



City Council
Mayor John W. Minto
Vice Mayor Laura Koval
Council Member Ronn Hall
Council Member Rob McNelis
Council Member Dustin Trotter

CITY OF SANTEE REGULAR MEETING AGENDA Santee City Council

City Manager | Marlene D. Best
City Attorney | Shawn D. Hagerty
City Clerk | Annette Fagan Ortiz

MEETING INFORMATION

Wednesday, October 11, 2023

6:30 p.m.

Council Chambers | Building 2

10601 Magnolia Ave • Santee, CA 92071

TO WATCH LIVE:

AT&T U-verse channel 99 (SD Market) | Cox channel 117 (SD County)

www.cityofsanteeca.gov

IN-PERSON ATTENDANCE

Members of the public who wish to view the Council Meeting live, can watch the live taping of the Council meeting in the Council Chambers on the meeting date and time listed above.

LIVE PUBLIC COMMENT

Members of the public who wish to comment on matters on the City Council agenda or during Non-Agenda Public Comment may appear in person and submit a speaker slip, before the item is called. Your name will be called when it is time to speak.

PLEASE NOTE: Public Comment will be limited to 3 minutes and speaker slips will only be accepted until the item is called. The timer will begin when the participant begins speaking.



The City Council also sits as the Community Development Commission Successor Agency and the Santee Public Financing Authority. Any actions taken by these agencies are separate from the actions taken by City Council. For questions regarding this agenda, please contact the City Clerk's Office at (619) 258-4100 x114

ROLL CALL: Mayor John W. Minto
 Vice Mayor Laura Koval – District 3
 Council Member Rob McNelis – District 1
 Council Member Ronn Hall – District 2
 Council Member Dustin Trotter – District 4

LEGISLATIVE INVOCATION: Lakeside Community Presbyterian Church – Tim Avazian

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR:

PLEASE NOTE: Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. The public, staff or Council Members may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk at the start of the meeting. Speakers are limited to 3 minutes.

- (1) **Approval of Reading by Title Only and Waiver of Reading in Full of Ordinances and Resolutions on the Agenda. (City Clerk – Ortiz)**
- (2) **Approval of Payment of Demands as Presented. (Finance – Jennings)**
- (3) **Adoption of a Resolution Prohibiting Parking of Vehicles on the West Side of Marrokal Lane. (Engineering – Schmitz)**

NON-AGENDA PUBLIC COMMENT (15 minutes):

Persons wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda. This first Non-Agenda Public Comment period is limited to a total of 15 minutes. Additional Non-Agenda Public Comment is received prior to Council Reports.

NEW BUSINESS:

- (4) **Update on the Ongoing Efforts of the Homeless Working Group. (City Manager – Best)**

Recommendation:
 Receive the presentation.

(5) Resolution Appropriating Funds for the Potential Future Construction of a Temporary Fire Station at the Public Services Operations Yard and Finding the Action is Not a Project Subject to the California Environmental Quality Act (“CEQA”) (Fire – Matsushita)

Recommendation:

Adopt Resolution:

1. Authorize the City Manager to appropriate \$500,000 from the EMS fund reserves, reallocate and appropriate \$300,000 from ARPA funds set aside for HMGP matching funds, and reallocate and appropriate \$200,000 from ARPA Homelessness Regional Support Funds into the Fiscal Year 2024-28 Capital Improvement Program Budget; and
2. Authorize the appropriation of \$300,000 from the General Fund Reserve to be used as a matching component of the Hazard Mitigation Grant Program if such matching requirement is deemed necessary.

NON-AGENDA PUBLIC COMMENT (Continued):

All public comment not presented within the first Non-Agenda Public Comment period above will be heard at this time.

CITY COUNCIL REPORTS:

CITY MANAGER REPORTS:

CITY ATTORNEY REPORTS:

CLOSED SESSION:

ADJOURNMENT:





BOARDS, COMMISSIONS & COMMITTEES
OCTOBER & NOVEMBER MEETINGS

Oct	05	SPARC	Council Chamber
Oct	09	Community Oriented Policing Committee	Council Chamber
Oct	11	Council Meeting	Council Chamber
Oct	25	Council Meeting	Council Chamber
Nov	01	SPARC	Council Chamber
Nov	08	Council Meeting	Council Chamber
Nov	13	Community Oriented Policing Committee	Council Chamber

The Santee City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.

For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City’s website at www.CityofSanteeCA.gov.

The City of Santee complies with the Americans with Disabilities Act. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 12132 of the American with Disabilities Act of 1990 (42 USC § 12132). Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk’s Office at (619) 258-4100, ext. 112 at least 48 hours before the meeting, if possible.



MEETING DATE October 11, 2023

ITEM TITLE APPROVAL OF READING BY TITLE ONLY AND WAIVER OF READING
IN FULL OF ORDINANCES AND RESOLUTIONS ON THE AGENDA

DIRECTOR/DEPARTMENT Annette Ortiz, CMC, City Clerk



SUMMARY

This Item asks the City Council to waive the reading in full of all Ordinances on the Agenda (if any) and approve their reading by title only. The purpose of this Item is to help streamline the City Council meeting process, to avoid unnecessary delay and to allow more time for substantive discussion of Items on the agenda.

State law requires that all Ordinances be read in full either at the time of introduction or at the time of passage, unless a motion waiving further reading is adopted by a majority of the City Council. (Gov. Code, § 36934). This means that each word in each Ordinance would have to be read aloud unless such reading is waived. Such reading could substantially delay the meeting and limit the time available for discussion of substantive Items. Adoption of this waiver streamlines the procedure for adopting the Ordinances on tonight's Agenda (if any), because it allows the City Council to approve Ordinances by reading aloud only the title of the Ordinance instead of reading aloud every word of the Ordinance.

The procedures for adopting Resolutions are not as strict as the procedures for adopting Ordinances. For example, Resolutions do not require two readings for passage, need not be read in full or even by title, are effective immediately unless otherwise specified, do not need to be in any particular format unless expressly required, and, with the exception of fixing tax rates or revenue amounts, do not require publication. However, like Ordinances, all Resolutions require a recorded majority vote of the total membership of the City Council. (Gov. Code § 36936).

FINANCIAL STATEMENT

N/A

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION

It is recommended that the Council waive the reading of all Ordinances and Resolutions in their entirety and read by title only.

ATTACHMENT

None

MEETING DATE October 11, 2023

ITEM TITLE APPROVAL OF PAYMENT OF DEMANDS

DIRECTOR/DEPARTMENT Heather Jennings, Finance *HJ*

SUMMARY

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

FINANCIAL STATEMENT

Adequate budgeted funds are available for the Payment of Demands per the attached listing.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MSB*

Approve the Payment of Demands as presented.

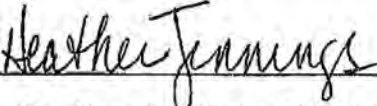
ATTACHMENT

- 1) Summary of Payments Issued
- 2) Voucher Lists

Payment of Demands
Summary of Payments Issued

<u>Date</u>	<u>Description</u>	<u>Amount</u>
09/18/23	Accounts Payable	\$ 20,508.33
09/19/23	Accounts Payable	28,200.11
09/20/23	Accounts Payable	802.71
09/20/23	Accounts Payable	146,343.10
09/21/23	Payroll	510,572.71
09/21/23	Accounts Payable	168,803.90
09/21/23	Accounts Payable	15,744.79
09/22/23	Accounts Payable	43,699.49
09/26/23	Accounts Payable	160,373.22
09/27/23	Accounts Payable	250.00
09/27/23	Accounts Payable	<u>1,770,582.69</u>
	TOTAL	<u>\$2,865,881.05</u>

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.




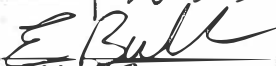
Heather Jennings, Director of Finance

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09/20/2023 3:17:34PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
230918	9/18/2023	10482 TRISTAR RISK MANAGEMENT	118703		WORKERS COMP LOSSES; AUG23	20,508.33
					Total :	20,508.33
					1 Vouchers for bank code : ubgen	Bank total : 20,508.33
					1 Vouchers in this report	Total vouchers : 20,508.33

