



SANTEE-LAKESIDE EMERGENCY MEDICAL SERVICES AUTHORITY

COMMISSION REGULAR MEETING AGENDA

**Regular Meeting
February 09, 2023 – 4:00 P.M.**

Meeting Information

Board Chambers
Lakeside Fire Protection District, Station 2
12216 Lakeside Avenue, Lakeside, CA 92040

- 1. CALL MEETING TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. CONSENT CALENDAR**
 - 4A. November 17, 2022 Commission Meeting Minutes**
 - 4B. December 20, 2022 Special Commission Meeting Minutes**
- 5. PUBLIC COMMENT** - Any person may address the Commission upon any subject not appearing on the posted agenda, which is within the subject matter jurisdiction of the Authority. Any person may also address the Commission on any items on the posted agenda at the time that matter is discussed, prior to Commission action. Speakers are asked to submit a Speaker Slip form and submit it to the Commission Secretary at the beginning of the Commission meeting or no later than five minutes before the item is to be heard. Speakers are asked to state their name and address and observe a time limit of three (3) minutes.
- 6. NEW BUSINESS**
 - 6A. LOGO (INFORMATIONAL ONLY)**

Presentation SLEMSA Logos approved by the Board of Chiefs.
 - 6B. ADMINISTRATIVE SERVICES PROVIDER FEE (ACTION)**

The City of Santee has taken the role of the Administrative Services Provider (ASP) for the Santee-Lakeside Emergency Medical Services Authority (SLEMSA). As outlined in the JPA Agreement (Section 9.G(2)(b)) the Fee for Services must be approved by the Commission.
 - 6C. SANTEE LAKESIDE EMERGENCY MEDICAL SERVICES AUTHORITY INTERIM BUDGET (ACTION)**

The Interim Budget is for initial review, discussion, and approval. The purpose of the Interim budget is to establish an approved budget in which to operate the SLEMSA through June 30, 2023.

6D. OPERATIONAL UPDATES (ACTION)

Staff has developed and is recommending operational changes are necessary to maintain the delivery of emergency medical services while focusing on; fiscal responsibility, operational efficiency, and system enhancements for internal and external customer service.

7. OLD BUSINESS

8. FUTURE AGENDA ITEMS

9. COMMISSION AND STAFF REPORTS

10. ADJOURNMENT

The next Commission will be held on May 11, 2023 at 4:00 P.M.

All meetings are open and public and meet the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof. If you need special assistance to participate in this meeting, please contact the Commission's Secretary at info@santeelakesideemsa.org. Please contact the office 48 hours prior to the meeting to allow the Authority time to make reasonable accommodations to ensure accessibility to this meeting.

SANTEE-LAKESIDE EMERGENCY MEDICAL SERVICES AUTHORITY
REGULAR MEETING MINUTES

Commission

November 17, 2022 – 4:30 P.M.

Meeting Information

Board Chambers

Lakeside Fire Protection District, Station 2

12216 Lakeside Avenue, Lakeside, A 92040

1. CALL TO ORDER

The meeting was called to order at 4:31 pm.

2. SWEARING IN OF MARK BAKER AS COMMISSIONER

Mark Baker was sworn into his seat for the Commission.

3. ROLL CALL:

Present:

Mark Baker, Lakeside Fire Protection District

James Bingham, Lakeside Fire Protection District

Laura Koval, City of Santee

Absent: Ron Hall, City of Santee

Steve Boehmer, Authority Attorney

Janise Bocskovits, Commission Secretary

Also present:

Don Butz, Fire Chief of Lakeside Fire District

4. PLEDGE OF ALLEGIANCE

Laura Koval led the Pledge of Allegiance.

5. ELECTION OF OFFICERS FOR THE POSITIONS OF COMMISSION CHAIR, COMMISSION VICE-CHAIR, COMMISSION SECRETARY AND ATTORNEY FOR THE AUTHORITY – Per the Authority JPA Agreement, officers for the positions of Commission Chair, Commission Vice-Chair, Commission Secretary and Attorney for the Authority are to be elected at the first regular meeting of the Commission.

The Commission Chair and Vice Chair are to be from alternate agencies and changed each succeeding calendar year.

The Secretary will serve a 2- year term and the person must be from the same agency as the Board of Chiefs Chair. The Attorney that is elected will be until 2025, then it will alternate to the other agency.

Motion to elect of Laura Koval for Chair of the Commission.

Moved by Jim Bingham, seconded by Mark Baker

Ayes: Mark Baker, Jim Bingham, Laura Koval

Noes: None.

Abstain: None.

Absent: Ronn Hall.

Motion to elect of Jim Bingham for Vice Chair of the Commission.

Moved by Mark Baker, seconded by Laura Koval

Ayes: Mark Baker, Jim Bingham, Laura Koval

Noes: None.

Abstain: None.

Absent: Ronn Hall

Motion to elect of Janise Bocskovits for Secretary of the Commission.

Moved by Jim Bingham, seconded by Laura Koval

Ayes: Mark Baker, Jim Bingham, Laura Koval,

Noes: None.

Abstain: None.

Absent: Ronn Hall

Motion to elect of Steve Boehmer for Attorney of the Authority.

Moved by Jim Bingham, seconded by Laura Koval

Ayes: Mark Baker, Jim Bingham, Laura Koval,

Noes: None.

Abstain: None.

Absent: Ronn Hall

6. CONSENT CALENDAR –

6A. APPROVAL OF THE OCTOBER 6, 2022 SPECIAL COMMISSION MEETING MINUTES

Motion to Approve the Consent Calendar.

Moved by Jim Bingham, seconded by Laura Koval

Ayes: Mark Baker, Jim Bingham, Laura Koval,

Noes: None.

Abstain: None.

Absent: Ronn Hall

7. PUBLIC COMMENT –

President of the Santee Firefighters Union spoke representing the Santee Fighters Association and the Lakeside Firefighters Association and thanked the Commission for being part of the change and support of the JPA.

8. NEW BUSINESS

8A. RESOLUTION ESTABLISHING THE TIME AND LOCATION OF REGULAR MEETINGS (Action Item) - The Commission must establish the meeting location and schedule for its regular meetings by resolution. At least one regular meeting must be held every three months. A copy of the resolution, once adopted, shall be filed with the governing body of each of the Authority's Member Agencies (the City of Santee and Lakeside Fire Protection District).

Motion to adopt Resolution 22-001 RESOLUTION OF THE COMMISSON FOR THE SANTEE-LAKESIDE EMERGENCY MEDICAL SERVICES AUTHORITY ESTABLISHING THE COMMISSION MEETING LOCATION AND SCHEDULE FOR THE CALENDAR YEAR OF 2023

Moved by Mark Baker, seconded by Laura Koval

Ayes: Mark Baker, Jim Bingham, Laura Koval,

Noes: None.

Abstain: None.

Absent: Ronn Hall

8B. RESOLUTION ADOPTING A PURCHASING POLICY (Action Item) – Adopt and approve a purchasing policy to allow the Authority to conduct business in accordance with established procedures and practices.

The proposed policy involves the type and method of procurement and processes of selecting and vetting vendors, purchasing of goods, services, and work vital to the Authority. The purchasing policy reflects best practices and foster maximum open and free competition for Authority purchases and contracts; promotes economy and efficiency; ensures adherence to proper standards of conduct; ensures compliance with applicable laws and regulations; establishes and maintains professional, business-like, ethical relationships with contractors; treats prospective contractors, vendors and consultants in an equal and equitable manner.

