



## City Council

Mayor John W. Minto  
Vice Mayor Dustin Trotter - District 4  
Councilmember Rob McNelis - District 1  
Councilmember Ronn Hall - District 2  
Councilmember Laura Koval - District 3

# CITY OF SANTEE

## REGULAR MEETING AGENDA

Santee City Council

City Manager | Marlene D. Best  
City Attorney | Shawn D. Hagerty

## MEETING INFORMATION

Wednesday, August 28, 2024  
6:30 PM  
Council Chamber | Building 2  
10601 Magnolia Ave • Santee, CA 92071

### TO WATCH LIVE:

AT&T U-verse channel 99 (SD Market) | Cox Channel 117 (SD County)  
[www.cityofsanteeca.gov](http://www.cityofsanteeca.gov)

### IN-PERSON ATTENDANCE:

Members of the public who wish to view the Council Meeting live, can watch the live taping of the Council meeting in the Council Chamber on the meeting date and time listed above.

### LIVE PUBLIC COMMENT:

Members of the public who wish to comment on matters on the City Council agenda or during Non-Agenda Public Comment may appear in person and submit a speaker slip, before the item is called. Your name will be called when it is time to speak.

**PLEASE NOTE:** Public comment will be limited to 3 minutes and speaker slips will only be accepted until the item is called. The timer will begin when the participant begins speaking.



The City Council also sits as the Community Development Commission Successor Agency and the Santee Public Financing Authority. Any actions taken by these agencies are separate from the actions taken by City Council. For questions regarding this agenda, please contact the City Clerk 's Office at (619) 258-4100 x114



**ROLL CALL:** Mayor John W. Minto  
Vice Mayor Dustin Trotter – District 4  
Councilmember Rob McNelis – District 1  
Councilmember Ronn Hall – District 2  
Councilmember Laura Koval – District 3

**LEGISLATIVE INVOCATION:** Skyline Church Lakeside – Pastor Tedd Brent

**PLEDGE OF ALLEGIANCE**

**RECOGNITION:** Certificate of Recognition Celebrating Marie Gregory’s 27 Years as a Volunteer with Santee Santas Foundation

**CONSENT CALENDAR:**

**PLEASE NOTE:** Consent Calendar items are considered routine and will be approved by one motion, with no separate discussion prior to voting. The public, staff or Councilmembers may request specific items be removed from the Consent Calendar for separate discussion or action. Speaker slips for this category must be presented to the City Clerk at the start of the meeting. Speakers are limited to 3 minutes.

- (1) **Approval of Reading by Title Only and Waiver of Reading in Full, of Ordinances and Resolutions on the Agenda. (City Clerk)**
- (2) **Approval of Payment of Demands as Presented. (Finance – Jennings)**
- (3) **Approval of the Expenditure of \$107,595.87 for July 2024 Legal Services. (Finance – Jennings)**
- (4) **Purchase of One New X Series EKG Monitor/Defibrillator and Related Equipment and Supplies from Zoll Medical Corporation. (Fire – Matsushita)**
- (5) **Authorization to Award a Contract to On Duty Health, PLLC for FY 2024-25 Firefighter Health and Fitness Assessment Services. (Fire – Matsushita)**
- (6) **Rejection of Claim Against the City by Leslie Jellison and Acceptance of Claim Against the City by Christine Hamilton. (Human Resources – Freeman)**

**NON-AGENDA PUBLIC COMMENT:**

*Persons wishing to address the City Council regarding items not on the posted agenda may do so at this time. In accordance with State law, Council may not take action on an item not scheduled on the Agenda. If appropriate, the item will be referred to the City Manager or placed on a future agenda.*

**CITY COUNCIL REPORTS:**

**CITY MANAGER REPORTS:**

**CITY ATTORNEY REPORTS:**

**CLOSED SESSION:**

- (7) **Public Employment**  
(Gov. Code section 54957)  
Title: City Clerk
  
- (8) **Threat to Public Services or Facilities**  
(Gov. Code section 54957)  
Consultation with: City Attorney regarding threat to public services



**BOARDS, COMMISSIONS & COMMITTEES  
AUGUST & SEPTEMBER MEETINGS**

Aug	01	SPARC	Council Chamber
Aug	12	Community Oriented Policing Committee	Council Chamber
Aug	14	Council Meeting	Council Chamber
Aug	28	Council Meeting	Council Chamber
Sep	<del>05</del>	<del>SPARC</del> <b>CANCELLED</b>	<del>Council Chamber</del>
Sep	09	Community Oriented Policing Committee	Council Chamber
Sep	11	Council Meeting	Council Chamber
Sep	19	SMHFPC	Council Chamber
Sep	25	Council Meeting	Council Chamber

The Santee City Council welcomes you and encourages your continued interest and involvement in the City’s decision-making process.

**For your convenience, a complete Agenda Packet is available for public review at City Hall and on the City’s website at [www.CityofSanteeCA.gov](http://www.CityofSanteeCA.gov).**

*The City of Santee complied with the Americans with Disabilities Act. Upon request, this agenda will be available in appropriate alternative formats to persons with disabilities, as required by section 12132 of the Americans with Disabilities Act of 1990 (42 USC § 12132). Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk’s Office at (619) 258-4100, ext. 226 at least 48 hours before the meeting, if possible.*

**MEETING DATE** August 28, 2024

**ITEM TITLE** CERTIFICATE OF RECOGNITION CELEBRATING MARIE GREGORY'S  
27 YEARS AS A VOLUNTEER WITH SANTEE SANTAS FOUNDATION

**DIRECTOR/DEPARTMENT** John W. Minto, Mayor

**SUMMARY**

Marie Gregory has been a volunteer with Santee Santos Foundation for 27 years. She has generously given the organization her time, talent, and energy, thereby providing a positive impact to the Santee community. Ms. Gregory served in the capacities of community member, board member, and as an officer. The City of Santee appreciates you and wishes you wonderful experiences in your retirement.

**FINANCIAL STATEMENT**

N/A

**CITY ATTORNEY REVIEW**  N/A •  Completed

**RECOMMENDATION**

Present Certificate of Recognition.

**ATTACHMENT**

Certificate of Recognition

# City of Santee

# Certificate of Recognition

We are honored to present this certificate to

# Marie Gregory

**With sincere gratitude and appreciation for 27 years of generous gifts of time, talent, and energy as a volunteer with the Santee Santas Foundation, thereby directly providing a positive impact to the Santee Community. Ms. Gregory served in the capacities of a community member, Board Member, and an Officer.**

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**John W. Minto**  
**Mayor**  
August 28, 2024

DO MORE ► DUE EAST



**MEETING DATE** August 28, 2024

**ITEM TITLE** APPROVAL OF READING BY TITLE ONLY AND WAIVER OF READING IN FULL OF ORDINANCES AND RESOLUTIONS ON THE AGENDA

**DIRECTOR/DEPARTMENT** James Jeffries, Assistant City Clerk

**SUMMARY**

This Item asks the City Council to waive the reading in full of all Ordinances on the Agenda (if any) and approve their reading by title only. The purpose of this Item is to help streamline the City Council meeting process, to avoid unnecessary delay and to allow more time for substantive discussion of Items on the agenda.

