



City Council
Mayor John W. Minto
Vice Mayor Rob McNelis
Council Member Ronn Hall
Council Member Laura Koval
Council Member Dustin Trotter

CITY OF SANTEE REGULAR MEETING AGENDA Santee City Council

City Manager | Marlene D. Best
City Attorney | Shawn D. Hagerty
City Clerk | Annette Fagan Ortiz

MEETING INFORMATION

Wednesday, June 23, 2021

6:30 p.m.

Council Chambers | Building 2

10601 Magnolia Ave • Santee, CA 92071

Staff

Assistant to the City Manager | Kathy Valverde
Community Services Director | Bill Maertz
Development Services Director | Melanie Kush
Finance Director/Treasurer | Tim McDermott
Fire & Life Safety Director/Fire Chief | John Garlow
Human Resources Director | Erica Hardy
Law Enforcement | Captain Christina Bavencoff

TO WATCH LIVE:

AT&T U-verse channel 99 (SD Market) | Cox channel 117 (SD County)

www.cityofsanteeca.gov

IN-PERSON ATTENDANCE

Please be advised that current public health orders require unvaccinated attendees to wear a face covering while inside the Council Chambers. If you enter the Council Chambers without a face covering, you are self-certifying that you have been vaccinated.

LIVE PUBLIC COMMENT

Members of the public who wish to comment on matters on the City Council agenda or during Non-Agenda Public Comment may appear in person and submit a speaker slip. Speakers must adhere to the public health order requirement to wear a face covering if unvaccinated. Your name will be called when it is time to speak.

PLEASE NOTE: Public Comment will be limited to 3 minutes and will continue to be accepted until the item is voted on. The timer will begin when the participant begins speaking.



The City Council also sits as the Community Development Commission Successor Agency and the Santee Public Financing Authority. Any actions taken by these agencies are separate from the actions taken by City Council. For questions regarding this agenda, please contact the City Clerk's Office at (619) 258-4100 x114

ROLL CALL: Mayor John W. Minto
Vice Mayor Rob McNelis
Council Members Ronn Hall, Laura Koval, and Dustin Trotter

LEGISLATIVE INVOCATION: World Mission Society Church of God – Deacon Adam Dickinson

PROCLAMATION: Proclaiming July “Parks Make Life Better Month” – Mayor Minto

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR:

PLEASE NOTE: Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. The public, staff or Council Members may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk at the start of the meeting. Speakers are limited to 3 minutes.

- (1) **Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk – Ortiz)**
- (2) **Approval of Meeting Minutes of the Santee City Council for the May 12, 2021, May 26, 2021 and June 9, 2021, Regular Meetings. (City Clerk – Ortiz)**
- (3) **Approval of Payment of Demands as Presented. (Finance – McDermott)**
- (4) **Approval of the Expenditure of \$63,171.51 for May 2021 Legal Services and Reimbursable Costs. (Finance – McDermott)**
- (5) **Adoption of a Resolution Establishing the Appropriations Limit for FY 2021-22 in the Amount of \$408,843,486.00. (Finance – McDermott)**
- (6) **Adoption of a Resolution Authorizing the Submittal of a Grant Application to the Federal RAISE (Rebuilding American Infrastructure with Sustainability and Equity) Grant Program for State Route 52 (SR 52) Improvements. (Development Services – Kush)**
- (7) **Adoption of a Resolution Approving the Final Map for a 67-Unit Residential Subdivision (TM2016-1) and Authorizing the City Manager to Execute the Associated Subdivision Improvement Agreement. Location: Northwest Corner of Chubb Lane and Magnolia Avenue. Applicant: Sam-Santee, LLC. (Development Services – Kush)**



- (8) **Adoption of a Resolution Accepting the Citywide Crack Sealing Program 2021 Project (CIP 2021-06) as Complete. (Development Services – Kush)**
- (9) **Acceptance and Appropriation of FY 2020 Urban Area Security Initiative (UASI) Grant Training Funds for UASI Training Registration Cost and Backfill Overtime Reimbursement. (Fire – Garlow)**
- (10) **Consideration of Extension of the Exclusive Negotiation Agreement Between the City of Santee and Excel Acquisitions, LLC for Development of Real Property Known as Parcel 4 of Parcel Map 18857 Located in Trolley Square. (City Manager – Best)**

NON-AGENDA PUBLIC COMMENT (15 minutes):

Persons wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda. This first Non-Agenda Public Comment period is limited to a total of 15 minutes. Additional Non-Agenda Public Comment is received prior to Council Reports.

PUBLIC HEARING:

- (11) **Public Hearing Establishing a Special Assessment on Certain Parcels of Land that were Subject to Involuntary Weed Abatement and/or Administrative Fees by the City and for Which Costs have Not Been Paid by the Owner(s) of Record of Said Parcels. (Development Services – Kush)**

Recommendation:

1. Conduct and close Public Hearing; and
2. Approve the cost report and account of unpaid weed abatement invoices (Exhibit A); and
3. Adopt Resolution confirming report, and ordering abatement costs to be a special assessment on the properties referenced in the report and as shown on the itemized list of properties.



CONTINUED BUSINESS:

- (12) Resolution Approving the Proposed Capital Improvement Program for Fiscal Years 2022-2026 and Adopting the Capital Improvement Program Budget for Fiscal Years 2021-22 and 2022-23. (Finance – McDermott)**

Recommendation:

Adopt the Resolution approving the Proposed Capital Improvement Program for Fiscal Years 2022-2026 and adopting the Capital Improvement Program budget for Fiscal Years 2021-22 and 2022-23, including any changes as directed by the City Council.

- (13) Resolutions Approving and Adopting the Operating Budget for Fiscal Year 2021-22 and Taking Related Actions, and Establishing the Salary of the Mayor and Council Members for Fiscal Years 2021-22 and 2022-23 in Accordance with the Provisions of the City Charter. (Finance – McDermott)**

Recommendation:

Adopt the Resolutions: 1) approving and adopting the Operating Budget for Fiscal Year 2021-22 and taking related actions, including any changes as directed by the City Council; and 2) establishing the salary of the Mayor and Council Members for Fiscal Years 2021-22 and 2022-23 in accordance with the provisions of the City Charter.

NEW BUSINESS:

- (14) Possible Cancellation of a Regular City Council Meeting of September 22, 2021. (City Clerk – Ortiz)**

Recommendation:

Determine whether the City Council meeting will be cancelled or rescheduled to a date certain, and direct the City Clerk to post a Notice of Meeting Cancellation at the appropriate time.

- (15) Selection of Voting Representative and Alternate for League of California Cities' Annual Conference. (City Clerk – Ortiz)**

Recommendation:

Select a voting representative and alternate to attend the Annual Business Meeting and direct the City Clerk to complete and forward the Voting Delegate/Alternate to the League of California Cities.



(16) Resolution Awarding the Construction Contract for the Citywide Slurry Seal and Roadway Maintenance Program 2021 Project (CIP 2021-03) to American Asphalt South, Inc. and Determining a Categorical Exemption Pursuant to Section 15301(c) of the California Environmental Quality Act. (Development Services – Kush)

Recommendation:

Adopt the Resolution:

1. Awarding the construction contract for the Citywide Slurry Seal and Roadway Maintenance Program 2021 project (CIP 2021-03) to American Asphalt South, Inc. for a total amount of \$737,508.88; and
2. Authorizing the Director of Development Services to approve change orders in a total amount not to exceed \$184,377.22; and
3. Approving a Categorical Exemption pursuant to Section 15301(c) of the California Environmental Quality Act.

NON-AGENDA PUBLIC COMMENT (Continued):

All public comment not presented within the first Non-Agenda Public Comment period above will be heard at this time.

CITY COUNCIL REPORTS:

CITY MANAGER REPORTS:

CITY ATTORNEY REPORTS:

CLOSED SESSION:

ADJOURNMENT:





**BOARDS, COMMISSIONS & COMMITTEES
JUNE & JULY MEETINGS**

| | | | |
|----------------|---------------|---|----------------------------|
| Jun | 03 | SPARC | Council Chamber |
| Jun | 09 | Council Meeting | Council Chamber |
| Jun | 14 | Community Oriented Policing Committee | Council Chamber |
| Jun | 23 | Council Meeting | Council Chamber |
| Jul | 01 | SPARC CANCELLED | Council Chamber |
| Jul | 12 | Community Oriented Policing Committee | Council Chamber |
| Jul | 14 | Council Meeting | Council Chamber |
| Jul | 28 | Council Meeting CANCELLED | Council Chamber |

The Santee City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.

For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City’s website at www.CityofSanteeCA.gov.

The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 12132 of the American with Disabilities Act of 1990 (42 USC § 12132). Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk’s Office at (619) 258-4100, ext. 112 at least 48 hours before the meeting, if possible.



MEETING DATE June 23, 2021

ITEM TITLE PROCLAIMING JULY “ PARKS MAKE LIFE BETTER MONTH”

DIRECTOR/DEPARTMENT John W. Minto, Mayor

SUMMARY

July is nationally recognized as “Parks Make Life Better Month” and is the time to celebrate the variety of opportunities offered by the Community Services Department that can be enjoyed by youth, adults, seniors, and families.

As we celebrate “Parks Make Life Better Month”, citizens of Santee are reminded that parks and recreation enrich the lives of residents and visitors, as well as adding value to the community’s homes and neighborhoods.

Starting June 24, the Santee summer concert program returns with six community concerts to be held on Thursday evenings at 6:30 p.m. at Town Center Community Park. Also, Santee’s celebration of Independence Day (“Santee Salutes”) returns with a community concert and dual fireworks show. Well-loved events such as these are often cited as points of pride and promote a sense of shared community.

While the majority of the City’s recreational amenities and programs are funded entirely through the City’s General Fund, others receive support from the fundraising efforts of the Santee Park and Recreation Committee (“SPARC”). SPARC has been fundraising on behalf of the City’s recreation programs since FY 1995/96. In FY 2020/21, SPARC’s fundraising proceeds helped provide:

- \$5,000 towards Senior and Teen Recreation programs and activities
- \$955 towards Youth and Senior Recreation program financial assistance

The Committee’s total contribution since 2010 has been \$227,995.13.

R. Dean Velasco, Chair of the Santee Park and Recreation Committee (SPARC) and SPARC committee members will accept the proclamation.

FINANCIAL STATEMENT

Fundraising proceeds are deposited into the Recreation Revolving Fund which are then made available to support recreation programs and related community enhancements.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MDB*

Present the proclamation.

ATTACHMENTS

Proclamation





| Proclamation

WHEREAS, parks and recreation make lives and communities better by offering places, spaces and programs that foster human development, the arts, and lifelong learning for toddlers to seniors and provides positive alternatives for youth during non-school hours that reduce crime; and

WHEREAS, parks and recreation strengthen community image and sense of place, increase cultural unity, facilitate social connections and community problem solving, strengthen safety and security, adds value to homes and neighborhoods and contributes to the economic prosperity of our city; and

WHEREAS, parks and recreation preserve and protect our natural resources, provide low cost, close-to-home access to outdoor spaces and programs to play and exercise, and make it easy to stay active - reducing health care cost.

NOW, THEREFORE, I, John W. Minto, Mayor of the City of Santee on behalf of the City Council, do hereby set aside July 2021 as

“PARKS MAKE LIFE BETTER MONTH”

in the City of Santee and urge residents to enjoy and recognize the many community benefits derived from the services, facilities, and programs provided by the Community Services Department that offers something of value to everyone.

IN WITNESS WHEREOF, I have hereunto set my hand this twenty-third day of June, two thousand twenty-one, and have caused the Official Seal of the City of Santee to be affixed.



Mayor John W. Minto

MEETING DATE June 23, 2021

ITEM TITLE APPROVAL OF READING BY TITLE ONLY AND WAIVER OF READING IN FULL OF ORDINANCES AND RESOLUTIONS ON THE AGENDA.

DIRECTOR/DEPARTMENT Annette Ortiz, CMC, City Clerk

SUMMARY

This Item asks the City Council to waive the reading in full of all Ordinances on the Agenda (if any) and approve their reading by title only. The purpose of this Item is to help streamline the City Council meeting process, to avoid unnecessary delay and to allow more time for substantive discussion of Items on the agenda.

State law requires that all Ordinances be read in full either at the time of introduction or at the time of passage, unless a motion waiving further reading is adopted by a majority of the City Council. (Gov. Code, § 36934). This means that each word in each Ordinance would have to be read aloud unless such reading is waived. Such reading could substantially delay the meeting and limit the time available for discussion of substantive Items. Adoption of this waiver streamlines the procedure for adopting the Ordinances on tonight's Agenda (if any), because it allows the City Council to approve Ordinances by reading aloud only the title of the Ordinance instead of reading aloud every word of the Ordinance.

The procedures for adopting Resolutions are not as strict as the procedures for adopting Ordinances. For example, Resolutions do not require two readings for passage, need not be read in full or even by title, are effective immediately unless otherwise specified, do not need to be in any particular format unless expressly required, and, with the exception of fixing tax rates or revenue amounts, do not require publication. However, like Ordinances, all Resolutions require a recorded majority vote of the total membership of the City Council. (Gov. Code § 36936).

FINANCIAL STATEMENT

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION

It is recommended that the Council waive the reading of all Ordinances and Resolutions in their entirety and read by title only.


ATTACHMENT

None



MEETING DATE June 23, 2021

ITEM TITLE APPROVAL OF MEETING MINUTES OF THE SANTEE CITY COUNCIL FOR THE MAY 12, 2021, MAY 26, 2021, AND JUNE 9, 2021, REGULAR MEETINGS.

DIRECTOR/DEPARTMENT Annette Ortiz, CMC, City Clerk 

SUMMARY

Submitted for your consideration and approval are the minutes of the above meetings.

FINANCIAL STATEMENT

N/A

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION

Approve Minutes as presented.

ATTACHMENT

Regular Meeting Minutes

- May 12, 2021
- May 26, 2021
- June 9, 2021

DRAFT

**Minutes
Santee City Council
Council Chamber – Building 2
10601 Magnolia Avenue
Santee, California
May 12, 2021**

This Regular Meeting of the Santee City Council was called to order by Mayor John W. Minto at 6:30 p.m.

ROLL CALL: Present: Mayor John W. Minto, Vice Mayor Rob McNelis and Council Members Ronn Hall, Laura Koval and Dustin Trotter – 5.

Officers present: City Manager Marlene Best, City Attorney Shawn Hagerty, and City Clerk Annette Ortiz

INVOCATION was given by Pastor Jerry Phillips – Sunrise Church

PLEDGE OF ALLEGIANCE was led by Santee resident, Dean Velasco

PRESENTATION: **Santee City Cup (Formerly Jack E. Dale Cup, Formerly Mayor's Cup) Trophy Presentation: Varsity Football Game Between Santana and West Hills High Schools**

Mayor Minto presented the Santee City Cup to West Hills Coach Casey Ash.

CONSENT CALENDAR:

- (1) **Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk – Ortiz)**
- (2) **Approval of Meeting Minutes of the Santee City Council for the April 14, 2021, and April 28, 2021 Regular Meeting Minutes. (City Clerk – Ortiz)**
- (3) **Approval of Payment of Demands as Presented. (Finance – McDermott)**

ACTION: Council Member Hall moved approval of the Consent Calendar.

Vice Mayor McNelis seconded the motion, which carried by the following roll call vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Council Members Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

NON-AGENDA PUBLIC COMMENT (15 minutes):

- (A) Jim Woodhead welcomed everyone back to live meetings.
- (B) Doug Samuels inquired about RV parking.

NEW BUSINESS:

- (4) **Resolution Prohibiting Parking of Vehicles Over Eight Feet in Height Between the Hours of 12 AM and 6 AM on Cottonwood Avenue Between Mission Gorge Road and Prospect Avenue. (Development Services – Kush) (Reso 030-2021)**

The Director of Development Services introduced the Item and the Principal Traffic Engineer presented the Item.

ACTION: Council Member Hall moved approval of staff recommendation.

Council Member Koval seconded the motion, which carried by the following roll call vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Council Members Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

- (5) **Resolution Prohibiting Parking of Vehicles Over Eight Feet in Height Between the Hours of 12 AM and 6 AM on Mission Greens Road Between Mission Gorge Road and Buena Vista Avenue. (Development Services – Kush) (Reso 031-2021)**

The Director of Development Services introduced the Item and the Principal Traffic Engineer presented the Item.

ACTION: Council Member Hall moved approval of staff recommendation.

Council Member Koval seconded the motion, which carried by the following roll call vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Council Members Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

- (6) **Resolution Authorizing the City Manager to Execute a Professional Services Agreement with HMC Group dba HMC Architects for Architectural, Engineering, Landscape Architectural and Environmental Design Services for the Santee Community Center Phase 1 Project and Appropriating Funds. (Community Services – Maertz)**

The Director of Community Services introduced the Item and provided a PowerPoint presentation.

PUBLIC SPEAKER:

- Michael Ranson

Council Member Koval expressed concerns regarding the operating costs for a new Community Center; she stated the focus should be the unfunded liabilities the City has and that there would be no flexible rentable space in phase 1, with an exorbitant cost to

build phase 2 and 3; she inquired what options might make more social and fiscal sense for the City, post pandemic.

Mayor Minto inquired whether it would be more fiscally responsible to utilize an existing vacant building or other alternatives.

Vice Mayor McNelis stated he supports holding off on the project until more inventory is available and material costs covered.

Council Member Trotter concurred with Vice Mayor McNelis.

Council Member Hall stated he would like to see more of an outdoor setting with the new Community Center.

Vice Mayor McNelis suggested a new design to accommodate a possible pandemic.

Mayor Minto requested pausing the project for period of four months, to have further conversations with HMC and look at existing buildings that could be utilized for less cost.

Council Member Koval suggested holding a workshop to discuss the finances.

ACTION: Direction given to staff to bring the Item back to Council in conjunction with a workshop regarding the financing, in approximately four months.

(7) Community Choice Aggregation (CCA) Update. (City Manager's Office – Valverde)

The Assistant to the City Manager introduced the Item and provided a PowerPoint presentation.

PUBLIC SPEAKER:

- Dan Bickford

Council Member Koval stated we need to find the right partner.

Vice Mayor McNelis stated he would like to maintain local control and find similar municipalities or larger JPAs, such as Orange County, to join with.

Council Member Hall concurred with Vice Mayor McNelis on partnering with like-minded communities.

Council Member Trotter suggested looking outside of San Diego County for a possible partner.

Mayor Minto directed staff to look for the best possible option for the City.

ACTION: Direction given to staff.

The City Council recessed at 8:11 p.m. and reconvened at 8:20 p.m.

(8) Cannabis Workshop. (City Manager – Best)

The City Manager introduced the Item and provided a PowerPoint presentation.

PUBLIC SPEAKERS:

- Jean Duffy
- Dana Stevens
- Barbara Gordon
- Judi Strang
- Becky Rapp
- Erica Leary
- Brittany Biesterfeld
- Kelly McCormick
- Peggy Walker
- Meredith Riffel
- Shane Duffy
- Goldn Bloom
- Carol Green
- David Shorey
- Danielle Wilkerson
- Devon Julian
- Dan Bickford
- Cameron Pittman
- Alana

Vice Mayor McNelis stated he would like the City to maintain local control over cannabis regulations.

Council Member Trotter concurred with Vice Mayor McNelis.

Council Member Hall stated he does not support cannabis in the City.

Council Member Koval stated she would like more information to make an informed decision.

Mayor Minto requested more information.

ACTION: Direction given to staff.

Council Member Koval left the meeting at 9:52 p.m.

(9) Recommendation from the Salary Setting Advisory Committee Regarding Compensation for the Mayor and City Council. (City Clerk - Ortiz)

The City Clerk introduced the Item and provided a brief PowerPoint presentation. The Salary Setting Advisory Committee Chair, Dean Velasco, responded to Council questions.

PUBLIC SPEAKER:

- Dan Bickford

ACTION: Mayor Minto moved approval of parity with staff increases along with the Salary Setting Advisory Committee recommendation.

Council Member Hall seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Council Members Hall: Aye; and Trotter: Aye. Ayes: 4. Noes: 0. Absent: Council Member Koval – 1.

(10) Resolution Authorizing the Execution of a Master Equity Lease Agreement and Related Documents with Enterprise Fleet Management, Inc. for the Phased Replacement of the City's Light Duty Fleet per Sourcewell Contract #060618-EFM. (Finance/Fire – McDermott/Garlow) (Reso 032-2021)

The Finance Director provided a brief PowerPoint presentation and responded to Council questions.

ACTION: Council Member Hall moved approval of staff recommendation.

Vice Mayor McNelis seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Council Members Hall: Aye; and Trotter: Aye. Ayes: 4. Noes: 0. Absent: Council Member Koval – 1.

(11) Resolution Awarding a Contract for the Purchase of Emergency Medical Services Supplies on an As-Needed Basis to Life-Assist, Inc., per National Purchasing Partners DBA NPPGOV Contract #PS20180. (Fire – Garlow) (Reso 033-2021)

ACTION: Vice Mayor McNelis moved approval of staff recommendation.

Council Member Trotter seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Council Members Hall: Aye; and Trotter: Aye. Ayes: 4. Noes: 0. Absent: Council Member Koval – 1.

(12) Report on the Status of Mesa Road in the City of Santee, and Paved Surface Conditions. (Development Services – Kush)

Mayor Minto recused himself from the dais at 10:30 p.m.

The Principal Engineer provided a brief PowerPoint presentation and responded to Council questions.

PUBLIC SPEAKER:

- Allen Zwan

Mayor Minto rejoined the meeting at 10:46 p.m.

NON-AGENDA PUBLIC COMMENT: (Continued)

- (A) Dalina Weinfurter spoke regarding the COVID-19 inequity in East County.

CITY COUNCIL REPORTS:

Vice Mayor McNelis requested consideration of a letter in opposition to HR-127, at the next City Council meeting.

CITY MANAGER REPORTS:

The City Manager mentioned Fido Days at Mast Park and Woodglen Vista Park; she also welcomed Captain Christina Bavencoff to her first in-person City Council meeting.

CITY ATTORNEY REPORTS:

None.

CLOSED SESSION:

ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:54 p.m.

Date Approved:

Annette Ortiz, CMC, City Clerk

DRAFT

**Minutes
Santee City Council
Council Chamber – Building 2
10601 Magnolia Avenue
Santee, California
May 26, 2021**

This Regular Meeting of the Santee City Council was called to order by Mayor John W. Minto at 6:30 p.m.

ROLL CALL: Present: Mayor John W. Minto, Vice Mayor Rob McNelis and Council Members Ronn Hall, Laura Koval and Dustin Trotter – 5.

Officers present: City Manager Marlene Best, City Attorney Shawn Hagerty, and City Clerk Annette Ortiz

INVOCATION was given by Pastor Gary Lawton – Calvary Chapel of Santee

PLEDGE OF ALLEGIANCE was led by Santee Park and Landscape Supervisor, Eric King

PROCLAMATION: Small Business Month

Vice Mayor McNelis presented the Proclamation to Chief Executive Officer, Kristen Dare, Santee Chamber of Commerce; he also presented a Certificate of Recognition to Coffee Corner.

PROCLAMATION: Kiwanis Club of Santee 50th Anniversary

Mayor Minto presented the Proclamation to members of the Kiwanis Club of Santee.

PROCLAMATION: National Military Appreciation Month

Council Member Trotter presented the Proclamation to LtCol Norris from MCAS Miramar; he also provided a brief PowerPoint presentation and rendering of the Veterans Memorial Bridge and Monument project.

PRESENTATION: San Diego County Fair 2021 – Home Grown Fun

Chief Business Services Officer, Katie Mueller, Del Mar Fairgrounds, provided a brief PowerPoint presentation.

CONSENT CALENDAR:

- (1) **Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk – Ortiz)**

- (2) **Approval of Payment of Demands as Presented. (Finance – McDermott)**
- (3) **Approval of the Expenditure of \$60,990.50 for April 2021 Legal Services and Reimbursable Costs. (Finance – McDermott)**
- (4) **Purchase of New Single-Layer Wildland Firefighting Clothing from L.N. Curtis per National Purchasing Partners, LLC (dba NPPGov) Contract #PS20060 in an Amount Not to Exceed \$28,420.14. (Fire – Garlow)**
- (5) **Consideration of an Amendment to the Amended and Restated Exclusive Franchise Agreement for Solid Waste Management Services with USA Waste of California, Inc. dba Waste Management, Inc. (Community Services – Maertz)**

ACTION: Vice Mayor McNelis moved approval of the Consent Calendar.

Council Member Hall seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Council Members Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

NON-AGENDA PUBLIC COMMENT (15 minutes):

- (A) Mary Hyder inquired about the Fanita Ranch Referendum Petition status.
- (B) Becky Rapp expressed concerns regarding marijuana businesses in the City.
- (C) Kelly McCormick expressed concerns regarding marijuana use.
- (D) John Dadian commended the City for the great work done during a pandemic.
- (E) Carol Green expressed concerns regarding marijuana businesses in the City.

NEW BUSINESS:

- (6) **Resolution Awarding the Construction Contract for the Citywide Pavement Repair and Rehabilitation Program 2021 Project (CIP 2021-02) to SRM Contracting & Paving and Determining a Categorical Exemption Pursuant to Section 15301(c) of the California Environmental Quality Act and Report on the Pavement Management Program. (Development Services – Kush) (Reso 034-2021)**

The Director of Development Services introduced the Item and the Principal Civil Engineer provided a PowerPoint presentation and responded to Council questions.

Under discussion, Council concurred that more funds need to be put towards repairing the streets.

ACTION: Council Member Trotter moved approval of staff recommendation.

Vice Mayor McNelis seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Council Members Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

- (7) **Report on the Delivery of Building Division Services within the Department of Development Services and Resolution Authorizing the City Manager to Execute an Amendment to the Professional Services Agreement with EsGil LLC (Now Interwest Group (a SAFEbuilt Company)). (Development Services – Kush) (Reso 035-2021)**

The Director of Development Services introduced the Item and provided a PowerPoint presentation.

PUBLIC SPEAKER:

- Bill Elizarraras

ACTION: Council Member Trotter moved approval of a six-month extension, with direction to staff to return with the research mentioned in the presentation, in four months.

Council Member Hall seconded the motion, which carried by the following vote: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Council Members Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

The City Council recessed at 8:04 p.m. and reconvened at 8:14 p.m.

- (8) **Presentation of the Proposed Capital Improvement Program for Fiscal Years 2022-2026. (City Manager/Finance – Best/McDermott)**

The Finance Director introduced the Item and provided a PowerPoint presentation.

PUBLIC SPEAKER:

- Mary Hyder

NON-AGENDA PUBLIC COMMENT: (Continued)

None.

CITY COUNCIL REPORTS:

- (9) **Draft Letter in Opposition to H.R. 127 Sabika Sheikh Firearm Licensing and Registration Act. (Vice Mayor McNelis)**

Vice Mayor McNelis provided a brief report on the item.

PUBLIC SPEAKERS:

- Mary Hyder

- Janet Garvin

ACTION: Vice Mayor McNelis moved approval of the recommendation.

Council Member Trotter seconded the motion, which carried by the following vote: Ayes: Mayor Minto: Aye; Vice Mayor McNelis: Aye; and Council Members Hall: Aye; Koval: Aye; and Trotter: Aye. Ayes: 5. Noes: 0.

Vice Mayor Koval provided a brief update on CSA 69.

Council Member Trotter mentioned he would be hosting a fund raiser at the local Veterans of Foreign Wars VFW Post 9327.

Mayor Minto provided a brief report on the new SanteeTV channel.

CITY MANAGER REPORTS:

The City Manager provided a follow up report on SanteeTV.

CITY ATTORNEY REPORTS:

None.

CLOSED SESSION:

None.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 8:59 p.m.

Date Approved:

Annette Ortiz, CMC, City Clerk

DRAFT

**Minutes
Santee City Council
Council Chamber – Building 2
10601 Magnolia Avenue
Santee, California
June 9, 2021**

This Regular Meeting of the Santee City Council was called to order by Mayor John W. Minto at 6:30 p.m.

ROLL CALL: Present: Mayor John W. Minto, Vice Mayor Rob McNelis and Council Members Ronn Hall, Laura Koval and Dustin Trotter – 5.

Officers present: City Manager Marlene Best, City Attorney Shawn Hagerty, and City Clerk Annette Ortiz

INVOCATION was given by Ian Rainey – Regeneration Church, Ocean Beach

PLEDGE OF ALLEGIANCE was led by Sam Rensberry, Public Services Manager

PROCLAMATION: Santee Lakes 60th Anniversary

Mayor Minto presented the Proclamation to Bill Pommering, Padre Dam Director.

PRESENTATION: OES Fire Engine Announcement/Acceptance

The Fire Chief presented a video to the City Council, highlighting the OES Fire Engine.

The Council recessed at 6:43 p.m. and reconvened at 6:48 p.m.

CONSENT CALENDAR:

- (1) **Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk – Ortiz)**
- (2) **Approval of Payment of Demands as Presented. (Finance – McDermott)**
- (3) **Resolutions Approving the Engineer’s Report, and Declaring the City Council’s Intention to Levy Assessments and Setting a Public Hearing for the FY 2021-22 Santee Landscape Maintenance District Annual Levy of Assessments. (Finance – McDermott) (Reso 036-2021 and 037-2021)**
- (4) **Resolutions Approving the Engineer’s Report and Declaring the City Council’s Intention to Levy Assessments and Setting a Public Hearing for the FY 2021-22 Town Center Landscape Maintenance District Annual Levy of Assessments. (Finance – McDermott) (Reso 038-2021 and 039-2021)**

- (5) Resolutions Approving the Engineer's Report and Declaring the City Council's Intention to Levy Assessments and Setting a Public Hearing for the FY 2021-22 Santee Roadway Lighting District Annual Levy of Assessments. (Finance – McDermott) (Reso 040-2021 and 041-2021)
- (6) Award a Professional Services Agreement for Santee City Graphic Artist Services per RFP #21/22-40021 for an Amount Not to Exceed \$29,000.00. (Community Services – Maertz)
- (7) Resolution Authorizing the Award of an Agreement for Custodial Services – Parks to Aztec Landscaping, Inc. dba Aztec Janitorial per RFB #21/22-20056 for an Amount Not to Exceed \$52,056.50. (Community Services – Maertz) (Reso 042-2021)

ACTION: Council Member Hall moved approval of the Consent Calendar.

Council Member Koval seconded the motion, which carried by the following vote: Ayes: Mayor Minto, Vice Mayor McNelis, and Council Members Hall, Koval and Trotter. Ayes: 5. Noes: 0.

NON-AGENDA PUBLIC COMMENT (15 minutes):

- (A) Patrick Batten with Action for Spent Fuel Solutions Now coalition spoke regarding the spent nuclear fuel being stored at the San Onofre Nuclear Generating Station.

PUBLIC HEARING:

- (8) Public Hearing and Resolution Amending the TransNet Local Street Improvement Program of Projects for Fiscal Years 2020/21 through 2024/25. (Development Services – Kush) (Reso 043-2021)

The Public Hearing was opened at 6:54 p.m. The Director of Development Services introduced the Item and the Principal Civil Engineer presented the Item.

ACTION: Vice Mayor McNelis moved approval of staff recommendation.

Council Member Trotter seconded the motion, which carried by the following vote: Ayes: Mayor Minto, Vice Mayor McNelis, and Council Members Hall, Koval and Trotter. Ayes: 5. Noes: 0.

The Public Hearing was closed at 6:58 p.m.

CONTINUED BUSINESS:

- (9) Continued Review and Discussion of the Proposed Capital Improvement Program for Fiscal Years 2022-2026. (Finance/City Manager – McDermott/Best)**

The Director of Finance introduced the Item, provided a PowerPoint presentation and responded to Council questions.

Council Member Koval highlighted some of her priorities being road repairs, public safety related to encampments, unfunded park projects and a focus on senior services.

Council Member Trotter stated his priorities are road repairs and increasing the City's Pavement Condition Index (PCI).

Mayor Minto urged staff to ensure the best possible option when reviewing a transition to a new financial management system.

Vice Mayor McNelis stated his focus is on road repair.

Council Member Hall concurred with Vice Mayor McNelis regarding road repair; he also stated cleaning out the riverbeds should be a priority.

NEW BUSINESS:

- (10) Review of the Proposed Operating Budget for Fiscal Year 2021-22. (Finance – McDermott)**

The Director of Finance introduced the Item, provided a PowerPoint presentation and responded to Council questions.

Council Member Koval mentioned a few of her priorities, one being addressing cyber security needs.

Vice Mayor McNelis stated with increased law enforcement costs and changes in sales and property taxes, staff needs to look at what the needs are post pandemic.

Council Member Hall mentioned looking at ways to charge for fire inspections to justify paying for a fire inspector.

Council Member Trotter expressed concerns with increased costs for law enforcement and CalPERS retirement; he stated staff needs to look forward and think outside the box to address staffing shortages.

Mayor Minto suggested hiring a consultant to assist with the programming needs for SanteeTV.

(11) Resolution to Adopt a List of Projects Funded by Senate Bill 1, the Road Repair and Accountability Act of 2017, for Fiscal Year 2021-22. (Development Services – Kush) (Reso 044-2021)

The Director of Development Services introduced the Item and the Principal Civil Engineer presented the Item.

ACTION: Vice Mayor McNelis moved approval of staff recommendation.

Council Member Trotter seconded the motion, which carried by the following vote: Ayes: Mayor Minto, Vice Mayor McNelis, and Council Members Hall, Koval and Trotter. Ayes: 5. Noes: 0.

(12) Resolution Authorizing the Eighth Amendment to the Agreement with West Coast Arborists, Inc. for Urban Forestry Services. (Community Services – Maertz) (Reso 045-2021)

The Director of Community Services introduced the Item and the Public Services Manager presented the Item.

ACTION: Council Member Hall moved approval of staff recommendation.

Council Member Koval seconded the motion, which carried by the following vote: Ayes: Mayor Minto, Vice Mayor McNelis, and Council Members Hall, Koval and Trotter. Ayes: 5. Noes: 0.

NON-AGENDA PUBLIC COMMENT: (Continued)

None.

CITY COUNCIL REPORTS:

Council Member Trotter thanked the Mayor and Council Members for the money raised for the Veterans of Foreign Wars Post 9327 fundraiser.

CITY MANAGER REPORTS:

The City Manager congratulated local graduates; she mentioned some road closures and stated the information would be available on the City website.

CITY ATTORNEY REPORTS:

None.

CLOSED SESSION:

Council Members recessed at 8:40 p.m. and convened in Closed Session at 8:42 p.m.

- (13) **Conference with Legal Counsel – Existing Litigation**
(Gov. Code §54956.9(d)(1))
Name of case: Santee Trolley Square 991, LP v. City of Santee et al.
Case Number: San Diego Superior Court Case No. 37-2020-00007895-CU-WM-CTL
- (14) **Conference with Real Property Negotiators**
(Gov. Code §54956.8)
Property: Parcel 4 of Parcel Map 18857 located in Trolley Square
City Negotiator: City Manager
Negotiating Parties: Excel Hotel Group and Santee Trolley Square 991, LP
Under Negotiation: Price and terms of payment
- (15) **Conference with Real Property Negotiators**
(Gov. Code §54956.8)
Property: Parcel 3 of Parcel Map 20177 located north of Town Center Parkway between Cuyamaca Street and Riverview Parkway (“Theater Parcel”)
City Negotiator: City Manager
Negotiating Party: Eneract, LLC
Under negotiation: Price and terms of payment
- (16) **Conference with Legal Counsel – Anticipated Litigation**
(Gov. Code §54956.9(d)(2))
Significant Exposure to Litigation: One case based on correspondence with Legal Aid at Work and California Women’s Law Center regarding AB 2404 (Fair Play in Community Sports Act)

Council Members reconvened in Open Session at 9:19 p.m. with all members present. Mayor Minto reported for Items 13, 14 and 15 there was discussion with staff and no direction was given; for Item 16 direction was given to accept the settlement agreement by unanimous vote on Item 16.

ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:21 p.m.

Date Approved:

Annette Ortiz, CMC, City Clerk

MEETING DATE June 23, 2021

ITEM TITLE PAYMENT OF DEMANDS

DIRECTOR/DEPARTMENT Tim K. McDermott, Finance *tm*

SUMMARY

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

FINANCIAL STATEMENT *tm*

Adequate budgeted funds are available for the payment of demands per the attached listing.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MSB*

Approve the payment of demands as presented.

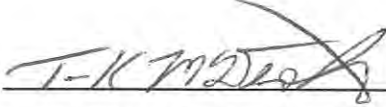
ATTACHMENT

- 1) Summary of Payments Issued
- 2) Voucher Lists

Payment of Demands
Summary of Payments Issued

| <u>Date</u> | <u>Description</u> | <u>Amount</u> |
|-------------|--------------------|-----------------------|
| 05/20/2021 | Accounts Payable | \$ 21,407.00 |
| 06/01/2021 | Retiree Health | 5,385.00 |
| 06/02/2021 | Accounts Payable | 213,985.40 |
| 06/03/2021 | Payroll | 373,130.76 |
| 06/03/2021 | Accounts Payable | 197,144.73 |
| 06/07/2021 | Accounts Payable | 145,375.12 |
| 06/08/2021 | Accounts Payable | 119,703.40 |
| 06/09/2021 | Accounts Payable | <u>207,124.57</u> |
| | TOTAL | <u>\$1,283,255.98</u> |

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.



Tim K. McDermott, Director of Finance

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount | |
|----------------------------------|-----------|-------------------------------|---------|------|---------------------|------------------|-----------|
| 947 | 5/20/2021 | 10482 TRISTAR RISK MANAGEMENT | 112835 | | PRE-FUND CLAIM | 21,407.00 | |
| | | | | | | Total : | 21,407.00 |
| 1 Vouchers for bank code : ubgen | | | | | | Bank total : | 21,407.00 |
| 1 Vouchers in this report | | | | | | Total vouchers : | 21,407.00 |

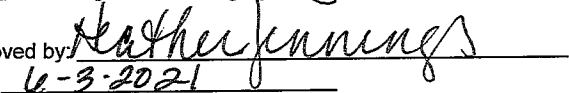
Prepared by:

Date:


6-1-2021


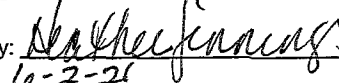
Approved by:

Date:


6-3-2021

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|----------------------------------|----------|------------------------------|--------------|------|-----------------------------|-----------------------------|
| 127660 | 6/2/2021 | 10208 ANTHEM EAP | 80515 | | EMPLOYEE ASSISTANCE PROGRAM | 279.72 |
| | | | | | Total : | 279.72 |
| 127661 | 6/2/2021 | 10334 CHLIC | 2834818 | | HEALTH/DENTAL INSURANCE | 208,938.45 |
| | | | | | Total : | 208,938.45 |
| 127662 | 6/2/2021 | 10785 RELIANCE STANDARD LIFE | June 21 | | VOLUNTARY LIFE INSURANCE | 657.67 |
| | | | | | Total : | 657.67 |
| 127663 | 6/2/2021 | 10424 SANTEE FIREFIGHTERS | PPE 05/26/21 | | DUES/PEC/BENEVOLENT/ BC EXP | 3,043.68 |
| | | | | | Total : | 3,043.68 |
| 127664 | 6/2/2021 | 10776 STATE OF CALIFORNIA | PPE 05/26/21 | | WITHHOLDING ORDER | 308.30 |
| | | | | | Total : | 308.30 |
| 127665 | 6/2/2021 | 10001 US BANK | PPE 05/26/21 | | PARS RETIREMENT | 757.58 |
| | | | | | Total : | 757.58 |
| 6 Vouchers for bank code : ubgen | | | | | | Bank total : 213,985.40 |
| 6 Vouchers in this report | | | | | | Total vouchers : 213,985.40 |

Prepared by: 
Date: 6-2-2021
Approved by: 
Date: 6-2-21

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|----------------|----------|--------------------------------------|--------------------|-------|---------------------------|-----------------|
| 127626 | 6/3/2021 | 11859 AIRGAS USA LLC | 9113059305 | 52981 | EQUIPMENT REPAIR PARTS | 294.58 |
| Total : | | | | | | 294.58 |
| 127627 | 6/3/2021 | 10010 ALLIANT INSURANCE SERVICES INC | 1635804 | | FIDO FEST | 401.00 |
| Total : | | | | | | 401.00 |
| 127628 | 6/3/2021 | 10412 AT&T | 301053963-JUNE2021 | | MAST PARK | 90.95 |
| Total : | | | | | | 90.95 |
| 127629 | 6/3/2021 | 10516 AWARDS BY NAVAJO | 0521158 | | SANTEE CITY CUP ENGRAVING | 24.79 |
| Total : | | | | | | 24.79 |
| 127630 | 6/3/2021 | 10021 BOUND TREE MEDICAL LLC | 64084474 | 53230 | EMS SUPPLIES | 324.69 |
| | | | 83991891 | 53230 | EMS SUPPLIES | 2.58 |
| | | | 84000762 | 53230 | EMS SUPPLIES | 1,744.91 |
| | | | 84021265 | 53230 | EMS SUPPLIES | 434.68 |
| | | | 84023137 | 53230 | EMS SUPPLIES | 147.08 |
| | | | 84039059 - REVISED | 53230 | EMS SUPPLIES | 6,424.93 |
| | | | 84054247 | 53230 | EMS SUPPLIES | 310.07 |
| | | | 84056057 | 53230 | EMS SUPPLIES | 94.68 |
| Total : | | | | | | 9,483.62 |
| 127631 | 6/3/2021 | 10876 CANON SOLUTIONS AMERICA INC | 4040262663 | 53113 | SCANNER MAINTENANCE | 87.98 |
| | | | 4040262664 | 53113 | SCANNER MAINTENANCE | 87.98 |
| | | | 4040262665 | 53113 | SCANNER MAINTENANCE | 87.98 |
| | | | 4040262666 | 53113 | SCANNER MAINTENANCE | 96.78 |
| | | | 4040262667 | 53113 | SCANNER MAINTENANCE | 96.78 |
| | | | 4040262668 | 53113 | SCANNER MAINTENANCE | 96.78 |
| | | | 4040262669 | 53113 | PLOTTER MAINT & USAGE | 20.85 |
| | | | 4040262670 | 53113 | PLOTTER MAINT & USAGE | 60.25 |
| | | | 4040262671 | 53113 | PLOTTER MAINT & USAGE | 69.25 |
| | | | 4040262672 | 53113 | PLOTTER MAINT & USAGE | 27.26 |
| | | | 4040263115 | 53113 | PLOTTER MAINT & USAGE | 37.59 |
| | | | 4040263116 | 53113 | PLOTTER MAINT & USAGE | 34.81 |
| Total : | | | | | | 804.29 |

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|----------------|----------|---|------------|-------|-----------------------------|-----------------|
| 127632 | 6/3/2021 | 12665 CARROLL BUSINESS SUPPLY | 964267-0 | 52992 | OFFICE SUPPLIES | 213.28 |
| Total : | | | | | | 213.28 |
| 127633 | 6/3/2021 | 10032 CINTAS CORPORATION #694 | 4083996006 | 53084 | UNIFORM/PARTS CLEANER RNTL | 77.50 |
| Total : | | | | | | 77.50 |
| 127634 | 6/3/2021 | 11002 CONTEMPORARY CYBERNETICS GROUP 810076 | | | DISK STORAGE | 448.00 |
| Total : | | | | | | 448.00 |
| 127635 | 6/3/2021 | 10039 COUNTY MOTOR PARTS COMPANY INC | 519979 | 52994 | STATION SUPPLIES | 239.10 |
| Total : | | | | | | 239.10 |
| 127636 | 6/3/2021 | 11295 DOKKEN ENGINEERING | 38316 | 52440 | MGR STREETLIGHTS | 1,271.00 |
| | | | 38317 | 52440 | MGR SCHOOL AREA STREETLIGHT | 1,143.50 |
| | | | 38741 | 52440 | SANTEE LAKES STORM DRAIN | 3,290.00 |
| | | | 38791 | 52440 | CUYAMACA RIGHT TURN POCKET | 1,560.00 |
| Total : | | | | | | 7,264.50 |
| 127637 | 6/3/2021 | 13565 FAILSAFE TESTING LLC | 11578 | | EQUIPMENT REPAIR | 285.00 |
| Total : | | | | | | 285.00 |
| 127638 | 6/3/2021 | 10009 FIRE ETC | 154850 | 53052 | SAFETY APPAREL | 307.09 |
| | | | 154851 | 53052 | SAFETY APPAREL | 307.09 |
| Total : | | | | | | 614.18 |
| 127639 | 6/3/2021 | 10256 HOME DEPOT CREDIT SERVICES | 1162446 | 53088 | STATION SUPPLIES | 34.93 |
| | | | 1974671 | 53088 | STATION SUPPLIES | 791.64 |
| | | | 3162364 | 53088 | STATION SUPPLIES | 65.98 |
| Total : | | | | | | 892.55 |
| 127640 | 6/3/2021 | 10301 HORSMAN AUTOMOTIVE | 11018 | 53006 | VEHICLE SERVICE | 102.98 |
| Total : | | | | | | 102.98 |
| 127641 | 6/3/2021 | 11807 IMPERIAL SPRINKLER SUPPLY | 4548013 | 53185 | IRRIGATION SUPPLIES | 527.75 |
| | | | 4564911-01 | 53185 | IRRIGATION SUPPLIES | 69.38 |
| | | | 4567600 | 53185 | IRRIGATION SUPPLIES | 163.28 |
| | | | 4567600-1 | 53185 | IRRIGATION SUPPLIES | 291.57 |
| | | | 4591362 | 53185 | IRRIGATION SUPPLIES | 1,607.10 |

Bank code : ubgen

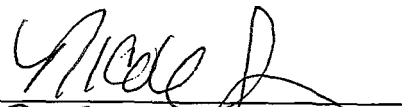

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|----------|-----------------------------------|-------------|-------|------------------------|-----------------|
| 127641 | 6/3/2021 | 11807 IMPERIAL SPRINKLER SUPPLY | (Continued) | | | |
| | | | 4602820 | 53185 | IRRIGATION SUPPLIES | 1,059.39 |
| | | | 4603295 | 53185 | IRRIGATION SUPPLIES | 491.15 |
| | | | 4605128 | 53185 | IRRIGATION SUPPLIES | 28.80 |
| | | | 4605128-01 | 53185 | IRRIGATION SUPPLIES | 182.40 |
| | | | 4608383 | 53185 | IRRIGATION SUPPLIES | 123.12 |
| | | | 4615368 | 53185 | IRRIGATION SUPPLIES | 34.64 |
| | | | 4617992 | 53185 | IRRIGATION SUPPLIES | 40.98 |
| | | | 4618233 | 53185 | IRRIGATION SUPPLIES | 13.56 |
| | | | 4620466 | 53185 | IRRIGATION SUPPLIES | -260.22 |
| | | | 4621331 | 53185 | IRRIGATION SUPPLIES | 79.64 |
| | | | 4622937 | 53185 | IRRIGATION SUPPLIES | 111.64 |
| | | | 4623869 | 53185 | IRRIGATION SUPPLIES | 65.66 |
| | | | 4625943 | 53185 | IRRIGATION SUPPLIES | 1,117.49 |
| | | | 4625943-01 | 53185 | IRRIGATION SUPPLIES | 54.76 |
| | | | 4646721 | 53185 | IRRIGATION SUPPLIES | 125.95 |
| | | | 4650715 | 53185 | IRRIGATION SUPPLIES | 357.52 |
| | | | 4653168 | 53185 | IRRIGATION SUPPLIES | 93.32 |
| | | | 4653168-01 | 53185 | IRRIGATION SUPPLIES | 111.99 |
| | | | 4654067 | 53185 | IRRIGATION SUPPLIES | 290.36 |
| | | | 4656076 | 53185 | IRRIGATION SUPPLIES | 583.11 |
| | | | 4661456 | 53185 | IRRIGATION SUPPLIES | 379.43 |
| | | | | | Total : | 7,743.77 |
| 127642 | 6/3/2021 | 10997 LAKESIDE FIRE PREVENTION | 191 | 53134 | SOFTWARE SUBSCRIPTION | 548.00 |
| | | | | | Total : | 548.00 |
| 127643 | 6/3/2021 | 10079 MEDICO HEALTHCARE LINEN | 20402626 | 53090 | MEDICAL LINEN SERVICE | 20.62 |
| | | | 20402628 | 53090 | MEDICAL LINEN SERVICE | 13.01 |
| | | | | | Total : | 33.63 |
| 127644 | 6/3/2021 | 12904 PAT DAVIS DESIGN GROUP, INC | 6512 | 53108 | RECREATION BROCHURE | 1,875.00 |
| | | | | | Total : | 1,875.00 |
| 127645 | 6/3/2021 | 12107 QUICK CRETE PRODUCTS | 0115372-IN | 53312 | ROUND LIGHTED BOLLARDS | 3,818.66 |
| | | | | | Total : | 3,818.66 |

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|----------------|----------|-----------------------------------|--|-------------------------|---|--|
| 127646 | 6/3/2021 | 10096 ROGER DANIELS ALIGN & BRAKE | 56181 | 53019 | VEHICLE REPAIR | 163.36 |
| Total : | | | | | | 163.36 |
| 127647 | 6/3/2021 | 10407 SAN DIEGO GAS & ELECTRIC | 0422 970 321 8-MAY21 2237 358 004 2-MAY21 3422 380 562 8-MAY21 4394 020 550 9-MAY21 7990 068 577 7-MAY21 8509 742 169 4-MAY21 | | STREET LIGHTS TRAFFIC SIGNALS ROW / MEDIANS LMD PARKS CITY HALL GROUP BILL | 35,480.46 5,002.10 219.84 4,774.03 13,554.97 8,404.68 |
| Total : | | | | | | 67,436.08 |
| 127648 | 6/3/2021 | 13171 SC COMMERCIAL, LLC | 1866628-IN 1868743-IN | 53077 53077 | DELIVERED FUEL DELIVERED FUEL | 691.94 406.88 |
| Total : | | | | | | 1,098.82 |
| 127649 | 6/3/2021 | 13554 SC FUELS | 0387875 | 53078 | FLEET CARD FUELING | 2,558.22 |
| Total : | | | | | | 2,558.22 |
| 127650 | 6/3/2021 | 10110 SECTRAN SECURITY INC | 21050455 | 53176 | ARMORED CAR TRANSPORT SVC | 141.67 |
| Total : | | | | | | 141.67 |
| 127651 | 6/3/2021 | 10837 SOUTHWEST TRAFFIC SIGNAL | 80992 80993 | 53159 53159 | USA MARKOUTS TRAFFIC SIGNAL SERVICE CALLS | 680.00 5,767.45 |
| Total : | | | | | | 6,447.45 |
| 127652 | 6/3/2021 | 10217 STAPLES ADVANTAGE | 3476588528 3476653764 | 53023 53100 | OFFICE SUPPLIES OFFICE SUPPLIES | 51.21 76.48 |
| Total : | | | | | | 127.69 |
| 127653 | 6/3/2021 | 10534 STATE CONTROLLER'S OFFICE | FAUD-00002767 | 53038 | FY 19/20 ANNUAL STREET REPORT | 2,958.54 |
| Total : | | | | | | 2,958.54 |
| 127654 | 6/3/2021 | 10027 STATE OF CALIFORNIA | 508392 | | FINGERPRINT COSTS | 32.00 |
| Total : | | | | | | 32.00 |
| 127655 | 6/3/2021 | 10119 STEVEN SMITH LANDSCAPE INC | 46890 46891 46892 | 53069 53044 53068 | A1 LANDSCAPE SERVICES A2 LANDSCAPE SERVICES A3 LANDSCAPE SERVICES | 49,544.00 18,341.00 11,013.92 |

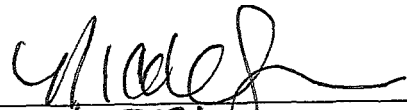
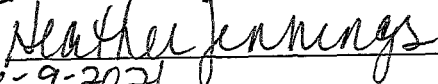
Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|-----------------------------------|----------|--|-------------|-------|---------------------|-----------------------------|
| 127655 | 6/3/2021 | 10119 10119 STEVEN SMITH LANDSCAPE INC | (Continued) | | | Total : 78,898.92 |
| 127656 | 6/3/2021 | 11426 TABS, ETC INC | 210212 | 53367 | BUDGET TABS | 497.81 |
| | | | 210223 | 53367 | BUDGET TABS | 124.18 |
| | | | | | | Total : 621.99 |
| 127657 | 6/3/2021 | 11194 USAFACT INC | 1051415 | | BACKGROUND CHECK | 47.44 |
| | | | | | | Total : 47.44 |
| 127658 | 6/3/2021 | 10475 VERIZON WIRELESS | 9879514184 | | WIFI SERVICE | 1,144.30 |
| | | | | | | Total : 1,144.30 |
| 127659 | 6/3/2021 | 10318 ZOLL MEDICAL CORPORATION | 3273031 | 53149 | EMS SUPPLIES | 212.87 |
| | | | | | | Total : 212.87 |
| 34 Vouchers for bank code : ubgen | | | | | | Bank total : 197,144.73 |
| 34 Vouchers in this report | | | | | | Total vouchers : 197,144.73 |

Prepared by: 
Date: 6-2-2021
Approved by: 
Date: 6-2-2021

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|----------------------------------|----------|--------------------------------------|----------------------------------|------|--|------------------------------------|
| 23138 | 6/7/2021 | 10955 DEPARTMENT OF THE TREASURY | June 21 Retirees PPE 05/26/21 | | FEDERAL WITHHOLDING TAX FED WITHHOLD & MEDICARE | 75.00 81,869.68 |
| | | | | | Total : | 81,944.68 |
| 23149 | 6/7/2021 | 10956 FRANCHISE TAX BOARD | PPE 05/26/21 | | CA STATE TAX WITHHELD | 27,096.93 |
| | | | | | Total : | 27,096.93 |
| 546987 | 6/7/2021 | 10959 VANTAGE TRANSFER AGENT/457 | PPE 05/26/21 | | ICMA - 457 | 32,255.19 |
| | | | | | Total : | 32,255.19 |
| 547010 | 6/7/2021 | 10782 VANTAGEPOINT TRNSFR AGT/801801 | PPE 05/26/21 | | RETIREE HSA | 4,078.32 |
| | | | | | Total : | 4,078.32 |
| 4 Vouchers for bank code : ubgen | | | | | | Bank total : 145,375.12 |
| 4 Vouchers in this report | | | | | | Total vouchers : 145,375.12 |

Prepared by: 
Date: 6-4-2021
Approved by: 
Date: 6-9-2021

Bank code : ubgen

| <u>Voucher</u> | <u>Date</u> | <u>Vendor</u> | <u>Invoice</u> | <u>PO #</u> | <u>Description/Account</u> | <u>Amount</u> | |
|----------------------------------|-------------|---------------|----------------|-------------|----------------------------|-------------------------|-------------------|
| 5214 | 6/8/2021 | 10353 PERS | 05 21 4 | | RETIREMENT PAYMENT | 119,703.40 | |
| | | | | | | Total : | 119,703.40 |
| 1 Vouchers for bank code : ubgen | | | | | | Bank total : | 119,703.40 |
| 1 Vouchers in this report | | | | | | Total vouchers : | 119,703.40 |

Prepared by: 

Date: 6-4-2021

Approved by: 

Date: 6-9-21

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|----------------|----------|----------------------------------|--|-------------------------|--|---------------------------|
| 127666 | 6/9/2021 | 10003 A & B SAW & LAWNMOWER SHOP | 31751 | 53047 | EQUIPMENT REPAIR PARTS | 48.22 |
| Total : | | | | | | 48.22 |
| 127667 | 6/9/2021 | 10516 AWARDS BY NAVAJO | 0521219 | 52989 | NAMETAG | 23.71 |
| Total : | | | | | | 23.71 |
| 127668 | 6/9/2021 | 11148 BICKMORE ACTUARIAL | 28458 | 53369 | ACTUARIAL FORECAST 21/22 & 22/2: | 500.00 |
| Total : | | | | | | 500.00 |
| 127669 | 6/9/2021 | 10021 BOUND TREE MEDICAL LLC | 84065835 | 53230 | EMS SUPPLIES | 224.44 |
| Total : | | | | | | 224.44 |
| 127670 | 6/9/2021 | 10299 CARQUEST AUTO PARTS | 11102-528035 11102-528311 11102-528496 | 53083 53083 53083 | VEHICLE REPAIR PARTS VEHICLE REPAIR PARTS VEHICLE REPAIR PARTS | 326.97 -91.68 95.47 |
| Total : | | | | | | 330.76 |
| 127671 | 6/9/2021 | 10032 CINTAS CORPORATION #694 | 4084652123 4084775678 | 53084 53084 | UNIFORM/PARTS CLEANER RNTL UNIFORM/PARTS CLEANER RNTL | 62.48 44.39 |
| Total : | | | | | | 106.87 |
| 127672 | 6/9/2021 | 10333 COX COMMUNICATIONS | 038997401-JUNE21 | | 10601 N MAGNOLIA AVE | 107.78 |
| Total : | | | | | | 107.78 |
| 127673 | 6/9/2021 | 10142 CSA SAN DIEGO COUNTY | 706 | 53215 | CDBG SUBRECIPIENT | 951.39 |
| Total : | | | | | | 951.39 |
| 127674 | 6/9/2021 | 11168 CTE INC CLARK TELECOM AND | 2665 | 53157 | STREET LIGHT REPAIRS | 671.76 |
| Total : | | | | | | 671.76 |
| 127675 | 6/9/2021 | 13129 DAVID TURCH AND ASSOCIATES | 5172021 | 53130 | HIGHWAY 52 COALITION SUPPORT | 5,000.00 |
| Total : | | | | | | 5,000.00 |
| 127676 | 6/9/2021 | 11295 DOKKEN ENGINEERING | 38871 38877 | 52440 52440 | CULVERT ASSESSMENT REPORT MGR STREETLIGHTS | 27,457.00 3,668.50 |
| Total : | | | | | | 31,125.50 |

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|----------|--------------------------------------|----------------------------|----------------|---------------------------------|-------------------|
| 127677 | 6/9/2021 | 10051 EFR ENVIRONMENTAL SERVICES INC | 67895-21 | 53358 | HAZARDOUS WASTE DISPOSAL | 1,615.10 |
| | | | | | Total : | 1,615.10 |
| 127678 | 6/9/2021 | 10251 FEDERAL EXPRESS | 7-364-04618 7-371-65051 | | SHIPPING CHARGES | 26.04 |
| | | | | | SHIPPING CHARGES | 45.12 |
| | | | | | Total : | 71.16 |
| 127679 | 6/9/2021 | 10009 FIRE ETC | 154965 154967 | 53356 53051 | FIREFIGHTING SUPPLIES | 214.42 |
| | | | | | FIREFIGHTING SUPPLIES | 404.06 |
| | | | | | Total : | 618.48 |
| 127680 | 6/9/2021 | 12638 GEORGE HILLS COMPANY, INC. | INV1019865 | 53118 | LIABILITY CLAIMS ADMINISTRATIOI | 1,514.96 |
| | | | | | Total : | 1,514.96 |
| 127681 | 6/9/2021 | 12495 GROSSMONT UNION | AR011241 | | SRO SVCS @WHHS & SHS | 102,425.00 |
| | | | | | Total : | 102,425.00 |
| 127682 | 6/9/2021 | 10490 HARRIS & ASSOCIATES INC | 48475 | 53305 | SAFETY & ENV JUSTICE ELEMENT | 1,836.25 |
| | | | | | Total : | 1,836.25 |
| 127683 | 6/9/2021 | 11196 HD SUPPLY FACILITIES | 919164099 9191684101 | 53072 53005 | STATION SUPPLIES | 2,213.93 |
| | | | | | SHOP SUPPLIES | 70.57 |
| | | | | | Total : | 2,284.50 |
| 127684 | 6/9/2021 | 11724 ICF JONES & STOKES INC | 0153776 0154789 | 50991 50991 | SANTEE EIR/EA | 1,362.50 |
| | | | | | MSCP SUBAREA PLAN | 3,935.00 |
| | | | | | Total : | 5,297.50 |
| 127685 | 6/9/2021 | 14092 KOA CORPORATION | JC02060-7 | 53242 | LOCAL ROADWAY SAFETY PLAN | 645.05 |
| | | | | | Total : | 645.05 |
| 127686 | 6/9/2021 | 10567 LLOYD'S COLLISION CENTER | 13827 | 53361 | VEHICLE REPAIR | 2,623.62 |
| | | | | | Total : | 2,623.62 |
| 127687 | 6/9/2021 | 10079 MEDICO HEALTHCARE LINEN | 20406381 20406383 | 53090 53090 | MEDICAL LINEN SERVICE | 20.62 |
| | | | | | MEDICAL LINEN SERVICE | 13.01 |
| | | | | | Total : | 33.63 |

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|----------|--------------------------------------|--|-------------------------|---|---|
| 127688 | 6/9/2021 | 10507 MITEL LEASING | 903186006 903186019 | | MONTHLY RENTAL 130737 MONTHLY RENTAL 131413 | 276.33 266.16 Total : 542.49 |
| 127689 | 6/9/2021 | 10640 NEOGOV | INV-21300 | | ONBOARDING SOFTWARE | 3,385.50 Total : 3,385.50 |
| 127690 | 6/9/2021 | 10344 PADRE DAM MUNICIPAL WATER DIST | 29700016-JUNE 2021 | | CONSTRUCTION METER | 239.37 Total : 239.37 |
| 127691 | 6/9/2021 | 10092 PHOENIX GROUP INFO SYSTEMS | 042021031 | 53158 | PARKING CITE PROCESS SVCS | 407.67 Total : 407.67 |
| 127692 | 6/9/2021 | 10770 PREHOSPITAL EMS GROSSMONT | 04292021 | | PM FIELD CARE AUDITS | 6,357.99 Total : 6,357.99 |
| 127693 | 6/9/2021 | 13592 QUADIENT LEASING USA, INC | N8862640 N8862640A | 53034 | QUADIENT MAIL MACHINE LEASE QUADIENT MAILING SYSTEM LEAS | 352.42 704.85 Total : 1,057.27 |
| 127694 | 6/9/2021 | 12994 RIÑCON CONSULTANTS, INC | 30446 | 53293 | SANTEE CAPDASH & IMPLEMENT | 2,948.75 Total : 2,948.75 |
| 127695 | 6/9/2021 | 10097 ROMAINE ELECTRIC CORPORATION | 12-053043 | 53095 | FLEET SHOP SUPPLIES | 720.03 Total : 720.03 |
| 127696 | 6/9/2021 | 10768 SANTEE SCHOOL DISTRICT | 8952 8953 | 53137 53138 | JOINT USE FIELDS - RIO SECO CHET HARRITT FIELD LIGHTS | 289.94 405.00 Total : 694.94 |
| 127697 | 6/9/2021 | 13171 SC COMMERCIAL, LLC | 1854254-IN 1871522-IN 1873597-IN | 53077 53077 53077 | DELIVERED FUEL DELIVERED FUEL DELIVERED FUEL | 605.07 800.58 700.01 Total : 2,105.66 |
| 127698 | 6/9/2021 | 13554 SC FUELS | 0388804 | 53078 | FLEET CARD FUELING | 1,818.10 Total : 1,818.10 |

Bank code : ubgen

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|--|----------|----------------------------------|------------|-------|-----------------------|------------------------------------|
| 127699 | 6/9/2021 | 10217 STAPLES ADVANTAGE | 3477024092 | | SUPPLY CABINET | 237.04 |
| | | | | | Total : | 237.04 |
| 127700 | 6/9/2021 | 10119 STEVEN SMITH LANDSCAPE INC | 46985 | 53044 | A2 LANDSCAPE SERVICES | 360.00 |
| | | | 46986 | 53069 | A1 LANDSCAPE SERVICES | 900.00 |
| | | | | | Total : | 1,260.00 |
| 127701 | 6/9/2021 | 13667 THOMAS EMS | 36330 | | EQUIPMENT REPAIR PART | 41.43 |
| | | | | | Total : | 41.43 |
| 127702 | 6/9/2021 | 11194 USAFACT INC | 1052215 | | BACKGROUND CHECK | 18.52 |
| | | | | | Total : | 18.52 |
| 127703 | 6/9/2021 | 14288 VISION SYSTEMS, INC. | GRD1239S | | REFUNDABLE DEPOSIT | 25,790.92 |
| | | | | | Total : | 25,790.92 |
| 127704 | 6/9/2021 | 14039 WESTERN EXTRACTION | 1412 | 53188 | EQUIPMENT REPAIR PART | 1,443.21 |
| | | | | | Total : | 1,443.21 |
| 39 Vouchers for bank code : ubgen | | | | | | Bank total : 207,124.57 |
| 39 Vouchers in this report | | | | | | Total vouchers : 207,124.57 |

Prepared by: 

Date: 6-9-2021

Approved by: 

Date: 6-9-2021

MEETING DATE June 23, 2021

ITEM TITLE APPROVAL OF THE EXPENDITURE OF \$63,171.51 FOR MAY 2021 LEGAL SERVICES AND REIMBURSABLE COSTS

DIRECTOR/DEPARTMENT Tim K. McDermott / Finance *tm*

SUMMARY

Legal services invoices proposed for payment for the month of May 2021 total \$63,171.51 as follows:

| | |
|--------------------------------------|---------------------|
| 1) General Retainer Services | \$ 15,521.80 |
| 2) Labor & Employment | 2,724.60 |
| 3) Litigation & Claims | 19,463.21 |
| 4) Special Projects - General Fund | 13,778.60 |
| 5) Special Projects – Other Funds | 1,972.00 |
| 6) Third-Party Reimbursable Projects | <u>9,711.30</u> |
| Total | <u>\$ 63,171.51</u> |

FINANCIAL STATEMENT *tm*

| | <u>AMOUNT</u> | <u>BALANCE</u> |
|---|---------------|----------------|
| General Fund: | | |
| Adopted Budget | \$ 717,120.00 | |
| Revised Budget | \$ 757,120.00 | |
| Prior Expenditures | (415,941.64) | |
| Current Request | (51,488.21) | \$ 289,690.15 |
| Other Funds (excluding third-party reimbursable items): | | |
| Adopted Budget | \$ 1,000.00 | |
| Revised Budget | \$ 85,000.00 | |
| Prior Expenditures | (3,207.20) | |
| Current Request | (1,972.00) | \$ 79,820.80 |

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MLB*

Approve the expenditure of \$63,171.51 for May 2021 legal services and reimbursable costs.

ATTACHMENTS

1. Legal Services Billing Summary May 2021
2. Legal Services Billing Recap FY 2020-21



**LEGAL SERVICES BILLING SUMMARY
MAY 2021**

Attachment 1

| DESCRIPTION | CURRENT AMOUNT | INVOICE NUMBER | NOTES |
|---|----------------------------|-------------------|-----------------------|
| Retainer | \$ 16,206.85 | 906970 | |
| Retainer-reimb cost adjustment | (685.05) | 906970cr | |
| 1001.00.1201.51020 | <u>15,521.80</u> | | |
| Labor & Employment: | | | |
| Labor & Employment | 2,724.60 | 906971 | |
| 1001.00.1201.51020 | <u>2,724.60</u> | | |
| Litigation & Claims: | | | |
| Litigation & Claims | 10,155.90 | 906972 | |
| Parcel 4 Litigation | 8,295.21 | 906974 | |
| Brooks Receivership | 827.90 | 906979 | |
| Renewal of Solid Waste Franchise | 184.20 | 906984 | |
| 1001.00.1201.51020 | <u>19,463.21</u> | | |
| Special Projects (General Fund): | | | |
| Community Oriented Policing | 2,366.10 | 906981 | |
| Theater | 239.00 | 906980 | |
| CEQA Special Advice | 3,776.20 | 906983 | |
| Water Quality | 932.10 | 906992 | |
| Community Choice Aggregation | 525.80 | 906993 | |
| Parcel 4 Hotel | 191.20 | 906994 | |
| Housing Element | 5,921.04 | 906973 | |
| Housing Element-reimb cost adjustment | (172.84) | 906973cr | |
| 1001.00.1201.51020 | <u>13,778.60</u> | | |
| Special Projects (Other Funds): | | | |
| Cuyamaca Street Right-of-Way Acquisition | 1,972.00 | 906977 | cip71402.30.05 |
| | <u>1,972.00</u> | | |
| Third-Party Reimbursable: | | | |
| Castlerock (Weston) | 3,361.10 | 906976 | spp0801a.10.05 |
| Castlerock (Weston)-reimb cost adjustment | (7.00) | 906976cr | spp0801a.10.05 |
| HomeFed Project | 259.30 | 906982 | spp1704a.10.05 |
| HomeFed Project-reimb cost adjustment | (15.00) | 906982cr | spp1704a.10.05 |
| Fanita Ranch Referendum | 956.00 | 906978 | spp1704a.10.05 |
| Redevelopment of Carlton Oaks Golf Course | 185.50 | 906985 | cup1906a.10.05 |
| Tyler St. Subdivision | 4,785.90 | 906986 | tm17001a.10.05 |
| Arco Station | 148.40 | 906988 | cup2003a.10.05 |
| Laurel Heights | 37.10 | 906990 | tm20002a.10.05 |
| | <u>9,711.30</u> | | |
| Total | <u>\$ 63,171.51</u> | | |

**LEGAL SERVICES BILLING RECAP
FY 2020-21**

| <u>Category</u> | <u>Adopted Budget</u> | <u>Revised Budget</u> | <u>Previously Spent Year to Date</u> | <u>Available Balance</u> | <u>Current Request Mo/Yr</u> | <u>Amount</u> |
|----------------------------------|-----------------------|-----------------------|--------------------------------------|--------------------------|------------------------------|---------------------|
| General Fund: | | | | | | |
| General / Retainer | \$ 186,120.00 | \$ 186,120.00 | \$ 155,431.83 | \$ 30,688.17 | May-21 | \$ 15,521.80 |
| Labor & Employment | 60,000.00 | 60,000.00 | 27,544.10 | 32,455.90 | May-21 | 2,724.60 |
| Litigation & Claims | 210,000.00 | 210,000.00 | 95,154.40 | 114,845.60 | May-21 | 19,463.21 |
| Special Projects | 261,000.00 | 301,000.00 | 137,811.31 | 163,188.69 | May-21 | 13,778.60 |
| Total | \$ 717,120.00 | \$ 757,120.00 | \$ 415,941.64 | \$ 341,178.36 | | \$ 51,488.21 |
| Other City Funds: | | | | | | |
| Highway 52 Coalition | \$ 5,000.00 | \$ 5,000.00 | \$ 95.60 | \$ 4,904.40 | | \$ - |
| MHFP Commission | 5,000.00 | 5,000.00 | 71.70 | 4,928.30 | | - |
| Capital Projects | - | 75,000.00 | 3,039.90 | 71,960.10 | May-21 | 1,972.00 |
| Total | \$ 10,000.00 | \$ 85,000.00 | \$ 3,207.20 | \$ 81,792.80 | | \$ 1,972.00 |
| Third-Party Reimbursable: | | | | | | |
| Total | | | \$ 497,510.42 | | May-21 | \$ 9,711.30 |

| Total Previously Spent to Date FY 2020-21 | |
|--|----------------------|
| General Fund | \$ 415,941.64 |
| Other City Funds | 3,207.20 |
| Applicant Deposits or Grants | 497,510.42 |
| Total | \$ 916,659.26 |

| Total Proposed for Payment | |
|-------------------------------------|---------------------|
| General Fund | \$ 51,488.21 |
| Other City Funds | 1,972.00 |
| Applicant Deposits or Grants | 9,711.30 |
| Total | \$ 63,171.51 |

MEETING DATE June 23, 2021

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE
ESTABLISHING THE APPROPRIATIONS LIMIT FOR FY 2021-22

DIRECTOR/DEPARTMENT Tim K. McDermott, Finance *TKM*

SUMMARY

In accordance with Article XIII-B of the California Constitution, as amended, the City Council is required to adopt by resolution an appropriations limit prior to the beginning of each fiscal year. The appropriations limit creates a restriction on the amount of revenue that may be appropriated in any fiscal year. Not all revenues are restricted by the limit, only those which are considered proceeds of taxes.

The appropriations limit is adjusted each year based on a combination of population and inflation or assessed valuation factors. Population and inflation data is provided by the State Department of Finance, and the change in assessed valuation due to non-residential new construction data is provided by the City's property tax consultant HDL Coren & Cone. The appropriations limit for FY 2021-22 is calculated to be \$408,843,486 which is an increase of \$50,166,950 from the FY 2020-21 calculation based on the in County of San Diego population and the change in assessed valuation due to non-residential new construction. Appropriations of tax revenues subject to the limit total \$36,043,224 which is \$372,800,262 less than the calculated limit. Additional appropriations in FY 2021-22 funded by non-tax sources such as service charges, restricted revenues from other agencies, or grants would be unaffected by the appropriations limit. However, any supplemental appropriations funded through increased tax sources could not exceed the \$372,800,262 variance. Based on the amount of the variance, the City's appropriations limit will not be exceeded in the foreseeable future.

FINANCIAL STATEMENT *TKM*

The appropriations limit for FY 2021-22 will be \$408,843,486.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MAB*

Adopt the attached resolution establishing the appropriations limit for FY 2021-22.

ATTACHMENTS (Listed Below)

Resolution
Exhibit A - Appropriations Limit Calculation



RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA
ESTABLISHING THE APPROPRIATIONS LIMIT FOR FY 2021-22**

WHEREAS, Article XIII-B of the California State Constitution, as amended, requires local jurisdictions to annually adjust their appropriations limit for inflation and population changes; and

WHEREAS, the City has received population and per capita personal income data from the State Department of Finance, used to calculate the FY 2021-22 appropriations limit; and

WHEREAS, the required calculations to determine the appropriations limit for FY 2021-22 have been performed by the Finance Department and are on file with the office of the City Clerk and are available for public review; and

WHEREAS, these calculations are provided on Exhibit "A", which is herein incorporated by reference and attached hereto.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Santee, California that the appropriations limit for FY 2021-22 shall be \$408,843,486 based upon the calculations provided on Exhibit "A".

ADOPTED by the City Council of the City of Santee, California, at a regular meeting thereof held this 23rd day of June, 2021, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, CMC, CITY CLERK

Attachment: Exhibit A

Exhibit "A"

Appropriations Limit Calculation
FY 2021-22

| | | |
|---|----------|-----------------------|
| FY 2020-21 Limit (per Resolution No. 055-2020) | | \$ 358,676,536 |
| Inflation Index Options: | | |
| California per capita personal income (CCPI) change | 5.73 % | |
| Change in assessed valuation due to non-residential new construction | 14.41 % | |
| Inflation Factor to Use | | 1.1441 |
| Population Index Options: | | |
| City Population Growth | (1.10) % | |
| County Population Growth | (0.37) % | |
| Population Factor to Use | | 0.9963 |
| Cumulative Factor (Inflation Factor x Population Factor) | | <u>1.139867</u> |
| FY 2020-21 Limit | | <u>\$ 408,843,486</u> |

MEETING DATE June 23, 2021

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO THE FEDERAL RAISE (REBUILDING AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY) GRANT PROGRAM FOR STATE ROUTE 52 (SR 52) IMPROVEMENTS

DIRECTOR/DEPARTMENT Melanie Kush, Development Services 

SUMMARY

This item requests City Council authorize the submittal of a grant application to the federal RAISE (Rebuilding American Infrastructure with Sustainability and Equity) grant (formerly BUILD) program for State Route 52 (SR 52) improvements. The City submitted a similar BUILD application in 2019, and has augmented the current application with additional supporting documentation. The RAISE transportation grant provides needed infrastructure investment to better connect rural and urban communities around our nation. The federal Consolidated Appropriations Act of 2021 appropriated \$1 billion to be awarded by the US Department of Transportation ("DOT") for RAISE grants.

Improving SR 52 has been identified by the City Council as a priority for Santee. Phase I of the improvements to SR 52 qualifies under the RAISE program. This item would authorize submittal of an application by staff for Phase I improvements to SR 52. This Phase includes a 4.3-mile long westbound auxiliary/truck climbing lane from Mast Boulevard to Santo Road, relocating a 4.6-mile long Class I Bike Path from the north side of the freeway to the south side, adding an eastbound auxiliary lane from I-15 to Santo Road, restriping eastbound SR-52 from two lanes to three lanes from Mast Boulevard to just east of the San Diego River Bridge, restriping westbound SR-52 from two lanes to three lanes from Mission Gorge Road to Mast Boulevard, and widening the westbound on-ramp from Mast Boulevard to two lanes.

ENVIRONMENTAL REVIEW

This action is exempt from the requirements of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378. Phase 1 improvements would be subject to separate environmental review.

FINANCIAL STATEMENT 

The estimated cost of Phase 1 improvements is \$51.7 million. The subject application seeks \$25 million which reflects the maximum amount that may be requested. Local and state funds include \$12 million programmed in SANDAG's Regional Transportation Improvement Program and \$492,000 from the City's General Fund. A non-federal match of approximately \$14.2 million would be required and sought from other local and state sources.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION 

Adopt the attached Resolution authorizing City staff to submit a RAISE grant application for Phase I of SR 52 improvements.

ATTACHMENT

Resolution



RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA
AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION TO THE FEDERAL
RAISE (REBUILDING AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY AND
EQUITY) GRANT PROGRAM FOR STATE ROUTE 52 (SR 52) IMPROVEMENTS**

WHEREAS, State Route 52 (SR 52) is a major east-west transportation corridor that connects residents in east San Diego County to employment centers in west and north county, as well as provides a key freight route for the region; and

WHEREAS, SR 52 experiences significant traffic congestion during peak hours affecting commuters and freight traffic alike; and

WHEREAS, heavy traffic congestion on SR 52 significantly impacts the quality of life of Santee residents as well as East County residents, and affects the economic vitality of the region; and

WHEREAS, improvements planned by SANDAG for SR 52 are not scheduled for completion before 2035; and

WHEREAS, the City of Santee has helped stakeholders organize the Highway 52 Coalition to address the traffic issues on SR 52 and has been pursuing opportunities to partner with stakeholders to advance improvements to SR 52; and

WHEREAS, an effort is underway with the design work funded by a private developer for Phase I improvements to SR 52; and

WHEREAS, additional funds are needed to complete the Phase I improvements; and

WHEREAS, the federal RAISE (Rebuilding American Infrastructure with Sustainability and Equity) grant program is currently accepting applications; and

WHEREAS, SR 52 Phase I improvements qualify for RAISE grant funds; and

WHEREAS, the total estimated cost of SR 52 Phase I improvements is \$51.7 million.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Santee, California, as follows:

City staff is authorized to prepare and submit a RAISE grant application for improvements on SR 52.

RESOLUTION NO. _____

ADOPTED by the City Council of the City of Santee, California, at a Regular meeting thereof held this 23rd day of June, 2021, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:


JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, CMC, CITY CLERK

MEETING DATE June 23, 2021

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, APPROVING THE FINAL MAP FOR A 67-UNIT RESIDENTIAL SUBDIVISION (TM2016-1) AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE ASSOCIATED SUBDIVISION IMPROVEMENT AGREEMENT. LOCATION: NORTHWEST CORNER OF CHUBB LANE AND MAGNOLIA AVENUE. APPLICANT: SAM-SANTEE, LLC

DIRECTOR/DEPARTMENT Melanie Kush, Development Services 

SUMMARY

This item requests City Council approval of the final map for 67 residential units and the associated Subdivision Improvement Agreement. On August 8, 2018, City Council adopted Resolution No. 096-2018 for Tentative Map 2016-1 approving the project for 67 residential units located on the northwest corner of Chubb Lane and Magnolia Avenue. Development would be in substantial conformance with DR 2016-2. Plan approvals required by Tentative Map Resolution No. 096-2018 have been satisfied.

Public improvements include the extension of Park Center Drive, and driveway entrance, pedestrian ramps, sidewalk, paving, landscaping, and drainage improvements along Cottonwood Avenue and Magnolia Avenue, and the construction of a 12-foot wide trail along the San Diego River. The final map has been reviewed by the Department of Development Services and found to be technically correct, in substantial conformance with the tentative map requirements of Resolution No. 096-2018, the Santee Municipal Code, and the Subdivision Map Act.

ENVIRONMENTAL REVIEW

A Mitigated Negative Declaration (AEIS 2016-6) was approved by City Council for the project on August 8, 2018.

FINANCIAL STATEMENT

The City Fee Schedule allows full cost recovery of staff time from fees paid by the developer.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION 

Adopt the Resolution:

1. Authorizing the approval of the final map for 67 residential units, TM 2016-1; and
2. Authorizing the City Manager to execute the associated Subdivision Improvement Agreement.

ATTACHMENTS

Resolution
Vicinity Map
Subdivision Improvement Agreement
Walker Trails Public Improvement Exhibit



RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA
APPROVING THE FINAL MAP FOR A 67-UNIT RESIDENTIAL SUBDIVISION (TM2016-1) AND
AUTHORIZING THE CITY MANAGER TO EXECUTE THE ASSOCIATED SUBDIVISION
IMPROVEMENT AGREEMENT.**

**LOCATION: NORTHWEST CORNER OF CHUBB LANE AND MAGNOLIA AVENUE
APPLICANT: SAM-SANTEE, LLC**

WHEREAS, on August 8, 2018, the City Council adopted Resolution No. 096-2018 approving Tentative Map 2016-1, for a 67-unit residential subdivision located on the northwest corner of Chubb Lane and Magnolia Avenue; and

WHEREAS, the City Council approved and adopted a Mitigated Negative Declaration (State Clearinghouse Number (2017121039) and its associated Mitigation Monitoring and Reporting Program by Resolution No. 096-2018, which fully disclosed, evaluated and mitigated the environmental impacts of the proposed project, including the Tentative Map contemplated in this Resolution. No further environmental review is required for the City to adopt this Resolution; and

WHEREAS, on August 8, 2018, the City Council approved Town Center Specific Plan Amendment TCSPA2016-1, which changed the land use designation from Office Professional to Residential; and

WHEREAS, the developer SAM-Santee, LLC has complied with all provisions of the tentative map approval required for recordation of the Final Map; and

WHEREAS, under the direction of the City Engineer the Final Map has been examined and found to be technically correct, in compliance with State law, applicable Municipal Code provisions, and in substantial conformance with the approved Tentative Map.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Santee does hereby approve the Final Map of Tentative Map 2016-1.

BE IT FURTHER RESOLVED that the City Council does hereby authorize the City Manager to execute the Subdivision Improvement Agreement on their behalf and directs the City Clerk to certify approval of the Final Map and the associated Subdivision Improvement Agreement and certify rejection or acceptance of all dedications and easements as indicated on the Final Map, and directs staff to submit the map to the County Recorder for recordation.

ADOPTED by the City Council of the City of Santee, California, at a Regular meeting thereof held this 23rd day of June 2021, by the following vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

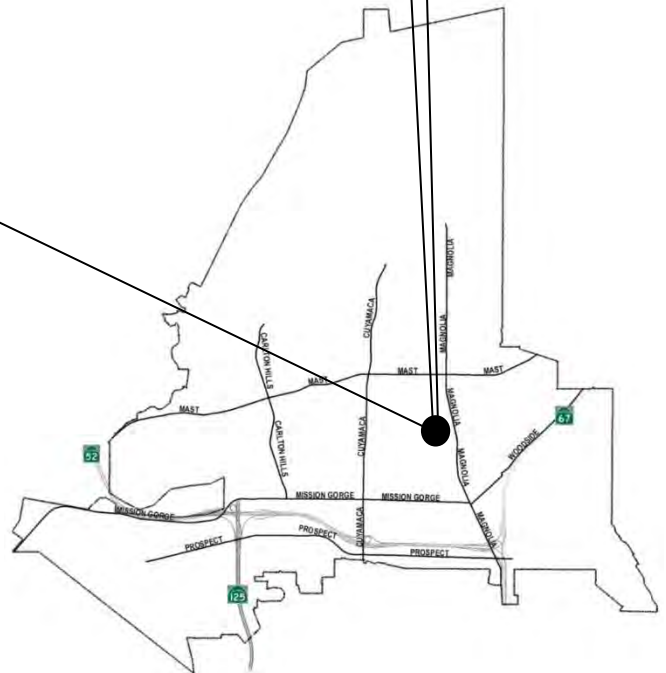
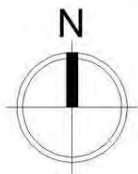
JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, CMC, CITY CLERK

Vicinity Map

Walker Trails Tentative Map TM2016-1 Development Review Permit DR2016-2 APN 381-160-41, -46, -63



**CITY OF SANTEE
SUBDIVISION IMPROVEMENT AGREEMENT**

DATE OF AGREEMENT: _____

NAME OF SUBDIVIDER: Sam-Santee, LLC
(referred to as "Subdivider")

NAME OF SUBDIVISION: Walker Trails
(referred to as "Subdivision")

TENTATIVE MAP RESOLUTION
AND DATE OF APPROVAL: 096-2018 on August 8, 2018
(referred to as "Resolution of Approval")

IMPROVEMENT PLAN NO(S): 2020-196 to 254

GRADING PLAN NO(S): 2020-104 to 145, 2020-167 to 195

LANDSCAPE PLAN NO(S): 2020-146 to 166
(all hereinafter referred to as "Improvement Plans")

ESTIMATED TOTAL COST OF GRADING AND LANDSCAPING: \$1,984,394

ESTIMATED TOTAL COST OF IMPROVEMENTS: \$811,488

ESTIMATED TOTAL COST OF MONUMENTATION: \$106,000

SURETY/FINANCIAL INSTITUTION: Philadelphia Indemnity Insurance Company

ADDRESS: 100 Princeton South Corporate Center, Suite 400, Ewing, NJ 08628

FORM OF SECURITY: Bond

SECURITY ID NOS.: No. PB01748500033

This agreement is made and entered into by and between the City of Santee, California, a Municipal Corporation of the State of California, hereinafter referred to as "City", and the Subdivider.

RECITALS

- A. Subdivider has presented to City for approval and recordation, a final subdivision map of a proposed subdivision pursuant to provisions of the Subdivision Map Act of the State of California and City's ordinances and regulations relating to the filing, approval and recordation of subdivision maps. The Subdivision Map Act and the City's ordinances and regulations relating to the filing, approval and recordation of subdivision maps are collectively referred to in this agreement as the "Subdivision Laws".
- B. A tentative map of the Subdivision has been approved. The Resolution of Approval, listed on Page 1, is on file in the Office of the City Clerk or the Secretary to the Planning Commission and is hereby incorporated into this agreement by reference.
- C. The Subdivision Laws establish as a condition precedent to the approval of a final subdivision map that Subdivider must have complied with the Resolution of Approval and must have either (a) completed, in compliance with City Standards, all of the improvements and land development work required by the Subdivision Laws or the Resolution of Approval or, (b) have entered into a secured agreement with City to complete the construction and installation of improvements and land development within a period of time specified by City.
- D. In consideration of approval of a final subdivision map for the Subdivision by the Planning Commission or City Council (hereinafter referred to as "Legislative Body"), Subdivider desires to enter into this agreement, whereby Subdivider promises to install and complete at Subdivider's own expense, unless otherwise provided for in the Resolution of Approval, all the public improvement work required by City in connection with the proposed Subdivision. Subdivider has secured this agreement with improvement security required by the Subdivision Laws and approved by the City Attorney.
- E. Improvement Plans for the construction, installation and completion of the improvements have been prepared by Subdivider and approved by the City Engineer and are incorporated into this agreement by this reference. All references in this agreement to the Improvement Plans shall include any specifications for the improvements as approved by the City Engineer.
- F. Estimates of the cost of constructing the public improvements and performing land development work in connection with the public improvement requirements according to the Improvement Plans has been made and approved by the City Engineer. The estimated amounts are stated on Page 1 of the agreement and the basis for these estimates are attached as Exhibit "A".
- G. An estimate of the cost of installing all required Subdivision Monuments has been made and approved by the City Engineer. The estimated amount is stated on Page 1 of the agreement and the basis for this estimate is attached as Exhibit "B".
- H. Subdivider recognizes that by approval of the final subdivision map for Subdivision, City has conferred substantial rights upon Subdivider, including the right to sell, lease, or finance lots within the Subdivision, and has taken the final act necessary

to subdivide the property within the Subdivision.

NOW, THEREFORE, in consideration of the approval and authorization for recordation of the final map of the Subdivision by the City Council, Subdivider and City agree as follows:

1. Subdivider's Obligations to Construct Improvements.

Subdivider shall:

- a. Comply with all the requirements of the Resolution of Approval, any amendments thereto, and with the provisions of the Subdivision Laws.
- b. Complete at Subdivider's own expense, all the public and private improvement work required on the Tentative Map and Resolution and the City standards as follows:

IMPROVEMENTS

DEADLINE DATE

2020-196 to 254

Prior to first occupancy

The Subdivider acknowledges that the Improvement Plans have been prepared in conformance with the City standards in effect on the date of improvement plan submittal, but that Subdivider shall be subject to the City standards in effect on the date the improvements are actually constructed.

- c. Furnish the necessary equipment, labor and material for completion of the public improvements in conformity with the Improvement Plans and City standards.
- d. Acquire and dedicate, or pay the cost of acquisition by City, all rights-of-way, easements and other interests in real property required for construction or installation of the public improvements, except as may otherwise be provided for in the Resolution of Approval, free and clear of all liens and encumbrances. The Subdivider's obligations with regard to acquisition by City of off-site rights-of-way, easements and other interests in real property shall be subject to a separate agreement between Subdivider and City and shall be in accordance with City Legislative Policy Memorandum (LPM 91-1). Subdivider shall also be responsible for obtaining any public or private drainage easements or other authorization to accommodate the Subdivision.
- e. Notify City Engineer in writing at least five working days prior to the commencement of the work so that City Engineer will be able to schedule inspections.
- f. Complete the improvements under this contract on or before the time

limit stated in Paragraph 1.b, hereof, unless a time extension is granted by the City Engineer as authorized by Paragraph 20.

- g. Install all Subdivision Monuments required by law within thirty days after the completion and prior to acceptance of the public improvements by the City.
 - h. Install street name signs conforming to City standards. If permanent street name signs have not been installed before acceptance of the improvements by the City, Subdivider shall install temporary street name signs according to such conditions as the City Engineer may require. Such action shall not, however, relieve Subdivider of the obligation to install permanent street signs.
2. Acquisition and Dedication of Easements or Rights-of-Way. If any of the public improvement and land development work contemplated by this agreement is to be constructed or installed on land not owned by Subdivider, no construction or installation shall be commenced prior to:
- a. The offer of dedication to City of appropriate rights-of-way, easements or other interest in real property, and appropriate authorization from the property owner to allow construction or installation of the improvements or work; or
 - b. The dedication to, and acceptance by City of appropriate rights-of-way, easements, or other interests in real property, as determined by the City Engineer.
 - c. The issuance by a court of competent jurisdiction, pursuant to the state eminent domain law, of an order of possession. Subdivider shall comply in all respects with the order of possession.

Subdivider acknowledges their responsibility to comply with the requirements of Santee Municipal Code and the Subdivision Map Act and acknowledges further that the City will not be in a position to process a final map without the timely submittal of information to obtain off-site property interests required for the construction of off-site improvements, all in accordance with City Legislative Policy Memorandum (LPM 91-1).

Nothing in Paragraph 2 shall be construed as authorizing or granting an extension of time to Subdivider.

3. Security. Subdivider shall at all times guarantee Subdivider's performance of this agreement by furnishing to City, and by maintaining, good and sufficient security as required by the Subdivision Laws on forms approved by City for the purposes and in the amounts as follows:
- a. To assure faithful performance of this agreement and to secure payment to any contractor, subcontractor, persons renting equipment, or furnishing labor or materials for the grading, drainage

and landscaping required to be constructed or installed pursuant to this agreement in an amount equal to one hundred percent (100%) of the Estimated Total Costs of Grading and Landscaping ("Grading and Landscaping Security"); and,

- b. To assure faithful performance of this agreement in regard to the improvements in an amount equal to one hundred percent (100%) of the Estimated Total Cost of the Improvements ("Faithful Performance Security"); and,
- c. To secure payment to any contractor, subcontractor, persons renting equipment, or furnishing labor or materials for the improvements required to be constructed or installed pursuant to this agreement in the additional amount equal to fifty percent (50%) of the Estimated Total Cost of the Improvements ("Labor and Material Security"); and,
- d. To guarantee or warranty the work done pursuant to this agreement for a period of one year following acceptance thereof by City against any defective work or labor done or defective materials furnished in the additional amount equal to ten percent (10%) of the Estimated Total Cost of the Improvements ("Warranty Security"). The Warranty Security shall be included with, and made a part of the Faithful Performance Security until release of the Faithful Performance Security as specified in Paragraph 5.b hereof; and,
- e. Subdivider shall also furnish to City good and sufficient security in an amount equal to one hundred percent (100%) of the Estimated Total Cost of Monumentation to secure the setting of subdivision monuments, as stated previously in this agreement and all payments associated with the setting ("Monumentation Security").

The securities required by this agreement shall be kept on file with the City Clerk. The terms and conditions of the security documents referenced on Page 1 of this agreement are incorporated into this agreement. If any security is replaced by another City approved security, the replacement shall be filed with the City Clerk and, upon filing, shall be deemed to have been made a part of and incorporated into this agreement. Upon filing of a replacement security with the City Clerk, the former security shall be released.

- 4. Guarantee or Warranty for One Year. In addition to any other remedy in law or equity, Subdivider shall guarantee or warranty the work done pursuant to this agreement for a period of one year after final acceptance by the City Council of the work and improvements against any defective work or labor done or defective materials furnished. If within the warranty period any work or improvement or part of any work or improvement done, furnished, installed, constructed or caused to be done, furnished, installed or constructed by Subdivider fails to fulfill any of the requirements of this agreement or the Improvement Plans and specifications referred to herein, Subdivider shall without delay and without any cost to City, repair or replace or reconstruct any defective or otherwise unsatisfactory part or parts of the work or structure. Should Subdivider fail to act promptly or in accordance

with this requirement, Subdivider hereby authorizes City, at City's option, to perform the work twenty (20) days after mailing written notice of default to Subdivider and to Subdivider's Financial Institution/Surety, and agrees to pay the cost of such work by City. Should the City determine that an urgency requires repairs or replacements to be made before Subdivider can be notified, City may, in its sole discretion, make the necessary repairs or replacement or perform the necessary work and Subdivider shall pay to City the cost of such repairs. City shall take all steps reasonably possible to notify Subdivider of such urgency, but failure to receive notification, shall not relieve the Subdivider or their Financial Institution/Surety from the obligation to pay for the entire cost of such urgency work.

5. Release of Securities. The securities required by this agreement shall be released as follows:
 - a. Security given under Paragraph 3.a as Grading and Landscaping Security shall be released in accordance with the City Design and Development Manual procedures for release of grading and erosion control securities.
 - b. Security given under Paragraph 3.b as Faithful Performance Security shall be released upon the final completion and acceptance of the improvements by the City. An amount equal to ninety percent (90%) of the security shall be released with the provision for ten percent (10%) of the original security amount to be retained as Warranty Security for guarantee and warranty of the work performed.
 - c. Security given under Paragraph 3.c as Labor and Material Security shall be released six months after the completion and acceptance of the work. The amount released shall be reduced to an amount equal to 125% of the total amounts claimed by all claimants for whom liens have been filed and of which notice has been given to the City, conditioned upon the payment of said claims together with costs of suit plus reasonable attorney's fees, plus an amount reasonably determined by the City Engineer to be required to assure the performance of any other obligations secured by the security. The balance of the security is to be released upon the settlement of all claims and obligations for which the security was given.
 - d. Security given under Paragraph 3.d as Warranty Security shall be released after expiration of the warranty period providing any claims filed during the warranty period have been settled. As provided in Paragraph 4, the warranty period shall not commence until final acceptance of all work and improvements by the City.
 - e. Security given under Paragraph 3.e as Monumentation Security shall be released upon receipt by the City Engineer of written notice by the Subdivider, stating that monuments have been set in accordance with Subdivision Laws and receipt of evidence the Subdivider has paid the Engineer or Surveyor for the setting of subdivision

monuments.

- f. The City may retain from any security released, an amount sufficient to cover costs, reasonable expenses, and fees, including reasonable attorneys' fees.
6. Inspection and Acceptance. Subdivider shall at all times maintain proper facilities and safe access for inspection of the public improvements by City inspectors and to the shops wherein any work is in preparation. Upon completion of the work the Subdivider shall request a final inspection by the City. Upon receipt of the request the City will make final inspection within fifteen (15) days. If the City Engineer, or his/her authorized representative, determines that the work has been completed in accordance with this agreement, they shall certify the completion of the public improvements to the City Council. If the City Council determines that the improvements have been completed as required by this agreement, they shall accept the improvements within thirty (30) days. No improvements shall be accepted unless all aspects of the work have been inspected and determined to have been completed in accordance with the Improvement Plans and City standards. Subdivider shall bear all costs of inspection and certification.
 7. Final Acceptance of Work. Acceptance of the work on behalf of City shall be made by the City Council upon recommendation of the City Engineer after final completion and inspection of all improvements. Such acceptance shall not constitute a waiver of defects by City, nor of the applicable statutes of limitation.
 8. Alteration to Improvement Plans.
 - a. Any changes, alterations or additions to the Improvement Plans and specifications or to the improvements which are mutually agreed upon by City and Subdivider, not exceeding ten percent (10%) of the original estimated cost of the improvement or \$50,000 whichever is less, shall not change the amount of security required under Paragraph 3. In the event such changes, alterations, or additions exceed such amounts, Subdivider shall provide additional security as required by Paragraph 3 of this agreement based on the Total Estimated Cost of Improvements as changed, altered, or amended, minus any completed partial releases allowed by Paragraph 5 of this agreement.
 - b. The Subdivider shall construct the improvements in accordance with the City standards in effect at the time of their construction. City reserves the right to modify the standards applicable to the Subdivision and this agreement, when necessary to protect the public safety or welfare or comply with applicable state or federal law or City zoning ordinances. If Subdivider requests and is granted an extension of time for completion of the improvements, City may apply the standards in effect at the time of the extension.

9. Injury to Public Improvements, Public Property or Public Utility Facilities. Subdivider shall replace or repair subdivision monuments which are destroyed or damaged as a result of any work under this agreement. Subdivider shall bear the entire cost of replacement or repairs of any and all public or public utility property damaged or destroyed by reason of any work done under this agreement, whether such property be owned by the United States or any agency thereof, or the State of California, or any agency, district or political subdivision thereof or by the City or any public or private utility corporation or by any combination of such owners. Any repair or replacement shall be to the satisfaction, and subject to the approval of, the City Engineer.

10. Injury to Work. Until such time as the improvements are accepted by City, Subdivider shall be responsible to bear the risk of loss to any of the improvements constructed or installed. Until such time as all improvements required by this agreement are fully completed and accepted by City, Subdivider will be responsible for the care, operation of, maintenance of, and any damage to such improvements. City shall not, nor shall any officer or employee thereof, be liable or responsible for any accident, loss or damage, regardless of cause, happening or occurring to the work or improvements specified in this agreement prior to the completion and acceptance of the work or improvements. All such risks shall be the responsibility of and are hereby assumed by Subdivider.

11. Default of Subdivider.
 - a. Default of Subdivider shall include, but not be limited, to, Subdivider's failure to timely commence construction of the improvements under this agreement; Subdivider's failure to timely complete construction of the improvements; Subdivider's failure to cure any defect in the improvements; Subdivider's failure to perform substantial construction work for a period of twenty (20) calendar days after commencement of the work; Subdivider's insolvency, appointment of a receiver, or the filing of any petition in bankruptcy either voluntary or involuntary which Subdivider fails to discharge within thirty (30) days; the commencement of a foreclosure action against the Subdivision or a portion thereof, or any conveyance in lieu or in avoidance of foreclosure; or Subdivider's failure to perform any other obligation under this agreement.

 - b. The City reserves to itself all remedies available to it at law or in equity for breach of Subdivider's obligations under this agreement. In the event Subdivider fails to perform any of the terms or conditions of this agreement, the City will be damaged to the extent of the costs of installation of the improvements which Subdivider failed to install. It is specifically recognize that the determination of whether a reversion to acreage or rescission of the Subdivision approval

constitutes an adequate remedy for default of the Subdivider shall be reserved to the sole discretion of City. The City shall have the right, to draw upon or utilize the appropriate security to mitigate City's damages in event of default by Subdivider. The right of City to draw upon or utilize the security is additional to, and not in lieu of, any other remedy available to City. Both parties specifically recognize that the estimated costs and security amounts may not reflect the actual cost of construction or installation of the improvements and, therefore, City's damages for Subdivider's default shall be measured by the actual cost to the City of completing the required improvements.

The sums provided by the improvement security may be used by City for the completion of the public improvements in accordance with the Improvement Plans and specifications contained herein. In the event of Subdivider's default under this agreement, Subdivider authorizes City to perform such obligation twenty (20) days after mailing written notice of default to Subdivider and to Subdivider's Surety, and agrees to pay the entire cost of such performance by City.

City may take over the work and prosecute the same to completion, by contract or by any other method City may deem advisable, for the account and at the expense of Subdivider, and Subdivider's Surety shall be liable to City for any excess cost or damages occasioned thereby; and, in such event, City, without liability for so doing, may take possession of, and utilize in completing the work such materials, appliances, plant and other property belonging to Subdivider as may be on the site of the work and necessary for performance of the work. Subdivider agrees not to remove such property from the site.

- c. Failure of Subdivider to comply with the terms of this agreement shall constitute consent to the filing by City of a notice of violation against all lots in Subdivision, or to rescind the approval or otherwise revert the Subdivision to acreage.
 - d. In the event that Subdivider fails to perform any obligation hereunder, Subdivider agrees to pay all costs and expenses incurred by City in obtaining performance of such obligations, including costs of suit and reasonable attorney's fees.
 - e. The failure of City to take an enforcement action with respect to a default, or to declare a breach, shall not be construed as a waiver of that default or any subsequent default of Subdivider.
12. Permits. Subdivider shall, at Subdivider's expenses, obtain all necessary permits and licenses for the construction and installation of the improvements, give all necessary notices and pay all fees and taxes required by law.
13. Subdivider Not Agent of City. Neither Subdivider nor any of Subdivider's

agents or contractors are or shall be considered to be agents of City in connection with the performance of Subdivider's obligations under this agreement.

14. Other Agreements. Nothing contained in this agreement shall preclude City from expending monies pursuant to agreements concurrently or previously executed between the parties, or from entering into agreements with other subdividers or developers for the apportionment of costs of water and sewer mains, or other improvements, pursuant to the provisions of the City ordinances providing therefore, nor shall anything in this agreement commit City to any such apportionment.
15. Subdivider's Obligation to Warn Public During Construction. Until final acceptance of the improvements, Subdivider shall give good and adequate warning to the public for each and every dangerous condition present in improvements, whether brought to his or her attention by the City or otherwise, and will take all reasonable actions to protect the public from such dangerous conditions. Warning to the public shall include but is not limited to; installation and maintenance of any and all traffic control devices in accordance with the approved traffic control plan, if any, adherence to Caltrans and City standards for traffic control, site lighting, fencing, barricading, warning signs, cover plates, warning tape, etc.
16. Vesting of Ownership. Upon acceptance of the work on behalf of City, ownership of the improvements constructed pursuant to this agreement shall vest in City.
17. Indemnity/Hold Harmless. The City or any officer or employee thereof shall not be liable for any injury to persons or property occasioned by reason of the acts or omissions of Subdivider, its agents or employees, in the performance of this agreement. Subdivider further agrees to protect and hold harmless City, its officials and employees from any and all claims, demands, causes of action, liability or loss of any sort, because of, or arising out of, acts or omission of Subdivider, its agents or employees in the performance of this agreement, including all claims, demands, causes of action, liability, or loss because of, or arising out of, in whole or in part, the design or construction of the improvements; provided, however, that the approved development securities shall not be required to cover the provisions of this paragraph. Said indemnification and agreement to hold harmless shall extend to injuries to persons, and damages to or taking of property, resulting from the design or construction of said subdivision, and the public improvements as provided herein, and, in addition, damage to adjacent property as a consequence of the drainage systems, streets and other public improvements. Acceptance by the City of the improvements shall not constitute an assumption by the City of any responsibility for any damage or taking covered by this paragraph. City shall not be responsible for the design or construction of said Subdivision or the improvements pursuant to the approved Improvement Plans or map, regardless of any action or inaction taken by the City in approving the plans or map, unless

the particular improvement design was specifically required by City over written objection by Subdivider submitted to the City Engineer before approval of the particular improvement design, which objection indicated that the particular improvement design was dangerous or defective and suggested an alternative safe and feasible design. After acceptance of the improvements, the Subdivider shall remain obligated to eliminate any defect in design or dangerous condition caused by the design or construction defect, however Subdivider shall not be responsible for routine maintenance. Provision of this paragraph shall remain in full force and effect for ten (10) years following the acceptance by the City of improvements. It is the intent of this section that Subdivider shall be responsible for all liability for design and construction of the improvements installed or work done pursuant to this agreement and that City shall not be liable for any nonfeasance, misfeasance or malfeasance in approving, reviewing, checking, or correcting any plans or specifications or in approving, reviewing or inspecting any work or construction.

18. Sale or Disposition of Subdivision. Sale or other disposition of this property will not relieve Subdivider from the obligations set forth herein. If Subdivider sells the property or any portion of the property within the subdivision to any other person, the Subdivider may request a novation of this agreement and a substitution of security. Upon approval of the novation by City and substitution of securities approved by City, the Subdivider may request a release or reduction of the securities required by this agreement. Nothing in the novation shall relieve the Subdivider of the obligations under Paragraph 17 for the work or improvement done by Subdivider.
19. Time is of the Essence. Time is of the essence in this agreement. Unless otherwise noted all "days" shall be construed to mean calendar days.
20. Time for Commencement of Work; Time Extensions. Subdivider shall commence substantial construction of the improvements required by this agreement not later than nine (9) months prior to the time for completion. In the event good cause exists, as determined by the City Engineer, the time for commencement of construction or completion of the improvements may be extended. The extension shall be made in writing executed by the City Manager. Any such extension may be granted without notice to Subdivider's Surety and shall in no way affect the validity of this agreement or release the Surety or Sureties from the obligations on any bond. An appeal of the denial for an extension must be made to the City Council within ten (10) days. As a condition of such extension, the City Engineer or City Council may require Subdivider to furnish additional security guaranteeing performance of this agreement as extended in an increased amount as necessary to compensate for any increase in construction costs as determined by the City Engineer.
21. No Vesting of Rights. Performance by Subdivider of this agreement shall not be construed to vest Subdivider's right with respect to any change in any zoning or building law or ordinance.

resulting from an act of City, or by an act of God, which Subdivider could not have reasonably foreseen, or by storm or inclement weather which prohibits the conducting of work, or by strikes, boycotts, similar actions by employees or labor organizations, which prevent the conducting of work, and which were not caused by or contributed to by Subdivider, shall constitute good and sufficient cause for a time extension.

Executed by SUBDIVIDER this ____ day of _____, 2021.

SUBDIVIDER:

CITY OF SANTEE, a municipal corporation of the State of California

Sam-Santee, LLC
(Name of Subdivider)

By: [Signature]
(sign here)

By: _____
City Manager

Bill Bernards
(print name here)

SAM-SANTEE, LLC - Manager
(title and organization of signatory)

Attest: _____
City Clerk

By: _____
(sign here)

Approved as to Form:

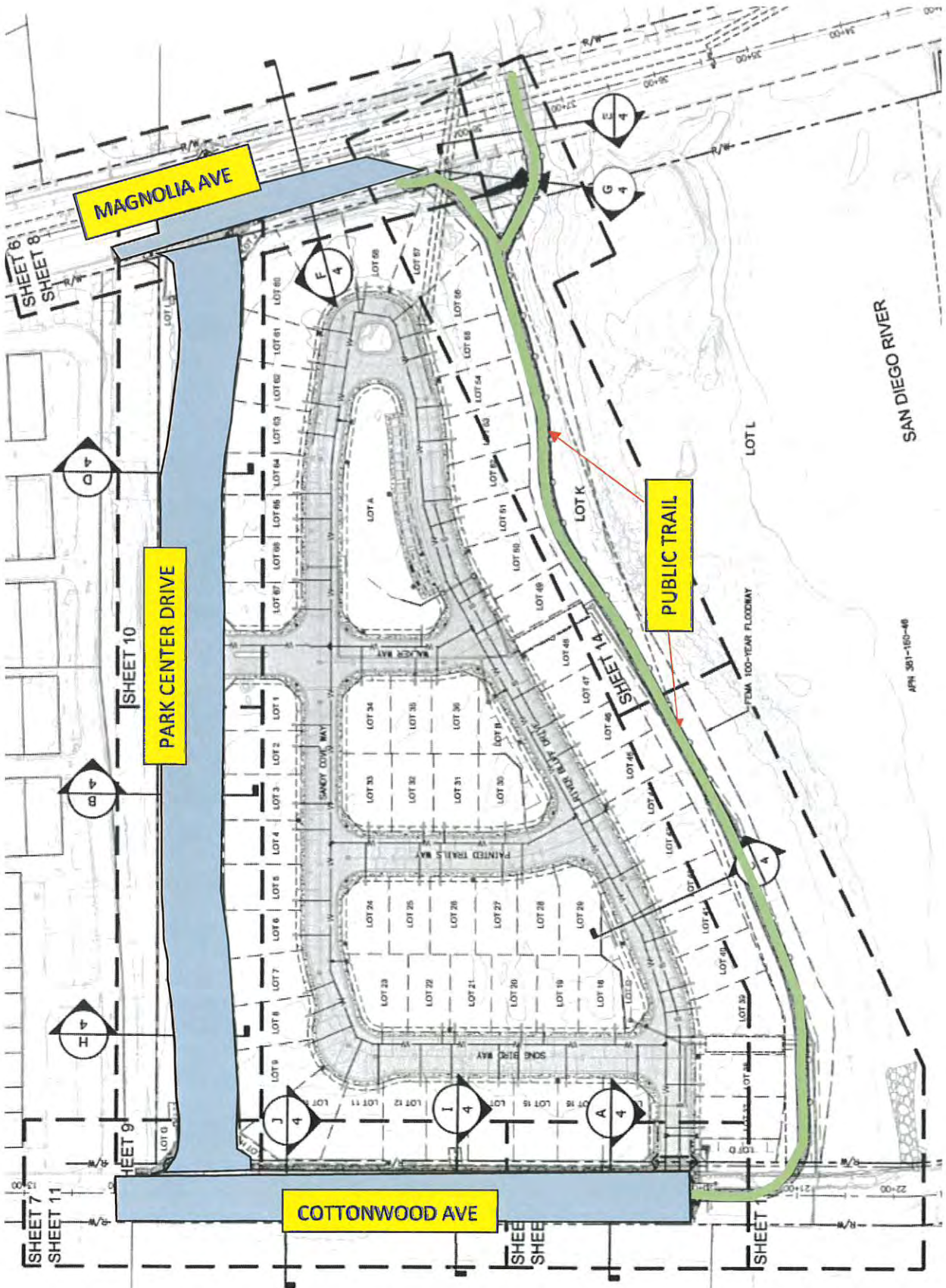
(print name here)

By: _____
City Attorney of the City of Santee

(title and organization of signatory)

(Proper notary acknowledgment of execution by SUBDIVIDER must be attached.)

(President or vice-president **and** secretary or assistant secretary must sign for corporations. If only one officer signs, the corporation must attach a resolution certified by the secretary or assistant secretary under corporate seal empowering that officer to bind the corporation.)



Walker Trails Public Improvements

MEETING DATE June 23, 2021

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA ACCEPTING THE CITYWIDE CRACK SEALING PROGRAM 2021 PROJECT (CIP 2021-06) AS COMPLETE

DIRECTOR/DEPARTMENT Melanie Kush, Development Services 

SUMMARY

This item requests City Council accept the Citywide Crack Sealing Program 2021 Project (CIP 2021-06) as complete.

At its February 10, 2021 meeting, the City Council awarded the construction contract for the Citywide Crack Sealing Program 2021 Project (CIP 2021-06) for a total contract amount of \$79,404.00 to American Asphalt South, Inc. and authorized the Director of Development Services to approve contract change orders in a total amount not to exceed \$19,851.00 for unforeseen items and additional work.

A Notice to Proceed was issued on March 24, 2021 and the work was completed on May 28, 2021. One change order was authorized in the amount of \$14,850.00 for additional crack sealing in three neighborhood zones to be resurfaced later this year.

Staff requests City Council accept the project as complete and direct the City Clerk to file a Notice of Completion.

FINANCIAL STATEMENT 

Funding for this project is provided by State Road Maintenance and Rehabilitation Account funds available in the adopted Capital Improvement Program budget.

| | |
|-------------------------------------|----------------------|
| Design & Bidding | \$ 6,415.39 |
| Original Construction Contract | 79,404.00 |
| Construction Change Orders | 14,850.00 |
| Construction Engineering/Management | 4,032.77 |
| Estimated Project Closeout | <u>500.00</u> |
| Total Project Cost | <u>\$ 105,202.16</u> |

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION 

Adopt the attached Resolution accepting the Citywide Crack Sealing Program 2021 Project (CIP 2021-06) as complete.

ATTACHMENT

Resolution Project Map



RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA
ACCEPTING THE CITYWIDE CRACK SEALING PROGRAM 2021 PROJECT
(CIP 2021-06) AS COMPLETE**

WHEREAS, the City Council awarded the construction contract for the Citywide Crack Sealing Program 2021 Project (CIP 2021-06) to American Asphalt South, Inc. on February 10, 2021 for \$79,404.00; and

WHEREAS, City Council authorized staff to approve construction change orders in a total amount not to exceed \$19,851.00; and

WHEREAS, one change order in the amount of \$14,850.00 was approved for additional crack sealing; and

WHEREAS, the project was completed for a total contract amount of \$94,254.00; and

WHEREAS, American Asphalt South, Inc. has completed the project in accordance with the contract plans and specifications.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, that the work for the construction of the Citywide Crack Sealing Program 2021 Project (CIP 2021-06) is accepted as complete on this date and the City Clerk is directed to record a Notice of Completion.

ADOPTED by the City Council of the City of Santee, California, at a Regular meeting thereof held this 23rd day of June, 2021, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, CMC, CITY CLERK



**CITY OF SANTEE, CALIFORNIA
DEPARTMENT OF DEVELOPMENT SERVICES**

**PROJECT MAP
CITYWIDE CRACK SEALING PROGRAM 2021, CIP 2021-06**

MEETING DATE June 23, 2021

ITEM TITLE ACCEPTANCE AND APPROPRIATION OF FY 2020 URBAN AREA SECURITY INITIATIVE (UASI) GRANT TRAINING FUNDS FOR UASI TRAINING REGISTRATION COST AND BACKFILL OVERTIME REIMBURSEMENT

DIRECTOR/DEPARTMENT John Garlow, Fire Chief *JD*

SUMMARY

Each year since 2003, the U.S. Department of Homeland Security has provided funds to San Diego County agencies in the form of Urban Area Security Initiative (UASI) grants. The UASI grants are managed by the City of San Diego Office of Homeland Security (SD OHS) and are used to purchase items, materials and programs that will assist the entire region in times of natural or terrorism-based disasters. The grants have a requirement that a certain portion be utilized for training.

UASI training fund priorities are established by the Urban Area Working Group (UAWG), and in previous years, grant funds were available to individual agencies for specified training on a first-come, first-served fiscal year basis until the funds were depleted. However, the newly vetted process allocates specific dollar amounts to specific agencies.

During the application process, the Regional Technology Partnership (RTP) and the UAWG approved the City's proposed project. Training participation costs will be reimbursed up to the allocated amount, \$5,086.00. This award is for registration and overtime and backfill costs associated with the attendance at San Diego UASI-sponsored training events, as well as travel and tuition costs for UASI-approved conferences. All activities funded with this award must be completed within the subrecipient performance period of September 1, 2020 to December 31, 2022.

FINANCIAL STATEMENT *JD*

Up to \$5,086.00 of FY 2020 Urban Area Security Initiative training funds managed by the City of San Diego will be utilized for pre-approved UASI grant training registration and backfill costs associated with the attendance at San Diego UASI-sponsored training events, as well as travel and tuition costs for UASI-approved conferences.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MAB*

Accept and appropriate \$5,086.00 in FY 2020 UASI grant training funds for UASI training registration and backfill costs associated with the attendance at San Diego UASI-sponsored training events, as well as travel and tuition costs for UASI-approved conferences.

ATTACHMENTS

Notification of Subrecipient Award Approval FY 2020



May 20, 2021,

Marlene Best
 City Manager
 City of Santee
 10601 N Magnolia Ave
 Santee, CA 92071

SUBJECT: NOTIFICATION OF SUBRECIPIENT AWARD APPROVAL
 FY 2020 Homeland Security Grant Program
 Grant# 2020-0095 Cal OES ID# 073-66000
 Sub-recipient Performance Period: September 1, 2020 to December 31, 2022

Sub-recipient:

The San Diego Office of Homeland Security (SD OHS) has approved your FY20 Urban Area Security Initiative (UASI) award.

| Activities: | Amount: | Reimbursement Claim Due Date: |
|--|-----------------|-------------------------------|
| All Projects | \$ 5,086 | |
| Project 024 – Goal 3: Training, Exercises and Conferences ² | \$ 5,086 | December 15, 2022 |

² Training Conduct and Participation funds are limited to approved courses (see Attachment A).

During the application process, the Regional Technology Partnership (RTP) vetted and the Urban Area Working Group (UAWG) approved your project(s). Throughout the grant cycle, SD OHS will use performance milestones set in the HSGP application as indicators of performance and this information may be used in assessing future competitive grant applications. All activities funded with this award must be completed within the sub-recipient performance period.

You are required to comply with all applicable federal, state, and local environmental and historic preservation (EHP) requirements. Additionally, Aviation/Watercraft requests, projects requiring EHP review, federal schedule and sole source procurement requests, regardless of dollar amount, require prior approval from OHS and the California Governor’s Office of Emergency Services (Cal OES). Sub-recipients must obtain written approval for these activities prior to incurring any costs, in order to be reimbursed for any related costs under this grant. Sub-recipients are also required to obtain a performance bond prior to the purchase of any equipment item over \$250,000, including any aviation or watercraft financed with homeland security dollars. Performance bonds must be submitted to your UASI Program Representative no later than the time of reimbursement.

May 20, 2021
Page 2

Following acceptance of this award, you must sign and return the SD OHS Memorandum of Understanding (MOU) as well as the Cal OES standard assurances. Once your completed MOU and standard assurances are signed and received by our office, you may request reimbursement of eligible grant expenditures.

Your agency must coordinate with SD OHS to prepare and submit quarterly projections and milestone reporting via email so that SD OHS can comply with the semi-annual BSIR reporting for the duration of the grant period or until you complete all activities and the grant is formally closed. Failure to submit required reports could result in grant reduction, suspension, or termination.

This grant is subject to all provisions of 2 CFR Part 200. Any funds received in excess of current needs, approved amounts, or those found owed as a result of a final review or audit, must be refunded to SD OHS within 30 days upon receipt of an invoice from SD OHS.

Your dated signature is required on this letter. Please sign and return the original to your UASI Program Representative at 9601 Ridgehaven Court, San Diego CA 92123 within 20 days of receipt and keep a copy for your files.

For further assistance, please feel free to contact your SD OHS UASI Program Representative at (619) 533-6758.

Sincerely,



Megan Beall
Interim Program Manager
City of San Diego Office of Homeland Security

Marlene Best, City Manager
City of Santee

Date

Approved As To Legal Form:

Shawn Hagerty, City Attorney
City of Santee

Date

| Participation Costs | Approved Feedback # | Approved Training | | Participation Total: | Agency Total: | |
|---------------------|---------------------|-------------------|-------------|----------------------|---------------|----------|
| SANTEE - FIRE | 20-04329 | Rescue Systems 1 | \$ 2,310.00 | \$ 5,086 | Santee | \$ 5,086 |
| | 20-04328 | Rescue Systems 2 | \$ 2,776.00 | | | |

| | |
|----------------------|----------|
| Conduct Total: | \$ - |
| Participation Total: | \$ 5,086 |
| Training Total: | \$ 5,086 |

MEETING DATE JUNE 23, 2021

ITEM TITLE CONSIDERATION OF EXTENSION OF THE EXCLUSIVE NEGOTIATION AGREEMENT BETWEEN THE CITY OF SANTEE AND EXCEL ACQUISITIONS, LLC FOR DEVELOPMENT OF REAL PROPERTY KNOWN AS PARCEL 4 OF PARCEL MAP 18857 LOCATED IN TROLLEY SQUARE

DIRECTOR/DEPARTMENT Marlene D. Best, City Manager

SUMMARY

On August 14, 2019, the City Council determined that the vacant parcel of real property located in Trolley Square identified as Parcel 4 of Map 18857 ("Property") was not appropriate for a public library. On September 5, 2019, the City and Excel Acquisitions, LLC entered into an Exclusive Negotiation Agreement ("ENA") to negotiate the terms of a Disposition and Development Agreement ("DDA") for the possible future construction of a hotel on Parcel 4, subject to all applicable legal requirements, including, without limitation, the California Environmental Quality Act. On December 11, 2019, in accordance with Government Code section 37420 et seq., the City Council adopted a resolution finding that the public interest and convenience require the sale of the Property and declaring its intent to sell the Property. Since entering into the ENA, City staff and Excel have been negotiating the terms of a proposed DDA.