Motion to Resolution 22-002 RESOLUTION OF THE COMMISSISON FOR THE SANTEE-LAKESIDE EMERGENCY MEDICAL SERVICES AUTHORITY TO APPROVE PURCHASING POLICY

Moved by Jim Bingham, seconded by Laura Koval

Ayes: Mark Baker, Jim Bingham, Laura Koval,

Noes: None.

Abstain: None.

Absent: Ronn Hall

8C. RESOLUTION APPROVING CONTRACT WITH DIGITECH (Action Item)-

Award the billing services contract to Digitech Computer, LLC for an 18-month term, with an option for additional 1-year extensions, for the not-to-exceed amount of a billing rate of 4.75%

It is the policy of the Authority to solicit competitive bids and proposals for its procurement requirements pursuant to Public Contract Code section 3400 and adopted Commission Policies to maximize the best value in expenditure of Authority funds. However, in particular instances of procuring specialized services, such as specialized billing services, purchases are directed to one source because there is only one particular vendor able to fulfill the procurement need. The only vendor that can fulfill the specialized billing needs for the Authority in a timely manner is Digitech Computer, LLC.

Adoption of the Resolution authorizes the Chairperson or Designee to finalize and award the billing services contract to Digitech Computer, LLC for an 18-month term, with an option for additional 1-year extensions, for the not-to-exceed amount of a billing rate of 4.75%

Motion to Resolution 22-003 RESOLUTION OF THE COMMISSION FOR THE SANTEE-LAKESIDE EMERGENCY MEDICAL SERVICES AUTHORITY TO APPROVE CONTRACT FOR BILLING SERVICES WITH DIGITECH COMPUTER LLC AS SOLE SOURCE EXCEPTION TO COMPETITIVE BIDDING REQUIREMENTS AND AUTHORIZE THE BOARD OF CHIEFS CHAIRPERSON OR DESIGNEE TO FINALIZE THE CONTRACT AND AWARD THE BILLING SERVICES CONTRACT TO DIGITECH COMPUTER, LLC FOR THE NOT-TO-EXCEED AMOUNT OF A BILLING RATE OF 4.75%

Moved by Mark Baker, seconded by Jim Bingham

Ayes: Mark Baker, Jim Bingham, Laura Koval,

Noes: None.

Abstain: None.

Absent: Ronn Hall

9. FUTURE AGENDA ITEMS

Commission is requesting that staff conduct an analysis of a need for an additional ambulance to be placed in service. It is requested that the item be presented at the Feb. 9, 2023 Commission Meeting for discussion.

10. COMMISSION AND STAFF REPORTS

It was reported that the SLEMSA Board of Chiefs attended the CSA 69 Advisory Committee last meeting. There is one last protect hearing scheduled at LAFCO of the dissolution of CSA 69. The anticipated official date of the turn over date to the JPA is January 1st. Staff from both the District and City were thanked for their work and efforts to help form the JPA.

11. ADJOURNMENT

The meeting adjourned at 5:01 pm.

Commission Secretary, Janise Bocskovits

Date

SANTEE-LAKESIDE EMERGENCY MEDICAL SERVICES AUTHORITY
SPECIAL MEETING MINUTES

Commission

December 20, 2022 – 8:00 A.M.

Meeting Information

Board Chambers

Lakeside Fire Protection District, Station 2

12216 Lakeside Avenue, Lakeside, A 92040

1. CALL TO ORDER

The meeting was called to order at 8:03 a.m.

2. SWEARING IN OF COMMISSIONER – DUSTIN TROTTER

Dustin Trotter was sworn into his position of Commissioner.

3. ROLL CALL:

Present:

Mark Baker, Lakeside Fire Protection District

James Bingham, Lakeside Fire Protection District

Laura Koval, City of Santee

Dustin Trotter, City of Santee

Steve Boehmer, Authority Attorney

Janise Bocskovits, Commission Secretary

Also present:

Don Butz, Fire Chief of Lakeside Fire District

4. PLEDGE OF ALLEGIANCE

Laura Koval led the Pledge of Allegiance.

5. PUBLIC COMMENT – No members of the public requested to speak.

6. ADOPTION OF AN URGENCY ORDINANCE OF THE COMMISSION FOR THE SANTEE-LAKESIDE EMERGENCY MEDICAL SERVICES AUTHORITY ADOPTING A SCHEDULE OF FEES FOR THE RECOVERY OF COSTS FOR EMERGENCY MEDICAL SERVICES, AMBULANCE SERVICES, AND OTHER SERVICES RELATING TO THE PROTECTION OF LIVES (ACTION ITEM)- The

proposed ordinance would establish a schedule of fees for costs related to providing emergency medical services, ambulance services, and other services provided relating to the protection of lives and property. The ordinance provides that the fees will be charged to individuals (both residents and nonresidents) who receive such services from the Authority.

Motion to waive the full reading of Ordinance 22-001.

Moved by Jim Bingham, seconded by Mark Baker

Ayes: Mark Baker, Jim Bingham, Laura Koval, Dustin Trotter

Noes: None.

Abstain: None.

Absent: None.

The proposed Urgency Ordinance adopting a schedule of fees for the recovery of costs for emergency medical services and adopt the proposed Urgency Ordinance by 4/5 vote of the Commission so that the proposed schedule of fees takes effect immediately. The last time the fee schedule was changed was in 2001 by the CSA 69. The JPA is using the same structure historically adopted with changes to the non-resident transport and milage. There is also an addition of a standby fee. There will be a increase in revenue.

The Commission would like to have a review of revenue collected at the May 2023 Commission meeting. Staff has been asked to submit the data for discussion.

Motion to Adopt Ordinance 22-001 A SCHEDULE OF FEES FOR THE RECOVERY OF COSTS FOR EMERGENCY MEDICAL SERVICES, AMBULANCE SERVICES, AND OTHER SERVICES RELATING TO THE PROTECTION OF LIVES

Moved by Dustin Trotter, seconded by Mark Baker

Ayes: Mark Baker, Jim Bingham, Laura Koval, Dustin Trotter

Noes: None.

Abstain: None.

Absent: None.

- 7. ADOPTION OF RESOLUTION 22-004 OF THE COMMISSION FOR THE SANTEE-LAKESIDE EMERGENCY MEDICAL SERVICES AUTHORITY TO APPROVE FIRST AMENDMENT TO SANTEE-LAKESIDE EMERGENCY MEDICAL SERVICES AUTHORITY JOINT EXERCISE OF POWERS AGREEMENT (ACTION ITEM)** - The proposed amendment has been put forth for the Commission to consideration to ensure that the Member Agencies insurance policies coverages are triggered as contractual obligations and ensure that potential claims and liabilities faced by the Santee-Lakeside Emergency Medical Services Authority are within the coverages of the member agencies insurance policies.

With the adoption of Resolution 22-004 it will amend Section 17 of the Agreement relating the indemnity/hold harmless obligations of the member agencies.

amendment has been put forth for the Commissions consideration to ensure that the Member Agencies insurance policies coverages are triggered as contractual obligations and ensure that potential claims and liabilities faced by the Santee-Lakeside Emergency Medical Services Authority are within the coverages of the member agencies insurance policies.