State law requires that all Ordinances be read in full either at the time of introduction or at the time of passage, unless a motion waiving further reading is adopted by a majority of the City Council. (Gov. Code, § 36934). This means that each word in each Ordinance would have to be read aloud unless such reading is waived. Such reading could substantially delay the meeting and limit the time available for discussion of substantive Items. Adoption of this waiver streamlines the procedure for adopting the Ordinances on tonight's Agenda (if any), because it allows the City Council to approve Ordinances by reading aloud only the title of the Ordinance instead of reading aloud every word of the Ordinance.

The procedures for adopting Resolutions are not as strict as the procedures for adopting Ordinances. For example, Resolutions do not require two readings for passage, need not be read in full or even by title, are effective immediately unless otherwise specified, do not need to be in any particular format unless expressly required, and, with the exception of fixing tax rates or revenue amounts, do not require publication. However, like Ordinances, all Resolutions require a recorded majority vote of the total membership of the City Council. (Gov. Code § 36936).

**FINANCIAL STATEMENT**

N/A

**CITY ATTORNEY REVIEW**  N/A •  Completed

**RECOMMENDATION**

It is recommended that the Council waive the reading of all Ordinances and Resolutions in their entirety and read by title only.

**ATTACHMENT**

None.



**MEETING DATE** August 28, 2024

**ITEM TITLE** APPROVAL OF PAYMENT OF DEMANDS

**DIRECTOR/DEPARTMENT** Heather Jennings, Finance *HJ*

**SUMMARY**

A listing of checks that have been disbursed since the last Council meeting is submitted herewith for approval by the City Council.

**FINANCIAL STATEMENT**

Adequate budgeted funds are available for the Payment of Demands per the attached listing.

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION** *MSB*

Approve the Payment of Demands as presented.

**ATTACHMENT**

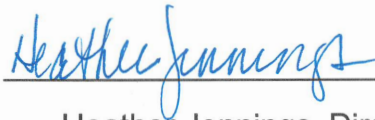
- 1) Summary of Payments Issued
- 2) Voucher Lists



Payment of Demands  
Summary of Payments Issued

<u>Date</u>	<u>Description</u>	<u>Amount</u>
07/31/24	Payroll	\$ 532,018.50
08/07/24	Accounts Payable	176,755.09
08/07/24	Accounts Payable	616,332.88
08/08/24	Accounts Payable	1,282,179.26
08/08/24	Accounts Payable	270,945.27
08/09/24	Accounts Payable	49,576.37
08/13/24	Accounts Payable	154,010.94
08/13/24	Accounts Payable	1,118,617.52
08/14/24	Accounts Payable	133,855.50
	TOTAL	<u>\$ 4,334,291.33</u>

I hereby certify to the best of my knowledge and belief that the foregoing demands listing is correct, just, conforms to the approved budget, and funds are available to pay said demands.



Heather Jennings, Director of Finance

Payroll Processing Report  
CITY OF SANTEE  
7/18/2024 to 7/31/2024-1 Cycle b

EARNINGS SECTION					DEDUCTIONS SECTION				LEAVE SECTION				
Type	Hours/units	Rate	Amount	Src	Plan	Base Wages	Deduction	Benefit/Cont	LvPlan	Accrued	Taken	Banked	Lost
					roth	85,073.32	9,734.27						
					sb-1		85.56						
					sb-3		70.72						
					sffa		3,562.24						
					sffapc		1,015.22						
					st1cs3	91,461.07	2,743.83	-2,743.83					
					st2cs3	15,594.88	467.85	-467.85					
					texlif		249.71						
					vaccpr		574.45						
					vaccpt		204.75						
					vcanpr		318.41						
					vcanpt		90.25						
					vgcipt		88.70						
					vghipr		15.56						
					vision	15,754.72	530.37						
					voladd		17.55						
					voldis		218.13						
					vollad			155.27					
					vollif		155.31						
<b>Grand Totals</b>	<u>17,496.50</u>		<u>836,196.95</u>				<u>304,178.45</u>	<u>314,601.09</u>					

Gross:	836,196.95
Net:	532,018.50

<< No Errors / 21 Warnings >>

*Paydate 8/8/24*  
*PPE 7/31/24*  
*EB 8/6/24*

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Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
71869	8/7/2024	10956 FRANCHISE TAX BOARD	August 2024 Retiree PPE 7/31/24		CA STATE TAX WITHHELD CA STATE TAX WITHHELD	46.00 44,135.45
					<b>Total :</b>	<b>44,181.45</b>
71893	8/7/2024	10955 DEPARTMENT OF THE TREASURY	August 2024 Retiree PPE 7/31/24		FED WITHHOLDING TAX FED WITHHOLDING & MEDICARE	211.00 132,363.54
					<b>Total :</b>	<b>132,574.54</b>
2 Vouchers for bank code : ubgen						<b>Bank total : 176,755.99</b>
2 Vouchers in this report						<b>Total vouchers : 176,755.99</b>

Prepared by: Juan M  
Date: 8.8.24  
Approved by: E. Buh  
Date: 8/13/24

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08/07/2024 3:10:51PM

Voucher List  
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137235	8/7/2024	14306 AZTEC LANDSCAPING INC	J1827	54464	CUSTODIAL SERVICES - PARKS	3,376.00
					<b>Total :</b>	<b>3,376.00</b>
137236	8/7/2024	10033 CITY ELECTRIC SUPPLY COMPANY	STE/101645		STREETLIGHT LED UPGRADE PRC	3,772.52
					<b>Total :</b>	<b>3,772.52</b>
137237	8/7/2024	13129 DAVID TURCH AND ASSOCIATES	07172024	54477	HWY 52 COALITION CONSULTING	5,000.00
					<b>Total :</b>	<b>5,000.00</b>
137238	8/7/2024	14811 DIGITECH COMPUTER LLC	60005769	54504	SLEMSA BILLING CONTRACT SER\	13,527.16
					<b>Total :</b>	<b>13,527.16</b>
137239	8/7/2024	14675 EAST COUNTY TRANSITIONAL	20240711C	54681	ARPA FUNDING - HOMELESS SHEL	19,980.00
					<b>Total :</b>	<b>19,980.00</b>
137240	8/7/2024	10070 HAWTHORNE CAT MACHINERY	PS000980752	54371	VEHICLE REPAIR PARTS	1,236.33
					<b>Total :</b>	<b>1,236.33</b>
137241	8/7/2024	11724 ICF JONES & STOKES INC	INV-00000105445	53609	MSCP SUBAREA PLAN	5,142.50
					<b>Total :</b>	<b>5,142.50</b>
137242	8/7/2024	14833 INTERWEST CONSULTING GROUP	350639	54594	INTERWEST BLDG. SVCS - GEN PL	14,370.30
			362358	54594	INTERWEST PLANNING SVCS. - DE	9,678.00
			363237	54602	INTERWEST PLANNING SVCS. - DE	2,190.00
			412850	54594	FIRE PLAN REVIEW	3,675.00
			431447	54594	INTERWEST BLDG. SVCS - PLAN F	5,351.56
			456412	54594	INTERWEST BLDG. SVCS - PLAN F	6,664.39
			586035	54594	INTERWEST BLDG. SVCS - GEN PL	6,661.80
					<b>Total :</b>	<b>48,591.05</b>
137243	8/7/2024	11100 JTB SUPPLY CO INC	113553	54736	NO TRAFFIC VEHICLE DETECTION	341,993.48
					<b>Total :</b>	<b>341,993.48</b>
137244	8/7/2024	10308 O'REILLY AUTO PARTS	OCBO638962	54384	VEHICLE REPAIR PART	43.10
					<b>Total :</b>	<b>43.10</b>
137245	8/7/2024	14881 SANCON TECHNOLOGIES, INC.	CIP 2023-20 3P	54600	CITYWIDE CMP LINING AND REHA	179,187.00