The City and Excel need additional time to negotiate the terms of the DDA. For this reason, it is recommended that the City Manager be authorized to execute a Fifth Amendment to the ENA to extend the end of the negotiation period to December 31, 2021.

CEQA COMPLIANCE

The Fifth Amendment to the ENA to allow for continued negotiations and discussions between the City and Excel regarding the DDA is not a project subject to CEQA review under State CEQA Guidelines section 15378. The proposed hotel project subject to the DDA was previously analyzed under CEQA in the Supplemental Environmental Checklist for the Arts and Entertainment Overlay District adopted by the City on December 11, 2019. No approval action has been taken for the proposed hotel project, however, as negotiations between the parties are still ongoing and the City has made no legal commitment to the hotel.

FINANCIAL STATEMENT *m*

If the City approves the DDA, the City would gain the purchase price of \$1.4 million, minus sale costs.

CITY ATTORNEY REVIEW N/A • Completed

RECOMMENDATION *m SB*

Authorize the City Manager to execute a Fifth Amendment to extend the ENA to December 31, 2021.

ATTACHMENT Fifth Amendment



CITY OF SANTEE

FIFTH AMENDMENT TO EXCLUSIVE NEGOTIATION AGREEMENT

(Excel Acquisitions)

THIS FIFTH AMENDMENT TO EXCLUSIVE NEGOTIATION AGREEMENT (“Fifth Amendment”) is effective as of June 29, 2021, and it is entered into by and between the City of Santee, a California municipal corporation (“City”) and Excel Acquisitions, a California limited partnership (“Developer”). The City and the Developer are sometimes referred to in this Agreement individually, as a “Party” and, collectively as the “Parties”. This Fifth Amendment is entered into by the Parties with reference to the following recited facts (each, a “Recital”).

RECITALS

A. The City and the Developer previously entered into that certain “Exclusive Negotiation Agreement (Excel Acquisitions)” (“Original Agreement”) reference dated as of September 5, 2019. Initially capitalized terms used, but not otherwise defined, herein shall have the meaning ascribed to such terms in the Original Agreement.

B. Pursuant to Section 4(b) of the Original Agreement, the City and the Developer entered into an administrative extension on March 3, 2020 (“Administrative Extension”), to extend the Original Agreement by an additional consecutive ninety (90) days through June 1, 2020. This extension of time provided the parties with time to continue their negotiations pursuant to the Original Agreement.

C. The Parties agreed to an additional consecutive sixty (60) day extension of the Negotiation Period described in Section 4(a) of the Original Agreement, and as previously extended by the Administrative Extension, and entered into a First Amendment (“First Amendment”) on May 29, 2020. The First Amendment extended the Negotiation Period from June 1, 2020 through August 30, 2020. This second extension of time was authorized pursuant to Section 4(b) of the Original Agreement.

D. The Parties agreed to an additional consecutive one hundred twenty (120) day extension of the Negotiation Period described in Section 4(a) of the Original Agreement, and as previously extended by the Administrative Extension and First Amendment, and entered into a Second Amendment (“Second Amendment”) on August 18, 2020. The Second Amendment extended the Negotiation Period from August 30, 2020 through December 31, 2020. This third extension of time was authorized pursuant to Section 4(b) of the Original Agreement.

E. The Parties agreed to an additional consecutive ninety (90) day extension of the Negotiation Period described in Section 4(a) of the Original Agreement, and as previously extended by the Administrative Extension, First Amendment, and Second Amendment, and entered into a Third Amendment (“Third Amendment”) on or about December 9, 2020. The Third Amendment extended the Negotiation Period from December 31, 2020 through March 31, 2021. This fourth extension of time was authorized pursuant to Section 4(b) of the Original Agreement.

F. The Parties agreed to an additional consecutive ninety (90) day extension of the Negotiation Period described in Section 4(a) of the Original Agreement, and as previously extended by the Administrative Extension, First Amendment, Second Amendment, and Third Amendment, and entered into a Fourth Amendment (“Fourth Amendment”) on or about May 14, 2021. The Fourth Amendment extended the Negotiation Period from March 31, 2021 through June 29, 2021. This fifth extension of time was authorized pursuant to Section 4(b) of the Original Agreement. The Fourth Amendment also increased the not-to-exceed amount for the Initial Deposit described in Section 3(a) of the Original Agreement from Thirty Thousand Dollars (\$30,000) to Forty Thousand Dollars (\$40,000).

G. The Parties now desire additional time to negotiate the Disposition and Development Agreement (“DDA”) described in the Original Agreement. Accordingly, the Parties have agreed to extend the Negotiation Period described in Section 4(a) of the Original Agreement, as previously extended by the Administrative Extension, First Amendment, Second Amendment, Third Amendment, and Fourth Amendment, for an additional six (6) month period as set forth in Section 4(b) of the Original Agreement on the terms and conditions set forth in this Fifth Amendment. This Fifth Amendment extends the end of the Negotiation Period from June 29, 2021 to December 31, 2021, subject to any additional extensions. This sixth extension of time is authorized pursuant to Section 4(b) of the Original Agreement.

NOW, THEREFORE, IN VIEW OF THE GOALS AND OBJECTIVES OF THE CITY AND THE PROMISES OF THE CITY AND THE DEVELOPER SET FORTH IN THIS AGREEMENT, THE CITY AND THE DEVELOPER AGREE AS FOLLOWS:

1. Incorporation of Recitals. The Recitals of fact set forth above are true and correct and are incorporated into this Fifth Amendment, in their entirety, by this reference.

2. Affirmation Regarding Absence of Defaults. Each Party hereby represents and warrants to the other Party that, as of the Effective Date of this Fifth Amendment, the non-representing Party is not in material uncured default of the Original Agreement and that there have been no events that, with the passage of time, the giving of notice, or both, would constitute an event of default under the Original Agreement. Each Party understands that the foregoing representation and warranty constitutes material consideration to the other Party for the other Party’s entry into this Fifth Amendment.

3. Effectiveness of Fifth Amendment. The rights and duties of the City and the Developer established by this Fifth Amendment shall commence on the first date on which all of the following have occurred: (1) execution of this Fifth Amendment by the authorized representative(s) of the Developer and delivery of such executed Fifth Amendment to the City, and (2) approval of this Fifth Amendment by the City Manager as provided in Section 4 of the Original Agreement. Approval by the City Manager shall be evidenced by the City Manager's dated signature of this Fifth Amendment.

4. Extension Deposit. Section 3(b) of the Original Agreement requires that if the Negotiation Period is extended, the Developer shall make a Five Thousand Dollar (\$5,000.00) Extension Deposit. The City waived the requirement for an Extension Deposit at the time of the Administrative Extension and at the time of the First Amendment, Third Amendment, and Fourth Amendment. The City again waives the Extension Deposit requirement at the time of entering into this Fifth Amendment. The City retains the right to request an additional deposit from Developer as provided in Section 3(a) of the Original Agreement, as amended by this Fifth Amendment.

5. Effect Upon Original Agreement. Except as expressly amended by this Fifth Amendment, the Original Agreement remains in full force and effect, unmodified except as otherwise expressly herein provided. Wherever the term "Agreement" appears in the Original Agreement, it shall be read and understood to mean the Original Agreement as amended by this Fifth Amendment. In the event of any direct conflict or inconsistency between the terms of the Original Agreement and this Fifth Amendment, the terms of this Fifth Amendment shall be controlling to the extent of such conflict or inconsistency.

[Signatures on Following Page]

CITY OF SANTEE
FIFTH AMENDMENT TO EXCLUSIVE NEGOTIATION AGREEMENT
(Excel Acquisitions)

IN WITNESS WHEREOF, the City and the Developer have executed this Fifth Amendment to Exclusive Negotiation Agreement on the dates indicated next to each of the signatures of their authorized representatives, as appear below.

DEVELOPER:

EXCEL ACQUISITIONS,
a California limited partnership

Date: _____

By: _____
Name:
Its:

CITY:

THE CITY OF SANTEE

Date: _____

By: _____
Name: Marlene Best
Its: City Manager

APPROVED AS TO FORM:
BEST BEST & KRIEGER, LLP

By: _____
Name: Shawn Hagerty
Its: City Attorney

MEETING DATE June 23, 2021

ITEM TITLE PUBLIC HEARING ON A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, ESTABLISHING A SPECIAL ASSESSMENT ON CERTAIN PARCELS OF LAND THAT WERE SUBJECT TO INVOLUNTARY WEED ABATEMENT AND/OR ADMINISTRATIVE FEES BY THE CITY AND FOR WHICH COSTS HAVE NOT BEEN PAID BY THE OWNER(S) OF RECORD OF SAID PARCELS

DIRECTOR/DEPARTMENT

Melanie Kush, Development Services



SUMMARY

The City of Santee conducts a Citywide fire prevention program to identify and address properties that are overgrown with dead weeds and dry grasses. These activities are conducted by Fire Prevention Services, Inc. (FPS), a City-hired private contractor. The Santee Weed Abatement Report for Fiscal Year 2020-21 indicated that 377 properties were brought into compliance. Of these, 372 were owner-abated and two (2) were abated by the City's contractor. Three (3) properties (of the 377 above) were eventually brought into compliance by the owners, but subject to administrative fees.

A public hearing becomes necessary when costs are incurred in the implementation of the fire prevention program and remain unpaid by the property owner. As such, the purpose of this public hearing is for the City Council to hear and consider any objections to the cost accounting report for the City of Santee, to declare that the abatement costs are a special assessment, and to authorize the recording of a lien on the properties with unpaid administrative and abatement costs. Costs remain unpaid for abatement of five (5) residential properties. These properties include two (2) forced abatements, and three (3) properties which were subject to the administrative fee only. Refer to the Staff Report for information on these properties.

ENVIRONMENTAL REVIEW

This item is exempt from environmental review under the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines, sections 15061(b)(3) and 15378(b)(5). The assessments do not have the potential to result in either a direct or reasonably foreseeable indirect physical change in the environment, and represent an administrative activity.

FINANCIAL STATEMENT

There is no direct fiscal impact of this action to the City. The assessments identified in the Resolution would be imposed as liens on the listed properties. Santee Municipal Code (SMC) sections 1.10.030, 1.10.170 and 1.12.060 (formerly found in SMC Chapter 8.48) and the Government Code (sections 38773 and 39580 through 39585) provide that the abatement costs, including administrative costs for enforcement, are recoverable and constitute a special assessment against the parcels that are abated. After the assessments are finalized, the

assessments will be submitted to the County Assessor for entry on the 2021-22 tax roll upon which general City taxes are to be collected. The assessments total \$7,933.94. Payments are only issued to FPS after funds are collected through the tax roll from the affected property owners.

A full accounting of the charges on each property is on file with the Department of Development Services, and is attached to the "Cost Report and Account of Unpaid Weed Abatement Invoices".

CITY ATTORNEY REVIEW N/A • Completed

RECOMMENDATION *MSB*

1. Conduct and close public hearing; and
2. Approve the cost report and account of unpaid weed abatement invoices (Exhibit A); and
3. Adopt Resolution confirming report, and ordering abatement costs to be a special assessment on the properties referenced in the report and as shown on the attached itemized list of properties.

ATTACHMENT

Staff Report

Resolution

Cost Report and Account of Unpaid Weed Abatement Invoices

Site Location Map

STAFF REPORT

PUBLIC HEARING ON A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, ESTABLISHING A SPECIAL ASSESSMENT ON CERTAIN PARCELS OF LAND THAT WERE SUBJECT TO INVOLUNTARY WEED ABATEMENT AND/OR ADMINISTRATIVE FEES BY THE CITY AND FOR WHICH COSTS HAVE NOT BEEN PAID BY THE OWNER(S) OF RECORD OF SAID PARCELS

**CITY COUNCIL MEETING
JUNE 23, 2021**

WEED AND RUBBISH ABATEMENT PROGRAM

In accordance with Chapter 1.10 of the Santee Municipal Code (SMC) entitled "Nuisance Abatement," (formerly SMC Chapter 8.48), Fire Prevention Services (FPS) inspects and identifies properties that contain vegetation hazards, responds to citizen complaints, and notifies property owner(s) to abate hazards. As part of the process, property owners are given specific deadlines to appeal the declared fire hazard, as well as a date by which the hazard is to be abated to avoid administrative charges.

With heightened awareness of the importance of adequately maintained properties to minimize the threat of fire, many property owners respond promptly to notices alerting them to the need to clear debris, remove overgrowth, and cut back weeds. As such, of the 377 notices that were issued, 372 were owner-abated. Five (5) properties were subject to assessments and remain unpaid.

PROGRAM STATUS

The five (5) properties subject to assessments are all residential properties:

- Two did not abate in accordance with the Santee Municipal Code, thereby causing forced abatement by the City through FPS. These are 9321 Creekside Court and 8845 Carmir Drive.
- Three property owners cleared the property after the final notice deadline, thereby only incurring administrative costs. These are 9758 Settle Road, 11112 Larkridge Street, and 10775 Valor Place.

SPECIAL ASSESSMENT

The attached Resolution and Exhibit "A" include an itemized report showing the cost of weed abatement on a per lot basis for five (5) properties. None of the affected property owners requested an appeal hearing or paid the invoice which was sent to them by FPS in Fiscal Year 2020-21, and the cost of removing the weeds has been documented on these properties. Detailed records of the weed abatement performed for each parcel are available for public review.

The amounts so approved become special assessments upon the respective parcels of land and are required to be paid at the same time and in the same manner as regular municipal taxes.

Notice of Public Hearing was published in East County Californian on June 11, 2021 and the owners subject to assessment were notified individually by U.S. mail on April 26, 2021.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, ESTABLISHING A SPECIAL ASSESSMENT ON CERTAIN PARCELS OF LAND THAT WERE SUBJECT TO INVOLUNTARY WEED ABATEMENT AND/OR ADMINISTRATIVE FEES BY THE CITY AND FOR WHICH COSTS HAVE NOT BEEN PAID BY THE OWNER(S) OF RECORD OF SAID PARCELS

WHEREAS, the City of Santee ("City") has taken a very aggressive stance on the abatement of dry grasses, dead shrubs, rubbish and other dry growing material and has implemented this by inclusion of Chapter 1.10 of the Santee Municipal Code, which declares such materials to be a nuisance; and

WHEREAS, the City sent a notice to abate to the owners of record of 377 properties during Fiscal Year 2020-21; and

WHEREAS, the City did not receive an appeal from the notice to abate from any owners of record of the 377 properties; and

WHEREAS, owners of 372 properties with nuisances voluntarily abated weeds; and

WHEREAS, owners of record of three of these properties voluntarily abated weeds after the final notice deadline, thereby incurring only administrative costs; and

WHEREAS, the City abated nuisances on the remaining two properties; and

WHEREAS, the owners of record of properties who were subject to the City's abatement process failed to complete abatement of nuisances within the prescribed deadlines and regulations, and failed to remit the fees and/or costs incurred with the abatement process; and

WHEREAS, the City Council of the City of Santee, California, has received the cost report and account of unpaid weed abatement invoices for Fiscal Year 2020-21 and considered all testimony and objections offered on the matter; and

WHEREAS, Santee Municipal Code Section 1.12.060 provides that the costs of weed abatement, including administrative costs, may be collected as a special assessment on the property to be collected with other municipal taxes; and

WHEREAS, in accordance with Santee Municipal Code section 1.10.150, an invoice setting forth the abatement and/or administrative fees incurred was mailed to each of the owners of record for payment of abatement services and payment has not been made.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Santee, California, does hereby determine that weeds, grasses, dead trees, dead shrubs, and

RESOLUTION NO. _____

waste matter, as more fully described in Santee Municipal Code section 1.10.030(C), constitute a public nuisance.

BE IT FURTHER RESOLVED that the City Council of the City of Santee, California, does hereby determine that the costs of abatement and administrative costs of abatement for certain parcels of land, being five parcels as shown below, have not been paid and that same shall become a special assessment upon the respective parcels of land as they are shown upon the last available assessment roll until paid in full.

| Parcel Number | Assessed Amount |
|-------------------------|------------------------|
| 380-371-01-00 | \$827.66 |
| 381-152-14-00 | \$824.98 |
| 381-181-08-00 | \$4,199.24 |
| 381-552-32-00 | \$824.98 |
| 386-360-53-00 | \$1,257.08 |
| | |
| TOTAL PARCELS | 5 |
| TOTAL ASSESSMENT | \$7,933.94 |

BE IT FURTHER RESOLVED that the City Clerk is hereby authorized to take all steps necessary to certify and record this Resolution with the appropriate agency.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 23rd day of June, 2021, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, CMC, CITY CLERK

EXHIBIT "A"

Santee Weed Abatement Program

Cost Report and Account of Unpaid Weed Abatement Invoices

Fiscal Year 2020-2021

| Parcel | Site Address | Assessed Amount | Owner | Area Cleared Prior Offender? |
|----------------------|------------------------|-----------------|----------------|------------------------------|
| 380-371-01-00 | 9758 Settle Road | \$827.66 | Berg | Yes/No |
| 381-152-14-00 | 11112 Larkridge Street | \$824.98 | Nunez | Yes/No |
| 381-181-08-00 | 9321 Creekside Court | \$4,199.24 | Mehran Company | Yes/Yes |
| 381-552-32-00 | 10775 Valor Place | \$824.98 | Fang | Yes/Yes |
| 386-360-53-00 | 8845 Carmir Drive, | \$1,257.08 | Brooks | Yes/Yes |
| Total Parcels | 5 | | | |
| TOTAL | \$7,933.94 | | | |

Cost Reports

9758 Settle Road
380-371-01-00

SUMMARY REPORT FOR APN 380-371-01-00

05/14/20 Initial inspection was made, property was found to be in violation.

05/18/21 Mailed 30 day courtesy notice to the owner.

06/23/20 Re-inspection was made, property was found to be in violation.

06/24/20 Mailed 10 day final notice to the owner, certified mail.

06/30/20 Received signed certified return receipt.

07/28/20 Final inspection was made, property was found to be in violation.

08/05/20 Verified ownership information with the County of San Diego.

08/18/20 Work order authorization signed by City Official.

09/03/20 F.P.S.I. crews attempted to abate the property and found compliant.

09/04/20 The owner was mailed an Administrative bill at the contracted rates.

09/30/20 The owner was mailed a final bill.

10/28/20 A Notice of Abatement was filed on the property.

Santee Fixed Charge Special Assessments Tax Year 2021/2022
Billed Amount to Assessment Amount

9758 Settle Road
380-371-01-00

| Billed | Lien Fee | Notary Fee | Sub Total | 10% Int | Lien Release | Notary Fee | Co. Fee | Assessment Fee | TOTAL | Credits | Assessment | Base Date | Days |
|----------|----------|------------|-----------|---------|--------------|------------|---------|----------------|----------|---------|------------|------------|------|
| \$350.00 | \$50.00 | \$20.00 | \$420.00 | \$49.66 | \$50.00 | \$20.00 | \$13.00 | \$275.00 | \$827.66 | \$0.00 | \$827.66 | 10/28/2020 | 408 |

FIRE PREVENTION SERVICES, INC.*

* Fire Prevention Services, Inc. is a contracted agent for the City of Santee

P.O. Box 1720 El Cajon, CA 92022

1-866-779-3774 ext. 310 or <http://fireprevention.net> : fax (619) 445-6336

NOTICE TO ABATE PUBLIC NUISANCE

Santee Municipal Code, § 8.48.050

380 371 01 00 SANTEE Date: 5/18/2020

Dear: Berg Johanne D
3600 Harbor Blvd #111
Oxnard CA 93035



PROPERTY ADDRESS

Location of Hazard: 9758 Settle Rd.

WHY AM I RECEIVING THIS NOTICE?

This notice is to inform you that weeds or other material on your property violate the City of Santee's Municipal Code and constitute a public nuisance under Santee Municipal Code sections 8.48.030 and/or 8.48.040. These sections generally declare the following to be a public nuisance:

- All Weeds or dry grasses over four inches in height;
- Dead shrubs, dead trees or tree limbs within ten feet of a chimney, rubbish, or any material growing or discarded upon the streets, parking areas, sidewalks, or upon private property within the City which bear seeds of a wingy or downy nature, which by reason of their size, manner of growth and location constitute a fire hazard to any building, improvement, crops or other property; and
- Weeds or grasses which, when dry, will in reasonable probability constitute such a fire hazard
- Waste matter, which by reason of its location and character would materially hamper or interfere with the prevention or suspension or suppression of fire upon any lot, property or premises, or the abatement of a nuisance. Waste matter means unused or discarded matter having no substantial market value, which is exposed to the elements and is not enclosed in any structure or otherwise concealed from public view, including but not limited to rubble, asphalt, concrete, plaster, tile, rubbish, crates, cartons, metal and glass containers

During an inspection of the above identified parcels on 5/14/2020 the inspector made the following notes specific to the condition of your property. Tall dead weeds and dead vegetation throughout property and backyard slope to Fanita Parkway.

You are receiving this notice because the most recent San Diego County property records show that you are the owner of the identified parcel (parcel number is the number above your name on this notice). If you do not own this property and have received this notice in error, please call Fire Prevention Services as soon as possible: 1-866-779-3774 ext. 310 or go to <http://fireprevention.net>. You may also contact the City directly at 619-258-4100 ext. 167, and speak with the City's Code Compliance Officer.

WHAT DO I NEED TO DO?

Within 30 days from the date on this Notice, you must remove the vegetation or waste matter which is creating a nuisance. The work required to remove the fire hazard is described below. You may also go to the Fire Prevention Services' website for additional information.

Instructions for abatement: Please clear a 100 foot fuel modification zone from any structures or adjacent structures. (This is for weeds, brush, native vegetation, sumac, bamboo/arundo and annual grasses.) Clear a 30 foot fuel modification zone along all roadways, driveways or access roads. All weeds, sumac, brush, dead vegetation, trash, debris and arundo must be cleared from these fuel modification zones. All piles of vegetation must be removed from entire property.

If you have read the information available on the Fire Prevention Services' website and read the abatement instructions included with this Notice, but you remain unclear about what to do, please contact Fire Prevention Services or the City immediately. The City and Fire Prevention Services can work with you to establish a work plan and to adjust deadlines in consideration of property-specific conditions.

WHAT HAPPENS IF I DO NOT CLEAR MY PROPERTY WITHIN 30 DAYS?

If you do not voluntarily clear the nuisance from your property within 30 days, you will be sent a final Notice, providing 10 days to abate the nuisance before the City initiates forced abatement procedures. If the City completes or causes another to complete the required work, you will be responsible for the costs incurred per Santee Municipal Code Chapter 8.48.

WHAT IS THE APPEAL PROCESS?

If you disagree with any of the requirements for abatement of your property, you may appeal within 20 days from the date on this Notice, 5/18/2020. The appeal must be in writing, addressed to the City of Santee Fire Chief and sent with an administrative fee of twenty-five dollars (\$25.00). Mail the written appeal to: City Clerk, 10601 Magnolia Avenue, Santee, CA 92071.

*Fire Prevention Services, Inc., is a contracted agent of the City of Santee for the purpose of inspection, notification and abatement of public nuisances under Santee Municipal Code Chapter 8.48. The agreement between Fire Prevention Services Inc. and the City is on file at the City Clerk's office, 10601 Magnolia Avenue, Santee, CA 92071.

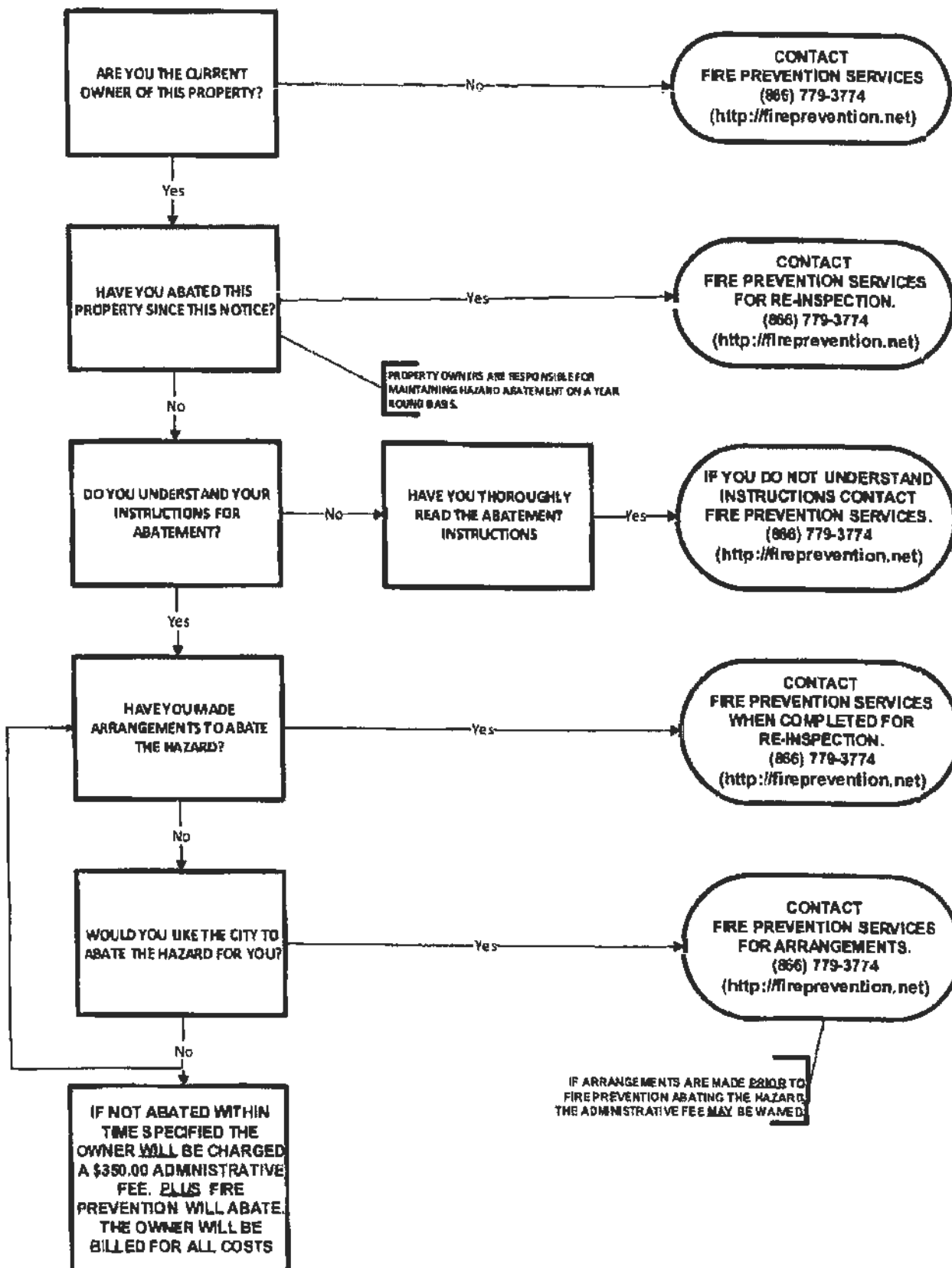
Thank you for your effort to maintain a fire safe community.

Weed Abatement Inspector
1-866-779-3774 ext. 310 or <http://fireprevention.net>
rev. 03/27/06 rev. 05/19/06 rev. 07/13/07 rev. 07/11 rev. 05/12

FIRE PREVENTION SERVICES, INC.

Contracted Agent for the City of Santee Fire Department

COMMON QUESTIONS AND ANSWERS



P.O. BOX 1720 : EL CAJON, CA 92022-1720 : (866) 779-3774

<http://fireprevention.net>

CITY OF SANTEE FIRE DEPARTMENT CONTRACTED ABATEMENT FEES

If your property is abated by the Fire Department, the following fees will be charged.

SCHEDULE OF FEES

| | | |
|----|---|-------------------------|
| 1. | <u>Tractor Mowing</u> | |
| | A. per parcel, sized 1 to 7,500 square feet | \$250.00 |
| | B. per parcel, sized 7,501 to 15,000 square feet | \$325.00 |
| | C. per parcel, sized 15,001 square feet to 30,000 square feet | \$400.00 |
| | D. per parcel, sized 30,001 square feet to one acre | \$450.00 |
| | E. Per square foot over one acre | \$ 00.02 |
| 2. | <u>Hand Labor</u> | |
| | A. per square foot of area abated | \$ 00.10 |
| 3. | <u>Dozer Operation</u> | |
| | A. hourly rate | \$150.00 |
| | B. move-on fee | \$150.00 |
| 4. | <u>Debris Remediation</u> (includes chipping, grinding, and/or shredding) | |
| | A. per cubic yard of material prior to chipping, and or compacting | \$ 38.00 |
| | B. dump fees | (reimbursement of cost) |
| 5. | <u>Administrative Fee</u> (failure to comply with final notice) | |
| | A. per parcel | \$350.00 |
| 6. | <u>Attorney Services</u> | |
| | A. per parcel, per hour | \$200.00 |
| 7. | <u>Assessment Fees</u> (includes preparing reports, attending hearings, etc.) | |
| | A. Cost confirmations fee, per parcel | \$275.00 |
| 8. | <u>Miscellaneous Fees</u> | |
| | A. special inspection fee | \$ 50.00 |
| | B. abatement lien | \$ 50.00 |
| | C. Interest on lien (apr) | 10% |
| | D. release of abatement lien | \$ 50.00 |
| | E. public notary | \$ 20.00 |
| | F. File duplication fee | \$ 50.00 |
| | G. Unscheduled Labor per man hour | \$ 50.00 |
| | H. unscheduled fees | (reimbursement of cost) |

FIRE PREVENTION SERVICES, INC.*

* Fire Prevention Services, Inc. is a contracted agent for the City of Santee
P.O. Box 1720 El Cajon, CA 92022
1-866-779-3774 ext. 310 or <http://fireprevention.net> : fax (619) 445-6336

FINAL NOTICE TO ABATE PUBLIC NUISANCE

Owner: Berg, Johanne D
Address: 3600 Harbor Blvd #111
Oxnard CA 93035

Date: 6/24/2020 SANTEE

COPY

Parcel Number: **380 371 01 00**
Location of Hazard/Nuisance: **9758 Settle Rd**

WHY AM I RECEIVING THIS NOTICE?

You are receiving this final Notice to Abate Public Nuisance, because a reinspection of the property listed above on 6-23-2020, revealed a continuing public nuisance, as defined in Santee Municipal Code sections 8.48.030 and/or 8.48.040 and set forth in the first Notice to Abate Public Nuisance dated 5/18/2020, a copy of which is enclosed for your reference.

WHAT DO I NEED TO DO?

Within 10 days from the date on this Notice, you must abate the nuisance as described in the included abatement instructions, in the first Notice to Abate Public Nuisance, and as documented on Fire Prevention Services, Inc.'s, website: <http://fireprevention.net>.

The inspector made the following specific notes regarding your property: Tall dead weeds and dead vegetation throughout property and backyard slope to Panita Parkway.

Abatement Instructions: Please clear a 100 foot fuel modification zone from any structures or adjacent structures. (This is for weeds, brush, native vegetation, sumac, bamboo/arundo and annual grasses.) Clear a 30 foot fuel modification zone along all roadways, driveways or access roads. All weeds, sumac, brush, dead vegetation, trash, debris and arundo must be cleared from these fuel modification zones. All piles of vegetation must be removed from entire property.

If you have already cleared the property please inform Fire Prevention Services or the City within 10 days from the date of this Notice. If, after checking Fire Prevention Services' website for additional information, reviewing the first Notice to Abate Public Nuisance, and reading the abatement instructions, you remain unclear about what should be done, please contact Fire Prevention Services or the City immediately. The City and Fire Prevention Services are able to work with you to establish a work plan and to adjust deadlines in consideration of property-specific conditions.

WHAT HAPPENS IF I DO NOT ABATE THE PUBLIC NUISANCE?

If the nuisance is not abated within 10 days, a \$350 administrative fee will be charged and the case will be assigned to the City's Contractor for forced abatement. All costs of the forced abatement, costs for collections, attorney fees and administrative fees will be charged to the property owner per Santee Municipal Code Chapter 8.48. If the indicated fire hazard nuisance is abated within 10 days of this Notice, please call 1-866-779-3774 ext. 310 or <http://fireprevention.net> to confirm that no further action is required.

WHOM DO I CONTACT?

When the Hazard/Nuisance has been abated, or if you have any questions, please call 1-866-779-3774 ext. 310, fill out a contact form at <http://fireprevention.net/insp/sbsantee.htm> or call the City of Santee, at 619-258-1100 ext. 167 to speak with the City's Code Compliance Officer.

*Fire Prevention Services, Inc., is a contracted agent of the City of Santee for the purpose of inspection, notification and abatement of public nuisances pursuant to Santee Municipal Code Chapter 8.48.

Thank you for your effort to maintain a fire safe community

Weed Abatement Inspector
1-866-779-3774 ext. 310 or <http://fireprevention.net>

Abatement Notice Date 5/18/2020
Final Notice 6/24/2020
File # 5043
rev.03.27/06 rev.05/19/06 rev.07/13/07 rev.07/11 rev.10/11 rev.05/12

U.S. Postal Service
CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

OXNARD, CA 93035

| | |
|--|---------------|
| Certified Mail Fee | \$3.55 |
| Postage | \$0.70 |
| Total | \$4.25 |
| Extra Services & Fees (check box, add fee as appropriate) | |
| <input type="checkbox"/> Return Receipt (hardcopy) | \$0.00 |
| <input type="checkbox"/> Return Receipt (electronic) | \$0.00 |
| <input type="checkbox"/> Certified Mail Restricted Delivery | \$0.00 |
| <input type="checkbox"/> Adult Signature Required | \$0.00 |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$0.00 |



380 371 01 00
Berg Johanne D
3600 Harbor Blvd #111
Oxnard CA 93035

SANT
93035

PS

Instructions

SENDER: COMPLETE THIS SECTION

Complete items 1, 2, and 3.

Print your name and address on the reverse so that we can return the card to you.

Attach this card to the back of the mailpiece, or on the front if space permits.

Article Addressed to:

380 371 01 00 SANT
Berg Johanne D
3600 Harbor Blvd #111
Oxnard CA 93035



9590 9402 5439 9189 2184 67

Article Number (Transfer from service label)

7019 1120 0001 2278 3109

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X *[Signature]*

- Agent
- Addressee

B. Received by (Printed Name)

GRACE REGALDO

C. Date of Delivery

6/27/20

D. Is delivery address different from item 1? Yes
If YES, enter delivery address below: No

RECEIVED
JUN 30 2020

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Mail Restricted Delivery
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Return Receipt for Merchandise
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

CITY OF SANTEE

10601 Magnola Ave. : Santee : CA 92071

WORK ORDER AUTHORIZATION

Authorization # 5043

Owner: Berg Johanne D
Address: 3600 Harbor Blvd #111
Oxnard, CA 93035

Parcel #380 371 01 00 Job location:9758 Settle Rd

Authorized by: M. BRADON

Signature: [Handwritten Signature]

Date: 08-18-20

WHEN SIGNED THIS DOCUMENT ALLOWS RIGHT OF PASSAGE ONTO PRIVATE PROPERTY FOR THE PURPOSE OF FIRE HAZARD / PUBLIC NUISANCE REDUCTION OR REMOVAL.

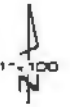
METHOD OF CLEARING

| | Entire Parcel | Fire Break |
|-----------------|---------------|-------------------------|
| Hand Cutting: | _____ sq. ft. | Hauling: _____ cu. yds. |
| Tractor Mowing: | _____ sq. ft. | Discing: _____ sq. ft. |

CREW INFORMATION

| <u>Crew</u> | <u>Date</u> |
|-------------|-------------|
| Name: _____ | _____ |
| Name: _____ | _____ |
| Name: _____ | _____ |
| Name: _____ | _____ |

Notes: Please clear a 100 foot fuel modification zone from any structures or adjacent structures. (This is for weeds, brush, native vegetation, sumac, bamboo/arundo and annual grasses.) Clear a 30 foot fuel modification zone along all roadways, driveways or access roads. All weeds, sumac, brush, dead vegetation, trash, debris and arundo must be cleared from these fuel modification zones. All piles of vegetation must be removed from entire property.



380-37/ 177-098



9758 → 7802

9754



MC
380-37

MAP 4196 - CARLTON HILLS UNIT NO 4 - LOTS 722-725, 743-750,
831-847, 861-876
ROS 11252

10-18-88 NZ
CHANGES
BLK/OLD/NEW/RCUT

| BLK | OLD | NEW | RCUT |
|-----|-----|-----|------|
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Fire Prevention Services, Inc.

P.O. Box 1720 : El Cajon, CA 92022-1720

(619) 562-1058 : fax (619) 445-6336

<http://fireprevention.net>

ADMINISTRATIVE BILL

9/4/2020

Berg Johanne D
3600 Harbor Blvd #111
Oxnard, CA 93035

COPY

Parcel # 380 371 01 00
Location: 9758 Settle Rd

-

Dear Berg Johanne D,

Fire Prevention Services has been contracted by the City of Santee to help reduce potential fire hazards / public nuisances, thus improving the safety of its citizens.

Your property was re-inspected on 7/28/2020 and found to still be in violation of Santee Municipal Code Chapter 8.48. As stated in the notice, if the violation is not corrected prior to the deadline you will be charged an administrative fee.

A final inspection was performed on the above referenced parcel, as of 9/3/2020 this parcel is in compliance with the Santee Municipal Code Chapter 8.48.

Due to the abatement not being completed by the deadline, you are being charged the administrative fee. Thus far your bill is \$350 and if paid within fifteen (15) days of this notice no further costs will be incurred by you.

Please make check payable to F.P.S.I. and please include the File # 380 371 01 00 on the check.

City Hall is also able to receive checks on behalf of Fire Prevention Services. Please still make checks payable to F.P.S.I. and include the file number. You can drop the check off at 10601 Magnolia Avenue, Building 4, to the attention of the Code Enforcement Officer. City Hall is open Monday through Thursday, 8 a.m. to 5 p.m. and Friday 8 a.m. to 1 p.m.

If you have any questions please call us direct at (619) 562-1058, or call the City of Santee Code Enforcement Officer at (619) 258-4100 ext. 167.

Sincerely,

Fire Prevention Services, Inc.
<http://fireprevention.net>
rev.05-19-06

CITY OF SANTEE FIRE DEPARTMENT CONTRACTED ABATEMENT FEES

| <u>Tractor Mowing</u> | | quantity | sub total |
|---|----------------------------|-------------------|------------------------|
| A. per parcel, sized 1 to 7,500 square feet | \$250.00 | _____ | _____ |
| B. per parcel, sized 7,501 to 15,000 square feet | \$325.00 | _____ | _____ |
| C. per parcel, sized 15,001 square feet to 30,000 square feet | \$400.00 | _____ | _____ |
| D. per parcel, sized 30,001 square feet to one acre | \$450.00 | _____ | _____ |
| E. per square foot over one acre | \$00.02 | _____ sq. ft. | _____ |
| COPY | | | |
| <u>Hand Labor</u> | | | |
| A. per square foot of area abated | \$0.10 | _____ sq. Ft. | _____ |
| <u>Dozer Operation</u> | | | |
| A. hourly rate | \$150.00 | _____ | _____ |
| B. move-on fee | \$150.00 | _____ | _____ |
| <u>Debris Remediation</u> (includes chipping, grinding, and/or shredding) | | | |
| A. per cubic yard of material prior to chipping, and or compacting | \$38.00 | X _____ cu. yds = | _____ |
| B. dump fees (reimbursement of cost) | | _____ | _____ |
| <u>Administrative Fee</u> (failure to comply by deadline of notice) | | | |
| A. per parcel | \$350.00 | 1 | <u>350.00</u> |
| <u>Attorney Services</u> | | | |
| A. per parcel, per hour | \$200.00 | _____ | _____ |
| <u>Assessment Fees</u> (includes preparing reports, attending hearings, etc.) | | | |
| A. cost confirmation fee, per parcel | \$275.00 | _____ | _____ |
| <u>Miscellaneous Fees Per Parcel</u> | | | |
| A. special inspection fee | \$50.00 | _____ | _____ |
| B. abatement lien | \$50.00 | _____ | _____ |
| C. Interest on lien (apr) | 10% | _____ | _____ |
| D. release of abatement lien | \$50.00 | _____ | _____ |
| E. public notary | \$20.00 | _____ | _____ |
| F. file duplication fee | \$50.00 | _____ | _____ |
| G. unscheduled Labor per man hour | \$50.00 | _____ | _____ |
| H. unscheduled fees (reimbursement of cost) | | _____ | _____ |
| FILE: # <u>5043</u> | APN # <u>380-371-01-00</u> | TOTAL | <u>\$350.00</u> |

Fire Prevention Services, Inc.

P.O. Box 1720 : El Cajon, CA 92022-1720

(619) 562-1058 : fax (619) 445-6336

<http://fireprevention.net>

Final Bill

9/30/2020

Berg Johanne D
3600 Harbor Blvd #111
Oxnard, CA 93035

Ref: Parcel # 380 371 01 00
9758 Settle Rd
-

COPY

Dear Berg Johanne D.

You have failed to pay the bill dated 9/4/2020, to date we have not received payment.

If we do not receive payment within 10 days in the amount of \$350 we will be forced to bring appropriate action to collect these monies.

The further action will include the filing of an abatement lien on the property in question, as well as the forwarding to our collection agency. Under state and local law the costs of these actions will be added to the amount referenced above.

To avoid this action please pay now.

Make check payable to F.P.S.I., and please include the File # 380 371 01 00 on the check.

City Hall is also able to receive checks on behalf of Fire Prevention Services. Please still make checks payable to F.P.S.I. and include the file number. You can drop the check off at 10601 Magnolia Avenue, Building 4, to the attention of the Code Enforcement Officer. City Hall is open Monday through Thursday, 8 a.m. to 5 p.m. and Friday 8 a.m. to 1 p.m.

If you have any questions please call us direct at (619) 562-1058, or call the City of Santee Code Enforcement Officer at (619) 258-4100 ext. 167.

Sincerely,

Fire Prevention Services, Inc.

<http://fireprevention.net>

rev.05.19.06

RECORDING REQUESTED BY
Fire Prevention Services, Inc.
PO Box 1720
El Cajon, CA 92022-1720
(619) 562-1058 fax (619) 445-6336

DOC# 2020-0712861



Nov 13, 2020 12:11 PM
OFFICIAL RECORDS
Ernest J. Dronenburg, Jr.
SAN DIEGO COUNTY RECORDER
FEES: \$0.00 (SB2 Atkins \$0.00)

AND WHEN RECORDED MAIL TO
Fire Prevention Services, Inc.
PO Box 1720
El Cajon, CA 92022-1720

PAGES: 1

NOTICE OF ABATEMENT
TO THE CURRENT OWNER OF RECORD AND ANY FUTURE OWNERS/PURCHASERS OF THE
HEREIN DESCRIBED PROPERTY

WHEREAS it was determined that a violation of Santee Municipal Code Chapter 8.48 did exist, and

WHEREAS such violation was ordered abated on 8/18/2020, and

WHEREAS representatives of the City of Santee abated the violation (s) on 9/3/2020, and


WHEREAS the charge for such abatement amounted to \$420.00;

THEREFORE be it known that an abatement obligation exists on the property regardless of owner until paid. The current owner of the property is Berg Johanne D at 3600 Harbor Blvd #111, Oxnard, CA 93035 described as follows:

APN # 380 371 01 00
ADDRESS: 9758 Settle Rd
MAP PAGE: , LEGAL DESCRIPTION: LOT 750 TR 4196

This abatement obligation shall attach to the property, not the owner, and may not be extinguished by a tax sale under the California Revenue and Taxation Code Section 3712. After confirmation by the City it may become a special assessment on the property tax bill. If not paid pursuant to State Law and State Tax Lien Law, the property may be sold to satisfy that obligation. The amount of such claim shall be \$420.00 plus interest and other costs which may hereafter become due. This filing does not preclude the filing of legal action for collection. Should such actions be required or determined to be appropriate, reasonable legal fees will be incurred and added to said obligation.

DATED: October 28, 2020

BY: 
Ken Osborn, Fire Prevention Services, Inc.
Designee for City of Santee

Certificate Of Acknowledgment

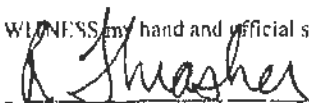
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

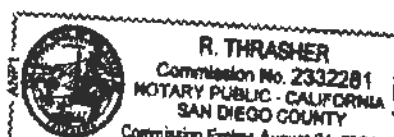
State of California)
County of San Diego)

On October 28, 2020 before me, R. Thrasher, Notary Public, personally appeared Ken Osborn, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.





(Seal)

Cost Reports

11112 Larkridge Street
381-152-14-00

SUMMARY REPORT FOR APN 381-152-14-00

06/02/20 Initial inspection was made, property was found to be in violation.

06/03/20 Mailed 30 day courtesy notice to the owner.

07/07/20 Re-inspection was made, property was found to be in violation.

07/09/20 Mailed 10 day final notice to the owner, certified mail.

07/21/20 Final inspection was made, property was found to be in violation.

08/05/20 Verified ownership information with the County of San Diego.

08/18/20 Work order authorization signed by City Official.

09/21/20 F.P.S.I. crews attempted to abate the property and found compliant.

09/24/20 The owner was mailed an Administrative bill at the contracted rates.

10/28/20 The owner was mailed a final bill.

11/18/20 A Notice of Abatement was filed on the property.

Santee Fixed Charge Special Assessments Tax Year 2021/2022
Billed Amount to Assessment Amount

11112 Larkridge Street
381-152-14-00

| Billed | Lien Fee | Notary Fee | Sub Total | 10% Int | Lien Release | Notary Fee | Co. Fee | Assessment Fee | TOTAL | Credits | Assessment | Base Date | Days |
|----------|----------|------------|-----------|---------|--------------|------------|---------|----------------|----------|---------|------------|------------|------|
| \$350.00 | \$50.00 | \$20.00 | \$420.00 | \$46.98 | \$50.00 | \$20.00 | \$13.00 | \$275.00 | \$824.98 | \$0.00 | \$824.98 | 11/18/2020 | 387 |

FIRE PREVENTION SERVICES, INC.*

* Fire Prevention Services, Inc. is a contracted agent for the City of Santee
P.O. Box 1720 El Cajon, CA 92022
1-866-779-3774 ext. 310 or <http://fireprevention.net> ; fax (619) 445-6336

NOTICE TO ABATE PUBLIC NUISANCE

Santee Municipal Code § 8.48.050

381 152 14 00 Santee Date: 6/3/2020
Dear Hunez Leslie
1112 Larkridge St
Santee CA 92071



PROPERTY ADDRESS

Location of Hazard: 1112 Larkridge St.

WHY AM I RECEIVING THIS NOTICE?

This notice is to inform you that weeds or other material on your property violate the City of Santee's Municipal Code and constitute a public nuisance under Santee Municipal Code sections 8.48.030 and/or 8.48.040. These sections generally declare the following to be a public nuisance:

- All Weeds or dry grasses over four inches in height.
- Dead shrubs, dead trees or tree limbs within ten feet of a chimney, rubbish, or any material growing or discarded upon the streets, parking areas, sidewalks, or upon private property within the City which bear seeds of a wingy or downy nature, which by reason of their size, manner of growth and location constitute a fire hazard to any building, improvement, crops or other property, and
- Weeds or grasses which, when dry, will in reasonable probability constitute such a fire hazard
- Waste matter, which by reason of its location and character would materially hamper or interfere with the prevention or suppression of fire upon any lot, property or premises, or the abatement of a nuisance. Waste matter means unused or discarded matter having no substantial market value, which is exposed to the elements and is not enclosed in any structure or otherwise concealed from public view, including but not limited to rubble, asphalt, concrete, plaster, tile, rubbish, crates, cans, metal and glass containers.

During an inspection of the above identified parcels on 6/2/2020 the inspector made the following notes specific to the condition of your property: Fall dead weeds and dead vegetation (throughout property)

You are receiving this notice because the most recent San Diego County property records show that you are the owner of the identified parcel (parcel number is the number above your name on this notice). If you do not own this property and have received this notice in error, please call Fire Prevention Services as soon as possible 1-866-779-3774 ext. 310 or go to <http://fireprevention.net>. You may also contact the City directly at 619-258-4100 ext. 167 and speak with the City's Code Compliance Officer.

WHAT DO I NEED TO DO?

Within 30 days from the date on this Notice, you must remove the vegetation or waste matter which is creating a nuisance. The work required to remove the fire hazard is described below. You may also go to the Fire Prevention Services' website for additional information.

Instructions for abatement: Please clear a 100 foot fuel modification zone from any structures or adjacent structures. (This is for weeds, brush, native vegetation, sumac, bamboo/arundo and annual grasses.) Clear a 30 foot fuel modification zone along all roadways, driveways or access roads. All weeds, sumac, brush, dead vegetation, trash, debris and arundo must be cleared from these fuel modification zones. All piles of vegetation must be removed from entire property.

If you have read the information available on the Fire Prevention Services' website and read the abatement instructions included with this Notice, but you remain unclear about what to do, please contact Fire Prevention Services or the City immediately. The City and Fire Prevention Services can work with you to establish a work plan and to adjust deadlines in consideration of property-specific conditions.

WHAT HAPPENS IF I DO NOT CLEAR MY PROPERTY WITHIN 30 DAYS?

If you do not voluntarily clear the nuisance from your property within 30 days, you will be sent a final Notice, providing 10 days to abate the nuisance before the city initiates forced abatement procedures. If the City completes or causes another to complete the required work, you will be responsible for the costs incurred per Santee Municipal Code Chapter 8.48.

WHAT IS THE APPEAL PROCESS?

If you disagree with any of the requirements for abatement of your property, you may appeal within 20 days from the date on this Notice, 6/3/2020. The appeal must be in writing, addressed to the City of Santee Fire Chief and sent with an administrative fee of twenty-five dollars (\$25.00). Mail the written appeal to: City Clerk, 10601 Magnolia Avenue, Santee, CA 92071.

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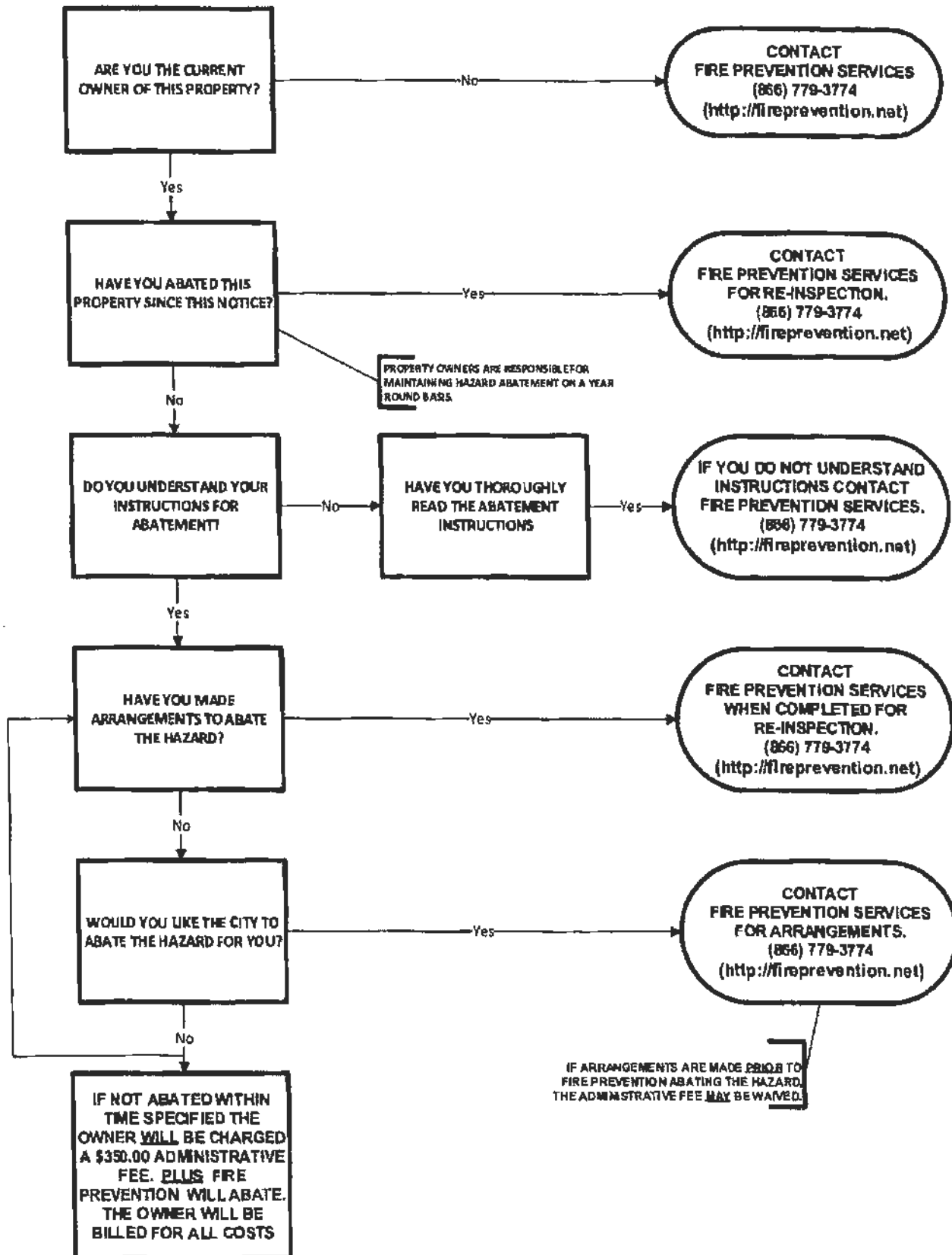
Thank you for your effort to maintain a fire safe community.

Weed Abatement Inspector
1-866-779-3774 ext. 310 or <http://fireprevention.net>
rev. 03/27/06 rev. 05/19/06 rev. 07/13/07 rev. 07/11 rev. 05/12

FIRE PREVENTION SERVICES, INC.

Contracted Agent for the City of Santee Fire Department

COMMON QUESTIONS AND ANSWERS



P.O. BOX 1720 : EL CAJON, CA 92022-1720 : (866) 779-3774

<http://fireprevention.net>

CITY OF SANTEE FIRE DEPARTMENT CONTRACTED ABATEMENT FEES

If your property is abated by the Fire Department, the following fees will be charged.

SCHEDULE OF FEES

| | | |
|----|---|-------------------------|
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| | C. per parcel, sized 15,001 square feet to 30,000 square feet | \$400.00 |
| | D. per parcel, sized 30,001 square feet to one acre | \$450.00 |
| | E. Per square foot over one acre | \$ 00.02 |
| 2. | <u>Hand Labor</u> | |
| | A. per square foot of area abated | \$ 00.10 |
| 3. | <u>Dozer Operation</u> | |
| | A. hourly rate | \$150.00 |
| | B. move-on fee | \$150.00 |
| 4. | <u>Debris Remediation</u> (includes chipping, grinding, and/or shredding) | |
| | A. per cubic yard of material prior to chipping, and or compacting | \$ 38.00 |
| | B. dump fees | (reimbursement of cost) |
| 5. | <u>Administrative Fee</u> (failure to comply with final notice) | |
| | A. per parcel | \$350.00 |
| 6. | <u>Attorney Services</u> | |
| | A. per parcel, per hour | \$200.00 |
| 7. | <u>Assessment Fees</u> (includes preparing reports, attending hearings, etc.) | |
| | A. Cost confirmations fee, per parcel | \$275.00 |
| 8. | <u>Miscellaneous Fees</u> | |
| | A. special inspection fee | \$ 50.00 |
| | B. abatement lien | \$ 50.00 |
| | C. Interest on lien (apr) | 10% |
| | D. release of abatement lien | \$ 50.00 |
| | E. public notary | \$ 20.00 |
| | F. File duplication fee | \$ 50.00 |
| | G. Unscheduled Labor per man hour | \$ 50.00 |
| | H. unscheduled fees | (reimbursement of cost) |

FIRE PREVENTION SERVICES, INC.*

* Fire Prevention Services, Inc. is a contracted agent for the City of Santee
P.O. Box 1720 El Cajon, CA 92022
1-866-779-3774 ext. 310 or <http://fireprevention.net> : fax (619) 445-6336

FINAL NOTICE TO ABATE PUBLIC NUISANCE

Owner: Nunez Leslie
Address: 11112 Larkridge St
Santee CA 92071

Date: 7/9/2020 SANTEE

COPY

Parcel Number: **381 152 14 00**
Location of Hazard/Nuisance: **11112 Larkridge St**

WHY AM I RECEIVING THIS NOTICE?

You are receiving this final Notice to Abate Public Nuisance, because a reinspection of the property listed above on 7/7/2020, revealed a continuing public nuisance, as defined in Santee Municipal Code sections 8.48.030 and or 8.48.040 and set forth in the for Notice to Abate Public Nuisance dated 6/3/2020, a copy of which is enclosed for your reference.

WHAT DO I NEED TO DO?

Within 10 days from the date on this Notice, you must abate the nuisance as described in the included abatement instructions, in the first Notice to Abate Public Nuisance, and as documented on Fire Prevention Services, Inc.'s website: <http://fireprevention.net>.

The inspector made the following specific notes regarding your property: Tall dead weeds and dead vegetation throughout property.

Abatement Instructions: Please clear a 100 foot fuel modification zone from any structures or adjacent structures. (This is for weeds, brush, native vegetation, sumac, bamboo/arundo and annual grasses.) Clear a 30 foot fuel modification zone along all roadways, driveways or access roads. All weeds, sumac, brush, dead vegetation, trash, debris and arundo must be cleared from these fuel modification zones. All piles of vegetation must be removed from entire property.

If you have already cleared the property please inform Fire Prevention Services or the City within 10 days from the date of this Notice. If, after checking Fire Prevention Services' website for additional information, reviewing the first Notice to Abate Public Nuisance, and reading the abatement instructions, you remain unclear about what should be done, please contact Fire Prevention Services or the City immediately. The City and Fire Prevention Services are able to work with you to establish a work plan and to adjust deadlines in consideration of property-specific conditions.

WHAT HAPPENS IF I DO NOT ABATE THE PUBLIC NUISANCE?

If the nuisance is not abated within 10 days, a \$350 administrative fee will be charged and the case will be assigned to the City's Contractor for forced abatement. All costs of the forced abatement, costs for collections, attorney fees and administrative fees will be charged to the property owner per Santee Municipal Code Chapter 8.48. If the indicated fire hazard nuisance is abated within 10 days of this Notice, please call 1-866-779-3774 ext. 310 or <http://fireprevention.net> to confirm that no further action is required.

WHOM DO I CONTACT?

When the Hazard/Nuisance has been abated, or if you have any questions, please call 1-866-779-3774 ext. 310, fill out a contact form at <http://fireprevention.net/insplbsantee.htm> or call the City of Santee, at 619-258-4100 ext. 167 to speak with the City's Code Compliance Officer.

*Fire Prevention Services, Inc., is a contracted agent of the City of Santee for the purpose of inspection, notification and abatement of public nuisances pursuant to Santee Municipal Code Chapter 8.48

Thank you for your effort to maintain a fire safe community.

Weed Abatement Inspector
1-866-779-3774 ext. 310 or <http://fireprevention.net>

Abatement Notice Date 6/3/2020
Final Notice 7/9/2020
File # 5116
rev.03/27/06 rev.05/19/06 rev.07/13/07 rev.07/11 rev.10/11 rev.05/12

CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

SANTEE CA 92071

OFFICIAL USE

| | |
|--|----------|
| Certified Mail Fee | \$ 3.50 |
| Extra Services & Fees (if extra box, add fee as appropriate) | |
| <input type="checkbox"/> Return Receipt (hardcopy) | \$ 2.80 |
| <input type="checkbox"/> Return Receipt (electronic) | \$ 0.00 |
| <input type="checkbox"/> Certified Mail Restricted Delivery | \$ 30.00 |
| <input type="checkbox"/> Adult Signature Required | \$ 3.00 |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ 0.00 |
| Postage | \$ 0.00 |
| Total Postage | \$ 0.00 |



Total Postage \$ 0.00

381 152 14 00 SNT
Nunez Leslie
11112 Larkridge St
Santee CA 92071

PS Form 3800, June 2019

ALERT: DUE TO LIMITED TRANSPORTATION AVAILABILITY AS A RESULT OF NATIONW...



FAQs >

Track Another Package +

Tracking Number: 70191120000122753416

Remove X

Your item was delivered to the front desk, reception area, or mail room at 10:05 am on August 3, 2020 in SANTEE, CA 92071.

Feedback

Delivered

August 3, 2020 at 10:05 am
Delivered, Front Desk/Reception/Mail Room
SANTEE, CA 92071

Get Updates v

Text & Email Updates



Tracking History



Product Information



See Less ^

CITY OF SANTEE

10601 Magnola Ave. : Santee : CA 92071

WORK ORDER AUTHORIZATION

Authorization # 5116

Owner: Nunez Leslie
Address: 11112 Larkridge St
Santee, CA 92071

Parcel #381 152 14 00 Job location: 11112 Larkridge St

Authorized by: M. BROGDON

Signature: [Signature]

Date: 08-18-20

WHEN SIGNED THIS DOCUMENT ALLOWS RIGHT OF PASSAGE ONTO PRIVATE PROPERTY FOR THE PURPOSE OF FIRE HAZARD / PUBLIC NUISANCE REDUCTION OR REMOVAL.

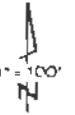
METHOD OF CLEARING

| | Entire Parcel | Fire Break |
|-----------------|---------------|-------------------------|
| Hand Cutting: | _____ sq. ft. | Hauling: _____ cu. yds. |
| Tractor Mowing: | _____ sq. ft. | Discing: _____ sq. ft. |

CREW INFORMATION

| <u>Crew</u> | <u>Date</u> |
|-------------|-------------|
| Name: _____ | _____ |
| Name: _____ | _____ |
| Name: _____ | _____ |
| Name: _____ | _____ |

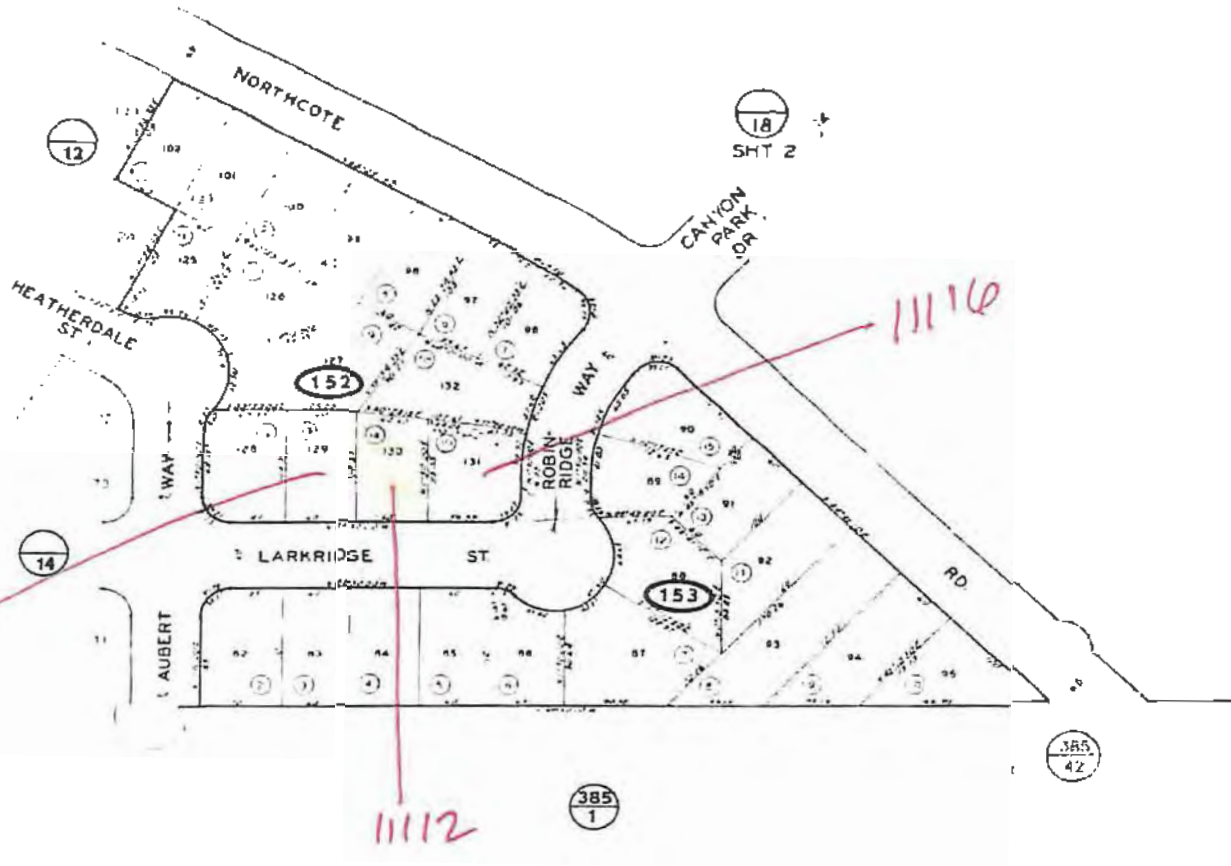
Notes: Please clear a 100 foot fuel modification zone from any structures or adjacent structures. (This is for weeds, brush, native vegetation, sumac, bamboo/arundo and annual grasses.) Clear a 30 foot fuel modification zone along all roadways, driveways or access roads. All weeds, sumac, brush, dead vegetation, trash, debris and arundo must be cleared from these fuel modification zones. All piles of vegetation must be removed from entire property.



20 SET 1983

2/12/02 JGR

| CHANGES | | | |
|---------|------|------|------|
| BLK | OLD | NEW | CUT |
| 152 | 1517 | 1519 | 1522 |
| 152 | 1 | 1504 | 1505 |
| 152 | 1 | KILL | 152 |
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 JGR ENGINEERING
 1000 NORTH 10TH AVE
 SUITE 100
 DENVER, CO 80202
 PHONE 303.733.1111
 WWW.JGR.COM

THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSES ONLY. NO LIABILITY IS
 ASSUMED FOR THE ACCURACY OF THE DATA SHOWN. ASSessor'S PARCELS
 MAP 1501. 11/21/01. 381-15. 1/12/02. 2/12/02. JGR ENGINEERING

MAP 4342 - SHADOWHILL TERRACE - LOTS 82-102 125-132

Fire Prevention Services, Inc.

P.O. Box 1720 ; El Cajon, CA 92022-1720

(619) 562-1058 ; fax (619) 445-6336

<http://fireprevention.net>

ADMINISTRATIVE BILL

9/24/2020

Nunez Leslie
1112 Larkridge St
Santee, CA 92071

Parcel # 381 152 14 00
Location: 1112 Larkridge St

Dear Nunez Leslie,

Fire Prevention Services has been contracted by the City of Santee to help reduce potential fire hazards / public nuisances, thus improving the safety of its citizens.

Your property was re-inspected on 7/21/2020 and found to still be in violation of Santee Municipal Code Chapter 8.48. As stated in the notice, if the violation is not corrected prior to the deadline you will be charged an administrative fee.

A final inspection was performed on the above referenced parcel, as of 9/21/2020 this parcel is in compliance with the Santee Municipal Code Chapter 8.48.

Due to the abatement not being completed by the deadline, you are being charged the administrative fee. Thus far your bill is \$350 and if paid within fifteen (15) days of this notice no further costs will be incurred by you.

Please make check payable to F.P.S.I. and please include the File # 381 152 14 00 on the check.

City Hall is also able to receive checks on behalf of Fire Prevention Services. Please still make checks payable to F.P.S.I. and include the file number. You can drop the check off at 10601 Magnolia Avenue, Building 4, to the attention of the Code Enforcement Officer. City Hall is open Monday through Thursday, 8 a.m. to 5 p.m. and Friday 8 a.m. to 1 p.m.

If you have any questions please call us direct at (619) 562-1058, or call the City of Santee Code Enforcement Officer at (619) 258-4100 ext. 167.

Sincerely,

Fire Prevention Services, Inc.

<http://fireprevention.net>

rev.05.19.06

COPY

CITY OF SANTEE FIRE DEPARTMENT CONTRACTED ABATEMENT FEES

| <u>Tractor Mowing</u> | | | quantity | sub total |
|-----------------------|--|----------|--------------|-----------|
| A. | per parcel, sized 1 to 7,500 square feet | \$250.00 | _____ | _____ |
| B. | per parcel, sized 7,501 to 15,000 square feet | \$325.00 | _____ | _____ |
| C. | per parcel, sized 15,001 square feet to 30,000 square feet | \$400.00 | _____ | _____ |
| D. | per parcel, sized 30,001 square feet to one acre | \$450.00 | _____ | _____ |
| E. | per square foot over one acre | \$00.02 | _____sq. ft. | _____ |

| <u>Hand Labor</u> | | | | |
|-------------------|--------------------------------|--------|---------------|-------|
| A. | per square foot of area abated | \$0.10 | _____ sq. ft. | _____ |

| <u>Dozer Operation</u> | | | | |
|------------------------|-------------|----------|-------|-------|
| A. | hourly rate | \$150.00 | _____ | _____ |
| B. | move-on fee | \$150.00 | _____ | _____ |

| <u>Debris Remediation</u> (includes chipping, grinding, and/or shredding) | | | | |
|---|---|---------|------------------|-------|
| A. | per cubic yard of material prior to chipping, and or compacting | \$38.00 | X _____ cu. yds. | _____ |
| B. | dump fees (reimbursement of cost) | | _____ | _____ |

| <u>Administrative Fee</u> (failure to comply by deadline of notice) | | | | |
|---|------------|----------|----------|---------------|
| A. | per parcel | \$350.00 | <u>1</u> | <u>350.00</u> |

| <u>Attorney Services</u> | | | | |
|--------------------------|----------------------|----------|-------|-------|
| A. | per parcel, per hour | \$200.00 | _____ | _____ |

| <u>Assessment Fees</u> (includes preparing reports, attending hearings, etc.) | | | | |
|---|-----------------------------------|----------|-------|-------|
| A. | cost confirmation fee, per parcel | \$275.00 | _____ | _____ |

| <u>Miscellaneous Fees Per Parcel</u> | | | | |
|--------------------------------------|--|---------|-------|-------|
| A. | special inspection fee | \$50.00 | _____ | _____ |
| B. | abatement lien | \$50.00 | _____ | _____ |
| C. | Interest on lien (apr) | 10% | _____ | _____ |
| D. | release of abatement lien | \$50.00 | _____ | _____ |
| E. | public notary | \$20.00 | _____ | _____ |
| F. | file duplication fee | \$50.00 | _____ | _____ |
| G. | unscheduled Labor per man hour | \$50.00 | _____ | _____ |
| H. | unscheduled fees (reimbursement of cost) | | _____ | _____ |

H.H.F. # 5116 APN # 381-152-14-00 TOTAL \$ 350.00

COPY

Fire Prevention Services, Inc.

P.O. Box 1720 : El Cajon, CA 92022-1720

(619) 562-1058 : fax (619) 445-6336

<http://fireprevention.net>

Final Bill

10/28/2020

Nunez Leslie
11112 Larkridge St
Santee, CA 92071

Ref: Parcel # 381 152 14 00
11112 Larkridge St
-

COPY

Dear Nunez Leslie,

You have failed to pay the bill dated 9/24/2020, to date we have not received payment.

If we do not receive payment within 10 days in the amount of \$350 we will be forced to bring appropriate action to collect these monies.

The further action will include the filing of an abatement lien on the property in question, as well as the forwarding to our collection agency. Under state and local law the costs of these actions will be added to the amount referenced above.

To avoid this action please pay now.

Make check payable to F.P.S.I., and please include the File # 381 152 14 00 on the check.

City Hall is also able to receive checks on behalf of Fire Prevention Services. Please still make checks payable to F.P.S.I. and include the file number. You can drop the check off at 10601 Magnolia Avenue, Building 4, to the attention of the Code Enforcement Officer. City Hall is open Monday through Thursday, 8 a.m. to 5 p.m. and Friday 8 a.m. to 1 p.m.

If you have any questions please call us direct at (619) 562-1058, or call the City of Santee Code Enforcement Officer at (619) 258-4100 ext. 167.

Sincerely,

Fire Prevention Services, Inc.

<http://fireprevention.net>

rev.05/19/06

RECORDING REQUESTED BY
Fire Prevention Services, Inc.
PO Box 1720
El Cajon, CA 92022-1720
(619) 562-1058 fax (619) 445-6336

DOC# 2020-0808638



Dec 15, 2020 12:39 PM
OFFICIAL RECORDS
Ernest J. Dronenburg, Jr.,
SAN DIEGO COUNTY RECORDER
FEES: \$0.00 (SB2 Atkins, \$0.00)

PAGES: 1

AND WHEN RECORDED MAIL TO
Fire Prevention Services, Inc.
PO Box 1720
El Cajon, CA 92022-1720

NOTICE OF ABATEMENT

TO THE CURRENT OWNER OF RECORD AND ANY FUTURE OWNERS/PURCHASERS OF THE HEREIN DESCRIBED PROPERTY

WHEREAS it was determined that a violation of Santee Municipal Code Chapter 8.48 did exist, and

WHEREAS such violation was ordered abated on 8/18/2020, and

WHEREAS representatives of the City of Santee abated the violation (s) on 9/21/2020, and


WHEREAS the charge for such abatement amounted to \$420.00;

THEREFORE be it known that an abatement obligation exists on the property regardless of owner until paid. The current owner of the property is Nunez Leslie at 11112 Larkridge St, Santee, CA 92071 described as follows:

APN # 381 152 14 00
ADDRESS: 11112 Larkridge St
MAP PAGE: , LEGAL DESCRIPTION: LOT 130 TR 4342

This abatement obligation shall attach to the property, not the owner, and may not be extinguished by a tax sale under the California Revenue and Taxation Code Section 3712. After confirmation by the City it may become a special assessment on the property tax bill. If not paid pursuant to State Law and State Tax Lien Law, the property may be sold to satisfy that obligation. The amount of such claim shall be \$420.00 plus interest and other costs which may hereafter become due. This filing does not preclude the filing of legal action for collection. Should such actions be required or determined to be appropriate, reasonable legal fees will be incurred and added to said obligation.

DATED: November 18, 2020

BY: 
Ken Osborn, Fire Prevention Services, Inc.,
Designee for City of Santee

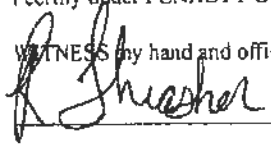
Certificate Of Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of San Diego)

On November 18, 2020 before me, R Thrasher, Notary Public, personally appeared Ken Osborn, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.




(Seal)

Cost Reports

9321 Creekside Court
381-181-08-00

SUMMARY REPORT FOR APN 381-181-08-00

04/30/20 Initial inspection was made, property was found to be in violation.

05/01/20 Mailed 30 day courtesy notice to the owner.

06/02/20 Re-inspection was made, property was found to be in violation.

06/11/20 Mailed 10 day final notice to the owner, certified mail.

06/23/20 Final inspection was made, property was found to be in violation.

08/05/20 Verified ownership information with the County of San Diego.

08/18/20 Work order authorization signed by City Official.

09/02/20 F.P.S.I. crews abated the property.

09/04/20 The owner was mailed a bill at our contracted rates.

09/30/20 The owner was mailed a final bill.

10/28/20 A Notice of Abatement was filed on the property.

Santee Fixed Charge Special Assessments Tax Year 2021/2022
 Billed Amount to Assessment Amount

9321 Creekside Court
 381-181-08-00

| Billed | Lien Fee | Notary Fee | Sub Total | 10% Int | Lien Release | Notary Fee | Co. Fee | Assessment Fee | TOTAL | Credits | Assessment | Base Date | Days |
|------------|----------|------------|------------|----------|--------------|------------|---------|----------------|------------|---------|------------|------------|------|
| \$3,365.00 | \$50.00 | \$20.00 | \$3,435.00 | \$406.24 | \$50.00 | \$20.00 | \$13.00 | \$275.00 | \$4,199.24 | \$0.00 | \$4,199.24 | 10/28/2020 | 408 |

FIRE PREVENTION SERVICES, INC.*

* Fire Prevention Services, Inc., is a contracted agent for the City of Santee
P.O. Box 1720 El Cajon, CA 92022
1-866-779-3774 ext. 310 or <http://fireprevention.net> : fax (619) 445-6336

NOTICE TO ABATE PUBLIC NUISANCE

Santee Municipal Code § 8.48.050

381 181 08 00 Santee Date: 5/1/2020
Dear Melvin Company LLC
12235 Ashcroft Cir
Lusville CA 91752

COPY

PROPERTY ADDRESS

Location of Hazard: 9321 Creekside Ct.

WHY AM I RECEIVING THIS NOTICE?

This notice is to inform you that weeds or other material on your property violate the City of Santee's Municipal Code and constitute a public nuisance under Santee Municipal Code sections 8.48.030 and/or 8.48.040. These sections generally declare the following to be a public nuisance:

- All Weeds or dry grasses over four inches in height.
- Dead shrubs, dead trees or tree limbs within ten feet of a chimney, rubbish, or any material growing or discarded upon the streets, parking areas, sidewalks, or upon private property within the City which bear seeds of a winged or downy nature, which by reason of their size, manner of growth and location constitute a fire hazard to any building, improvement, crops or other property, and
- Weeds or grasses which, when dry, will in reasonable probability constitute such a fire hazard
- Waste matter, which by reason of its location and character would materially hamper or interfere with the prevention or suspension or suppression of fire upon any lot, property or premises, or the abatement of a nuisance. Waste matter means unused or discarded matter having no substantial market value, which is exposed to the elements and is not enclosed in any structure or otherwise concealed from public view, including but not limited to rubble, asphalt, concrete, plaster, tile, rubbish, crates, cartons, metal and glass containers.

During an inspection of the above identified parcels on 4/30/2020, the inspector made the following notes specific to the condition of your property: Tall dead weeds and dead vegetation throughout property.

You are receiving this notice because the most recent San Diego County property records show that you are the owner of the identified parcel (parcel number is the number above your name on this notice). If you do not own this property and have received this notice in error, please call Fire Prevention Services as soon as possible 1-866-779-3774 ext. 310 or go to <http://fireprevention.net>. You may also contact the City directly at 619-258-4100 ext. 167 and speak with the City's Code Compliance Officer.

WHAT DO I NEED TO DO?

Within 30 days from the date on this Notice, you must remove the vegetation or waste matter which is creating a nuisance. The work required to remove the fire hazard is described below. You may also go to the Fire Prevention Services' website for additional information.

Instructions for abatement: Please clear a 100 foot fuel modification zone from any structures or adjacent structures. (This is for weeds, brush, native vegetation, sumac, bamboo/brando and annual grasses.) Clear a 30 foot fuel modification zone along all roadways, driveways or access roads. All weeds, sumac, brush, dead vegetation, trash, debris and brando must be cleared from these fuel modification zones. All piles of vegetation must be removed from entire property.

If you have read the information available on the Fire Prevention Services website and read the abatement instructions included with this Notice, but you remain unclear about what to do, please contact Fire Prevention Services or the City immediately. The City and Fire Prevention Services can work with you to establish a work plan and to adjust deadlines in consideration of property-specific conditions.

WHAT HAPPENS IF I DO NOT CLEAR MY PROPERTY WITHIN 30 DAYS?

If you do not voluntarily clear the nuisance from your property within 30 days, you will be sent a final Notice providing 10 days to abate the nuisance before the City initiates forced abatement procedures. If the City completes or causes another to complete the required work, you will be responsible for the costs incurred per Santee Municipal Code Chapter 8.48.

WHAT IS THE APPEAL PROCESS?

If you disagree with any of the requirements for abatement of your property, you may appeal within 20 days from the date on this Notice, 5/1/2020. The appeal must be in writing, addressed to the City of Santee Fire Chief and sent with an administrative fee of twenty-five dollars (\$25.00). Mail the written appeal to City Clerk, 10601 Magnolia Avenue, Santee, CA 92071.

*Fire Prevention Services, Inc., is a contracted agent of the City of Santee for the purpose of inspection, notification and abatement of public nuisances under Santee Municipal Code Chapter 8.48. The agreement between Fire Prevention Services Inc., and the City is on file at the City Clerk's office, 10601 Magnolia Avenue, Santee, CA 92071.

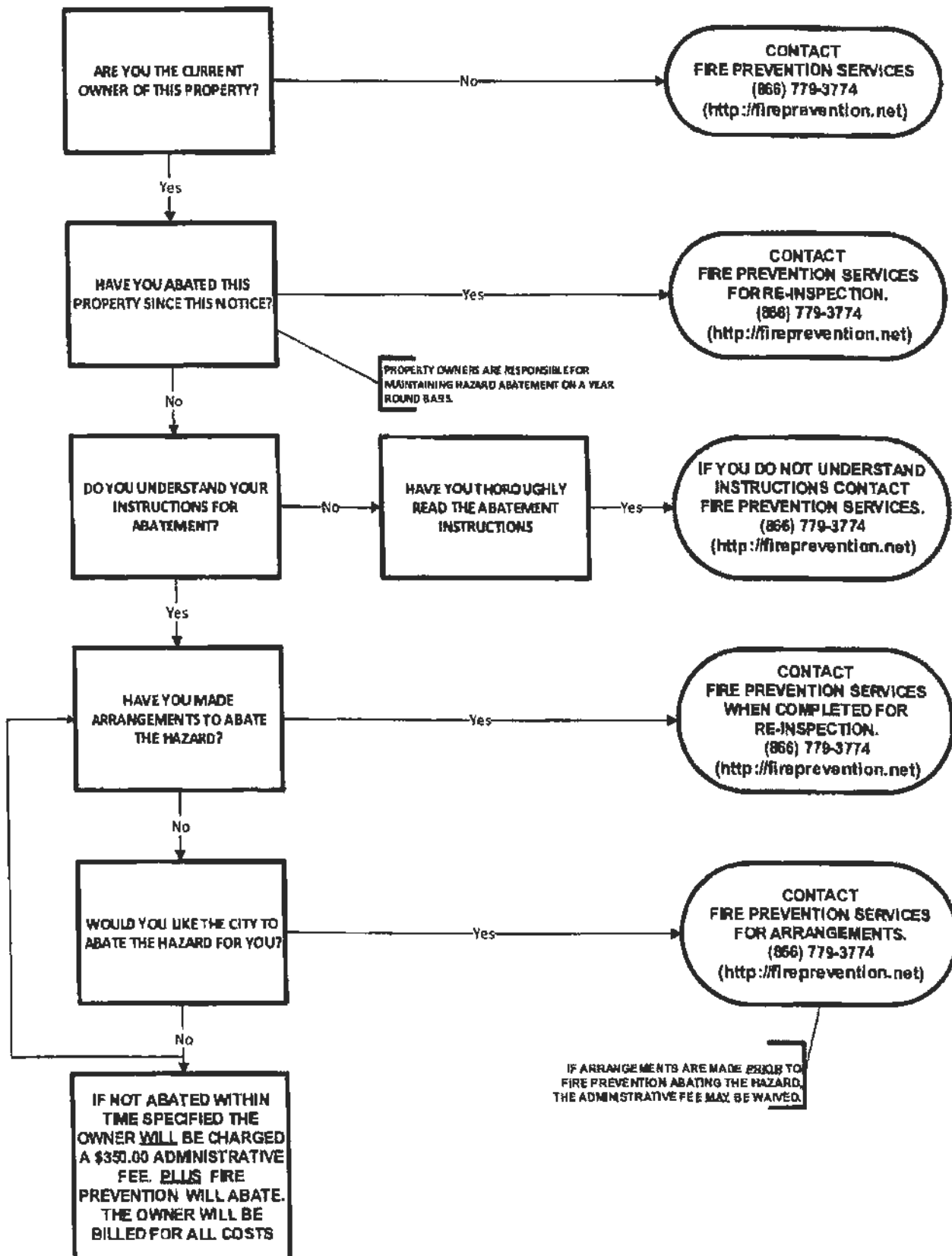
Thank you for your effort to maintain a fire safe community.

Weed Abatement Inspector
1-866-779-3774 ext. 310 or <http://fireprevention.net>
rev. 03/27/06 rev. 05/19/06 rev. 07/13/07 rev. 07/11/08 rev. 05/12

FIRE PREVENTION SERVICES, INC.

Contracted Agent for the City of Santee Fire Department

COMMON QUESTIONS AND ANSWERS



P.O. BOX 1720 : EL CAJON, CA 92022-1720 : (866) 779-3774

<http://fireprevention.net>

CITY OF SANTEE FIRE DEPARTMENT CONTRACTED ABATEMENT FEES

If your property is abated by the Fire Department, the following fees will be charged.

SCHEDULE OF FEES

| | | |
|----|---|-------------------------|
| 1. | <u>Tractor Mowing</u> | |
| | A. per parcel, sized 1 to 7,500 square feet | \$250.00 |
| | B. per parcel, sized 7,501 to 15,000 square feet | \$325.00 |
| | C. per parcel, sized 15,001 square feet to 30,000 square feet | \$400.00 |
| | D. per parcel, sized 30,001 square feet to one acre | \$450.00 |
| | E. Per square foot over one acre | \$ 00.02 |
| 2. | <u>Hand Labor</u> | |
| | A. per square foot of area abated | \$ 00.10 |
| 3. | <u>Dozer Operation</u> | |
| | A. hourly rate | \$150.00 |
| | B. move-on fee | \$150.00 |
| 4. | <u>Debris Remediation</u> (includes chipping, grinding, and/or shredding) | |
| | A. per cubic yard of material prior to chipping, and or compacting | \$ 38.00 |
| | B. dump fees | (reimbursement of cost) |
| 5. | <u>Administrative Fee</u> (failure to comply with final notice) | |
| | A. per parcel | \$350.00 |
| 6. | <u>Attorney Services</u> | |
| | A. per parcel, per hour | \$200.00 |
| 7. | <u>Assessment Fees</u> (includes preparing reports, attending hearings, etc.) | |
| | A. Cost confirmations fee, per parcel | \$275.00 |
| 8. | <u>Miscellaneous Fees</u> | |
| | A. special inspection fee | \$ 50.00 |
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| | C. Interest on lien (apr) | 10% |
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| | F. File duplication fee | \$ 50.00 |
| | G. Unscheduled Labor per man hour | \$ 50.00 |
| | H. unscheduled fees | (reimbursement of cost) |

FIRE PREVENTION SERVICES, INC.*

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P.O. Box 1720 El Cajon, CA 92022
1-866-779-3774 ext. 310 or <http://fireprevention.net> ; fax (619) 445-6336

FINAL NOTICE TO ABATE PUBLIC NUISANCE

Owner: Mehran Company LLC
Address: 12235 Ashcroft Cir
Eastvale CA 91752

Date: 6/11/2020 SANTEE

COPY

Parcel Number: **381 181 08 00**
Location of Hazard Nuisance: **9321 Creekside Ct**

WHY AM I RECEIVING THIS NOTICE?

You are receiving this final Notice to Abate Public Nuisance, because a reinspection of the property listed above on 6/2/2020, revealed a continuing public nuisance, as defined in Santee Municipal Code sections 8.48.030 and/or 8.48.040 and set forth in the first Notice to Abate Public Nuisance dated 5/1/2020, a copy of which is enclosed for your reference.

WHAT DO I NEED TO DO?

Within 10 days from the date on this Notice, you must abate the nuisance as described in the included abatement instructions, in the first Notice to Abate Public Nuisance, and as documented on Fire Prevention Services, Inc.'s website: <http://fireprevention.net>.

The inspector made the following specific notes regarding your property: Tall dead weeds and dead vegetation throughout property.

Abatement Instructions: Please clear a 100 foot fuel modification zone from any structures or adjacent structures. (This is for weeds, brush, native vegetation, sumac, bamboo/arundo and annual grasses.) Clear a 30 foot fuel modification zone along all roadways, driveways or access roads. All weeds, sumac, brush, dead vegetation, trash, debris and arundo must be cleared from these fuel modification zones. All piles of vegetation must be removed from entire property.

If you have already cleared the property please inform Fire Prevention Services or the City within 10 days from the date of this Notice. If, after checking Fire Prevention Services' website for additional information, reviewing the first Notice to Abate Public Nuisance, and reading the abatement instructions, you remain unclear about what should be done, please contact Fire Prevention Services or the City immediately. The City and Fire Prevention Services are able to work with you to establish a work plan and to adjust deadlines in consideration of property-specific conditions.

WHAT HAPPENS IF I DO NOT ABATE THE PUBLIC NUISANCE?

If the nuisance is not abated within 10 days, a \$350 administrative fee will be charged and the case will be assigned to the City's Contractor for forced abatement. All costs of the forced abatement, costs for collections, attorney fees and administrative fees will be charged to the property owner per Santee Municipal Code Chapter 8.48. If the indicated fire hazard nuisance is abated within 10 days of this Notice, please call 1-866-779-3774 ext. 310 or <http://fireprevention.net> to confirm that no further action is required.

WHOM DO I CONTACT?

When the Hazard/Nuisance has been abated, or if you have any questions, please call 1-866-779-3774 ext. 310, fill out a contact form at <http://fireprevention.net/inspbtsantee.htm> or call the City of Santee, at 619-258-4100 ext. 167 to speak with the City's Code Compliance Officer.

*Fire Prevention Services, Inc., is a contracted agent of the City of Santee for the purpose of inspection, notification and abatement of public nuisances pursuant to Santee Municipal Code Chapter 8.48

Thank you for your effort to maintain a fire safe community.

Weed Abatement Inspector
1-866-779-3774 ext. 310 or <http://fireprevention.net>

Abatement Notice Date 5/1/2020
Final Notice 6/11/2020
File # 5001
rev.03/27/06 rev.05/19/06 rev.07/13/07 rev.07/11 rev.10/11 rev.05/12

U.S. Postal Service
CERTIFIED MAIL® RECEIPT

Domestic Mail Only

For delivery information, visit our website at www.usps.com

91752 CA 91752

OFFICIAL USE

| | |
|--|--------|
| Certified Mail Fee | \$0.05 |
| Extra Services & Fees (check box, add fee as appropriate) | |
| <input type="checkbox"/> Return Receipt (hardcopy) | \$0.00 |
| <input type="checkbox"/> Return Receipt (electronic) | \$0.00 |
| <input type="checkbox"/> Certified Mail Restricted Delivery | \$0.00 |
| <input type="checkbox"/> Adult Signature Required | \$0.00 |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$0.00 |



Postage \$0.71

Total Post \$0.76

381 181 08 00 SANT
Sent To
Mehran Company Llc
Street and
12235 Ashcroft Cir
City, State
Eastvale CA 91752

PS Form

cborn

ALERT: DUE TO LIMITED TRANSPORTATION AVAILABILITY AS A RESULT OF NATIONW...

USPS Tracking®

[FAQs >](#)

[Track Another Package +](#)

Tracking Number: 70191120000122783048

[Remove X](#)

Your item has been delivered to the original sender at 10:33 am on July 8, 2020 in SANTEE, CA 92071.

Feedback

 **Delivered**

July 8, 2020 at 10:33 am
Delivered, To Original Sender
SANTEE, CA 92071

[Get Updates](#) 

[Text & Email Updates](#) 

[Tracking History](#) 

[Product Information](#) 

[See Less](#) 

CITY OF SANTEE

10601 Magnola Ave. : Santee : CA 92071

WORK ORDER AUTHORIZATION

Authorization # 5001

Owner: Mehran Company Llc
Address: 12235 Ashcroft Cir
Eastvale, CA 91752

Parcel #381 181 08 00 Job location:9321 Creekside Ct

Authorized by: M. BROGDON

Signature: [Handwritten Signature]

Date: 02/18/20

WHEN SIGNED THIS DOCUMENT ALLOWS RIGHT OF PASSAGE ONTO PRIVATE PROPERTY FOR THE PURPOSE OF FIRE HAZARD / PUBLIC NUISANCE REDUCTION OR REMOVAL.

METHOD OF CLEARING

Entire Parcel Fire Break

Hand Cutting: _____ sq. ft. Hauling: _____ cu. yds.

Tractor Mowing: _____ sq. ft. Discing: _____ sq. ft.

CREW INFORMATION

Crew

Date

Name: _____

Name: _____

Name: _____

Name: _____

Notes: Please clear a 100 foot fuel modification zone from any structures or adjacent structures. (This is for weeds, brush, native vegetation, sumac, bamboo/arundo and annual grasses.) Clear a 30 foot fuel modification zone along all roadways, driveways or access roads. All weeds, sumac, brush, dead vegetation, trash, debris and arundo must be cleared from these fuel modification zones. All piles of vegetation must be removed from entire property.

Fire Prevention Services, Inc.

P.O. Box 1720 : El Cajon, CA 92022-1720
(619) 562-1058 : fax (619) 445-6336

<http://fireprevention.net>

9/4/2020

Mehran Company Llc
12235 Ashcroft Cir
Eastvale, CA 91752

Parcel # 381 181 08 00
Location: 9321 Creekside Ct

-

Dear Mehran Company LLC,

This letter is to inform you that the Violation on the above referenced property has been abated per the Santee Fire Departments order, and prior notices to abate.

Fire Prevention Services has been contracted by the City of Santee to help reduce potential fire hazards thus improving the safety of its citizens.

The abatement of the Violation on your property was performed as mandated per Santee Municipal Code Chapter 8.48. The charges thus far total \$3,365.00 and if paid within fifteen (15) days of this notice no further costs will be incurred by you.

Please make check payable to F.P.S.I. and please include the File # 381 181 08 00 on the check.

City Hall is also able to receive checks on behalf of Fire Prevention Services. Please still make checks payable to F.P.S.I. and include the file number. You can drop the check off at 10601 Magnolia Avenue, Building 4, to the attention of the Code Enforcement Officer. City Hall is open Monday through Thursday, 8 a.m. to 5 p.m. and Friday 8 a.m. to 1 p.m.

If you have any questions please call us direct at (619) 562-1058, or call the City of Santee Code Enforcement Officer at (619) 258-4100 ext. 167.

Sincerely,

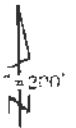
Fire Prevention Services, Inc.
<http://fireprevention.net>
rev.05-19-06

COPY

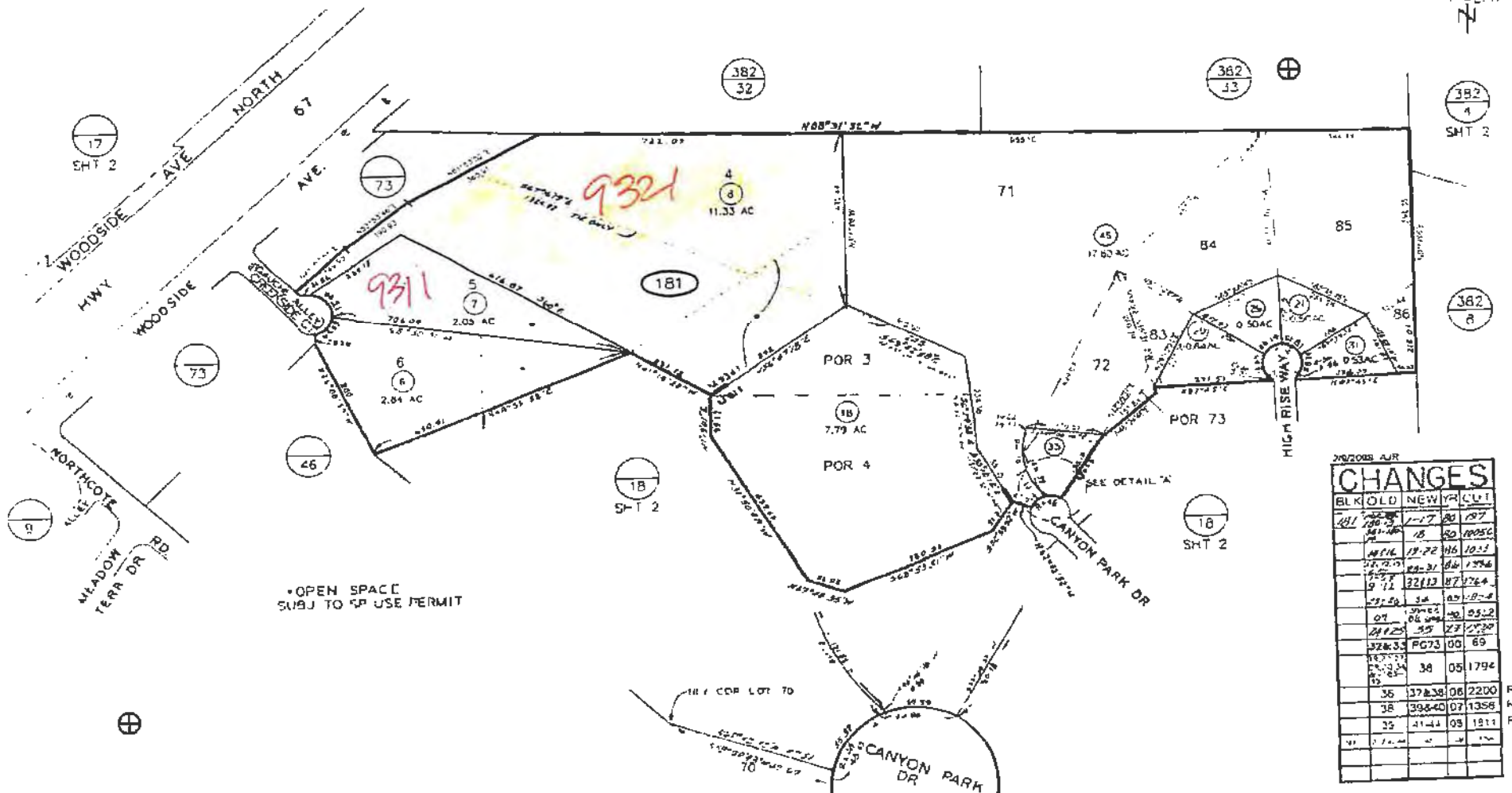
CITY OF SANTEE FIRE DEPARTMENT CONTRACTED ABATEMENT FEES

| <u>Tractor Mowing</u> | | quantity | sub total |
|---|---|--------------|--------------------------------|
| A. | per parcel, sized 1 to 7,500 square feet | \$250.00 | _____ |
| B. | per parcel, sized 7,501 to 15,000 square feet | \$325.00 | _____ |
| C. | per parcel, sized 15,001 square feet to 30,000 square feet | \$400.00 | _____ |
| D. | per parcel, sized 30,001 square feet to one acre | \$450.00 | _____ |
| E. | per square foot over one acre | \$00.02 | _____ sq. ft. _____ |
| <u>Hand Labor</u> | | | |
| A. | per square foot of area abated | \$0.10 | 30,150 sq. Ft. <u>3,015.00</u> |
| <u>Dozer Operation</u> | | | |
| A. | hourly rate | \$150.00 | _____ |
| B. | move-on fee | \$150.00 | _____ |
| <u>Debris Remediation</u> (includes chipping, grinding, and/or shredding) | | | |
| A. | per cubic yard of material prior to chipping, and or compacting | \$38.00 X | _____ cu.yds = _____ |
| B. | dump fees (reimbursement of cost) | | _____ |
| <u>Administrative Fee</u> (failure to comply by deadline of notice) | | | |
| A. | per parcel | \$350.00 | 1 _____ <u>350.00</u> |
| <u>Attorney Services</u> | | | |
| A. | per parcel, per hour | \$200.00 | _____ |
| <u>Assessment Fees</u> (includes preparing reports, attending hearings, etc.) | | | |
| A. | cost confirmation fee, per parcel | \$275.00 | _____ |
| <u>Miscellaneous Fees Per Parcel</u> | | | |
| A. | special inspection fee | \$50.00 | _____ |
| B. | abatement lien | \$50.00 | _____ |
| C. | Interest on lien (apr) | 10% | _____ |
| D. | release of abatement lien | \$50.00 | _____ |
| E. | public notary | \$20.00 | _____ |
| F. | file duplication fee | \$50.00 | _____ |
| G. | unscheduled Labor per man hour | \$50.00 | _____ |
| H. | unscheduled fees (reimbursement of cost) | | _____ |
| FILE # <u>5001</u> APN # <u>381-181-08-00</u> | | TOTAL | <u>\$3,365.00</u> |

COPY



381-180



3/9/2008 AJR

| BLK | OLD | NEW | AC | CU |
|-----|-------|-------|-------|------|
| 481 | 100-3 | 11-17 | 80 | 107 |
| | 18 | 20 | 10050 | |
| | 18 | 22 | 116 | 1033 |
| | 28-31 | 28 | 1396 | |
| | 32-33 | 27 | 1264 | |
| | 34 | 29 | 118-2 | |
| | 35 | 30 | 1052 | |
| | 36 | 27 | 1070 | |
| | 37-38 | 38 | 1794 | |
| | 39-40 | 38 | 2200 | RC |
| | 41-44 | 37 | 1356 | RC |
| | 45 | 38 | 1911 | RC |

*OPEN SPACE
SUBJ TO GP USE PERMIT

THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSES ONLY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA SHOWN. ASSESSOR'S PARCELS MAY NOT COMPLY WITH LOCAL SURVEYS OR BUILDING ORDINANCES

DETAIL 'A' - 1" = 50'

MAP 9341 - CO. OF S.D. TCT 3710
MAP 817 - RANCHO EL CAJON LOTS H & O
ROS 9952, 11252

SAN DIEGO COUNTY
ASSESSOR'S MAP
BOOK 581 PAGE 16 SHT 1 OF 2

Work space for diagrams and amount of work done

Hand Sq. Ft.: 30,150

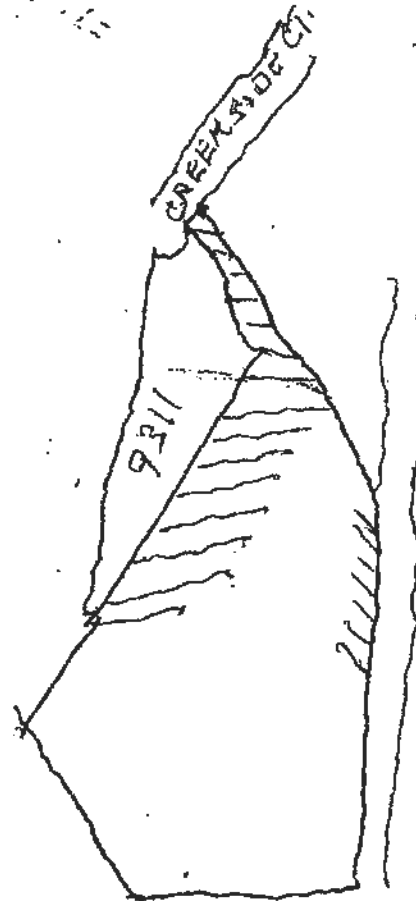
Tractor Sq. Ft.: 0

Total Removal Cu. Yds.: 0

Dump ticket: 0

Dump Charge: 0

$$\begin{aligned} \text{Hand} &- 25 \times 150 = 11,250 \\ &- 45 \times 340 = 15,300 \\ &- 30 \times 120 = 3,600 \end{aligned}$$



Fire Prevention Services, Inc.

P.O. Box 1720 : El Cajon, CA 92022-1720
(619) 562-1058 : fax (619) 445-6336
<http://fireprevention.net>

Final Bill

9/30/2020

Mehran Company Llc
12235 Ashcroft Cir
Eastvale, CA 91752

COPY

Ref: Parcel # 381 181 08 00
9321 Creekside Ct

Dear Mehran Company LLC,

You have failed to pay the bill dated 9/4/2020, to date we have not received payment.

If we do not receive payment within 10 days in the amount of \$3365 we will be forced to bring appropriate action to collect these monies.

The further action will include the filing of an abatement lien on the property in question, as well as the forwarding to our collection agency. Under state and local law the costs of these actions will be added to the amount referenced above.

To avoid this action please pay now.

Make check payable to F.P.S.I., and please include the File # 381 181 08 00 on the check.

City Hall is also able to receive checks on behalf of Fire Prevention Services. Please still make checks payable to F.P.S.I. and include the file number. You can drop the check off at 10601 Magnolia Avenue, Building 4, to the attention of the Code Enforcement Officer. City Hall is open Monday through Thursday, 8 a.m. to 5 p.m. and Friday 8 a.m. to 1 p.m.

If you have any questions please call us direct at (619) 562-1058, or call the City of Santee Code Enforcement Officer at (619) 258-4100 ext. 167.

Sincerely,

Fire Prevention Services, Inc.
<http://fireprevention.net>
rev.05 19 06

RECORDING REQUESTED BY
Fire Prevention Services, Inc.
PO Box 1720
El Cajon, CA 92022-1720
(619) 562-1058 fax (619) 445-6336

DOC# 2020-0712860



Nov 13, 2020 12:11 PM
OFFICIAL RECORDS
Ernest J. Dronenburg, Jr.,
SAN DIEGO COUNTY RECORDER
FEES: \$0.00 (SB2 Atkins: \$0.00)

AND WHEN RECORDED MAIL TO
Fire Prevention Services, Inc.
PO Box 1720
El Cajon, CA 92022-1720

PAGES: 1

**NOTICE OF ABATEMENT
TO THE CURRENT OWNER OF RECORD AND ANY FUTURE OWNERS/PURCHASERS OF THE
HEREIN DESCRIBED PROPERTY**

WHEREAS it was determined that a violation of Santee Municipal Code Chapter 8.48 did exist, and

WHEREAS such violation was ordered abated on 8/18/2020, and

WHEREAS representatives of the City of Santee abated the violation (s) on 9/2/2020, and


WHEREAS the charge for such abatement amounted to \$3,435.00;

THEREFORE be it known that an abatement obligation exists on the property regardless of owner until paid. The current owner of the property is Mehran Company LLC at 12235 Ashcroft Cir, Eastvale, CA 91752 described as follows:

APN # 381 181 08 00
ADDRESS: 9321 Creekside Ct
MAP PAGE: , LEGAL DESCRIPTION: LOT 4 TR 9341

This abatement obligation shall attach to the property, not the owner, and may not be extinguished by a tax sale under the California Revenue and Taxation Code Section 3712. After confirmation by the City it may become a special assessment on the property tax bill. If not paid pursuant to State Law and State Tax Lien Law, the property may be sold to satisfy that obligation. The amount of such claim shall be \$3,435.00 plus interest and other costs which may hereafter become due. This filing does not preclude the filing of legal action for collection. Should such actions be required or determined to be appropriate, reasonable legal fees will be incurred and added to said obligation.

DATED: October 28, 2020

BY: 
Ken Osborn, Fire Prevention Services, Inc.,
Designee for City of Santee

Certificate Of Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

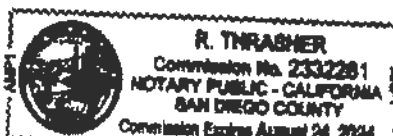
State of California)
County of San Diego)

On October 28, 2020 before me, R. Thrasher, Notary Public, personally appeared Ken Osborn, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

R. Thrasher



(Seal)

Cost Reports

10775 Valor Place
381-552-32-00

SUMMARY REPORT FOR APN 381-552-32-00

- 06/02/20 Initial inspection was made, property was found to be in violation.
- 06/03/20 Mailed 30 day courtesy notice to the owner.
- 07/07/20 Re-inspection was made, property was found to be in violation.
- 07/09/20 Mailed 10 day final notice to the owner, certified mail.
- 07/21/20 Final inspection was made, property was found to be in violation.
- 08/05/20 Verified ownership information with the County of San Diego.
- 08/18/20 Work order authorization signed by City Official.
- 09/21/20 F.P.S.I. crews attempted to abate the property and found compliant.
- 09/24/20 The owner was mailed an Administrative bill at the contracted rates.
- 10/01/20 Received bill return mail unable to forward.
- 10/28/20 The owner was mailed a final bill.
- 11/06/20 Received final bill return mail unclaimed.
- 11/18/20 A Notice of Abatement was filed on the property.

Santee Fixed Charge Special Assessments Tax Year 2021/2022
Billed Amount to Assessment Amount

10775 Valor Place
381-552-32-00

| Billed | Lien Fee | Notary Fee | Sub Total | 10% Int | Lien Release | Notary Fee | Co. Fee | Assessment Fee | TOTAL | Credits | Assessment | Base Date | Days |
|----------|----------|------------|-----------|---------|--------------|------------|---------|----------------|----------|---------|------------|------------|------|
| \$350.00 | \$50.00 | \$20.00 | \$420.00 | \$46.98 | \$50.00 | \$20.00 | \$13.00 | \$275.00 | \$824.98 | \$0.00 | \$824.98 | 11/18/2020 | 387 |

FIRE PREVENTION SERVICES, INC.*

Fire Prevention Services, Inc. is a contracted agent for the City of Santee
P.O. Box 1720 El Cajon, CA 92022
1-866-779-3774 ext. 310 or <http://fireprevention.net> : fax (619) 445-6336

NOTICE TO ABATE PUBLIC NUISANCE

Santee Municipal Code, § 8.48.030

J81 552 32 00 SANTEE Date: 6/3/2020

Dear Fang Michael Wetchen & Family
10775 Valor Pl
Santee CA 92071

COPY

PROPERTY ADDRESS

Location of Hazard: 10775 Valor Pl.

WHY AM I RECEIVING THIS NOTICE?

This notice is to inform you that weeds or other material on your property violate the City of Santee's Municipal Code and constitute a public nuisance under Santee Municipal Code sections 8.48.030 and/or 8.48.040. These sections generally declare the following to be a public nuisance:

- All Weeds or dry grasses over four inches in height.
- Dead shrubs, dead trees or tree limbs within ten feet of a chimney, rubbish, or any material growing or discarded upon the streets, parking areas, sidewalks, or upon private property within the City which bear seeds of a wingy or downy nature, which by reason of their size, manner of growth and location constitute a fire hazard to any building, improvement, crops or other property, and
- Weeds or grasses which, when dry, will in reasonable probability constitute such a fire hazard
- Waste matter, which by reason of its location and character would materially hamper or interfere with the prevention or suspension or suppression of fire upon any lot, property or premises, or the abatement of a nuisance. Waste matter means unused or discarded matter having no substantial market value, which is exposed to the elements and is not enclosed in any structure or otherwise concealed from public view, including but not limited to rubble, asphalt, concrete, plaster, tile, rubbish, crates, cartons, metal and glass containers.

During an inspection of the above identified parcels on 6/2/2020 the inspector made the following notes specific to the condition of your property: Tall dead weeds and dead vegetation throughout property - back yard slope

You are receiving this notice because the most recent San Diego County property records show that you are the owner of the identified parcel (parcel number is the number above your name on this notice). If you do not own this property and have received this notice in error, please call Fire Prevention Services as soon as possible 1-866-779-3774 ext. 310 or go to <http://fireprevention.net>. You may also contact the City directly at 619-258-4100 ext. 167 and speak with the City's Code Compliance Officer.

WHAT DO I NEED TO DO?

Within 30 days from the date on this Notice, you must remove the vegetation or waste matter which is creating a nuisance. The work required to remove the fire hazard is described below. You may also go to the Fire Prevention Services' website for additional information.

Instructions for abatement: Please remove all tree branches that exist within 6 feet from the ground. (Excluding maintained, irrigated landscaping, orchards and groves.) Please clear a 100 foot fuel modification zone from any structures or adjacent structures. (This is for weeds, brush, native vegetation, sunar, bamboo/arundo and annual grasses.) Clear a 30 foot fuel modification zone along all roadways, driveways or access roads. All weeds, sunar, brush, dead vegetation, trash, debris and arundo must be cleared from these fuel modification zones. All piles of vegetation must be removed from entire property.

If you have read the information available on the Fire Prevention Services' website and read the abatement instructions included with this Notice, but you remain unclear about what to do, please contact Fire Prevention Services or the City immediately. The City and Fire Prevention Services can work with you to establish a work plan and to adjust deadlines in consideration of property-specific conditions.

WHAT HAPPENS IF I DO NOT CLEAR MY PROPERTY WITHIN 30 DAYS?

If you do not voluntarily clear the nuisance from your property within 30 days, you will be sent a final Notice, providing 10 days to abate the nuisance before the City initiates forced abatement procedures. If the City completes or causes another to complete the required work, you will be responsible for the costs incurred per Santee Municipal Code Chapter 8.48.

WHAT IS THE APPEAL PROCESS?

If you disagree with any of the requirements for abatement of your property, you may appeal within 20 days from the date on this Notice: 6/3/2020. The appeal must be in writing, addressed to the City of Santee Fire Chief and sent with an administrative fee of twenty-five dollars (\$25.00). Mail the written appeal to: City Clerk, 10601 Magnolia Avenue, Santee, CA 92071.

*Fire Prevention Services, Inc. is a contracted agent of the City of Santee for the purpose of inspection, notification and abatement of public nuisances under Santee Municipal Code Chapter 8.48. The agreement between Fire Prevention Services, Inc. and the City is on file at the City Clerk's office, 10601 Magnolia Avenue, Santee, CA 92071.

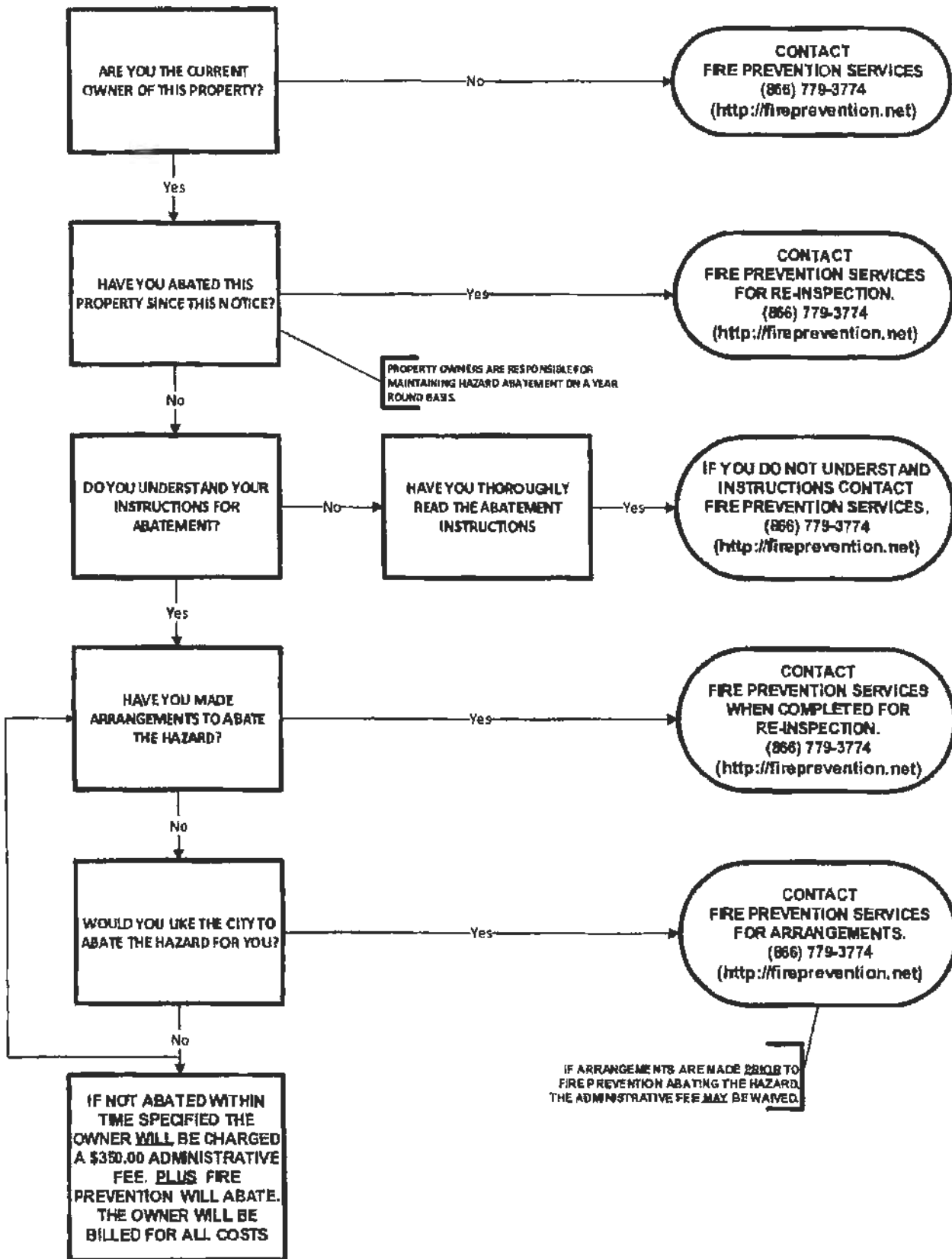
Thank you for your effort to maintain a fire safe community.

Weed Abatement Inspector
1-866-779-3774 ext. 310 or <http://fireprevention.net>
rev. 03/27/06 rev. 05/19/06 rev. 07/13/07 rev. 07/11 rev. 05/12

FIRE PREVENTION SERVICES, INC.

Contracted Agent for the City of Santee Fire Department

COMMON QUESTIONS AND ANSWERS



P.O. BOX 1720 : EL CAJON, CA 92022-1720 : (866) 779-3774

<http://fireprevention.net>

CITY OF SANTEE FIRE DEPARTMENT CONTRACTED ABATEMENT FEES

If your property is abated by the Fire Department, the following fees will be charged.

SCHEDULE OF FEES

| | | |
|----|---|-------------------------|
| 1. | <u>Tractor Mowing</u> | |
| | A. per parcel, sized 1 to 7,500 square feet | \$250.00 |
| | B. per parcel, sized 7,501 to 15,000 square feet | \$325.00 |
| | C. per parcel, sized 15,001 square feet to 30,000 square feet | \$400.00 |
| | D. per parcel, sized 30,001 square feet to one acre | \$450.00 |
| | E. Per square foot over one acre | \$ 00.02 |
| 2. | <u>Hand Labor</u> | |
| | A. per square foot of area abated | \$ 00.10 |
| 3. | <u>Dozer Operation</u> | |
| | A. hourly rate | \$150.00 |
| | B. move-on fee | \$150.00 |
| 4. | <u>Debris Remediation</u> (includes chipping, grinding, and/or shredding) | |
| | A. per cubic yard of material prior to chipping, and or compacting | \$ 38.00 |
| | B. dump fees | (reimbursement of cost) |
| 5. | <u>Administrative Fee</u> (failure to comply with final notice) | |
| | A. per parcel | \$350.00 |
| 6. | <u>Attorney Services</u> | |
| | A. per parcel, per hour | \$200.00 |
| 7. | <u>Assessment Fees</u> (includes preparing reports, attending hearings, etc.) | |
| | A. Cost confirmations fee, per parcel | \$275.00 |
| 8. | <u>Miscellaneous Fees</u> | |
| | A. special inspection fee | \$ 50.00 |
| | B. abatement lien | \$ 50.00 |
| | C. Interest on lien (apr) | 10% |
| | D. release of abatement lien | \$ 50.00 |
| | E. public notary | \$ 20.00 |
| | F. File duplication fee | \$ 50.00 |
| | G. Unscheduled Labor per man hour | \$ 50.00 |
| | H. unscheduled fees | (reimbursement of cost) |

FIRE PREVENTION SERVICES, INC.*

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P.O. Box 1720 El Cajon, CA 92022
1-866-779-3774 ext. 310 or <http://fireprevention.net> ; fax (619) 445-6336

FINAL NOTICE TO ABATE PUBLIC NUISANCE

Owner: Fang Michael Weichen & Lin Yi
Address: 10775 Valor Pl
Santee CA 92071

Date: 7/9/2020 SANTEE.

COPY

Parcel Number: 381 552 32 00
Location of Hazard/Nuisance: 10775 Valor Pl

WHY AM I RECEIVING THIS NOTICE?

You are receiving this final Notice to Abate Public Nuisance, because a reinspection of the property listed above on 7/7/2020, revealed a continuing public nuisance, as defined in Santee Municipal Code sections 8.48.030 and or 8.48.040 and set forth in the first Notice to Abate Public Nuisance dated 6/3/2020, a copy of which is enclosed for your reference.

WHAT DO I NEED TO DO?

Within 10 days from the date on this Notice, you must abate the nuisance as described in the included abatement instructions, in the first Notice to Abate Public Nuisance, and as documented on Fire Prevention Services, Inc.'s website: <http://fireprevention.net>.

The inspector made the following specific notes regarding your property: All dead weeds and dead vegetation throughout property - back yard slope.

Abatement Instructions: **Please remove all tree branches that exist within 6 feet from the ground. (Excluding maintained, irrigated landscaping, orchards and groves.) Please clear a 100 foot fuel modification zone from any structures or adjacent structures. (This is for weeds, brush, native vegetation, sumac, bamboo/arundo and annual grasses.) Clear a 30 foot fuel modification zone along all roadways, driveways or access roads. All weeds, sumac, brush, dead vegetation, trash, debris and arundo must be cleared from these fuel modification zones. All piles of vegetation must be removed from entire property.**

If you have already cleared the property please inform Fire Prevention Services or the City within 10 days from the date of this Notice. If, after checking Fire Prevention Services' website for additional information, reviewing the first Notice to Abate Public Nuisance, and reading the abatement instructions, you remain unclear about what should be done, please contact Fire Prevention Services or the City immediately. The City and Fire Prevention Services are able to work with you to establish a work plan and to adjust deadlines in consideration of property-specific conditions.