Proposed amendment:

SECTION 17. Hold Harmless.

Each Member Agency agrees to defend, indemnify and hold harmless the other Member Agency (including its officers, elected or appointed officials, employees, agents and volunteers) and the Authority (including its officers, elected or appointed officials, employees, agents and volunteers) from and against any and all claims, damages, losses, expenses, fines, penalties, judgments, demands and defense costs (including, without limitation, actual, direct, out-of-pocket costs and expenses and amounts paid in compromise or settlement and reasonable outside legal fees arising from litigation of every nature or liability of any kind or nature including civil, criminal, administrative or investigative) arising out of or in connection with the Member Agency's (including its officers, elected or appointed officials, employees, agents and volunteers) negligent or reckless performance of duties or activities arising under this Agreement or as a result of the management by and operations of

the Member Agency providing Emergency Medical Services pursuant to the Agreement. The provisions of this Section 17 shall survive the termination or expiration of this Agreement.

Motion to Resolution 22-004 RESOLUTION OF THE COMMISSION FOR THE SANTEE-LAKESIDE EMERGENCY MEDICAL SERVICES AUTHORITY TO APPROVE FIRST AMENDMENT TO SANTEE-LAKESIDE EMERGENCY MEDICAL SERVICES AUTHORITY JOINT EXERCISE OF POWERS AGREEMENT

Moved by Mark Baker, seconded by Jim Bingham

Ayes: Mark Baker, Jim Bingham, Laura Koval, Dustin Trotter

Noes: None.

Abstain: None.

Absent: None.

8. ADJOURNMENT

The meeting adjourned at 8:36 a.m.

Commission Secretary, Janise Bocskovits

Date



SANTEE-LAKESIDE EMERGENCY MEDICAL SERVICES AUTHORITY

Meeting Date: February 9, 2023

Item No: 6A

Agenda Item Title: PRESENTATION OF SLEMSA LOGOS

Recommended Action: No recommended action.

Discussion:

The logos were presented to the Board of Chiefs at the January 12, 2023, Board of Chiefs meeting. Both logos were approved by the Board of Chiefs. The placement and use of these logos will be established by policy created by the Board of Chiefs.

Logo "A"



Logo "B"





SANTEE-LAKESIDE EMERGENCY MEDICAL SERVICES AUTHORITY

Meeting Date: February 9, 2023

Item No: 6B

Agenda Item Title: Administrative Services Provider Fee

Recommended Action: Staff recommends approving the Administrative Services Provider (ASP) Annual Fee.

Discussion:

The City of Santee has taken the role of the Administrative Services Provider (ASP) for the Santee-Lakeside Emergency Medical Services Authority (SLEMSA). As outlined in the JPA Agreement (Section 9.G(2)(b)) the Fee for Services must be approved by the Commission.

The proposed fee for administrative services is \$101,530 annually. This fee includes the following services and other as needed services:

- Billing contract management, invoice review, and payment
- Semi-annual revenue and expense reconciliations
- Monthly ambulance billing revenue distribution
- Refunds
- Manage banking services
- Special tax consultant contract management
- Annual Audit
- Annual JPA Operating Budget
- Attendance at Commission meetings

FISCAL IMPACT:

The fiscal impact to the Santee-Lakeside Emergency Medical Services Authority for the ASP fee is \$101,530 annually. This fee will be revisited July 1, 2024.

Attachment:

Administrative Service Provider Calculation

**Santee-Lakeside Emergency Medical Services Authority
Administrative Service Provider**

Positions	Annual	Time allocated JPA duties		Duties
Management Analyst - Finance	124,400.00	50%	62,200.00	Billing contractor management; Billing contractor payment review; semi-annual reconciliation; monthly ambulance billing revenue distribution; annual audit; annual budget preparation; special tax consultant contract management; refunds issued; banking; meeting support
Director of Finance	200,900.00	15%	30,100.00	Semi-annual reconciliation; annual audit; annual budget preparation; management of the ASP; attendance at Commission meetings
Overhead		10%	9,230.00	

101,530.00



SANTEE-LAKESIDE EMERGENCY MEDICAL SERVICES AUTHORITY

Meeting Date: February 9, 2023

Item No: 6C

Agenda Item Title: Santee-Lakeside Emergency Medical Services Authority Interim Budget

Recommended Action: Staff recommends approving Santee-Lakeside Emergency Medical Services (SLEMSA) Interim Budget

Discussion:

The proposed Interim Budget is presented to the SLEMSA Commission and public for initial review, discussion, and approval. The purpose of the Interim budget is to establish an approved budget in which to operate the SLEMSA through June 30, 2023. After this period the SLEMSA will operate under a traditional Annual Operating Budget.

With the dissolution of CSA 69, the SLEMSA is now managing the ambulance billing, collecting and distributing billing revenue, reconciling Fire Benefit Fee and Property Tax revenues, and allocating all revenues to the City of Santee and the Lakeside Fire Protection District on an equal basis. The Interim budget accounts for the revenues received and the expenditures necessary to support the JPA and its activities.

The JPA's expenditures are primarily tied to the costs associated with collecting, distributing, and reconciling the Authority's revenues. The JPA is responsible for the following expenditures; billing contractor, Administrative Service Provider (ASP) fee, SLEMSA attorney fees, bank fees, audit fees, special tax consultant, and other necessary items. This Interim Budget includes certain items that are onetime items necessary to dissolve the CSA 69 and establish SLEMSA. The Interim Budget also includes a payment amount for PP GEMT IGT. This program has been set up to assist ambulance carriers in collecting an add-on increase to the fee-for-services fee schedule. The program requires an upfront payment.

FISCAL IMPACT:

The SLEMSA Interim Budget totals \$1,282,360. A portion of this budget is the PP GEMT IGT payment of \$839,300. The remain operating expenditures are \$443,060. Estimated revenue through January 2023 to June 2023 is \$6,338,300 with the PP GEMT IGT portion to be

\$1,089,300. The JPA will receive a distribution on February 1, 2023 from the County representing ninety percent (90%) of the CSA 69's current fund balance. The JPA will receive additional distributions of remaining funds in June 2023, February 2024 and a final distribution in June 2024

Attachment:

SLEMSA Interim Budget

Santee-Lakeside Emergency Medical Services Authority
Fiscal Year 2022-23 Interim Budget
January 2023 - June 2023

BEGINNING BALANCE AVAILABLE FOR DISTRIBUTION	
CSA 69 Fund Balance, June 30, 2022	\$ 9,916,985
Additional Net Revenue July-December (estimated)	450,000
County Fee	(382,833)
JPA Reserve (25% of total expenditures)	(316,800)
Total initial balance available for distribution	\$ 9,667,352
ESTIMATED REVENUE JANUARY 2023 - JUNE 2023	
Billing Revenue	\$ 2,798,000
Property Tax	415,000
Benefit Fee	1,500,000
GEMT (old program)	536,000
PP GEMT IGT (new program)	1,089,300
Total estimated revenue	\$ 6,338,300
ESTIMATED EXPENDITURES	
Billing Contractor	\$ 184,600
Billing Contractor Bridge Agreement	9,500
Administrative Service Provider	101,530
Attorney Fees - Dissolution and Establishment	50,000
Attorney Fees - SLEMSA	10,000
Transition Manager	41,430
Special Tax Consultant	8,000
Bank Fees	3,000
Audit Fees	5,000
Other As-Needed Professional Services	15,000
	428,060
PP GEMT IGT Buy In	839,300
Total estimated expenditures	\$ 1,267,360
NET JPA REVENUE JUNE 30, 2023	
Total JPA net revenue available for distribution	\$ 5,070,940
Santee operational needs January-June	2,033,688
LFPD operational needs January-June	2,083,649
	\$ 4,117,337



SANTEE-LAKESIDE EMERGENCY MEDICAL SERVICES AUTHORITY

Meeting Date: February 9, 2023

Item No: 6D

Agenda Item Title: *OPERATIONAL RECOMMENDATIONS*

Recommended Action: Approval of the operational recommendations outlined in this report to enhance Emergency Medical Services, delineated by the Board of Chiefs.

