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# TENTATIVE MAP SUBSTANTIAL CONFORMANCE REVIEW PROCEDURES



Planning & Building Department  
10601 Magnolia Avenue, Santee, CA 92071-1222, (619) 258-4100

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The following details procedures used for evaluating proposed changes to approved tentative subdivision and approved tentative parcel maps. This will not be used for tentative map extension requests.

1. The applicant shall submit the following:
  - Application form.
  - Four (4) "D" size sheets of the proposed tentative map with owner and engineer signatures (originals and "wet" stamp).
  - Four "D" size sheets of the approved tentative map.
  - Four copies of the City Council Resolution approving the tentative map.
  - One (1), 8½" x 11" reduction of proposed map.
  - Title Report
  - A letter identifying changes from the approved tentative map.
  - This letter shall include a table that compares approved pad elevation heights with those proposed.
  - The letter shall also explain why the changes are requested.
2. At a minimum, the plans will be routed to Planning, Land Development, and Fire Department for review and comment.
3. Based on the proposed changes, additional information may be required. This may include a revised geotechnical report, a revises SUSMP, etc.
4. The applicant is responsible to get Padre Dam Municipal Water District (or other water service provider) approval for the changes. Applicant to provide a copy of the approval letter to the City of Santee.
5. Divisions shall provide written comments to the assigned planner.
6. The assigned planner will collect comments and draft a letter of substantial conformance or not for signature by the Director of the Planning & Building Department.
7. The Director of the Planning & Building Department will send a letter to the applicant reflecting the staff's analysis of the proposal.

# SUBSTANTIAL CONFORMANCE REVIEW: TENTATIVE MAP: TMY-XX

FOR DEPARTMENT USE ONLY

Planning & Building Department  
10601 Magnolia Avenue, Santee, CA 92071-1222, (619) 258-4100

**NOTICE: THIS APPLICATION IS A REQUEST FOR A REVIEW OF AN EXHIBIT FOR CONFORMANCE WITH AN APPROVED TENTATIVE MAP OR TENTATIVE PARCEL MAP.**

<b>1. APPLICANT:</b>  <b>Name</b> _____  <b>Address</b> _____ _____  <b>Phone</b> _____  <b>Signature</b> _____  <b>Print Name</b> _____  <b>Email</b> _____	<b>2. PROPERTY OWNER</b>  <b>Name</b> _____  <b>Address</b> _____ _____  <b>Phone</b> _____  <b>Signature</b> _____ (Authorizing Applicant to Submit Application)  <b>Print Name</b> _____  <b>Email</b> _____
<b>3. APPLICANT'S REPRESENTATIVE:</b>  <b>Name</b> _____  <b>Address</b> _____ _____  <b>Phone</b> _____  <b>Signature</b> _____  <b>Print Name</b> _____  <b>Email:</b> _____	<b>4. ENGINEER:</b>  <b>Name</b> _____  <b>Address</b> _____ _____  <b>Phone</b> _____  <b>Signature</b> _____  <b>Print Name</b> _____  <b>Email:</b> _____

5. **Location:** North/South/East/West side of \_\_\_\_\_  
between \_\_\_\_\_ and \_\_\_\_\_.  
Assessor's Parcel Number(s): \_\_\_\_\_

6. **Site Information:**

Subdivision Name: \_\_\_\_\_ Total Acreage: \_\_\_\_\_  
Total Number of Lots: \_\_\_\_\_ Gross: \_\_\_\_\_  
Total Number of dwelling units: \_\_\_\_\_ Net: \_\_\_\_\_  
Density (units/gross acre): \_\_\_\_\_

7. Property to be graded? \_\_ yes \_\_ no Average slope (existing) \_\_\_\_\_%

8. Condominium proposed? \_\_ yes \_\_ no

\_\_\_\_\_  
Zoning \_\_\_\_\_ General Plan Designation \_\_\_\_\_

Existing Land Use \_\_\_\_\_

9. Submittal Requirements:

- Application form.
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- Title Report
- A letter identifying changes from the approved tentative map.
- This letter shall include a table that compares approved pad elevation heights with those proposed.
- The letter shall also explain why the changes are requested.

I, the undersigned, under penalty of perjury, claim the information contained within this application is, to the best of my knowledge, correct.

**Signed:** \_\_\_\_\_  
(applicant)

**Please Print Name:** \_\_\_\_\_