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Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137245	8/7/2024	14881 SANCON TECHNOLOGIES, INC.	(Continued) CIP 2023-20 3R		RETENTION #3 CIP 2023-20	-8,959.35
					<b>Total :</b>	<b>170,227.65</b>
137246	8/7/2024	10165 TRAD AM ENTERPRISES INC	416		INSTRUCTOR PAYMENT	387.00
					<b>Total :</b>	<b>387.00</b>
137247	8/7/2024	14965 WESTERN MICROGRAPHICS SYSTEMS	24029		DOCUMENTATION STORAGE PREF	1,947.00
					<b>Total :</b>	<b>1,947.00</b>
137248	8/7/2024	10537 WETMORE'S	06P86968	54457	VEHICLE REPAIR	859.09
					<b>Total :</b>	<b>859.09</b>
137249	8/7/2024	11757 WILSON, CURTIS	072624		EMPLOYEE REIMBURSEMENT	250.00
					<b>Total :</b>	<b>250.00</b>
<b>15 Vouchers for bank code : ubgen</b>						<b>Bank total : 616,332.88</b>
<b>15 Vouchers in this report</b>						<b>Total vouchers : 616,332.88</b>

Prepared by:

*J. Smith*

Date:

8-7-24

Approved by:

*E. Bull*

Date:

8-7-24

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Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137250	8/8/2024	12951 BERRY, BONNIE	August 1, 2024		RETIREE HEALTH PAYMENTS	91.00
					<b>Total :</b>	<b>91.00</b>
137251	8/8/2024	14501 BETAMAXX, LLC	26810	54835	SANTEE SUMMER CONCERT ENTE	2,000.00
					<b>Total :</b>	<b>2,000.00</b>
137252	8/8/2024	13292 BORDER RECAPING LLC	24-0182686-008	54818	VEHICLE SUPPLIES	165.53
					<b>Total :</b>	<b>165.53</b>
137253	8/8/2024	15339 BUILDING BETTER BONDS PET CONS	5371		BUSINESS LICENSE REFUND	62.00
					<b>Total :</b>	<b>62.00</b>
137254	8/8/2024	10032 CINTAS CORPORATION 694	4199028572	54844	MISC SHOP RENTALS	72.31
					<b>Total :</b>	<b>72.31</b>
137255	8/8/2024	10268 COOPER, JACKIE	August 1, 2024		RETIREE HEALTH PAYMENT	91.00
					<b>Total :</b>	<b>91.00</b>
137256	8/8/2024	14926 EAGLES POINT SECURITY INC	21502	54799	SECURITY FOR SUMMER CONCEI	240.00
					<b>Total :</b>	<b>240.00</b>
137257	8/8/2024	10348 EAST COUNTY	07122024		MEMBERSHIP RENEWAL	5,000.00
					<b>Total :</b>	<b>5,000.00</b>
137258	8/8/2024	10251 FEDERAL EXPRESS	8-578-51241		FEDEX SHIPPING CHARGES	24.21
					<b>Total :</b>	<b>24.21</b>
137259	8/8/2024	10066 GLOBALSTAR USA LLC	73854916		SATELLITE PHONE SERVICE	104.87
					<b>Total :</b>	<b>104.87</b>
137260	8/8/2024	13072 GOVERNMENT TRAINING AGENCY	17670		CCPA CONSORTIUM FEES	1,764.00
					<b>Total :</b>	<b>1,764.00</b>
137261	8/8/2024	15131 KAPCHINSKE, JASON	07112024		ENTERTAINMENT FOR SANTEE SA	600.00
					<b>Total :</b>	<b>600.00</b>
137262	8/8/2024	10120 KEARNY PEARSON FORD	1979224	54887	VEHICLE REPAIR PART	264.31

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Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137262	8/8/2024	10120 10120 KEARNY PEARSON FORD	(Continued)			<b>Total : 264.31</b>
137263	8/8/2024	10203 LAKESIDE EQUIPMENT SALES &	246536	54806	SUMMER CONCERT EQUIPMENT F	639.07
						<b>Total : 639.07</b>
137264	8/8/2024	10357 LAWCX	LAWCX-0025-2025		EXCESS WORKERS' COMPENSATI	252,494.00
						<b>Total : 252,494.00</b>
137265	8/8/2024	10204 LIFE ASSIST INC	1454649	54807	EMS SUPPLIES	705.35
			1454866	54807	EMS SUPPLIES	72.84
			1455021	54807	EMS SUPPLIES	2,744.09
			1455387	54807	EMS SUPPLIES	76.59
			1455762	54807	EMS SUPPLIES	281.78
			1455794	54807	EMS SUPPLIES	66.31
						<b>Total : 3,946.96</b>
137266	8/8/2024	15225 LONG, CHERYL L	August 1, 2024		RETIREE HEALTH PAYMENTS	91.00
						<b>Total : 91.00</b>
137267	8/8/2024	15341 MIRANDA, OSCAR	24105S		REFUNDABLE DEPOSIT	1,500.00
						<b>Total : 1,500.00</b>
137268	8/8/2024	15340 NV5	22824		REFUNDABLE DEPOSIT	920.63
						<b>Total : 920.63</b>
137269	8/8/2024	10308 O'REILLY AUTO PARTS	2968-229427	54864	VEHICLE REPAIR SUPPLIES	35.02
			2968-230046	54864	VEHICLE REPAIR PART	3.54
			2968-230108	54864	VEHICLE REPAIR PART	17.89
						<b>Total : 56.45</b>
137270	8/8/2024	12251 PRISM	25300073		GENERAL LIABILITY, PROGRAM 1	608,807.00
			25400378		MASTER CRIME PROGRAM	4,742.00
			25400471		POLLUTION INSURANCE PROGRA	10,028.00
			25400554		OPTIONAL EXCESS LIABILITY PRC	55,708.00
			25400759		CYBER LIABLITY PROGRAM	7,623.00
			25500040		PROPERTY INSURANCE PROGRAM	235,267.00
						<b>Total : 922,175.00</b>