Prepared by: 
Date: 9.20.23
Approved by: 
Date: 9-21-23

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09/19/2023 9:43:33AM

Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134544	9/19/2023	10001 US BANK	0001		MILITARY SUPPORT - HALF WAY P	210.00
			000395		MILITARY SUPPORT - HALF WAY P	181.63
			0005		WELLNESS EVENT	100.00
			001731		DAY CAMP SUPPLIES	5.91
			0024963		MATERIALS & SUPPLIES	87.15
			0024964		MATERIALS & SUPPLIES	25.25
			004665R		MATERIALS & SUPPLIES - REFUNC	-27.72
			0046665		MATERIALS & SUPPLIES	27.72
			004863		CONCERT SUPPLIES	16.10
			005097		INTERVIEW PANEL SUPPLIES	121.16
			005285		MATERIALS & SUPPLIES	96.72
			005668		DAY CAMP SUPPLIES	9.73
			006640		MATERIALS & SUPPLIES	43.08
			009253		MATERIALS & SUPPLIES	57.77
			010041		MATERIALS & SUPPLIES	82.13
			013168		INTERVIEW PANEL SUPPLIES	29.63
			014883		TEEN CENTER SUPPLIES	122.95
			015125		MILITARY SUPPORT - HALF WAY P	60.98
			017666		MATERIALS & SUPPLIES	68.34
			018656		CITY OUTREACH BOOTH SUPPLIE	18.98
			020444		SENIOR PROGRAM SUPPLIES	55.51
			021358		MATERIALS & SUPPLIES	140.58
			033024		MATERIALS & SUPPLIES	143.11
			03529		HEALTH/SFTY OFFICER ACADEMY	495.00
			036804		DAY CAMP SUPPLIES	144.98
			042528		CONCERT SUPPLIES	16.10
			045026		DOLLAR TREE-SUPPLIES	4.04
			047335		CONCERT SUPPLIES	16.10
			052375		DAY CAMP SUPPLIES	116.20
			0557869		RADIO SUPPLIES FOR EVENT STA	19.38
			056076		STATION SUPPLIES	203.78
			056971		FOUNTAIN MAINTENANCE SUPPLII	47.78
			057079		FOUNTAIN MAINTENANCE SUPPLII	206.17
			057437		DAY CAMP SUPPLIES	7.44
			062438		COUNCIL MEETING SUPPLIES	51.93
			064702		SUPPLIES	53.25

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Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134544	9/19/2023	10001 US BANK	(Continued)			
			065117		WELLNESS EVENT SUPPLIES	39.92
			0657811		MATERIALS & SUPPLIES	89.39
			0657811		CREDIT - SUPPLIES	-38.77
			066437		WELLNESS SUPPLIES	17.98
			066536		INTERVIEW PANEL SUPPLIES	91.38
			067405		CONCERT SUPPLIES	16.11
			068599		MILITARY SUPPORT - HALF WAY P	81.79
			070560		FOUNTAIN MAINTENANCE SUPPLII	129.84
			070679		FOUNTAIN MAINTENANCE SUPPLII	19.32
			070969		FOUNTAIN MAINTENANCE SUPPLII	171.76
			072623		TRANSPORTATION CHARGE	43.78
			07272023		CONCERT SUPPLIES	30.13
			073925		DAY CAMP SUPPLIES	36.02
			08022023		MARKETING FEE	90.00
			08062023		TRANSPORTATION CHARGE	19.37
			08112023		GOOGLE APP LICENSE	25.00
			089287		MATERIALS & SUPPLIES	5.38
			089488		DAY CAMP SUPPLIES	83.94
			09616916		OFFICE SUPPLIES	29.57
			098433		BLS CPR CARDS	29.25
			099845		DAY CAMP SUPPLIES	19.00
			099902		BANNER STICKERS	9.46
			10091283180		STATION SUPPLIES	62.01
			1021083		MATERIALS & SUPPLIES	349.65
			10228831		BREWS & BITES WRISTBANDS	73.22
			1045		DAY CAMP - FIELD TRIP PARKING	45.00
			1047188627		WELLNESS PROGRAM SUPPLIES	307.13
			110613		VEHICLE REPAIR PART	77.58
			111-0222860-3214659		OFFICE SUPPLIES - FINANCE	128.46
			11406552		KIOSK SIGNS	139.95
			1147452		MATERIALS AND SUPPLIES	35.79
			11507996		SAN DIEGO EAST COUNTY CHAME	30.00
			1156260		MATERIALS & SUPPLIES	8.87
			116790		DAY CAMP SUPPLIES	731.00
			11791		DECOR FOR SANTEETV VIDEO	6.93
			1201015		MILITARY SUPPORT - HALF WAY P	17.86

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Voucher List
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Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134544	9/19/2023	10001 US BANK	(Continued)			
			1205838		STATION SUPPLIES	170.80
			1208204		DAY CAMP SUPPLIES	34.47
			12866917		DAY CAMP SUPPLIES	197.82
			12911414		SENIOR COMMUNITY ENHANCEME	94.54
			135155		LODGING FOR LEAGUE OF CA CIT	387.33
			1410603		MATERIALS & SUPPLIES	40.10
			1500267		MATERIALS & SUPPLIES MILITARY	384.29
			15926056		SUPPORT - HALF WAY P; NOTARY	86.36
			167076411		RECORDING FEE	80.50
			1728200		DAY CAMP SUPPLIES	34.46
			182227		LODGING FOR LEAGUE OF CA CIT	387.33
			183577		LODGING FOR LEAGUE OF CA CIT	26.91
			1852263		WELLNESS SUPPLIES	142.35
			194827		LODGING FOR LEAGUE OF CA CIT	387.33
			1A3HWZXL		ALARM SYS CODE TRAINING CLASS	200.00
			200065380		COMPUTER SOFTWARE	404.10
			20914520		STATION SUPPLIES	28.04
			2160242		ENG, PLAN & BUILDING SUPPLIES	25.33
			23081415		PROMOTIONAL MATERIALS	599.21
			23497166		SENIOR TRIP	1,248.30
			2375328		GFOA MEMBERSHIP	595.00
			2496211		MULTI TOOL FOR SPECIAL EVENT	25.85
			253214		SHIPPING FOR NOTARY STAMP	11.59
			2595434		SUPPLIES FOR EVENT POTTIE LO	17.23
			259653		SPARC MEETING SUPPLIES	71.65
			2660256		MATERIALS AND SUPPLIES	23.60
			276		MEETING SUPPLIES	16.88
			27845073		BREWS AND BITES TICKETS	185.01
			27845294		BREWS AND BITES STAGE BANNE	153.52
			27852008		BREWS & BITES EVENT FLYERS	50.64
			27864962		BREWS & BITES BANNERS	109.47
			27868963		SPECIAL EVENT BANNERS	269.97
			27875594		FALL BROCHURES	368.00
			27877258		MOVIE NIGHT BANNERS	158.74
			28726		MATERIALS & SUPPLIES	110.44
			2894650		MATERIALS & SUPPLIES	270.56

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Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134544	9/19/2023	10001 US BANK	(Continued)			
			291156		LODGING FOR LEAGUE OF CA CIT	26.91
			300115		LODGING FOR LEAGUE OF CA CIT	26.91
			3014684		MATERIALS & SUPPLIES	32.29
			3014685		MATERIALS & SUPPLIES	46.27
			3014686		MATERIALS & SUPPLIES	132.47
			3091463-A		EQUIPMENT ACCESSORIES	84.78
			3091463-B		EQUIPMENT SUPPLIES	62.48
			322		MEMBERSHIP RENEWAL	300.00
			3230462		MATERIALS & SUPPLIES	365.23
			33369		DAY CAMP SUPPLIES	32.43
			334963		LODGING FOR LEAGUE OF CA CIT	26.91
			3459425		OFFICE SUPPLIES - ENGINEERING	43.09
			358102		CALPELRA CONFERENCE 2023	1,140.00
			358102R		CALPELRA CONFERENCE 2023	-288.00
			3616318		MATERIALS & SUPPLIES	18.82
			3684233		MATERIALS & SUPPLIES	235.98
			3777039R		MATERIALS AND SUPPLIES REFUN	-17.78
			378RZX		AIRFARE FOR LEAGUE OF CA CITI	584.96
			3890644		EQUIPMENT SUPPLIES	56.22
			3898614		EQUIPMENT SUPPLIES	27.89
			3932202		SPECIAL EVENT RADIO SUPPLIES	24.99
			407340		BREWS & BITES FLYERS	70.31
			40795545		DAY CAMP SUPPLIES	1,772.00
			4390623		OFFICE SUPPLIES	55.98
			4483420		EQUIPMENT REPAIR PARTS	96.29
			45940H		MEMBERSHIP RENEWAL	380.00
			4610631		MATERIALS & SUPPLIES	100.12
			4615325		MATERIALS & SUPPLIES	42.38
			4801814		SPECIAL EVENT RADIO SUPPLIES	96.96
			4813844		ENGINEERING SUPPLIES	45.35
			5023994		SMALL TOOLS	43.05
			5155041		CSMFO TRAINING	50.00
			5187447		MATERIALS & SUPPLIES - PARKS/C	43.04
			5521439		MATERIALS & SUPPLIES	27.89
			5610569		GRAFFITI REMOVAL SUPPLIES	67.76
			5820232		MILITARY SUPPORT - HALF WAY P,	230.86