WHAT HAPPENS IF I DO NOT ABATE THE PUBLIC NUISANCE?

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WHOM DO I CONTACT?

When the Hazard Nuisance has been abated, or if you have any questions, please call 1-866-779-3774 ext. 310, fill out a contact form at <http://fireprevention.net> (insplbsantee.htm) or call the City of Santee, at 619-258-4100 ext. 167 to speak with the City's Code Compliance Officer.

*Fire Prevention Services, Inc., is a contracted agent of the City of Santee for the purpose of inspection, notification and abatement of public nuisances pursuant to Santee Municipal Code Chapter 8.48.

Thank you for your effort to maintain a fire safe community.

Weed Abatement Inspector
1-866-779-3774 ext. 310 or <http://fireprevention.net>

Abatement Notice Date 6/3/2020
Final Notice 7/9/2020
File # 5121
rev 03/27/06 rev 05/19/06 rev 07/13/07 rev 07/11 rev 10/11 rev 05/12

CERTIFIED MAIL® RECEIPT
 Domestic Mail Only

For delivery information, visit our website at www.usps.com.

SANTEE CA 92071

| | |
|--|---------------|
| Certified Mail Fee | \$3.55 |
| Extra Services & Fees (check box, add fee as appropriate) | |
| <input type="checkbox"/> Return Receipt (hardcopy) | \$0.00 |
| <input type="checkbox"/> Return Receipt (electronic) | \$0.00 |
| <input type="checkbox"/> Certified Mail Restricted Delivery | \$0.00 |
| <input type="checkbox"/> Adult Signature Required | \$0.00 |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$0.00 |
| Postage | \$0.70 |
| Total P | \$4.25 |



381 552 32 00 SANT

Fang Michael Weichen & Lin Yi

10775 Valor Pl

Santee CA 92071

PS Form 3849

Instructions

ALERT: DUE TO LIMITED TRANSPORTATION AVAILABILITY AS A RESULT OF NATIONW...

USPS Tracking®

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Tracking Number: 70191120000122753423

[Remove X](#)

Expected Delivery on

THURSDAY

16

JULY
2020 ⓘ

by

8:00pm ⓘ

Feedback

 **Delivered**

July 16, 2020 at 11:12 am
Delivered, Left with Individual
SANTEE, CA 92071

[Get Updates](#) ▾

[Text & Email Updates](#) ▾

[Tracking History](#) ▾

[Product Information](#) ▾

[See Less](#) ^

CITY OF SANTEE

10601 Magnola Ave. : Santee : CA 92071

WORK ORDER AUTHORIZATION

Authorization # 5121

Owner: Fang Michael Weichen & Lin Yi
Address: 10775 Valor Pl
Santee, CA 92071

Parcel #381 552 32 00 Job location:10775 Valor Pl

Authorized by: M. Brogdon

Signature: M. Brogdon Date: 6-8-18-ED

WHEN SIGNED THIS DOCUMENT ALLOWS RIGHT OF PASSAGE ONTO PRIVATE PROPERTY FOR THE PURPOSE OF FIRE HAZARD / PUBLIC NUISANCE REDUCTION OR REMOVAL.

METHOD OF CLEARING

| | Entire Parcel | Fire Break |
|-----------------|---------------|-------------------------|
| Hand Cutting: | _____ sq. ft. | Hauling: _____ cu. yds. |
| Tractor Mowing: | _____ sq. ft. | Discing: _____ sq. ft. |

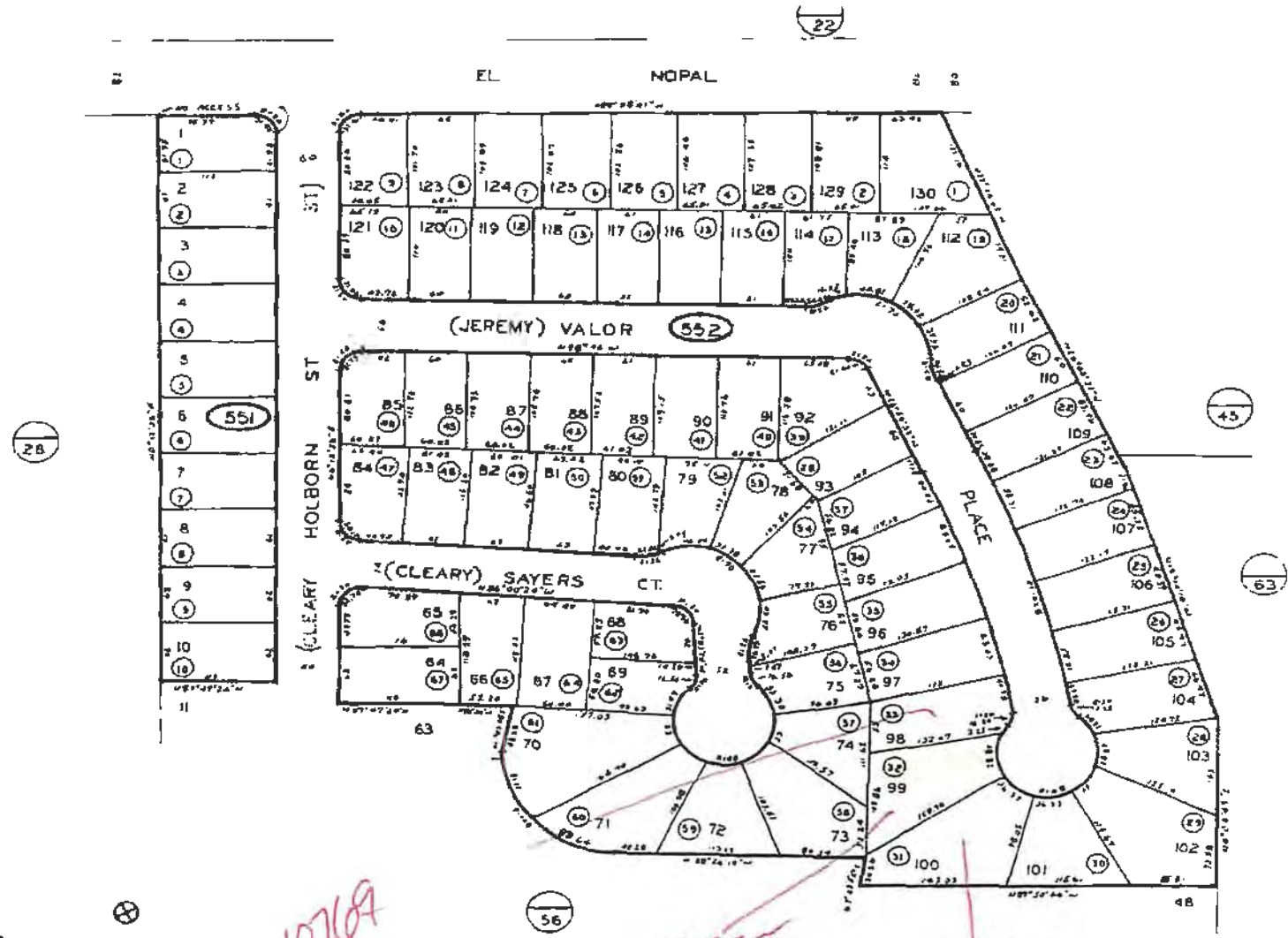
CREW INFORMATION

| <u>Crew</u> | <u>Date</u> |
|---------------|-------------|
| Name: _____ | _____ |
| ✓ Name: _____ | _____ |
| Name: _____ | _____ |
| Name: _____ | _____ |

Notes: Please remove all tree branches that exist within 6 feet from the ground. (Excluding maintained, irrigated landscaping, orchards and groves.) Please clear a 100 foot fuel modification zone from any structures or adjacent structures. (This is for weeds, brush, native vegetation, sumac, bamboo/arundo and annual grasses.) Clear a 30 foot fuel modification zone along all roadways, driveways or access roads. All weeds, sumac, brush, dead vegetation, trash, debris and arundo must be cleared from these fuel

16

381-551-554



381-55

1"=100'
N

22-02-27 RMA

| CHANGES | | | |
|---------|-----|-----|-----|
| BLK | OLD | NEW | CUT |
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11
2/17/24
1/20/2025
ASSASSORS MAP
BOOK 381 PAGE 55

MAP 7495 - EL NOPAL ESTATES
ROS 1252

10769

10775

10779

Fire Prevention Services, Inc.

P.O. Box 1720 : El Cajon, CA 92022-1720

(619) 562-1058 : fax (619) 445-6336

<http://fireprevention.net>

ADMINISTRATIVE BILL

9/24/2020

Fang Michael Weichen & Lin Yi
10775 Valor Pl
Santee, CA 92071

COPY

Parcel # 381 552 32 00
Location: 10775 Valor Pl

Dear Fang Michael Weichen & Lin Yi,

Fire Prevention Services has been contracted by the City of Santee to help reduce potential fire hazards / public nuisances, thus improving the safety of its citizens.

Your property was re-inspected on 7/21/2020 and found to still be in violation of Santee Municipal Code Chapter 8.48. As stated in the notice, if the violation is not corrected prior to the deadline you will be charged an administrative fee.

A final inspection was performed on the above referenced parcel, as of 9/21/2020 this parcel is in compliance with the Santee Municipal Code Chapter 8.48.

Due to the abatement not being completed by the deadline, you are being charged the administrative fee. Thus far your bill is \$350 and if paid within fifteen (15) days of this notice no further costs will be incurred by you.

Please make check payable to F.P.S.I. and please include the File # 381 552 32 00 on the check.

City Hall is also able to receive checks on behalf of Fire Prevention Services. Please still make checks payable to F.P.S.I. and include the file number. You can drop the check off at 10601 Magnolia Avenue, Building 4, to the attention of the Code Enforcement Officer. City Hall is open Monday through Thursday, 8 a.m. to 5 p.m. and Friday 8 a.m. to 1 p.m.

If you have any questions please call us direct at (619) 562-1058, or call the City of Santee Code Enforcement Officer at (619) 258-4100 ext. 167.

Sincerely,

Fire Prevention Services, Inc.
<http://fireprevention.net>

rev.05.19.06

CITY OF SANTEE FIRE DEPARTMENT CONTRACTED ABATEMENT FEES

| <u>Tractor Mowing</u> | | quantity | sub total |
|-----------------------|--|----------|---------------------|
| A. | per parcel, sized 1 to 7,500 square feet | \$250.00 | _____ |
| B. | per parcel, sized 7,501 to 15,000 square feet | \$325.00 | _____ |
| C. | per parcel, sized 15,001 square feet to 30,000 square feet | \$400.00 | _____ |
| D. | per parcel, sized 30,001 square feet to one acre | \$450.00 | _____ |
| E. | per square foot over one acre | \$00.02 | _____ sq. ft. _____ |

| <u>Hand Labor</u> | | | |
|-------------------|--------------------------------|--------|---------------------|
| A. | per square foot of area abated | \$0.10 | _____ sq. ft. _____ |

| <u>Dozer Operation</u> | | | |
|------------------------|-------------|----------|-------|
| A. | hourly rate | \$150.00 | _____ |
| B. | move-on fee | \$150.00 | _____ |

| <u>Debris Remediation</u> (includes chipping, grinding, and/or shredding) | | | |
|---|---|---------|------------------------|
| A. | per cubic yard of material prior to chipping, and or compacting | \$38.00 | x _____ cu.yds = _____ |
| B. | dump fees (reimbursement of cost) | | _____ |

| <u>Administrative Fee</u> (failure to comply by deadline of notice) | | | |
|---|------------|----------|-----------------------|
| | per parcel | \$350.00 | 1 _____ <u>350.00</u> |

| <u>Attorney Services</u> | | | |
|--------------------------|----------------------|----------|-------|
| A. | per parcel, per hour | \$200.00 | _____ |

| <u>Assessment Fees</u> (includes preparing reports, attending hearings, etc.) | | | |
|---|-----------------------------------|----------|-------|
| A. | cost confirmation fee, per parcel | \$275.00 | _____ |

| <u>Miscellaneous Fees Per Parcel</u> | | | |
|--------------------------------------|--|---------|-------|
| A. | special inspection fee | \$50.00 | _____ |
| B. | abatement lien | \$50.00 | _____ |
| C. | Interest on lien (apr) | 10% | _____ |
| D. | release of abatement lien | \$50.00 | _____ |
| E. | public notary | \$20.00 | _____ |
| F. | file duplication fee | \$50.00 | _____ |
| G. | unscheduled labor per man hour | \$50.00 | _____ |
| H. | unscheduled fees (reimbursement of cost) | | _____ |

CALL # 5121 APN # 381-552-32-00 **TOTAL** 350.00

COPY

Fire Prevention Services, Inc.

P.O. Box 1720 : El Cajon, CA 92022-1720

(619) 562-1058 : fax (619) 445-6336

<http://fireprevention.net>

Final Bill

10/28/2020

Fang Michael Weichen & Lin Yi
10775 Valor Pl
Santee, CA 92071

Ref: Parcel # 381 552 32 00
10775 Valor Pl

COPY

Dear Fang Michael Weichen & Lin Yi,

You have failed to pay the bill dated 9/24/2020, to date we have not received payment.

If we do not receive payment within 10 days in the amount of \$350 we will be forced to bring appropriate action to collect these monies.

The further action will include the filing of an abatement lien on the property in question, as well as the forwarding to our collection agency. Under state and local law the costs of these actions will be added to the amount referenced above.

To avoid this action please pay now.

Make check payable to F.P.S.I. and please include the File # 381 552 32 00 on the check.

City Hall is also able to receive checks on behalf of Fire Prevention Services. Please still make checks payable to F.P.S.I. and include the file number. You can drop the check off at 10601 Magnolia Avenue, Building 4, to the attention of the Code Enforcement Officer. City Hall is open Monday through Thursday, 8 a.m. to 5 p.m. and Friday 8 a.m. to 1 p.m.

If you have any questions please call us direct at (619) 562-1058, or call the City of Santee Code Enforcement Officer at (619) 258-4100 ext. 167.


Sincerely,

Fire Prevention Services, Inc.

<http://fireprevention.net>

rev.05 19/06

Fire Prevention Services
P. O. Box 1720
El Cajon, CA 92022-1720

SAN DIEGO CA 920 Thinking 
25 SEP 2020 PM 2 L

RECEIVED
OCT 01 2020

Fang Michael Weichen & Lin Yi
10775 Valor Pl
Santee, CA 92071

Parcel # 381_552 32 00

92071-500175

NIXIE 910 SE 1 0000/25/20

RETURN TO SENDER
ATTEMPTED - NOT KNOWN
UNABLE TO FORWARD

BC: 92022172020 *2204-00248-25-42

Fire Prevention Services
P. O. Box 1720
El Cajon, CA 92022-1720

SAN DIEGO CA 920
27 OCT 2020 PM 5 L



RECEIVED
NOV 06 2020

381-552-32 FINAL

Fang Michael Weichen & Lin Yi
10775 Valor Pl
Santee, CA 92071

92071-500175

92071-500175

NIXIE 911 SE 1 7211/03/20

RETURN TO SENDER
UNCLAIMED
UNABLE TO FORWARD

BC: 92022172020 *1504-04698-27-44

RECORDING REQUESTED BY
Fire Prevention Services, Inc.
PO Box 1720
El Cajon, CA 92022-1720
9) 562-1058 fax (619) 445-6336

DOC# 2020-0808639



Dec 16, 2020 12:39 PM
OFFICIAL RECORDS
Ernest J. Dronenburg, Jr.,
SAN DIEGO COUNTY RECORDER
FEES: \$0.00 (SB2 Atkins \$0.00)

AND WHEN RECORDED MAIL TO
Fire Prevention Services, Inc.
PO Box 1720
El Cajon, CA 92022-1720

PAGES: 1

**NOTICE OF ABATEMENT
TO THE CURRENT OWNER OF RECORD AND ANY FUTURE OWNERS/PURCHASERS OF THE
HEREIN DESCRIBED PROPERTY**

WHEREAS it was determined that a violation of Santee Municipal Code Chapter 8.48 did exist, and

WHEREAS such violation was ordered abated on 8/18/2020, and

WHEREAS representatives of the City of Santee abated the violation (s) on 9/21/2020, and

WHEREAS the charge for such abatement amounted to \$420.00;

THEREFORE be it known that an abatement obligation exists on the property regardless of owner until paid. The current owner of the property is Fang Michael Weichen & Lin Yi at 10775 Valor Pl, Santee, CA 92071 described as follows:

APN # 381 552 32 00
ADDRESS: 10775 Valor Pl
AP PAGE: , LEGAL DESCRIPTION: LOT 99 TR 7495

This abatement obligation shall attach to the property, not the owner, and may not be extinguished by a tax sale under the California Revenue and Taxation Code Section 3712. After confirmation by the City it may become a special assessment on the property tax bill. If not paid pursuant to State Law and State Tax Lien Law, the property may be sold to satisfy that obligation. The amount of such claim shall be \$420.00 plus interest and other costs which may hereafter become due. This filing does not preclude the filing of legal action for collection. Should such actions be required or determined to be appropriate, reasonable legal fees will be incurred and added to said obligation.

DATED: November 18, 2020

BY: 
Ken Osborn, Fire Prevention Services, Inc.,
Designee for City of Santee


Certificate Of Acknowledgment

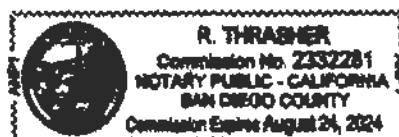
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of San Diego)

On November 18, 2020 before me, R. Thrasher, Notary Public, personally appeared Ken Osborn, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.




(Seal)

Cost Reports

8845 Carmir Drive
386-360-53-00

SUMMARY REPORT FOR APN 386-360-53-00

04/16/20 Initial inspection was made, property was found to be in violation.

04/17/20 Mailed 30 day courtesy notice to the owner.

05/21/20 Re-inspection was made, property was found to be in violation.

05/26/20 Mailed 10 day final notice to the owner, certified mail.

06/23/20 Final inspection was made, property was found to be in violation.

08/05/20 Verified ownership information with the County of San Diego.

08/18/20 Work order authorization signed by City Official.

09/01/20 F.P.S.I. crews abated the property.

09/04/20 The owner was mailed a bill at our contracted rates.

09/18/20 Received bill return mail unable to forward.

09/30/20 The owner was mailed a final bill.

10/28/20 A Notice of Abatement was filed on the property.

Santee Fixed Charge Special Assessments Tax Year 2021/2022
Billed Amount to Assessment Amount

8845 Carmir Drive
386-360-53-00

| Billed | Lien Fee | Notary Fee | Sub Total | 10% Int | Lien Release | Notary Fee | Co. Fee | Assessment Fee | TOTAL | Credits | Assessment | Base Date | Days |
|----------|----------|------------|-----------|---------|--------------|------------|---------|----------------|------------|---------|------------|------------|------|
| \$734.00 | \$50.00 | \$20.00 | \$804.00 | \$95.08 | \$50.00 | \$20.00 | \$13.00 | \$275.00 | \$1,257.08 | \$0.00 | \$1,257.08 | 10/28/2020 | 408 |

FIRE PREVENTION SERVICES, INC.*

* Fire Prevention Services, Inc. is a contracted agent for the City of Santee
P.O. Box 1720 El Cajon, CA 92022
1-866-779-3774 ext. 310 or <http://fireprevention.net> ; fax (619) 445-6336

NOTICE TO ABATE PUBLIC NUISANCE

Santee Municipal Code § 8.48.050

386 360 53 00 SANTEE Date: 4-17-2020

Dear Brooks Richard
8845 Carmel Dr
Santee CA 92071



PROPERTY ADDRESS

Location of Hazard: 8845 Carmel Dr.

WHY AM I RECEIVING THIS NOTICE?

This notice is to inform you that weeds or other material on your property violate the City of Santee's Municipal Code and constitute a public nuisance under Santee Municipal Code sections 8.48.030 and/or 8.48.040. These sections generally declare the following to be a public nuisance:

- All Weeds or dry grasses over four inches in height
- Dead shrubs, dead trees or tree limbs within ten feet of a chimney, rubbish, or any material growing or discarded upon the streets, parking areas, sidewalks, or upon private property within the City which bear seeds of a wingy or downy nature, which by reason of their size, manner of growth and location constitute a fire hazard to any building, improvement, crops or other property, and
- Weeds or grasses which, when dry, will in reasonable probability constitute such a fire hazard
- Waste matter, which by reason of its location and character would materially hamper or interfere with the prevention or suspension or suppression of fire upon any lot, property or premises, or the abatement of a nuisance. Waste matter means unused or discarded matter having no substantial market value, which is exposed to the elements and is not enclosed in any structure or otherwise concealed from public view, including but not limited to rubble, asphalt, concrete, plaster, tile, rubbish, crates, cartons, metal and glass containers.

During an inspection of the above identified parcels on 4-16-2020 the inspector made the following notes specific to the condition of your property: Fall dead weeds and dead vegetation throughout property. Tree branches hanging down to the ground.

You are receiving this notice because the most recent San Diego County property records show that you are the owner of the identified parcel (parcel number is the number above your name on this notice). If you do not own this property and have received this notice in error, please call Fire Prevention Services as soon as possible 1-866-779-3774 ext. 310 or go to <http://fireprevention.net>. You may also contact the City directly at 619-258-3100 ext. 167 and speak with the City's Code Compliance Officer.

WHAT DO I NEED TO DO?

Within 30 days from the date on this Notice, you must remove the vegetation or waste matter which is creating a nuisance. The work required to remove the fire hazard described below. You may also go to the Fire Prevention Services' website for additional information.

Instructions for abatement: Please remove all tree branches that exist within 6 feet from the ground, (excluding maintained, irrigated landscaping, orchards and groves.) Please clear a 100 foot fuel modification zone from any structures or adjacent structures. (This is for weeds, brush, native vegetation, sumac, bamboo/arundo and annual grasses.) Clear a 30 foot fuel modification zone along all roadways, driveways or access roads. All weeds, sumac, brush, dead vegetation, trash, debris and arundo must be cleared from these fuel modification zones. All piles of vegetation must be removed from entire property.

If you have read the information available on the Fire Prevention Services' website and read the abatement instructions included with this Notice, but you remain unclear about what to do, please contact Fire Prevention Services or the City immediately. The City and Fire Prevention Services can work with you to establish a work plan and to adjust deadlines in consideration of property-specific conditions.

WHAT HAPPENS IF I DO NOT CLEAR MY PROPERTY WITHIN 30 DAYS?

If you do not voluntarily clear the nuisance from your property within 30 days, you will be sent a final Notice providing 10 days to abate the nuisance before the City initiates forced abatement procedures. If the City completes or causes another to complete the required work, you will be responsible for the costs incurred per Santee Municipal Code Chapter 8.48.

WHAT IS THE APPEAL PROCESS?

If you disagree with any of the requirements for abatement of your property, you may appeal within 20 days from the date on this Notice: 4-17-2020. The appeal must be in writing, addressed to the City of Santee Fire Chief and sent with an administrative fee of twenty-five dollars (\$25.00). Mail the written appeal to: City Clerk, 10601 Magnolia Avenue, Santee, CA 92071.

*Fire Prevention Services, Inc. is a contracted agent of the City of Santee for the purpose of inspection, notification and abatement of public nuisances under Santee Municipal Code Chapter 8.48. The agreement between Fire Prevention Services, Inc. and the City is on file at the City Clerk's office, 10601 Magnolia Avenue, Santee, CA 92071.

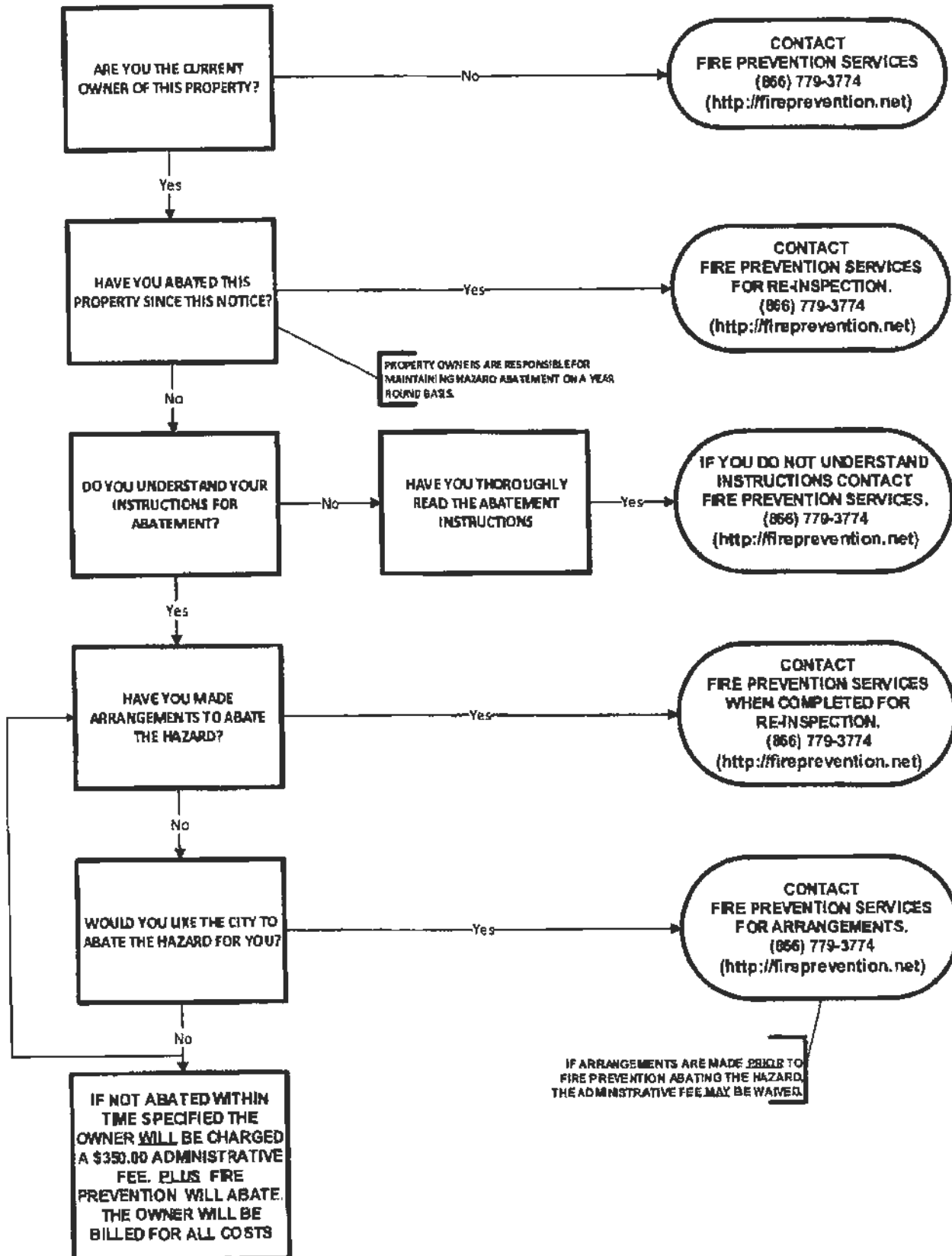
Thank you for your effort to maintain a fire safe community.

Weed Abatement Inspector
1-866-779-3774 ext. 310 or <http://fireprevention.net>
rev. 03-27-06 rev. 05-19-06 rev. 07-13-07 rev. 07-11 rev. 05-12

FIRE PREVENTION SERVICES, INC.

Contracted Agent for the City of Santee Fire Department

COMMON QUESTIONS AND ANSWERS



P.O. BOX 1720 : EL CAJON, CA 92022-1720 : (866) 779-3774

<http://fireprevention.net>

CITY OF SANTEE FIRE DEPARTMENT CONTRACTED ABATEMENT FEES

If your property is abated by the Fire Department, the following fees will be charged.

SCHEDULE OF FEES

| | | |
|----|---|-------------------------|
| 1. | <u>Tractor Mowing</u> | |
| | A. per parcel, sized 1 to 7,500 square feet | \$250.00 |
| | B. per parcel, sized 7,501 to 15,000 square feet | \$325.00 |
| | C. per parcel, sized 15,001 square feet to 30,000 square feet | \$400.00 |
| | D. per parcel, sized 30,001 square feet to one acre | \$450.00 |
| | E. Per square foot over one acre | \$ 00.02 |
| 2. | <u>Hand Labor</u> | |
| | A. per square foot of area abated | \$ 00.10 |
| 3. | <u>Dozer Operation</u> | |
| | A. hourly rate | \$150.00 |
| | B. move-on fee | \$150.00 |
| 4. | <u>Debris Remediation</u> (includes chipping, grinding, and/or shredding) | |
| | A. per cubic yard of material prior to chipping, and or compacting | \$ 38.00 |
| | B. dump fees | (reimbursement of cost) |
| 5. | <u>Administrative Fee</u> (failure to comply with final notice) | |
| | A. per parcel | \$350.00 |
| 6. | <u>Attorney Services</u> | |
| | A. per parcel, per hour | \$200.00 |
| 7. | <u>Assessment Fees</u> (includes preparing reports, attending hearings, etc.) | |
| | A. Cost confirmations fee, per parcel | \$275.00 |
| 8. | <u>Miscellaneous Fees</u> | |
| | A. special inspection fee | \$ 50.00 |
| | B. abatement lien | \$ 50.00 |
| | C. Interest on lien (apr) | 10% |
| | D. release of abatement lien | \$ 50.00 |
| | E. public notary | \$ 20.00 |
| | F. File duplication fee | \$ 50.00 |
| | G. Unscheduled Labor per man hour | \$ 50.00 |
| | H. unscheduled fees | (reimbursement of cost) |

FIRE PREVENTION SERVICES, INC. *

* Fire Prevention Services, Inc. is a contracted agent for the City of Santee
P.O. Box 1720 El Cajon, CA 92022
1-866-779-3774 ext. 310 or <http://fireprevention.net> : fax (619) 445-6336

FINAL NOTICE TO ABATE PUBLIC NUISANCE

Owner: Brooks Richard
Address: 8845 Carmir Dr
Santee CA 92071

Date: 5/26/2020 SANTEE

COPY

Parcel Number: 386 360 53 00
Location of Hazard/Nuisance: 8845 Carmir Dr

WHY AM I RECEIVING THIS NOTICE?

You are receiving this final Notice to Abate Public Nuisance, because a reinspection of the property listed above on 5/21/2020, revealed a continuing public nuisance, as defined in Santee Municipal Code sections 8.48.030 and or 8.48.040 and set forth in the for Notice to Abate Public Nuisance dated 4/17/2020, a copy of which is enclosed for your reference.

WHAT DO I NEED TO DO?

Within 10 days from the date on this Notice, you must abate the nuisance as described in the included abatement instructions, in the first Notice to Abate Public Nuisance, and as documented on Fire Prevention Services, Inc.'s website: <http://fireprevention.net>

The inspector made the following specific notes regarding your property: Tall dead weeds and dead vegetation throughout property tree branches hanging down to the ground

Abatement Instructions: Please remove all tree branches that exist within 6 feet from the ground. (Excluding maintained, irrigated landscaping, orchards and groves.) Please clear a 100 foot fuel modification zone from any structures or adjacent structures. (This is for weeds, brush, native vegetation, sumac, bamboo/arundo and annual grasses.) Clear a 30 foot fuel modification zone along all roadways, driveways or access roads. All weeds, sumac, brush, dead vegetation, trash, debris and arundo must be cleared from these fuel modification zones. All piles of vegetation must be removed from entire property.

If you have already cleared the property please inform Fire Prevention Services or the City within 10 days from the date of this Notice. If after checking Fire Prevention Services' website for additional information, reviewing the first Notice to Abate Public Nuisance, and reading the abatement instructions, you remain unclear about what should be done, please contact Fire Prevention Services or the City immediately. The City and Fire Prevention Services are able to work with you to establish a work plan and to adjust deadlines in consideration of property-specific conditions.

WHAT HAPPENS IF I DO NOT ABATE THE PUBLIC NUISANCE?

If the nuisance is not abated within 10 days, a \$350 administrative fee will be charged and the case will be assigned to the City's Contractor for forced abatement. All costs of the forced abatement, costs for collections, attorney fees and administrative fees will be charged to the property owner per Santee Municipal Code Chapter 8.48. If the indicated fire hazard nuisance is abated within 10 days of this Notice, please call 1-866-779-3774 ext. 310 or <http://fireprevention.net> to confirm that no further action is required.

WHOM DO I CONTACT?

When the Hazard/Nuisance has been abated, or if you have any questions, please call 1-866-779-3774 ext. 310, fill out a contact form at <http://fireprevention.net/inspl/santee.htm> or call the City of Santee, at 619-258-4100 ext. 167 to speak with the City's Code Compliance Officer.

*Fire Prevention Services, Inc. is a contracted agent of the City of Santee for the purpose of inspection, notification and abatement of public nuisances pursuant to Santee Municipal Code Chapter 8.48.

Thank you for your effort to maintain a fire safe community.

Weed Abatement Inspector
1-866-779-3774 ext. 310 or <http://fireprevention.net>

Abatement Notice Date 4/17/2020
Final Notice 5/26/2020
File # 4986
rev. 03/27/06 rev. 05/19/06 rev. 07/13/07 rev. 07/11 rev. 10/11 rev. 05/12

CERTIFIED MAIL® RECEIPT
Domestic Mail Only

For delivery information, visit our website at www.usps.com

OFFICIAL USE

Certified Mail Fee
\$ _____

Extra Services & Fees (check box, add fee as appropriate)

| | |
|--|----------|
| <input type="checkbox"/> Return Receipt (hardcopy) | \$ _____ |
| <input type="checkbox"/> Return Receipt (electronic) | \$ _____ |
| <input type="checkbox"/> Certified Mail Restricted Delivery | \$ _____ |
| <input type="checkbox"/> Adult Signature Required | \$ _____ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ _____ |

Postmark
Here



Postage
\$ _____

Total Po
\$ _____

Sent To 386 360 53 00
Street 2 Brooks Richard
Santee CA 92071

PS Form 3800, October 2014 actions

ALERT: DUE TO LIMITED TRANSPORTATION AVAILABILITY AS A RESULT OF NATIONW...

USPS Tracking®

[FAQs >](#)

[Track Another Package +](#)

Tracking Number: 70191120000122782966

[Remove X](#)

Expected Delivery on

WEDNESDAY

3

JUNE
2020 ⓘ

by

8:00pm ⓘ

Feedback

 **Delivered**

June 3, 2020 at 10:33 am
Delivered, Front Desk/Reception/Mail Room
SANTEE, CA 92071

[Get Updates](#) ▾

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[Tracking History](#)



[Product Information](#)



[See Less](#) ^

CITY OF SANTEE

10601 Magnola Ave. : Santee : CA 92071

WORK ORDER AUTHORIZATION

Authorization # 4986

Owner: Brooks Richard
Address: 8845 Carmir Dr
Santee, CA 92071

Parcel #386 360 53 00 Job location:8845 Carmir Dr

Authorized by: M. BROGDON

Signature: M. Brogdon

Date: 08-18-20

WHEN SIGNED THIS DOCUMENT ALLOWS RIGHT OF PASSAGE ONTO PRIVATE PROPERTY FOR THE PURPOSE OF FIRE HAZARD / PUBLIC NUISANCE REDUCTION OR REMOVAL.

METHOD OF CLEARING

| | Entire Parcel | Fire Break |
|-----------------|---------------|-------------------------|
| Hand Cutting: | _____ sq. ft. | Hauling: _____ cu. yds. |
| Tractor Mowing: | _____ sq. ft. | Discing: _____ sq. ft. |

CREW INFORMATION

| <u>Crew</u> | <u>Date</u> |
|-------------|-------------|
| Name: _____ | _____ |
| Name: _____ | _____ |
| Name: _____ | _____ |
| Name: _____ | _____ |

Notes: Please remove all tree branches that exist within 6 feet from the ground. (Excluding maintained, irrigated landscaping, orchards and groves.) Please clear a 100 foot fuel modification zone from any structures or adjacent structures. (This is for weeds, brush, native vegetation, sumac, bamboo/arundo and annual grasses.) Clear a 30 foot fuel modification zone along all roadways, driveways or access roads. All weeds, sumac, brush, dead vegetation, trash, debris and arundo must be cleared from these fuel

Work space for diagrams and amount of work done

Hand Sq. Ft.: 3840

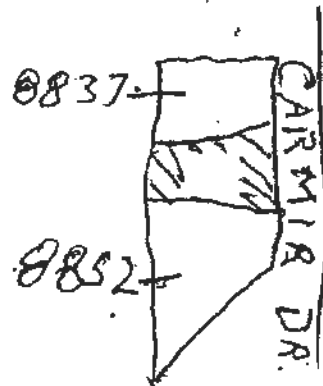
Tractor Sq. Ft.: 0

Total Removal Cu. Yds.: 0

Dump ticket: 0

Dump Charge: 0

Hand - $38 \times 55 = 2090$
- $15 \times 50 = 750$
- $20 \times 50 = 1000$



Fire Prevention Services, Inc.

P.O. Box 1720 : El Cajon, CA 92022-1720
(619) 562-1058 : fax (619) 445-6336

<http://fireprevention.net>

9/4/2020

Brooks Richard
8845 Carmir Dr
Santee, CA 92071

COPY

Parcel # 386 360 53 00
Location: 8845 Carmir Dr

-
Dear Brooks Richard.

This letter is to inform you that the Violation on the above referenced property has been abated per the Santee Fire Departments order, and prior notices to abate.

Fire Prevention Services has been contracted by the City of Santee to help reduce potential fire hazards thus improving the safety of its citizens.

The abatement of the Violation on your property was performed as mandated per Santee Municipal Code Chapter 8.48. The charges thus far total \$734.00 and if paid within fifteen (15) days of this notice no further costs will be incurred by you.

Please make check payable to F.P.S.I. and please include the File # 386 360 53 00 on the check.

City Hall is also able to receive checks on behalf of Fire Prevention Services. Please still make checks payable to F.P.S.I. and include the file number. You can drop the check off at 10601 Magnolia Avenue, Building 4, to the attention of the Code Enforcement Officer. City Hall is open Monday through Thursday, 8 a.m. to 5 p.m. and Friday 8 a.m. to 1 p.m.

If you have any questions please call us direct at (619) 562-1058, or call the City of Santee Code Enforcement Officer at (619) 258-4100 ext. 167.

Sincerely,

Fire Prevention Services, Inc.
<http://fireprevention.net>
rev.05/19/06

Fire Prevention Services
P. O. Box 1720
El Cajon, CA 92022-1720

SAN DIEGO CA 920
8 SEP 2020 PM 3 L



RECEIVED
SEP 18 2020

386-360-53

Brooks Richard
8845 Carmir Dr
Santee, CA 92071

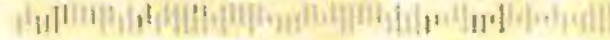
Parcel # 386 360 53 00

920 71-390345

NIXIE 911 FE 1 0009/17/20

RETURN TO SENDER
NOT DELIVERABLE AS ADDRESSED
UNABLE TO FORWARD

92022172020 3152-02194-17-20



CITY OF SANTEE FIRE DEPARTMENT CONTRACTED ABATEMENT FEES

| <u>Tractor Mowing</u> | | quantity | sub total |
|---|-------------------------|------------------|-----------------|
| A. per parcel, sized 1 to 7,500 square feet | \$250.00 | _____ | _____ |
| B. per parcel, sized 7,501 to 15,000 square feet | \$325.00 | _____ | _____ |
| C. per parcel, sized 15,001 square feet to 30,000 square feet | \$400.00 | _____ | _____ |
| D. per parcel, sized 30,001 square feet to one acre | \$450.00 | _____ | _____ |
| E. per square foot over one acre | \$00.02 | _____ sq. ft. | _____ |
| <u>Hand Labor</u> | | | |
| A. per square foot of area abated | \$0.10 | 3,840 sq. Ft. | 384.00 |
| <u>Dozer Operation</u> | | | |
| A. hourly rate | \$150.00 | _____ | _____ |
| B. move-on fee | \$150.00 | _____ | _____ |
| <u>Debris Remediation</u> (includes chipping, grinding, and/or shredding) | | | |
| A. per cubic yard of material prior to chipping, and or compacting | \$38.00 | x _____ cu.yds = | _____ |
| B. dump fees | (reimbursement of cost) | _____ | _____ |
| <u>Administrative Fee</u> (failure to comply by deadline of notice) | | | |
| per parcel | \$350.00 | 1 | 350.00 |
| <u>Attorney Services</u> | | | |
| A. per parcel, per hour | \$200.00 | _____ | _____ |
| <u>Assessment Fees</u> (includes preparing reports, attending hearings, etc.) | | | |
| A. cost confirmation fee, per parcel | \$275.00 | _____ | _____ |
| <u>Miscellaneous Fees Per Parcel</u> | | | |
| A. special inspection fee | \$50.00 | _____ | _____ |
| B. abatement lien | \$50.00 | _____ | _____ |
| C. Interest on lien (apr) | 10% | _____ | _____ |
| D. release of abatement lien | \$50.00 | _____ | _____ |
| E. public notary | \$20.00 | _____ | _____ |
| F. file duplication fee | \$50.00 | _____ | _____ |
| G. unscheduled Labor per man hour | \$50.00 | _____ | _____ |
| H. unscheduled fees | (reimbursement of cost) | _____ | _____ |
| E # 4986 | APN # 386-360-53-00 | TOTAL | \$734.00 |

COPY

Fire Prevention Services, Inc.

P.O. Box 1720 : El Cajon, CA 92022-1720

(619) 562-1058 : fax (619) 445-6336

<http://fireprevention.net>

Final Bill

9/30/2020

Brooks Richard
8845 Cammir Dr
Santee, CA 92071

COPY

Ref: Parcel # 386 360 53 00
8845 Cammir Dr

Dear Brooks Richard,

You have failed to pay the bill dated 9/4/2020, to date we have not received payment.

If we do not receive payment within 10 days in the amount of \$734 we will be forced to bring appropriate action to collect these monies.

The further action will include the filing of an abatement lien on the property in question, as well as the forwarding to our collection agency. Under state and local law the costs of these actions will be added to the amount referenced above.

To avoid this action please pay now.

Make check payable to F.P.S.I. and please include the File # 386 360 53 00 on the check.

City Hall is also able to receive checks on behalf of Fire Prevention Services. Please still make checks payable to F.P.S.I. and include the file number. You can drop the check off at 10601 Magnolia Avenue, Building 4, to the attention of the Code Enforcement Officer. City Hall is open Monday through Thursday, 8 a.m. to 5 p.m. and Friday 8 a.m. to 1 p.m.

If you have any questions please call us direct at (619) 562-1058, or call the City of Santee Code Enforcement Officer at (619) 258-4100 ext. 167.

Sincerely,

Fire Prevention Services, Inc.

<http://fireprevention.net>

rev.05.1996

RECORDING REQUESTED BY
Fire Prevention Services, Inc.
PO Box 1720
El Cajon, CA 92022-1720
9) 562-1058 fax (619) 445-6336

DOC# 2020-0712859



Nov 13, 2020 12:11 PM
OFFICIAL RECORDS
Ernest J. Dronenburg, Jr.,
SAN DIEGO COUNTY RECORDER
FEES: \$0.00 (SB2 Atkins: \$0.00)

AND WHEN RECORDED MAIL TO
Fire Prevention Services, Inc.
PO Box 1720
El Cajon, CA 92022-1720

PAGES: 1

**NOTICE OF ABATEMENT
TO THE CURRENT OWNER OF RECORD AND ANY FUTURE OWNERS/PURCHASERS OF THE
HEREIN DESCRIBED PROPERTY**

WHEREAS it was determined that a violation of Santee Municipal Code Chapter 8.48 did exist, and

WHEREAS such violation was ordered abated on 8/18/2020, and

WHEREAS representatives of the City of Santee abated the violation (s) on 9/1/2020, and

WHEREAS the charge for such abatement amounted to \$804.00;

THEREFORE be it known that an abatement obligation exists on the property regardless of owner until paid. The current owner of the property is Brooks Richard at 8845 Carmir Dr, Santee, CA 92071 described as follows:

APN # 386 360 53 00
ADDRESS: 8845 Carmir Dr
PAGE: , LEGAL DESCRIPTION: POR LOT 7 BLK D TR 688

This abatement obligation shall attach to the property, not the owner, and may not be extinguished by a tax sale under the California Revenue and Taxation Code Section 3712. After confirmation by the City it may become a special assessment on the property tax bill. If not paid pursuant to State Law and State Tax Lien Law, the property may be sold to satisfy that obligation. The amount of such claim shall be \$804.00 plus interest and other costs which may hereafter become due. This filing does not preclude the filing of legal action for collection. Should such actions be required or determined to be appropriate, reasonable legal fees will be incurred and added to said obligation.

DATED: October 28, 2020

BY: 
Ken Osborn, Fire Prevention Services, Inc.,
Designee for City of Santee

Certificate Of Acknowledgment

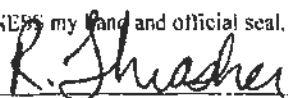
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

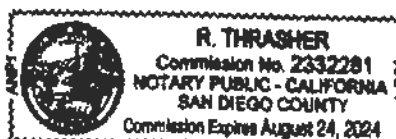
State of California)
County of San Diego)

On October 28, 2020 before me, R. Thrasher, Notary Public, personally appeared Ken Osborn, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I, the undersigned, do hereby certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

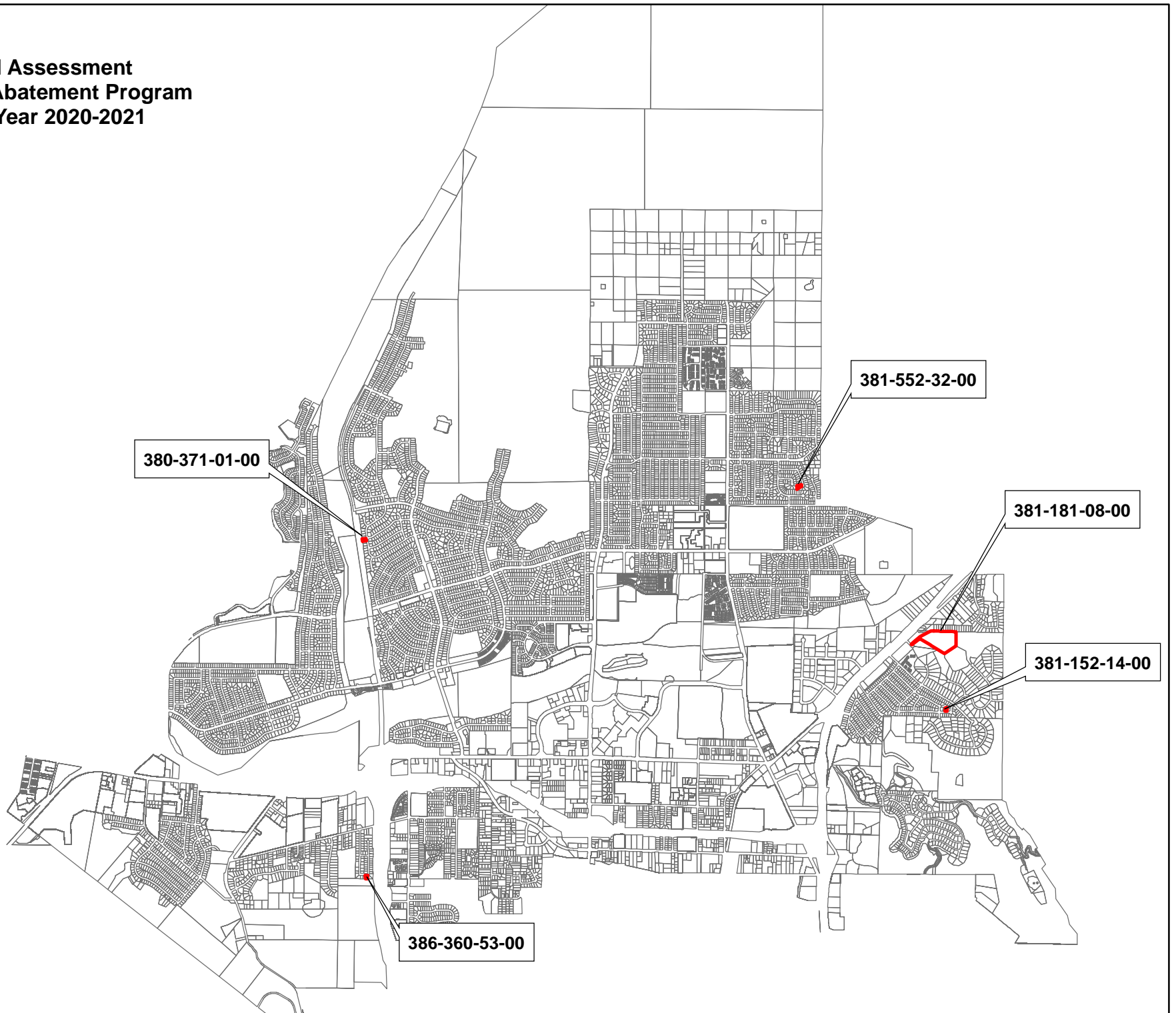
WITNESS my hand and official seal.





(Seal)

**Special Assessment
Weed Abatement Program
Fiscal Year 2020-2021**



MEETING DATE June 23, 2021

ITEM TITLE RESOLUTION APPROVING THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2022-2026 AND ADOPTING THE CAPITAL IMPROVEMENT PROGRAM BUDGET FOR FISCAL YEARS 2021-22 AND 2022-23

DIRECTOR/DEPARTMENT Marlene Best, City Manager
Tim McDermott, Director of Finance *TM*

SUMMARY

The Proposed Capital Improvement Program for Fiscal Years 2022-2026 (CIP) was presented to the City Council for review and discussion on May 26 and June 9, 2021. The proposed CIP is now being presented to the City Council for additional discussion, public comment and adoption.

The purpose of the CIP is to provide a multi-year planning tool for the infrastructure and other capital needs of the community, and to coordinate the scheduling and financing of projects. Emphasis has been placed on the first two years, which upon City Council action will become the adopted capital projects budget. Once adopted, the CIP is continually monitored to ensure funding sources are available as projected and can be revised at any time by City Council action. A comprehensive update to the CIP is performed bi-annually in response to continually evolving priorities and economic conditions.

FINANCIAL STATEMENT *M*

The Proposed Capital Improvement Program will establish the appropriated capital projects budget for fiscal years 2022 and 2023 once adopted and reflects \$57.3 million in funded projects in the first two fiscal years.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MAB*

Adopt the attached resolution approving the Capital Improvement Program for Fiscal Years 2022-2026 and adopting the Capital Improvement Program budget for Fiscal Years 2021-22 and 2022-23, including any changes as directed by the City Council.

ATTACHMENT

1. Resolution
2. May 26, 2021 Council Agenda Statement and Staff Report
3. Proposed Capital Improvement Program for Fiscal Years 2022-2026



RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA
APPROVING THE CAPITAL IMPROVEMENT PROGRAM
FOR FISCAL YEARS 2022-2026 AND
ADOPTING THE CAPITAL IMPROVEMENT PROGRAM BUDGET
FOR FISCAL YEARS 2021-22 AND 2022-23**

WHEREAS, the City of Santee, California requires public infrastructure improvements in areas such as circulation, drainage, parks and public facilities; and

WHEREAS, the prioritization and scheduling of these improvements is necessary to best serve the public's health, safety and welfare; and

WHEREAS, in order to prioritize these public infrastructure improvements, a Capital Improvement Program is necessary; and

WHEREAS, on May 26, 2021, June 9, 2021 and June 23, 2021 public meetings were held by the City Council to discuss the Proposed Capital Improvement Program for Fiscal Years 2022-2026; and

WHEREAS, the City Council considered all recommendations by staff and public testimony.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California as follows:

SECTION 1.

The Capital Improvement Program for Fiscal Years 2022-2026 as submitted by the City Manager, including all changes directed by the City Council, is hereby approved.

SECTION 2.

The Capital Improvement Program Budget for Fiscal Years 2021-22 and 2022-23 is hereby adopted and appropriated pursuant to Section 1.

SECTION 3.

The City Manager may authorize transfers of up to \$25,000 between approved Capital Improvement Program projects.

SECTION 4.

Unencumbered balances remaining at June 30, 2022 and June 30, 2023 for Capital Improvement Program projects may be carried forward to the succeeding fiscal year without further City Council action.

RESOLUTION NO. _____

ADOPTED by the City Council of the City of Santee, California, at a regular meeting thereof held this 23rd day of June 2021 by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, CMC, CITY CLERK



COUNCIL AGENDA STATEMENT
CITY OF SANTEE

MEETING DATE May 26, 2021

ITEM TITLE PRESENTATION OF THE PROPOSED CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2022-2026

DIRECTOR/DEPARTMENT Marlene Best, City Manager *MSB*
Tim McDermott, Director of Finance *tm*

SUMMARY

The Proposed Capital Improvement Program (CIP) for Fiscal Years 2022-2026 will be presented to the City Council for initial review and discussion. The proposed CIP will be included on the June 9, 2021 City Council meeting agenda to provide an opportunity for additional discussion, and will be brought back to the City Council for adoption on June 23, 2021.

The purpose of the CIP is to provide a multi-year planning tool for the infrastructure and other capital needs of the community, and to coordinate the scheduling and financing of projects. Emphasis has been placed on the first two years, which upon City Council action will become the adopted capital projects budget. Once adopted, the CIP is continually monitored to ensure funding sources are available as projected and is revised bi-annually in response to continually evolving priorities and economic conditions.

FINANCIAL STATEMENT *tm*

The Proposed Capital Improvement Program will establish the appropriated capital projects budget for fiscal years 2022 and 2023 once adopted and reflects \$57.3 million in funded projects in the first two fiscal years.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MSB*

Review and discuss the Proposed Capital Improvement Program for Fiscal Years 2022-2026 and provide direction to staff as necessary.

ATTACHMENT

1. Staff Report
2. Proposed Capital Improvement Program for Fiscal Years 2022-2026.



STAFF REPORT
PROPOSED CAPITAL IMPROVEMENT PROGRAM
FOR FISCAL YEARS 2022-2026

CITY COUNCIL MEETING
MAY 26, 2021

OVERVIEW

The Capital Improvement Program (CIP) for Fiscal Years 2022-2026 is a five-year planning tool that assists the City Council with setting priorities, identifies unfunded needs, helps staff in managing workloads, project schedules and budgets, and establishes the appropriated CIP budget for the first two fiscal years. Funding is allocated to projects based on existing funds available and anticipated revenues. Staff has identified 73 projects totaling \$267.4 million over the next five years for infrastructure and other capital needs of the community and the City. Of the \$267.4 million, \$114.4 million is funded and \$153.0 million is unfunded. The CIP reflects five project categories: Circulation, Drainage, Facilities, Parks, and Other projects.

Circulation Projects

Circulation projects comprise the largest portion of the CIP, \$162.2 million, or 60% of the total project costs including prior year expenditures for ongoing projects. Highlights in this category include:

- Pavement Repair and Rehabilitation / Pavement Roadway Maintenance. These projects have a total identified cost of \$25.3 million over the next five years. Allocated funding for these projects totals \$4.2 million for FY 2021-22 (which includes \$1.0 million in General Fund monies) and \$1.7 million for FY 2022-23.
- State Route 67 at Woodside Avenue Interchange is fully funded in FY 2021-22 at a total project cost of \$4.1 million.
- Highway 52 Improvements are reflected at a total cost of \$51.7 million, as the City continues to actively pursue all federal, state and regional funding opportunities.

Drainage Projects

Drainage projects total \$26.8 million. Highlights in this category include:

- CMP Storm Drain Replacement Program. This is an annually appropriated program with a five-year identified cost of \$10.9 million, \$1.9 million of which is funded in the first two years.
- Santee Lakes CMP Replacement is fully funded at a total project cost of \$2.6 million (construction contract was awarded on April 14, 2021).
- Master Drainage Study Update project is fully funded at a total estimated cost of \$500,000.

Facility Projects

Facility projects total \$51.7 million. Highlights in this category include:

- Community Center. The Proposed CIP includes the first phase of the Community Center (Teen/Senior Center) at a total cost of \$12.9 million which is anticipated to be fully funded by FY 2022-23. Also included is the second phase of the Community Center (Event Center) at a total cost of \$13.5 million through FY 2025-26. Staff is currently working to address comments received from the City Council on May 12, 2021 and will be bringing a report forward to the City Council in the upcoming months.
- Fire Station 4 Replacement. The total estimated cost for this project is \$17.6 million. The Proposed CIP reflects funding for this project in the amount of \$100,000 to conduct a standards of coverage survey and for other initial site location/planning costs. The balance of the project is unfunded.

Park Projects

Park projects total \$26.0 million. Highlights in this category include:

- Town Center Community Park West – Field 1 Improvements. This fully-funded project is estimated to cost \$860,000 and is planned for FY 2021-22. This project will reconfigure a field in order to respond to unmet demand for girls fast pitch softball facilities.

Other Projects

Other projects total \$3.6 million and include information technology-related and various other projects such as the following:

- Permitting and Land Management System. This project is fully funded in FY 2021-22 at an estimated total project cost of \$600,000.
- San Diego River Corridor Plan. This project, which will remove trees and brush within the San Diego River floodway adjacent to occupied private properties has an estimated total cost of \$650,000 over FY 2021-22 and FY 2022-23. One-half of the project cost is reflected as funded with the other half currently unfunded, with the anticipation of being awarded SB 85 grant funds by the San Diego River Conservancy.
- Citywide Broadband Master Plan. This project envisions the completion of a study to determine how best to identify and address unserved or underserved areas of the community in terms of high-speed, high-capacity broadband internet connectivity. Once the study is completed, the proposed project includes \$1.0 million to install the identified priority improvements/infrastructure. The project is proposed to be funded with a portion of the federal American Rescue Plan Act monies.

Funding Sources

As previously mentioned, of the \$267.4 million identified in the Capital Improvement Program, \$114.4 million in funding has been identified with existing funds and anticipated revenues over the next five fiscal years. Programmed revenues come from a variety of sources. The primary sources for the CIP are:

- Development Impact Fees received from new development, which include Drainage, Park-in-Lieu, Public Facilities, Regional Transportation Congestion Improvement Program (RTCIP), Traffic Mitigation, and Traffic Signal fees. These fees together are the largest CIP revenue source.
- Developer contributions
- Gas Tax and SB1 Road Maintenance and Rehabilitation Program funds
- General Fund
- TransNet
- American Rescue Plan Act
- Various grants

A notable addition to the current CIP funding sources is the American Rescue Plan Act (ARPA). In response to the COVID-19 pandemic Congress passed the ARPA. As a result, the City has been allocated \$7.3 million to support the public health response, sustain governmental services, provide economic support to the community, and to provide for certain infrastructure that is necessary to protect public health and provide for the underserved or unserved. In the case of infrastructure, there are three broad categories that are allowable: Water (including stormwater), Sewer, and Broadband. In the near future, staff will bring forward an item to the City Council as we develop an expenditure plan for the use of our ARPA allocation. On May 10, 2021 the Interim Final Rule and initial guidance on the use of ARPA funds were released by the U.S. Department of Treasury, with additional guidance continuing to develop over the upcoming weeks and months. The Proposed CIP reflects the allocation of \$3.8 million of ARPA monies to fund what appear at this time to be eligible stormwater and broadband infrastructure projects. The proposed ARPA funded projects include:

- Broadband Infrastructure Improvements for Disaster Recovery
- Citywide Broadband Master Plan
- CMP Storm Drain Replacements
- Master Drainage Study Update
- Santee Aquatics Center Upgrades
- Storm Drain Trash Diversion

The proposed ARPA project funding allocations can be modified at any time by the City Council and no ARPA funds will be spent on these projects until the City Council has had the opportunity to adopt an overall ARPA expenditure plan.

NEXT STEPS

The Proposed 2022-2026 Capital Improvement Program will be brought back to the City Council for additional discussion and public comment on June 9, 2021, and again on June 23, 2021 for adoption. Once adopted, the budget will be closely and continually monitored to ensure funding sources are available as projected.



Proposed Capital Improvement Program

Fiscal Years 2022 - 2026



**City of Santee
California**



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City of Santee, California
Proposed Capital Improvement Program
Fiscal Years 2022 - 2026

JOHN W. MINTO
MAYOR

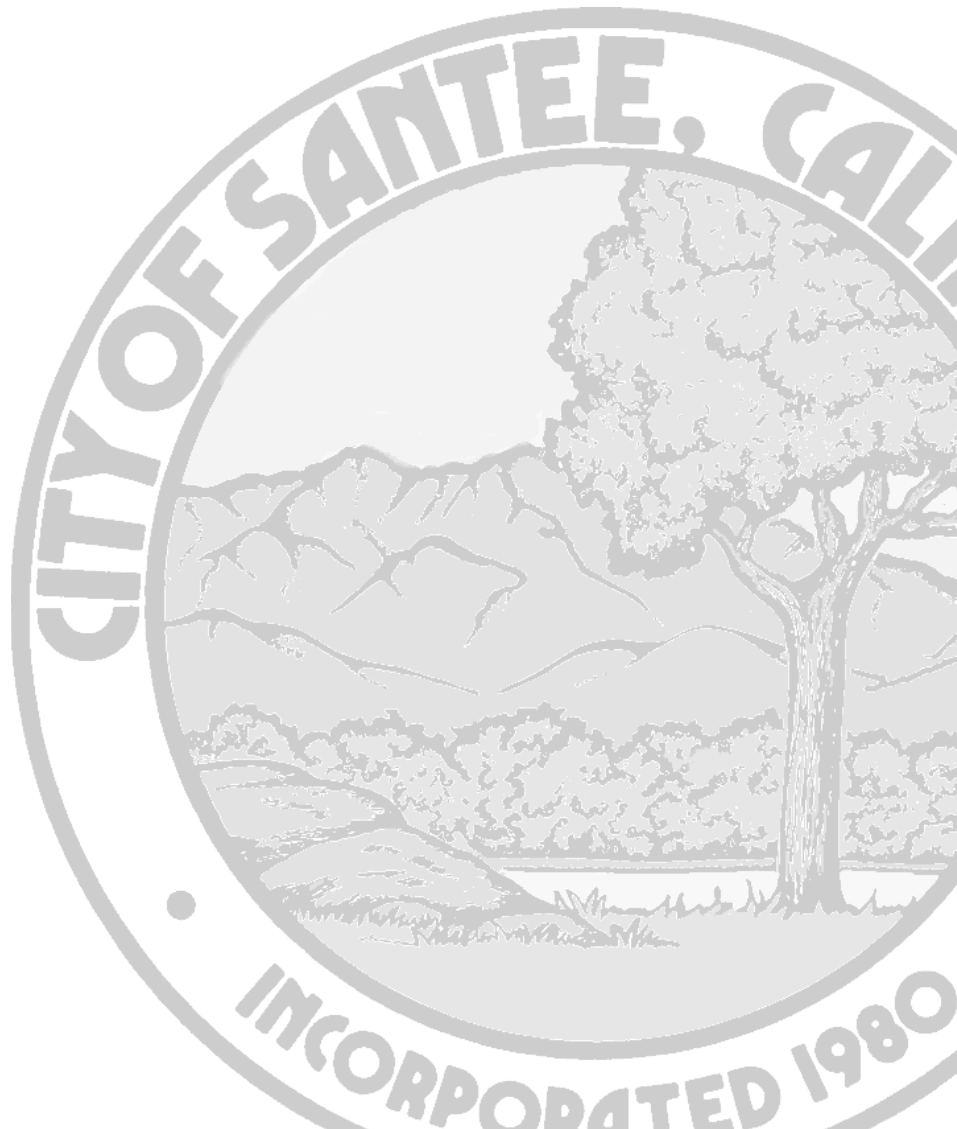
ROB MCNELIS
VICE MAYOR

LAURA KOVAL
COUNCIL MEMBER

RONN HALL
COUNCIL MEMBER

DUSTIN TROTTER
COUNCIL MEMBER

MARLENE D. BEST
CITY MANAGER



**City of Santee
California**



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**City of Santee
California**



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FINANCIAL SUMMARIES

Projects By:

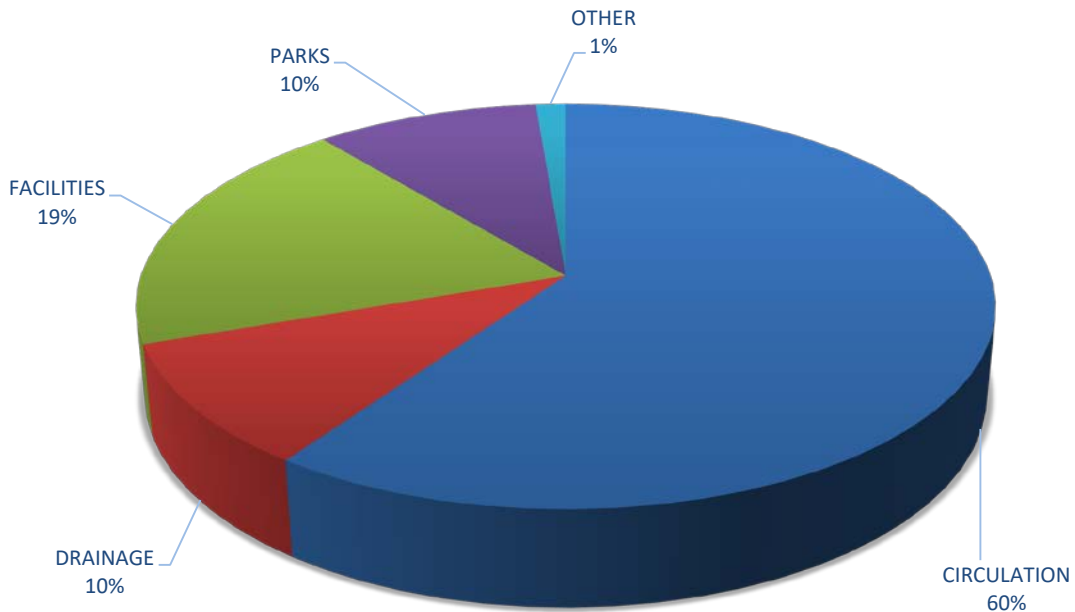
- Project Type
- Revenue Source

**City of Santee
California**

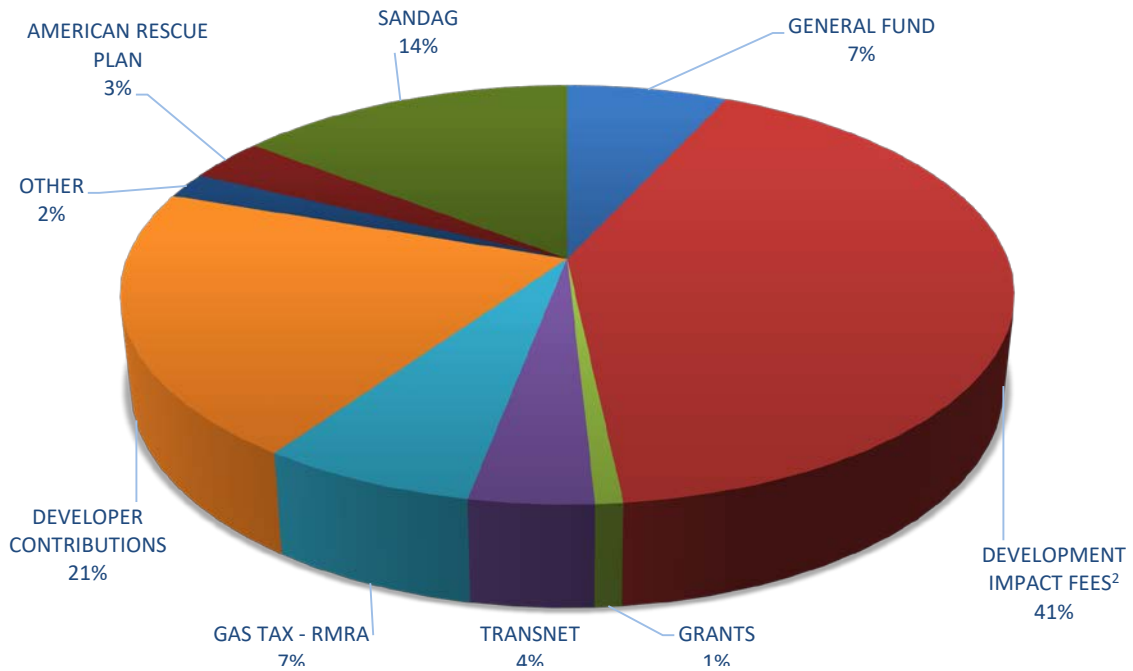


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CAPITAL IMPROVEMENT PROGRAM BY PROJECT TYPE



CAPITAL IMPROVEMENT PROGRAM REVENUE SOURCES¹



¹Unfunded portion of the Capital Improvement Program is not reflected in the "Revenue Sources" chart.

²Development Impact Fees include: Drainage, Park in Lieu, Public Facilities, Regional Transportation Congestion Improvement Program (RTCIP), Traffic Mitigation, and Traffic Signal.



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Capital Improvement Program - Summary of Projects by Project Type Fiscal Years 2022-2026

| Pg. No. | Lead Dept | Project | Prior Expenditures | Proposed FY 2021-22 | Proposed FY 2022-23 | Projected FY 2023-24 | Projected FY 2024-25 | Projected FY 2025-26 | Total Project Cost |
|--------------------------------------|-----------|---|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|
| CIRCULATION PROJECTS | | | | | | | | | |
| 1 | DDS | Bridge Restorations Citywide ⁽²⁾ | \$ 45,000 | \$ 579,500 | \$ 309,000 | \$ 427,000 | \$ 335,000 | \$ 567,000 | \$ 2,262,500 |
| 2 | DDS | Concrete Repair/Replacement Program ⁽²⁾ | - | 920,000 | 700,000 | 700,000 | 700,000 | 700,000 | 3,720,000 |
| 4 | DDS | Cottonwood Ave Widening & Sidewalks ⁽²⁾ | - | - | - | 200,000 | 5,504,800 | 2,914,100 | 8,618,900 |
| 5 | DDS | Cuyamaca Right Turn Lanes at Mission Gorge | 305,560 | 1,037,070 | - | - | - | - | 1,342,630 |
| 6 | DDS | Gateway Signage | - | 200,000 | - | - | - | - | 200,000 |
| 7 | DDS | Graves Avenue Street Improvements | - | - | 250,000 | 1,608,000 | 2,075,000 | 2,130,000 | 6,063,000 |
| 8 | DDS | Highway 52 Improvements ⁽²⁾ | 720,000 | 1,000,000 | 20,280,000 | 29,700,000 | - | - | 51,700,000 |
| 9 | DDS | Magnolia Avenue Widening ⁽²⁾ | - | - | - | - | - | 4,081,000 | 4,081,000 |
| 10 | DDS | Mast Blvd and West Hills Pkwy Intersection | 225,000 | 1,500,000 | - | - | - | - | 1,725,000 |
| 11 | CSD | Median Upgrade at Mission Gorge Road West ⁽¹⁾ | - | - | - | - | - | 1,569,500 | 1,569,500 |
| 12 | CSD | Median/Streetscape Improve Citywide ⁽¹⁾ | - | - | - | - | 100,000 | 1,000,000 | 1,100,000 |
| 13 | DDS | Olive Lane Improvements ⁽²⁾ | - | - | - | - | 612,000 | 1,944,000 | 2,556,000 |
| 14 | DDS | Pavement Condition Report | - | 70,000 | - | - | - | - | 70,000 |
| 15 | DDS | Pavement Repair and Rehabilitation Citywide ⁽²⁾ | 22,200 | 3,302,800 | 3,424,900 | 3,527,900 | 3,633,800 | 3,742,800 | 17,654,400 |
| 16 | DDS | Pavement Roadway Maintenance Citywide ⁽²⁾ | 21,500 | 1,403,500 | 1,498,900 | 1,512,000 | 1,557,400 | 1,604,100 | 7,597,400 |
| 17 | DDS | Prospect Ave/Mesa Road Improvements | 162,760 | 644,100 | - | - | - | - | 806,860 |
| 18 | DDS | Prospect Avenue Improvements - West ⁽²⁾ | - | - | - | 1,000,000 | 4,593,300 | 10,859,900 | 16,453,200 |
| 19 | DDS | Regional Arterial Management System | - | 7,400 | 7,400 | 7,400 | 7,400 | 7,400 | 37,000 |
| 20 | DDS | Safe Routes to School Improvements ⁽¹⁾ | - | - | 180,000 | 240,000 | - | - | 420,000 |
| 21 | DDS | Sidewalk Installation on Mission Gorge Road ⁽¹⁾ | - | - | - | - | 105,600 | 563,000 | 668,600 |
| 22 | DDS | Sidewalk Program Citywide ⁽¹⁾ | - | - | - | - | - | 22,852,100 | 22,852,100 |
| 23 | DDS | Smart Traffic Signals | - | - | - | 50,000 | 450,000 | - | 500,000 |
| 24 | DDS | SR-67/Woodside Ave Interchange Imp | 816,900 | 3,308,300 | - | - | - | - | 4,125,200 |
| 25 | DDS | Street Light Installation ⁽¹⁾ | - | - | - | 350,000 | - | - | 350,000 |
| 26 | DDS | Street Light LED Upgrade | - | - | 1,327,000 | - | - | - | 1,327,000 |
| 27 | DDS | Traffic Signal LED Replacement | - | 47,000 | 120,000 | - | - | - | 167,000 |
| 28 | DDS | Transportation Impr Master Plan Implementation ⁽²⁾ | 25,000 | 916,100 | 330,200 | 276,600 | 330,600 | 2,039,000 | 3,917,500 |
| 29 | DDS | Utility Undergrounding at MG and Carlton Hills | - | 328,100 | - | - | - | - | 328,100 |
| Subtotal Circulation Projects | | | \$ 2,343,920 | \$ 15,263,870 | \$ 28,427,400 | \$ 39,598,900 | \$ 20,004,900 | \$ 56,573,900 | \$ 162,212,890 |

(1) This project is unfunded at this time. See specific project page for more detail.

(2) This project is partially unfunded at this time. See specific project page for more detail.

Capital Improvement Program - Summary of Projects by Project Type Fiscal Years 2022-2026

| Pg. No. | Lead Dept | Project | Prior Expenditures | Proposed FY 2021-22 | Proposed FY 2022-23 | Projected FY 2023-24 | Projected FY 2024-25 | Projected FY 2025-26 | Total Project Cost |
|-----------------------------------|-----------|--|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| DRAINAGE PROJECTS | | | | | | | | | |
| 31 | DDS | CMP Storm Drain Replacement Program ⁽²⁾ | \$ - | \$ 2,052,400 | \$ 2,113,500 | \$ 2,178,100 | \$ 2,242,600 | \$ 2,308,900 | \$ 10,895,500 |
| 32 | DDS | Master Drainage Study Update | - | 400,000 | 100,000 | - | - | - | 500,000 |
| 33 | DDS | Mission Gorge Rd Drainage Improve East ⁽¹⁾ | - | - | - | 1,637,830 | 2,200,000 | 2,706,360 | 6,544,190 |
| 34 | DDS | Mission Gorge Rd Drainage Improve West ⁽¹⁾ | - | - | - | 833,860 | 1,100,000 | 1,100,000 | 3,033,860 |
| 35 | DDS | Santee Lakes CMP Replacement | 337,199 | 2,312,760 | - | - | - | - | 2,649,959 |
| 36 | DDS | SD River Bacteria Reduction - Investigative Order | 18,000 | 118,160 | 43,130 | 34,240 | 20,580 | 20,000 | 254,110 |
| 37 | DDS | SD River Bacteria Reduction - TMDL | - | 61,000 | 41,000 | 41,000 | 41,000 | 41,000 | 225,000 |
| 38 | DDS | Shadow Hill/Woodside Drainage Improvement ⁽¹⁾ | - | - | - | - | 610,000 | 1,081,400 | 1,691,400 |
| 39 | DDS | Storm Drain Trash Diversion | 54,469 | 283,530 | 169,000 | 169,000 | 169,000 | 169,000 | 1,013,999 |
| Subtotal Drainage Projects | | | \$ 409,668 | \$ 5,227,850 | \$ 2,466,630 | \$ 4,894,030 | \$ 6,383,180 | \$ 7,426,660 | \$ 26,808,018 |
| FACILITY PROJECTS | | | | | | | | | |
| 41 | IT | City Hall Fiber Optic Cable Replacement | \$ - | \$ 65,000 | \$ - | \$ - | \$ - | \$ - | \$ 65,000 |
| 42 | DDS | City Hall Improvements ⁽²⁾ | - | 409,150 | 41,750 | 43,970 | 7,000 | - | 501,870 |
| 43 | IT | City Hall Network Wiring Upgrade | - | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 75,000 |
| 44 | CSD | Community Center - Event Center | - | - | - | 1,350,000 | 2,958,700 | 9,171,300 | 13,480,000 |
| 45 | CSD | Community Center - Teen/Senior Center | 60,000 | 1,230,000 | 11,600,000 | - | - | - | 12,890,000 |
| 46 | DDS | Electric Vehicle Charging Stations ⁽²⁾ | - | 30,000 | 51,000 | 52,000 | 53,000 | 54,000 | 240,000 |
| 47 | FIRE | Fire Station 4 Replacement ⁽²⁾ | - | 100,000 | 1,000,000 | 16,500,000 | - | - | 17,600,000 |
| 48 | FIRE | Fleet Maintenance Facility ⁽¹⁾ | - | - | - | - | 500,000 | 4,500,000 | 5,000,000 |
| 49 | DDS | Lighting Upgrades Citywide ⁽¹⁾ | - | - | - | 600,000 | - | - | 600,000 |
| 50 | DDS | Operations Center Emergency Generator | - | - | 275,000 | - | - | - | 275,000 |
| 51 | DDS | Parking Lot Resurfacing | - | 115,000 | 50,000 | 50,000 | 50,000 | 50,000 | 315,000 |
| 53 | DDS | Vactor Truck Dewatering/Decanting Station | - | 377,000 | 283,000 | - | - | - | 660,000 |
| Subtotal Facility Projects | | | \$ 60,000 | \$ 2,341,150 | \$ 13,315,750 | \$ 18,610,970 | \$ 3,583,700 | \$ 13,790,300 | \$ 51,701,870 |
| PARK PROJECTS | | | | | | | | | |
| 55 | CSD | Ball Field Improvements | \$ - | \$ - | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 80,000 |
| 56 | CSD | Big Rock Park Restroom Improvements | - | - | - | - | - | 450,000 | 450,000 |
| 57 | CSD | General Park Improvements | - | - | 20,000 | 20,000 | 20,000 | 20,000 | 80,000 |
| 58 | CSD | Santee Aquatics Center Upgrades | - | 482,900 | - | - | - | - | 482,900 |

(1) This project is unfunded at this time. See specific project page for more detail.

(2) This project is partially unfunded at this time. See specific project page for more detail.

Capital Improvement Program - Summary of Projects by Project Type Fiscal Years 2022-2026

| Pg. No. | Lead Dept | Project | Prior Expenditures | Proposed FY 2021-22 | Proposed FY 2022-23 | Projected FY 2023-24 | Projected FY 2024-25 | Projected FY 2025-26 | Total Project Cost |
|---|-----------|--|--------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-----------------------|
| 59 | CSD | Skate Park at Town Center Community Park ⁽¹⁾ | - | - | - | - | 1,000,000 | - | 1,000,000 |
| 60 | CSD | SportsPlex Playground Improvements ⁽²⁾ | - | - | - | - | - | 120,000 | 120,000 |
| 61 | CSD | TCCP - Artificial Turf Replacement | - | - | - | 1,100,000 | - | - | 1,100,000 |
| 62 | CSD | TCCP West - Field 1 Improvements (Softball Fields) | - | 860,000 | - | - | - | - | 860,000 |
| 63 | DDS | Trail Improvements SD River Walmart to Cuyamaca | 19,330 | 85,000 | - | - | - | - | 104,330 |
| 64 | CSD | Trails - Mast Blvd to Walker Preserve | - | - | - | - | 2,500,000 | - | 2,500,000 |
| 65 | CSD | Trails - SD River at Carlton Oaks | - | - | - | 2,500,000 | 8,000,000 | - | 10,500,000 |
| 66 | CSD | Trails - SD River North Side Cuyamaca to Magnolia ⁽²⁾ | - | 400,000 | 3,625,000 | 275,000 | 2,500,000 | - | 6,800,000 |
| 67 | DDS | Trails - SD River South Side Cuyamaca to Magnolia | - | - | 135,000 | 1,665,000 | - | - | 1,800,000 |
| 68 | CSD | Weston Park Improvements ⁽¹⁾ | - | - | - | 150,000 | - | - | 150,000 |
| Subtotal Park Projects | | | \$ 19,330 | \$ 1,827,900 | \$ 3,800,000 | \$ 5,730,000 | \$ 14,040,000 | \$ 610,000 | \$ 26,027,230 |
| OTHER PROJECTS | | | | | | | | | |
| 69 | IT | Broadband Infrastructure Imp for Disaster Recovery | - | - | 200,000 | - | - | - | 200,000 |
| 70 | DDS/IT | Citywide Broadband Mater Plan | \$ - | \$ 80,000 | \$ 1,000,000 | \$ - | \$ - | \$ - | \$ 1,080,000 |
| 71 | DDS | Clock Tower Video Display Upgrade | - | 160,000 | - | - | - | - | 160,000 |
| 72 | IT | Computer Workstation Replacement Program | - | 30,000 | 30,000 | 36,000 | 36,000 | 36,000 | 168,000 |
| 73 | IT | Council Chamber A/V Replacement Program | - | - | - | - | 25,000 | 25,000 | 50,000 |
| 74 | FIN/IT | Financial Management System Upgrade | - | - | - | 400,000 | - | - | 400,000 |
| 75 | IT | Network Hardware/Software Replacement Program | - | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 150,000 |
| 76 | DDS | Permitting and Land Management System | 70,000 | 530,000 | - | - | - | - | 600,000 |
| 77 | CSD | San Diego River Corridor Plan ⁽²⁾ | - | 483,000 | 167,000 | - | - | - | 650,000 |
| 78 | CSD | Website Update | - | 100,000 | - | - | - | - | 100,000 |
| Subtotal Other Projects | | | \$ 70,000 | \$ 1,413,000 | \$ 1,427,000 | \$ 466,000 | \$ 91,000 | \$ 91,000 | \$ 3,558,000 |
| Total Capital Improvement Program Fiscal Years 2022-2026 | | | | \$ 26,073,770 | \$ 49,436,780 | \$ 69,299,900 | \$ 44,102,780 | \$ 78,491,860 | \$ 267,405,090 |
| FUTURE YEAR PROJECTS | | | | | | | | | |
| 3 | DDS | Cottonwood Ave River Crossing ⁽¹⁾ | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 25,164,800 |
| 52 | CSD | Santee Library ⁽¹⁾ | - | - | - | - | - | - | 20,000,000 |
| Total Future Year Projects | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 45,164,800 |

(1) This project is unfunded at this time. See specific project page for more detail.

(2) This project is partially unfunded at this time. See specific project page for more detail.

**Capital Improvement Program - Summary of Projects by Revenue Source
Fiscal Years 2022-26**

| REVENUE SOURCE & Project Expenditures | | Prior Expenditures | Available Balance | Proposed FY 2021-22 | Proposed FY 2022-23 | Projected FY 2023-24 | Projected FY 2024-25 | Projected FY 2025-26 | Total 5-Year Revenue & Expenditures |
|--|---|-------------------------------|------------------------------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|--|
| AMERICAN RESCUE PLAN ACT | | | | | | | | | |
| <i>Prior Year Balance</i> | | | - | - | - | - | - | - | - |
| <i>Revenues</i> | | | | 1,857,030 | 1,469,000 | 454,800 | - | - | 3,780,830 |
| IT | Broadband Infrastructure Imp. for Disaster Recovery | - | | - | 200,000 | - | - | - | 200,000 |
| IT | Citywide Broadband Master Plan | - | | 80,000 | 1,000,000 | - | - | - | 1,080,000 |
| DDS | CMP Storm Drain Replacement Program | | | 771,600 | - | 285,800 | - | - | 1,057,400 |
| DDS | Master Drainage Study Update | - | | 400,000 | 100,000 | - | - | - | 500,000 |
| CSD | Santee Aquatics Center Upgrades | - | | 321,900 | - | - | - | - | 321,900 |
| DDS | Storm Drain Trash Diversion | - | | 283,530 | 169,000 | 169,000 | - | - | 621,530 |
| <i>Total Expenditures</i> | | | | <u>1,857,030</u> | <u>1,469,000</u> | <u>454,800</u> | <u>-</u> | <u>-</u> | <u>3,780,830</u> |
| <i>Balance</i> | | | | - | - | - | - | - | - |
| CDBG | | | | | | | | | |
| <i>Prior Year Balance</i> | | | - | - | 111,760 | - | 147,240 | 294,480 | |
| <i>Revenues</i> | | | | 199,410 | 193,500 | 193,500 | 193,500 | 193,500 | 973,410 |
| DDS | Bridge Restorations Citywide | - | | - | 259,000 | - | - | - | 259,000 |
| DDS | Concrete Repair/Replacement Program | | | 87,650 | 46,260 | 46,260 | 46,260 | 46,260 | 272,690 |
| <i>Total Expenditures</i> | | | | <u>87,650</u> | <u>305,260</u> | <u>46,260</u> | <u>46,260</u> | <u>46,260</u> | <u>531,690</u> |
| <i>Balance</i> | | | | 111,760 | - | 147,240 | 294,480 | 441,720 | 441,720 |

**Capital Improvement Program - Summary of Projects by Revenue Source
Fiscal Years 2022-26**

| REVENUE SOURCE & Project Expenditures | | Prior Expenditures | Available Balance | Proposed FY 2021-22 | Proposed FY 2022-23 | Projected FY 2023-24 | Projected FY 2024-25 | Projected FY 2025-26 | Total 5-Year Revenue & Expenditures |
|--|---|-------------------------------|------------------------------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|--|
| DEVELOPER CONTRIBUTIONS | | | | | | | | | |
| <i>Prior Year Balance</i> | | | 255,950 | 255,950 | 153,532 | 153,532 | 137,486 | 71,302 | |
| <i>Revenues</i> | | | | 2,900,000 | 8,040,000 | 1,665,000 | 4,500,000 | 6,235,598 | 23,596,548 |
| DDS | Cottonwood Ave Widening & Sidewalks | - | | - | - | - | 1,000,000 | 948,500 | 1,948,500 |
| DDS | Cuyamaca Right Turn Lanes at Mission Gorge | 137,421 | | 90,220 | - | - | - | - | 90,220 |
| DDS | Graves Avenue Street Improvements | - | | - | - | - | 1,000,000 | 500,000 | 1,500,000 |
| DDS | Highway 52 Improvements | 720,000 | | 1,000,000 | 4,280,000 | - | - | - | 5,280,000 |
| DDS | Magnolia Ave Widening | | | - | - | - | - | 3,836,000 | 3,836,000 |
| DDS | Mast Blvd and West Hills Pkwy Intersection | 225,000 | | 1,500,000 | - | - | - | - | 1,500,000 |
| DDS | Olive Lane Improvements | | | - | - | - | - | 1,022,400 | 1,022,400 |
| DDS | Prospect Ave Improvements - West | | | | | 16,046 | - | - | 16,046 |
| DDS | Smart Traffic Signals | | | - | - | - | 66,184 | - | 66,184 |
| CSD | Trail Imp SD River Walmart to Cuyamaca | 19,330 | | 12,198 | - | - | - | - | 12,198 |
| CSD | Trails--Mast Blvd to Walker Preserve | - | | - | - | - | 2,500,000 | - | 2,500,000 |
| CSD | Trails-SD River North Side Cuyamaca to Magnolia | - | | 400,000 | 3,625,000 | - | - | - | 4,025,000 |
| CSD | Trails-SD River South Side Cuyamaca to Magnolia | - | | - | 135,000 | 1,665,000 | - | - | 1,800,000 |
| <i>Total Expenditures</i> | | | | <u>3,002,418</u> | <u>8,040,000</u> | <u>1,681,046</u> | <u>4,566,184</u> | <u>6,306,900</u> | <u>23,596,548</u> |
| <i>Balance</i> | | | | 153,532 | 153,532 | 137,486 | 71,302 | - | - |
| DRAINAGE FEES | | | | | | | | | |
| <i>Prior Year Balance</i> | | | 2,680,370 | 2,680,370 | 100,000 | 100,020 | 100,100 | 100,140 | |
| <i>Revenues</i> | | | | 423,200 | 441,420 | 661,180 | 818,540 | 2,095,210 | 7,119,920 |
| DDS | CMP Storm Drain Replacement Program | - | | 690,810 | 441,400 | 661,100 | 818,500 | 2,023,100 | 4,634,910 |
| DDS | Santee Lakes CMP Replacement | 337,199 | | 2,312,760 | - | - | - | - | 2,312,760 |
| <i>Total Expenditures</i> | | | | <u>3,003,570</u> | <u>441,400</u> | <u>661,100</u> | <u>818,500</u> | <u>2,023,100</u> | <u>6,947,670</u> |
| <i>Balance</i> | | | | 100,000 | 100,020 | 100,100 | 100,140 | 172,250 | 172,250 |

**Capital Improvement Program - Summary of Projects by Revenue Source
Fiscal Years 2022-26**

| REVENUE SOURCE & Project Expenditures | | Prior Expenditures | Available Balance | Proposed FY 2021-22 | Proposed FY 2022-23 | Projected FY 2023-24 | Projected FY 2024-25 | Projected FY 2025-26 | Total 5-Year Revenue & Expenditures |
|--|---|-------------------------------|------------------------------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|--|
| GAS TAX | | | | | | | | | |
| <i>Prior Year Balance</i> | | | - | - | - | 70,000 | 70,000 | 70,000 | |
| <i>Revenues</i> | | | | 47,000 | 190,000 | 70,000 | 70,000 | 70,000 | 447,000 |
| DDS | Concrete Repair/Replacement Program | | | - | - | 70,000 | 70,000 | 70,000 | 210,000 |
| DDS | Traffic Signal LED Replacement | - | | 47,000 | 120,000 | - | - | - | 167,000 |
| <i>Total Expenditures</i> | | | | 47,000 | 120,000 | 70,000 | 70,000 | 70,000 | 377,000 |
| <i>Balance</i> | | | | - | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 |
| GAS TAX-RMRA | | | | | | | | | |
| <i>Prior Year Balance</i> | | | 1,856,030 | 1,856,030 | 155,710 | 168,910 | 297,920 | 472,090 | |
| <i>Revenues</i> | | | | 1,114,180 | 1,174,680 | 1,220,490 | 1,265,650 | 1,326,400 | 7,957,430 |
| DDS | Bridge Restorations Citywide | 45,000 | | 579,500 | 50,000 | 50,000 | 50,000 | 50,000 | 779,500 |
| DDS | Concrete Repair/Replacement Program | - | | 270,000 | 70,000 | - | - | - | 340,000 |
| DDS | Pavement Repair and Rehabilitation Citywide | - | | 1,300,000 | 520,700 | 520,700 | 520,700 | 520,700 | 3,382,800 |
| DDS | Pavement Roadway Maintenance Citywide | 21,500 | | 665,000 | 520,780 | 520,780 | 520,780 | 520,780 | 2,748,120 |
| <i>Total Expenditures</i> | | | | 2,814,500 | 1,161,480 | 1,091,480 | 1,091,480 | 1,091,480 | 7,250,420 |
| <i>Balance</i> | | | | 155,710 | 168,910 | 297,920 | 472,090 | 707,010 | 707,010 |

Capital Improvement Program - Summary of Projects by Revenue Source Fiscal Years 2022-26

| REVENUE SOURCE & Project Expenditures | | Prior Expenditures | Available Balance | Proposed FY 2021-22 | Proposed FY 2022-23 | Projected FY 2023-24 | Projected FY 2024-25 | Projected FY 2025-26 | Total 5-Year Revenue & Expenditures |
|--|---|-------------------------------|------------------------------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|--|
| GENERAL FUND | | | | | | | | | |
| <i>Prior Year Balance</i> | | | 839,400 | 839,400 | 1,342,630 | - | - | - | |
| <i>Revenues</i> | | | | 4,570,040 | | 1,156,240 | 647,380 | 646,800 | 7,859,860 |
| IT | City Hall Fiber Optic Cable Replacement | - | | 10,000 | - | - | - | - | 10,000 |
| DDS | City Hall Improvements | - | | 409,150 | - | - | - | - | 409,150 |
| IT | City Hall Network Wiring Upgrade | - | | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 75,000 |
| DDS | CMP Storm Drain Replacement Program | - | | - | - | - | 285,800 | 285,800 | 571,600 |
| IT | Computer Workstation Replacement Program | - | | 30,000 | 30,000 | 36,000 | 36,000 | 36,000 | 168,000 |
| DDS | Electric Vehicle Charging Stations | - | | 30,000 | - | - | - | - | 30,000 |
| FIN/IT | Financial Management System Upgrade | - | | - | - | 400,000 | - | - | 400,000 |
| FIRE | Fire Station 4 Replacement | - | | 100,000 | - | - | - | - | 100,000 |
| DDS | Gateway Signage | - | | 200,000 | - | - | - | - | 200,000 |
| DDS | Highway 52 Improvements | - | | - | 492,000 | - | - | - | 492,000 |
| IT | Network Hardware/Software Replacement Program | - | | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 150,000 |
| DDS | Operations Center Emergency Generator | - | | - | 275,000 | - | - | - | 275,000 |
| DDS | Parking Lot Resurfacing | - | | 115,000 | 50,000 | 50,000 | 50,000 | 50,000 | 315,000 |
| DDS | Pavement Repair and Rehabilitation Citywide | - | | 1,000,000 | - | - | - | - | 1,000,000 |
| DDS | Permitting and Land Management System | 70,000 | | 370,000 | - | - | - | - | 370,000 |
| CSD | San Diego River Corridor Plan | - | | 241,500 | 83,500 | - | - | - | 325,000 |
| DDS | SD River Bacteria Reduction - Investigative Order | 18,000 | | 118,160 | 43,130 | 34,240 | 20,580 | 20,000 | 236,110 |
| DDS | SD River Bacteria Reduction - TMDL | - | | 61,000 | 41,000 | 41,000 | 41,000 | 41,000 | 225,000 |
| DDS | Storm Drain Trash Diversion | - | | - | - | - | 169,000 | 169,000 | 338,000 |
| CSD | TCCP West Field 1 Improvements (Softball Fields) | - | | 860,000 | - | - | - | - | 860,000 |
| CSD | TCCP - Artificial Turf Replacement | - | | - | - | 550,000 | - | - | 550,000 |
| DDS | Vactor Truck Dewatering/Decanting Station | - | | 377,000 | 283,000 | - | - | - | 660,000 |
| CSD | Website Update | - | | 100,000 | - | - | - | - | 100,000 |
| <i>Total Expenditures</i> | | | | 4,066,810 | 1,342,630 | 1,156,240 | 647,380 | 646,800 | 7,859,860 |
| <i>Balance</i> | | | | 1,342,630 | - | - | - | - | - |

Capital Improvement Program - Summary of Projects by Revenue Source

Fiscal Years 2022-26

| REVENUE SOURCE & Project Expenditures | | Prior Expenditures | Available Balance | Proposed FY 2021-22 | Proposed FY 2022-23 | Projected FY 2023-24 | Projected FY 2024-25 | Projected FY 2025-26 | Total 5-Year Revenue & Expenditures |
|--|---|-------------------------------|------------------------------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|--|
| PARK-IN-LIEU FEES | | | | | | | | | |
| <i>Prior Year Balance</i> | | | 3,475,950 | 3,475,950 | 3,667,587 | 417 | 107,527 | 17 | |
| <i>Revenues</i> | | | | 828,790 | 690,550 | 1,372,110 | 1,336,590 | 5,220,770 | 12,924,760 |
| CSD | Ball Field Improvements | - | | - | 20,000 | 20,000 | 20,000 | 20,000 | 80,000 |
| CSD | Big Rock Park Restroom Improvements | - | | - | - | - | - | 225,000 | 225,000 |
| CSD | Community Center - Event Center | - | | - | - | 675,000 | 1,404,100 | 4,605,900 | 6,685,000 |
| CSD | Community Center - Teen/Senior Center | - | | 564,351 | 4,317,720 | - | - | - | 4,882,071 |
| CSD | General Park Improvements | - | | - | 20,000 | 20,000 | 20,000 | 20,000 | 80,000 |
| CSD | SportsPlex Playground Improvements | - | | - | - | - | - | 15,000 | 15,000 |
| CSD | TCCP - Artificial Turf Replacement | - | | - | - | 550,000 | - | - | 550,000 |
| CSD | Trail Improvements SD River Walmart to Cuyamaca | - | | 72,802 | - | - | - | - | 72,802 |
| <i>Total Expenditures</i> | | | | 637,153 | 4,357,720 | 1,265,000 | 1,444,100 | 4,885,900 | 12,589,873 |
| <i>Balance</i> | | | | 3,667,587 | 417 | 107,527 | 17 | 334,887 | 334,887 |
| PEG FEES | | | | | | | | | |
| <i>Prior Year Balance</i> | | | - | - | (215,000) | (125,090) | 17,310 | 130,410 | |
| <i>Revenues</i> | | | | - | 89,910 | 142,400 | 138,100 | 134,000 | 504,410 |
| IT | City Hall Fiber Optic Cable Replacement | - | | 55,000 | - | - | - | - | 55,000 |
| DDS | Clock Tower Video Display Upgrade | - | | 160,000 | - | - | - | - | 160,000 |
| IT | Council Chamber A/V Replacement Program | - | | - | - | - | 25,000 | 25,000 | 50,000 |
| <i>Total Expenditures</i> | | | | 215,000 | - | - | 25,000 | 25,000 | 265,000 |
| <i>Balance</i> | | | | (215,000) | (125,090) | 17,310 | 130,410 | 239,410 | 239,410 |
| PROPOSITION 68 FUNDS | | | | | | | | | |
| <i>Prior Year Balance</i> | | | - | - | - | - | - | - | |
| <i>Revenues</i> | | | | 213,649 | - | - | - | - | 213,649 |
| CSD | Community Center - Teen/Senior Center | - | | 213,649 | - | - | - | - | 213,649 |
| <i>Total Expenditures</i> | | | | 213,649 | - | - | - | - | 213,649 |
| <i>Balance</i> | | | | - | - | - | - | - | - |

Capital Improvement Program - Summary of Projects by Revenue Source

Fiscal Years 2022-26

| REVENUE SOURCE & Project Expenditures | | Prior Expenditures | Available Balance | Proposed FY 2021-22 | Proposed FY 2022-23 | Projected FY 2023-24 | Projected FY 2024-25 | Projected FY 2025-26 | Total 5-Year Revenue & Expenditures |
|---|--|-------------------------------|------------------------------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|--|
| PUBLIC FACILITIES FEES | | | | | | | | | |
| <i>Prior Year Balance</i> | | | 5,475,830 | 5,475,830 | 6,501,560 | 1,610 | 454,490 | (1,970) | |
| <i>Revenues</i> | | | | 1,477,730 | 782,330 | 1,127,880 | 1,098,140 | 4,791,280 | 14,753,190 |
| CSD | Big Rock Park Restroom Improv | - | | - | - | - | - | 225,000 | 225,000 |
| CSD | Community Center - Event Center | - | | - | - | 675,000 | 1,554,600 | 4,565,400 | 6,795,000 |
| CSD | Community Center - Teen/Senior Center | 60,000 | | 452,000 | 7,282,280 | - | - | - | 7,734,280 |
| CSD | Santee Aquatic Center Upgrades | - | | - | - | - | - | - | - |
| <i>Total Expenditures</i> | | | | 452,000 | 7,282,280 | 675,000 | 1,554,600 | 4,790,400 | 14,754,280 |
| <i>Balance</i> | | | | 6,501,560 | 1,610 | 454,490 | (1,970) | (1,090) | (1,090) |
| ROADWAY LIGHTING DISTRICT | | | | | | | | | |
| <i>Prior Year Balance</i> | | | - | - | - | - | - | - | - |
| <i>Revenues</i> | | | | - | 1,327,000 | - | - | - | 1,327,000 |
| DDS | Street Light LED Upgrade | - | | - | 1,327,000 | - | - | - | 1,327,000 |
| <i>Total Expenditures</i> | | | | - | 1,327,000 | - | - | - | 1,327,000 |
| <i>Balance</i> | | | | - | - | - | - | - | - |
| RTCIP FEE (Regional Transportation Congestion Improvement Program) | | | | | | | | | |
| <i>Prior Year Balance</i> | | | 2,557,560 | 2,557,560 | 200,010 | 203,480 | 529,620 | 601,684 | |
| <i>Revenues</i> | | | | 467,150 | 226,670 | 466,140 | 455,880 | 2,047,260 | 6,220,660 |
| DDS | Smart Traffic Signals | - | | - | - | 50,000 | 383,816 | - | 433,816 |
| DDS | SR-67/Woodside Ave Interchange Improvements | 816,900 | | 2,824,700 | - | - | - | - | 2,824,700 |
| DDS | Transportation Impr Master Plan Implementation | - | | - | 223,200 | 90,000 | - | 1,020,300 | 1,333,500 |
| <i>Total Expenditures</i> | | | | 2,824,700 | 223,200 | 140,000 | 383,816 | 1,020,300 | 4,592,016 |
| <i>Balance</i> | | | | 200,010 | 203,480 | 529,620 | 601,684 | 1,628,644 | 1,628,644 |
| SANDAG | | | | | | | | | |
| <i>Prior Year Balance</i> | | | - | - | - | - | - | - | - |
| <i>Revenues</i> | | | | - | 6,000,000 | 2,500,000 | 8,000,000 | - | 16,500,000 |
| DDS | Highway 52 Improvements | | | | 6,000,000 | | | | 6,000,000 |
| CSD | San Diego River at Carlton Oaks | - | | - | - | 2,500,000 | 8,000,000 | - | 10,500,000 |
| <i>Total Expenditures</i> | | | | - | 6,000,000 | 2,500,000 | 8,000,000 | - | 16,500,000 |
| <i>Balance</i> | | | | - | - | - | - | - | - |

**Capital Improvement Program - Summary of Projects by Revenue Source
Fiscal Years 2022-26**

| REVENUE SOURCE & Project Expenditures | | Prior Expenditures | Available Balance | Proposed FY 2021-22 | Proposed FY 2022-23 | Projected FY 2023-24 | Projected FY 2024-25 | Projected FY 2025-26 | Total 5-Year Revenue & Expenditures |
|--|--|-------------------------------|------------------------------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|--|
| SANDAG Active Transportation Grant | | | | | | | | | |
| <i>Prior Year Balance</i> | | | - | - | - | - | - | - | - |
| <i>Revenues</i> | | | | 227,891 | - | - | - | - | 227,891 |
| DDS | Prospect Ave/Mesa Road Improvements | 79,108 | | 227,891 | - | - | - | - | 227,891 |
| <i>Total Expenditures</i> | | | | 227,891 | - | - | - | - | 227,891 |
| <i>Balance</i> | | | | - | - | - | - | - | - |
| SB2 Recording Fee - Affordable Housing and Jobs Act | | | | | | | | | |
| <i>Prior Year Balance</i> | | | - | - | - | - | - | - | - |
| <i>Revenues</i> | | | | 160,000 | - | - | - | - | 160,000 |
| DDS | Permitting and Land Management System | - | | 160,000 | - | - | - | - | 160,000 |
| <i>Total Expenditures</i> | | | | 160,000 | - | - | - | - | 160,000 |
| <i>Balance</i> | | | | - | - | - | - | - | - |
| SDG&E Rule 20A | | | | | | | | | |
| <i>Prior Year Balance</i> | | | - | - | - | 288,048 | 288,048 | 288,048 | - |
| <i>Revenues</i> | | | | - | 288,048 | - | - | - | 288,048 |
| DDS | Utility Undergrounding at MG and Carlton Hills | - | | 288,048 | - | - | - | - | 288,048 |
| <i>Total Expenditures</i> | | | | 288,048 | - | - | - | - | 288,048 |
| <i>Balance</i> | | | | (288,048) | 288,048 | 288,048 | 288,048 | 288,048 | - |
| TRAFFIC MITIGATION FEES | | | | | | | | | |
| <i>Prior Year Balance</i> | | | 3,135,330 | 3,135,330 | 2,367,901 | 2,876,011 | 2,719,021 | 3,721,551 | - |
| <i>Revenues</i> | | | | 1,079,230 | 758,110 | 1,451,010 | 2,077,530 | 5,138,360 | 13,639,570 |
| DDS | Cuyamaca Right Turn Lanes at Mission Gorge | 168,139 | | 946,850 | - | - | - | - | 946,850 |
| DDS | Graves Avenue Street Improvements | - | | - | 250,000 | 1,608,000 | 1,075,000 | 1,630,000 | 4,563,000 |
| DDS | Prospect Ave/Mesa Road Improvements | 83,652 | | 416,209 | - | - | - | - | 416,209 |
| DDS | SR-67/Woodside Ave Interchange Imp | - | | 483,600 | - | - | - | - | 483,600 |
| <i>Total Expenditures</i> | | | | 1,846,659 | 250,000 | 1,608,000 | 1,075,000 | 1,630,000 | 6,409,659 |
| <i>Balance</i> | | | | 2,367,901 | 2,876,011 | 2,719,021 | 3,721,551 | 7,229,911 | 7,229,911 |

**Capital Improvement Program - Summary of Projects by Revenue Source
Fiscal Years 2022-26**

| REVENUE SOURCE & Project Expenditures | | Prior Expenditures | Available Balance | Proposed FY 2021-22 | Proposed FY 2022-23 | Projected FY 2023-24 | Projected FY 2024-25 | Projected FY 2025-26 | Total 5-Year Revenue & Expenditures |
|--|--|-------------------------------|------------------------------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|--|
| TRAFFIC SIGNAL FEES | | | | | | | | | |
| <i>Prior Year Balance</i> | | | 749,780 | 749,780 | 590 | 530 | 22,000 | 1,700 | |
| <i>Revenues</i> | | | | 143,810 | 106,940 | 208,070 | 310,300 | 659,990 | 2,178,890 |
| DDS | Transportation Impr Master Plan Implementation | 25,000 | | 893,000 | 107,000 | 186,600 | 330,600 | 597,400 | 2,114,600 |
| <i>Total Expenditures</i> | | | | 893,000 | 107,000 | 186,600 | 330,600 | 597,400 | 2,114,600 |
| <i>Balance</i> | | | | 590 | 530 | 22,000 | 1,700 | 64,290 | 64,290 |
| TRANSIT DEVELOPMENT ACT (TDA) | | | | | | | | | |
| <i>Prior Year Balance</i> | | | - | - | - | - | - | - | - |
| <i>Revenues</i> | | | | - | - | - | - | - | - |
| DDS | Storm Drain Trash Diversion | 54,469 | | - | - | - | - | - | - |
| <i>Total Expenditures</i> | | | | - | - | - | - | - | - |
| <i>Balance</i> | | | | - | - | - | - | - | - |
| TRANSNET / PROP A | | | | | | | | | |
| <i>Prior Year Balance</i> | | | 776,210 | 776,210 | 111,810 | 111,830 | 111,850 | 111,870 | |
| <i>Revenues</i> | | | | 1,516,740 | 1,577,170 | 1,630,940 | 1,682,980 | 1,733,070 | 8,917,110 |
| <i>Debt Service</i> | | | | (878,740) | (882,170) | (883,940) | (882,980) | (878,070) | (4,405,900) |
| DDS | Pavement Condition Report | - | | 70,000 | - | - | - | - | 70,000 |
| DDS | Pavement Repair and Rehabilitation Citywide | 22,200 | | 650,000 | 481,300 | 517,700 | 554,800 | 593,300 | 2,797,100 |
| DDS | Pavement Roadway Maintenance Citywide | - | | 575,000 | 206,280 | 221,880 | 237,780 | 254,280 | 1,495,220 |
| DDS | Regional Arterial Management System | | | 7,400 | 7,400 | 7,400 | 7,400 | 7,400 | 37,000 |
| <i>Total Expenditures</i> | | | | 1,302,400 | 694,980 | 746,980 | 799,980 | 854,980 | 4,399,320 |
| <i>Balance</i> | | | | 111,810 | 111,830 | 111,850 | 111,870 | 111,890 | 111,890 |

**Capital Improvement Program - Summary of Projects by Revenue Source
Fiscal Years 2022-26**

| REVENUE SOURCE & Project Expenditures | Prior Expenditures | Available Balance | Proposed FY 2021-22 | Proposed FY 2022-23 | Projected FY 2023-24 | Projected FY 2024-25 | Projected FY 2025-26 | Total 5-Year Revenue & Expenditures |
|--|-------------------------------|------------------------------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|--|
| TRANSPORTATION INFRASTRUCTURE | | | | | | | | |
| <i>pre-IMPACT FEES (from County)</i> | | | | | | | | |
| Prior Year Balance | | 38,182 | 38,182 | 15,082 | 15,082 | 15,082 | 15,082 | |
| Revenues | | | - | - | - | - | - | 38,182 |
| DDS Transportation Impr Master Plan Implementation | - | | 23,100 | - | - | - | - | 23,100 |
| <i>Total Expenditures</i> | | | 23,100 | - | - | - | - | 23,100 |
| <i>Balance</i> | | | 15,082 | 15,082 | 15,082 | 15,082 | 15,082 | 15,082 |
| UTILITY UNDERGROUNDING | | | | | | | | |
| Prior Year Balance | | 211,000 | 211,000 | 170,948 | 170,948 | 170,948 | 170,948 | |
| Revenues | | | - | - | - | - | - | - |
| DDS Utility Undergrounding at MG and Carlton Hills | - | | 40,052 | - | - | - | - | 40,052 |
| <i>Total Expenditures</i> | | | 40,052 | - | - | - | - | 40,052 |
| <i>Balance</i> | | | 170,948 | 170,948 | 170,948 | 170,948 | 170,948 | (40,052) |
| YMCA | | | | | | | | |
| Prior Year Balance | | - | - | - | - | - | - | |
| Revenues | | | 161,000 | - | - | - | - | 161,000 |
| CSD Santee Aquatic Center Upgrades | - | | 161,000 | - | - | - | - | 161,000 |
| <i>Total Expenditures</i> | | | 161,000 | - | - | - | - | 161,000 |
| <i>Balance</i> | | | - | - | - | - | - | - |

Capital Improvement Program - Summary of Projects by Revenue Source Fiscal Years 2022-26

| <i>REVENUE SOURCE & Project Expenditures</i> | | Prior Expenditures | Available Balance | Proposed FY 2021-22 | Proposed FY 2022-23 | Projected FY 2023-24 | Projected FY 2024-25 | Projected FY 2025-26 | Total 5-Year Revenue & Expenditures |
|--|--|-----------------------|----------------------|------------------------|------------------------|-------------------------|-------------------------|-------------------------|---|
| <u>UNFUNDED</u> | | | | | | | | | |
| UNFUNDED - HIGH PRIORITY | | | | | | | | | |
| DDS | CMP Storm Drain Replacement Program | - | | 589,990 | 1,672,100 | 1,231,200 | 1,138,300 | - | 4,631,590 |
| DDS | Concrete Repair/Replacement Program, | - | | 562,350 | 583,740 | 583,740 | 583,740 | 583,740 | 2,897,310 |
| FIRE | Fire Station 4 Replacement | - | | - | 1,000,000 | 16,500,000 | - | - | 17,500,000 |
| FIRE | Fleet Maintenance Facility | - | | - | - | - | 500,000 | 4,500,000 | 5,000,000 |
| DDS | Pavement Repair and Rehab-Citywide | - | | 352,800 | 2,422,900 | 2,489,500 | 2,558,300 | 2,628,800 | 10,452,300 |
| DDS | Pavement Roadway Maintenance Citywide | - | | 163,500 | 771,840 | 769,340 | 798,840 | 829,040 | 3,332,560 |
| Sub-Total Unfunded High Priority | | | | 1,668,640 | 6,450,580 | 21,573,780 | 5,579,180 | 8,541,580 | 43,813,760 |
| UNFUNDED - INTERMEDIATE PRIORITY | | | | | | | | | |
| DDS | City Hall Improvements | - | | - | 41,750 | 43,970 | 7,000 | - | 92,720 |
| DDS | Lighting Upgrades Citywide | - | | - | - | 600,000 | - | - | 600,000 |
| DDS | Mission Gorge Rd Drainage Improve East | - | | - | - | 1,637,830 | 2,200,000 | 2,706,360 | 6,544,190 |
| DDS | Mission Gorge Rd Drainage Improve West | - | | - | - | 833,860 | 1,100,000 | 1,100,000 | 3,033,860 |
| DDS | Prospect Avenue Improvements - West | - | | - | - | 983,954 | 4,593,300 | 10,859,900 | 16,437,154 |
| DDS | Shadow Hill/Woodside Drainage Improvement | - | | - | - | - | 610,000 | 1,081,400 | 1,691,400 |
| CSD | Weston Park Improvements | - | | - | - | 150,000 | - | - | 150,000 |
| Sub-Total Unfunded High Priority | | | | - | 41,750 | 4,249,614 | 8,510,300 | 15,747,660 | 28,549,324 |
| UNFUNDED - LONGER TERM PRIORITY | | | | | | | | | |
| DDS | Cottonwood Ave Widening & Sidewalks | - | | - | - | 200,000 | 4,504,800 | 1,965,600 | 6,670,400 |
| DDS | Magnolia Ave Widening | - | | - | - | - | - | 245,000 | 245,000 |
| CSD | Median Upgrade at Mission Gorge Road West | - | | - | - | - | - | 1,569,500 | 1,569,500 |
| DDS | Median/Streetscape Improvements Citywide | - | | - | - | - | 100,000 | 1,000,000 | 1,100,000 |
| DDS | Olive Lane Improvements | - | | - | - | - | 612,000 | 921,600 | 1,533,600 |
| DDS | Transportation Impr Master Plan Implementation | - | | - | - | - | - | 421,300 | 421,300 |
| Sub-Total Unfunded Longer-Term Priority | | | | - | - | 200,000 | 5,216,800 | 6,123,000 | 11,539,800 |

**Capital Improvement Program - Summary of Projects by Revenue Source
Fiscal Years 2022-26**

| REVENUE SOURCE & Project Expenditures | Prior Expenditures | Available Balance | Proposed FY 2021-22 | Proposed FY 2022-23 | Projected FY 2023-24 | Projected FY 2024-25 | Projected FY 2025-26 | Total 5-Year Revenue & Expenditures |
|--|-------------------------------|------------------------------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|--|
| UNFUNDED - SEEKING GRANT FUNDS | | | | | | | | |
| DDS Bridge Restorations Citywide | - | - | - | - | 377,000 | 285,000 | 517,000 | 1,179,000 |
| DDS Electric Vehicle Charging Stations | - | - | - | 51,000 | 52,000 | 53,000 | 54,000 | 210,000 |
| DDS Highway 52 Improvements | - | - | - | 9,508,000 | 29,700,000 | - | - | 39,208,000 |
| DDS Safe Routes to School Improvements | - | - | - | 180,000 | 240,000 | - | - | 420,000 |
| CSD San Diego River Corridor Plan | - | - | 241,500 | 83,500 | - | - | - | 325,000 |
| DDS Sidewalk Installation at Mission Gorge Road | - | - | - | - | - | 105,600 | 563,000 | 668,600 |
| DDS Sidewalk Program Citywide | - | - | - | - | - | - | 22,852,100 | 22,852,100 |
| CSD Skate Park at Town Center Community Park | - | - | - | - | - | 1,000,000 | - | 1,000,000 |
| CSD SportsPlex Playground Improvements | - | - | - | - | - | - | 105,000 | 105,000 |
| DDS Street Light Installation | - | - | - | - | 350,000 | - | - | 350,000 |
| CSD Trails-SD River North Side Cuyamaca to Magnolia | - | - | - | - | 275,000 | 2,500,000 | - | 2,775,000 |
| Sub-Total Unfunded-Seeking Grant Funds | | | 241,500 | 9,822,500 | 30,994,000 | 3,943,600 | 24,091,100 | 69,092,700 |
| Total Unfunded Projects | | | 1,910,140 | 16,314,830 | 57,017,394 | 23,249,880 | 54,503,340 | 152,995,584 |
| TOTAL 5-YEAR CAPITAL IMPROVEMENT PROGRAM | | | <u>\$ 26,073,770</u> | <u>\$ 49,436,780</u> | <u>\$ 69,299,900</u> | <u>\$ 44,102,780</u> | <u>\$ 78,491,860</u> | <u>\$ 267,405,090</u> |
| TOTAL FUNDED PROJECTS (excludes unfunded projects) | | | <u>\$ 24,163,630</u> | <u>\$ 33,121,950</u> | <u>\$ 12,282,506</u> | <u>\$ 20,852,900</u> | <u>\$ 23,988,520</u> | <u>\$ 114,409,506</u> |
| FUTURE YEAR PROJECTS | | | | | | | | |
| DDS Cottonwood Ave River Crossing | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 25,164,800 |
| CSD Santee Library | - | - | - | - | - | - | - | 20,000,000 |
| Total Future Year Projects | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 45,164,800</u> |

CIRCULATION PROJECTS

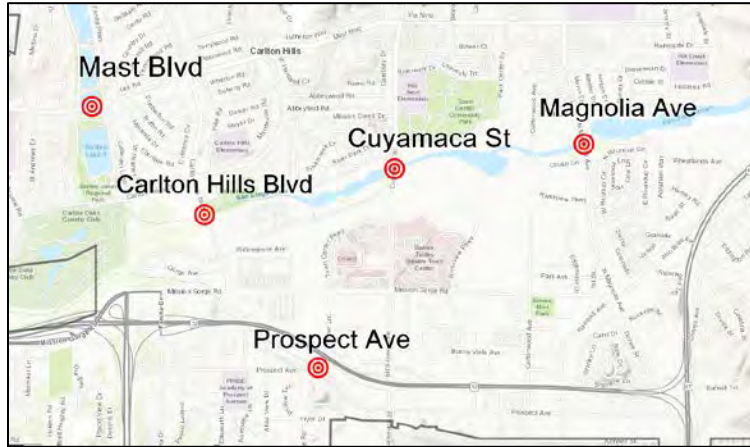




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Bridge Restorations Citywide

CIP 2022-XX • Circulation Project



Project Location: Citywide

Description: This project will provide maintenance and repairs to the bridges on Magnolia Avenue, Olive Lane, Cuyamaca Street, Prospect Avenue, Carlton Hills Boulevard Bridge, Mast Boulevard, Mission Gorge Road and Carlton Oaks Bridge in that order. This includes bridge deck patching, bridge joint seals and deck sealing.

Justification: Preventative maintenance will offset higher maintenance costs in the future and extend the service life of high-cost public infrastructure.

Operating Impact: None.

| | Prior Year | | | | | | |
|--------------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ 45,000 | \$ 500 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 165,500 |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | 579,000 | 279,000 | 397,000 | 305,000 | 537,000 | 2,097,000 |
| Total | \$ 45,000 | \$ 579,500 | \$ 309,000 | \$ 427,000 | \$ 335,000 | \$ 567,000 | \$ 2,262,500 |
| Source of Funds:* | | | | | | | |
| Gas Tax RMRA | \$ 45,000 | \$ 579,500 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 824,500 |
| CDBG | - | - | 259,000 | - | - | - | 259,000 |
| Unfunded** | - | - | - | 377,000 | 285,000 | 517,000 | 1,179,000 |
| Total | \$ 45,000 | \$ 579,500 | \$ 309,000 | \$ 427,000 | \$ 335,000 | \$ 567,000 | \$ 2,262,500 |

*Annually appropriated program. Prior expenditures on completed projects are therefore not presented.

**Seeking Grant Funds

Concrete Repair/Replacement Program

CIP 2022-XX • Circulation Project



Project Location: Citywide

Description: This project will repair or replace damaged concrete curbs, gutters, sidewalks, driveways and pedestrian ramps throughout the City that are in need of repair. As part of this program, pedestrian ramps will be installed where they are missing or are not compliant with current ADA standards, pending available funding.

Justification: Repair to concrete facilities is essential for pedestrian access, drainage and safety.

Operating Impact: Replacement of damaged concrete reduces annual operating costs for temporary repairs.

| | Prior Year | | | | | | |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ 80,000 | \$ 70,000 | \$ 70,000 | \$ 70,000 | \$ 70,000 | \$ 360,000 | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | 840,000 | 630,000 | 630,000 | 630,000 | 630,000 | 3,360,000 | |
| Total | \$ 920,000 | \$ 700,000 | \$ 700,000 | \$ 700,000 | \$ 700,000 | \$ 3,720,000 | |
| Source of Funds:* | | | | | | | |
| CDBG** | \$ 87,650 | \$ 46,260 | \$ 46,260 | \$ 46,260 | \$ 46,260 | \$ 272,690 | |
| Gas Tax | - | - | 70,000 | 70,000 | 70,000 | 210,000 | |
| Gas Tax RMRA | 270,000 | 70,000 | - | - | - | 340,000 | |
| Unfunded | 562,350 | 583,740 | 583,740 | 583,740 | 583,740 | 2,897,310 | |
| Total | \$ 920,000 | \$ 700,000 | \$ 700,000 | \$ 700,000 | \$ 700,000 | \$ 3,720,000 | |

* Annually appropriated program. Prior expenditures are therefore not presented as they are incurred on an annual basis.