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Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137271	8/8/2024	10278 RAMSEY, JOAN	August 1, 2024		RETIREE HEALTH PAYMENTS	91.00
					<b>Total :</b>	<b>91.00</b>
137272	8/8/2024	12237 RAYON, KYLE	August 1, 2024		RETIREE HEALTH PAYMENT	91.00
					<b>Total :</b>	<b>91.00</b>
137273	8/8/2024	10259 ROBERT HALF	63896887		TEMP SVCS - OFFICE AIDE	581.40
					<b>Total :</b>	<b>581.40</b>
137274	8/8/2024	10407 SAN DIEGO GAS & ELECTRIC	04229703218; JUL24 22373580042; JUL24		STREET LIGHTS TRAFFIC SIGNALS	44,650.29 7,532.79
					<b>Total :</b>	<b>52,183.08</b>
137275	8/8/2024	11072 SHOW STOPPER WAX PRODUCTS	6399	54896	VEHICLE SUPPLIES	174.56
					<b>Total :</b>	<b>174.56</b>
137276	8/8/2024	10217 STAPLES ADVANTAGE	6006703990	54897	OFFICE SUPPLIES	39.63
					<b>Total :</b>	<b>39.63</b>
137277	8/8/2024	10119 STEVEN SMITH LANDSCAPE INC	2001	54812	FY 24/25 AREA 1 LANDSCAPE SER	7,933.60
					<b>Total :</b>	<b>7,933.60</b>
137278	8/8/2024	10572 SUNBELT RENTALS INC	156136047-0001	54814	EQUIPMENT RENTAL	971.80
					<b>Total :</b>	<b>971.80</b>
137279	8/8/2024	10121 SUPERIOR READY MIX LP	437018 437019 437492		ASPHALT FOR STREET REPAIRS ASPHALT FOR STREET REPAIRS ASPHALT FOR STREET REPAIRS	380.59 215.50 378.72
					<b>Total :</b>	<b>974.81</b>
137280	8/8/2024	10536 THE FILIPINO PRESS INC	8257-24		NOTICE OF ELECTION PUBLICATIC	225.00
					<b>Total :</b>	<b>225.00</b>
137281	8/8/2024	10829 TIENG VIET SAN DIEGO NEWS	1613/7		NOTICE OF ELECTION PUBLICATIC	100.00
					<b>Total :</b>	<b>100.00</b>
137282	8/8/2024	11321 TIP OF SAN DIEGO COUNTY	2024-4018	54957	VOLUNTEER RESPONSE SRVCS	9,005.55

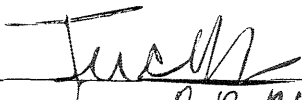



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Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137282	8/8/2024	11321 11321 TIP OF SAN DIEGO COUNTY	(Continued)			Total : 9,005.55
137283	8/8/2024	12480 UNITED SITE SERVICES	114-13891160	54960	90 DAY EXTENSION RENTAL SERV	352.58
						Total : 352.58
137284	8/8/2024	10475 VERIZON WIRELESS	9968746398		WIFI SERVICE	1,140.29
						Total : 1,140.29
137285	8/8/2024	10136 WEST COAST ARBORISTS INC	216726	54816	URBAN FORESTRY MANAGEMENT	494.75
			216727	54816	URBAN FORESTRY MANAGEMENT	1,157.60
			216789	54816	URBAN FORESTRY MANAGEMENT	14,238.27
						Total : 15,890.62
137286	8/8/2024	12930 WILLIAMS, ROCHELLE	August 1, 2024		RETIREE HEALTH PAYMENTS	91.00
						Total : 91.00
137287	8/8/2024	12641 WITTORFF, VICKY DENISE	August 1, 2024		RETIREE HEALTH PAYMENT	31.00
						Total : 31.00
38 Vouchers for bank code : ubgen						Bank total : 1,282,179.26
38 Vouchers in this report						Total vouchers : 1,282,179.26

Prepared by:   
Date: 8/8/24  
Approved by:   
Date: 8/8/24

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Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137288	8/8/2024	12724 AMERICAN FIDELITY ASSURANCE	D744190		VOLUNTARY LIFE INS-AM FIDELITY	4,206.88
					<b>Total :</b>	<b>4,206.88</b>
137289	8/8/2024	12903 AMERICAN FIDELITY ASSURANCE CO	2353912		FLEXIBLE SPENDING ACCOUNT	3,064.37
					<b>Total :</b>	<b>3,064.37</b>
137290	8/8/2024	10334 CHLIC	3396992		HEALTH INSURANCE	229,307.33
					<b>Total :</b>	<b>229,307.33</b>
137291	8/8/2024	14793 CONTROLLING INS COST IN CA, SCHOO 2024-8			EMPLOYEE ASSISTANCE PROGRA	395.37
					<b>Total :</b>	<b>395.37</b>
137292	8/8/2024	14446 ENTERPRISE FM TRUST	282938A-080324		VEHICLE LEASING PROGRAM	11,605.38
					<b>Total :</b>	<b>11,605.38</b>
137293	8/8/2024	14458 METROPOLITAN LIFE INSURANCE	82212190		DENTAL INSURANCE	13,639.13
					<b>Total :</b>	<b>13,639.13</b>
137294	8/8/2024	10785 RELIANCE STANDARD LIFE	August 2024		VOLUNTARY LIFE INSURANCE	310.58
					<b>Total :</b>	<b>310.58</b>
137295	8/8/2024	10424 SANTEE FIREFIGHTERS	PPE 7/31/24		DUES/PEC/BENEVOLENT/BC EXP	4,717.04
					<b>Total :</b>	<b>4,717.04</b>
137296	8/8/2024	10776 STATE OF CALIFORNIA	PPE 7/31/24		WITHHOLDING ORDER	449.53
					<b>Total :</b>	<b>449.53</b>
137297	8/8/2024	10776 STATE OF CALIFORNIA	PPE 7/31/24		WITHHOLDING ORDER	260.30
					<b>Total :</b>	<b>260.30</b>
137298	8/8/2024	10001 US BANK	PPE 7/31/24		PARS RETIREMENT	2,237.52
					<b>Total :</b>	<b>2,237.52</b>
137299	8/8/2024	14600 WASHINGTON STATE SUPPORT	PPE 7/31/24		WITHHOLDING ORDER	751.84
					<b>Total :</b>	<b>751.84</b>
<b>12 Vouchers for bank code : ubgen</b>						<b>Bank total : 270,945.27</b>

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Voucher List  
CITY OF SANTEE

Bank code : ubqen

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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12 Vouchers in this report Total vouchers : 270,945.27

Prepared by:         *Juan M*          
Date:         *8-8-24*          
Approved by:         *E. Buld*          
Date:         *8-9-24*

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Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
6077375	8/9/2024	14705 RHS MISSIONSQUARE	PPE 7/31/24		RETIREE HSA	5,039.65
					Total :	5,039.65
6978978	8/9/2024	14704 457 MISSIONSQUARE	PPE 7/31/24		ICMA - 457	44,536.72
					Total :	44,536.72
2 Vouchers for bank code : ubgen						Bank total : 49,576.37
2 Vouchers in this report						Total vouchers : 49,576.37

Prepared by: Jue  
Date: 8-13-24  
Approved by: E. Bue  
Date: 8-13-24

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Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
8243	8/13/2024	10353 PERS	07 24 5		RETIREMENT PAYMENT	154,010.94	
						<b>Total :</b>	<b>154,010.94</b>
1 Vouchers for bank code : ubgen						<b>Bank total :</b>	<b>154,010.94</b>
1 Vouchers in this report						<b>Total vouchers :</b>	<b>154,010.94</b>

Prepared by: *[Signature]*  
Date: 8-13-24  
Approved by: *[Signature]*  
Date: 08/13/24