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Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134544	9/19/2023	10001 US BANK	(Continued)			
			5922654		SUPPLIES FOR FIELD ENGINEER	38.77
			6010040		MATERIALS & SUPPLIES	15.69
			6176256		MATERIALS & SUPPLIES	258.22
			62264SE398447		CALPELRA CONFERENCE LODGIN	458.15
			6227407		INK FOR FAX MACHINE	32.31
			632282L		IPMA MEMBERSHIP	80.00
			64802221		DAY CAMP SUPPLIES	62.38
			665366		FITNESS PROGRAM SUBSCRIPTIC	49.50
			67158		LODGING FOR LEAGUE OF CA CIT	26.91
			6817824		MATERIALS & SUPPLIES	63.55
			683274		FITNESS PROGRAM SUBSCRIPTIC	49.50
			6972120		MATERIALS & SUPPLIES	304.61
			703589		LODGING FOR LEAGUE OF CA CIT	387.33
			7145802		SUPPLIES CODE COMPLIANCE	27.14
			71986		FIRE EQUIPMENT	109.87
			7381021		MATERIALS AND SUPPLIES	16.15
			7468253		WELLNESS SUPPLIES	74.05
			7501810		OFFICE SUPPLIES	1,094.33
			7521195		MATERIALS & SUPPLIES	15.33
			76444		MATERIALS & SUPPLIES	196.13
			7781807		FITNESS EQUIPMENT	419.15
			78324		MATERIALS & SUPPLIES	224.89
			7934612		OFFICE SUPPLIES	9.75
			8025335		MATERIALS & SUPPLIES	129.83
			8025339		SMALL TOOLS	46.95
			8102023		CONCERT SUPPLIES	23.13
			8172023		CONCERT SUPPLIES	30.13
			832023		CONCERT SUPPLIES	23.13
			838348NC		REGISTRATION FOR APWA CONVE	50.00
			84Z77GX2		MEMBERSHIP	105.00
			8883410		SPECIAL EVENT SUPPLIES	7.96
			89073		STAFF UNIFORMS	1,204.19
			9076236		EQUIPMENT SUPPLIES	24.76
			91691CM		STATION EQUIPMENT	-4,539.44
			9220259		MATERIALS AND SUPPLIES	90.97
			9358665		EQUIPMENT REPAIR PART	6.76

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09/19/2023 9:43:33AM

Voucher List
CITY OF SANTEE

Bank code : ubgen



Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134544	9/19/2023	10001 US BANK	(Continued)			
			943099		LODGING FOR LEAGUE OF CA CIT	387.33
			956471626		MEETING SUPPLIES	13.89
			9589065		ENG, PLAN & BUILDING SUPPLIES	23.69
			9589065R		ENG, PLAN & BUILDING SUPPLIES	-23.69
			A17728		VEHICLE SUPPLIES	160.00
			B88BC6		ICMA MEMBERSHIP RENEWAL	200.00
			INV_8234		BUILDING MEMBERSHIP	199.00
			IONQGZ		CALPELRA CONFERENCE AIRFARE	408.00
			SA4745806		BREWS & BITES CUPS	2,448.17
			SO923179		EVENT SUPPLIES	751.31
			VP_FOSTK7C		SIGNATURE STAMP	26.39
			WPR9051853		FOUNTAIN MAINTENANCE SUPPLII	378.74
			WPR9051853-2		FOUNTAIN MAINTENANCE SUPPLII	1,289.74
			WPR9051858		FOUNTAIN MAINTENANCE SUPPLII	1,125.97
					Total :	28,200.11

1 Vouchers for bank code : ubgen

Bank total : 28,200.11

1 Vouchers in this report

Total vouchers : 28,200.11

Prepared by: 
 Date: 9-19-23
 Approved by: 
 Date: 9/19/23

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09/20/2023 9:25:36AM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134545	9/20/2023	12153 CORODATA RECORDS	RS4915799	53973	RECORD STORAGE, RETRIEVAL &	552.71
					Total :	552.71
134546	9/20/2023	12810 HENRY, PATRICK	06865D		EMPLOYEE REIMBURSEMENT	250.00
					Total :	250.00
2 Vouchers for bank code : ubgen						Bank total : 802.71
2 Vouchers in this report						Total vouchers : 802.71

Prepared by: Jenell
Date: 9.20.23

Approved by: [Signature]
Date: 9/20/23

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09/20/2023 3:58:13PM

Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134547	9/20/2023	10003 A & B SAW & LAWNMOWER SHOP	78822	54344	EQUIPMENT MAINTENANCE	268.98
					Total :	268.98
134548	9/20/2023	14440 AED BRANDS LLC	148642	54228	AED'S	3,221.73
					Total :	3,221.73
134549	9/20/2023	13456 AGRICULTURAL PEST CONTROL	707635	54346	PEST CONTROL SERVICES 90 DAY	654.67
					Total :	654.67
134550	9/20/2023	10412 AT&T	000020418659		TELEPHONE	875.55
					Total :	875.55
134551	9/20/2023	10293 AUTO ZONE INC	3347798271	54463	VEHICLE SUPPLIES	25.58
					Total :	25.58
134552	9/20/2023	14306 AZTEC LANDSCAPING, INC	J1585	54464	CUSTODIAL SERVICES - PARKS	335.18
					Total :	335.18
134553	9/20/2023	15024 BE SQUARED INDUSTRIES LLC	Ref000089651		DUPLICATE APPLICATION FEES	105.00
					Total :	105.00
134554	9/20/2023	13364 BESTWAY LAUNDRY SOLUTIONS	I312126		EQUIPMENT REPAIR	3,135.98
					Total :	3,135.98
134555	9/20/2023	13990 C.P. RICHARDS SIGNS, INC.	62834	54356	EQUIPMENT ID DECALS	82.71
					Total :	82.71
134556	9/20/2023	10032 CINTAS CORPORATION 694	4166085676	54468	MISC SHOP RENTALS	85.86
					Total :	85.86
134557	9/20/2023	12328 CINTAS CORP. #2	5173210988	54538	FIRST-AID KIT SERVICE	266.91
					Total :	266.91
134558	9/20/2023	10486 COUNTY OF SAN DIEGO	09152023		NOTICE OF EXEMPTION - CMP LIN	50.00
					Total :	50.00
134559	9/20/2023	10040 COUNTYWIDE MECHANICAL SYSTEMS	60717	54360	PLUMBING REPAIRS & RELATED M	2,781.49

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09/20/2023 3:58:13PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134559	9/20/2023	10040	10040 COUNTYWIDE MECHANICAL SYSTEI (Continued)			Total : 2,781.49
134560	9/20/2023	14999	DAVE'S SPORT SALES	2251	54541 CITY & CSD POLO SHIRTS	2,405.30
						Total : 2,405.30
134561	9/20/2023	10449	DAY MANAGEMENT CORPORATION	INV790029	54363 EQUIPMENT REPAIR	85.00
				INV790032	54363 EQUIPMENT REPAIR	540.00
				INV790048	54363 EQUIPMENT REPAIR	85.00
						Total : 710.00
134562	9/20/2023	12655	DELL MARKETING LP	10691338100	54484 COMPUTER SOFTWARE	24,593.40
				10695243109	54529 COMPUTER EQUIPMENT	1,638.02
						Total : 26,231.42
134563	9/20/2023	10070	HAWTHORNE CAT MACHINERY	21831201	54371 RENTAL EQUIPMENT	789.55
				PS000963682	VEHICLE REPAIR PARTS	456.40
						Total : 1,245.95
134564	9/20/2023	11512	HERNANDEZ, JEFF	090823	SMITH RIVER COMPLEX	22.88
						Total : 22.88
134565	9/20/2023	10600	HINDERLITER, DE LLAMAS & ASSOC	SIN031091A	54330 FY 23/24 QRTLY SALES TAX PREP	2,391.00
				SIN031091B	AUDIT SERVICES - SALES TAX Q1/	788.37
						Total : 3,179.37
134566	9/20/2023	10256	HOME DEPOT CREDIT SERVICES	0154982	54416 SHOP SUPPLIES	35.54
				8972913	54416 STATION SUPPLIES	23.23
						Total : 58.77
134567	9/20/2023	13211	JEFFRIES, JAMES	09122023	PER DIEM FOR CALCITIES CONFE	224.50
						Total : 224.50
134568	9/20/2023	10174	LN CURTIS AND SONS	INV738347	54436 EQUIPMENT SUPPLIES	72.73
						Total : 72.73
134569	9/20/2023	10308	O'REILLY AUTO PARTS	2968-171811	54384 VEHICLE SUPPLIES	56.89
				2968-172106	54384 VEHICLE REPAIR PART	7.15
				2968-173820	54384 VEHICLE REPAIR SUPPLIES	95.74

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Voucher List
CITY OF SANTEE

Bank code : ubqen



Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134569	9/20/2023	10308 10308 O'REILLY AUTO PARTS	(Continued)			Total : 159.78
134570	9/20/2023	10344 PADRE DAM MUNICIPAL WATER DIST	90000366; AUG23		GROUP BILL	57,881.80
						Total : 57,881.80
134571	9/20/2023	10090 PARKHOUSE TIRE INC	3010396034	54441	TIRES	453.01
						Total : 453.01
134572	9/20/2023	14928 PAVEMENT REHAB COMPANY	RR-CIP2023-04		RETENTION RELEASE	8,054.50
						Total : 8,054.50
134573	9/20/2023	10095 RASA	5744	54512	MAP CHECK - CAMERON PROSPE	665.00
						Total : 665.00
134574	9/20/2023	12828 RICK ENGINEERING COMPANY	18100(37)	54219	AS-NEEDED ENGINEERING SERVI	230.00
						Total : 230.00
134575	9/20/2023	10097 ROMAINE ELECTRIC CORPORATION	12-059662	54487	VEHICLE SUPPLIES	1,561.51
						Total : 1,561.51
134576	9/20/2023	10606 S.D. COUNTY SHERIFF'S DEPT.	09012023	54560	CAL-ID PROGRAM	5,018.00
						Total : 5,018.00
134577	9/20/2023	13171 SC COMMERCIAL, LLC	2446399-IN 2461883-IN 2463268-IN	54395 54395 54395	DELIVERED FUEL DELIVERED FUEL DELIVERED FUEL	558.45 618.97 482.40
						Total : 1,659.82
134578	9/20/2023	14797 SEDANO FORD OF LM INC	20460676	54446	VEHICLE REPAIR PARTS	214.83
						Total : 214.83
134579	9/20/2023	10585 SHARP REES-STEALY MEDICAL	383428740 383476549 383751009		DMV EXAM MEDICAL SERVICES MEDICAL SERVICES	122.00 145.00 158.00
						Total : 425.00
134580	9/20/2023	10217 STAPLES ADVANTAGE	3545638440 3546237922	54499 54499	OFFICE SUPPLIES OFFICE SUPPLIES	41.18 30.29

