

City of Santee Civic Center Rentals

Effective July 2024

The following rates include room rental, staffing and any permitted equipment placed in room.

Tables and chairs to accommodate guest count are included in rental cost.

Minimum of two hours, not including set up and break down.

Premium Equipment is available for an additional fee (see Equipment List on back)

Building 8A	Resident		Non-Resident		Extended Services
Occupancy: Meeting 70 Dining 70	Business Hours	Non-business Hours	Business Hours	Non-business Hours	Flat Rate
Attendance:	Rates include the first two hours				Rates are based on group size
Under 20	\$ 60	\$ 92	\$ 92	\$ 123	\$ 47.00
21-50	\$ 118	\$ 149	\$ 168	\$ 200	\$ 79.00
51-70	\$ 208	\$ 242	\$ 295	\$ 327	\$ 126.00
each add'l hr	\$ 30	\$ 46	\$ 46	\$ 61	N/A

Building 8P	Resident		Non-Resident		Extended Services
Occupancy: Meeting 200 Dining 130	Business Hours	Non-business Hours	Business Hours	Non-business Hours	Flat Rate
Attendance:	Rates include the first two hours				Rates are based on group size
Under 20	\$ 73	\$ 105	\$ 105	\$ 136	\$ 47.00
21-50	\$ 133	\$ 165	\$ 190	\$ 221	\$ 79.00
51-70	\$ 226	\$ 257	\$ 314	\$ 345	\$ 126.00
71-99	\$ 316	\$ 348	\$ 440	\$ 472	\$ 158.00
100 and Up	\$ 491	\$ 522	\$ 672	\$ 704	\$ 190.00
each add'l hr	\$ 37	\$ 53	\$ 53	\$ 69	N/A

8P rentals of 100 or more guests are required to rent 8A at a reduced price. Inquire for details.

Building 7 Includes warming kitchen	Resident		Non-Resident		Extended Services
Occupancy: Meeting 150 Dining 100	Business Hours	Non-business Hours	Business Hours	Non-business Hours	Flat Rate
Attendance:	Rates include the first two hours				Rates are based on group size
Under 20	\$ 73	\$ 105	\$ 105	\$ 136	\$ 47.00
21-50	\$ 133	\$ 165	\$ 190	\$ 221	\$ 79.00
51-70	\$ 226	\$ 257	\$ 314	\$ 345	\$ 126.00
71-99	\$ 316	\$ 348	\$ 440	\$ 472	\$ 158.00
100 and Up	\$ 491	\$ 522	\$ 672	\$ 704	\$ 190.00
each add'l hr	\$ 37	\$ 53	\$ 53	\$ 69	N/A

Insurance (Rates valid until December 31,2023): Insurance rates are quoted at time of application.

For multiple days, insurance is based on total expected attendance for all days of event per permit.

LIABILITY INSURANCE is required of all rental groups. Rates can range from \$87 to \$222 depending on type and size of event.

When ALCOHOL is provided, additional insurance is required. Rates can range from \$63-\$157 on top of Liability Insurance. Selling of alcohol requires additional license from ABC Board. There is also an additional fee (\$124.32 - \$217.56) when alcohol is present after 5pm.

Extended Services City staff will set up and break down city equipment, clean floors, restrooms and empty trash receptacles. Customer is responsible for personal clean up, food, etc.

City of Santee Civic Center Equipment List

Effective July 1, 2024

Tables and chairs to accommodate guest count are included in rental cost. Additional equipment is available upon request, fees may apply.

Standard Equipment Buildings 7 & 8	Number Available	Price Per Item Resident	Price Per Item Non-Resident
Table - Round Dining Seats 8 Size: 66.5" Diameter	15	\$11.00	\$15.00
Table - Rectangle Seats 8 - Size: 3' x 8'	15	\$10.00	\$12.00
Chair: Folding/Stacking	100	\$2.00	\$4.00
Chair: Purple Dining	130	\$5.00	\$7.00
Banquet Catering Table Two Tier Rack	1	Included in rental upon request	
Podium	1	Included in rental upon request	
Flags U.S. of America and California	1 ea.	Included in rental upon request	
Coffee Urn	2	Included in rental upon request	
Premium Equipment Buildings 7 & 8	Number Available	Price Per Item Resident	Price Per Item Non-Resident
Belly Bar Table	11	\$8.00	\$11.00
Bistro Set Table with Two Chairs	12 sets	\$24.00	\$31.00
TV/HDMI 55" for presentations <i>Computer not provided</i>	1	\$79.00	\$108.00
Dry Erase Easel Size: 3' x 5'	1	\$15.00	\$20.00
Market Umbrella	7	\$18.00	\$25.00
Mobile Stage with Ramp Size: 6' x 8' Sections (4)	4 ea.	\$38.00	\$52.00