Discussion:

With the creation of the Santee-Lakeside Emergency Medical Services Authority (SLEMSA), staff recognizes several operational changes are necessary to maintain the delivery of emergency medical services while focusing on; fiscal responsibility, operational efficiency, and system enhancements for internal and external customer service.

Staff has developed and is recommending the following improvements to be implemented in calendar year 2023. These enhancements are:

- 12-hour Basic Life Support (BLS) transport ambulance based and operated by Lakeside Fire. Timeline for implementation is May 2023.
- 12-hour BLS transport ambulance based and operated by Santee Fire. Timeline for implementation is July 2023.
- Implement an EMS Nurse Coordinator position as soon as possible. The Nurse will be a Lakeside employee and the position will be funded by both member agencies of the SLEMSA.
- Continue the temporary position of Transition Manager by utilizing a Santee Captain.
- Implement a Medical Director position for the SLEMSA. Staff will investigate the opportunities to leverage other Central Zone agencies and Heartland Fire Communications Authority needs into a comprehensive, consolidated position.

FISCAL IMPACT:

The following are the fiscal impacts of above system improvements for calendar year 2023:

Remainder of 2023

Description	Expense
12-hour BLS Unit (LKS)	\$300,000 (9-months)
12-hour BLS Unit (SNT)	\$200,000 (6-months)
EMS Nurse Coordinator	\$150,000 (9-months)
Temporary Transition Manager	\$80,000 (6-months)
Medical Director	\$20,000
TOTAL	\$750,000

Annual Cost

Description	Expense
12-hour BLS Unit (LKS)	\$435,000
12-hour BLS Unit (SNT)	\$435,000
EMS Nurse Coordinator	\$200,000
Medical Director	\$40,000
TOTAL	\$1,110,000

Attachment(s):

PowerPoint Titled "Santee-Lakeside EMS Authority – System Improvements _ February 9, 2023.



SANTEE-LAKESIDE EMS AUTHORITY

SYSTEM IMPROVEMENTS

FEBRUARY 9, 2023

SEPTEMBER 2017 – MEDIC I PROPOSAL



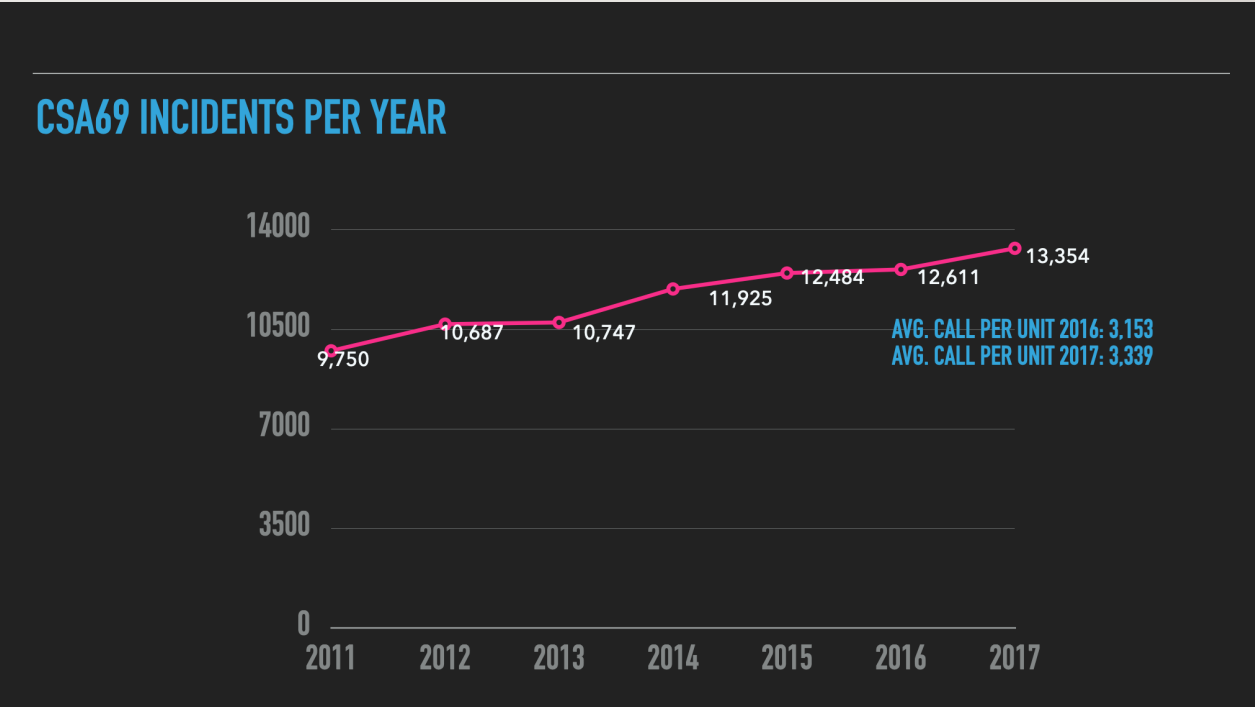
ADDITIONAL MEDIC UNIT FEASIBILITY

CSA69 HEARTLAND PARAMEDICS

CALL VOLUME PER YEAR (2011-2017)