**CDBG qualifying locations for ADA pedestrian ramp installations and retrofits.

Cottonwood Avenue River Crossing Circulation Project



Project Location: Cottonwood Avenue from Rochelle Avenue
to Riverview Parkway

- Description:** Completion of Cottonwood Avenue from Rochelle Avenue, north of the San Diego River to Riverview Parkway. This includes right-of-way, a low water crossing of the San Diego River, curb, gutter, sidewalks, and street widening and construction.
- Justification:** Completion of the final river crossing of the San Diego River consistent with the circulation element of the General Plan by providing a necessary north-south transportation and pedestrian corridor.
- Operating Impact:** Increased street and landscape maintenance costs are anticipated with this project.

| | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Future Years | Total |
|-------------------------|-------------|-------------|-------------|-------------|-------------|----------------------|----------------------|
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,050,300 | \$ 2,050,300 |
| Land Acquisition | - | - | - | - | - | 6,311,700 | 6,311,700 |
| Construction | - | - | - | - | - | 16,802,800 | 16,802,800 |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 25,164,800 | \$ 25,164,800 |
| Source of Funds: | | | | | | | |
| Developer Contribution | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 15,947,700 | \$ 15,947,700 |
| Unfunded | - | - | - | - | - | 9,217,100 | 9,217,100 |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 25,164,800 | \$ 25,164,800 |

Cottonwood Avenue Widening and Sidewalk Improvements Circulation Project



Project Location: Cottonwood Avenue between Mission Gorge Road
and Prospect Avenue

Description: Perform widening and right of acquisition as needed, install missing sections of curb, gutter and sidewalk on Cottonwood Avenue between Mission Gorge Road and Prospect Avenue. Also provide street lighting and relocate drainage inlets.

Justification: This project will provide better circulation between Prospect Avenue and Mission Gorge Road for pedestrian and vehicular traffic.

Operating Impact: Minor lighting, street and sidewalk maintenance costs are anticipated with this project.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------|-------------|-------------------|---------------------|---------------------|---------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ 200,000 | \$ 669,800 | \$ - | \$ 869,800 |
| Land Acquisition | - | - | - | - | 3,835,000 | - | 3,835,000 |
| Construction | - | - | - | - | 1,000,000 | 2,914,100 | 3,914,100 |
| Total | \$ - | \$ - | \$ - | \$ 200,000 | \$ 5,504,800 | \$ 2,914,100 | \$ 8,618,900 |
| Source of Funds: | | | | | | | |
| Developer Contribution | \$ - | \$ - | \$ - | \$ - | \$ 1,000,000 | \$ 948,500 | \$ 1,948,500 |
| Unfunded | - | - | - | 200,000 | 4,504,800 | 1,965,600 | 6,670,400 |
| Total | \$ - | \$ - | \$ - | \$ 200,000 | \$ 5,504,800 | \$ 2,914,100 | \$ 8,618,900 |

Cuyamaca Street Right Turn Lanes at Mission Gorge Road

CIP 2014-02 • Circulation Project



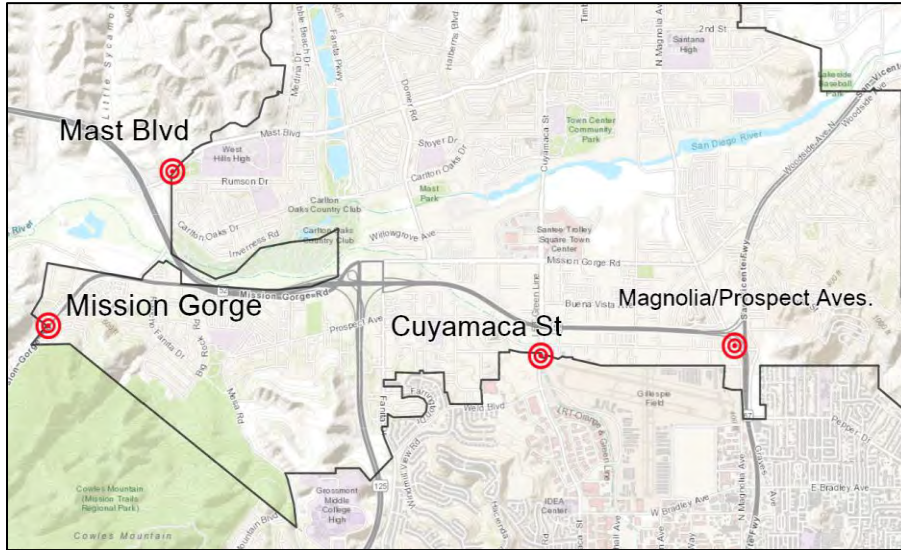
Project Location: Cuyamaca Street at Mission Gorge Road

- Description:** Acquire right-of-way and widen north-bound Cuyamaca Street to provide a dedicated right-turn lane onto Mission Gorge Road traveling east-bound.
- Justification:** The conditions of approval for the Fanita Ranch and Riverview Office Park projects require that these offsite improvements be constructed with fair share contributions from each development. Project costs in excess of the developments' fair share contributions will be paid with impact fees.
- Operating Impact:** Minimal increase in street maintenance costs.

| | Prior Year | | | | | | |
|-------------------------|-------------------|---------------------|-------------|-------------|-------------|---------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ 275,560 | \$ 30,000 | \$ - | \$ - | \$ - | \$ 305,560 | |
| Land Acquisition | 30,000 | 190,800 | - | - | - | 220,800 | |
| Construction | - | 816,270 | - | - | - | 816,270 | |
| Total | \$ 305,560 | \$ 1,037,070 | \$ - | \$ - | \$ - | \$ 1,342,630 | |
| Source of Funds: | | | | | | | |
| Developer Contribution | \$ 137,421 | \$ 90,220 | \$ - | \$ - | \$ - | \$ 227,641 | |
| Traffic Mitigation Fees | 168,139 | 946,850 | - | - | - | 1,114,989 | |
| Total | \$ 305,560 | \$ 1,037,070 | \$ - | \$ - | \$ - | \$ 1,342,630 | |

Gateway Signage

CIP 2022-XX • Circulation Project



Project Location: Citywide

Description: Design and construct four branded City gateway signs at entrances along major roadways. Installations will be completed at Cuyamaca Street, Mast Boulevard, Mission Gorge Road, and at Magnolia Avenue & Prospect Avenue near the SR-67 off-ramp. An additional gateway sign will be completed on Woodside Avenue as part of the Woodside Avenue/SR-67 roundabout project.

Justification: Gateway signage provides visual enhancements along roadway corridors. These aesthetic improvements will also correspond with the City's brand and will help entice business ventures and residential housing demand in the City.

Operating Impact: Minimal cost for lighting and periodic maintenance.

| | Prior Year | | | | | |
|-------------------------|-------------|-------------------|-------------|-------------|-------------|-------------------|
| | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ 20,000 | \$ - | \$ - | \$ - | \$ 20,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | 180,000 | - | - | - | 180,000 |
| Total | \$ - | \$ 200,000 | \$ - | \$ - | \$ - | \$ 200,000 |
| Source of Funds: | | | | | | |
| General Fund | \$ - | \$ 200,000 | \$ - | \$ - | \$ - | \$ 200,000 |
| Total | \$ - | \$ 200,000 | \$ - | \$ - | \$ - | \$ 200,000 |

Graves Avenue Street Improvements

CIP 2023-XX • Circulation Project



Project Location: Graves Avenue from Prospect Avenue
to Pepper Drive

Description: Acquire right-of-way, install missing curb, gutter, sidewalks and drainage, and widen Graves Avenue to two-lane collector standards between Prospect Avenue and Pepper Drive.

Justification: The Circulation Element of the General Plan shows the need to make improvements to Graves Avenue. Curb, gutter and drainage facilities will be installed to control water runoff. Sidewalks and bike lanes will be installed to improve pedestrian and cycling safety.

Operating Impact: Minimal increased street and sidewalk maintenance costs are anticipated with this project.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ 250,000 | \$ 533,000 | \$ - | \$ - | \$ 783,000 |
| Land Acquisition | - | - | 1,075,000 | 1,075,000 | - | - | 2,150,000 |
| Construction | - | - | - | 1,000,000 | 2,130,000 | - | 3,130,000 |
| Total | \$ - | \$ - | \$ 250,000 | \$ 1,608,000 | \$ 2,075,000 | \$ 2,130,000 | \$ 6,063,000 |
| Source of Funds: | | | | | | | |
| Traffic Mitigation Fees | \$ - | \$ - | \$ 250,000 | \$ 1,608,000 | \$ 1,075,000 | \$ 1,630,000 | \$ 4,563,000 |
| Developer Contribution | - | - | - | 1,000,000 | 500,000 | - | 1,500,000 |
| Total | \$ - | \$ - | \$ 250,000 | \$ 1,608,000 | \$ 2,075,000 | \$ 2,130,000 | \$ 6,063,000 |

Highway 52 Improvements Between SR-125 and I-15 Circulation Project



Project Location: Highway 52 between I-15 and SR-125

Description: This project will improve Highway 52 between State Route 125 and Interstate 15 to alleviate congestion on the freeway and on Santee streets. The project will add a westbound lane from Mast Boulevard to Santo Road, relocate the bike lane to the south side of the freeway, add an additional lane to the westbound on-ramp at Mast Boulevard, and add an eastbound auxiliary lane from Interstate 15 to Santo Road.

Justification: Improving Highway 52 is one of the City’s top priorities. The City is working with regional partners to find a solution. Potential funding sources include federal and state funds, local funds, private funding, and developer contributions.

Operating Impact: None.

| | Prior Year | | | | | |
|----------------------|-------------------|---------------------|----------------------|----------------------|-------------|----------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ 720,000 | \$ 1,000,000 | \$ 4,280,000 | \$ - | \$ - | \$ 6,000,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | - | 16,000,000 | 29,700,000 | - | 45,700,000 |
| Total | \$ 720,000 | \$ 1,000,000 | \$ 20,280,000 | \$ 29,700,000 | \$ - | \$ 51,700,000 |

| | | | | | | |
|-------------------------|-------------------|---------------------|----------------------|----------------------|-------------|----------------------|
| Source of Funds: | | | | | | |
| Developer Contribution | \$ 720,000 | \$ 1,000,000 | \$ 4,280,000 | \$ - | \$ - | \$ 6,000,000 |
| SANDAG | - | - | 6,000,000 | - | - | 6,000,000 |
| City Funds | - | - | 492,000 | - | - | 492,000 |
| Unfunded* | - | - | 9,508,000 | 29,700,000 | - | 39,208,000 |
| Total | \$ 720,000 | \$ 1,000,000 | \$ 20,280,000 | \$ 29,700,000 | \$ - | \$ 51,700,000 |

* Seeking Grant Funds

Magnolia Avenue Widening Circulation Project



Project Location: West side of Magnolia Avenue between
the San Diego River and Park Avenue

Description: The project will widen the west side of Magnolia Avenue between the San Diego River and Park Avenue installing curb, gutter, sidewalks, street lighting, landscaping, bike lanes and upgrading drainage.

Justification: Complete much needed accessibility and bike lane improvements for safety on the southbound side of Magnolia Avenue.

Operating Impact: Minimal increase in landscape, street and sidewalk maintenance costs anticipated.

| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
|-------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------------|
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ 380,600 | \$ 380,600 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | - | - | - | 3,700,400 | 3,700,400 |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 4,081,000 | \$ 4,081,000 |
| Source of Funds: | | | | | | |
| Developer Contribution* | \$ - | \$ - | \$ - | \$ - | \$ 3,836,000 | \$ 3,836,000 |
| Unfunded | - | - | - | - | 245,000 | 245,000 |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 4,081,000 | \$ 4,081,000 |

* County of San Diego

Mast Boulevard and West Hills Parkway Intersection Improvements Circulation Project



Project Location: Intersection of Mast Boulevard and
West Hills Parkway at Highway 52

Description: Widen and improve the intersection at Mast Boulevard and West Hills Parkway to improve traffic flow onto Highway 52.

Justification: Due to the anticipated expansion of Sycamore Landfill at the west end of Mast Boulevard at the Highway 52 on-ramp, the intersection needs to be widened prior to reaching a certain number of tickets by the landfill to accommodate the anticipated increase in traffic. The landfill will provide funding for the widening, which will cost approximately \$1.725 million as estimated by the landfill operator. The project will be constructed by the landfill operator with approval of the City of San Diego.

Operating Impact: None.

| | Prior Year | | | | | |
|----------------------|-------------------|---------------------|-------------|-------------|-------------|---------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ 225,000 | \$ - | \$ - | \$ - | \$ - | \$ 225,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | 1,500,000 | - | - | - | 1,500,000 |
| Total | \$ 225,000 | \$ 1,500,000 | \$ - | \$ - | \$ - | \$ 1,725,000 |

| | | | | | | |
|-------------------------|-------------------|---------------------|-------------|-------------|-------------|---------------------|
| Source of Funds: | | | | | | |
| Developer Contribution | \$ 225,000 | \$ 1,500,000 | \$ - | \$ - | \$ - | \$ 1,725,000 |
| Total | \$ 225,000 | \$ 1,500,000 | \$ - | \$ - | \$ - | \$ 1,725,000 |

Median Upgrade at Mission Gorge Road West Circulation Project



Project Location: Mission Gorge Road between Post Office
and Cuyamaca Street

- Description:** This project will remove the water intensive and overgrown landscaping on the Mission Gorge Road median from Cuyamaca Street to the Post Office.
- Justification:** The current irrigation system is in need of repair and landscaping is not drought tolerant.
- Operating Impact:** It is anticipated that these improvements to City medians will result in minimal increases to annual maintenance costs and cost savings in water usage.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------|-------------|-------------|---------------------|---------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ 125,000 | \$ 125,000 | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | - | - | - | - | 1,444,500 | 1,444,500 | |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 1,569,500 | \$ 1,569,500 | |
| Source of Funds: | | | | | | | |
| Unfunded | \$ - | \$ - | \$ - | \$ - | \$ 1,569,500 | \$ 1,569,500 | |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 1,569,500 | \$ 1,569,500 | |

Median/Streetscape Improvements Citywide Circulation Project



Project Location: Arterials, Majors and Main Collector Streets throughout the City

Description: Design and construct new landscape improvements at all City gateways and major medians in need of aesthetic and irrigation improvements.

Justification: Currently some entrances to the City lack a formal gateway and existing gateways are starting to show signs of wear. In addition, medians along arterials and collector streets have landscaping and irrigation systems that are not drought tolerant.

Operating Impact: The median improvements may result in minimal increases to annual maintenance costs. However, increased costs should be offset by savings in water usage.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------|-------------|-------------------|---------------------|---------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ 100,000 | \$ - | \$ 100,000 | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | - | - | - | - | 1,000,000 | 1,000,000 | |
| Total | \$ - | \$ - | \$ - | \$ 100,000 | \$ 1,000,000 | \$ 1,100,000 | |
| Source of Funds: | | | | | | | |
| Unfunded | \$ - | \$ - | \$ - | \$ 100,000 | \$ 1,000,000 | \$ 1,100,000 | |
| Total | \$ - | \$ - | \$ - | \$ 100,000 | \$ 1,000,000 | \$ 1,100,000 | |

Olive Lane Improvements Circulation Project



Project Location: Olive Lane Road between Mission Gorge Road and Via Zapador

Description: Acquire right of way, install missing curb, gutter and sidewalks and widen Olive Lane to an 84-foot-wide two-lane collector between Mission Gorge Road and Via Zapador.

Justification: Forecasted traffic volumes and the Circulation/Mobility Element of the General Plan show the need to widen Olive Lane. Curb, gutter, and pavement facilities will be installed to control water runoff and sidewalks and lighting will be installed to improve pedestrian safety.

Operating Impact: Minimal increase in street and sidewalk maintenance costs anticipated.

| | Prior Year | | | | | |
|-------------------------|-------------|-------------|-------------|-------------------|---------------------|---------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ 412,000 | \$ - | \$ 412,000 |
| Land Acquisition | - | - | - | 200,000 | 355,000 | 555,000 |
| Construction | - | - | - | - | 1,589,000 | 1,589,000 |
| Total | \$ - | \$ - | \$ - | \$ 612,000 | \$ 1,944,000 | \$ 2,556,000 |
| Source of Funds: | | | | | | |
| Unfunded | \$ - | \$ - | \$ - | \$ 612,000 | \$ 921,600 | \$ 1,533,600 |
| Developer Contribution | - | - | - | - | 1,022,400 | 1,022,400 |
| Total | \$ - | \$ - | \$ - | \$ 612,000 | \$ 1,944,000 | \$ 2,556,000 |

Pavement Condition Report

CIP 2022-XX • Circulation Project



Project Location: Citywide

Description: The pavement condition report will be prepared by an assets management consultant to conduct a complete survey of all City streets and propose repair and funding strategies to maintain current and future pavement conditions.

Justification: The pavement condition report will provide a tool to predict future paving conditions based on current spending and pavement life expectancy. This is used by staff to recommend the most effective and efficient use of available funding when preparing repair schedules, strategies, alternatives and construction documents.

Operating Impact: None.

| | Prior Year | | | | | |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ 70,000 | \$ - | \$ - | \$ - | \$ 70,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | - | - | - | - | - |
| Total | \$ - | \$ 70,000 | \$ - | \$ - | \$ - | \$ 70,000 |
| Source of Funds: | | | | | | |
| TransNet | \$ - | \$ 70,000 | \$ - | \$ - | \$ - | \$ 70,000 |
| Total | \$ - | \$ 70,000 | \$ - | \$ - | \$ - | \$ 70,000 |

Pavement Repair and Rehabilitation Citywide

CIPs 2021-02 & 2022-01 • Circulation Project



Project Location: Citywide

Description: This is an ongoing project developed through the use of the City's Pavement Condition Report. Streets are repaired and rehabilitated by using a variety of pavement methods. This project will focus on overlays and full reconstruction. Street repairs adjacent to pavement repairs are often conducted at the same time and include curbs, pedestrian ramps, cross gutters and drainage.

Justification: Routine maintenance and repair of the City's asphalt pavement is required to maintain an average condition classification of fair for the City's streets and prevent the need for more costly reconstructions if roadways are not maintained at this minimum projected level.

Operating Impact: Minimal.

| | Prior Year | | | | | | |
|----------------------|------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ 22,200 | \$ 37,800 | \$ 62,000 | \$ 64,000 | \$ 66,000 | \$ 68,000 | \$ 320,000 |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | 3,265,000 | 3,362,900 | 3,463,900 | 3,567,800 | 3,674,800 | 17,334,400 |
| Total | \$ 22,200 | \$ 3,302,800 | \$ 3,424,900 | \$ 3,527,900 | \$ 3,633,800 | \$ 3,742,800 | \$ 17,654,400 |

| | | | | | | | |
|--------------------------|------------------|---------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| Source of Funds:* | | | | | | | |
| Gas Tax RMRA | \$ - | \$ 1,300,000 | \$ 520,700 | \$ 520,700 | \$ 520,700 | \$ 520,700 | \$ 3,382,800 |
| General Fund | - | 1,000,000 | - | - | - | - | 1,000,000 |
| TransNet | 22,200 | 650,000 | 481,300 | 517,700 | 554,800 | 593,300 | 2,819,300 |
| Unfunded | - | 352,800 | 2,422,900 | 2,489,500 | 2,558,300 | 2,628,800 | 10,452,300 |
| Total | \$ 22,200 | \$ 3,302,800 | \$ 3,424,900 | \$ 3,527,900 | \$ 3,633,800 | \$ 3,742,800 | \$ 17,654,400 |

*Annually appropriated program. Prior expenditures on completed projects are therefore not presented.

Pavement Roadway Maintenance Citywide

CIPs 2021-03 & 2022-02 • Circulation Project



Project Location: Citywide

Description: This is an ongoing project developed through the use of the City's Pavement Condition Report. Streets are repaired and rehabilitated by using a variety of pavement methods. This project will focus on maintenance efforts like slurry seals cape seals. Street repairs adjacent to pavement repairs are often conducted at the same time and include curbs, pedestrian ramps, cross gutters and drainage.

Justification: Routine maintenance and repair of the City's asphalt pavement is required to maintain an average condition classification of fair for the City streets and prevent the need for more costly reconstructions if roadways are not maintained at this minimum projected level.

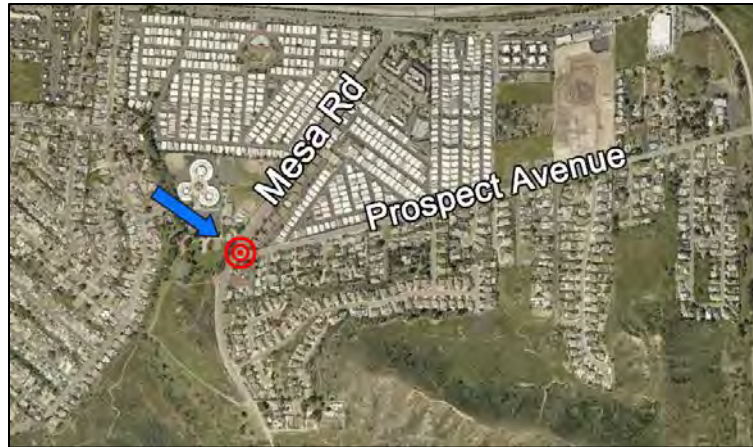
Operating Impact: Minimal.

| | Prior Year | | | | | | |
|--------------------------|------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ 21,500 | \$ 8,500 | \$ 31,000 | \$ 32,000 | \$ 33,000 | \$ 34,000 | \$ 160,000 |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | 1,395,000 | 1,467,900 | 1,480,000 | 1,524,400 | 1,570,100 | 7,437,400 |
| Total | \$ 21,500 | \$ 1,403,500 | \$ 1,498,900 | \$ 1,512,000 | \$ 1,557,400 | \$ 1,604,100 | \$ 7,597,400 |
| Source of Funds:* | | | | | | | |
| Gas Tax RMRA | \$ 21,500 | \$ 665,000 | \$ 520,780 | \$ 520,780 | \$ 520,780 | \$ 520,780 | \$ 2,769,620 |
| TransNet | - | 575,000 | 206,280 | 221,880 | 237,780 | 254,280 | 1,495,220 |
| Unfunded | - | 163,500 | 771,840 | 769,340 | 798,840 | 829,040 | 3,332,560 |
| Total | \$ 21,500 | \$ 1,403,500 | \$ 1,498,900 | \$ 1,512,000 | \$ 1,557,400 | \$ 1,604,100 | \$ 7,597,400 |

*Annually appropriated program. Prior expenditures on completed projects are therefore not presented.

Prospect Avenue and Mesa Road Intersection Improvements

CIP 2020-01 • Circulation Project



Project Location: Prospect Avenue and Mesa Road Intersection

Description: This project will modify the intersection by rebuilding the northeast, southeast, and southwest corners of the intersection. It will improve visibility, reduce pedestrian crossing distance, and improve safety at the school crossing.

Justification: The current intersection has a very long east crossing due to its unusual layout and encourages high speed turns. As a result, school age pedestrians are exposed to more traffic hazards than in a typical intersection. The size of the intersection also entices illegal parking and unsafe movement in the intersection. The modified intersection will realign the westbound approach, shorten the pedestrian crossing on the east leg, and improve overall safety.

Operating Impact: Minimal increase in street and sidewalk maintenance costs are anticipated.

| | Prior Year | | | | | | |
|----------------------|-------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ 162,760 | \$ 17,500 | \$ - | \$ - | \$ - | \$ - | \$ 180,260 |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | 626,600 | - | - | - | - | 626,600 |
| Total | \$ 162,760 | \$ 644,100 | \$ - | \$ - | \$ - | \$ - | \$ 806,860 |

| Source of Funds: | | | | | | | |
|-------------------------|-------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Traffic Mitigation Fees | \$ 83,652 | \$ 416,209 | \$ - | \$ - | \$ - | \$ - | \$ 499,861 |
| SANDAG ATGP Grant | 79,108 | 227,891 | - | - | - | - | 306,999 |
| Total | \$ 162,760 | \$ 644,100 | \$ - | \$ - | \$ - | \$ - | \$ 806,860 |

Prospect Avenue Improvements – West Circulation Project



Project Location: Prospect Avenue from Fanita Drive to Mesa Road

Description: Acquire right-of-way, design and construct street widening, and perform drainage and sidewalk improvements on Prospect Avenue from Fanita Drive to Mesa Road. These improvements will include lighting, sidewalk, curb and gutter, pedestrian ramps, and minor drainage improvements in order to provide a walkable path, with minimal impacts to residents.

Justification: This project will provide improved pedestrian and driver safety by widening the road to current standards.

Operating Impact: Minimal increase in lighting, street and sidewalk maintenance costs are anticipated.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------|-------------|---------------------|---------------------|----------------------|----------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ 1,000,000 | \$ 843,300 | \$ - | \$ 1,843,300 |
| Land Acquisition | - | - | - | 3,750,000 | 3,750,000 | | 7,500,000 |
| Construction | - | - | - | - | 7,109,900 | | 7,109,900 |
| Total | \$ - | \$ - | \$ - | \$ 1,000,000 | \$ 4,593,300 | \$ 10,859,900 | \$ 16,453,200 |
| Source of Funds: | | | | | | | |
| Developer Contribution | \$ - | \$ - | \$ - | \$ 16,046 | \$ - | \$ - | \$ 16,046 |
| Unfunded | - | - | - | 983,954 | 4,593,300 | 10,859,900 | 16,437,154 |
| Total | \$ - | \$ - | \$ - | \$ 1,000,000 | \$ 4,593,300 | \$ 10,859,900 | \$ 16,453,200 |

Regional Arterial Management System

CIP 2018-09 • Circulation Project



Project Location: Traffic Signals Citywide

Description: This program, required and managed by SANDAG, provides the ability to coordinate traffic signal plan development with a common platform to build an integrated corridor management system. This includes software and hardware maintenance and communication infrastructure.

Justification: This system allows a regional management system to be implemented across jurisdictional boundaries for regional consistency.

Operating Impact: None.

| | Prior Year | | | | | | |
|-------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ 7,400 | \$ 7,400 | \$ 7,400 | \$ 7,400 | \$ 37,000 | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | - | - | - | - | - | - | |
| Total | \$ - | \$ 7,400 | \$ 7,400 | \$ 7,400 | \$ 7,400 | \$ 37,000 | |
| Source of Funds: | | | | | | | |
| TransNet | \$ - | \$ 7,400 | \$ 7,400 | \$ 7,400 | \$ 7,400 | \$ 37,000 | |
| Total | \$ - | \$ 7,400 | \$ 7,400 | \$ 7,400 | \$ 7,400 | \$ 37,000 | |

*Annually appropriated program. Prior expenditures are therefore not presented as they are incurred on an annual basis.

Safe Route to School Improvements Circulation Project



Project Location: Citywide

Description: Implement improvements identified by the Citywide Safe Route to School Plan, such as sidewalks, curb and gutter, pedestrian ramps, crosswalks, signage and other improvements to provide a safer walkable path.

Justification: This project is needed to improve safety around schools throughout the City.

Operating Impact: None.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------|-------------------|-------------------|-------------|-------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ 30,000 | \$ 40,000 | \$ - | \$ - | \$ 70,000 |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | - | 150,000 | 200,000 | - | - | 350,000 |
| Total | \$ - | \$ - | \$ 180,000 | \$ 240,000 | \$ - | \$ - | \$ 420,000 |
| Source of Funds: | | | | | | | |
| Unfunded* | \$ - | \$ - | \$ 180,000 | \$ 240,000 | \$ - | \$ - | \$ 420,000 |
| Total | \$ - | \$ - | \$ 180,000 | \$ 240,000 | \$ - | \$ - | \$ 420,000 |

* Seeking Grant Funds

Sidewalk Installation on Mission Gorge Road Circulation Project



Project Location: Mission Gorge Road from Carlton Hills
Boulevard to Fanita Drive

Description: This project will install sidewalk and minimal landscaping along the north side of Mission Gorge Road from Carlton Hills Boulevard to Fanita Drive. It will upgrade pedestrian improvements and landscaping groundcover to enhance the gateway from SR-125 to the heart of Santee’s Town Center.

Justification: A pedestrian accessible sidewalk and enhanced landscaping is needed for this highly visible section of Mission Gorge Road.

Operating Impact: Minimal increased costs for additional landscaping maintenance anticipated with this project is estimated at \$2,000 per year.

| | Prior Year | | | | | |
|-------------------------|-------------|-------------|-------------|-------------------|-------------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ 105,600 | \$ - | \$ 105,600 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | - | - | - | 563,000 | 563,000 |
| Total | \$ - | \$ - | \$ - | \$ 105,600 | \$ 563,000 | \$ 668,600 |
| Source of Funds: | | | | | | |
| Unfunded* | \$ - | \$ - | \$ - | \$ 105,600 | \$ 563,000 | \$ 668,600 |
| Total | \$ - | \$ - | \$ - | \$ 105,600 | \$ 563,000 | \$ 668,600 |

* Seeking Grant Funds

Sidewalk Program Citywide Circulation Project



Project Location: Citywide

Description: Install missing segments of sidewalks and driveways on City streets consistent with the Active Santee Plan. This includes the relocation of minor utilities and minor private improvement removals.

Justification: Provide missing sidewalks in locations to improve pedestrian and disabled access.

Operating Impact: Minimal cost to maintain improvements in the future.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------|-------------|-------------|----------------------|----------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ 2,007,300 | \$ 2,007,300 | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | - | - | - | - | 20,844,800 | 20,844,800 | |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 22,852,100 | \$ 22,852,100 | |
| Source of Funds: | | | | | | | |
| Unfunded* | \$ - | \$ - | \$ - | \$ - | \$ 22,852,100 | \$ 22,852,100 | |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 22,852,100 | \$ 22,852,100 | |

* Seeking Grant Funds

Smart Traffic Signals Circulation Project



Project Location: Citywide

Description: This project will install smart traffic signals on major arterials.

Justification: Smart (adaptive) traffic signals have the capability to adjust signal timing based on traffic demand and the potential to improve traffic flow. Staff will identify locations and seek funding for improvement.

Operating Impact: Minor increase in maintenance cost.

| | Prior Year | | | | | |
|-------------------------|-------------|-------------|------------------|-------------------|-------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ - | \$ 50,000 | \$ 30,000 | \$ - | \$ 80,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | - | - | 420,000 | - | 420,000 |
| Total | \$ - | \$ - | \$ 50,000 | \$ 450,000 | \$ - | \$ 500,000 |
| Source of Funds: | | | | | | |
| Developer Contribution | \$ - | \$ - | \$ - | \$ 66,184 | \$ - | \$ 66,184 |
| RTCIP Fees | - | - | 50,000 | 383,816 | - | 433,816 |
| Total | \$ - | \$ - | \$ 50,000 | \$ 450,000 | \$ - | \$ 500,000 |

State Route 67/Woodside Avenue Interchange Improvements

CIP 2015-07 • Circulation Project



Project Location: Woodside Avenue and North Woodside Avenue
at State Route 67

Description: This project proposes to improve traffic circulation at the intersection of Woodside Avenue and North Woodside Avenue at State Route 67. It includes replacing the stop sign controlled intersection with medians, sidewalks, roundabout and/or other traffic signal improvements. The project will also require improvements within the Caltrans right-of-way on the State Route 67 off-ramp.

Justification: The project will improve traffic circulation, traffic and pedestrian safety at the intersection.

Operating Impact: Minimal increase in street, landscaping, and sidewalk maintenance costs are anticipated.

| | Prior Year | | | | | | |
|-------------------------|-------------------|---------------------|-------------|-------------|-------------|---------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ 816,900 | \$ - | \$ - | \$ - | \$ - | \$ 816,900 | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | - 3,308,300 | - | - | - | - | 3,308,300 | |
| Total | \$ 816,900 | \$ 3,308,300 | \$ - | \$ - | \$ - | \$ 4,125,200 | |
| Source of Funds: | | | | | | | |
| RTCIP Fee | \$ 816,900 | \$ 2,824,700 | \$ - | \$ - | \$ - | \$ 3,641,600 | |
| Traffic Mitigation Fees | - | 483,600 | - | - | - | 483,600 | |
| Total | \$ 816,900 | \$ 3,308,300 | \$ - | \$ - | \$ - | \$ 4,125,200 | |

Street Light Installation Circulation Project



Project Location: Citywide

Description: Install street lights on residential and arterial streets where there are currently no lights.

Justification: Currently, there are sections of streets throughout the City where there is no street lighting. This project will install street lights, as funding permits, to improve roadway safety. With a Federal Highway Safety Improvement Program grant, street lights were recently installed on Mission Gorge Road between Fanita Drive and Carlton Hills Boulevard, and on Magnolia Avenue and Mast Boulevard near Santana High School.

Operating Impact: None.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------|-------------|-------------------|-------------|-------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ 50,000 | \$ - | \$ - | \$ 50,000 |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | - | 300,000 | - | - | - | 300,000 |
| Total | \$ - | \$ - | \$ - | \$ 350,000 | \$ - | \$ - | \$ 350,000 |
| Source of Funds: | | | | | | | |
| Unfunded* | \$ - | \$ - | \$ - | \$ 350,000 | \$ - | \$ - | \$ 350,000 |
| Total | \$ - | \$ - | \$ - | \$ 350,000 | \$ - | \$ - | \$ 350,000 |

* Seeking Grant Funds

Street Light LED Upgrades CIP 2023-XX • Circulation Project



Project Location: Citywide

Description: Replace existing street light fixtures on arterial and residential streets, as well as walkway lights along roadways, with more energy efficient LED lighting.

Justification: The City-owned street lights were replaced ten years ago to energy saving induction lights, which have a service life of 10 to 15 years. However, after 10 years the light output has decreased. In addition, induction fixtures are no longer available and there are no replacement parts. The current standard of street lighting is use of light emitting diodes (LED), which are more energy efficient and produce more uniform lighting with a longer service life of 15 to 20 years. This project is consistent with the Sustainable Santee Plan.

Operating Impact: Cost savings of \$55,000 annually is expected due to energy savings and reduction in maintenance cost.

| | Prior Year | | | | | | |
|---------------------------|-------------|---------------------|---------------------|-------------|-------------|-------------|---------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ 95,000 | \$ - | \$ - | \$ - | \$ 95,000 |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | 1,232,000 | - | - | - | - | 1,232,000 |
| Total | \$ - | \$ - | \$ 1,327,000 | \$ - | \$ - | \$ - | \$ 1,327,000 |
| Source of Funds: | | | | | | | |
| Roadway Lighting District | \$ - | \$ 1,327,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,327,000 |
| Total | \$ - | \$ 1,327,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,327,000 |

Traffic Signal LED Replacement CIP 2022-XX • Circulation Project



Project Location: Citywide

Description: Replace existing traffic signal red and green LED lamps.

Justification: The City's red and green traffic signal LED lamps were installed in 2011. These lamps typically have a service life of 10 to 12 years. It is critical that these lamps function properly without large scale failure to ensure traffic safety, and it is most cost effective to replace them all at the same time. This project is consistent with the Sustainable Santee Plan.

Operating Impact: Will reduce maintenance cost in the following years.

| | Prior Year | | | | | | |
|-------------------------|-------------|------------------|-------------------|-------------|-------------|-------------------|-----------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ 12,000 | \$ - | \$ - | \$ - | \$ 12,000 | \$ |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | 35,000 | 120,000 | - | - | 155,000 | - |
| Total | \$ - | \$ 47,000 | \$ 120,000 | \$ - | \$ - | \$ 167,000 | \$ |
| Source of Funds: | | | | | | | |
| Gas Tax | \$ - | \$ 47,000 | \$ 120,000 | \$ - | \$ - | \$ 167,000 | \$ |
| Total | \$ - | \$ 47,000 | \$ 120,000 | \$ - | \$ - | \$ 167,000 | \$ |

Transportation Improvement Master Plan Implementation

CIP 2013-54 • Circulation Project



Project Location: Citywide

Description: This project will provide citywide improvements to existing traffic signals, communication systems, detection cameras and other improvements pursuant to the recommendations of the City’s Transportation Improvement Master Plan. In order to upgrade existing obsolete traffic signal controllers, conform to San Diego regional standards, and improve signal operations, the project will: a) upgrade four traffic signal controllers on Magnolia Avenue including improvements identified in the Safe Routes to School Plan, b) install interconnect and communication upgrade for Magnolia Avenue; c) upgrade traffic signals on Carlton Hills Boulevard, Carlton Oaks Drive, Prospect Avenue, and Woodside Avenue; d) upgrade five traffic signal controllers and install interconnect on Mission Gorge Road west of Fanita Drive; e) upgrade traffic signals on an as-needed basis.

Justification: This project is needed to replace obsolete traffic signal hardware, address traffic demands within the City, and maximize the effectiveness of the City’s traffic signal system for more efficient traffic flow.

Operating Impact: May minimally increase maintenance of the traffic signals and communication system.

| | Prior Year | | | | | | |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ 25,000 | \$ 14,800 | \$ 21,700 | \$ 12,900 | \$ 22,900 | \$ 141,200 | \$ 238,500 |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | 901,300 | 308,500 | 263,700 | 307,700 | 1,897,800 | 3,679,000 |
| Total | \$ 25,000 | \$ 916,100 | \$ 330,200 | \$ 276,600 | \$ 330,600 | \$ 2,039,000 | \$ 3,917,500 |
| Source of Funds:* | | | | | | | |
| Traffic Signal Fees | \$ 25,000 | \$ 893,000 | \$ 107,000 | \$ 186,600 | \$ 330,600 | \$ 597,400 | 2,139,600 |
| RTCIP Fee | - | - | 223,200 | 90,000 | - | 1,020,300 | 1,333,500 |
| Trans Impact Fee | - | 23,100 | - | - | - | - | 23,100 |
| Unfunded | - | - | - | - | - | 421,300 | 421,300 |
| Total | \$ 25,000 | \$ 916,100 | \$ 330,200 | \$ 276,600 | \$ 330,600 | \$ 2,039,000 | \$ 3,917,500 |

*Annually appropriated program. Prior expenditures on completed projects are therefore not presented.

Utility Undergrounding at Mission Gorge Road and Carlton Hills Boulevard Intersection

CIP 2023-XX • Circulation Project



Project Location: Mission Gorge Road and Carlton Hills Blvd

Description: This project will underground the existing overhead utilities at the intersection of Mission Gorge Road and Carlton Hills Boulevard through the use of California Public Utilities Rule 20A funds. Allocations are made to the City annually for the undergrounding of certain utilities within the City’s established priority list.

Justification: Undergrounding of the utility lines will provide for a safer and more visibly attractive entrance into Santee’s business corridor along Mission Gorge Road and will complete the undergrounding within this area.

Operating Impact: None.

| | Prior Year | | | | | |
|-------------------------|-------------|-------------------|-------------|-------------|-------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ 40,000 | \$ - | \$ - | \$ - | \$ 40,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | 288,100 | - | - | - | 288,100 |
| Total | \$ - | \$ 328,100 | \$ - | \$ - | \$ - | \$ 328,100 |
| Source of Funds: | | | | | | |
| SDG&E Rule 20A | \$ - | \$ 288,048 | \$ - | \$ - | \$ - | \$ 288,048 |
| Utility Undergrounding | - | 40,052 | - | - | - | 40,052 |
| Total | \$ - | \$ 328,100 | \$ - | \$ - | \$ - | \$ 328,100 |



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DRAINAGE PROJECTS



**City of Santee
California**



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Master Drainage Study Update CIP 2022-XX • Drainage Project



Project Location: Citywide

Description: Update the City’s Master Drainage study to identify deficient storm drain facilities throughout Santee.

Justification: The current study is now 25 years old and in need of updating to reflect changes in development and to update the anticipated flow rates. The standards developed in the County Hydrology Manual have been updated twice since the development of the Master Drainage Facility Study and are no longer compatible with current development studies. The updated report can be utilized to establish an adequate fee for new development within an anticipated fee study update.

Operating Impact: None.

| | Prior Year | | | | | | |
|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ 400,000 | \$ 100,000 | \$ - | \$ - | \$ - | \$ 500,000 |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | - | - | - | - | - | - |
| Total | \$ - | \$ 400,000 | \$ 100,000 | \$ - | \$ - | \$ - | \$ 500,000 |

| | | | | | | | |
|-------------------------|-------------|-------------------|-------------------|-------------|-------------|-------------|-------------------|
| Source of Funds: | | | | | | | |
| American Rescue Plan | \$ - | \$ 400,000 | \$ 100,000 | \$ - | \$ - | \$ - | \$ 500,000 |
| Total | \$ - | \$ 400,000 | \$ 100,000 | \$ - | \$ - | \$ - | \$ 500,000 |

Mission Gorge Road Drainage Improvements – East Drainage Project



Project Location: Mission Gorge Road from Cuyamaca Street
to Cottonwood Avenue

Description: Improve drainage facilities on Mission Gorge Road, including replacement of an aging corrugated metal storm drain pipe (CMP) with a larger reinforced concrete pipe.

Justification: Upsizing and extending the storm drain system will improve aging CMP that is past its useful service life and alleviate drainage problems in the Cottonwood Avenue, Prospect Avenue and Buena Vista Avenue areas.

Operating Impact: Minimal.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------|---------------------|---------------------|---------------------|---------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ 637,830 | \$ - | \$ - | \$ 637,830 | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | - | - | 1,000,000 | 2,200,000 | 2,706,360 | 5,906,360 | |
| Total | \$ - | \$ - | \$ 1,637,830 | \$ 2,200,000 | \$ 2,706,360 | \$ 6,544,190 | |
| Source of Funds: | | | | | | | |
| Unfunded | \$ - | \$ - | \$ 1,637,830 | \$ 2,200,000 | \$ 2,706,360 | \$ 6,544,190 | |
| Total | \$ - | \$ - | \$ 1,637,830 | \$ 2,200,000 | \$ 2,706,360 | \$ 6,544,190 | |

Mission Gorge Road Drainage Improvements – West Drainage Project



Project Location: Mission Gorge Road from Forester Creek
to the Post Office

Description: Improve drainage facilities on Mission Gorge Road near Carlton Hills Boulevard, including replacement of an aging corrugated metal storm drain pipe (CMP) with a larger reinforced concrete pipe.

Justification: Upsizing and extending the storm drain system will improve aging CMP that is past its useful service life and alleviate drainage problems on Mission Gorge Road and the surrounding areas.

Operating Impact: Minimal.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------|-------------|-------------------|---------------------|---------------------|---------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ 293,120 | \$ - | \$ - | \$ 293,120 |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | - | - | 540,740 | 1,100,000 | 1,100,000 | 2,740,740 |
| Total | \$ - | \$ - | \$ - | \$ 833,860 | \$ 1,100,000 | \$ 1,100,000 | \$ 3,033,860 |
| Source of Funds: | | | | | | | |
| Unfunded | \$ - | \$ - | \$ - | \$ 833,860 | \$ 1,100,000 | \$ 1,100,000 | \$ 3,033,860 |
| Total | \$ - | \$ - | \$ - | \$ 833,860 | \$ 1,100,000 | \$ 1,100,000 | \$ 3,033,860 |

Santee Lakes CMP Replacement CIP 2020-24 • Drainage Project



Project Location: Santee Lakes Preserve

- Description:** This project will remove dual 72-inch diameter corrugated metal pipe (CMP) storm drains, which cross the Santee Lakes Preserve between Lakes 1 and 2, with a reinforced concrete box culvert. This master drainage facility conveys drainage waters for a large land area east of Santee Lakes to the Sycamore Creek channel.
- Justification:** Older corrugated metal pipes are nearing the end of their useful life and need replacement or rehabilitation. Master drainage facilities are critical to convey drainage water to ensure proper flood control.
- Operating Impact:** Minimal.

| | Prior Year | | | | | |
|-------------------------|-------------------|---------------------|-------------|-------------|-------------|---------------------|
| Expenditures: | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Planning/Design | \$ 337,199 | \$ - | \$ - | \$ - | \$ - | \$ 337,199 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | 2,312,760 | - | - | - | - | 2,312,760 |
| Total | \$ 337,199 | \$ 2,312,760 | \$ - | \$ - | \$ - | \$ 2,649,959 |
| Source of Funds: | | | | | | |
| Drainage Fees | \$ 337,199 | \$ 2,312,760 | \$ - | \$ - | \$ - | \$ 2,649,959 |
| Total | \$ 337,199 | \$ 2,312,760 | \$ - | \$ - | \$ - | \$ 2,649,959 |

San Diego River Bacteria Reduction (Investigative Order) CIP 2020-21 • Drainage Project



Project Location: Citywide

Description: Evidence of human sourced bacteria has been detected in the San Diego River and its tributaries and in storm water runoff. This project will study and quantify various potential bacteria sources, such as onsite wastewater treatment systems (septic), sewer exfiltration, persons experiencing homelessness, recreational vehicles, and illicit discharges. This will help to reduce the risk of human illness through water contact, and comply with the State of California’s Investigative Order to study and reduce wet-weather fecal contamination loading.

Justification: In order to comply with the state issued Bacteria Investigative Order, the City must conduct research and investigations and subsequently implement programs that will evaluate and lessen human sourced bacteria inputs into the river.

Operating Impact: There will be significant costs for both phases of work: investigation and implementation, as well as long-term operation and maintenance costs.

| | Prior Year | | | | | | |
|-------------------------|------------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ 18,000 | \$ 118,160 | \$ 43,130 | \$ 34,240 | \$ 580 | \$ - | \$ 214,110 |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | - | - | 20,000 | 20,000 | | 40,000 |
| Total | \$ 18,000 | \$ 118,160 | \$ 43,130 | \$ 34,240 | \$ 20,580 | \$ 20,000 | \$ 254,110 |
| Source of Funds: | | | | | | | |
| General Fund | \$ 18,000 | \$ 118,160 | \$ 43,130 | \$ 34,240 | \$ 20,580 | \$ 20,000 | \$ 254,110 |
| Total | \$ 18,000 | \$ 118,160 | \$ 43,130 | \$ 34,240 | \$ 20,580 | \$ 20,000 | \$ 254,110 |

San Diego River Bacteria Reduction (Total Maximum Daily Load Reduction) CIP 2020-22 • Drainage Project



Project Location: Citywide

Description: Prepare and implement a strategic plan to achieve compliance with the state issued Total Maximum Daily Load (TMDL) and associated regulatory actions for bacteria in the San Diego River and its tributaries. This plan will provide a strategy to incrementally decrease bacteria levels through the installation of structural controls throughout the City. It will also identify ways for improvements to be integrated within existing projects through retrofits, identify new improvement projects that may be needed, and provide for a fiscal analysis and funding plan.

Justification: In order to achieve bacteria load reduction (TMDL) and remain in compliance with the City’s Storm Water Permit, the City has implemented both educational programs and various Best Management Practices. However, the addition of more advanced storm water treatment facilities is required to ensure compliance with state regulatory requirements and the San Diego River Watershed, Water Quality Improvement Plan.

Operating Impact: No impact in the plan development phase. However, the implementation and long term operation and maintenance of completed projects are anticipated to range in cost from \$5,000 - \$20,000 per project, dependent upon project scope.

| | Prior Year | | | | | | |
|-------------------------|-------------|------------------|------------------|------------------|------------------|-------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ 61,000 | \$ - | \$ - | \$ - | \$ 61,000 | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | - | 41,000 | 41,000 | 41,000 | 41,000 | 164,000 | |
| Total | \$ - | \$ 61,000 | \$ 41,000 | \$ 41,000 | \$ 41,000 | \$ 225,000 | |
| Source of Funds: | | | | | | | |
| General Fund | \$ - | \$ 61,000 | \$ 41,000 | \$ 41,000 | \$ 41,000 | \$ 225,000 | |
| Total | \$ - | \$ 61,000 | \$ 41,000 | \$ 41,000 | \$ 41,000 | \$ 225,000 | |

Shadow Hill Road / Woodside Avenue Drainage Improvements Drainage Project



Project Location: Shadow Hill Road at Woodside Avenue

Description: Improve drainage facilities on Shadow Hill Road at the intersection of Woodside Avenue, including the addition of new inlets and replacement of an aging and undersized corrugated metal storm drain pipe (CMP) with a larger reinforced concrete box culvert.

Justification: Upsizing and extending the storm drain system will improve aging CMP that is past its useful service life and alleviate drainage problems on Woodside Avenue and the surrounding areas.

Operating Impact: Minimal increase for pipe cleaning.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------|-------------|-------------|-------------------|---------------------|---------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ 110,000 | \$ - | \$ 110,000 |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | - | - | - | 500,000 | 1,081,400 | 1,581,400 |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 610,000 | \$ 1,081,400 | \$ 1,691,400 |
| Source of Funds: | | | | | | | |
| Unfunded | \$ - | \$ - | \$ - | \$ - | \$ 610,000 | \$ 1,081,400 | \$ 1,691,400 |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 610,000 | \$ 1,081,400 | \$ 1,691,400 |

Storm Drain Trash Diversion

CIP 2015-23 • Drainage Project



Project Location: Storm Drains Citywide

Description: Prepare a “Trash Amendment Compliance Plan” to address the State’s actions to address a Total Maximum Daily Load (TMDL) for trash within the City’s waterways, with subsequent funding in future years for the cost of plan implementation. Implementation will require infrastructure improvements such as retrofitting storm drain inlets with trash interceptor devices, as determined by the plan to be installed/constructed over a ten-year period.

Justification: The State has adopted a Statewide Trash Amendment which is incorporated into all regional stormwater permits. The Trash Amendment requires full trash capture (numeric effluent limit of 0% in all waterways). Existing development is required to achieve full compliance within a ten-year time frame

Operating Impact: The street sweeping, trash capture cleaning, and long-term operation and maintenance of facilities, monitoring and compliance documentation are estimated at \$75,000 annually.

| | Prior Year | | | | | | |
|----------------------|------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ 24,639 | \$ 20,000 | \$ 14,000 | \$ 14,000 | \$ 14,000 | \$ 100,639 | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | 29,830 | 263,530 | 155,000 | 155,000 | 155,000 | 913,360 | |
| Total | \$ 54,469 | \$ 283,530 | \$ 169,000 | \$ 169,000 | \$ 169,000 | \$ 1,013,999 | |

| Source of Funds: | | | | | | | |
|-------------------------|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| American Rescue Plan | \$ - | \$ 283,530 | \$ 169,000 | \$ 169,000 | \$ - | \$ - | \$ 621,530 |
| General Fund | - | - | - | 169,000 | 169,000 | - | 338,000 |
| Transit Development Act | 54,469 | - | - | - | - | - | 54,469 |
| Total | \$ 54,469 | \$ 283,530 | \$ 169,000 | \$ 169,000 | \$ 169,000 | \$ 169,000 | \$ 1,013,999 |



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FACILITY PROJECTS



City of Santee
California



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City Hall Fiber Optic Cable Replacement

CIP 2022-XX • Facility Project



Project Location: Santee City Hall

Description: This project will upgrade and replace outdated fiber optic cable at Santee City Hall with new cable to provide needed broadband distribution for the City’s new SanteeTV channel, which will livestream City Council meetings, other public meetings, and broadcast City and community information. This project will also increase data/information transfer rates (broadband speeds) for all other City services, including essential Fire and Traffic operations, as well as general day-to-day operations.

Justification: The current fiber optic cable is almost 20 years old, is at capacity, and nearing the end of its useful life. Maintaining the City’s I.T. infrastructure is critical in order to continue to provide essential quality services, and will also provide for future growth/expansion in the City’s data and communication needs.

Operating Impact: None.

| | Prior Year | | | | | |
|-------------------------|-------------|------------------|-------------|-------------|-------------|------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ 5,000 | \$ - | \$ - | \$ - | \$ 5,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | 60,000 | - | - | - | 60,000 |
| Total | \$ - | \$ 65,000 | \$ - | \$ - | \$ - | \$ 65,000 |
| Source of Funds: | | | | | | |
| PEG Fees | \$ - | \$ 55,000 | \$ - | \$ - | \$ - | \$ 55,000 |
| General Fund | - | 10,000 | - | - | - | 10,000 |
| Total | \$ - | \$ 65,000 | \$ - | \$ - | \$ - | \$ 65,000 |

City Hall Improvements CIP 2022-XX • Facility Project



Project Location: Santee City Hall

Description: This project will provide needed repairs and upgrades to City Hall. Improvements planned in FY 2021-22 include:

- Trash enclosure upgrades and modifications
- Repaint City Hall Buildings
- Replacement of Building 6 roof

Improvements planned for future years include:

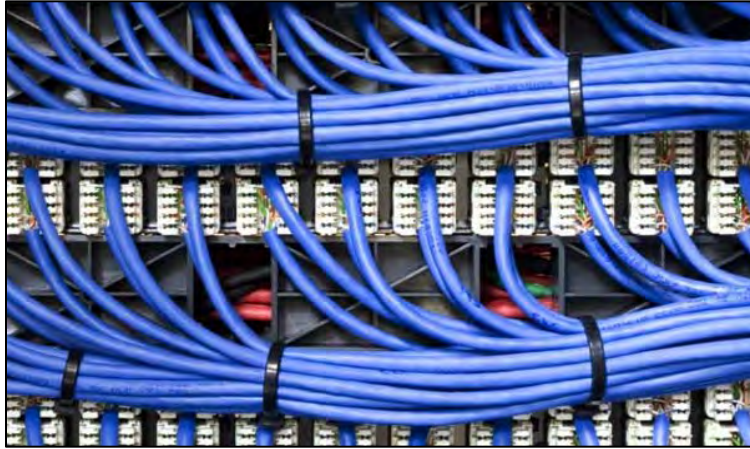
- Interior modifications to Building 4 to improve noise and disruption impacts on staff
- Access for a public restroom in Building 2
- Replacement of toilets with low-flow fixtures

Justification: These projects will provide improved public access to meet accessibility requirements, needed maintenance and building repairs, and functional improvements to work spaces.

Operating Impact: None.

| | Prior Year | | | | | |
|-------------------------|-------------|-------------------|------------------|------------------|-----------------|-------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Construction | 409,150 | 41,750 | 43,970 | 7,000 | - | 501,870 |
| Total | \$ - | \$ 409,150 | \$ 41,750 | \$ 43,970 | \$ 7,000 | \$ - |
| Source of Funds: | | | | | | |
| General Fund | \$ 409,150 | \$ - | \$ - | \$ - | \$ - | 409,150 |
| Unfunded | - | - | 41,750 | 43,970 | 7,000 | 92,720 |
| Total | \$ - | \$ 409,150 | \$ 41,750 | \$ 43,970 | \$ 7,000 | \$ - |

City Hall Network Wiring Upgrade CIP 2022-XX • Facility Project



Project Location: City Hall

Description: Upgrade the current Cat3 and Cat5 cabling within the buildings at City Hall with Cat6 Ethernet cable to improve speed and reliability of our network infrastructure, and keep up-to-date with technological advances. The target is to complete the rewiring of one or two buildings each year.

Justification: When Santee City Hall moved to the current location in 1994, the standard Ethernet cabling was Cat3, which has a speed of 10 Mbps. A small portion of the wiring has since been updated to Cat5. Currently all of the network devices are capable of speeds of 1,000 Mbps; however due to constraints in the cabling we are not able to achieve optimal performance on all of the network workstations and phone devices. As technology advances, so do the requirements for greater bandwidth/speed.

Operating Impact: None.

| | Prior Year | | | | | | |
|-------------------------|-------------|------------------|------------------|------------------|------------------|------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | - | 15,000 | 15,000 | 15,000 | 15,000 | 75,000 | |
| Total | \$ - | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 75,000 | |
| Source of Funds: | | | | | | | |
| General Fund | \$ - | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 75,000 | |
| Total | \$ - | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 75,000 | |

Community Center - Event Center Facility Project



Project Location: Town Center Community Park

- Description:** Design and construct a 13,600 square-foot event center adjacent to Phase I of the Community Center. This project will also provide additional multi-purpose space.
- Justification:** This building will provide opportunities for large community banquets and gatherings for all age groups.
- Operating Impact:** The development of this new facility will result in an estimated operational impact of \$131,000 per year depending on the level of development and the programming capabilities. A large portion of the anticipated operating cost may be offset by usage fees depending on the types of programming that can be accommodated. Private and non-profit partnerships are options to reduce operating costs.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------|-------------|---------------------|---------------------|---------------------|----------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ 1,350,000 | \$ - | \$ - | \$ 1,350,000 |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | - | - | 2,958,700 | 9,171,300 | 12,130,000 | |
| Total | \$ - | \$ - | \$ - | \$ 1,350,000 | \$ 2,958,700 | \$ 9,171,300 | \$ 13,480,000 |
| Source of Funds: | | | | | | | |
| Park In-Lieu Fees | \$ - | \$ - | \$ - | \$ 675,000 | \$ 1,404,100 | \$ 4,605,900 | \$ 6,685,000 |
| Public Facilities Fees | - | - | - | 675,000 | 1,554,600 | 4,565,400 | 6,795,000 |
| Total | \$ - | \$ - | \$ - | \$ 1,350,000 | \$ 2,958,700 | \$ 9,171,300 | \$ 13,480,000 |

Community Center – Teen/Senior Center CIP 2018-31 • Facility Project

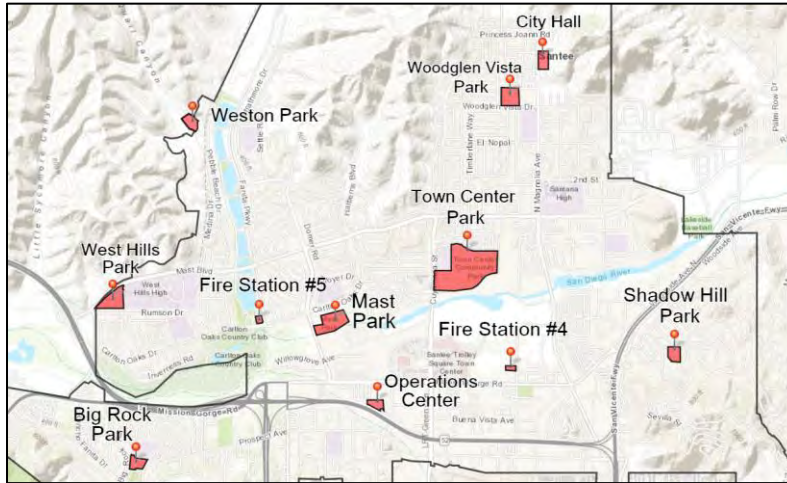


Project Location: Town Center Community Park

- Description:** Construct a community center with dedicated spaces for teens and seniors, multipurpose rooms and administrative offices (Phase 1). Additional flex space with leasing potential may be included contingent on Phase 1 construction cost. Perform environmental analysis of potential future phases (Event Center and Gymnasium).
- Justification:** The need for a community center has been identified in various strategic planning documents. In 2017, the City Council established construction of a community center with facilities for teens and seniors as a Tier 1 priority.
- Operating Impact:** The development of this new facility will result in an estimated operational impact of \$250,000 per year depending on the level of development and the programming capabilities. A large portion of the anticipated operating cost may be offset by usage fees depending on the types of programming that can be accommodated.

| | Prior Year | | | | | |
|-------------------------|------------------|---------------------|----------------------|-------------|-------------|----------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ 60,000 | \$ 1,230,000 | \$ - | \$ - | \$ - | \$ 1,290,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | 11,600,000 | - | - | - | 11,600,000 |
| Total | \$ 60,000 | \$ 1,230,000 | \$ 11,600,000 | \$ - | \$ - | \$ 12,890,000 |
| Source of Funds: | | | | | | |
| Public Facilities Fees | \$ 60,000 | \$ 452,000 | \$ 7,282,280 | \$ - | \$ - | \$ 7,794,280 |
| Park-in-Lieu Fees | - | 564,351 | 4,317,720 | - | - | 4,882,071 |
| Prop 68 Funds | - | 213,649 | - | - | - | 213,649 |
| Total | \$ 60,000 | \$ 1,230,000 | \$ 11,600,000 | \$ - | \$ - | \$ 12,890,000 |

Electric Vehicle Charging Stations Facility Project



Project Location: City Facilities and Parks

Description: Purchase and installation of electric vehicle charging stations at various City facilities. The first installation was completed as part of the Mast Park Improvements project in Fiscal Year 2019-20. The second installation is planned for Santee City Hall in Fiscal Year 2021-22. Anticipated installation of additional charging stations is planned each year thereafter at other City facilities.

Justification: To provide electric vehicle charging capabilities to meet the needs of the community and to meet Santee Sustainability Plan goals of reducing climate impacts and greenhouse gas emissions.

Operating Impact: May potentially be operated by private industry with minimal anticipated costs to manage billing and monitoring activities.

| | Prior Year | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
|-------------------------|-------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ 5,000 | \$ 15,300 | \$ 15,600 | \$ 15,900 | \$ 16,200 | \$ 68,000 |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | 25,000 | 35,700 | 36,400 | 37,100 | 37,800 | 172,000 |
| Total | \$ - | \$ 30,000 | \$ 51,000 | \$ 52,000 | \$ 53,000 | \$ 54,000 | \$ 240,000 |
| Source of Funds: | | | | | | | |
| General Fund | \$ - | \$ 30,000 | \$ - | \$ - | \$ - | \$ - | \$ 30,000 |
| Unfunded * | - | - | 51,000 | 52,000 | 53,000 | 54,000 | 210,000 |
| Total | \$ - | \$ 30,000 | \$ 51,000 | \$ 52,000 | \$ 53,000 | \$ 54,000 | \$ 240,000 |

* Seeking Grant Funds (a State CALeVIP program grant was submitted in late 2020 for installation of charging stations at City Hall, Big Rock Park and Weston Park; approval is pending).

Fire Station 4 Replacement CIP 2022-XX • Facility Project



Current Location: Fire Station 4 at 8950 Cottonwood Avenue
Proposed Project Location: To be determined

Description: Design and construction of a new fire station to replace or relocate Fire Station 4.

Justification: Fire Station 4 was built in 1971 and now has structural and environmental issues that need to be addressed. Extensive maintenance/remodeling of the current facility has deemed it necessary to replace or relocate the station. Initially, the City of Santee, County of San Diego, and Heartland Communications were in discussions to potentially partner on a conceptual plan to build a joint Public Safety Center. That plan has been deemed unfeasible due to timing and competing County interests. 2021-22 cost estimates include Planning/Design of relocation or rebuilding on current site and a Standards of Cover Survey to develop a long-term Master Plan.

Operating Impact: Operating costs associated with the new facility will be offset by the reduction of costs required to maintain and/or upgrade the existing facility.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------------|---------------------|----------------------|-------------|-------------|----------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ 100,000 | \$ 1,000,000 | \$ - | \$ - | \$ - | \$ 1,100,000 |
| Land Acquisition | - | - | 1,000,000 | - | - | - | 1,000,000 |
| Construction | - | - | 15,500,000 | - | - | - | 15,500,000 |
| Total | \$ - | \$ 100,000 | \$ 1,000,000 | \$ 16,500,000 | \$ - | \$ - | \$ 17,600,000 |
| Source of Funds: | | | | | | | |
| General Fund | \$ - | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ 100,000 |
| Unfunded | - | - | 1,000,000 | 16,500,000 | - | - | 17,500,000 |
| Total | \$ - | \$ 100,000 | \$ 1,000,000 | \$ 16,500,000 | \$ - | \$ - | \$ 17,600,000 |

Fleet Maintenance Facility Facility Project



Project Location: Unknown

Description: Relocate and rebuild the current 4,000 square-foot fleet maintenance facility, currently located at Fire Station 4.

Justification: With the planned replacement of Fire Station 4, it will be necessary to replace the City's fleet maintenance facility. The current facility is an aging metal building in need of repairs and improvements. The replacement and consolidation of fleet maintenance was originally part of the design concept for the City's Public Services Operations Center located on Via Zappador. The previous plan to relocate the fleet maintenance facility was included in the development of a Public Safety Center. As the Safety Center project is no longer feasible it will be the intent to incorporate a new fleet maintenance facility with the Fire Station 4 replacement.

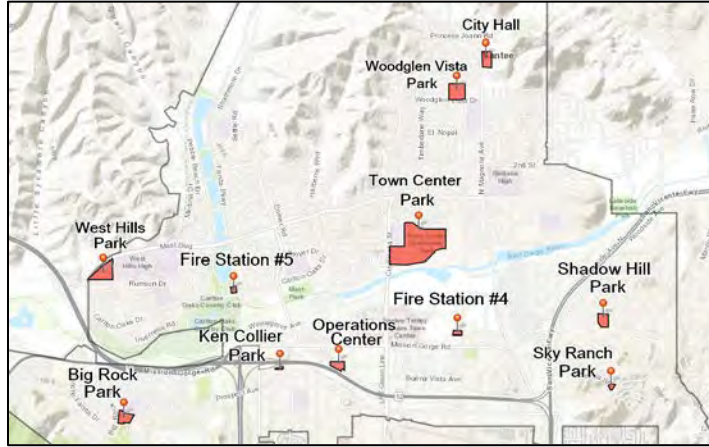
Operating Impact: Operating costs associated with the new facility will be offset by the reduction of costs required to maintain and/or upgrade the existing facility.

| | Prior Year | | | | | | |
|----------------------|-------------|-------------|-------------|-------------------|---------------------|---------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ 500,000 | \$ - | \$ 500,000 | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | - | - | - | - | 4,500,000 | 4,500,000 | |
| Total | \$ - | \$ - | \$ - | \$ 500,000 | \$ 4,500,000 | \$ 5,000,000 | |

Source of Funds:

| | | | | | | |
|--------------|-------------|-------------|-------------|-------------------|---------------------|---------------------|
| Unfunded | \$ - | \$ - | \$ - | \$ 500,000 | \$ 4,500,000 | \$ 5,000,000 |
| Total | \$ - | \$ - | \$ - | \$ 500,000 | \$ 4,500,000 | \$ 5,000,000 |

Lighting Upgrades Citywide Facility Project



Project Location: City Facilities and Parks

Description: Upgrade the City’s outdoor lighting to more energy efficient lighting technologies and lighting controls at 12 locations, including City Hall, the Operations Center, Fire Stations, City parks and parking lots. Up to 300 fixtures are planned to be upgraded, resulting in energy savings of approximately 160,000 kWh per year and annual cost savings of \$30,000.

Justification: Replacement of lights will reduce the City’s energy use, reduce greenhouse gas emissions, achieve cost savings for taxpayers through energy efficiency and conservation, and maintain long-term benefits for the environment and our future by becoming more sustainable. With a subsequent reduction in energy use, the City will realize annual cost savings. Payback on the project is expected within 10 years.

Operating Impact: Energy savings will be realized with more efficient lighting.

| | Prior Year | | | | | |
|-------------------------|-------------|-------------|-------------------|-------------|-------------|-------------------|
| | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | - | 600,000 | - | - | 600,000 |
| Total | \$ - | \$ - | \$ 600,000 | \$ - | \$ - | \$ 600,000 |
| Source of Funds: | | | | | | |
| Unfunded | \$ - | \$ - | \$ 600,000 | \$ - | \$ - | 600,000 |
| Total | \$ - | \$ - | \$ 600,000 | \$ - | \$ - | \$ 600,000 |

Operations Center Emergency Generator

CIP 2023-XX • Facility Project



Project Location: City Operations Center

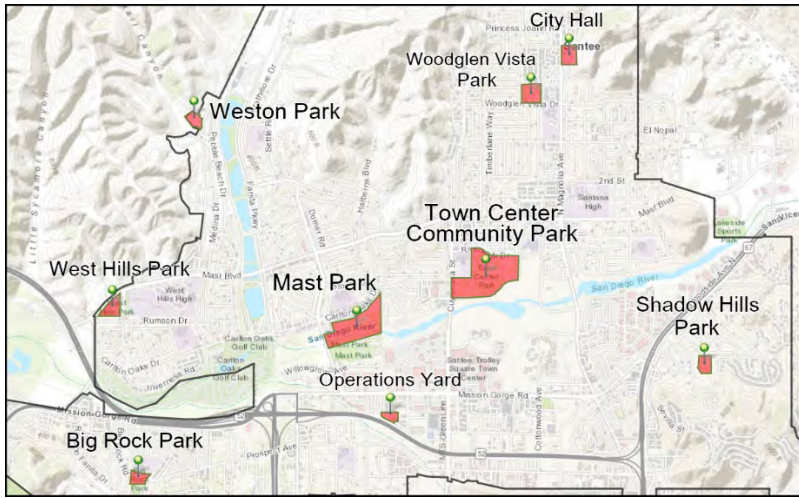
Description: Construct a backup emergency generator for electrical power, which will also include reserve diesel fuel storage for City operations and Fire Department equipment. The Operations Center was pre-plumbed during its original construction for a backup emergency generator however was not installed due to available budget.

Justification: Backup electrical power is needed at this location for City staff to provide services during emergencies. The generator fueling system will also serve as a backup diesel fueling station for Fire Station 4 equipment, which currently has no fueling station. With the generator, this facility would also serve as the City's backup Emergency Operations Center (EOC) and disaster recovery site for the network data.

Operating Impact: Annual operating costs of \$3,500 are needed for generator maintenance and diesel fuel usage for weekly test runs.

| | Prior Year | | | | | |
|-------------------------|-------------|-------------|-------------------|-------------|-------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ - | \$ 22,000 | \$ - | \$ - | \$ 22,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | 253,000 | - | - | - | 253,000 |
| Total | \$ - | \$ - | \$ 275,000 | \$ - | \$ - | \$ 275,000 |
| Source of Funds: | | | | | | |
| General Fund | \$ - | \$ - | \$ 275,000 | \$ - | \$ - | \$ 275,000 |
| Total | \$ - | \$ - | \$ 275,000 | \$ - | \$ - | \$ 275,000 |

Parking Lot Resurfacing CIP 2022-XX • Facility Project



Project Location: City Hall, Operations Center,
Shadow Hill Park, and West Hills Park

Description: Perform patching, crack sealing, seal coating and re-stripping of City parking lots. Parking lots to be resurfaced in FY 2021-22 will include; City Hall, Operations Center, Shadow Hill Park, and West Hills Park are to be maintained. All other parking lots have been maintained previously. Parking lot resurfacing will be completed within a 7 year program starting in FY 2022-23.

Justification: Improvements are needed to extend the life of City parking lots.

Operating Impact: Routine maintenance and upkeep of parking lots is included in the operating budget.

| | Prior Year | | | | | | |
|----------------------|-------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | 115,000 | 50,000 | 50,000 | 50,000 | 50,000 | 315,000 |
| Total | \$ - | \$ 115,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 315,000 |

| | | | | | | | |
|-------------------------|-------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
| Source of Funds: | | | | | | | |
| General Fund | \$ - | \$ 115,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 315,000 |
| Total | \$ - | \$ 115,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 315,000 |

*Annually appropriated program. Prior expenditures are therefore not presented as they are incurred on an annual basis.

Santee Library Facility Project



Project Location: Town Center Corridor

- Description:** This project is anticipated to build a new, updated 15,000 square foot Library facility to replace the undersized space currently rented by the County.
- Justification:** To meet the needs of the community and to provide for an estimated 18,000 monthly visitors, the current Library needs to be improved, increased in size, and the programs and services need to be expanded.
- Operating Impact:** Operating expenses are anticipated to be paid for by the County of San Diego.

| | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Future Years | Total |
|-------------------------|-------------|-------------|-------------|-------------|-------------|----------------------|----------------------|
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,000,000 | \$ 1,000,000 |
| Land Acquisition | - | - | - | - | - | 2,000,000 | 2,000,000 |
| Construction | - | - | - | - | - | 17,000,000 | 17,000,000 |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 20,000,000 | \$ 20,000,000 |
| Source of Funds: | | | | | | | |
| Unfunded | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 20,000,000 | \$ 20,000,000 |
| Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 20,000,000 | \$ 20,000,000 |

Vactor Truck Dewatering/Decanting Station

CIP 2022-XX • Facility Project



Project Location: City Operations Center

Description: Construct a Vactor Truck dumping and de-watering station at the City Operations Center to separate solid waste, dirty stormwater water, and sediment from storm water maintenance activities and direct soiled water to the sanitary sewer system. Dry solid waste is transported to the landfill. The station will also allow for City vehicle and equipment washing that utilize the same storm water treatment system to reduce long term operational costs.

Justification: This facility is needed to ensure that cleaning water and removed waters from the storm water system during cleaning and maintenance operations does not contaminate the stormwater collection system or percolate into ground water in compliance with State and Federal regulations.

Operating Impact: Minor costs for annual replacement of water treatment filters and pump equipment, as well as annual maintenance and lighting costs.

| | Prior Year | | | | | |
|-------------------------|------------------------|-------------------|----------------|----------------|----------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - \$ 94,000 | \$ - \$ | \$ - \$ | \$ - \$ | \$ - \$ | \$ 94,000 |
| Construction | - 283,000 | 283,000 | - | - | - | 566,000 |
| Total | \$ - \$ 377,000 | \$ 283,000 | \$ - \$ | \$ - \$ | \$ - \$ | \$ 660,000 |
| Source of Funds: | | | | | | |
| General Fund | \$ - \$ 377,000 | \$ 283,000 | \$ - \$ | \$ - \$ | \$ - \$ | \$ 660,000 |
| Total | \$ - \$ 377,000 | \$ 283,000 | \$ - \$ | \$ - \$ | \$ - \$ | \$ 660,000 |



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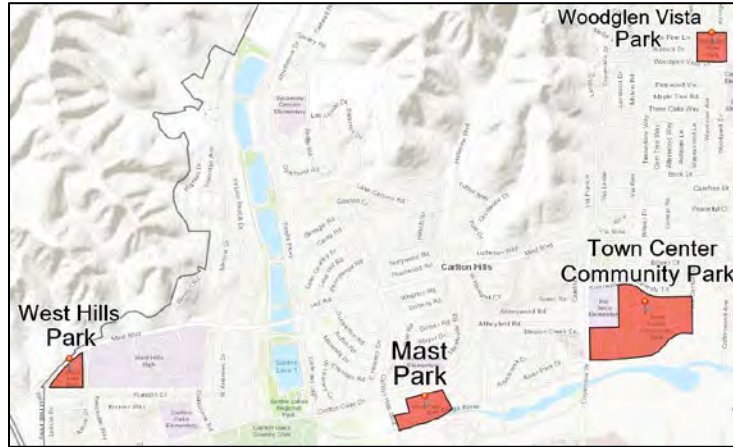
PARKS PROJECTS





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Ball Field Improvements CIP 2023-XX • Park Project



Project Location: Various Athletic Fields at City Parks and School Sites

- Description:** Annual improvements to City ball fields, including infield, outfield, turf, sports lighting and other general site improvements. The project will also construct or improve irrigation systems, expand turf and replace fencing, as needed.
- Justification:** This project will standardize athletic fields throughout the City to provide all Santee youth similar playing experiences.
- Operating Impact:** The school districts, in partnership with the City, will maintain the improvements proposed at school sites. The City will perform annual field turf improvement work as needed.

| | Prior Year | | | | | | | |
|-------------------------|-------------|-------------|------------------|------------------|------------------|------------------|------------------|------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2025-26 | Total | | |
| Expenditures: | | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Construction | - | - | 20,000 | 20,000 | 20,000 | 20,000 | 80,000 | |
| Total | \$ - | \$ - | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 80,000 | |
| Source of Funds: | | | | | | | | |
| Park-in-Lieu Fees | \$ - | \$ - | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 80,000 | |
| Total | \$ - | \$ - | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 80,000 | |

*Annually appropriated program. Prior expenditures on completed projects are therefore not presented.

Big Rock Park Restroom Improvements Park Project



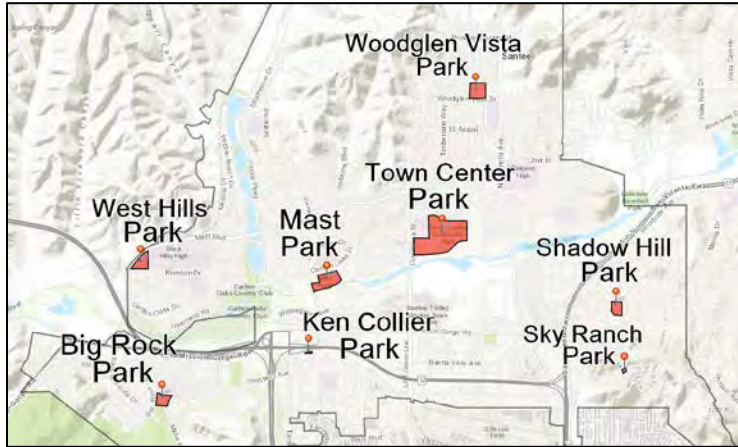
Project Location: Big Rock Park

- Description:** Construct new restrooms, including gender neutral facilities to improve safety, convenience and ADA accessibility.
- Justification:** The current restrooms at Big Rock Park are out of date and detract from the experience of Big Rock Park.
- Operating Impact:** None.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------|-------------|-------------|-------------------|-------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ 45,000 | \$ 45,000 | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | - | - | - | - | 405,000 | 405,000 | |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 450,000 | \$ 450,000 | |
| Source of Funds: | | | | | | | |
| Public Facilities Fees | \$ - | \$ - | \$ - | \$ - | \$ 225,000 | \$ 225,000 | |
| Park-in-Lieu Fees | - | - | - | - | 225,000 | 225,000 | |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 450,000 | \$ 450,000 | |

General Park Improvements

CIP 2023-XX • Park Project



Project Location: City Parks

- Description:** Annual improvements and systematic replacement of existing park facilities and amenities such as park benches, picnic tables, drinking fountains, signage, sports fields and security cameras.
- Justification:** As part of the recommendations from the Park and Recreation Master Plan Update, this project will standardize park amenities and upgrade current standards as life expectancy of amenities is realized. As the park system ages, this will allow for a mechanism by which to plan for the replacement of park infrastructure and amenities.
- Operating Impact:** These improvements will result in a reduction in actual maintenance costs to those amenities that are aged and/or highly used.

| | Prior Year | | | | | | |
|-------------------------|-------------|------------------|------------------|------------------|------------------|------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | - | 20,000 | 20,000 | 20,000 | 20,000 | 80,000 | |
| Total | \$ - | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 80,000 | |
| Source of Funds: | | | | | | | |
| Park-in-Lieu Fees | \$ - | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 80,000 | |
| Total | \$ - | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ 80,000 | |

*Annually appropriated program; therefore prior expenditures are not presented as they are incurred on an annual basis.

Santee Aquatics Center Upgrades

CIP 2022-XX • Park Project



Project Location: Santee Aquatic Center/Cameron Family YMCA

Description: Perform upgrades to competition and activity pools including: replacement of water filters, circulation pumps, and water heater; remove rust and repaint stairs on water slide; and replaster pools.

Justification: Failure or age of equipment requires upgrade of various systems to ensure reliable access and safety.

Operating Impact: There is no operating impact as the YMCA operates the facility through an existing Partnership Agreement.

| | Prior Year | | | | | | |
|--------------------------|-------------|-------------------|-------------|-------------|-------------|-------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ 10,000 | \$ - | \$ - | \$ - | \$ 10,000 | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | - | 472,900 | - | - | - | 472,900 | |
| Total | \$ - | \$ 482,900 | \$ - | \$ - | \$ - | \$ 482,900 | |
| Source of Funds: | | | | | | | |
| YMCA | \$ - | \$ 161,000 | \$ - | \$ - | \$ - | \$ 161,000 | |
| American Rescue Plan Act | - | 321,900 | - | - | - | 321,900 | |
| Total | \$ - | \$ 482,900 | \$ - | \$ - | \$ - | \$ 482,900 | |

Skate Park at Town Center Community Park Park Project



Project Location: Town Center Community Park

- Description:** Construction of a new wheeled park (skateboards, bikes, wheelchairs and scooters) within the Santee Town Center Community Park.
- Justification:** Demand for access to the City's existing skate/wheeled park is high. Construction of a skate park in a visually prominent location would promote safety at this popular facility for youth.
- Operating Impact:** Annual operation and maintenance costs are estimated at \$10,000 (if unlighted).

| | Prior Year | | | | | |
|-------------------------|-------------|-------------|-------------|---------------------|-------------|---------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ 100,000 | \$ - | \$ 100,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | - | - | 900,000 | - | 900,000 |
| Total | \$ - | \$ - | \$ - | \$ 1,000,000 | \$ - | \$ 1,000,000 |
| Source of Funds: | | | | | | |
| Unfunded* | \$ - | \$ - | \$ - | \$ 1,000,000 | \$ - | \$ 1,000,000 |
| Total | \$ - | \$ - | \$ - | \$ 1,000,000 | \$ - | \$ 1,000,000 |

* Seeking grant funds

SportsPlex Playground Improvements Park Project



Project Location: SportsPlex at Town Center Community Park

Description: Construct and improve the playground area at SportsPlex USA in Santee with climbing structures for both children and adults to provide more active use opportunities.

Justification: There is a need for a secure and engaging playground within the sports complex facility for children and adults not participating in organized games. There is an existing space immediately north of the concession building that would accommodate a playground with climbing structures. With the 15th anniversary of the opening of SportsPlex USA approaching, installation of a playground would add a needed amenity and celebrate the success of this community hub.

Operating Impact: No operating impact to the City as the sports complex is maintained by the concessioner, SportsPlex USA.

| | Prior Year | | | | | |
|-------------------------|-------------|-------------|-------------|-------------|-------------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ 20,000 | \$ 20,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | - | - | - | 100,000 | 100,000 |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 120,000 | \$ 120,000 |
| Source of Funds: | | | | | | |
| Park-in-Lieu Fees | \$ - | \$ - | \$ - | \$ - | \$ 15,000 | \$ 15,000 |
| Unfunded* | - | - | - | - | 105,000 | 105,000 |
| Total | \$ - | \$ - | \$ - | \$ - | \$ 120,000 | \$ 120,000 |

* Seeking Grant Funds

Town Center Community Park – Artificial Turf Replacement Park Project



Project Location: Town Center Community Park

Description: Replace the artificial turf on two sports fields at Town Center Community Park and add striping for Lacrosse play.

Justification: The existing artificial turf will have reached its expected useful life.

Operating Impact: None.

| | Prior Year | | | | | |
|-------------------------|-------------|-------------|---------------------|-------------|-------------|---------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | - | 1,100,000 | - | - | 1,100,000 |
| Total | \$ - | \$ - | \$ 1,100,000 | \$ - | \$ - | \$ 1,100,000 |
| Source of Funds: | | | | | | |
| Park-in-Lieu Fees | \$ - | \$ - | \$ 550,000 | \$ - | \$ - | \$ 550,000 |
| General Fund | - | - | 550,000 | - | - | 550,000 |
| Total | \$ - | \$ - | \$ 1,100,000 | \$ - | \$ - | \$ 1,100,000 |

Town Center Community Park West – Field 1 Improvements

CIP 2022-XX • Park Project



Project Location: Town Center Community Park West
(east of Cuyamaca Street and north of River Park Drive)

- Description:** Modify Field 1 at Town Center Community Park West using a combination of existing and temporary outfield fencing in order to provide a 14U 200-foot field and a 10U 175-foot field, consistent with USA Softball (formerly Amateur Softball Association) field design guidelines. Lighting modifications will also be made.
- Justification:** Field 1 is currently configured for boys baseball use but is underutilized. The modifications described will respond to unmet demand for girls fast pitch softball facilities.
- Operating Impact:** No increase in annual maintenance cost is anticipated with this modification.

| | Prior Year | | | | | |
|-------------------------|-------------|-------------------|-------------|-------------|-------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ 96,000 | \$ - | \$ - | \$ - | \$ 96,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | 764,000 | - | - | - | 764,000 |
| Total | \$ - | \$ 860,000 | \$ - | \$ - | \$ - | \$ 860,000 |
| Source of Funds: | | | | | | |
| General Fund | \$ - | \$ 860,000 | \$ - | \$ - | \$ - | \$ 860,000 |
| Total | \$ - | \$ 860,000 | \$ - | \$ - | \$ - | \$ 860,000 |

Trail Improvements San Diego River Walmart to Cuyamaca Street CIP 2020-42 • Park Project



Project Location: South Side of the San Diego River
(Walmart to Cuyamaca Street)

- Description:** This project will remove existing abandoned concrete bollard light poles that are no longer in operation, repair damaged concrete sidewalks along the San Diego River Trail, and install security cameras. The trail currently has metal pole overhead lighting that replaced the vandalized poles and will not impact trail lighting.
- Justification:** Completion of the project will reduce long term maintenance costs and trip hazards and improve safety.
- Operating Impact:** Minimal cost to monitor security camera operations.

| | Prior Year | | | | | | |
|-------------------------|------------------|------------------|-------------|-------------|-------------|-------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ 10,120 | \$ 3,500 | \$ - | \$ - | \$ - | \$ 13,620 | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | 9,210 | 81,500 | - | - | - | 90,710 | |
| Total | \$ 19,330 | \$ 85,000 | \$ - | \$ - | \$ - | \$ 104,330 | |
| Source of Funds: | | | | | | | |
| Developer Contribution | \$ 19,330 | \$ 12,198 | \$ - | \$ - | \$ - | \$ 31,528 | |
| Park in Lieu Fees | - | 72,802 | - | - | - | 72,802 | |
| Total | \$ 19,330 | \$ 85,000 | \$ - | \$ - | \$ - | \$ 104,330 | |

Trails – Mast Boulevard in Lakeside to Walker Preserve Park Project

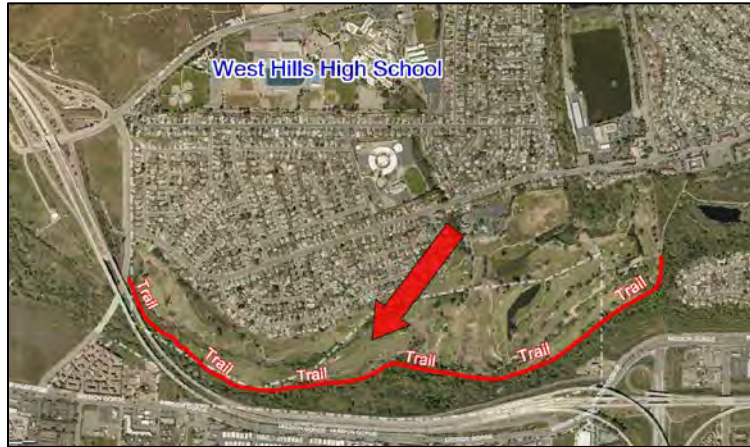


Project Location: Walker Preserve to Mast Boulevard in Lakeside

- Description:** Construct a 14-foot wide bike and pedestrian trail from Mast Boulevard in Lakeside to the Walker Preserve Trail along the base of the east side of Tank Hill.
- Justification:** This project will complete a loop route around Tank Hill.
- Operating Impact:** The cost to maintain this trail is anticipated to be less than \$5,000 per year.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------|-------------|---------------------|-------------|---------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | - | - | - | 2,500,000 | - | 2,500,000 | |
| Total | \$ - | \$ - | \$ - | \$ 2,500,000 | \$ - | \$ 2,500,000 | |
| Source of Funds: | | | | | | | |
| Developer Contribution | \$ - | \$ - | \$ - | \$ 2,500,000 | \$ - | \$ 2,500,000 | |
| Total | \$ - | \$ - | \$ - | \$ 2,500,000 | \$ - | \$ 2,500,000 | |

Trails – San Diego River at Carlton Oaks Park Project



Project Location: North side of the San Diego River at the west end of Santee, from Mast Park West to West Hills Parkway

- Description:** This project will design and construct approximately 1.4 miles of pedestrian/bike trail along the San Diego River adjacent to the Carlton Oaks Golf Course, connecting the Mast Park West trail to West Hills Parkway. Amenities will include park benches and interpretive signs. Timing is dependent on proposed development of Carlton Oaks Country Club.
- Justification:** The San Diego River Park Master Plan describes a contiguous east/west trail along the San Diego River. This project will provide public access to an important portion of the river corridor between Santee and the City of San Diego.
- Operating Impact:** Ongoing maintenance of the trail is anticipated to be \$32,000 per year. Cost to be shared by the City of Santee and City of San Diego.

| | Prior Year | | | | | |
|-------------------------|-------------|-------------|---------------------|---------------------|-------------|----------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ - | \$ 2,500,000 | \$ - | \$ - | \$ 2,500,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | - | - | 8,000,000 | - | 8,000,000 |
| Total | \$ - | \$ - | \$ 2,500,000 | \$ 8,000,000 | \$ - | \$ 10,500,000 |
| Source of Funds: | | | | | | |
| SANDAG* | \$ - | \$ - | \$ 2,500,000 | \$ 8,000,000 | \$ - | \$ 10,500,000 |
| Total | \$ - | \$ - | \$ 2,500,000 | \$ 8,000,000 | \$ - | \$ 10,500,000 |

* This project will be funded and managed by SANDAG

Trails – San Diego River North Side Cuyamaca Street to Magnolia Avenue CIP 2022-XX • Park Project



Project Location: North Side of the San Diego River between
Cuyamaca Street to Magnolia Avenue

- Description:** Construct a 14-foot wide concrete trail along the north side of the San Diego River from Cuyamaca Street to Magnolia Avenue.
- Justification:** The 2020 General Plan Recreation and Trails elements encourage the continued establishment of the San Diego River corridor to develop a continuous east/west trail along the river. This project will provide public access to an important portion of the River corridor west of the Walker Preserve trail that links to Lakeside.
- Operating Impact:** Ongoing maintenance of the trail is anticipated to be \$15,000 per year.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------------|---------------------|-------------------|---------------------|-------------|---------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ 400,000 | \$ - | \$ 275,000 | \$ - | \$ - | \$ 675,000 |
| Land Acquisition | - | - | - | - | - | - | - |
| Construction | - | - | 3,625,000 | - | 2,500,000 | - | 6,125,000 |
| Total | \$ - | \$ 400,000 | \$ 3,625,000 | \$ 275,000 | \$ 2,500,000 | \$ - | \$ 6,800,000 |
| Source of Funds: | | | | | | | |
| Developer Contribution | \$ - | \$ 400,000 | \$ 3,625,000 | \$ - | \$ - | \$ - | \$ 4,025,000 |
| Unfunded* | - | - | - | 275,000 | 2,500,000 | - | 2,775,000 |
| Total | \$ - | \$ 400,000 | \$ 3,625,000 | \$ 275,000 | \$ 2,500,000 | \$ - | \$ 6,800,000 |

* Seeking Grant Funds

Trails – San Diego River South Side Cuyamaca Street to Magnolia Avenue CIP 2023-XX • Park Project



Project Location: South Side of the San Diego River between
Cuyamaca Street to Magnolia Avenue

Description: Construct a 14-foot wide concrete trail along the south side of the San Diego River from Cuyamaca Street to Magnolia Avenue. Portions of the trail have already been constructed, while the remaining trail segments are conditioned as part of the master plan development of Town Center.

Justification: The 2020 General Plan Recreation and Trails elements encourage the continued establishment of the San Diego River corridor to develop a continuous east/west trail along the river. This project will provide public access to an important portion of the River corridor west of the Walker Preserve trail that links to Lakeside.

Operating Impact: Increased maintenance costs for landscaping and irrigation are anticipated.

| | Prior Year | | | | | |
|----------------------|-------------|-------------|-------------------|---------------------|-------------|---------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-246 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ - | \$ 135,000 | \$ - | \$ - | \$ 135,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | - | 1,665,000 | - | - | 1,665,000 |
| Total | \$ - | \$ - | \$ 135,000 | \$ 1,665,000 | \$ - | \$ 1,800,000 |

Source of Funds:

| | | | | | | | |
|------------------------|-------------|-------------|-------------------|---------------------|-------------|-------------|---------------------|
| Developer Contribution | \$ - | \$ - | \$ 135,000 | \$ 1,665,000 | \$ - | - | 1,800,000 |
| Total | \$ - | \$ - | \$ 135,000 | \$ 1,665,000 | \$ - | \$ - | \$ 1,800,000 |

Weston Park Improvements Park Project



Project Location: Weston Development, located at the west end of Mast Boulevard

Description: Construction of improvements to Weston Park at the northwest end of the Weston development, which is located at the west end of Mast Boulevard.

Justification: This five-acre park serves as a trail head and passive-use neighborhood park and offers a picnic shelter, 22-space parking lot, restrooms, and bike repair station. Further improvements will enhance the functionality of the park.

Operating Impact: Annual maintenance costs will be offset by the assessment paid by property owners within CFD 2017-2: Weston Municipal Services.

| | Prior Year | | | | | | |
|-------------------------|-------------|-------------|-------------------|-------------|-------------|-------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2023-24 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Land Acquisition | - | - | - | - | - | - | |
| Construction | - | - | 150,000 | - | - | 150,000 | |
| Total | \$ - | \$ - | \$ 150,000 | \$ - | \$ - | \$ 150,000 | |
| Source of Funds: | | | | | | | |
| Unfunded | \$ - | \$ - | \$ 150,000 | \$ - | \$ - | \$ 150,000 | |
| Total | \$ - | \$ - | \$ 150,000 | \$ - | \$ - | \$ 150,000 | |

OTHER PROJECTS



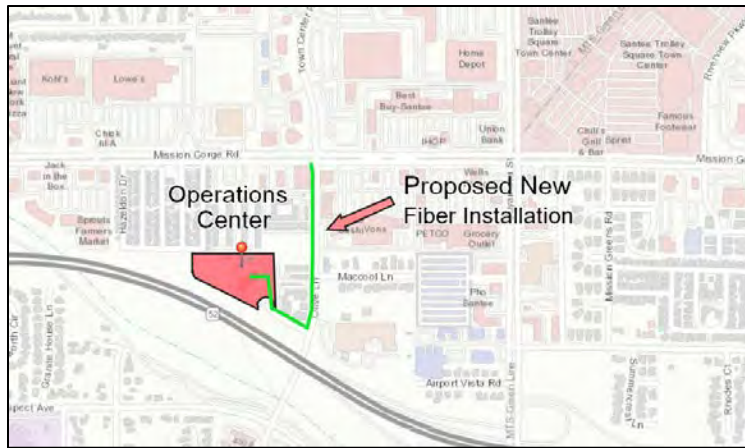
City of Santee
California



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Broadband Infrastructure Improvements for Disaster Recovery

CIP 2023-XX • Other Project



Project Location: City Operations Center

Description: The City’s Information Technology Master Plan identified the need to improve disaster preparedness and recovery efforts. While upgrades have been made to the City’s network security and back-up processes, this project will provide the infrastructure needed for the final step in the City’s disaster recovery plan, which is the implementation of a redundant, off-site location to continue operations should City Hall become unusable. Specifically, this project will provide a secure, wired, fiber optic connection from Mission Gorge Road to the City’s Public Works Operations Center with the required bandwidth needed to operate an offsite “satellite City Hall” to serve our community. This project will also provide infrastructure that could be used to serve residents and businesses in this area with a reliable, wired, high-speed broadband connection.

Justification: A fiber optic broadband connection is needed to deliver the reliability and speeds necessary for the City to provide services to our residents and businesses through a redundant, off-site location should City Hall become unusable during a disaster. The infrastructure could also provide broadband services to an underserved area of the City. This project is contingent on the installation of an emergency generator at the Operations Center.

Operating Impact: Ongoing management and maintenance of equipment and software.

| | Prior Year | | | | | |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ - | \$ 20,000 | \$ - | \$ - | \$ 20,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | 180,000 | - | - | - | 180,000 |
| Total | \$ - | \$ 200,000 | \$ - | \$ - | \$ - | \$ 200,000 |
| Source of Funds: | | | | | | |
| American Rescue Plan Act | \$ - | \$ 200,000 | \$ - | \$ - | \$ - | \$ 200,000 |
| Total | \$ - | \$ 200,000 | \$ - | \$ - | \$ - | \$ 200,000 |

Citywide Broadband Master Plan

CIP 2022-XX • Other Project



Project Location: Citywide

Description: Complete a study to determine what improvements and/or new infrastructure are needed throughout the City to improve broadband capabilities that deliver reliable and adequate speeds to meet today’s modern technology needs. The plan will help identify areas that are currently unserved or underserved, and determine how to best achieve these improvements to build a high-speed, high-capacity, affordable broadband network for our community.

Justification: The power of a robust broadband network can impact regional economic development, education, health and public safety, government operations, cultural enrichment, and aid in numerous conveniences and efficiencies for the community. Along with the extensive use of modern day cell phones and other electronic devices, the growing demand for available, reliable, high-speed and affordable broadband coverage was made even more apparent during the COVID-19 pandemic. Improved broadband capabilities throughout the City will provide residents, businesses and visitors with a higher-quality and higher-speed of internet access and data transmission.

Operating Impact: None.

| | Prior Year | | | | | | |
|-------------------------|--------------|------------------|---------------------|-------------|-------------|-------------|---------------------|
| | Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ 80,000 | \$ - | \$ - | \$ - | \$ - | \$ 80,000 |
| Acquisition | - | - | - | - | - | - | - |
| Construction | - | - | 1,000,000 | - | - | - | 1,000,000 |
| Total | \$ - | \$ 80,000 | \$ 1,000,000 | \$ - | \$ - | \$ - | \$ 1,080,000 |
| Source of Funds: | | | | | | | |
| American Rescue Plan | \$ - | \$ 80,000 | \$ 1,000,000 | \$ - | \$ - | \$ - | \$ 1,080,000 |
| Total | \$ - | \$ 80,000 | \$ 1,000,000 | \$ - | \$ - | \$ - | \$ 1,080,000 |

Clock Tower Video Display Upgrade CIP 2022-XX • Other Project



Project Location: Trolley Square

Description: Replace and upgrade the existing outdated video display boards and control software on the City's Clock Tower.

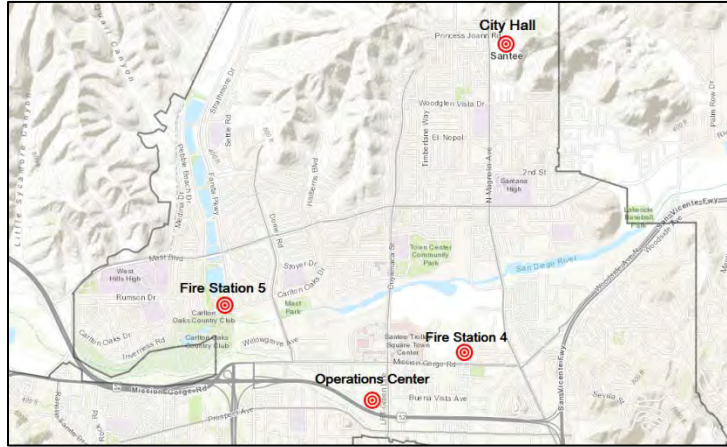
Justification: The Clock Tower video display boards were replaced almost ten years ago and are near the end of useful life. The current display technology is out of date with poor resolution and prone to problems. The control software is also out of date and has limited capabilities.

Operating Impact: Will reduce maintenance costs for older out-of-date equipment.

| | Prior Year | | | | | |
|-------------------------|-------------|-------------------|-------------|-------------|-------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ 10,000 | \$ - | \$ - | \$ - | \$ 10,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | 150,000 | - | - | - | 150,000 |
| Total | \$ - | \$ 160,000 | \$ - | \$ - | \$ - | \$ 160,000 |
| Source of Funds: | | | | | | |
| PEG Fees | \$ - | \$ 160,000 | \$ - | \$ - | \$ - | \$ 160,000 |
| Total | \$ - | \$ 160,000 | \$ - | \$ - | \$ - | \$ 160,000 |

Computer Workstation Replacement Program

CIP 2022-XX • Other Project



Project Location: City Hall, Fire Stations, Operations Center

Description: This project sets aside funds each year for the replacement and/or upgrade of computer workstations, software and printers with a planned replacement schedule every five years.

Justification: It is essential that the City's computer equipment is upgraded on a regular basis to keep up to date with technology changes and advances, to ensure the equipment is properly maintained and supported, and to ensure continuity of the City's day-to-day business activities.

Operating Impact: Operating costs will include annual licensing fees for software. There is also a potential for additional maintenance or repair costs if equipment fails outside of the warranty period; new equipment typically comes with a one to three-year warranty.

| | Prior Year | | | | | |
|-------------------------|-------------|------------------|------------------|------------------|------------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Replacement Fund | - | 30,000 | 30,000 | 36,000 | 36,000 | 168,000 |
| Acquisition | - | - | - | - | - | - |
| Total | \$ - | \$ 30,000 | \$ 30,000 | \$ 36,000 | \$ 36,000 | \$ 168,000 |
| Source of Funds: | | | | | | |
| General Fund | \$ - | \$ 30,000 | \$ 30,000 | \$ 36,000 | \$ 36,000 | \$ 168,000 |
| Total | \$ - | \$ 30,000 | \$ 30,000 | \$ 36,000 | \$ 36,000 | \$ 168,000 |

*Annually appropriated program. Prior expenditures are therefore not presented as they are incurred on an annual basis.

Council Chamber Audio/Visual Replacement Program

Other Project



Project Location: Council Chamber

Description: This project sets aside funds for the replacement and/or upgrade of the Council Chamber audio/visual system, with a planned replacement schedule every five years. This includes the audio/visual backbone, display panels, sound system, voting equipment, laptops or tablets, cameras and other live streaming equipment, and any corresponding software. This may also include the purchase of new equipment for compatibility purposes.

Justification: It is essential that the City's equipment is upgraded on a regular basis in order to keep up with technological changes and advancements, and to ensure the equipment is properly maintained and supported.

Operating Impact: Operating costs will include annual licensing fees for software and potential costs for maintenance or repairs when equipment is no longer under warranty; new equipment typically comes with a one to three-year warranty.

| | Prior Year | | | | | |
|-------------------------|-------------|-------------|-------------|------------------|------------------|------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Construction | - | - | - | - | - | - |
| Replacement Fund | - | - | - | 25,000 | 25,000 | 50,000 |
| Total | \$ - | \$ - | \$ - | \$ 25,000 | \$ 25,000 | \$ 50,000 |
| Source of Funds: | | | | | | |
| PEG Fees | \$ - | \$ - | \$ - | 25,000 | 25,000 | 50,000 |
| Total | \$ - | \$ - | \$ - | \$ 25,000 | \$ 25,000 | \$ 50,000 |

Financial Management System Upgrade Other Project



Project Location: City Hall

Description: This project includes software licensing, implementation and training costs associated with the migration of the City’s current financial management system, Tyler Technologies (“Tyler”) Eden, to the Tyler Munis ERP system. The system will include financial and revenue management, business licensing, procurement, payroll and human resources functions.

Justification: Tyler has notified all current Eden system users that no future updates will be made to the architectural platform of the core Eden product, which over time will increase its incompatibility with other systems. Tyler is providing substantial incentives to current Eden users to migrate to the Munis system. These incentives include waived licensing fees for all modules currently utilized in Eden and discounted data conversion costs. Munis is one of the more commonly utilized financial management systems for medium-sized public agencies.

Operating Impact: Increased annual software maintenance costs are estimated to be \$30,000.

| | Prior Year | | | | | | |
|--------------------------|-------------|-------------|-------------------|-------------|-------------|-------------------|---------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Licensing/Implementation | - | - | 400,000 | - | - | 400,000 | 400,000 |
| Total | \$ - | \$ - | \$ 400,000 | \$ - | \$ - | \$ 400,000 | |
| Source of Funds: | | | | | | | |
| General Fund | \$ - | \$ - | \$ 400,000 | \$ - | \$ - | 400,000 | 400,000 |
| Total | \$ - | \$ - | \$ 400,000 | \$ - | \$ - | \$ 400,000 | |

Network Hardware/Software Replacement Program

CIP 2022-XX • Other Project



Project Location: City Hall

Description: This project sets aside funds each year to maintain the City’s network infrastructure with a planned replacement schedule every five years. This includes replacement and/or upgrade of network hardware and software, including all servers, storage area network (SAN) units, network switches and software licensing.

Justification: It is essential that the City’s network equipment is upgraded on a regular basis to keep up to date with technology changes and advances, to ensure the equipment is properly maintained and supported, and to ensure the City’s data is protected.

Operating Impact: Operating costs will include annual licensing fees for software. There is also a potential for additional maintenance or repair costs if equipment fails outside of the warranty period; new equipment typically comes with a one to three-year warranty.

| | Prior Year | | | | | | |
|-------------------------|-------------|------------------|------------------|------------------|------------------|-------------------|--|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total | |
| Expenditures: | | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Replacement Fund | - | 30,000 | 30,000 | 30,000 | 30,000 | 150,000 | |
| Acquisition | - | - | - | - | - | - | |
| Total | \$ - | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 150,000 | |
| Source of Funds: | | | | | | | |
| General Fund | \$ - | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 150,000 | |
| Total | \$ - | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 150,000 | |

*Annually appropriated program. Prior expenditures are therefore not presented as they are incurred on an annual basis.

Permitting and Land Management System

CIP 2021-50 • Other Project



Project Location: City Hall

Description: Implementation of a fully automated Permitting and Land Management System, which will be used to manage the City's permitting, inspection, code enforcement, planning and zoning processes.

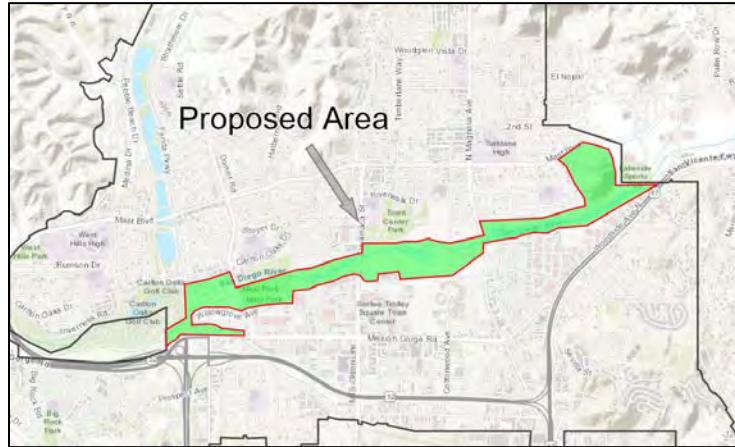
Justification: A fully automated Permitting and Land Management System will improve customer service. The City currently employs a low-cost electronic permitting system which lacks capabilities for geographically relating development actions related to planning, permitting, inspections, code enforcement, engineering, and storm water management. The lack of a fully automated system to manage and support business processes related to the Development Services Department has resulted in numerous redundant and inefficient processes.

Operating Impact: Annual maintenance/licensing fees are estimated at \$50,000 to \$80,000.

| | Prior Year | | | | | | |
|--------------------------|------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| | Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | | |
| Planning/Design | \$ 70,000 | \$ - | \$ - | \$ - | \$ - | \$ - | 70,000 |
| Licensing/Implementation | - | 530,000 | - | - | - | - | 530,000 |
| Total | \$ 70,000 | \$ 530,000 | \$ - | \$ - | \$ - | \$ - | \$ 600,000 |
| Source of Funds: | | | | | | | |
| General Fund | \$ 70,000 | \$ 370,000 | \$ - | \$ - | \$ - | \$ - | 440,000 |
| SB2 Grant | - | 160,000 | - | - | - | - | 160,000 |
| Total | \$ 70,000 | \$ 530,000 | \$ - | \$ - | \$ - | \$ - | \$ 600,000 |

San Diego River Corridor Plan

CIP 2022-XX • Other Project



Project Location: Various City-owned properties located within the San Diego River Floodway

- Description:** This project will remove trees and brush on City-owned property within the San Diego River floodway adjacent to occupied private properties.
- Justification:** Thinning of brush and trees adjacent to occupied properties will facilitate routine brush management and minimize potential fire hazards.
- Operating Impact:** Ongoing maintenance.

| | Prior Year | | | | | |
|-------------------------|-------------|-------------------|-------------------|-------------|-------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ 20,000 | \$ - | \$ - | \$ - | \$ 20,000 |
| Land Acquisition | - | - | - | - | - | - |
| Construction | - | 463,000 | 167,000 | - | - | 630,000 |
| Total | \$ - | \$ 483,000 | \$ 167,000 | \$ - | \$ - | \$ 650,000 |
| Source of Funds: | | | | | | |
| General Fund | \$ - | \$ 241,500 | \$ 83,500 | \$ - | \$ - | \$ 325,000 |
| Unfunded* | - | 241,500 | 83,500 | - | - | 325,000 |
| Total | \$ - | \$ 483,000 | \$ 167,000 | \$ - | \$ - | \$ 650,000 |

*Seeking SB 85 grant funds through the San Diego River Conservancy

Website Update

CIP 2022-XX • Other Project



Project Location: City Hall

Description: Update City website to enhance functionality.

Justification: The last substantial update to the City's website was undertaken almost five years ago. In the interim, website software functionality has advanced to provide greater interactivity and media integration.

Operating Impact: None.

| | Prior Year | | | | | |
|-------------------------|-------------|-------------------|-------------|-------------|-------------|-------------------|
| Expenditures | FY 2021-22 | FY 2022-23 | FY 2023-24 | FY 2024-25 | FY 2025-26 | Total |
| Expenditures: | | | | | | |
| Planning/Design | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Implementation | - | 100,000 | - | - | - | 100,000 |
| Total | \$ - | \$ 100,000 | \$ - | \$ - | \$ - | \$ 100,000 |
| Source of Funds: | | | | | | |
| General Fund | \$ - | \$ 100,000 | \$ - | \$ - | \$ - | 100,000 |
| Total | \$ - | \$ 100,000 | \$ - | \$ - | \$ - | \$ 100,000 |

MEETING DATE June 23, 2021

ITEM TITLE RESOLUTIONS APPROVING AND ADOPTING THE OPERATING BUDGET FOR FISCAL YEAR 2021-22 AND TAKING RELATED ACTIONS, AND ESTABLISHING THE SALARY OF THE MAYOR AND COUNCIL MEMBERS FOR FISCAL YEARS 2021-22 AND 2022-23 IN ACCORDANCE WITH THE PROVISIONS OF OF THE CITY CHARTER

DIRECTOR/DEPARTMENT Marlene Best, City Manager
Tim McDermott, Director of Finance *tm*

SUMMARY

On June 9, 2021 the Proposed Operating Budget for Fiscal Year 2021-22 was presented to the City Council for review and discussion. The proposed budget is now being brought back to the City Council for additional discussion, public comment and adoption.

The Proposed Operating Budget for Fiscal Year 2021-22 is on file in the City Clerk's Office and Finance Department and is posted on the City's web site for public review. The attached June 9, 2021 Council Agenda Statement and Staff Report provide an overview of the proposed operating budget. Also included is a resolution to establish the salary of the Mayor and Council Members in accordance with direction provided at the May 12, 2021 City Council meeting.

FINANCIAL STATEMENT *tm*

The Proposed Operating Budget for Fiscal Year 2021-22 reflects a General Fund expenditure budget of \$50.0 million and a total operating expenditure budget of \$54.3 million for the upcoming year. The proposed General Fund budget meets both the General Fund Reserve Policy and the Balanced General Fund Budget Policy as stated in City Council Resolution No. 064-2020, while providing nearly \$4.6 million in funding for the City's Capital Improvement Program.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MAB*

Adopt the attached resolutions: 1) approving and adopting the Operating Budget for Fiscal Year 2021-22 and taking related actions, including any changes as directed by the City Council; and 2) establishing the salary of the Mayor and Council Members for Fiscal Years 2021-22 and 2022-23 in accordance with the provisions of the City Charter.

ATTACHMENTS

1. Resolution adopting the operating budget for fiscal year 2021-22 (with Attachment A – Salary Schedules Effective June 24, 2021)
2. Resolution establishing the salary of the Mayor and Council Members for fiscal years 2021-22 and 2022-23
3. June 9, 2021 Council Agenda Statement and Staff Report
4. Proposed Operating Budget for Fiscal Year 2021-22



RESOLUTION NO. _____**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE,
CALIFORNIA, APPROVING AND ADOPTING THE
OPERATING BUDGET FOR FISCAL YEAR 2021-22 AND TAKING RELATED ACTIONS**

WHEREAS, on June 9, 2021 and June 23, 2021 public meetings were held by the City Council to review the Proposed Operating Budget for Fiscal Year 2021-22; and

WHEREAS, the City Council considered all recommendations by staff and public testimony; and

WHEREAS, the City Council desires to adopt the Operating Budget for Fiscal Year 2021-22 incorporating any and all changes directed by the City Council during the public meeting held on June 23, 2021.

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Santee, California does hereby find, determine and declare as follows:

Section 1

The Operating Budget for Fiscal Year 2021-22, including all changes directed by the City Council, is approved and adopted.

Section 2

The monies necessary to offset the expenditures in the Operating Budget for Fiscal Year 2021-22 as adopted by the City Council pursuant to Section 1 hereof are authorized by this section to be appropriated out of the funds available to the City during said fiscal year.

Section 3

- A. The City Manager is authorized to implement salary and benefits adjustments for General, Management and Santee Firefighters' Association (SFFA) employee groups as approved and directed by the City Council.
- B. In accordance with the terms of the Memorandum of Understanding with the SFFA approved by the City Council via Resolution No. 060-2019 on June 26, 2019, the following adjustments are made to the salary and benefit plan for SFFA employees for fiscal year 2021-22.
 - 1) 1.5% salary increase effective June 24, 2021
 - 2) A stipend in the total amount of 1.0% of base pay to be paid in two payments to all SFFA members employed on July 7, 2021 (0.5% of base pay) and then on January 5, 2022 (0.5% of base pay)

RESOLUTION NO. _____

- C. The following adjustments are made to the salary and benefit plan for General and Management employees including Executive Management for fiscal year 2020-21.
- 1) 1.5% salary increase effective June 24, 2021
 - 2) A stipend in the total amount of 1.0% of base pay to be paid in two payments to all General and Management employees employed on July 7, 2021 (0.5% of base pay) and then on January 5, 2022 (0.5% of base pay)
- D. The Salary Schedules effective June 24, 2021 as presented as Exhibit A are approved and adopted.
- E. The following personnel changes are hereby approved:
- 1) Restore two previously unfunded Recreation Coordinator positions with an annual salary range of \$46,124.59 to \$56,064.93
 - 2) Add one Administrative Secretary position with an annual salary range of \$54,827.80 to \$66,643.73
 - 3) Add one Field Inspector position with an annual salary range of \$54,827.80 to \$66,643.73
 - 4) Add one Fire Inspector position with an annual salary range of \$68,472.56 to \$83,228.65
 - 5) Increase one Equipment Mechanic position from 0.6 full time equivalent to 1.0 full time equivalent with an annual salary range of \$60,519.73 to \$73,562.04
- F. The City Manager is authorized to execute agreements between the City of Santee and appropriate insurance companies for the purpose of providing health, life, long-term disability insurance and dental coverage for the eligible officers, active, retired and terminated employees of the City of Santee and their eligible dependents.

Section 4

- A. The City Manager is authorized to adjust operating budget line items during fiscal year 2021-22 as may from time to time be deemed desirable, not to exceed the authorized departmental totals.
- B. Unencumbered balances remaining at June 30, 2021 for operating accounts, excluding salaries and benefits, may be carried forward at the discretion of the City Manager to the subsequent fiscal year.
- C. For contract building inspection services which are funded by permit fees collected, the City Manager is hereby authorized to increase the expenditure appropriation proportionately as increased revenues are received.

RESOLUTION NO. _____

- D. For Recreation Revolving program expenditures that are funded from program revenues, the City Manager is hereby authorized to increase the expenditure appropriation as additional revenues are realized or if funds are available in the unappropriated balance of the Recreation Revolving Fund.
- E. In accordance with the terms of the Agreement for City Attorney Legal Services with Best Best & Krieger, the consumer price index adjusted rates effective July 1, 2021 will be as follows:
- | | |
|--------------------------------------|----------------|
| 1) Monthly Retainer | \$15,743 |
| 2) Special Services | |
| i. Attorney | \$243 per hour |
| ii. Non-Attorney | \$199 per hour |
| 3) Third Party Reimbursable Services | |
| i. Partner/Of Counsel | \$377 per hour |
| ii. Associate | \$312 per hour |
| iii. Non-Attorney | \$199 per hour |
- F. The City Manager is authorized to execute the following professional service contract renewals provided for in the Operating Budget for Fiscal Year 2021-22 without further Council action:
- 1) David Turch and Associates (legislative advocacy-federal) \$60,000
- G. The City Manager is authorized to execute an amendment to the Agreement Between the City of Santee and Grossmont Union High School District for School Resource Officer Cost Sharing at Santana and West Hills High Schools in an amount for FY 2021-22 consistent with the City Council adopted budget.
- H. Grant funds awarded to the City of Santee, based on an application of these funds approved or accepted by the City Council, shall be appropriated as required.
- I. All fire benefit fee receipts shall be used exclusively to provide fire suppression services, with any funding shortfall made up from other General Fund sources.

Section 5

The General Fund Reserve Policy is hereby continued by this resolution that a minimum reserve of 20% of annual General Fund operating expenditures be maintained.

Section 6

The Balanced General Fund Budget Policy is hereby continued by this resolution that, generally, ongoing revenues shall cover ongoing operating expenditures, allowing for use of General Fund reserves if the General Fund Reserve Policy is met.

