONS & MAINTENANCE COSTS**

**Administrative Activities** \$ 36,850      \$ 39,630      \$ 44,920

Identified below are the estimated program administration costs:

Accounting/Auditing	-	2,000	2,000
Expert/Consulting Services	30,294	3,000	3,000
Professional Development	59	200	200
Mileage Reimbursement	-	100	100
Printing & Duplicating	207	100	100
Postage	18	100	100
Advertising	1,168	900	900
Materials & Supplies	-	300	300
Repair/Maintenance - Equipment	-	100	100
Internal Service Charges	5,105	32,830	38,120

**CSA San Diego County** **15,500      15,500      15,500**

Provides Fair Housing Services and landlord/tenant counseling services.

<b>Total Operations &amp; Maintenance</b>	<b>\$ 52,350</b>	<b>\$ 55,130</b>	<b>\$ 60,420</b>
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**SPECIAL PROGRAMS**

**Crisis House** \$ 5,620      \$ 6,850      \$ 6,660

Provides emergency assistance, housing and supportive services to promote self-sufficiency and prevent homelessness.

**Cameron Family YMCA** 2,290      -      2,770

Provides funding support to subsidize swim and gymnastics fees for disadvantaged youth.

**Elderhelp** 3,270      3,000      3,880

Provides assistance to homebound seniors who need assistance to live independently in their own homes.

**Meals-on-Wheels** 6,680      4,500      4,990

Provides nutrition for the City's elderly and handicapped who cannot provide for their own meals. The seniors can remain independent. Contact with the person delivering meals provides a security base for home-bound citizens.

**Santee Food Bank** 16,136      14,000      16,650

Provides food staples to low income residents on an emergency basis. This service provides a basic necessity for those in the community unable to meet these needs.

**CITY OF SANTEE  
COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

Development Services CDBG 2401.04.4201	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>SPECIAL PROGRAMS (Continued)</b>			
<b>Santee Santas</b> Provides funding support to assist with emergency food and housing services to Santee residents.	\$ 9,866	\$ 5,500	\$ 7,030
<b>Voices for Children</b> Provides volunteer Court Appointed Special Advocates (CASAs) for Santee based foster children.	-	4,000	3,330
<b>Caring Neighbors</b> Provides minor home repairs for low-income seniors and disabled Santee homeowners.	1,870	3,500	-
<b>Home of Guiding Hands</b> Provides services to the developmentally disabled, including residential living, independent living, early childhood development, respite care, life planning, and transportation services.	-	-	-
<b>Debt Service (Section 108 Loan)</b> Provides funding for annual debt service payment for \$1.5 million Section 108 loan for the rehabilitation of several infrastructure components along Buena Vista Avenue and Railroad Avenue. The project includes two main components: sidewalk and pedestrian ramp construction, and street and storm drain rehabilitation. Underground conduit for street light installation would be included in the project. As of August 2021 (funded with FY 2020-21 allocation), the loan will be fully paid.	148,449	143,580	-
<b>Debt Service Reserve</b> This appropriation provides funding for a debt service reserve to ensure sufficient funding for Section 108 Loan debt service payments in the event future CDBG allocations are further reduced. As of August 2021 (funded with FY 2020-21 allocation), the loan will be fully paid.	-	38,810	-
<b>Operating Transfers Out</b> To fund CIP project, Concrete Repair/Replacement Program.	-	-	87,650
<b>Total Special Programs</b>	<u>\$ 194,180</u>	<u>\$ 223,740</u>	<u>\$ 132,960</u>

**CITY OF SANTEE  
COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

Development Services CDBG 2401.04.4201	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>CAPITAL OUTLAY</b>			
<b>Other Capital Outlay</b>	\$ -	\$ -	\$ 114,610
This appropriation will fund public facilities improvements in LMI census tracts in the fiscal year 2022-23 Capital Improvement Program.			
<b>Total Capital Outlay</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 114,610</u>



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## **CITY OF SANTEE COMMUNITY FACILITIES DISTRICTS**

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### **Program Description**

Community Facilities District No. 2015-1 (Municipal Maintenance Services) currently provides a funding mechanism to meet storm water facility maintenance requirements for the 10 single family residential unit El Nopal Estates II subdivision in accordance with the City's Storm Water Ordinance and Standard Urban Storm Water Mitigation Plan. CFD No. 2015-1 is established as a "services" CFD and does not involve the issuance of any debt.

Community Facilities District No. 2017-2 (Weston Municipal Services) provides a funding mechanism for various public services in the 415 residential unit Weston development, such as the following: public safety; maintenance, lighting and repair of parks, parkways, streets, open space, irrigation facilities, buildings, storm water and drainage facilities in the public right of way. Contingent services that may be funded under certain circumstances include costs attributable to maintaining, servicing, cleaning, repairing and/or replacing storm water and drainage facilities.

### **FY 2020-21 Accomplishments**

- Administered all CFDs efficiently and in accordance with applicable regulations/laws

### **FY 2021-22 Goals and Objectives**

- Administer all CFDs efficiently and in accordance with applicable regulations/laws



**CITY OF SANTEE**  
**CFD NO. 2015-1 (MUNICIPAL MAINTENANCE SERVICES) FUND**

Community Services CFD No. 2015-1 2510.02.3101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations & Maintenance	\$ 1,613	\$ 2,360	\$ 2,690
<b>Total</b>	<u>\$ 1,613</u>	<u>\$ 2,360</u>	<u>\$ 2,690</u>

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

Legal Services - City Attorney	51020	\$ -	\$ 100	\$ 100
Repair/Maintenance - Grounds	51231	1,613	1,800	2,490
Internal Service Charges	51399	-	460	100
<b>Total Operations &amp; Maintenance</b>		<u>\$ 1,613</u>	<u>\$ 2,360</u>	<u>\$ 2,690</u>

**CITY OF SANTEE**  
**CFD NO. 2015-1 (MUNICIPAL MAINTENANCE SERVICES) FUND**

Community Services CFD No. 2015-1 2510.02.3101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Legal Services - City Attorney</b> This appropriation is to cover as-needed legal services.	\$ -	\$ 100	\$ 100
<b>Repair/Maintenance - Grounds</b> This appropriation is to cover the cost of storm water facilities maintenance.	1,613	1,800	2,490
<b>Internal Service Charges</b> This appropriation is to cover the cost of staff time related to storm water facilities maintenance as well as in the administration of the District.	-	460	100
<b>Total Operations &amp; Maintenance</b>	<u>\$ 1,613</u>	<u>\$ 2,360</u>	<u>\$ 2,690</u>