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Voucher List  
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137300	8/13/2024	11748 BAGLEY, AARON	08052024		EMPLOYEE REIMBURSEMENT	250.00
					<b>Total :</b>	<b>250.00</b>
137301	8/13/2024	10023 BUILDERS FENCE COMPANY INC	2006628 2006704	54424 54424	FENCING MATERIALS & SUPPLIES FENCING MATERIALS & SUPPLIES	21.87 473.20
					<b>Total :</b>	<b>495.07</b>
137302	8/13/2024	10668 CALIFORNIA BUILDING STANDARDS	APR-JUN 2024 JAN-MAR 2024 JUL-SEP 2023 OCT-DEC 2023		APRIL - JUNE 2024 SB1473 FEES JAN - MAR 2024 SB1473 FEES JUL - SEP 2023 SB1473 FEES OCT - DEC 2023 SB1473 FEES	690.30 479.75 690.81 1,625.40
					<b>Total :</b>	<b>3,486.26</b>
137303	8/13/2024	10569 CHARLENE'S DANCE N CHEER	2486		INSTRUCTOR PAYMENT	444.00
					<b>Total :</b>	<b>444.00</b>
137304	8/13/2024	10161 CORE SERVICES INC	91037 91076 91121	54389 54389 54389	CUSTODIAL SERVICES - OFFICES CUSTODIAL SERVICES - OFFICES Q4 CUSTODIAL SERVICES - OFFIC	4,415.55 4,868.42 1,199.99
					<b>Total :</b>	<b>10,483.96</b>
137305	8/13/2024	10040 COUNTYWIDE MECHANICAL SYSTEMS	67363 67564	54360 54360	PLUMBING REPAIRS PLUMBING REPAIRS	4,182.00 445.60
					<b>Total :</b>	<b>4,627.60</b>
137306	8/13/2024	10142 CSA SAN DIEGO COUNTY	886	54516	CDBG SUBRECIPIENT	4,069.31
					<b>Total :</b>	<b>4,069.31</b>
137307	8/13/2024	10046 D MAX ENGINEERING INC	8664 8665	54476 54475	STORMWATER INSPECTIONS & RE STORMWATER PROGRAM ASSIST/	532.00 16,703.79
					<b>Total :</b>	<b>17,235.79</b>
137308	8/13/2024	12655 DELL MARKETING LP	10754131004 10759788730	54627 54627	COMPUTER SOFTWARE RENEWAI COMPUTER SOFTWARE RENEWAI	505.09 446.73
					<b>Total :</b>	<b>951.82</b>
137309	8/13/2024	15266 FEDEX FREIGHT	271436647597		FREIGHT	73.60

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Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137309	8/13/2024	15266	15266 FEDEX FREIGHT		(Continued)	<b>Total : 73.60</b>
137310	8/13/2024	12760	FOCUS PSYCHOLOGICAL	SANTEE2024-5	54470 PSYCHOLOGICAL SERVICES	800.00
						<b>Total : 800.00</b>
137311	8/13/2024	11714	GARHARTT, DUSTYN	08122024	REFUND - INITIATIVE	200.00
						<b>Total : 200.00</b>
137312	8/13/2024	10065	GLOBAL POWER GROUP INC	96358	54414 GENERATOR MAINT & REPAIRS	1,426.00
				96846	54414 GENERATOR MAINT & REPAIRS	344.40
						<b>Total : 1,770.40</b>
137313	8/13/2024	14833	INTERWEST CONSULTING GROUP	472776	54602 INTERWEST PLANNING SVCS. - DE	1,690.00
				473759	54594 INTERWEST BLDG. SVCS - GEN PL	4,198.00
				474874	54594 FIRE PLAN REVIEW	7,220.00
				572682	54602 INTERWEST PLANNING SVCS. - DE	3,650.00
				572695	54594 INTERWEST BLDG. SVCS - GEN PL	6,281.00
						<b>Total : 23,039.00</b>
137314	8/13/2024	10120	KEARNY PEARSON FORD	1930831	54374 VEHICLE REPAIR PART	54.51
						<b>Total : 54.51</b>
137315	8/13/2024	10997	LAKESIDE FIRE PROTECTION	06/30/24	JUNE 24 RECONCILIATION & DISTF	988,149.32
						<b>Total : 988,149.32</b>
137316	8/13/2024	10340	MOMENTUM TUTORING	5204	MOMENTUM TUTORING CAMPS	288.00
						<b>Total : 288.00</b>
137317	8/13/2024	15342	NAPA AUTO PARTS	610882	VEHICLE SUPPLIES	185.95
				612042	VEHICLE REPAIR PARTS	69.39
				612627	VEHICLE SUPPLIES	140.71
				614577	VEHICLE REPAIR PARTS	122.06
				615295	VEHICLE SUPPLIES	363.46
				942431	VEHICLE REPAIR PARTS	88.93
						<b>Total : 970.50</b>
137318	8/13/2024	14690	PATH INC	Q8 Apr24-Jun24	54096 CDBG-CV PATH HOMELESS OUTRI	4,346.73
				Q8 Apr24-Jun24 ARPA	54265 ARPA - PATH HOMELESS OUTREAK	30,959.60

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Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137318	8/13/2024	14690 14690 PATH INC	(Continued)			<b>Total : 35,306.33</b>
137319	8/13/2024	11715 PURPLE TENNIS NATION	7120		SUMMER TENNIS CLASSES	1,760.50
						<b>Total : 1,760.50</b>
137320	8/13/2024	10424 SANTEE FIREFIGHTERS	ALEX DONATI CJO'NEILL JARED FUENTES JONATHAN CORCHIS KAYDENCE JACKSON KELLEN BASSLER PEYTON HONICK STEPHAN BENNETT TRAVIS TAKATA		WEARING APPAREL WEARING APPAREL WEARING APPAREL WEARING APPAREL WEARING APPAREL WEARING APPAREL WEARING APPAREL WEARING APPAREL WEARING APPAREL	89.00 89.00 89.00 89.00 89.00 89.00 89.00 89.00 89.00
						<b>Total : 801.00</b>
137321	8/13/2024	10107 SANTEE FOOD BANK INC	PY 2023 Q4	54501	CDBG SUBRECIPIENT	6,605.44
						<b>Total : 6,605.44</b>
137322	8/13/2024	14245 SEVERIN MOBILE TOWING	24-4725453	54567	TRAINING SUPPLIES	600.00
						<b>Total : 600.00</b>
137323	8/13/2024	10572 SUNBELT RENTALS INC	154002955-0001	54418	EQUIPMENT RENTAL	344.05
						<b>Total : 344.05</b>
137324	8/13/2024	10316 TCB EMBROIDERY	19443	54659	PSD UNIFORM APPAREL	2,810.12
						<b>Total : 2,810.12</b>
137325	8/13/2024	10692 UNITED PARCEL SERVICE	6150X304		SHIPPING CHARGE	9.84
						<b>Total : 9.84</b>
137326	8/13/2024	10136 WEST COAST ARBORISTS INC	216764-A	54456	URBAN FORESTRY MANAGEMENT	12,991.10
						<b>Total : 12,991.10</b>
27 Vouchers for bank code : ubgen						<b>Bank total : 1,118,617.52</b>
27 Vouchers in this report						<b>Total vouchers : 1,118,617.52</b>



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Voucher List  
CITY OF SANTEE

Bank code : ubqen

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<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
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Prepared by: Juch  
Date: 8-13  
Approved by: E. Bull  
Date: 8-13-24