CALL VOLUME 2022 = 14,621

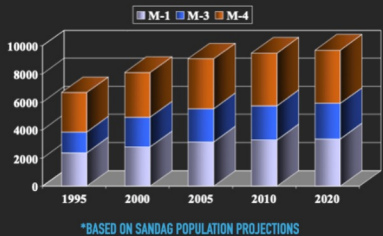
TRANSPORTS = 9,653



HISTORICAL PROJECTIONS

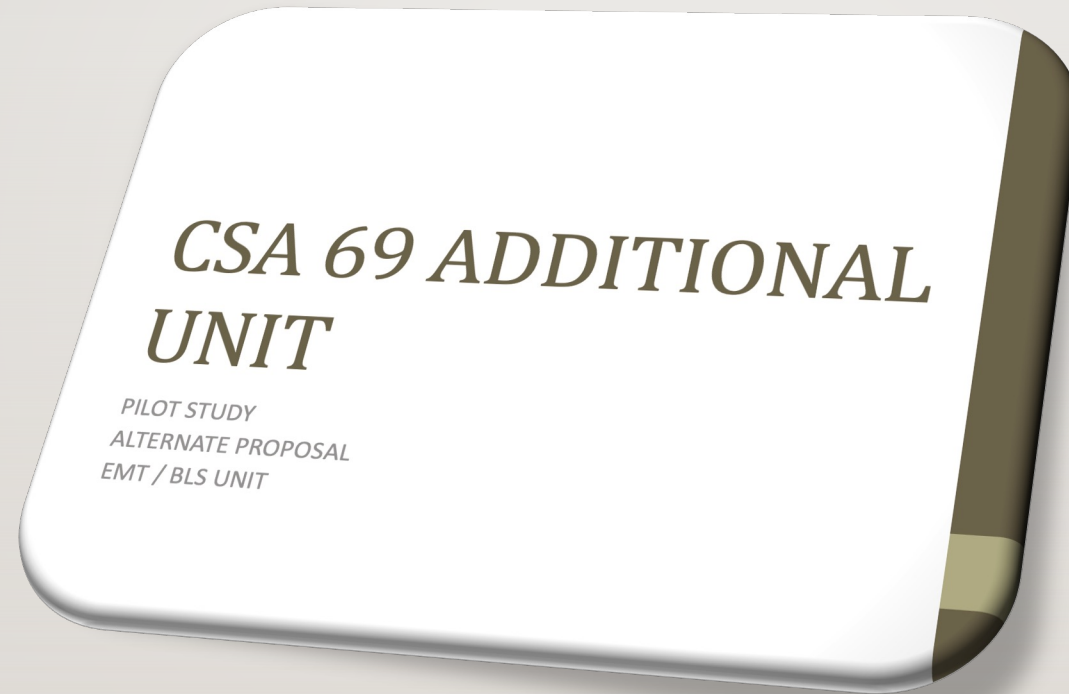
CSA69 INCIDENTS PER YEAR – HISTORICAL PROJECTIONS

CSA69 PROJECTED RUN VOLUME (2004)*

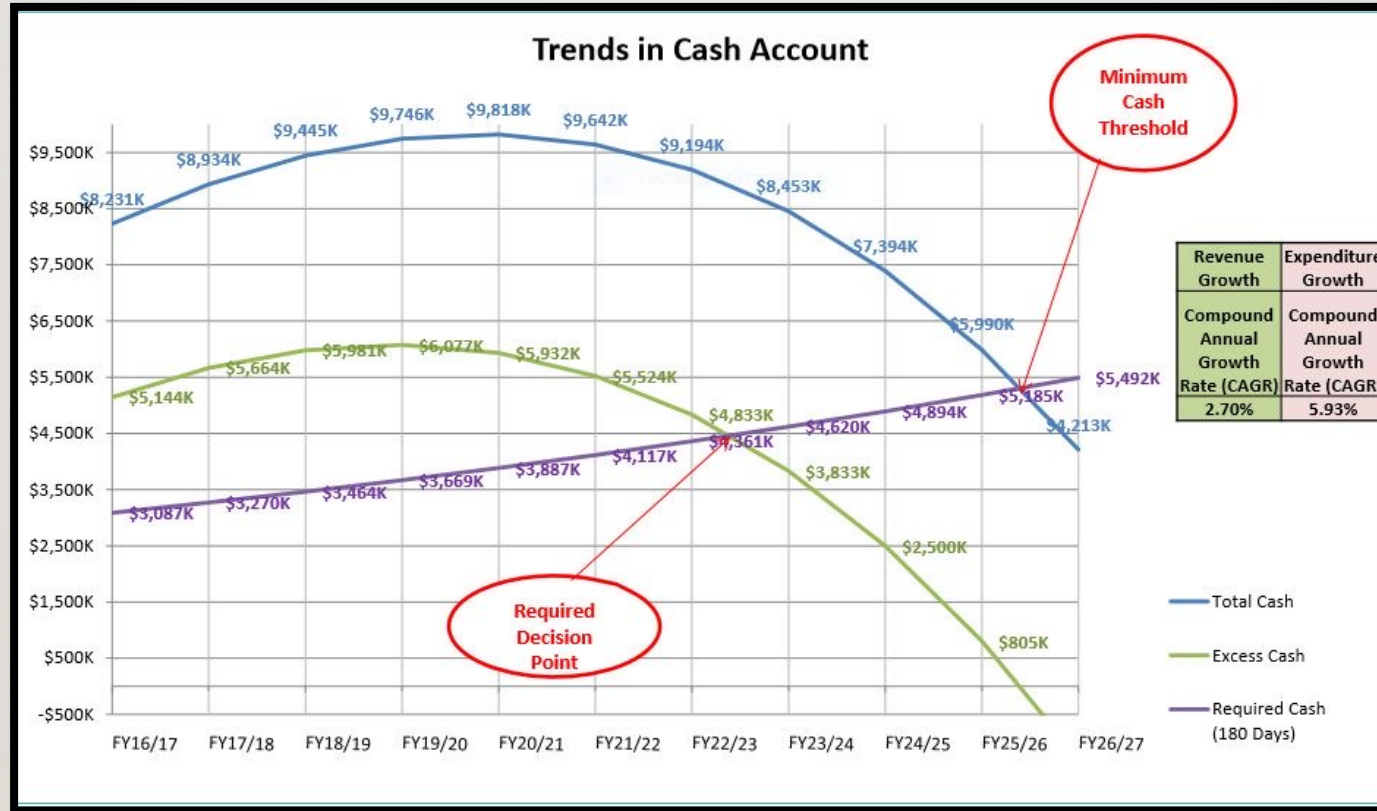


- ▶ WHEN M5 WAS PUT IN SERVICE IT WAS PROJECTED THAT THE CSA69 WOULD NOT RUN 10,000 CALLS / YR UNTIL 2020
- ▶ WE PASSED THAT BENCHMARK IN 2012