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09/20/2023 3:58:13PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134580	9/20/2023	10217 10217 STAPLES ADVANTAGE	(Continued)		Total :	71.47
134581	9/20/2023	10119 STEVEN SMITH LANDSCAPE INC	52347	54451	A 2 LANDSCAPE SERVICES	1,483.28
			52348	54405	A 1 LANDSCAPE SERVICES	3,664.82
			52360	54405	A1 LANDSCAPE SERVICES	707.23
					Total :	5,855.33
134582	9/20/2023	10250 THE EAST COUNTY	00133943		INVITATION TO BID - CITYWIDE CM	409.50
					Total :	409.50
134583	9/20/2023	12480 UNITED SITE SERVICES	114-13677822	54339	PORTABLE TOILET AND FENCE RE	192.30
			INV-01972496	54339	PORTABLE TOILET AND FENCE RE	155.54
					Total :	347.84
134584	9/20/2023	11194 USAFACT INC	3073391		BACKGROUND CHECKS	37.04
					Total :	37.04
134585	9/20/2023	14687 WEX BANK	91740659		FLEET CARD FUELING	17,258.11
					Total :	17,258.11
39 Vouchers for bank code : ubgen						Bank total : 146,343.10
39 Vouchers in this report						Total vouchers : 146,343.10

Prepared by: 
 Date: 9-20-23
 Approved by: 
 Date: 9/20/23

PyBatch
09/19/2023 7:52:55AM

Payroll Processing Report
CITY OF SANTEE
8/31/2023 to 9/13/2023-2 Cycle b

EARNINGS SECTION					DEDUCTIONS SECTION				LEAVE SECTION				
Type	Hours/units	Rate	Amount	Src	Plan	Base Wages	Deduction	Benefit/Cont	LvPlan	Accrued	Taken	Banked	Lost
stot	786.00		49,460.49		rhsabc	36,198.09	723.96						
tech			350.00		roth	71,789.21	7,490.50						
unif			625.00		sb-1		80.91						
unifp			525.00		sb-3		72.39						
vacp	149.56		4,271.25		sffa		3,582.75						
vtkn	235.09		13,018.29		sffapc		483.48						
wcnt	112.00		4,345.60		st1cs3	95,834.00	2,875.05	-2,875.05					
wctx	10.00		504.25		st2cs3	16,337.70	490.13	-490.13					
					texlif		55.16						
					vaccpr		536.20						
					vaccpt		232.89						
					vcanpr		328.21						
					vcanpt		116.75						
					vgcipt		79.44						
					vision	11,979.35	554.88						
					voladd		31.19						
					voldis		234.94						
					vollif		238.03						
					vollpb			-238.05					
Grand Totals	<u>16,523.81</u>		<u>803,619.60</u>				<u>293,046.89</u>	<u>96,591.53</u>					

Gross:	803,619.60
Net:	510,572.71

<< No Errors / 26 Warnings >>

eBull
9/19/23
PPE 9/13/23
Pay date 9/21/23

vchlist
09/21/2023 12:06:59PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
1265	9/21/2023	10956 FRANCHISE TAX BOARD	PPE 09/13/2023		CA STATE TAX WITHHELD	42,365.58
Total :						42,365.58
1281	9/21/2023	10955 DEPARTMENT OF THE TREASURY	PPE 09/13/23		FED WITHHOLD & MEDICARE	126,438.32
Total :						126,438.32
2 Vouchers for bank code : ubgen						Bank total : 168,803.90
2 Vouchers in this report						Total vouchers : 168,803.90

Prepared by: *Juan M*
 Date: 9.21.23
 Approved by: *E. Bull*
 Date: 9-21-23

vchlist
09/21/2023 12:42:39PM

Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134586	9/21/2023	12903 AMERICAN FIDELITY ASSURANCE CO	2216912B		FLEXIBLE SPENDING ACCOUNT	2,568.03
					Total :	2,568.03
134587	9/21/2023	14793 CONTROLLING INS COST IN CA, SCHOO 2023-9			EMPLOYEE ASSISTANCE PROGRA	368.28
					Total :	368.28
134588	9/21/2023	12722 FIDELITY SECURITY LIFE	165931109		EYEMED - VOLUNTARY VISION	1,178.10
					Total :	1,178.10
134589	9/21/2023	10508 LIFE INSURANCE COMPANY OF	September 2023		LIFE/LTD INSURANCE	3,022.01
					Total :	3,022.01
134590	9/21/2023	14452 MEDICAL AIR SERVICES ASSC, MASA	1639638		MEDICAL AIR TRANSPORT SVCS	182.00
					Total :	182.00
134591	9/21/2023	14458 METROPOLITAN LIFE INSURANCE	78250926		VOLUNTARY LEGAL	336.00
					Total :	336.00
134592	9/21/2023	10784 NATIONAL UNION FIRE INSURANCE	September 2023		VOLUNTARY AD&D	62.45
					Total :	62.45
134593	9/21/2023	10335 SAN DIEGO FIREFIGHTERS FEDERAL	September 2023		LONG TERM DISABILITY-SFFA	1,504.50
					Total :	1,504.50
134594	9/21/2023	10424 SANTEE FIREFIGHTERS	PPE 09/13/2023		DUES/PEC/BENEVOLENT/BC EXP	4,209.03
					Total :	4,209.03
134595	9/21/2023	10776 STATE OF CALIFORNIA	PPE 09/13/23		WITHHOLDING ORDER	449.53
					Total :	449.53
134596	9/21/2023	10776 STATE OF CALIFORNIA	PPE 09/13/2023		WITHHOLDING ORDER	225.23
					Total :	225.23
134597	9/21/2023	14467 TEXAS LIFE INSURANCE COMPANY	SM0F0U20230913001		VOLUNTARY INS RIDERS	110.35
					Total :	110.35
134598	9/21/2023	10001 US BANK	PPE 09/13/2023		PARS RETIREMENT	777.44

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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134598	9/21/2023	10001 10001 US BANK	(Continued)			Total : 777.44
134599	9/21/2023	14600 WASHINGTON STATE SUPPORT	PPE 09/13/23		WITHHOLDING ORDER	751.84
						Total : 751.84
14 Vouchers for bank code : ubgen						Bank total : 15,744.79
14 Vouchers in this report						Total vouchers : 15,744.79

Prepared by: J. Wall
 Date: 9.21.23
 Approved by: E. Baker
 Date: 9-21-23

vchlist
09/22/2023 10:52:18AM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
6158192	9/22/2023	14704 457 MISSIONSQUARE	PPE 09/13/2023		ICMA - 457	38,793.47
					Total :	38,793.47
6731067	9/22/2023	14705 RHS MISSIONSQUARE	PPE 09/13/23		RETIREE HSA	4,906.02
					Total :	4,906.02
2 Vouchers for bank code : ubgen						Bank total : 43,699.49
2 Vouchers in this report						Total vouchers : 43,699.49

Prepared by: Juch
Date: 9-22-23
Approved by: EBull
Date: 9-22-23

vchlist
09/26/2023 11:11:50AM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
9233	9/26/2023	10353 PERS	9 23 3		RETIREMENT PAYMENT	160,373.22


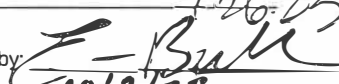
Total : 160,373.22

1 Vouchers for bank code : ubgen

Bank total : 160,373.22

1 Vouchers in this report

Total vouchers : 160,373.22

Prepared by: 
Date: 9-26-23
Approved by: 
Date: 10/2/23

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09/27/2023 10:58:41AM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134600	9/27/2023	12810 HENRY, PATRICK	06865D		EMPLOYEE REIMBURSEMENT	250.00
Total :						250.00
1 Vouchers for bank code : ubgen						Bank total : 250.00
1 Vouchers in this report						Total vouchers : 250.00

Prepared by: 