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Voucher List  
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137327	8/14/2024	14650 A GARAGE DOOR AND GATE STORE	108474741	54824	APPARATUS DOOR AND GATE REF	675.00
					<b>Total :</b>	<b>675.00</b>
137328	8/14/2024	13456 AGRICULTURAL PEST CONTROL	758919	54828	PEST CONTROL SERVICES	225.00
			759065	54828	PEST CONTROL SERVICES	50.00
			759091	54828	PEST CONTROL SERVICES	135.25
			759182	54828	PEST CONTROL SERVICES	285.00
			759413	54828	PEST CONTROL SERVICES	400.00
					<b>Total :</b>	<b>1,095.25</b>
137329	8/14/2024	14306 AZTEC LANDSCAPING INC	J1833	54798	CUSTODIAL SERVICES - PARKS	443.62
					<b>Total :</b>	<b>443.62</b>
137330	8/14/2024	13292 BORDER TIRE	24-0197545-008		TIRE DISPOSAL	413.76
					<b>Total :</b>	<b>413.76</b>
137331	8/14/2024	10033 CITY ELECTRIC SUPPLY COMPANY	STE/102507	54952	ELECTRICAL SUPPLIES	840.45
					<b>Total :</b>	<b>840.45</b>
137332	8/14/2024	10333 COX COMMUNICATIONS	038997401; AUG24 094486701; AUG24		9951 RIVERWALK DR CITY HALL GROUP BILL	57.00 3,374.23
					<b>Total :</b>	<b>3,431.23</b>
137333	8/14/2024	14322 CRITTER ENCOUNTERS	523		SUMMER CAMP ANIMAL SHOW	375.00
					<b>Total :</b>	<b>375.00</b>
137334	8/14/2024	14926 EAGLES POINT SECURITY INC	21577	54799	SUMMER CONCERT SECURITY	240.00
					<b>Total :</b>	<b>240.00</b>
137335	8/14/2024	10251 FEDERAL EXPRESS	8-585-26170		FEDEX SHIPPING CHARGES	36.13
					<b>Total :</b>	<b>36.13</b>
137336	8/14/2024	11119 FERGUSON ENTERPRISES INC	4471625		PLUMBING SUPPLIES	764.96
					<b>Total :</b>	<b>764.96</b>
137337	8/14/2024	14233 RARESTEP, INC DBA FLEETIO	710532	54970	ANNUAL SUBSCRIPTION	6,804.00

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Voucher List  
CITY OF SANTEE

Bank code : ubqen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
137337	8/14/2024	14233	14233 RARESTEP, INC DBA FLEETIO	(Continued)		<b>Total : 6,804.00</b>	
137338	8/14/2024	15243	FULL STRENGTH	080124	54964	SUMMER CONCERT ENTERTAINME	1,500.00
						<b>Total : 1,500.00</b>	
137339	8/14/2024	10065	GLOBAL POWER GROUP INC	96162	54920	GENERATOR MAINT & REPAIRS - 9	719.87
				96941	54920	GENERATOR MAINT & REPAIRS - 9	118.93
				96960	54920	GENERATOR MAINT & REPAIRS - 9	1,055.70
				97324	54920	GENERATOR MAINT & REPAIRS	579.07
						<b>Total : 2,473.57</b>	
137340	8/14/2024	13072	GOVERNMENT TRAINING AGENCY	17705		ANNUAL MEETING DUES	1,000.00
						<b>Total : 1,000.00</b>	
137341	8/14/2024	10070	HAWTHORNE CAT MACHINERY	PC020007584	54883	CR-EQUIPMENT PTS RETURNED	-29.47
				PS000984135	54883	EQUIPMENT REPAIR PARTS	34.95
				PS020063948	54883	EQUIPMENT REPAIR PARTS	466.25
				PS020063949	54883	EQUIPMENT REPAIR PARTS	32.37
						<b>Total : 504.10</b>	
137342	8/14/2024	10144	HDL COREN & CONE	SIN041392	54875	FY 24/25 PROP TAX AUDIT & INFO :	4,987.50
						<b>Total : 4,987.50</b>	
137343	8/14/2024	10204	LIFE ASSIST INC	1486162	54807	EMS SUPPLIES	1,639.42
				1486237	54807	EMS SUPPLIES	796.36
				1486514	54807	EMS SUPPLIES	898.23
				1486650	54807	EMS SUPPLIES	132.62
						<b>Total : 3,466.63</b>	
137344	8/14/2024	10207	LOCKHART TRAINING	2489		CHILD & BABYSITTER TRAINING	1,027.00
						<b>Total : 1,027.00</b>	
137345	8/14/2024	10507	GREAT AMERICA FINANCIAL SVCS	37101243; AUG24		MITEL MXE III CONTROLLER SATA	1,588.52
						<b>Total : 1,588.52</b>	
137346	8/14/2024	12815	MUNICIPAL MANAGEMENT (MMASC)	07/19/2024		MMASC MEMBERSHIP RENEWAL	125.00
						<b>Total : 125.00</b>	

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Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137347	8/14/2024	10308 O'REILLY AUTO PARTS	2968-230509	54864	VEHICLE REPAIR PARTS	134.15
					<b>Total :</b>	<b>134.15</b>
137348	8/14/2024	10344 PADRE DAM MUNICIPAL WATER DIST	29700015; JUL24 90000366; JUL24		CONSTRUCTION METER GROUP BILL	270.12 60,992.68
					<b>Total :</b>	<b>61,262.80</b>
137349	8/14/2024	13288 PHT ENTERTAINMENT, INC	1036		SUMMER CONCERT BAND PHT	1,000.00
					<b>Total :</b>	<b>1,000.00</b>
137350	8/14/2024	10109 SAN DIEGO COUNTY FIRE CHIEFS A	08012024		ANNUAL MEMBERSHIP DUES	400.00
					<b>Total :</b>	<b>400.00</b>
137351	8/14/2024	15335 SAWA, SANDI	08052024		EMPLOYEE REIMBURSEMENT	71.21
					<b>Total :</b>	<b>71.21</b>
137352	8/14/2024	13171 SC COMMERCIAL, LLC	2688559-IN		FUEL	388.53
					<b>Total :</b>	<b>388.53</b>
137353	8/14/2024	14797 SEDANO FORD OF LM INC	20492092	54895	VEHICLE REPAIR PART	30.91
					<b>Total :</b>	<b>30.91</b>
137354	8/14/2024	13047 SITEIMPROVE INC	USI-00004874	54967	WEBSITE COMPLIANCE CHECK SC	4,775.00
					<b>Total :</b>	<b>4,775.00</b>
137355	8/14/2024	12223 SITEONE LANDSCAPE SUPPLY LLC	144196040-001 144407369-001	54925 54925	IRRIGATION PARTS IRRIGATION PARTS	251.93 369.78
					<b>Total :</b>	<b>621.71</b>
137356	8/14/2024	11056 STANDARD ELECTRONICS	S60762	54879	FIRE ALARM & SPRINKLER MONIT	1,044.00
					<b>Total :</b>	<b>1,044.00</b>
137357	8/14/2024	10217 STAPLES ADVANTAGE	6007054271 6007054273	54869 54869	FY 24/25 OFFICE SUPPLIES - FINAI FY 24/25 OFFICE SUPPLIES - FINAI	94.95 24.37
					<b>Total :</b>	<b>119.32</b>
137358	8/14/2024	10119 STEVEN SMITH LANDSCAPE INC	1977 2003	54900 54900	A 2 LANDSCAPE SERVICES A 2 LANDSCAPE SERVICES	440.00 440.00