FEBRUARY & APRIL 2018 – BLS UNIT PROPOSAL

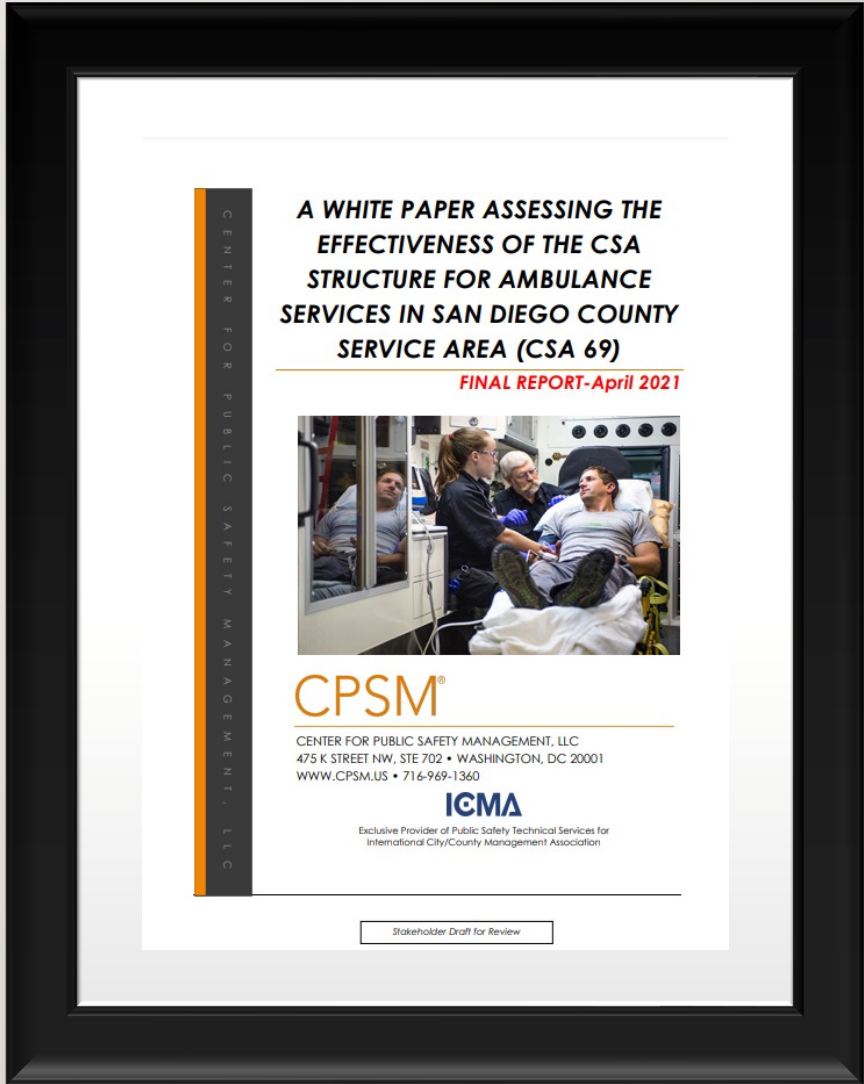


CSA PROJECTIONS (2018)



CPSM REPORT

2019-2021



RESERVE PROJECTIONS – 9/9/21 (CPSM)

Reserve Analysis:

	2020-21	%	[2021-22]	%
Beginning Balance	\$ 8,831,178	0.1%	\$ 9,386,272	6.3%
Credit (Debit) Amount	\$ 555,094	4105.8%	\$ (22,798)	-104.1%
New Balance	\$ 9,386,272	6.3%	\$ 9,363,474	-0.2%
Required Reserve	\$ 4,157,770	6.3%	\$ 4,296,515	3.3%
Excess Reserve	\$ 5,228,501	6.3%	\$ 5,066,960	-3.1%
	[2022-23]	%	[2023-24]	%
Beginning Balance	\$ 9,363,474	-0.2%	\$ 9,153,954	-2.2%
Credit (Debit) Amount	\$ (209,520)	-819.0%	\$ (354,345)	-69.1%
New Balance	\$ 9,153,954	-2.2%	\$ 8,799,609	-3.9%
Required Reserve	\$ 4,469,017	4.0%	\$ 4,622,886	3.4%
Excess Reserve	\$ 4,684,937	-7.5%	\$ 4,176,723	-10.8%



EXCLUSIVE PROVIDER OF TECHNICAL ASSISTANCE TO ICMA

RESERVE PROJECTIONS - 9/8/22 (CPSM)

Reserve Analysis:

	2021-22	%	[2022-23]	%
Beginning Balance	\$ 9,386,272	6.3%	\$ 10,127,363	7.9%
Credit (Debit) Amount	\$ 741,091	33.5%	\$ 439,005	-40.8%
New Balance	\$ 10,127,363	7.9%	\$ 10,566,368	4.3%
Required Reserve	\$ 4,291,794	3.2%	\$ 4,529,689	5.5%
Excess Reserve	\$ 5,835,569	11.6%	\$ 6,036,679	3.4%
	[2023-24]	%	[2024-25]	%
Beginning Balance	\$ 10,566,368	4.3%	\$ 10,832,485	2.5%
Credit (Debit) Amount	\$ 266,117	-3%	\$ 63,160	-76.3%
New Balance	\$ 10,832,485	2.5%	\$ 10,895,645	0.6%
Required Reserve	\$ 4,705,481	3.9%	\$ 4,898,898	4.1%
Excess Reserve	\$ 6,127,004	1.5%	\$ 5,996,747	-2.1%



CPSM
Center for Public Safety Management, LLC

EXCLUSIVE PROVIDER OF TECHNICAL ASSISTANCE TO ICMA

RESERVE PROJECTIONS – 11/17/22 (CPSM)

Reserve Analysis:

	[2022-23]	%	[2023-24]	%
Beginning Balance	\$ 10,127,363	7.9%	\$ 11,016,987	8.8%
Credit (Debit) Amount	\$ 889,624	20.0%	\$ 1,265,993	47.0%
New Balance	\$ 11,016,987	8.8%	\$ 12,282,980	11.5%
Required Reserve	\$ 4,489,940	4.6%	\$ 4,659,650	3.8%
Excess Reserve	\$ 6,527,047	11.8%	\$ 7,623,330	16.8%

	[2024-25]	%	[2025-26]	%
Beginning Balance	\$ 12,282,980	11.5%	\$ 13,857,144	12.8%
Credit (Debit) Amount	\$ 1,574,164	24.3%	\$ 1,511,815	7.0%
New Balance	\$ 13,857,144	12.8%	\$ 15,768,789	13.8%
Required Reserve	\$ 4,851,376	4.1%	\$ 5,059,475	4.3%
Excess Reserve	\$ 9,005,768	18.1%	\$ 10,709,314	18.9%



CPSM
Center for Public Safety Management, LLC

ADDITIONAL REVENUE & SAVINGS SOURCES

2023 CALENDAR YEAR

Revenue Source	Amount
WESTON / LKS – BOUNDARY ADJUST	\$30,000
NON-RES TRANSPORT FEE	\$420,000
MILEAGE INCREASE	\$180,000
PP GEMT IGT	*\$500,000
4% PAYGO (DELAYED TO 2025)	\$100,000
CoSD ADMIN FEE	\$48,000
TOTAL	\$1,278,000