**CITY OF SANTEE**  
**CFD NO. 2017-2 (WESTON MUNICIPAL SERVICES) FUND**

Community Services CFD No. 2017-2 2572.02.3101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations & Maintenance	\$ 80,815	\$ 106,850	\$ 110,840
<b>Total</b>	<u>\$ 80,815</u>	<u>\$ 106,850</u>	<u>\$ 110,840</u>

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

Expert/Consulting Services	51040	\$ 3,000	\$ 3,000	\$ 2,810
Internal Service Charges	51399	<u>77,815</u>	<u>103,850</u>	<u>108,030</u>
<b>Total Operations &amp; Maintenance</b>		<u>\$ 80,815</u>	<u>\$ 106,850</u>	<u>\$ 110,840</u>

**CITY OF SANTEE**  
**CFD NO. 2017-2 (WESTON MUNICIPAL SERVICES) FUND**

Community Services CFD No. 2017-2 2572.02.3101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Expert/Consulting Services</b>	\$ 3,000	\$ 3,000	\$ 2,810
This appropriation is to cover the cost of contract special district administration services.			
<b>Internal Service Charges</b>	77,815	103,850	108,030
This appropriation is to reimburse the City for costs incurred in providing public services within the District and to cover the cost of staff time related to the administration of the District.			
<b>Total Operations &amp; Maintenance</b>	<u>\$ 80,815</u>	<u>\$ 106,850</u>	<u>\$ 110,840</u>



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## **CITY OF SANTEE**

### **TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT**

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#### **Program Description**

Property owner assessments enable the Community Services Department Public Services Division to provide landscape maintenance services within the Town Center Landscape Maintenance District that is comprised of four separate zones that are assessed: Town Center, The Lakes, San Remo and Mission Creek.

#### **FY 2020-21 Accomplishments**

- Maintained the landscaping of the commercial zones within the district at a Level A service (highest maintenance level)
- Installed annual color, which is changed out three times a year, fronting all four of the monument signs in the Town Center Zone A
- Repaired and maintained eight fountains within the District

#### **FY 2021-22 Goals and Objectives**

- Ensure maintenance contractor compliance in order to enhance the maintenance of the landscaping in the entire District
- Install additional Cal Sense “smart” irrigation controllers that can be integrated into the City’s centralized irrigation system
- Continue to replace shrubs, trees, groundcover and irrigation that are damaged in order to sustain the beauty of the landscaping within the District
- Continue to maintain eight fountains
- Convert high water use landscape materials to drought tolerant / low water use materials, where feasible
- Modify the level of landscape maintenance where necessary in order to maintain the fiscal sustainability of all zones in the District

**CITY OF SANTEE**  
**TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT**

<b>Community Services</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Town Center LMD</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
Repair & Maintenance - Grounds:			
Zone A - Town Center	\$ 165,148	\$ 145,050	\$ 152,790
Zone B - The Lakes	5,457	6,850	11,750
Zone C - San Remo	5,597	7,060	8,860
Zone D - Mission Creek	<u>155,097</u>	<u>165,440</u>	<u>161,410</u>
<b>Total Operations &amp; Maintenance</b>	<u>\$ 331,299</u>	<u>\$ 324,400</u>	<u>\$ 334,810</u>

**CITY OF SANTEE**  
**TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT**

Community Services TCLMD Zone A - Town Center 2601.02.3101		FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Zone A - Town Center	2601	\$ 165,148	\$ 145,050	\$ 152,790
<b>Total</b>		<u>\$ 165,148</u>	<u>\$ 145,050</u>	<u>\$ 152,790</u>

**OPERATIONS & MAINTENANCE COSTS**

**Repair and Maintenance Grounds**

Landscape maintenance work in the Town Center LMD is performed by contracted services and is reimbursed to the City by an annual assessment levied on property owners within the District.

**Zone A / Town Center Parkway**

Expert/Consulting Services	51040	\$ 2,853	\$ 2,820	\$ 2,700
Advertising	51123	207	230	210
Electricity & Gas - Grounds	51181	21,651	30,000	25,000
Water & Sewer - Grounds	51186	33,064	39,000	34,000
Repair/Maintenance - Grounds	51231	94,871	56,500	74,880
Irrigation Materials	51252	1,136	1,000	1,000
Internal Service Charge	51399	11,367	15,500	15,000
<b>Total Operations &amp; Maintenance</b>		<u>\$ 165,148</u>	<u>\$ 145,050</u>	<u>\$ 152,790</u>



**CITY OF SANTEE  
TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT**

Community Services TCLMD Zone B - The Lakes 2602.02.3101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed	
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Zone B - The Lakes	2602	\$ 5,457	\$ 6,850	\$ 11,750
<b>Total</b>		<u>\$ 5,457</u>	<u>\$ 6,850</u>	<u>\$ 11,750</u>

**OPERATIONS & MAINTENANCE COSTS**

**Repair and Maintenance Grounds**

Landscape maintenance work in the Town Center LMD is performed by contracted services and is reimbursed to the City by an annual assessment levied on property owners within the District.

**Zone B / The Lakes**

Expert/Consulting Services	51040	\$ 151	\$ 150	\$ 140
Advertising	51123	11	10	10
Water & Sewer - Grounds	51186	3,687	4,230	4,300
Repair/Maintenance - Grounds	51231	1,127	1,470	6,700
Internal Service Charge	51399	480	990	600
<b>Total Operations &amp; Maintenance</b>		<u>\$ 5,457</u>	<u>\$ 6,850</u>	<u>\$ 11,750</u>

**CITY OF SANTEE**  
**TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT**

Community Services		FY 2019-20	FY 2020-21	FY 2021-22
TCLMD Zone C - San Remo 2603.02.3101		Actual	Amended	Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Zone C - San Remo	2603	\$ 5,597	\$ 7,060	\$ 8,860
<b>Total</b>		<u>\$ 5,597</u>	<u>\$ 7,060</u>	<u>\$ 8,860</u>

**OPERATIONS & MAINTENANCE COSTS**

**Repair and Maintenance Grounds**

Landscape maintenance work in the Town Center LMD is performed by contracted services and is reimbursed to the City by an annual assessment levied on property owners within the District.

**Zone C / San Remo**

Expert/Consulting Services	51040	\$ 158	\$ 160	\$ 150
Advertising	51123	11	10	10
Water & Sewer - Grounds	51186	2,859	3,000	3,000
Repair/Maintenance - Grounds	51231	2,344	3,720	5,470
Internal Service Charge	51399	224	170	230
<b>Total Operations &amp; Maintenance</b>		<u>\$ 5,597</u>	<u>\$ 7,060</u>	<u>\$ 8,860</u>

**CITY OF SANTEE**  
**TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT**

Community Services		FY 2019-20	FY2020-21	FY 2021-22
TCLMD Zone D - Mission Creek 2604.02.3101		Actual	Amended	Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Zone D - Mission Creek	2604	\$ 155,097	\$ 165,440	\$ 161,410
<b>Total</b>		<u>\$ 155,097</u>	<u>\$ 165,440</u>	<u>\$ 161,410</u>

**OPERATIONS & MAINTENANCE COSTS**

**Repair and Maintenance Grounds**

Landscape maintenance work in the Town Center LMD is performed by contracted services and is reimbursed to the City by an annual assessment levied on property owners within the District.