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Voucher List  
CITY OF SANTEE

Bank code : ubgen

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
137358	8/14/2024	10119 STEVEN SMITH LANDSCAPE INC	(Continued) 2107 2108 786	54812 54901 54901	A 1 LANDSCAPE SERVICES A 3 LANDSCAPE SERVICES A 3 LANDSCAPE SERVICES	225.89 211.75 210.16 <b>Total : 1,527.80</b>
137359	8/14/2024	15091 T-MOBILE USA INC	993045165; JUL24		CITY HALL	1,073.18 <b>Total : 1,073.18</b>
137360	8/14/2024	12480 UNITED SITE SERVICES	114-13895208 INV-4651286	54960 54960	SANTEE SALUTES RENTAL SERVIC 90 DAY EXTENSION RENTAL SERV	55.67 155.54 <b>Total : 211.21</b>
137361	8/14/2024	10136 WEST COAST ARBORISTS INC	216938 216940	54816 54816	URBAN FORESTRY MANAGEMENT URBAN FORESTRY MANAGEMENT	6,587.10 506.70 <b>Total : 7,093.80</b>
137362	8/14/2024	14687 WEX BANK	98963841		FLEET CARD FUELING	22,310.16 <b>Total : 22,310.16</b>
<b>36 Vouchers for bank code : ubgen</b>						<b>Bank total : 133,855.50</b>
<b>36 Vouchers in this report</b>						<b>Total vouchers : 133,855.50</b>

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*[Handwritten Signature]*  
 8/14/24  
*[Handwritten Signature]*  
 8/14/24

**MEETING DATE** August 28, 2024

**ITEM TITLE** APPROVAL OF THE EXPENDITURE OF \$107,595.87 FOR JULY 2024  
**LEGAL SERVICES**

**DIRECTOR/DEPARTMENT** Heather Jennings, Finance 

**SUMMARY**

Legal services invoices proposed for payment for the month of July 2024 total \$107,595.87 as follows:

1) General Retainer Services	\$ 17,905.14
2) Labor & Employment	12,030.40
3) Litigation & Claims	23,360.58
4) Special Projects - General Fund	43,476.45
5) Special Projects – Other Funds	1,621.30
6) Third-Party Reimbursable Projects	<u>9,202.00</u>
Total	<u>\$ 107,595.87</u>

**FINANCIAL STATEMENT**

Account Description: Legal Services

	<u>AMOUNT</u>	<u>BALANCE</u>
General Fund:		
Adopted Budget	\$ 891,530.00	
Revised Budget	891,530.00	
Prior Expenditures	-	
Current Request	(96,772.57)	\$ 794,757.43
Other Funds (excluding third-party reimbursable items):		
Adopted Budget	\$ 25,000.00	
Revised Budget	25,000.00	
Prior Expenditures	-	
Current Request	(1,621.30)	\$ 23,378.70

**CITY ATTORNEY REVIEW**  N/A  Completed

**RECOMMENDATION** 

Approve the expenditure of \$107,595.87 for July 2024 legal services and reimbursable costs.

**ATTACHMENTS**

1. Legal Services Billing Summary July 2024
2. Legal Services Billing Recap FY 2023-24



**LEGAL SERVICES BILLING SUMMARY  
JULY 2024**

Attachment 1

DESCRIPTION	CURRENT AMOUNT	INVOICE NUMBER	NOTES
Retainer <b>1001.00.1201.51020</b>	\$ 17,905.14 <u>17,905.14</u>	1003365	
Labor & Employment: Labor & Employment Employee Benefits <b>1001.00.1201.51020</b>	9,248.00 2,782.40 <u>12,030.40</u>	1003312 1003317	
Litigation & Claims: Litigation & Claims Allan Family Trust Litigation Parcel 4 Litigation Schaeffer Receivership Sky Ranch Potential Homeowner/HOA Litigation Hope for the Homeless Lakeside Inc. <b>1001.00.1201.51020</b>	635.80 12,728.05 1,750.30 1,114.25 565.40 <u>6,566.78</u> <u>23,360.58</u>	1003313 1003341 1003321 1003337 1003323 1003328	
Special Projects (General Fund): Community Oriented Policing Annual Municipal Code Update CEQA Special Advice General Elections Entertainment District Parcel 4 Hotel Housing Element Advanced Records Center Services for PRA Cannabis General Telecommunications Work Development Impact Fee Study Special Training Surplus Land Act/Real Property Special Advice <b>1001.00.1201.51020</b>	13,345.93 806.92 4,363.90 5,287.20 317.90 231.20 28.90 6,754.20 780.30 433.50 3,410.20 5,982.30 1,734.00 <u>43,476.45</u>	1003314 1003324 1003336 1003316 1003318 1003319 1003320 1003325 1003326 1003327 1003329 1003340 1003342	
Mobile Home Rent Control Commission Cuyamaca Street Right-of-Way Acquisition	809.20 812.10 <u>1,621.30</u>	1003315 1003322	<b>2901.04.4106.51020</b> <b>cip71402.30.05</b>
Third-Party Reimbursable: Lantern Crest (Applicant Initiated) MSCP Subarea Plan Redevelopment of Carlton Oaks Golf Course Palisade Warehouse Extra Space Storage	428.00 385.20 2,311.20 4,708.00 1,369.60 <u>9,202.00</u>	1003331 1003339 1003332 1003333 1003334	<b>grd1383a.20.05</b> <b>spp1704a.10.05</b> <b>cup1906a.10.05</b> <b>dr23002a.10.05</b> <b>cup2401a.10.05</b>
<b>Total</b>	<b>\$ <u>107,595.87</u></b>		

**LEGAL SERVICES BILLING RECAP  
FY 2023-24**

Attachment 2

<u>Category</u>	<u>Adopted Budget</u>	<u>Revised Budget</u>	<u>Previously Spent Year to Date</u>	<u>Available Balance</u>	<u>Current Request Mo./Yr.</u>	<u>Amount</u>
<b>General Fund:</b>						
General / Retainer	\$ 216,524.00	\$ 216,524.00	\$ -	\$ 216,524.00	Jul-24	\$ 17,905.14
Labor & Employment	80,000.00	80,000.00	-	80,000.00	Jul-24	12,030.40
Litigation & Claims	75,000.00	75,000.00	-	75,000.00	Jul-24	23,360.58
Special Projects	520,000.00	520,000.00	-	520,000.00	Jul-24	43,476.45
<b>Total</b>	<b><u>\$ 891,524.00</u></b>	<b><u>\$ 891,524.00</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 891,524.00</u></b>		<b><u>\$ 96,772.57</u></b>
<b>Other City Funds:</b>						
MHFP Commission	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	Jul-24	\$ 809.20
Capital Projects	5,000.00	5,000.00	-	5,000.00	Jul-24	812.10
SLEMSA JPA	10,000.00	10,000.00	-	10,000.00	Jul-24	-
<b>Total</b>	<b><u>\$ 25,000.00</u></b>	<b><u>\$ 25,000.00</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 25,000.00</u></b>		<b><u>\$ 1,621.30</u></b>
<b>Third-Party Reimbursable:</b>						
<b>Total</b>			<b><u>\$ -</u></b>			<b><u>\$ 9,202.00</u></b>

**Total Previously Spent to Date  
FY 2024-25**

General Fund	\$ -
Other City Funds	-
Applicant Deposits or Grants	-
<b>Total</b>	<b><u>\$ -</u></b>

**Total Proposed for Payment**

General Fund	\$ 96,772.57
Other City Funds	1,621.30
Applicant Deposits or Grants	9,202.00
<b>Total</b>	<b><u>\$ 107,595.87</u></b>





**MEETING DATE** August 28, 2024

**ITEM TITLE PURCHASE OF ONE NEW X SERIES EKG MONITOR/DEFIBRILLATOR AND RELATED EQUIPMENT AND SUPPLIES FROM ZOLL MEDICAL CORPORATION**

**DIRECTOR/DEPARTMENT** Justin Matsushita, Fire Chief

**SUMMARY**

This item requests authorization to purchase the following items: One (1) X Series EKG monitor/defibrillator with necessary associated accessories, one (1) additional six-hour rechargeable smart battery, and other related equipment and supplies. All items will be purchased from Zoll Medical Corporation ("Zoll") for the Fire Department to replace older technology equipment currently in service on ambulances and first-responder apparatus.