Date: 9/27/23

Approved by: _____

Date: 9/27/23

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09/27/2023 2:30:41PM

Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134601	9/27/2023	10003 A & B SAW & LAWNMOWER SHOP	78847	54343	SMALL TOOL PARTS & REPAIRS	379.28
					Total :	379.28
134602	9/27/2023	10510 AMAZON WEB SERVICES, INC	1438022953		CLOUD STORAGE SERVICES	224.31
					Total :	224.31
134603	9/27/2023	11445 AMERICAN MESSAGING	L1072898XI		FD PAGER SERVICE	199.93
					Total :	199.93
134604	9/27/2023	10533 AVENU INSIGHTS & ANALYTICS	INV06-017174	54558	2023 ACFR STATISTICAL REPORTS	1,870.00
					Total :	1,870.00
134605	9/27/2023	14306 AZTEC LANDSCAPING, INC	J1593	54464	CUSTODIAL SERVICES - PARKS	4,799.63
					Total :	4,799.63
134606	9/27/2023	10020 BEST BEST & KRIEGER LLP	LEGAL SVCS AUG 2023		LEGAL SVCS AUGUST 2023	79,144.76
					Total :	79,144.76
134607	9/27/2023	11513 BOND, ELLEN	10012023-263		MEADOWBROOK HARDSHIP PROC	117.86
					Total :	117.86
134608	9/27/2023	13292 BORDER RECAPPING LLC	23-0103802-008	54413	TIRES	2,136.50
					Total :	2,136.50
134609	9/27/2023	10876 CANON SOLUTIONS AMERICA INC	4040702172 4040702173	54482 54482	SCANNER MAINTENANCE PLOTTER MAINTENANCE & USAGE	117.11 55.05
					Total :	172.16
134610	9/27/2023	10299 CARQUEST AUTO PARTS	11102-590838 11102-593524	54426 54426	VEHICLE SUPPLIES VEHICLE SUPPLIES	31.51 314.27
					Total :	345.78
134611	9/27/2023	12665 CARROLL BUSINESS SUPPLY	991575-0	54357	OFFICE SUPPLIES	324.25
					Total :	324.25
134612	9/27/2023	11402 CARROLL, JUDI	10012023-96		MEADOWBROOK HARDSHIP PROC	118.15

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Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134612	9/27/2023	11402 11402 CARROLL, JUDI	(Continued)		Total :	118.15
134613	9/27/2023	10032 CINTAS CORPORATION 694	4166814700	54468	MISC SHOP RENTAL SERVICE	70.13
					Total :	70.13
134614	9/27/2023	11409 CLAYTON, SYLVIA	10012023-340		MEADOWBROOK HARDSHIP PROC	123.64
					Total :	123.64
134615	9/27/2023	12153 CORODATA RECORDS	RS4934086	54527	RECORD STORAGE, RETRIEVAL &	570.98
					Total :	570.98
134616	9/27/2023	11862 CORODATA SHREDDING INC	DN1427142		CORODATA SHREDDING	49.82
					Total :	49.82
134617	9/27/2023	10171 COUNTY OF SAN DIEGO AUDITOR &	07/2023 AGENCY REV 07/2023 DMV REVENUE 07/2023 PHOENIX REV 08/2023 AGENCY REV 08/2023 DMV REVENUE 08/2023 PHOENIX REV		07/2023 AGENCY PARK CITE REPT 07/2023 DMV PARK CITE REPT 07/2023 PHOENIX CITE REV REPT 08/2023 AGENCY PARK CITE REPT 08/2023 DMV PARK CITE REPT 08/2023 PHOENIX CITE REV REPT	212.25 418.75 1,350.50 197.50 537.50 659.75
					Total :	3,376.25
134618	9/27/2023	10358 COUNTY OF SAN DIEGO	24CTOFSAN02	54528	REGIONAL COMMUNICATIONS SY:	2,622.00
					Total :	2,622.00
134619	9/27/2023	10486 SAN DIEGO COUNTY ARCC	202300708		SD ASSESSOR'S RECORDED COU	43.00
					Total :	43.00
134620	9/27/2023	10333 COX COMMUNICATIONS	052335901; SEP23 063453006; SEP23 064114701; SEP23		8950 COTTONWOOD AVE 9534 VIA ZAPADOR 8115 ARLETTE ST	190.30 95.60 200.66
					Total :	486.56
134621	9/27/2023	10046 D MAX ENGINEERING INC	8044	54475	STORMWATER PROGRAM ASSIST/	1,114.50
					Total :	1,114.50
134622	9/27/2023	13129 DAVID TURCH AND ASSOCIATES	09052023-2	54477	LEGISLATIVE ADVOCACY SERVICE	5,000.00

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Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134622	9/27/2023	13129 13129 DAVID TURCH AND ASSOCIATES	(Continued)			Total : 5,000.00
134623	9/27/2023	13442 EBBIN MOSER + SKAGGS LLP	5030	52777	MSCP SUBAREA PLAN	10,390.00
						Total : 10,390.00
134624	9/27/2023	12593 ELLISON WILSON ADVOCACY, LLC	2023-09-07	54505	GOVERNMENTAL ADVOCACY SER'	1,500.00
						Total : 1,500.00
134625	9/27/2023	14390 ESCRIBE SOFTWARE LTD	3075		ESCRIBE AGENDA MGMT SOFTWE	455.13
						Total : 455.13
134626	9/27/2023	12760 FOCUS PSYCHOLOGICAL	SANTEE2023-8	54470	COUNSELING SERVICES	800.00
						Total : 800.00
134627	9/27/2023	12120 GEOCON INCORPORATED	123080266	54531	GEOTECHNICAL REVIEW - PALISA	832.50
						Total : 832.50
134628	9/27/2023	12638 GEORGE HILLS COMPANY, INC.	INV1026125	54486	CLAIMS FEES FY 23/24	1,458.33
						Total : 1,458.33
134629	9/27/2023	15026 HARPER, RYAN	P37807		EMPLOYEE REIMBURSEMENT	250.00
						Total : 250.00
134630	9/27/2023	11196 HD SUPPLY FACILITIES	9218217584	54415	STATION SUPPLIES	1,922.97
						Total : 1,922.97
134631	9/27/2023	14785 HEARTLAND FIRE	081823-05		DRIVER OPERATOR1A TRAINING	1,900.00
						Total : 1,900.00
134632	9/27/2023	10174 LN CURTIS AND SONS	INV742183	54437	SAFETY APPAREL	385.31
						Total : 385.31
134633	9/27/2023	10154 MCDOUGAL, BOEHMER, FOLEY, LYON	105973		SLEMSA LEGAL SERVICES - AUGU	815.00
						Total : 815.00
134634	9/27/2023	14208 MINUTEMAN PRESS EL CAJON	65245	54543	BUS CARDS	90.15
						Total : 90.15
134635	9/27/2023	10344 PADRE DAM MUNICIPAL WATER DIST	90000367; SEP23		GROUP BILL	57,021.08

vchlist
09/27/2023 2:30:41PM

Voucher List
CITY OF SANTEE

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134635	9/27/2023	10344 10344 PADRE DAM MUNICIPAL WATER DIS	(Continued)			Total : 57,021.08
134636	9/27/2023	11442 PATTERSON, EDWARD	10012023-225		MEADOWBROOK HARDSHIP PROC	113.99
						Total : 113.99
134637	9/27/2023	10092 PHOENIX GROUP INFO SYSTEMS	072023031	54334	FY 23/24 PARKING CITE PROCESS	588.95
						Total : 588.95
134638	9/27/2023	10101 PROFESSIONAL MEDICAL SUPPLY	B024514	54443	OXYGEN CYLINDER RENTAL	112.50
			B024515	54443	OXYGEN CYLINDER RENTAL	396.19
			B024516	54443	OXYGEN CYLINDER RENTAL	95.10
						Total : 603.79
134639	9/27/2023	13592 QUADIANT LEASING USA, INC	N10093019	54390	QUADIANT MAIL MACHINE LEASE	1,057.27
						Total : 1,057.27
134640	9/27/2023	10606 S.D. COUNTY SHERIFF'S DEPT.	SHERIFF JULY 2023		LAW ENFORCEMENT JULY 2023	1,402,765.24
						Total : 1,402,765.24
134641	9/27/2023	10407 SAN DIEGO GAS & ELECTRIC	34223805628; SEP23		ROW / MEDIANS (GAS)	284.98
			43940205509; SEP23		LMD	2,984.30
			79900685777; SEP23		BALLFIELDS; FACILITIES; PARKS	30,710.93
						Total : 33,980.21
134642	9/27/2023	13061 SAN DIEGO HUMANE SOCIETY &	SEPT-23	54472	ANIMAL CONTROL SERVICES	36,794.00
						Total : 36,794.00
134643	9/27/2023	13171 SC COMMERCIAL, LLC	2466983-IN	54395	DELIVERED FUEL	872.98
			2467347-IN	54395	DELIVERED FUEL	793.13
						Total : 1,666.11
134644	9/27/2023	13206 SHARP BUSINESS SYSTEMS	9004482011	54519	SHARP MAINT/COPIES 9/2023	932.80
						Total : 932.80
134645	9/27/2023	10314 SOUTH COAST EMERGENCY VEHICLE	515246	54417	VEHICLE REPAIR PARTS	3,135.68
			515274	54417	VEHICLE REPAIR PARTS	166.82
						Total : 3,302.50