RESOLUTION NO. _____

PASSED, APPROVED AND ADOPTED by the City Council of the City of Santee, California, at a regular meeting thereof held this 23rd day of June, 2021, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, CMC, CITY CLERK

EXHIBIT A: Salary Schedules Effective June 24, 2021

CITY OF SANTEE
 SANTEE FIREFIGHTERS' ASSOCIATION SALARY SCHEDULE
 EFFECTIVE JUNE 24, 2021

| <u>Classification</u> | | A | B | C | D | E |
|---|--------|------------|------------|------------|------------|------------|
| Fire Captain / PM Base salary | Hourly | 33.19 | 34.85 | 36.59 | 38.42 | 40.34 |
| | Annual | 96,645.04 | 101,478.38 | 106,551.98 | 111,878.80 | 117,473.39 |
| <i>Educational Incentive</i> | | | | | | |
| Fire Captain / PM 31-45 units = 1.5% over base | Hourly | 33.69 | 35.37 | 37.14 | 39.00 | 40.95 |
| | Annual | 98,094.51 | 103,000.57 | 108,150.36 | 113,557.14 | 119,235.53 |
| Fire Captain / PM 46 units and over = 3.0% over base | Hourly | 34.18 | 35.89 | 37.69 | 39.57 | 41.55 |
| | Annual | 99,544.29 | 104,522.73 | 109,748.72 | 115,234.87 | 120,997.33 |
| Fire Captain / PM A.A. Degree = 4.5% over base | Hourly | 34.68 | 36.42 | 38.24 | 40.15 | 42.16 |
| | Annual | 100,994.07 | 106,044.61 | 111,346.75 | 116,913.21 | 122,759.43 |
| Fire Captain / PM Bachelor Degree = 6% over base | Hourly | 35.18 | 36.94 | 38.79 | 40.73 | 42.76 |
| | Annual | 102,443.53 | 107,566.77 | 112,945.13 | 118,591.57 | 124,521.89 |

CITY OF SANTEE
 SANTEE FIREFIGHTERS' ASSOCIATION SALARY SCHEDULE
 EFFECTIVE JUNE 24, 2021

| <u>Classification</u> | | A | B | C | D | E |
|--|--------|-----------|------------|------------|------------|------------|
| Fire Captain Base salary | Hourly | 31.76 | 33.35 | 35.01 | 36.77 | 38.60 |
| | Annual | 92,483.16 | 97,108.18 | 101,963.33 | 107,060.96 | 112,414.02 |
| <i>Educational Incentive</i> | | | | | | |
| Fire Captain 31-45 units = 1.5% over base | Hourly | 32.24 | 33.85 | 35.54 | 37.32 | 39.18 |
| | Annual | 93,870.36 | 98,564.60 | 103,493.10 | 108,666.91 | 114,100.27 |
| Fire Captain 46 units and over = 3.0% over base | Hourly | 32.71 | 34.35 | 36.07 | 37.87 | 39.76 |
| | Annual | 95,257.86 | 100,021.32 | 105,022.23 | 110,272.55 | 115,786.52 |
| Fire Captain A.A. Degree = 4.5% over base | Hourly | 33.19 | 34.85 | 36.59 | 38.42 | 40.34 |
| | Annual | 96,645.04 | 101,478.07 | 106,551.68 | 111,878.80 | 117,472.77 |
| Fire Captain Bachelor Degree = 6% over base | Hourly | 33.66 | 35.35 | 37.12 | 38.97 | 40.92 |
| | Annual | 98,032.24 | 102,934.50 | 108,081.43 | 113,484.46 | 119,159.00 |

CITY OF SANTEE
 SANTEE FIREFIGHTERS' ASSOCIATION SALARY SCHEDULE
 EFFECTIVE JUNE 24, 2021

| <u>Classification</u> | | A | B | C | D | E |
|--|--------|-----------|-----------|-----------|------------|------------|
| Fire Engineer/PM Base salary | Hourly | 28.47 | 29.87 | 31.34 | 32.93 | 34.49 |
| | Annual | 82,908.07 | 86,977.04 | 91,248.67 | 95,903.80 | 100,446.15 |
| <i>Educational Incentive</i> | | | | | | |
| Fire Engineer / PM 31-45 units = 1.5% over base | Hourly | 28.90 | 30.32 | 31.81 | 33.43 | 35.01 |
| | Annual | 84,151.91 | 88,281.55 | 92,617.08 | 97,342.42 | 101,952.71 |
| Fire Engineer / PM 46 units and over = 3.0% over base | Hourly | 29.33 | 30.76 | 32.28 | 33.92 | 35.53 |
| | Annual | 85,395.46 | 89,586.41 | 93,986.10 | 98,780.68 | 103,459.34 |
| Fire Engineer / PM A.A. Degree = 4.5% over base | Hourly | 29.75 | 31.21 | 32.75 | 34.42 | 36.05 |
| | Annual | 86,638.98 | 90,890.93 | 95,354.79 | 100,219.28 | 104,966.24 |
| Fire Engineer / PM Bachelor Degree = 6% over base | Hourly | 30.18 | 31.66 | 33.22 | 34.91 | 36.56 |
| | Annual | 87,882.82 | 92,195.78 | 96,723.49 | 101,657.90 | 106,472.85 |

CITY OF SANTEE
 SANTEE FIREFIGHTERS' ASSOCIATION SALARY SCHEDULE
 EFFECTIVE JUNE 24, 2021

| <u>Classification</u> | | A | B | C | D | E |
|---|--------|-----------|-----------|-----------|-----------|------------|
| Fire Engineer Base salary | Hourly | 27.11 | 28.44 | 29.84 | 31.36 | 32.84 |
| | Annual | 78,943.22 | 82,816.79 | 86,884.76 | 91,317.29 | 95,642.90 |
| <i>Educational Incentive</i> | | | | | | |
| Fire Engineer 31-45 units = 1.5% over base | Hourly | 27.52 | 28.87 | 30.28 | 31.83 | 33.34 |
| | Annual | 80,127.47 | 84,059.18 | 88,188.18 | 92,687.07 | 97,077.49 |
| Fire Engineer 46 units and over = 3.0% over base | Hourly | 27.92 | 29.29 | 30.73 | 32.30 | 33.83 |
| | Annual | 81,311.69 | 85,301.28 | 89,491.29 | 94,056.87 | 98,512.44 |
| Fire Engineer A.A. Degree = 4.5% over base | Hourly | 28.33 | 29.72 | 31.18 | 32.77 | 34.32 |
| | Annual | 82,495.61 | 86,543.67 | 90,794.69 | 95,426.67 | 99,947.04 |
| Fire Engineer Bachelor Degree = 6% over base | Hourly | 28.74 | 30.15 | 31.63 | 33.24 | 34.82 |
| | Annual | 83,680.14 | 87,785.75 | 92,097.79 | 96,796.47 | 101,381.64 |

CITY OF SANTEE
 SANTEE FIREFIGHTERS' ASSOCIATION SALARY SCHEDULE
 EFFECTIVE JUNE 24, 2021

| <u>Classification</u> | | A | B | C | D | E | F | G | H |
|------------------------------|--------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Firefighter Paramedic | Hourly | 24.40 | 25.40 | 26.45 | 27.53 | 29.16 | 30.34 | 31.57 | 32.84 |
| Base salary | Annual | 71,051.63 | 73,970.47 | 77,010.71 | 80,175.51 | 84,920.68 | 88,351.30 | 91,920.77 | 95,642.90 |

Educational Incentive (after completing 3 1/2 years of employment)

| | G | H |
|------------------------------------|-----------|------------|
| Firefighter Paramedic | 32.04 | 33.34 |
| 31-45 units = 1.5% over base | 93,299.41 | 97,077.49 |
| Firefighter Paramedic | 32.51 | 33.83 |
| 46 units and over = 3.0% over base | 94,678.08 | 98,512.44 |
| Firefighter Paramedic | 32.99 | 34.32 |
| A.A. Degree = 4.5% over base | 96,057.36 | 99,947.04 |
| Firefighter Paramedic | 33.46 | 34.82 |
| Bachelor Degree = 6% over base | 97,436.01 | 101,381.64 |

CITY OF SANTEE
 SANTEE FIREFIGHTERS' ASSOCIATION SALARY SCHEDULE
 EFFECTIVE JUNE 24, 2021

| <u>Classification</u> | | A | B | C | D | E | F | G | H |
|---|--------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Firefighter | Hourly | 20.70 | 21.74 | 22.73 | 23.97 | 25.16 | 26.42 | 27.74 | 29.13 |
| Base salary | Annual | 60,287.96 | 63,301.00 | 66,185.40 | 69,790.25 | 73,280.03 | 76,944.35 | 80,790.70 | 84,831.19 |
| Educational Incentive (after completing 3 1/2 years of employment) | | | | | | | | G | H |
| Firefighter | | | | | | | | 28.16 | 29.57 |
| 31-45 units = 1.5% over base | | | | | | | | 82,002.74 | 86,103.62 |
| Firefighter | | | | | | | | 28.58 | 30.01 |
| 46 units and over = 3.0% over base | | | | | | | | 83,214.50 | 87,376.05 |
| Firefighter | | | | | | | | 28.99 | 30.44 |
| A.A. Degree = 4.5% over base | | | | | | | | 84,426.52 | 88,648.80 |
| Firefighter | | | | | | | | 29.41 | 30.88 |
| Bachelor Degree = 6% over base | | | | | | | | 85,638.26 | 89,920.91 |

CITY OF SANTEE
 HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE
 EFFECTIVE JUNE 24, 2021

| Range | Classification | | A | B | C | D | E |
|-------|--|--------|-----------|------------|------------|------------|------------|
| 29 | Account Clerk | Hourly | 22.73 | 23.87 | 25.06 | 26.31 | 27.63 |
| | | Annual | 47,277.64 | 49,641.59 | 52,123.73 | 54,730.13 | 57,466.43 |
| 35 | Administrative Secretary | Hourly | 26.36 | 27.68 | 29.06 | 30.51 | 32.04 |
| | | Annual | 54,827.80 | 57,569.14 | 60,447.65 | 63,470.32 | 66,643.73 |
| | Assistant City Clerk | Hourly | | 31.69 | to | 45.27 | |
| | | Annual | | 65,916.12 | to | 94,165.89 | |
| | Assistant to the City Manager | Hourly | | 60.65 | to | 81.88 | |
| | | Annual | | 126,158.47 | to | 170,314.12 | |
| 50 | Assistant Engineer | Hourly | 38.18 | 40.09 | 42.09 | 44.19 | 46.40 |
| | | Annual | 79,406.93 | 83,377.52 | 87,546.60 | 91,923.64 | 96,520.04 |
| 58 | Associate Civil Engineer / Associate Traffic Engineer | Hourly | 46.51 | 48.84 | 51.28 | 53.85 | 56.54 |
| | | Annual | 96,749.51 | 101,587.41 | 106,667.07 | 112,000.26 | 117,600.52 |
| 49 | Associate Planner | Hourly | 37.25 | 39.11 | 41.06 | 43.12 | 45.27 |
| | | Annual | 77,470.33 | 81,343.88 | 85,411.15 | 89,682.00 | 94,165.89 |
| | City Clerk | Hourly | | 46.41 | to | 64.98 | |
| | | Annual | | 96,529.16 | to | 135,164.62 | |
| | City Manager (Single Rate) | Hourly | | 112.68 | to | 112.68 | |
| | | Annual | | 234,360.20 | to | 234,360.20 | |
| 26 | Code Compliance Assistant | Hourly | 21.11 | 22.16 | 23.27 | 24.43 | 25.66 |
| | | Annual | 43,901.94 | 46,097.11 | 48,401.94 | 50,822.15 | 53,363.09 |
| 44 | Code Compliance Officer | Hourly | 32.92 | 34.57 | 36.29 | 38.11 | 40.01 |
| | | Annual | 68,472.56 | 71,895.99 | 75,491.07 | 79,265.35 | 83,228.65 |

CITY OF SANTEE
 HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE
 EFFECTIVE JUNE 24, 2021

| Range | Classification | | A | B | C | D | E |
|-------|---|--------|-----------|------------|-----------|------------|-----------|
| 46 | Confidential Accountant | Hourly | 34.59 | 36.32 | 38.13 | 40.04 | 42.04 |
| | | Annual | 71,938.99 | 75,535.94 | 79,312.76 | 83,278.26 | 87,442.29 |
| 46 | Confidential Payroll Specialist | Hourly | 34.59 | 36.32 | 38.13 | 40.04 | 42.04 |
| | | Annual | 71,938.99 | 75,535.94 | 79,312.76 | 83,278.26 | 87,442.29 |
| 46 | Confidential Secretary to City Manager/Council | Hourly | 34.59 | 36.32 | 38.13 | 40.04 | 42.04 |
| | | Annual | 71,938.99 | 75,535.94 | 79,312.76 | 83,278.26 | 87,442.29 |
| | Crossing Guards ^ (Single Rate) | Hourly | | | 14.00 | | |
| | Deputy Fire Chief | Hourly | | 61.06 | to | 83.54 | |
| | | Annual | | 127,000.31 | to | 173,767.16 | |
| 35 | Development Services Technician | Hourly | 26.36 | 27.68 | 29.06 | 30.51 | 32.04 |
| | | Annual | 54,827.80 | 57,569.14 | 60,447.65 | 63,470.32 | 66,643.73 |
| | Director of Community Services | Hourly | | 66.46 | to | 88.62 | |
| | | Annual | | 138,246.38 | to | 184,335.87 | |
| | Director of Development Services | Hourly | | 65.76 | to | 88.66 | |
| | | Annual | | 136,791.10 | to | 184,412.71 | |
| | Director of Finance / City Treasurer | Hourly | | 69.48 | to | 93.49 | |
| | | Annual | | 144,526.59 | to | 194,462.62 | |
| | Director of Fire & Life Safety (Fire Chief) | Hourly | | 73.03 | to | 95.33 | |
| | | Annual | | 151,906.99 | to | 198,282.79 | |

CITY OF SANTEE
 HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE
 EFFECTIVE JUNE 24, 2021

| Range | Classification | | A | B | C | D | E |
|-------|-----------------------------------|--------|-----------|------------|-----------|------------|-----------|
| | Director of Human Resources | Hourly | | 64.89 | to | 87.60 | |
| | | Annual | | 134,975.65 | to | 182,217.35 | |
| | Economic Development Manager | Hourly | | 40.86 | to | 55.17 | |
| | | Annual | | 84,997.73 | to | 114,747.69 | |
| 44 | Engineering Inspector | Hourly | 32.92 | 34.57 | 36.29 | 38.11 | 40.01 |
| | | Annual | 68,472.56 | 71,895.99 | 75,491.07 | 79,265.35 | 83,228.65 |
| 39 | Equipment Mechanic | Hourly | 29.10 | 30.55 | 32.08 | 33.68 | 35.37 |
| | | Annual | 60,519.73 | 63,545.84 | 66,723.07 | 70,059.28 | 73,562.04 |
| 35 | Equipment Operator | Hourly | 26.36 | 27.68 | 29.06 | 30.51 | 32.04 |
| | | Annual | 54,827.80 | 57,569.14 | 60,447.65 | 63,470.32 | 66,643.73 |
| 38 | Facilities Maintenance Supervisor | Hourly | 28.39 | 29.81 | 31.30 | 32.86 | 34.50 |
| | | Annual | 59,043.65 | 61,995.81 | 65,095.56 | 68,350.56 | 71,767.99 |
| 25 | Facilities Maintenance Technician | Hourly | 20.59 | 21.62 | 22.70 | 23.84 | 25.03 |
| | | Annual | 42,831.06 | 44,972.49 | 47,221.38 | 49,582.18 | 52,061.17 |
| 35 | Field Inspector | Hourly | 26.36 | 27.68 | 29.06 | 30.51 | 32.04 |
| | | Annual | 54,827.80 | 57,569.14 | 60,447.65 | 63,470.32 | 66,643.73 |
| | Finance Manager | Hourly | | 51.31 | to | 69.26 | |
| | | Annual | | 106,714.85 | to | 144,065.12 | |
| | Fire Battalion Chief (2920 hours) | Hourly | | 38.91 | to | 52.75 | |
| | | Annual | | 113,614.16 | to | 154,020.31 | |

CITY OF SANTEE
 HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE
 EFFECTIVE JUNE 24, 2021

| Range | Classification | | A | B | C | D | E |
|-------|---|--------|-----------|------------|-----------|------------|------------|
| 44 | Fire Inspector | Hourly | 32.92 | 34.57 | 36.29 | 38.11 | 40.01 |
| | | Annual | 68,472.56 | 71,895.99 | 75,491.07 | 79,265.35 | 83,228.65 |
| | Fire Marshal | Hourly | | 51.31 | to | 69.26 | |
| | | Annual | | 106,714.85 | to | 144,065.12 | |
| | Graduate Intern ^ | Hourly | | 14.00 | to | 19.60 | |
| 38 | Human Resources Technician | Hourly | 28.39 | 29.81 | 31.30 | 32.86 | 34.50 |
| | | Annual | 59,043.65 | 61,995.81 | 65,095.56 | 68,350.56 | 71,767.99 |
| 53 | Information Technology Analyst | Hourly | 41.11 | 43.17 | 45.33 | 47.59 | 49.97 |
| | | Annual | 85,512.62 | 89,788.21 | 94,278.09 | 98,991.76 | 103,941.53 |
| | Information Technology Manager | Hourly | | 46.64 | to | 62.97 | |
| | | Annual | | 97,013.50 | to | 130,968.36 | |
| 29 | Landscape and Irrigation Maintenance Worker | Hourly | 22.73 | 23.87 | 25.06 | 26.31 | 27.63 |
| | | Annual | 47,277.64 | 49,641.59 | 52,123.73 | 54,730.13 | 57,466.43 |
| 48 | Lead Equipment Mechanic | Hourly | 36.34 | 38.15 | 40.06 | 42.06 | 44.17 |
| | | Annual | 75,580.83 | 79,359.86 | 83,327.59 | 87,494.12 | 91,868.95 |
| 29 | Maintenance Worker | Hourly | 22.73 | 23.87 | 25.06 | 26.31 | 27.63 |
| | | Annual | 47,277.64 | 49,641.59 | 52,123.73 | 54,730.13 | 57,466.43 |
| 46 | Management Analyst | Hourly | 34.59 | 36.32 | 38.13 | 40.04 | 42.04 |
| | | Annual | 71,938.99 | 75,535.94 | 79,312.76 | 83,278.26 | 87,442.29 |

CITY OF SANTEE
 HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE
 EFFECTIVE JUNE 24, 2021

| Range | Classification | | | | | |
|-------|------------------------------|-----------|------------|-----------|------------|-----------|
| | | A | B | C | D | E |
| | Marketing Coordinator | | 31.69 | to | 45.27 | |
| | | | 65,916.12 | to | 94,165.89 | |
| | Office Assistant ^ | | 14.00 | to | 19.60 | |
| 48 | Parks & Landscape Supervisor | 36.34 | 38.15 | 40.06 | 42.06 | 44.17 |
| | | 75,580.83 | 79,359.86 | 83,327.59 | 87,494.12 | 91,868.95 |
| | Principal Civil Engineer | | 57.65 | to | 78.08 | |
| | | | 119,902.79 | to | 162,399.97 | |
| | Principal Planner | | 45.68 | to | 61.67 | |
| | | | 95,019.83 | to | 128,278.79 | |
| | Principal Traffic Engineer | | 57.65 | to | 78.08 | |
| | | | 119,902.79 | to | 162,399.97 | |
| 38 | Procurement Specialist | 28.39 | 29.81 | 31.30 | 32.86 | 34.50 |
| | | 59,043.65 | 61,995.81 | 65,095.56 | 68,350.56 | 71,767.99 |
| | Public Services Manager | | 44.36 | to | 59.90 | |
| | | | 92,267.72 | to | 124,590.60 | |
| 43 | Public Works Supervisor | 32.12 | 33.72 | 35.41 | 37.18 | 39.04 |
| | | 66,802.41 | 70,142.41 | 73,649.61 | 77,332.22 | 81,198.48 |
| | Recreation Aide ^ | | 14.00 | to | 16.59 | |

CITY OF SANTEE
 HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE
 EFFECTIVE JUNE 24, 2021

| Range | Classification | | A | B | C | D | E |
|-------|--|--------|-----------|------------|-----------|------------|-----------|
| 28 | Recreation Coordinator | Hourly | 22.18 | 23.28 | 24.45 | 25.67 | 26.95 |
| | | Annual | 46,124.59 | 48,431.01 | 50,852.49 | 53,395.03 | 56,064.93 |
| | Recreation Leader ^ | Hourly | | 15.00 | to | 18.00 | |
| | Recreation Services Manager | Hourly | | 44.36 | to | 59.90 | |
| | | Annual | | 92,267.72 | to | 124,590.60 | |
| | Recreation Supervisor | Hourly | | 31.69 | to | 45.27 | |
| | | Annual | | 65,916.12 | to | 94,165.89 | |
| 36 | Senior Account Clerk | Hourly | 27.02 | 28.37 | 29.79 | 31.28 | 32.84 |
| | | Annual | 56,198.61 | 59,008.56 | 61,959.14 | 65,057.03 | 68,310.11 |
| | Senior Civil Engineer / Senior Traffic Engineer | Hourly | | 50.53 | to | 68.71 | |
| | | Annual | | 105,104.64 | to | 142,922.09 | |
| | Senior Human Resources Analyst | Hourly | | 41.86 | to | 56.51 | |
| | | Annual | | 87,070.85 | to | 117,546.42 | |
| | Senior Management Analyst | Hourly | | 39.87 | to | 53.82 | |
| | | Annual | | 82,924.63 | to | 111,948.96 | |
| | Senior Planner | Hourly | | 39.72 | to | 53.63 | |
| | | Annual | | 82,625.32 | to | 111,546.92 | |
| | Special Events Supervisor | Hourly | | 31.69 | to | 45.27 | |
| | | Annual | | 65,916.12 | to | 94,165.89 | |

CITY OF SANTEE
 HOURLY, GENERAL AND MANAGEMENT SALARY SCHEDULE
 EFFECTIVE JUNE 24, 2021

| Range | Classification | | A | B | C | D | E |
|-------|---------------------------------|------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| | Storm Water Program Assistant^ | Hourly | | 27.76 | to | 33.74 | |
| 50 | Storm Water Program Manager | Hourly Annual | 38.18 79,406.93 | 40.09 83,377.52 | 42.09 87,546.60 | 44.19 91,923.64 | 46.40 96,520.04 |
| | Student Intern ^ | Hourly | | 14.00 | to | 18.00 | |
| | Technical Professional Expert ^ | Hourly | | 50.00 | to | 160.00 | |

^Part-time, temporary status

CITY OF SANTEE
 MAYOR AND CITY COUNCIL MEMBERS SALARY SCHEDULE
 EFFECTIVE JUNE 24, 2021

| <u>Range</u> | <u>Classification</u> | | |
|--------------|-----------------------|---------|-----------|
| | City Council Member | Monthly | 1,754.33 |
| | | Annual | 21,051.96 |
| | Mayor | Monthly | 2,956.58 |
| | | Annual | 35,478.96 |

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE,
CALIFORNIA, ESTABLISHING THE SALARY OF THE MAYOR AND COUNCIL
MEMBERS FOR FISCAL YEARS 2021-22 AND 2022-23 IN ACCORDANCE WITH
THE PROVISIONS OF THE CITY CHARTER**

WHEREAS, in accordance with the Santee City Charter, the City Council previously established a Salary Setting Advisory Committee to make recommendations regarding the appropriate level of salary and benefits for the Mayor and Council Members; and

WHEREAS, the Salary Setting Advisory Committee met on April 13, 2021 to review and discuss the Mayor's and City Council's current and historical salaries and benefits; the salaries of other elected city officials within the County of San Diego; the salaries of various city employees; and the boards and committees of other cities as compared to Santee; and

WHEREAS, the last salary increase for the Mayor and Council Members was effective on August 22, 2019 pursuant to Resolution No. 079-2019, bringing the Mayor's salary to \$2,912.89 per month and Council Members' salary to \$1,728.40 per month; and

WHEREAS, pursuant to Resolution No. 079-2019, a technology allowance was established for the Mayor in the amount of \$80.00 per month and for Council Members in the amount of \$50.00 per month, effective July 1, 2020; and

WHEREAS, on May 12, 2021, the City Council received the Salary Setting Advisory Committee's recommendation to increase the technology allowance for the Mayor and Council Members to \$90.00 per month, to increase the auto allowance for the Mayor from the current \$350.00 per month to \$450.00 per month, to increase the auto allowance for Council Members from the current \$350.00 per month to \$400.00 per month, effective July 1, 2021, with no change to the salary for the Mayor or Council Members; and

WHEREAS, after receiving the Salary Setting Advisory Committee's recommendation and reviewing other scenarios and options including the salary adjustments being provided to other City employee groups, the City Council approved a salary increase of 1.5% for the Mayor and Council Members for Fiscal Year 2021-22, a salary increase of 1.5% for the Mayor and Council Members for Fiscal Year 2022-23 and approved the increases to the technology and auto allowances for the Mayor and Council Members as recommended by the Salary Setting Advisory Committee effective July 1, 2021.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Santee, California, as follows:

Section 1: The salary of the directly-elected Mayor shall be \$2,956.58 per month effective June 24, 2021 and \$3,000.93 effective July 7, 2022.

Section 2: The salary of Council Members shall be \$1,754.33 per month effective June 24, 2021 and \$1,780.64 effective July 7, 2022.

Section 3: The auto allowance paid to the Mayor shall be \$450.00 per month and the auto allowance paid to Council Members shall be \$400.00 per month, effective July 1, 2021.

Section 4: The technology allowance paid to the Mayor and Council Members shall be \$90.00 per month, effective July 1, 2021.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 23rd day of June, 2021, by the following vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, CMC, CITY CLERK

MEETING DATE June 9, 2021

ITEM TITLE REVIEW OF THE PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2021-22

DIRECTOR/DEPARTMENT Marlene Best, City Manager *MSB*
Tim McDermott, Director of Finance *TM*

SUMMARY

The Proposed Operating Budget for Fiscal Year 2021-22 will be presented to the City Council and public for initial review and discussion. It will be brought back to the City Council on June 23, 2021 for additional discussion, public comment and adoption.

The Proposed Operating Budget for Fiscal Year 2021-22 is on file in the City Clerk's Office and Finance Department and is posted on the City's web site for public review. The attached Staff Report provides an overview of the proposed operating budget.

TM
FINANCIAL STATEMENT

The Proposed Operating Budget for Fiscal Year 2021-22 reflects a General Fund expenditure budget of \$50.0 million and a total operating expenditure budget of \$54.3 million for the upcoming year. The proposed General Fund budget meets both the General Fund Reserve Policy and the Balanced General Fund Budget Policy as stated in City Council Resolution No. 064-2020, while providing nearly \$4.6 million in funding for the City's Capital Improvement Program.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MSB*

Review and discuss the Proposed Operating Budget for Fiscal Years 2021-22 and provide direction to staff as necessary.

ATTACHMENTS

1. Staff Report
2. Proposed Operating Budget for Fiscal Year 2021-2022



STAFF REPORT
PROPOSED OPERATING BUDGET
FOR FISCAL YEAR 2021-22
CITY COUNCIL MEETING
JUNE 9, 2021

Overview

As a result of a history of sound fiscal responsibility, including the use of cautious revenue estimates and prudent expenditure restraint from the start of the COVID-19 pandemic, the City of Santee to date has weathered the past year much better than expected. As was reflected in the mid-year budget update to the City Council on February 24, 2021, through a combination of stronger than anticipated revenues and budgeted expenditure savings, both in the later part of last fiscal year and through the end of the current fiscal year, the City's General Fund reserve balance at the end of the current fiscal year will provide an opportunity to invest additional resources in capital project and infrastructure needs (\$4.6 million), continue to reduce unfunded liabilities (\$500,000) and provide additional cushion against future uncertainties.

The Proposed Operating Budget for Fiscal Year 2021-22 is a balanced budget that maintains and enhances service levels, utilizes conservative revenue projections, reinstates two previously frozen positions and addresses the priorities established by the City Council at the March 2021 planning workshop.

| General Fund | |
|---|-----------------------------|
| Proposed Budget Summary | |
| FY 2021-22 | |
| Revenues | \$ 50,184,410 |
| Expenditures | <u>(50,042,470)</u> |
| Revenues Over (Under) Expenditures | 141,940 |
| Other Financing Sources | 259,000 |
| Transfers to Other Funds | (651,800) |
| Transfer to Capital Improvement Program | (4,570,040) |
| Unfunded Liabilities Payment (OPEB Trust) | <u>(500,000)</u> |
| Use of Supplemental Reserves | (5,320,900) |
| Available Fund Balance, 7/1/21 | <u>16,989,470</u> |
| Available Fund Balance, 6/30/22 | <u><u>\$ 11,668,570</u></u> |

General Fund Revenues

General Fund revenues for FY 2021-22 are projected to total \$50.2 million, a \$2.2 million decrease from the current fiscal year estimate. However, after adjusting for \$2.9 million in non-recurring revenues received in the current fiscal year, ongoing revenues reflect an \$779,770 or 1.6% increase from the current fiscal year. Following is a discussion of key revenues.

Property Taxes: Property Taxes represent 43% of General Fund revenues and are received based on property assessed valuation. Citywide assessed valuation is projected to increase by 4.2% in FY 2021-22. Property tax revenues (including real property transfer taxes) are projected to total \$21.7 million in FY 2021-22, an increase of \$769,200 from the current fiscal year. To date, property tax payment delinquencies have had a minimal effect on the City's property tax revenues (a 0.5% increase in the delinquency rate), though this is something we are continuing to monitor.

Sales Tax: Sales Tax represents 30% of General Fund revenues and is projected to total \$16.0 million in FY 2021-22, an increase of \$428,000 or 2.7% from the current fiscal year. While many smaller retailers have been adversely impacted by the pandemic, Santee's mix of retail, coupled with gains in County Pool allocations as a result of Assembly Bill 147 (out of state retailers and market facilitators) have led to solid gains in sales tax revenue over the past couple of years. With retail businesses getting back towards normal operations, sales tax revenue received from the General Commercial Goods category is projected to increase by 5.4% next fiscal year. However, sales tax revenue from County Pool allocations, which currently comprises 21% of Santee's overall sales tax revenue, is projected to decline by nearly 2.0% next fiscal year due to a change in the ownership structure of a major retailer's fulfillment centers.

Franchise Fees: Franchise Fees represent the third largest discretionary source of revenue, and are received from Waste Management, San Diego Gas & Electric (SDG&E), Cox Communications and AT&T. Franchise Fees are projected to total nearly \$3.4 million in FY 2021-22, an increase of \$142,800 or 4.4% from the current fiscal year (not including the \$1.75 million one-time contract signing fee received from Waste Management this year). Increases in revenues from SDG&E and Waste Management continue to be offset by reductions in revenues from Cox Communications and AT&T.

County Service Area 69 (CSA 69): Emergency medical service program reimbursements to be received from the County in FY 2021-22 will total \$3.8 million for the General Fund with an additional \$197,690 to be received in the Vehicle Replacement Fund. The General Fund amount reflects a \$161,100 increase from the current fiscal year.

Building Fees: The FY 2021-22 proposed budget reflects a slight decrease in building permit and plan check revenue which is projected to total \$1.2 million, a \$145,470 decrease from the current fiscal year.

Fire Reimbursements: As a result of the deployment of Santee Fire Department personnel and resources over the past year to combat various wildfires throughout the State, coupled with the department's support of the Operation Collaboration vaccination program, the FY 2021-22 estimate for federal and state reimbursements reflects a \$633,010 reduction from the current fiscal year amount. This revenue reduction is offset by a corresponding reduction in overtime and other related reimbursable expenditures.

Community Services – Recreation, Facilities and Special Events Revenue: Community Services Department revenues related to General Fund recreation activities, facilities usage (including Sportsplex) and special events is projected to total \$565,680 in FY 2021-22, a \$259,890 increase from the current fiscal year amount.

Federal Grants (CARES Act, ARPA): The current fiscal year revenues reflect \$1.1 million of the \$1.7 million total federal CARES Act – Coronavirus Relief Fund revenues that the City received from the State and County, all of which have been fully expended in supporting local businesses and residents impacted by the pandemic and for costs incurred by the City in its response efforts.

The City of Santee has been allocated \$7.3 million in American Rescue Plan Act (ARPA) funding to support the COVID-19 public health response, sustain governmental services, provide economic support to the community, and to fund specific types of infrastructure (water, sewer/storm water, and broadband). The first half of this funding was recently received, and the other half of this funding will be received late next fiscal year. While the Proposed Capital Improvement Program for Fiscal Years 2022-2026 reflects the tentative plan to use \$3.8 million of this funding for certain infrastructure projects, none of the ARPA revenue is included in the Proposed Operating Budget for Fiscal Year 2021-22. In the near future, staff will bring forward a proposed expenditure plan for the use of the ARPA funding for City Council input and approval.

General Fund Expenditures

The proposed budget reflects General Fund operating expenditures totaling \$50.0 million in FY 2021-22, a \$1.5 million or 3.0% increase from the current fiscal year budget.

Public safety continues to represent the largest portion of the General Fund operating budget. The Law Enforcement budget totals \$16.8 million representing 34% of the total General Fund expenditures and the Fire and Life Safety budget totals \$15.6 million representing 31% of the total General Fund expenditures. Development Services Department and Community Services Department expenditures each total nearly \$5.5 million or 11% of the total General Fund expenditures.

Following is a discussion of some of the key impacts on the proposed budget.

Law Enforcement Services Contract: The law enforcement services contract with the San Diego County Sheriff Department will total \$16.7 million in FY 2021-22, a \$761,953 or 4.5% increase from the current fiscal year. The proposed budget funds all current 51 sworn and two non-sworn contract positions. FY 2021-22 represents the final year of the current five-year contract for law enforcement services, thus the impact of cost increases beyond the upcoming year is currently not known.

Personnel Costs: The proposed budget includes funding for the reinstatement of two previously frozen Recreation Coordinator positions in the Community Services Department as recreation, facilities rental and special events activities begin to return to pre-pandemic levels. In response to other identified needs, the FY 2021-22 proposed budget includes the addition of the following 3.4 full-time equivalent (FTE) positions:

- Fire Inspector
- Equipment Mechanic (fleet) – increase from 60% FTE to full-time
- Field Inspector (Development Services) to support land development, utilities, City capital projects and storm water program inspection needs
- Administrative Secretary (Human Resources & Risk Management)

The proposed budget includes a 1.5% scheduled salary increase and a 1.0% non-PERS compensable stipend for all Santee Firefighters' Association (SFFA) employees pursuant to the terms of the current Memorandum of Understanding with the SFFA. The proposed budget includes a similar 1.5% salary increase and 1.0% non-PERS compensable stipend for all General and Management employees. The proposed budget also reflects the 1.5% salary increase and the increases in the auto and technology allowances for the mayor and city council members pursuant to prior City Council action on May 12, 2021.

CalPERS Retirement Costs: Over the past several years CalPERS has enacted various changes in actuarial methods and assumptions in an effort to strengthen the funding status of the retirement program. Most recently the CalPERS board approved a reduction in the discount rate (the assumed rate of return on retirement plan assets) from 7.5% to 7.0%. The impact of this change is being phased-in over a seven-year period starting in FY 2018-19, and continues to impact current and future CalPERS retirement costs. In FY 2021-22 CalPERS retirement costs are projected to total \$5.5 million, a \$523,250 increase from the current fiscal year.

Other Expenditures: Other expenditures of note affecting the proposed budget are as follows.

City Council: Includes \$25,000 for Diversity, Equity and Inclusion efforts.

City Attorney: Includes amounts to support a variety of special projects and anticipated litigation matters, including Parcel 4 litigation, the Fanita Ranch referendum, community oriented policing matters, the Housing Element, and Measure "N" implementation.

City Manager: Includes \$18,000 for consulting services to support the City's review and analysis in determining whether to allow cannabis businesses to operate in Santee. Also included is \$50,000 to support the City's economic development and marketing efforts and \$23,780 to fund the operations of SanteeTV.

City Clerk: Includes \$40,000 in consultant costs to support the required redistricting effort. Also included is \$50,000 to partially fund the November 2022 General Election costs, including the Fanita Ranch referendum. Funding is also included for part-time, non-benefitted Office Assistant support.

Human Resources & Risk Management: Includes \$75,000 for consultant services to prepare a required ADA Transition Plan. Also included is an anticipated \$105,070 increase in liability and property insurance premium costs.

Finance: Includes \$40,000 for consultant services for a development impact fee study.

Development Services:

- The Engineering Division budget includes \$30,000 for consulting services to develop guidelines for implementing State Senate Bill 743 for using vehicle miles traveled (VMT) as the metric for transportation impact analysis.
- The Planning Division budget includes funding for the following consultant services: \$400,000 to update portions of the General Plan and Town Center Specific Plan to reflect the proposed expansion of the Arts and Entertainment District Overlay; \$50,870 to expand the scope of work in the existing professional services agreement with Harris & Associates to prepare the Safety/Environmental Justice Element in its entirety; \$22,360 to expand the scope of work in the existing professional services

agreement with RECON Environmental for the completion of a Programmatic Environmental Impact Report for the Housing Element update rezoning.

- The Code Compliance Division budget includes funding for a part-time non-benefitted Code Compliance Assistant to support the City's code enforcement efforts.

Community Services: The Public Services Division budget includes additional funding for dog park mulch (\$60,000), playground mulch (\$15,000) and sports court resurfacing at Woodglen Vista Park (\$8,500). The Public Services Division-Storm Water budget includes additional funding for the cleaning and maintenance of the storm water hydrodynamic separator located at Mast Park and for storm drain inlet trash capture device cleaning and maintenance (\$44,480 total).

Law Enforcement: Provides a \$39,970 increase (to \$142,400) in the City's funding support of Grossmont Union High School District for the School Resource Officers at West Hills and Santana High Schools.

Fire: Includes \$75,800 to replace the hydraulic rescue equipment used for vehicle rescues; \$26,380 for self-contained breathing apparatus equipment; \$27,790 to replace the dining room chairs, training room chairs and recliners at both fire stations.

Transfers and Other Uses: The proposed budget reflects the following transfers and other uses.

- **Transfer to Capital Improvement Program:** Proposed transfers to the Capital Projects Fund total \$4.6 million which fund a variety of capital improvement projects over the next two fiscal years, including \$1.0 million for Pavement Repair and Rehabilitation; \$860,000 for Town Center Community Park West Field 1 Improvements; \$370,000 in additional funding for the Permitting and Land Management System (total project budget of \$600,000); \$200,000 for Gateway Signage and various other projects as specified in the Proposed Capital Improvement Program for Fiscal Years 2022-2026.
- **Transfers to Other Funds:** Proposed transfers to other funds include \$399,200 to the Vehicle Replacement Fund, \$200,000 to the Workers Compensation Reserve Fund and \$52,600 to the Highway 52 Coalition Fund.
- \$500,000 is included to reduce the City's unfunded CalPERS pension liability. In 2018 the City Council authorized the establishment of a trust to prefund/pay down the City's retiree health insurance ("OPEB") unfunded liability which at the time was \$4.2 million. With the supplemental payments that have been made into this trust and the investment earnings on the funds in the trust, the City's net OPEB liability is now less than \$500,000. In consultation with the City's actuary we have determined that Santee is best served to consider the OPEB liability as fully addressed and that no additional contributions to the OPEB trust are necessary.

Reserve Policy

Section 5 of City Council Resolution No. 064-2020 affirmed the City Council General Fund Reserve Policy that a minimum reserve of 20% of annual General Fund operating expenditures be maintained. The reserve policy contributes to the fiscal security of the City by providing resources that could be used to mitigate future risks such as revenue shortfalls, economic downturns, natural disasters and other catastrophic events. The reserve policy increases the credit worthiness of the City to credit rating agencies, resulting in cost savings

when the City issues debt. The reserve policy also provides a benchmark to assist in short-term and long-term financial planning. The proposed budget conforms to this reserve policy.

OTHER FUNDS

The Other Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes or have been designated for a specified purpose. Following is an overview of the proposed operating budgets for the Other Funds.

Risk Management and Workers' Compensation Reserve Funds

The Risk Management and Workers' Compensation Reserve Funds are used to account for funds held in reserve for general liability and workers' compensation claims for which the City is self-insured up to the applicable self-insured retention amounts (\$150,000 and \$350,000 per claim respectively). The reserve fund balances, when combined with claims-related expenditures budgeted in the General Fund are targeted to meet the "expected" funding level based on an actuarial analysis of the estimated outstanding liability. An actuarial analysis of the City's liability and workers' compensation claims experience is performed every two years, with the next such report to be done with a valuation date of June 30, 2022.

Vehicle Acquisition & Replacement Fund

The Vehicle Acquisition & Replacement Fund is used to account for funds that are accumulated for the replacement of City vehicles. While Fire apparatus, paramedic ambulances and other heavy duty equipment will continue to be purchased, on May 12, 2021 the City Council authorized the City's participation in the Enterprise Fleet Management vehicle leasing program for the City's light duty fleet. The first two leased vehicles, as approved in the current fiscal year budget, have now been ordered. Following are the vehicles proposed for purchase or lease in FY 2021-22.

- Purchase of a new paramedic ambulance on an F-450 chassis with an estimated cost of \$254,420 to replace an existing unit. The cost of this ambulance will be reimbursed to the City through CSA-69.
- Purchase of a PB Loader 12 to 14-yard dump truck that will replace both a 2001 12-yard dump truck and a 2001 5-yard dump truck with an estimated cost of \$184,760.
- Ford Explorer Police Interceptor for the proposed new Fire Inspector position (lease).
- Ford F-250 Super Cab for the Public Services Division to replace a 1998 Ford F-250 (lease)
- Ford Ranger for the Recreation Division to replace a 1999 Ford E-350 (lease).
- 2 Ford F-150 Super Cabs for the Public Services Division to replace a 2001 Ford F-150 and a 2004 F-350.

Recreation Revolving Fund

The Recreation Revolving Fund is used to account for revenues received from recreation program/class participants and the direct costs of these programs. Included are instructional classes for all ages, sports leagues, youth camps, senior trips, teen activities and Santee Parks and Recreation Committee (SPARC) special fund-raising events (i.e. Bluegrass Festival). Revenues are estimated to total \$230,500 in FY 2021-22 with proposed expenditures of \$210,990.

Supplemental Law Enforcement Fund

The Supplemental Law Enforcement Fund is used to account for revenues received annually under the State's Citizens' Option for Public Safety program in the estimated amount of \$100,000. These revenues are used to partially offset the cost of one Special Purpose Officer in the Community Oriented Policing Unit.

Highway 52 Coalition Fund

The Highway 52 Coalition Fund is used to account for funds budgeted in support of the Coalition's efforts to secure funding to improve Highway 52 which are used primarily for the cost of a lobbyist assisting in efforts to obtain federal funding, for support costs incurred by the City Attorney's Office and for meetings and outreach efforts with regional, state and federal representatives. The proposed FY 2021-22 budget totals \$70,600.

PEG Fees Fund

The PEG Fees Fund is used to account for Public, Educational and Government ("PEG") fees received from cable television providers in an amount equal to 1% of their gross revenues, that may only be used by the City for capital costs related to public, educational and governmental access facilities consistent with federal and state law. PEG fees have been used for the City Council Chamber Upgrade Project, thereby providing the equipment necessary to livestream and broadcast City Council meetings on Santee's new government access channel SanteeTV. In FY 2021-22 PEG fees collected will be used to reimburse the General Fund for eligible costs incurred in the City Council Chamber Upgrade Project, as well as to fund two other PEG fee eligible capital improvement projects. The estimated PEG fee revenue for FY 2021-22 is \$151,300.

CASp Certification and Training Fund

The CASp Certification and Training Fund is used to account for a State mandated surcharge collected on every business license issued or renewed. This revenue must be used for certified disabled access specialist training and certification and to facilitate compliance with construction-related accessibility requirements.

Gas Tax Fund

The Gas Tax Fund is used to account for revenues received from the State of California through the Highway Users Tax Account (HUTA) that are restricted for street and road purposes (including the public right-of-way). Gas Tax Fund revenues are projected to total \$1,410,550 in FY 2021-22, exclusive of the Gas Tax revenues received in accordance with State Senate Bill 1 (SB 1) which are separately budgeted and discussed below. Gas Tax HUTA revenues are projected to increase by 12% in FY 2021-22 from the current fiscal year. Gas Tax HUTA revenues are primarily utilized for the following purposes: traffic signal maintenance, street sweeping, street striping, minor street repairs, right-of-way and median landscape maintenance and curb/gutter/sidewalk maintenance. The proposed budget reflects the full expenditure of all Gas Tax HUTA revenues to be received in FY 2021-22 and includes the following.

- The rehabilitation of landscaping and irrigation of five median segments on Magnolia Ave. and two median segments on Cuyamaca St. from Town Center Pkwy. to River Walk Dr. at a total cost of \$76,950.
- The purchase of a traffic message board at a cost of \$20,000

- The purchase of three speed feedback signs and two flashing stop signs at a total cost of \$28,000

SAFE Program Fund

The SAFE (Service Authority for Freeway Emergencies) Program Fund provides for the expenditure of Santee's share of excess program reserve funds that were distributed to all cities and the county in accordance with Assembly Bill 1572. This funding is used to offset the cost of traffic management and traffic operations center activities.

Gas Tax-RMRA (SB 1) Fund

The Gas Tax-RMRA (SB 1) Fund is used to account for revenues received from the State of California as a result of the Road Repair and Accountability Act of 2017. The allowable use of Gas Tax-RMRA funds is similar, but not identical to, that of existing Gas Tax funds. Gas Tax-RMRA Fund revenues are projected to total \$1,116,680 in FY 2021-22. Gas Tax-RMRA revenues are projected to increase by 12% from the current fiscal year amount. Gas Tax-RMRA funds will be used exclusively for certain street and road, concrete repair and bridge restoration projects as identified in the proposed Capital Improvement Program for FY 2022 through FY 2026.

Zone 2 Flood Control District Fund

The Zone 2 Flood Control District Fund is used to account for property tax allocations used primarily for activities required by the Municipal Storm Water Permit issued by the San Diego Regional Water Quality Control Board. Revenues are projected to total \$430,700 in FY 2021-22, covering a portion but not all of the storm water permit and storm drain/channel maintenance activities, the balance of which is paid from the General Fund. The FY 2021-22 proposed budget includes a \$40,000 increase consulting services support for the City's storm water program efforts

Community Development Block Grant ("CDBG") Fund

The CDBG Fund is used to account for federal CDBG revenues received annually for public service, public facility and program administrative activities that benefit low and moderate income families, aid in the prevention or elimination of blight or address an urgent community need. CDBG revenues are estimated to be \$307,980 in FY 2020-21 which will be expended on Program Year 2021 activities in accordance with prior City Council action.

Community Facilities Districts ("CFDs") Funds:

Community Facilities Districts Funds are used to account for the proceeds of property owner special tax assessments received to pay for the cost of municipal services in the following CFDs:

- CFD No. 2015-1 (Municipal Maintenance Services) – provides for storm water facility maintenance for the 10-residential unit El Nopal Estates II subdivision.
- CFD No. 2017-2 (Weston Municipal Services) – provides a funding mechanism to offset the cost impact of providing various public services as a result of the 415-residential unit Weston development.

Town Center Landscape Maintenance District (“TCLMD”) Funds

The TCLMD Funds are used to account for property owner assessments received to pay for landscape maintenance and related costs within the following four zones: Town Center, The Lakes, San Remo and Mission Creek. Assessment revenues have reached the maximum allowed in each of the four zones. Staff continues to evaluate alternatives for converting landscape materials to more drought-tolerant/low water use materials where feasible. Revenues and operating transfers in from the Gas Tax Fund are estimated to total \$346,740 in FY 2021-22 with proposed expenditures of \$334,810.

Santee Landscape Maintenance District (“SLMD”) Funds

The SLMD Funds are used to account for property owner assessments received to pay for landscape maintenance and related costs within the following ten zones: El Nopal, Country Scenes, Camelot Heights, Silver Country Estates, Mattazaro/Timberlane, The Heights, Prospect Hills, Mitchell Ranch, Dakota Ranch and Allos. Assessment revenues have reached the maximum allowed in seven of the ten zones, and one assessment increase reflecting a CPI adjustment is proposed in FY 2021-22. Staff continues to evaluate alternatives for converting landscape materials to more drought-tolerant/low water use materials where feasible. Revenues are estimated to total \$115,760 in FY 2021-22 with proposed expenditures of \$110,680.

Special Street Light Tax (Zone A) Fund

The Special Street Light Tax Fund is used to account for property tax allocations required to be utilized to operate, maintain and replace street lights of general benefit located throughout the City, primarily arterial streets (also referred to as “Zone A” of the Santee Roadway Lighting District). Revenues are estimated to be \$369,640 in FY 2021-22 with proposed expenditures of \$193,960. Reserves are being accumulated for the future replacement of street lights which is planned for FY 2022-23.

Roadway Lighting District (Zone B) Fund

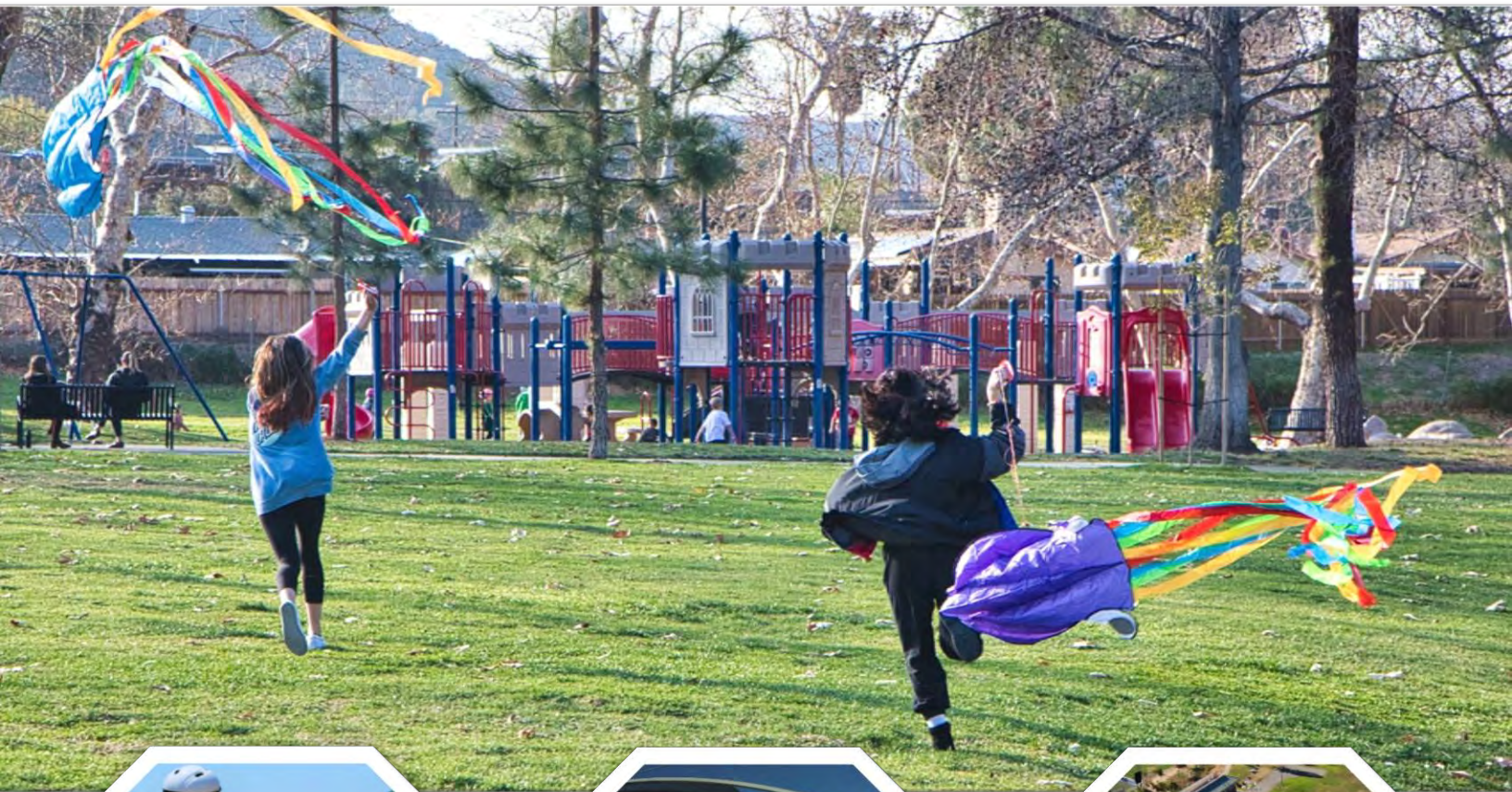
The Roadway Lighting District Fund is used to account for assessments received from benefiting property owners (currently \$14.06 per year for a single family residence) in order to operate, maintain and replace street lights of special benefit throughout the City (also referred to as “Zone B” of the Santee Roadway Lighting District). Revenues are estimated to be \$351,050 in FY 2021-22 with proposed expenditures of \$357,020.

Mobile Home Park Ordinance Administration Fund

The Mobile Home Park Ordinance Administration Fund is used to account for assessment revenues collected from mobile park owners to help defray the reasonable and necessary costs incurred in the administration of the City’s mobile home rent control ordinance. Park owners are assessed \$3 per month for each space subject to the City’s rent control ordinance. Revenues are estimated to total \$40,800 in FY 2021-22 with proposed expenditures of \$48,950.

Next Steps

The Proposed Operating Budget for Fiscal Year 2021-22 will be brought back to the City Council on June 23, 2021 for additional discussion, public comment and adoption. Once adopted, the budget will continue to be closely monitored.



Proposed Operating Budget Fiscal Year 2021-22



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CITY OF SANTEE, CALIFORNIA PROPOSED OPERATING BUDGET FISCAL YEAR 2021-22

MAYOR

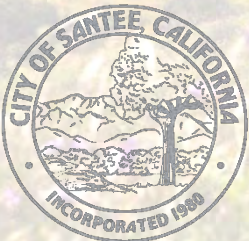
John W. Minto, Mayor

COUNCIL MEMBERS

Rob McNelis, Vice Mayor
Laura Koval, Council Member
Ronn Hall, Council Member
Dustin Trotter, Council Member

EXECUTIVE MANAGEMENT

City Manager, Marlene D. Best
City Attorney, Shawn Hagerty
City Clerk, Annette Ortiz
Director of Finance/Treasurer, Tim K. McDermott
Assistant to the City Manager, Kathy Valverde
Director of Community Services, Bill Maertz
Director of Development Services, Melanie Kush
Director of Fire & Life Safety, John Garlow
Director of Human Resources/Risk Management, Erica Hardy
Economic Development Manager, Pamela A. White
Sheriff Captain, Christina Bavencoff





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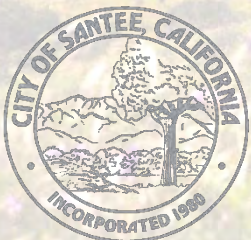
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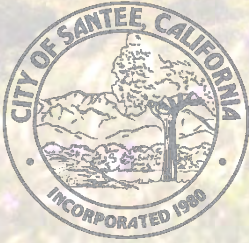
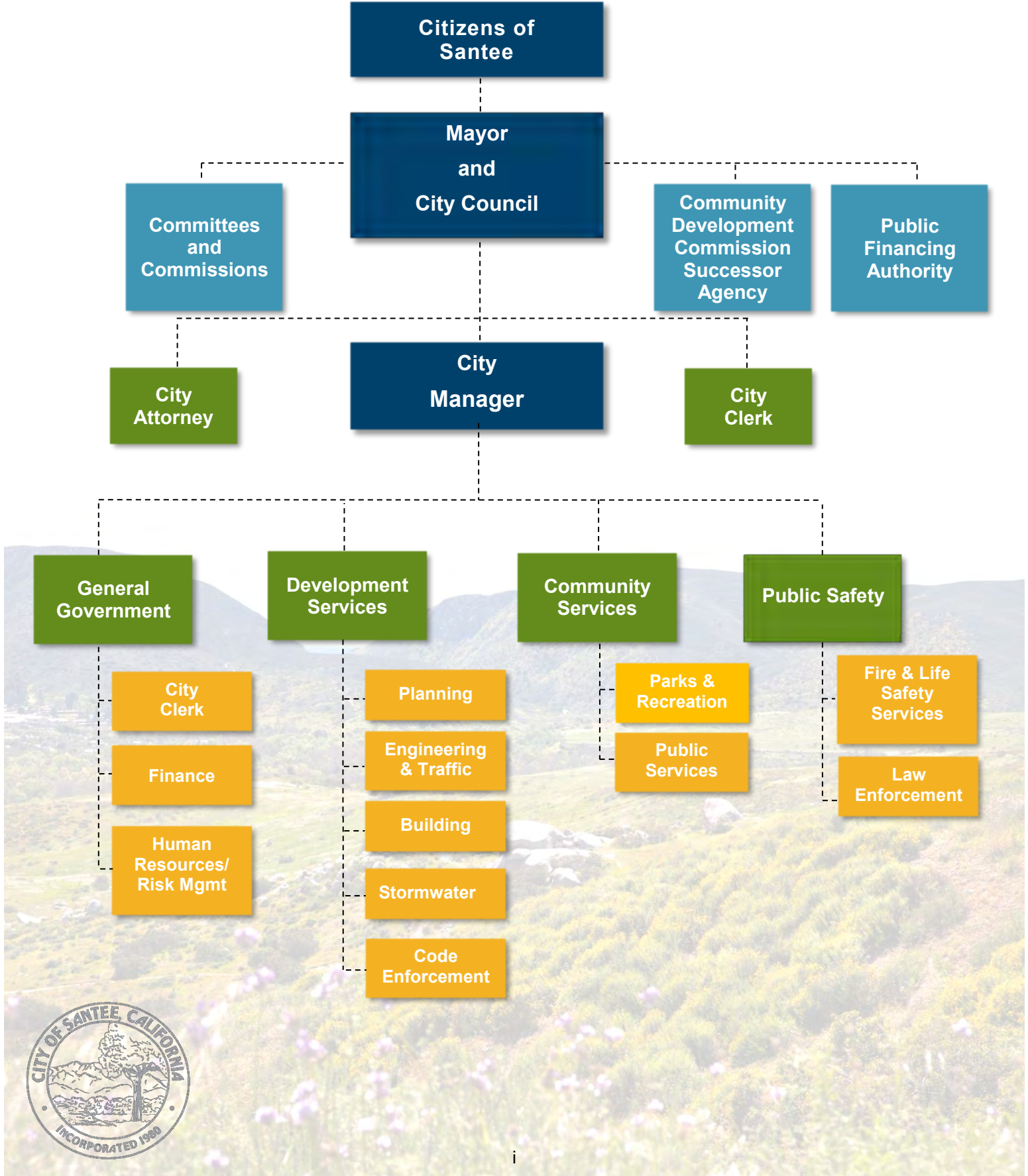
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ORGANIZATIONAL CHART



Community Profile

| | |
|--|------------------------------------|
| Date Incorporated | December 1, 1980 |
| City Charter | Voter Approved November 4, 2008 |
| Form of Government | Council - Manager |
| City Employment (full-time equivalent funded positions) | 134.50 |
| Population (as of 01/01/21) | 56,800 |
| Number of Registered Voters (as of 04/02/21) | 37,999 |
| Median Household Income (2019) | \$89,090 |
| Median Housing Price (2020 Q1 – single family residential) | \$585,000 |
| Area | 16.7 square miles |
| Streets (miles) | 122 |
| Elevation | 350 ft. |





MISSION

We honor the public trust and serve our community by providing quality services and programs to promote economic prosperity, safety, social well being and a healthy environment.

VISION

Exceptional and dedicated people working together for a dynamic and progressive City where family, community and diversity are embraced.

VALUES

Accountability

Taking responsibility and ownership for actions and their results.

Visionary

Exemplifying innovation and initiative.

Integrity

Dedication to honest and ethical actions in public service.

Professionalism

Demonstrating high standards of performance, service or teamwork with responsiveness, courtesy and respect.

Commitment

Displaying dedication and loyalty to the community, organization or profession.





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CITY OF SANTEE

SUMMARY OF FUNDED POSITIONS

| | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| General Fund | | | |
| City Council | 5.50 | 5.50 | 5.50 |
| City Manager | 5.00 | 4.50 | 4.50 |
| Information Technology | 2.00 | 2.00 | 2.00 |
| City Clerk | 2.50 | 3.00 | 3.00 |
| Human Resources | 3.00 | 3.00 | 4.00 |
| Finance | 8.00 | 8.00 | 8.00 |
| Development Services | 21.30 | 21.30 | 22.30 |
| Community Services | 22.28 | 20.98 | 22.50 |
| Fire Life & Safety | 60.60 | 60.60 | 62.00 |
| Total General Fund | 130.18 | 128.88 | 133.80 |
| Recreation Revolving Fund | 0.72 | 0.02 | 0.50 |
| Mobile Home Park Ord. Admin. Fund | 0.20 | 0.20 | 0.20 |
| Total Funded Positions | 131.10 | 129.10 | 134.50 |

Note: does not include part-time temporary (non-benefitted) positions





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**CITY OF SANTEE
GENERAL FUND SUMMARY
FY 2021-22 PROPOSED BUDGET**

| | FY 2020-21 Amended Budget | FY 2021-22 Proposed Budget | Increase (Decrease) |
|--|--|---|--------------------------------|
| Revenues | \$ 52,393,340 | \$ 50,184,410 | \$ (2,208,930) |
| Expenditures by Dept: | | | |
| City Council | 470,200 | 476,270 | 6,070 |
| City Attorney | 768,120 | 797,920 | 29,800 |
| City Manager (total): | 1,021,430 | 1,124,640 | 103,210 |
| City Manager | 674,180 | 727,350 | 53,170 |
| Economic Development | 322,250 | 373,510 | 51,260 |
| Santee TV | 25,000 | 23,780 | (1,220) |
| Information Technology | 475,080 | 539,810 | 64,730 |
| Animal Control | 435,000 | 441,530 | 6,530 |
| City Clerk | 630,300 | 545,450 | (84,850) |
| Human Resources & Risk Mgmt (total): | 1,142,960 | 1,370,720 | 227,760 |
| Human Resources | 518,820 | 653,770 | 134,950 |
| Risk Management | 624,140 | 716,950 | 92,810 |
| Finance | 1,329,340 | 1,412,260 | 82,920 |
| Development Services (total): | 5,050,745 | 5,499,250 | 448,505 |
| Engineering | 2,390,080 | 2,594,330 | 204,250 |
| Stormwater | 204,840 | 136,130 | (68,710) |
| Planning | 1,353,625 | 1,739,650 | 386,025 |
| Building | 959,000 | 863,830 | (95,170) |
| Code Compliance | 143,200 | 165,310 | 22,110 |
| Community Services (total): | 5,302,070 | 5,465,580 | 163,510 |
| Administration | 458,370 | 516,850 | 58,480 |
| Public Svcs - Maintenance | 3,779,810 | 3,702,150 | (77,660) |
| Stormwater | 135,850 | 151,580 | 15,730 |
| Solid Waste | 37,870 | 39,840 | 1,970 |
| Facility Operations | 54,530 | 131,490 | 76,960 |
| Recreation | 610,140 | 646,710 | 36,570 |
| Special Events | 225,500 | 276,960 | 51,460 |
| Law Enforcement | 16,063,730 | 16,812,110 | 748,380 |
| Fire and Life Safety (total): | 15,065,280 | 15,556,930 | 491,650 |
| Administration | 903,970 | 1,107,030 | 203,060 |
| Emergency Operations | 10,065,290 | 10,349,390 | 284,100 |
| Emergency Medical | 3,674,050 | 3,651,590 | (22,460) |
| Emergency Preparedness | 28,490 | 29,900 | 1,410 |
| Fleet Operations and Maintenance | 393,480 | 419,020 | 25,540 |
| Emergency Declaration | 821,000 | - | (821,000) |
| Total Operating Expenditures | 48,575,255 | 50,042,470 | 1,467,215 |
| Revenues Over (Under) Expenditures | 3,818,085 | 141,940 | (3,676,145) |
| Other Financing Sources | 191,190 | 259,000 | 67,810 |
| Other Financing Uses: | | | |
| Transfers to Other Funds | (359,600) | (651,800) | (292,200) |
| Transfers to Capital Improvement Program | (242,573) | (4,570,040) | (4,327,467) |
| Unfunded Liabilities (OPEB/CalPERS) | (150,000) | (500,000) | (350,000) |
| Change in Available Fund Balance | 3,257,102 | (5,320,900) | (8,578,002) |
| Available Fund Balance, Beg. of Year | 13,234,362 | 16,989,470 | 3,755,108 |
| Available Fund Balance, End of Year | \$ 16,491,464 | \$ 11,668,570 | \$ (4,822,894) |

**CITY OF SANTEE
GENERAL FUND
REVENUE DETAIL
FY 2021-22 PROPOSED BUDGET**

| Account No. | Account Name | FY 2020-21 Revised Estimates | FY 2021-22 Estimates | Increase (Decrease) |
|--------------|--|---------------------------------|-------------------------|------------------------|
| TAXES | | | | |
| | Property Taxes | 20,899,000 | 21,668,200 | 769,200 |
| 1001.00.4001 | Property Tax Secured and Unsecured | 11,435,700 | 11,885,700 | 450,000 |
| 1001.00.4002 | Property Tax - Redev Pass-through | 492,700 | 507,500 | 14,800 |
| 1001.00.4003 | Property Tax - Redev Residual Distrib | 1,782,200 | 1,834,800 | 52,600 |
| 1001.00.4006 | Property Tax In Lieu (of VLF) | 6,849,400 | 7,135,100 | 285,700 |
| 1001.00.4005 | Real Property Transfer | 339,000 | 305,100 | (33,900) |
| | Sales and Use Taxes | 13,994,600 | 14,422,600 | 428,000 |
| 1001.00.4011 | Sales and Use Taxes | 15,604,000 | 16,032,000 | 428,000 |
| 1001.00.4015 | Location Agreement Payment | (1,609,400) | (1,609,400) | - |
| | Transient Occupancy Tax | 570,700 | 581,200 | 10,500 |
| 1001.00.4020 | Transient Occupancy Tax | 570,700 | 581,200 | 10,500 |
| | Franchise Fees | 4,962,800 | 3,355,600 | (1,607,200) |
| 1001.00.4030 | Franchise Fees | 3,212,800 | 3,355,600 | 142,800 |
| 1001.00.4030 | Waste Mgmt One-Time Contract Signing Fee | 1,750,000 | - | (1,750,000) |
| | SPECIAL ASSESSMENTS | 1,108,600 | 1,110,650 | 2,050 |
| 1001.03.4102 | Assessments - Fire Benefit Fee | 1,108,600 | 1,110,650 | 2,050 |
| | INTERGOVERNMENTAL | 2,093,880 | 352,900 | (1,740,980) |
| 1001.00.4202 | Motor Vehicle License Fees | 42,500 | 42,000 | (500) |
| 1001.00.4206 | SB90 Claims | 128,260 | 84,800 | (43,460) |
| 1001.00.4220 | Grants - Federal | 1,063,970 | - | (1,063,970) |
| 1001.03.4250 | Fire Reimbursements - Federal | 368,140 | 100,000 | (268,140) |
| 1001.03.4251 | Fire Reimbursements - State | 484,870 | 120,000 | (364,870) |
| 1001.03.4252 | Fire Reimbursements - Local/Other | 6,140 | 6,100 | (40) |
| | LICENSES AND PERMITS | 1,473,240 | 1,357,370 | (115,870) |
| 1001.00.4301 | Business Licenses - New | 41,000 | 40,200 | (800) |
| 1001.00.4302 | Business Licenses - Renewals | 53,600 | 55,200 | 1,600 |
| 1001.00.4303 | Regulatory Permits | 2,500 | 2,500 | - |
| 1001.00.4304 | Business Licenses - Other | 800 | 900 | 100 |
| 1001.00.4306 | Home Occupation Permit - New | 5,500 | 5,800 | 300 |
| 1001.00.4307 | Home Occupation Permit - Renewal | 13,900 | 14,300 | 400 |
| 1001.00.4310 | Alarm Permits | 1,400 | 1,400 | - |
| 1001.03.4330 | Fire Department - Permits/Services | 42,570 | 70,570 | 28,000 |
| 1001.04.4340 | Building Fees - Eng Direct City Costs | 29,100 | 22,800 | (6,300) |
| 1001.04.4341 | Building Fees - Subject to Split | 1,275,900 | 1,136,700 | (139,200) |
| 1001.04.4343 | Building Fees - Plng Direct City Costs | 6,970 | 7,000 | 30 |
| | FINES AND FORFEITURES | 159,410 | 166,390 | 6,980 |
| 1001.00.4401 | Vehicle Code Fines | 87,700 | 92,090 | 4,390 |
| 1001.00.4402 | Other Fines and Forfeitures | 15,960 | 16,800 | 840 |
| 1001.00.4410 | Parking Citations | 46,200 | 48,500 | 2,300 |
| 1001.04.4403 | Code Compliance Administrative Citations | 7,620 | 6,500 | (1,120) |
| 1001.04.4404 | Storm Water Administrative Citations | 1,930 | 2,500 | 570 |

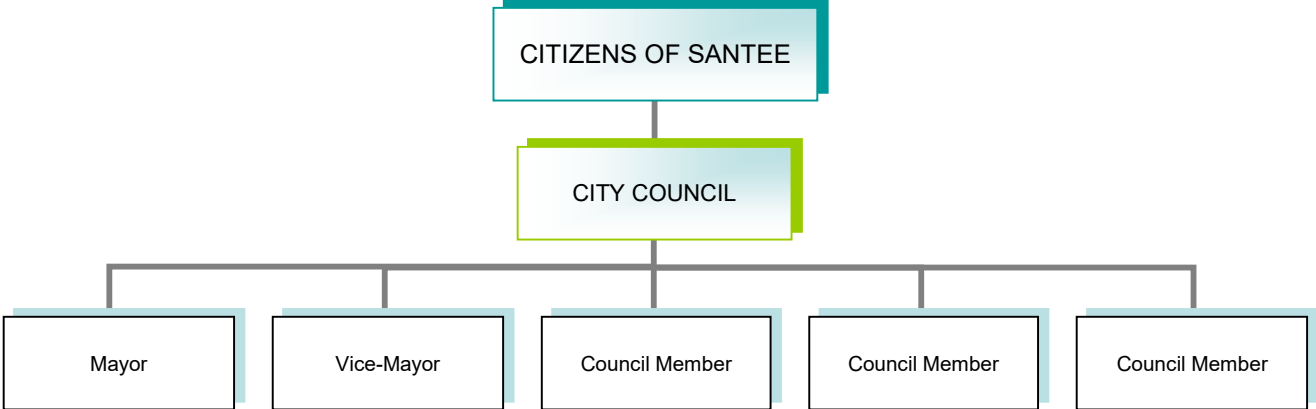
**CITY OF SANTEE
GENERAL FUND
REVENUE DETAIL
FY 2021-22 PROPOSED BUDGET**

| Account No. | Account Name | FY 2020-21 Revised Estimates | FY 2021-22 Estimates | Increase (Decrease) |
|----------------------------------|------------------------------------|---------------------------------|-------------------------|------------------------|
| CHARGES FOR SERVICES | | 6,313,140 | 6,355,160 | 42,020 |
| 1001.04.4601 | Engineering - Fee Based | 38,870 | 54,800 | 15,930 |
| 1001.04.4603 | Engineering - Full Cost Recovery | 638,000 | 671,700 | 33,700 |
| 1001.04.4611 | Street Light Energizing Fee | 1,600 | 1,000 | (600) |
| 1001.04.4612 | Storm Water Inspection | 17,400 | 20,000 | 2,600 |
| 1001.04.4621 | Planning - Fee Based | 20,050 | 24,000 | 3,950 |
| 1001.04.4623 | Planning - Full Cost Recovery | 261,420 | 206,100 | (55,320) |
| 1001.02.4632 | CSD - Full Cost Recovery | 500 | 700 | 200 |
| 1001.03.4633 | Fire - Full Cost Recovery | 1,390 | 200 | (1,190) |
| 1001.00.4635 | Finance - Full Cost Recovery | 250 | 2,000 | 1,750 |
| 1001.00.4640 | Admin Tow Fees | 19,000 | 19,000 | - |
| 1001.00.4641 | Cost Recovery - Restitution | 400 | 400 | - |
| 1001.02.4645 | Cost Recovery - Subrogation | 1,930 | - | (1,930) |
| 1001.03.4646 | Instructional Services - FTES | 20,600 | 19,110 | (1,490) |
| 1001.02.4650 | Sports Field Lighting | 40,540 | 53,000 | 12,460 |
| 1001.02.4665 | Disc Golf Fees | 105,080 | 120,000 | 14,920 |
| 1001.02.4668 | Electric Vehicle Charging Stations | 1,580 | 2,580 | 1,000 |
| 1001.02.4676 | Teen Programs | 4,510 | 5,100 | 590 |
| 1001.02.4680 | Special Events | 66,870 | 100,000 | 33,130 |
| 1001.00.4691 | Candidate Statements | 3,490 | - | (3,490) |
| 1001.03.4692 | CSA 69 | 3,633,530 | 3,794,630 | 161,100 |
| 1001.00.4694 | City Clerk - Misc Fees | 500 | 500 | - |
| 1001.00.4695 | City Clerk - Passport Services | 65,230 | 40,000 | (25,230) |
| 1001.00.4699 | Charges to Other Funds | 144,120 | 139,490 | (4,630) |
| 1001.02.4699 | Charges to Other Funds | 464,630 | 235,190 | (229,440) |
| 1001.04.4699 | Charges to Other Funds | 761,650 | 845,660 | 84,010 |
| USE OF MONEY AND PROPERTY | | 233,010 | 395,200 | 162,190 |
| 1001.00.4701 | Interest Income | 136,300 | 100,200 | (36,100) |
| 1001.04.4705 | Rent/Lease/Use Income | 9,500 | 10,000 | 500 |
| 1001.02.4711 | City Facilities - Sportsplex | 30,370 | 164,000 | 133,630 |
| 1001.02.4716 | Concessions | 3,180 | 6,000 | 2,820 |
| 1001.02.4722 | Rental - Bldgs 7 & 8 | 890 | 5,000 | 4,110 |
| 1001.02.4723 | Rental - Picnic Shelters | 17,900 | 45,000 | 27,100 |
| 1001.02.4724 | Rental - Ball Fields | 34,870 | 65,000 | 30,130 |
| OTHER REVENUE | | 584,960 | 419,140 | (165,820) |
| 1001.00.4031 | Sycamore Landfill Fees | 362,300 | 368,100 | 5,800 |
| 1001.00.4801 | Miscellaneous Income | 4,000 | 2,000 | (2,000) |
| 1001.01.4801 | Miscellaneous Income | 38,460 | 35,000 | (3,460) |
| 1001.03.4801 | Miscellaneous Income | 24,620 | 1,940 | (22,680) |
| 1001.04.4801 | Miscellaneous Income | 20,760 | 2,000 | (18,760) |
| 1001.03.4802 | Donations | 500 | - | (500) |
| 1001.02.4803 | Donations - Memorial Program | 2,700 | 1,000 | (1,700) |
| 1001.04.4805 | Abandoned Property Registration | 400 | 1,000 | 600 |
| 1001.00.4808 | Taxable Sales | 1,000 | 500 | (500) |
| 1001.02.4808 | Taxable Sales | 120 | 100 | (20) |
| 1001.03.4821 | Sale of Real & Personal Property | - | 7,500 | 7,500 |
| 1001.00.4832 | Recovery of Prior Year Expense | 9,500 | - | (9,500) |
| 1001.01.4832 | Recovery of Prior Year Expense | 120,600 | - | (120,600) |
| OTHER FINANCING SOURCES | | - | - | - |
| 1001.00.8001 | Operating Transfers In | - | - | - |
| TOTAL GENERAL FUND | | 52,393,340 | 50,184,410 | (2,208,930) |

**CITY OF SANTEE
GENERAL FUND
DETAIL OF OTHER FINANCING SOURCES AND USES
FY 2021-22 PROPOSED BUDGET**

| | <u>FY 2020-21 Amended Budget</u> | <u>FY 2021-22 Proposed Budget</u> |
|--|--|---|
| Other Financing Sources: | | |
| Operating Transfers In | \$ 16,190 | \$ - |
| Restricted and Assigned Fund Balances | <u>175,000</u> | <u>259,000</u> |
| Total Other Financing Sources | <u>\$ 191,190</u> | <u>\$ 259,000</u> |
| Other Financing Uses: | | |
| Transfers to Other Funds | | |
| Vehicle Replacement Fund | \$ (286,000) | \$ (399,200) |
| Highway 52 Fund | (73,600) | (52,600) |
| Worker's Compensation Reserve Fund | - | (200,000) |
| Transfers to Capital Improvement Program | (242,573) | (4,570,040) |
| Unfunded Liabilities (OPEB/CalPERS) | <u>(150,000)</u> | <u>(500,000)</u> |
| Total Other Financing Uses | <u>\$ (752,173)</u> | <u>\$ (5,721,840)</u> |

**CITY OF SANTEE
CITY COUNCIL**



CITY OF SANTEE

CITY COUNCIL

Mission Statement

The mission of the City of Santee is to honor the public trust and serve our community by providing quality services and programs to promote economic prosperity, safety, social well-being and a healthy environment.

Program Description

As the legislative and policy-making body of the City of Santee, the City Council establishes policy; approves contracts and agreements; adopts an annual budget; enacts ordinances and resolutions essential for governing the affairs of the City; adopts measures that may be necessary for the protection of the health, safety, welfare and property of the City's residents; and represents the interests of the community at local, regional, state and federal levels.

FY 2020-21 Accomplishments

- Held a workshop and established 11 priorities for the next two years, which included a focus on economic development opportunities and fiscal stability; infrastructure and road repairs; services and safety for the homeless; an automated permit system; and a new Fire Station
- Supported staff and accomplished many of the priorities set two years ago, including implementation of a new City brand and logo; established an Entertainment District; reduced the CalPERS and retiree health unfunded liabilities; made progress towards the construction of a new Community Center; made progress on an affordable housing strategy; studied Community Choice Aggregation (CCA); and improved the City's technology systems
- Approved business assistance grant programs to provide relief to local businesses and streamlined permitting processes for greater support in the face of the pandemic
- Approved eviction moratorium measures to protect residential and commercial tenants in the initial stages of the pandemic
- Continued to successfully hold online/virtual City Council meetings in order to meet all safety protocols in response to the pandemic
- Supported recommendations of the COMPOC subcommittee and approved funding to advance the City's Diversity, Equity and Inclusion initiatives
- Approved extension of Exclusive Negotiating Agreements for a future movie theater and hotel
- Approved a 10-year agreement with Waste Management for waste/recycling hauling services
- Continued support and education of the Highway 52 Coalition

FY 2021-22 Goals and Objectives

- Support continued response efforts to mitigate the impacts related to COVID-19 and ensure the City's short and long-term fiscal stability
- Maintain emphasis on efficient delivery of City services for taxpayers with a high level of fiscal responsibility while balancing competing interests in challenging economic times
- Uphold the priority to protect the health, safety and welfare of Santee residents through effective public safety strategies
- Encourage regional collaboration with other agencies on issues that may impact Santee and our surrounding community
- Continue work with federal, state and local agencies in support of the Highway 52 Coalition
- Review and determine the City's direction for Community Choice Aggregation (CCA)

**CITY OF SANTEE
CITY COUNCIL**

| General Government City Council 1001.00.1101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|------------------------------|-------------------------------|--------------------------------|
|---|------------------------------|-------------------------------|--------------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel | \$ 303,593 | \$ 299,700 | \$ 304,070 |
| Operations & Maintenance | 127,492 | 170,500 | 172,200 |
| Capital Outlay | <u>2,826</u> | <u>-</u> | <u>-</u> |
| Grand Total | <u>\$ 433,910</u> | <u>\$ 470,200</u> | <u>\$ 476,270</u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|---|--------------------|--------------------|--------------------|
| Mayor | 1.00 | 1.00 | 1.00 |
| Council Members | 4.00 | 4.00 | 4.00 |
| Confidential Secretary to City Manager/Council Members | <u>0.50</u> | <u>0.50</u> | <u>0.50</u> |
| Total Positions | <u>5.50</u> | <u>5.50</u> | <u>5.50</u> |

**CITY OF SANTEE
CITY COUNCIL**

| General Government City Council 1001.00.1101 | | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|-------|------------------------------|-------------------------------|--------------------------------|
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 42,364 | \$ 43,080 | \$ 44,160 |
| Salaries & Wages - Mayor & City Council | 50013 | 117,475 | 117,920 | 119,690 |
| Sick Leave Buy Back | 50036 | 485 | 500 | - |
| Auto Allowance | 50040 | 21,000 | 21,000 | 24,600 |
| Technology Allowance | 50042 | 140 | 3,360 | 5,400 |
| Retirement - PERS | 50050 | 14,814 | 16,240 | 16,250 |
| Retirement - Unfunded Liability | 50052 | 25,324 | 27,800 | 30,320 |
| Retirement - Part Time | 50055 | - | - | 790 |
| Medicare | 50060 | 2,631 | 2,700 | 2,810 |
| Health Insurance | 50070 | 60,846 | 61,860 | 55,280 |
| Dental Insurance | 50071 | 4,451 | 5,040 | 4,570 |
| OPEB Health | 50072 | 13,870 | - | - |
| Life Insurance | 50075 | 51 | 50 | 50 |
| Long Term Disability | 50076 | 142 | 150 | 150 |
| Total Personnel | | \$ 303,593 | \$ 299,700 | \$ 304,070 |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Expert/Consulting Services | 51040 | \$ 18,000 | \$ 24,000 | \$ 24,000 |
| Subscriptions/Memberships | 51104 | 61,223 | 63,100 | 63,000 |
| Professional Development | 51110 | 8,014 | 15,000 | 15,000 |
| Diversity, Equity and Inclusion | 51116 | - | 25,000 | 25,000 |
| Printing & Duplicating | 51120 | 311 | 500 | 500 |
| Telephone & Fax | 51121 | 4,732 | 5,000 | 5,100 |
| Postage | 51122 | 45 | 100 | 100 |
| Materials & Supplies | 51160 | 1,494 | 4,000 | 2,500 |
| Recognition Program | 51170 | 4,278 | 6,000 | 6,000 |
| Electricity & Gas | 51180 | 14,204 | 15,600 | 18,800 |
| Repair/Maint - Equipmint | 51211 | 182 | 200 | 200 |
| Contributions | 51350 | 10,614 | 2,000 | 2,000 |
| Contributions - Chamber of Commerce | 51351 | 4,395 | 10,000 | 10,000 |
| Total Operations & Maintenance | | \$ 127,492 | \$ 170,500 | \$ 172,200 |
| CAPITAL OUTLAY COSTS | | | | |
| Office Equipment | 60010 | \$ 2,826 | \$ - | \$ - |
| Total Capital Outlay | | \$ 2,826 | \$ - | \$ - |
| Grand Total | | \$ 433,910 | \$ 470,200 | \$ 476,270 |

**CITY OF SANTEE
CITY COUNCIL**

| General Government City Council 1001.00.1101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Expert/Consulting Services | \$ 18,000 | \$ 24,000 | \$ 24,000 |
| This account provides funding for legislative advocacy services, and a biennial facilitated City Council Strategic Planning Workshop. | | | |
| Subscriptions & Memberships | 61,223 | 63,100 | 63,000 |
| This appropriation provides for annual membership dues with the League of California Cities; San Diego Association of Governments (SANDAG) and Regional Criminal Justice Research & Clearinghouse; Local Agency Formation Commission (LAFCO); San Diego East County Economic Development Council (ECEDC); International Council of Shopping Centers (ICSC); and the Regional Task Force on the Homeless. | | | |
| Professional Development | 8,014 | 15,000 | 15,000 |
| This appropriation provides funding for the Mayor and City Council to attend official City business related meetings, conferences and trainings, including travel expenses. | | | |
| Diversity, Equity and Inclusion | - | 25,000 | 25,000 |
| This appropriation provides funding to support and implement the City's efforts related to Diversity, Equity and Inclusion (DEI), including community surveys, expert consulting/assistance and specialized trainings. | | | |
| Printing & Duplicating | 311 | 500 | 500 |
| This account provides for copying and printing of specialized letterhead, envelopes and business cards. | | | |
| Telephone & Fax | 4,732 | 5,000 | 5,100 |
| This account provides funding for telephone, cable, internet and cellular charges associated with the Mayor and City Council offices. | | | |
| Postage | 45 | 100 | 100 |
| This account provides funding for all mailings and official correspondence of the Mayor and City Council. | | | |
| Materials & Supplies | 1,494 | 4,000 | 2,500 |
| This account provides for the purchase of office supplies and miscellaneous materials, including plaques and ceremonial items, expenses associated with Council appointed sub-committees, and City Council photographs when applicable. | | | |

**CITY OF SANTEE
CITY COUNCIL**

| General Government City Council 1001.00.1101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

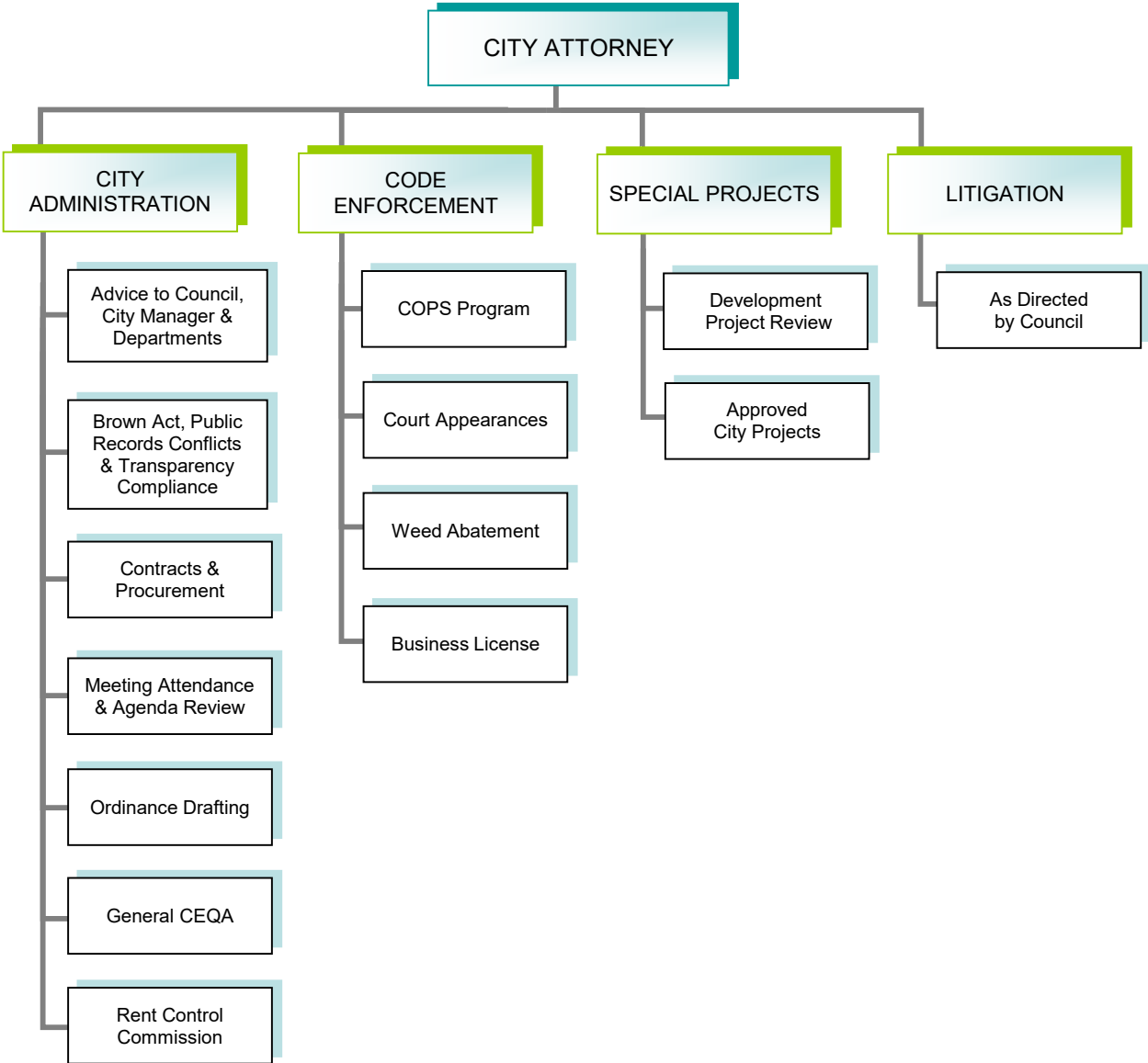
OPERATIONS & MAINTENANCE COSTS (Continued)

| | | | |
|---|------------|------------|------------|
| Recognition Program This appropriation provides funding to support the City's Mission, Vision & Values (MV2) Employee Recognition Program, the annual City Employee's Holiday Social and an annual employee appreciation event. It also provides support for the Santee Sheriff's Department RSVP annual holiday event. | \$ 4,278 | \$ 6,000 | \$ 6,000 |
| Electricity & Gas This account provides for the cost of gas and electricity allocated to the Mayor and City Council offices and the Council Chamber. | 14,204 | 15,600 | 18,800 |
| Repair/Maint - Equipment This account provides for the City Council's portion of the annual citywide maintenance agreement for the department copy machine. | 182 | 200 | 200 |
| Contributions This appropriation provides support for community programs, such as the Miss Santee pageant, Santee Sunset 5K and race walk, and Veterans Memorial. | 10,614 | 2,000 | 2,000 |
| Contributions - Chamber of Commerce This appropriation allocates funding to support services provided by the Santee Chamber of Commerce. | 4,395 | 10,000 | 10,000 |
| Total Operations & Maintenance | \$ 127,492 | \$ 170,500 | \$ 172,200 |

CAPITAL OUTLAY COSTS

| | | | |
|--|----------|------|------|
| Office Equipment This appropriation funded the purchase of a new Sharp copier. | \$ 2,826 | \$ - | \$ - |
| Total Capital Outlay | \$ 2,826 | \$ - | \$ - |

**CITY OF SANTEE
CITY ATTORNEY**



CITY OF SANTEE

CITY ATTORNEY

Mission Statement

The City Attorney's office provides candid and independent legal advice to the City of Santee, through its City Council and staff, and represents the City in civil, criminal code enforcement and administrative proceedings.

Program Description

The City Attorney is a statutory office filled by City Council appointment. The City Attorney prepares or reviews all general legal documents related to the conduct of the City's business affairs including contracts, leases, property acquisition and disposition documents. The office also oversees the preparation of all ordinances and resolutions, and related regulations. The City Attorney advises City departments regarding compliance with Federal, State and City law. The City Attorney provides legal counsel relating to the legal implementation and enforcement of the City's planning and zoning laws, including compliance with the California Environmental Quality Act. The City Attorney represents the City in all litigation, civil and criminal, code enforcement matters, unless otherwise directed by the City Council.

FY 2020-21 Accomplishments

- Assisted the City in supporting individuals and businesses impacted by the pandemic
- Assisted the City in its reopening of public and private operations in Santee
- Assisted the City Clerk in the processing of two initiative measures and the 2020 election
- Assisted the City in processing the Fanita Ranch project and subsequent referendum
- Successfully resolved litigation over the Climate Action Plan
- Successfully pursued litigation related to storm water unfunded mandates
- Assisted the City on issues related to diversity, equity and inclusion
- Assisted the City in updating the Housing Element
- Assisted in the City in its continued efforts to develop the theater and to explore development of a hotel at Trolley Square, including representing the City in litigation related to the hotel
- Assisted the City in its efforts to establish a CCA for Santee
- Completed the first annual update to the Santee Municipal Code
- Continued to assist the City regarding CSA 69

FY 2021-22 Goals and Objectives

- Continue to assist the City in its reopening of public and private operations in Santee in accordance with state and local health orders
- Continue to support the City's effort to assess existing impediments to equality and tolerance and assist the City in efforts to remove them
- Continue to support the City's efforts to establish a CCA for Santee
- Continue to support the City's efforts to develop the theater and to explore development of a hotel at Trolley Square, including representing the City in litigation related to the hotel
- Continue to support the City's efforts to comply with affordable housing requirements
- Continue to support the City's efforts to develop a Community Center and Public Safety Center
- Continue to assist the City in addressing issues related to CSA 69
- Assist the City in completing the final revisions to the Housing Element
- Assist the City in implementing the Fanita Ranch referendum
- Assist the City in implementing Measure N
- Assist the City in its redistricting process
- Assist the City in pursuing the City Council's stated priorities for FY 2021-22, including exploring regulatory options for cannabis businesses in the City

**CITY OF SANTEE
CITY ATTORNEY**

| General Government City Attorney 1001.00.1201 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|-------------------|-------------------|-------------------|
| Operations & Maintenance | \$ 626,201 | \$ 768,120 | \$ 797,920 |
| Total | <u>\$ 626,201</u> | <u>\$ 768,120</u> | <u>\$ 797,920</u> |

EXPENDITURES

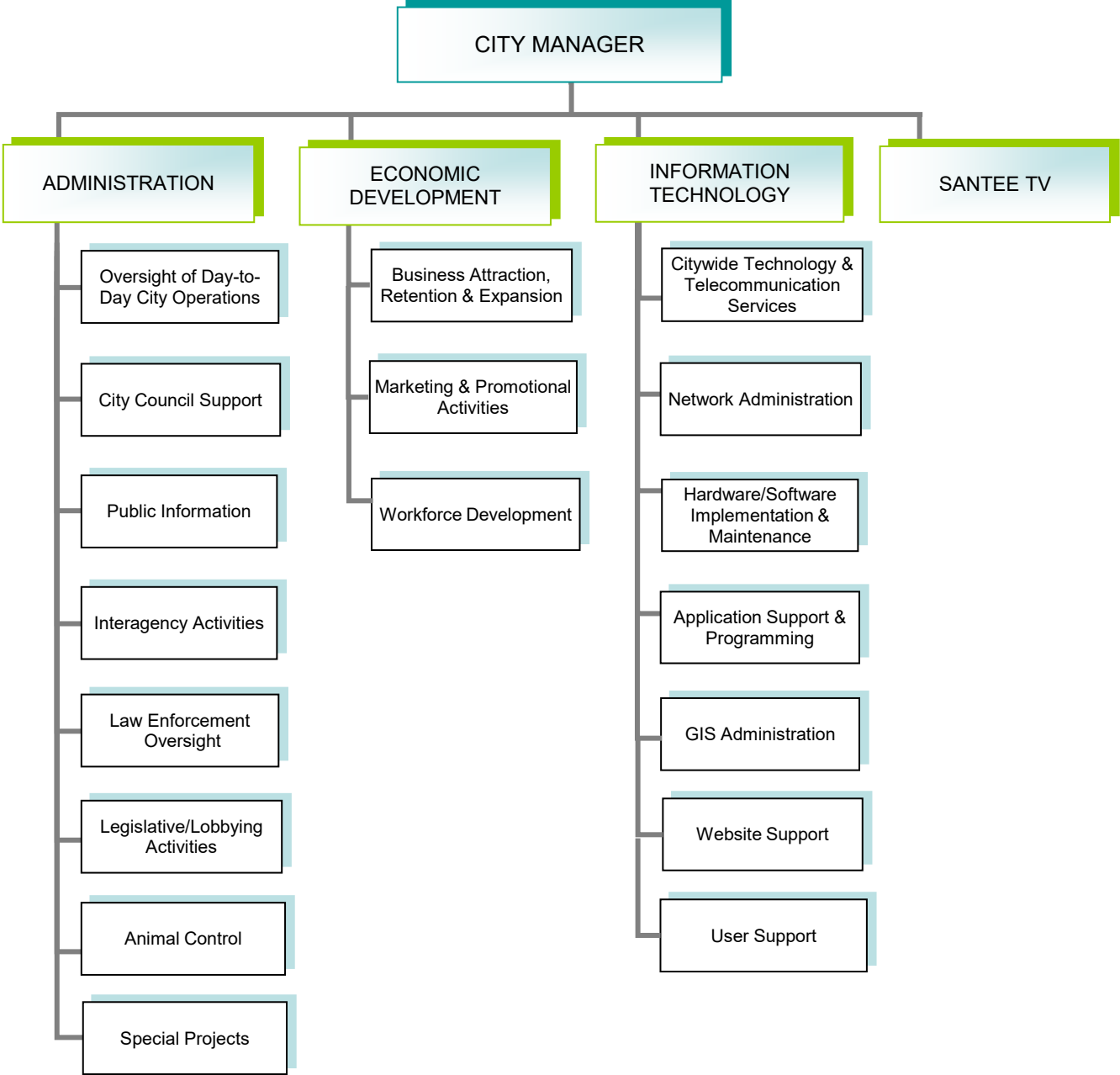
OPERATIONS & MAINTENANCE COSTS

| | | | | |
|--|-------|-------------------|-------------------|-------------------|
| Legal Services - City Attorney | 51020 | \$ 611,167 | \$ 757,120 | \$ 796,920 |
| This appropriation will fund general retainer legal services at the retainer amount of \$15,910 per month. Also included is additional funding for services related to labor and employment issues, litigation, special projects and reimbursable costs. | | | | |
| Legal Services - Outside Counsel | 51021 | 34 | 11,000 | 1,000 |
| This appropriation will fund certain legal matters, typically involving multiple jurisdictions, that are handled by counsel other than the City Attorney's office. | | | | |
| Awards and Indemnities | 51310 | 15,000 | - | - |
| Total Operations & Maintenance | | <u>\$ 626,201</u> | <u>\$ 768,120</u> | <u>\$ 797,920</u> |



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**CITY OF SANTEE
CITY MANAGER**



**CITY OF SANTEE
CITY MANAGER SUMMARY**

| | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|------------------------------------|----------------------|-----------------------|------------------------|
| SUMMARY OF EXPENDITURES | | | |
| City Manager | \$ 709,547 | \$ 674,180 | \$ 727,350 |
| Economic Development | 337,096 | 322,250 | 373,510 |
| Santee TV | - | 25,000 | 23,780 |
| Total | \$ 1,046,643 | \$ 1,021,430 | \$ 1,124,640 |
| SUMMARY OF FUNDED POSITIONS | | | |
| City Manager | 3.00 | 2.50 | 2.50 |
| Economic Development | 2.00 | 2.00 | 2.00 |
| Total | 5.00 | 4.50 | 4.50 |

CITY OF SANTEE

CITY MANAGER

Mission Statement

The City Manager's Office provides leadership, inspiration and support to the City organization. The Office develops and recommends solutions to current and future challenges, and holds the community's interests as its top priority.

Program Description

The City Manager's Office is responsible for the implementation of City Council policies and day-to-day management of the municipal operations. The City Manager advises the City Council on issues facing the City, establishes working relationships with other agencies and municipal organizations whose actions may affect the City, and oversees the City's financial condition. The Office also undertakes economic development initiatives, oversees SanteeTV operations, directs the City's information technology services, oversees law enforcement and animal control services, and provides internal programs to maintain a quality workforce.

FY 2020-21 Accomplishments

- In collaboration with City departments, managed operating budgets, employee safety, and public processes; and provided guidance, business grants, food support and general information to the Santee community throughout the COVID-19 pandemic
- Assisted City Council in navigating the City's path with regards to advancing Diversity, Equity and Inclusion initiatives, in cooperation with other City departments
- Held a workshop to assist the City Council in establishing new priorities for the City over the next two years
- Extended Exclusive Negotiation Agreements with private entities to continue to support efforts to bring a new movie theater and hotel to the City's Entertainment District
- Continued to review opportunities for partnerships with other jurisdictions for the establishment of a Community Choice Aggregation (CCA) program
- Applied for federal funding to support the efforts of the Highway 52 Coalition and establish a San Diego River Corridor Plan
- Celebrated the City's 40th Birthday with a creative, socially distanced dual fireworks show and sweet treat stop for the community
- In collaboration with the City Clerk's Office, oriented a new City Council Member and implemented Measure N as approved by voters

FY 2021-22 Goals and Objectives

- Continue to provide leadership, guidance and direction to City departments and staff in all matters of operation, particularly as City operations and businesses begin to reopen following the pandemic
- Ensure timely and accurate information is provided to the media and the public
- Refocus efforts to support homeless related issues and persons experiencing homelessness
- Work with staff and the private sector to construct a new theater and hotel in the Entertainment District, while also pursuing additional entertainment and hospitality venues
- Continue to pursue partnership opportunities for a Community Choice Aggregation (CCA) program that is mutually beneficial to all partners
- Begin negotiations for a new law enforcement contract with the County Sheriff's Department

**CITY OF SANTEE
CITY MANAGER**

| General Government | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|----------------------------------|-------------------|-------------------|-------------------|
| City Manager 1001.05.1401 | Actual | Amended | Proposed |

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel | \$ 681,145 | \$ 642,680 | \$ 676,450 |
| Operations & Maintenance | 25,576 | 31,500 | 50,900 |
| Capital Outlay | <u>2,826</u> | <u>-</u> | <u>-</u> |
| Grand Total | <u><u>\$ 709,547</u></u> | <u><u>\$ 674,180</u></u> | <u><u>\$ 727,350</u></u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|--|--------------------|--------------------|--------------------|
| City Manager | 1.00 | 1.00 | 1.00 |
| Assistant to the City Manager | 1.00 | 1.00 | 1.00 |
| Confidential Secretary to City Manager/City Council | 0.50 | 0.50 | 0.50 |
| Administrative Secretary | <u>0.50</u> | <u>-</u> | <u>-</u> |
| Total Positions | <u><u>3.00</u></u> | <u><u>2.50</u></u> | <u><u>2.50</u></u> |

**CITY OF SANTEE
CITY MANAGER**

| General Government | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------|-------------------|-------------------|-------------------|
| City Manager 1001.05.1401 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 461,309 | \$ 451,090 | \$ 464,720 |
| Overtime | 50025 | 694 | - | - |
| Sick Leave Buy Back | 50036 | 485 | 500 | - |
| Auto Allowance | 50040 | 11,208 | 11,210 | 11,210 |
| Technology Allowance | 50042 | 1,200 | 1,200 | 1,200 |
| Retirement - PERS | 50050 | 46,923 | 50,610 | 50,850 |
| Retirement - Unfunded Liability | 50052 | 74,040 | 77,890 | 86,500 |
| Deferred Compensation | 50059 | 20,000 | 10,000 | 20,000 |
| Medicare | 50060 | 7,195 | 6,880 | 7,230 |
| Health Insurance | 50070 | 34,636 | 29,530 | 30,860 |
| Dental Insurance | 50071 | 2,350 | 2,240 | 2,350 |
| OPEB Health | 50072 | 19,480 | - | - |
| Life Insurance | 50075 | 651 | 620 | 620 |
| Long Term Disability Insurance | 50076 | 976 | 910 | 910 |
| Total Personnel | | \$ 681,145 | \$ 642,680 | \$ 676,450 |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Expert/Consulting Services | 51040 | \$ 646 | \$ - | \$ 18,000 |
| Outreach & Education | 51046 | 79 | - | - |
| Subscriptions/Memberships | 51104 | 8,121 | 8,800 | 8,800 |
| Professional Development | 51110 | 7,709 | 12,100 | 12,000 |
| Printing & Duplicating | 51120 | - | 100 | 100 |
| Telephone & Fax | 51121 | 3,629 | 3,800 | 3,900 |
| Postage | 51122 | 77 | 100 | 100 |
| Materials & Supplies | 51160 | 1,110 | 2,000 | 2,000 |
| Electricity & Gas | 51180 | 4,023 | 4,400 | 5,800 |
| Repair/Maint - Equipment | 51211 | 182 | 200 | 200 |
| Total Operations & Maintenance | | \$ 25,576 | \$ 31,500 | \$ 50,900 |
| CAPITAL OUTLAY COSTS | | | | |
| Office Equipment | 60010 | \$ 2,826 | \$ - | \$ - |
| Total Capital Outlay | | \$ 2,826 | \$ - | \$ - |
| Grand Total | | \$ 709,547 | \$ 674,180 | \$ 727,350 |

**CITY OF SANTEE
CITY MANAGER**

| General Government | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---------------------------|------------|------------|------------|
| City Manager 1001.05.1401 | Actual | Amended | Proposed |

OPERATIONS & MAINTENANCE COSTS

| | | | |
|---|---------------|---------------|------------------|
| Expert/Consulting Services | \$ 646 | \$ - | \$ 18,000 |
| This appropriation provided funding for an annual Executive Management Team planning workshop in prior years. The current appropriation provides funding for a cannabis study. | | | |
| Outreach & Education | 79 | - | - |
| In prior years, this account provided funding to improve communication to our residents, including public awareness and education regarding issues facing our City and topics of concern to our residents. Funds have been moved to the Economic Development budget for similar activities. | | | |
| Subscriptions/Memberships | 8,121 | 8,800 | 8,800 |
| This appropriation provides for annual membership dues for the International City/County Management Association (ICMA), California City Management Foundation (CCMF), California Park & Recreation Society (CPRS), International Council of Shopping Centers (ICSC), and CleanTECH San Diego. It also provides funds for an annual subscription to the San Diego Union Tribune. | | | |
| Professional Development | 7,709 | 12,100 | 12,000 |
| This appropriation provides funds for the City Manager and Assistant to the City Manager to attend annual conferences and meetings with the International City/County Management Association (ICMA), League of California Cities, City/County Management Association (CCMA), International Council of Shopping Centers (ICSC), and City-County Communications & Marketing Association (3CMA). It also provides funding for an annual Executive Management Team workshop, travel and meetings to support the Highway 52 Coalition, and other meetings, workshops and trainings for department staff. | | | |
| Printing & Duplicating | - | 100 | 100 |
| This account provides for general department printing needs, including business cards and special reports. | | | |
| Telephone & Fax | 3,629 | 3,800 | 3,900 |
| This account provides funding for telephone, cable, internet and cellular charges associated with the City Manager's Office. | | | |
| Postage | 77 | 100 | 100 |
| This account provides funding for all mailings and official correspondence of the City Manager's Office. | | | |
| Materials & Supplies | 1,110 | 2,000 | 2,000 |
| This account provides for the purchase of office supplies and miscellaneous materials. | | | |

**CITY OF SANTEE
CITY MANAGER**

| General Government City Manager 1001.05.1401 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

OPERATIONS & MAINTENANCE COSTS (Continued)

| | | | |
|--|-----------|-----------|-----------|
| Electricity & Gas | \$ 4,023 | \$ 4,400 | \$ 5,800 |
| This account provides for the cost of gas and electricity allocated to the City Manager's Office. | | | |
| Repair/Maint - Equipment | 182 | 200 | 200 |
| This appropriation provides for the City Manager's portion of the annual citywide maintenance agreement for the department copy machine. | | | |
| Total Operations & Maintenance | \$ 25,576 | \$ 31,500 | \$ 50,900 |

CAPITAL OUTLAY COSTS

| | | | |
|---|----------|------|------|
| Office Equipment | \$ 2,826 | \$ - | \$ - |
| This appropriation funded the purchase of a new Sharp copier. | | | |
| Total Capital Outlay | \$ 2,826 | \$ - | \$ - |



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CITY OF SANTEE

CITY MANAGER – ECONOMIC DEVELOPMENT

Program Description

The Economic Development Division is responsible for implementing programs and activities that promote business attraction, expansion and retention to enhance the community's local economic and employment opportunities. The Division also develops promotional materials and marketing strategies to attract economic investment.

FY 2020-21 Accomplishments

- Provided outreach, support and informational resources to local businesses in response to the COVID-19 pandemic
- Implemented two business assistance programs with CARES Act funding and distributed \$552,000 in grants, which supported 80 local businesses
- Launched a shop local campaign: Shop, Eat, Enjoy in Santee
- Issued a special edition of the Santee Magazine (Do More > Due East Magazine) to highlight, market and support local businesses across all sectors, at a time during the pandemic when retail and commercial businesses were hit the hardest
- Created and installed City branded light pole banners to highlight and market the community
- Modified the City's website to provide easy to find, quick-link information to assist residents and local businesses during the pandemic
- Enhanced the Economic Development 2021 demographic information on the City website with appealing graphics and integration of the City's brand
- Immersed the City's new brand into daily operations with updated letterhead, business cards, City Council agendas, forms and templates, signs and promotional materials
- Presented City branded merchandise as giveaways and for sale to the public, including holiday ornaments, t-shirts, hats and water bottles

FY 2021-22 Goals and Objectives

- Continue implementation of the City's new brand to improve and expand outreach efforts, marketing strategies and economic development opportunities
- Continue to support the recovery and revitalization of local businesses impacted by the pandemic and expand the business visitation program
- Finalize and implement an economic development strategic plan while enhancing business support and development through the coordinated use of City communication outlets, including SanteeTV, the website, email, and social media platforms
- Further pursue targeted recruitment strategies to attract breweries, craft distilleries, wineries, restaurants and other entertainment and hospitality related industries to key areas of the City, including the Entertainment District
- Promote tourism for the City, highlighting the trail system, Entertainment District, Santee Lakes, Sportsplex USA, arts and shopping venues

**CITY OF SANTEE
CITY MANAGER - ECONOMIC DEVELOPMENT**

| CITY MANAGER | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|--|-------------------|-------------------|-------------------|
| Economic Development 1001.05.1402 | Actual | Amended | Proposed |

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel | \$ 258,779 | \$ 306,200 | \$ 308,460 |
| Operations & Maintenance | 75,491 | 16,050 | 65,050 |
| Capital Outlay | <u>2,826</u> | <u>-</u> | <u>-</u> |
| Grand Total | <u><u>\$ 337,096</u></u> | <u><u>\$ 322,250</u></u> | <u><u>\$ 373,510</u></u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|------------------------------|--------------------|--------------------|--------------------|
| Economic Development Manager | 1.00 | 1.00 | 1.00 |
| Marketing Coordinator | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total Positions | <u><u>2.00</u></u> | <u><u>2.00</u></u> | <u><u>2.00</u></u> |

CITY OF SANTEE
CITY MANAGER - ECONOMIC DEVELOPMENT

| CITY MANAGER | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------|-------------------|-------------------|-------------------|
| Economic Development 1001.05.1402 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 172,027 | \$ 205,830 | \$ 211,000 |
| Retirement - PERS | 50050 | 20,902 | 27,160 | 27,200 |
| Retirement - Unfunded Liability | 50052 | 17,460 | 35,540 | 39,470 |
| Medicare | 50060 | 881 | 1,350 | 1,380 |
| Health Insurance | 50070 | 27,172 | 33,520 | 26,880 |
| Dental Insurance | 50071 | 1,355 | 1,900 | 1,670 |
| OPEB Health | 50072 | 18,240 | - | - |
| Life Insurance | 50075 | 170 | 210 | 170 |
| Long Term Disability Insurance | 50076 | 573 | 690 | 690 |
| Total Personnel | | \$ 258,779 | \$ 306,200 | \$ 308,460 |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Expert/Consulting Services | 51040 | \$ 68,177 | \$ - | \$ - |
| Outreach & Education | 51046 | - | 2,500 | 2,500 |
| Subscriptions/Memberships | 51104 | 508 | 1,000 | 1,600 |
| Professional Development | 51110 | 1,280 | 6,000 | 6,000 |
| Printing & Duplicating | 51120 | 19 | 200 | 200 |
| Telephone & Fax | 51121 | 614 | 1,400 | 1,300 |
| Postage | 51122 | - | 50 | 50 |
| Promotional Activities | 51131 | 899 | 2,000 | 50,000 |
| City Branding | 51135 | 2,726 | - | - |
| Materials & Supplies | 51160 | 74 | 500 | 500 |
| Electricity & Gas | 51180 | 1,011 | 2,200 | 2,700 |
| Repair/Maint - Equipment | 51211 | 182 | 200 | 200 |
| Total Operations & Maintenance | | \$ 75,491 | \$ 16,050 | \$ 65,050 |
| CAPITAL OUTLAY COSTS | | | | |
| Office Equipment | 60010 | \$ 2,826 | \$ - | \$ - |
| Total Capital Outlay | | \$ 2,826 | \$ - | \$ - |
| Grand Total | | \$ 337,096 | \$ 322,250 | \$ 373,510 |

CITY OF SANTEE
CITY MANAGER - ECONOMIC DEVELOPMENT

| CITY MANAGER | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|-----------------------------------|------------|------------|------------|
| Economic Development 1001.05.1402 | Actual | Amended | Proposed |

| |
|---|
| OPERATIONS & MAINTENANCE COSTS |
|---|

| | | | |
|--|-----------|-------|--------|
| <p>Expert/Consulting Services</p> <p>The FY 2019-20 expenditures were attributable to work on the Citywide Branding Campaign through a professional services agreement.</p> | \$ 68,177 | \$ - | \$ - |
| <p>Outreach & Education</p> <p>This account provides funding to support the Business Visitation Program to solicit feedback from local businesses, and to promote public awareness and education regarding issues facing our City and topics of concern to residents and businesses. Funds are also used to support the City's Envision Committee efforts and keep economic development statistics updated on the City's website.</p> | - | 2,500 | 2,500 |
| <p>Subscriptions/Memberships</p> <p>This appropriation provides funding for annual agency and employee memberships with the International Council of Shopping Centers (ICSC) and the City-County Communications & Marketing Association (3CMA); and an annual survey monkey subscription for the City.</p> | 508 | 1,000 | 1,600 |
| <p>Professional Development</p> <p>This account provides funds to attend trainings, conferences and meetings that support economic development and marketing activities, including the International Council of Shopping Centers (ICSC) conference; the City-County Communications & Marketing Association (3CMA) conference; and Santee Chamber meetings.</p> | 1,280 | 6,000 | 6,000 |
| <p>Printing & Duplicating</p> <p>This account provides for copying and printing services for promotional brochures and fliers, business cards and special reports.</p> | 19 | 200 | 200 |
| <p>Telephone & Fax</p> <p>This account provides funding for telephone, cable and internet charges associated with economic development.</p> | 614 | 1,400 | 1,300 |
| <p>Postage</p> <p>This account provides funding for mailings and correspondence for economic development purposes.</p> | - | 50 | 50 |
| <p>Promotional Activities</p> <p>This account provides funding to promote and market the City and highlight the City's new brand and logo through various marketing activities; brochures; purchase of promotional materials and branded merchandise; community banners; graphic artist services; and other events such as a Government Day in Santee.</p> | 899 | 2,000 | 50,000 |

**CITY OF SANTEE
CITY MANAGER - ECONOMIC DEVELOPMENT**

| CITY MANAGER Economic Development 1001.05.1402 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| City Branding This appropriation provided funding to support activities related to the implementation of the City's new brand and logo, as well as events, services and materials in support of the City's 40th anniversary of incorporation in 2020. | \$ 2,726 | \$ - | \$ - |
| Materials & Supplies This account provides for the purchase of office supplies and miscellaneous materials. | 74 | 500 | 500 |
| Electricity & Gas This account provides for the cost of gas and electricity allocated to the Economic Development division. | 1,011 | 2,200 | 2,700 |
| Repair/Maint - Equipment This appropriation provides for a portion of the annual citywide maintenance agreement for the department copy machine related to Economic Development activities. | 182 | 200 | 200 |
| Total Operations & Maintenance | <u>\$ 75,491</u> | <u>\$ 16,050</u> | <u>\$ 65,050</u> |
| CAPITAL OUTLAY COSTS | | | |
| Office Equipment This appropriation funded the purchase of a new Sharp copier. | \$ 2,826 | \$ - | \$ - |
| Total Capital Outlay | <u>\$ 2,826</u> | <u>\$ -</u> | <u>\$ -</u> |



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CITY OF SANTEE CITY MANAGER – SANTEE TV

Program Description

SanteeTV is the City of Santee's new public, educational and governmental ("PEG") channel, which will enhance local government transparency and provide an additional communication tool to stay connected with the public through livestreaming of City Council meetings and other public meetings. It will also broadcast community information and events for Santee residents, visitors and businesses. SanteeTV will be aired and available 24 hours a day, seven days per week via the Cox Communications and AT&T networks, as well as the City's website.

FY 2020-21 Accomplishments

- Implemented the use of PEG fees to establish a revenue stream needed to implement and operate the new SanteeTV channel
- Purchased equipment and trained staff to develop and publish broadcast programming content
- Negotiated with network providers for a go-live broadcast date
- Officially launched the SanteeTV channel

FY 2021-22 Goals and Objectives

- Provide for the continuity of communication between SanteeTV and all other communication outlets, including the City's website and social media platforms
- Expand economic development opportunities by marketing City programs and opportunities on the SanteeTV channel, such as the City's Shop Local campaign and the Business Visitation program
- Research and implement creative ways to engage the community via the SanteeTV channel
- Survey the community to determine what they want to see broadcast on the channel
- Work with local partnership agencies, such as Padre Dam Municipal Water District and the Santee School District, to add additional content on the channel for the community

**CITY OF SANTEE
CITY MANAGER - SANTEE TV**

| CITY MANAGER | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|-------------------------------|-------------------|-------------------|-------------------|
| Santee TV 1001.05.1403 | Actual | Amended | Proposed |

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|-------------|------------------|------------------|
| Personnel | \$ - | \$ 5,120 | \$ 13,680 |
| Operations & Maintenance | - | 3,690 | 10,100 |
| Capital Outlay | - | 16,190 | - |
| Grand Total | <u>\$ -</u> | <u>\$ 25,000</u> | <u>\$ 23,780</u> |

**CITY OF SANTEE
CITY MANAGER - SANTEE TV**

| CITY MANAGER | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------|--------------------|-------------------------|-------------------------|
| Santee TV 1001.05.1403 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Part Time | 50020 | \$ - | \$ 4,870 | \$ 13,000 |
| Retirement - Part Time | 50055 | - | 180 | 490 |
| Medicare | 50060 | - | 70 | 190 |
| Total Personnel | | <u>\$ -</u> | <u>\$ 5,120</u> | <u>\$ 13,680</u> |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Professional Development | 51110 | \$ - | \$ 300 | \$ 300 |
| Printing & Duplicating | 51120 | - | 200 | 200 |
| Telephone & Fax | 51121 | - | 1,310 | 3,800 |
| Promotional Activities | 51131 | - | 460 | 2,400 |
| Materials & Supplies | 51160 | - | 240 | 200 |
| Software Maintenance & Licensing | 51201 | - | 1,180 | 1,200 |
| Minor Equipment | 51361 | - | - | 2,000 |
| Total Operations & Maintenance | | <u>\$ -</u> | <u>\$ 3,690</u> | <u>\$ 10,100</u> |
| CAPITAL OUTLAY COSTS | | | | |
| Other Capital Outlay | 60099 | <u>\$ -</u> | <u>\$ 16,190</u> | <u>\$ -</u> |
| Total Capital Outlay | | <u>\$ -</u> | <u>\$ 16,190</u> | <u>\$ -</u> |
| Grand Total | | <u><u>\$ -</u></u> | <u><u>\$ 25,000</u></u> | <u><u>\$ 23,780</u></u> |

**CITY OF SANTEE
CITY MANAGER - SANTEE TV**

| CITY MANAGER Santee TV 1001.05.1403 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Professional Development | \$ - | \$ 300 | \$ 300 |
| This appropriation provides funding for staff to attend trainings to support SanteeTV, including film and video editing classes. | | | |
| Printing & Duplicating | - | 200 | 200 |
| This account provides funding to print flyers for marketing of SanteeTV for community members who may not have access to the internet or social media. | | | |
| Telephone & Fax | - | 1,310 | 3,800 |
| This account provides funding for high speed broadband internet service in order to broadcast SanteeTV on Cox and AT&T and to live-stream public meetings. | | | |
| Promotional Activities | - | 460 | 2,400 |
| This account provides funding to promote and market SanteeTV through print media, social media boosts and a banner over Mission Gorge Road. | | | |
| Materials & Supplies | - | 240 | 200 |
| This account provides for the purchase of office supplies and miscellaneous materials. | | | |
| Software Maintenance & Licensing | - | 1,180 | 1,200 |
| This account provides for the annual licensing costs of graphic software to produce SanteeTV content, including Adobe Creative Cloud and CanvaPro. | | | |
| Minor Equipment | - | - | 2,000 |
| This account provides funding to purchase peripheral equipment to support SanteeTV activities, such as camera bags, camera lenses, flash bulbs and batteries. | | | |
| Total Operations & Maintenance | <u>\$ -</u> | <u>\$ 3,690</u> | <u>\$ 10,100</u> |
| CAPITAL OUTLAY COSTS | | | |
| Other Capital Outlay | \$ - | \$ 16,190 | \$ - |
| This appropriation provided funds to purchase the capital equipment needed for the start-up and operation of SanteeTV, including high quality digital and video cameras, teleprompters, computer workstations, a computer tablet, lights, microphones and all other peripheral computer and video production equipment. | | | |
| Total Capital Outlay | <u>\$ -</u> | <u>\$ 16,190</u> | <u>\$ -</u> |

CITY OF SANTEE

CITY MANAGER – INFORMATION TECHNOLOGY

Program Description

The Information Technology (I.T.) Division oversees all of the City's technology and telecommunications needs, including administration and security of the City's network operating systems; installation, configuration, testing and maintenance of all hardware and software; day-to-day user support and technical troubleshooting; oversight of the Geographic Information System (GIS); and application support for the City's website, financial system, Council Chamber audio/visual system, broadcasting of public meetings, SanteeTV, and the Emergency Operations Center (EOC). Support is provided to over 125 users located at four City facilities.