Santee Municipal Code Section 3.24.120 authorizes the City to dispense with the requirements of formal or informal bidding and procure supplies, materials, and equipment on the open market when a commodity is not for a public work as defined in Public Contract Code section 20161, must match or be compatible with other supplies, equipment or material presently used and will be purchased from an authorized manufacturer or authorized retailer. Over the past several years, both Santee and the Lakeside Fire Protection District have been transitioning their EKG monitors/defibrillators to Zoll as the standard EKG monitor/defibrillator to be used by the two Santee-Lakeside Emergency Medical Services Authority (SLEMSA) agencies. Additionally, the League of Oregon Cities, in cooperation with National Purchasing Partners, LLC, dba NPPGov (of which the City is a member agency), issued Request for Proposals No. 1935 for the procurement of a wide variety of public safety medical supplies, equipment and monitors. Based on evaluation criteria including pricing, breadth and quality of products, customer support and ability to meet delivery timelines, Zoll was awarded Contract #PS20200 for an initial three-year term through March 25, 2023. This contract has been extended through July 23, 2025.

Staff recommends that the EKG monitor/defibrillator, EKG battery and other related equipment and supplies be purchased from Zoll pursuant to NPPGov Contract #PS20200 for an amount not to exceed \$55,601.39.

**FINANCIAL STATEMENT**

Adequate funding for this purchase is included in the FY 2024-25 Emergency Medical Services (SLEMSA) adopted budget.

**CITY ATTORNEY REVIEW**

N/A •  Completed

**RECOMMENDATION**

Authorize the sole source purchase of one (1) X Series EKG monitor/defibrillator, one (1) additional six-hour rechargeable smart battery and other related equipment and supplies from Zoll Medical Corporation utilizing NPPGov Contract #PS20200 for an amount not to exceed \$55,601.39.

**ATTACHMENT**

None.





**MEETING DATE** August 28, 2024

**ITEM TITLE** AUTHORIZATION TO AWARD A CONTRACT TO ON DUTY HEALTH, PLLC FOR FY 2024-25 FIREFIGHTER HEALTH AND FITNESS ASSESSMENT SERVICES

**DIRECTOR/DEPARTMENT** Justin Matsushita, Fire Chief

**SUMMARY**

This item requests authorization to proceed with a professional services agreement with On Duty Health, PLLC, for annual firefighter health and fitness assessments.

The Memorandum of Understanding (MOU) between the City of Santee and the Santee Firefighters' Association was adopted by the City Council of the City of Santee on August 23, 2023, and is effective over the period of July 1, 2023, through June 30, 2025. Medical Testing and Firefighter Wellness are addressed in Chapter 14, Section 1.1 of the MOU, stating: "In addition to maintaining the current contract vendor for medical testing, the City shall also support, and fund, a second vendor for physicals and medical testing as mutually agreed upon by the City and the Association, referred to as the Firefighter Wellness Pilot Program." The second vendor selected by the Santee Firefighters' Association to provide physicals and medical testing is On Duty Health, PLLC.

Santee Purchasing Ordinance requires City Council approval of all professional service agreements exceeding \$25,000 in any single fiscal year. The total cost for health and fitness assessments during FY 24/25 will be an amount not to exceed \$48,906.

**FINANCIAL STATEMENT**

Funding for firefighter health and fitness assessments is included in the FY 2024-25 Fire Department Operating Budget.

**ENVIRONMENTAL REVIEW**

The firefighter health and fitness assessments do not have the potential to result in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment and are therefore not a "project" subject to the California Environmental Quality Act. (State CEQA Guidelines § 15378.)

**CITY ATTORNEY REVIEW**

N/A •  Completed

**RECOMMENDATION**

Authorize utilizing On Duty Health, PLLC, to provide firefighter health and fitness assessments in an amount not to exceed \$48,906 and authorize the City Manager to execute all necessary documents.

**ATTACHMENT**

None.





**MEETING DATE** August 28, 2024

**ITEM TITLE** REJECTION OF CLAIM AGAINST THE CITY BY LESLIE JELLISON AND ACCEPTANCE OF CLAIM AGAINST THE CITY BY CHRISTINE HAMILTON

**DIRECTOR/DEPARTMENT** Rida Freeman, Human Resources



**SUMMARY**

A claim was filed against the City of Santee by Leslie Jellison on July 3, 2024, for injuries sustained in an alleged vehicle vs. pedestrian collision that reportedly occurred on January 5, 2024. The incident allegedly took place in a parking lot, located at 8876 Cuyamaca St., Santee, CA 92071.

The City's claims administrator (George Hills) reviewed and researched this claim and advised that no City liability exists. The reported incident location is private property, and did not involve any City vehicles, staff or property. Staff recommends that the City Council reject this claim.

A claim was filed against the City of Santee by Christine Hamilton on June 28, 2024, for damage to her vehicle on June 24, 2024, when a City of Santee banner flag and assembly (pole), fell and struck her vehicle. It occurred on Cuyamaca St. as the claimant was driving into the shopping center driveway near Discount Tires at Cuyamaca St. and Mission Gorge Rd. The flagpole belongs to the City, is made of cast aluminum, weighing approximately 1.5 pounds. Falling from a height of 15 feet, it was found to be plausible that it could dent a vehicle's roof. Photographs were taken, and City staff visited the site.

The City's claims administrator (George Hills) reviewed and researched this claim, working with Santee Public Works staff. Risk Management was advised the City is liable for the damage and reasonable repair costs.

Acceptable quotes were submitted by the claimant. A payment receipt for repair from Santee Collision Center was submitted for \$2,479.00 and an additional \$370.00 may be reimbursed for the nine days of rental car use while the vehicle was being repaired. The total cost is \$2,849.00. Staff recommends that the City Council accept this claim.

Claim documents are on file in the Office of the City Clerk for Council reference.

**FINANCIAL STATEMENT**



There is no financial impact to the City by rejection of a claim (Jellison). The cost to the City for one claim, if accepted by the City Council, is \$2,849.00 (Hamilton).

**CITY ATTORNEY REVIEW**  N/A •  Completed

**RECOMMENDATION**



Take action on claim per Government Code Section 913  
Deny Claim (Jellison)  
Accept claim (Hamilton)

**ATTACHMENT**

None.

