



TEMPORARY COMMERCIAL SIGN PERMITS

Santee Municipal Code (SMC) 13.32.060(B)(2)(ii)

Planning & Building Department

BUSINESS OWNER (APPLICANT/CONTACT PERSON)

Name (print): _____

Address/Ste #: _____

City, State, Zip: _____

Phone: _____

Fax/E-Mail: _____

PROPERTY OWNER / MANAGEMENT

Name (print): _____

Address/Ste #: _____

City, State, Zip: _____

Phone: _____

Fax/E-Mail: _____

SITE INFORMATION

Business Name: _____

Address/Ste #: _____

Business Phone: _____

APN: _____

Center Name: _____

Zoning: _____

PERFORMANCE CONDITIONS

The display of temporary signs is subject to the following:

1. Cumulative area of the banner/flag/feather sign(s) shall be no larger than 40 sq. ft.
2. Signs shall be located outside of the public right-of-way.
3. Signs shall not create a traffic hazard or distract drivers.
4. Roof signs and poorly maintained signs are prohibited.
5. All signs and attention-getting devices must be removed when the permit expires.
6. Refer to **SMC 13.32.060(B)(2)(ii)** for complete regulations.

The temporary signs and/or attention-getting devices described on this Permit may only be displayed on the dates indicated. If you wish to modify the display dates, please call the City before the new date(s). If any sign or attention-getting device is displayed on a date other than that indicated on this permit, or the number of signs displayed is more than indicated on this permit, it will be considered a violation and penalties will apply.

I have read and understand the limits of this Temporary Sign Permit and agree to display the temporary sign and/or attention-getting devices as indicated on this permit:

Applicant Signature _____ **Date** _____

Property Owner Signature _____ **Date** _____

(A letter from the property owner authorizing the applicant to obtain this permit may be substituted for above signature.)

Temporary Sign Permit application (cont).

1. SIGN REQUEST- Indicate the type of event, number of signs proposed, and dates of the event(s).

Note: Temporary signs are limited to a maximum number of 30 days per event based on the event type, and limited to a cumulative total of 90 days per calendar year.

Type or Name of Event Advertised: _____
(ie. new management, annual sale, grand opening, etc.)

TYPE OF SIGN (i.e. banner, sandwich board, etc.)	Sign Material	Sign Size	Proposed Location On Site
1.			
2.			
3.			

DISPLAY DATES: BEGIN DATE _____ END DATE _____ TOTAL DAYS _____
BEGIN DATE _____ END DATE _____ TOTAL DAYS _____
BEGIN DATE _____ END DATE _____ TOTAL DAYS _____
BEGIN DATE _____ END DATE _____ TOTAL DAYS _____

2. ATTENTION-GETTING DEVICES (i.e. balloons, pennants, flags, or streamers). If proposed, indicate which type(s), how many, and where they will be located. Helium filled latex or mylar balloons are prohibited.

3. SUBMITTAL – Please submit this completed and signed application to the online Permitting & Licensing portal at SanteePortal.org.

4. REVISIONS – If you wish to revise the display dates or number of signs approved with your original application, a request can be made via email at Planning@cityofsanteeca.gov, with the following:

- 1) Temporary Sign Permit (TSP) number; and
- 2) the dates you wish to revise or add (not to exceed 90 days in a calendar year).

Please note that all revisions must be made at least 2 weeks prior to the dates you wish to add or modify, so that staff can process your request and provide a revised Temporary Sign Permit.