FY 2020-21 Accomplishments

- In response to the COVID-19 pandemic, maintained the following activities to allow the City to continue to provide essential services while meeting all health regulations:
 - Operation of the City's virtual Emergency Operations Center (EOC), in collaboration with the Fire Department
 - Management of virtual online City Council meetings, and other public meetings, in coordination with the City Clerk's Office
 - Oversight of all video conferencing and teleconferencing capabilities for the City
 - Administration of secure remote computer access / telecommuting capabilities for all employees
- Assisted the Development Services Department in rescoping the Permitting and Land Management project to maximize use and interoperability of the application
- Assisted the City Clerk's Office and the Development Services Department in implementing the upgrade of the Council Chamber audio/visual system
- Provided technical support and assisted with the implementation of the City's new public, educational and governmental ("PEG") channel, known as SanteeTV, and corresponding livestream capabilities
- Implemented additional cloud-based disaster recovery backup procedures to further improve network security

FY 2021-22 Goals and Objectives

- Build on lessons learned as a result of the COVID-19 pandemic to proactively improve network performance and resiliency
- Continue to update and implement advanced security measures, including network infrastructure vulnerability testing and implementation of an off-site disaster recovery location
- Assist with the implementation of the automated Permitting and Land Management system
- Continue to provide support for SanteeTV
- Provide support for the upgrade of the City's website
- Continue research on additional opportunities to utilize SharePoint to create automated workflows and improve productivity
- Build on recent conference room upgrades to improve video conferencing capabilities
- Update and further develop the City's I.T. policies to ensure the City's technology requirements are accurately addressed and documented
- Implement automated workflow and electronic signature capabilities for legal documents

**CITY OF SANTEE
CITY MANAGER - INFORMATION TECHNOLOGY**

| City Manager Information Technology 1001.00.1801 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|------------------------------|-------------------------------|--------------------------------|
|---|------------------------------|-------------------------------|--------------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel | \$ 306,281 | \$ 328,380 | \$ 356,880 |
| Operations & Maintenance | <u>120,513</u> | <u>146,700</u> | <u>182,930</u> |
| Grand Total | <u>\$ 426,794</u> | <u>\$ 475,080</u> | <u>\$ 539,810</u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|--------------------------------|--------------------|--------------------|--------------------|
| Information Technology Manager | 1.00 | 1.00 | 1.00 |
| Information Technology Analyst | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total Positions | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> |

CITY OF SANTEE
CITY MANAGER - INFORMATION TECHNOLOGY

| City Manager | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|--|-------|-------------------|-------------------|-------------------|
| Information Technology 1001.00.1801 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 216,863 | \$ 226,940 | \$ 237,260 |
| Overtime | 50025 | - | 4,700 | 4,500 |
| Retirement - PERS | 50050 | 21,393 | 24,600 | 24,940 |
| Retirement - Unfunded Liability | 50052 | 33,650 | 39,180 | 44,380 |
| Medicare | 50060 | 3,145 | 3,300 | 3,510 |
| Health Insurance | 50070 | 27,300 | 28,120 | 40,040 |
| Dental Insurance | 50071 | 581 | 650 | 1,360 |
| OPEB Health | 50072 | 2,480 | - | - |
| Life Insurance | 50075 | 204 | 210 | 210 |
| Long Term Disability Insurance | 50076 | 665 | 680 | 680 |
| Total Personnel | | \$ 306,281 | \$ 328,380 | \$ 356,880 |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Expert/Consulting Services | 51040 | \$ - | \$ 2,000 | \$ 2,000 |
| Subscriptions/Memberships | 51104 | 130 | 300 | 200 |
| Professional Development | 51110 | - | 2,700 | 2,500 |
| Telephone & Fax | 51121 | 2,298 | 2,400 | 2,500 |
| Postage | 51122 | 7 | - | - |
| Materials & Supplies | 51160 | 2,110 | 2,000 | 2,000 |
| Electricity & Gas | 51180 | 2,011 | 2,200 | 2,600 |
| Software Maintenance & Licensing | 51201 | 110,757 | 128,600 | 163,630 |
| Repair/Maint - Equipment | 51211 | 846 | 5,000 | 4,000 |
| Minor Equipment | 51361 | 2,353 | 1,500 | 3,500 |
| Total Operations & Maintenance | | \$ 120,513 | \$ 146,700 | \$ 182,930 |
| Grand Total | | \$ 426,794 | \$ 475,080 | \$ 539,810 |

CITY OF SANTEE
CITY MANAGER - INFORMATION TECHNOLOGY

| City Manager Information Technology 1001.00.1801 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Expert/Consulting Services | \$ - | \$ 2,000 | \$ 2,000 |
| This appropriation provides for as-needed software/hardware consulting and troubleshooting services. | | | |
| Subscriptions/Memberships | 130 | 300 | 200 |
| This account provides memberships for I.T. staff with the Municipal Information Systems Association of California (MISAC), Southern Chapter. | | | |
| Professional Development | - | 2,700 | 2,500 |
| This appropriation provides funds to attend professional conferences, trainings and meetings to stay abreast of developments in the rapidly evolving field of I.T. and GIS. | | | |
| Telephone & Fax | 2,298 | 2,400 | 2,500 |
| This account provides funding for telephone, cable and internet charges associated with the I.T. Division. | | | |
| Postage | 7 | - | - |
| This account provides for mailing of correspondence and other documents. | | | |
| Materials & Supplies | 2,110 | 2,000 | 2,000 |
| This account provides funding to purchase various materials and supplies to support I.T. activities, the City's plotter, and Geographic Information System (GIS) equipment. | | | |
| Electricity & Gas | 2,011 | 2,200 | 2,600 |
| This account provides for the cost of gas and electricity allocated to the I.T. Division. | | | |
| Software Maintenance & Licensing | 110,757 | 128,600 | 163,630 |
| This account provides for the annual licensing, maintenance and support costs for all of the City's software needs, including security, antivirus and backup software; ArcGIS, AutoCAD and Adobe applications; third party website hosting and maintenance; maintenance of the City's financial management and business licensing systems; online/virtual meeting applications; and other systems to support City Clerk, Human Resources and Development Services activities. | | | |

**CITY OF SANTEE
CITY MANAGER - INFORMATION TECHNOLOGY**

| City Manager Information Technology 1001.00.1801 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

OPERATIONS & MAINTENANCE COSTS (Continued)

| | | | |
|--|-------------------|-------------------|-------------------|
| Repair/Maintenance - Equipment | \$ 846 | \$ 5,000 | \$ 4,000 |
| <p>This appropriation provides for the repair, maintenance and/or replacement of I.T. assets that are no longer under warranty or eligible for replacement under the City's replacement program. This may include computer and printer repairs, hard drives, keyboards, re-build kits, and other computer peripherals or software.</p> | | | |
| Minor Equipment | 2,353 | 1,500 | 3,500 |
| <p>FY 2019-20 funds were used to purchase tablets to allow public services, engineers, inspectors, stormwater and code compliance employees to capture data while working in the field and keep the City's GIS database updated in real time. The FY 2020-21 appropriation provides for the purchase of a laptop; and the FY 2021-22 appropriation provides funds to purchase equipment to support increased need for virtual on-camera group meetings in City conference rooms.</p> | | | |
| Total Operations & Maintenance | \$ 120,513 | \$ 146,700 | \$ 182,930 |



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CITY OF SANTEE ANIMAL CONTROL

Mission Statement

To provide animal control services for the City of Santee through a contractual agreement with the San Diego Humane Society in order to protect the health, safety and welfare of people and animals.

Program Description

The San Diego Humane Society provides several fundamental domestic animal services for the City of Santee and its residents, including:

- Enforcement of animal laws and public protection
- Investigation of animal violations, including animal cruelty, dog bites, barking dogs and other animal noise complaints
- Shelter and care of domestic animals
- Pet adoptions
- Dog licensing
- Vaccination clinics
- Lost and found, and rehoming services
- Microchipping services
- Spay and neuter programs
- Humane euthanasia and after care services
- Pet loss support
- Animal behavior, training and education classes
- Youth and community engagement programs
- Eviction and housing support
- Assistance with veterinary care for low-income families
- Emergency response and evacuation assistance during disasters

The San Diego Humane Society also works to improve the quality of life for local wildlife and the community as a primary resource for animal rehabilitation and conservation education through their Project Wildlife program.

**CITY OF SANTEE
ANIMAL CONTROL SERVICES**

| General Government Animal Control Services 1001.00.2301 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

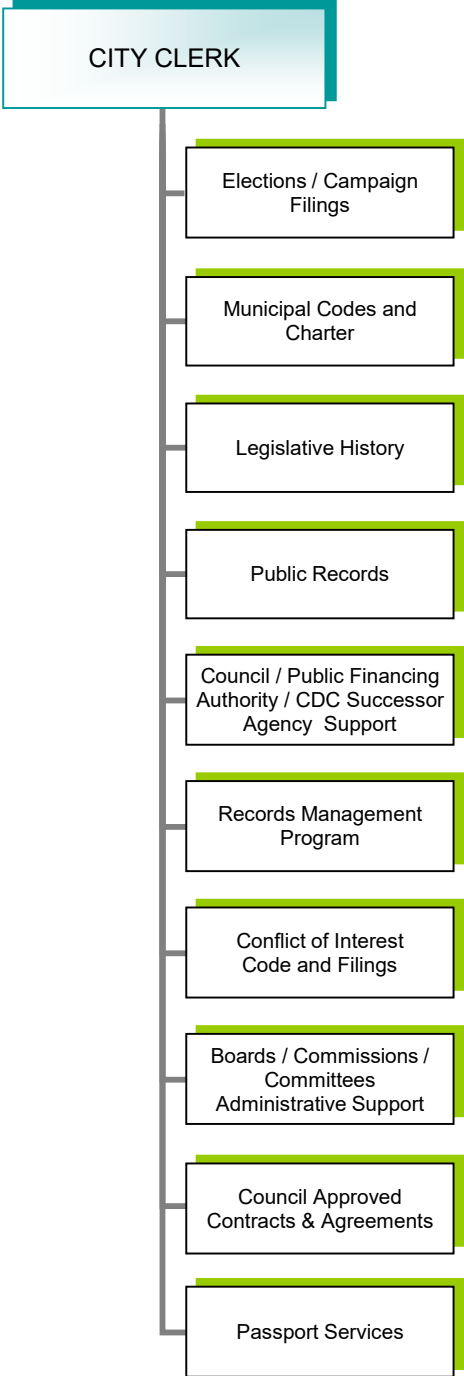
| | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Operations & Maintenance | \$ 424,804 | \$ 435,000 | \$ 441,530 |
| | <hr/> | <hr/> | <hr/> |
| Total | <u>\$ 424,804</u> | <u>\$ 435,000</u> | <u>\$ 441,530</u> |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|--|-------|--------------------------|--------------------------|--------------------------|
| Contract Services - Animal Control | 51154 | \$ 424,804 | \$ 435,000 | \$ 441,530 |
| This account provides funds for animal control services through an agreement with the San Diego Humane Society for the shelter and care of domestic animals, and enforcement of animal laws and public protection. | | | | |
| | | <hr/> | <hr/> | <hr/> |
| Total Operations & Maintenance | | <u>\$ 424,804</u> | <u>\$ 435,000</u> | <u>\$ 441,530</u> |

**CITY OF SANTEE
CITY CLERK**



CITY OF SANTEE

CITY CLERK

Mission Statement

The City Clerk's Office promotes community involvement and awareness, and supports City Council and staff by coordinating the legislative process, administering City elections, and managing City records with integrity, accuracy, impartiality, and professionalism.

Program Description

The City Clerk is appointed by the City Council and performs duties as outlined in the Santee Municipal Code, City Charter, California Government Code and California Election Code. The City Clerk's Office is responsible for the preparation of the City Council agendas, maintaining the legislative history by accurately recording and documenting Council actions in official minutes, resolutions and ordinances; and oversees the citywide records management program. As the Election Official, the City Clerk is responsible for the administration of all general and special municipal elections, and as the Filing Officer, receives Campaign Disclosure Filings and Statements of Economic Interest in accordance with the Political Reform Act. This office also receives and responds to all subpoenas and requests for public information, maintains the Santee Municipal Code and receives and publicly opens bids for City goods and services.

FY 2020-21 Accomplishments

- Passport program has served over 850 customers this fiscal year, that is an increase of 18%
 - Added passport photos to the services offered at the City
- Completed the Council Chamber Audio/Visual Upgrade project which will also enable the City to livestream City Council meetings on Santee TV. This project will be primarily funded with PEG fees that the City is now collecting
- Completed the November 2020 General Election filing two Council seats for District 3 and 4 and the Mayoral seat and administered the Oath of Office certificates
- Continued to hold virtual meetings for all Council meetings and Boards, Commissions and Committees
- Onboarded new Boards, Commission and Committee members and administered the Oaths
- Updated the City's Conflict of Interest Code to include new position classifications, delete reference to positions that have been abolished, and revised disclosure categories as needed

FY 2021-22 Goals and Objectives

- Implement the Agenda Management software
- Provide support to the City Attorney's office for the Municipal Code updates
- Continue to respond to requests for public records and information within the California Public Records Act legal guidelines – research options for a public portal for ease of access to the public and transparency
- Administer provisions of the Political Reform Act; Conflict of Interest and Campaign filings
- Coordinate training and receive AB1234 Ethics Training certificates per Fair Political Practices Commission's regulations
- Update the Records Retention Schedule to ensure consistency with government codes
- Provide support for Santee TV

**CITY OF SANTEE
CITY CLERK**

| General Government City Clerk 1001.00.1301 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|------------------------------|-------------------------------|--------------------------------|
|---|------------------------------|-------------------------------|--------------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel | \$ 288,807 | \$ 366,600 | \$ 407,000 |
| Operations & Maintenance | 60,115 | 263,700 | 138,450 |
| Capital Outlay | <u>45,167</u> | <u>-</u> | <u>-</u> |
| Grand Total | <u><u>\$ 394,088</u></u> | <u><u>\$ 630,300</u></u> | <u><u>\$ 545,450</u></u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|--------------------------|--------------------|--------------------|--------------------|
| City Clerk | 1.00 | 1.00 | 1.00 |
| Assistant City Clerk | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | <u>0.50</u> | <u>1.00</u> | <u>1.00</u> |
| Total Positions | <u><u>2.50</u></u> | <u><u>3.00</u></u> | <u><u>3.00</u></u> |

**CITY OF SANTEE
CITY CLERK**

| General Government | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|--|-------|-------------------|-------------------|-------------------|
| City Clerk 1001.00.1301 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 180,464 | \$ 243,480 | \$ 260,090 |
| Salaries & Wages - Part Time | 50020 | 9,021 | - | 14,850 |
| Overtime | 50025 | 3,110 | 1,700 | - |
| Auto Allowance | 50040 | 4,200 | 4,200 | 4,200 |
| Retirement - PERS | 50050 | 14,375 | 20,920 | 21,770 |
| Retirement - Unfunded Liability | 50052 | 33,950 | 42,040 | 48,650 |
| Retirement - Part Time | 50055 | 338 | - | 560 |
| Medicare | 50060 | 2,856 | 3,610 | 4,220 |
| Health Insurance | 50070 | 34,820 | 46,630 | 48,510 |
| Dental Insurance | 50071 | 1,834 | 3,020 | 3,150 |
| OPEB Health | 50072 | 3,100 | - | - |
| Life Insurance | 50075 | 208 | 310 | 310 |
| Long Term Disability Insurance | 50076 | 529 | 690 | 690 |
| Total Personnel | | \$ 288,807 | \$ 366,600 | \$ 407,000 |
| OPERATION & MAINTENANCE COSTS | | | | |
| Expert/Consulting Services | 51040 | \$ 17,648 | \$ 4,000 | \$ 44,000 |
| Subscriptions/Memberships | 51104 | 440 | 1,000 | 1,000 |
| Professional Development | 51110 | 4,186 | 6,000 | 6,000 |
| Printing & Duplicating | 51120 | 760 | 1,500 | 1,500 |
| Telephone & Fax | 51121 | 2,661 | 2,800 | 2,900 |
| Postage | 51122 | 2,652 | 4,500 | 4,500 |
| Advertising | 51123 | 7,526 | 6,000 | 6,000 |
| Election Expense | 51124 | 303 | 206,000 | 50,000 |
| Rentals/Leases - Buildings | 51140 | 6,665 | 9,000 | 9,000 |
| Rentals/Leases - Office Equipment | 51141 | 974 | 6,000 | 2,750 |
| Materials & Supplies | 51160 | 3,034 | 4,000 | 4,000 |
| Electricity & Gas | 51180 | 3,520 | 3,900 | 4,000 |
| Software Maintenance & Licensing | 51201 | 4,000 | - | - |
| Repair/Maint - Equipment | 51211 | 5,745 | 9,000 | 2,800 |
| Total Operation & Maintenance | | \$ 60,115 | \$ 263,700 | \$ 138,450 |
| CAPITAL OUTLAY COSTS | | | | |
| Office Equipment | 60010 | \$ 45,167 | \$ - | \$ - |
| Total Capital Outlay | | \$ 45,167 | \$ - | \$ - |
| Grand Total | | \$ 394,088 | \$ 630,300 | \$ 545,450 |

**CITY OF SANTEE
CITY CLERK**

| General Government City Clerk 1001.00.1301 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATION & MAINTENANCE COSTS | | | |
| Expert/Consulting Services | \$ 17,648 | \$ 4,000 | \$ 44,000 |
| This account provides for expert and consultant services in the area of elections and operations. Included in fiscal year 2021-22 is an amount for redistricting expenses. | | | |
| Subscriptions/Memberships | 440 | 1,000 | 1,000 |
| This appropriation will provide for memberships including: International Institute of Municipal Clerks, California City Clerk's Association, San Diego County City Clerks Association, and the National Notary Association. These memberships provide current and valuable information through education, support, and communication. | | | |
| Professional Development | 4,186 | 6,000 | 6,000 |
| This account provides for attendance at selected professional association meetings, conferences and seminars. These include New Law & Election Seminar, Southern California City Clerks Association Quarterly Meetings, SD County City Clerks Meetings, SD County Deputy City Clerks Association Meetings, and CCAC's Nuts & Bolts Training. Points are earned towards the Certified and Master Municipal Clerk designations with each attendance. | | | |
| Printing & Duplicating | 760 | 1,500 | 1,500 |
| Printing and binding costs incurred in the duplication of City Council/CDC Successor Agency agenda materials and documents, Boards, Commission & Committee handbooks and applications, pamphlets, claim forms, public records request forms, engraving, the full share of the central copy machine supplies used by various departments, and other informational material. Scanning and imaging of City documents is also paid from this account. | | | |
| Telephone & Fax | 2,661 | 2,800 | 2,900 |
| This appropriation funds the cost of the telephone and fax machine. | | | |
| Postage | 2,652 | 4,500 | 4,500 |
| This account covers the costs of mailing City forms and correspondence, City Council agendas, legal documents, requests for information, policy and organizational materials. This account also covers the cost of the annual maintenance agreement for the postage machine and meter. | | | |

**CITY OF SANTEE
CITY CLERK**

| General Government City Clerk 1001.00.1301 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

OPERATION & MAINTENANCE COSTS (Continued)

| | | | |
|--|-----------------|-----------------|-----------------|
| Advertising | \$ 7,526 | \$ 6,000 | \$ 6,000 |
| This amount will provide for legal publication of certain Resolutions and Ordinances as required by law, public hearing notices, and advertisements. | | | |
| Election Expense | 303 | 206,000 | 50,000 |
| The fiscal year 2021-22 represents a portion of the estimated cost to conduct the City's November 2022 election for two Council Member seats and the Fanita Ranch referendum. Costs include an Oath of Office ceremony, Candidate Handbooks, forms, printing, the Martin & Chapman Election Handbook and supplies related to candidate filings and future election planning. This account also covers required printing, publishing, and posting of the ballot pamphlet in five languages, canvassing of votes and providing certified election results. | | | |
| Rentals/Leases - Buildings | 6,665 | 9,000 | 9,000 |
| This appropriation provides the allocation for high security, off-site city-wide storage, retrieval, and destruction of records/boxes. | | | |
| Rentals/Leases - Office Equipment | 974 | 6,000 | 2,750 |
| This account includes the postage machine lease. | | | |
| Materials & Supplies | 3,034 | 4,000 | 4,000 |
| This appropriation provides for: 1) office supplies, including laser printer cartridges, stationery, copier supplies, public noticing supplies, records management materials and other miscellaneous office supplies; 2) books; and 3) materials and supplies, covering a wide variety of items needed ranging from gavels, agenda binders, special forms and plaques, meeting name signs, binders and folders, flags, record boxes, etc. This account also covers the supplies and support for City Council meetings and workshops. | | | |
| Electricity & Gas | 3,520 | 3,900 | 4,000 |
| This appropriation will fund the cost of electricity and gas allocated to the City Clerk's office. | | | |
| Software Maintenance & Licensing | 4,000 | - | - |
| This appropriation provided for Agenda Management software, which has been moved to Information Technology's budget. | | | |

**CITY OF SANTEE
CITY CLERK**

| General Government City Clerk 1001.00.1301 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

OPERATION & MAINTENANCE COSTS (Continued)

| | | | |
|---|------------------|-------------------|-------------------|
| Repair & Maintenance - Equipment | \$ 5,745 | \$ 9,000 | \$ 2,800 |
| <p>This amount provides for the Department's share of the City's pooled copier maintenance agreement, repair and maintenance of the department's printers, scanner, reader/printer microfilm machine, fax and date/time stamp machine. Also included in this account is the annual fee for web posting & updating of the Municipal Code (both paper and electronic versions).</p> | | | |
| Total Operations and Maintenance | \$ 60,115 | \$ 263,700 | \$ 138,450 |

CAPITAL OUTLAY COSTS

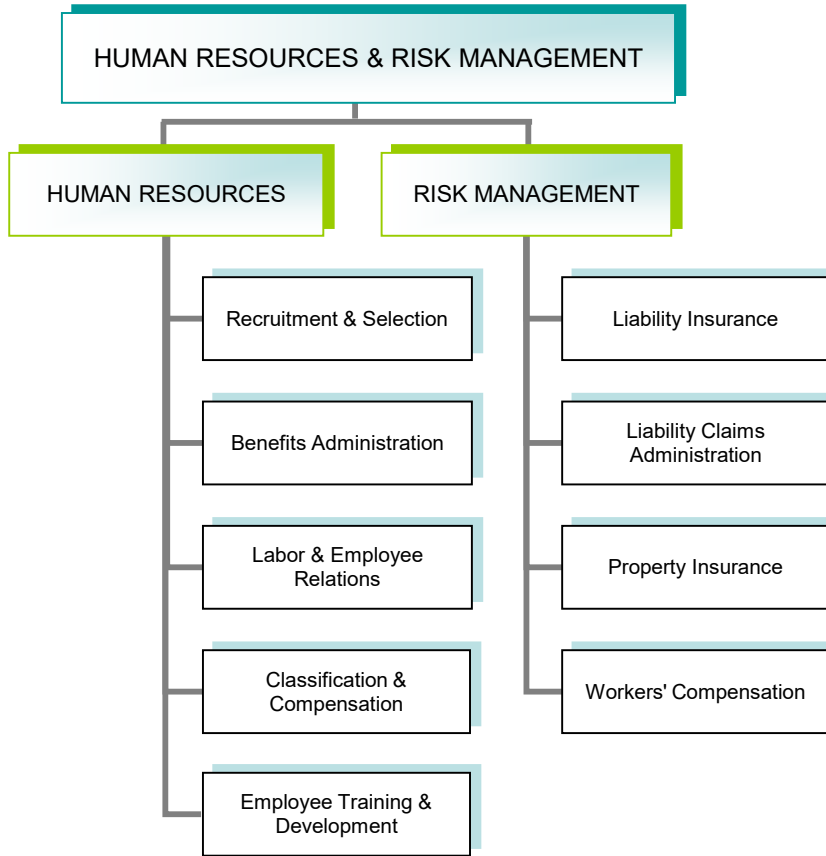
| | | | |
|--|------------------|-------------|-------------|
| Office Equipment | \$ 45,167 | \$ - | \$ - |
| <p>This appropriation funded the purchase of a new Sharp copier.</p> | | | |
| Total Capital Outlay | \$ 45,167 | \$ - | \$ - |



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CITY OF SANTEE

HUMAN RESOURCES & RISK MANAGEMENT



CITY OF SANTEE
HUMAN RESOURCES AND RISK MANAGEMENT SUMMARY

| | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|------------------------------------|----------------------|-----------------------|------------------------|
| SUMMARY OF EXPENDITURES | | | |
| Human Resources | \$ 539,161 | \$ 518,820 | \$ 653,770 |
| Risk Management | 433,386 | 624,140 | 716,950 |
| Total | \$ 972,547 | \$ 1,142,960 | \$ 1,370,720 |
| SUMMARY OF FUNDED POSITIONS | | | |
| Human Resources | 3.00 | 3.00 | 4.00 |
| Risk Management | - | - | - |
| Total | 3.00 | 3.00 | 4.00 |

CITY OF SANTEE

HUMAN RESOURCES & RISK MANAGEMENT

Mission Statement

We recruit exceptional individuals, provide professional development to employees, and foster respectful labor relations.

Program Description

The Human Resources and Risk Management Department is responsible for the City's recruitment and selection process, classification and compensation plan, benefits administration, labor and employee relations, employee training and development and risk management functions including liability and property insurance, workers' compensation, general liability claims and loss control.

FY 2020-21 Accomplishments

- Partnered with departments to innovate recruitment processes
- Produced and deployed an advertising video for Fire Department recruitments
- Implemented a competency-based performance management program for all City employees
- Implemented digital signatures and electronic versions of various forms
- Delivered enhanced training courses and supervisor resources
- Provided ongoing consultation to departments on policy and employee relations
- Promoted professional development through participation in regional training and supervisor resources
- Partnered with City Manager to develop and deploy Diversity, Equity & Inclusion Plan
- In response to the COVID-19 pandemic: Created policies and procedures in compliance with various Federal, State, and County Orders; Successfully negotiated the terms of a side letter with the Santee Firefighters' Association; Participated in the Emergency Operations Center Activation Team; Addressed COVID-19 exposures potentially impacting the workplace
- Continued to facilitate the City/County Risk Management Association to share best practices
- Expanded employee wellness program with an overall strategy to retain employee engagement during the pandemic ("Thrive Thursday" trainings; Flu vaccinations; EAP flyers)

FY 2021-22 Goals and Objectives

- Implement operational improvements and leverage technology to innovate departmental functions.
- Expand professional development and succession planning
- Collaborate with the City Attorney's Office to complete additional compliance and policy revisions
- Support ongoing positive employee/employer relations
- Continue to support the City's Diversity, Equity and Inclusion Initiatives

**CITY OF SANTEE
HUMAN RESOURCES**

| General Government Human Resources 1001.01.1601 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|------------------------------|-------------------------------|--------------------------------|
|--|------------------------------|-------------------------------|--------------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel | \$ 472,769 | \$ 457,480 | \$ 564,400 |
| Operations & Maintenance | 57,916 | 61,340 | 89,370 |
| Capital Outlay | <u>8,477</u> | <u>-</u> | <u>-</u> |
| Grand Total | <u><u>\$ 539,161</u></u> | <u><u>\$ 518,820</u></u> | <u><u>\$ 653,770</u></u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|--------------------------------|--------------------|--------------------|--------------------|
| Director of Human Resources | 1.00 | 1.00 | 1.00 |
| Senior Human Resources Analyst | 1.00 | 1.00 | 1.00 |
| Human Resources Technician | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | <u>-</u> | <u>-</u> | <u>1.00</u> |
| Total Positions | <u><u>3.00</u></u> | <u><u>3.00</u></u> | <u><u>4.00</u></u> |

**CITY OF SANTEE
HUMAN RESOURCES**

| General Government | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------|-------------------|-------------------|-------------------|
| Human Resources 1001.01.1601 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 328,550 | \$ 304,990 | \$ 385,340 |
| Salaries & Wages - Part Time | 50020 | 19,663 | 20,740 | 4,500 |
| Auto Allowance | 50040 | 4,200 | 4,200 | 4,200 |
| Retirement - PERS | 50050 | 24,956 | 29,060 | 34,530 |
| Retirement - Unfunded Liability | 50052 | 52,710 | 52,660 | 68,150 |
| Retirement - Part Time | 50055 | 171 | 160 | 170 |
| Medicare | 50060 | 5,110 | 4,780 | 5,720 |
| Health Insurance | 50070 | 30,638 | 37,080 | 56,260 |
| Dental Insurance | 50071 | 1,956 | 2,610 | 3,830 |
| OPEB Health | 50072 | 3,720 | - | - |
| Life Insurance | 50075 | 281 | 310 | 420 |
| Long Term Disability Insurance | 50076 | 813 | 890 | 1,280 |
| Total Personnel | | \$ 472,769 | \$ 457,480 | \$ 564,400 |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Employee Assistance Program | 51013 | \$ 3,399 | \$ 3,510 | \$ 3,650 |
| Technical Personnel Services | 51014 | 2,240 | 2,500 | 3,100 |
| Tuition Reimbursement | 51015 | 10,343 | 12,000 | 12,000 |
| Expert/Consulting Services | 51040 | 6,445 | 8,800 | 29,000 |
| Citywide Training/Consulting | 51103 | 8,898 | - | 10,000 |
| Subscriptions/Memberships | 51104 | 1,809 | 1,880 | 3,120 |
| Professional Development | 51110 | 2,972 | 4,500 | 7,500 |
| Printing & Duplicating | 51120 | 19 | 200 | 200 |
| Telephone & Fax | 51121 | 2,866 | 3,000 | 3,100 |
| Postage | 51122 | 82 | 100 | 100 |
| Advertising | 51123 | 1,460 | 4,350 | 2,000 |
| Materials and Supplies | 51160 | 1,699 | 4,500 | 4,000 |
| Wellness Program | 51169 | 8,940 | 4,000 | 4,000 |
| Recognition Program | 51170 | 1,723 | 2,400 | 2,400 |
| Electricity & Gas | 51180 | 4,023 | 4,400 | 4,200 |
| Software Maintenance & Licensing | 51201 | - | 4,000 | - |
| Repair/Maint - Equipment | 51211 | 883 | 1,200 | 1,000 |
| Minor Equipment | 51361 | 115 | - | - |
| Total Operations & Maintenance | | \$ 57,916 | \$ 61,340 | \$ 89,370 |
| CAPITAL OUTLAY COSTS | | | | |
| Office Equipment | 60010 | \$ 8,477 | \$ - | \$ - |
| Total Capital Outlay | | \$ 8,477 | \$ - | \$ - |
| Grand Total | | \$ 539,161 | \$ 518,820 | \$ 653,770 |

CITY OF SANTEE HUMAN RESOURCES

| General Government Human Resources 1001.01.1601 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Employee Assistance Services | \$ 3,399 | \$ 3,510 | \$ 3,650 |
| The Employee Assistance Program (EAP) is an employer provided resource for employees to obtain confidential, professional assistance when facing family, financial, legal or personal situations and provides onsite debriefs or counseling following major, critical incidents. | | | |
| Technical Personnel Services | 2,240 | 2,500 | 3,100 |
| This account funds pre-employment background and medical testing. | | | |
| Tuition Reimbursement | 10,343 | 12,000 | 12,000 |
| This program reimburses employees for qualifying expenses to support professional growth through continuing education. | | | |
| Expert/Consulting Services | 6,445 | 8,800 | 29,000 |
| This account funds the City/County Personnel Association (CCPA) Training Consortium, standardized exams for recruitment testing, legal/outside professional services to assist with human resources functions and unforeseen personnel related costs that may arise during the fiscal year. Included in fiscal year 2021-22 is an amount allocated for consultant services related to an Executive recruitment. | | | |
| Citywide Training/Consulting | 8,898 | - | 10,000 |
| organizational/professional development and attendance at professional training and conferences for all City employees. | | | |
| Subscriptions & Memberships | 1,809 | 1,880 | 3,120 |
| This appropriation will provide for memberships in relevant Human Resources and Risk Management professional associations, as well as subscriptions to relevant publications. | | | |
| Professional Development | 2,972 | 4,500 | 7,500 |
| This appropriation will allow for staff attendance at workshops, conferences and trainings to remain current on various legal mandates and developments in case law, public employment and industry trends in Human Resources and Risk Management. | | | |
| Printing & Duplicating | 19 | 200 | 200 |
| This account provides for human resources related professional printing services. | | | |
| Telephone & Fax | 2,866 | 3,000 | 3,100 |
| This appropriation will fund the cost of telephone, fax machine, and modem line charges. | | | |

**CITY OF SANTEE
HUMAN RESOURCES**

| General Government Human Resources 1001.01.1601 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| Postage This account will cover the costs of mailing general correspondence as well as recruitments, benefits, policy, and organizational materials. | \$ 82 | \$ 100 | \$ 100 |
| Advertising This account provides for publishing recruitment bulletins online and in professional publications. | 1,460 | 4,350 | 2,000 |
| Materials & Supplies This appropriation provides for office supplies, expenses incurred in administering interviews, testing and assessment centers, as well as supplies and expenses for special City meetings and workshops for employees. | 1,699 | 4,500 | 4,000 |
| Wellness Program This appropriation is funded by the CIGNA wellness fund to cover employee wellness program expenses such as employee events, educational workshops, incentive items and other related activities. | 8,940 | 4,000 | 4,000 |
| Recognition Program This appropriation funds the annual employee service awards program. | 1,723 | 2,400 | 2,400 |
| Electricity & Gas This appropriation will fund the cost of electricity and gas. | 4,023 | 4,400 | 4,200 |
| Software Maintenance & Licensing This appropriation covers the annual fee for the on-line recruitment system. In fiscal year 2021-22, this expense has been moved to the Information Technology budget. | - | 4,000 | - |
| Repair/Maint - Equipment This appropriation will cover the department's share of the copier pooled maintenance agreement. | 883 | 1,200 | 1,000 |
| Minor Equipment This account covered the purchase of a Microsoft Surface Pro 7, partially reimbursed with Covid-19 funds. | 115 | - | - |
| Total Operations & Maintenance | \$ 57,916 | \$ 61,340 | \$ 89,370 |
| CAPITAL OUTLAY COSTS | | | |
| Office Equipment This appropriation funded the purchase of a new Sharp copier. | \$ 8,477 | \$ - | \$ - |
| Total Capital Outlay | \$ 8,477 | \$ - | \$ - |

**CITY OF SANTEE
RISK MANAGEMENT**

| General Government Risk Management 1001.01.1701 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|-------------------|-------------------|-------------------|
| Operations & Maintenance | \$ 433,386 | \$ 624,140 | \$ 716,950 |
| Total | \$ 433,386 | \$ 624,140 | \$ 716,950 |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|---|-------|-------------------|-------------------|-------------------|
| Claims Administration | 51033 | \$ 18,374 | \$ 21,600 | \$ 20,000 |
| Legal Defense | 51034 | 45,074 | 100,000 | 50,000 |
| Expert/Consulting Services | 51040 | 6,849 | 6,580 | 81,920 |
| Property Insurance | 51301 | 72,692 | 91,220 | 122,100 |
| Public Liability Insurance | 51305 | 263,871 | 318,740 | 392,930 |
| Awards & Indemnities | 51310 | 26,528 | 86,000 | 50,000 |
| Total Operations & Maintenance | | \$ 433,386 | \$ 624,140 | \$ 716,950 |

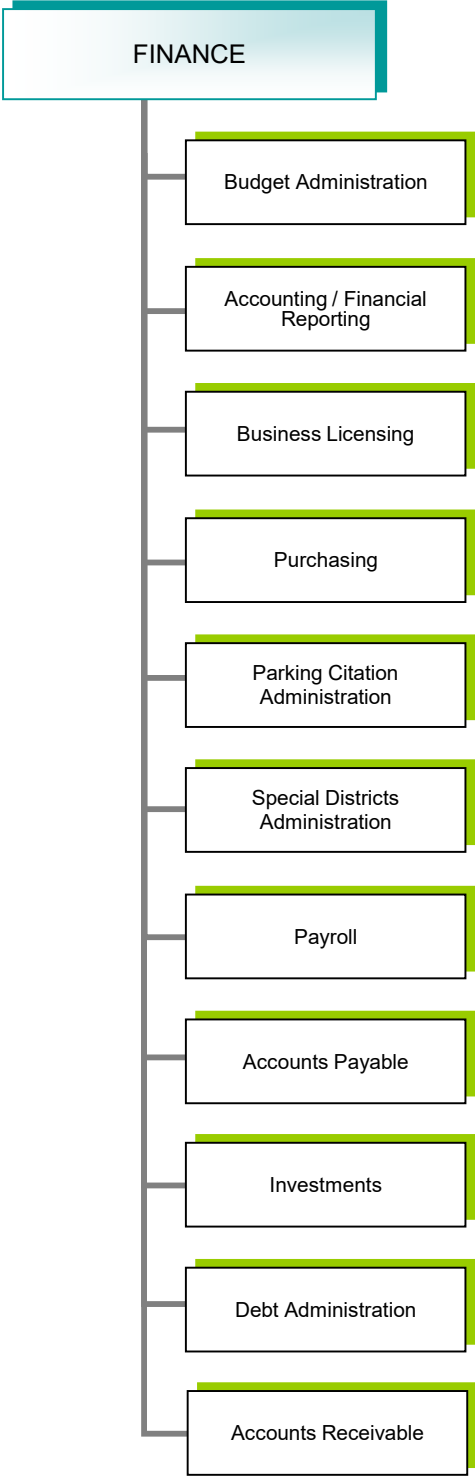
**CITY OF SANTEE
RISK MANAGEMENT**

| General Government Risk Management 1001.01.1701 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Claims Administration | \$ 18,374 | \$ 21,600 | \$ 20,000 |
| This appropriation funds the third party administrator for liability claims. | | | |
| Legal Defense | 45,074 | 100,000 | 50,000 |
| This appropriation represents an estimate of the legal defense costs in settling or dismissing claims against the City. Actual costs depend on the number and severity of claims filed. | | | |
| Expert/Consulting Services | 6,849 | 6,580 | 81,920 |
| This account funds OSHA required programs including Department of Transportation random drug testing, hearing conservation and chemical inventory. This account also funds DMV license medical testing. In addition, included in fiscal year 2021-22 is \$75,000 for a consultant to prepare an ADA Transition Plan. | | | |
| Property Insurance | 72,692 | 91,220 | 122,100 |
| This appropriation provides insurance coverage for City owned properties and vehicles. | | | |
| Public Liability Insurance | 263,871 | 318,740 | 392,930 |
| This appropriation funds the costs of municipal liability insurance for the City including brokerage, underwriting and administrative fees. A portion of this cost has been budgeted in the Emergency Medical budget of the Fire Department as it is reimbursed from CSA 69. Current liability coverage includes the reimbursement of defense costs and payment of litigated court settlements and awards beyond the City's self-insured retention (SIR). The City is a member of PRISM (formerly CSAC EIA) with an SIR of \$150,000 and excess coverage up to \$50 million. | | | |
| Awards & Indemnities | 26,528 | 86,000 | 50,000 |
| This appropriation provides for awards and claim settlement payments which are estimated. | | | |
| Total Operations & Maintenance | \$ 433,386 | \$ 624,140 | \$ 716,950 |



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**CITY OF SANTEE
FINANCE**



CITY OF SANTEE

FINANCE

Mission Statement

We are dedicated to safeguarding City assets while providing sound fiscal management and excellent customer service to all citizens, the business community, and City employees. We accomplish budgetary planning, the investment of public funds, purchasing, accounting and business licensing with professionalism and integrity.

Program Description

The Finance Department is responsible for the collection and investment of City monies, accounting and financial reporting, budget preparation and administration, debt administration, long-range fiscal planning, purchasing, business licensing, parking citation administration, payroll, accounts payable, accounts receivable, and capital asset inventory control.

FY 2020-21 Accomplishments

- Completed the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2020 in-house. We expect to receive the Government Finance Officers Association of the United States and Canada (GFOA) Certificate of Achievement for Excellence in Financial Reporting for this report.
- Provided sound fiscal planning by utilizing strong budgetary controls and a five-year financial projection to ensure the continued fiscal health of the City
- Submitted reports to San Diego County and the State of California detailing all Coronavirus Aid, Relief, and Economic Security (CARES) Act eligible expenditures. CARES Act funding received and expended by the City totaled \$1.75 million.
- Led the development of the City's FY 2021-22 Operating Budget and Capital Improvement Program for Fiscal Years 2022-2026
- Through supplemental contributions to the City's OPEB trust, the outstanding unfunded liability was reduced to less than \$500,000 from the initial amount of \$4.2 million
- Provided fiscal and managerial support to various City projects such as the procurement of a new permitting and land management system and the implementation of the Enterprise Fleet Management vehicle leasing program

FY 2021-22 Goals and Objectives

- Continue to identify and implement strategies to address unfunded liabilities including CalPERS retirement costs
- Issue a Request for Proposals for consultant services and complete a Development Impact Fee study
- Develop an enhanced long-range financial planning model to better assist the City in its long-range fiscal planning efforts
- Ensure the City maximizes federal and state reimbursement opportunities of eligible costs incurred as a result of the COVID-19 pandemic
- Participate in the development of the expenditure plan and meet all required reporting requirements for the \$7.3 million in American Rescue Plan Act funds to be received as a result of the COVID-19 pandemic
- Continue to navigate and address the fiscal challenges faced by the City as a result of the economic impacts of the COVID-19 pandemic

**CITY OF SANTEE
FINANCE**

| General Government Finance 1001.00.1501 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|------------------------------|-------------------------------|--------------------------------|
|--|------------------------------|-------------------------------|--------------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|----------------------------|----------------------------|----------------------------|
| Personnel | \$ 1,111,317 | \$ 1,131,270 | \$ 1,176,670 |
| Operations & Maintenance | 164,401 | 198,070 | 235,590 |
| Capital Outlay | <u>8,477</u> | <u>-</u> | <u>-</u> |
| Grand Total | <u><u>\$ 1,284,195</u></u> | <u><u>\$ 1,329,340</u></u> | <u><u>\$ 1,412,260</u></u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|---------------------------------|--------------------|--------------------|--------------------|
| Director of Finance/Treasurer | 1.00 | 1.00 | 1.00 |
| Finance Manager | 1.00 | 1.00 | 1.00 |
| Confidential Accountant | 1.00 | 1.00 | 1.00 |
| Confidential Payroll Specialist | 1.00 | 1.00 | 1.00 |
| Procurement Specialist | 1.00 | 1.00 | 1.00 |
| Senior Account Clerk | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 1.00 | 1.00 | 1.00 |
| Account Clerk | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total Positions | <u><u>8.00</u></u> | <u><u>8.00</u></u> | <u><u>8.00</u></u> |

**CITY OF SANTEE
FINANCE**

| General Government Finance 1001.00.1501 | | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|-------|------------------------------|-------------------------------|--------------------------------|
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 749,840 | \$ 765,510 | \$ 785,380 |
| Salaries & Wages - Part Time | 50020 | 10,819 | 16,100 | 14,400 |
| Overtime | 50025 | 15,039 | 12,000 | 12,000 |
| Auto Allowance | 50040 | 4,200 | 4,200 | 4,200 |
| Retirement - PERS | 50050 | 74,952 | 84,540 | 83,870 |
| Retirement - Unfunded Liability | 50052 | 116,830 | 132,180 | 154,400 |
| Retirement - Part Time | 50055 | 91 | 240 | 540 |
| Medicare | 50060 | 11,311 | 11,560 | 11,660 |
| Health Insurance | 50070 | 93,849 | 95,620 | 99,930 |
| Dental Insurance | 50071 | 5,673 | 6,270 | 7,240 |
| OPEB Health | 50072 | 25,690 | - | - |
| Life Insurance | 50075 | 816 | 840 | 840 |
| Long Term Disability Insurance | 50076 | 2,147 | 2,210 | 2,210 |
| Unemployment Insurance | 50081 | 61 | - | - |
| Total Personnel | | <u>\$ 1,111,317</u> | <u>\$ 1,131,270</u> | <u>\$ 1,176,670</u> |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Accounting/Auditing | 51010 | \$ 43,940 | \$ 44,650 | \$ 46,300 |
| Expert/Consulting Services | 51040 | 60,995 | 70,420 | 112,000 |
| Subscriptions/Memberships | 51104 | 1,679 | 2,210 | 2,490 |
| Professional Development | 51110 | 6,559 | 10,000 | 9,200 |
| Mileage Reimbursement | 51112 | - | 100 | 100 |
| Printing & Duplicating | 51120 | 3,888 | 5,400 | 5,400 |
| Telephone & Fax | 51121 | 6,379 | 6,700 | 6,700 |
| Postage | 51122 | 5,410 | 5,200 | 5,200 |
| Advertising | 51123 | - | 350 | 350 |
| Bank Fees | 51150 | 22,576 | 36,690 | 29,500 |
| Materials & Supplies | 51160 | 2,943 | 4,800 | 6,000 |
| Electricity & Gas | 51180 | 8,046 | 9,100 | 10,400 |
| Repair/Maint - Equipment | 51211 | 1,986 | 2,450 | 1,950 |
| Total Operations & Maintenance | | <u>\$ 164,401</u> | <u>\$ 198,070</u> | <u>\$ 235,590</u> |
| CAPITAL OUTLAY COSTS | | | | |
| Office Equipment | 60010 | <u>\$ 8,477</u> | <u>\$ -</u> | <u>\$ -</u> |
| Total Capital Outlay | | <u>\$ 8,477</u> | <u>\$ -</u> | <u>\$ -</u> |
| Grand Total | | <u><u>\$ 1,284,195</u></u> | <u><u>\$ 1,329,340</u></u> | <u><u>\$ 1,412,260</u></u> |

**CITY OF SANTEE
FINANCE DEPARTMENT**

| General Government Finance 1001.00.1501 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Accounting/Auditing | \$ 43,940 | \$ 44,650 | \$ 46,300 |
| <p>This appropriation will provide for independent financial statement audit services for the City, the Single Audit of federal awards and a franchise fee or transient occupancy tax audit. Also included is the preparation of the State Controller's Report of Financial Transactions, various demographic & statistical Information required for the Annual Comprehensive Financial Report ("ACFR") and the Government Finance Officers Association ACFR award application fee.</p> | | | |
| Expert/Consulting Services | 60,995 | 70,420 | 112,000 |
| <p>This appropriation will provide for the following contract services: property tax revenue analysis and reporting, sales tax revenue analysis and reporting, state mandated cost reimbursement claims, parking citation collection and administration, GASB 68 (pension) actuarial reporting, GASB 75 (OPEB) actuarial valuation, accounting software updates, and special projects and general financial advisory. The fiscal year 2021-22 appropriation includes \$40,000 in one-time funding for a Development Impact Fee (DIF) Study.</p> | | | |
| Subscriptions/Memberships | 1,679 | 2,210 | 2,490 |
| <p>This appropriation will provide for the following memberships: Government Finance Officers Association, California Municipal Treasurers Association, California Association of Public Purchasing Officers, the California Society of Municipal Finance Officers, and subscriptions for government and payroll updates.</p> | | | |
| Professional Development | 6,559 | 10,000 | 9,200 |
| <p>This appropriation provides for travel and attendance at professional association meetings, conferences, and seminars related to fiscal policy, management, governmental accounting and related issues. Included are costs related to the California Society of Municipal Finance Officers annual conference, Tyler Technologies Eden users annual conference, the Government Finance Officers Association virtual conference, and the California Association of Public Purchasing Officers annual conference. Also included are the cost of miscellaneous professional association meetings, computer software application training and general professional development opportunities.</p> | | | |
| Mileage Reimbursement | - | 100 | 100 |
| <p>This appropriation will cover mileage reimbursement for use of personal vehicles while on City business.</p> | | | |

**CITY OF SANTEE
FINANCE DEPARTMENT**

| General Government Finance 1001.00.1501 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

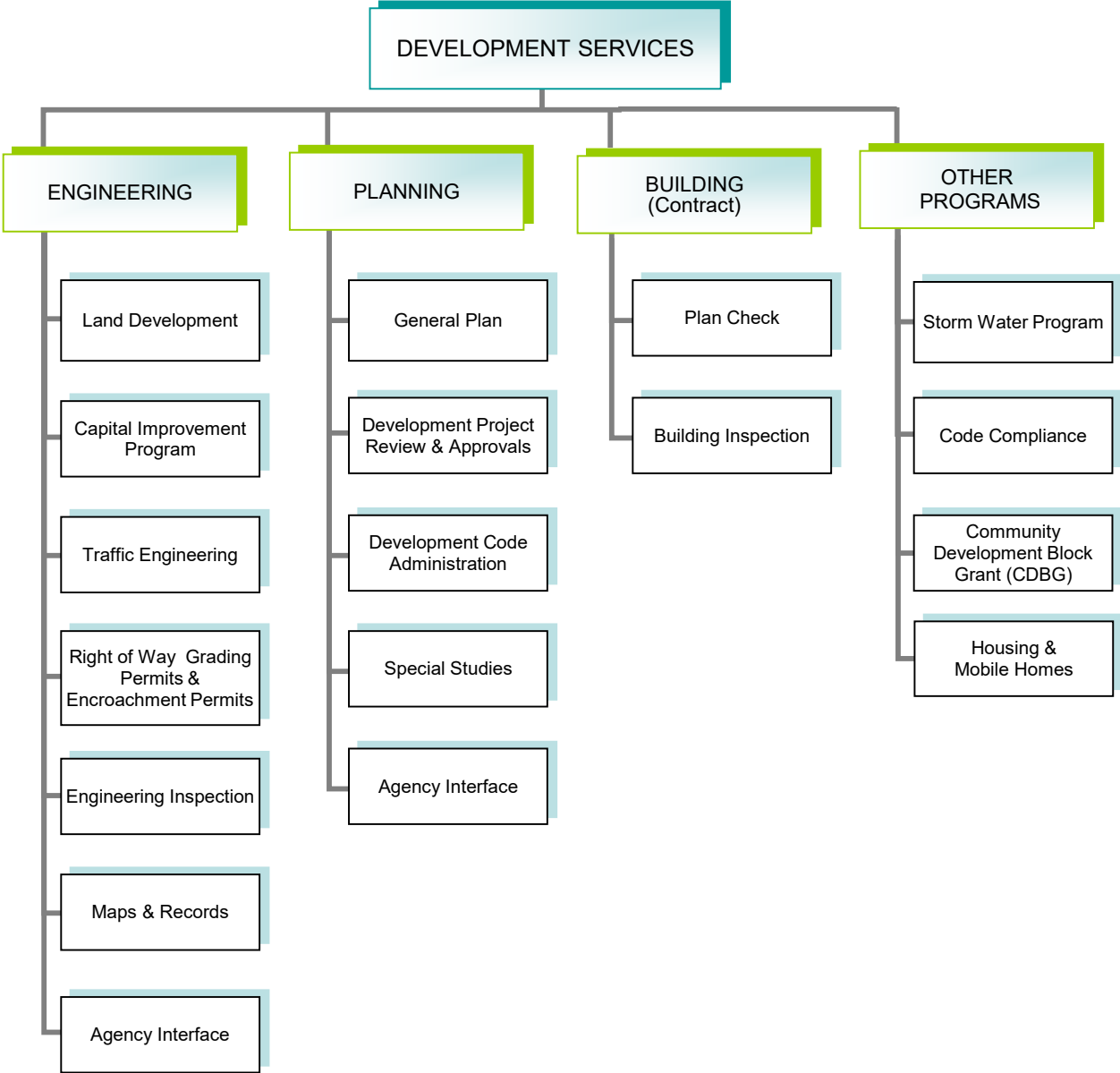
OPERATIONS & MAINTENANCE COSTS (Continued)

| | | | |
|---|------------|------------|------------|
| Printing & Duplicating This appropriation will provide for printing of budget documents, the annual financial report, checks, business license forms, receipt and tax forms, general document copying and computer paper. | \$ 3,888 | \$ 5,400 | \$ 5,400 |
| Telephone & Fax This appropriation will fund the cost of telephone and fax line charges for the department. | 6,379 | 6,700 | 6,700 |
| Postage This appropriation will fund the cost of mailing vendor payments, business license renewals and certificates and other department correspondence. | 5,410 | 5,200 | 5,200 |
| Advertising This appropriation will provide for advertising of formal bids and other required public notices. | - | 350 | 350 |
| Bank Fees This appropriation will fund the fees to process credit card transactions, including online transactions, and the cost of armored car pickup of daily cash deposits. | 22,576 | 36,690 | 29,500 |
| Materials & Supplies This appropriation provides for materials and supplies as required for operations such as letterhead, envelopes, printer toner and ink, small office equipment and furniture. | 2,943 | 4,800 | 6,000 |
| Electricity & Gas This appropriation will fund the cost of electricity and gas allocated to the Finance Department. | 8,046 | 9,100 | 10,400 |
| Repair/Maintenance - Equipment This appropriation will fund small office equipment repair and maintenance, in addition to the department's share of the copier pooled maintenance agreement. | 1,986 | 2,450 | 1,950 |
| Total Operations & Maintenance | \$ 164,401 | \$ 198,070 | \$ 235,590 |

CAPITAL OUTLAY COSTS

| | | | |
|--|----------|------|------|
| Office Equipment This appropriation funded the purchase of a new Sharp copier. | \$ 8,477 | \$ - | \$ - |
| Total Capital Outlay | \$ 8,477 | \$ - | \$ - |

CITY OF SANTEE DEVELOPMENT SERVICES



**CITY OF SANTEE
DEVELOPMENT SERVICES SUMMARY**

| | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|------------------------------------|----------------------|-----------------------|------------------------|
| SUMMARY OF EXPENDITURES | | | |
| Engineering | \$ 2,274,894 | \$ 2,390,080 | \$ 2,594,330 |
| Storm Water | 178,353 | 204,840 | 136,130 |
| Planning | 1,162,983 | 1,353,625 | 1,739,650 |
| Building | 1,124,498 | 959,000 | 863,830 |
| Code Compliance | 132,057 | 143,200 | 165,310 |
| Total | \$ 4,872,785 | \$ 5,050,745 | \$ 5,499,250 |
| SUMMARY OF FUNDED POSITIONS | | | |
| Engineering | 12.40 | 12.40 | 13.40 |
| Storm Water | 1.00 | 1.00 | 1.00 |
| Planning | 6.40 | 6.40 | 6.40 |
| Code Compliance | 1.50 | 1.50 | 1.50 |
| Total | 21.30 | 21.30 | 22.30 |

CITY OF SANTEE

DEVELOPMENT SERVICES – ENGINEERING

Mission Statement

Guiding sustainable development through community partnership and excellence in service.

Program Description

The Engineering Division has the responsibility for Capital Improvements Program (CIP) project programming and implementation, Land Development engineering activities, Traffic Engineering, utility coordination, and the preparation of special studies and reports for the City Council.

The Capital Improvement Program section is responsible for the planning, programming, bidding, award and construction of all new City parks, bridge repairs, storm drain repair, paving and concrete repairs to roads, repair of City owned infrastructure, the large-scale maintenance, renovation and construction of City owned facilities, the coordination and management of emergency facility repairs, and performing construction inspections.

The Land Development section administers the Grading, Encroachment, Subdivision and Flood Damage Prevention Ordinances; provides public information on grading and encroachment permits; prepares and reviews grading and improvement plans, and administers the Storm Water Program.

The Traffic Engineering section is responsible for responding to and investigating citizen requests on traffic issues related to signage, striping, signal operation, traffic calming and improving traffic safety. The Traffic Engineering section is also responsible for maintenance of the City's street lights, traffic signals, street signage and roadway striping, carrying out traffic-related projects, seeking grant funding, and traffic review for development projects.

The Engineering Division also provides support for projects and programs of the Community Services Department, provides information to outside agencies, administers all right-of-way encroachments, applies for and administers roadway and safety grants and has program responsibility for several other funds including Flood Control, Santee Roadway Lighting District, TransNet, Regional Transportation Congestion Improvement Program (RTCIP) and Gas Tax.

FY 2020-21 Accomplishments

Capital Improvement Program (CIP)

- Managed and completed the construction of two street paving projects totaling 102,987 square feet of pavement overlays, 1,101,240 square feet of slurry and chip sealing, 276 square feet of concrete sidewalk, five accessible pedestrian ramps, zero feet of curb and gutter with the street work totaling \$1,088,813
- Completed a report evaluating the remaining corrugated metal pipe (CMP) locations within the City to allow new priorities and funding needs to be established Also completed the emergency repair of failed CMP storm drain on Carlton Hills Blvd
- Continued the design and Caltrans right of way coordination of the SR-67 / Woodside Avenue Intersection Improvement project for a proposed round-about
- Bid, awarded and completed the construction of the City Council Chambers Upgrade Project
- Completed the design of the Cuyamaca Street Right Turn Pocket improvement project and the design of the Mesa Road at Prospect Ave Intersection improvement project
- Completed the design, bid and award of the Santee Lakes CMP Replacement Project
- Completed the construction of the Concrete Repairs Citywide Project, and the first phase of the Citywide Trash Diversion Project

CITY OF SANTEE
DEVELOPMENT SERVICES – ENGINEERING

FY 2020-21 Accomplishments (cont.)

Land Development

- Provided plan review and construction oversight for grading and improvements required for the Fanita Ranch entitlement, Lantern Crest Phase 3, East County Estates Subdivision, Sharp Medical Office Building, Mission Gorge Multi-Family, Robinson Lane Condominiums, Ariana Multifamily condominium, Walker Trails Subdivision, Summit Avenue Subdivision, Santee Lakes General Store Improvements, HPC Office Building, Cuyamaca Service Station, Mission Gorge Road Service Station, Tower Glass Industrial Building, Phase 2 public improvements for Vision Systems, Riverview at Town Center Multifamily condominium project, Weston public improvements, Weston Park, The Ridge II at Lantern Crest, Commercial site at Graves and Prospect Avenues, Woodspring Suites Hotel, Santee Townhomes, Rayo Wholesale, and other approved land development projects
- Completed coordination and plan review for the issuance of over 20 grading permits, 200 encroachment permits, several parcel/final maps, easements boundary adjustments, development permit applications, pre-applications and supported countless public inquiries/contacts at the community information counter, in addition to responding to storm water discharge complaints and spills

Traffic Engineering

- Re-stripped approximately 16,000 feet of red curbs and 19,000 feet of crosswalks on arterials and in school areas
- Maintained and repaired the 61 City owned traffic signals and related communication system, as needed
- Reviewed high collision locations in the City in order to improve safety
- Continued to process traffic requests in a timely fashion and investigated and responded to 124 traffic-related requests
- Reviewed and approved 159 traffic control plans for encroachment permits
- Started the construction for the grant-funded projects to install street lights on Mission Gorge Road from SR 125 to Carlton Hills Boulevard and on Mast Boulevard in the vicinity of Santana High School
- Continued design for the Magnolia Avenue Traffic Signal Upgrade Project
- Started construction for the grant-funded Traffic Signal Visibility Enhancement Project
- Completed the grant-funded citywide traffic safety plan
- Completed the grant-funded Active Santee Plan
- Submitted a State Active Transportation grant application to install ADA pedestrian ramps for areas surrounding four schools
- Submitted a Federal INFRA (Infrastructure for Rebuilding America) grant application in the amount of \$10.2 million for SR 52 improvements

CITY OF SANTEE

DEVELOPMENT SERVICES – ENGINEERING

FY 2021-22 Goals and Objectives

Capital Improvement Program (CIP)

- Plan, coordinate, and construct the Citywide Pavement Rehabilitation Program for major reconstruction and maintenance projects and update the Pavement Management Condition Report and current condition index to establish ongoing strategies
- Bid and award the next phase of the CMP storm drain repair program based on the re-prioritized locations
- Complete construction of the Woodside Avenue and SR-67 intersection improvement project
- Complete the construction of the following projects: Mesa Road / Prospect Avenue Intersection Improvement Project, the Cuyamaca Street Right Turn Pocket Project, and the Santee Lakes CMP Replacement Project
- Complete the construction of the Concrete Repairs Citywide Project and the current phase of the Citywide Trash Diversion Project

Land Development

- Continue occupancy inspections and improvement oversight on ongoing and upcoming development projects, including, Robinson Lane Subdivision, Village Run condominiums project, Woodspring Suites Hotel, Lantern Crest – Phase 4 and 5, Prospect Estates II, Mission Gorge Multi-Family and Weston acceptance of public improvements
- Provide plan review and/or construction oversight for grading and improvements required for the Movie Theater at RiverView, D'Lazio, Karl Strauss Brewery, Cuyamaca Service Station, Mission Gorge Road Service Station, Walker Trails Subdivision, Summit Avenue Subdivision, HPC Office Building, Tower Glass Industrial Building, Riverview at Town Center Multifamily condominium project and other approved land development projects
- Close out the Sky Ranch project, including acceptance of right-of-way
- Implement electronic permit tracking and inspection software
- Assist the public and development community by processing land development applications and requests for grading permits, building permits, and encroachments into the public right of way

Traffic Engineering

- Continue to collaborate with Caltrans for implementing the Phase I improvements for SR-52, coordinating with developers and Caltrans on project development and related issues
- Continue to maintain the city's traffic signals, striping, signage, and street lights
- Continue to address citizen requests on traffic issues including traffic safety in a timely manner
- Continue to pursue grant funding for traffic and safety related projects including smart signals.
- Continue to review traffic control and development plans
- Continue to implement the City's Transportation Improvement Master Plan to upgrade obsolete traffic signal controllers and communications (Smart System)
- Complete the construction of the street light installation projects on Mission Gorge Road and around Santana High School
- Complete the construction of the Traffic Signal Visibility Enhancement Project
- Apply for grants in support of State Route 52 phased improvements (INFRA, BUILD)

**CITY OF SANTEE
DEVELOPMENT SERVICES - ENGINEERING**

| Development Services Engineering 1001.04.4101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|------------------------------|-------------------------------|--------------------------------|
|--|------------------------------|-------------------------------|--------------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|----------------------------|----------------------------|----------------------------|
| Personnel | \$ 2,235,563 | \$ 2,327,430 | \$ 2,519,030 |
| Operations & Maintenance | 34,228 | 56,650 | 75,300 |
| Capital Outlay | <u>5,104</u> | <u>6,000</u> | <u>-</u> |
| Grand Total | <u>\$ 2,274,894</u> | <u>\$ 2,390,080</u> | <u>\$ 2,594,330</u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|----------------------------------|---------------------|---------------------|---------------------|
| Director of Development Services | 0.50 | 0.50 | 0.50 |
| Principal Civil Engineer | 2.00 | 2.00 | 2.00 |
| Principal Traffic Engineer | 1.00 | 1.00 | 1.00 |
| Senior Management Analyst | 0.45 | 0.45 | 0.45 |
| Senior Civil Engineer | 3.00 | 3.00 | 3.00 |
| Senior Traffic Engineer | 1.00 | 1.00 | 1.00 |
| Associate Civil Engineer | 1.00 | 1.00 | 1.00 |
| Engineering Inspector | 1.00 | 1.00 | 1.00 |
| Assistant Engineer | 1.00 | 1.00 | 1.00 |
| Development Services Technician | 0.50 | 0.50 | 0.50 |
| Field Inspector | - | - | 1.00 |
| Administrative Secretary | <u>0.95</u> | <u>0.95</u> | <u>0.95</u> |
| Total Positions | <u>12.40</u> | <u>12.40</u> | <u>13.40</u> |

CITY OF SANTEE
DEVELOPMENT SERVICES - ENGINEERING

| Development Services Engineering 1001.04.4101 | | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|-------|------------------------------|-------------------------------|--------------------------------|
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 1,538,371 | \$ 1,588,160 | \$ 1,695,490 |
| Salaries & Wages - Part Time | 50020 | 13,842 | 27,720 | 29,700 |
| Overtime | 50025 | 20,502 | 19,200 | 19,200 |
| Auto Allowance | 50040 | 2,100 | 2,100 | 2,100 |
| Retirement - PERS | 50050 | 183,657 | 202,000 | 209,810 |
| Retirement - Unfunded Liability | 50052 | 240,380 | 269,870 | 310,960 |
| Retirement - Part Time | 50055 | 519 | 1,040 | 1,120 |
| Medicare | 50060 | 22,834 | 23,740 | 25,340 |
| Health Insurance | 50070 | 170,093 | 173,820 | 205,610 |
| Dental Insurance | 50071 | 10,225 | 11,290 | 13,680 |
| OPEB Health | 50072 | 23,400 | - | - |
| Life Insurance | 50075 | 1,239 | 1,280 | 1,380 |
| Long Term Disability Insurance | 50076 | 4,120 | 4,260 | 4,640 |
| Workers Compensation Insurance | 50080 | 2,955 | - | - |
| Unemployment Insurance | 50081 | 1,326 | 2,950 | - |
| Total Personnel | | <u>\$ 2,235,563</u> | <u>\$ 2,327,430</u> | <u>\$ 2,519,030</u> |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Expert/Consulting Services | 51040 | \$ 4 | \$ 11,500 | \$ 32,000 |
| Other Governmental Purposes | 51101 | 38 | - | - |
| Subscriptions/Memberships | 51104 | 1,402 | 2,000 | 2,000 |
| Professional Development | 51110 | 450 | 2,500 | 2,000 |
| Mileage Reimbursement | 51112 | 13 | 200 | 100 |
| Printing & Duplicating | 51120 | 542 | 2,500 | 2,000 |
| Telephone & Fax | 51121 | 11,239 | 11,800 | 12,300 |
| Postage | 51122 | 393 | 1,000 | 1,000 |
| Advertising | 51123 | - | 500 | 500 |
| Materials & Supplies | 51160 | 2,410 | 4,150 | 3,000 |
| Wearing Apparel | 51165 | 548 | 1,000 | 800 |
| Electricity & Gas | 51180 | 14,482 | 15,900 | 16,600 |
| Repair/Maint - Equipment | 51211 | 2,706 | 3,600 | 3,000 |
| Total Operations & Maintenance | | <u>\$ 34,228</u> | <u>\$ 56,650</u> | <u>\$ 75,300</u> |
| CAPITAL OUTLAY COSTS | | | | |
| Office Equipment | 60010 | \$ 5,104 | \$ - | \$ - |
| Other Capital Outlay | 60099 | - | 6,000 | - |
| Total Capital Outlay | | <u>\$ 5,104</u> | <u>\$ 6,000</u> | <u>\$ -</u> |
| Grand Total | | <u><u>\$ 2,274,894</u></u> | <u><u>\$ 2,390,080</u></u> | <u><u>\$ 2,594,330</u></u> |

**CITY OF SANTEE
DEVELOPMENT SERVICES - ENGINEERING**

| Development Services Engineering 1001.04.4101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|-----------------------------------|----|---|-----------|-----------|
| Expert/Consulting Services | \$ | 4 | \$ 11,500 | \$ 32,000 |
|-----------------------------------|----|---|-----------|-----------|

This appropriation provides for consultant services for projects that are not covered by developer deposits or a capital account, including legal description preparation, review for easements or right of way dedications and consultant costs to develop guidelines for implementing recent legislation (Senate Bill 743) on the use of vehicle miles traveled (VMT) as a metric for transportation impact analysis.

| | | | | |
|------------------------------------|--|----|---|---|
| Other Governmental Purposes | | 38 | - | - |
|------------------------------------|--|----|---|---|

Reflects the write-off of uncollected developer deposit account balances.

| | | | | |
|----------------------------------|--|-------|-------|-------|
| Subscriptions/Memberships | | 1,402 | 2,000 | 2,000 |
|----------------------------------|--|-------|-------|-------|

This appropriation provides for staff professional memberships, licenses, and subscriptions.

| | | | | |
|---------------------------------|--|-----|-------|-------|
| Professional Development | | 450 | 2,500 | 2,000 |
|---------------------------------|--|-----|-------|-------|

This appropriation provides for continuing professional and technical training and development, utilizing training and educational courses offered by various agencies and professional organizations. Travel and subsistence expenses incurred while conducting City business, attending training seminars and meetings of professional organizations are also covered by this account.

| | | | | |
|------------------------------|--|----|-----|-----|
| Mileage Reimbursement | | 13 | 200 | 100 |
|------------------------------|--|----|-----|-----|

This appropriation provides for reimbursement of the expense of using a personal vehicle in the performance of assigned duties.

| | | | | |
|-----------------------------------|--|-----|-------|-------|
| Printing & Duplicating | | 542 | 2,500 | 2,000 |
|-----------------------------------|--|-----|-------|-------|

This appropriation provides for counter handouts, notices, grant applications and other printed materials. Materials include the Development Review Manual, Storm Water Mitigation Plan and Public Works Standards. Photo documentation of development projects, and generating maps, plans and exhibits are charged to this account. Document recording fees, photocopies and blueprints for the public are paid for by this account.

| | | | | |
|----------------------------|--|--------|--------|--------|
| Telephone & Fax | | 11,239 | 11,800 | 12,300 |
|----------------------------|--|--------|--------|--------|

This appropriation provides for the cost of telephone, fax machine, cellular phones, and modem line charges.

**CITY OF SANTEE
DEVELOPMENT SERVICES - ENGINEERING**

| Development Services Engineering 1001.04.4101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

OPERATIONS & MAINTENANCE COSTS (Continued)

| | | | |
|----------------|--------|----------|----------|
| Postage | \$ 393 | \$ 1,000 | \$ 1,000 |
|----------------|--------|----------|----------|

This appropriation provides for mailing correspondence, notices and other documents (i.e. plans, RFP's, legal documents, various reports). Certified mailings are also paid for by this account.

| | | | |
|--------------------|---|-----|-----|
| Advertising | - | 500 | 500 |
|--------------------|---|-----|-----|

This appropriation provides for soliciting proposals for services, advertising for proposed ordinances and their revisions, public meetings and notices, which are not chargeable to deposits or capital accounts.

| | | | |
|---------------------------------|-------|-------|-------|
| Materials & Supplies | 2,410 | 4,150 | 3,000 |
|---------------------------------|-------|-------|-------|

This appropriation provides for various materials and supplies such as paper products, copy machine supplies, business cards, small office equipment and furniture and technical publications that are used in conducting daily business.

| | | | |
|------------------------|-----|-------|-----|
| Wearing Apparel | 548 | 1,000 | 800 |
|------------------------|-----|-------|-----|

This appropriation provides for safety-related clothing including hard hats, rain boots, and high-visibility vests and jackets.

| | | | |
|------------------------------|--------|--------|--------|
| Electricity & Gas | 14,482 | 15,900 | 16,600 |
|------------------------------|--------|--------|--------|

This appropriation provides for cost of electricity and gas allocated to the Engineering Division.

| | | | |
|---------------------------------------|-------|-------|-------|
| Repair/Maintenance - Equipment | 2,706 | 3,600 | 3,000 |
|---------------------------------------|-------|-------|-------|

This appropriation provides for service contracts and as-needed repairs for miscellaneous office equipment, including the Engineering Division's share of the copier pooled maintenance agreement and the large format plan copier.

| | | | |
|---|------------------|------------------|------------------|
| Total Operations & Maintenance | <u>\$ 34,228</u> | <u>\$ 56,650</u> | <u>\$ 75,300</u> |
|---|------------------|------------------|------------------|

CAPITAL OUTLAY COSTS

| | | | |
|-------------------------|----------|------|------|
| Office Equipment | \$ 5,104 | \$ - | \$ - |
|-------------------------|----------|------|------|

This appropriation funded the purchase of a new Sharp copier.

| | | | |
|-----------------------------|---|-------|---|
| Other Capital Outlay | - | 6,000 | - |
|-----------------------------|---|-------|---|

This appropriation provides for the purchase of a large storage vault for D-size (24" x 36") maps and plans needed for additional storage capacity.

| | | | |
|-----------------------------|-----------------|-----------------|-------------|
| Total Capital Outlay | <u>\$ 5,104</u> | <u>\$ 6,000</u> | <u>\$ -</u> |
|-----------------------------|-----------------|-----------------|-------------|



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CITY OF SANTEE

DEVELOPMENT SERVICES – STORM WATER

Mission Statement

To implement programs that protect and enhance surface water quality within the City of Santee. Strive to keep the City in compliance with the Regional Storm Water Permit and coordinate on regional program implementation. Increase cooperation between City Departments/Divisions to achieve compliance expectations and reduce risk. Participate in Co-Permittee workgroups and advocate for improvements to policies and regulations.

Program Description

The San Diego River flows through the center of our city, making it one of the city's most prominent features and a major part of our city's parks and trails system. The river and associated trails and open space are a draw for residents, businesses and outdoor enthusiasts alike. As such, the City's Storm Water Program makes it a priority to protect this valuable resource and strives to comply with all federal, state and local regulations which pertain to protecting water quality. Through the implementation of a suite of programs, the City works to prevent pollution and eliminate discharges to the storm water conveyance system and waterways to the maximum extent practicable. Program components include; development and planning review, construction site compliance, commercial and industrial business inspections, documentation of the routine maintenance of the City's storm water conveyance systems, community education and outreach, regional coordination, complaint/hotline response, water quality monitoring (sampling), and residential area program implementation.

FY 2020-21 Accomplishments

- Collaborated with 21 other local jurisdictions (Co-Permittees) to develop and implement regional education, monitoring, land development programs, cost-share budgets and reporting to the State
- Provided feedback to Regional Water Quality Control Board staff regarding pending regulations and permits
- Participated in developing a regional strategy, implementation plan, correspondence, and reports addressing requirements under the Bacteria Investigative Order
- Implemented program components of the City's Jurisdictional Plans and the San Diego River Water Quality Improvement Plan
- Provided outreach and education via online methods, due to the Covid-19 pandemic
- Coordinated with the City's Engineering and Information Technology Divisions to add additional fields in the GIS platform for tracking trash capture device installation
- Worked with CIP on phase one implementation of the City's Trash Order Compliance Plan
- Facilitated multiple contracts to help manage storm water related tasks and duties
- Conducted a special monitoring study to narrow down locations where human contributions of bacteria to the storm drain system are identified within the City

CITY OF SANTEE DEVELOPMENT SERVICES – STORM WATER

FY 2021-22 Goals and Objectives

- Continue to review, develop and implement programs which protect Santee's water ways
- Strive to ensure that the City of Santee remains in compliance with applicable water quality laws and regulations
- Continuously seek process improvements for existing efforts and infrastructure maintenance programs
- Facilitate the use of GIS map layers which will display the inventory of businesses and structural Best Management Practices (BMPs) inventory so that staff can further strategize efforts
- Seek to decrease human sourced bacteria in our storm drain system by performing additional microbial source tracking, and identifying a suite of structural controls which may be utilized to address “hot spots”
- Continue to monitor and ensure the timely implementation of the Trash Order compliance plan
- Continue to collaborate with other named parties to implement the monitoring plan in accordance with the Bacteria Investigative Order
- Regularly participate in the co-permittee workgroups and work towards collaboratively addressing common regulatory requirements

**CITY OF SANTEE
DEVELOPMENT SERVICES - STORM WATER**

| Development Services Storm Water 1001.04.4102 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|------------------------------|-------------------------------|--------------------------------|
|--|------------------------------|-------------------------------|--------------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------|--------------------------|--------------------------|--------------------------|
| Personnel | <u>\$ 178,353</u> | <u>\$ 204,840</u> | <u>\$ 136,130</u> |
| Total | <u><u>\$ 178,353</u></u> | <u><u>\$ 204,840</u></u> | <u><u>\$ 136,130</u></u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|-----------------------------|--------------------|--------------------|--------------------|
| Storm Water Program Manager | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total Positions | <u><u>1.00</u></u> | <u><u>1.00</u></u> | <u><u>1.00</u></u> |

CITY OF SANTEE
DEVELOPMENT SERVICES - STORM WATER

| Development Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---------------------------------|-------|--------------------------|--------------------------|--------------------------|
| Storm Water 1001.04.4102 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 93,442 | \$ 95,090 | \$ 88,420 |
| Salaries & Wages - Part Time | 50020 | 36,442 | 57,870 | - |
| Overtime | 50025 | - | 300 | 300 |
| Retirement - PERS | 50050 | 6,538 | 7,350 | 8,180 |
| Retirement - Unfunded Liability | 50052 | 14,690 | 16,420 | 18,840 |
| Retirement - Part Time | 50055 | 1,367 | 2,170 | - |
| Medicare | 50060 | 1,883 | 2,220 | 1,280 |
| Health Insurance | 50070 | 18,600 | 19,160 | 17,510 |
| Dental Insurance | 50071 | 1,130 | 1,310 | 1,110 |
| OPEB Health | 50072 | 1,240 | - | - |
| Life Insurance | 50075 | 102 | 110 | 110 |
| Long Term Disability Insurance | 50076 | 314 | 320 | 380 |
| Unemployment Insurance | 50081 | 2,605 | 2,520 | - |
| Total Personnel | | <u>\$ 178,353</u> | <u>\$ 204,840</u> | <u>\$ 136,130</u> |
| | | | | |
| Grand Total | | <u><u>\$ 178,353</u></u> | <u><u>\$ 204,840</u></u> | <u><u>\$ 136,130</u></u> |

CITY OF SANTEE

DEVELOPMENT SERVICES – PLANNING

Mission Statement

Guiding sustainable development through community partnership and excellence in service.

Program Description

The Planning Division administers planning and development of the City's residential communities, commercial and industrial centers, community parks, and open space preserves. Within this framework, the Planning Division provides long-range planning and policy analysis through the preparation, maintenance, and administration of the General Plan and Town Center Specific Plan. Implementation of the physical development process requires coordination with other local, regional, state, and federal agencies to ensure consistency with local regulations, regional policy, and state and federal laws.

The Planning Division budget focuses resources on essential short-term and long-range planning services to meet the City's strategic goals and those mandated by the State, to include the California Environmental Quality Act, accommodation of housing, measures that protect water quality, and measures that satisfy the State's greenhouse gas emission reduction goals. The Planning Division provides public information on land development requirements, coordinates environmental reviews, development reviews, building permit issuance, manages the State-mandated Construction Debris Recycling program, assigns addresses, and drafts and coordinates environmental review of City-initiated and developer-proposed projects. The Planning Division's budget is based on the continuation of essential, mandated, and City Council directed services related to planning activities.

FY 2020-21 Accomplishments

- Facilitated a municipal code update to Titles 9 and 13 of the Santee Municipal Code to implement the Sustainable Santee Plan and reflect updates to the California Green Building Standards Code (CalGreen Code); added a new Chapter 13.20 to implement the Specific Plan Zone District
- Processed seven land development applications, representing 2,999 residential units and 86,267 square feet of commercial/industrial development, and two new freestanding wireless facilities
- Remained open to the general public for all services throughout the COVID-19 pandemic
- Adopted an ordinance that automatically extended all development approval expirations by one year that were in effect as of October 14, 2020 to help alleviate development complications related to COVID-19
- Quickly facilitated a policy across multiple departments that allowed businesses to begin operating outdoors amid the changing landscape of State and County COVID-19 regulations
- Facilitated the entitlement process for Fanita Ranch; extended the series of workshops with ultimate approval of the project obtained on September 23, 2020
- Developed a digital dashboard available to the public for tracking Greenhouse Gas emission reductions associated with implementation of the Sustainable Santee Plan (SSP)
- Obtained a federal grant in the amount of \$888,000 to complete a habitat conservation plan in support of the regional Multiple Species Conservation Plan
- Facilitated a series of public workshops connected with the update of the Housing Element, with approval of the Element anticipated in June 2021
- Initiated work on the Safety and Environmental Justice Element

CITY OF SANTEE DEVELOPMENT SERVICES – PLANNING

FY 2021-22 Goals and Objectives

- Complete the acquisition and implementation of an automated land management and permitting system
- Review building and inspection services and consider options for services
- Present for adoption the updated Safety and Environmental Justice Element
- Participate in SANDAG's technical working groups focused on environmental programs, energy conservation/sustainability, and population and housing forecasts (Series 14)
- Facilitate on-going implementation of the Sustainable Santee Plan
- Record the Restrictive Covenants for completed restoration work in Woodglen Vista Creek and Forester Creek
- Ongoing review of the Municipal Code for compliance with new State laws, the elimination of code discrepancies, and consideration of new permitted or conditionally permitted land uses
- Create objective standards for housing development projects and apply streamlined review processes to the related entitlements
- Amend the Town Center Specific Plan to enlarge the Entertainment and Arts District Overlay boundary and develop a master plan that includes standards for public outdoor spaces (plaza and pathways) and compatible mixed uses

**CITY OF SANTEE
DEVELOPMENT SERVICES - PLANNING**

| Development Services Planning 1001.04.4106 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|------------------------------|-------------------------------|--------------------------------|
|---|------------------------------|-------------------------------|--------------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|----------------------------|----------------------------|----------------------------|
| Personnel | \$ 1,086,543 | \$ 1,212,920 | \$ 1,213,520 |
| Operations & Maintenance | 71,336 | 140,705 | 526,130 |
| Capital Outlay | <u>5,104</u> | <u>-</u> | <u>-</u> |
| Grand Total | <u><u>\$ 1,162,983</u></u> | <u><u>\$ 1,353,625</u></u> | <u><u>\$ 1,739,650</u></u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|----------------------------------|--------------------|--------------------|--------------------|
| Director of Development Services | 0.50 | 0.50 | 0.50 |
| Principal Planner | 1.00 | 1.00 | 1.00 |
| Senior Management Analyst | 0.45 | 0.45 | 0.45 |
| Senior Planner | 1.00 | 1.00 | 1.00 |
| Development Services Technician | 0.50 | 0.50 | 0.50 |
| Associate Planner | 2.00 | 2.00 | 2.00 |
| Administrative Secretary | <u>0.95</u> | <u>0.95</u> | <u>0.95</u> |
| Total Positions | <u><u>6.40</u></u> | <u><u>6.40</u></u> | <u><u>6.40</u></u> |

**CITY OF SANTEE
DEVELOPMENT SERVICES - PLANNING**

| Development Services Planning 1001.04.4106 | | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|-------|------------------------------|-------------------------------|--------------------------------|
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 601,350 | \$ 668,020 | \$ 696,460 |
| Salaries & Wages - Part Time | 50020 | 210,479 | 231,700 | 179,520 |
| Overtime | 50025 | 897 | - | - |
| Auto Allowance | 50040 | 2,100 | 2,100 | 2,100 |
| Retirement - PERS | 50050 | 69,159 | 89,600 | 86,510 |
| Retirement - Unfunded Liability | 50052 | 82,310 | 111,000 | 125,500 |
| Retirement - Part Time | 50055 | 4,606 | 520 | 1,110 |
| Medicare | 50060 | 11,816 | 13,080 | 12,740 |
| Health Insurance | 50070 | 80,156 | 87,120 | 99,990 |
| Dental Insurance | 50071 | 5,143 | 6,030 | 7,000 |
| OPEB Health | 50072 | 15,950 | - | - |
| Life Insurance | 50075 | 661 | 650 | 650 |
| Long Term Disability Insurance | 50076 | 1,916 | 1,940 | 1,940 |
| Unemployment Insurance | 50081 | - | 1,160 | - |
| Total Personnel | | <u>\$ 1,086,543</u> | <u>\$ 1,212,920</u> | <u>\$ 1,213,520</u> |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Expert/Consulting Services | 51040 | \$ 47,264 | \$ 100,305 | \$ 493,230 |
| Subscriptions/Memberships | 51104 | 2,977 | 3,000 | 3,400 |
| Professional Development | 51110 | - | 2,000 | 2,900 |
| Mileage Reimbursement | 51112 | - | 100 | 100 |
| Printing & Duplicating | 51120 | 144 | 6,500 | 1,000 |
| Telephone & Fax | 51121 | 5,161 | 5,400 | 5,600 |
| Postage | 51122 | 1,216 | 2,200 | 1,000 |
| Advertising | 51123 | 3,954 | 8,500 | 5,500 |
| Materials & Supplies | 51160 | 1,726 | 2,500 | 2,300 |
| Electricity & Gas | 51180 | 7,442 | 8,200 | 9,600 |
| Repair/Maintenance - Equipment | 51211 | 1,451 | 2,000 | 1,500 |
| Total Operations & Maintenance | | <u>\$ 71,336</u> | <u>\$ 140,705</u> | <u>\$ 526,130</u> |
| CAPITAL OUTLAY COSTS | | | | |
| Office Equipment | 60010 | \$ 5,104 | \$ - | \$ - |
| Total Capital Outlay | | <u>\$ 5,104</u> | <u>\$ -</u> | <u>\$ -</u> |
| Grand Total | | <u>\$ 1,162,983</u> | <u>\$ 1,353,625</u> | <u>\$ 1,739,650</u> |

**CITY OF SANTEE
DEVELOPMENT SERVICES - PLANNING**

| Development Services Planning 1001.04.4106 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

OPERATIONS & MAINTENANCE COSTS

| | | | |
|-----------------------------------|------------------|-------------------|-------------------|
| Expert/Consulting Services | \$ 47,264 | \$ 100,305 | \$ 493,230 |
|-----------------------------------|------------------|-------------------|-------------------|

This appropriation provides for consultant services for projects that are not covered by deposits or capital projects including \$400,000 for consulting services for a proposed expansion of the Arts and Entertainment District Overlay, \$50,870 to prepare the Safety/Environmental Justice Element in its entirety, and \$22,360 to prepare a Program EIR for the Housing Element Update.

| | | | |
|--|--------------|--------------|--------------|
| Subscriptions & Memberships | 2,977 | 3,000 | 3,400 |
|--|--------------|--------------|--------------|

This appropriation provides for professional memberships and subscriptions, as follows: two memberships in the Association of Environmental Professionals (AEP) and four memberships in American Planning Association/American Institute of Certified Planners.

| | | | |
|---------------------------------|----------|--------------|--------------|
| Professional Development | - | 2,000 | 2,900 |
|---------------------------------|----------|--------------|--------------|

This appropriation provides for staff's continuing professional and technical training and development, utilizing training and educational courses offered by various agencies and professional organizations. Travel and subsistence expenses incurred while conducting City business, attending training seminars and meetings of professional organizations are also covered by this account.

| | | | |
|------------------------------|----------|------------|------------|
| Mileage Reimbursement | - | 100 | 100 |
|------------------------------|----------|------------|------------|

This appropriation provides for reimbursement of the expense of using a personal vehicle in the performance of assigned duties.

| | | | |
|-----------------------------------|------------|--------------|--------------|
| Printing & Duplicating | 144 | 6,500 | 1,000 |
|-----------------------------------|------------|--------------|--------------|

This appropriation provides for counter handouts, public hearing notices, grant applications and other printed materials. Materials include the Zoning Ordinance and General Plan Update/Land Use Map. Photo documentation of development projects, and generating maps, plans and exhibits are charged to this account. Document recording fees, photocopies and blueprints for the public are paid for by this account.

| | | | |
|----------------------------|--------------|--------------|--------------|
| Telephone & Fax | 5,161 | 5,400 | 5,600 |
|----------------------------|--------------|--------------|--------------|

This appropriation provides for the cost of telephone, fax machine, cellular phones, and modem line charges.

| | | | |
|----------------|--------------|--------------|--------------|
| Postage | 1,216 | 2,200 | 1,000 |
|----------------|--------------|--------------|--------------|

This appropriation provides for mailing Division correspondence, hearing notices, EIR's and other documents (i.e. plans, RFP's, legal documents, various reports). Certified mailings are also paid for by this account.

**CITY OF SANTEE
DEVELOPMENT SERVICES - PLANNING**

| Development Services Planning 1001.04.4106 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

OPERATIONS & MAINTENANCE COSTS (Continued)

| | | | |
|--|-----------|------------|------------|
| Advertising This appropriation provides for soliciting proposals for services and advertising for proposed ordinances and their revisions, environmental documents, public meetings and public notices, which are not chargeable to deposit or capital accounts. | \$ 3,954 | \$ 8,500 | \$ 5,500 |
| Materials & Supplies This appropriation provides for various materials and supplies such as paper products, copy machine supplies, business cards, and technical publications. | 1,726 | 2,500 | 2,300 |
| Electricity & Gas This appropriation provides for the cost of electricity and gas allocated to the Planning Division. | 7,442 | 8,200 | 9,600 |
| Repair/Maintenance - Equipment This appropriation provides for service contracts and as-needed repairs for miscellaneous office equipment, including the Planning Division's share of the copier pooled maintenance agreement and the large format plan copier. | 1,451 | 2,000 | 1,500 |
| Total Operations & Maintenance | \$ 71,336 | \$ 140,705 | \$ 526,130 |

CAPITAL OUTLAY COSTS

| | | | |
|--|----------|------|------|
| Office Equipment This appropriation funded the purchase of a new Sharp copier. | \$ 5,104 | \$ - | \$ - |
| Total Capital Outlay | \$ 5,104 | \$ - | \$ - |

CITY OF SANTEE

DEVELOPMENT SERVICES – BUILDING

Program Description

The Building Division disseminates information related to construction codes and ordinances, construction materials and methods, state energy conservation requirements and disabled accessibility regulations. This Division performs technical plan review and field inspection services, and coordinates permit approvals with City departments and outside agencies (County Health Department, Padre Dam Municipal Water District, School Districts, and Air Pollution Control District). The Building Division performs plan checks, issues building permits and verifies that work is completed in accordance with the codes and state regulations. The Building Division is responsible for compliance with the Americans with Disabilities Act (ADA) and other state-related mandates governing handicapped access. The Building Division works collaboratively with the Code Compliance Division to eliminate substandard structures.

Building Division activities are accomplished through contract with a professional firm specializing in these services. Additionally, the Building Division produces weekly, monthly and annual reports that are submitted to the United States Census Bureau, the State Department of Finance, and the County Assessor.

FY 2020-21 Accomplishments

- Issued over 1,900 permits with a total value of over \$18 million for new residential structures, over \$6 million for commercial/industrial structures additions/alterations and \$16 million for residential building additions/alteration
- Conducted over 7,000 inspections including final inspections of new buildings, completed tenant improvements, and completed residential additions/alterations
- Provided an increased level of support on code compliance cases
- Began enforcement of Tier 2 California Green Code voluntary measures which were made mandatory by the Santee City Council with the adoption of the Sustainable Santee Plan

FY 2021-22 Goals and Objectives

- Enhance and implement a customer service program focusing on efficient quality services related to permit issuance and information dissemination through the city's website
- Perform plan checks and inspections that are estimated to represent \$30 million in valuation for new residential structures and \$20 million for commercial structures
- Maintain a tracking system for the performance measurements of key service areas, including response times for public record requests, public enquiries and permit review turn-around times
- Provide responses to public record requests within five working days to the City Clerk
- Continue to provide next-day field inspection service
- Conduct and document plan check reviews with an initial turn-around review within five to 15 business days and within 10 business days for subsequent reviews
- Work with other development-related divisions and the Fire Department to implement a new automated permit and workflow processing software system
- Conduct a minimum of three educational workshops on Americans with Disabilities Act accessibility requirements
- Track construction and demolition debris forms at building permit intake to facilitate reports to the State

**CITY OF SANTEE
DEVELOPMENT SERVICES - BUILDING**

| Development Services Building 1001.04.4108 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--|---------------------|-------------------|-------------------|
| Operations & Maintenance (Including Contractual Services) | \$ 1,124,498 | \$ 959,000 | \$ 863,830 |
| Total | \$ 1,124,498 | \$ 959,000 | \$ 863,830 |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|--------------------------------|-------|--------------|------------|------------|
| Expert/Consulting Services | 51040 | \$ 1,112,469 | \$ 947,500 | \$ 852,530 |
| Printing & Duplicating | 51120 | 627 | 1,500 | 1,000 |
| Telephone & Fax | 51121 | 2,457 | 2,600 | 2,700 |
| Postage | 51122 | 7 | 100 | 100 |
| Materials & Supplies | 51160 | 370 | 1,900 | 1,500 |
| Electricity & Gas | 51180 | 4,023 | 4,400 | 5,200 |
| Repair/Maintenance - Equipment | 51211 | 688 | 1,000 | 800 |

| | | | |
|---|---------------------|-------------------|-------------------|
| Total Operations & Maintenance | \$ 1,120,640 | \$ 959,000 | \$ 863,830 |
|---|---------------------|-------------------|-------------------|

CAPITAL OUTLAY COSTS

| | | | | |
|------------------|-------|----------|------|------|
| Office Equipment | 60010 | \$ 3,858 | \$ - | \$ - |
|------------------|-------|----------|------|------|

| | | | |
|-----------------------------|-----------------|-------------|-------------|
| Total Capital Outlay | \$ 3,858 | \$ - | \$ - |
|-----------------------------|-----------------|-------------|-------------|

| | | | |
|--------------------|---------------------|-------------------|-------------------|
| Grand Total | \$ 1,124,498 | \$ 959,000 | \$ 863,830 |
|--------------------|---------------------|-------------------|-------------------|

**CITY OF SANTEE
DEVELOPMENT SERVICES - BUILDING**

| Development Services Building 1001.04.4108 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE (CONTRACTUAL SERVICES) | | | |
| Expert/Consulting Services This appropriation provides for contract building plan check and inspection services. | \$ 1,112,469 | \$ 947,500 | \$ 852,530 |
| Printing & Duplicating This appropriation provides for printing of forms and records, including permit forms, and informational handouts. | 627 | 1,500 | 1,000 |
| Telephone & Fax This appropriation provides for telephone, fax machine, and cellular phone services. | 2,457 | 2,600 | 2,700 |
| Postage This appropriation provides for the mailing of correspondence. | 7 | 100 | 100 |
| Materials & Supplies This appropriation provides for various materials and supplies such as paper products, copy machine supplies, business cards, and technical publications. | 370 | 1,900 | 1,500 |
| Electricity & Gas This appropriation provides for the cost of electricity and gas. | 4,023 | 4,400 | 5,200 |
| Repair/Maintenance - Equipment This appropriation provides for service contracts and as-needed repairs for miscellaneous office equipment. This appropriation will cover the department's share of the copier pooled maintenance agreement and the large format plan copier. | 688 | 1,000 | 800 |
| Total Operations & Maintenance (Contractual Services) | \$ 1,120,640 | \$ 959,000 | \$ 863,830 |
| CAPITAL OUTLAY COSTS | | | |
| Office Equipment This appropriation funded the purchase of a new Sharp copier. | \$ 3,858 | \$ - | \$ - |
| Total Capital Outlay | \$ 3,858 | \$ - | \$ - |



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CITY OF SANTEE

DEVELOPMENT SERVICES – CODE COMPLIANCE

Program Description

The Code Compliance Division works with the community to maintain a safe, healthy and attractive environment, and to preserve and improve the overall quality of life within Santee's neighborhoods. As such, this Division interfaces with the public to resolve complaints. This Division resolves zoning violations involving property maintenance and land use issues, construction-related issues involving unsafe buildings and non-permitted work, animal complaints, non-permitted signs, inoperable vehicles, junk and debris, parking enforcement, and illicit discharges into the City's municipal storm drain system. The Abandoned Property and Weed Abatement Programs are administered in this Division and to accomplish this the Code Compliance Division coordinates with other agencies such as the County Sheriff's Department, Fire Prevention Services, County Vector Control, County Health Department and Animal Services.

FY 2020-21 Accomplishments

- Involved in tracking and resolving numerous storm water violations
- Successfully reduced the number of commercial signs placed in medians
- Resolved long-standing code compliance cases through receivership and court warrants
- Responded to approximately 2,000 questions and complaints; resolved approximately 800 violations, including non-permitted work, non-permitted uses, weed abatement, abandoned vehicles, signs, noise, animals, and vacant properties involving approximately 2,200 field inspections
- Processed over 916 parking enforcement requests, issued over 625 parking citations
- Continued multi-disciplinary enforcement team meetings involving the City's enforcement officers, Storm Water Program Manager, County Sheriff's Department, and the City Attorney's Office

FY 2021-22 Goals and Objectives

- Continue implementation of the City's Code Compliance Program, Weed Abatement Program and Storm Water Program
- Continue to identify issues facing neighborhoods and communities and deploy necessary resources and volunteers to best address and resolve such matters
- Use advisory notices to encourage voluntary correction of less serious code violations that do not pose an imminent and serious hazard to life health or the environment
- Continue to collaborate with the County Sheriff's Department, local volunteer, and non-profit organizations and various County departments to aid the transient population find services and shelter
- Fully integrate case tracking and online complaint submittals including in-the-field recording of inspections and issuing notices of violations electronically, as supported by an automated permit system

CITY OF SANTEE
DEVELOPMENT SERVICES - CODE COMPLIANCE

| Development Services Code Compliance 1001.04.2401 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel | \$ 123,405 | \$ 133,360 | \$ 156,450 |
| Operations & Maintenance | 6,242 | 9,840 | 8,860 |
| Capital Outlay | <u>2,411</u> | <u>-</u> | <u>-</u> |
| Grand Total | <u><u>\$ 132,057</u></u> | <u><u>\$ 143,200</u></u> | <u><u>\$ 165,310</u></u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|---------------------------|--------------------|--------------------|--------------------|
| Code Compliance Officer | 1.00 | 1.00 | 1.00 |
| Code Compliance Assistant | <u>0.50</u> | <u>0.50</u> | <u>0.50</u> |
| Total Positions | <u><u>1.50</u></u> | <u><u>1.50</u></u> | <u><u>1.50</u></u> |

CITY OF SANTEE
DEVELOPMENT SERVICES - CODE COMPLIANCE

| Development Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------|-------------------|-------------------|-------------------|
| Code Compliance 1001.04.2401 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 97,587 | \$ 105,580 | \$ 105,050 |
| Salaries & Wages - Part Time | 50020 | - | - | 22,010 |
| Retirement - PERS | 50050 | 6,832 | 7,980 | 7,550 |
| Retirement - Unfunded Liability | 50052 | 15,260 | 17,810 | 18,810 |
| Retirement - Part Time | 50055 | - | - | 830 |
| Medicare | 50060 | 1,415 | 1,530 | 1,850 |
| OPEB Health | 50072 | 1,860 | - | - |
| Life Insurance | 50075 | 145 | 150 | 110 |
| Long Term Disability Insurance | 50076 | 306 | 310 | 240 |
| Total Personnel | | \$ 123,405 | \$ 133,360 | \$ 156,450 |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Expert/Consulting Services | 51140 | \$ - | \$ 200 | \$ 100 |
| Subscriptions/Memberships | 51104 | - | 100 | 200 |
| Professional Development | 51110 | - | 200 | 200 |
| Mileage Reimbursement | 51112 | - | - | 100 |
| Printing & Duplicating | 51120 | 623 | 1,000 | 1,000 |
| Telephone & Fax | 51121 | 1,230 | 1,300 | 1,300 |
| Postage | 51122 | 1,113 | 1,400 | 1,400 |
| Advertising | 51123 | 416 | 1,000 | 500 |
| Materials & Supplies | 51160 | 603 | 1,500 | 1,400 |
| Wearing Apparel | 51165 | - | 200 | 200 |
| Electricity & Gas | 51180 | 2,011 | 2,200 | 2,100 |
| Repair/Maintenance - Equipment | 51211 | 245 | 740 | 360 |
| Total Operations & Maintenance | | \$ 6,242 | \$ 9,840 | \$ 8,860 |
| CAPITAL OUTLAY COSTS | | | | |
| Office Equipment | 60010 | \$ 2,411 | \$ - | \$ - |
| Total Capital Outlay | | \$ 2,411 | \$ - | \$ - |
| Grand Total | | \$ 132,057 | \$ 143,200 | \$ 165,310 |

**CITY OF SANTEE
DEVELOPMENT SERVICES - CODE COMPLIANCE**

| Development Services Code Compliance 1001.04.2401 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Expert/Consulting Services This appropriation provides for preparation of title reports. | \$ - | \$ 200 | \$ 100 |
| Subscriptions/Memberships This appropriation provides for annual membership in the CA Association of Code Enforcement Officers and subscription to a web-based contact information locator. | - | 100 | 200 |
| Professional Development This appropriation provides for registration for professional conferences and training seminars, including the CA Association of Code Enforcement Officers annual conference. | - | 200 | 200 |
| Mileage Reimbursement This appropriation provides for reimbursement of the expense of using a personal vehicle in the performance of assigned duties. | - | - | 100 |
| Printing & Duplicating This appropriation provides for production of Division correspondence and forms. | 623 | 1,000 | 1,000 |
| Telephone & Fax This appropriation provides for the cost of telephone and cellular phones. | 1,230 | 1,300 | 1,300 |
| Postage This appropriation provides for mailing Division correspondence, including certified mail. | 1,113 | 1,400 | 1,400 |
| Advertising This appropriation provides for notice of nuisance abatement hearings and tax liens. | 416 | 1,000 | 500 |
| Materials & Supplies This account provides for the purchase of reference books, boots, safety equipment such as respirators, and other supplies. | 603 | 1,500 | 1,400 |
| Wearing Apparel This appropriation provides for safety-related clothing including hard hats, rain boots, and high-visibility vests and jackets. | - | 200 | 200 |

**CITY OF SANTEE
DEVELOPMENT SERVICES - CODE COMPLIANCE**

| Development Services Code Compliance 1001.04.2401 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

OPERATIONS & MAINTENANCE COSTS (Continued)

| | | | |
|---|-----------------|-----------------|-----------------|
| Electricity & Gas | \$ 2,011 | \$ 2,200 | \$ 2,100 |
| This appropriation provides for the cost of electricity and gas allocated to the Code Enforcement Division. | | | |
| Repair/Maintenance - Equipment | 245 | 740 | 360 |
| This appropriation provides for service contracts and as-needed repairs for miscellaneous office equipment, including the Code Compliance Division's share of the copier pooled maintenance agreement and the large format plan copier. | | | |
| Total Operations & Maintenance | \$ 6,242 | \$ 9,840 | \$ 8,860 |

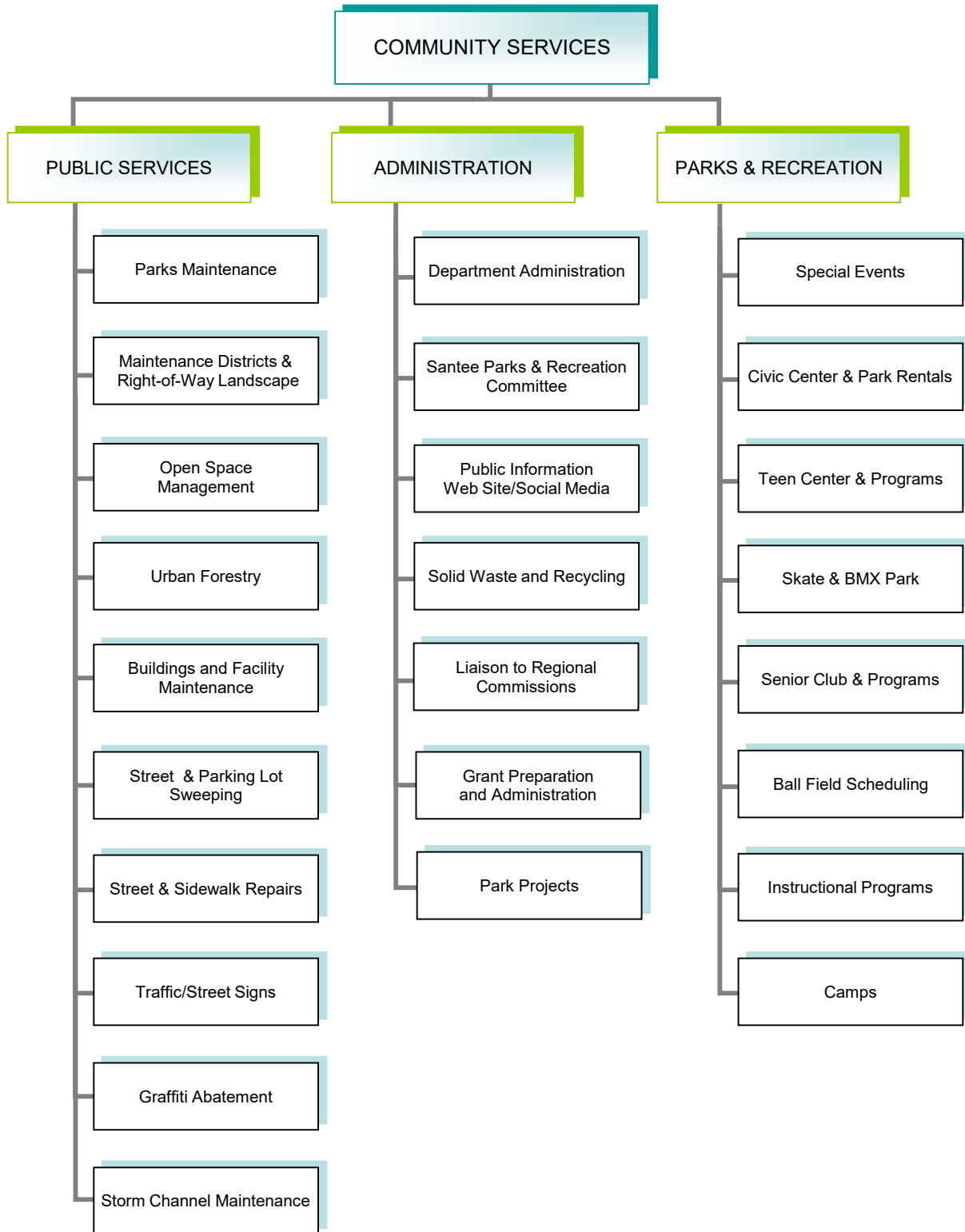
CAPITAL OUTLAY COSTS

| | | | |
|---|-----------------|-------------|-------------|
| Office Equipment | \$ 2,411 | \$ - | \$ - |
| This appropriation funded the purchase of a new Sharp copier. | | | |
| Total Capital Outlay | \$ 2,411 | \$ - | \$ - |



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CITY OF SANTEE COMMUNITY SERVICES



**CITY OF SANTEE
COMMUNITY SERVICES SUMMARY**

| | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--------------------------------|----------------------|-----------------------|------------------------|
| SUMMARY OF EXPENDITURES | | | |
| Administration | \$ 423,825 | \$ 458,370 | \$ 516,850 |
| Public Services | 2,971,721 | 3,779,810 | 3,702,150 |
| Public Services - Storm Water | 75,113 | 135,850 | 151,580 |
| Solid Waste & Recycling | 66,715 | 37,870 | 39,840 |
| Facility Operations | 60,445 | 54,530 | 131,490 |
| Recreation Services | 593,671 | 610,140 | 646,710 |
| Special Events | 206,641 | 225,500 | 276,960 |
| Total | \$ 4,398,131 | \$ 5,302,070 | \$ 5,465,580 |

SUMMARY OF FUNDED POSITIONS

| | | | |
|-------------------------|--------------|--------------|--------------|
| Administration | 3.00 | 2.85 | 2.85 |
| Public Services | 13.75 | 13.90 | 13.90 |
| Solid Waste & Recycling | 0.25 | 0.25 | 0.25 |
| Facility Operations | 0.37 | - | 0.85 |
| Recreation Services | 4.06 | 3.98 | 4.00 |
| Special Events | 0.85 | - | 0.65 |
| Total | 22.28 | 20.98 | 22.50 |

CITY OF SANTEE

COMMUNITY SERVICES ADMINISTRATION

Mission Statement

We create community by providing exceptional programs, caring for and enriching public spaces, and facilitating rewarding life experiences.

Program Description

The Community Services Department provides a wide array of services to the community via the following divisions: Public Services, Parks & Recreation, Solid Waste and Recycling, Special Events and Facility Operations. The Department initiates and collaborates on park capital improvement projects. Community Services Administration serves as the City's liaison with the community, serving as staff liaison to the Mission Trails Regional Task Force, Santee Park and Recreation Committee and the Goodan Ranch Policy Committee, and also has responsibility for web content and social media.

FY 2020-21 Accomplishments

- Closed out all grants for the Mast Park redevelopment project
- In partnership with the Development Services Department, conducted a request for proposals that will result in a professional services agreement to prepare architectural design documents for Phase 1 of the Community Center project (including dedicated space for seniors and teens)
- Completed conversion of an underutilized baseball field at Woodglen Vista Park to a multi-sport field

FY 2021-22 Goals and Objectives

- Facilitate the design and construction documents of the proposed Community Center project
- Complete a redesign of the City's website in collaboration with the City Manager's office
- Continue collaboration with SANDAG and community members to reach consensus on a design for the next phase of the San Diego River Trail at Carlton Oaks Golf Course
- Oversee developer conditioned construction of new segments of the San Diego River Trail in Town Center

**CITY OF SANTEE
COMMUNITY SERVICES ADMINISTRATION**

| Community Services Administration 1001.02.5101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|------------------------------|-------------------------------|--------------------------------|
|---|------------------------------|-------------------------------|--------------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel | \$ 409,424 | \$ 439,290 | \$ 472,920 |
| Operations & Maintenance | <u>14,400</u> | <u>19,080</u> | <u>43,930</u> |
| Grand Total | <u><u>\$ 423,825</u></u> | <u><u>\$ 458,370</u></u> | <u><u>\$ 516,850</u></u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|--------------------------------|--------------------|--------------------|--------------------|
| Director of Community Services | 1.00 | 1.00 | 1.00 |
| Management Analyst | 1.00 | 0.85 | 0.85 |
| Administrative Secretary | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total Positions | <u><u>3.00</u></u> | <u><u>2.85</u></u> | <u><u>2.85</u></u> |

**CITY OF SANTEE
COMMUNITY SERVICES ADMINISTRATION**

| Community Services Administration 1001.02.5101 | | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|-------|------------------------------|-------------------------------|--------------------------------|
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 269,553 | \$ 302,750 | \$ 316,580 |
| Overtime | 50025 | 1,063 | 500 | 500 |
| Auto Allowance | 50040 | 4,200 | 4,200 | 4,200 |
| Retirement - PERS | 50050 | 31,894 | 36,870 | 37,550 |
| Retirement - Unfunded Liability | 50052 | 49,398 | 52,280 | 59,220 |
| Medicare | 50060 | 3,985 | 4,460 | 4,660 |
| Health Insurance | 50070 | 26,591 | 34,330 | 46,530 |
| Dental Insurance | 50071 | 1,321 | 1,840 | 2,620 |
| OPEB Health | 50072 | 19,480 | - | - |
| Life Insurance | 50075 | 238 | 300 | 300 |
| Long Term Disability Insurance | 50076 | 653 | 760 | 760 |
| Workers' Compensation Insurance | 50080 | 1,048 | 1,000 | - |
| Total Personnel | | <u>\$ 409,424</u> | <u>\$ 439,290</u> | <u>\$ 472,920</u> |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Expert/Consulting Services | 51040 | \$ 4,775 | \$ 4,780 | \$ 29,780 |
| Other Governmental Purposes | 51101 | 178 | 500 | 500 |
| Subscriptions/Memberships | 51104 | 1,476 | 1,500 | 1,500 |
| Professional Development | 51110 | 342 | 2,000 | 2,000 |
| Printing & Duplicating | 51120 | 100 | 500 | 500 |
| Telephone & Fax | 51121 | 3,067 | 3,200 | 2,900 |
| Postage | 51122 | 83 | 250 | 250 |
| Santee Park and Recreation Committee (SPARC) | 51130 | 380 | 1,000 | 1,000 |
| Banners - Other Agencies | 51134 | (900) | - | - |
| Rentals/Leases - Office Equipment | 51141 | 1,374 | 1,000 | 750 |
| Materials & Supplies | 51160 | 509 | 1,050 | 1,050 |
| Electricity & Gas | 51180 | 3,017 | 3,300 | 3,700 |
| Total Operations & Maintenance | | <u>\$ 14,400</u> | <u>\$ 19,080</u> | <u>\$ 43,930</u> |
| Grand Total | | <u><u>\$ 423,825</u></u> | <u><u>\$ 458,370</u></u> | <u><u>\$ 516,850</u></u> |

**CITY OF SANTEE
COMMUNITY SERVICES ADMINISTRATION**

| Community Services Administration 1001.02.5101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|------------------------------|-------------------------------|--------------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Expert/Consulting Services | \$ 4,775 | \$ 4,780 | \$ 29,780 |
| This appropriation provides for ongoing website quality control and broken-link detection, and a new contract with San Diego Food System Alliance to assist with SB 1383 requirements. | | | |
| Other Governmental Purposes | 178 | 500 | 500 |
| This appropriation will cover costs incurred in support of various special projects and activities. | | | |
| Subscriptions/Memberships | 1,476 | 1,500 | 1,500 |
| This appropriation will cover this Division's membership needs such as the Agency/Director's membership in National Recreation and Park Association (NRPA) and in the California Parks and Recreation Society (CPRS); annual newspaper and the annual Apple App for registration of graffiti reporting, and the Management Analyst's membership in MMASC. | | | |
| Professional Development | 342 | 2,000 | 2,000 |
| trainings that enable staff to economically and effectively incorporate current strategies to better market City recreation programs, promote use of City parks, and remain current in the areas of department responsibility. This appropriation will also reimburse employees for use of their automobiles while on City business; will permit attendance at other than local conferences; and, will allow for meetings with members of local committees and commissions, associations, colleagues, department staff, and community residents/leaders. | | | |
| Printing & Duplicating | 100 | 500 | 500 |
| This appropriation will cover routine copying, printing, and purchase of printing materials such as, Council portraits, photo reproductions, informational pieces, flyers, and publications. | | | |
| Telephone & Fax | 3,067 | 3,200 | 2,900 |
| This appropriation will cover basic telephone charges. | | | |
| Postage | 83 | 250 | 250 |
| This appropriation will cover the Division's postage needs and permits as needed. | | | |
| Santee Park and Recreation Committee (SPARC) | 380 | 1,000 | 1,000 |
| This appropriation will fund the Santee Park & Recreation Committee's costs including printing and photocopying expenses, postage, office supplies, training, and meetings with members. | | | |

**CITY OF SANTEE
COMMUNITY SERVICES ADMINISTRATION**

| Community Services Administration 1001.02.5101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| Banners - Other Agencies | \$ (900) | \$ - | \$ - |
| This is a pass through account to pay banner vendor for installation of other agencies' special event banners over Mission Gorge Road or other City locations. | | | |
| Rentals/Leases - Office Equipment | 1,374 | 1,000 | 750 |
| This appropriation covers a Contract for 60-month lease for Xerox Copier. | | | |
| Materials & Supplies | 509 | 1,050 | 1,050 |
| This appropriation will cover office supplies including paper, graphic supplies, and other essentials; will enable purchase or lease of slides, films, and photographic materials for staff-produced presentations and film, reproductions, and professional assistance; provides funds for purchase of resource materials that address relevant municipal issues; and will fund miscellaneous materials and supplies. | | | |
| Electricity & Gas | 3,017 | 3,300 | 3,700 |
| This appropriation funds the Division's share of electricity and gas charges. | | | |
| Total Operations & Maintenance | <u>\$ 14,400</u> | <u>\$ 19,080</u> | <u>\$ 43,930</u> |



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CITY OF SANTEE

COMMUNITY SERVICES – PUBLIC SERVICES

Program Description

The Public Services Division performs maintenance and repairs to City-owned buildings and property, parks, rights of way, the municipal storm drain system, the urban forest, City trails and landscape maintenance districts.