vchlist
09/27/2023 2:30:41PM

Voucher List
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134646	9/27/2023	10837 SOUTHWEST TRAFFIC SIGNAL	09-202311PM	54447	USA MARKOUTS	1,207.50
			82769	54465	USA MARKOUTS	403.65
			82770	54465	TRAFFIC SIGNAL SERVICE CALLS	5,717.84
			82771	54465	TRAFFIC SIGNAL SERVICE CALLS	117.73
			82772	54447	TRAFFIC SIGNAL - EXTRA WORK	180.00
			82773	54447	WALMART STREETLIGHTS	930.00
					Total :	8,556.72
134647	9/27/2023	14240 SPICER CONSULTING GROUP	1404	54280	ASSMNT ENG & CFD SVCS FY 23-2	2,709.38
					Total :	2,709.38
134648	9/27/2023	11403 ST. JOHN, LYNNE	10012023-78		MEADOWBROOK HARDSHIP PROC	118.37
					Total :	118.37
134649	9/27/2023	10217 STAPLES ADVANTAGE	3546826058	54402	OFFICE SUPPLIES - P&B, E	385.46
					Total :	385.46
134650	9/27/2023	10027 STATE OF CALIFORNIA	679418		FINGERPRINTING SERVICES	96.00
					Total :	96.00
134651	9/27/2023	10119 STEVEN SMITH LANDSCAPE INC	52419	54405	A 1 LANDSCAPE SERVICES	57,843.51
			52420	54451	A 2 LANDSCAPE SERVICES	21,413.45
					Total :	79,256.96
134652	9/27/2023	11587 STRYKER SALES CORPORATION	9204579421	54488 54488	MEDICAL EQUIPMENT	1,967.26
					Total :	1,967.26
134653	9/27/2023	14354 TRILOGY MEDWASTE WEST, LLC	1427973	54453	BIOMEDICAL WASTE DISPOSAL	295.82
			1427974	54453	BIOMEDICAL WASTE DISPOSAL	161.15
			CM-42713	54453	BIOMEDICAL WASTE DISPOSAL	-21.45
					Total :	435.52
134654	9/27/2023	10482 TRISTAR RISK MANAGEMENT	113554	54564	FY 23/24 CLAIMS SERVICES	10,750.00
					Total :	10,750.00
134655	9/27/2023	10133 UNDERGROUND SERVICE ALERT	23-240798	54481	DIG ALERT SERVICES - STATE FEE	57.68
			820230698	54481	DIG ALERT - MONTHLY TICKETS	176.25

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09/27/2023 2:30:41PM

Voucher List
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
134655	9/27/2023	10133 10133 UNDERGROUND SERVICE ALERT	(Continued)			Total : 233.93
134656	9/27/2023	12480 UNITED SITE SERVICES	INV-01988463	54339	PORTABLE TOILET AND FENCE RE	43.66
						Total : 43.66
134657	9/27/2023	11194 USAFACT INC	3083416		BACKGROUND CHECKS	18.52
						Total : 18.52
134658	9/27/2023	10475 VERIZON WIRELESS	9944117105		WIFI SERVICE	1,782.85
						Total : 1,782.85
134659	9/27/2023	10475 VERIZON WIRELESS	9944117104		CELL PHONE SERVICE	1,313.24
						Total : 1,313.24
59 Vouchers for bank code : ubgen						Bank total : 1,770,582.69
59 Vouchers in this report						Total vouchers : 1,770,582.69

Prepared by: *Juel M*
 Date: 9.27.23
 Approved by: _____
 Date: 9/27/23

MEETING DATE October 11, 2023

ITEM TITLE RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA PROHIBITING PARKING OF VEHICLES ON THE WEST SIDE OF MARROKAL LANE

DIRECTOR/DEPARTMENT Carl Schmitz, Engineering Director 

SUMMARY

On August 23, 2023, the City Council provided direction regarding prohibiting the parking of vehicles on the west side of newly developed Marrokal Lane. The subject section of Marrokal Lane extends from Arminda Circle to Prospect Avenue and is currently under two conditions:

1. Segment 1 between Arminda Circle (south) and the south end of the Meng Development: built and expected to be accepted by City in a few months.
2. Segment 2 between the south end of the Meng Development and Prospect Avenue: Prospect Estate II - private and being developed.

Pursuant to California Vehicle Code Section 22507, a local authority may by resolution restrict parking of vehicles on certain streets or highways, or portions thereof, during all or certain hours of the day. This item implements the direction provided by City Council on August 23, 2023 through the adoption of a resolution in accordance with Section 22507.

Staff recommends installing "No Parking" signs that prohibit parking on the west side of Marrokal Lane, as shown on the attached map. The sign installation will take two phases: 1): section 1: after the Meng Development is accepted by the City in the near future; 2) section 2: after the Prospect Estate II project is built and accepted by the City. If City Council approves the resolution, staff will coordinate the installation of the signs prior to occupancy and subject to developer consent.

ENVIRONMENTAL REVIEW

Categorically exempt from the provisions of the California Environmental Quality Act (CEQA) Section 15301 - Class 1 Exemption.

FINANCIAL STATEMENT 

Staff estimates the total cost to purchase and install the "No Parking" signs will be \$1,350.00. Funding for the installation is included in the adopted fiscal year 2023-24 Gas Tax Fund operating budget.

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION 

Adopt the attached Resolution prohibiting parking of vehicles on the west side of Marrokal Lane and authorizing the installation of signs providing notice of the prohibition.

ATTACHMENT

Resolution, with Location of Restriction attached as Exhibit "A"



RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA
PROHIBITING PARKING OF VEHICLES ON THE WEST SIDE OF MARROKAL LANE**

WHEREAS, City Council has received a number of complaints about potential noise, safety and other quality of life issues to the adjacent mobile home park due to parked vehicles on the west side of Marrokal Lane; and

WHEREAS, City Council has directed staff to evaluate the necessity for parking prohibition on the west side of this street; and

WHEREAS, this street is located within the City of Santee; and

WHEREAS, the California Vehicle Code Section 22507 allows a local agency, by ordinance or resolution, to prohibit the stopping, parking, or standing of vehicles on certain streets or highways, or portions thereof, during all or certain hours of the day; and

WHEREAS, prohibition of parking of vehicles on the west side of Marrokal Lane will help minimize noise, safety and other quality of life impacts of parked vehicles to the adjacent mobile home park.

WHEREAS, signage prohibiting parking on the west side of Marrokal Lane will be installed when the street is accepted by City Council.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Santee, California, as follows:

It is hereby prohibited to park a vehicle on the west side of Marrokal Lane as shown on the map attached hereto as Exhibit "A". City staff is authorized to purchase and install signs providing notice of this prohibition.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 11th day of October, 2023, by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, CMC, CITY CLERK

Exhibit A – Location of Parking Restriction

Exhibit A - Location of Parking Prohibition



Potential loss of parking spaces: 13

Potential loss of parking spaces: 35

MEETING DATE October 11, 2023

ITEM TITLE UPDATE ON THE ONGOING EFFORTS OF THE HOMELESS WORKING GROUP

DIRECTOR/DEPARTMENT Marlene Best, City Manager

SUMMARY

The City Manager formed an ad-hoc Homeless Working Group that is currently meeting monthly. The group is comprised of two City Council Members, the Sheriff Department, the Fire Department, the City Attorney, City employees, PATH, East County Transitional Living Center, East County Homeless Task Force, a variety of other service/resource providers and homeless response entities. The City Manager will be presenting an update on the ongoing efforts of the Homeless Working Group.

ENVIRONMENTAL REVIEW

N/A

FINANCIAL STATEMENT *Hy*

N/A

CITY ATTORNEY REVIEW N/A Completed

RECOMMENDATION *MSB*

Receive the presentation.

ATTACHMENT

N/A

MEETING DATE October 11, 2023

ITEM TITLE RESOLUTION OF THE CITY COUNCIL APPROPRIATING FUNDS FOR THE POTENTIAL FUTURE CONSTRUCTION OF A TEMPORARY FIRE STATION AT THE PUBLIC SERVICES OPERATIONS YARD AND FINDING THE ACTION IS NOT A PROJECT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (“CEQA”)

DIRECTOR/DEPARTMENT Justin Matsushita, Fire Chief 

SUMMARY

This item requests City Council appropriation of funds for the potential future purchase and placement of a prefabricated (“manufactured”) building and apparatus storage bay at the Public Services Division (PSD) Operations Yard. If constructed, these facilities will be utilized as a temporary fire station to improve response times to the southwest portion of the city and assist with decreasing Unit Hour Utilization (UHU) times for the Paramedic Ambulance Unit referred to as Medic 4. This item only addresses the appropriation of funds; future agenda items will present the actual project for City Council consideration and approval, including the purchase of the building and storage bay, and construction costs to install and make the facilities operational.

On March 22, 2023, the City Council received the findings and recommendations of the Community Risk Assessment and Long-Range Master Plan prepared by AP Triton, LLC. Among other findings, the Report identified both the response time deficiencies in the southwest and northern portions of the City. To address existing response time deficiencies, and a cautionary UHU for Medic 4, staff recommends that the Council considering installing a temporary fire station at the PSD Operations Yard. The addition of this temporary third station would not only provide improved coverage for the southwest portion of the City, but also will provide improved response times to locations with high fire hazard threat and emergency medical response call volume. This item would appropriate funds for this potential project. Future agenda items will permit the Council to consider the approval of the actual project.