**CMS and Digitech estimates = \$500,000 - \$1,150,000*

TENTATIVE TIMELINE



STAFFING COST COMPARISONS

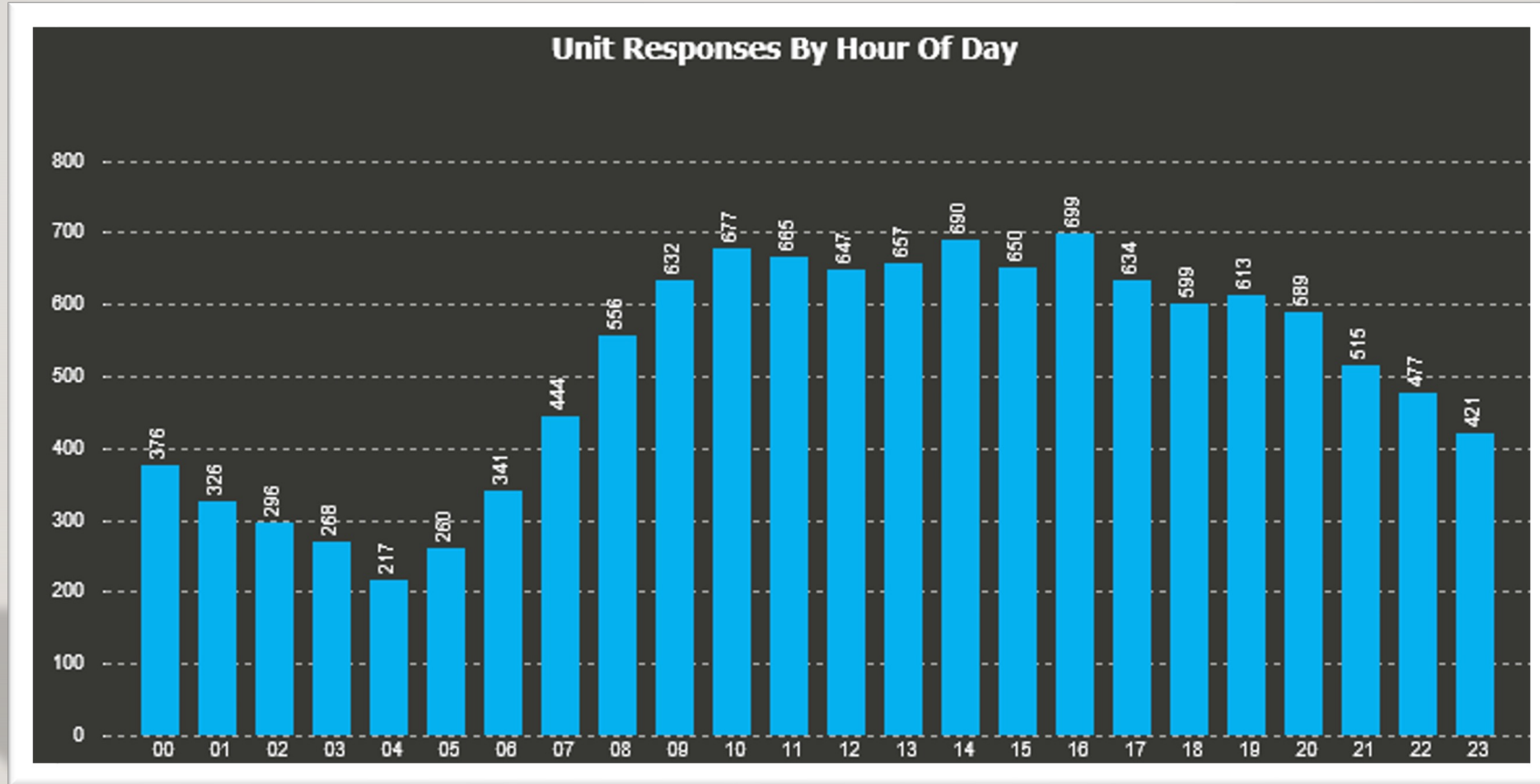


SANTEE-LAKESIDE BLS STUDY

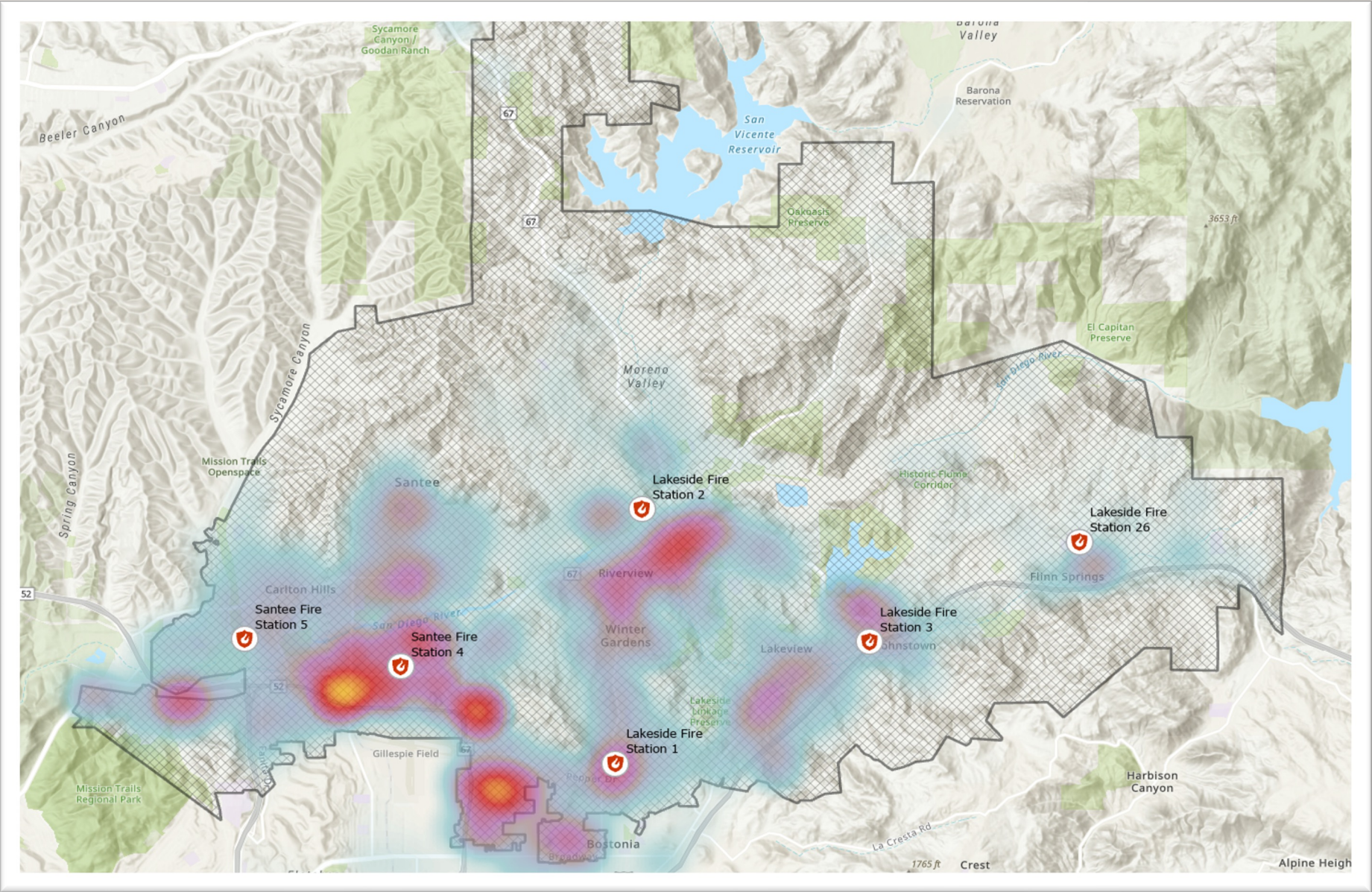
Summary of BLS Transport Option

	Lakeside	Santee	Average
September	37%*	50%	43.5%
October	47%	52%	49.5%
November	50%	53%	51.5%
December	54%	54.5%	54.25%
4 month average	47%	52.375%	49.69%

CALL VOLUME / TIME OF DAY



CSA 69 HEAT MAP (2021)



2023 SYSTEM IMPROVEMENTS

(IN ADDITION TO EXISTING RESOURCES)

- 12-HOUR BLS UNIT – LAKESIDE (FEBRUARY - MAY TIMELINE)
- 12-HOUR BLS UNIT – SANTEE (JULY)
- NURSE COORDINATOR – SLEMSA
- TEMPORARY TRANSITION MANAGER– SANTEE CAPTAIN
- MEDICAL DIRECTOR – SLEMSA OR CENTRAL ZONE
- ASSESS CONVERSION OF ONE 12-HOUR UNIT(S) TO 24-HOUR UNIT(S)