FY 2020-21 Accomplishments

- Coordinated with the Finance Department to revise, bid, award and renew maintenance contracts for concrete slicing, decontamination services for Covid-19 response at City facilities and the purchase of 2-yard dump truck
- Installed a shower at the Teen Center and plexiglass barriers at City Hall in response to the COVID-19 pandemic
- Continued measures necessary to enhance current service delivery methods such as inspecting sidewalks to eliminate tripping hazards, performing annual drain inlet inspections and cleaning and implementation of new safety training programs
- Performed bi-annual deep cleaning, grooming and disinfection to the two synthetic fields at Town Center Community Park East
- Started maintenance of the developer constructed Weston Park
- Proactively addressed vandalism and the abatement of graffiti
- Conducted an asset inventory of all backflows, water meters and water shut offs and entered the data into our GIS system
- Accepted Tree City USA designation for the 19th consecutive year

FY 2021-22 Goals and Objectives

- Continue to assess and evaluate service delivery methods and make adjustments necessary for the City to become a model for municipal maintenance service delivery
- Request bids for parks janitorial and stormwater trash capture cleaning
- Continue to perform street maintenance including pothole patching, skin patching and small asphalt dig outs
- Complete and implement Santee's Urban Forestry Management Plan
- Continue to plant street trees, perform general park improvements, and perform landscape median improvements
- Design and install new irrigation, plants and trees on Mission Gorge Road between Cuyamaca Street and Olive Lane
- Continue to receive designation for the City as a Tree City USA and host the Arbor Day event
- Continue to support the Recreation Division special events throughout the year
- Continue to partner with the San Diego River Park Foundation and volunteers to assist with their cleanups

**CITY OF SANTEE
COMMUNITY SERVICES - PUBLIC SERVICES**

| Community Services | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------------------|-------------------|-------------------|
| Public Services (Maintenance) 1001.02.3101 | Actual | Amended | Proposed |

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|----------------------------|----------------------------|----------------------------|
| Personnel | \$ 1,418,116 | \$ 1,567,270 | \$ 1,592,980 |
| Operations & Maintenance | 1,482,802 | 2,212,540 | 2,100,670 |
| Capital Outlay | <u>70,804</u> | <u>-</u> | <u>8,500</u> |
| Grand Total | <u>\$ 2,971,721</u> | <u>\$ 3,779,810</u> | <u>\$ 3,702,150</u> |

SUMMARY OF FUNDED POSITIONS:

| | | | |
|---|---------------------|---------------------|---------------------|
| Public Services Manager | 1.00 | 1.00 | 1.00 |
| Senior Management Analyst | 0.75 | 0.90 | 0.90 |
| Park & Landscape Supervisor | 1.00 | 1.00 | 1.00 |
| Public Works Supervisor | 1.00 | 1.00 | 1.00 |
| Lead Maintenance Worker | 1.00 | 1.00 | 1.00 |
| Equipment Operator | 4.00 | 4.00 | 4.00 |
| Landscape/Irrigation Maintenance Worker | 2.00 | 2.00 | 2.00 |
| Maintenance Worker | 1.00 | 1.00 | 1.00 |
| Facilities Maintenance Technician | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total Positions | <u>13.75</u> | <u>13.90</u> | <u>13.90</u> |

**CITY OF SANTEE
COMMUNITY SERVICES - PUBLIC SERVICES**

| Community Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------|---------------------|---------------------|---------------------|
| Public Services (Maintenance) 1001.02.3101 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 891,473 | \$ 1,004,370 | \$ 1,007,990 |
| Overtime | 50025 | 41,690 | 26,700 | 10,000 |
| Overtime - Stand By | 50026 | 31,884 | 24,000 | 32,000 |
| Stand - By - Pay | 50031 | 11,700 | 11,700 | 11,700 |
| Retirement - PERS | 50050 | 92,081 | 110,970 | 111,030 |
| Retirement - Unfunded Liability | 50052 | 145,850 | 169,430 | 188,550 |
| Medicare | 50060 | 14,209 | 15,250 | 15,400 |
| Health Insurance | 50070 | 153,109 | 178,050 | 196,690 |
| Dental Insurance | 50071 | 9,680 | 12,220 | 12,900 |
| OPEB Health | 50072 | 17,070 | - | - |
| Life Insurance | 50075 | 1,339 | 1,450 | 1,450 |
| Long Term Disability | 50076 | 2,894 | 3,130 | 3,270 |
| Workers Compensation Insurance | 50080 | 5,137 | 10,000 | 2,000 |
| Total Personnel | | \$ 1,418,116 | \$ 1,567,270 | \$ 1,592,980 |

Continued

CITY OF SANTEE
COMMUNITY SERVICES - PUBLIC SERVICES

| Community Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------|---------------------|---------------------|---------------------|
| Public Services (Maintenance) 1001.02.3101 | | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Medical Services | 51012 | \$ - | \$ 1,000 | \$ 1,000 |
| Expert/Consulting Services | 51040 | - | 49,980 | - |
| Subscriptions/Memberships | 51104 | 750 | 1,300 | 1,300 |
| Professional Development | 51110 | 3,004 | 4,500 | 4,500 |
| Printing & Duplicating | 51120 | 125 | 200 | 200 |
| Telephone & Fax | 51121 | 13,597 | 16,600 | 13,400 |
| Postage | 51122 | 2 | 150 | 150 |
| Advertising | 51123 | 2,506 | 2,000 | 2,000 |
| Rentals/Leases - Office Equipment | 51141 | 3,833 | 3,820 | 2,910 |
| Service Fees | 51149 | 20 | 150 | 150 |
| Materials & Supplies | 51160 | 14,606 | 14,050 | 41,100 |
| Wearing Apparel | 51165 | 2,695 | 3,700 | 3,700 |
| Small Tools | 51166 | 1,651 | 2,500 | 2,500 |
| Electricity & Gas | 51180 | 18,210 | 20,500 | 21,600 |
| Electricity & Gas - Grounds | 51181 | 32,024 | 72,900 | 47,400 |
| Electricity & Gas - Ball Fields | 51182 | 72,845 | 88,200 | 88,200 |
| Ball Field Lighting Maintenance | 51183 | 900 | 10,000 | 10,000 |
| Water & Sewer | 51185 | 35,664 | 38,010 | 39,910 |
| Water & Sewer - Grounds | 51186 | 295,321 | 523,030 | 490,770 |
| Signage | 51190 | 1,910 | 3,000 | 3,000 |
| Equipment Rental | 51191 | 4,122 | 7,000 | 7,000 |
| Custodial Services | 51210 | 25,214 | 26,060 | 26,840 |
| City Hall Maintenance | 51220 | 61,438 | 83,100 | 83,100 |
| Repair/Maint - Fire Station #4 | 51221 | 81,201 | 30,000 | 34,170 |
| Repair/Maint - Fire Station #5 | 51222 | 22,170 | 30,000 | 30,020 |
| Repair/Maint - Other | 51230 | 18,920 | 6,000 | 30,500 |
| Repair/Maint - Grounds | 51231 | 709,744 | 875,350 | 1,022,430 |
| Trail Maintenance & Security | 51232 | 5,529 | 25,000 | 25,000 |
| Graffiti Removal | 51233 | 5,186 | 5,300 | 5,550 |
| Vandalism Repairs | 51234 | 5,336 | 8,000 | 8,000 |
| Supplemental Maintenance | 51235 | 2,813 | 210,000 | 5,000 |
| Synthetic Fields | 51236 | 14,277 | 15,470 | 15,470 |
| Contract Svc Dead Animal Disposal | 51242 | 4,894 | 5,670 | 5,450 |
| Contract Svc Street Sweeping | 51244 | 4,599 | 6,500 | 6,350 |
| Parking Lot Materials | 51251 | - | 1,000 | 1,000 |
| Irrigation Materials | 51252 | 17,697 | 20,000 | 20,000 |
| Sidewalk/Curb Materials | 51255 | - | 2,500 | 1,000 |
| Total Operations & Maintenance | | \$ 1,482,802 | \$ 2,212,540 | \$ 2,100,670 |
| CAPITAL OUTLAY COSTS | | | | |
| Office Equipment | 60010 | \$ - | \$ - | \$ 8,500 |
| Other Capital Outlay | 60099 | 70,804 | - | - |
| Total Capital Outlay | | \$ 70,804 | \$ - | \$ 8,500 |
| Grand Total | | \$ 2,971,721 | \$ 3,779,810 | \$ 3,702,150 |

**CITY OF SANTEE
COMMUNITY SERVICES - PUBLIC SERVICES**

| Community Services | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|--|-------------------|-------------------|-------------------|
| Public Services (Maintenance) 1001.02.3101 | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS | | | |
| Medical Services | \$ - | \$ 1,000 | \$ 1,000 |
| The account is used to pay for medical exams including random alcohol and drug tests, DMV medical exams, and respirator clearance exams. | | | |
| Expert/Consulting Services | - | 49,980 | - |
| The amount shown in fiscal year 2020-21 represents the Urban Forestry Management Plan. There are no services requested for fiscal year 2021-22. | | | |
| Subscriptions/Memberships | 750 | 1,300 | 1,300 |
| This appropriation will support the following subscriptions and memberships; Manager and Supervisor's memberships in Maintenance Superintendents Association (CPRS/NRPA); Managers, Supervisors, and Equipment Operators memberships in Traffic Control Supervisors Association; City's Tree City USA and National Arbor Day; and Parks and Landscape Supervisor PAPA & CUF Foundation membership - ISA. | | | |
| Professional Development | 3,004 | 4,500 | 4,500 |
| This account will support the continuing educational needs of the maintenance staff, and attendance at conferences: Manager and Parks/Landscape Supervisor (CPRS) and PAPA licensing, Manager and Parks/Landscape Supervisor (CPRS) and PAPA licensing, ISA Urban Forestry Conference - Parks/Landscape, Pesticide Applicators training/certificate renewal, and OSHA mandated fork lift certification for Maintenance Crew. | | | |
| Printing & Duplicating | 125 | 200 | 200 |
| This appropriation covers routine printing costs. | | | |
| Telephone & Fax | 13,597 | 16,600 | 13,400 |
| This appropriation covers long distance phone calls, modems, alarm systems, faxes, and cell phones used by maintenance staff, including the Operations Center phone rental. | | | |
| Postage | 2 | 150 | 150 |
| This appropriation covers the cost of postage. | | | |
| Advertising | 2,506 | 2,000 | 2,000 |
| This appropriation covers the cost of advertising bids. | | | |
| Rentals/Leases - Office Equipment | 3,833 | 3,820 | 2,910 |
| This appropriation covers the cost of leasing a copier for the Operations Center. | | | |
| Service Fees | 20 | 150 | 150 |
| This appropriation covers the cost of service fees incurred during the fiscal year. | | | |

**CITY OF SANTEE
COMMUNITY SERVICES - PUBLIC SERVICES**

| Community Services Public Services (Maintenance) 1001.02.3101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| Materials & Supplies | \$ 14,606 | \$ 14,050 | \$ 41,100 |
| This appropriation covers the costs of office supplies, janitorial supplies for City facilities and parks, dog bags for City parks, drinking water, and other miscellaneous repair materials for City parks and facilities. | | | |
| Wearing Apparel | 2,695 | 3,700 | 3,700 |
| This appropriation covers uniforms for the landscape maintenance crew and staff. | | | |
| Small Tools | 1,651 | 2,500 | 2,500 |
| This appropriation covers the purchase and replacement of small tools and supplies. | | | |
| Electricity & Gas | 18,210 | 20,500 | 21,600 |
| This appropriation covers electricity and gas charges for the division. | | | |
| Electricity & Gas - Grounds | 32,024 | 72,900 | 47,400 |
| This appropriation covers the cost of electricity and gas for Parks: Big Rock, Mast, Shadow Hill, Town Center Community Park, West Hills, Weston, Woodglen Vista, Sky Ranch and TCCP, including Santana Tennis Courts. | | | |
| Electricity - Ball Fields | 72,845 | 88,200 | 88,200 |
| Field Lighting at Town Center Park West, Town Center Park East, West Hills Park Security Lights and Chet F. Harritt field. | | | |
| Ball Field Lighting Maintenance | 900 | 10,000 | 10,000 |
| MuscoSports Lighting Safety Audit, inspection, and repairs of ball field lights as required. | | | |
| Water & Sewer | 35,664 | 38,010 | 39,910 |
| This appropriation covers Interior water and sewer costs for all City administrative facilities, including the Public Services Operations Center. | | | |
| Water & Sewer - Grounds | 295,321 | 523,030 | 490,770 |
| This appropriation covers water and sewer for Parks: Big Rock, Mast, Shadow Hill, Town Center Community Park East & West Ball fields, West Hills, Weston, Woodglen Vista, Sky Ranch & Black Horse Estates Trail, as well as Santee School District shared water and City Hall irrigation. | | | |
| Signage | 1,910 | 3,000 | 3,000 |
| This appropriation covers miscellaneous park and facility signage including barricades and safety cones. | | | |

**CITY OF SANTEE
COMMUNITY SERVICES - PUBLIC SERVICES**

| Community Services Public Services (Maintenance) 1001.02.3101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| Equipment Rental This appropriation covers equipment rentals for facility cleanup and maintenance programs. Examples include cement mixers, mowers, tractors, trenchers, excavator, augers, rollers, aerator, and miscellaneous construction equipment. | \$ 4,122 | \$ 7,000 | \$ 7,000 |
| Custodial Services This appropriation covers the city-wide contracted custodial services including extra work. | 25,214 | 26,060 | 26,840 |
| City Hall Maintenance This appropriation covers the following maintenance costs: HVAC maintenance and repair Alarm system monitoring, maintenance, and repair Fire extinguisher maintenance Pest control services City Hall painting Carpet cleaning and carpet replacement Plumbing maintenance and repairs Electrical services Door and window maintenance and repair Fixtures repair and maintenance Stationary Generator Permit (County of SD) Signs and name plaques | 61,438 | 83,100 | 83,100 |
| Repair/Maintenance - Fire Station #4 This appropriation covers minor repairs in Fire Station #4 such as painting, carpet replacement, sewer lateral line services, HVAC system service, and repair of rollup doors. | 81,201 | 30,000 | 34,170 |
| Repair/Maintenance - Fire Station #5 This appropriation covers minor repairs in Fire Station #5 such as painting, carpet replacement, sewer lateral line services, HVAC system service, and repair of rollup doors. | 22,170 | 30,000 | 30,020 |
| Repair/Maintenance - Other This appropriation covers maintenance and repairs at the Operations Center. | 18,920 | 6,000 | 30,500 |

**CITY OF SANTEE
COMMUNITY SERVICES - PUBLIC SERVICES**

| Community Services Public Services (Maintenance) 1001.02.3101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| Repair/Maintenance - Grounds | \$ 709,744 | \$ 875,350 | \$ 1,022,430 |
| This appropriation covers the following maintenance costs: | | | |
| Area 1 Landscape Maintenance | | | |
| Playground Resurfacing | | | |
| Ballfield Maintenance and Repairs | | | |
| Riverwalk Grill Maintenance and Repairs | | | |
| Painting | | | |
| School Fields Joint Use | | | |
| Park Restrooms Custodial | | | |
| Annual Pest Control | | | |
| Plumbing Maintenance & Repairs | | | |
| Electrical Services | | | |
| Urban Forestry Maintenance | | | |
| Playground Equipment Maintenance/Repair | | | |
| YMCA/Aquatics Maintenance | | | |
| Mast Park Vault Toilet Maintenance | | | |
| Misc. repairs including maintenance, signage replacements, benches, BBQs, fencing, portable restroom rentals, etc. Fencing and porta potty rentals for field closure maintenance. | | | |
| Trail Maintenance & Security | 5,529 | 25,000 | 25,000 |
| This appropriation covers the purchase and installation and monitoring costs of security cameras on City trails as well as funding a portion of the homeless encampment clean-ups. | | | |
| Graffiti Removal | 5,186 | 5,300 | 5,550 |
| This appropriation covers the removal of graffiti. | | | |
| Vandalism Repairs | 5,336 | 8,000 | 8,000 |
| This appropriation covers the costs related to vandalism. | | | |
| Supplemental Maintenance | 2,813 | 210,000 | 5,000 |
| This appropriation covers unanticipated maintenance issues. | | | |
| Synthetic Fields | 14,277 | 15,470 | 15,470 |
| This appropriation covers annual synthetic turf maintenance. | | | |
| Contract Services Dead Animal Disposal | 4,894 | 5,670 | 5,450 |
| This appropriation covers the disposal of dead animals found within City rights-of-ways, parks, and facilities. | | | |
| Contract Services Street Sweeping | 4,599 | 6,500 | 6,350 |
| This appropriation covers monthly parking lot sweeping. | | | |

**CITY OF SANTEE
COMMUNITY SERVICES - PUBLIC SERVICES**

| Community Services Public Services (Maintenance) 1001.02.3101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| Parking Lot Materials This appropriation covers materials (asphalt, rock, sand, sealcoat, crack filler) required for the repairs and maintenance of the City's parking lots. | \$ - | \$ 1,000 | \$ 1,000 |
| Irrigation Materials This appropriation covers irrigation repair supplies. | 17,697 | 20,000 | 20,000 |
| Sidewalk/Curb Materials This appropriation covers the installation of sidewalks, bench pads, picnic table pads and any other concrete needs at City parks. | - | 2,500 | 1,000 |
| Total Operations and Maintenance | <u>\$ 1,482,782</u> | <u>\$ 2,212,390</u> | <u>\$ 2,100,670</u> |
| CAPITAL OUTLAY COSTS | | | |
| Office Equipment This appropriation will cover the purchase of a new Sharp Copier. | \$ - | \$ - | \$ 8,500 |
| Other Capital Outlay This appropriation covers the cost of Big Rock Park sewer line reconstruction. | 70,804 | - | - |
| Total Capital Outlay | <u>\$ 70,804</u> | <u>\$ -</u> | <u>\$ 8,500</u> |



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CITY OF SANTEE
COMMUNITY SERVICES - STORM WATER

| Community Services | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|--|------------|------------|------------|
| Public Services - Storm Water 1001.02.3102 | Actual | Amended | Proposed |

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|------------------|-------------------|-------------------|
| Operations & Maintenance | \$ 75,113 | \$ 135,850 | \$ 151,580 |
| Grand Total | \$ 75,113 | \$ 135,850 | \$ 151,580 |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|---|-------|------------------|-------------------|-------------------|
| Expert/Consulting Services | 51040 | \$ - | \$ 3,000 | \$ 3,000 |
| Professional Development | 51110 | 641 | 1,500 | 1,500 |
| Telephone & Fax | 51121 | 2,487 | 2,700 | 2,400 |
| Materials & Supplies | 51160 | 9,501 | 14,000 | 14,000 |
| Wearing Apparel | 51165 | 2,081 | 4,200 | 4,000 |
| Small Tools | 51166 | 1,048 | 2,000 | 2,000 |
| Rock, Asphalt, Concrete & Sand | 51168 | 302 | 2,000 | 2,000 |
| Water & Sewer - Grounds | 51186 | 8,993 | 10,100 | 10,610 |
| Signage | 51190 | 184 | 1,000 | 500 |
| Equipment Rental | 51191 | 4,680 | 11,500 | 11,500 |
| Repair/Maint - Other | 51230 | 43,564 | 81,000 | 52,710 |
| Interceptor Cleaning | 51237 | - | - | 20,480 |
| Trash Basket Cleaning | 51238 | - | - | 24,000 |
| Contract Service Dead Animal Removal | 51242 | 1,631 | 1,850 | 1,880 |
| Planting Materials | 51254 | - | 1,000 | 1,000 |
| Total Operations & Maintenance | | \$ 75,113 | \$ 135,850 | \$ 151,580 |
| Grand Total | | \$ 75,113 | \$ 135,850 | \$ 151,580 |

**CITY OF SANTEE
COMMUNITY SERVICES - STORM WATER**

| Community Services Public Services - Storm Water 1001.02.3102 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Expert/Consulting Services Mast Park Water Quality Monitoring | \$ - | \$ 3,000 | \$ 3,000 |
| Professional Development Storm drain maintenance training as well as legally required safety and pest control training. | 641 | 1,500 | 1,500 |
| Telephone and Fax Local and long distance telephone charges, modems, alarm systems, faxes, and cell phones charges. | 2,487 | 2,700 | 2,400 |
| Materials & Supplies Miscellaneous materials and supplies required for the Storm Water Program that are not identified elsewhere in this budget. Items include sandbags, odor controlling chemicals, locks, and fencing items. | 9,501 | 14,000 | 14,000 |
| Wearing Apparel Uniforms and rain gear for the City's Storm Water crew, as well as disposable coveralls that meet State requirements for the Weed Abatement Program. | 2,081 | 4,200 | 4,000 |
| Small Tools Purchase, repair, or replace small tools on an as-needed basis to perform tasks directly related to the Storm Water Program. | 1,048 | 2,000 | 2,000 |
| Rock, Asphalt, Concrete & Sand Materials required for the repair and maintenance of the City's flood control channels. | 302 | 2,000 | 2,000 |
| Water & Sewer Grounds Water expenses for maintained landscaped areas along paths at Forester Creek and Woodglen Vista Creek. | 8,993 | 10,100 | 10,610 |
| Signage Miscellaneous signage for flood control channels. | 184 | 1,000 | 500 |
| Equipment Rental Rental of specialized equipment required for storm drain maintenance and flood control. | 4,680 | 11,500 | 11,500 |

**CITY OF SANTEE
COMMUNITY SERVICES - STORM WATER**

| Community Services | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|--|------------------|-------------------|-------------------|
| Public Services - Storm Water 1001.02.3102 | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| Repair/Maintenance - Other | \$ 43,564 | \$ 81,000 | \$ 52,710 |
| On-going maintenance program for all major drainage channels. | | | |
| Area 1 & 2 Storm Water Landscape Maintenance | | | |
| Urban Forestry Maintenance | | | |
| Irrigation Repairs | | | |
| Materials & Supplies related to Maintenance | | | |
| Interceptor Cleaning | - | - | 20,480 |
| This appropriation covers the cost to perform cleaning and maintenance of the stormwater hydrodynamic separator located at Mast Park as required by the JRUMP. | | | |
| Trash Basket Cleaning | - | - | 24,000 |
| This appropriation covers the cost of the contract to perform storm drain trash basket cleaning and maintenance as required by the JRUMP. | | | |
| Contract Service Dead Animal Removal | 1,631 | 1,850 | 1,880 |
| Contracted services for disposal of dead animals found within City flood control areas. | | | |
| Planting Materials | - | 1,000 | 1,000 |
| Purchase of native plants and hydroseed mix for flood channels. | | | |
| Total Operations & Maintenance | <u>\$ 75,113</u> | <u>\$ 132,850</u> | <u>\$ 151,580</u> |



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CITY OF SANTEE

COMMUNITY SERVICES - SOLID WASTE AND RECYCLING

Program Description

Ensure compliance with State waste management regulations, administer contract with franchise hauler, secure and administer State grants, provide public awareness and education on proper waste management techniques, handle resident complaints, and develop new waste diversion/recycling programs where possible.

FY 2020-21 Accomplishments

- Participated in negotiations of new franchise agreement for solid waste services in Santee, and implemented the new agreement
- Maintained annual solid waste disposal rate below the State's pounds-per-person-per day (l/p/d) target goal set for Santee at 6.5 l/p/d. Santee's 2019 reporting year disposal rate was at 6.3 l/p/d
- Continued to work with the franchise hauler to develop recycling plans for multi-family and commercial waste generators
- Secured grant funds for beverage container recycling and public education
- Focused on awareness and education of SB 1383

FY 2021-22 Goals and Objectives

- Focus on fully implementing SB 1383 which requires all generators of solid waste to recycle food waste
- Host a city-wide community clean up day with hauler to assist all residents in disposal of large unwanted items
- Increase resident & commercial education and participation in the proper disposal of organics, including food waste, used oil and other household hazardous waste materials through the use of franchise hauler, organizations and social media
- Continue solid waste disposal education, to maintain a disposal rate below the State's pounds-per-person-per day (l/p/d) target goal set for Santee at 6.5 l/p/d, through the use of the franchise hauler and social media
- Continue public education of electronic waste (E-waste), universal waste (U-waste) diversion, and sharps (needles, lancets) disposal through the use of the franchise hauler and social media
- Continue recycling plan development for multi-family and commercial waste generators
- Pursue additional grant funds

CITY OF SANTEE
COMMUNITY SERVICES - SOLID WASTE AND RECYCLING

| Community Services Solid Waste & Recycling 1001.02.3201 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|-------------------------|-------------------------|-------------------------|
| Personnel | \$ 40,438 | \$ 33,950 | \$ 35,920 |
| Operations & Maintenance | 2,788 | 3,920 | 3,920 |
| Special Programs | <u>23,489</u> | <u>-</u> | <u>-</u> |
| Grand Total | <u><u>\$ 66,715</u></u> | <u><u>\$ 37,870</u></u> | <u><u>\$ 39,840</u></u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|---------------------------|--------------------|--------------------|--------------------|
| Senior Management Analyst | 0.25 | 0.10 | 0.10 |
| Management Analyst | <u>-</u> | <u>0.15</u> | <u>0.15</u> |
| Total Positions | <u><u>0.25</u></u> | <u><u>0.25</u></u> | <u><u>0.25</u></u> |

CITY OF SANTEE
COMMUNITY SERVICES - SOLID WASTE AND RECYCLING

| Community Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------|-------------------|-------------------|-------------------|
| Solid Waste & Recycling 1001.02.3201 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 27,118 | \$ 22,470 | \$ 23,620 |
| Retirement - PERS | 50050 | 3,308 | 2,970 | 3,050 |
| Retirement - Unfunded Liability | 50052 | 4,260 | 3,880 | 4,420 |
| Medicare | 50060 | 393 | 330 | 340 |
| Health Insurance | 50070 | 4,650 | 3,970 | 4,150 |
| Dental Insurance | 50071 | 282 | 230 | 240 |
| OPEB Health | 50072 | 310 | - | - |
| Life Insurance | 50075 | 25 | 30 | 30 |
| Long Term Disability Insurance | 50076 | 91 | 70 | 70 |
| Total Personnel | | \$ 40,438 | \$ 33,950 | \$ 35,920 |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Telephone & Fax | 51121 | \$ 229 | \$ 200 | \$ 200 |
| Postage | 51122 | 127 | 200 | 200 |
| Household Hazardous Waste Disposal | 51151 | 2,126 | 3,000 | 3,000 |
| Materials & Supplies | 51160 | 54 | 220 | 220 |
| Electricity & Gas | 51180 | 251 | 300 | 300 |
| Total Operations & Maintenance | | \$ 2,788 | \$ 3,920 | \$ 3,920 |
| SPECIAL PROGRAMS | | | | |
| Litter Control/Recycling | var | \$ 23,489 | \$ - | \$ - |
| Total Special Programs | | \$ 23,489 | \$ - | \$ - |
| Grand Total | | \$ 66,715 | \$ 37,870 | \$ 39,840 |

CITY OF SANTEE
COMMUNITY SERVICES - SOLID WASTE AND RECYCLING

| Community Services Solid Waste & Recycling 1001.02.3201 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Telephone & Fax Telephone, fax machine, and modem line charge. | \$ 229 | \$ 200 | \$ 200 |
| Postage Mailing costs of annual Exemption Self Hauler Letters, correspondence and renewal of the Business Reply Permit. | 127 | 200 | 200 |
| Household Hazardous Waste Disposal Provide for Santee residents' hazardous waste disposal costs. The amount can vary from year to year based on anticipated use of the County's hazardous waste disposal facilities. Includes hazardous waste items from Public Services Operations Center. | 2,126 | 3,000 | 3,000 |
| Materials & Supplies Office supplies. | 54 | 220 | 220 |
| Electricity & Gas Electricity and gas charges. | 251 | 300 | 300 |
| Total Operations & Maintenance | <u>\$ 2,788</u> | <u>\$ 3,920</u> | <u>\$ 3,920</u> |
| SPECIAL PROGRAMS | | | |
| Litter Control/Recycling Grants Litter Control/Recycling Grants are appropriated outside of the annual budget process as grants are awarded to the City. | \$ 23,489 | \$ - | \$ - |
| Total Special Programs | <u>\$ 23,489</u> | <u>\$ -</u> | <u>\$ -</u> |

CITY OF SANTEE

COMMUNITY SERVICES – FACILITY OPERATIONS

Program Description

Facilities Operations of the Parks & Recreation Division of the Community Services Department coordinates the use of Civic Center buildings 7 and 8, picnic shelters, park use and ball fields. Park Patrol staff monitor City park operations after business hours and weekends and a part-time staff disc golf course monitor also oversees weekend course compliance and verify patron payments. Focus is on customer service, park safety and beautification. Staff interacts with community members to answer questions, verify permit/rule compliance and ensure proper use of park facilities/amenities.

FY 2020-21 Accomplishments

- Created and implemented online picnic shelter reservations system for parks
- Established Park Patrol staff monitor program to assist in customer service and park rule compliance
- Continual monitoring of public health order and frequent adjustment to permit/reservations allowed to various groups, rooms, fields and parks
- Solicited disc golf tee sponsorship program and created sponsorship signage
- Created and implemented online monthly disc golf pass program

FY 2021-22 Goals and Objectives

- Continue to improve maintenance and equipment replacement in Civic Center rooms to increase longevity of use
- Continue to seek user groups for field rentals and room rentals during non-prime time use hours
- Increase social media marketing of rooms, park/picnic pavilion, and field reservations
- Complete a comprehensive cost analysis of all use and rental fees
- Expand facility rental options to include 'party packages' that will increase revenue
- Continue to integrate the Park Patrol staffing and disc golf course monitor into facility operations
- Improve and strive for excellence in customer service

**CITY OF SANTEE
COMMUNITY SERVICES - FACILITY OPERATIONS**

| Community Services Facility Operations 1001.02.5204 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|-------------------------|-------------------------|--------------------------|
| Personnel | \$ 25,574 | \$ 9,980 | \$ 85,290 |
| Operations & Maintenance | <u>34,870</u> | <u>44,550</u> | <u>46,200</u> |
| Grand Total | <u><u>\$ 60,445</u></u> | <u><u>\$ 54,530</u></u> | <u><u>\$ 131,490</u></u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|------------------------|--------------------|-----------------|--------------------|
| Recreation Coordinator | <u>0.37</u> | <u>-</u> | <u>0.85</u> |
| Total Positions | <u><u>0.37</u></u> | <u><u>-</u></u> | <u><u>0.85</u></u> |

CITY OF SANTEE
COMMUNITY SERVICES - FACILITY OPERATIONS

| Community Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------|-------------------|-------------------|-------------------|
| Facility Operations 1001.02.5204 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 11,340 | \$ - | \$ 41,090 |
| Salaries & Wages - Part Time | 50020 | 4,262 | 9,420 | 21,850 |
| Overtime | 50025 | 345 | - | - |
| Retirement - PERS | 50050 | 1,428 | 140 | 3,810 |
| Retirement - Unfunded Liability | 50052 | 3,160 | - | 960 |
| Retirement - Part Time | 50055 | 135 | 280 | 820 |
| Medicare | 50060 | 231 | 140 | 1,470 |
| Health Insurance | 50070 | 3,890 | - | 14,010 |
| Dental Insurance | 50071 | 261 | - | 890 |
| OPEB Health | 50072 | 460 | - | - |
| Life Insurance | 50075 | 22 | - | 80 |
| Long Term Disability Insurance | 50076 | 39 | - | 310 |
| Total Personnel | | \$ 25,574 | \$ 9,980 | \$ 85,290 |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Printing & Duplicating | 51120 | \$ - | \$ 250 | \$ 250 |
| Telephone & Fax | 51121 | 12 | 100 | 100 |
| Bank Fees | 51150 | 10,992 | 11,870 | 11,870 |
| Materials & Supplies | 51160 | 403 | 1,100 | 1,100 |
| Electricity & Gas | 51180 | 12,577 | 15,400 | 16,900 |
| Custodial Services | 51210 | 8,588 | 8,630 | 8,780 |
| Repair/Maint - Equipment | 51211 | - | 200 | 200 |
| Repair/Maint - Blds & Structures | 51215 | 56 | 1,000 | 1,000 |
| Public Events Liability Insurance | 51306 | 2,242 | 6,000 | 6,000 |
| Total Operations & Maintenance | | \$ 34,870 | \$ 44,550 | \$ 46,200 |
| Grand Total | | \$ 60,445 | \$ 54,530 | \$ 131,490 |

**CITY OF SANTEE
COMMUNITY SERVICES - FACILITY OPERATIONS**

| Community Services Facility Operations 1001.02.5204 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Printing & Duplicating Program supplies - on site administration area supplies. | \$ - | \$ 250 | \$ 250 |
| Telephone & Fax Telephone and fax charges. | 12 | 100 | 100 |
| Bank Fees ACTIVENet fees and bank charges. | 10,992 | 11,870 | 11,870 |
| Materials & Supplies Admin supplies, custodial and maintenance supplies. | 403 | 1,100 | 1,100 |
| Electricity & Gas Electricity and gas charges - Buildings 7 & 8 at City Hall. | 12,577 | 15,400 | 16,900 |
| Custodial Services Custodial services - Buildings 7 & 8. | 8,588 | 8,630 | 8,780 |
| Repair & Maintenance - Equipment Building 7 & 8 equipment, appliance repairs, and maintenance. | - | 200 | 200 |
| Repair & Maintenance - Buildings & Structures Building 7 & 8 facility repairs and maintenance. | 56 | 1,000 | 1,000 |
| Public Events Liability Insurance User required insurance - user fees collected to offset charges. | 2,242 | 6,000 | 6,000 |
| Total Operations & Maintenance | <u>\$ 34,870</u> | <u>\$ 44,550</u> | <u>\$ 46,200</u> |

CITY OF SANTEE

COMMUNITY SERVICES – RECREATION SERVICES

Program Description

The Parks & Recreation Division of the Community Services Department provides professional supervision and management of a variety of leisure, recreational and entertainment experiences. Programs and services offered to the community include: Instructional Programs and Camps, Special Events, Senior Programs, Teen Center, Woodglen Vista Skate Park, and permitting and use of parks, fields and facilities.

The Active Older Adults 55+ (Senior) Program hosts programs for ages 55 and over. Activities include socials, workshops, drop-in programs, and local outings.

The Santee Teen Center is an after school and summer facility for grades 6-12. It is located at Big Rock Park in the Community Services Building. Programs include daily indoor and outdoor activities, various table games, computers, and homework assistance. Transportation is provided to the center from Santee School District schools through a partnership agreement. Summer programs at the center include camps and the junior leader/volunteer program.

The Santee Skate Park allows skate board, scooter, roller blade, bicycle moto-cross (BMX), and all-wheel activities. The Skate Park is open to the public daily and the park hosts workshops, clinics and camps designed to serve all age groups.

Park, field and facility permits and rentals are coordinated through the Parks & Recreation Division. This division serves as city liaison to community organizations and other public and non-profit organizations and also supports city and community committees including the Santee Collaborative, COMPOC, SPARC and the Santee Sports Council.

Parks & Recreation Division coordinates the design, publication and marketing of the recreation brochure and guide and other promotional materials and park and trail signage.

FY 2020-2021 Accomplishments

- Modified Teen Center programming to adhere to changing health order guidelines while still providing exceptional programming to members
- Rebuilt all Santee park pages on the website to be consistent and easy to navigate. This includes highlighting links to forms/registrations to support user needs and expectations
- Hosted modified senior programming to keep seniors engaged while adhering to health order guidelines. Activities include a drive-thru Holiday Goodie Grab event, socially distanced walks and drive-thru bingo
- Completed the virtual reality promotional marketing campaign focused on Recreation in the Santee community, highlighting Senior programs, Teen Center and other activities while promoting the need for a Community Center
- Successfully implemented the online picnic shelter reservation system
- Offered a modified afterschool recreation program, free of charge, to families impacted by COVID-19
- Eliminated Skate Park supervision while increasing program opportunities to maintain a staff presence, while shifting staff time all city park supervision (Park Patrol program – see facilities)
- Assisted the City Manager's office with the purchase and distribution of staff polos to all City staff
- Coordinated with the Santee Collaborative to provide banner space for their diversity, equity and inclusion campaign

CITY OF SANTEE
COMMUNITY SERVICES – RECREATION SERVICES

- Partnered with the Santee Branch Library to provide story walks at Mast Park and Big Rock Park
- Supported the COMPOC Diversity, Equity and Inclusion subcommittee with virtual meetings and creation of a road map and guidelines
- Continual monitoring of public health order and frequent adjustment to park operations, closures and modifications

FY 2021-22 Goals and Objectives

- Provide pickleball users at Big Rock Park rollaway nets to reduce the amount of supplies that must be transported from the storage room when in use
- Continue to provide unique and engaging programming for seniors and teens that is executed with health and safety in mind
- Research new opportunities for supporting teen programming, including the expansion of the SD Nights partnership through the San Diego County Parks & Recreation Department
- Research marketing trends to ensure recreation programming information is being provided to the community through all viable outlets
- Install permanent kiosk signage with the option for changing out seasonal information
- Provide professional development opportunities to full and part-time staff to increase the knowledge and skills needed to provide exceptional and safe programming to all ages

**CITY OF SANTEE
COMMUNITY SERVICES - RECREATION SERVICES**

| Community Services Recreation Services 1001.02.5201 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel | \$ 513,578 | \$ 538,240 | \$ 562,860 |
| Operations & Maintenance | 71,616 | 71,900 | 83,850 |
| Capital Outlay | <u>8,477</u> | <u>-</u> | <u>-</u> |
| Grand Total | <u><u>\$ 593,671</u></u> | <u><u>\$ 610,140</u></u> | <u><u>\$ 646,710</u></u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|-----------------------------|--------------------|--------------------|--------------------|
| Recreation Services Manager | 1.00 | 1.00 | 1.00 |
| Special Events Supervisor | 1.00 | 1.00 | 1.00 |
| Recreation Supervisor | 1.00 | 1.00 | 1.00 |
| Recreation Coordinator | 1.06 | 0.98 | 0.75 |
| Recreation Coordinator | <u>-</u> | <u>-</u> | <u>0.25</u> |
| Total Positions | <u><u>4.06</u></u> | <u><u>3.98</u></u> | <u><u>4.00</u></u> |

CITY OF SANTEE
COMMUNITY SERVICES - RECREATION SERVICES

| Community Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------|--------------------------|--------------------------|--------------------------|
| Recreation Services 1001.02.5201 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 293,884 | \$ 307,310 | \$ 328,630 |
| Salaries & Wages - Part Time | 50020 | 69,826 | 84,980 | 77,510 |
| Overtime | 50025 | 569 | - | - |
| Retirement - PERS | 50050 | 29,286 | 30,750 | 31,380 |
| Retirement - Unfunded Liability | 50052 | 50,157 | 48,010 | 61,030 |
| Retirement - Part Time | 50055 | 2,202 | 2,730 | 2,910 |
| Medicare | 50060 | 5,270 | 5,700 | 5,890 |
| Health Insurance | 50070 | 46,258 | 41,830 | 48,970 |
| Dental Insurance | 50071 | 2,957 | 3,020 | 4,320 |
| OPEB Health | 50072 | 5,040 | - | - |
| Life Insurance | 50075 | 397 | 420 | 420 |
| Long Term Disability Insurance | 50076 | 927 | 930 | 1,000 |
| Workers Compensation Insurance | 50080 | 322 | - | - |
| Unemployment Insurance | 50081 | 6,483 | 12,560 | 800 |
| Total Personnel | | <u>\$ 513,578</u> | <u>\$ 538,240</u> | <u>\$ 562,860</u> |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Medical Services | 51012 | \$ 154 | \$ - | \$ - |
| Expert/Consulting Services | 51040 | 38,725 | 27,830 | 29,000 |
| Subscriptions/Memberships | 51104 | 185 | 240 | 250 |
| Professional Development | 51110 | 1,705 | 2,000 | 1,800 |
| Printing and Duplicating | 51120 | 190 | 680 | 680 |
| Telephone & Fax | 51121 | 8,424 | 8,900 | 9,500 |
| Postage | 51122 | 145 | 200 | 200 |
| Promotional Activities | 51131 | 465 | 500 | 1,500 |
| Banners | 51133 | 788 | 1,600 | 2,000 |
| Bank Fees | 51150 | 120 | 250 | 8,000 |
| Materials & Supplies | 51160 | 3,025 | 3,000 | 5,000 |
| Transportation | 51172 | 3,217 | 9,000 | 7,000 |
| Electricity & Gas | 51180 | 11,460 | 13,400 | 14,700 |
| Water and Sewer | 51185 | 1,214 | 1,300 | 1,370 |
| Software Maintenance & Licensing | 51201 | - | 400 | 400 |
| Repair/Maintenance - Equipment | 51211 | 1,801 | 2,300 | 2,350 |
| Repair/Maintenance - Bldg & Structures | 51215 | - | 300 | 100 |
| Total Operations & Maintenance | | <u>\$ 71,616</u> | <u>\$ 71,900</u> | <u>\$ 83,850</u> |
| CAPITAL OUTLAY COSTS | | | | |
| Office Equipment | 60010 | \$ 8,477 | \$ - | \$ - |
| Total Capital Outlay | | <u>\$ 8,477</u> | <u>\$ -</u> | <u>\$ -</u> |
| Grand Total | | <u><u>\$ 593,671</u></u> | <u><u>\$ 610,140</u></u> | <u><u>\$ 646,710</u></u> |

CITY OF SANTEE
COMMUNITY SERVICES - RECREATION SERVICES

| Community Services Recreation Services 1001.02.5201 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Medical Services Medical Testing requirements for new staff. | \$ 154 | \$ - | \$ - |
| Expert/Consulting Services Graphic design contract. | 38,725 | 27,830 | 29,000 |
| Subscriptions/Memberships Recreation Manager, Supervisor, and Coordinators; memberships in the CA Parks and Recreation Society, National Recreation and Park Association and other professional organizations. Publications and resource materials which address relevant issues in the industry. | 185 | 240 | 250 |
| Professional Development Staff training, required CPR and First Aid, and recreation programming seminars. | 1,705 | 2,000 | 1,800 |
| Printing and Duplicating Routine copying, printing, and purchase of materials and portion of Division copier contract. | 190 | 680 | 680 |
| Telephone & Fax Telephone and fax charges. | 8,424 | 8,900 | 9,500 |
| Postage Mailing fees - stamps, express mail, metered postage. | 145 | 200 | 200 |
| Promotional Activities Program promotions and marketing. | 465 | 500 | 1,500 |
| Banners Installing/removing, storing, purchasing/cleaning, and repairing of banners. | 788 | 1,600 | 2,000 |
| Bank Fees Active Net transaction and processing fees. | 120 | 250 | 8,000 |
| Materials & Supplies Office supplies and miscellaneous supplies. | 3,025 | 3,000 | 5,000 |
| Transportation Transportation services provided by the Santee School District to students in grades 6-8. Expenses offset by revenue. | 3,217 | 9,000 | 7,000 |

CITY OF SANTEE
COMMUNITY SERVICES - RECREATION SERVICES

| Community Services Recreation Services 1001.02.5201 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| Electricity & Gas Allocated electricity and gas charges. | \$ 11,460 | \$ 13,400 | \$ 14,700 |
| Water and Sewer Allocated water and sewer charges. | 1,214 | 1,300 | 1,370 |
| Software Maintenance & Licensing Annual licensing fee for software used to create city wide publicity materials, signs, banners, etc. | - | 400 | 400 |
| Repair/Maintenance - Equipment Repairs and maintenance for computers, copiers, printers, typewriters, and other office equipment not covered under warranty. This appropriation also provides for the Division's share of the copier pooled maintenance agreement. | 1,801 | 2,300 | 2,350 |
| Repair/Maintenance - Bldg & Structures Fire and security alarm services and inspections, pest control, and necessary repairs. | - | 300 | 100 |
| Total Operations & Maintenance | \$ 71,616 | \$ 71,900 | \$ 83,850 |
| CAPITAL OUTLAY COSTS | | | |
| Office Equipment This appropriation funded the purchase of a new Sharp copier. | \$ 8,477 | \$ - | \$ - |
| Total Capital Outlay | \$ 8,477 | \$ - | \$ - |

CITY OF SANTEE

COMMUNITY SERVICES – SPECIAL EVENTS

Program Description

The Recreation Services Division - Special Events provides events throughout the year for the Santee community. Events vary in theme and size, from small community based events to large scale regional events that attract attendees from around the county. In-house events include City functions such as grand openings, dedications, ribbon cuttings, ground breakings, and oath-of-office ceremonies.

FY 2020-21 Accomplishments

- Hosted virtual 4th of July event with dual firework displays to comply with public health orders
- Hosted a new event: Trucks & Treats, a drive-through Halloween celebration
- Celebrated Santee's 40th birthday with a dual firework display
- Hosted a new event: Festive Fridays (in place of Holiday Lighting Celebration) with Santa & character photos
- Supported the annual USA Track and Field Race Walk National Championships
- Hosted virtual Sunset 5K/50K. Participants ran/walked self-guided – giveaway provided
- Hosted two new events for spring: Spring Selfies with the Easter Bunny and the Hop-Through Bunny Stop, a drive-through event
- Created the virtual SanTree Scavenger Hunt to celebrate Earth Day & Arbor Day
- Hosted Fido Day in Santee Dog Parks with arfs & crafts and giveaways
- Brought back the Santee Summer Concerts in June 2021 as health orders allowed
- Increased social media & digital marketing outreach with virtual events and video projects
- Increased the use of the Square point of sale system to include branded Santee merchandise in our online store

FY 2021-22 Goals and Objectives

- Continue to bring back large, in-person events as the health orders allow
- Research opportunities to increase revenue for funding community events
- Continue to build partnerships with businesses in Santee
- Continue to integrate the Santee brand into events
- Continue to boost social media & digital marketing presence with video projects and themed posts
- Provide safe, secure, and family friendly events that create lasting memories and traditions
- Continue to increase our emergency protocol and plans while working with the Fire and Sheriff Department
- Continue utilizing and expand use of Square point of sale system to create easy process for participants, sponsors, and vendors

**CITY OF SANTEE
COMMUNITY SERVICES - SPECIAL EVENTS**

| Community Services Special Events 1001.02.5309 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel | \$ 76,421 | \$ 66,350 | \$ 120,010 |
| Operations & Maintenance | <u>130,220</u> | <u>159,150</u> | <u>156,950</u> |
| Grand Total | <u><u>\$ 206,641</u></u> | <u><u>\$ 225,500</u></u> | <u><u>\$ 276,960</u></u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|------------------------|--------------------|-----------------|--------------------|
| Recreation Coordinator | <u>0.85</u> | <u>-</u> | <u>0.65</u> |
| Total Positions | <u><u>0.85</u></u> | <u><u>-</u></u> | <u><u>0.65</u></u> |

CITY OF SANTEE
COMMUNITY SERVICES - SPECIAL EVENTS

| Community Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------|--------------------------|--------------------------|--------------------------|
| Special Events 1001.02.5309 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 15,503 | \$ - | \$ 33,390 |
| Salaries & Wages - Part Time | 50020 | 35,535 | 54,920 | 60,170 |
| Overtime | 50025 | 182 | - | - |
| Retirement - PERS | 50050 | 1,203 | 240 | 3,340 |
| Retirement - Unfunded Liability | 50052 | 7,250 | - | 7,210 |
| Retirement - Part Time | 50055 | 1,268 | 1,950 | 2,130 |
| Medicare | 50060 | 743 | 790 | 1,350 |
| Health Insurance | 50070 | 5,216 | - | 11,380 |
| Dental Insurance | 50071 | 360 | - | 720 |
| OPEB Health | 50072 | 1,950 | - | - |
| Life Insurance | 50075 | 29 | - | 70 |
| Long Term Disability Insurance | 50076 | 52 | - | 250 |
| Workers Compensation Insurance | 50080 | 1,160 | - | - |
| Unemployment Insurance | 50081 | 5,970 | 8,450 | - |
| Total Personnel | | <u>\$ 76,421</u> | <u>\$ 66,350</u> | <u>\$ 120,010</u> |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Medical Services | 51012 | \$ - | \$ 200 | \$ - |
| Expert/Consulting Services | 51040 | - | 300 | 300 |
| Permits/Insurance | 51041 | 14,835 | 24,000 | 24,000 |
| Subscription/Memberships | 51104 | 1,979 | 2,500 | 3,000 |
| Professional Development | 51110 | 2,831 | 3,600 | 3,600 |
| Telephone & Fax | 51121 | 614 | 600 | 700 |
| Postage | 51122 | 132 | 150 | 150 |
| Promotional Activities | 51131 | 5,139 | 8,400 | 7,000 |
| Banners | 51133 | 7,908 | 11,500 | 10,000 |
| Bank Fees | 51150 | 401 | 500 | 500 |
| Contract Services | 51155 | 72,997 | 75,000 | 75,000 |
| Other Services - SD County Sheriff | 51156 | 7,848 | 6,300 | 8,500 |
| Materials and Supplies | 51160 | 8,044 | 11,900 | 10,000 |
| Recreational Supplies | 51164 | 471 | 4,200 | 4,200 |
| Equipment Rental | 51191 | 7,022 | 10,000 | 10,000 |
| Total Operations & Maintenance | | <u>\$ 130,220</u> | <u>\$ 159,150</u> | <u>\$ 156,950</u> |
| Grand Total | | <u><u>\$ 206,641</u></u> | <u><u>\$ 225,500</u></u> | <u><u>\$ 276,960</u></u> |

**CITY OF SANTEE
COMMUNITY SERVICES - SPECIAL EVENTS**

| Community Services Special Events 1001.02.5309 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Medical Services As needed for testing requirements. | \$ - | \$ 200 | \$ - |
| Expert/Consulting Services CPR and First Aid training. | - | 300 | 300 |
| Permits/Insurance Health fees/permits, ABC fees/permits, Right of Entry fees/permits and additional event insurance. | 14,835 | 24,000 | 24,000 |
| Subscription/Memberships ASCAP, BMI and SESAC music licensing fees. | 1,979 | 2,500 | 3,000 |
| Professional Development Membership and conference expenses for special event or sponsorship of specific organizations. | 2,831 | 3,600 | 3,600 |
| Telephone & Fax Telephone and related expenses. | 614 | 600 | 700 |
| Postage Mailing sponsorship packages and division mail. | 132 | 150 | 150 |
| Promotional Activities Printing of promotional materials such as posters and flyers and the price of ads taken out in local papers and social media to advertise events. | 5,139 | 8,400 | 7,000 |
| Banners Includes purchasing, installing, removing, storing, cleaning, and repairing banners. | 7,908 | 11,500 | 10,000 |
| Bank Fees Processing fees incurred by Square and Active Net point of sale systems. | 401 | 500 | 500 |
| Other Contract Services Contracts such as entertainers, lights, sound, bands for events, rides, service providers, pest control services and 4th of July fireworks. | 72,997 | 75,000 | 75,000 |
| Other Services - SD County Sheriff Provides for Sheriff services during special events. | 7,848 | 6,300 | 8,500 |
| Materials & Supplies Decorations, staff shirts, name tags, water, tape, cords, and other general event supplies. | 8,044 | 11,900 | 10,000 |

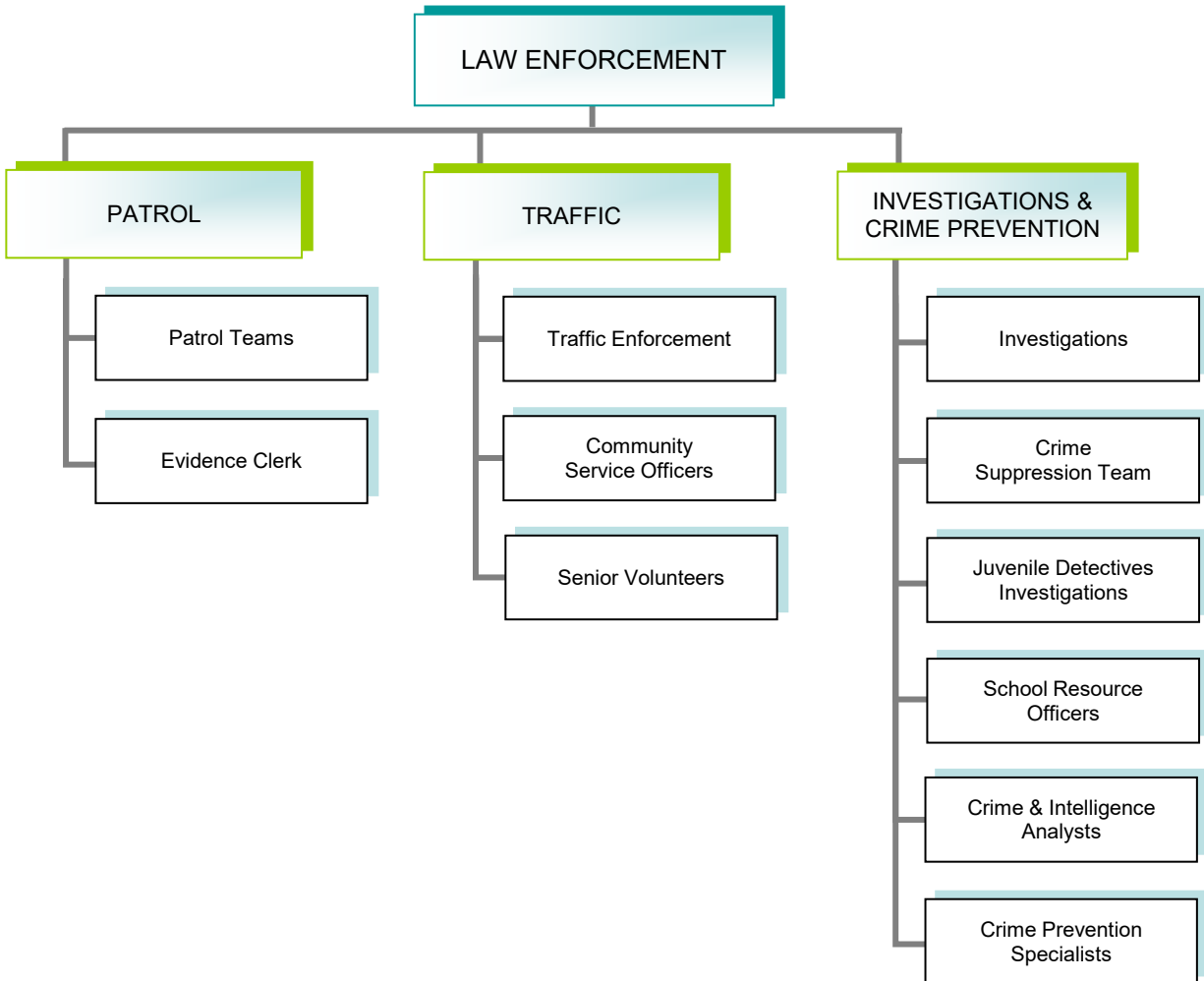
**CITY OF SANTEE
COMMUNITY SERVICES - SPECIAL EVENTS**

| Community Services Special Events 1001.02.5309 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (continued) | | | |
| Recreational Supplies | \$ 471 | \$ 4,200 | \$ 4,200 |
| Purchase and replacement of items such as canopies, tables, and event fences. | | | |
| Equipment Rental | 7,022 | 10,000 | 10,000 |
| Rental of equipment such as stages, generators, canopies, tables, chairs, trucks, and portable toilets. | | | |
| Total Operations & Maintenance | \$ 130,220 | \$ 159,150 | \$ 156,950 |



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CITY OF SANTEE LAW ENFORCEMENT



CITY OF SANTEE LAW ENFORCEMENT SERVICES

Mission Statement

In partnership with our communities, we provide the highest quality public safety services.

Program Description

Law enforcement services are provided through a contract with the San Diego County Sheriff's Department. These services include patrol, traffic, criminal investigations, narcotic/gang enforcement, crime prevention and crime analysis support.

FY 2020-21 Accomplishments

- Expanded homeless outreach efforts by creating a Homeless Outreach Program and Engagement (HOPE) team, which supports a comprehensive approach to managing issues related to homelessness by working with collaborative partners to conduct outreach events
- Increased traffic enforcement in areas with higher levels of violations and safety concerns
- Worked with the Retail Theft Collaborative, which consists of local business owners, store managers and loss prevention staff, to foster best practices and maximize communication with law enforcement in an effort to prevent and deter theft
- Increased use of social media platforms such as NextDoor and Twitter to enhance communication with the community
- Lowered the crime rate in Santee for 2020
- Worked in collaboration with the City on the impacts from the COVID-19 pandemic

FY 2021-22 Goals and Objectives

- Continue to work in collaboration with the City on the impacts from the COVID-19 pandemic
- Support homeless outreach efforts by continuing to develop the Homeless Outreach Program and Engagement (HOPE) team, maintain a comprehensive approach to managing issues related to homelessness, and work with collaborative partners to conduct outreach events
- With the assistance of an Office of Traffic Safety grant, continue to increase traffic enforcement through distracted driving details, DUI checkpoints and education to the public with teen driver awareness courses
- Continue to work with the Retail Theft Collaborative to foster best practices and maximize communication with law enforcement in an effort to prevent and deter theft
- Develop informational/educational videos on traffic safety and the HOPE program
- Conduct active shooter training and collaborate with the Retail Theft Collaborative on this topic
- Continue to have a presence on social media platforms to enhance communication with the community
- Work with Metropolitan Transit System (MTS) and the Joint Trolley Task Force to address and deter criminal activity on and around the trolley platform at Town Center Parkway/Santee Trolley Square
- Continue to focus on lowering crime rates in Santee with proactive policing strategies

**CITY OF SANTEE
LAW ENFORCEMENT SERVICES**

| Law Enforcement Services County of San Diego 1001.00.2101 & 1001.00.2102 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|-----------------------------|-----------------------------|-----------------------------|
| SUMMARY OF EXPENDITURES | | | |
| Operations & Maintenance | <u>\$ 15,388,733</u> | <u>\$ 16,063,730</u> | <u>\$ 16,812,110</u> |
| Grand Total | <u><u>\$ 15,388,733</u></u> | <u><u>\$ 16,063,730</u></u> | <u><u>\$ 16,812,110</u></u> |

| EXPENDITURES | | | | |
|---|-------|-----------------------------|-----------------------------|-----------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Expert/Consulting Services | 51040 | \$ 47,090 | \$ 50,000 | \$ 50,000 |
| Printing & Duplicating | 51120 | - | 2,000 | 2,000 |
| Telephone & Fax | 51121 | - | - | - |
| Contract Services - SD County Sheriff | 51152 | 15,089,964 | 15,843,750 | 16,561,560 |
| Other Contract Services | 51155 | 189,715 | 102,430 | 142,400 |
| Materials & Supplies | 51160 | - | 250 | 250 |
| Electricity & Gas | 51180 | 4,658 | 5,200 | 5,400 |
| Custodial Services | 51210 | 3,270 | 3,100 | 4,000 |
| Repair/Maint - Bldg & Structures | 51215 | - | 2,000 | 1,500 |
| Communication Charges | 51332 | 54,036 | 55,000 | 45,000 |
| Total Operations & Maintenance | | <u>\$ 15,388,733</u> | <u>\$ 16,063,730</u> | <u>\$ 16,812,110</u> |
| Grand Total | | <u><u>\$ 15,388,733</u></u> | <u><u>\$ 16,063,730</u></u> | <u><u>\$ 16,812,110</u></u> |

**CITY OF SANTEE
LAW ENFORCEMENT SERVICES**

| Law Enforcement Services County of San Diego 1001.00.2101 & 1001.00.2102 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

OPERATIONS & MAINTENANCE COSTS

| | | | |
|---|------------|------------|------------|
| Expert/Consulting Services | \$ 47,090 | \$ 50,000 | \$ 50,000 |
| This account provides law enforcement support services for the Automated Regional Justice Information System (ARJIS) and the California Identification (Cal-ID) Program. | | | |
| Printing and Duplicating | - | 2,000 | 2,000 |
| This account provides funding for the printing of courtesy notices, parking citations and towing notices for illegally parked vehicles. | | | |
| Contract Services - SD County Sheriff | 15,089,964 | 15,843,750 | 16,561,560 |
| This appropriation provides funding for general and specialized law enforcement, traffic and patrol services under contract with the San Diego County Sheriff's Department. The contract amount is partially funded with \$159,510 of State Supplemental Law Enforcement Services Funds in addition to the amounts reflected here. Staffing in FY 2021-22 is reflected as follows: | | | |
| <ul style="list-style-type: none"> Twenty-eight (28) general law enforcement patrol Four (4) patrol sergeants Five (5) traffic investigation and enforcement deputies One (1) traffic sergeant One (1) motorcycle deputy Four (4) crime suppression COPPS deputies Seven (7) detectives One (1) detective sergeant Two (2) community service officers (CSOs) | | | |
| Other Contract Services - SD County Sheriff | 189,715 | 102,430 | 142,400 |
| This appropriation provides funds to help support Grossmont Union High School District School Resource Officers assigned to Santana and West Hills high schools. | | | |
| Materials & Supplies | - | 250 | 250 |
| This account provides funds to purchase materials and supplies for law enforcement related functions, including RSVP activities and Community Oriented Policing Committee (COMPOC) meetings. | | | |
| Electricity & Gas | 4,658 | 5,200 | 5,400 |
| This appropriation provides funding for the cost of gas and electricity for the Community Safety Center located in Trolley Square. | | | |

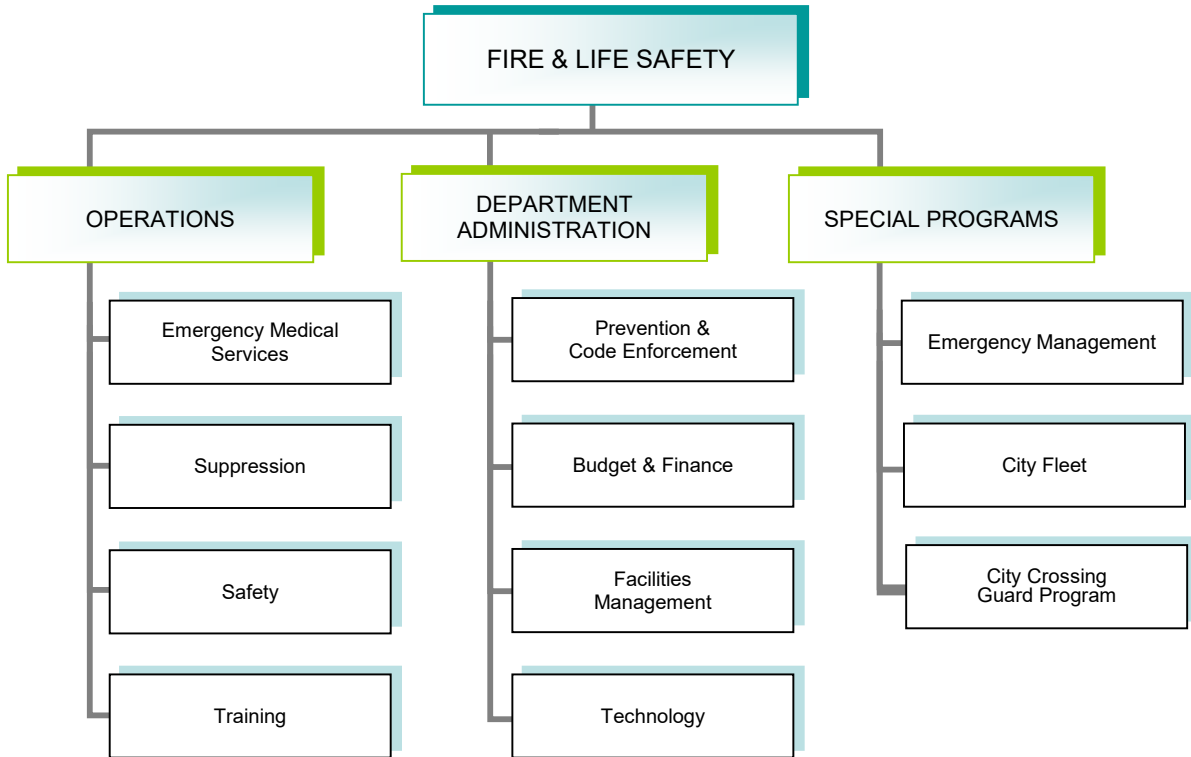
**CITY OF SANTEE
LAW ENFORCEMENT SERVICES**

| Law Enforcement Services County of San Diego 1001.00.2101 & 1001.00.2102 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| Custodial Services | \$ 3,270 | \$ 3,100 | \$ 4,000 |
| This appropriation provides for janitorial services at the Community Safety Center located in Trolley Square. | | | |
| Repair/Maintenance - Building & Structures | - | 2,000 | 1,500 |
| This account provides for monthly alarm monitoring and inspection fees at the Community Safety Center as well as any as-needed internal facility repairs or maintenance, including plumbing and electrical repairs. | | | |
| Communication Charges | 54,036 | 55,000 | 45,000 |
| This appropriation provides funding for radios supported by the County of San Diego 800MHZ Regional Communication System. FY 2019-20 expenditures also included charges for mobile data terminals. | | | |
| Total Operations & Maintenance | <u>\$ 15,388,733</u> | <u>\$ 16,063,730</u> | <u>\$ 16,812,110</u> |



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CITY OF SANTEE FIRE AND LIFE SAFETY



**CITY OF SANTEE
FIRE AND LIFE SAFETY SUMMARY**

| | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|------------------------------------|-----------------------------|-----------------------------|-----------------------------|
| SUMMARY OF EXPENDITURES | | | |
| Administration | \$ 846,386 | \$ 903,970 | \$ 1,107,030 |
| Emergency Operations | 9,667,790 | 10,065,290 | 10,349,390 |
| Emergency Medical | 3,286,959 | 3,674,050 | 3,651,590 |
| Emergency Preparedness | 19,668 | 28,490 | 29,900 |
| Fleet Operations and Maintenance | <u>328,528</u> | <u>393,480</u> | <u>419,020</u> |
| Total | <u><u>\$ 14,149,331</u></u> | <u><u>\$ 15,065,280</u></u> | <u><u>\$ 15,556,930</u></u> |
| SUMMARY OF FUNDED POSITIONS | | | |
| Administration | 4.05 | 4.05 | 5.05 |
| Emergency Operations | 41.30 | 41.30 | 41.30 |
| Emergency Medical | 13.95 | 13.95 | 14.15 |
| Fleet Operations and Maintenance | <u>1.30</u> | <u>1.30</u> | <u>1.50</u> |
| Total | <u><u>60.60</u></u> | <u><u>60.60</u></u> | <u><u>62.00</u></u> |

CITY OF SANTEE

FIRE AND LIFE SAFETY – ADMINISTRATION

Mission Statement

We protect life and property in our community through aggressive fire suppression, public education and emergency medical services (EMS), with leadership and professionalism.

Program Description

Fire Administration is responsible for the management and administration of fire and life safety planning, emergency operations, disaster preparedness, emergency medical services, loss prevention, code enforcement, fire investigation, and hazardous materials mitigation. This department is also responsible for administering City fleet maintenance, citywide communications, and the City's Safety Program.

FY 2020-21 Accomplishments

- Instituted multiple policies and procedures in response to the COVID 19 pandemic
- Facilitated an Insurance Service Organization evaluation resulting in an ISO rating of Class 1
- Became an Assignee for a State Office of Emergency Services Type I fire engine
- Conducted entry-level Firefighter Paramedic testing and hired six new firefighters.
- Conducted promotional testing for the position of Fire Engineer and Battalion Chief
- Facilitated County COVID 19 testing and vaccination sites at City Hall
- Hired five new part-time crossing guards

FY 2021-22 Goals and Objectives

- Identify a long-term site (30-50 yrs.) for the Fire Station 4 Replacement project
- Continue to educate CSA 69 representatives
- Study the changing status and role of fire departments and EMS delivery systems to provide the most efficient and effective service to the community
- Complete a standards of coverage survey to ensure future fire stations and apparatus are appropriately positioned for current and future city growth

CITY OF SANTEE
FIRE AND LIFE SAFETY - ADMINISTRATION

| Fire & Life Safety Fire Administration 1001.03.2201 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|--------------------------|--------------------------|----------------------------|
| Personnel | \$ 796,460 | \$ 847,090 | \$ 1,030,120 |
| Operations & Maintenance | 41,449 | 56,880 | 76,910 |
| Capital Outlay | <u>8,477</u> | <u>-</u> | <u>-</u> |
| Grand Total | <u><u>\$ 846,386</u></u> | <u><u>\$ 903,970</u></u> | <u><u>\$ 1,107,030</u></u> |

SUMMARY OF POSITIONS

| | | | |
|--------------------------------------|--------------------|--------------------|--------------------|
| Director Fire & Life Safety Services | 0.80 | 0.80 | 0.80 |
| Deputy Fire Chief | 0.75 | 0.75 | 0.75 |
| Fire Marshal | 1.00 | 1.00 | 1.00 |
| Fire Inspector | - | - | 1.00 |
| Management Assistant | 0.70 | - | - |
| Management Analyst | - | 0.70 | 0.70 |
| Administrative Secretary | <u>0.80</u> | <u>0.80</u> | <u>0.80</u> |
| Total Positions | <u><u>4.05</u></u> | <u><u>4.05</u></u> | <u><u>5.05</u></u> |

CITY OF SANTEE
FIRE AND LIFE SAFETY - ADMINISTRATION

| Fire & Life Safety | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------|--------------------------|--------------------------|----------------------------|
| Fire Administration 1001.03.2201 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salary & Wages - Regular | 50010 | \$ 503,366 | \$ 520,490 | \$ 619,550 |
| Salary & Wages - Part Time | 50020 | 25,752 | 29,810 | 38,690 |
| Overtime | 50025 | 3,254 | 3,850 | 3,700 |
| Retirement - PERS | 50050 | 82,210 | 93,320 | 102,500 |
| Retirement - Unfunded Liability | 50052 | 109,410 | 127,090 | 162,610 |
| Retirement - Part Time | 50055 | 966 | 1,120 | 1,460 |
| Medicare | 50060 | 7,720 | 8,050 | 9,590 |
| Health Insurance | 50070 | 50,084 | 51,580 | 79,410 |
| Dental Insurance | 50071 | 3,177 | 3,620 | 5,390 |
| OPEB Health | 50072 | 6,210 | - | - |
| Life Insurance | 50075 | 413 | 420 | 530 |
| Long Term Disability | 50076 | 1,273 | 1,310 | 1,690 |
| Workers Comp Insurance | 50080 | 919 | 5,000 | 5,000 |
| Unemployment Insurance | 50081 | 1,706 | 1,430 | - |
| Total Personnel | | <u>\$ 796,460</u> | <u>\$ 847,090</u> | <u>\$ 1,030,120</u> |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Medical Services | 51012 | \$ 248 | \$ 500 | \$ 500 |
| Expert/Consulting Services | 51040 | 13,797 | 19,280 | 12,810 |
| Subscriptions/Memberships | 51104 | 2,770 | 4,420 | 5,260 |
| Professional Development | 51110 | 2,504 | 4,600 | 21,720 |
| Printing & Duplicating | 51120 | 199 | 300 | 300 |
| Telephone & Fax | 51121 | 5,337 | 7,760 | 7,810 |
| Postage | 51122 | 394 | 1,100 | 1,000 |
| Materials and Supplies | 51160 | 7,108 | 10,730 | 12,000 |
| Materials & Supplies - Crossing Guards | 51161 | 340 | 300 | 300 |
| Wearing Apparel | 51165 | 3,896 | 2,200 | 5,360 |
| Electricity & Gas | 51180 | 4,073 | 4,500 | 5,300 |
| Software Maintenance & Licensing | 51201 | - | - | 3,290 |
| Repair/Maintenance - Equipment | 51211 | 783 | 1,190 | 1,260 |
| Total Operations & Maintenance | | <u>\$ 41,449</u> | <u>\$ 56,880</u> | <u>\$ 76,910</u> |
| CAPITAL OUTLAY COSTS | | | | |
| Office Equipment | 60010 | \$ 8,477 | \$ - | \$ - |
| Total Capital Outlay | | <u>\$ 8,477</u> | <u>\$ -</u> | <u>\$ -</u> |
| Grand Total | | <u><u>\$ 846,386</u></u> | <u><u>\$ 903,970</u></u> | <u><u>\$ 1,107,030</u></u> |

CITY OF SANTEE
FIRE AND LIFE SAFETY - ADMINISTRATION

| Fire & Life Safety Fire Administration 1001.03.2201 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Medical Services | \$ 248 | \$ 500 | \$ 500 |
| This account provides funds for required annual respirator physicals for Fire Chief and Deputy Fire Chief. | | | |
| Expert/Consulting Services | 13,797 | 19,280 | 12,810 |
| This account provides funds for the Fire Benefit Fee consultant, fire inspection billing service, the Junior Firesetter Intervention Program, and miscellaneous services. | | | |
| Subscriptions/Memberships | 2,770 | 4,420 | 5,260 |
| This appropriation will provide for professional memberships for Chief Officers, Fire Marshal, and Fire Administration staff. | | | |
| Professional Development | 2,504 | 4,600 | 21,720 |
| This appropriation will allow for attendance of professional conferences, classes and various training seminars by Chief Officers, Fire Marshal, and Fire Inspector. This account also includes leadership training program for Fire personnel. | | | |
| Printing & Duplicating | 199 | 300 | 300 |
| This account provides funds for the printing of various forms, business cards and other miscellaneous printing needs for Fire Administration. | | | |
| Telephone & Fax | 5,337 | 7,760 | 7,810 |
| This account provides funds for the cost of telephones for Fire Administration staff. | | | |
| Postage | 394 | 1,100 | 1,000 |
| This account provides funds for postage and shipping charges utilized by Fire Administration. | | | |
| Materials & Supplies | 7,108 | 10,730 | 12,000 |
| This account provides funds for the purchase of miscellaneous materials and supplies utilized by Fire Administration and Fire Prevention. | | | |
| Materials & Supplies - Crossing Guards | 340 | 300 | 300 |
| This account provides funds for the School Crossing Guard Program for safety apparel, stop signs, and other related items. | | | |

**CITY OF SANTEE
FIRE AND LIFE SAFETY - ADMINISTRATION**

| Fire & Life Safety Fire Administration 1001.03.2201 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| Wearing Apparel This account provides for uniforms for the Fire Chief, Deputy Fire Chief, Fire Marshal, and Fire Inspector. | \$ 3,896 | \$ 2,200 | \$ 5,360 |
| Electricity & Gas This appropriation provides for Fire Administration's share of gas and electricity at City Hall. | 4,073 | 4,500 | 5,300 |
| Software Maintenance & Licensing This account provides funds for the Fire Inspection software program. | - | - | 3,290 |
| Repair/Maintenance - Equipment This account provides funds for AED service agreement on defibrillators in City facilities, and as-needed repair of small office equipment. This account also provides funds for the department's share of the copier pooled maintenance agreement. | 783 | 1,190 | 1,260 |
| Total Operations & Maintenance | <u>\$ 41,449</u> | <u>\$ 56,880</u> | <u>\$ 76,910</u> |
| CAPITAL OUTLAY COSTS | | | |
| Office Equipment This appropriation funded the purchase of a new Sharp copier. | \$ 8,477 | \$ - | \$ - |
| Total Capital Outlay | <u>\$ 8,477</u> | <u>\$ -</u> | <u>\$ -</u> |



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CITY OF SANTEE

FIRE AND LIFE SAFETY – EMERGENCY OPERATIONS

Program Description

Emergency Operations is responsible for day-to-day operations including response to and mitigation of emergency incidents and service calls. Supporting emergency response activities requires the coordination of safety, training activities and the utilization of current information technology. Emergency response personnel also add value by providing public education and performing commercial occupancy fire code inspections.

FY 2020-21 Accomplishments

- Deployed personnel on wildland fires throughout 2020
- Delivered several newly required State Fire Training courses in-house
- Conducted a Fire Academy for six new Firefighter Paramedics
- Provided COVID-19 testing for safety personnel
- Provided a second set of structural personal protective equipment (PPE) for all personnel
- Transitioned from heavy dual layer wildland PPE to single layer PPE for all personnel
- Instituted an annual “Bid” system allowing personnel to select their station and shift
- Completed training and deployed a new Brush Engine
- Responded to multiple large-scale wildland fires within the City boundaries

FY 2021-22 Goals and Objectives

- Develop an after action committee to review large emergency incidents
- Continue to develop the City’s Emergency Operations Center through training, table-top exercises, and full simulations
- Purchase a second set of wildland PPE for all personnel
- Continue to monitor chute times, with the goal of improving fire department overall response times

CITY OF SANTEE
FIRE AND LIFE SAFETY - EMERGENCY OPERATIONS

| General Government Emergency Operations 1001.03.2202 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|----------------------------|-----------------------------|-----------------------------|
| Personnel | \$ 8,890,451 | \$ 9,305,380 | \$ 9,472,520 |
| Operations & Maintenance | 697,128 | 733,800 | 732,610 |
| Capital Outlay | <u>80,211</u> | <u>26,110</u> | <u>144,260</u> |
| Grand Total | <u><u>\$ 9,667,790</u></u> | <u><u>\$ 10,065,290</u></u> | <u><u>\$ 10,349,390</u></u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|------------------------|---------------------|---------------------|---------------------|
| Battalion Chief | 2.40 | 2.40 | 2.40 |
| Fire Captain | 11.90 | 11.90 | 11.90 |
| Fire Engineer | 12.00 | 12.00 | 12.00 |
| Firefighter Paramedic | <u>15.00</u> | <u>15.00</u> | <u>15.00</u> |
| Total Positions | <u><u>41.30</u></u> | <u><u>41.30</u></u> | <u><u>41.30</u></u> |

CITY OF SANTEE
FIRE AND LIFE SAFETY - EMERGENCY OPERATIONS

| General Government | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------|---------------------|---------------------|---------------------|
| Emergency Operations 1001.03.2202 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 3,983,669 | \$ 4,255,370 | \$ 4,398,810 |
| Acting Pay | 50011 | 19,531 | 13,000 | 18,000 |
| FLSA | 50012 | 95,775 | 104,590 | 111,630 |
| Overtime | 50025 | 1,061,381 | 755,400 | 803,180 |
| Overtime - Acting Pay | 50027 | 123,029 | 130,690 | 133,960 |
| Overtime - Reimbursable | 50028 | 85,380 | 445,760 | 149,600 |
| Preceptor/Mentor Pay | 50033 | 4,417 | 7,000 | 7,000 |
| Longevity Certification Pay | 50034 | 37,433 | 41,620 | 42,240 |
| Sick Leave Buy Back | 50036 | 3,622 | 3,260 | 4,000 |
| Clothing Allowance | 50041 | 20,770 | 25,720 | 24,070 |
| 2% RHSA | 50045 | 72,077 | 78,070 | 79,790 |
| Retirement - PERS | 50050 | 765,604 | 873,370 | 882,070 |
| Retirement - Unfunded Liability | 50052 | 1,115,130 | 1,294,810 | 1,526,910 |
| Deferred Compensation | 50559 | 18,974 | - | - |
| Medicare | 50060 | 76,642 | 77,280 | 82,570 |
| Health Insurance | 50070 | 700,460 | 727,060 | 771,620 |
| Dental Insurance | 50071 | 33,722 | 39,610 | 42,820 |
| OPEB Health | 50072 | 318,460 | - | - |
| Life Insurance | 50075 | 4,010 | 4,320 | 4,320 |
| Long Term Disability Insurance | 50076 | 13,218 | 14,930 | 14,930 |
| Workers Compensation Insurance | 50080 | 335,035 | 413,000 | 375,000 |
| Unemployment Insurance | 50081 | 2,113 | 520 | - |
| Total Personnel | | \$ 8,890,451 | \$ 9,305,380 | \$ 9,472,520 |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Medical Services | 51012 | \$ 11,047 | \$ 12,970 | \$ 13,290 |
| Expert/Consulting Services | 51040 | 32,374 | 37,600 | 30,940 |
| Governmental Purposes | 51101 | 435 | 6,300 | 17,500 |
| Professional Development | 51110 | 322 | 2,840 | 5,780 |
| Training & Developments - FTES | 51114 | 12,653 | 15,000 | 15,000 |
| Telephone & Fax | 51121 | 11,675 | 12,500 | 13,100 |
| Rentals/Leases - Office Equipment | 51141 | 5,649 | 5,650 | 1,630 |
| Materials & Supplies | 51160 | 45,208 | 62,510 | 91,760 |
| Wearing Apparel | 51165 | 169,032 | 142,190 | 84,280 |
| Electricity & Gas | 51180 | 42,724 | 47,000 | 53,000 |
| Water & Sewer | 51185 | 10,371 | 11,160 | 13,850 |
| Software Maintenance & Licensing | 51201 | - | - | 18,200 |
| Repair/Maintenance - Equipment | 51211 | 12,468 | 22,830 | 20,000 |
| Heartland Communications Facility Auth. | 51330 | 197,286 | 203,320 | 203,320 |
| Heartland Training Authority | 51331 | 49,371 | 49,380 | 48,800 |
| Communication Charges | 51332 | 22,147 | 23,680 | 22,160 |
| Agency Reimbursements | 51335 | 51,934 | 56,370 | 57,500 |
| Fitness Equipment/Education | 51360 | 22,430 | 22,500 | 22,500 |
| Total Operations & Maintenance | | \$ 697,128 | \$ 733,800 | \$ 732,610 |

CITY OF SANTEE
FIRE AND LIFE SAFETY - EMERGENCY OPERATIONS

| General Government | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|--|-------|---------------------|----------------------|----------------------|
| Emergency Operations 1001.03.2202 | | Actual | Amended | Proposed |
| CAPITAL OUTLAY COSTS | | | | |
| Office Equipment | 60010 | \$ - | \$ - | \$ 13,110 |
| Communication Equipment | 60050 | 79,339 | 18,610 | 12,370 |
| Other Capital Outlay | 60099 | 873 | 7,500 | 118,780 |
| Total Capital Outlay | | \$ 80,211 | \$ 26,110 | \$ 144,260 |
| | | | | |
| Grand Total | | \$ 9,667,790 | \$ 10,065,290 | \$ 10,349,390 |

**CITY OF SANTEE
FIRE AND LIFE SAFETY - EMERGENCY OPERATIONS**

| General Government Emergency Operations 1001.03.2202 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Medical Services | \$ 11,047 | \$ 12,970 | \$ 13,290 |
| This account provides for required annual respirator physicals, DMV physicals, vaccinations, first aid claims and pre-placement physicals for new firefighter/paramedics. | | | |
| Expert/Consulting Services | 32,374 | 37,600 | 30,940 |
| This account provides funds for various contracts and services including TIP (Trauma Intervention Program), OSHA required ladder testing, fire hose testing, paramedic recertifications, peer support program, annual County hazardous materials permits and miscellaneous contracts associated with hazardous waste disposal and other highly technical equipment. | | | |
| Other Governmental Purposes | 435 | 6,300 | 17,500 |
| This account provides funds for expenses associated with emergencies, including meals, fluid replacement and unforeseen materials and supplies required to mitigate emergencies. | | | |
| Professional Development | 322 | 2,840 | 5,780 |
| This account will fund department-wide training activities, registration fees, travel and lodging associated with attendance of professional conferences and various training seminars by personnel. | | | |
| Training & Development - FTEs | 12,653 | 15,000 | 15,000 |
| This account provides funding for ongoing Fire Department related training activities and is associated with an Interagency Instruction Agreement between the City of Santee and Miramar College. | | | |
| Telephone & Fax | 11,675 | 12,500 | 13,100 |
| This account provides funds for various phone charges, including emergency lines, cellular phones and T-1 lines at Fire Stations 4 and 5. | | | |
| Rentals/Leases - Office Equipment | 5,649 | 5,650 | 1,630 |
| This account provides funds for the leased copiers at Fire Station 4 (1 month) and Fire Station 5 (6 months) until the leases expire. | | | |
| Materials & Supplies | 45,208 | 62,510 | 91,760 |
| This account provides funds for the purchase of miscellaneous materials and supplies including but not limited to: SCBA (self-contained breathing apparatus) replacement parts, fire station materials and supplies, fire equipment and fire hose. | | | |

CITY OF SANTEE
FIRE AND LIFE SAFETY - EMERGENCY OPERATIONS

| General Government Emergency Operations 1001.03.2202 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| Wearing Apparel This account provides funds for the purchase of protective clothing, safety equipment and firefighter uniforms. | \$ 169,032 | \$ 142,190 | \$ 84,280 |
| Electricity & Gas This account provides funds for the cost of electricity and gas allocated for Fire Stations 4 and 5. | 42,724 | 47,000 | 53,000 |
| Water & Sewer This account provides funds for the cost of water and sewer allocated for Fire Stations 4 and 5. | 10,371 | 11,160 | 13,850 |
| Software Maintenance & Licensing This account provides funds for software maintenance agreements and support services. | - | - | 18,200 |
| Repair/Maintenance - Equipment This account provides funds for repair and maintenance of equipment at Fire Stations 4 and 5. This account also provides funds for radio maintenance and repair services. | 12,468 | 22,830 | 20,000 |
| Heartland Communications Facility Authority This account provides funds for the Heartland Communication Facility Authority operational costs and required CIP contribution. 45% of this amount is budgeted in the Emergency Medical (CSA 69) budget. | 197,286 | 203,320 | 203,320 |
| Heartland Training Authority This account provides funds for Heartland Training Facility operational & lease costs. | 49,371 | 49,380 | 48,800 |
| Communication Charges This account provides funds for the Regional Communication System radio user charges, pager service, and mobile hot spot access fees. | 22,147 | 23,680 | 22,160 |
| Agency Reimbursements This account provides funds for the City's participation in the County JPA for the Joint Hazardous Material Incident Response Team Program. | 51,934 | 56,370 | 57,500 |
| Fitness Equipment/Education This account provides funds for fitness equipment and education as dictated by the Firefighter MOU. | 22,430 | 22,500 | 22,500 |
| Total Operations & Maintenance | <u>\$ 697,128</u> | <u>\$ 733,800</u> | <u>\$ 732,610</u> |

CITY OF SANTEE
FIRE AND LIFE SAFETY - EMERGENCY OPERATIONS

| General Government Emergency Operations 1001.03.2202 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| CAPITAL OUTLAY COSTS | | | |
| Office Equipment This account provides funds for the replacement copiers for Fire Stations 4 & 5 (75%). | \$ - | \$ - | \$ 13,110 |
| Communication Equipment This account provides funds for two (2) portable radios, speakers, and chargers. | 79,339 | 18,610 | 12,370 |
| Other Capital Outlay This account provides funds for SCBA (self-contained breathing apparatus) backpack assemblies w/cylinders, SCBA test device, SCBA mask fit tester, and replacement of hydraulic rescue tools. | 873 | 7,500 | 118,780 |
| Total Capital Outlay | <u>\$ 80,211</u> | <u>\$ 26,110</u> | <u>\$ 144,260</u> |



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CITY OF SANTEE

FIRE AND LIFE SAFETY – EMERGENCY MEDICAL

Program Description

Under the direction of the Emergency Medical Services (EMS) Battalion Chief, the Emergency Medical Services Division is responsible for responding to 911 emergency calls and providing Advanced Life Support (ALS) patient care in the treatment of medical illness or traumatic injury. This budget provides funding for all ALS services including, but not limited to: ALS and Basic Life Support (BLS) training consistent with State and local laws, as well as County of San Diego policies; ambulance maintenance and repair; medical supplies; employee health, safety and wellness programs; ALS and BLS equipment maintenance and repair; community education and public relations programs; personnel costs associated with the delivery of EMS provided by the Santee Fire Department. Ambulance procurement is budgeted through the separate Vehicle Acquisition & Replacement Fund. The program is funded through reimbursement to the City General Fund from County Service Area 69 (CSA-69).

FY 2021-22 Accomplishments

- Provided CSA 69 education to representatives
- Successfully lobbied for a non-district transport fee
- Implementation of biometric narcotic storage and tracking
- Conducted a 5th transport ambulance trial study
- Deployed automatic CPR boards on each front-line apparatus
- Trained and evaluated six new firefighter paramedics

FY 2021-22 Goal and Objectives

- Implement a two-person response vehicle for high volume days, special events, or decreased staffing
- Implement a comprehensive Quality Assurance and Improvement program
- Move to a new EMS Continuing Education provider
- Research the feasibility of tiered dispatching
- Study alternate response plans regarding equipment and personnel allocation
- Continue to provide education and support to our CSA 69 representatives

CITY OF SANTEE
FIRE AND LIFE SAFETY - EMERGENCY MEDICAL

| Fire & Life Safety Emergency Medical 1001.03.2203 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|----------------------------|----------------------------|----------------------------|
| Personnel | \$ 2,659,827 | \$ 2,887,940 | \$ 2,800,310 |
| Operations & Maintenance | 551,850 | 716,860 | 776,710 |
| Capital Outlay | <u>75,282</u> | <u>69,250</u> | <u>74,570</u> |
| Grand Total | <u>\$ 3,286,959</u> | <u>\$ 3,674,050</u> | <u>\$ 3,651,590</u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|--------------------------------|---------------------|---------------------|---------------------|
| Director of Fire & Life Safety | 0.20 | 0.20 | 0.20 |
| Deputy Fire Chief | 0.25 | 0.25 | 0.25 |
| Battalion Chief | 0.60 | 0.60 | 0.60 |
| Fire Captain | 0.10 | 0.10 | 0.10 |
| Firefighter Paramedic | 12.00 | 12.00 | 12.00 |
| Management Analyst | - | 0.30 | 0.30 |
| Management Assistant | 0.30 | - | - |
| Lead Equipment Mechanic | 0.10 | 0.10 | 0.25 |
| Equipment Mechanic | 0.20 | 0.20 | 0.25 |
| Administrative Secretary | <u>0.20</u> | <u>0.20</u> | <u>0.20</u> |
| Total Positions | <u>13.95</u> | <u>13.95</u> | <u>14.15</u> |

CITY OF SANTEE
FIRE AND LIFE SAFETY - EMERGENCY MEDICAL

| Fire & Life Safety | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------|---------------------|---------------------|---------------------|
| Emergency Medical 1001.03.2203 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 1,362,217 | \$ 1,375,920 | \$ 1,385,200 |
| F L S A | 50012 | 29,553 | 30,640 | 30,070 |
| Overtime | 50025 | 238,199 | 243,990 | 250,090 |
| Overtime - Acting Pay | 50027 | 4,148 | - | - |
| Overtime - Reimbursable | 50028 | - | 122,700 | - |
| Overtime - Surge | 50029 | 37,977 | - | - |
| Preceptor/Mentor Pay | 50033 | 6,834 | 7,000 | 7,000 |
| Longevity Pay | 50034 | 2,118 | 4,120 | 4,180 |
| Sick Leave Buy Back | 50036 | 792 | 1,730 | 740 |
| Clothing Allowance | 50041 | 7,655 | 8,230 | 8,260 |
| 2% RHSA | 50045 | 22,104 | 22,880 | 22,450 |
| Retirement - PERS | 50050 | 246,431 | 265,620 | 244,420 |
| Retirement - Unfunded Liability | 50052 | 377,846 | 410,820 | 474,790 |
| Medicare | 50060 | 25,088 | 24,250 | 24,470 |
| Health Insurance | 50070 | 208,602 | 219,130 | 198,230 |
| Dental Insurance | 50071 | 11,732 | 14,500 | 13,880 |
| Life Insurance | 50075 | 1,426 | 1,460 | 1,480 |
| Long Term Disability Insurance | 50076 | 4,679 | 4,950 | 5,050 |
| Workers Compensation Insurance | 50080 | 72,426 | 130,000 | 130,000 |
| Total Personnel | | \$ 2,659,827 | \$ 2,887,940 | \$ 2,800,310 |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Medical Services | 51012 | \$ 7,195 | \$ 9,540 | \$ 10,260 |
| Expert/Consulting Services | 51040 | 21,715 | 32,770 | 42,040 |
| Outreach and Education | 51046 | 3,104 | 5,000 | 5,000 |
| Laundry & Cleaning | 51102 | 1,627 | 2,690 | 2,720 |
| Subscriptions/Memberships | 51104 | 745 | 780 | 800 |
| Professional Development | 51110 | 921 | 10,300 | 10,020 |
| Telephone & Fax | 51121 | 7,421 | 7,770 | 8,320 |
| Postage | 51122 | - | 180 | 180 |
| Rentals/Leases - Office Equipment | 51141 | 1,883 | 1,890 | 550 |
| Materials & Supplies | 51160 | 165,928 | 246,990 | 268,780 |
| Wearing Apparel | 51165 | 8,791 | 13,360 | 18,280 |
| Fuel & Oil | 51171 | 44,808 | 56,580 | 56,580 |
| Electricity & Gas | 51180 | 15,800 | 17,450 | 18,700 |
| Water & Sewer | 51185 | 3,457 | 4,220 | 4,480 |
| Software Maintenance & Licensing | 51201 | - | - | 13,580 |
| Repair/Maint - Equipment | 51211 | 1,723 | 4,570 | 4,680 |
| Repair/Maint - Automotive Equipment | 51212 | 16,579 | 33,200 | 33,200 |
| Repair/Maint - Other | 51230 | 13,993 | 21,000 | 25,030 |
| Property Insurance | 51301 | 6,928 | 8,690 | 14,500 |
| Public Liability Insurance | 51305 | 30,504 | 36,940 | 44,800 |
| Heartland Communications Facility Auth. | 51330 | 161,416 | 166,350 | 166,350 |
| Communication Charges | 51332 | 16,402 | 18,590 | 8,480 |
| Fitness Equipment/Education | 51360 | 7,477 | 7,500 | 7,500 |
| Minor Equipment | 51361 | 13,434 | 10,500 | 11,880 |
| Total Operations & Maintenance | | \$ 551,850 | \$ 716,860 | \$ 776,710 |

CITY OF SANTEE
FIRE AND LIFE SAFETY - EMERGENCY MEDICAL

| Fire & Life Safety | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---------------------------------------|-------|---------------------|---------------------|---------------------|
| Emergency Medical 1001.03.2203 | | Actual | Amended | Proposed |
| CAPITAL OUTLAY COSTS | | | | |
| Office Equipment | 60010 | \$ - | \$ - | \$ 4,370 |
| Medical Equipment | 60030 | 56,735 | 61,000 | 64,710 |
| Communication Equipment | 60050 | 19,046 | 8,250 | 5,490 |
| Trade-In Credit on Equipment | 60199 | (500) | - | - |
| Total Capital Outlay | | \$ 75,282 | \$ 69,250 | \$ 74,570 |
| | | | | |
| Grand Total | | \$ 3,286,959 | \$ 3,674,050 | \$ 3,651,590 |

CITY OF SANTEE
FIRE AND LIFE SAFETY - EMERGENCY MEDICAL

| Fire & Life Safety Emergency Medical 1001.03.2203 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Medical Services | \$ 7,195 | \$ 9,540 | \$ 10,260 |
| This account provides funds for required annual respirator physicals, DMV physicals, vaccinations and first aid claims. | | | |
| Expert/Consulting Services | 21,715 | 32,770 | 42,040 |
| This account provides funds for various fees and costs associated with ALS & BLS certification and licensing. Costs include, but are not limited to the following: 1) Fees for state associations & licensure; 2) ACLS training and QA/QI/field care audits; 3) Biohazardous waste disposal; 4) Reverse distribution of controlled substances; 5) Trauma Intervention Program (TIP); 6) EMS-related training resulting in continuing education units and service delivery enrichment; 7) Peer support services. | | | |
| Outreach and Education | 3,104 | 5,000 | 5,000 |
| This account provides funds for EMS-related supplies for community risk reduction through education and supplies for first aid booths at large community events. | | | |
| Laundry/Cleaning Services | 1,627 | 2,690 | 2,720 |
| This account provides funds for linen service for all EMS medical linen, including cleaning and replacement costs for all CSA 69 paramedic units. | | | |
| Subscriptions/Memberships | 745 | 780 | 800 |
| This appropriation provides for subscriptions, memberships and professional publications utilized by EMS Personnel. | | | |
| Professional Development | 921 | 10,300 | 10,020 |
| This account provides funds for purchase of EMS related training materials and supplies, as well as registration fees, travel expenses and meals for attendance of professional development seminars, classes and conferences related to emergency medical care. | | | |
| Telephone & Fax | 7,421 | 7,770 | 8,320 |
| This account provides funds for various phone charges, including emergency lines, cellular phones and T-1 lines at Fire Stations 4 and 5. | | | |
| Postage | - | 180 | 180 |
| This account is for CSA 69 associated postage and shipping charges. | | | |
| Rentals/Leases - Office Equipment | 1,883 | 1,890 | 550 |
| This account provides funds for the leased copiers at Fire Station 4 (1 month) and Fire Station 5 (6 months) until the leases expire. | | | |

CITY OF SANTEE
FIRE AND LIFE SAFETY - EMERGENCY MEDICAL

| Fire & Life Safety Emergency Medical 1001.03.2203 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| Materials & Supplies | \$ 165,928 | \$ 246,990 | \$ 268,780 |
| This account provides funds to purchase miscellaneous medical supplies, pharmaceuticals, office supplies and other supplies related to the paramedic program. | | | |
| Wearing Apparel | 8,791 | 13,360 | 18,280 |
| This account provides funds to purchase safety gear for firefighter/paramedics, including turnouts, boots and protective eye wear. | | | |
| Fuel & Oil | 44,808 | 56,580 | 56,580 |
| This account provides funds for fuel, oil, transmission fluid and lubricants for paramedic units. | | | |
| Electricity & Gas | 15,800 | 17,450 | 18,700 |
| This appropriation will fund the cost of electricity and gas allocated for Fire Stations 4 and 5 as associated with the EMS program. | | | |
| Water & Sewer | 3,457 | 4,220 | 4,480 |
| This account provides funds for water and sewer allocated for Fire Stations 4 and 5 as associated with the EMS program. | | | |
| Software Maintenance & Licensing | - | - | 13,580 |
| This account provides funds for EMS-related software maintenance agreements and support services. | | | |
| Repair/Maintenance - Equipment | 1,723 | 4,570 | 4,680 |
| This account provides funds for repair and maintenance of radios and other communication equipment on paramedic units. | | | |
| Repair/Maintenance - Automotive Equipment | 16,579 | 33,200 | 33,200 |
| This account provides funds for normal repair and maintenance of all paramedic units. | | | |
| Repair/Maintenance - Other | 13,993 | 21,000 | 25,030 |
| This account provides funds for miscellaneous repairs of medical equipment, including but not limited to gurneys, auto vents, automatic blood pressure cuffs, EKG monitor maintenance and mechanical CPR boards. | | | |
| Property Insurance | 6,928 | 8,690 | 14,500 |
| This account provides funds for the estimated cost to insure the CSA paramedic units. | | | |
| Public Liability Insurance | 30,504 | 36,940 | 44,800 |
| This account provides funds for the CSA 69 portion of public liability/paramedic malpractice insurance. | | | |

CITY OF SANTEE
FIRE AND LIFE SAFETY - EMERGENCY MEDICAL

| Fire & Life Safety Emergency Medical 1001.03.2203 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

OPERATIONS & MAINTENANCE COSTS (Continued)

| | | | |
|--|------------|------------|------------|
| <p>Heartland Communications Facility Authority This account provides funds for the Heartland Communication Facility Authority (HCFA) operational cost and required CIP contribution. 55% of this amount is budgeted in the Emergency Operations budget, and 45% is charged to Emergency Medical.</p> | \$ 161,416 | \$ 166,350 | \$ 166,350 |
| <p>Communication Charges This account provides funds for the Regional Communication System radio user charges, pager service, and mobile hot spot access fees.</p> | 16,402 | 18,590 | 8,480 |
| <p>Fitness Equipment/Education This account provides funds for fitness equipment and education as dictated by the Firefighter MOU.</p> | 7,477 | 7,500 | 7,500 |
| <p>Minor Equipment This account provides for equipment purchased that does not meet the fixed asset criteria, but does have a life expectancy greater than one (1) year.</p> | 13,434 | 10,500 | 11,880 |
| Total Operations & Maintenance | \$ 551,850 | \$ 716,860 | \$ 776,710 |

CAPITAL OUTLAY COSTS

| | | | |
|---|-----------|-----------|-----------|
| <p>Office Equipment Replacement copiers for Fire Stations 4 & 5 (25%).</p> | \$ - | \$ - | \$ 4,370 |
| <p>Medical Equipment This account will fund the purchase of one (1) monitor/defibrillator, one (1) mechanical CPR board and one (1) gurney.</p> | 56,735 | 61,000 | 64,710 |
| <p>Communication Equipment This appropriation provides funding for one (1) mobile data computer & port replicator.</p> | 19,046 | 8,250 | 5,490 |
| <p>Trade-In Credit on Equipment</p> | (500) | - | - |
| Total Capital Outlay | \$ 75,282 | \$ 69,250 | \$ 74,570 |



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CITY OF SANTEE

FIRE AND LIFE SAFETY – EMERGENCY PREPAREDNESS

Program Description

The Emergency Preparedness Program is responsible for planning, preparing, and responding to natural disasters, man-made emergencies and war-related emergencies utilizing the National Incident Management System (NIMS). The goals of the program include prevention and mitigation training directed towards saving lives, limiting civilian and responder casualties, minimizing property damage and restoration of the City to normal operations in an efficient and expeditious manner following a large-scale emergency event. The Emergency Preparedness Program achieves community risk reduction through innovative and comprehensive public education and preparedness training. Additionally, this program includes training in the areas of documentation, damage assessment, disaster relief, cost recovery, the City's Emergency Operations Plan (EOP), the Cities Readiness Initiative (CRI) Plan, the Continuity of Operations Plan (COOP), Community Emergency Response Team (CERT) training and readiness of the City's Emergency Operations Center (EOC).

FY 2020-21 Accomplishments

- Effective management and mitigation of the COVID-19 pandemic
- Continued activation of the Emergency Operations Center (EOC) in response to COVID-19
- Hosted County vaccination and testing site on multiple occasions
- Developed in-house COVID-19 testing for safety personnel
- Facilitated daily, weekly, and monthly EOC meeting virtually
- Deployed personnel in support of the Operation Collaboration COVID-19 vaccination program

FY 2021-22 Goals and Objectives

- Continue COVID-19 mitigation efforts through the Emergency Operations Center
- Ensure COVID-19 safety control measures are in place for employees and visitors to City facilities
- Conduct an after-action review of EOC and City emergency response to COVID-19
- Participate in County of San Diego OES Tabletop exercises

CITY OF SANTEE
FIRE AND LIFE SAFETY - EMERGENCY PREPAREDNESS

| Fire & Life Safety Emergency Preparedness 1001.03.2204 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|------------------|------------------|------------------|
| Operations & Maintenance | \$ 19,668 | \$ 28,490 | \$ 29,900 |
| Grand Total | \$ 19,668 | \$ 28,490 | \$ 29,900 |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|---|-------|------------------|------------------|------------------|
| Outreach & Education | 51046 | \$ 7,491 | \$ 8,000 | \$ 6,000 |
| Professional Development | 51110 | 1,340 | 8,330 | 12,420 |
| Training & Development | 51113 | 1,601 | 3,000 | 3,000 |
| Telephone & Fax | 51121 | 3,148 | 4,100 | 2,390 |
| Materials & Supplies | 51160 | 4,360 | 3,300 | 3,300 |
| Communication Charges | 51332 | - | - | 1,030 |
| Agency Reimbursements | 51335 | 1,727 | 1,760 | 1,760 |
| Total Operations & Maintenance | | \$ 19,668 | \$ 28,490 | \$ 29,900 |

CITY OF SANTEE
FIRE AND LIFE SAFETY - EMERGENCY PREPAREDNESS

| Fire & Life Safety Emergency Preparedness 1001.03.2204 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Outreach & Education | \$ 7,491 | \$ 8,000 | \$ 6,000 |
| This account provides funding to promote community risk reduction through fire and life safety programs. Programs include, but are not limited to, burn prevention, fall prevention, drowning prevention, CPR training, senior smoke detector program, and disaster preparedness. Additionally this account supports community first aid stations, school assembly presentations, station tours and community events promoting fire and life safety. | | | |
| Professional Development | 1,340 | 8,330 | 12,420 |
| Funds to be used for disaster preparedness training seminars and conferences, CPR instructor certification, and Emergency Operation Center (EOC) training exercises. | | | |
| Training & Development | 1,601 | 3,000 | 3,000 |
| This account provides funds in support of the Department's CPR/AED public education efforts. Funds will be used for program supplies, equipment and maintenance of equipment. | | | |
| Telephone & Fax | 3,148 | 4,100 | 2,390 |
| This account provides funds for (21) EOC cell phones, (2) EOC tablets, and one (1) satellite phone. | | | |
| Materials & Supplies | 4,360 | 3,300 | 3,300 |
| This account provides funds to purchase miscellaneous materials and supplies used in the City's Emergency Operations Center during training exercises and EOC activation. | | | |
| Communication Charges | - | - | 1,030 |
| This account provides funds for the Regional Communication System radio user charges. | | | |
| Agency Reimbursements | 1,727 | 1,760 | 1,760 |
| This account provides funds for the City's participation in the San Diego County Unified Disaster Council. | | | |
| Total Operations & Maintenance | <u>\$ 19,668</u> | <u>\$ 28,490</u> | <u>\$ 29,900</u> |



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CITY OF SANTEE

FIRE AND LIFE SAFETY – FLEET OPERATIONS & MAINTENANCE

Program Description

Fire Administration is responsible for the management and administration of the City fleet. This includes the maintenance of the City fleet, purchase of fuels and oils, as well as the professional development of all fleet personnel.

FY 2020-21 Accomplishments

- Completed a paramedic ambulance box remount onto a new Ford E-450 Chassis (v200)
- Purchased a new 2-yard dump truck that will replace V-121
- Received City Council authorization to implement a vehicle leasing program with Enterprise Fleet Management and ordered the first two replacement vehicles through the program (Ford Escape and Ford F-150)
- Completed the purchase and outfitting of a brush engine
- Deployed Fleetio to replace RTA and Station Check software programs
- Placed OES Type I fire engine into service

FY 2021-22 Goals and Objectives

- Implement the Enterprise Fleet Management vehicle leasing program for the phased replacement of the City's light-duty fleet
- The vehicle acquisitions for FY 2021-22 will include the following new vehicles and equipment.
 - Purchase of a Fire paramedic ambulance on a Ford E-450 Chassis
 - Purchase of a PB Loader 12-yard dump truck that will replace both V-117, a 2001 12-yard dump truck and V-119, a 2001 5-yard dump truck
 - Ford Explorer Police Interceptor for the proposed new Fire Inspector position (lease)
 - Ford F-250 Super Cab for the Public Services Division spray truck (lease)
 - Ford Ranger for the Recreation Division (lease)
 - 2 Ford F-150 Super Cabs for the Public Services Division (lease)

CITY OF SANTEE
FIRE AND LIFE SERVICES- FLEET OPERATIONS AND MAINTENANCE

| Fire Life & Safety Fleet Operations and Maintenance 1001.03.2206 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel | \$ 161,205 | \$ 173,740 | \$ 189,420 |
| Operations & Maintenance | 167,323 | 219,740 | 218,540 |
| Capital Outlay | <u>-</u> | <u>-</u> | <u>11,060</u> |
| Grand Total | <u><u>\$ 328,528</u></u> | <u><u>\$ 393,480</u></u> | <u><u>\$ 419,020</u></u> |

SUMMARY OF POSITIONS

| | | | |
|-------------------------|--------------------|--------------------|--------------------|
| Lead Equipment Mechanic | 0.90 | 0.90 | 0.75 |
| Equipment Mechanic | <u>0.40</u> | <u>0.40</u> | <u>0.75</u> |
| Total Positions | <u><u>1.30</u></u> | <u><u>1.30</u></u> | <u><u>1.50</u></u> |

CITY OF SANTEE
FIRE AND LIFE SERVICES- FLEET OPERATIONS AND MAINTENANCE

| Fire Life & Safety Fleet Operations and Maintenance 1001.03.2206 | | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|-------|--------------------------|--------------------------|--------------------------|
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 104,483 | \$ 106,630 | \$ 120,130 |
| Salaries & Wages - Part Time | 50020 | 6,666 | 12,060 | - |
| Overtime | 50025 | - | - | 250 |
| Sick Leave Buy Back | 50036 | - | 940 | - |
| Retirement - PERS | 50050 | 11,480 | 12,690 | 13,650 |
| Retirement - Unfunded Liability | 50052 | 16,380 | 18,410 | 22,470 |
| Retirement - Part Time | 50055 | 250 | 450 | - |
| Medicare | 50060 | 1,612 | 1,730 | 1,740 |
| Health Insurance | 50070 | 16,740 | 17,240 | 28,150 |
| Dental Insurance | 50071 | 1,017 | 1,180 | 1,850 |
| OPEB Health | 50072 | 1,990 | - | - |
| Life Insurance | 50075 | 140 | 140 | 160 |
| Long Term Disability Insurance | 50076 | 348 | 360 | 520 |
| Workers Compensation Insurance | 50080 | 100 | 1,000 | 500 |
| Unemployment Insurance | 50081 | - | 910 | - |
| Total Personnel | | <u>\$ 161,205</u> | <u>\$ 173,740</u> | <u>\$ 189,420</u> |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Medical Services | 51012 | \$ 110 | \$ 250 | \$ 300 |
| Expert/Consulting Services | 51040 | 1,409 | - | - |
| Laundry/Cleaning Services | 51102 | 1,008 | 1,210 | 1,210 |
| Subscriptions/Memberships | 51104 | - | 80 | 60 |
| Professional Development | 51110 | 1,398 | 2,500 | 2,100 |
| Telephone & Fax | 51121 | 6 | 100 | 510 |
| Materials and Supplies | 51160 | 4,725 | 6,200 | 8,000 |
| Wearing Apparel | 51165 | 455 | 400 | 500 |
| Fuel & Oil | 51171 | 84,771 | 100,450 | 99,000 |
| Software Maintenance & Licensing | 51201 | - | 1,250 | 6,860 |
| Repair/Maint - Automotive Equipment | 51212 | 73,441 | 107,300 | 100,000 |
| Total Operations & Maintenance | | <u>\$ 167,323</u> | <u>\$ 219,740</u> | <u>\$ 218,540</u> |
| CAPITAL OUTLAY COSTS | | | | |
| Other Capital Outlay | 60099 | \$ - | \$ - | \$ 11,060 |
| Total Capital Outlay | | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 11,060</u> |
| Grand Total | | <u><u>\$ 328,528</u></u> | <u><u>\$ 393,480</u></u> | <u><u>\$ 419,020</u></u> |

CITY OF SANTEE
FIRE AND LIFE SAFETY - FLEET OPERATIONS AND MAINTENANCE

| Fire Life & Safety Fleet Operations and Maintenance 1001.03.2206 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Medical Services This account provides funds for DMV physicals and first aid for Lead Equipment Mechanic and Equipment Mechanic. | \$ 110 | \$ 250 | \$ 300 |
| Expert & Consulting Services This account previously provided funds for the disposal of waste oil (now included with Fuel & Oil), and software support service (now included with Software Maintenance & Licensing). | 1,409 | - | - |
| Laundry/Cleaning Services This account provides uniforms for the mechanics, as well as floor mats, shop towels and dust mops for the fleet maintenance shop. | 1,008 | 1,210 | 1,210 |
| Subscription/ Memberships This account provides funds for the annual membership dues to the Southern California Fire Mechanics Association for the Mechanics. | - | 80 | 60 |
| Professional Development This account funds training activities and related-costs associated with Mechanics' attendance of professional conferences and various training seminars. | 1,398 | 2,500 | 2,100 |
| Telephone & Fax This account provides funding for the Mechanics' cellular phone service. | 6 | 100 | 510 |
| Materials and Supplies This account provides funds for the purchase of miscellaneous materials and supplies such as small tools, safety equipment and hardware for stock. | 4,725 | 6,200 | 8,000 |
| Wearing Apparel This account provides funds for the purchase of fleet maintenance t-shirts and boot allowance reimbursement for the mechanics. | 455 | 400 | 500 |
| Fuel & Oil This account provides funds for all fuel, oil and lubrication used by the City fleet, with the exception of the CSA-69 paramedic units. This account also funds the City's Vehicle Fuel Tracking system, fuel pump, and fuel tank maintenance, inspections, repairs and certifications. | 84,771 | 100,450 | 99,000 |
| Software Maintenance & Licensing This account provides funds for software support service. | - | 1,250 | 6,860 |

CITY OF SANTEE
FIRE AND LIFE SAFETY - FLEET OPERATIONS AND MAINTENANCE

| Fire Life & Safety Fleet Operations and Maintenance 1001.03.2206 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

OPERATIONS & MAINTENANCE COSTS (Continued)

| | | | |
|---|-------------------|-------------------|-------------------|
| Repair/Maintenance - Automotive Equipment | \$ 73,441 | \$ 107,300 | \$ 100,000 |
| This account provides funds for contract services, outside repair services and for parts that are required to maintain vehicles and specialized equipment assigned to the City fleet. | | | |
| | | | |
| Total Operations & Maintenance Costs | \$ 167,323 | \$ 219,740 | \$ 218,540 |

CAPITAL OUTLAY COSTS

| | | | |
|---|-------------|-------------|------------------|
| Other Capital Outlay | \$ - | \$ - | \$ 11,060 |
| This appropriation provides funds for the purchase of a wheel balancer. | | | |
| | | | |
| Total Capital Outlay | \$ - | \$ - | \$ 11,060 |



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**CITY OF SANTEE
OTHER USES**

| General Government Other Uses 1001.*.1901. | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|-----------------------------|---------------------|-------------------|---------------------|
| Operating Transfers Out | \$ 1,188,169 | \$ 602,173 | \$ 5,221,840 |
| Other Governmental Purposes | 500,000 | 150,000 | 500,000 |
| | | | |
| Total | \$ 1,688,169 | \$ 752,173 | \$ 5,721,840 |

EXPENDITURES

OPERATING TRANSFERS OUT

| | | | | |
|-------------------------------|-------|------------|------------|------------|
| To Vehicle Replacement Fund | 90001 | \$ 344,000 | \$ 286,000 | \$ 399,200 |
| To Highway 52 Coalition Fund | 90001 | 76,956 | 73,600 | 52,600 |
| To Worker's Compensation Fund | 90001 | - | - | 200,000 |
| To Capital Projects Fund | 90001 | 767,213 | 242,573 | 4,570,040 |

| | | | |
|--------------------------------------|---------------------|-------------------|---------------------|
| Total Operating Transfers Out | \$ 1,188,169 | \$ 602,173 | \$ 5,221,840 |
|--------------------------------------|---------------------|-------------------|---------------------|

OTHER GOVERNMENTAL PURPOSES

| | | | | |
|--|-------|------------|------------|------------|
| To Unfunded Liabilities (OPEB/CalPERS) | 51101 | \$ 500,000 | \$ 150,000 | \$ 500,000 |
|--|-------|------------|------------|------------|

| | | | |
|--|-------------------|-------------------|-------------------|
| Total Other Governmental Purposes | \$ 500,000 | \$ 150,000 | \$ 500,000 |
|--|-------------------|-------------------|-------------------|



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**CITY OF SANTEE
SUMMARY OF OTHER FUNDS
FY 2021-22 PROPOSED BUDGET**

| Fund | Estimated Balances 07/01/21 | Estimated Revenues | Operating Budget | Operating Transfers In (Out) | Capital Improvement Program | Estimated Balances 06/30/22 |
|------------------------------------|-----------------------------------|-----------------------|-----------------------|------------------------------------|-----------------------------------|-----------------------------------|
| OTHER FUNDS | | | | | | |
| Risk Management Reserve | \$ 267,480 | 1,100 | \$ - | \$ - | \$ - | 268,580 |
| Workers' Comp. Reserve | 823,200 | 4,800 | - | 200,000 | - | 1,028,000 |
| Vehicle Acq. & Replacement | 750,200 | 203,390 | (600,670) | 399,200 | - | 752,120 |
| Recreation Revolving | 194,680 | 230,500 | (210,990) | - | - | 214,190 |
| Supplemental Law Enforcement | 59,310 | 100,200 | (159,510) | - | - | - |
| Highway 52 Coalition | - | 18,000 | (70,600) | 52,600 | - | - |
| PEG Fees | - | 151,300 | - | - | (151,300) | - |
| CASp Certification and Training | 36,750 | 10,000 | (13,300) | - | - | 33,450 |
| Gas Tax | - | 1,410,550 | (1,340,630) | (22,920) | (47,000) | - |
| SAFE Program | 42,060 | 200 | (10,000) | - | - | 32,260 |
| Gas Tax-RMRA (SB1) | 1,856,030 | 1,116,680 | - | - | (2,814,500) | 158,210 |
| Zone 2 Flood Control District | 87,550 | 430,700 | (516,610) | - | - | 1,640 |
| Community Dev. Block Grant | 10 | 307,980 | (220,340) | - | (87,650) | - |
| Community Facilities Districts: | | | | | | - |
| CFD No. 2015-1 | 3,680 | 1,700 | (2,690) | - | - | 2,690 |
| CFD No. 2017-2 | 34,160 | 129,990 | (110,840) | - | - | 53,310 |
| Town Center Landscape Maint. Dist: | | | | | | - |
| Zone A - Town Center | 196,570 | 142,960 | (152,790) | 22,920 | - | 209,660 |
| Zone B - The Lakes | 30,940 | 7,700 | (11,750) | - | - | 26,890 |
| Zone C - San Remo | 32,160 | 8,040 | (8,860) | - | - | 31,340 |
| Zone D - Mission Creek | 121,600 | 165,120 | (161,410) | - | - | 125,310 |
| Santee Landscape Maint. Dist: | | | | | | - |
| Zones 1&2 - El Nopal | 4,200 | 10,540 | (9,050) | - | - | 5,690 |
| Zone 3 - Country Scenes | 3,470 | 2,090 | (2,720) | - | - | 2,840 |
| Zone 4 - Camelot Heights | 1,620 | 1,400 | (1,610) | - | - | 1,410 |
| Zone 8 - Silver Country | 94,020 | 76,280 | (69,580) | - | - | 100,720 |
| Zone 9 - Mattazaro/Timberlane | 2,150 | 1,540 | (1,370) | - | - | 2,320 |
| Zone 12 - The Heights | 23,590 | 8,940 | (8,920) | - | - | 23,610 |
| Zone 13 - Prospect Hills | 9,120 | 3,290 | (4,100) | - | - | 8,310 |
| Zone 14 - Mitchell Ranch | 6,800 | 2,750 | (3,140) | - | - | 6,410 |
| Zone 17 - Dakota Ranch | 21,280 | 4,950 | (4,940) | - | - | 21,290 |
| Zone 18 - Allos | 9,000 | 3,980 | (5,250) | - | - | 7,730 |
| Roadway Lighting District (Zone A) | 1,586,540 | 369,640 | (193,960) | - | - | 1,762,220 |
| Roadway Lighting District (Zone B) | 696,170 | 351,050 | (357,020) | - | - | 690,200 |
| Mobile Home Park Admin. | 169,330 | 40,800 | (48,950) | - | - | 161,180 |
| TOTAL OTHER FUNDS | \$ 7,163,670 | \$ 5,318,160 | \$ (4,301,600) | \$ 651,800 | \$ (3,100,450) | \$ 5,731,580 |

**CITY OF SANTEE
OTHER FUNDS
REVENUE DETAIL
FY 2021-22 PROPOSED BUDGET**

| ACCT NO | 1003 Risk Management Reserve | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|---|---------------------------------|----------------------|-----------------------|-----------------------|------------------------|
| 4701 | Interest Income | 5,252 | 1,900 | 1,900 | 1,100 |
| 4702 | Unrealized Gain (Loss) | 2,079 | - | - | - |
| Total Risk Management Reserve Fund | | 7,331 | 1,900 | 1,900 | 1,100 |

| ACCT NO | 1004 Workers Comp Reserve | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|---|------------------------------|----------------------|-----------------------|-----------------------|------------------------|
| 4701 | Interest Income | 15,936 | 5,700 | 5,700 | 4,800 |
| 4702 | Unrealized Gain (Loss) | 6,196 | - | - | - |
| Total Risk Management Reserve Fund | | 22,132 | 5,700 | 5,700 | 4,800 |

| ACCT NO | 1005 Vehicle Replacement | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|---------------------------------------|-----------------------------|----------------------|-----------------------|-----------------------|------------------------|
| 4690 | Reimbursement Agreements | 229,330 | 230,450 | 230,450 | 197,690 |
| 4701 | Interest Income | 20,693 | 5,800 | 5,800 | 3,700 |
| 4702 | Unrealized Gain (Loss) | 7,004 | - | - | - |
| 4821 | Sale of Property | 4,649 | 1,600 | 1,600 | 2,000 |
| Total Vehicle Replacement Fund | | 261,676 | 237,850 | 237,850 | 203,390 |

| ACCT NO | 1006 Recreation Revolving | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|--|------------------------------|----------------------|-----------------------|-----------------------|------------------------|
| 4671 | Instructional Classes | 33,466 | 66,750 | 13,350 | 60,000 |
| 4672 | Senior Trips | 4,816 | 8,200 | - | 6,500 |
| 4674 | Day Camps | 49,454 | 56,300 | 5,630 | 55,000 |
| 4675 | Contractual Camps | 15,786 | 12,000 | 3,200 | 8,000 |
| 4677 | Skate Park | 1,273 | 1,500 | 2,000 | 3,000 |
| 4678 | Rec Activity Donations | 4 | - | 400 | - |
| 4679 | Non-resident Fees | 2,296 | 3,000 | 1,900 | 3,000 |
| 4680 | Special Events | 118,762 | 95,000 | 5,000 | 95,000 |
| 4801 | Miscellaneous | 11,234 | - | - | - |
| Total Recreation Revolving Fund | | 237,091 | 242,750 | 31,480 | 230,500 |

**CITY OF SANTEE
OTHER FUNDS
REVENUE DETAIL
FY 2021-22 PROPOSED BUDGET**

| ACCT NO | 2101 Supplemental Law Enforcement | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|--------------------------------------|--------------------------------------|----------------------|-----------------------|-----------------------|------------------------|
| 4201 | Allocations | 155,948 | 100,000 | 156,700 | 100,000 |
| 4701 | Interest Income | 1,651 | 400 | 500 | 200 |
| 4702 | Unrealized Gain (Loss) | 671 | - | - | - |
| Total Supplemental Law Enforce. Fund | | 158,270 | 100,400 | 157,200 | 100,200 |

| ACCT NO | 2104 Highway 52 Coalition | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|---------------------------------|------------------------------|----------------------|-----------------------|-----------------------|------------------------|
| 4802 | Donations | 125 | - | 9,000 | 18,000 |
| Total Highway 52 Coalition Fund | | 125 | - | 9,000 | 18,000 |

| ACCT NO | 2105 PEG Fees | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|---------------------|------------------|----------------------|-----------------------|-----------------------|------------------------|
| 4032 | PEG Fees | 72,063 | 154,700 | 156,000 | 151,300 |
| 4701 | Interest Income | 13 | - | - | - |
| Total PEG Fees Fund | | 72,076 | 154,700 | 156,000 | 151,300 |

| ACCT NO | 2106 CASp Certification and Training | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|--------------------------------------|---|----------------------|-----------------------|-----------------------|------------------------|
| 4308 | AB 1379 Surcharge | 9,500 | 9,500 | 9,900 | 10,000 |
| 4701 | Interest Income | - | - | - | - |
| Total Supplemental Law Enforce. Fund | | 9,500 | 9,500 | 9,900 | 10,000 |

**CITY OF SANTEE
OTHER FUNDS
REVENUE DETAIL
FY 2021-22 PROPOSED BUDGET**

| ACCT NO | 2201 Gas Tax | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|---------------------------|-----------------------------|----------------------|-----------------------|-----------------------|------------------------|
| 4040 | Section 2103 | 417,545 | 493,500 | 373,870 | 446,950 |
| 4041 | Section 2105 | 300,546 | 309,600 | 301,900 | 328,330 |
| 4042 | Section 2106 | 193,757 | 206,900 | 192,400 | 209,200 |
| 4043 | Section 2107 | 381,036 | 372,500 | 382,850 | 417,570 |
| 4044 | Section 2107.5 | 7,500 | 7,500 | 7,500 | 7,500 |
| 4045 | Loan Repayment | 65,663 | - | - | - |
| 4701 | Interest Income | 8,069 | 1,000 | 1,000 | 1,000 |
| 4702 | Unrealized Gain (Loss) | 1,435 | - | - | - |
| 4645 | Cost Recovery - Subrogation | 5,878 | - | 9,000 | - |
| Total Gas Tax Fund | | 1,381,429 | 1,391,000 | 1,268,520 | 1,410,550 |

| ACCT NO | 2202 SAFE Program | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|--------------------------------|------------------------|----------------------|-----------------------|-----------------------|------------------------|
| 4701 | Interest Income | 1,099 | 400 | 400 | 200 |
| 4702 | Unrealized Gain (Loss) | 351 | - | - | - |
| Total SAFE Program Fund | | 1,450 | 400 | 400 | 200 |

| ACCT NO | 2203 Road Maint. Rehab Acct. Fund | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|--|--------------------------------------|----------------------|-----------------------|-----------------------|------------------------|
| 4046 | Gas Tax - Road Maint. and Rehab | 1,100,166 | 1,003,800 | 994,170 | 1,114,180 |
| 4701 | Interest Income | 17,510 | 2,000 | 13,000 | 2,500 |
| 4702 | Unrealized Gain (Loss) | 10,095 | - | - | - |
| Total Road Maint. Rehab. Acct. Fund | | 1,127,771 | 1,005,800 | 1,007,170 | 1,116,680 |

| ACCT NO | 2302 Zone 2 Flood Control District | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|--|---------------------------------------|----------------------|-----------------------|-----------------------|------------------------|
| 4001 | Property Taxes | 396,159 | 413,900 | 412,000 | 430,500 |
| 4701 | Interest Income | 3,278 | 400 | 2,000 | 200 |
| 4702 | Unrealized Gain (Loss) | 804 | - | - | - |
| Total Zone 2 Flood Control Dist. Fund | | 400,241 | 414,300 | 414,000 | 430,700 |

**CITY OF SANTEE
OTHER FUNDS
REVENUE DETAIL
FY 2021-22 PROPOSED BUDGET**

| ACCT NO | 2401 CDBG | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|------------------------|------------------|-------------------|--------------------|--------------------|---------------------|
| 4220 | Grants - Federal | 212,815 | 278,750 | 278,750 | 307,980 |
| 4701 | Interest Income | 10 | - | - | - |
| Total CDBG Fund | | 212,825 | 278,750 | 278,750 | 307,980 |

| ACCT NO | 2510 thru 2572 CFDs | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|------------------------|------------------------------|-------------------|--------------------|--------------------|---------------------|
| 2510.4050 | Special Tax - CFD No. 2015-1 | 1,619 | 1,650 | 1,650 | 1,680 |
| 2510.4701 | Interest Income | 81 | 40 | 40 | 20 |
| 2510.4702 | Unrealized Gain (Loss) | 32 | - | - | - |
| 2572.4050 | Special Tax - CFD No. 2017-2 | 91,118 | 121,600 | 125,400 | 129,790 |
| 2572.4701 | Interest Income | 777 | 200 | 200 | 200 |
| 2572.4702 | Unrealized Gain (Loss) | 157 | - | - | - |
| Total CFD Funds | | 93,784 | 123,490 | 127,290 | 131,690 |

| ACCT NO | 2601 thru 2604 Town Center LMD | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|------------------------------------|--------------------------------|-------------------|--------------------|--------------------|---------------------|
| 2601.4101 | Assessments - Zone A | 141,814 | 141,820 | 141,820 | 141,820 |
| 2601.4701 | Interest Income - Zone A | 3,024 | 1,900 | 1,900 | 1,140 |
| 2601.4702 | Unrealized Gain (Loss) | 1,492 | - | - | - |
| 2602.4101 | Assessments - Zone B | 7,510 | 7,520 | 7,520 | 7,520 |
| 2602.4701 | Interest Income - Zone B | 554 | 300 | 300 | 180 |
| 2602.4702 | Unrealized Gain (Loss) | 232 | - | - | - |
| 2603.4101 | Assessments - Zone C | 7,852 | 7,860 | 7,860 | 7,860 |
| 2603.4701 | Interest Income - Zone C | 595 | 300 | 300 | 180 |
| 2603.4702 | Unrealized Gain (Loss) | 262 | - | - | - |
| 2604.4101 | Assessments - Zone D | 164,411 | 164,580 | 164,580 | 164,580 |
| 2604.4701 | Interest Income - Zone D | 1,884 | 900 | 900 | 540 |
| 2604.4702 | Unrealized Gain (Loss) | 967 | - | - | - |
| Total Town Center LMD Funds | | 330,597 | 325,180 | 325,180 | 323,820 |

**CITY OF SANTEE
OTHER FUNDS
REVENUE DETAIL
FY 2021-22 PROPOSED BUDGET**

| ACCT NO | 2701 thru 2710 Santee LMD | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|-------------------------------|-------------------------------|----------------------|-----------------------|-----------------------|------------------------|
| 2701.4101 | Assessments - Zones 1 & 2 | 10,060 | 10,300 | 10,300 | 10,480 |
| 2701.4701 | Interest Income - Zones 1 & 2 | 214 | 100 | 100 | 60 |
| 2701.4702 | Unrealized Gain (Loss) | 88 | - | - | - |
| 2702.4101 | Assessments - Zone 3 | 2,066 | 2,070 | 2,070 | 2,070 |
| 2702.4701 | Interest Income - Zone 3 | 78 | 40 | 40 | 20 |
| 2702.4702 | Unrealized Gain (Loss) | 29 | - | - | - |
| 2703.4101 | Assessments - Zone 4 | 1,384 | 1,390 | 1,390 | 1,390 |
| 2703.4701 | Interest Income - Zone 4 | 43 | 20 | 20 | 10 |
| 2703.4702 | Unrealized Gain (Loss) | 16 | - | - | - |
| 2704.4101 | Assessments - Zone 8 | 75,720 | 75,740 | 75,740 | 75,740 |
| 2704.4701 | Interest Income - Zone 8 | 1,641 | 900 | 900 | 540 |
| 2704.4702 | Unrealized Gain (Loss) | 757 | - | - | - |
| 2705.4101 | Assessments - Zone 9 | 1,526 | 1,530 | 1,530 | 1,530 |
| 2705.4701 | Interest Income - Zone 9 | 35 | 20 | 20 | 10 |
| 2705.4702 | Unrealized Gain (Loss) | 18 | - | - | - |
| 2706.4101 | Assessments - Zone 12 | 8,750 | 8,760 | 8,760 | 8,760 |
| 2706.4701 | Interest Income - Zone 12 | 556 | 300 | 300 | 180 |
| 2706.4702 | Unrealized Gain (Loss) | 244 | - | - | - |
| 2707.4101 | Assessments - Zone 13 | 3,221 | 3,230 | 3,230 | 3,230 |
| 2707.4701 | Interest Income - Zone 13 | 157 | 100 | 100 | 60 |
| 2707.4702 | Unrealized Gain (Loss) | 66 | - | - | - |
| 2708.4101 | Assessments - Zone 14 | 2,605 | 2,690 | 2,690 | 2,690 |
| 2708.4701 | Interest Income - Zone 14 | 196 | 100 | 100 | 60 |
| 2708.4702 | Unrealized Gain (Loss) | 80 | - | - | - |
| 2709.4101 | Assessments - Zone 17 | 4,824 | 4,830 | 4,830 | 4,830 |
| 2709.4701 | Interest Income - Zone 17 | 559 | 200 | 200 | 120 |
| 2709.4702 | Unrealized Gain (Loss) | 237 | - | - | - |
| 2710.4101 | Assessments - Zone 18 | 3,919 | 3,920 | 3,920 | 3,920 |
| 2710.4701 | Interest Income - Zone 18 | 180 | 100 | 100 | 60 |
| 2710.4702 | Unrealized Gain (Loss) | 84 | - | - | - |
| Total Santee LMD Funds | | 119,353 | 116,340 | 116,340 | 115,760 |

| ACCT NO | 2801 Roadway Lighting Dist Zone A | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|--|--------------------------------------|----------------------|-----------------------|-----------------------|------------------------|
| 4001 | Property Tax | 337,839 | 346,800 | 346,800 | 360,700 |
| 4645 | Cost Recovery/Subrogation | 16,132 | - | 12,890 | - |
| 4701 | Interest Income | 26,105 | 14,900 | 14,900 | 8,940 |
| 4702 | Unrealized Gain (Loss) | 11,789 | - | - | - |
| Total Street Lighting Tax Zone A Fund | | 391,865 | 361,700 | 374,590 | 369,640 |

**CITY OF SANTEE
OTHER FUNDS
REVENUE DETAIL
FY 2021-22 PROPOSED BUDGET**

| ACCT NO | 2802 Roadway Lighting Dist Zone B | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|---|--------------------------------------|----------------------|-----------------------|-----------------------|------------------------|
| 4101 | Assessments | 341,051 | 346,860 | 346,150 | 347,150 |
| 4645 | Cost Recovery/Subrogation | 15,141 | - | 3,300 | - |
| 4701 | Interest Income | 12,188 | 6,500 | 6,500 | 3,900 |
| 4702 | Unrealized Gain (Loss) | 5,384 | - | - | - |
| 4801 | Miscellaneous | 26 | - | 120 | - |
| Total Road Lighting Dist Zone B Fund | | 373,790 | 353,360 | 356,070 | 351,050 |

| ACCT NO | 2901 Mobile Home Park Admin | FY 2019-20 Actual | FY 2020-21 Adopted | FY 2020-21 Revised | FY 2021-22 Estimate |
|--|--------------------------------|----------------------|-----------------------|-----------------------|------------------------|
| 4101 | Assessments | 40,680 | 40,500 | 40,500 | 40,000 |
| 4701 | Interest Income | 2,598 | 1,000 | 1,000 | 800 |
| 4702 | Unrealized Gain (Loss) | 1,457 | - | - | - |
| 4801 | Miscellaneous | 36,613 | - | - | - |
| Total Mobile Home Park Admin Fund | | 81,348 | 41,500 | 41,500 | 40,800 |



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CITY OF SANTEE

FIRE AND LIFE SAFETY – VEHICLE ACQUISITION

Program Description

To analyze vehicle needs of the City's various departments and purchase new vehicles and equipment as approved by the City Council. Maintain replacement vehicle schedules to ensure future years' funding for the replacement of vehicles and mobile equipment.