ENVIRONMENTAL REVIEW

The proposed allocation of funds involves a fiscal activity of government and is not a project subject to CEQA pursuant to State CEQA Guidelines section 15378. Any future purchase or construction of facilities would be subject to review under CEQA at that time.



FINANCIAL STATEMENT #8

The total cost for this proposal is approximately \$1,000,000. This project is currently unfunded. The funding proposal for this project includes the following sources:

\$500,000 from Emergency Medical Services (EMS) Fund Reserves – The utilization of these funds is deemed consistent with the services provided by SLEMSA.

\$300,000 from American Rescue Plan (ARPA) Hazard Mitigation Grant Program (HMGP) Funds – The city currently has \$952,940 encumbered in ARPA funds designated as the cost share match for the proposed FEMA HMGP. The City of Santee will continue to commit appropriate grant match funds required by the HMGP.

\$200,000 from American Rescue Plan (ARPA) Homelessness Regional Support – The re-allocation of \$200,000 towards the construction of a temporary fire station will not have a negative impact on current and/or proposed programs.

CITY ATTORNEY REVIEW N/A • Completed

RECOMMENDATION

Adopt Resolution:

1. Authorize the City Manager to appropriate \$500,000 from the EMS fund reserves, reallocate and appropriate \$300,000 from ARPA funds set aside for HMGP matching funds, and reallocate and appropriate \$200,000 from ARPA Homelessness Regional Support Funds into the Fiscal Year 2024-28 Capital Improvement Program Budget; and
2. Authorize the appropriation of \$300,000 from the General Fund Reserve to be used as a matching component of the Hazard Mitigation Grant Program if such matching requirement is deemed necessary.

ATTACHMENT

Staff Report
Resolution

STAFF REPORT
**RESOLUTION OF THE CITY COUNCIL APPROPRIATING FUNDS FOR THE
POTENTIAL FUTURE CONSTRUCTION OF A TEMPORARY FIRE STATION AT THE
PUBLIC SERVICES OPERATIONS YARD**

October 11, 2023

Background

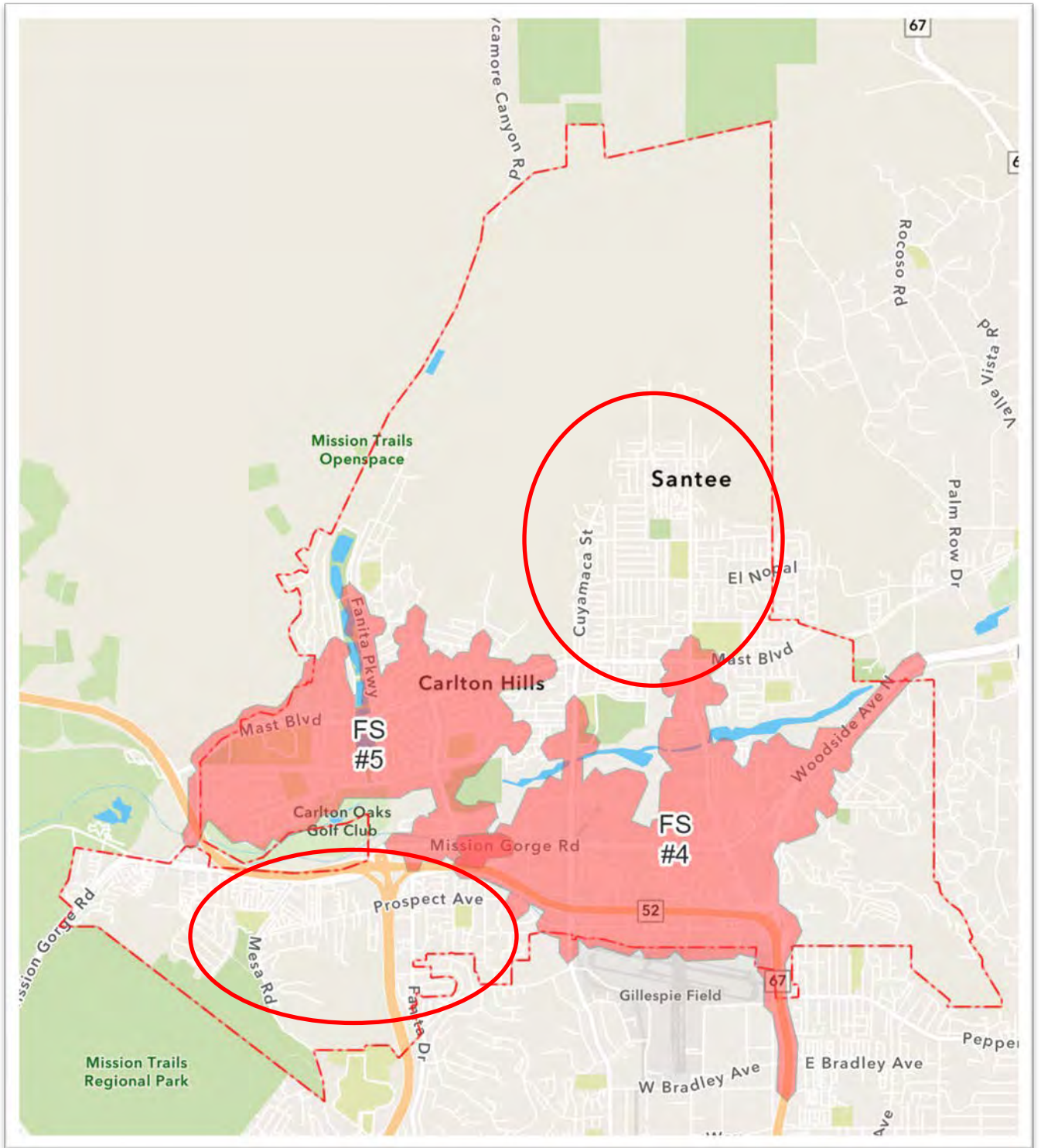
On March 22, 2023, AP Triton, LLC delivered an informational presentation to the Santee City Council related to the current system delivery deficiencies of the fire department. The presentation included a comprehensive analysis of fire department policies and practices, a community risk assessment, and recommendations for future delivery models and actions for service delivery improvements. The report from AP Triton, LLC, included 27 recommendations that included the need for fire department infrastructure investments to improve response times and better serve the needs of the community. The Community Risk Assessment and Long-Range Master Plan also reported that the Unit-Hour Utilization (UHU) of both paramedic ambulances in Santee are at cautionary levels. The UHU for Medic 4 (M4) was reported at 39.4% and Medic 5 (M5) was reported at 30%. These numbers represent the percentage of time that the medic unit is assigned to an emergency response, and do not include travel time returning from the hospital after a transport. The threshold for cautionary UHU status for paramedic units is 30%. This report also indicated that 70% of calls for service occur between 8 am and 8 pm.

Following direction from the City Council, on April 26, 2023, the Fire Chief presented an update on the progress, and plan for implementation, related to the recommendations from the Community Risk Assessment and Long-Range Master Plan. The presentation identified response time deficiencies in the northern and southern portions of the City of Santee due to a lack of options for apparatus and personnel placement (*Map 1*). The presentation also included potential future fire station locations to address the response time gaps within the city. While it was acknowledged that the identified locations were not optimal for addressing the response time desires, the locations presented were the best available options based upon: A) Property ownership by the City of Santee; B) Property lot size adequate to support a fire station; and C) Property proximity to response needs based upon existing call volume density. The potential future fire station locations, identified as the Operations Yard and City Hall complex, are displayed in *Map 2*.