**Zone D / Mission Creek**

Expert/Consulting Services	51040	\$ 3,312	\$ 3,270	\$ 3,130
Advertising	51123	240	270	240
Electricity & Gas - Grounds	51181	20,312	30,000	30,000
Water & Sewer - Grounds	51186	59,443	60,000	60,000
Repair/Maintenance - Grounds	51231	63,483	44,500	43,540
Irrigation Materials	51252	339	500	500
Internal Service Charge	51399	7,968	26,900	24,000
<b>Total Operations &amp; Maintenance</b>		<u>\$ 155,097</u>	<u>\$ 165,440</u>	<u>\$ 161,410</u>

## **CITY OF SANTEE**

### **SANTEE LANDSCAPE MAINTENANCE DISTRICT**

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#### **Program Description**

Property owner assessments enable the Community Services Department Public Services Division to provide landscape maintenance services within the Santee Landscape Maintenance District which is comprised of ten separate zones that are assessed: El Nopal, Country Scenes, Camelot Heights, Silver Country, Timberlane, The Heights, Prospect Hills, Allos, Mitchell Ranch and Dakota Ranch.

#### **FY 2020-21 Accomplishments**

- Modified the level of landscape maintenance where necessary in order to maintain the fiscal sustainability of all zones in the District
- Planted replacement trees and shrubs in several areas
- Continued to convert high water use landscape materials to drought tolerant / low water use materials

#### **FY 2021-22 Goals and Objectives**

- Continue to replace shrubs, trees, groundcover and irrigation that are damaged in order to sustain the beauty of the landscaping within the District
- Convert high water use landscape materials to drought tolerant / low water use materials
- Modify the level of landscape maintenance where necessary in order to maintain the fiscal sustainability of the District
- Use what we learned from the El Nopal zone Prop. 218 assessment increase process to identify other zones that may desire increased service

**CITY OF SANTEE**  
**SANTEE LANDSCAPE MAINTENANCE DISTRICT**

<b>Community Services</b>	<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Santee LMD</b>	<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
Repair & Maintenance - Grounds:			
Zones 1 & 2 - El Nopal	\$ 29,120	\$ 8,420	\$ 9,050
Zone 3 - Country Scenes	2,226	2,000	2,720
Zone 4 - Camelot Heights	1,614	1,590	1,610
Zone 8 - Silver Country	65,607	67,390	69,580
Zone 9 - Timberlane	1,142	1,270	1,370
Zone 12 - The Heights	12,551	14,700	8,920
Zone 13 - Prospect Hills	2,716	3,450	4,100
Zone 14 - Mitchell Ranch	4,860	5,100	3,140
Zone 17 - Dakota Ranch	11,736	13,160	4,940
Zone 18 - Allos	3,180	3,170	5,250
<b>Total Operations &amp; Maintenance</b>	<b>\$ 134,752</b>	<b>\$ 120,250</b>	<b>\$ 110,680</b>

**CITY OF SANTEE**  
**SANTEE LANDSCAPE MAINTENANCE DISTRICT**

Community Services		FY 2019-20	FY 2020-21	FY 2021-22
Santee LMD - El Nopal 2701.02.3101		Actual	Amended	Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Zones 1 & 2 - El Nopal	2701	\$ 29,120	\$ 8,420	\$ 9,050
<b>Total</b>		<u>\$ 29,120</u>	<u>\$ 8,420</u>	<u>\$ 9,050</u>

**OPERATIONS & MAINTENANCE COSTS**

**Zones 1 and 2 - El Nopal**

Expert/Consulting Services	51040	\$ 6,682	\$ 180	\$ 170
Advertising	51123	48	50	40
Electricity & Gas - Grounds	51181	131	140	150
Water & Sewer - Grounds	51186	1,276	1,330	1,400
Repair/Maintenance - Grounds	51231	20,640	3,600	4,120
Internal Service Charges	51399	343	350	400
Long Term Debt - Principal	80020	-	2,770	2,770
<b>Total Operations &amp; Maintenance</b>		<u>\$ 29,120</u>	<u>\$ 8,420</u>	<u>\$ 9,050</u>

**CITY OF SANTEE**  
**SANTEE LANDSCAPE MAINTENANCE DISTRICT**

Community Services		FY 2019-20	FY 2020-21	FY 2021-22
Santee LMD - Country Scenes 2702.02.3101		Actual	Amended	Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Zone 3 - Country Scenes	2702	\$ 2,226	\$ 2,000	\$ 2,720
<b>Total</b>		<u>\$ 2,226</u>	<u>\$ 2,000</u>	<u>\$ 2,720</u>

**OPERATIONS & MAINTENANCE COSTS**

**Zone 3 - Country Scenes**

Expert/Consulting Services	51040	\$ 57	\$ 60	\$ 50
Advertising	51123	10	10	10
Electricity & Gas - Grounds	51181	166	170	190
Water & Sewer - Grounds	51186	1,417	1,140	1,500
Repair/Maintenance - Grounds	51231	523	490	910
Internal Service Charges	51399	52	130	60
<b>Total Operations &amp; Maintenance</b>		<u>\$ 2,226</u>	<u>\$ 2,000</u>	<u>\$ 2,720</u>

**CITY OF SANTEE**  
**SANTEE LANDSCAPE MAINTENANCE DISTRICT**

Community Services		FY 2019-20	FY 2020-21	FY 2021-22
Santee LMD - Camelot Heights 2703.02.3101		Actual	Amended	Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Zone 4 - Camelot Heights	2703	\$ 1,614	\$ 1,590	\$ 1,610
<b>Total</b>		<u>\$ 1,614</u>	<u>\$ 1,590</u>	<u>\$ 1,610</u>

<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
<b>Zone 4 - Camelot Heights</b>				
Expert/Consulting Services	51040	\$ 40	\$ 40	\$ 40
Advertising	51123	7	10	10
Electricity & Gas - Grounds	51181	146	150	170
Water & Sewer - Grounds	51186	203	240	300
Repair/Maintenance - Grounds	51231	998	1,000	1,090
Internal Service Charges	51399	221	150	-
<b>Total Operations &amp; Maintenance</b>		<u>\$ 1,614</u>	<u>\$ 1,590</u>	<u>\$ 1,610</u>