2020-21 Accomplishments

- Completed a paramedic ambulance box remount onto a new Ford E-450 Chassis (v200)
- Purchased a new 2-yard dump truck that will replace V-121
- Received City Council authorization to implement a vehicle leasing program with Enterprise Fleet Management and ordered the first two replacement vehicles through the program (Ford Escape and Ford F-150)
- Purchased two (2) replacement vehicles that included:
 - Fire Paramedic Ambulance Box Remount onto a new Ford E-450 Chassis (v200)
 - PB Loader 2 Yard Dump Truck that will replace V-121, a 2020 2 Yard Dump Truck (v201)

2021-22 Goals and Objectives

- Continue to manage the City's pool vehicle program to maximize the utilization of current city vehicles
- Continue to examine fleet resources to identify opportunities to share vehicles within individual departments
- Research options to procure vehicles from local dealers when possible
- Implement the Enterprise Fleet Management vehicle leasing program for the phased replacement of the City's light-duty fleet thereby reducing maintenance time and costs while maintaining a modern, safe and fuel efficient fleet
- The vehicle acquisitions for FY 2021-22 will include the following new vehicles and equipment.
 - Purchase of a Fire paramedic ambulance on a Ford E-450 Chassis
 - Purchase of a PB Loader 12-yard dump truck that will replace both V-117, a 2001 12-yard dump truck and V-119, a 2001 5-yard dump truck
 - Ford Explorer Police Interceptor for the proposed new Fire Inspector position (lease)
 - Ford F-250 Super Cab for the Public Services Division spray truck (lease)
 - Ford Ranger for the Recreation Division (lease)
 - 2 Ford F-150 Super Cabs for the Public Services Division (lease)

CITY OF SANTEE
VEHICLE ACQUISITION REPLACEMENT FUND

| Fire & Life Safety Vehicle Replacement Fund 1005 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|----------------------------|--------------------------|--------------------------|--------------------------|
| Operations and Maintenance | \$ 356,938 | \$ 329,150 | \$ 317,090 |
| Capital Outlay | <u>588,201</u> | <u>194,660</u> | <u>283,580</u> |
| Grand Total | <u><u>\$ 945,139</u></u> | <u><u>\$ 523,810</u></u> | <u><u>\$ 600,670</u></u> |

OPERATIONS & MAINTENANCE COSTS

Community Services - Public Services

| | | | | |
|----------------------------|-------|--------|--------|-----------|
| Rentals/Leases - Vehicles | 51142 | \$ - | \$ - | \$ 16,280 |
| Long Term Debt - Principal | 80020 | 38,255 | 40,840 | 47,150 |
| Interest Expense | 80030 | 4,055 | 7,520 | 6,300 |

Community Services - Recreation

| | | | | |
|---------------------------|-------|---|---|-------|
| Rentals/Leases - Vehicles | 51142 | - | - | 5,480 |
|---------------------------|-------|---|---|-------|

Fire and Life Safety

| | | | | |
|----------------------------|-------|---------|---------|---------|
| Rentals/Leases - Vehicles | 51142 | - | 4,340 | 10,210 |
| Long Term Debt - Principal | 80020 | 274,273 | 238,240 | 200,650 |
| Interest Expense | 80030 | 40,355 | 32,040 | 25,230 |

Development Services - Engineering

| | | | | |
|---------------------------|-------|---|-------|-------|
| Rentals/Leases - Vehicles | 51142 | - | 6,170 | 5,790 |
|---------------------------|-------|---|-------|-------|

Total Operations and Maintenance

| | | | |
|--|--------------------------|--------------------------|--------------------------|
| | <u><u>\$ 356,938</u></u> | <u><u>\$ 329,150</u></u> | <u><u>\$ 317,090</u></u> |
|--|--------------------------|--------------------------|--------------------------|

CAPITAL OUTLAY COSTS

Community Services - Public Services

| | | | | |
|----------------------|-------|-----------|------|-----------|
| Automotive Equipment | 60040 | \$ 16,533 | \$ - | \$ 17,370 |
|----------------------|-------|-----------|------|-----------|

Community Services - Recreation

| | | | | |
|----------------------|-------|---|---|-------|
| Automotive Equipment | 60040 | - | - | 1,400 |
|----------------------|-------|---|---|-------|

Fire and Life Safety

| | | | | |
|----------------------|-------|---------|---------|---------|
| Automotive Equipment | 60040 | 571,668 | 190,770 | 260,870 |
|----------------------|-------|---------|---------|---------|

Development Services - Engineering

| | | | | |
|----------------------|-------|---|-------|-------|
| Automotive Equipment | 60040 | - | 3,890 | 3,940 |
|----------------------|-------|---|-------|-------|

Total Capital Outlay

| | | | |
|--|--------------------------|--------------------------|--------------------------|
| | <u><u>\$ 588,201</u></u> | <u><u>\$ 194,660</u></u> | <u><u>\$ 283,580</u></u> |
|--|--------------------------|--------------------------|--------------------------|

Grand Total

| | | | |
|--|--------------------------|--------------------------|--------------------------|
| | <u><u>\$ 945,139</u></u> | <u><u>\$ 523,810</u></u> | <u><u>\$ 600,670</u></u> |
|--|--------------------------|--------------------------|--------------------------|

CITY OF SANTEE

COMMUNITY SERVICES – RECREATION REVOLVING

Program Description

Representing fees collected from participants, the Recreation Revolving Fund augments the City of Santee's General Fund support for municipal recreation programs, enabling the City to provide affordable, diverse and enriching recreation opportunities. Programs offered through the Recreation Revolving Fund include: instructional classes for all ages, youth camps, senior trips and programs, and special activities, BMX/skateboard and scooter classes and camps, and the Santee Parks and Recreation Committee (SPARC) special event fund raiser/Bluegrass Festival to assist with park improvements and recreation financial assistance and enhancement for seniors and youth. The Parks & Recreation Division produces a seasonal Recreation Activity brochure and guide throughout the year and distributes brochures to Santee area schools electronically and at various community locations, parks and outreach events.

FY 2020-21 Accomplishments

- Reestablished in-person classes, including performing arts and karate, using industry guidance for safe operations
- Provided virtual specialty camp options when in-person learning was restricted
- Hosted a modified summer camp for both youth and teens to provide recreational enrichment while observing health order guidelines
- Significantly expanded skate park camps, classes and workshops to provide an increased staff presence and support positive wheeled recreation in the community
- Received \$5,000 from special events fund raiser proceeds community enhancement to assist with senior and teen programming. Recommended by SPARC
- Financial assistance/Voucher incentive program (VIP) funding for qualifying youth and senior residents to participate in recreation programs increased to \$55 per season funded through the special events fund raiser proceeds recommended by SPARC
- Santee Bluegrass Festival was cancelled due to public health orders, donated ticket sales and sponsorship received still totaled almost \$5,000

FY 2021-22 Goals and Objectives

- Recruit additional contract instructors to host classes and similar programming out in the community, including city parks
- Build a robust skate park program to increase city presence and encourage positive use of the facility
- Reintroduce in-person senior activities as the health order allows
- Track social trends in recreation to provide new activities to participants
- Continue to research and implement transportation program to increase participation in senior activities as health order allows
- Partner with AARP on the Age-Friendly Communities Initiative
- Continue to apply pricing guidelines to recover direct and indirect costs
- Continue to generate Recreation Revolving special events revenue through a community fundraising event. in compliance with public health orders

**CITY OF SANTEE
RECREATION REVOLVING FUND**

| Community Services Recreation Revolving Fund 1006.02.5301 - 5312 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|------------------------------|-------------------------------|--------------------------------|
|---|------------------------------|-------------------------------|--------------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Personnel | \$ 68,294 | \$ 53,050 | \$ 80,040 |
| Operations & Maintenance | <u>111,383</u> | <u>149,050</u> | <u>130,950</u> |
| Grand Total | <u><u>\$ 179,677</u></u> | <u><u>\$ 202,100</u></u> | <u><u>\$ 210,990</u></u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|------------------------|--------------------|--------------------|--------------------|
| Recreation Coordinator | <u>0.72</u> | <u>0.02</u> | <u>0.50</u> |
| Total Positions | <u><u>0.72</u></u> | <u><u>0.02</u></u> | <u><u>0.50</u></u> |

**CITY OF SANTEE
RECREATION REVOLVING FUND**

| Community Services Recreation Revolving Fund 1006.02.5301 - 5312 | | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|-------|------------------------------|-------------------------------|--------------------------------|
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 28,382 | \$ 1,110 | \$ 27,000 |
| Salaries & Wages - Part Time | 50020 | 28,171 | 44,160 | 41,430 |
| Overtime | 50025 | 235 | - | - |
| Retirement - PERS | 50050 | 2,246 | 320 | 2,370 |
| Retirement - Unfunded Liability | 50052 | 6,140 | 5,250 | 1,650 |
| Retirement - Part Time | 50055 | 939 | 1,550 | 1,480 |
| Medicare | 50060 | 823 | 660 | 980 |
| Health Insurance | 50070 | 1,131 | - | 4,380 |
| Dental Insurance | 50071 | 78 | - | 560 |
| Life Insurance | 50075 | 53 | - | 50 |
| Long Term Disability Insurance | 50076 | 95 | - | 140 |
| Total Personnel | | \$ 68,294 | \$ 53,050 | \$ 80,040 |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Expert/Consulting Services | 51040 | \$ 30,730 | \$ 43,380 | \$ 36,180 |
| Permits/Insurance | 51041 | 2,501 | 3,000 | 3,000 |
| Subscriptions/Memberships | 51104 | 200 | 200 | 200 |
| Professional Development | 51110 | 193 | 630 | 630 |
| Printing & Duplicating | 51120 | 1,931 | 5,000 | 5,000 |
| Telephone & Fax | 51121 | 614 | 600 | 700 |
| Postage | 51122 | 132 | 800 | 800 |
| Promotional Activities | 51131 | 2,558 | 2,600 | 2,600 |
| Voucher Incentive Program | 51132 | 3,661 | 4,500 | 4,500 |
| Banners | 51133 | - | 1,150 | 2,200 |
| Bank Fees | 51150 | 4,027 | 9,000 | 7,500 |
| Contract Services | 51155 | 5,406 | 6,500 | 6,500 |
| Other Services - SD County Sheriff | 51156 | 2,945 | 3,500 | 3,500 |
| Materials & Supplies | 51160 | 20,489 | 30,200 | 21,800 |
| Recreational Supplies | 51164 | 1 | 50 | 50 |
| Transportation | 51172 | 2,645 | 5,700 | 3,500 |
| Equipment Rental | 51191 | 14,219 | 15,500 | 15,500 |
| Custodial | 51210 | 3,047 | 3,200 | 3,250 |
| SPARC Community Enhancement | 51370 | 6,083 | 13,540 | 13,540 |
| Operating Transfer Out | 90001 | 10,000 | - | - |
| Total Operations & Maintenance | | \$ 111,383 | \$ 149,050 | \$ 130,950 |
| Grand Total | | \$ 179,677 | \$ 202,100 | \$ 210,990 |

**CITY OF SANTEE
RECREATION REVOLVING FUND**

| Community Services Recreation Revolving Fund 1006.02.5301 - 5312 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Expert/Consulting Services | \$ 30,730 | \$ 43,380 | \$ 36,180 |
| This appropriation includes funds for contractor and consultant fingerprinting, staff CPR and first aid training, as well as contract payments for programs. | | | |
| Instructional Classes [5302] | 20,535 | 32,000 | 29,800 |
| Day Camps [5305] | - | 200 | 200 |
| Contract Camps [5306] | 10,195 | 11,000 | 6,000 |
| Recreation Revolving Support [5311] | - | 180 | 180 |
| Permits/Insurance | 2,501 | 3,000 | 3,000 |
| Required permits and insurance for Events [5309]. | | | |
| Subscriptions/Memberships | 200 | 200 | 200 |
| Subscriptions and professional memberships for staff Recreation Revolving Support [5311]. | | | |
| Professional Development | 193 | 630 | 630 |
| Conferences, workshops, and team building activities. | | | |
| Day Camp [5305] | 93 | 330 | 330 |
| Recreation Revolving Support [5311] | 100 | 300 | 300 |
| Printing & Duplicating | | | |
| Printing of marketing materials and supplies. | | | |
| Senior Trips [5303] | 200 | 200 | 200 |
| Special Events [5309] | 456 | 1,300 | 1,300 |
| Recreation Revolving Support [5311] | 1,274 | 3,500 | 3,500 |
| Telephone & Fax | 614 | 600 | 700 |
| Telephone and fax charges for a Recreation Coordinator and Recreation front desk administration. | | | |
| Recreation Revolving Support [5311] | 614 | 600 | 700 |
| Postage | 132 | 800 | 800 |
| Mail charges for marketing materials. | | | |
| Senior Trips [5303] | 1 | 100 | 100 |
| Special Events [5309] | 131 | 500 | 500 |
| Recreation Revolving Support [5311] | - | 200 | 200 |
| Promotional Activities | 2,558 | 2,600 | 2,600 |
| Event and program marketing and promotions. | | | |
| Special Events [5309] | 548 | 600 | 600 |
| Recreation Revolving Support [5311] | 2,010 | 2,000 | 2,000 |

**CITY OF SANTEE
RECREATION REVOLVING FUND**

| Community Services Recreation Revolving Fund 1006.02.5301 - 5312 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| Voucher Incentive Program | \$ 3,661 | \$ 4,500 | \$ 4,500 |
| Financial assistance for qualifying senior and youth participants for recreation programs and classes. Provided by recreation activity donations and Bluegrass Festival proceeds. | | | |
| Special Events [5309] | 3,661 | 4,500 | 4,500 |
| Banners | - | 1,150 | 2,200 |
| Installing/removing, storing, purchasing, cleaning and repairing new and existing banners. | | | |
| Special Events [5309] | - | 600 | 1,000 |
| Recreation Revolving Support [5311] | - | 550 | 1,200 |
| Bank Fees | 4,027 | 9,000 | 7,500 |
| Active Net and bank charges. | | | |
| Special Events [5309] | 1,888 | 3,000 | 3,000 |
| Recreation Revolving Support [5311] | 2,139 | 6,000 | 4,500 |
| Other Contract Services | 5,406 | 6,500 | 6,500 |
| Entertainment, light, sound and other vendor contracts for Special Events. Special Events [5309] | | | |
| Other Services - SD County Sheriff | 2,945 | 3,500 | 3,500 |
| Special Events [5309] | | | |
| Materials & Supplies | 20,489 | 30,200 | 21,800 |
| Supplies, equipment, computer upgrades and incidental furnishings for Recreation Programs. | | | |
| Instructional Classes [5302] | 171 | 200 | 200 |
| Senior Trips [5303] | 2,858 | 6,000 | 1,200 |
| Day Camps [5305] | 6,653 | 8,800 | 5,800 |
| Skate Park [5308] | - | 100 | 100 |
| Special Events [5309] | 10,757 | 13,500 | 13,500 |
| Recreation Revolving Support [5311] | 50 | 1,600 | 1,000 |
| Recreational Supplies | 1 | 50 | 50 |
| Miscellaneous supplies for Day Camps. | | | |
| Day Camps [5305] | | | |
| Transportation | 2,645 | 5,700 | 3,500 |
| Bus and Transportation Fees. | | | |
| Senior Trips [5303] | 120 | 1,000 | 1,000 |
| Day Camps [5305] | 2,525 | 4,700 | 2,500 |

**CITY OF SANTEE
RECREATION REVOLVING FUND**

| Community Services Recreation Revolving Fund 1006.02.5301 - 5312 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| Equipment Rental Rental Equipment - portable sanitation units, 2-way radios, and event specific equipment for Special Events [5309]. | \$ 14,219 | \$ 15,500 | \$ 15,500 |
| Custodial Services Custodial Services for the Teen Center at Big Rock Park. [5311]. | 3,047 | 3,200 | 3,250 |
| SPARC Community Enhancement Special projects funded with proceeds from the Santee Bluegrass Festival. | 6,083 | 13,540 | 13,540 |
| Operating Transfers Out SPARC contribution to General Fund from proceeds of the annual Bluegrass Festival Fundraiser [5309]. | 10,000 | - | - |
| Total Operations & Maintenance | <u>\$ 108,437</u> | <u>\$ 149,050</u> | <u>\$ 130,950</u> |

CITY OF SANTEE
SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND

Program Description

The Supplemental Law Enforcement Services Fund provides for the expenditure of State Citizen's Option for Public Safety ("COPS") program funding. This funding is used to offset a portion of the cost of one Special Purpose Officer in the Community Oriented Policing Unit.

**CITY OF SANTEE
SUPPLEMENTAL LAW ENFORCEMENT SERVICES**

| Supplemental Law Enforcement Services County of San Diego 2101.00.2101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Contract Services - SD County Sheriff 51152 | \$ 149,100 | \$ 157,270 | \$ 159,510 |
| Total | <u>\$ 149,100</u> | <u>\$ 157,270</u> | <u>\$ 159,510</u> |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | |
|--|-------------------|-------------------|-------------------|
| Contract Services - SD County Sheriff | <u>\$ 149,100</u> | <u>\$ 157,270</u> | <u>\$ 159,510</u> |
| This appropriation provides funding for a portion of the cost of one special purpose deputy under contract with the San Diego County Sheriff's Department. | | | |
| Total Operations & Maintenance | <u>\$ 149,100</u> | <u>\$ 157,270</u> | <u>\$ 159,510</u> |

CITY OF SANTEE HIGHWAY 52 COALITION FUND

Program Description

The Highway 52 Coalition is a multi-interest, economic and community minded effort focused on educating local, state and federal lawmakers and officials about funding needed to improve Highway 52 and the surrounding corridors. These improvements will reduce congestion, promote multi-modal and shared transportation opportunities, and make Highway 52 into an economic goods movement and mobility corridor that enhances the vitality of the region.

FY 2020-21 Accomplishments

- Continued communication with federal lobbyists and state legislators to support the Coalition's efforts and to educate officials on funding needed to improve the State Route 52 corridor for the benefit of the entire region
- Funding of \$12 million has been allocated for Highway 52 improvements in SANDAG's Regional Transportation Improvement Program (RTIP), which includes \$6 million in funding from SANDAG and \$6 million from HomeFed

FY 2021-22 Goals and Objectives

- Support Congressman Issa's request for \$6 million in the five-year surface transportation appropriations bill approval process in the federal budget
- Continue to work with federal, state and local agencies, and regional stakeholders to improve traffic flow on State Route 52 and local streets
- Continue to meet with legislators in Sacramento and Washington D.C. to educate officials on funding needed to improve the State Route 52 corridor for the benefit of the entire region
- Host additional public meetings to further develop regional support for the Coalition's efforts
- Apply for additional grant opportunities as appropriate

**CITY OF SANTEE
HIGHWAY 52 COALITION FUND**

| Non-Departmental Highway 52 Coalition | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|------------------|------------------|------------------|
| Operations & Maintenance | \$ 63,692 | \$ 73,600 | \$ 70,600 |
| Total | <u>\$ 63,692</u> | <u>\$ 73,600</u> | <u>\$ 70,600</u> |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|---|-------|------------------|------------------|------------------|
| Legal Services - City Attorney | 51020 | \$ 2,074 | \$ 5,000 | \$ 5,000 |
| Expert/Consulting Services | 51040 | 60,000 | 60,000 | 60,000 |
| Meetings and Outreach | 51118 | 1,574 | 8,000 | 5,000 |
| Bank Fees | 51150 | 4 | 200 | 100 |
| Materials and Supplies | 51160 | - | 200 | 200 |
| Software Maintenance and Licensing | 51201 | 40 | 200 | 300 |
| Total Operations & Maintenance | | <u>\$ 63,692</u> | <u>\$ 73,600</u> | <u>\$ 70,600</u> |

**CITY OF SANTEE
HIGHWAY 52 COALITION FUND**

| Non-Departmental Highway 52 Coalition | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Legal Services - City Attorney | \$ 2,074 | \$ 5,000 | \$ 5,000 |
| This appropriation covers the costs incurred by the City Attorney's Office in support of the Highway 52 Coalition. | | | |
| Expert/Consulting Services | 60,000 | 60,000 | 60,000 |
| This appropriation provides funding for the federal lobbyist hired in support of the Highway 52 Coalition, in particular as it relates to efforts to obtain federal funding for improvements to Highway 52. | | | |
| Meetings and Outreach | 1,574 | 8,000 | 5,000 |
| This appropriation provides for meeting expenses with local, regional, state and federal representatives and their staff in support of the Highway 52 Coalition's efforts. | | | |
| Bank Fees | 4 | 200 | 100 |
| This appropriation covers credit card processing charges incurred with the receipt of donations to the Coalition. | | | |
| Materials & Supplies | - | 200 | 200 |
| This appropriation provides funding for promotional materials and other supplies incurred in support of the Highway 52 Coalition. | | | |
| Software Maintenance and Licensing | 40 | 200 | 300 |
| This appropriation covers the cost of website domain licensing for the Highway 52 Coalition. | | | |
| Total Operations & Maintenance | <u>\$ 63,692</u> | <u>\$ 73,600</u> | <u>\$ 70,600</u> |



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CITY OF SANTEE PEG FEES

Program Description

Public, Educational and Governmental (PEG) Fees are received from cable television providers, in addition to their franchise fee, an amount equal to 1% of their gross revenues to be used by the City for capital costs related to public, educational and governmental access facilities consistent with state and federal Law. These PEG fees are added to a cable subscriber's bill by the cable television providers. Section 4.08.020 of the Santee Municipal Code authorizes the City to collect the PEG Fees. PEG fees can be used for Council Chamber improvements that are directly related to PEG programming, to purchase equipment such as more a technologically advanced voting system and TV monitors and camera equipment to provide livestreaming and public access broadcasting services to increase transparency. PEG fees may also be used to make upgrades to the City's website, public wi-fi, or other technology related expense that provides residents with access to local government.

PEG Fees are initially being used for upgrades to the City Council Chamber to provide for the livestreaming and broadcasting of City Council meetings on the City's web site and to Cox Communications and AT&T subscribers. SanteeTV will be officially launched in June 2021 and will provide for PEG content that will be aired 24 hours a day, seven days per week. It will also broadcast community information and events for Santee residents, visitors and businesses.

FY 2020-21 Accomplishments

- Utilizing all available PEG Fees and an advance from the General Fund, completed the City Council Chamber Upgrade Project thereby providing the equipment necessary to livestream and broadcast City Council meetings and other community information and events
- Officially launched the SanteeTV channel

FY 2021-22 Goals and Objectives

- Offer important civic programming and government news and updates to the community through SanteeTV
- Utilize PEG Fees collected to repay the advance from the General Fund that was required to complete the City Council Chamber Upgrade Project
- Identify other uses of PEG Fees for communicating public, educational and governmental information to residents, visitors and businesses such as through the Trolley Square Clock Tower video display

**CITY OF SANTEE
PEG FEES**

| Non Departmental PEG Fees 2105.30.4101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|------------------------------|-------------------------------|--------------------------------|
|---|------------------------------|-------------------------------|--------------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|---|-------------|-------------------|-------------------|
| Transfer to Capital Improvement Program | \$ - | \$ 217,800 | \$ 151,300 |
| Total | <u>\$ -</u> | <u>\$ 217,800</u> | <u>\$ 151,300</u> |

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|---|-------|-------------|-------------------|-------------------|
| Transfer to Capital Improvement Program | 90001 | \$ - | \$ 217,800 | \$ 151,300 |
| Transfer to fund the Council Chamber Audio/Visual Upgrade Project. Future projects to be funded will include City Hall Fiber Optic Cable Replacement and Clock Tower Video Display. | | | | |
| Total Operations & Maintenance | | <u>\$ -</u> | <u>\$ 217,800</u> | <u>\$ 151,300</u> |

CITY OF SANTEE
CASp CERTIFICATION AND TRAINING FUND

Program Description

Existing State law requires a program for voluntary certification by the State of any person who meets specified criteria as a certified access specialist (CASp). The CASp Certification and Training Fund provides for the expenditure of a State-mandated surcharge on every business license issued or renewed, to be used for certified disabled access specialist training and certification and to facilitate compliance with construction-related accessibility requirements in accordance with AB 1379.

CITY OF SANTEE
CASp TRAINING AND CERTIFICATION FUND

| Development Services CASp Certification and Training Fund 2106.04.4108 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| AB 1379 Disabled Access 51372 | \$ - | \$ 13,300 | \$ 13,300 |
| Total | <u>\$ -</u> | <u>\$ 13,300</u> | <u>\$ 13,300</u> |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | |
|---|-------------|------------------|------------------|
| AB 1379 Disabled Access | <u>\$ -</u> | <u>\$ 13,300</u> | <u>\$ 13,300</u> |
| This appropriation provides funding for certified disabled access specialist training and certification and to facilitate compliance with construction-related accessibility requirements in accordance with AB 1379. This program is funded from a State mandated surcharge on every business license issued or renewed. | | | |
| Total Operations & Maintenance | <u>\$ -</u> | <u>\$ 13,300</u> | <u>\$ 13,300</u> |

CITY OF SANTEE GAS TAX FUND

Program Description

Funding for maintaining the City's streets and other facilities within the public rights-of-way is derived from the Highway User's (Gas) Tax. The Development Services Department Traffic Division oversees street striping and painting, as well as the routine maintenance and emergency repairs to the City's traffic signals and intersection safety lighting. The Development Services Department CIP Division oversees the concrete repair and replacement contract. The Community Services Department Public Services Division (PSD) oversees all right-of-way landscaping maintenance, urban forestry maintenance, street sweeping, traffic sign maintenance, replacement and repair, and minor asphalt pavement maintenance and repair.

FY 2020-21 Accomplishments

- Re-striped approximately 16,000 feet of red curbs and 19,000 feet of crosswalks on arterials and in school areas
- Maintained and repaired the 61 City-owned traffic signals and related communication system, as needed
- Replaced and installed traffic signs as necessary
- Repaired and replaced damaged and lifted sidewalks, performed curb and gutter repairs and performed horizontal sidewalk cutting to eliminate tripping hazards citywide
- Provided monthly street sweeping services for all public streets and intersections
- Maintained right-of-way landscaping, planted trees and replaced landscaping on medians and parkways
- Performed pothole repairs and asphalt patching citywide

FY 2021-22 Goals and Objectives

- Continue to re-stripe City streets to provide clear delineation of street markings
- Continue to maintain City-owned traffic signals and related communication system
- Continue to maintain traffic signs
- Perform pothole repairs, asphalt patching and crack filling citywide
- Continue to remove and replace damaged and lifted sidewalks, perform curb and gutter repairs and perform horizontal sidewalk cutting to eliminate tripping hazards citywide
- Continue to provide monthly street sweeping services for all public streets and intersections
- Continue weed abatement program along City rights-of-way
- Continue safety meetings and training for all Public Services staff

**CITY OF SANTEE
GAS TAX FUND SUMMARY**

| | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--------------------------------|----------------------------|----------------------------|----------------------------|
| SUMMARY OF EXPENDITURES | | | |
| Community Services | \$ 1,043,547 | \$ 1,298,550 | \$ 1,018,050 |
| Development Services | <u>478,888</u> | <u>344,500</u> | <u>392,500</u> |
| Grand Total | <u><u>\$ 1,522,435</u></u> | <u><u>\$ 1,643,050</u></u> | <u><u>\$ 1,410,550</u></u> |

CITY OF SANTEE
GAS TAX FUND - COMMUNITY SERVICES

| Community Services Gas Tax Fund 2201.02.3101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|---------------------|---------------------|---------------------|
| Operations & Maintenance | \$ 1,043,547 | \$ 1,298,550 | \$ 1,018,050 |
| Total | \$ 1,043,547 | \$ 1,298,550 | \$ 1,018,050 |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|---|-------|---------------------|---------------------|---------------------|
| Accounting/Auditing | 51010 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| Professional Development | 51110 | 1,132 | 2,100 | 2,100 |
| Telephone & Fax | 51121 | 3,756 | 4,000 | 3,800 |
| Materials & Supplies | 51160 | 17,777 | 10,000 | 30,000 |
| Wearing Apparel | 51165 | 2,525 | 3,500 | 3,500 |
| Small Tools | 51166 | 1,204 | 1,500 | 1,500 |
| Electricity & Gas - Grounds | 51181 | 2,595 | 2,800 | 2,900 |
| Water & Sewer - Grounds | 51186 | 151,168 | 168,300 | 176,720 |
| Signage | 51190 | 9,612 | 12,500 | 12,500 |
| Equipment Rental | 51191 | 3,209 | 5,000 | 5,470 |
| Repair/Maint - Grounds | 51231 | 290,754 | 360,250 | 397,410 |
| Contract Svc Road Maintenance | 51240 | 4,729 | 15,000 | 5,000 |
| Contract Svc Concrete Replacement | 51241 | - | 35,000 | 37,870 |
| Contract Svc Dead Animal Removal | 51242 | 9,787 | 10,800 | 10,860 |
| Contract Svc Street Sweeping | 51244 | 185,681 | 192,500 | 191,200 |
| Irrigation Materials | 51252 | 6,834 | 9,500 | 9,500 |
| Asphalt Materials | 51253 | - | 16,100 | 16,100 |
| Internal Service Charges | 51399 | 325,000 | 425,000 | 85,700 |
| Operating Transfer Out | 90001 | 24,783 | 21,700 | 22,920 |
| Total Operations & Maintenance | | \$ 1,043,547 | \$ 1,298,550 | \$ 1,018,050 |

CITY OF SANTEE
GAS TAX FUND - COMMUNITY SERVICES

| Community Services | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---------------------------|------------|------------|------------|
| Gas Tax Fund 2201.02.3101 | Actual | Amended | Proposed |

| |
|---|
| OPERATIONS & MAINTENANCE COSTS |
|---|

| | | | |
|---|----------|----------|----------|
| <p>Accounting/Auditing</p> <p>This amount will provide for the preparation of the annual Street Report and review of Gas Tax Fund expenditures by the State Controller's Office.</p> | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| <p>Professional Development</p> <p>This appropriation will cover specific street and road maintenance training as well as weed abatement, pest control, pesticide licensing, traffic control, and roadside safety training.</p> | 1,132 | 2,100 | 2,100 |
| <p>Telephone & Fax</p> <p>This appropriation will cover telephones, modems, alarm systems, faxes and cell phones.</p> | 3,756 | 4,000 | 3,800 |
| <p>Materials & Supplies</p> <p>This appropriation will cover the costs of miscellaneous traffic and street materials, and supplies not identified elsewhere in this budget. Items include lumber, hardware, tools, disposable coveralls, welding supplies, mark-out paints and other related supplies.</p> | 17,777 | 10,000 | 30,000 |
| <p>Wearing Apparel</p> <p>This appropriation provides a portion of the cost of uniforms, steel toed boots, as-needed safety clothing for the maintenance crew and staff representing the City.</p> | 2,525 | 3,500 | 3,500 |
| <p>Small Tools</p> <p>This appropriation will fund the purchase and replacement of small tools.</p> | 1,204 | 1,500 | 1,500 |
| <p>Electricity & Gas - Grounds</p> <p>This appropriation funds the cost of electricity to irrigation controllers in rights-of-way and medians.</p> | 2,595 | 2,800 | 2,900 |
| <p>Water & Sewer - Grounds</p> <p>This appropriation covers the cost of water within the City's rights-of-way and medians.</p> | 151,168 | 168,300 | 176,720 |
| <p>Signage</p> <p>This appropriation is required to cover the cost of miscellaneous traffic and street name signage.</p> | 9,612 | 12,500 | 12,500 |

CITY OF SANTEE
GAS TAX FUND - COMMUNITY SERVICES

| Community Services | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---------------------------|------------|------------|------------|
| Gas Tax Fund 2201.02.3101 | Actual | Amended | Proposed |

| | | | |
|---|--|--|--|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
|---|--|--|--|

| | | | |
|--|----------|----------|----------|
| Equipment Rental | \$ 3,209 | \$ 5,000 | \$ 5,470 |
| This appropriation will provide for rental of specialized equipment required for street repairs and maintenance such as graders, gradalls, skip loaders, rollers grinders and other street related equipment. | | | |
| Repair/Maintenance - Grounds | 290,754 | 360,250 | 397,410 |
| This appropriation will be used to provide rights-of-way landscape maintenance including maintenance of medians, parkways, bike paths and street trees. This program also includes the street tree planting and replacement program. | | | |
| Area 2 Landscape Maintenance | | | |
| Urban Forestry Maintenance | | | |
| Annual Pest Control | | | |
| Plumbing Maintenance & Repairs | | | |
| Electrical services | | | |
| Contract Service Road Maintenance | 4,729 | 15,000 | 5,000 |
| This appropriation will be used to provide contractual roadway repairs such as minor asphalt patching. | | | |
| Contract Service Concrete Replacement | - | 35,000 | 37,870 |
| This appropriation will fund the City's ongoing concrete curb, gutter and sidewalk replacement program. This also includes the sidewalk cutting and grinding program. | | | |
| Contract Service Dead Animal Removal | 9,787 | 10,800 | 10,860 |
| The appropriation will enable utilization of contracted services for disposal of dead animals found within City rights-of-way. | | | |
| Contract Service Street Sweeping | 185,681 | 192,500 | 191,200 |
| This appropriation will fund the street sweeping contract for commercial and residential streets, medians and intersections. This appropriation also provides funds for additional emergency sweeping as required. | | | |
| Irrigation Materials | 6,834 | 9,500 | 9,500 |
| This appropriation will cover the cost of purchasing irrigation repair supplies. | | | |
| Asphalt Materials | - | 16,100 | 16,100 |
| This appropriation will cover the cost of cold patch asphalt repair supplies. | | | |

CITY OF SANTEE
GAS TAX FUND - COMMUNITY SERVICES

| Community Services Gas Tax Fund 2201.02.3101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| Internal Service Charges | \$ 325,000 | \$ 425,000 | \$ 85,700 |
| This account is used to reimburse the General Fund. Reimbursements are for the cost of personnel and vehicle expenses used for right-of-way program work. | | | |
| Operating Transfer Out | 24,783 | 21,700 | 22,920 |
| Transfer to Town Center Landscape Maintenance District. For median landscape maintenance costs. | | | |
| Total Operations & Maintenance | <u>\$ 1,043,547</u> | <u>\$ 1,298,550</u> | <u>\$ 1,018,050</u> |

**CITY OF SANTEE
GAS TAX FUND - DEVELOPMENT SERVICES**

| Development Services Gas Tax Fund 2201.04.4101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|-------------------|-------------------|-------------------|
| Operations & Maintenance | \$ 478,888 | \$ 332,500 | \$ 364,500 |
| Capital Outlay | - | 12,000 | 28,000 |
| Grand Total | \$ 478,888 | \$ 344,500 | \$ 392,500 |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|---------------------------------------|-------|----------|----------|----------|
| Expert/Consulting Services | 51040 | \$ 2,861 | \$ 3,500 | \$ 3,500 |
| Electricity & Gas | 51180 | 57,596 | 61,300 | 67,400 |
| Software Maintenance & Licensing | 51201 | 1,556 | 1,530 | 1,600 |
| Repair/Maintenance - Traffic Signals | 51214 | 101,652 | 125,000 | 130,000 |
| Contract Svc Street Striping/Painting | 51243 | 75,566 | 80,000 | 90,000 |
| Internal Service Charges | 51399 | 21,801 | 25,000 | 25,000 |
| Operating Transfer Out | 90001 | 217,857 | 36,170 | 47,000 |

| | | | | |
|---|--|-------------------|-------------------|-------------------|
| Total Operations & Maintenance | | \$ 478,888 | \$ 332,500 | \$ 364,500 |
|---|--|-------------------|-------------------|-------------------|

CAPITAL OUTLAY

| | | | | |
|----------------------|-------|------|-----------|-----------|
| Other Capital Outlay | 60099 | \$ - | \$ 12,000 | \$ 28,000 |
|----------------------|-------|------|-----------|-----------|

| | | | | |
|--------------------|--|-------------------|-------------------|-------------------|
| Grand Total | | \$ 478,888 | \$ 344,500 | \$ 392,500 |
|--------------------|--|-------------------|-------------------|-------------------|

**CITY OF SANTEE
GAS TAX FUND - DEVELOPMENT SERVICES**

| Development Services Gas Tax Fund 2201.04.4101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Expert/Consulting Services | \$ 2,861 | \$ 3,500 | \$ 3,500 |
| This appropriation provides funds for the execution of special traffic studies requested by Council or not funded elsewhere. Also included is \$3,000 annually for services provided by Underground Service Alert for notices of potential conflicts with City owned underground electrical facilities. | | | |
| Electricity & Gas | 57,596 | 61,300 | 67,400 |
| This appropriation funds the cost of energy for traffic signals, flashing beacons, sign lighting and the cost of State-owned freeway off-ramp/on-ramp facilities per agreement with Caltrans. | | | |
| Software Maintenance & Licensing | 1,556 | 1,530 | 1,600 |
| This appropriation funds the cost of software licensing for the City's Traffic Signal Optimization Program which has an annual maintenance cost and for purchase of traffic engineering materials. | | | |
| Repair/Maintenance - Traffic Signals | 101,652 | 125,000 | 130,000 |
| This appropriation funds contract services to provide routine and emergency maintenance and repairs to the City's traffic signals and intersection safety lighting. | | | |
| Contract Service Street Striping/Painting | 75,566 | 80,000 | 90,000 |
| This appropriation provides funds for the annual Street Striping Program. Funds are used to change, remove and repaint new or existing street and legends. | | | |
| Internal Service Charges | 21,801 | 25,000 | 25,000 |
| This appropriation will reimburse the General Fund. Reimbursements are for the cost of personnel expenses used for right-of-way program work. | | | |
| Operating Transfer Out | 217,857 | 36,170 | 47,000 |
| Transfer to the Capital Improvements Program in fiscal year 2020-21 to fund the Concrete Replacement Project. | | | |
| Total Operations & Maintenance Costs | <u>\$ 478,888</u> | <u>\$ 332,500</u> | <u>\$ 364,500</u> |

**CITY OF SANTEE
GAS TAX FUND - DEVELOPMENT SERVICES**

| Development Services Gas Tax Fund 2201.04.4101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| CAPITAL OUTLAY | | | |
| Other Capital Outlay This appropriation will purchase traffic calming devices, such as speed feedback signs and pedestrian warning signs with flashing lights, to reduce chronic speeding in various parts of the City. | \$ - | \$ 12,000 | \$ 28,000 |
| Total Capital Outlay | <u>\$ -</u> | <u>\$ 12,000</u> | <u>\$ 28,000</u> |



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CITY OF SANTEE SAFE PROGRAM FUND

Program Description

The Service Authority for Freeway Emergencies (SAFE) Program Fund provides for the expenditure of Santee's share of excess program reserve funds that were distributed to all cities and the County of San Diego in accordance with Assembly Bill 1572. This funding is used to support the City's traffic management and traffic operations center activities.

On January 1, 2013, the San Diego Association of Governments (SANDAG) assumed responsibilities for SAFE. AB 1572 requires that SANDAG distribute to the 18 cities and the County all SAFE program reserves in the amount of \$9.85 million that existed on September 13, 2012, in proportion to the vehicle registration fees paid in FY 2010/11 by the residents of each city and the unincorporated areas. In accordance with AB 1572, the distributed funds shall be used by the recipient jurisdictions in compliance with the provisions of Section 2557 of the California Streets and Highway Code.

FY 2020-21 Accomplishments

- Utilized a portion of available resources to continue to operate and maintain the City's traffic operations center

FY 2021-22 Goals and Objectives

- Utilize a portion of available resources to continue to operate and maintain the City's traffic operations center

**CITY OF SANTEE
SAFE PROGRAM FUND**

| Development Services SAFE Program 2202.04.4101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|------------------|------------------|------------------|
| Operations & Maintenance | \$ 10,239 | \$ 10,000 | \$ 10,000 |
| Total | <u>\$ 10,239</u> | <u>\$ 10,000</u> | <u>\$ 10,000</u> |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|---|-------|------------------|------------------|------------------|
| Internal Service Charges | 51399 | \$ 10,239 | \$ 10,000 | \$ 10,000 |
| Total Operations & Maintenance | | <u>\$ 10,239</u> | <u>\$ 10,000</u> | <u>\$ 10,000</u> |

**CITY OF SANTEE
SAFE PROGRAM FUND**

| Development Services SAFE Program 2202.04.4101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

| | | | |
|---|--|--|--|
| OPERATIONS & MAINTENANCE COSTS | | | |
|---|--|--|--|

| | | | |
|---|-----------|-----------|-----------|
| Internal Service Charges | \$ 10,239 | \$ 10,000 | \$ 10,000 |
| This appropriation will reimburse the General Fund for personnel costs associated with traffic management/traffic operations center activities. | | | |

| | | | |
|---|------------------|------------------|------------------|
| Total Operations & Maintenance | \$ 10,239 | \$ 10,000 | \$ 10,000 |
|---|------------------|------------------|------------------|



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CITY OF SANTEE GAS TAX-RMRA (SB 1) FUND

Program Description

The Road Repair and Accountability Act (Act) of 2017 (SB 1) represents a significant enhanced investment in California's transportation systems of over \$5 billion per year. The Act increases per gallon fuel excise taxes, diesel fuel sales taxes and vehicle registration taxes, stabilizes the problematic price-based fuel tax rates and provides for inflationary adjustments to rates in future years. The Act more than doubles local street and road funds allocated through the State Highway Users Tax Account (HUTA), allocating funds from new taxes through a new "Road Maintenance and Rehabilitation Account" (RMRA).

The use of RMRA local streets and road funds is similar, but not identical to, existing HUTA use rules. The Act contains a local agency maintenance of effort requirement that applies to funds allocated through the RMRA in order to ensure that these new road funds do not supplant existing levels of local general revenue spending on streets and roads. The Act requires the submission of a project list prior to receiving RMRA funds in a fiscal year and requires the submission of an annual report of project completion in order to continue to receive RMRA funds.

FY 2020-21 Accomplishments

- Completed the Citywide Pavement Repair & Maintenance Program 2020 Projects utilizing RMRA funding combined with Transnet funding, and completed the design of the first Bridge Retrofit and Repairs Project for the Magnolia Avenue Bridge over the San Diego River.

FY 2021-22 Goals and Objectives

- Effectively utilize RMRA funds to address important street and road capital projects including the following:
 - Pavement Repair and Rehabilitation program
 - Pavement Roadway Maintenance program
 - Concrete Repair and Replacement program
 - Bridge Retrofits and Repairs, Magnolia Avenue Bridge

CITY OF SANTEE
GAS TAX-RMRA (SB1) FUND - DEVELOPMENT SERVICES

| Development Services Gas Tax-RMRA (SB1) Fund 2203.04.4101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
|--|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------|--------------------------|----------------------------|----------------------------|
| Transfers Out | <u>\$ 726,900</u> | <u>\$ 1,920,860</u> | <u>\$ 2,814,500</u> |
| Grand Total | <u><u>\$ 726,900</u></u> | <u><u>\$ 1,920,860</u></u> | <u><u>\$ 2,814,500</u></u> |

Note: Gas Tax-RMRA funds are now being used exclusively to fund certain capital improvement project costs. Please see the separately issued Capital Improvement Program document for more information regarding the use of these funds.

EXPENDITURES

TRANSFERS OUT

| | | | | |
|---|-------|--------------------------|----------------------------|----------------------------|
| Transfers Out | 90001 | <u>\$ 726,900</u> | <u>\$ 1,920,860</u> | <u>\$ 2,814,500</u> |
| This appropriation provides funding for certain projects the Capital Improvement Program. | | | | |
| Total Transfers Out | | <u><u>\$ 726,900</u></u> | <u><u>\$ 1,920,860</u></u> | <u><u>\$ 2,814,500</u></u> |

CITY OF SANTEE

ZONE 2 FLOOD CONTROL DISTRICT FUND

Mission Statement

To implement programs that protect and enhance surface water quality within the City of Santee. Strive to keep the City in compliance with the Regional Storm Water Permit and coordinate on regional program implementation. Increase cooperation between City Departments/Divisions to achieve compliance expectations and reduce risk. Participate in Co-Permittee workgroups and advocate for improvements to policies and regulations.

Program Description

The San Diego River flows through the center of our city, making it one of the City's most prominent features and a major part of our City's parks and trails system. The river and associated trails and open space are a draw for residents, businesses and outdoor enthusiasts alike. As such, the City's Storm Water Program makes it a priority to protect this valuable resource and strives to comply with all federal, state and local regulations which pertain to protecting water quality. Through the implementation of a suite of programs, the City works to prevent pollution and eliminate discharges to the storm water conveyance system and waterways to the maximum extent practicable. Program components include; development and planning review, construction site compliance, commercial and industrial business inspections, documentation of the routine maintenance of the City's storm water conveyance systems, community education and outreach, regional coordination, complaint/hotline response, water quality monitoring (sampling), and residential area program implementation.

FY 2020-21 Accomplishments

- Collaborated with 21 other local jurisdictions (Co-Permittees) to develop and implement regional education, monitoring, land development programs, cost-share budgets and reporting to the State
- Provided feedback to Regional Water Quality Control Board staff regarding pending regulations and permits
- Participated in developing a regional strategy, implementation plan, correspondence, and reports addressing requirements under the Bacteria Investigative Order
- Implemented program components of the City's Jurisdictional Plans and the San Diego River Water Quality Improvement Plan
- Provided outreach and education via online methods, due to the Covid-19 Pandemic, and inspections.
- Coordinated with the City's Engineering and Information Technology Divisions to add additional fields in the GIS platform for tracking trash capture device installation
- Worked with CIP on phase one implementation of the City's Trash Order Compliance Plan
- Facilitated multiple contracts to help manage storm water related tasks and duties
- Conducted a special monitoring study to narrow down locations where human contributions of bacteria to the storm drain system are identified within the City

CITY OF SANTEE
ZONE 2 FLOOD CONTROL DISTRICT FUND

FY 2021-22 Goals and Objectives

- Continue to review, develop and implement programs which protect Santee's water ways
- Strive to ensure that the City of Santee remains in compliance with applicable water quality laws and regulations
- Continuously seek process improvements for existing efforts and infrastructure maintenance programs
- Facilitate the use of GIS map layers which will display the inventory of businesses and structural Best Management Practices (BMPs) inventory so that staff can further strategize efforts
- Seek to decrease human sourced bacteria in our storm drain system by performing additional microbial source tracking, and identifying a suite of structural controls which may be utilized to address "hot spots"
- Continue to monitor and ensure the timely implementation of the Trash Order compliance plan
- Continue to collaborate with other named parties to implement the monitoring plan in accordance with the Bacteria Investigative Order
- Regularly participate in the co-permittee workgroups and work towards collaboratively addressing common regulatory requirements

CITY OF SANTEE
ZONE 2 FLOOD CONTROL DISTRICT FUND SUMMARY

| | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--------------------------------|--------------------------|--------------------------|--------------------------|
| SUMMARY OF EXPENDITURES | | | |
| Community Services | \$ 60,800 | \$ 78,810 | \$ 100,000 |
| Development Services | <u>413,753</u> | <u>374,330</u> | <u>416,610</u> |
| Grand Total | <u><u>\$ 474,553</u></u> | <u><u>\$ 453,140</u></u> | <u><u>\$ 516,610</u></u> |

CITY OF SANTEE
ZONE 2 FLOOD CONTROL DISTRICT FUND - COMMUNITY SERVICES

| Community Services Zone 2 Flood Control 2302.02.3102 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|------------------|------------------|-------------------|
| Operations & Maintenance | \$ 60,800 | \$ 78,810 | \$ 100,000 |
| Total | <u>\$ 60,800</u> | <u>\$ 78,810</u> | <u>\$ 100,000</u> |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|---|-------|------------------|------------------|-------------------|
| Internal Service Charges | 51399 | \$ 60,800 | \$ 78,810 | \$ 100,000 |
| Total Operations & Maintenance | | <u>\$ 60,800</u> | <u>\$ 78,810</u> | <u>\$ 100,000</u> |

CITY OF SANTEE
ZONE 2 FLOOD CONTROL DISTRICT FUND - COMMUNITY SERVICES

| Community Services Zone 2 Flood Control 2302.02.3102 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

| | | | |
|---|--|--|--|
| OPERATIONS & MAINTENANCE COSTS | | | |
|---|--|--|--|

| | | | |
|---------------------------------|-----------|-----------|------------|
| Internal Service Charges | \$ 60,800 | \$ 78,810 | \$ 100,000 |
|---------------------------------|-----------|-----------|------------|

This account is used to reimburse the General Fund for personnel costs incurred in Storm Water activities.

| | | | |
|---|------------------|------------------|-------------------|
| Total Operations & Maintenance | \$ 60,800 | \$ 78,810 | \$ 100,000 |
|---|------------------|------------------|-------------------|

CITY OF SANTEE
ZONE 2 FLOOD CONTROL DISTRICT FUND - DEVELOPMENT SERVICES

| Development Services Zone 2 Flood Control 2302.04.4102 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|-------------------|-------------------|-------------------|
| Operations & Maintenance | \$ 413,753 | \$ 374,330 | \$ 416,610 |
| Total | \$ 413,753 | \$ 374,330 | \$ 416,610 |

Note: Development Services Department Storm Water Program personnel costs are reflected in the General Fund.

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|---|-------|-------------------|-------------------|-------------------|
| Expert/Consulting Services | 51040 | \$ 12,772 | \$ 20,000 | \$ 60,000 |
| State Permit Renewal Fee | 51042 | 21,996 | 22,000 | 23,160 |
| Regional Coordination | 51044 | 146,539 | 122,410 | 116,420 |
| Water Quality Monitoring | 51045 | 44,805 | 64,000 | 67,000 |
| Outreach & Education | 51046 | 35 | 500 | 500 |
| Subscriptions/Memberships | 51104 | - | 500 | 400 |
| Professional Development | 51110 | 338 | 1,500 | 2,000 |
| Mileage Reimbursement | 51112 | - | 200 | 100 |
| Printing & Duplicating | 51120 | 313 | 1,750 | 1,000 |
| Telephone & Fax | 51121 | 2,459 | 3,520 | 2,700 |
| Postage | 51122 | 561 | 1,400 | 1,000 |
| Materials & Supplies | 51160 | 618 | 1,500 | 1,000 |
| Wearing Apparel | 51165 | - | 500 | 500 |
| Electricity & Gas | 51180 | 4,023 | 4,400 | 4,400 |
| Repair/Maint - Equipment | 51211 | 226 | 300 | 300 |
| Minor Equipment | 51361 | 715 | - | - |
| Internal Service Charges | 51399 | 178,353 | 129,850 | 136,130 |
| Total Operations & Maintenance | | \$ 413,753 | \$ 374,330 | \$ 416,610 |

CITY OF SANTEE
ZONE 2 FLOOD CONTROL DISTRICT FUND - DEVELOPMENT SERVICES

| Development Services | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|-----------------------------------|------------|------------|------------|
| Zone 2 Flood Control 2302.04.4102 | Actual | Amended | Proposed |

| |
|---|
| OPERATIONS & MAINTENANCE COSTS |
|---|

| | | | |
|--|-----------|-----------|-----------|
| <p>Expert /Consulting Services</p> <p>This appropriation provides for as-needed engineering consultant services to fulfill state and federal requirements for compliance with the City's National Pollutant Discharge Elimination System (NPDES) permit including treatment control best management practices (TCBMP) inspections.</p> | \$ 12,772 | \$ 20,000 | \$ 60,000 |
| <p>State Permit Renewal Fee</p> <p>This appropriation provides for the annual renewal of the City's National Pollutant Discharge Elimination System (NPDES) permit administered by the State of California.</p> | 21,996 | 22,000 | 23,160 |
| <p>Regional Coordination</p> <p>This appropriation provides for regionally shared costs for the development and implementation of water quality programs, including: Program Development and Reporting, Water Quality Improvement Planning, Water Quality Monitoring, Data Clearinghouse Services and Education and Outreach.</p> | 146,539 | 122,410 | 116,420 |
| <p>Water Quality Monitoring</p> <p>This appropriation provides for wet and dry weather waterway monitoring including: sampling, analysis and reporting on discharges from Santee's storm water conveyance system. Also included is monitoring of compliance with the San Diego River Water Quality Improvement Plan.</p> | 44,805 | 64,000 | 67,000 |
| <p>Outreach & Education</p> <p>This appropriation provides for booth displays, demonstration models and incentive items.</p> | 35 | 500 | 500 |
| <p>Subscriptions/Memberships</p> <p>California Storm Water Quality Association and the Association of Environmental Professionals. Also included are subscriptions to industry BMP (best management practice) handbooks.</p> | - | 500 | 400 |
| <p>Professional Development</p> <p>This appropriation provides for continuing education, technical storm water management training and certification classes. Also included is funding for staff to attend the annual Storm Water Conference and travel and miscellaneous expenses associated with attending training seminars and professional association meetings.</p> | 338 | 1,500 | 2,000 |

CITY OF SANTEE
ZONE 2 FLOOD CONTROL DISTRICT FUND - DEVELOPMENT SERVICES

| Development Services | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|-----------------------------------|------------|------------|------------|
| Zone 2 Flood Control 2302.04.4102 | Actual | Amended | Proposed |

OPERATIONS & MAINTENANCE COSTS (Continued)

| | | | |
|--|-------|--------|--------|
| Mileage Reimbursement | \$ - | \$ 200 | \$ 100 |
| This appropriation provides for reimbursement of the expense of using a personal vehicle in the performance of assigned duties. | | | |
| Printing & Duplicating | 313 | 1,750 | 1,000 |
| This appropriation provides for the production of day to day work (letters, reports, etc.), mail outs, and outreach materials. Also included is production of maps, plans and exhibits, and photo documentation of development projects. | | | |
| Telephone and Fax | 2,459 | 3,520 | 2,700 |
| This appropriation provides for the cost of telephone, fax machine, cellular phones, monthly hot spot and modem line charges. | | | |
| Postage | 561 | 1,400 | 1,000 |
| This appropriation provides for the cost of mailing correspondence, compliance notices and other documents. | | | |
| Materials &Supplies | 618 | 1,500 | 1,000 |
| This appropriation provides for office and field supplies. | | | |
| Wearing Apparel | - | 500 | 500 |
| This appropriation provides for the purchase of apparel, including safety vests/jackets, work boots, hard hats and rain gear. | | | |
| Electricity and Gas | 4,023 | 4,400 | 4,400 |
| This appropriation provides for cost of electricity and gas allocated to the Flood Control\Storm Water Division. | | | |
| Repair/Maint - Equipment | 226 | 300 | 300 |
| This appropriation provides for service contracts and as-needed repairs for miscellaneous office equipment, including the Flood Control\Storm Water Division's share of photocopiers and the large format plan copier. | | | |

CITY OF SANTEE
ZONE 2 FLOOD CONTROL DISTRICT FUND - DEVELOPMENT SERVICES

| Development Services Zone 2 Flood Control 2302.04.4102 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS (Continued) | | | |
| Minor Equipment This appropriation provides for the purchase of two tablets to be utilized for Storm Water inspections. | \$ 715 | \$ - | \$ - |
| Internal Service Charges This account is used to reimburse the General Fund for personnel costs incurred in Storm Water activities. | 178,353 | 129,850 | 136,130 |
| Total Operations & Maintenance | <u>\$ 413,753</u> | <u>\$ 374,330</u> | <u>\$ 416,610</u> |



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CITY OF SANTEE

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Program Description

The Department of Development Services serves as the liaison to the federal Department of Housing and Urban Development (HUD) managing the City's Community Development Block Grant (CDBG) program. Staff ensures that social service agencies and community projects that receive CDBG funds are managed in compliance with HUD's regulations.

FY 2020-21 Accomplishments

- Administered the allocation of CDBG monies for eligible programs and projects, and provided contract administration in support of eight program activities
- Administered the allocation of \$543,106 in CARES Act CDBG-CV monies for programs to support COVID-19 impacted persons, businesses and organizations
- Completed the Annual Action/Funding Plan and the Consolidated Annual Performance and Evaluation Report (CAPER) for submittal to HUD

FY 2021-22 Goals and Objectives

- Complete the expenditure of CARES Act CDBG-CV funds for programs to support COVID-19 impacted persons, businesses and organizations
- Administer the allocation of CDBG monies for eligible programs and projects, and provided contract administration in support of eight program activities
- Complete Annual Action/Funding Plan and the Consolidated Annual Performance and Evaluation Report (CAPER)

CITY OF SANTEE
COMMUNITY DEVELOPMENT BLOCK GRANT FUND

| Development Services CDBG 2401.04.4201 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| Operations & Maintenance | \$ 52,350 | \$ 55,130 | \$ 60,420 |
| Special Programs | 194,180 | 223,740 | 132,960 |
| Capital Outlay | <u>-</u> | <u>-</u> | <u>114,610</u> |
| Grand Total | <u><u>\$ 246,530</u></u> | <u><u>\$ 278,870</u></u> | <u><u>\$ 307,990</u></u> |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|---|-------|-------------------------|-------------------------|-------------------------|
| Accounting/Auditing | 51010 | \$ - | \$ 2,000 | \$ 2,000 |
| Expert/Consulting Services | 51040 | 30,294 | 3,000 | 3,000 |
| Professional Development | 51110 | 59 | 200 | 200 |
| Mileage Reimbursement | 51112 | - | 100 | 100 |
| Printing & Duplicating | 51120 | 206.50 | 100 | 100 |
| Postage | 51122 | 18 | 100 | 100 |
| Advertising | 51123 | 1,168 | 900 | 900 |
| Materials & Supplies | 51160 | - | 300 | 300 |
| Repair/Maintenance - Equipment | 51211 | - | 100 | 100 |
| Internal Service Charges | 51399 | 5,105 | 32,830 | 38,120 |
| CSA San Diego County | 51401 | <u>15,500</u> | <u>15,500</u> | <u>15,500</u> |
| Total Operations & Maintenance | | <u><u>\$ 52,350</u></u> | <u><u>\$ 55,130</u></u> | <u><u>\$ 60,420</u></u> |

SPECIAL PROGRAMS

Public Services

| | | | | |
|---------------------|-------|----------|----------|--------|
| Crisis House | 52002 | \$ 5,620 | \$ 6,850 | 6,660 |
| Cameron Family YMCA | 52003 | 2,290 | - | 2,770 |
| Elderhelp | 52004 | 3,270 | 3,000 | 3,880 |
| Meals on Wheels | 52005 | 6,680 | 4,500 | 4,990 |
| Santee Food Bank | 52006 | 16,136 | 14,000 | 16,650 |
| Santee Santas | 52007 | 9,866 | 5,500 | 7,030 |
| Voices for Children | 52010 | - | 4,000 | 3,330 |

Public Facilities

| | | | | |
|---------------------------------|-------|----------|----------|---------------|
| Caring Neighbors | 53001 | 1,870 | 3,500 | - |
| Home of Guiding Hands | 53002 | - | - | - |
| Debt Service (Section 108 Loan) | 80020 | 148,449 | 143,580 | - |
| Debt Service Reserve | 80050 | - | 38,810 | - |
| Operating Transfers Out | 90001 | <u>-</u> | <u>-</u> | <u>87,650</u> |

| | | | | |
|-------------------------------|--|--------------------------|--------------------------|--------------------------|
| Total Special Programs | | <u><u>\$ 194,180</u></u> | <u><u>\$ 223,740</u></u> | <u><u>\$ 132,960</u></u> |
|-------------------------------|--|--------------------------|--------------------------|--------------------------|

CAPITAL OUTLAY

| | | | | |
|----------------------|-------|------|------|---------|
| Other Capital Outlay | 60099 | \$ - | \$ - | 114,610 |
|----------------------|-------|------|------|---------|

| | | | | |
|-----------------------------|--|--------------------|--------------------|--------------------------|
| Total Capital Outlay | | <u><u>\$ -</u></u> | <u><u>\$ -</u></u> | <u><u>\$ 114,610</u></u> |
|-----------------------------|--|--------------------|--------------------|--------------------------|

| | | | | |
|--------------------|--|--------------------------|--------------------------|--------------------------|
| Grand Total | | <u><u>\$ 246,530</u></u> | <u><u>\$ 278,870</u></u> | <u><u>\$ 307,990</u></u> |
|--------------------|--|--------------------------|--------------------------|--------------------------|

**CITY OF SANTEE
COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

| Development Services CDBG 2401.04.4201 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

OPERATIONS & MAINTENANCE COSTS

| | | | |
|---|----------------------|----------------------|----------------------|
| Administrative Activities | \$ 36,850 | \$ 39,630 | \$ 44,920 |
| Identified below are the estimated program administration costs: | | | |
| Accounting/Auditing | - | 2,000 | 2,000 |
| Expert/Consulting Services | 30,294 | 3,000 | 3,000 |
| Professional Development | 59 | 200 | 200 |
| Mileage Reimbursement | - | 100 | 100 |
| Printing & Duplicating | 207 | 100 | 100 |
| Postage | 18 | 100 | 100 |
| Advertising | 1,168 | 900 | 900 |
| Materials & Supplies | - | 300 | 300 |
| Repair/Maintenance - Equipment | - | 100 | 100 |
| Internal Service Charges | 5,105 | 32,830 | 38,120 |
| CSA San Diego County | 15,500 | 15,500 | 15,500 |
| Provides Fair Housing Services and landlord/tenant counseling services. | | | |
| Total Operations & Maintenance | \$ 52,350 | \$ 55,130 | \$ 60,420 |

SPECIAL PROGRAMS

| | | | |
|--|-------------------|-------------------|-------------------|
| Crisis House | \$ 5,620 | \$ 6,850 | \$ 6,660 |
| Provides emergency assistance, housing and supportive services to promote self-sufficiency and prevent homelessness. | | | |
| Cameron Family YMCA | 2,290 | - | 2,770 |
| Provides funding support to subsidize swim and gymnastics fees for disadvantaged youth. | | | |
| Elderhelp | 3,270 | 3,000 | 3,880 |
| Provides assistance to homebound seniors who need assistance to live independently in their own homes. | | | |
| Meals-on-Wheels | 6,680 | 4,500 | 4,990 |
| Provides nutrition for the City's elderly and handicapped who cannot provide for their own meals. The seniors can remain independent. Contact with the person delivering meals provides a security base for home-bound citizens. | | | |
| Santee Food Bank | 16,136 | 14,000 | 16,650 |
| Provides food staples to low income residents on an emergency basis. This service provides a basic necessity for those in the community unable to meet these needs. | | | |

**CITY OF SANTEE
COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

| Development Services CDBG 2401.04.4201 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| SPECIAL PROGRAMS (Continued) | | | |
| Santee Santas Provides funding support to assist with emergency food and housing services to Santee residents. | \$ 9,866 | \$ 5,500 | \$ 7,030 |
| Voices for Children Provides volunteer Court Appointed Special Advocates (CASAs) for Santee based foster children. | - | 4,000 | 3,330 |
| Caring Neighbors Provides minor home repairs for low-income seniors and disabled Santee homeowners. | 1,870 | 3,500 | - |
| Home of Guiding Hands Provides services to the developmentally disabled, including residential living, independent living, early childhood development, respite care, life planning, and transportation services. | - | - | - |
| Debt Service (Section 108 Loan) Provides funding for annual debt service payment for \$1.5 million Section 108 loan for the rehabilitation of several infrastructure components along Buena Vista Avenue and Railroad Avenue. The project includes two main components: sidewalk and pedestrian ramp construction, and street and storm drain rehabilitation. Underground conduit for street light installation would be included in the project. As of August 2021 (funded with FY 2020-21 allocation), the loan will be fully paid. | 148,449 | 143,580 | - |
| Debt Service Reserve This appropriation provides funding for a debt service reserve to ensure sufficient funding for Section 108 Loan debt service payments in the event future CDBG allocations are further reduced. As of August 2021 (funded with FY 2020-21 allocation), the loan will be fully paid. | - | 38,810 | - |
| Operating Transfers Out To fund CIP project, Concrete Repair/Replacement Program. | - | - | 87,650 |
| Total Special Programs | \$ 194,180 | \$ 223,740 | \$ 132,960 |

**CITY OF SANTEE
COMMUNITY DEVELOPMENT BLOCK GRANT FUND**

| Development Services CDBG 2401.04.4201 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| CAPITAL OUTLAY | | | |
| Other Capital Outlay | \$ - | \$ - | \$ 114,610 |
| This appropriation will fund public facilities improvements in LMI census tracts in the fiscal year 2022-23 Capital Improvement Program. | | | |
| Total Capital Outlay | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 114,610</u> |



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CITY OF SANTEE COMMUNITY FACILITIES DISTRICTS

Program Description

Community Facilities District No. 2015-1 (Municipal Maintenance Services) currently provides a funding mechanism to meet storm water facility maintenance requirements for the 10 single family residential unit El Nopal Estates II subdivision in accordance with the City's Storm Water Ordinance and Standard Urban Storm Water Mitigation Plan. CFD No. 2015-1 is established as a "services" CFD and does not involve the issuance of any debt.

Community Facilities District No. 2017-2 (Weston Municipal Services) provides a funding mechanism for various public services in the 415 residential unit Weston development, such as the following: public safety; maintenance, lighting and repair of parks, parkways, streets, open space, irrigation facilities, buildings, storm water and drainage facilities in the public right of way. Contingent services that may be funded under certain circumstances include costs attributable to maintaining, servicing, cleaning, repairing and/or replacing storm water and drainage facilities.

FY 2020-21 Accomplishments

- Administered all CFDs efficiently and in accordance with applicable regulations/laws

FY 2021-22 Goals and Objectives

- Administer all CFDs efficiently and in accordance with applicable regulations/laws

CITY OF SANTEE
CFD NO. 2015-1 (MUNICIPAL MAINTENANCE SERVICES) FUND

| Community Services CFD No. 2015-1 2510.02.3101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|-----------------|-----------------|-----------------|
| Operations & Maintenance | \$ 1,613 | \$ 2,360 | \$ 2,690 |
| Total | <u>\$ 1,613</u> | <u>\$ 2,360</u> | <u>\$ 2,690</u> |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|---|-------|-----------------|-----------------|-----------------|
| Legal Services - City Attorney | 51020 | \$ - | \$ 100 | \$ 100 |
| Repair/Maintenance - Grounds | 51231 | 1,613 | 1,800 | 2,490 |
| Internal Service Charges | 51399 | - | 460 | 100 |
| Total Operations & Maintenance | | <u>\$ 1,613</u> | <u>\$ 2,360</u> | <u>\$ 2,690</u> |

CITY OF SANTEE
CFD NO. 2015-1 (MUNICIPAL MAINTENANCE SERVICES) FUND

| Community Services CFD No. 2015-1 2510.02.3101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Legal Services - City Attorney This appropriation is to cover as-needed legal services. | \$ - | \$ 100 | \$ 100 |
| Repair/Maintenance - Grounds This appropriation is to cover the cost of storm water facilities maintenance. | 1,613 | 1,800 | 2,490 |
| Internal Service Charges This appropriation is to cover the cost of staff time related to storm water facilities maintenance as well as in the administration of the District. | - | 460 | 100 |
| Total Operations & Maintenance | <u>\$ 1,613</u> | <u>\$ 2,360</u> | <u>\$ 2,690</u> |

CITY OF SANTEE
CFD NO. 2017-2 (WESTON MUNICIPAL SERVICES) FUND

| Community Services CFD No. 2017-2 2572.02.3101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|------------------|-------------------|-------------------|
| Operations & Maintenance | \$ 80,815 | \$ 106,850 | \$ 110,840 |
| Total | <u>\$ 80,815</u> | <u>\$ 106,850</u> | <u>\$ 110,840</u> |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|---|-------|------------------|-------------------|-------------------|
| Expert/Consulting Services | 51040 | \$ 3,000 | \$ 3,000 | \$ 2,810 |
| Internal Service Charges | 51399 | <u>77,815</u> | <u>103,850</u> | <u>108,030</u> |
| Total Operations & Maintenance | | <u>\$ 80,815</u> | <u>\$ 106,850</u> | <u>\$ 110,840</u> |

CITY OF SANTEE
CFD NO. 2017-2 (WESTON MUNICIPAL SERVICES) FUND

| Community Services CFD No. 2017-2 2572.02.3101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Expert/Consulting Services | \$ 3,000 | \$ 3,000 | \$ 2,810 |
| This appropriation is to cover the cost of contract special district administration services. | | | |
| Internal Service Charges | 77,815 | 103,850 | 108,030 |
| This appropriation is to reimburse the City for costs incurred in providing public services within the District and to cover the cost of staff time related to the administration of the District. | | | |
| Total Operations & Maintenance | <u>\$ 80,815</u> | <u>\$ 106,850</u> | <u>\$ 110,840</u> |



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CITY OF SANTEE

TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT

Program Description

Property owner assessments enable the Community Services Department Public Services Division to provide landscape maintenance services within the Town Center Landscape Maintenance District that is comprised of four separate zones that are assessed: Town Center, The Lakes, San Remo and Mission Creek.

FY 2020-21 Accomplishments

- Maintained the landscaping of the commercial zones within the district at a Level A service (highest maintenance level)
- Installed annual color, which is changed out three times a year, fronting all four of the monument signs in the Town Center Zone A
- Repaired and maintained eight fountains within the District

FY 2021-22 Goals and Objectives

- Ensure maintenance contractor compliance in order to enhance the maintenance of the landscaping in the entire District
- Install additional Cal Sense “smart” irrigation controllers that can be integrated into the City’s centralized irrigation system
- Continue to replace shrubs, trees, groundcover and irrigation that are damaged in order to sustain the beauty of the landscaping within the District
- Continue to maintain eight fountains
- Convert high water use landscape materials to drought tolerant / low water use materials, where feasible
- Modify the level of landscape maintenance where necessary in order to maintain the fiscal sustainability of all zones in the District

CITY OF SANTEE
TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT

| Community Services | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------------------|-------------------|-------------------|
| Town Center LMD | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS | | | |
| Repair & Maintenance - Grounds: | | | |
| Zone A - Town Center | \$ 165,148 | \$ 145,050 | \$ 152,790 |
| Zone B - The Lakes | 5,457 | 6,850 | 11,750 |
| Zone C - San Remo | 5,597 | 7,060 | 8,860 |
| Zone D - Mission Creek | <u>155,097</u> | <u>165,440</u> | <u>161,410</u> |
| Total Operations & Maintenance | <u>\$ 331,299</u> | <u>\$ 324,400</u> | <u>\$ 334,810</u> |

CITY OF SANTEE
TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT

| Community Services TCLMD Zone A - Town Center 2601.02.3101 | | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|------|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Zone A - Town Center | 2601 | \$ 165,148 | \$ 145,050 | \$ 152,790 |
| Total | | <u>\$ 165,148</u> | <u>\$ 145,050</u> | <u>\$ 152,790</u> |

OPERATIONS & MAINTENANCE COSTS

Repair and Maintenance Grounds

Landscape maintenance work in the Town Center LMD is performed by contracted services and is reimbursed to the City by an annual assessment levied on property owners within the District.

Zone A / Town Center Parkway

| | | | | |
|---|-------|-------------------|-------------------|-------------------|
| Expert/Consulting Services | 51040 | \$ 2,853 | \$ 2,820 | \$ 2,700 |
| Advertising | 51123 | 207 | 230 | 210 |
| Electricity & Gas - Grounds | 51181 | 21,651 | 30,000 | 25,000 |
| Water & Sewer - Grounds | 51186 | 33,064 | 39,000 | 34,000 |
| Repair/Maintenance - Grounds | 51231 | 94,871 | 56,500 | 74,880 |
| Irrigation Materials | 51252 | 1,136 | 1,000 | 1,000 |
| Internal Service Charge | 51399 | 11,367 | 15,500 | 15,000 |
| Total Operations & Maintenance | | <u>\$ 165,148</u> | <u>\$ 145,050</u> | <u>\$ 152,790</u> |

CITY OF SANTEE
TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT

| Community Services TCLMD Zone B - The Lakes 2602.02.3101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Zone B - The Lakes | 2602 | \$ 5,457 | \$ 6,850 |
| | | \$ 11,750 | |
| Total | | <u>\$ 5,457</u> | <u>\$ 6,850</u> |
| | | <u>\$ 11,750</u> | |

OPERATIONS & MAINTENANCE COSTS

Repair and Maintenance Grounds

Landscape maintenance work in the Town Center LMD is performed by contracted services and is reimbursed to the City by an annual assessment levied on property owners within the District.

Zone B / The Lakes

| | | | | |
|---|-------|-----------------|-----------------|------------------|
| Expert/Consulting Services | 51040 | \$ 151 | \$ 150 | \$ 140 |
| Advertising | 51123 | 11 | 10 | 10 |
| Water & Sewer - Grounds | 51186 | 3,687 | 4,230 | 4,300 |
| Repair/Maintenance - Grounds | 51231 | 1,127 | 1,470 | 6,700 |
| Internal Service Charge | 51399 | 480 | 990 | 600 |
| | | <u>480</u> | <u>990</u> | <u>600</u> |
| Total Operations & Maintenance | | <u>\$ 5,457</u> | <u>\$ 6,850</u> | <u>\$ 11,750</u> |

**CITY OF SANTEE
TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT**

| Community Services TCLMD Zone C - San Remo 2603.02.3101 | | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|------|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Zone C - San Remo | 2603 | \$ 5,597 | \$ 7,060 | \$ 8,860 |
| Total | | <u>\$ 5,597</u> | <u>\$ 7,060</u> | <u>\$ 8,860</u> |

OPERATIONS & MAINTENANCE COSTS

Repair and Maintenance Grounds

Landscape maintenance work in the Town Center LMD is performed by contracted services and is reimbursed to the City by an annual assessment levied on property owners within the District.

Zone C / San Remo

| | | | | |
|---|-------|-----------------|-----------------|-----------------|
| Expert/Consulting Services | 51040 | \$ 158 | \$ 160 | \$ 150 |
| Advertising | 51123 | 11 | 10 | 10 |
| Water & Sewer - Grounds | 51186 | 2,859 | 3,000 | 3,000 |
| Repair/Maintenance - Grounds | 51231 | 2,344 | 3,720 | 5,470 |
| Internal Service Charge | 51399 | 224 | 170 | 230 |
| Total Operations & Maintenance | | <u>\$ 5,597</u> | <u>\$ 7,060</u> | <u>\$ 8,860</u> |

**CITY OF SANTEE
TOWN CENTER LANDSCAPE MAINTENANCE DISTRICT**

| Community Services | | FY 2019-20 | FY2020-21 | FY 2021-22 |
|--|------|-------------------|-------------------|-------------------|
| TCLMD Zone D - Mission Creek 2604.02.3101 | | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Zone D - Mission Creek | 2604 | \$ 155,097 | \$ 165,440 | \$ 161,410 |
| Total | | <u>\$ 155,097</u> | <u>\$ 165,440</u> | <u>\$ 161,410</u> |

OPERATIONS & MAINTENANCE COSTS

Repair and Maintenance Grounds

Landscape maintenance work in the Town Center LMD is performed by contracted services and is reimbursed to the City by an annual assessment levied on property owners within the District.

Zone D / Mission Creek

| | | | | |
|---|-------|-------------------|-------------------|-------------------|
| Expert/Consulting Services | 51040 | \$ 3,312 | \$ 3,270 | \$ 3,130 |
| Advertising | 51123 | 240 | 270 | 240 |
| Electricity & Gas - Grounds | 51181 | 20,312 | 30,000 | 30,000 |
| Water & Sewer - Grounds | 51186 | 59,443 | 60,000 | 60,000 |
| Repair/Maintenance - Grounds | 51231 | 63,483 | 44,500 | 43,540 |
| Irrigation Materials | 51252 | 339 | 500 | 500 |
| Internal Service Charge | 51399 | 7,968 | 26,900 | 24,000 |
| Total Operations & Maintenance | | <u>\$ 155,097</u> | <u>\$ 165,440</u> | <u>\$ 161,410</u> |

CITY OF SANTEE

SANTEE LANDSCAPE MAINTENANCE DISTRICT

Program Description

Property owner assessments enable the Community Services Department Public Services Division to provide landscape maintenance services within the Santee Landscape Maintenance District which is comprised of ten separate zones that are assessed: El Nopal, Country Scenes, Camelot Heights, Silver Country, Timberlane, The Heights, Prospect Hills, Allos, Mitchell Ranch and Dakota Ranch.

FY 2020-21 Accomplishments

- Modified the level of landscape maintenance where necessary in order to maintain the fiscal sustainability of all zones in the District
- Planted replacement trees and shrubs in several areas
- Continued to convert high water use landscape materials to drought tolerant / low water use materials

FY 2021-22 Goals and Objectives

- Continue to replace shrubs, trees, groundcover and irrigation that are damaged in order to sustain the beauty of the landscaping within the District
- Convert high water use landscape materials to drought tolerant / low water use materials
- Modify the level of landscape maintenance where necessary in order to maintain the fiscal sustainability of the District
- Use what we learned from the El Nopal zone Prop. 218 assessment increase process to identify other zones that may desire increased service

CITY OF SANTEE
SANTEE LANDSCAPE MAINTENANCE DISTRICT

| Community Services | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------------------|-------------------|-------------------|
| Santee LMD | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS | | | |
| Repair & Maintenance - Grounds: | | | |
| Zones 1 & 2 - El Nopal | \$ 29,120 | \$ 8,420 | \$ 9,050 |
| Zone 3 - Country Scenes | 2,226 | 2,000 | 2,720 |
| Zone 4 - Camelot Heights | 1,614 | 1,590 | 1,610 |
| Zone 8 - Silver Country | 65,607 | 67,390 | 69,580 |
| Zone 9 - Timberlane | 1,142 | 1,270 | 1,370 |
| Zone 12 - The Heights | 12,551 | 14,700 | 8,920 |
| Zone 13 - Prospect Hills | 2,716 | 3,450 | 4,100 |
| Zone 14 - Mitchell Ranch | 4,860 | 5,100 | 3,140 |
| Zone 17 - Dakota Ranch | 11,736 | 13,160 | 4,940 |
| Zone 18 - Allos | 3,180 | 3,170 | 5,250 |
| Total Operations & Maintenance | \$ 134,752 | \$ 120,250 | \$ 110,680 |

CITY OF SANTEE
SANTEE LANDSCAPE MAINTENANCE DISTRICT

| Community Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|------|------------------|-----------------|-----------------|
| Santee LMD - El Nopal 2701.02.3101 | | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Zones 1 & 2 - El Nopal | 2701 | \$ 29,120 | \$ 8,420 | \$ 9,050 |
| Total | | <u>\$ 29,120</u> | <u>\$ 8,420</u> | <u>\$ 9,050</u> |

OPERATIONS & MAINTENANCE COSTS

Zones 1 and 2 - El Nopal

| | | | | |
|---|-------|------------------|-----------------|-----------------|
| Expert/Consulting Services | 51040 | \$ 6,682 | \$ 180 | \$ 170 |
| Advertising | 51123 | 48 | 50 | 40 |
| Electricity & Gas - Grounds | 51181 | 131 | 140 | 150 |
| Water & Sewer - Grounds | 51186 | 1,276 | 1,330 | 1,400 |
| Repair/Maintenance - Grounds | 51231 | 20,640 | 3,600 | 4,120 |
| Internal Service Charges | 51399 | 343 | 350 | 400 |
| Long Term Debt - Principal | 80020 | - | 2,770 | 2,770 |
| Total Operations & Maintenance | | <u>\$ 29,120</u> | <u>\$ 8,420</u> | <u>\$ 9,050</u> |

CITY OF SANTEE
SANTEE LANDSCAPE MAINTENANCE DISTRICT

| Community Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|------|-----------------|-----------------|-----------------|
| Santee LMD - Country Scenes 2702.02.3101 | | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Zone 3 - Country Scenes | 2702 | \$ 2,226 | \$ 2,000 | \$ 2,720 |
| Total | | <u>\$ 2,226</u> | <u>\$ 2,000</u> | <u>\$ 2,720</u> |

| OPERATIONS & MAINTENANCE COSTS | | | | |
|---|-------|-----------------|-----------------|-----------------|
| Zone 3 - Country Scenes | | | | |
| Expert/Consulting Services | 51040 | \$ 57 | \$ 60 | \$ 50 |
| Advertising | 51123 | 10 | 10 | 10 |
| Electricity & Gas - Grounds | 51181 | 166 | 170 | 190 |
| Water & Sewer - Grounds | 51186 | 1,417 | 1,140 | 1,500 |
| Repair/Maintenance - Grounds | 51231 | 523 | 490 | 910 |
| Internal Service Charges | 51399 | 52 | 130 | 60 |
| Total Operations & Maintenance | | <u>\$ 2,226</u> | <u>\$ 2,000</u> | <u>\$ 2,720</u> |

CITY OF SANTEE
SANTEE LANDSCAPE MAINTENANCE DISTRICT

| Community Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|------|-----------------|-----------------|-----------------|
| Santee LMD - Camelot Heights 2703.02.3101 | | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Zone 4 - Camelot Heights | 2703 | \$ 1,614 | \$ 1,590 | \$ 1,610 |
| Total | | <u>\$ 1,614</u> | <u>\$ 1,590</u> | <u>\$ 1,610</u> |

OPERATIONS & MAINTENANCE COSTS

Zone 4 - Camelot Heights

| | | | | |
|---|-------|-----------------|-----------------|-----------------|
| Expert/Consulting Services | 51040 | \$ 40 | \$ 40 | \$ 40 |
| Advertising | 51123 | 7 | 10 | 10 |
| Electricity & Gas - Grounds | 51181 | 146 | 150 | 170 |
| Water & Sewer - Grounds | 51186 | 203 | 240 | 300 |
| Repair/Maintenance - Grounds | 51231 | 998 | 1,000 | 1,090 |
| Internal Service Charges | 51399 | 221 | 150 | - |
| Total Operations & Maintenance | | <u>\$ 1,614</u> | <u>\$ 1,590</u> | <u>\$ 1,610</u> |

CITY OF SANTEE
SANTEE LANDSCAPE MAINTENANCE DISTRICT

| Community Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|------|------------------|------------------|------------------|
| Santee LMD - Silver Country 2704.02.3101 | | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Zone 8 - Silver Country | 2704 | \$ 65,607 | \$ 67,390 | \$ 69,580 |
| Total | | <u>\$ 65,607</u> | <u>\$ 67,390</u> | <u>\$ 69,580</u> |

| OPERATIONS & MAINTENANCE COSTS | | | | |
|---|-------|------------------|------------------|------------------|
| Zone 8 - Silver Country | | | | |
| Expert/Consulting Services | 51040 | \$ 617 | \$ 610 | \$ 580 |
| Advertising | 51123 | 360 | 390 | 310 |
| Electricity & Gas - Grounds | 51181 | 1,233 | 1,420 | 1,390 |
| Water & Sewer - Grounds | 51186 | 18,670 | 21,000 | 20,000 |
| Repair/Maintenance - Grounds | 51231 | 43,337 | 42,600 | 45,800 |
| Irrigation Materials | 51252 | 20 | - | - |
| Internal Service Charges | 51399 | 1,370 | 1,370 | 1,500 |
| Total Operations & Maintenance | | <u>\$ 65,607</u> | <u>\$ 67,390</u> | <u>\$ 69,580</u> |

CITY OF SANTEE
SANTEE LANDSCAPE MAINTENANCE DISTRICT

| Community Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|------|-----------------|-----------------|-----------------|
| Santee LMD - Timberlane 2705.02.3101 | | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Zone 9 - Timberlane | 2705 | \$ 1,142 | \$ 1,270 | \$ 1,370 |
| Total | | <u>\$ 1,142</u> | <u>\$ 1,270</u> | <u>\$ 1,370</u> |

| OPERATIONS & MAINTENANCE COSTS | | | | |
|---|-------|-----------------|-----------------|-----------------|
| Zone 9 - Timberline | | | | |
| Expert/Consulting Services | 51040 | \$ 137 | \$ 140 | \$ 130 |
| Advertising | 51123 | 7 | 10 | 10 |
| Water & Sewer - Grounds | 51186 | 475 | 480 | 500 |
| Repair/Maintenance - Grounds | 51231 | 523 | 490 | 660 |
| Internal Service Charges | 51399 | - | 150 | 70 |
| Total Operations & Maintenance | | <u>\$ 1,142</u> | <u>\$ 1,270</u> | <u>\$ 1,370</u> |

CITY OF SANTEE
SANTEE LANDSCAPE MAINTENANCE DISTRICT

| Community Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|------|------------------|------------------|-----------------|
| Santee LMD - The Heights 2706.02.3101 | | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Zone 12 - The Heights | 2706 | \$ 12,551 | \$ 14,700 | \$ 8,920 |
| Total | | <u>\$ 12,551</u> | <u>\$ 14,700</u> | <u>\$ 8,920</u> |

| OPERATIONS & MAINTENANCE COSTS | | | | |
|---|-------|------------------|------------------|-----------------|
| Zone 12 - The Heights | | | | |
| Expert/Consulting Services | 51040 | \$ 242 | \$ 240 | \$ 230 |
| Advertising | 51123 | 42 | 50 | 40 |
| Water & Sewer - Grounds | 51186 | 3,909 | 4,480 | 4,500 |
| Repair/Maintenance - Grounds | 51231 | 8,048 | 9,470 | 3,540 |
| Internal Service Charges | 51399 | 310 | 460 | 610 |
| Total Operations & Maintenance | | <u>\$ 12,551</u> | <u>\$ 14,700</u> | <u>\$ 8,920</u> |

CITY OF SANTEE
SANTEE LANDSCAPE MAINTENANCE DISTRICT

| Community Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|------|-----------------|-----------------|-----------------|
| Santee LMD - Prospect Hills 2707.02.3101 | | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Zone 13 - Prospect Hills | 2707 | \$ 2,716 | \$ 3,450 | \$ 4,100 |
| Total | | <u>\$ 2,716</u> | <u>\$ 3,450</u> | <u>\$ 4,100</u> |

OPERATIONS & MAINTENANCE COSTS

Zone 13 - Prospect Hills

| | | | | |
|---|-------|-----------------|-----------------|-----------------|
| Expert/Consulting Services | 51040 | \$ 174 | \$ 170 | \$ 160 |
| Advertising | 51123 | 15 | 20 | 10 |
| Water & Sewer - Grounds | 51186 | 1,579 | 1,730 | 1,400 |
| Repair/Maintenance - Grounds | 51231 | 947 | 1,070 | 2,070 |
| Internal Service Charges | 51399 | - | 460 | 460 |
| Total Operations & Maintenance | | <u>\$ 2,716</u> | <u>\$ 3,450</u> | <u>\$ 4,100</u> |

CITY OF SANTEE
SANTEE LANDSCAPE MAINTENANCE DISTRICT

| Community Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|------|-----------------|-----------------|-----------------|
| Santee LMD - Mitchell Ranch 2708.02.3101 | | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Zone 14 - Mitchell Ranch | 2708 | \$ 4,860 | \$ 5,100 | \$ 3,140 |
| Total | | <u>\$ 4,860</u> | <u>\$ 5,100</u> | <u>\$ 3,140</u> |

| OPERATIONS & MAINTENANCE COSTS | | | | |
|---|-------|-----------------|-----------------|-----------------|
| Zone 14 - Mitchell Ranch | | | | |
| Expert/Consulting Services | 51040 | \$ 65 | \$ 60 | \$ 60 |
| Advertising | 51123 | 13 | 10 | 10 |
| Water & Sewer - Grounds | 51186 | 435 | 500 | 1,400 |
| Repair/Maint - Grounds | 51231 | 3,917 | 4,070 | 1,170 |
| Internal Service Charges | 51399 | 429 | 460 | 500 |
| Total Operations & Maintenance | | <u>\$ 4,860</u> | <u>\$ 5,100</u> | <u>\$ 3,140</u> |

CITY OF SANTEE
SANTEE LANDSCAPE MAINTENANCE DISTRICT

| Community Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|------|------------------|------------------|-----------------|
| Santee LMD - Dakota Ranch 2709.02.3101 | | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Zone 17 - Dakota Ranch | 2709 | \$ 11,736 | \$ 13,160 | \$ 4,940 |
| Total | | <u>\$ 11,736</u> | <u>\$ 13,160</u> | <u>\$ 4,940</u> |

OPERATIONS & MAINTENANCE COSTS

Zone 17 - Dakota Ranch

| | | | | |
|---|-------|------------------|------------------|-----------------|
| Expert/Consulting Services | 51040 | \$ 81 | \$ 80 | \$ 90 |
| Advertising | 51123 | 23 | 30 | 20 |
| Electricity & Gas - Grounds | 51181 | 137 | 140 | 150 |
| Water & Sewer - Grounds | 51186 | 813 | 980 | 1,000 |
| Repair/Maintenance - Grounds | 51231 | 10,682 | 11,470 | 2,920 |
| Internal Service Charges | 51399 | - | 460 | 760 |
| Total Operations & Maintenance | | <u>\$ 11,736</u> | <u>\$ 13,160</u> | <u>\$ 4,940</u> |

CITY OF SANTEE
SANTEE LANDSCAPE MAINTENANCE DISTRICT

| Community Services | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|------|-----------------|-----------------|-----------------|
| Santee LMD - Allos 2710.02.3101 | | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Zone 18 - Allos | 2710 | \$ 3,180 | \$ 3,170 | \$ 5,250 |
| Total | | <u>\$ 3,180</u> | <u>\$ 3,170</u> | <u>\$ 5,250</u> |

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|---|-------|-----------------|-----------------|-----------------|
| Zone 18 - Allos | | | | |
| Expert/Consulting Services | 51040 | \$ 24 | \$ 20 | \$ 20 |
| Advertising | 51123 | 19 | 20 | 20 |
| Electricity & Gas - Grounds | 51181 | 127 | 130 | 140 |
| Water & Sewer - Grounds | 51186 | 836 | 700 | 1,200 |
| Repair/Maintenance - Grounds | 51231 | 2,032 | 2,100 | 3,670 |
| Internal Service Charges | 51399 | 143 | 200 | 200 |
| Total Operations & Maintenance | | <u>\$ 3,180</u> | <u>\$ 3,170</u> | <u>\$ 5,250</u> |

CITY OF SANTEE

ROADWAY LIGHTING DISTRICT – ZONE A

Program Description

Utilizing property tax proceeds directed to the City as a result of the 1983 dissolution of a prior County street light maintenance district, the City funds the electrical, maintenance and capital costs for street lights of general benefit within the City limits. There are 3,341 streetlights within the City. The City owns 2,170 (1,999 LS2 and 171 metered) of the total number of streetlights and SDG&E owns 1,171 (LS1). Zone A funds a portion of each streetlight's energy and maintenance cost based on an updated Street Lighting Traffic Study completed in 2020.

FY 2020-21 Accomplishments

- SDG&E owned and maintained streetlights – LS1 (1,171 total streetlights)
 - Managed payment for the energy and maintenance cost to SDG&E. Zone A funds 27.5% of the total LS1 energy cost. The LS1 cost includes both energy and maintenance for these streetlights
- City owned and maintained streetlights – LS2 (1,999) and metered (171)
 - Managed the City owned streetlight maintenance contract
 - Responded to 64 burnouts or other streetlight maintenance needs
 - Responded to 131 utility mark-out requests
 - Replaced five knocked-down street light poles
- Updated the streetlight inventory with new streetlights

FY 2021-22 Goals and Objectives

- Continue to maintain the induction street lights through warranty and repair damaged lights and wiring as needed
- Continue to monitor and replace damaged brown square metal poles as necessary
- Install new street lights in areas where there are currently none, as funding becomes available

**CITY OF SANTEE
ROADWAY LIGHTING DISTRICT - ZONE A**

| Development Services Roadway Lighting District - Zone A 2801.04.4101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|-------------------|-------------------|-------------------|
| Operations & Maintenance | \$ 147,848 | \$ 177,000 | \$ 193,960 |
| Total | \$ 147,848 | \$ 177,000 | \$ 193,960 |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|---|-------|-------------------|-------------------|-------------------|
| Expert/Consulting Services | 51040 | \$ 110 | \$ - | \$ 3,000 |
| Electricity & Gas | 51180 | 105,876 | 112,000 | 120,960 |
| Repair/Maintenance - Street Lights | 51213 | 27,860 | 40,000 | 50,000 |
| Internal Service Charges | 51399 | 14,001 | 25,000 | 20,000 |
| Total Operations & Maintenance | | \$ 147,848 | \$ 177,000 | \$ 193,960 |

**CITY OF SANTEE
ROADWAY LIGHTING DISTRICT - ZONE A**

| Development Services Roadway Lighting District - Zone A 2801.04.4101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|--|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Expert/Consulting Services This appropriation provides funding for a traffic study to provide an analysis of the general and direct benefit provided by street lights throughout the City. | \$ 110 | \$ - | \$ 3,000 |
| Electricity & Gas This appropriation funds Zone A's share of the estimated total cost of electricity for all street lights within the City. | 105,876 | 112,000 | 120,960 |
| Repair/Maintenance - Street Lights This appropriation funds maintenance and repair costs for street lights located in Zone A. | 27,860 | 40,000 | 50,000 |
| Internal Service Charges This appropriation reimburses the General Fund for staff time associated with the administration of Zone A. | 14,001 | 25,000 | 20,000 |
| Total Operations & Maintenance | <u>\$ 147,848</u> | <u>\$ 177,000</u> | <u>\$ 193,960</u> |



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CITY OF SANTEE

ROADWAY LIGHTING DISTRICT – ZONE B

Program Description

Utilizing assessment proceeds received from benefiting property owners, the City funds a portion of the electrical, maintenance and capital cost for streetlights of special benefit within the City. This assessment district was formed in a 1983 election. There are 3,341 streetlights within the City. The City owns 2,170 (1,999 LS2 and 171 metered) of the total number of streetlights and SDG&E owns 1,171 (LS1). Zone B funds a portion of each streetlight's energy and maintenance cost based on an updated Street Light Traffic Study completed in 2020.

FY 2020-21 Accomplishments

- SDG&E owned and maintained streetlights – LS1 (1,171 total streetlights)
 - Managed payment for the energy and maintenance cost to SDG&E. Zone B funds 72.5% of the total LS1 energy cost. The LS1 cost includes both energy and maintenance for these streetlights
- City owned and maintained streetlights – LS2 (1,999) and metered (171)
 - Managed the City owned streetlight maintenance contract
 - Responded to 64 burnouts or other streetlight maintenance needs
 - Responded to 131 utility mark-out requests
 - Replaced five knocked-down street light poles
- Updated the streetlight inventory with new streetlights
- Assisted in the yearly preparation of the Santee Roadway Lighting District Engineer's Report that reviews the property owner assessment for Zone B

FY 2021-22 Goals and Objectives

- Continue to maintain the induction street lights through warranty and repair damaged lights and wiring as needed
- Continue to monitor and replace damaged brown square metal poles as necessary
- Install new street lights in areas where there are currently no lights as funding becomes available

**CITY OF SANTEE
ROADWAY LIGHTING DISTRICT - ZONE B**

| Development Services Roadway Lighting District - Zone B 2802.04.4101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
|---|----------------------|-----------------------|------------------------|

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|-------------------|-------------------|-------------------|
| Operations & Maintenance | \$ 310,903 | \$ 346,510 | \$ 357,020 |
| Total | \$ 310,903 | \$ 346,510 | \$ 357,020 |

EXPENDITURES

OPERATIONS & MAINTENANCE COSTS

| | | | | |
|---|-------|-------------------|-------------------|-------------------|
| Expert/Consulting Services | 51040 | \$ 6,342 | \$ 6,000 | \$ 6,120 |
| Advertising | 51123 | 459 | 510 | 480 |
| Electricity & Gas | 51180 | 275,933 | 305,000 | 315,420 |
| Repair/Maintenance - Street Lights | 51213 | 21,862 | 30,000 | 30,000 |
| Internal Service Charges | 51399 | 3,346 | 5,000 | 5,000 |
| Long Term Debt - Principal | 80020 | 2,961 | - | - |
| Total Operations & Maintenance | | \$ 310,903 | \$ 346,510 | \$ 357,020 |

**CITY OF SANTEE
ROADWAY LIGHTING DISTRICT - ZONE B**

| Development Services Roadway Lighting District - Zone B 2802.04.4101 | FY 2019-20 Actual | FY 2020-21 Amended | FY 2021-22 Proposed |
|---|----------------------|-----------------------|------------------------|
| OPERATIONS & MAINTENANCE COSTS | | | |
| Expert/Consulting Services | \$ 6,342 | \$ 6,000 | \$ 6,120 |
| This appropriation provides for the preparation of the annual Engineer's Report, as required by State law. The report determines the benefit which accrues to various land uses, thus enabling the equitable spread of assessments. | | | |
| Advertising | 459 | 510 | 480 |
| This appropriation funds the cost of publishing public hearing notices for the annual levy of assessments. | | | |
| Electricity & Gas | 275,933 | 305,000 | 315,420 |
| This appropriation funds Zone B's share of the estimated total cost of electricity for all street lights within the City. | | | |
| Repair/Maintenance - Street Lights | 21,862 | 30,000 | 30,000 |
| This appropriation provides funds for maintenance and repair costs for street lights located in Zone B. | | | |
| Internal Service Charges | 3,346 | 5,000 | 5,000 |
| This appropriation reimburses the General Fund for staff time associated with the administration of Zone B. | | | |
| Long Term Debt - Principal | 2,961 | - | - |
| This appropriation funds repayment of an SDG&E loan for the replacement of streetlight fixtures. | | | |
| Total Operations & Maintenance | <u>\$ 310,903</u> | <u>\$ 346,510</u> | <u>\$ 357,020</u> |



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CITY OF SANTEE

MOBILE HOME PARK ADMINISTRATIVE ASSESSMENT

Program Description

The Mobile Home Park Administrative Assessment Fund provides for the administration of the City's Manufactured Home Fair Practices Ordinance which protects the owners of manufactured homes from unreasonable space rental increases while recognizing and providing for manufactured home park owners to receive a just and reasonable return on their investment. The Department of Development Services provides support and technical assistance to the Santee Mobile Home Fair Practices Commission which is appointed by the City Council.

CITY OF SANTEE
MOBILE HOME PARK ADMINISTRATIVE ASSESSMENT

| General Government | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|--|------------|------------|------------|
| Mobile Home Park Admin 2901.04.4104 & 4106 | Actual | Amended | Proposed |

SUMMARY OF EXPENDITURES

| | | | |
|--------------------------|-------------------------|-------------------------|-------------------------|
| Personnel | \$ 23,148 | \$ 24,480 | \$ 26,650 |
| Operations & Maintenance | <u>6,054</u> | <u>20,560</u> | <u>22,300</u> |
| Grand Total | <u><u>\$ 29,202</u></u> | <u><u>\$ 45,040</u></u> | <u><u>\$ 48,950</u></u> |

SUMMARY OF FUNDED POSITIONS

| | | | |
|---------------------------|--------------------|--------------------|--------------------|
| Senior Management Analyst | 0.10 | 0.10 | 0.10 |
| Administrative Secretary | <u>0.10</u> | <u>0.10</u> | <u>0.10</u> |
| Total Positions | <u><u>0.20</u></u> | <u><u>0.20</u></u> | <u><u>0.20</u></u> |

CITY OF SANTEE
MOBILE HOME PARK ADMINISTRATIVE ASSESSMENT

| General Government | | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-------|-------------------|-------------------|-------------------|
| Mobile Home Park Admin 2901.04.4104 & 4106 | | Actual | Amended | Proposed |
| PERSONNEL COSTS | | | | |
| Salaries & Wages - Regular | 50010 | \$ 15,884 | \$ 16,490 | \$ 17,700 |
| Retirement - PERS | 50050 | 1,115 | 1,280 | 1,330 |
| Retirement - Unfunded Liability | 50052 | 2,426 | 2,850 | 3,310 |
| Medicare | 50060 | 230 | 240 | 260 |
| Health Insurance | 50070 | 3,225 | 3,320 | 3,720 |
| Dental Insurance | 50071 | 199 | 230 | 260 |
| Life Insurance | 50075 | 20 | 20 | 20 |
| Long Term Disability Insurance | 50076 | 49 | 50 | 50 |
| Total Personnel | | \$ 23,148 | \$ 24,480 | \$ 26,650 |
| OPERATIONS & MAINTENANCE COSTS | | | | |
| Legal Services | 51020 | \$ 1,561 | \$ 5,000 | \$ 5,000 |
| Expert/Consultant Services | 51040 | 150 | 10,500 | 10,500 |
| Printing & Duplicating | 51120 | - | 100 | 100 |
| Telephone & Fax | 51121 | 123 | 100 | 200 |
| Postage | 51122 | 68 | 200 | 200 |
| Advertising | 51123 | - | 100 | 100 |
| Materials & Supplies | 51160 | - | 160 | 160 |
| Electricity & Gas | 51180 | 201 | 200 | 300 |
| Rental Assistance | 51345 | 3,951 | 4,200 | 5,740 |
| Total Operations & Maintenance | | \$ 6,054 | \$ 20,560 | \$ 22,300 |
| Grand Total | | \$ 29,202 | \$ 45,040 | \$ 48,950 |

CITY OF SANTEE
MOBILE HOME PARK ADMINISTRATIVE ASSESSMENT

| General Government | FY 2019-20 | FY 2020-21 | FY 2021-22 |
|---|-----------------|------------------|------------------|
| Mobile Home Park Admin 2901.04.4104 & 4106 | Actual | Amended | Proposed |
| OPERATIONS & MAINTENANCE COSTS | | | |
| Legal Services | \$ 1,561 | \$ 5,000 | \$ 5,000 |
| This appropriation provides for legal services in support of commission activities and rent control issues (non-litigation only). | | | |
| Expert/Consulting Services | 150 | 10,500 | 10,500 |
| This appropriation provides for economic analysis and other consulting support related to mobile home rent control issues. It also provides commissioners with a \$50 stipend per meeting. | | | |
| Printing & Duplicating | - | 100 | 100 |
| This appropriation funds printing and copying of agendas and related materials. | | | |
| Telephone & Fax | 123 | 100 | 200 |
| This appropriation funds a proportionate cost of telephone and fax charges allocated to MHFP activities. | | | |
| Postage | 68 | 200 | 200 |
| This appropriation funds the cost of postage related to staff administration of the MHFP Ordinance and Commission activities. | | | |
| Advertising | - | 100 | 100 |
| This appropriation funds the costs for mandatory public noticing. | | | |
| Materials & Supplies | - | 160 | 160 |
| This appropriation provides for office supplies and for publications used by staff and the Commission. | | | |
| Electricity & Gas | 201 | 200 | 300 |
| This appropriation funds a proportionate cost of electricity and gas expenses allocated to MHFP activities. | | | |
| Rental Assistance | 3,951 | 4,200 | 5,740 |
| Monthly rental assistance payment to eligible low-income participants in the Meadowbrook (Mobile home Park) Hardship Program. This program was created as a result of the September 2013 Settlement and is funded by Meadowbrook. | | | |
| Total Operations & Maintenance | <u>\$ 6,054</u> | <u>\$ 20,560</u> | <u>\$ 22,300</u> |

MEETING DATE June 23, 2021

ITEM TITLE POSSIBLE CANCELLATION OF A REGULAR CITY COUNCIL MEETING OF SEPTEMBER 22, 2021

DIRECTOR/DEPARTMENT Annette Ortiz, CMC, City Clerk

SUMMARY

The League of California Cities conference is scheduled for September 22-24, 2021, in Sacramento, California. Two or more Council Members are currently expected to attend the conference based on their positions representing Santee and our region with the League, so the September 22 Regular City Council meeting may need to be cancelled or rescheduled.

If a meeting will not be held, the City Clerk will post advance notice of cancellation.

FINANCIAL STATEMENT N/A

CITY ATTORNEY REVIEW N/A • Completed

RECOMMENDATION *MRB*

Determine whether the City Council meeting will be cancelled or rescheduled to a date certain, and direct the City Clerk to post a Notice of Meeting Cancellation at the appropriate time.

ATTACHMENT

None.

MEETING DATE June 23, 2021

ITEM TITLE SELECTION OF VOTING REPRESENTATIVE AND ALTERNATE FOR LEAGUE OF CALIFORNIA CITIES' ANNUAL CONFERENCE

DIRECTOR/DEPARTMENT Annette Ortiz, CMC, City Clerk

SUMMARY

The League of California Cities 2021 Annual Conference is scheduled for September 22-24, 2021, in Sacramento, California. Notice has been received from the League requesting each City select a voting representative and alternate, specifically for the Annual Business Meeting. At this meeting, the League membership considers and takes action on Resolutions that establish League policy.

FINANCIAL STATEMENT N/A

CITY ATTORNEY REVIEW N/A • Completed

RECOMMENDATION *MSB*

Select a voting representative and alternate to attend the Annual Business Meeting and direct the City Clerk to complete and forward the Voting Delegate/Alternate to the League of California Cities.

ATTACHMENT

None.

MEETING DATE June 23, 2021

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA AWARDING THE CONSTRUCTION CONTRACT FOR THE CITYWIDE SLURRY SEAL AND ROADWAY MAINTENANCE PROGRAM 2021 PROJECT (CIP 2021-03) TO AMERICAN ASPHALT SOUTH, INC. AND DETERMINING A CATEGORICAL EXEMPTION PURSUANT TO SECTION 15301(c) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

DIRECTOR/DEPARTMENT Melanie Kush, Development Services *Sqj For MK*

SUMMARY

This item requests City Council to award the construction contract for the Citywide Slurry Seal and Roadway Maintenance Program 2021 (CIP 2021-03) to American Asphalt South, Inc. in the amount of \$737,508.88. This project will resurface a total of 48 streets as identified and recommended in the Pavement Management Report.

On June 10, 2021, three bids were received and opened, with a low bid of \$737,508.88 submitted by American Asphalt South, Inc. Upon review by staff, the bid submitted by American Asphalt South, Inc. in the amount of \$737,508.88 has been deemed a responsive and responsible bid. The bid is 28.5% less than the Engineer's Estimate of \$1,031,683.26. Staff also requests authorization for the Director of Development Services to approve change orders in a total amount not to exceed \$184,377.22 (25%) for unforeseen items and additional work due to favorable bid prices. Additional streets will be added that are located within the current project limits and in accordance with the Pavement Management Report. Streets may include Hume Road, Ryder Road and Halberns Boulevard (Mast Boulevard to Stoyer Drive). These streets were crack filled in advance and originally scheduled for next year's program. The final locations are dependant on available funding once contract work is completed.

ENVIRONMENTAL REVIEW

Pursuant to the California Environmental Quality Act (CEQA) guidelines, a Categorical Exemption is provided pursuant to Section 15301(c) for maintenance to existing streets with no expansion of use.

FINANCIAL STATEMENT *jm*

This project is included in the adopted and proposed Capital Improvement Program budget as part of the Pavement Roadway Maintenance Citywide project. Funding for this project is provided by TransNet Local Street Improvements funds and Gas Tax-RMRA (SB1) funds.

| | |
|-------------------------------------|-----------------------------|
| Design and Bidding | \$ 23,802.02 |
| Construction Contract | 737,508.88 |
| Construction Change Orders | 184,377.22 |
| Construction Engineering/Management | 25,000.00 |
| Project Closeout | 500.00 |
| Total Project Budget | \$ <u>971,188.12</u> |



CITY ATTORNEY REVIEW

N/A

Completed

RECOMMENDATION *MAB*

Adopt the Resolution:

1. Awarding the construction contract for the Citywide Slurry Seal and Roadway Maintenance Program 2021 project (CIP 2021-03) to American Asphalt South, Inc. for a total amount of \$737,508.88; and
2. Authorizing the Director of Development Services to approve change orders in a total amount not to exceed \$184,377.22; and
3. Approving a Categorical Exemption pursuant to Section 15301(c) of the California Environmental Quality Act.

ATTACHMENTS

Resolution Bid Summary Chart Street List Project Map

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA
AWARDING THE CONSTRUCTION CONTRACT FOR THE CITYWIDE SLURRY SEAL
AND ROADWAY MAINTENANCE PROGRAM 2021 PROJECT (CIP 2021-03) TO
AMERICAN ASPHALT SOUTH, INC. AND DETERMINING A CATEGORICAL
EXEMPTION PURSUANT TO SECTION 15301(c) OF THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT**

WHEREAS, the City Clerk, on June 10, 2021, publicly opened and examined sealed bids for the Citywide Slurry Seal and Roadway Maintenance Program 2021 (CIP 2021-03) (“Project”); and

WHEREAS, the lowest received bid was submitted by American Asphalt South, Inc., Inc. in the amount of \$737,508.88; and

WHEREAS, in accordance with Santee Municipal Code section 3.24.100(E), staff has determined that the bid submitted American Asphalt South, Inc. conforms in all material respects to the requirements set forth in the invitation for bids; and

WHEREAS, American Asphalt South, Inc. was found to be the lowest responsive and responsible bidder with their total bid amount of \$737,508.88; and

WHEREAS, staff recommends awarding the construction contract to American Asphalt South, Inc. in the amount of \$737,508.88; and

WHEREAS, the project is categorically exempt from environmental review under section 15301(c) of the Guidelines to the California Environmental Quality Act; and

WHEREAS, staff requests authorization for the Director of Development Services to approve change orders in a total amount not to exceed \$184,377.22 for unforeseen change orders and additional work.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Santee, California, as follows:

SECTION 1: The Recitals provided above are true and correct and are hereby incorporated into this Resolution.

SECTION 2: The project is categorically exempt from environmental review under section 15301(c) of the Guidelines to the California Environmental Quality Act as repair of existing roadway facilities.

SECTION 3: The construction contract for the Citywide Slurry Seal and Roadway Maintenance Program 2021 (CIP 2021-03) is awarded to American Asphalt South, Inc. as the lowest responsive and responsible bidder in the amount of \$737,508.88, and the City Manager is authorized to execute the contract on behalf of the City.

RESOLUTION NO. _____

SECTION 4: The Director of Development Services is authorized to approve change orders in a total amount not to exceed \$184,377.22 for unforeseen items and additional work.

SECTION 5: The documents and materials associated with this Resolution that constitute the record of proceedings on which these findings are based are located at Santee City Hall, 10601 Magnolia Ave, Santee, CA 92071. The City Clerk is the custodian of the record of proceedings.

SECTION 6: This Resolution shall take effect immediately upon its passage.

ADOPTED by the City Council of the City of Santee, California, at a Regular meeting thereof held this 23rd day of June, 2021 by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

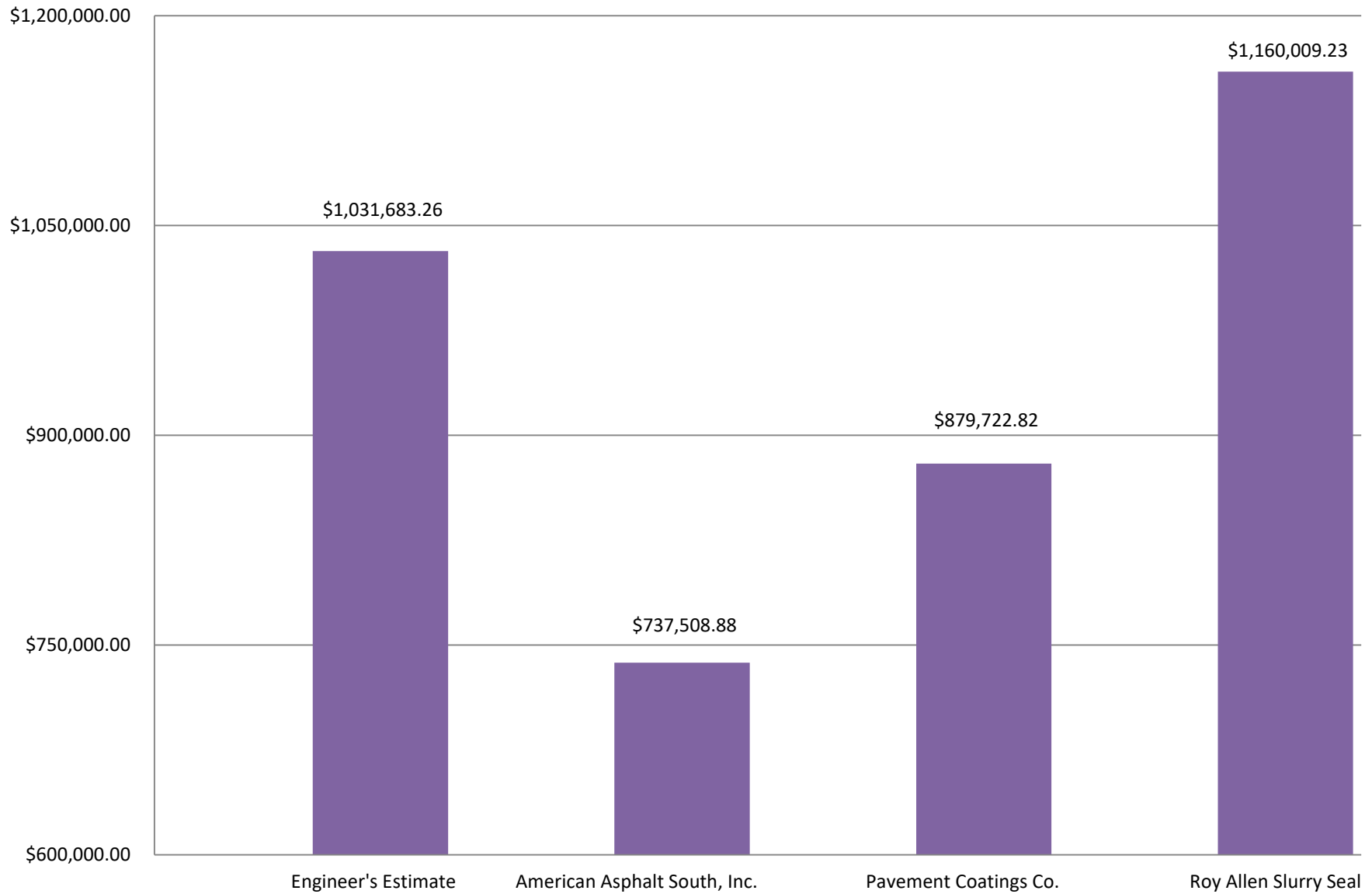
APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, CMC, CITY CLERK

Citywide Slurry Seal and Roadway Maintenance Program 2021 (CIP 2021-03)



City of Santee Paving 2021
 Citywide Slurry Seal and Roadway Maintenance Program 2021
 CIP 2021-03

| Street Name | Begin | End |
|--------------------|--------------------|--------------------|
| Zone BD | | |
| Avanti Ave | Len St | Cul de Sac |
| Healy St | Len St | End |
| Josie Jo Ln | El Nopal | Rappaport Pl |
| Julio Pl | Susie Pl | End |
| Len Wy | Len St | End |
| Rappaport Pl | Josie Jo Ln | End |
| Susie Pl | Casa Ct | Harbin Pl |
| | | |
| Zone CB | | |
| Arnaz Wy | W. Heaney Circle | Woodruff Wy |
| Calle del Lago | End | End |
| Camino del Lago | Fanita Parkway | Calle del Lago |
| Darcy Ct | Carlton Oaks Dr | End |
| Dunbarton Rd | Mast Blvd | E. Heaney Circle |
| E. Heaney Circle | Carlton Oaks Dr | W. Heaney Circle |
| Ellenbee Rd | W. Heaney Circle | E. Heaney Circle |
| Knowlton Ct | W. Heaney Circle | End |
| Maranda Dr | Mast Blvd | E. Heaney Circle |
| Maureen Ct | E. Heaney Circle | End |
| Ruffin Rd | W. Heaney Circle | End |
| Rupp Ct | Maranda Dr | End |
| Stoyer Dr | Carlton Hills Blvd | E. Heaney Circle |
| W. Heaney Circle | Carlton Oaks Dr | E. Heaney Circle |
| Woodruff Wy | Carlton Oaks Dr | Ellenbee Rd |
| | | |
| Zone CD | | |
| Abbeyfield Rd | Halberns Blvd | Cambury Dr |
| Abbeywood Rd | Halberns Blvd | Cambury Dr |
| Bingham Rd | Cambury Dr | Cuyamaca St |
| Cambury Dr | Mast Blvd | End |
| Hartland Circle | Mast Blvd | Mast Blvd |
| Nyler Ct | Cambury Dr | End |
| Ramo Rd | Cambury Dr | Nicole Wy |
| Rawlins Wy | W. Hartland Circle | E. Hartland Circle |
| | | |
| Zone EB | | |
| Big Rock Rd | Mission Gorge Rd | Woodpecker Wy |
| Caribbean Wy | Mission Gorge Rd | End |
| | | |
| Zone ED | | |
| Atlas View Dr | Prospect Ave | North End |
| Ellsworth Circle | Prospect Ave | Prospect Ave |
| Via de Amor | End | End |
| Via de Cristina | End | End |
| Via de Juan | Via de Victoria | End |
| Via de Victoria | Prospect Ave | Via de Cristina |
| Via Zapador | Olive Ln | End |
| | | |
| Zone EF | | |
| Bandon Wy | Placid View Dr | Dobyns Dr |
| Carmir Dr | Placid View Dr | Dobyns Dr |
| Dobyns Dr | Carmir Dr | End |
| Farrington Dr | Fanita Dr | West End |
| Placid View Dr | Prospect Ave | Carmir Dr |
| | | |
| Zone FC | | |
| Chantilly Ct | Eddington Rd | End |
| Collinwood Dr | End | End |
| Crystal Springs Rd | Collinwood Dr | End |
| Eddington Rd | Collinwood Dr | Collinwood Dr |



**CITY OF SANTEE, CALIFORNIA
DEPARTMENT OF DEVELOPMENT SERVICES**

**PROJECT MAP
CITYWIDE SLURRY SEAL AND ROADWAY MAINTENANCE PROGRAM 2021, CIP 2021-03**