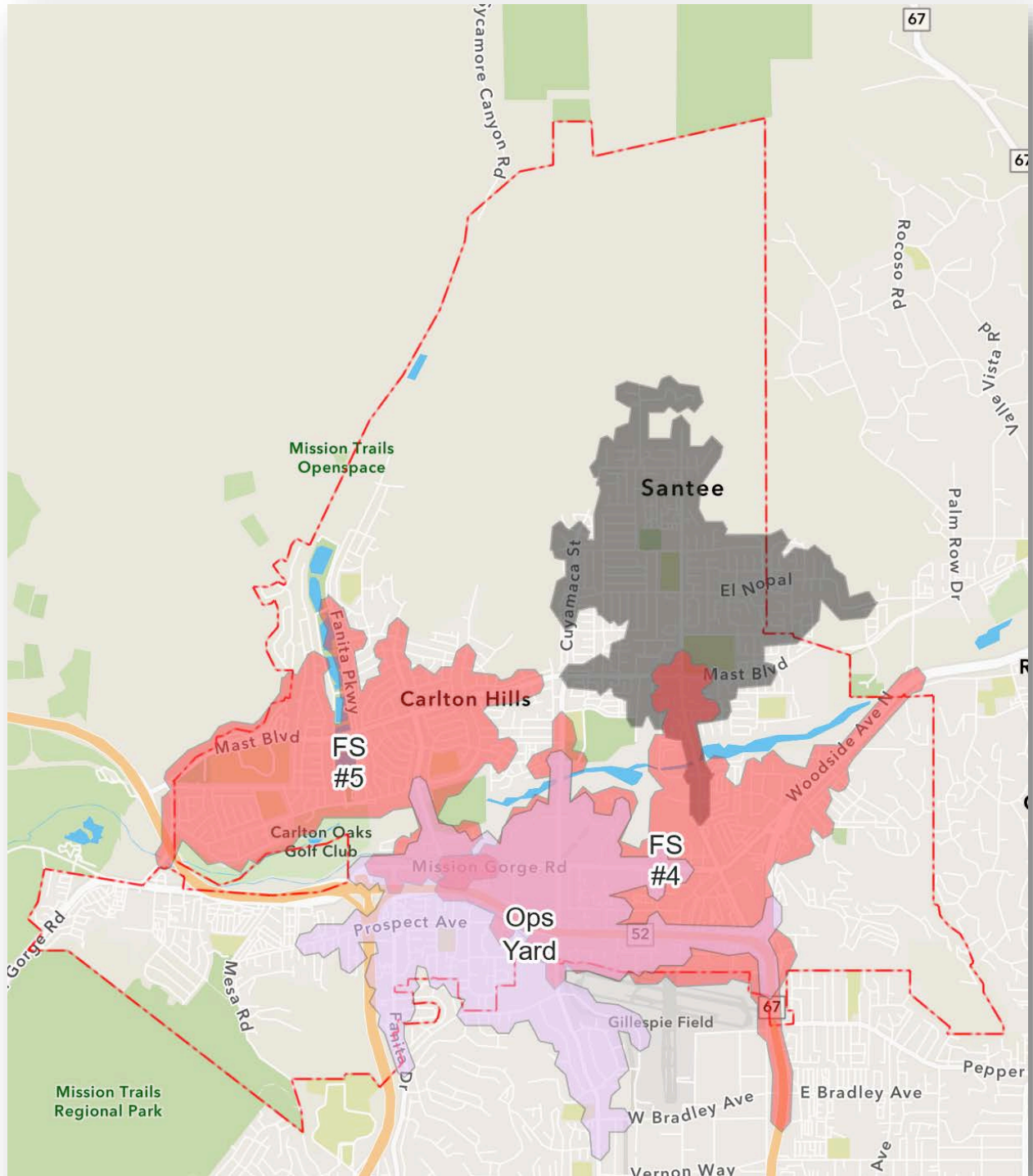
With the adoption of the FY 2024-28 Capital Improvement Program Budget, \$1,100,000 was appropriated for the design of a third fire station and fleet maintenance facility in the city to be constructed at the Operations Yard location. While the anticipated award date for the design project is scheduled for November 8, 2023, the construction costs for this capital project (approximately \$14,000,000) are currently unfunded. Furthermore, with the anticipated design phase estimated between 12-18-months, and the anticipated construction timeline estimated to be a similar timeline, the realistic date best case scenario for a date of operation is projected to be 2.5 to 3 years from this date.

Currently, between the two existing fire stations in the City of Santee, no additional bed space or apparatus storage space exists. This point is germane to this report as it illustrates a lack of alternative resource deployment options for the Santee Fire Department. Additionally, as stated in the AP Triton report, the fire department is exacerbating wear and tear concerns on both fire stations due to exceeding their intended staffing and resource storage levels.

Map 1: 4-Minute Response Times & Response Gaps



Map 2: Future Fire Station Locations & 4-Minute Response Times



Recommendation

To address existing response time deficiencies, and a cautionary UHU for Medic 4, staff recommends that the Council considering installing a temporary fire station at the PSD Operations Yard. Future agenda items will permit the Council to consider the approval of the actual project.

The construction of a temporary fire station will address the following needs:

- Improvement of response times to the southern portion of the city
- Improvement of response times to identified high fire hazard activity, and threat potential, throughout the San Diego River corridor and Forrester Creek corridor.
- Improvement of 10-minute response time compliance for Medic 5 within the Santee-Lakeside Emergency Medical Services Authority (SLEMSA) boundaries
- Decrease of cautionary UHU levels for Medic 4
- Increase the longevity of Fire Station 5 through decreasing “wear and tear” on the station.

The temporary fire station will be located in the northeastern corner of the Operations Yard (*Map 3*). The facility, consisting of living quarters and apparatus storage, will be positioned to ensure no detrimental impact to PSD operations nor permanent fire station construction.

Map 3: Temporary Fire Station Location



Financial Impact

The total cost for this proposal is approximately \$1,000,000. The cost projections are provided below.

Temporary Fire Station Cost Estimates:

Manufactured Home:	\$245,000
*Apparatus Bay:	\$340,000
Furnishings & Equipment	\$100,000
Generator:	\$60,000
Utility Hookups:	\$70,000
Padre Capacity Fees:	\$35,000
Site Prep:	\$100,000
Contingency	\$50,000

Total Cost: \$1,000,000

**Includes Fire Sprinklers, Exhaust System, PPE Storage, PPE Cleaning Appliances*

This project is currently unfunded. The funding proposal for this project includes the following sources:

\$500,000 from EMS Fund Excess Reserves – The utilization of these funds is deemed consistent with the services provided by SLEMSA. The SLEMSA Commission discussed the potential of excess reserve funds being appropriated for infrastructure needs that are directly associated with ambulance services.

\$300,000 from American Rescue Plan (ARPA) Hazard Mitigation Grant Program (HMGP) Funds – The city currently has \$952,940 encumbered in ARPA funds designated as the cost share match for the proposed FEMA HMGP. This grant proposal will fund hazardous fuels reduction and defensible space construction along the San Diego River corridor. The City of Santee is awaiting a final decision from FEMA on the grant sub-application. The \$300,000 re-allocated from this program will be replaced by General Funds or In-Kind Services if the grant application is successful and the funding is deemed necessary. The City of Santee will continue our commitment to the grant match funds required by the HMGP. The re-allocation of ARPA funds will allow the city to appropriate and spend these funds in a more timely manner in line with the grant requirements.

\$200,000 from American Rescue Plan (ARPA) Homelessness Regional Support – The City of Santee is currently engaged in a variety of programs to address homelessness in the city. The city had originally appropriated \$922,949 towards these efforts, including the potential of regional collaboration. At this time, the current appropriated funds exceed the existing program needs for the city. The re-allocation of \$200,000 towards the construction of a temporary fire station will not have a negative impact on current and/or proposed programs. The re-allocation of ARPA funds will allow the city to appropriate and spend these funds without losing the funding.

Upon the completion of construction of the permanent fire station at the Operations Yard, the temporary fire station facilities may be re-located to a new site for an additional cost-benefit value to the City of Santee.

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTEE, CALIFORNIA, APPROPRIATING FUNDS FOR THE POTENTIAL FUTURE CONSTRUCTION OF A TEMPORARY FIRE STATION AT THE PUBLIC SERVICES OPERATION YARD AND FINDING THE ACTION IS NOT A PROJECT SUBJECT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (“CEQA”)

WHEREAS, the City Council received the findings and recommendations of the Community Risk Assessment and Long-Range Master Plan prepared by AP Triton, LLC on March 22, 2023; and

WHEREAS, among other findings, the Community Risk Assessment and Long-Range Master Plan identified the response time deficiencies in the southwest and northern portions of the city; and

WHEREAS, the potential future purchase and placement of a prefabricated (“manufactured”) building and apparatus storage bay at the Public Services Division (PSD) Operations Yard could serve as a temporary fire station would provide improved response times to the southwest portion of the city and assist with decreasing Unit Hour Utilization (UHU) times for the Paramedic Ambulance Unit referred to as Medic 4; and

WHEREAS, funding for the potential future project can be appropriated from the following sources: \$500,000 from the Emergency Medical Services (EMS) Fund reserves, \$300,000 from the American Rescue Plan (ARPA) Hazard Mitigation Grant Program, and \$200,000 from the American Rescue Plan (ARPA) Homelessness Regional Support funding.

WHEREAS, utilization of these appropriated funds will not occur until such time as the City Council has considered and approved a future agenda item that will present the actual project, including the purchase of the building and storage bay, and construction costs to install and make the facilities operational.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Santee, California, that the City Council hereby:

1. Finds the proposed allocation of funds involves a fiscal activity of government and is not a project subject to CEQA pursuant to State CEQA Guidelines section 15378. Any future purchase or construction of facilities would be subject to review under CEQA at that time.
2. Authorizes the City Manager to appropriate \$500,000 from the EMS fund reserves, reallocate and appropriate \$300,000 from ARPA funds set aside for HMGP matching funds, and reallocate and appropriate \$200,000 from ARPA Homelessness Regional Support Funds into the Fiscal Year 2024-28 Capital Improvement Program Budget; and
3. Finds that the appropriation of \$500,000 from the EMS fund reserves is for the potential use of those funds for purposes consistent with the purposes of the Santee-Lakeside Emergency Medical Services Authority.

RESOLUTION NO. _____

4. Authorizes the appropriation of \$300,000 from the General Fund Reserve to be used as a matching component of the Hazard Mitigation Grant Program if such matching requirement is deemed necessary.

ADOPTED by the City Council of the City of Santee, California, at a Regular Meeting thereof held this 11th day of October 2023, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

APPROVED:

JOHN W. MINTO, MAYOR

ATTEST:

ANNETTE ORTIZ, CMC, CITY CLERK