**CITY OF SANTEE**  
**SANTEE LANDSCAPE MAINTENANCE DISTRICT**

Community Services		FY 2019-20	FY 2020-21	FY 2021-22
Santee LMD - Silver Country 2704.02.3101		Actual	Amended	Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Zone 8 - Silver Country	2704	\$ 65,607	\$ 67,390	\$ 69,580
<b>Total</b>		<u>\$ 65,607</u>	<u>\$ 67,390</u>	<u>\$ 69,580</u>

<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
<b>Zone 8 - Silver Country</b>				
Expert/Consulting Services	51040	\$ 617	\$ 610	\$ 580
Advertising	51123	360	390	310
Electricity & Gas - Grounds	51181	1,233	1,420	1,390
Water & Sewer - Grounds	51186	18,670	21,000	20,000
Repair/Maintenance - Grounds	51231	43,337	42,600	45,800
Irrigation Materials	51252	20	-	-
Internal Service Charges	51399	1,370	1,370	1,500
<b>Total Operations &amp; Maintenance</b>		<u>\$ 65,607</u>	<u>\$ 67,390</u>	<u>\$ 69,580</u>

**CITY OF SANTEE**  
**SANTEE LANDSCAPE MAINTENANCE DISTRICT**

Community Services		FY 2019-20	FY 2020-21	FY 2021-22
Santee LMD - Timberlane 2705.02.3101		Actual	Amended	Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Zone 9 - Timberline	2705	\$ 1,142	\$ 1,270	\$ 1,370
<b>Total</b>		<u>\$ 1,142</u>	<u>\$ 1,270</u>	<u>\$ 1,370</u>

<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
<b>Zone 9 - Timberline</b>				
Expert/Consulting Services	51040	\$ 137	\$ 140	\$ 130
Advertising	51123	7	10	10
Water & Sewer - Grounds	51186	475	480	500
Repair/Maintenance - Grounds	51231	523	490	660
Internal Service Charges	51399	-	150	70
<b>Total Operations &amp; Maintenance</b>		<u>\$ 1,142</u>	<u>\$ 1,270</u>	<u>\$ 1,370</u>

**CITY OF SANTEE**  
**SANTEE LANDSCAPE MAINTENANCE DISTRICT**

Community Services		FY 2019-20	FY 2020-21	FY 2021-22
Santee LMD - The Heights 2706.02.3101		Actual	Amended	Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Zone 12 - The Heights	2706	\$ 12,551	\$ 14,700	\$ 8,920
<b>Total</b>		<u>\$ 12,551</u>	<u>\$ 14,700</u>	<u>\$ 8,920</u>

<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
<b>Zone 12 - The Heights</b>				
Expert/Consulting Services	51040	\$ 242	\$ 240	\$ 230
Advertising	51123	42	50	40
Water & Sewer - Grounds	51186	3,909	4,480	4,500
Repair/Maintenance - Grounds	51231	8,048	9,470	3,540
Internal Service Charges	51399	310	460	610
<b>Total Operations &amp; Maintenance</b>		<u>\$ 12,551</u>	<u>\$ 14,700</u>	<u>\$ 8,920</u>

**CITY OF SANTEE**  
**SANTEE LANDSCAPE MAINTENANCE DISTRICT**

Community Services		FY 2019-20	FY 2020-21	FY 2021-22
Santee LMD - Prospect Hills 2707.02.3101		Actual	Amended	Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Zone 13 - Prospect Hills	2707	\$ 2,716	\$ 3,450	\$ 4,100
<b>Total</b>		<u>\$ 2,716</u>	<u>\$ 3,450</u>	<u>\$ 4,100</u>

<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
<b>Zone 13 - Prospect Hills</b>				
Expert/Consulting Services	51040	\$ 174	\$ 170	\$ 160
Advertising	51123	15	20	10
Water & Sewer - Grounds	51186	1,579	1,730	1,400
Repair/Maintenance - Grounds	51231	947	1,070	2,070
Internal Service Charges	51399	-	460	460
<b>Total Operations &amp; Maintenance</b>		<u>\$ 2,716</u>	<u>\$ 3,450</u>	<u>\$ 4,100</u>

**CITY OF SANTEE**  
**SANTEE LANDSCAPE MAINTENANCE DISTRICT**

Community Services	FY 2019-20	FY 2020-21	FY 2021-22
Santee LMD - Mitchell Ranch 2708.02.3101	Actual	Amended	Proposed

**OPERATIONS & MAINTENANCE COSTS**

Zone 14 - Mitchell Ranch	2708	\$ 4,860	\$ 5,100	\$ 3,140
<b>Total</b>		<u>\$ 4,860</u>	<u>\$ 5,100</u>	<u>\$ 3,140</u>

**OPERATIONS & MAINTENANCE COSTS**

**Zone 14 - Mitchell Ranch**

Expert/Consulting Services	51040	\$ 65	\$ 60	\$ 60
Advertising	51123	13	10	10
Water & Sewer - Grounds	51186	435	500	1,400
Repair/Maint - Grounds	51231	3,917	4,070	1,170
Internal Service Charges	51399	429	460	500
<b>Total Operations &amp; Maintenance</b>		<u>\$ 4,860</u>	<u>\$ 5,100</u>	<u>\$ 3,140</u>

**CITY OF SANTEE**  
**SANTEE LANDSCAPE MAINTENANCE DISTRICT**

Community Services		FY 2019-20	FY 2020-21	FY 2021-22
Santee LMD - Dakota Ranch 2709.02.3101		Actual	Amended	Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Zone 17 - Dakota Ranch	2709	\$ 11,736	\$ 13,160	\$ 4,940
<b>Total</b>		<u>\$ 11,736</u>	<u>\$ 13,160</u>	<u>\$ 4,940</u>

<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
<b>Zone 17 - Dakota Ranch</b>				
Expert/Consulting Services	51040	\$ 81	\$ 80	\$ 90
Advertising	51123	23	30	20
Electricity & Gas - Grounds	51181	137	140	150
Water & Sewer - Grounds	51186	813	980	1,000
Repair/Maintenance - Grounds	51231	10,682	11,470	2,920
Internal Service Charges	51399	-	460	760
<b>Total Operations &amp; Maintenance</b>		<u>\$ 11,736</u>	<u>\$ 13,160</u>	<u>\$ 4,940</u>

**CITY OF SANTEE**  
**SANTEE LANDSCAPE MAINTENANCE DISTRICT**

Community Services		FY 2019-20	FY 2020-21	FY 2021-22
Santee LMD - Allos 2710.02.3101		Actual	Amended	Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Zone 18 - Allos	2710	\$ 3,180	\$ 3,170	\$ 5,250
<b>Total</b>		<u>\$ 3,180</u>	<u>\$ 3,170</u>	<u>\$ 5,250</u>