2023 SYSTEM IMPROVEMENTS COSTS

2023 CALENDAR YEAR

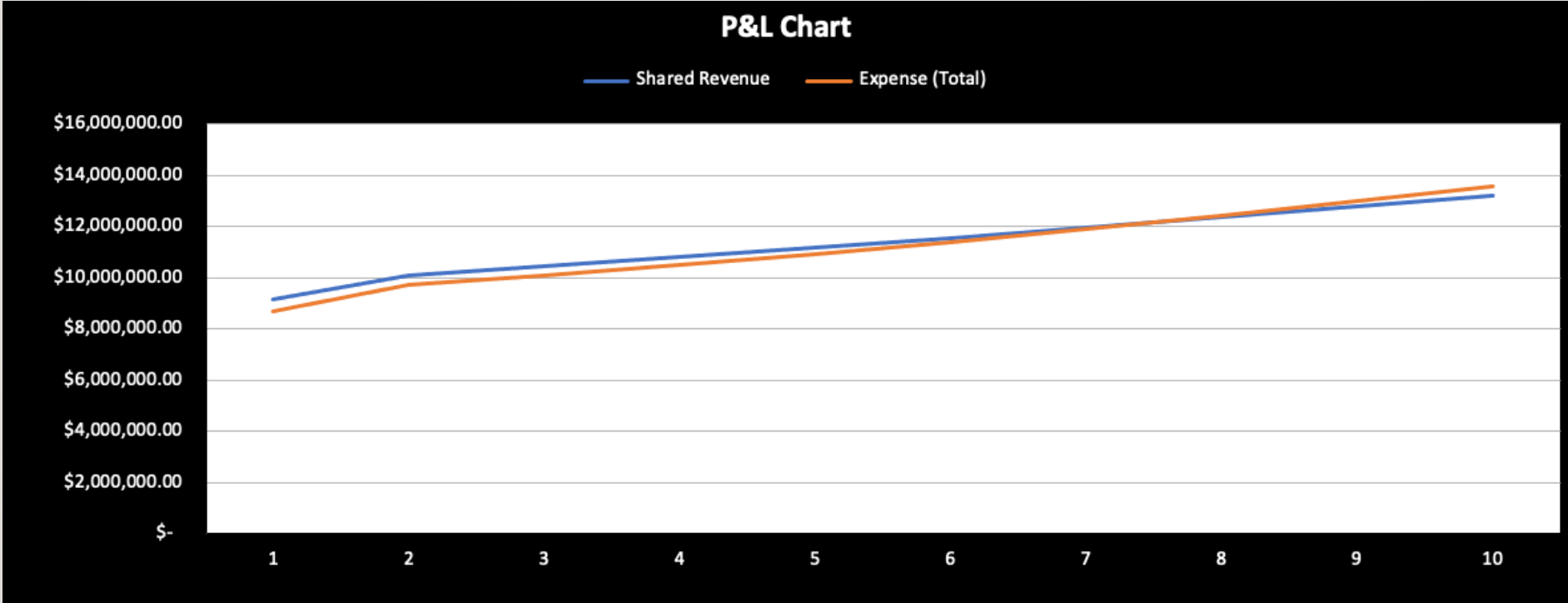
Description	Expense
12-hour BLS (LKS)	\$300,000 (9-months)
12-hour BLS (SNT)	\$200,000 (6-months)
Nurse Coordinator	\$150,000 (9-months)
Temporary Transition Manager	\$80,000 (6-months)
Medical Director	\$20,000 (Shared with CZ)
TOTAL	\$750,000

ANNUAL SYSTEM IMPROVEMENTS COSTS

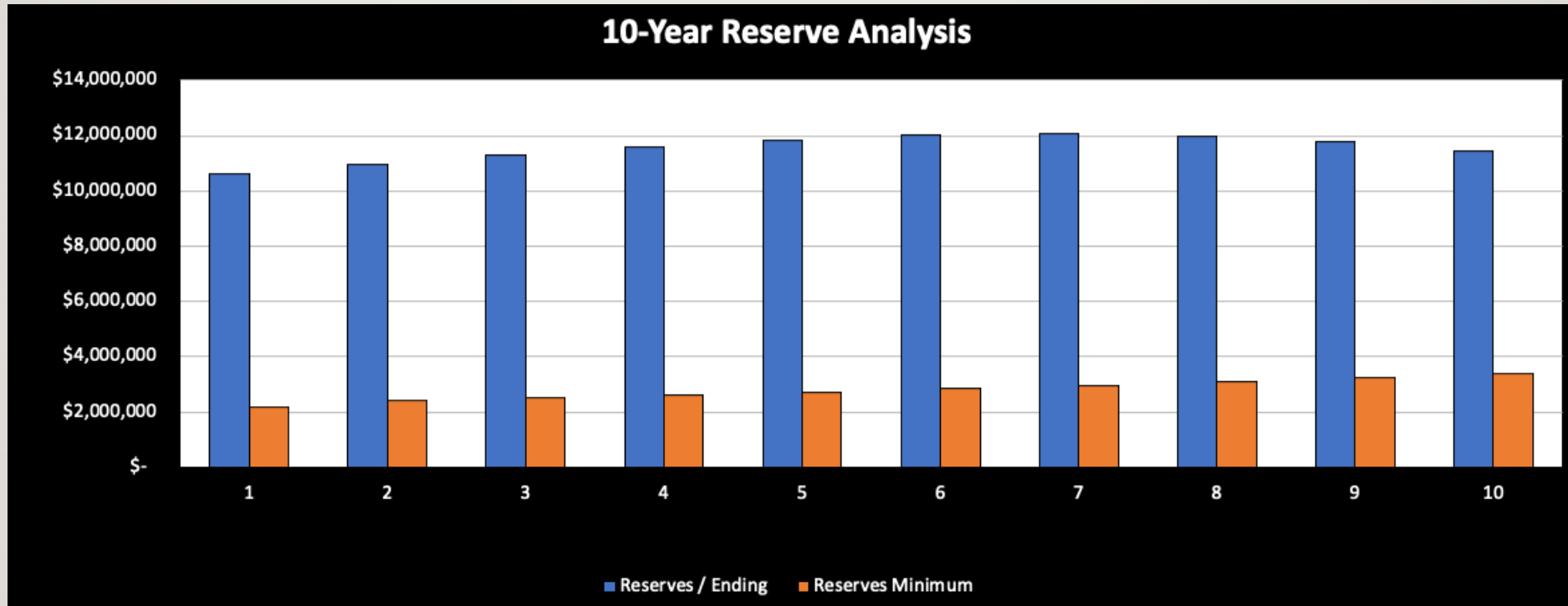
ANNUAL COSTS

Description	Expense
12-hour BLS (LKS)	\$435,000
12-hour BLS (SNT)	\$435,000
Nurse Coordinator	\$200,000
Medical Director	\$40,000
TOTAL	\$1,110,000

REVENUE / EXPENDITURES PROJECTIONS



RESERVE SUSTAINABILITY



STAFF RECOMMENDATION

- Approve the operational recommendations as presented to enhance Emergency Medical Services (EMS) provided by the Santee-Lakeside Emergency Medical Services Authority.