

TRAFFIC ANALYSIS INTAKE FORM

The traffic analysis intake form shall be submitted with all new development projects to help determine what traffic analysis will be required. These guidelines apply to most development projects. However, the City reserves the right to request both Vehicle Miles Traveled (VMT) and Level of Service (LOS) analysis depending on the specifics of the project. All questions regarding this intake form should be directed to the City of Santee Traffic Engineering division.

1. Project Information

Applicant Name	
Project Address or Street/Cross Streets	
APN	
Project No.	

2. Project Description

3. Certification

Application Certification: I certify that this intake form has been completed to the best of my ability and accurately reflects the project being proposed. I understand that this intake form is for guidance only and that the City may require additional information or studies.

Date: _____

Signature of Applicant: _____

Printed Name: _____

4. Trip Generation Information

4A: Total Project Site Trips After Fully Constructed

Fill out the table below to show the total trips for the project site for the completed project. The information in this table should include both existing facilities that will still be in use once the project is complete and new facilities that will be constructed. Use separate rows for each different type of land use.

#	Land Use Description	New or Existing	Size (Number of dwelling units or square feet)	Trip Generation Rate Data Source (Subject to City Staff approval)	Trip Generation Rate	Total Daily Trips
1				<input type="checkbox"/> SANDAG 2002 Trip Generation Rate <input type="checkbox"/> Other: _____		
2				<input type="checkbox"/> SANDAG 2002 Trip Generation Rate <input type="checkbox"/> Other: _____		
3				<input type="checkbox"/> SANDAG 2002 Trip Generation Rate <input type="checkbox"/> Other: _____		
4				<input type="checkbox"/> SANDAG 2002 Trip Generation Rate <input type="checkbox"/> Other: _____		
5				<input type="checkbox"/> SANDAG 2002 Trip Generation Rate <input type="checkbox"/> Other: _____		

Projected Total Average Daily Trips (ADT) for the site: _____

4B: Total Existing Trips

Fill out the table below to show the total existing trips for the project site. Use separate rows for each different type of land use.

#	Land Use Description	Size (Number of dwelling units or square feet)	Trip Generation Rate Data Source (Subject to City Staff approval)	Trip Generation Rate	Total Daily Trips
1			<input type="checkbox"/> SANDAG 2002 Trip Generation Rate <input type="checkbox"/> Actual counts collected* <input type="checkbox"/> Other: _____		
2			<input type="checkbox"/> SANDAG 2002 Trip Generation Rate <input type="checkbox"/> Actual counts collected* <input type="checkbox"/> Other: _____		
3			<input type="checkbox"/> SANDAG 2002 Trip Generation Rate <input type="checkbox"/> Actual counts collected* <input type="checkbox"/> Other: _____		
4			<input type="checkbox"/> SANDAG 2002 Trip Generation Rate <input type="checkbox"/> Actual counts collected* <input type="checkbox"/> Other: _____		

* Note: If site counts are collected, they should be for a minimum of two full midweek days representing typical days when schools are in session.

Total Existing Average Daily Trips (ADT) for the site: _____

5. Vehicle Miles Traveled (VMT) Analysis

Projects that are projected to generate more than 500 total Average Daily Trips (ADT) may be required to submit a full VMT analysis. The total trips are all trips from the project site (new and/or existing) from the project site once fully constructed from Table 4A. If a VMT analysis is required, applicant shall refer to the City of Santee VMT Analysis guidelines.

Total number of project site trips (Section 4A): _____

Is the proposed project projected to have more than 500 ADT?

- NO VMT analysis is not required for this project
- YES VMT analysis prepared may be required

6. Traffic Study Level of Service (LOS) Analysis

Projects that are projected to generate more than 1,000 new Average Daily Trips (ADT) may be required to submit a traffic study that evaluates traffic impact and performs a LOS analysis. The new trips are determined by subtracting the existing number of trips (4B) from the total trips for the project site after buildout (4A). If a traffic study with LOS analysis is required, applicant shall refer to the San Diego ITE's Guidelines for Transportation Impact Studies in the San Diego Region, May 2019.

Total new trips (Section 4A minus Section 4B): _____

Is the proposed project projected to have more than 1,000 ADT?

- NO A traffic study is not required for this project
- YES A traffic study LOS analysis may be required

Is the proposed project projected to have more than 2,500 ADT?

- NO A SANDAG model run is not required.
- YES A SANDAG model run may be required.

7. Technical Memorandum

If the total ADT is within 10% of any of the limits listed above, at the City's discretion, a technical memorandum prepared by a registered traffic engineer may be required to verify calculations.

Is the proposed project projected Average Daily Trips over 450 VMT or 900 LOS?

- NO A traffic memorandum is not required.
- YES A traffic memorandum prepared by a registered traffic engineer detailing if a VMT or Traffic Study LOS analysis may be required.