**OPERATIONS & MAINTENANCE COSTS**

<b>Zone 18 - Allos</b>				
Expert/Consulting Services	51040	\$ 24	\$ 20	\$ 20
Advertising	51123	19	20	20
Electricity & Gas - Grounds	51181	127	130	140
Water & Sewer - Grounds	51186	836	700	1,200
Repair/Maintenance - Grounds	51231	2,032	2,100	3,670
Internal Service Charges	51399	143	200	200
<b>Total Operations &amp; Maintenance</b>		<u>\$ 3,180</u>	<u>\$ 3,170</u>	<u>\$ 5,250</u>

## **CITY OF SANTEE**

### **ROADWAY LIGHTING DISTRICT – ZONE A**

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#### **Program Description**

Utilizing property tax proceeds directed to the City as a result of the 1983 dissolution of a prior County street light maintenance district, the City funds the electrical, maintenance and capital costs for street lights of general benefit within the City limits. There are 3,341 streetlights within the City. The City owns 2,170 (1,999 LS2 and 171 metered) of the total number of streetlights and SDG&E owns 1,171 (LS1). Zone A funds a portion of each streetlight's energy and maintenance cost based on an updated Street Lighting Traffic Study completed in 2020.

#### **FY 2020-21 Accomplishments**

- SDG&E owned and maintained streetlights – LS1 (1,171 total streetlights)
  - Managed payment for the energy and maintenance cost to SDG&E. Zone A funds 27.5% of the total LS1 energy cost. The LS1 cost includes both energy and maintenance for these streetlights
- City owned and maintained streetlights – LS2 (1,999) and metered (171)
  - Managed the City owned streetlight maintenance contract
  - Responded to 64 burnouts or other streetlight maintenance needs
  - Responded to 131 utility mark-out requests
  - Replaced five knocked-down street light poles
- Updated the streetlight inventory with new streetlights

#### **FY 2021-22 Goals and Objectives**

- Continue to maintain the induction street lights through warranty and repair damaged lights and wiring as needed
- Continue to monitor and replace damaged brown square metal poles as necessary
- Install new street lights in areas where there are currently none, as funding becomes available



**CITY OF SANTEE**  
**ROADWAY LIGHTING DISTRICT - ZONE A**

Development Services Roadway Lighting District - Zone A 2801.04.4101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations & Maintenance	\$ 147,848	\$ 177,000	\$ 193,960
<b>Total</b>	<b>\$ 147,848</b>	<b>\$ 177,000</b>	<b>\$ 193,960</b>

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

Expert/Consulting Services	51040	\$ 110	\$ -	\$ 3,000
Electricity & Gas	51180	105,876	112,000	120,960
Repair/Maintenance - Street Lights	51213	27,860	40,000	50,000
Internal Service Charges	51399	14,001	25,000	20,000
<b>Total Operations &amp; Maintenance</b>		<b>\$ 147,848</b>	<b>\$ 177,000</b>	<b>\$ 193,960</b>

**CITY OF SANTEE  
ROADWAY LIGHTING DISTRICT - ZONE A**

Development Services Roadway Lighting District - Zone A 2801.04.4101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Expert/Consulting Services</b> This appropriation provides funding for a traffic study to provide an analysis of the general and direct benefit provided by street lights throughout the City.	\$ 110	\$ -	\$ 3,000
<b>Electricity &amp; Gas</b> This appropriation funds Zone A's share of the estimated total cost of electricity for all street lights within the City.	105,876	112,000	120,960
<b>Repair/Maintenance - Street Lights</b> This appropriation funds maintenance and repair costs for street lights located in Zone A.	27,860	40,000	50,000
<b>Internal Service Charges</b> This appropriation reimburses the General Fund for staff time associated with the administration of Zone A.	14,001	25,000	20,000
<b>Total Operations &amp; Maintenance</b>	<u>\$ 147,848</u>	<u>\$ 177,000</u>	<u>\$ 193,960</u>



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## **CITY OF SANTEE**

### **ROADWAY LIGHTING DISTRICT – ZONE B**

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#### **Program Description**

Utilizing assessment proceeds received from benefiting property owners, the City funds a portion of the electrical, maintenance and capital cost for streetlights of special benefit within the City. This assessment district was formed in a 1983 election. There are 3,341 streetlights within the City. The City owns 2,170 (1,999 LS2 and 171 metered) of the total number of streetlights and SDG&E owns 1,171 (LS1). Zone B funds a portion of each streetlight's energy and maintenance cost based on an updated Street Light Traffic Study completed in 2020.

#### **FY 2020-21 Accomplishments**

- SDG&E owned and maintained streetlights – LS1 (1,171 total streetlights)
  - Managed payment for the energy and maintenance cost to SDG&E. Zone B funds 72.5% of the total LS1 energy cost. The LS1 cost includes both energy and maintenance for these streetlights
- City owned and maintained streetlights – LS2 (1,999) and metered (171)
  - Managed the City owned streetlight maintenance contract
  - Responded to 64 burnouts or other streetlight maintenance needs
  - Responded to 131 utility mark-out requests
  - Replaced five knocked-down street light poles
- Updated the streetlight inventory with new streetlights
- Assisted in the yearly preparation of the Santee Roadway Lighting District Engineer's Report that reviews the property owner assessment for Zone B

#### **FY 2021-22 Goals and Objectives**

- Continue to maintain the induction street lights through warranty and repair damaged lights and wiring as needed
- Continue to monitor and replace damaged brown square metal poles as necessary
- Install new street lights in areas where there are currently no lights as funding becomes available

**CITY OF SANTEE  
ROADWAY LIGHTING DISTRICT - ZONE B**

Development Services Roadway Lighting District - Zone B 2802.04.4101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Operations & Maintenance	\$ 310,903	\$ 346,510	\$ 357,020
<b>Total</b>	<b>\$ 310,903</b>	<b>\$ 346,510</b>	<b>\$ 357,020</b>

**EXPENDITURES**

**OPERATIONS & MAINTENANCE COSTS**

Expert/Consulting Services	51040	\$ 6,342	\$ 6,000	\$ 6,120
Advertising	51123	459	510	480
Electricity & Gas	51180	275,933	305,000	315,420
Repair/Maintenance - Street Lights	51213	21,862	30,000	30,000
Internal Service Charges	51399	3,346	5,000	5,000
Long Term Debt - Principal	80020	2,961	-	-
<b>Total Operations &amp; Maintenance</b>		<b>\$ 310,903</b>	<b>\$ 346,510</b>	<b>\$ 357,020</b>

**CITY OF SANTEE  
ROADWAY LIGHTING DISTRICT - ZONE B**

Development Services Roadway Lighting District - Zone B 2802.04.4101	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Expert/Consulting Services</b>	\$ 6,342	\$ 6,000	\$ 6,120
This appropriation provides for the preparation of the annual Engineer's Report, as required by State law. The report determines the benefit which accrues to various land uses, thus enabling the equitable spread of assessments.			
<b>Advertising</b>	459	510	480
This appropriation funds the cost of publishing public hearing notices for the annual levy of assessments.			
<b>Electricity &amp; Gas</b>	275,933	305,000	315,420
This appropriation funds Zone B's share of the estimated total cost of electricity for all street lights within the City.			
<b>Repair/Maintenance - Street Lights</b>	21,862	30,000	30,000
This appropriation provides funds for maintenance and repair costs for street lights located in Zone B.			
<b>Internal Service Charges</b>	3,346	5,000	5,000
This appropriation reimburses the General Fund for staff time associated with the administration of Zone B.			
<b>Long Term Debt - Principal</b>	2,961	-	-
This appropriation funds repayment of an SDG&E loan for the replacement of streetlight fixtures.			
<b>Total Operations &amp; Maintenance</b>	<u>\$ 310,903</u>	<u>\$ 346,510</u>	<u>\$ 357,020</u>



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## **CITY OF SANTEE**

### **MOBILE HOME PARK ADMINISTRATIVE ASSESSMENT**

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#### **Program Description**

The Mobile Home Park Administrative Assessment Fund provides for the administration of the City's Manufactured Home Fair Practices Ordinance which protects the owners of manufactured homes from unreasonable space rental increases while recognizing and providing for manufactured home park owners to receive a just and reasonable return on their investment. The Department of Development Services provides support and technical assistance to the Santee Mobile Home Fair Practices Commission which is appointed by the City Council.



**CITY OF SANTEE**  
**MOBILE HOME PARK ADMINISTRATIVE ASSESSMENT**

General Government Mobile Home Park Admin 2901.04.4104 & 4106	FY 2019-20 Actual	FY 2020-21 Amended	FY 2021-22 Proposed
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**SUMMARY OF EXPENDITURES**

Personnel	\$ 23,148	\$ 24,480	\$ 26,650
Operations & Maintenance	<u>6,054</u>	<u>20,560</u>	<u>22,300</u>
<b>Grand Total</b>	<u><u>\$ 29,202</u></u>	<u><u>\$ 45,040</u></u>	<u><u>\$ 48,950</u></u>

**SUMMARY OF FUNDED POSITIONS**

Senior Management Analyst	0.10	0.10	0.10
Administrative Secretary	<u>0.10</u>	<u>0.10</u>	<u>0.10</u>
<b>Total Positions</b>	<u><u>0.20</u></u>	<u><u>0.20</u></u>	<u><u>0.20</u></u>

**CITY OF SANTEE**  
**MOBILE HOME PARK ADMINISTRATIVE ASSESSMENT**

<b>General Government</b>		<b>FY 2019-20</b>	<b>FY 2020-21</b>	<b>FY 2021-22</b>
<b>Mobile Home Park Admin 2901.04.4104 &amp; 4106</b>		<b>Actual</b>	<b>Amended</b>	<b>Proposed</b>
<b>PERSONNEL COSTS</b>				
Salaries & Wages - Regular	50010	\$ 15,884	\$ 16,490	\$ 17,700
Retirement - PERS	50050	1,115	1,280	1,330
Retirement - Unfunded Liability	50052	2,426	2,850	3,310
Medicare	50060	230	240	260
Health Insurance	50070	3,225	3,320	3,720
Dental Insurance	50071	199	230	260
Life Insurance	50075	20	20	20
Long Term Disability Insurance	50076	49	50	50
<b>Total Personnel</b>		<u>\$ 23,148</u>	<u>\$ 24,480</u>	<u>\$ 26,650</u>
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>				
Legal Services	51020	\$ 1,561	\$ 5,000	\$ 5,000
Expert/Consultant Services	51040	150	10,500	10,500
Printing & Duplicating	51120	-	100	100
Telephone & Fax	51121	123	100	200
Postage	51122	68	200	200
Advertising	51123	-	100	100
Materials & Supplies	51160	-	160	160
Electricity & Gas	51180	201	200	300
Rental Assistance	51345	3,951	4,200	5,740
<b>Total Operations &amp; Maintenance</b>		<u>\$ 6,054</u>	<u>\$ 20,560</u>	<u>\$ 22,300</u>
<b>Grand Total</b>		<u>\$ 29,202</u>	<u>\$ 45,040</u>	<u>\$ 48,950</u>

**CITY OF SANTEE**  
**MOBILE HOME PARK ADMINISTRATIVE ASSESSMENT**

General Government	FY 2019-20	FY 2020-21	FY 2021-22
Mobile Home Park Admin 2901.04.4104 & 4106	Actual	Amended	Proposed
<b>OPERATIONS &amp; MAINTENANCE COSTS</b>			
<b>Legal Services</b>	\$ 1,561	\$ 5,000	\$ 5,000
This appropriation provides for legal services in support of commission activities and rent control issues (non-litigation only).			
<b>Expert/Consulting Services</b>	150	10,500	10,500
This appropriation provides for economic analysis and other consulting support related to mobile home rent control issues. It also provides commissioners with a \$50 stipend per meeting.			
<b>Printing &amp; Duplicating</b>	-	100	100
This appropriation funds printing and copying of agendas and related materials.			
<b>Telephone &amp; Fax</b>	123	100	200
This appropriation funds a proportionate cost of telephone and fax charges allocated to MHFP activities.			
<b>Postage</b>	68	200	200
This appropriation funds the cost of postage related to staff administration of the MHFP Ordinance and Commission activities.			
<b>Advertising</b>	-	100	100
This appropriation funds the costs for mandatory public noticing.			
<b>Materials &amp; Supplies</b>	-	160	160
This appropriation provides for office supplies and for publications used by staff and the Commission.			
<b>Electricity &amp; Gas</b>	201	200	300
This appropriation funds a proportionate cost of electricity and gas expenses allocated to MHFP activities.			
<b>Rental Assistance</b>	3,951	4,200	5,740
Monthly rental assistance payment to eligible low-income participants in the Meadowbrook (Mobile home Park) Hardship Program. This program was created as a result of the September 2013 Settlement and is funded by Meadowbrook.			
<b>Total Operations &amp; Maintenance</b>	<u>\$ 6,054</u>	<u>\$ 20,560</u>	<u>\$ 22,300</u>

**MEETING DATE** June 9, 2021

**ITEM TITLE** RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, TO ADOPT A LIST OF PROJECTS FUNDED BY SENATE BILL 1, THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017, FOR FISCAL YEAR 2021-22

**DIRECTOR/DEPARTMENT** Melanie Kush, Development Services



**SUMMARY**

On April 28, 2017 the Governor signed Senate Bill 1 (SB1) known as the Road Repair and Accountability Act of 2017. SB1 increases per gallon fuel excise taxes; increases diesel fuel sales taxes and vehicle registration fees; and provides for inflationary adjustments to tax rates in future years, to address basic road maintenance, rehabilitation and critical safety needs on the state highway and local streets and road system.

Beginning November 1, 2017, the State Controller (Controller) began depositing SB1 revenues into the Road Maintenance and Rehabilitation Account (RMRA). A percentage of RMRA funding is apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code (SHC) Section 2032(h).

In order to receive RMRA funds local agencies must submit to the California Transportation Commission (CTC) a list of projects proposed to be funded by RMRA in the form of a City Council Resolution. SB1 includes accountability and governmental transparency provisions to inform the public of projects proposed for funding, and to report on status of projects each year.

This item requests City Council approval of the proposed project list within the Resolution to meet CTC reporting requirements. The proposed list includes the following four Capital Improvement Program projects: Bridge Restorations Citywide, Concrete Repair/Replacement Program, Pavement Repair and Rehabilitation Citywide, and Pavement Roadway Maintenance Citywide.

**ENVIRONMENTAL REVIEW**

Compliance with the Environmental Quality Act (CEQA) would be required prior to construction authorization.

**FINANCIAL STATEMENT**

Funding for the Fiscal Year 2021-22 SB1 RMRA (Gas Tax) projects is included in the Proposed Capital Improvement Program for Fiscal Years 2022- 2026.

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION**

Adopt the Resolution approving a list of projects funded by the Road Maintenance and Rehabilitation Account for SB1 reporting requirements.

**ATTACHMENTS**

Resolution



RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA,  
TO ADOPT A LIST OF PROJECTS FUNDED BY SENATE BILL 1, THE ROAD  
REPAIR AND ACCOUNTABILITY ACT OF 2017, FOR FISCAL YEAR 2021-22**

**WHEREAS**, Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB1 includes accountability and transparency provisions that will ensure the residents of the City are aware of the projects proposed for funding in our community and which projects are in progress or have been completed each fiscal year; and

**WHEREAS**, the City of Santee must adopt a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City received notification of RMRA funding estimated at \$1,114,180 for Fiscal Year 2021-22 from SB1 which is reflected in the Proposed Capital Improvement Program for Fiscal Years 2022 - 2026; and

**WHEREAS**, the City of Santee is receiving SB 1 funding that will enable the City of Santee to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

**WHEREAS**, the City has undergone a public process to ensure public input into our community's transportation priorities through the Proposed Capital Improvement Program (CIP) public review process as part of the Fiscal Years 2022-26 CIP adoption; and

**WHEREAS**, the City used and will continue to use a Pavement Management Analysis Report and the Capital Improvement Program five-year budget to develop the SB1 project list to ensure revenues are being used on high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

**WHEREAS**, the funding from SB1 will help the City maintain and rehabilitate roads and bridges throughout the City this year and several similar projects into the future; and

**WHEREAS**, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City's roads are in an at-risk condition and this revenue will help the City increase the overall quality of our road system and over the next decade will bring our roads into a good condition; and

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, the SB1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Santee, California, as follows:

**Section 1:** The foregoing recitals are true and correct.

**Section 2:** The City of Santee is adopting the following list of projects planned to be funded in part or solely in Fiscal Year 2021-22 with Road Maintenance and Rehabilitation Account revenues.

**A. Project Title: Bridge Restorations Citywide**

**Project Description:** This project will fund the administration and construction to complete maintenance and repairs to bridges Citywide. This includes the replacement of bridge deck joint seals, deck sealing, and minor patching.

**Project Location:** At the five locations identified in the Proposed Capital Improvement Program for Fiscal Years 2022 – 2026, the first location being at Magnolia Avenue over the San Diego River.

**Estimated Project Schedule:** Design has been completed for the first location at Magnolia Avenue, with construction anticipated to begin by September 2021 and completed by March 2022.

**Estimated Project Useful Life:** 20 to 50 years.

**B. Project Title: Concrete Repair/Replacement Program**

**Project Description:** This project will fund the administration and construction to repair or replace damaged concrete curbs, gutters, sidewalks, driveways, and pedestrian ramps throughout the City of Santee.

**Project Location:** Within City limits at identified priority locations as reported by residents and recommended, identified, or listed by the City of Santee Public Works Division and the Development Services Capital Improvement Program Engineering staff. The locations identified on the list are subject to change based on priority needs.

**Estimated Project Schedule:** Design and bid documents have been completed for the first 113 locations, with construction anticipated to begin by September 2021 and completed by March 2022.

**Estimated Project Useful Life:** 20 to 50 years.

**C. Project Title: Pavement Repair and Rehabilitation Citywide**

**RESOLUTION NO. \_\_\_\_\_**

**Project Description:** This project will fund the administration and construction to repair roads with overlays and or full reconstruction of the pavement section. It will also conduct adjacent repairs to curbs, pedestrian ramps, cross gutters, and drainage.

**Project Location:** As recommended and identified in our Pavement Management Analysis Report, May 2017.

**Estimated Project Schedule:** Design began January 2021 with construction anticipated to begin July 2021 and complete by June 2022.

**Estimated Project Useful Life:** 20 to 25 years.

**D. Project Title: Pavement Roadway Maintenance Citywide**

**Project Description:** This project will fund the administration and construction to repair roads with slurry seals, cape seals, and chip seals. It will also conduct adjacent repairs to curbs, pedestrian ramps, cross gutters, and drainage.

**Project Location:** As recommended and identified in our Pavement Management Analysis Report, May 2017.

**Estimated Project Schedule:** Design began January 2021 with construction anticipated to begin August 2021 and complete by June 2022.

**Estimated Project Useful Life:** 10 to 15 years.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular meeting thereof held this 9th day of June, 2021, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**JOHN W. MINTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ANNETTE ORTIZ, CMC, CITY CLERK**

**MEETING DATE** June 9, 2021

**ITEM TITLE** RESOLUTION AUTHORIZING THE EIGHTH AMENDMENT TO THE AGREEMENT WITH WEST COAST ARBORISTS, INC. FOR URBAN FORESTRY SERVICES

**DIRECTOR/DEPARTMENT** Bill Maertz / Community Services *PA for WM*

**SUMMARY** On June 13, 2018, the City Council awarded the contract for Urban Forestry Maintenance Services to West Coast Arborists Inc. ("WCA") in the amount of \$135,696 ("Contract"). To date a total of seven amendments have been authorized to this agreement. On October 14, 2020, the City Council declared a local emergency and authorized the Fifth Amendment to the Contract to provide emergency tree removal service in Mast Park West, temporarily increasing the FY2020-21 Contract amount by \$74,970. On November 18, 2020, the City Council expanded the local emergency and authorized a Sixth Amendment to provide emergency tree removal adjacent to homes on Willowgrove Avenue east of Carlton Hills Boulevard, temporarily increasing the FY2020-21 Contract amount by \$37,740. The work included in the Fifth and Sixth Amendments has been completed at a total cost of \$93,170 which is \$19,540 less than anticipated.

In September 2019, a total of 250 trees were planted in various locations throughout the City including the Walker Preserve, Town Center Community Park East, Mission Gorge Road median and Mast Boulevard median. Funding was provided through a Cool Parks grant from the California Department of Forestry and Fire Protection (CalFire) Urban and Community Forestry Program Greenhouse Gas Reduction Fund. As a condition of the grant, the City committed to maintain the grant-funded trees and replace any that die during the grant period (running through March 2022). A survey of grant-funded trees indicates that a total of 116 trees have died to date, most due to an undetected irrigation system failure. WCA has quoted the cost of purchasing and installing the replacement trees at \$16,820. Staff has also identified a need to remove and replace additional dead, dying, poorly structured street trees that were not funded through the Cool Parks grant at an estimated cost of \$15,000.

Staff requests that the City Council authorize an Eighth Amendment to the agreement with WCA to redirect the \$19,540 in savings from the Fifth and Sixth Amendments and increase the FY 2020-21 total contract amount by \$12,280 in order to address the removal and replacement of trees at a total cost of \$31,820. Approval of the Eighth Amendment would increase the FY 2020-21 Contract amount from \$330,225 to \$342,505.

**ENVIRONMENTAL REVIEW** This item is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to section 15061(b) (3).

**FINANCIAL STATEMENT** Funding for the identified tree replacement is available from within the existing Contract authorization from unspent emergency brush clearance funding and unencumbered FY 2020-21 Community Services Department budgets.

**CITY ATTORNEY REVIEW**  N/A •  Completed

**RECOMMENDATION** *MAB* Adopt the resolution authorizing the City Manager to execute the Eighth Amendment to the Contract with WCA.

**ATTACHMENT** Resolution





**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA  
APPROVING THE EIGHTH AMENDMENT TO THE CONTRACT WITH  
WEST COAST ARBORISTS INCORPORATED FOR  
URBAN FORESTRY MAINTENANCE SERVICES**

**WHEREAS**, on June 13, 2018, the City Council approved a contract with West Coast Arborists Inc. (“Contractor”) for Urban Forestry Maintenance Services in the amount of \$135,696 for Fiscal Year 2018-19 and authorized the City Manager to approve change orders in an amount up to 10% of the current contract amount; and

**WHEREAS**, on July 1, 2018, the City and Contractor entered into a Contract for “Urban Forestry Maintenance Services” (“Contract”); and

**WHEREAS**, on October 10, 2018, the City Council approved the First Amendment to the Contract to increase extra work in the amount of \$49,000 to alleviate a fire hazard associated with trees and brush growing on a City-owned property, thus temporarily increasing the FY 2018-19 Contract amount to \$184,696 (“First Amendment”); and

**WHEREAS**, on May 8, 2019, the City Council approved the Second Amendment to the Contract to increase Extra Work in the amount of \$42,602 to remove dead, dying, diseased or poorly structured trees in City parks, rights-of-way and flood channels and additional miscellaneous expenses, thus temporarily increasing the FY 2018-19 Contract amount from \$184,696 to \$227,298; and

**WHEREAS**, on September 18, 2019 the City Council approved the Third Amendment to the Contract to increase Extra Work in the amount of \$19,500 to prune 130 trees and remove one tree and stump within the Town Center Landscape Maintenance District (Zone A), thus increasing the FY 2019-20 Contract amount from \$135,696 to \$155,196, with the FY 2020-21 Contract amount reverting to \$135,696; and

**WHEREAS**, on May 8, 2020, the City Manager approved the Fourth Amendment to the Contract to increase Extra Work in FY 2019-20 in the amount of \$15,500 for removal of dead, dying and diseased trees throughout the City, thus increasing the FY 2019-20 Contract amount from \$155,196 to \$170,696; to extend the Contract through June 30, 2021; and to increase Extra Work in FY 2020-21 in the amount of \$13,569 to remove dead, dying, diseased and poorly structured trees throughout the City, thus increasing the FY 2020-21 Contract amount from \$135,696 to \$149,265; and

**WHEREAS**, on October 14, 2020 the City Council declared a local emergency and authorized the Fifth Amendment to the Contract to provide one-time emergency tree removal service in Mast Park West within a 35-foot firebreak adjacent to homes on Willowgrove Avenue west of Carlton Hills Boulevard, thus increasing the FY 2020-21 Contract amount by \$74,970 from \$149,265 to \$224,235; and

**WHEREAS**, on November 18, 2020, the City Council expanded the local emergency and authorized the Sixth Amendment to the Contract to provide one-time emergency tree removal service in Mast Park East within a 35-foot to 50-foot firebreak adjacent to homes on Willowgrove Avenue east of Carlton Hills Boulevard, thus increasing the FY 2020-21 Contract amount by \$37,740 from \$224,235 to \$261,975; and

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, on February 10, 2021, the City Council approved the Seventh Amendment to the Contract to increase Extra Work in FY 2020-21 in the amount of \$68,250 for the preparation of an Urban Forestry Management Plan, thus increasing the FY 2020-21 Contract amount from \$261,975 to \$330,225; and

**WHEREAS**, the City and Contractor now desire to execute an Eighth Amendment to the Contract to increase Extra Work in FY 2020-21 and redirect \$19,540 in savings from the Fifth and Sixth Amendments for the removal and replacement of dead, dying and poorly structured trees at a total cost of \$31,820, thus increasing the FY 2020-21 total contract amount by \$12,280 from \$330,225 to **\$342,505**.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Santee, California, that it hereby approves the Eighth Amendment to the Contract with West Coast Arborists to increase the FY 2020-21 contract amount by \$12,280 from \$330,225 to **\$342,505** and authorizes the City Manager to execute the Eighth Amendment. The FY 2021-22 Contract amount will revert to \$135,696.

**ADOPTED** by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 9<sup>th</sup> day of June 2021, by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
**JOHN W. MINTO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**ANNETTE ORTIZ, CMC, CITY CLERK**